

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

June 14, 2023

Cougar Room

(Access Through the Library Entrance)

29 Cougar Court

Taft, California 93268

and at

1 West Marina Drive

Boardman, Oregon 97818

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Govt. Code Section 54956.9
Significant Exposure to Litigation Pursuant to Paragraph 5 of Govt. Code Section 54956.9(e)
1 Case Related to Threatened CVRA Action
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. SECOND PUBLIC HEARING
Composition of Trustee Areas Prior to Drawing Maps, pursuant to Elections Code section 10010, subdivision (a)(1)
9. APPROVAL OF MINUTES – Regular meeting May 10, 2023
10. NEW BUSINESS:
 - A. Request for Approval – Rescheduling of October 11, 2023 Regular Board Meeting Due to Scheduling Conflict

- B. Request for Approval (Presentation) – 2023/2024 West Kern Community College District Tentative Annual Budget
 - C. Request for Approval – Student Equity Plan 2022-2025
 - D. Request for Approval – Request for Approval to Transfer Funds to Capital Outlay Projects Fund; \$3,000,000.00
 - E. Information Item – Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2023/24 (No Action)
 - F. Information Item – Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2023/24 (No Action)
 - G. Information Item – Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2023/24 (No Action)
 - H. Information Item – Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2023/24 (No Action)
 - I. Request for Approval – Request to Award Child Development Center HVAC Replacement Project – Alcorn Aire; \$195,000.00
 - J. Request for Approval – Request to Award Fire Alarm Repair Project to All-Tech Fire & Security; \$102,162.42
 - K. First Presentation – Taft College Faculty Association (“TCFA/CTA/NEA”) 2023-26 Collective Bargaining Agreement (“CBA”) (No Action)
 - L. First Presentation - Taft College Classified School Employee Association (“CSEA”), Chapter #543 2023-26 Collective Bargaining Agreement (“CBA”) (No Action)
 - M. First Presentation – CSEA Uniform Issue and Replacement Cycle (No Action)
 - N. First Reading – Board Policy Revision (No Action)
BP #6340 Bids and Contracts
11. CONSENT AGENDA (Items A – FF)
- A. Information Item – CCFS-311Q for the 3rd Quarter Ended March 31, 2023

B. Request for Approval – Course Revision

Business Arts and Humanities Division

BUSN 1500 Introduction to Business
HUM 1500 Introduction to Humanities
MUSC 1500 Music Appreciation

Social Science Division

HIST 2212 World Civilization since 1500
HIST 2231 History of the US to 1877
SOC 2038 Gender Studies
SOC 2120 American Social Problems

Math and Science Division

BIOL 2370 Nutrition Science
MATH 1510 College Algebra for Liberal Arts
MATH 1520 Finite Mathematics
MATH 1530 Analytic Geometry and Calculus III
MATH 2140 Ordinary Differential Equations
STAT 1510 Elementary Statistics

C. Request for Approval – New Courses

Allied Health/Applied Technology Division

KINE 1530 Women in Sports

D. Request for Approval – Program Revision

Allied Health/Applied Technology Division

Associate in Arts in Kinesiology for Transfer Degree

E. Request for Approval – Distance Education Course Approval

Business, Arts and Humanities Division

BUSN 1500 Introduction to Business
HUM 1500 Introduction to the Humanities
MUSC 1510 Music Appreciation
HIST 2212 World Civilization since 1500
HIST 2231 History of the US to 1877
STAT 1510 Elementary Statistics

Math and Science Division

MATH 1510 College Algebra for Liberal Arts
BIOL 2370 Nutrition Science

- F. Request for Approval – New Program
Allied Health/Applied Technology Division
Associate in Arts in Kinesiology

Business, Arts and Humanities
Graphic Design: Certificate of Achievement
- G. Request for Approval – Fiscal Year 2022-23 Annual Appropriations (GANN) Limit
- H. Request for Approval – 2023-24 Contract Education Agreement between WESTEC and WKCCD; 7/1/23 – 6/30/24
- I. Request for Approval – 2023-24 Agreement Between Kern High School District and Taft College for Payment for Student Fees; 8/2023 – 6/2024
- J. Request for Approval – Memorandum of Understanding between Bakersfield City School District (BCSD) and West Kern Community College District Early Care, Education, and Family Studies (ECEFS) Program; 8/2023 – 6/2025
- K. Request for Approval – 2023-24 Off Campus Housing Leases for the TIL Program; 7/2023 – 6/2024
- L. Request for Approval – 2023-2024 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage; 7/1/23 – 6/30/24; Approximately \$138,559
- M. Request for Approval – Contract for Microsoft A5 Security Suite Implementation; \$96,000.00
- N. Request for Approval – Contract for Professional Services with Banner DBA Services – Ferrilli; One Year Agreement; Estimated Cost of \$76,000.00
- O. Request for Approval – Spectrum Reach, LLC Agreement; May to October 2023; \$50,402.50
- P. Request for Approval – Request to Award Child Development Center Wrought Iron Fence Project; \$27,345.00
- Q. Request for Approval - CampusLogic Subscription Order for CampusCommunicator (Previously AwardLetter)/ Campus Metrics; 7/1/23 – 6/30/26; See Fee Schedule

- R. Request for Approval – Grounds Mower – Grasshopper Model 725DT 60”;
\$23,520.08
- S. Request for Ratification – Grounds Mower Attachments; \$16,847.76
- T. Request for Approval – File Server Replacement – Dell Technologies; \$23,055.24
- U. Request for Approval – Lenel Server Replacement – Dell Technologies; \$23,055.24
- V. Request for Approval – Contract for Microsoft Intune Implementation;
\$21,750.00
- W. Request for Approval – AMS.Net Annual Support Coverage Quote #Q-0070760;
8/17/23 – 8/17/24; \$19,818.54
- X. Request for Approval – Computerland – Adobe Creative Cloud Renewal – Year 2
of 3; 8/26/23 – 8/25/24; \$16,425.00
- Y. Request for Approval – Water Softener Project – Living Water Treatment;
\$13,225.00
- Z. Request for Approval – Evisions – FormFusion Software Subscription Renewal;
7/1/23 – 6/30/24; \$12,555.00
- AA. Request for Approval – Contract for Professional Services with Amanda Bauer;
7/1/23 – 6/30/24; \$100.00 per Hour, Not to Exceed 100 Hours
- BB. Request for Approval – Contract for Professional Services with Curt Belcher;
7/1/23 -6/30/24; \$100.00 per Hour, Not to Exceed 100 Hours
- CC. Request for Approval – 2023-24 District Business Office Systems Agreement –
KCSOS AGT #24-70665; 7/1/23 – 6/30/24; \$7,450.00
- DD. Request for Approval – Student and Guest Wireless System – AMS.Net Quote
Q-00071566; \$5,000.00
- EE. Request for Approval – CDW-G Cisco Umbrella Insights License Renewal; 8/12/23
– 8/11/24; \$4,212.00
- FF. Request for Approval – Synapse – Laserfiche Platform Migration Project;
\$1,500.00

GG. Request for Approval – Taft College Children’s Center Parent Handbook – Annual Event Fees Language

HH. Ratification of the May 2023 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

A. Academic (Appendix I)

B. Classified/Confidential/Management Employment (Appendix II)

C. Separations (Appendix III)

15. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2022/23

2. Expenditure Accounts (Account Level 1) FY 2022/23

3. Expenditure Detail of \$10,000.00 or Greater, May 2023

4. Student Organization and Special Accounts, May 2023

5. Funds Deposited in County Treasury, May 2023

6. Employee Travel Report – May 2023

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

17. REPORT OF THE SUPERINTENDENT/PRESIDENT

18. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, July 12, 2023, at 5:00 p.m.

19. CONTINUATION OF CLOSED SESSION (If Necessary)

20. ADJOURNMENT