

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

June 14, 2023

**Cougar Room**

(Access Through the Library Entrance)

29 Cougar Court

Taft, California 93268

and at

1 West Marina Drive

Boardman, Oregon 97818

5:00 p.m.

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Govt. Code Section 54956.9  
Significant Exposure to Litigation Pursuant to Paragraph 5 of Govt. Code Section 54956.9(e)  
1 Case Related to Threatened CVRA Action
  - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. SECOND PUBLIC HEARING  
Composition of Trustee Areas Prior to Drawing Maps, pursuant to Elections Code section 10010, subdivision (a)(1)
9. APPROVAL OF MINUTES – Regular meeting May 10, 2023
10. NEW BUSINESS:
  - A. Request for Approval – Rescheduling of October 11, 2023 Regular Board Meeting Due to Scheduling Conflict

- B. Request for Approval (Presentation) – 2023/2024 West Kern Community College District Tentative Annual Budget
  - C. Request for Approval – Student Equity Plan 2022-2025
  - D. Request for Approval – Request for Approval to Transfer Funds to Capital Outlay Projects Fund; \$3,000,000.00
  - E. Information Item – Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2023/24 (No Action)
  - F. Information Item – Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2023/24 (No Action)
  - G. Information Item – Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2023/24 (No Action)
  - H. Information Item – Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2023/24 (No Action)
  - I. Request for Approval – Request to Award Child Development Center HVAC Replacement Project – Alcorn Aire; \$195,000.00
  - J. Request for Approval – Request to Award Fire Alarm Repair Project to All-Tech Fire & Security; \$102,162.42
  - K. First Presentation – Taft College Faculty Association (“TCFA/CTA/NEA”) 2023-26 Collective Bargaining Agreement (“CBA”) (No Action)
  - L. First Presentation - Taft College Classified School Employee Association (“CSEA”), Chapter #543 2023-26 Collective Bargaining Agreement (“CBA”) (No Action)
  - M. First Presentation – CSEA Uniform Issue and Replacement Cycle (No Action)
  - N. First Reading – Board Policy Revision (No Action)  
BP #6340 Bids and Contracts
11. CONSENT AGENDA (Items A – FF)
- A. Information Item – CCFS-311Q for the 3<sup>rd</sup> Quarter Ended March 31, 2023

B. Request for Approval – Course Revision

Business Arts and Humanities Division

BUSN 1500 Introduction to Business  
HUM 1500 Introduction to Humanities  
MUSC 1500 Music Appreciation

Social Science Division

HIST 2212 World Civilization since 1500  
HIST 2231 History of the US to 1877  
SOC 2038 Gender Studies  
SOC 2120 American Social Problems

Math and Science Division

BIOL 2370 Nutrition Science  
MATH 1510 College Algebra for Liberal Arts  
MATH 1520 Finite Mathematics  
MATH 1530 Analytic Geometry and Calculus III  
MATH 2140 Ordinary Differential Equations  
STAT 1510 Elementary Statistics

C. Request for Approval – New Courses

Allied Health/Applied Technology Division

KINE 1530 Women in Sports

D. Request for Approval – Program Revision

Allied Health/Applied Technology Division

Associate in Arts in Kinesiology for Transfer Degree

E. Request for Approval – Distance Education Course Approval

Business, Arts and Humanities Division

BUSN 1500 Introduction to Business  
HUM 1500 Introduction to the Humanities  
MUSC 1510 Music Appreciation  
HIST 2212 World Civilization since 1500  
HIST 2231 History of the US to 1877  
STAT 1510 Elementary Statistics

Math and Science Division

MATH 1510 College Algebra for Liberal Arts  
BIOL 2370 Nutrition Science

- F. Request for Approval – New Program  
Allied Health/Applied Technology Division  
Associate in Arts in Kinesiology  
  
Business, Arts and Humanities  
Graphic Design: Certificate of Achievement
- G. Request for Approval – Fiscal Year 2022-23 Annual Appropriations (GANN) Limit
- H. Request for Approval – 2023-24 Contract Education Agreement between WESTEC and WKCCD; 7/1/23 – 6/30/24
- I. Request for Approval – 2023-24 Agreement Between Kern High School District and Taft College for Payment for Student Fees; 8/2023 – 6/2024
- J. Request for Approval – Memorandum of Understanding between Bakersfield City School District (BCSD) and West Kern Community College District Early Care, Education, and Family Studies (ECEFS) Program; 8/2023 – 6/2025
- K. Request for Approval – 2023-24 Off Campus Housing Leases for the TIL Program; 7/2023 – 6/2024
- L. Request for Approval – 2023-2024 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage; 7/1/23 – 6/30/24; Approximately \$138,559
- M. Request for Approval – Contract for Microsoft A5 Security Suite Implementation; \$96,000.00
- N. Request for Approval – Contract for Professional Services with Banner DBA Services – Ferrilli; One Year Agreement; Estimated Cost of \$76,000.00
- O. Request for Approval – Spectrum Reach, LLC Agreement; May to October 2023; \$50,402.50
- P. Request for Approval – Request to Award Child Development Center Wrought Iron Fence Project; \$27,345.00
- Q. Request for Approval - CampusLogic Subscription Order for CampusCommunicator (Previously AwardLetter)/ Campus Metrics; 7/1/23 – 6/30/26; See Fee Schedule

- R. Request for Approval – Grounds Mower – Grasshopper Model 725DT 60”;  
\$23,520.08
- S. Request for Ratification – Grounds Mower Attachments; \$16,847.76
- T. Request for Approval – File Server Replacement – Dell Technologies; \$23,055.24
- U. Request for Approval – Lenel Server Replacement – Dell Technologies; \$23,055.24
- V. Request for Approval – Contract for Microsoft Intune Implementation;  
\$21,750.00
- W. Request for Approval – AMS.Net Annual Support Coverage Quote #Q-0070760;  
8/17/23 – 8/17/24; \$19,818.54
- X. Request for Approval – Computerland – Adobe Creative Cloud Renewal – Year 2  
of 3; 8/26/23 – 8/25/24; \$16,425.00
- Y. Request for Approval – Water Softener Project – Living Water Treatment;  
\$13,225.00
- Z. Request for Approval – Evisions – FormFusion Software Subscription Renewal;  
7/1/23 – 6/30/24; \$12,555.00
- AA. Request for Approval – Contract for Professional Services with Amanda Bauer;  
7/1/23 – 6/30/24; \$100.00 per Hour, Not to Exceed 100 Hours
- BB. Request for Approval – Contract for Professional Services with Curt Belcher;  
7/1/23 -6/30/24; \$100.00 per Hour, Not to Exceed 100 Hours
- CC. Request for Approval – 2023-24 District Business Office Systems Agreement –  
KCSOS AGT #24-70665; 7/1/23 – 6/30/24; \$7,450.00
- DD. Request for Approval – Student and Guest Wireless System – AMS.Net Quote  
Q-00071566; \$5,000.00
- EE. Request for Approval – CDW-G Cisco Umbrella Insights License Renewal; 8/12/23  
– 8/11/24; \$4,212.00
- FF. Request for Approval – Synapse – Laserfiche Platform Migration Project;  
\$1,500.00

GG. Request for Approval – Taft College Children’s Center Parent Handbook – Annual Event Fees Language

HH. Ratification of the May 2023 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

A. Academic (Appendix I)

B. Classified/Confidential/Management Employment (Appendix II)

C. Separations (Appendix III)

15. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2022/23

2. Expenditure Accounts (Account Level 1) FY 2022/23

3. Expenditure Detail of \$10,000.00 or Greater, May 2023

4. Student Organization and Special Accounts, May 2023

5. Funds Deposited in County Treasury, May 2023

6. Employee Travel Report – May 2023

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

17. REPORT OF THE SUPERINTENDENT/PRESIDENT

18. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, July 12, 2023, at 5:00 p.m.

19. CONTINUATION OF CLOSED SESSION (If Necessary)

20. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**REGULAR MEETING**

**May 10, 2023**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by Secretary Kathy Orrin. Trustees Dawn Cole, Mike Eveland and Jeremy Gregory were also in attendance. President Billy White was absent. Interim Superintendent/President Brock McMurray and Executive Secretary Sarah Criss were in attendance.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No comments were heard.

**CLOSED SESSION**

At 5:01 p.m. it was moved by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &  
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9  
Significant Exposure to Litigation Pursuant to Paragraph 5 of Govt. Code Section 54956.9€  
1 Case Related to Threatened CVRA Action
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

**RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 6:03 p.m., it was moved by Trustee Gregory, seconded by Trustee Cole and unanimously carried, to reconvene in Public Session. Secretary Orrin reported that no action was taken.

**PLEDGE OF ALLEGIANCE**

Secretary Orrin led the pledge of allegiance.

**PUBLIC COMMENT ON OPEN SESSION ITEMS**

There were no public comments.



**GENERAL COMMUNICATIONS**

There was no general communication.

**PRESENTATION – ASO Spring Update**

Angelissa Garza, President of the Associated Student Organization, presented a review of ASO activities and leadership priorities (copy attached to official minutes). Ms. Garza shared pictures and details of the many events held by ASO. She noted that some events are ASO run but that ASO also assists the College with activities such as outreach events. The Taft ASO is active in the Student Senate of California Community Colleges (SSCCC) and sponsor of the conference. They lead a workshop at the event. The ASO successfully hosted the first dance post-covid and is preparing for a leadership day with Taft Union High School students.

**PRESENTATION – Strategic Action Plan Update**

Dr. Xiaohong Li, Vice President of Information and Institutional Effectiveness, presented data showing progress of the Strategic Action Plan (SAP) (copy attached to official minutes). The SAP has lagging and leading indicators that are measured and analyzed to aid in meeting the goals of the District. Dr. Li reviewed the progress and spoke to those indicators that may show that a goal is falling behind the expected standard. She also explained that this year's data includes a transition for annual Program Reviews to a multiyear comprehensive Program Review.

**FIRST PUBLIC HEARING – Composition of Trustee Areas Prior to Drawing Maps, pursuant to Elections Code section 10010, subdivision (a)(1)**

Dr. Justin Levitt, Vice President of National Demographics Corporation (NDC), presented information about the types of election systems that may be used and the language of the California Voting Rights Act (CVRA) (copy attached to official minutes). Dr. Levitt provided data from the impact of the CVRA including the institutions/agencies affected as well as past and current case law with settlement history. The District has begun the process to transition to a “by trustee area” election system. Dr. Levitt explained the draft timeline and steps to be taken. Demographic summary information was gathered by NDC and this information was presented. Public questions were raised on the application of the CVRA to rural districts and communities. Dr. Levitt cited rural district examples that complied with the CVRA.

**APPROVAL OF MINUTES**

On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the minutes of the Regular meeting held April 12, 2023 were approved.

**NEW BUSINESS**

**Request for Approval – Class of 2023 Hall of Fame Inductees**

Mr. McMurray stated that the list of Hall of Fame inductees is being recommended by the Hall of Fame committee as the Class of 2023. On a motion by Trustee Cole, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

**Request for Approval – Agreement with Eide Bailey for Employee Retention Tax Credit Analysis**

Todd Hampton, Vice President of Administrative Services, explained that other community colleges and public entities have consulted with Eide Bailey to complete research and apply for the Employee Retention Tax Credit under the pandemic CARES act. On a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

**First Reading – Summer Four-Day Workweek Policy**

Mr. McMurray told the Board that the previously approved version has been edited to meet a request from the CSEA regional office. These amendments are included in this updated draft.

**Second Reading and Request for Approval – Board Policy Review**

**BP #7130 Compensation**

Mr. McMurray said that these policies were reviewed and found to have no changes. On a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

**Second Reading and Request for Approval - Board Policy Revise**

**BP #3410 Nondiscrimination**

Mr. McMurray said that these policies were reviewed and found to have changes to meet current law and local practices. On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the request was approved (copy attached to official minutes).

**CONSENT AGENDA:**

A. Request for Approval – Course Revision

Business Arts and Humanities Division

ART	1620	Drawing and Composition
ART	1625	Color Theory
ART	1631	Figure Drawing
ART	1640	Painting
ARTH	1510	Prehistoric to Renaissance Art History
ARTH	1520	Renaissance to Contemporary Art History
ARTH	2030	Survey of Asian Art
ARTH	2040	Survey of African, Oceanic, and Indigenous North American Art
COMM	1507	Small Group Communication
PHIL	1501	Introduction to Philosophy
PHIL	1531	The Worlds Living Religions
SPAN	2500	Latin American Culture

Allied Health/Applied Technology Division

KINE	1500	Introduction to Kinesiology
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Social Science Division

PSYC	2205	Introduction to Research Methods in the Social Sciences
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B. Request for Approval – Distance Education Course Approval

Business Arts and Humanities Division

ART	1620	Drawing and Composition
ART	1625	Color Theory
ART	1631	Figure Drawing
ART	1640	Painting
ARTH	1510	Prehistoric to Renaissance Art History
ARTH	1520	Renaissance to Contemporary Art History
ARTH	2030	Survey of Asian Art
ARTH	2040	Survey of African, Oceanic, and Indigenous North American Art
COMM	1507	Small Group Communication
PHIL	1501	Introduction to Philosophy
PHIL	1531	The Worlds Living Religions

C. Request for Approval – New Courses

Allied Health/Applied Technology Division

KINE	1510	Introduction to Sport Management
KINE	1520	Sport in Society
KINE	1540	Sport and Exercise Psychology

D. Request for Approval – New Program

Allied Health/Applied Technology Division

Associate of Arts in Kinesiology: Sport Management

E. Request for Approval – Purchase of Two Miller Dynasty 210A Machines; \$16,428.56

F. Request for Approval – Purchase of Gas Cylinders for Welding Facility; \$12,642.15

G. Request for Approval – Renew Turnitin Account; 8/1/23 – 7/31/24; \$8,101.23.

H. Request for Approval – Amendment to FY2022 Agreement – Helen Sanderson Associates USA; 12/31/22 – 12/31/23; \$8,000.00

I. Request for Approval – AMS.Net New Call Route Setup and the Migration to TPX; \$7,200.00

J. Request for Approval – TPX Phone Service Agreement; 36 Months; \$436.86 per Month

K. Request for Approval – CCS Disaster Recovery Services Annual Renewal 2023-2024; 7/1/23 – 7/1/24; \$3,420.00

L. Request for Ratification – Netlink Loader Service Contract; 6/26/23 – 6/25/24; \$1,675.00

M. Request for Approval – CA Reding – Equitrac Support Software Maintenance Annual Renewal; \$2,850.00

N. Request for Approval – CI Solutions Renewal of ID Badge Software License, Quote #Q-04505-1; 7/1/23 – 11/30/24; \$1,125.00

O. Request for Ratification – Independent Living Center of Kern County Agreement for Interpreting Services; 4/1/23 – 4/1/24; \$75-100 Depending on Event

P. Request for Approval – Diaper Policy to be Added to the Taft College Children’s Center Parent Handbook

Q. Information Item – Education Code Sec. 42141 Compliance as it Relates to Worker’s Compensation

R. Ratification of the April 2023 Vendor Check & Purchase Order Registers

On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, Consent Agenda Items A – R were approved (materials related to the items are attached to official minutes).

**PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST**

There were no comments.

**EMPLOYMENT**

A corrected version of the employment items are available. On a motion by Trustee Cole and seconded by Trustee Gregory, the Employment Items below were approved as amended by the following vote (Employment Items A - C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Dawn Cole, Mike Eveland, Jeremy Gregory, Dr. Kathy Orrin

No: None

Abstain: None

Absent: Billy White

**REPORTS**

**Financial Reports**

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2022/23
2. Expenditure Accounts (Account Level 1) FY 2022/23
3. Expenditure Detail of \$10,000.00 or Greater, April 2023
4. Student Organization and Special Accounts, April 2023
5. Funds Deposited in County Treasury, April 2023
6. Employee Travel Report – April 2023

**Trustee Reports**

Trustee Gregory commended staff for the Retiree Dinner planning, noting that the celebration including family members of retirees was a great event. He added that it shows the College's family culture. Trustee Gregory reported that he attended his first state trustee conference and was able to network with trustees and vendors that serve community colleges from around the state.

Trustee Eveland added that the trustee conference had a variety of discussions covering legislative and procedural topics. Trustee Eveland recently attended the welding open house event and was impressed with the interaction attendees could have and the interest that the event raised among potential students.

Secretary Orrin said that the Retiree Dinner was a nice event that helped to recognize retirees post-pandemic with three years of retirees being recognized. She attended the trustee conference and was able to connect with past Superintendent/President Willie Duncan. She appreciates the representation of the College from both current and past employees.

Trustee Cole has attended several baseball games at the College and away. She was pleased that the College was able to honor alum Ron Coomer as a part of his induction to the state athletic hall of fame. She also recently attended the Phi Theta Kappa induction dinner and the Al Baldock Golf Tournament. Both events were successful, and she commended staff for their work in hosting events.

### **Academic Senate**

Dr. Sharyn Eveland, President of the Academic Senate, thanked the Board, administration, and staff for support during her four years as President. She shared that the Senate recommended approval of the Student Equity Plan, elected AS officers, and continual collegial conversations in committees across the campus. Candace Duron will serve as the next AS President and Dr. Michelle Oja will serve as the Secretary. Mr. McMurray thanked Dr. Eveland for her service as President, citing a recent example of her quick work to assist the District in revising an Administrative Procedure that has a direct benefit to students.

### **Marketing and Community Relations**

Susan Groveman, Executive Director of Marketing and Community Relations, provided an update on the website redesign that will test viability in June and go live in July. She is also assisting the Dental Hygiene program with promotional materials for their 30<sup>th</sup> anniversary fundraising event to be held in the fall.

### **Phi Theta Kappa**

Dr. Eveland, PTK advisor, thanked the Board members and staff who attended the induction dinner. She also thanked Dr. Damon Bell for speaking to the students.

### **Student Services**

Dr. Bell, Vice President of Student Services, said that staff have hosted many high school tours for potential students. He shared details for the upcoming commencement ceremony that currently 225 students have registered to participate. Staff are also planning the Scholarship Luncheon and an Open House event to occur in June.

### **Institutional Research and Information Technology Services**

Dr. Li gave an update on the Wi-Fi access point project, the audio-visual upgrade project and ongoing classroom equipment replacement. She stated that the first comprehensive Program Review cycle has completed, and data will be presented to the Governance Council at their next meeting.

### **Office of Instruction**

Dr. Leslie Minor, Vice President of Instruction, told the Board that the Dean of Career and Technical Education will begin work tomorrow. She thanked the Board and staff that attended the welding open house event and shared that the welding program is seeing an increase in enrollment. Staff are planning for faculty professional development at a monthly Lunch and Learn event, a renaming event at the Child Development Center in honor of Leslie Drago and are actively in the process of hiring several positions.

Lori Sundgren, Pre-Collegiate Success Coordinator, said that tutors participated in Cougar Day for the first time in an effort to meet students at the beginning of the academic career and to encourage them to use the Learning Center when needed. The staff are also providing daily signage to connect students to specific tutors on-duty for the day and are seeing success in reaching students in need of assistance. Ms. Sundgren also shared that the Learning Center staff have assisted some Transition to Independent Living students as they begin to take College courses.

### **Human Resources**

Heather del Rosario, Vice President of Human Resources, shared that recruitment is a high priority. Once the hiring for the upcoming academic year slows down an upgrade of the time keeping system will begin.

### **Dental Hygiene**

Dr. Vickie Kimbrough, Director of Dental Hygiene, reported on outreach events attended by DH students and said that services provided to community topped \$370,000 this year. As the second-year students end their spring courses they sign up for the state exam. At this time, 9 of 16 students have already passed that exam. The DH program will celebrate its 30<sup>th</sup> anniversary this coming year and is hoping to raise \$100,000 with a casino night fundraiser and assistance from the Foundation.

### **Campus Safety and Security**

Kevin Altenhofel, Director of Campus Safety and Security, said that his department will be fully staffed for graduation and will be planning with Student Services to provide security for the event as necessary.

### **Transition to Independent Living (TIL)**

Aaron Markovits, Director of TIL, gave an update to the Give Big Kern fundraising event that Foundation was assisting TIL with. The event raised \$3,300 so far and will go towards recreational equipment for the students. While spring courses end in June for TIL students, the staff are orientating 22 new students for the fall semester that will begin at the beginning of August. Staff are also preparing for a TIL employer luncheon and the end of year awards and graduation events.

### **Faculty Association**

Ruby Payne, President of the Taft College Faculty Association, said that faculty are proctoring finals to students and completing other end of year tasks. She reported that the Faculty Association will be providing \$6,500 in scholarship money this year.

**Administrative Services**

Dr. Todd Hampton, Vice President of Administrative Services, and his staff are completing end of fiscal year tasks as well as finalizing a tentative 2023-24 budget for the District. The Bookstore is busy assisting students who are ending the spring semester, graduating, and preparing for summer courses. The Maintenance and Operations staff are in the preconstruction phase of the campuswide roofing project.

**SUPERINTENDENT REPORT**

Mr. McMurray gave an update to events on campus including recognition of Jeanene Garcia as the current Employee of the Month, the Al Baldock Golf Tournament, a trustee dinner, College participation in the Soroptimist International of Taft's Garden Tour, the College Retiree Dinner, a student lunch event hosted by the President, and a student art exhibit. He recently spoke at the State of the City luncheon as a part of the "Education and Energy" theme for the event. The College was the host of a Kern County Job Fair, where residents could inquire about career options and interview with potential employers. The College also hosted an author event with Foundation Board member Ray Scott who spoke on his personal story regarding health, service, and faith.

Mr. McMurray reviewed events held during the Classified and Faculty appreciation weeks. This year the administrative areas of the College shared the Classified appreciation week planning. The Associated Student Organization traditionally honors the Faculty. The District will hold a Years of Service event for all staff tomorrow.

Board President Billy White was honored at the CCLC Trustees Conference for 20 years of service to the Board. Classified staff member Lori Murphy was named the Classified Employee of the Year and Professor Kyle Webster was named the Faculty Member of the Year. Both of those awards are voted on by students.

**NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, June 14, 2023.

**CONTINUATION OF CLOSED SESSION**

There was no continuation of Closed Session.

**ADJOURNMENT**

At 8:14 p.m., on a motion by Trustee Gregory, seconded by Trustee Cole and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

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Dr. Kathy Orrin, Secretary

Date: May 18, 2023

Submitted by: Brock McMurray, Interim Superintendent/President

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Request for Approval

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Board Meeting Date: June 14, 2023

Title of Board Item:

Rescheduling of October 11, 2023 Regular Board Meeting Due to Scheduling Conflict

Background:

The regular meetings of the Board of Trustees was set at an organizational meeting in December 2022. After that date, the national conference for community college Boards was announced with a conflicting date. The Board of Trustees intends to attend the conference and request to move the regular Board of Trustees meeting to October 18, 2023.

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):


N/A

Approved: \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President



# BOARD AGENDA ITEM

**Date:** June 5, 2023 

**Submitted by:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

2023-2024 West Kern Community College District Tentative Annual Budget

**Background:**

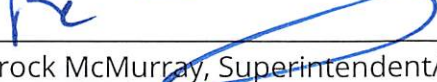
In accordance with Section 58305 of the California Code of Regulations, it is necessary to approve a tentative FY 2023-2024 budget for West Kern Community College District (WKCCD). This approval will provide the District with operating funds for the period of July through September 2023 until a final FY 2023-2024 WKCCD budget is presented to the Board of Trustees for adoption. Please find the enclosed draft of the proposed Tentative Budget Summary for WKCCD.

The State of California has yet to adopt a final budget for FY 2023-2024. A final State budget is expected to be adopted in the latter half of June and revenue allocations distributed by the California Community College Chancellor's Office in mid-summer. A final proposed operating budget will be presented to the Board of Trustees no later than September 13, 2023.

**Terms (if applicable):** July 1, 2023 – June 30, 2024.

**Expense (if applicable):** Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):** Not applicable.

**Approved:**   
Brock McMurray, Superintendent/President

**West Kern Community College District  
2023 / 24 Preliminary Budget Summary  
General Fund - Funds 11 & 12**

Object Code	Description	2022 / 2023 COMBINED Adopted Budget	2022 / 2023 Estimated Actuals	2023 / 2024 COMBINED Budget	2023 / 2024 UNRESTRICTED Budget	2023 / 2024 RESTRICTED Budget
8100	Federal Revenue	3,423,607	3,359,418	2,192,543	-	2,192,543
8600	State Income	40,258,661	43,095,475	49,160,779	29,808,389	19,352,390
8800	Local Income	7,065,529	7,091,706	9,095,509	8,359,925	735,584
8900	Carryover	3,201,057	4,913,640	-	-	-
<b>Total for 8000:</b>	<b>Revenue</b>	<b>53,948,854</b>	<b>58,460,239</b>	<b>60,448,830</b>	<b>38,168,314</b>	<b>22,280,516</b>
<hr/>						
1000	Academic Salaries	12,471,656	12,542,254	14,116,691	12,416,900	1,699,791
<b>Total for 1000:</b>	<b>Academic Salaries</b>	<b>12,471,656</b>	<b>12,542,254</b>	<b>14,116,691</b>	<b>12,416,900</b>	<b>1,699,791</b>
2000	Classified Salaries	8,025,161	8,140,187	8,970,965	7,360,941	1,610,024
<b>Total for 2000:</b>	<b>Classified Salaries</b>	<b>8,025,161</b>	<b>8,140,187</b>	<b>8,970,965</b>	<b>7,360,941</b>	<b>1,610,024</b>
3100	State Teachers Retirement System (STRS)	3,087,544	3,098,919	3,374,346	3,099,161	275,185
3200	Public Employees Retirement System (PERS)	1,716,429	1,801,351	2,120,211	1,772,534	347,677
3000	Other Employee Benefits	5,535,281	5,592,705	6,324,813	5,584,295	740,518
<b>Total for 3000:</b>	<b>Employee Benefits</b>	<b>10,339,254</b>	<b>10,492,974</b>	<b>11,819,369</b>	<b>10,455,990</b>	<b>1,363,380</b>
4100	Textbooks	19,983	16,509	24,676	17,476	7,200
4200	Magazines / Periodicals	3,658	3,741	3,780	780	3,000
4300	Supplies (All categories)	1,126,856	1,127,774	959,179	446,953	512,226
4400	Food Supplies	98,956	252,164	207,709	28,110	179,599
<b>Total for 4000:</b>	<b>Supplies and Materials</b>	<b>1,249,453</b>	<b>1,400,187</b>	<b>1,195,344</b>	<b>493,319</b>	<b>702,025</b>
5200	Dues and Memberships	119,216	119,359	116,713	97,038	19,675
5300	Insurance	238,858	239,623	239,623	238,623	1,000
5400	Legal, Election & Audit Expenses	246,135	247,725	347,635	347,635	-
5500	Personal & Consulting Services	863,999	982,880	651,603	495,573	156,030
5600	Rents, Leases & Repairs	3,039,080	3,491,309	3,481,149	2,614,306	866,843
5700	Travel & Conference Expenses	4,899,170	5,821,135	444,798	339,548	105,250
5800	Utilities / Housekeeping Services	1,032,554	1,248,889	5,625,758	785,551	4,840,207
5900	Other Operating Expenses	1,032,554	1,248,889	1,197,520	713,370	484,150
<b>Total for 5000:</b>	<b>Operating Expenses and Services</b>	<b>10,439,012</b>	<b>12,150,920</b>	<b>12,104,800</b>	<b>5,631,645</b>	<b>6,473,155</b>

**General Fund - Funds 11 & 12**

<b>Object Code</b>	<b>Description</b>	<b>2022 / 2023 COMBINED Adopted Budget</b>	<b>2022 / 2023 Estimated Actuals</b>	<b>2023 / 2024 COMBINED Budget</b>	<b>2023 / 2024 UNRESTRICTED Budget</b>	<b>2023 / 2024 RESTRICTED Budget</b>
6100	Sites and Site Improvements	4,674,626	5,723,271	4,799,719	278,142	4,521,576
6200	Buildings	269,019	268,869	422,067	165,000	257,067
6300	Library Books and Materials	20,000	20,000	20,000	-	20,000
6400	Equipment	1,825,520	1,977,597	1,681,971	134,446	1,547,525
<b>Total for 6000:</b>	<b>Capital Outlay</b>	<b>6,789,164</b>	<b>7,989,737</b>	<b>6,923,757</b>	<b>577,589</b>	<b>6,346,169</b>
7100	Debt Retirement / Other Financing	111,000	121,000	111,000	111,000	-
7200	Transfers	195,442	195,442	195,442	-	195,442
7300	Transfers	910,931	910,931	1,060,931	1,060,931	-
7400	Other Interest / Long-Term Debt	971,243	1,071,395	1,069,484	60,000	1,009,484
7500	Student Financial Aid	1,774,768	2,558,568	2,449,547	-	2,449,547
7600	Other Student Aid	258,929	416,469	415,615	-	415,615
7900	Reserves / Contingencies			15,884	-	15,884
<b>Total for 7000:</b>	<b>Other Outgoing Expenditures</b>	<b>4,222,313</b>	<b>5,273,805</b>	<b>5,317,903</b>	<b>1,231,931</b>	<b>4,085,972</b>
		<b>53,536,014</b>	<b>57,990,064</b>	<b>60,448,830</b>	<b>38,168,314</b>	<b>22,280,516</b>

**West Kern Community College District  
2023 / 24 Preliminary Budget Summary  
General Fund - Funds 11 & 12  
President / Superintendent**

Object Code	Description	2022 / 2023 COMBINED Adopted Budget	2022 / 2023 Estimated Actuals	2023 / 2024 COMBINED Budget	2023 / 2024 UNRESTRICTED Budget	2023 / 2024 RESTRICTED Budget
1000	Academic Salaries	779,293	779,293	850,953	850,953	-
<b>Total for 1000:</b>	<b>Academic Salaries</b>	<b>779,293</b>	<b>779,293</b>	<b>850,953</b>	<b>850,953</b>	<b>-</b>
2000	Classified Salaries	2,843,603	2,843,603	3,145,097	2,852,801	292,296
<b>Total for 2000:</b>	<b>Classified Salaries</b>	<b>2,843,603</b>	<b>2,843,603</b>	<b>3,145,097</b>	<b>2,852,801</b>	<b>292,296</b>
3100	State Teachers Retirement System (STRS)	140,103	140,103	153,000	153,000	-
3200	Public Employees Retirement System (PERS)	605,569	605,569	663,214	611,531	51,683
3000	Other Employee Benefits	900,714	900,714	994,496	917,058	77,438
<b>Total for 3000:</b>	<b>Employee Benefits</b>	<b>1,646,385</b>	<b>1,646,385</b>	<b>1,810,710</b>	<b>1,681,589</b>	<b>129,121</b>
4100	Textbooks	500	500	500	500	-
4200	Magazines / Periodicals	261	261	300	300	-
4300	Supplies (All categories)	116,792	142,273	96,351	93,551	2,800
4400	Food Supplies	12,000	22,000	19,000	19,000	-
<b>Total for 4000:</b>	<b>Supplies and Materials</b>	<b>129,553</b>	<b>165,034</b>	<b>116,151</b>	<b>113,351</b>	<b>2,800</b>
5200	Dues and Memberships	100,895	100,895	100,895	84,320	16,575
5300	Insurance	-	-	-	-	-
5400	Legal, Election & Audit Expenses	156,085	156,085	256,010	256,010	-
5500	Personal & Consulting Services	395,846	405,846	406,833	344,425	62,408
5600	Rents, Leases & Repairs	419,118	427,618	431,998	420,698	11,300
5700	Travel & Conference Expenses	295,982	295,982	283,845	244,830	39,015
5800	Utilities / Housekeeping Services	105,181	413,949	913,949	1,255	912,694
5900	Other Operating Expenses	415,624	434,833	498,034	277,659	220,375
<b>Total for 5000:</b>	<b>Operating Expenses and Services</b>	<b>1,888,731</b>	<b>2,235,208</b>	<b>2,891,564</b>	<b>1,629,197</b>	<b>1,262,367</b>

**President / Superintendent**

<b>Object Code</b>	<b>Description</b>	<b>2022 / 2023 COMBINED Adopted Budget</b>	<b>2022 / 2023 Estimated Actuals</b>	<b>2023 / 2024 COMBINED Budget</b>	<b>2023 / 2024 UNRESTRICTED Budget</b>	<b>2023 / 2024 RESTRICTED Budget</b>
6100	Sites and Site Improvements	-	1,035	-	-	-
6200	Buildings	-	-	-	-	-
6300	Library Books and Materials	-	-	-	-	-
6400	Equipment	100,438	1,118,691	1,114,884	33,445	1,081,439
<b>Total for 6000:</b>	<b>Capital Outlay</b>	<b>100,438</b>	<b>1,119,726</b>	<b>1,114,884</b>	<b>33,445</b>	<b>1,081,439</b>
7100	Debt Retirement / Other Financing	-	-	-	-	-
7300	Transfers	-	-	-	-	-
7400	Other Interest / Long-Term Debt	34,835	34,835	32,924	-	32,924
7500	Student Financial Aid	-	-	-	-	-
7600	Other Student Aid	-	-	-	-	-
7900	Reserves / Contingencies	-	-	-	-	-
<b>Total for 7000:</b>	<b>Other Outgoing Expenditures</b>	<b>34,835</b>	<b>34,835</b>	<b>32,924</b>	<b>-</b>	<b>32,924</b>
		<b><u>7,422,839</u></b>	<b><u>8,824,085</u></b>	<b><u>9,962,283</u></b>	<b><u>7,161,337</u></b>	<b><u>2,800,947</u></b>

**West Kern Community College District  
2023 / 24 Preliminary Budget Summary  
General Fund - Funds 11 & 12  
Instruction**

Object Code	Description	2022 / 2023 COMBINED Adopted Budget	2022 / 2023 Estimated Actuals	2023 / 2024 COMBINED Budget	2023 / 2024 UNRESTRICTED Budget	2023 / 2024 RESTRICTED Budget
1000	Academic Salaries	9,173,087	9,253,597	10,719,079	10,512,748	206,331
<b>Total for 1000:</b>	<b>Academic Salaries</b>	<b>9,173,087</b>	<b>9,253,597</b>	<b>10,719,079</b>	<b>10,512,748</b>	<b>206,331</b>
2000	Classified Salaries	1,321,314	1,321,314	1,445,440	1,445,440	-
<b>Total for 2000:</b>	<b>Classified Salaries</b>	<b>1,321,314</b>	<b>1,321,314</b>	<b>1,445,440</b>	<b>1,445,440</b>	<b>-</b>
3100	State Teachers Retirement System (STRS)	1,635,048	1,649,701	1,908,643	1,871,139	37,504
3200	Public Employees Retirement System (PERS)	280,491	280,491	308,959	308,959	-
3000	Other Employee Benefits	1,790,515	1,806,825	2,103,504	2,060,275	43,229
<b>Total for 3000:</b>	<b>Employee Benefits</b>	<b>3,706,054</b>	<b>3,737,017</b>	<b>4,321,106</b>	<b>4,240,373</b>	<b>80,733</b>
4100	Textbooks	6,225	6,225	6,392	5,892	500
4200	Magazines / Periodicals	3,480	3,480	3,480	480	3,000
4300	Supplies (All categories)	351,037	356,037	298,579	155,903	142,676
4400	Food Supplies	2,740	2,740	3,260	2,260	1,000
<b>Total for 4000:</b>	<b>Supplies and Materials</b>	<b>363,481</b>	<b>368,481</b>	<b>311,711</b>	<b>164,536</b>	<b>147,176</b>
5200	Dues and Memberships	10,121	10,121	8,276	7,776	500
5300	Insurance	-	-	-	-	-
5400	Legal, Election & Audit Expenses	3,600	3,600	3,585	3,585	-
5500	Personal & Consulting Services	13,344	13,344	7,380	4,380	3,000
5600	Rents, Leases & Repairs	1,755,884	1,762,049	1,764,790	1,592,181	172,609
5700	Travel & Conference Expenses	72,934	72,934	76,486	71,060	5,426
5800	Utilities / Housekeeping Services	356,000	233,853	1,069,739	225	1,069,514
5900	Other Operating Expenses	41,244	41,244	43,098	12,308	30,790
<b>Total for 5000:</b>	<b>Operating Expenses and Services</b>	<b>2,253,128</b>	<b>2,137,146</b>	<b>2,973,354</b>	<b>1,691,515</b>	<b>1,281,839</b>

**Instruction**

<b>Object Code</b>	<b>Description</b>	<b>2022 / 2023 COMBINED Adopted Budget</b>	<b>2022 / 2023 Estimated Actuals</b>	<b>2023 / 2024 COMBINED Budget</b>	<b>2023 / 2024 UNRESTRICTED Budget</b>	<b>2023 / 2024 RESTRICTED Budget</b>
6100	Sites and Site Improvements	-	-	-	-	-
6200	Buildings	-	-	-	-	-
6300	Library Books and Materials	20,000	20,000	20,000	-	20,000
6400	Equipment	88,102	88,102	80,846	24,956	55,890
<b>Total for 6000:</b>	<b>Capital Outlay</b>	<b>108,102</b>	<b>108,102</b>	<b>100,846</b>	<b>24,956</b>	<b>75,890</b>
7100	Debt Retirement / Other Financing	-	-	-	-	-
7300	Transfers	-	-	-	-	-
7400	Other Interest / Long-Term Debt	923,193	923,193	923,193	-	923,193
7500	Student Financial Aid	-	-	-	-	-
7600	Other Student Aid	-	-	-	-	-
7900	Reserves / Contingencies	-	-	-	-	-
<b>Total for 7000:</b>	<b>Other Outgoing Expenditures</b>	<b>923,193</b>	<b>923,193</b>	<b>923,193</b>	<b>-</b>	<b>923,193</b>
		<b><u>17,848,359</u></b>	<b><u>17,848,850</u></b>	<b><u>20,794,729</u></b>	<b><u>18,079,567</u></b>	<b><u>2,715,162</u></b>

**West Kern Community College District  
2023 / 24 Preliminary Budget Summary  
General Fund - Funds 11 & 12  
Student Services**

Object Code	Description	2022 / 2023 COMBINED Adopted Budget	2022 / 2023 Estimated Actuals	2023 / 2024 COMBINED Budget	2023 / 2024 UNRESTRICTED Budget	2023 / 2024 RESTRICTED Budget
1000	Academic Salaries	1,973,938	2,006,338	2,248,676	755,216	1,493,460
<b>Total for 100 Academic Salaries</b>		<b>1,973,938</b>	<b>2,006,338</b>	<b>2,248,676</b>	<b>755,216</b>	<b>1,493,460</b>
2000	Classified Salaries	1,800,749	1,807,229	2,103,260	1,032,031	1,071,229
<b>Total for 200 Classified Salaries</b>		<b>1,800,749</b>	<b>1,807,229</b>	<b>2,103,260</b>	<b>1,032,031</b>	<b>1,071,229</b>
3100	State Teachers Retirement System (STRS)	285,676	291,573	341,519	103,838	237,681
3200	Public Employees Retirement System (PERS)	509,166	509,166	547,252	278,663	268,589
3000	Other Employee Benefits	937,527	944,717	1,066,131	505,674	560,457
<b>Total for 300 Employee Benefits</b>		<b>1,732,369</b>	<b>1,745,456</b>	<b>1,954,902</b>	<b>888,175</b>	<b>1,066,727</b>
4100	Textbooks	3,684	3,684	11,684	10,984	700
4200	Magazines / Periodicals	-	-	-	-	-
4300	Supplies (All categories)	326,309	371,872	320,123	55,718	264,405
4400	Food Supplies	71,608	226,674	182,047	6,100	175,947
<b>Total for 400 Supplies and Materials</b>		<b>401,601</b>	<b>602,229</b>	<b>513,854</b>	<b>72,802</b>	<b>441,052</b>
5200	Dues and Memberships	6,000	6,000	5,200	2,600	2,600
5300	Insurance	-	-	-	-	-
5400	Legal, Election & Audit Expenses	-	-	-	-	-
5500	Personal & Consulting Services	46,354	46,354	45,054	5,895	39,159
5600	Rents, Leases & Repairs	632,535	748,535	675,392	157,855	517,537
5700	Travel & Conference Expenses	76,910	78,875	75,467	14,658	60,809
5800	Utilities / Housekeeping Services	1,362,385	2,041,286	1,800,152	3,000	1,797,152
5900	Other Operating Expenses	301,154	364,446	245,298	69,046	176,252
<b>Total for 500 Operating Expenses and Services</b>		<b>2,425,337</b>	<b>3,285,495</b>	<b>2,846,563</b>	<b>253,054</b>	<b>2,593,510</b>



**Student Services**

<b>Object Code</b>	<b>Description</b>	<b>2022 / 2023 COMBINED Adopted Budget</b>	<b>2022 / 2023 Estimated Actuals</b>	<b>2023 / 2024 COMBINED Budget</b>	<b>2023 / 2024 UNRESTRICTED Budget</b>	<b>2023 / 2024 RESTRICTED Budget</b>
6100	Sites and Site Improvements	-	-	-	-	-
6200	Buildings	-	-	-	-	-
6300	Library Books and Materials	-	-	-	-	-
6400	Equipment	205,491	221,223	202,756	27,678	175,078
<b>Total for 600: Capital Outlay</b>		<b>205,491</b>	<b>221,223</b>	<b>202,756</b>	<b>27,678</b>	<b>175,078</b>
7100	Debt Retirement / Other Financing	115,000	115,000	105,000	105,000	-
7300	Transfers	-	-	-	-	-
7400	Other Interest / Long-Term Debt	-	-	-	-	-
7500	Student Financial Aid	1,998,602	2,558,568	2,429,547	-	2,429,547
7600	Other Student Aid	300,536	394,058	354,504	-	354,504
7900	Reserves / Contingencies	-	-	-	-	-
<b>Total for 700: Other Outgoing Expenditures</b>		<b>2,414,138</b>	<b>3,067,626</b>	<b>2,889,051</b>	<b>105,000</b>	<b>2,784,051</b>
		<b><u>10,953,622</u></b>	<b><u>12,735,596</u></b>	<b><u>12,759,062</u></b>	<b><u>3,133,956</u></b>	<b><u>9,625,107</u></b>

**West Kern Community College District  
2023 / 24 Preliminary Budget Summary  
General Fund - Funds 11 & 12  
Administrative Services**

Object Code	Description	2022 / 2023 COMBINED Adopted Budget	2022 / 2023 Estimated Actuals	2023 / 2024 COMBINED Budget	2023 / 2024 UNRESTRICTED Budget	2023 / 2024 RESTRICTED Budget
1000	Academic Salaries	503,026	503,026	297,983	297,983	-
<b>Total for 100 Academic Salaries</b>		<b>503,026</b>	<b>503,026</b>	<b>297,983</b>	<b>297,983</b>	<b>-</b>
2000	Classified Salaries	1,967,041	2,168,041	2,198,191	2,030,669	167,522
<b>Total for 200 Classified Salaries</b>		<b>1,967,041</b>	<b>2,168,041</b>	<b>2,198,191</b>	<b>2,030,669</b>	<b>167,522</b>
3100	State Teachers Retirement System (STRS)	1,017,542	1,017,542	971,184	971,184	-
3200	Public Employees Retirement System (PERS)	399,316	406,125	580,750	573,381	7,369
3000	Other Employee Benefits	1,920,099	1,940,449	2,123,311	2,101,288	22,023
<b>Total for 300 Employee Benefits</b>		<b>3,336,957</b>	<b>3,364,116</b>	<b>3,675,245</b>	<b>3,645,853</b>	<b>29,392</b>
4100	Textbooks	100	6,100	6,100	100	6,000
4200	Magazines / Periodicals	-	-	-	-	-
4300	Supplies (All categories)	137,809	253,093	220,126	137,280	82,846
4400	Food Supplies	750	750	750	750	-
<b>Total for 400 Supplies and Materials</b>		<b>138,659</b>	<b>259,943</b>	<b>226,976</b>	<b>138,130</b>	<b>88,846</b>
5200	Dues and Memberships	2,342	2,342	2,342	2,342	-
5300	Insurance	238,623	239,623	239,623	238,623	1,000
5400	Legal, Election & Audit Expenses	88,040	88,040	88,040	88,040	-
5500	Personal & Consulting Services	140,873	517,336	192,336	140,873	51,463
5600	Rents, Leases & Repairs	287,277	551,874	599,470	434,873	164,597
5700	Travel & Conference Expenses	6,500	6,500	9,000	9,000	-
5800	Utilities / Housekeeping Services	1,692,487	2,101,869	1,826,437	765,591	1,060,846
5900	Other Operating Expenses	403,833	408,365	411,090	354,357	56,733
<b>Total for 500 Operating Expenses and Services</b>		<b>2,859,976</b>	<b>3,915,950</b>	<b>3,368,338</b>	<b>2,033,699</b>	<b>1,334,639</b>

**Administrative Services**

<b>Object Code</b>	<b>Description</b>	<b>2022 / 2023 COMBINED Adopted Budget</b>	<b>2022 / 2023 Estimated Actuals</b>	<b>2023 / 2024 COMBINED Budget</b>	<b>2023 / 2024 UNRESTRICTED Budget</b>	<b>2023 / 2024 RESTRICTED Budget</b>
6100	Sites and Site Improvements	5,006,066	5,720,736	4,798,219	276,642	4,521,576
6200	Buildings	218,869	268,869	422,067	165,000	257,067
6300	Library Books and Materials	-	-	-	-	-
6400	Equipment	61,962	549,581	235,985	48,367	187,618
<b>Total for 600 Capital Outlay</b>		<b>5,286,898</b>	<b>6,539,185</b>	<b>5,456,271</b>	<b>490,009</b>	<b>4,966,262</b>
7100	Debt Retirement / Other Financing	6,000	6,000	6,000	6,000	-
7200	Transfers	-	195,442	195,442	-	195,442
7300	Transfers	910,931	910,931	1,060,931	1,060,931	-
7400	Other Interest / Long-Term Debt	60,000	113,367	113,367	60,000	53,367
7500	Student Financial Aid	-	-	-	-	-
7600	Other Student Aid	-	22,411	22,411	-	22,411
7900	Reserves / Contingencies	15,884	15,884	15,884	-	15,884
<b>Total for 700 Other Outgoing Expenditures</b>		<b>992,815</b>	<b>1,264,035</b>	<b>1,414,035</b>	<b>1,126,931</b>	<b>287,104</b>
		<b><u>15,085,371</u></b>	<b><u>18,014,296</u></b>	<b><u>16,637,039</u></b>	<b><u>9,763,275</u></b>	<b><u>6,873,765</u></b>

**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**2023 / 24 Preliminary Budget Summary**

**Fund 31: Bookstore Enterprise Fund**

Fund	Description	2022 / 2023 Adopted Budget	2022 / 2023 Estimated Amounts	2023 / 2024 Budgeted Amounts
8000	Revenue	1,190,635	1,595,635	1,224,936
<b>Total for Fund 31: Bookstore Enterprise Fund Revenue</b>		<b>1,190,635</b>	<b>1,595,635</b>	<b>1,224,936</b>
1000	Academic Salaries	10,695	10,695	11,574
2000	Classified Salaries	241,744	241,744	285,244
3000	Employee Benefits	143,018	143,018	154,774
4000	Supplies & Materials	576,716	951,716	539,883
5000	Operating Expenses and Services	147,983	177,983	162,983
6000	Capital Outlay	10,479	10,479	10,479
7000	Other Outgoing Expenditures	60,000	60,000	60,000
<b>Total for Fund 31: Bookstore Enterprise Fund Expenditures</b>		<b>1,190,635</b>	<b>1,595,635</b>	<b>1,224,936</b>

**Fund 32: Cafeteria Enterprise Fund**

Fund	Description	2022 / 2023 Adopted Budget	2022 / 2023 Estimated Amounts	2023 / 2024 Budgeted Amounts
8000	Revenue	994,947	994,947	1,042,840
<b>Total for Fund 32: Cafeteria Enterprise Fund Revenue</b>		<b>994,947</b>	<b>994,947</b>	<b>1,042,840</b>
1000	Academic Salaries	-	-	-
2000	Classified Salaries	360,619	360,619	390,261
3000	Employee Benefits	222,030	222,030	240,281
4000	Supplies & Materials	391,935	391,935	391,935
5000	Operating Expenses and Services	14,706	14,706	14,706
6000	Capital Outlay	5,656	5,656	5,656
7000	Other Outgoing Expenditures	-	-	-
<b>Total for Fund 32: Cafeteria Enterprise Fund Expenditures</b>		<b>994,947</b>	<b>994,947</b>	<b>1,042,840</b>

**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**2023 / 24 Preliminary Budget Summary**

**Fund 33: Child Development Center Fund**

Fund	Description	2022 / 2023 Adopted Budget	2022 / 2023 Estimated Amounts	2023 / 2024 Budgeted Amounts
8000	Revenue	2,190,155	2,190,155	1,526,443
<b>Total for Fund 33: Child Development Center Fund Revenue</b>		<b>2,190,155</b>	<b>2,190,155</b>	<b>1,526,443</b>
1000	Academic Salaries	45,801	45,801	69,566
2000	Classified Salaries	1,442,525	1,423,333	724,623
3000	Employee Benefits	509,505	509,505	493,605
4000	Supplies & Materials	23,736	23,736	22,440
5000	Operating Expenses and Services	168,588	187,780	216,209
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	-	-	-
<b>Total for Fund 33: Child Development Center Fund Expenditures</b>		<b>2,190,155</b>	<b>2,190,155</b>	<b>1,526,443</b>

**Fund 35: Dormitory Fund**

Fund	Description	2022 / 2023 Adopted Budget	2022 / 2023 Estimated Amounts	2023 / 2024 Budgeted Amounts
8000	Revenue	432,572	432,572	452,302
<b>Total for Fund 35: Dormitory Fund Revenue</b>		<b>432,572</b>	<b>432,572</b>	<b>452,302</b>
1000	Academic Salaries	-	-	-
2000	Classified Salaries	130,809	165,809	179,438
3000	Employee Benefits	74,213	74,213	80,314
4000	Supplies & Materials	51,033	49,033	50,033
5000	Operating Expenses and Services	114,245	83,245	81,146
6000	Capital Outlay	62,272	60,272	61,371
7000	Other Outgoing Expenditures	-	-	-
<b>Total for Fund 35: Dormitory Fund Expenditures</b>		<b>432,572</b>	<b>432,572</b>	<b>452,302</b>

**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**2023 / 24 Preliminary Budget Summary**

**Fund 36: Parking Fund**

Fund	Description	2022 / 2023 Adopted Budget	2022 / 2023 Estimated Amounts	2023 / 2024 Budgeted Amounts
8000	Revenue	10,000	10,000	10,000
<b>Total for Fund 36: Parking Fund Revenue</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	1,000	1,000	1,000
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	9,000	9,000	9,000
7000	Other Outgoing Expenditures	-	-	-
<b>Total for Fund 36: Parking Fund Expenditures</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>


**Fund 39: Transition to Independent Living Fund**

Fund	Description	2022 / 2023 Adopted Budget	2022 / 2023 Estimated Amounts	2023 / 2024 Budgeted Amounts
8000	Revenue	1,603,595	1,603,595	1,610,120
<b>Total for Fund 39: Transition to Independent Living Fund Revenue</b>		<b>1,603,595</b>	<b>1,603,595</b>	<b>1,610,120</b>
1000	Academic Salaries	-	-	-
2000	Classified Salaries	898,924	915,424	1,024,372
3000	Employee Benefits	365,376	358,676	317,648
4000	Supplies & Materials	24,400	22,600	20,750
5000	Operating Expenses and Services	314,895	305,695	247,350
6000	Capital Outlay	-	1,200	-
7000	Other Outgoing Expenditures	-	-	-
<b>Total for Fund 39: Transition to Independent Living Fund Expenditures</b>		<b>1,603,595</b>	<b>1,603,595</b>	<b>1,610,120</b>

**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**2023 / 24 Preliminary Budget Summary**

**Fund 43: Restricted Purpose Fund**

<u>Fund</u>	<u>Description</u>	<u>2022 / 2023 Adopted Budget</u>	<u>2022 / 2023 Estimated Amounts</u>	<u>2023 / 2024 Budgeted Amounts</u>
8000	Revenue	371,801	371,801	(371,801)
<b>Total for Fund 43:</b>	<b>Restricted Purpose Fund Revenue</b>	<b>371,801</b>	<b>371,801</b>	<b>(371,801)</b>
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	-	-	-
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	-	-	371,801
<b>Total for Fund 43:</b>	<b>Restricted Purpose Fund Expenditures</b>	<b>-</b>	<b>-</b>	<b>371,801</b>

Date: June 1, 2023  
Submitted by: Dr. Damon Bell, VP of Student Services   
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Request for Approval

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Board Meeting Date: June 14, 2023

Title of Board Item:

Student Equity Plan (SEP)

Background:

The Student Equity Plan serves to provide basic skills completion, degree and certificate completion, career and technical education and transfer opportunities for all our students. This plan helps us provide the necessary tools to ensure all our diverse students have equitable access to achieve their goals.

SEP is a state mandated plan that must be updated every three years. This plan covers 2022-2025.

Terms (if applicable):

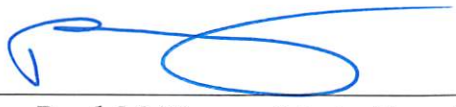
None.

Expense (if applicable):

None.

Fiscal Impact Including Source of Funds (if applicable):

None.

Approved: 

\_\_\_\_\_  
Brock McMurray, Interim Superintendent/President



Taft College

# Student Equity Plan Executive Summary

2022-2025

Taft College Student Equity and achievement Plan Steering  
Workgroup; Karla Kirk (Consultant)  
5-1-2022

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## Executive Summary

### Taft College Background

Taft College, in the West Kern County Community College District, is located in the city of Taft, California, in the southwestern edge of the San Joaquin Valley in Kern County. Taft Junior College was established on August 30, 1922, as part of the Taft Union High School District, with classes first held on the high school campus. The school officially became Taft College on July 1, 1954, and in September of 1956 a separate campus opened in the current location at 29 Cougar Court adjacent to the high school. The West Kern Community College District was later formed and is a single-college district under the guidance of a five-member Board of Trustees. Taft College celebrated its Centennial year in 2022, proudly serving the educational needs of the community and region for 100 years and counting.

The population of Taft was 9,327 at the 2010 census. In the 2021-2022 academic year, Taft College served 6,627 students including WESTEC, with an FTES count of 1,914.3. Of these, 46.3% were female, and 53.3% were male. By race or ethnicity, Asian students made up 1.5% of the population, Black or African American students made up 4.2%, Filipino students 0.9%, Hispanic students 65.6%, Pacific Islander students 0.2%, Native American students 0.4%, White students 22.1%, Mixed race students 2.3%, and other or unknown ethnicity 2.9%. Taft College draws students from the immediate and surrounding areas, including larger metropolitan areas within about a 30-mile radius.

When we removed our WESTEC students for the same 2021-2022 academic year, Taft College served 2,942 students, with an FTES count of 1,780.6. Of these, 68.8% were female, and 30.5% were male. By race or ethnicity, Asian and Pacific Islander students made up 3.2% of the population, Black or African American students made up 3.7%, Hispanic students 58.1%, Native American students 0.3%, White students 26.7%, Mixed race students 3.4%, and other or unknown ethnicity 1.0%. Taft College draws students from the immediate and surrounding areas, including larger metropolitan areas within about a 30-mile radius.

### Taft College Mission, Vision, and Values

#### **Mission**

Taft College is committed to creating a community of learners by enriching the lives of all students we serve through career technical education, transfer programs, foundational programs, and student support services. Taft College provides an equitable learning environment, defined by applied knowledge leading to students' achievement of their educational goals.

#### **Vision**

Taft College instills a passion for learning, leading to success for all.

#### **Values**

- Students and their success.
- A learning community with teaching excellence.

- An environment conducive to learning, fairness, dialogue, and continuous improvement.
- A communicative, collaborative, collegial, and respectful culture.
- A partnership of students, faculty, support services, and community. o Innovation, diversity, creativity, and critical thinking.
- Academic, financial, personal, and professional integrity.
- Employees and their professional development.
- A transparent, accessible, participative governance structure. o Innovation, diversity, creativity, and critical thinking.
- An environment conducive to learning, fairness, dialogue, and continuous improvement.

#### Academic and Career Programs at Taft College:

Ensuring that students complete degrees and certificates that will enhance our students' lives and promote economic growth in our community is an essential component of our mission. Taft College offers more than 50 academic and career technical educational degree and certificate programs, with 15 AS/AA Degrees for Transfer programs that align with our CSU partners.

#### Transfer Degrees:

- Administration of Justice for Transfer
- Art History for Transfer
- Biology for Transfer
- Business Administration for Transfer
- Early Childhood Education for Transfer
- Economics for Transfer
- Elementary Teacher Education for Transfer
- English for Transfer
- History for Transfer
- Kinesiology for Transfer
- Mathematics for Transfer
- Psychology for Transfer
- Law, Public Policy, and Society for Transfer
- Sociology for Transfer
- Spanish for Transfer
- Studio Arts for Transfer

#### Career Technical Educations degrees and certificates

Our Mission is to be a provider of quality career and technical education to enable students and employers to compete in a global market economy and be productive members of society.

#### Programs include:

- Administrative Services
- Allied Health
- Business Administration
- Court Reporting
- Criminal Justice Administration

- Dental Hygiene
- Disability Services
- Direct Support Education
- Early Care, Education and Family Services
- Energy Technology
- General Business
- Management
- Occupational Safety and Health

## Planning Process

The creation of the Student Equity and Achievement Steering Workgroup (SEASW) was established to evaluate the success of goals and activities of the 2019-2022 Student Equity and Achievement Plan to identify where we have been successful in closing gaps in achievement for Disproportionately Impacted (DI) student groups, and areas of growth to continue to focus on improvement. SEASW is composed of faculty, staff, administrators, and the intentional inclusion of a former student who currently works as a tutor for the campus. SEASW established working norms in creating an equitable learning environment that was based on authenticity, collegiality and, self-awareness. These norms were utilized to guide conversations around student equity work, and established a post-pandemic framework of “Equity First” as a lens to create the 2022-2025 Student Equity and Achievement Plan. The charge of SEASW was to:

- Review and evaluate successes and areas of growth from the 2019-2022 Student Equity and Achievement Plan.
- Collect and review data that identified achievement gaps of students identified in DI groups.
- Develop and create a 2022-2025 Student Equity and Achievement Plan
- Establish a standing Student Equity and Achievement Committee to implement and evaluate goals and activities identified in the plan to close achievement gaps.

In developing this plan, the college chose to prioritize equity using an “Equity First” approach with a student-ready mindset. This mindset is based on the belief that every student can succeed when provided the necessary resources and support and relies on a college dedicated to meeting students where they are, and the ability to adjust to ensure we can meet the needs of the students and community. This student-ready mindset includes structuring courses with support courses, creating a safe space for our students, ensuring that the college has appropriate staffing to support students’ various identities, collaborating with our community partners, and increasing access to our public spaces. “Equity First” does not mean “everything to everyone” but providing each student the support and resources they need to mitigate barriers to success; providing individualized support, and ensuring that students are treated as individuals and get what they need to be successful in achieving their educational goals.

The development of the 2022-2025 Student Equity plan is designed to ensure all goals are integrated, driving equity-mindedness as the college engages in data mining and data inquiry addressing achievement gaps. The Integrated Plan framework is driven by the college’s mission and vision and is aligned with the college’s Strategic Action Plan. Taft College is using the Guided Pathways framework to refine existing programs, reduce duplication, expand resources, and support new opportunities for students while strengthening integration efforts across programs.

The primary goal of the Student Equity and Achievement Plan is to identify student populations that demonstrate a disproportionate impact in achieving the student success metrics of the CCCC and to mitigate and close the achievement gap for disproportionately impacted groups as identified by the state Chancellor's Office. A secondary goal is to focus on additional groups identified by Taft College as those who could benefit from the "Equity First" activities, including historically racially minoritized students of color. An evaluation process will be implemented, applying defined metrics to achieve the goals. The data, assessment, metrics, and overall evaluation will continue to be discussed and reviewed by the Student Success Committee and by the Access Committee on an annual basis.

## Identified Disproportionately Impacted Student Groups

The goals/outcomes and actions/activities in this Student Equity Plan address disparities and disproportionate impact on student success across disaggregated student equity groups, including gender, age, ethnicity, disability status, financial need, and foster youth status with specific actions to address disproportionate impact whenever observed in the data. Student success is defined using the Board of Governors' "success indicators," which capture rates of successful enrollment, Math and English course completion, persistence from Fall to Spring, Degree and Certificate completion, and transfers.

Based on data provided by California Community College Chancellor's Office (CCCCO) and local data indicates gaps in success metrics for the following student group at Taft College:

- Hispanic/Latino Men
- African American Students
- First Generation Students
- Low-Income Students

Taft College has an interest in promoting student success for students who were not identified among groups significantly Disproportionately Impacted within the Student Success Metrics (SSM) dashboard data provided but could benefit from equity-focused activities. These include groups identified by the Chancellor's Office in previous years as disproportionately impacted:

- Current or former foster youth
- Students with disabilities
- Veterans
- Racially minoritized Students of Color

Taft College has implemented several processes through the Guided Pathways initiative to ensure the institution consistently and regularly reviews its practices, activities, and policies integral to supporting an equitable learning experience for underserved students. Formal practices include monthly meetings attended by categorical program leaders to discuss services and support available for students (Student Services Staff Meeting, DSPS Staff Meeting, EOPS/CARE/CalWORKS Staff Meeting) and semi-annual advisory board committee meetings (DSPS, EOPS/CARE/CalWORKS). These categorical programs have also created formal processes for referral to capture students identified from general populations who may benefit from categorical program support.

Other formalized institutional practices which support the coordination of equity-related programs include annual program review, mandated state and federal annual reporting, and categorical program

plans. Through these formal processes, the faculty and administrative leadership responsible for various categorical programs and services coordinate efforts to recruit students, implement program plans, and align program goals with the district's identified institutional planning priorities (as specified in the district's Strategic Action Plan, EEO Plan, Educational Master Plan, and SEA Plan). In addition to reporting and planning practices, several faculty, staff, and administrative members from categorical programs serve on various shared governance committees, including the Governance Council, the Guided Pathways Oversight Committee, the Academic Development Committee, the 508 Accessibility Committee, Student Services Coordinators Team, and Strategic Enrollment Management Committee (SEMComm). It is in these settings that the objectives and activities of categorical are shared with other college members, enhancing efforts to coordinate across categorical and college programs.

### Identified Issues in Identifying Disproportionately Impacted Groups

Limitations in current data collection that allow for disaggregation within success metrics based on identified disproportionately impacted groups. For example, AB 540 students enrolled at Taft College receiving services associated with AB 540 are not generally disaggregated from Hispanic/Latino students or identified as a group within first-generation student data. Anecdotal information provided by the Student Equity Steering Committee indicates that barriers such as language and outreach to the community impact student success.

Limitations in data collection and the ability to analyze data for institutional planning purposes are based primarily on staffing shortages within Institutional Research, Tableau licenses. These issues are addressed in the Resources and Budgeting section of this report.

Enrollment data includes students enrolled in Westside Energy and Services Education Center (WESTEC), which provides short-term industry and job training for local industry partners that are primary employers for the region (Safety Classes, Law Enforcement, Court Reporting). These training classes range in time from one-day to two-week training modules and do not correspond to the Student Success Metrics identified by the Chancellor's office. Limitations on the ability to identify and disaggregate students enrolled in WESTEC courses at this time skew available student data in areas of completion of transfer-level math and English in the first year; persistence from Fall to Spring; degree/certificate completion in 3 years; and transfer to 4-year institutions.

The majority of men identified in our DI groups are full-time employees of industries in our energy sector (oil and petroleum industry). To be initially employed – and to remain employed – they must take short-term extended safety courses mandated for California oil producers. They complete these through our contracted education partner, WESTEC (Westside Energy Services Training and Education Center). While these courses also serve as entry-level courses to certificates through Taft College, students taking these courses are doing so primarily for the purpose of continued employment. Their success goals are not typically toward obtaining a college certificate or degree, rather their immediate goal is continued employment. However, Taft College realizes the importance of continued education to obtain certificates or degrees, so Taft College will continue to provide directed onsite academic counseling at the WESTEC facility regularly and will begin a more robust outreach program directed to these students in Fall 2019, to be reassessed in Fall 2021.

## Student Success Metrics

The California Community College Chancellor's Office (CCCCO) sets the student success metrics every three years. The metrics are closely aligned with the Chancellor's Vision for Success metrics. Colleges were instructed to use the Student Success Metrics (SSM) dashboard to ascertain DI for the following metrics:

- **Successful Enrollment** (percentage of first-time college students who applied and enrolled in the same year in a primary term)
- **Transfer-level math and English** (percentage of first-time college students who completed transfer-level math and English in the first year)
- **Persistence** (percentage of first-time college students who enrolled in the subsequent semester)
- **Vision Goal Completion** (percentage of first-time college students who completed a degree or certificate in three years)
- **Transfer** (percentage of first-time in college students who transferred to a four-year institution within three years)

Based on Institutional data and data provided by the Student Success Metrics dashboard, gaps in the proceeding student success metrics were identified for Hispanic/Latino men, and African American students, and indicates an intersection of first-generation, low-income students and AB 540 who fall into the identified racially minoritized groups. The three-year trend from 2018-2019 through 2020-2021 for Hispanic males in the aforementioned metrics indicates an upward trend of 1% each year in Math and English completion, persistence from Fall to Spring, degree/certificate completion and transfer. However, the overall percentages are still well below the statewide level. The three-year trend from 2018-2019 through 2020-2021 for African American males, enrollment has declined slightly, and significant metrics such as completion of Math and English are "masked," which is defined by the SSM dashboard as *"Under Complementary Suppression circumstances, the "All Masked Values" bar may represent a larger group together with small groups with <10 students. "All Masked Values" in this chart includes subgroups: American Indian/Alaska Native, Asian, Black or African American, Filipino, Pacific Islander or Hawaiian Native, Multiple Values Reported, Two or More Races, and Unknown/Non-Respondent."* Data that was available indicated an increase in persistence from Fall to Spring and in degree/certificate attainment. However, these rates are still below the statewide level. Institutional data indicates an intersection between Hispanic student population, first-generation students, and low-income students.

## Goals and Activities

The goals and activities to address barriers to success for disproportionately impacted students at Taft College were developed during an intensive workshop with the Student Equity Plan Steering Committee based on best practices that have been developed by student support services and instructional faculty and staff that includes successful student support efforts prior to the pandemic and reflect on the lessons learned in the post-pandemic semesters. The Student Equity Steering Committee identified five goals that align with the Guided Pathways Plan and the CCCCCO Vision for Success metrics. The Taft College 2018-2019 through 2020-2021 Strategic Action Plan was utilized to identify gaps in achievement with the established institutional goals and data supporting Leading Indicators and Lagging Indicators to identify gaps in success metrics experienced by students identified as Disproportional Impacted groups in racially minoritized, low income and first-generation student groups.



**Goal #1: Increase access for African American and racially minoritized students of color.**

Successful enrollment for African American students, inclusive of those at WESTEC, had declined in post-pandemic semesters from 760 students in 2018-19 to 299 students 2021-22. Similar declines in enrollment include Asian students reduced from 169 to 87, Native Americans from 78 to 28, and students identified as two or more races from 228 to 157 for the same time frame. The largest student population, Hispanic/Latino, also reflects a nearly 20% drop in enrollment.

Successful enrollment of students exclusive of WESTEC declined similarly from 2018-19 to 2021-22. African American students declined in post-pandemic semesters from 155 students in 2018-19 to 73 students 2021-22. Similar declines in enrollment include Asian students reduced from 97 to 54, Native Americans from 21 to less than 10 but more than 0, and students identified as two or more races from 128 to 88 for the same time frame. Hispanic/Latino enrollment declined by over 60% when comparing 2018-19 and 2021-22. There is an opportunity to expand enrollment to non-traditional students and students who attended prior to the pandemic but still need to complete a degree/certificate to re-enter the path to completion.

**Goal #2: Increase successful completion of transfer-level Math/English for first-year racially minoritized students of color (Hispanic/Latino, African American, Asian, Native American, bi/multi racially identified).**

Completion of Math/English for first-year students remains low for DI groups, although success has increased by 1%-3% annually for Hispanic/Latino students. SSM data indicates that less than 10 African American and other racially minoritized groups of students completed Math/English in their first year. Both metrics are well below the institutional goal of 16% with room for improvement with intentional strategies.

**Goal #3: Improve persistence rates for first-time college students from Fall to Spring.**

Persistence from Fall to Spring semesters for Hispanic/Latino students has increased from 35% in 2018-19 to 48% in 2020-21, although it has declined for African American students and other racially minoritized DI groups. Metrics are well below the institutional goal of 87%. However, these numbers are based on total student enrollment for the time period, and WESTEC students may skew the persistence rates.

**Goal #4: Improve Certificate/Degree attainment for Hispanic/Latino, African American, and racially minoritized students of color three-year completion rates.**

Degree/Certificate completion has yet to meet the institutional metric to increase awards to 494. However, three year-completion from 2019-2022 was interrupted by the pandemic. The trend for Hispanic/Latino students indicates that female students attained awards of degrees/certificates at a higher rate than males. African American and other racially minoritized student award attainment has decreased each year.

**Goal #5: Increase transfer to four-year institutions for Hispanic/Latino, African American, and other racially minoritized students of color.**

The transfer rate for DI student groups remains a lagging indicator, with numbers in decline from the 2018 baseline. This metric has the greatest potential for growth over the next three years as the Guided Pathways plan implementation comes into effect.

Goals and Activities	Guided Pathway Pillar
<b>Goal 1: Increase access for African American and racially minoritized students of color.</b>	
1.1 Outreach to recruit new, underrepresented students in the community through direct marketing, sponsoring and attending cultural events and direct outreach to non-traditional students with different language options.	Clarify the path, enter the path.
1.2 Outreach and academic counseling to WESTEC students to inform of educational advancement opportunities in industry specific jobs.	Enter the path, stay on the path, clarify the path.
1.3 Professional learning opportunities for instructional and non-instructional faculty training on DEIAA.	Ensure learning.
1.4 Clarify the Taft College website for easy accessibility to all students and potential students.	Clarify the path, enter the path.
1.5 Professional development related to Culturally responsive teaching strategies.	
1.6 Increase Group Advising opportunities and peer mentoring by second year students.	Clarify the path, stay on the path.
1.7 Expansion and/or implementation of culturally responsive student success programs (Puente, Umoja, A2MEND) for first year cohorts.	Enter the path, stay on the path.
1.8 Provide extended orientations for students	Enter the path
1.9 Strengthen partnerships with feeder high schools that serve underrepresented students, hold "Cougar Days" at high schools.	Clarify the path, enter the path.
<b>Goal 2: Increase successful completion of transfer level Math/English for first-year racially minoritized student of color (Hispanic/Latino, African American, Asian, Native American, bi/multi racially identified).</b>	
2.1 Creation and expansion of co-requisite courses that provide support for transfer level math/English..	Clarify the path, enter the path, stay on the path.
2.2 Continue use of peer mentoring and peer coaching services for identified student groups, with meaningful follow-up	Stay on the path, ensure learning.
2.3 Increase range of courses available for tutoring, and hours of available tutors. Embed tutoring and tutor training.	Stay on the path, ensure learning.
2.4 Provide professional development focusing on minimizing the achievement gap for students with disabilities, in and outside the classroom.	Stay on the path, ensure learning.
2.5 Peer tutoring opportunities, support for on campus student learning spaces and student learning spaces in the community.	Stay on the path, ensure learning.
2.6 Clarify the Taft College website for easy accessibility to all students and potential students.	Clarify the path, enter the path.
2.7 Expanded hours for academic advising and tutorial services	Stay on the path; ensure learning

<b>Goal 3: Improve persistence rates from Fall to Spring for first time college students.</b>	
3.1 Identify and provide additional financial support that allows students to prioritize school while minimizing financial hardships	Clarify the path, stay on the path.
3.2 Develop and establish recognition of "milestone" completion (i.e. First generation first year celebration)	Clarify the path, enter the path.
3.3 Establish and enhance use of peer mentoring and peer coaching services for identified student groups, with meaningful follow-up)	Stay on the path, ensure learning.
3.4 Provide Mental Health and Wellness Counseling to identified students through a college referral process.	Stay on the path, ensure learning.
3.5 Identify housing for homeless students within the community (e.g., dorm rooms on campus).	Clarify the path, enter the path. Stay on the path, ensure learning
3.6 Develop and establish learning communities	Stay on the path, ensure learning.
3.7 Flexible Course scheduling	Stay on the path, clarify the path
3.8 Expand learning support services (peer tutoring)	Stay on the path
3.9 Establish a Welcome Center	Enter the path, stay on the path
<b>Goal 4: Improve Certificate/Degree attainment for Hispanic/Latino, African American, and racially minoritized students of color three-year completion rates.</b>	
4.1 Establish and develop a First Year Experience cohort model	Enter the path, stay on the path, clarify the path.
4.2 Create cohort models based on educational Pathways	Enter the path, stay on the path.
4.3 Professional development related to culturally inclusive curriculum development.	Clarify the path
4.4 Increase adoption of Zero/Low-Cost Textbooks	Stay on the path, ensure learning.
4.5 Provide Mental Health and Wellness Counseling to identified students through a college referral process.	Stay on the path, clarify the path, ensure learning
<b>Goal 5: Increase transfer to four-year institutions for Hispanic/Latino, African American, and other racially minoritized students of color.</b>	
5.1 Expand partnerships with regional CSU/UC partners to establish campus tours and recruitment efforts on campus	Enter the path
5.2 Develop/ Participate in established Student Satisfaction survey	Stay on the path
5.3 Increase community participation and celebration of graduates and transfer students	Stay on the path
5.4 Design and implement Transfer workshops for students	Clarify the path, ensure learning
5.5 Invite past graduates who have attained post-baccalaureate degrees to speak to students	Stay on the path, clarify the path

5.6 Establish intentional outreach and end of semester check-in with students (individually and groups)	Stay on the path, ensure learning
---	-----------------------------------

### Resources and Budgeting

The DEIAA committee will be requesting a diversity coordinator position including appropriate support and space through the program review and budget development process for the 2023-2024 AY:

Request for Equity Funds	Amount Budgeted
Administrative and support salaries and wages	\$176,034
Benefits, STRS, PERS, OPEB, OASDI, other payroll costs	\$80,000
Consultants and contracts	\$27,950
Computer usage	\$13,000
Employee miscellaneous services	\$10,500
Tableau licenses	\$4500
Total	\$311,984

### Goals Accomplished from 2019-2022 Student Equity Plan

Taft College has provided increased professional development on equity, gathered and applied meaningful data on DI populations, and provided DI students with tangible resources and targeted services. Notable activities and achievements have included:

- Professional Development/Training:
  - Faculty ongoing opportunities for flex credit through Vision for Success related to equitable teaching practices, 2019-2023
  - Lunch and Learn ongoing faculty seminars on various topics, 2020-2023, including (for example) Accessibility and Inclusion, Equity and the Law, Serving LGBTQ+ Students
  - Faculty inclusive teaching practices, professional development for flex credit, Fall 2020 series, Mathematics Pathways
  - One-day training focused toward staff and faculty groups, Dr. Frank Harris III, May 25, 2021

- Faculty in-service flex credit through CORA (Center for Organizational Responsibility and Advancement) webinars and NISOD (National Institute for Staff and Organizational Development) webinars, May 23-25, 2021
- College-wide workshop led by Dr. Tyrone Holmes, “The Impact of Unconscious Bias on Organizational Inclusion,” August 16, 2021
- Faculty professional development in-service workshop, Cultural Curriculum Audit, May 23-25, 2022

Data:

- Development of DI data table
- Established data coaches

Student Resources:

- Student Resource Center (Food Pantry with Clothing needs)
- Lactation Room / Parents Room
- Veterans Resource Center

Student Support:

- Wellness Counseling (including mental health)
- TimelyCare (virtual health and well being services for students)
- MESA Program (student support for math, engineering, and science students)
- NextUp Program (support for foster youth)

Analysis of Past Plan Goals

Goals:	Activities:	Status:
Access: Improve access by 1%	“Equity First.” Communication strategy. Persistence support.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Not Completed
Course Completion: Improve course completion success rate by 1%	Peer mentors Success Coaches, Completion Coaches Success Plus	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Not Completed
Degree/Certificate Completion: Improve program completion success rates by 5%.	Success Coaches, Completion Coaches Enrollment management plans	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Not Completed
Transfer	Success Coaches, Completion Coaches Enrollment management plans	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Not Completed

Activities used to achieve previous equity goals:

- “Equity First” – provide outreach and services for students identified in Equity focus.
- Communication Strategy – targeted online communication and community organizing.
- Persistence Support – assigned student peers with special training in persistence support.

- Peer Mentors – student peers with special training in creating a general support relationship.
- Success Coaches – student peer with support training in writing, library use, etc.
- Completion Coaches – student peers with specialized training in degree completion.
- Enrollment Management – optimizing program design, delivery.
- Student resources as needed (e.g., food pantry, Veterans Center)
- Student support as needed (e.g., wellness counseling)

## Appendix

### Data Charts for the following metrics and years

Successful Enrollment 2018-2021 (Ethnicity, Gender, first-generation status, low-income status, age)

Completion of transfer-level math/English in first year 2018-2021 (Ethnicity, Gender, first-generation status, low-income status, age)

Persistence from Fall to Spring 2018-2021 (Ethnicity, Gender, first-generation status, low-income status, age)

Degree/Certificate Awarded 2018-2021 (Ethnicity, Gender, first-generation status, low-income status, age)

Transfer 2018-2021 (Ethnicity, Gender, first-generation status, low-income status, age)

## Student Equity and Achievement Steering Workgroup:

Dr. Amar Abbott: High Tech Access Specialist/Faculty

Chris Aldaco: Student Outreach/Foster Youth/ AB 540

Cecilia Alvarado: Dean, Student Services

Dr. Damon Bell: Vice President, Student Services

Candace Duron: Counselor/Academic Senate President-Elect

Dr. Sharyn Eveland: Academic Senate President

Dr. Vicki Jacobi : Counselor/Articulation/Vice President, Academic Senate/Curriculum Chair

Dr. Xiaohong Li: Vice President of Information and Institutional Effectiveness

Dr. Leslie Minor: Vice President of Instruction

Orion Wise: Tutor

Mireya Zermeno : Admissions and Records

Date: June 1, 2023  
Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services  
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Request for Approval

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Board Meeting Date: June 14, 2023

Title of Board Item:

Request for Approval to Transfer Funds

Background:

This is a request for approval to transfer \$3,000,000 from the Unrestricted General Fund to the Capital Outlay Projects Fund.

These funds would be used for facilities funding purposes in alignment with the Facilities Master Plan, Land Acquisition Plan, and Educational Master Plan such as for use as a funding match in the State Capital Outlay program, as a funding match to capitalize on additional funding sources and opportunities as they may arise, land acquisitions, and/or other appropriate and necessary facilities related expenses.

Terms (if applicable): Not applicable.

Expense (if applicable):

None.

Fiscal Impact Including Source of Funds (if applicable):

Transfer \$3,000,000 from the Unrestricted General Fund to the Capital Outlay Projects Fund.

Approved: \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President



Date: May 31, 2023  
Submitted by: Ruby Payne, TCFA President  
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Information Item

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Board Meeting Date: June 14, 2023

Title of Board Item:

Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2023/24

Background:

This item represents the Taft College Faculty Association's reopener proposal for FY 2023/24. The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2023/24 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: \_\_\_\_\_

  
Brock McMurray, Superintendent/President

June 2023

**To:** Board of Trustees  
**From:** Taft College Faculty Association  
**Subject:** Re-Opener Proposal for 2023/24 Collective Bargaining Agreement

The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2023/24 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

Thank you,

Ruby Payne

TCFA President

Date: May 31, 2023  
Submitted by: Greg Hawkins, CSEA President  
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Information Item

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Board Meeting Date: June 14, 2023

Title of Board Item:

Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2023/24

Background:

This item represents the Taft College CSEA Chapter #543 reopener proposal for FY 2023/24. The Taft College CSEA Chapter #543 plans to open Articles 1-24 for the purpose of negotiating the successor collective bargaining agreement for the 2023/24 academic year.

The Taft College CSEA Chapter #543 is committed to the utilization of the Interest Based Bargaining process used by the Taft College Classified Collective Bargaining Committee (TCCCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

Terms (if applicable):

N/A

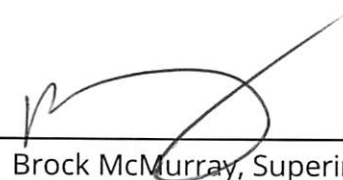
Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: \_\_\_\_\_

  
Brock McMurray, Superintendent/President

**2023 – 2026 Successor Initial Proposal**  
**Between**  
**California School Employees Association and its Taft College, Chapter 543**  
**And**  
**West Kern Community College District**

Date: May 31, 2023  
To: Board of Trustees  
West Kern Community College  
From: Chapter President, Greg Hawkins  
Re: Successor Initial Proposal to the 2020-2023 Collective Bargaining Agreement

California School Employees Association (CSEA) and its Taft College, Chapter #543 is requesting negotiation of the successor agreement to the 2020-2023 Collective Bargaining Agreement. The newly proposed term for the Successor Bargaining Agreement shall be from July 1, 2023 – June 30, 2026.

The Association would like to address Articles 1 through 24.

Thank you for your consideration of this request. Please contact me should you have any questions.

Thank you,

  
Greg Hawkins (Jun 5, 2023 17:53 PDT)

Chapter President,  
Greg Hawkins

May 31, 2023

Date: May 31, 2023

Submitted by: Brock McMurray, Interim Superintendent/President

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Information Item

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Board Meeting Date: June 14, 2023

Title of Board Item:

Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2023/24

Background:

The law requires that initial proposals, including reopener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's reopener proposal for FY 2023/24 to the Board, and announces that a public hearing has been scheduled for the July 12, 2023 Board of Trustees meeting.

Article 9 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

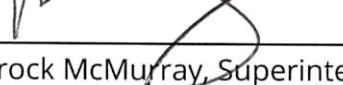
N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved:   
Brock McMurray, Superintendent/President

Date: May 31, 2023

Submitted by: Brock McMurray, Interim Superintendent/President

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Information Item

---

Board Meeting Date: June 14, 2023

Title of Board Item:

Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2023/24

Background:

The law requires that initial proposals, including reopener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's reopener proposal for the successor agreement of FY 2023/24 to the Board, and announces that a public hearing has been scheduled for the July 12, 2023 Board of Trustees meeting.

Article 21 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

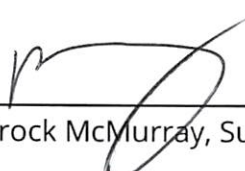
N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved:   
Brock McMurray, Superintendent/President

## BOARD AGENDA ITEM

**Date:** June 1, 2023

**Submitted by:** Richard Treece, Director of Facilities & Planning 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Request to Award Child Development Center HVAC Replacement Project

**Background:**

This is a project for HVAC replacement at the Child Development Center (CDC) which includes, but is not limited to demolition, removal and replacement of existing A/C equipment/units for the CDC Main Building. This job will include (5) rooftop package units and (1) ductless split system on the main building, as well as upgrading the building automation system to connect to the web-based browser for the main campus. All materials and craftsmanship will have a full one-year warranty.

The District engaged in informal bidding for this project, and two proposals were received. Please see the attached proposal tabulation and proposals from Alcorn Aire and South Valley Mechanical.

It is my recommendation that the Board of Trustees award this project to the low proposer, Alcorn Aire, for the total sum of \$195,000.

**Terms (if applicable):**

None.

**Expense (if applicable):**

The total cost for this project is \$195,000.

**Fiscal Impact Including Source of Funds (if applicable):**

This project will be funded through Physical Plant and Instructional Support funding.

**Approved:**   
Brock McMurray, Superintendent/President

**QUOTE / PROPOSAL TABULATION**



**Project Name:** CDC HVAC Replace

**Job Walk:** Yes

**Project No:** TC 23-014

**Proposals Rcvd at:** Taft College Facilities

**Owner:** West Kern CCD / Taft College

**Proposals Requested:** 05/01/23

**Architect:** N/A

**Proposals Due:** 05/18/23

Contractor	Base Bid	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
Alcorn Aire	\$ 195,000.00	\$ 195,000.00	Y	735144	1000000823	05/18/23	
South Valley Mechanical	\$ 215,500.00	\$ 215,500.00	N	1040444	1000059368	05/23/23	
Pro Air	\$ -	\$ -	NA	860193	1001022425	NA	Did not bid



PROPOSAL FORM

RE: TC 023-014 CDC HVAC Replace  
TO: Taft College / West Kern Community College District

FROM: Alcorn Aire, Inc.  
(Proposer Name)

- 1. The above identified Proposer submits the following proposed Proposal Price for the Taft College TC 023-014 CDC HVAC Replace project.

Total Bid Price	\$ 195,000.00
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- 2. The Total Proposal Price is inclusive of all labor, materials, equipment, bonds and services necessary to complete the Project in accordance with requirements of the Contract Documents.
- 3. The Total Proposal Price incorporates requirements of, and pricing for, all matters described in the Contract Documents, including Proposal Addendum Nos. 0 inclusive.
- 4. The Proposer has submitted the following with this Proposal:

Bid Security (if required)	Subcontractors List
Non-Collusion Affidavit	Drug-Free Workplace Certification
Certificate of Workers Compensation	

- 5. The individual executing this Proposal on behalf of the Proposer is an employee of the Proposer, authorized to submit this Proposal on behalf of the Proposer and to bind the Proposer to the Proposal.

Dated: 5-18-23

DIR Registration #: PWCR 1000000823

By: Jodi Nagel  
Jodi Nagel

CSLB #: 735144

(Name Typed or Printed)

Title Treasurer

**SUBCONTRACTORS LIST**

Project: TC 023-014 CDC HVAC Replace

Name of Proposer Alcorn Aire, Inc.

Authorized Signature: *Jodi Nagel*

(A) Licensed Name of Subcontractor	(B) Subcontractor Office, Mill or Shop Address	(C) Subcontractor Portion of Work	(D) Subcontract Contractors' Li No.
Jimmy's Crane Svc.	17519 Ambush Ct. Bakersfield, CA 93314	5%	814281

PROPOSAL FORM

RE: TC 023-014 CDC HVAC Replace  
TO: Taft College / West Kern Community College District

FROM: South Valley Mechanical  
(Proposer Name)

1. The above identified Proposer submits the following proposed Proposal Price for the Taft College TC 023-014 CDC HVAC Replace project.

Total Bid Price	\$ <u>215,500.<sup>00</sup></u>
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- 2. The Total Proposal Price is inclusive of all labor, materials, equipment, bonds and services necessary to complete the Project in accordance with requirements of the Contract Documents.
- 3. The Total Proposal Price incorporates requirements of, and pricing for, all matters described in the Contract Documents, including Proposal Addendum Nos. \_\_\_\_\_ inclusive.

4. The Proposer has submitted the following with this Proposal:

- Bid Security (if required)
- Non-Collusion Affidavit
- Certificate of Workers Compensation
- Subcontractors List
- Drug-Free Workplace Certification

5. The individual executing this Proposal on behalf of the Proposer is an employee of the Proposer, authorized to submit this Proposal on behalf of the Proposer and to bind the Proposer to the Proposal.

Dated: 5/23/2023  
By: David F. G.V.

DIR Registration #: PWCR 100059368  
CSLB #: 1040444

\_\_\_\_\_  
(Name Typed or Printed)  
Title Owner

**Date:** May 31, 2023

**Submitted by:** Richard Treece, Director of Facilities & Planning 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Request to Award Fire Alarm Repair Project

**Background:**

Taft College has eight (8) separate Fire Alarms systems. Three (3) of the Fire Alarm Control Panels on campus have exceeded their useful life expectancy. The Cougar Sports Center (1983), Child Development Center (2006), and the Administration Building (2008). These systems are starting to fail, causing false alarms, and need to be replaced. It is also a requirement for all Fire Alarm systems to be tested and certified annually. Connected Life Safety Services (CLSS) is an innovative, all-in-one cloud platform that enables systems integrators and facilities managers to deliver an enhanced fire safety service and ensure sites are operating effectively and meeting compliance requirements. CLSS will also send alerts and notifications via text and email to Campus Safety & Security and key Facilities Maintenance & Operations personnel as well as Central Station monitoring.

All-Tech Fire & Security is our preferred vendor for fire alarm technology and services. This proposal will cover the installation, programming, and testing of three (3) new Fire Alarm Control Panels, testing of all eight (8) Fire Alarms systems on campus, and the installation of the CLSS wireless dialers. It is my recommendation that the Board of Trustees award this project to All-Tech Fire & Security for the total sum of \$102,162.42.

**Terms (if applicable):**

None.

**Expense (if applicable):**

The total cost for this project is \$102,162.42.

**Fiscal Impact Including Source of Funds (if applicable):**

These funds are included in the FY 2023-24 PPIS budget.

**Approved:**   
Brock McMurray, Superintendent/President



May 24, 2023

MB# 923045

Taft College  
29 Cougar Court  
Taft, CA 93268

**Scope of Work at Taft College**

**RE: NFPA 72 Fire Alarm Inspections, Central Station Monitoring, Admin FACP Replacement, CDC Defective Module Card & pull stations, and Repaired Replacement of Defective Fire Alarm Panel and Components at Cougar Gym.**

Inspection and testing of all initiating and notification devices by NICET Certified Technicians, including NFPA 72 Inspection report upon completion of work. Installation of CLSS monitoring equipment, external antennas, and signal testing. Installation, Programming, and testing of New Notifier CPU2-640 Fire Alarm Control Panel to replace defective panel in Admin Building. Replace defective XP card causing false alarms at CDC as well as defective pull stations. Replacement of the defective fire alarm panel at the Cougar Gym, including smoke detectors, heat detectors, pull stations, and notification appliances. All tax, labor, and freight included.

Sites/Buildings Included in this Proposal:

1. M&O Facility
2. Child Care
3. ETEC
4. Student Dorms
5. TIL building
6. Cougar Sports Center
7. G buildings
8. Admin/Science/Student Center

All-Tech's price is contingent upon:

1. Any changes not contained in the scope of work will be documented in writing and agreed by both the customer and All-Tech Fire & Security, Inc.
2. All work to be performed and areas affected by the scope of work are accessible during normal working hours 8:00am to 5:00pm.
3. Pricing Valid for 30 days from May 24, 2023

Bid Exclusions:

- Permits or Drawings of any Kind
- Painting, Patching & Overtime Pay
- Any repairs of remaining existing Fire Alarm System Devices or Wiring
- Submittals, Permits and fees.
- Payment and Performance Bonds.
- Central Station Monitoring Fee (\$85.00) per unit.

All Tech Fire & Security's bid price

**Total Price .....\$ 102,162.42**



Signature \_\_\_\_\_

Date: \_\_\_\_\_

I hope that we will be able to provide you with all of the resources necessary to fulfill your needs. If you have any questions please don't hesitate to contact me.

Sincerely,  
Noah Richards  
Project Manager/ Technician  
All Tech Fire & Security  
Voice : 661.371-3300 ext.130  
Fax : 661.371-2626  
Email : [Noah@alltechfire.com](mailto:Noah@alltechfire.com)

**Date:** May 31, 2023

**Submitted by:** Heather del Rosario, Vice President of Human Resources

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Information Item

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

First Presentation - Taft College Faculty Association ("TCFA/CTA/NEA") 2023-26 Collective Bargaining Agreement ("CBA")

**Background:**

Commencing July 1, 2020, the Taft College Faculty Collective Bargaining Committee participated in negotiation activities and came to consensus on several changes throughout the CBA. These negotiated changes were presented and ratified by TCFA and approved by this Board through various Tentative Agreements throughout the indicated time period.

The draft 2023-26 CBA between TCFA/CTA and the District incorporates the approved changes that have been made throughout the indicated time period to produce a new 2020-23 CBA.

The draft 2023-26 TCFA/CTA CBA can be view at this link.

**Terms (if applicable):**

An implementation date effective July 1, 2023 is recommended.

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:** \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President

Date: May 31, 2023

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Information Item

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Board Meeting Date: June 14, 2023

Title of Board Item:

First Presentation - Taft College Classified School Employee Association ("CSEA"), Chapter #543 2023-26 Collective Bargaining Agreement ("CBA")

Background:

Commencing July 1, 2020, the Taft College Classified Collective Bargaining Committee participated in negotiation activities and came to consensus on several changes throughout the CBA. These negotiated changes were presented and ratified by CSEA, Chapter #543 and approved by this Board through various Tentative Agreements throughout the indicated time period.

The draft 2023-26 CBA between CSEA, Chapter #543 and the District indicated the approved changes that have been made throughout the indicated time period to produce a new 2020-23 CBA.

The draft 2023-26 CSEA, Chapter #543 CBA can be viewed at this link.

Terms (if applicable):

An implementation date effective July 1, 2023 is recommended.

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President



Date: May 31, 2023

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Information Item

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Board Meeting Date: June 14, 2023

Title of Board Item:

First Presentation: CSEA Uniform Issue and Replacement Cycle

Background:

As part of the continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached consensus regarding the implementation of Article 16.1.1 to address the issuing and replacement cycle for uniforms in assigned areas.

Terms (if applicable):

Agreement would become effective after ratification by the CSEA Taft College Chapter #543 and once approved by the WKCCD Board of Trustees.

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President

**Memorandum of Understanding  
between  
California School Employees Association and its  
Taft College Chapter #543  
And  
West Kern Community College District**

**Uniform Issuance and Replacement Cycle**

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Memorandum of Understanding and is with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding the addition of Article 16.1.1.

Now, therefore, CSEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree to implement a policy to address the issuing and replacement cycle for uniforms in assigned areas. Uniforms will be managed as follows:
  - a) The District agrees that employees working in areas with uniform requirements will have uniforms ordered within 30 days of their start date with the department. The District will make every effort to ensure timely delivery within vendor availability.
  - b) Each employee will initially be issued six uniforms and a jacket for wear during assigned shifts.
  - c) Both management and employee will have the ability to request replacement due to reasonable wear and tear at any point during the year. Replacement is at management discretion.
  - d) An annual review will also be done to determine what, if any, replacements need to be made.
  - e) Both management and employee will have the ability to request replacement as needed to address sizing issues.
  - f) If an employee requests replacement uniform(s) and manager denies replacement, the employee can request replacement evaluation through the next level manager or contact a union steward for assistance. The resolution process will follow the established CSEA grievance procedure.
3. This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
4. The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
5. This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

  
Brock McMurray (May 22, 2023 12:45 PDT)

Brock McMurray, Superintendent/President  
West Kern Community College District

  
Greg Hawkins (May 22, 2023 12:46 PDT)

Greg Hawkins, President  
California School Employees Association Chapter #543

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



\_\_\_\_\_  
Andrea Juarez, Labor Relations Representative  
California School Employees Association

Board Approval:

\_\_\_\_\_  
Billy White, President  
Board of Trustees, West Kern Community College District

First Presentation: \_\_\_\_\_, 2023

Second Presentation/Approval: \_\_\_\_\_, 2023

## BOARD AGENDA ITEM

Date: May 18, 2023  
Submitted by: Brock McMurray, Interim Superintendent/President  
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Information Item

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Board Meeting Date: June 14, 2023

Title of Board Item:  
First Reading – Board Policy Revision

Background:  
The Board Policies listed below have been reviewed and revised to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice and in alignment with current law.

BP #6340 Bids and Contracts

Terms (if applicable):  
N/A

Expense (if applicable):  
N/A

Fiscal Impact Including Source of Funds (if applicable):  
N/A

Approved:   
Brock McMurray, Interim Superintendent/President

## BP 6340 Bids and Contracts

### Reference:

*Education Code Sections 81641, et seq.;*  
*Public Contract Code Section 20650, et seq.;*  
*Government Code Section 53060;*  
*ACCJC Accreditation Standard III.D.16*  
*2 Code of Federal Regulations Part 200.318*  
*Title 5 Sections 59130 et seq.*

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The Board delegates to the Superintendent/President the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

1. Contracts are not enforceable obligations until they are ratified by the Board.
2. Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the Board.
3. When bids are required according to Public Contracts Code Section 20651, the Board shall award each such contract to the lowest responsible bidder who meets the specifications published by the District and who shall give such security as the Board requires, or reject all bids.
4. When the District determines that, according to Public Contract Code Section 20651.7, it can expect long-term savings through the use of life-cycle cost methodology, the use of more sustainable goods and materials, and reduced administrative costs, the District may select and award the contract based on best value in accordance with AP 6340. The bidder shall give such security as the Board requires and may reject all bids.
- 4.5. When the Superintendent/President, in consultation with the Chief Financial Officer, determines that, the District can obtain a contract for goods or services through the California Community Colleges Chancellor's Office CollegeBuys Program for the Procurement of Goods and Services for Community College Districts at a lower price upon the same terms, conditions and specifications, the Chief Business Officer may proceed with the contract without conducting a formal bidding process.

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If the Superintendent/President concludes that the best interests of the District will be served by pre-qualification of bidders in accordance with Public Contracts Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the best interests of the District will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with Public Contracts Code Section 20652, the Superintendent/President is authorized to proceed with a contract.

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The District commits to achieving diversity, equity, and inclusion with regard to its vendors.

*See Administrative Procedures 6340*

**Date:** June 1, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness XL

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

AMS.Net Annual Support Coverage Quote #Q-0070760

**Background:**

The Taft College network infrastructure was built using Cisco network equipment. Working with AMS.Net, Taft College is able to maintain the bulk of the college network equipment under one maintenance support contract.

**Terms (if applicable):**

Software license renewal term dates - 8/17/2023 - 8/17/2024

**Expense (if applicable):**

Annual renewal total cost \$19,818.54

**Fiscal Impact Including Source of Funds (if applicable):**

This cost is included in the 2023 - 2024 IT Budget.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President



**AMS.NET, Inc.**  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net

## Customer Price Quote

### Customer

West Kern Community College District  
 29 Cougar Court  
 Taft CA, 93268 US  
 ATTN: Mark Gibson

### Ship To

West Kern Community College District  
 29 Cougar Court  
 Taft, CA 93268  
 ATTN: Mark Gibson

### Quote Description

Renewals 23-24

Quote #	#Q-00070760
Project #	99702
Modified	5/4/2023
Account Mgr.	Sean Harrington
AM Phone	(559) 547-2867
AM Email	sharrington@ams.net
Inside Account Mgr.	Mike Bruington
IAM Phone	(925) 245-6165
IAM Email	mbruington@ams.net
Quote Exp.	5/25/2023

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
<b>Cisco Support. Coverage through 7/29/24</b>					
1	CON-SNT-FMC1000K SNTC-8X5XNBD Cisco Firepower Management Center 1000 C  Serial Numbers: FCH2130V0H0	Cisco Systems Inc.	1.00	\$3,229.96	\$3,229.96
2	CON-SNT-FPR2130W SNTC-8X5XNBD Cisco Firepower 2130 NGFW Appliance, 1U,  Serial Numbers: JMX2135Y01R	Cisco Systems Inc.	1.00	\$2,251.44	\$2,251.44
3	CON-SNT-ISR4351V SNTC-8X5XNBD Cisco ISR 4351 UC Bundle, PVD4-64, UC L  Serial Numbers: FLM232213P4	Cisco Systems Inc.	1.00	\$1,360.27	\$1,360.27
4	CON-SNT-FPR1010N SNTC-8X5XNBD Cisco Firepower 1010 NGFW Appliance, Des  Serial Numbers: JMX2635X2HW	Cisco Systems Inc.	1.00	\$73.19	\$73.19
5	L-FPR1010T-TM-1Y Cisco FPR1010 Threat Defense Threat and Malware 1Y Sub	Cisco Systems Inc.	1.00	\$395.47	\$395.47





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6	<b>L-AC-APX-1Y-S1</b> Cisco AnyConnect Apex License, 1YR, 25-99 Users	Cisco Systems Inc.	25.00	\$11.15	\$278.75
7	<b>L-FPR2130T-TMC-1Y</b> Cisco FPR2130 Threat Defense Threat, Malware and URL 1Y Subs	Cisco Systems Inc.	1.00	\$9,904.46	\$9,904.46

**Singlewire. Coverage Dates: 8/17/23-8/17/24**

8	<b>IPTA-M1Y-B</b> 1 Year Maintenance Subscription Per Endpoint - 250 User Tier	Singlewire	300.00	\$7.75	\$2,325.00
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**Order Summary**

Subtotal	\$19,818.54
Adjustment	\$0.00
Estimated Taxes	\$0.00
<b>Total</b>	<b>\$19,818.54</b>

## Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.
2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.
3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.
4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.
5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.
6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.
7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to [service@ams.net](mailto:service@ams.net). A copy of AMS.NET's full RMA policy is available for review online at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)
8. The laws of the State of California will apply to this sale.
9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.
10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.  
  
Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.
11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at [www.cisco.com/go/cloudterms](http://www.cisco.com/go/cloudterms) (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your



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502 Commerce Way, Livermore, CA 94551  
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www.ams.net

access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

AMS.NET Tax ID: 94-3291626

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

C7 License: 763508


Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_

# BOARD AGENDA ITEM

**Date:** May 31, 2023

**Submitted by:** Nick Valsamides, Executive Director of Fiscal Services 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Information Item

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** CCFS-311Q for the 3<sup>rd</sup> quarter ended March 31, 2023.

**Background:**

Title 5 of the California Code of Regulation, Section 58310 requires the chief executive officer or another designee of the governing board to regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

**Terms (if applicable):** Not applicable.

**Expense (if applicable):** Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the quarter ended March 31, 2023. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on June 14, 2023.

This report represents the third quarter of the 2022-2023 fiscal year. Total General Fund unrestricted revenues received to date were 26,323,641 or 76.3% of the projected levels for the current fiscal year. General Fund unrestricted expenditures were \$20,352,405 or 59% of the budgeted projections. The district is still on track to meet its projected revenue/expenditure assumptions established during the adopted budget.

**Approved:**   
Brock McMurray, Superintendent/President

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2022-2023**

**Quarter Ended: (Q3) Mar 31, 2023**

**District: (690) WEST KERN**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A.</b>	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	30,767,903	32,654,443	34,776,883	34,498,608
A.2	Other Financing Sources (Object 8900)	0	0	463	0
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>30,767,903</b>	<b>32,654,443</b>	<b>34,777,346</b>	<b>34,498,608</b>
<b>B.</b>	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	26,462,364	25,101,646	26,588,208	33,432,537
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	399,070	3,231,804	5,520,221	1,091,931
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>26,861,434</b>	<b>28,333,450</b>	<b>32,108,429</b>	<b>34,524,468</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>3,906,469</b>	<b>4,320,993</b>	<b>2,668,917</b>	<b>-25,860</b>
<b>D.</b>	<b>Fund Balance, Beginning</b>	<b>7,493,184</b>	<b>11,399,653</b>	<b>15,719,588</b>	<b>18,387,965</b>
D.1	Prior Year Adjustments + (-)	0	-1,058	-540	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>7,493,184</b>	<b>11,398,595</b>	<b>15,719,048</b>	<b>18,387,965</b>
<b>E.</b>	<b>Fund Balance, Ending (C. + D.2)</b>	<b>11,399,653</b>	<b>15,719,588</b>	<b>18,387,965</b>	<b>18,362,105</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	42.4%	55.5%	57.3%	53.2%

**II. Annualized Attendance FTES:**

	Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23
G.1 Annualized FTES (excluding apprentice and non-resident)	2,870.00	2,135.95	1,853.39	1,744.71

**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	As of the specified quarter ended for each fiscal year			
	2019-20	2020-21	2021-22	2022-23
H.1 Cash, excluding borrowed funds		17,262,030	16,745,059	23,086,617
H.2 Cash, borrowed funds only		0	0	0
H.3 Total Cash (H.1+ H.2)	7,936,211	17,262,030	16,745,059	23,086,617

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	34,498,291	34,498,608	26,323,641	76.3%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>34,498,291</b>	<b>34,498,608</b>	<b>26,323,641</b>	<b>76.3%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	33,416,360	33,432,537	19,461,210	58.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,081,931	1,091,931	891,195	81.6%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>34,498,291</b>	<b>34,524,468</b>	<b>20,352,405</b>	<b>59%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>0</b>	<b>-25,860</b>	<b>5,971,236</b>	
L	Adjusted Fund Balance, Beginning	18,387,965	18,387,965	18,387,965	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>18,387,965</b>	<b>18,362,105</b>	<b>24,359,201</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	53.3%	53.2%		

**V. Has the district settled any employee contracts during this quarter?**

**NO**

**VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?** **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

**VII. Does the district have significant fiscal problems that must be addressed?** **This year? NO**  
**Next year? NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

## BOARD AGENDA ITEM

**Date:** May 25, 2023  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Course Revision

**Background:**

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

**Business Arts and Humanities Division**

This request was reviewed and approved by the Curriculum and General Education Committee:

1. BUSN 1500 Introduction to Business
2. HUM 1500 Introduction to the Humanities
3. MUSC 1500 Music Appreciation

**Social Science Division**

This request was reviewed and approved by the Curriculum and General Education Committee:

1. HIST 2212 World Civilization since 1500
2. HIST 2231 History of the US to 1877
3. SOC 2038 Gender Studies
4. SOC 2120 American Social Problems

**Math and Science Division**


This request was reviewed and approved by the Curriculum and General Education Committee:

1. BIOL 2370 Nutrition Science
2. MATH 1510 College Algebra for Liberal Arts
3. MATH 1520 Finite Mathematics
4. MATH 1530 Analytic Geometry and Calculus III
5. MATH 2140 Ordinary Differential Equations
6. STAT 1510 Elementary Statistics

**Fiscal Impact Including Source of Funds (if applicable):**

None

Approved:

A handwritten signature in blue ink, appearing to be 'Brock McMurray', written over a horizontal line.

Brock McMurray, Superintendent/President



# BOARD AGENDA ITEM

**Date:** May 25, 2023  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

New Courses

**Background:**

Under accreditation requirements, academic institutions are expected to review and update their curriculum to ensure they meet current standards.

**Allied Health/Applied Tech Division**

This request was reviewed and approved by the Curriculum and General Education Committee:

1. KINE 1530 Women in Sports

**Impact Including Source of Funds (if applicable):**

None

**Approved:**



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Brock McMurray, Superintendent/President



## BOARD AGENDA ITEM

**Date:** May 25, 2023  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician Area  
**Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Program Revision

**Background:**

Under accreditation requirements, academic institutions are expected to review and update their programs.

**Allied Health/Applied Tech Division**

This transfer model curriculum can add value to Taft College students. Taft College has developed all the courses required for this degree. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Associate in Arts in Kinesiology for Transfer Degree

**Impact Including Source of Funds (if applicable):**

None

**Approved:** \_\_\_\_\_

  
Brock McMurray, Superintendent/President

## BOARD AGENDA ITEM

Date: May 25, 2023  
Submitted by: Norberto Lopez Jr., Curriculum Technician  
Area Administrator: Dr. Leslie Minor, Vice President of Instruction  
Subject: Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**  
Distance Education Course Approval

**Background:**  
The Distance Learning Committee and the Curriculum and General Education Committee have both approved the requests for the following courses to be offered through distance delivery.

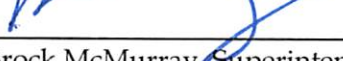
**Business Arts and Humanities Division**  
This request was reviewed and approved by the Curriculum and General Education Committee:

1. BUSN 1500 Introduction to Business
2. HUM 1500 Introduction to the Humanities
3. MUSC 1510 Music Appreciation
4. HIST 2212 World Civilization since 1500
5. HIST 2231 History of the US to 1877
6. STAT 1510 Elementary Statistics

**Math and Science Division**  
This request was reviewed and approved by the Curriculum and General Education Committee:

1. MATH 1510 College Algebra for Liberal Arts
2. BIOL 2370 Nutrition Science

**Fiscal Impact Including Source of Funds (if applicable):**  
None

Approved:   
Brock McMurray, Superintendent/President

## BOARD AGENDA ITEM

**Date:** May 25, 2023  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician Area  
**Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

New Program

**Background:**

Under accreditation requirements, academic institutions are expected to review and update their programs.

**Allied Health/Applied Tech Division**

This proposed degree is intended to meet the challenges of students including student athletes who are interested in Kinesiology but are unable to complete 5 sciences courses due to time constraints. Taft College has developed all the courses required for this degree. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Associate in Arts in Kinesiology

**Business, Arts and Humanities**

This program prepares students for employment in the field of digital media design and production. It gives necessary education and training to students seeking entry-level positions as digital media artists and/or transfer to a Baccalaureate granting institution. Taft College has developed all the courses required for this degree. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Graphic Design: Certificate of Achievement


**Impact Including Source of Funds (if applicable):**

None

**Approved:**

  
\_\_\_\_\_  
Brock McMurray, Superintendent/President

**Date:** June 1, 2023

**Submitted by:** Nick Valsamides, Executive Director of Fiscal Services 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Fiscal Year 2022-23 Annual Appropriations (GANN) Limit

**Background:**

Pursuant to Article XIII-B of the State Constitution and Government Code (GC) section 7900 et seq., community college districts are required to compute an annual appropriations limit, commonly referred to as the Gann Limit. The appropriations limit is adjusted annually for changes in price index, population, and other applicable factors.

GC section 7908(c) requires each community college district to report annually to the Chancellor of the California Community Colleges its appropriations limit, appropriations subject to limit, the amount of state aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

Attached is Gann Limit Worksheet which computes the four items listing above for West Kern Community College District. GC section 7910 requires community college districts to annually secure the approval of their local governing boards of the proposed appropriations limit.

**Terms (if applicable):** Not applicable.

**Expense (if applicable):** Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):** Not applicable.

**Approved:** 

Brock McMurray, Superintendent/President

**California Community Colleges  
Gann Limit Worksheet  
Budget Year 2023-24**

DISTRICT: WEST KERN  
DATE: Enter Date

<b>I. Appropriations Limit:</b>			
<b>A. Appropriations Limit</b>			\$ <u>29,057,838</u>
B. Price Factor:		<u>1.0444</u>	
C. Population factor:			
1 2021-22	Second Period Actual FTES	<u>1,785.3400</u>	
2 2022-23	Second Period Actual FTES	<u>1,744.7100</u>	
	Population Change Factor	<u>0.9772</u>	
	(C.2. divided by C.1.)		
<b>D. Limit adjusted by inflation and population factors</b>			\$ <u>29,656,071</u>
(line A multiplied by line B and line C.3.)			
E. Adjustments to increase limit:			
1 Transfers in of financial responsibility			
2 Temporary voter approved increases			
3 Total adjustments - increase			-
F. Adjustments to decrease limit:			
1 Transfers out of financial responsibility			
2 Temporary voter approved increases			
3 Total adjustments - decrease			-
<b>G. Appropriations Limit</b>			\$ <u>29,656,071</u>
<b>II. Appropriations Subject to Limit</b>			
A. State Aid <sup>1</sup>			\$ <u>26,059,534</u>
B. State Subventions <sup>2</sup>			
C. Local Property taxes			<u>7,460,430</u>
D. Estimated excess Debt Service taxes			
E. Estimated Parcel taxes, Square Foot taxes, etc.			
F. Interest on proceeds of taxes			
G. Less: Costs for Unreimbursed Mandates <sup>3</sup>			
<b>H. Appropriations Subject to Limit</b>			\$ <u>33,519,964</u>

Please contact Jubilee Smallwood, [jsmallwood@cccco.edu](mailto:jsmallwood@cccco.edu), for any instructions regarding the Gann Limit.

<sup>1</sup> Includes Unrestricted General Apportionment, Apprenticeship Allowance, Prop 55 Education Protection Account tax revenue, Full-Time Faculty, Part-Time Faculty Compensation, Part-Time Health Benefits, Part-Time Faculty Office Hours

<sup>2</sup> Home Owners Property Tax Relief, Timber Yield Tax, etc...

<sup>3</sup> Local Appropriations for Unreimbursed State, Court, and Federal Mandates. This may include amounts of district money spent for unreimbursed mandates such as the federally-required Medicare payments and Social Security contributions for hourly, temporary, part-time, and student employees not covered by PERS or STRS.

**Date:** May 30, 2023  
**Submitted by:** Dr. Leslie Minor, Vice President of Instruction  
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

2023-2024 Contract Education Agreement between WESTEC and WKCCD

**Background:**

This is a continuation of the current agreement with Westside Energy Services Training and Education Center (WESTEC). In the 2022-2023 academic year, our partnership with WESTEC generated full-time equivalent students (FTES) and helped us achieve our goals while meeting the needs of students and employers.

**Terms (if applicable):**

July 1, 2023 - June 30, 2024

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

The college contracts with WESTEC for programs listed in the agreement for 300-400 FTES per year. The cost and revenue outlined with the agreement are reflected in the 2023-2024 budget.

**Approved:**   
Brock McMurray, Interim Superintendent/President

**WESTEC/WKCCD  
2023-2024 CONTRACT EDUCATION AGREEMENT**

THIS AGREEMENT is made and entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("WKCCD") and WESTSIDE ENERGY SERVICES TRAINING AND EDUCATION CENTER ("WESTEC").

**1. Authority, Purpose and Scope**

This Agreement is entered into pursuant to Education Code Section 78020, et seq., and relates to the provision of instruction and other services by WKCCD and WESTEC from July 1, 2023 to June 30, 2024.

**2. Instructional Programs and Classes to be Provided**

WESTEC will provide credit instruction and related services for each of the following WKCCD programs and classes:

- a. Occupational Safety & Health (OSH) program – formerly known as Industrial Health and Safety (IHS) program
- b. Criminal Justice Administration (CJA) program
- c. Court Reporting program
- d. Petroleum Technology program (including related Safety programs)
- e. Any other mutually agreed upon classes

**3. Services and Service Locations**

For each of these programs and agreed upon classes:

- a. WESTEC will provide the services of qualified instructors to teach specified courses offered by WKCCD, administrative supervision for that instruction, record keeping and other administrative services pertaining to the granting of college credit to students enrolled in these classes.
- b. WKCCD will provide all instructors with a copy of the Faculty Handbook that outlines instructional processes, such as evaluations, curriculum development activities, departmental meetings, program reviews, student learning outcomes (SLO) and assessments, and guest speaker procedures. WESTEC will ensure all processes and procedures are followed and completed as outlined in the Faculty Handbook.
- c. WKCCD will provide administrative and academic supervision for instruction carried out by WESTEC employees and record keeping and other administrative services pertaining to the granting of college credit to students enrolled in the classes.
- d. The services specified above will be provided at the WKCCD facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.



4. Costs and Reimbursements

- a. WKCCD will reimburse WESTEC at a rate of \$6.83 per contact hour generated by enrollment under this agreement, less enrollment fees. This instructional reimbursement will be within a range of 300-400 FTES for this contract period unless mutually agreed upon. WESTEC will invoice WKCCD weekly for instructional hours completed, and WESTEC will provide WKCCD with weekly enrollment tracking reports and analyses.
- b. WESTEC will pay all other expenses related to operating the facilities, such as water, minor repairs, custodial and non-instructional supplies and equipment.
- c. WESTEC shall notify WKCCD of any or all major repairs needed or health and safety concerns related to grounds and facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

5. Facilities/Equipment Use, Indemnification and Release of Claims

- a. WESTEC will permit WKCCD to use WESTEC owned, leased or loaned equipment when not otherwise in use by WESTEC, subject to the conditions specified below
- b. To the extent permitted by law, each party (WKCCD/WESTEC) mutually agrees to defend, indemnify and hold the other party (WESTEC/WKCCD) harmless against any claims, costs, expenses, attorney fees, lawsuits, judgments or other losses occurring in connection with or in any way incident to its use of the equipment and/or facilities except for liability resulting from gross negligence or willful misconduct of its officers, employees, agents or its independent contractors who are directly employed.
- c. Each party agrees to maintain General Liability in the amount of \$10,000,000 where the other party shall be named as an additional insured party; each party shall provide to the other party a certificate of insurance evidencing the required coverage hereunder.
- d. To the extent permitted by law, each party agrees to release any and all claims, demands, liens, causes of action whether in law or equity it may have at any time against the other party, its agents and/or employees arising for any reason whatsoever out of its use of said equipment and facilities.

6. The addresses for delivery of any notice required under this agreement are as follows:

West Kern Community College District  
29 Cougar Court  
Taft, CA 93268

Westside Energy Services Training & Education Center  
5801 E. Lerdo Hwy  
Shafter, CA 93263

Executed in Taft, California on the date shown below:

**WKCCD**

**WESTEC**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Date: May 18, 2023  
Submitted by: Aaron Markovits, Program Director  
Area Administrator: Dr. Damon Bell, VP Student Services *DAH*  
Subject: Request for Approval

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Board Meeting Date: June 14, 2023

Title of Board Item:

223-2024 Agreement Between Kern High School District and Taft College for Payment for Student Fees.

Background:

A student entering the TIL Program in Fall of 2023 has reached an agreement with Kern High School District that provides funds to pay costs usually paid by students/families. This agreement documents Kern High Schools commitment to pay those fees for the 23-24 School Year.

Terms (if applicable):

Agreement runs from August 2023-June 2024. See attached for specific terms.

Expense (if applicable):

See attached.

Fiscal Impact Including Source of Funds (if applicable):

Revenue collected from Kern High School District will be allocated the same way it would be for each line item. Total cost not to exceed \$15,000.

Approved:   
Brock McMurray, Interim Superintendent/President

**2023-2024**

This agreement is effective on August 1, 2023 or the date student begins attending Taft College or receiving services from Taft College-TIL Program, and terminates at 5:00 P.M. on June 30, 2024.

Local Education Agency Kern High School District School Taft College-TIL Program

LEA Case Manager: Name Jennifer Anderson Phone Number 661-827-4529

Pupil Name Henry Tiyana Sex:  M  F

(Last) (First) (M.I.)  
Address 3300 Brisbane Ave. City Bakersfield State/Zip CA 93313

DOB 7/23/2001 Residential Setting:  Home  Foster  LCI # \_\_\_\_\_  OTHER \_\_\_\_\_

Parent/Guardian Cati Henry Phone (661 ) 343-8733 ( \_\_\_\_\_ )  
(Residence) (Business)

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_  
(If different from student)

**AGREEMENT TERMS:**

1. *Nonpublic School:* The average number of minutes in the instructional day will be: N/A during the regular school year  
N/A during the extended school year
2. *Nonpublic School:* The number of school days in the calendar of the school year are: N/A during the regular school year  
N/A during the extended school year

3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE:** (Applies to nonpublic schools only): Daily Rate: N/A

Estimated Number of Days N/A x Daily Rate N/A = PROJECTED BASIC EDUCATION COSTS N/A

**B. RELATED SERVICES:**

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other(900) Tuition			X Community College		\$ 49.00 p/unit	7 sessions	\$ 343.00
Other (900) Room & Board			X Community College		\$894.36 p/mo.	11 p/year	\$9,838.00
Other (900) Program Fee			X Community College		\$414.00	11 p/year	\$4,554.00
Transportation-Emergency b. Transportation-Parent							
Books			X Community College		\$200.00		\$ 200.00
Move -In Deposit			X Community College		\$300.00		\$ 300.00

ESTIMATED MAXIMUM RELATED SERVICES COSTS \$ 15,000.00

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS \$ 15,000.00

4. Other Provisions/Attachments:

Taft TIL Program will invoice KHSD monthly.

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON N/A

6. Progress Reporting Requirements: Quarterly Monthly Other (Specify)

The parties hereto have executed this Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA/SELPA-

Taft College

Kern High School District

(Signature) (Date)

(Signature) (Date)

(Name and Title)

Jennifer Anderson, Director

**Date:** May 25, 2023  
**Submitted by:** Dr. Leslie Minor, Vice President of Instruction  
**Area Administrator:** Brock McMurray, Acting Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Memorandum of understanding between Bakersfield City School District (BCSD) and West Kern Community College District Early Care, Education, and Family Studies (ECEFS) Program

**Background:**

Taft College's ECEFS Program requires observation and/or use of a classroom setting where Taft College students can obtain the learning experiences required in Early Care, Education, and Family Studies curriculum.

This MOU would allow Taft College's ECEFS program to partner with the BCSD program that has settings suitable for Taft College students as part of their practical learning experience.

**Terms (if applicable):**

August 2023 to June 2025

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:**   
Brock McMurray, Acting Superintendent/President

**AGREEMENT FOR THE PROVISION OF STUDENTS FOR  
THE TAFT COLLEGE EARLY CARE, EDUCATION, AND  
FAMILY STUDIES PROGRAM**



**Memorandum of Understanding for Collaboration  
BETWEEN Bakersfield City School District (BCSD) and West Kern  
Community College District (WKCCD) ECEFS Program**

**THIS AGREEMENT** is made and entered into on April 15, 2023, by and between **Bakersfield City School District (BCSD)** and Taft College (TC), and the Early Care, Education, and Family Studies Program.

**WITNESSETH:**

**WHEREAS:**

- A. WKCCD operates an approved Child Development program in the Education Pathway, hereinafter referred to as “TC ECEFS Program”
- B. The TC ECEFS Program requires the observation and/or use of classroom settings where TC students can obtain the learning experience required in the curriculum:
- C. The TC ECEFS Program partners with Bakersfield City School District that has settings suitable for students in TC ECEFS as part of their practical learning experience; and
- D. It is for the mutual benefit of both parties to enter into the Agreement as herein set forth.

**NOW THEREFORE**, in consideration of the foregoing and of the mutual promises set forth herein, BCSD and WKCCD/TC ECEFS agree as follows:

- I. **RESPONSIBILITIES OF Bakersfield City School District (BCSD)**  
BCSD Mentor Teachers will provide WKCCD TC ECEFS students a classroom setting to observe and/or participate in that aligns with the goals and objectives established by the ECEFS Program. It is understood that this Agreement is in compliance with the regulations of WKCCD. It is understood that in no circumstances shall students replace regular BCSD staff. The students will be assigned to BCSD early childhood education programs/classrooms as approved by the Mentor Program Coordinator and per the approval of the BCSD Administration. It is understood that BCSD Mentor Teachers will not meet with TC ECEFS students during regular contract classroom times. Any meeting or conferencing between the BCSD Mentor Teacher and the TC ECEFS student will be done outside of the BCSD Mentor Teacher’s contract hours.
  - A. BCSD will designate a qualified individual to be physically present and responsible for the classroom setting during each student’s learning experience in the TC ECEFS Program. That person hereinafter will be referred to as the Master or Mentor Teacher. The experience and training of the Master/Mentor Teacher must be professional sufficient to be responsible for the classroom setting.

The Master Teacher will:

1. Communicate a schedule of classroom setting availability to the students, which is mutually agreeable between BCSD and the TC ECEFS Program. It is intended for the students to complete 50 hours of fieldwork per course, per semester as detailed in the TC ECEFS course syllabi.
  2. Monitor and verify the students' hours using the Fieldwork Lab Hours Documentation form provided by the TC ECEFS Program.
  3. Ensure students are provided with policies regarding student record confidentiality.
  4. Inform the TC ECEFS course professor of any concerns regarding the behavior, performance, or attendance of the student(s).
- B. BCSD reserves the right to exclude any student from its premises for any reason.
- C. BCSD shall inform the TC ECEFS course professor within 3 working days if a student has been excluded from BCSD site premises.
- D. BCSD shall notify the TC ECEFS course professor of the number of available student placements before the placement begins.

## **II. RESPONSIBILITIES OF WKCCD TC ECEFS Program**

- A. The TC ECEFS Program will withdraw a student from BCSD if, after consultation with a BCSD administrator, it is determined that such action is warranted.
- B. The TC ECEFS Program will provide each student assigned to BCSD with information about the field education component of the curriculum and the responsibilities of each student in field education.
- C. The TC ECEFS Program will provide BCSD with a description of the TC ECEFS Program requirements, curriculum, and objectives to be achieved by BCSD.
- D. TC ECEFS Program will require all students to abide by the TC ECEFS Program and/or BCSD safety-related requests while completing field education. Students shall be expected to conduct themselves in a professional manner, and their attire and appearance shall conform to the accepted standard of the BCSD policies.
- E. WKCCD/TC will ensure that each student is covered by health and liability (malpractice) insurance in accordance with the terms listed below.
- F. WKCCD/TC will require each TC ECEFS student to comply with pre-service screening requirements including required immunizations, and tuberculosis testing at the student's expense.



- G. The TC ECEFS Program shall advise BCSD administrators of the name of each prospective TC ECEFS student, his/her level of academic preparation, contact information, and length and dates of proposed field experience.
- H. The TC ECEFS Program shall notify each TC ECEFS student that they are responsible for:
  - 1. Complying with BCSD's administrative policies, procedures, rules, and regulation;
  - 2. Arranging their own transportation;
  - 3. Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
  - 4. Maintaining the confidentiality of the BCSD pupil information. Pupil information is strictly confidential and the TC ECEFS students shall not disclose it to others unless directed to do so by the BCSD;
  - 5. Complying with BCSD dress/grooming code and wearing name badges identifying themselves as students;
  - 6. Attending any orientations that may be offered;
  - 7. Notifying the BCSD site administrator immediately of any violation of state or federal laws;
  - 8. Providing services to BCSD pupils only while under the direct supervision of BCSD's professional staff; and
  - 9. That they are not employees of the BCSD and are not entitled to be paid by BCSD nor are they entitled to any benefits typically available BCSD employees.
- I. Fingerprinting/DOJ/FBI Clearance: WKCCD shall ensure that each TC ECEFS student placed with BCSD shall provide fingerprint impressions for submission to the Department of Justice and the Federal Bureau of Investigation, at the student's expense, and to obtain clearance before beginning any education-related activity on any BCSD campus or facility.

### **III. TERMINATION OF INDIVIDUAL TC ECEFS STUDENT PLACEMENTS**

- A. BCSD has the right to immediately terminate the activities of any TC ECEFS student convicted of any offense for which BCSD is prohibited from hiring or contracting to employ a person under the California Education Code.

- B. BCSD has the right to immediately terminate the activities of any TC ECEFS student who, as a matter of hiring policies or practice, BCSD would generally not hire due to their criminal background or character flaws.
- C. BCSD has the right to immediately terminate the activities of any TC ECEFS student whom BCSD determines is not performing satisfactorily, refuses to follow BCSD administrative policies, procedures, rules, and regulations, or violates any federal or state laws.
- D. BCSD has the right to immediately terminate the activities of any TC ECEFS student if their professional liability coverage has lapsed.

**IV. EARLY TERMINATION**

Either party may terminate the underlying Agreement for the material breach of any covenant, term, or condition by the other party, its officers, agents, or employees, provided that the breach is not cured within ten (10) business days after written notice thereof is presented to the non-terminating party.

Either party may terminate the underlying Agreement, without cause after thirty (30) calendar days' notice to the other party.

**V. INSURANCE**

Each party shall maintain in effect during the life of this Agreement for the following policies of insurance:

A Professional Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).

B. General Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).

C. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties, against other insurable risks relating to this Agreement. It should be expressly understood, however, that the coverage required under this Section shall not in any way limit the liability of WKCCD or BCSD.

D. WKCCD AND BCSD upon execution of this Agreement, shall each furnish the other with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to BCSD or WKCCD, as the case may be, of any cancellation of the above coverage.

**VI. INDEMNIFICATION**

Each party hereby agrees to indemnify, defend and hold harmless the other party and the other party's agents, officers, employees, volunteers and authorized representatives from any and all losses, liabilities, costs, expenses, charges, damages, claims, liens, and causes of action, of whatsoever kind or nature (including, but not limited to, reasonable attorneys' fees) which are in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part, through any act, omission, fault, or negligence of the indemnifying party or the indemnifying party's officers, agents, employees, or authorized representatives, which relates in any manner to this Agreement, any work to be performed by the indemnifying party under

this Agreement, or any authority delegated to the indemnifying party under this Agreement, unless the same is caused by the sole negligence or willful misconduct of the party indemnified or held harmless. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons and damage to any property, regardless of where located, including the property of BCSD.

**VII. COMPENSATION**

Neither party to this Agreement shall be obligated to pay any monetary compensation to the other. TC ECEFS students will not be compensated for field education hours.

**VIII. TERM**

The term of this Agreement shall commence on August 2023 and shall terminate on June 2025 unless sooner terminated in accordance with the terms of this Agreement.

**IX. NONDISCRIMINATION**

BCSD and the WKCCD agree that neither will discriminate against a beneficiary of services provided by BCSD in the performance of this Agreement or against any individual on the basis of age, sex, race, color, religious belief, national origin, or physical handicap.

**X. DRUG-FREE WORKPLACE CERTIFICATION**

BCSD certifies that BCSD will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8355 et. seq.) and will provide a drug-free workplace by doing all that Section 8355 et seq. require.

**XI. INDEPENDENT CONTRACTOR STATUS**

The parties hereby acknowledge that they are independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture, or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. The BCSD and the WKCCD shall be liable for their own debts, obligations, acts, and omissions, including the payment of all required withholding, social security, and other taxes or benefits. No TC ECEFS student shall look to BCSD for any salaries, insurance, or other benefits.

**XII. CONFIDENTIALITY**

WKCCD will require students to maintain the confidentiality of the student and BCSD information obtained during the TC ECEFS Program field experience at BCSD.

**XIII. NON-ASSIGNMENT AND SUB-CONTRACTING**

This Agreement shall not be assigned or transferred without the written mutual approval of the parties. This Agreement shall constitute the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written relating hereto.

**XIV. STATUS OF WKCCD/TC ECEFS AND BCSD**

The parties expressly understand and agree that TC ECEFS students are completing field experience for educational purposes only and are not considered employees of either BCSD or WKCCD for any purpose including, but not limited to, compensation for services, welfare, and pension benefits. The activities performed by WKCCD/TC ECEFS students are not performed as employees of BCSD, but rather in fulfillment of the academic requirements of WKCCD/TC ECEFS Program.

Nothing contained in the underlying Agreement shall be construed to imply a joint venture, partnership, employer-employee, or principal-agent relationship between the parties, and neither party shall have the authority to bind or make any commitment on behalf of the other.

**XV. GOVERNING LAW/VENUE**

The validity, interpretation, and performance of the underlying Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall be Kern County.

**XVI. NO THIRD-PARTY BENEFICIARIES**

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to WKCCD and BCSD. Nothing contained in the underlying Agreement shall give or allow any claim or right of action whatsoever by any third person including, but not limited to, the individual TC ECEFS students. It is the express intention of WKCCD and BCSD that any person or entity, other than WKCCD or BCSD receiving services or benefits under the Agreement shall be deemed an incidental beneficiary only.

**XVII. SOLE AGREEMENT**

The underlying Agreement contains the entire agreement between the parties relating to the TC ECEFS. No inducements, representations, or promises have been made, other than those recited in the underlying Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

**XVIII. NOTICES**

Any notices required or permitted to be given under this Agreement shall be in writing and shall be provided by personal delivery, deposited in the US Mail, or sent by certified or registered mail to the addresses specified below.

Notices to BCSD shall be addressed as follows:

Sherry Gladin  
Assistant Superintendent, Business Services  
BAKERSFIELD CITY SCHOOL DISTRICT  
1300 Baker Street  
Bakersfield, CA 93305

Notices to WKCCD shall be addressed as follows:

Brock McMurray  
**Acting Superintendent/President**  
West Kern Community College  
29 Cougar Court  
Taft, CA 93268

**IN WITNESS THEREOF**, the authorized representative of the parties has made and executed this Agreement on the day and year first written above.

**BAKERSFIELD CITY SCHOOL DISTRICT**

By   
Sherry Gladin, Assistant Superintendent, Business Services, BCSD

**WEST KERN COMMUNITY COLLEGE DISTRICT**

By \_\_\_\_\_  
Brock McMurray, Acting Superintendent/President, WKCCD

**Date:** May 17, 2023  
**Submitted by:** Aaron Markovits, Program Director  
**Area Administrator:** Dr. Damon Bell, VP Student Services *DAB*  
**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

2023-2024 Off Campus Housing Leases for the TIL Program

**Background:**

Taft College has leased off campus housing for use by students in the TIL Program. This is done for several reasons, most important of which to be able to enforce TC Residential Dorm Rules consistently for all students in the TIL Program.

**Terms (if applicable):**

Leases run for the term of one year effective July 1, 2023 through June 30, 2024. A sample lease is attached for your review.

**Expense (if applicable):**

See the attached for cost associated with each property.

**Fiscal Impact Including Source of Funds (if applicable):**

Leases are paid from the TIL budget. Students pay rent for the rooms they live in which assist in offsetting the expense for the District. Total costs for all off-campus leases is \$82,620 for the fiscal year.

**Approved:**   
Brock McMurray, Interim Superintendent/President

## Off Campus TIL Housing Landlord/Rental Information

### All leases will run July 1, 2023-June 30, 2024:

107 E. Calvin Street	\$1,950	Foundation Properties
108 Buchannan	\$1,400	Taft College
717 Center Street 8/1/23-7/31/24	\$1,500	DK&M Property Kim-805-841-5464
523-A Lucard St. 525 & 525 A Lucard St.	\$1,935	Dominique Payne-Strand Dom-661-342-8317

## **SIDENTIAL LEASE**

THIS RESIDENTIAL LEASE (“Lease”) dated as of July 1, 2023, is entered into between **LANDLORD** (“Landlord”) and West Kern Community College District (“Tenant.”)

NOW THEREFORE, for good and valuable consideration the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

### **Section 1. Lease**

Tenant leases from Landlord the premises located at **STREET ADDRESS** and consisting of a two-bedroom one-bathroom single family home on the terms and conditions contained in this Lease (collectively, “Leased Premises”).

### **Section 2. Term**

The term of this Lease shall commence on **July 1<sup>st</sup>, 2023**, and continue for a period of 12 twelve months, ending **June 30<sup>th</sup>, 2024**.

### **Section 3. Deposit**

Concurrent the execution of this Lease, Tenant shall deliver to Landlord a deposit in the amount of **\$850.00** in the form of a District warrant, personal check, cashier’s check, or cash (“Deposit”). The Deposit shall be held as security for the performance of Tenant’s obligations under this Lease pursuant to Section 14.

### **Section 4. Rent**

Rent shall be **\$850.00** per month (“Monthly Rent”), payable in advance, on the first day of each calendar month to Landlord or Landlord’s authorized agent, at the following address: **MAILING ADDRESS** or at any other place designated by Landlord in writing from time to time. If Tenant takes possession of the Leased Premises on a date other than the first day of a calendar month, the first rent payment shall be prorated in accordance with the then remaining number of days in the month prorated on the basis of a thirty-day month (Monthly Rent/30 = daily rent). Rent that equals the amount due for 12 months shall be paid over an 11-month period. You will receive a check July through May 2023 for \$927.28 for a total of \$10,200. You will not receive a check in June 2023.

### **Section 5. Utilities, Services, and Yard Care**

Tenant shall be responsible for securing accounts in Tenant’s name for and the payment of all utilities and services to the Leased Premises, except yard care & water, which shall be paid by Landlord.

### **Section 6. Use and Subletting/Licensing**

Landlord acknowledges that Tenant intends to use the Leased Premises as a part of Tenant’s Transition to Independent Living (“TIL”) program, which consists primarily of housing TIL



program students in the Leased Premises as a private dwelling. The use of the Leased Premises will also include District staff and related parties regularly meeting with TIL program students in the Leased Premises as a component of the TIL program, and other TIL related activities. As a necessary component of the District's use of the Leased Premises, District intends to enter into subletting or licensing agreements with TIL program students ("Students") for the use and occupancy of the Leased Premises for TIL program purposes. Landlord unconditionally consents to such subletting or licensing of all or a portion of the Leased Premises, provided that such subletting or licensing shall not alter Tenant's responsibility for the obligations under this Lease.

Without Landlord's prior written consent, Tenant and Students may not use or maintain a waterbed on the Leased Premises. Tenant and Students may not repair any automobiles or any other motor vehicles, heavy machinery, or equipment, anywhere on the Leased Premises or in or around the building of which the Leased Premises are a part, including the parking area, garage, and driveway. Tenant and Students may not keep or maintain any pets on the Leased Premises without the prior written consent of Landlord, which Landlord may withhold in Landlord's sole discretion.

**Section 7. Compliance with Law**

Tenant shall comply with all laws, statutes, ordinances, and requirements of all city, county, state, and federal authorities now or later in force pertaining to the use of the Leased Premises, and shall require the same of the Students.

**Section 8. Maintenance and Alterations**

Except as set forth in this Lease, Tenant agrees that as of the delivery of possession the Leased Premises are in good working order and repair. Landlord shall, at Landlord's own expense and at all times, maintain the Leased Premises in good working order and repair, including all equipment, appliances, furniture, fixtures, and furnishings. Tenant shall be responsible for damages caused by Tenant's negligence and that of Tenant's family, invitees, subtenants, licensees, and guests. Tenant shall not paint, wallpaper, or otherwise make permanent alterations to the Leased Premises without the prior written consent of Landlord. Tenant shall not commit or allow any person to commit any act resulting in the destruction, defacement, damage, impairment, or removal of any part of the Leased Premises, including wall, ceiling, and floor coverings, and the furniture, fixtures, and furnishings of the Leased Premises. Tenant shall surrender the Leased Premises at termination of this Lease in as good condition as received, normal wear and tear excepted. Tenant shall require Students to comply with this Section.

**Section 9. Entry**

Landlord shall have the right to enter the Leased Premises for the purposes of making necessary or agreed repairs and for showing the Leased Premises to prospective tenants, purchasers, or mortgagees, provided that, except in the case of an emergency, such entry shall be made during normal business hours and upon at least thirty-six (36) hours' prior notice to Tenant. Tenant may not change the locks to the Leased Premises without the prior consent of Landlord.

### **Section 10. Indemnification**

Landlord shall not be liable for any damage or injury to Tenant or any other person, or to any property, occurring on the Leased Premises or any part of the Leased Premises or in common areas, unless the damage is caused by the negligent, willful, or intentional act or omission to act of Landlord, Landlord's agents, or Landlord's employees. Tenant agrees to indemnify, defend, and hold harmless Landlord for any liability, costs (including reasonable attorneys' fees), or claims for personal injuries or property damage that is the proximate result of the gross negligence or willful misconduct of Tenant or Tenant's guests or invitees. Each party waives the right of subrogation against the other party.

### **Section 11. Delay of Possession**

Tenant may terminate this Lease if possession is not delivered within five (5) days of the commencement of the Term.

### **Section 12. Default and Time to Cure**

If Tenant fails to pay rent when due, or to perform any term of this Lease, after not less than seven (7) days' written notice of default given to Tenant in the manner required by law, Landlord, at Landlord's option, may terminate all rights of Tenant under this Lease, unless Tenant, within the time specified, cures the default.

### **Section 13. Remedies**

If Tenant defaults, Landlord may elect to:

(a) continue the lease in effect, and enforce all Landlord's rights and remedies under this Lease, including the right to recover the rent as it becomes due, or

(b) at any time, terminate all of Tenant's rights under this Lease, and recover from Tenant all damages Landlord may incur by reason of the breach of the lease, including the cost of recovering the Leased Premises and including the worth at the time of the termination or at the time of an award if suit is instituted to enforce this provision, of the amount by which the unpaid rent for the balance of the term exceeds the amount of the rental loss that Tenant proves could be reasonably voided.

In addition to any other rights and remedies allowed by this Lease or by law, Landlord shall have the remedies as set forth in Civil Code §§ 1951.2 and 1951.4.

### **Section 14. Security Deposit**

Tenant is placing a Deposit with Landlord in the sum set forth in Section 3. Landlord shall not be obligated to pay interest on the Deposit. Landlord will hold the deposit for the full and timely performance by Tenant of Tenant's obligations under this Lease, including payment of rent and cleaning, maintaining, and repairing the Leased Premises after surrender. If all or any portion of Tenant's security deposit is applied by Landlord during the term of this Lease, Landlord may demand that Tenant replenish the full amount applied. Tenant's failure to replenish the amount

within seven (7) days after written demand will constitute a breach of this Lease. The balance of all deposits shall be refunded no later than twenty-one (21) calendar days from the date possession of the Leased Premises is delivered to Landlord or Landlord's agent, together with a statement showing any charges made against the deposits by Landlord.

#### **Section 15. Waiver**

No failure of Landlord to enforce any term of this Lease shall be deemed a waiver, nor shall any acceptance of a partial payment of rent be deemed a waiver of Landlord's right to the full amount of rent.

#### **Section 16. Termination of Lease**

This agreement continues from the commencement date as a month-to-month tenancy. Tenant may terminate the tenancy by giving written notice at least 30 days prior to the intended date. Tenant shall be responsible for paying rent through the termination date even if moving out early. Landlord may terminate the tenancy by giving written notice as provided by law. Such notices may be given on any date.

#### **17. Notices**

Any notice that either party may or is required to give, may be given by mailing the notice, postage prepaid at the address shown below, or at any other place designated in writing by the parties from time to time.

IF TO LANDLORD:

LANDLORD  
ADDRESS  
Taft, California 93268

IF TO TENANT:

Attn: Superintendent-President  
WEST KERN COMMUNITY COLLEGE DISTRICT  
29 Cougar Court  
Taft, California 93268

#### **Section 16. Successors and Assigns**

This Lease is binding upon and inures to the benefit of the heirs, assigns, successors, executors, and administrators of Landlord and Tenant.

#### **Section 17. Time**

Time is of the essence in this Lease.

### **Section 18. Holding Over**

Any holding over after expiration of the Lease, with the consent of Landlord, shall be construed as a month-to-month tenancy in accordance with the terms of this Lease, as applicable. No holding over or extension of this Lease shall extend the time for the exercise of the option unless agreed upon in writing by Landlord.

### **Section 19. Late Charges**

If Tenant fails to pay the Monthly Rent within five (5) days after the due date, Tenant agrees that it would be impracticable or extremely difficult to fix the actual damage to Landlord caused by that failure and therefore agrees to pay a late charge of \$35.00. The amounts due under this Section are in addition to and not in lieu of any other remedies of Landlord.

### **Section 20. Construction**

Headings at the beginning of each section of this Lease are solely for the convenience of the parties and are not a part of and shall not be used to interpret this Lease. The singular form shall include plural, and vice versa. This Lease shall not be construed as if it had been prepared by one of the parties, but rather as if both parties have prepared it. Unless otherwise indicated, all references to sections are to this Lease.

### **Section 21. Further Assurances**

Whenever requested to do so by the other party, each party shall execute, acknowledge, and deliver any further conveyances, agreements, confirmations, satisfactions, releases, powers of attorney, instruments of further assurance, approvals, consents, and any further instruments and documents as may be necessary, expedient, or proper to complete any conveyances, transfers, sales, and agreements contemplated by this Lease. Each party also agrees to do any other acts and to execute, acknowledge, and deliver any documents reasonably requested to carry out the intent and purpose of this Lease.

### **Section 22. Third Party Rights**

Nothing in this Lease, express or implied, is intended to confer upon any person, other than the parties and their respective successors and permitted assigns, any rights or remedies under or by reason of this Lease. Tenant shall not assign this Lease without Landlord's advance written approval.

### **Section 23. Counterparts**

This Lease may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

### **Section 24. Amendment**

This Lease may not be amended or altered except by an instrument in writing executed by Landlord and Tenant.

**Section 25. Partial Invalidity**

Any provision of this Lease that is unenforceable or invalid or the inclusion of which would adversely affect the validity, legality, or enforcement of this Lease shall have no effect, but all the remaining provisions of this Lease shall remain in full force.

**Section 26. Governing Law and Venue**

The validity, meaning, and effect of this Lease shall be determined in accordance with California law, and any disputes concerning the subject matter of this Lease shall have proper venue in the Superior Court for the County of Kern.

IN WITNESS WHEREOF, Tenant has executed this Lease as of the date first above written.

LANDLORD:


TENANT:

NAME [landlord]

WEST KERN COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_  
[LANDLORD NAME}

By: \_\_\_\_\_  
Brock McMurray  
Interim Superintendent/President

**Date:** June 1, 2023 

**Submitted by:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Area Administrator:** Brock McMurray, Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** 2023-2024 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage.

**Background:**

West Kern Community College District participates in the SWACC insurance program formed in 1986. SWACC serves as a property and liability insurance organization providing essential and affordable insurance services to community colleges throughout California. The premium for year 2022-2023 was \$134,172 for total program costs. The proposal for year 2023-2024, based on the attached information only proforma, is approximately \$138,559 in total program costs, a 3.3% increase over the prior year.

The 2023-2024 cyber excess liability coverage is underwritten separately and costs will be allocated at a later date.

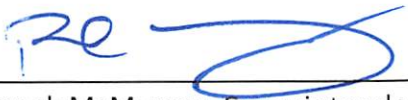
**Terms (if applicable):** July 1, 2023 to June 30, 2024

**Expense (if applicable):**

Approximately \$138,559 total program costs. 2023-2024 cyber excess liability coverage is underwritten separately and costs will be allocated at a later date.

**Fiscal Impact Including Source of Funds (if applicable):**

This expense is included in the 2023-2024 Administrative Services Budget and general revenue funds will be utilized.

**Approved:**   
Brock McMurray, Superintendent/President

**PROFORMA**

**JULY 1, 2023 to JULY 1, 2024**

**ESTIMATED CONTRIBUTION /PREMIUM SUMMARY**

SWACC COVERAGES		MEMBER RETAINED LIMIT/ DEDUCTIBLE	CONTRIBUTION/ PREMIUM
LIABILITY	\$10,000,000 Limit Of Liability	\$5,000	\$64,993
PROPERTY	\$500,250,000 Total Insured Values (TIV)	\$10,000	\$38,296
ELECTRONIC DATA PROCESSING EQUIPMENT	\$0 Total Insured Values (TIV)	\$250	DECLINED
CRIME	\$5,000,000 Employee Dishonesty/Faithful Performance	\$2,500	\$1,000
CYBER LIABILITY	\$4,000,000 First Party Limit MRL is subject to terms and conditions per policy. See policy for member limit.	\$125,000	\$5,015
EQUIPMENT BREAKDOWN	\$100,000,000 Total Insured Values (TIV)	\$5,000	\$2,205
SUBTOTAL PROGRAM COSTS			\$111,509
EXCESS LIABILITY	\$25,000,000 Excess Limit of Liability	\$10,000,000	\$15,650
EXCESS LIABILITY	\$50,000,000 Excess Limit of Liability	\$25,000,000	\$4,474
TOTAL PROGRAM COSTS			\$131,633

LIABILITY		PROPERTY	
FTES	1,921	TIV:	\$84,193,659
EX MOD. - RETAINED	113.46 %	EX MOD. - RETAINED	72.22 %
EX MOD. - REINSURANCE	100.00 %	EX MOD. - REINSURANCE	100.00 %

Service Team:

Account Executive: Bradley Keenan  
Account Manager: Susan Langston



Run Date: 05/30/2023 12:46 PM  
Report Date: 05/30/2023 12:46 PM

**PROFORMA**

**JULY 1, 2023 to JULY 1, 2024**

**ESTIMATED CONTRIBUTION/ PREMIUM SUMMARY**

PROGRAM COSTS	\$131,633
RISK MANAGEMENT RESERVE *	\$ 6,926
TOTAL PROGRAM COSTS	\$138,559
*RESERVE = (0.61 x 2,932 FTES) + 5,137 LOSS DRIVER REDUCTION PROGRAM	

Service Team:

Account Executive: Bradley Keenan

Account Manager: Susan Langston



Run Date: 05/30/2023 12:46 PM

Report Date: 05/30/2023 12:46 PM

Manager: Keenan & Associates, 2355 Crenshaw Blvd, Suite 200, Torrance, CA 90501

Phone: (310) 212-3344, Fax (310) 212-0300 License No. 0451271

Run By: Susan Langston



**PROFORMA**

**JULY 1, 2023 to JULY 1, 2024**

**ESTIMATED CONTRIBUTION/ PREMIUM SUMMARY**

Accepted by:

\_\_\_\_\_  
Authorized District Representative

Title:

\_\_\_\_\_  
Authorized District Representative

Witnessed by:

\_\_\_\_\_  
Bradley Keenan

**SIGNATURE OF THE AUTHORIZED REPRESENTATIVE WILL BIND COVERAGE.**

Keenan is compensated for the various services it provides in connection with the management and administration of Statewide Association of Community Colleges (SWACC), including general administration, financial processing, claims administration, loss control, reporting, marketing, underwriting, brokerage (reinsurance and other coverages) and reinsurance/insurance services. The compensation paid to Keenan is approved by the governing board of SWACC and is included in the cost of member contributions. It is anticipated that the total compensation to be received by Keenan for these services for the 2022/2023 program year will not exceed 14.00% of total member contributions. This compensation does not include amounts payable to Keenan pursuant to separate contracts for services provided directly to individual members, the cost of allocated loss adjustment services provided in connection with individual claims, or reinsurance premium payable to Meritage Insurance Group, a wholly-owned subsidiary of Keenan, pursuant to a reinsurance contract. For additional information concerning Keenan compensation, see [www.keenan.com/DisclosurePolicy](http://www.keenan.com/DisclosurePolicy).



Run Date: 05/30/2023 12:46 PM

Report Date: 05/30/2023 12:46 PM

**West Kern Community College District  
Estimated Contribution/Premium Summary  
July 1, 2023 to July 1, 2024  
Member Retained Limit  
Liability \$ 5,000 Property \$ 10,000**

**Proforma Footnote Report**

- 1. 2021/2022 FTES:** Full Time Equivalency Students (FTES) from the Chancellor's Office.
  
- 2. T.I.V. Property:** Total Insurable Values(T.I.V.) based upon Statement of Values as confirmed by the District (TIV for EDP and COC included, if applicable.)
  
- 3. T.I.V. - EDP:** EDP T.I.V. as confirmed by the District.
  
- 4. Liability:** FTES x adjusted SWACC rate.Does not consider Special Agency flat fees or Super Pool minimum contributions.
  
- 5. Excess Liability:** FTES x Excess Liability Rate + FTES x Reinsurance Liability Rate
  
- 6. Property:** TIV/\$100 x Property Rate
  
- 7. EDP:** EDP TIV/\$100 x EDP Rate
  
- 8. Crime:** FTES x Crime Rate
  
- 9. Cyber Liability:** FTES x Cyber Liability Rate
  
- 10. Equip Brkdn:** Equipment Breakdown (B&M) Property TIV/\$100 x Equipment Breakdown Rate
  
- 11. Program Total:** Sum of Liability, Excess Liability, Property, EDP, Crime, Cyber Liability and Equipment Breakdown.

**Date:** May 29, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness <sup>XV</sup>

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

Contract for Microsoft A5 Security Suite implementation.

**Background:**

Per the CCCC's (California Community College Chancellor Office) Memo DII 23-400-01, all districts are required to implement the Microsoft A5 Security Suite to improve the district's information security posture, technology, and data security measures. Taft College was identified as one of the high security need districts. The District will receive full reimbursement from the CCCC after the project is completed.

Three vendors were selected by the CCCC with a pre-negotiated CollegeBuys contract. After comparing the references from three vendors, it is my recommendation that the District contract with Forsyte IT Solutions up to \$96,000.00.

**Terms (if applicable):**

One time cost.

**Expense (if applicable):**

Up to \$96000.00

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the State Security Funding and will be reimbursed by the CCCC.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President

The background of the top half of the page is a photograph of a city skyline at sunset or sunrise. The sky is a mix of orange, yellow, and light blue. In the foreground, there is a modern building with a glass facade and a metal railing, partially obscuring the view of the city.

## Phase I: A5 Security Health Check Assessment

### Statement of Work Version 1.0 5/30/23

Solution for:  
Taft CCD  
Mark Gibson  
Customer Support Technician II  
29 Cougar Court  
Taft, CA 93268

Presented By:  
Forsyte IT Solutions  
6903 Park Avenue  
Richmond, VA 23226  
Tel: (804) 301-7550  
Website: [www.forsyteit.com](http://www.forsyteit.com)  
GSA contract No. 47QTCA17D00B

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## Cover Letter

May 30, 2023

Taft CCD  
Mark Gibson  
Customer Support Technician II  
29 Cougar Court  
Taft, CA 93268

Dear Mark:

On behalf of Forsyte IT Solutions (Forsyte), I would like to present the enclosed Statement of Work (SOW) for professional services to assist Taft CCD (Taft) on its security journey with a Security Health Check Assessment per the guidelines of the California Community College Chancellor's Office (CCCCO). The CCCCCO has provided Forsyte with the outlined Scope of Work for the Health Check and we have provided the specific instructions in the details following. We are very excited to work with you and your team on this important project.

Forsyte is a leading Microsoft consulting and system integration firm. Our goal is to help organizations transform their IT environments, ensuring they are resilient, scalable, and secure. We continuously strive to consume and utilize leading edge technology that best serves our clients today and in the future. Our extensive experience working with Colleges, Universities, and School Districts coupled with our knowledge of the entire Microsoft technology stack, allows our team to quickly and cost effectively turn IT problems into powerful solutions. Throughout every engagement, we work with our clients as a partner to ensure that the products and services we provide are customized to meet your unique needs and aligned to the strategic priorities of your organization. Forsyte's hands-on approach ensures that every client and every engagement receive the highest level of customer service and individual attention they deserve.

If you have any questions or require additional information, please contact me at (904) 274-5574. We look forward to hearing from you.

Sincerely,



Stefanie R. Dunn  
Chief Growth Officer

## Introduction

This Statement of Work ("SOW") is entered into by and between the Forsyte IT Solutions ("Forsyte IT Solutions") and Taft CCD ("Taft") in support of Phase I: A5 Security - Health Check Assessment ("Services") to be provided by Forsyte IT Solutions.

The purpose of this SOW is to document the services to be delivered, the price of the requested services to be delivered as well as the responsibilities of the various parties responsible for their delivery.

Upon acceptance of this SOW by Forsyte IT Solutions and Taft any changes or modifications to the SOW must be submitted via a written Change Request. All approved changes will become attachments to this document, which will then form the new baseline upon which future changes will be measured.

## The Forsyte Difference

Forsyte is an award-winning, Microsoft certified, security focused partner that helps clients configure, test, and deploy Microsoft 365 and Azure security solutions. Because Forsyte is 100% dedicated to Microsoft technology, our team provides a higher degree of technical mastery than others. Our core market is Education and we have successfully delivered Microsoft-based security, identity, and compliance solutions to hundreds of organizations in K-12 and Higher Education industry since 2014. In 2021, Forsyte was named Microsoft's Education Partner of the Year.

In 2022, Forsyte was nominated and admitted into Microsoft's **Managed Security Service Provider (MSSP)** program. This is an invite-only program created to support an elite group of partners who specialize in the delivery of Microsoft managed security solution services to customers. There are only a few hundred MSSP partners worldwide. In addition to the MSSP program, the following is a list of other significant achievements:

Finalist

**Microsoft Partner**

2022 Partner of the Year  
Security Award



In 2022, Forsyte was awarded runner-up for **Global Microsoft Security Partner of the Year**. Of the thousands of Microsoft partners worldwide focused on Microsoft security, Forsyte came in second place behind Ernst & Young (EY).

Member of

**Microsoft Intelligent Security Association**



**Member of Microsoft Intelligent Security Association (MISA)** - Microsoft Intelligent Security Association (MISA) is an ecosystem of independent software vendors and managed security service providers that have integrated their solutions with Microsoft's security technology to better defend against a world of increasing threats.

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## Microsoft Intelligent Security Association

Microsoft Verified Managed XDR Solution 



Guardian 365 is a Microsoft-verified MXDR solution - Microsoft verified MXDR partner solutions provide 24/7/365 managed security operations center (SoC) services, including advanced hunting, customer detection, response, and remediation across the Microsoft unified XDR product portfolio. Guardian 365 is among an elite group of worldwide Microsoft security managed services providers (less than 30) that has received the MXDR verified status. Technical requirements include the following:

- 24/7/365 monitor, hunt, and response.
- Onboarding and posture management.
- Integration and ingestion of data across Microsoft 365 Defender and Microsoft Sentinel.
- Managed Microsoft Sentinel offering.



Forsyte is a SOC2 Type 2 compliant service provider.

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## Vendor Methodology

Having performed similar projects for a variety of organizations large and small, Forsyte's seasoned project managers and engineers have developed and refined a proven methodology and set of related tools to implement advanced Microsoft solutions efficiently and effectively. By leveraging best practices from our experience while incorporating your unique needs, we can successfully mitigate risk and ensure factors critical to success are in place.

### Project Management & Planning

Forsyte utilizes a project management framework that can be used on projects of any size, type, complexity, and industry to enhance the ability to complete projects on time, within scope, and that meet the objectives desired by the client while managing the changes that inevitably occur in any project.

#### Project Kickoff

The purpose of this activity is to identify the project team members, and facilitate a common understanding of the project objectives, roles, and responsibilities within the scope of the Services covered by this SOW. Forsyte IT Solutions will conduct a kickoff meeting to:

- Identify parties and members involved in the project.
- Establish roles, expectations, and communication strategy.



- Establish protocol for documenting and approving Change Orders.
- Review and validate high level project objectives and scope.

## Project Schedule

Forsyte will work with the Taft team to develop an initial schedule for the project. We will utilize a template that includes major tasks and milestones with due dates and assigned responsibilities. We will work with Taft during this step to finalize a project plan that is deemed appropriate and meets Taft's overall priorities and will provide updated versions as needed during the project.

## Project Management

Continuous communication and feedback are the keys to a successful project. In this way, problems can either be avoided entirely or addressed early on to minimize wasted effort and keep the project on schedule. We will work closely with Taft to provide regular project status updates. At a minimum, these updates will allow a regular opportunity to:

- Report on the status of the project plan and timeline.
- Re-schedule tasks as necessary and update the project plan.
- Discuss and address open issues.

Based on our experience with similar projects, we anticipate our updates to the Taft project manager to be scheduled in advance, last up to 30 minutes each (as needed) and continue through the duration of the project.

## Change Management

Forsyte understands that scope changes can occur during a project. To manage scope changes, we follow a process whereby the Forsyte's delivery team will work with Taft to identify tasks that constitute a change to the original scope of work. Forsyte will draft a Change Order Form with all the applicable details of the requested change. Forsyte's project manager will review the impact this change will have on the project (delivery date, milestone status, and impact on budget) with Taft. If Taft accepts the change order, Taft will sign it and Forsyte will incorporate the change into the project scope.

## In Scope

Taft is looking for an award-winning, experienced Microsoft partner such as Forsyte to administer its Security Health Check Assessment per the guidelines of the CCCCCO as Phase I, in a timely manner. The information gathered during Phase I will be utilized for the overall larger security deployment project and security services to follow in Phase II.

Specifically, this project will include the following tasks:

## Milestone I – Project Kickoff and Planning

- Conduct a remote project kickoff call:
  - Project team introductions.
  - Discuss project scope and timing.
  - Review list of prerequisites.
  - Discuss remote connectivity requirements.
  - Review and discuss required credentials.
    - Forsyte Engineers will need access to Taft’s environment to perform tasks associated with this SOW.
    - Upon signature of the SOW, Forsyte will reach out to Taft to specify credentials required.

## Milestone II – Security Health Check Assessment

Forsyte has been engaged by the California Community Colleges Chancellor’s Office to assess the security of Taft’s environment by providing a Security Health Check Assessment. This Health Check is a critical piece to the planning of the deployments to follow in Phase II. Following this evaluation, a report will be generated that includes a candid review of current capabilities, challenges, and strengths of Taft, encompassing all of the criteria below.

Forsyte will assess Taft’s Microsoft A5 Security Suite that encompasses the following features and provides recommendations for implementation:

- **On-premises Active Directory**
  - Basic information on the current health, configuration and management of on-premises Active Directory will be gathered.
- **Azure AD Connect**
  - Assuming Azure AD Connect is currently implemented, a review of the health and configuration of the implementation will be collected.
- **Azure Active Directory**
  - Review of the current status of the associated Azure Active Directory (AAD) tenant will be done. This will be a high-level health check, looking for misconfigurations and errors being reported and how they are currently being addressed by the district’s technology team.

- **Microsoft 365 Defender Suite**
  - Review any of the Defender suites that may have been implemented already and gather data for the project itself.
  - A critical piece of information needed is current endpoint management that has been implemented. As a prerequisite for the Microsoft Defender for Endpoint to be implemented, the district must have a current SCCM or Intune implemented with endpoints being managed.
- **Current Identity Lifecycle Management (ILM) processes**
  - Understanding how identities are managed on-premises will be important to understand for the other pieces of this project to fit together properly.
- **Application Rationalization**
  - What, if any, solution is being used for Single Sign-On (SSO) at the district?
  - What types of authentications are being leveraged?
  - Are any of the current SSO applications targets for moving to Azure AD SSO?
- **Capabilities of District Technology Department**
  - Are they currently engaged in any Azure AD projects?
  - What are their processes and pain points on implementing security enhancements such as SSPR, MFA, PIM, etc.?
  - Do they engage completely with the assessment and project?
- **Present Health Check Assessment document to Taft for reference and documentation records.**
  - This document will be used for Taft's Microsoft 365 A5 Defender Workload Deployments to follow in Phase II: Microsoft 365 A5 Defender Workload Deployments.
- Sign off from Taft.

### Milestone III – Project Closure and Acceptance

At the end of the project, Forsyte will conduct a final review of the milestones completed. During this meeting, Forsyte will review the outcomes of this project, ensure that all tasks have been completed, and will provide Taft with a final project acceptance document for Taft's review and sign-off.

## Pricing

This offer is extended to Taft until June 30, 2023 at close of business (5:00 PM Eastern Time).

Funding from the California Community College Chancellor's Office has been allotted as follows:

- Microsoft 365 A5 Security Health Check Assessment: \$12,040.00

Following is the payment schedule to support the combined phases of Taft's project services.

Payment Schedule	Amount Due
Upon Completion of Milestone II	\$12,040.00
<b>Total Fixed Fee Price</b>	<b>\$12,040.00</b>

### Pricing Assumptions:

- Forsyte will invoice Taft based on the payment schedule provided. Each line item listed in payment schedule will be invoiced to Taft once approved by Taft as satisfactorily completed via an email confirmation.
- Forsyte engineers will perform technical tasks directly in Taft's environment. Forsyte will provide a review of the work performed for validation and knowledge transfer purposes.
- To keep costs down, the work on this project engagement will be delivered remotely.

### Out of Scope

- "Over the shoulder" delivery of technical services.

Any activity not mentioned explicitly "In scope" section is Out of Scope. Any additional requirements will be treated as a change request and will follow the standard change request process and will be estimated accordingly.

## Customer Association (CPOR and PAL)

As part of Forsyte's relationship and status as a Microsoft Certified Partner, Microsoft requires Forsyte to associate customers with our partner account. For Microsoft 365 related projects, the process is known as the Claiming Partner of Record (CPOR). For Azure related projects, the process is known as Partner Admin Link (PAL). CPOR and PAL provide Microsoft with the ability to better measure a partner's impact in driving successful client outcomes. Microsoft uses information provided through the association to calculate a partner's influence on the utilization of your Microsoft subscription and/or Azure consumption. To complete the CPOR association, we need Taft's O365 Domain Name and Tenant ID. To complete the PAL association, Taft will need to link Forsyte's partner ID to your active Azure Subscription. Taft will facilitate the relevant association as part of the execution of this

project. Taft acknowledges that as part of the CPOR association, Forsyte may receive monetary fees, commission, or compensation from Microsoft in connection with the services provided to Taft.

## Assumptions

- If the project includes onsite time and travel is required beyond what has been included in the price of the project, the price associated with consultant travel, lodging, and other project related expenses will be invoiced on actual cost basis.
- Equipment staging and deployment will occur at the customer's facility or remotely.
- Taft will provide physical and remote access to equipment as necessary to perform functions/tasks pertinent to this project.
- Taft will provide resources and information to perform tasks pertinent to this project.
- Unless otherwise defined in this statement of work – all work will be performed during business hours.

## Taft's Responsibilities

- Assign a single Point of Contact who is:
  - Responsible for the overall project.
  - Authorized to make decisions relative to the project, including identification and assignment of Taft resources.
  - Available to Forsyte throughout the delivery of the Services.
  - Authorized to sign acceptance forms, approve consultant hours, and approve project changes.
  - Will coordinate meeting schedules.
- All Project requests and changes must be communicated and negotiated through a signed Change Order.
- Provide User ID and passwords to the Forsyte for all existing systems that need to be configured as part of this project.
- Assign personnel as appropriate to work with Forsyte for the duration of the project. Delays in providing this staffing may lead to a Change Order and result in additional cost and/or delay in completion of the Services.
- Provide accurate, complete and timely information, business and technical data or documentation as requested by Forsyte to perform the Services.
- If Forsyte's performance under this SOW depends upon services, hardware or software being supplied by third parties, Taft is responsible for obtaining all such third-party hardware, software, and consulting services. Taft is also responsible for any third-party product service charges and/or fees.

## Forsyte IT Solutions Responsibilities

- Review and administer a Project Change Control Procedure with Taft Point of Contact, as defined in this SOW.
- Forsyte will assign a Project Manager to manage resources for this engagement.
- Review the SOW, and any associated documents, with Taft Point of Contact.
- Coordinate and manage the technical activities of Forsyte's personnel.
- Provide Project oversight for performance of this SOW.
- Help resolve deviations from the project schedule with Taft Point of Contact.
- Manage and support services stated under this SOW.

By signing below, each party indicates their respective agreement with the scope and associated terms set forth in this SOW and agrees to the Terms and Conditions in the Services and Solutions Agreement attached hereto, and Taft CCD authorizes Forsyte IT Solutions to proceed with all necessary actions to commence this project/engagement including procurement of the Products, Services, and resources described herein. Each party warrants and represents that its respective representative whose signature appears below is duly authorized to execute and deliver this SOW/Agreement.

Customer:

Taft CCD

\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

Forsyte IT Solutions:

FORSYTE IT SOLUTIONS, LLC

\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

## Terms and Conditions

1. **Agreement.** This Services and Solutions Agreement ("Agreement") is made by and between Forsyte IT Solutions, LLC ("Forsyte IT Solutions") and the Customer signing the SOW/Agreement page above and is effective as of the date of execution by Forsyte IT Solutions. Unless context indicates otherwise, references to "we" "us" and "our" mean Forsyte IT Solutions, LLC, and references to "you", "your" and "Customer" mean the entity signing as Customer on the attached SOW. This Agreement, together with any Special Terms and Conditions to which you and Forsyte IT Solutions agree, establishes the relationship between the parties hereto so that you may, at your option, engage us to provide the services described in the accompanying SOW ("Services") to you. Services provided hereunder by us will be governed by the terms and conditions of this Agreement. Special Terms and Conditions, if any, will be executed by both parties and attached as Exhibit A to this Agreement.
2. **The Services.**
  - a. We will perform the Services pursuant to the accompanying and any subsequently agreed upon Statement of Work (SOW).
  - b. Statements of Work must be signed by your authorized representative and the authorized representative of Forsyte IT Solutions. We will not begin performing Services until we have a mutually-agreed to and signed Statement of Work.
  - c. The Services will be performed diligently, in accordance with industry standards, and in compliance with the specifications of the Statement of Work.
  - d. If, at any time, you require a replacement of an individual performing the Services for you, we will replace that individual with an individual of like skills and experience at no additional charge to you.
  - e. All Services will be deemed as being performed satisfactorily unless you promptly and specifically notify us otherwise.
  - f. Acceptance Criteria, if any, for the Services will be set forth in the Statement of Work.
3. **Changes in Scope of the Services.**
  - a. If at any time during the performance of the Services you wish Forsyte IT Solutions to perform any Services in addition to those described in the Statement of Work, the parties will agree on a Change Order (to modify an existing SOW) or a new SOW for any new Services. Change Orders and new SOW's, as applicable, will describe the additional or different Services to be performed, the period of performance, additional fees (if applicable) and such other terms as you and Forsyte IT Solutions mutually agree.
  - b. Change Orders must be signed by the authorized representatives of both parties, and will be attached and become a part of the Statement of Work to which the Change Order pertains. New SOW's must also be signed by the authorized representatives of both parties, and will be attached to and become a part of this Agreement.

#### 4. Use of Subcontractors.

- a. We may use independent contractors or subcontractors to perform the Services or some part of the Services. We will be fully responsible for the acts and omissions of our independent contractors or subcontractors performing the Services – or any part of the Services on our behalf, to the same extent as we would be responsible if we, Forsyte IT Solutions, performed those Services. All third party contractors that we engage on your behalf will be required to maintain the same level of confidentiality of your information as we do.

#### 5. Payment Terms.

- a. You will pay Forsyte IT Solutions in accordance with the Pricing terms stated in the Statement of Work.
- b. Unless otherwise stated in the Statement of Work, you will pay Forsyte IT Solutions no later than thirty (30) days from your receipt of a Forsyte IT Solutions invoice.
- c. Unless you and Forsyte IT Solutions have agreed otherwise in a Statement of Work, we will invoice you at least monthly. Invoices may be provided and delivered electronically
- d. If you do not dispute an invoice within fifteen (15) days after receipt, that invoice will be deemed accepted and payable by you. Upon notice of a dispute, the parties will cooperatively and diligently work to resolve the matter as soon as practicable.
- e. We reserve the right to suspend Services for non-payment. For purposes of this section, “non-payment” means your failure to pay all undisputed invoices when due. If that situation occurs, we will serve you with a Notice to Suspend Services for Non-Payment and reference the applicable invoice. If you do not pay Forsyte IT Solutions within ten (10) days from your receipt of that notice, we reserve the right to immediately suspend the Services without further notice to you until the applicable invoice is paid in full.
- f. Unless otherwise stated in the Statement of Work, we may increase the hourly, daily, weekly, monthly or per-incident rates charged annually upon at least 60 days prior written notice to you. The increase will be the lesser of five percent (5%) of the current rate charged or the annual percentage increase in the United States Department of Labor’s Bureau of Labor Statistics Consumer Price Index (“Index”)<sup>1</sup>. Any price increase will be determined by comparing the referenced Index as published on the date that we deliver to you a proposed increase in rates to the Index published 12 months immediately prior to that date. Unless the parties mutually agree to the contrary, we will not increase your rates more than once in any 12-month period.

#### 6. Expenses.

- a. Forsyte IT Solutions will be responsible for its own expenses in the performance of an engagement unless the Statement of Work states that we will be reimbursed, and at what rate or basis, for certain expenses.

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<sup>1</sup> All US Cities average CPI for urban wage earners and clerical workers (CPI-W)



- b. Any reimbursable expenses will be pre-approved by you in accordance with the Statement of Work or your reasonable expense reimbursement policies if they are provided to us as set forth herein. If you have reimbursable expense guidelines (such as for airline travel, ground transportation, hotel accommodations, etc.), you must attach those guidelines to this Agreement and they will become a part of this Agreement. Changes to your reimbursable expense guidelines must be provided to us, in writing, and will not be considered effective for at least thirty (30) days following receipt.

7. **Purchase Orders.**

- a. You must issue Forsyte IT Solutions a Purchase Order for all Products and Services requested, which must be signed, or issued to us, by your authorized representative.
- b. We will promptly notify you of our acceptance, rejection or proposed modification of your Purchase Order.
- c. Forsyte IT Solutions may accept or reject your Purchase Order in Forsyte IT Solutions' sole discretion.

8. **Confidential Information.**

- a. Each party acknowledges that it will have access to certain Confidential Information (as defined below) of the other party and agrees that it will not (i) use for its own account or the account of any third party (except as required by law) any of the other party's Confidential Information or (ii) disclose such Confidential Information to any third party, except as required by law or to its own employees and contractors on a need-to-know basis (and who are themselves bound by non-disclosure obligations at least as strict as the obligations contained herein) and use at least the same degree of care to maintain confidentiality of such Confidential Information as its uses to protect its own non-public information, but in every event at least reasonable care.
- b. "Confidential Information" refers to: the terms and conditions of this Agreement, each party's trade secrets, business plans, personnel, products and services, customers, finances, business data and processes, strategies, methods and/or practices and any other information relating to either party which is not generally known to the public. To be considered as Confidential Information, such information shall be marked as "Confidential" or "Proprietary" or by other marks or indications as are appropriate to the media on which the Confidential Information is disclosed or, if not marked, be of such nature that a reasonable person would consider such information to be confidential and proprietary to the disclosing party.
- c. Upon termination of this Agreement, the parties shall immediately return or destroy all Confidential Information of the other party, although the obligations of confidentiality hereunder shall survive termination of this Agreement.
- d. The Confidentiality duties and obligations herein shall survive the expiration or termination of this Agreement.

- e. If we have previously agreed to and signed Mutual Non-Disclosure and Confidentiality Agreement or other agreement (however it is named) designed to protect the Confidential Information of both parties, then that agreement will supersede this Section 8.

**9. Intellectual Property.**

- a. You will own all items specifically created by us for you ("Original Works").
- b. Forsyte IT Solutions will, however, retain all right, title and interest in and to any inventions, discoveries, tools or improvements which we create or develop in connection with our performance of the Services or creation of the Original Works which arise out of or from use of our proprietary, licensed, trademarked or otherwise protected software, tools, programs, or other intellectual property.
- c. The proprietary or intellectual property of any third party, the respective intellectual property rights of the parties, including the third party, will be described in the Statement of Work or attached to the Statement of Work.
- d. If any Forsyte IT Solutions intellectual property is imbedded in any item provided by us to you ("Deliverable"), to protect and preserve your right to use that Deliverable, we grant you a non-exclusive, world-wide, paid up, license to use that intellectual property for your internal use only, subject to full payment of all amounts due hereunder.

**10. Infringement.**

- a. We have all the necessary licenses or rights to perform the Services or deliver the Deliverables and we will indemnify you in connection with any claim that the Services or Deliverables – or any part thereof – infringe upon the proprietary or intellectual property rights of others.
- b. Our duty to indemnify you does not extend to any infringement claim based on your unauthorized or non-permitted combination, operation, or use of the Services or any Deliverable with any other software, hardware, or work product if that non-permitted combination, operation or use is the cause of the infringement and the cause of that infringement and the infringement claim would have been avoided in the absence of such combination, operation or use.
- c. If any third-party software or hardware is provided to you in connection with the Services or as part of the Services (whether or not provided by Forsyte IT Solutions), that hardware or software is sold subject to an End User License Agreement ("EULA") or other use agreement which is between you and the software publisher or hardware manufacturer (collectively, "OEM") and is not between you and Forsyte IT Solutions. Our duty to indemnify you does not extend to any infringement claim based on your violation of any OEM EULA or other use agreement governing your use of any software or hardware. We are contractually prohibited from modifying an OEM EULA or use agreement in any way.

**11. Forsyte IT Solutions Warranties.**

Upon payment of all amounts due hereunder:

- a. Forsyte IT Solutions warrants to you that we are duly-authorized and shall at all times during the Term hereof maintain the necessary licenses to provide the Services to you;
- b. If any Products are delivered to you in connection with the Services, those Products will be provided to you free of any liens and encumbrances;
- c. All Products sold to you in connection with the Services will be new and not re-manufactured unless otherwise agreed to by you or Products are specially configured for you pursuant to your written instructions to Forsyte IT Solutions;
- d. All Product documentation will be provided (or a link supplied) to you together with the Products if the manufacturer or publisher provides that documentation with the Products. We will not remove or separate any documentation from the Products;
- e. You understand that Forsyte IT Solutions is a value-added reseller of Products. Forsyte IT Solutions does not manufacture Products but obtains Products from manufacturers, publishers and distributors ("Suppliers") in their original "as is" condition. Products are not warranted by Forsyte IT Solutions. Such Products carry the warranty, if any, provided by the Supplier.
- f. **YOU UNDERSTAND THAT FORSYTE IT SOLUTIONS IS CONTRACTUALLY PROHIBITED FROM MAKING ANY REPRESENTATIONS OR WARRANTIES CONCERNING THE PRODUCTS OTHER THAN THOSE PROVIDED BY THE MANUFACTURER OR PUBLISHER. THEREFORE, FORSYTE IT SOLUTIONS CANNOT AND DOES NOT WARRANT ANY PRODUCT'S MERCHANTABILITY OR FITNESS FOR ANY PURPOSE. ANY DEFECTIVE PRODUCTS PURCHASED FROM FORSYTE IT SOLUTIONS ARE SUBJECT TO THE MANUFACTURER'S OR PUBLISHER'S WARRANTY, REPAIR AND RETURN POLICIES.**
- g. At your request, we will reasonably assist you with all warranty, return, repair and replacement issues in connection with any Products sold to you in connection with the Services.
- h. While the Products that are sold to you or provided to you by Forsyte IT Solutions in connection with the Services are provided "as is", to the best of our knowledge, the Products do not infringe the proprietary rights of third parties.

## 12. Term and Termination.

- a. The initial term of this Agreement is for one (1) year from the date this Agreement is executed by us ("Effective Date"). Thereafter, upon mutual consent the Agreement may renew for successive one (1) year periods for a total term not to exceed the FCCC term and exercised renewals.
- b. Either party may terminate this Agreement for convenience at any time by giving the other party 30 days prior written notice.
- c. Either of us may terminate this Agreement or any Statement of Work at any time during the Term if the other party materially breaches this Agreement. If there is a material breach, the non-breaching party will notify the other party in writing pursuant to the Notice section of this Agreement. The notice of breach must describe the nature of the breach in

sufficient detail to allow the receiving party to understand the full nature of the breach. The breaching party will be given thirty (30) days\* to cure the breach. If the breach is not cured within that 30-day period, the non-breaching party may terminate this Agreement immediately upon notice.

\*Failure by you to make timely payments of amounts due must be cured within ten (10) days.

- d. This Agreement may be also be terminated at any time if:
  - i.either party files a declaration for bankruptcy; or
  - ii.a third party seeks an involuntary declaration of bankruptcy; or
  - iii. if either party makes a general assignment for the benefit of creditors; or
  - iv.if a receiver is appointed due to a party's insolvency.
- e. Termination will be effective upon the latter of receipt of notice of termination or on the termination date specified by any notice of termination.
- f. If this Agreement (or any Statement of Work arising out of this Agreement) is terminated by us for any reason, you will pay Forsyte IT Solutions for the Services satisfactorily performed up to the date of termination and for any Products ordered by you prior to the date of termination.

### 13. Insurance.

- a. If you require Forsyte IT Solutions to maintain insurance with specific coverage or limits, you must provide those requirements to us prior to or simultaneous with your execution of this Agreement.
- b. Forsyte IT Solutions will promptly confirm to you if we will comply with your insurance requirements. If we cannot reach an agreement with respect to insurance requirements, we will decline to accept the engagement referenced in the SOW. You may waive any insurance requirement in your sole discretion.
- c. If we will comply with your insurance requirements, they will be attached to this Agreement as part of your Special Terms and Conditions and will be incorporated into this Agreement.

### 14. Indemnification. We will indemnify, defend, and hold you (including your officers, directors, employees and agents) harmless from and against:

- a. Any grossly negligent act or omission or any willful misconduct on our part in connection with Forsyte IT Solutions' performance of the Services described in the Statement of Work;
- b. Our failure to comply with any Federal, State, or local law or regulation governing our activities under this Agreement or any Statement of Work arising out of this Agreement.

### 15. Limitation of Liability.

- a. We are liable to you for damages only to the extent caused by our own actions or those of our employees, agents, contractors, representatives, consultants or subcontractors in performance of the Services;

- b. We are not liable to you or to any third party for any negligent act or omission or willful misconduct by you or your employees, agents, contractors, representatives, consultants or subcontractors;
- c. We are not liable to you or any third party in connection with:
  - i. any third party claim that you (and not Forsyte IT Solutions) or your employees, agents, contractors, representatives, consultants or subcontractors have violated any Federal, State, or local law or regulation;
  - ii. any delay in the performance of the Services caused by reasons beyond our control or that we cannot reasonably remedy ("Force Majeure Events");
  - iii. third party hardware or software which is provided to you in connection with the Services in its "as is" original condition from the OEM.
- d. Our liability for damages (except for personal injury or death or damage to your physical property), regardless of the form of action, will not exceed the total amount paid to Forsyte IT Solutions during the preceding twelve (12) month period for the Services out of which the claim arose.
- e. **NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING LOST PROFITS, LOSS OF GOOD WILL, LOSS OF BUSINESS ADVANTAGE, OR LOST DATA EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

16. **Non-Solicitation.**

- a. Neither Party will hire or attempt to hire any employee of the other Party to perform the same or similar services as the Services being performed under a Statement of Work during the term of the Statement of Work, without the other Party's prior written permission.
- b. Both Parties acknowledge that each Party invests time and money to train and certify its technical and professional personnel and maintain ongoing training and certifications of its employees. Both Parties acknowledge that its employees are its most valuable asset.
- c. Both Parties agree to notify in advance, in writing, the other Party of the Party's intent to hire the other Party's employee.
- d. Neither Party is restricted in any way from hiring an employee who responds to any public advertisement or open recruitment solicitation placed in any public medium by you or referred to you by a recruitment agent without your direct encouragement or enticement targeting the particular employee.

17. **Compliance with Laws.** Each party warrants that it will comply with all Federal, State, and local laws and regulations, including U.S. export regulations, as applicable to each party in the performance or use of the Services, and will, to the extent permitted by applicable law, indemnify, defend, and hold the other party harmless from the indemnifying a party's violation of those laws.

18. **Assignment.** Neither party shall assign this Agreement or any right or obligation hereunder without the prior written consent of the other party (which may be withheld by such party in its sole and absolute discretion), except that Forsyte IT Solutions may assign any and all rights to

receive payment accruing under this Agreement, and either party may assign this Agreement pursuant to a sale of a controlling interest in its voting securities, partnership interests, or membership interests, a sale of substantially all of its assets, or a statutory merger. Any purported assignment without such consent shall be void and ineffective.

19. **Notice.** Notices under this Agreement are effective on delivery when made by personal delivery, Certified U.S. Mail (return receipt requested) or by nationally-recognized courier. Notice must be in writing. Notice must be sent to the persons and to the addresses stated below. Either party may change its addressee or address for Notice by providing the other party with that information in accordance with this Section.

**For us:**

Forsyte IT Solutions, LLC.  
Attention: President  
6903 Park Ave,  
Richmond, Virginia 23226

**For you:**

Taft CCD  
Attention: Mark Gibson  
29 Cougar Court  
Taft, CA 93268

Communications of a purely operational or technical nature may be made by the parties by such methods as they agree from time to time.

20. **Force Majeure Events.** Neither party will be liable for any default or delay of its performance or obligations under this Agreement to the extent that default or delay is caused, directly or indirectly, by any or all of the following:
- a. A natural disaster, or what is commonly referred to as an "act of God", including but not limited to fire, flood, earthquake or other elements of nature;
  - b. Civil disorders, including but not limited to riot, rebellion, or revolution;
  - c. Quarantines or other governmental actions;
  - d. Malicious acts of third parties or labor disputes; or
  - e. Any other cause that a party could not have reasonably anticipated or planned for, or that is beyond the reasonable control of a party.
21. **Waiver.** The waiver of any default by one party with respect to any provision of this Agreement is not a waiver of any other terms and conditions of this Agreement; a waiver at a particular time will not be implied or deemed to be a waiver at any time in the future.
22. **Severability.** If any court or tribunal of competent jurisdiction, or the enactment of any law, statute or regulation with retroactive effect, determines that any provision of this Agreement is void or unenforceable, it will not affect the enforceability of any other provision and all other provisions of this Agreement not thereby affected will remain in full force and effect.
23. **Choice of Forum and Governing Law.** The parties agree that: (i) any controversy or claim arising out of or related to this Agreement will be resolved in an expeditious and efficient manner exclusively in accordance with this dispute resolution procedure. A dispute under this clause shall be initiated by delivering written notice to the other party briefly stating the nature of the dispute and requesting resolution. Except as otherwise specified, each party shall bear its own costs and

fees relating to any dispute. The parties agree that before initiation of any legal proceeding with respect to any issue arising out of the transactions contemplated by this Agreement, they shall cause their respective representatives to attempt to resolve in good faith all disputes between the parties. The parties agree that they will each nominate a senior executive to act to attempt to resolve the dispute and these senior executives shall meet to attempt in good faith to resolve such dispute within fifteen (15) business days of notification of such dispute.

24. **Entire Agreement.** This Agreement, together with its incorporated Exhibits, is the entire agreement of the parties with respect to the subject matter of this Agreement.
  - a. This Agreement supersedes any and all other agreements between the parties regarding the subject matter hereof, whether oral or in writing.
  - b. This Agreement may be modified only by a written amendment hereto signed by the duly-authorized representatives of the parties.
25. **Warrant of Authority.** The individual signing this Agreement represents, by his or her signature hereto, that he or she has been properly authorized and empowered to sign this Agreement on behalf of the party he or she represents.
  - a. In the event of any conflicts between the term of this agreement and the terms of the FCCC Contract No. 00007397, the FCCC contract terms shall prevail.

END OF TERMS AND CONDITIONS

**Date:** May 29, 2023 )

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness x✓

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Contract for Professional Services -  
Banner DBA Services – Ferrilli

**Background:**

Ferrilli will provide basic interim Banner DBA support to Taft College due to the absence of the DBA. This project scope includes 1) the daily and weekly operational support of the Banner, Degree Works and ODS environments. 2) Installation of Banner Patches/upgrades; and 3) other database-related tasks.

**Terms (if applicable):**

One year agreement. The agreement can be canceled anytime with 15 days written advance notice.

**Expense (if applicable):**

Hourly Rate: \$190.00\*  
Estimated Number of Hours: 400  
Total: \$76,000.00  
\*Ferrilli's normal rate is \$250/hour

**Fiscal Impact Including Source of Funds (if applicable):**

ITS Budget

**Approved:**   
Brock McMurray, Interim Superintendent/President

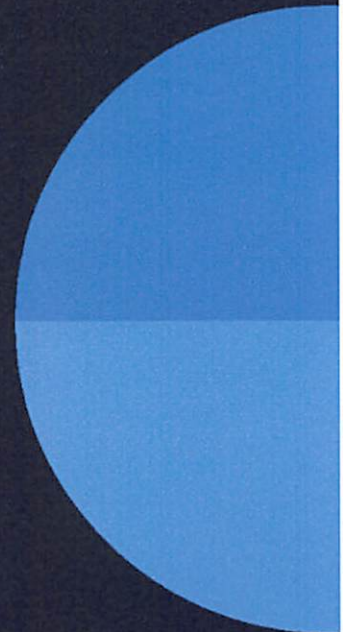


# Banner DBA Services 2023- 2024

**PRESENTED BY:** Kimberly Steele, Ferrilli

**PRESENTED TO:** Taft College

**DELIVERED ON:** May 30, 2023



# About Ferrilli

## Introduction

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Thank you for the opportunity to submit this proposal for our services. This proposal provides information regarding our company, overview of the assignment and associated timing and cost.

We hope that you will choose Ferrilli and allow us to demonstrate the difference that dedicated customer-centric service, a proactive approach and deep higher education experience can make on student success.

It has been our experience that clients tend to think of Ferrilli in singular terms, such as the specific service we provided for them. Later, they are typically surprised to learn about our full range of capability. We want to emphasize from the start that when it comes to IT services for Higher Education, Ferrilli is ready and able to assist you in a variety of ways.

The relationship we have with each client is something we cherish. While we are known for our proactive approach, please remember that we are always ready to help with any question, concern or additional needs you may have—just ask. We look forward to serving you.

Relationships are at  
**the heart of what we do.**

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Please direct questions regarding any portion of this proposal to:

**NAME: Kimberly Steele**

**TITLE: Technology Account Manager**

**PHONE: (805) 407-6200**

**EMAIL: [ksteele@ferrilli.com](mailto:ksteele@ferrilli.com)**

# **Ferrilli is a technology services provider** that helps higher education transform technology into accomplishment.

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Our company was founded in 2002 to fulfill the need for IT service professionals who truly understand the unique needs and challenges of higher education.

Our clients value our integrity, reliability, specialized experience, and diverse range of capability. They tell us that working with Ferrilli is like having a trusted partner or a skilled extension of their staff on-call 24/7/365. We are called upon to solve problems, or as a strategic partner who can help map out the best way forward.

With the right people in place, there's  
no limit to what **you can accomplish.**

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## **What you can expect.**

- Our goal is the same as your goal—student success—and we focus our experience, creativity, and expertise to help achieve it on every assignment, large or small.
- Every institution is unique. That's why we take the time to get to know you. We listen and ask the right questions in order to thoroughly understand your needs and culture before ever making a single recommendation.
- Think of us as a fully capable strategic partner who can solve a pressing technology problem, perform a technology audit or provide the advice and support you need on any project.
- On every assignment, we objectively look for ways to maximize your return on technology and offer those suggestions to you. That's the Ferrilli way.
- We stand by our work and performance with unconditional support. We guarantee it.

# Ferrilli Services

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The following list provides a general overview of our services. Please contact us if you have questions regarding additional technology services that are not listed here.

## **Strategic Technology Consulting and Planning**

We will help establish a clear vision for your technology moving forward, set realistic goals, plan, implement and measure overall success.

## **Technology Effectiveness Assessments**

We will help you assess institutional goals; gather input and feedback from students, faculty and staff campus-wide; identify solutions; develop initiatives aligned with priorities. The end deliverable is a solid plan, complete with strong buy-in and the budget required to achieve your goals.

## **Leadership and Managed Services**

Our professionals have the skills and experience to keep your initiatives on track and perform seamlessly in a leadership capacity for as long as needed. We can also provide assistance with an executive search to fill a permanent position.

## **Dedicated Project Services**

Available on a per-project basis to fulfill most higher education IT service needs, including custom programming, technical support, implementations, migrations, upgrades, enhancements and more!

## **System Administration Services**

Comprehensive administration of the ERP application, database and operating system, including software updates, database maintenance, environment cloning, 24/7 monitoring and response, performance tuning and upgrades.

## **Interim Staffing**

Should your institution suddenly face a vacancy or leave of absence among essential technology personnel, Ferrilli can provide functional and technical expertise that will not only fill the gap, but deliver beyond expectations.

**The Ferrilli Experience** can best be summed up as the unique combination of the following attributes:

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**Deep higher education expertise**

All team members possess a professional background in higher education, providing valuable insight to help solve your institution's biggest challenges.

**Holistic approach**

We approach every assignment knowing that the only way to improve student success and institutional effectiveness is to make sure that students, strategy, culture and technology are aligned.

**Perpetually proactive, value-add philosophy**

We constantly look for ways to unlock potential and add value in all we do for you.

**Unparalleled commitment to customer service and satisfaction**

For Ferrilli, this isn't an empty sales claim. It's intrinsic to our corporate culture.

**Real-world mentoring**

Our mentors have spent their careers immersed in the unique challenges of management in today's higher education environment. That's the kind of experience you can count on to help candidates transition successfully into new roles.

**Independent, objective advice up front**

We don't sell hardware or software. We solve problems and suggest ways to help you achieve more.

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# Scope of Work

## TERMS AND CONDITIONS

### 1. Services

Ferrilli will provide services as directed in the completion of the tasks set forth in the attached Job Order. The Job Order, together with these Terms and Conditions, shall constitute the parties' Agreement. Ferrilli agrees to keep the Client regularly informed of the progress of work performed under this Agreement

### 2. Compensation

The Client will pay Ferrilli the agreed upon costs as set forth in the Job Order plus reasonable travel expenses as set forth in the Job Order. Ferrilli will invoice on the basis set forth in the Job Order for labor, travel time and travel expenses with payment due as set forth in the Job Order. No increase in amount or scope of services is authorized without formal written amendment to this Agreement through a Change Order executed by the parties.

### 3. Cancellation of Scheduled Services

The parties agree that once the Client and Ferrilli have scheduled a specific time during which Ferrilli will provide services under the terms of this Agreement, the Client shall pay Ferrilli for such services as if Ferrilli had performed such services on the date scheduled, unless the Client has notified Ferrilli that the Client would like to reschedule or cancel the scheduled services at least fifteen (15) business days prior to the date on which Ferrilli is scheduled to perform such services. The Client's payment shall include the full cost of scheduled consulting services and all actual out-of-pocket expenses incurred in advance of the scheduled consulting services (e.g., non-refundable airline tickets).

### 4. Term

This Agreement is effective upon signatures and will be presumed to continue in effect until cancelled by either party by providing at least 30 days' advance written notice to the other party.

### 5. Reports

Any and all files, notes, reports, manuscripts and any other work produced, prepared or developed by Ferrilli as a part of the work under this Agreement are the property of the Client and shall be provided to the Client upon the termination of this Agreement.

### 6. Independent Contractor; Relationship with Ferrilli

Ferrilli will control the means and manner in which work is performed under this agreement and, in all respects, Ferrilli's relationship to the Client will be that of an independent contractor, not an employee. Further, nothing contained herein shall be deemed or construed to create any agency relationship, joint venture, partnership or similar relationship between Client and Ferrilli. Neither party is authorized to incur any obligation in the other's name. Neither shall be held responsible or liable to the other except as specifically set forth in this Agreement. Neither party shall be held responsible or liable to the other party or to any third party for or on account of any act or omission by the other party except as specifically set forth in this Agreement. Consistent with this independent relationship, Ferrilli may provide services to other clients which are substantially similar to the services provided to the Client.

### 7. Force Majeure

Neither party to this Agreement will be liable to the other for any failure or delay in performance under this Agreement due to circumstances beyond its reasonable control including without limitation: acts of God; accident; labor disruption; acts, omissions and defaults of third parties; and official, governmental and judicial action not the fault of the party failing or delaying in performance. The effect of such an occurrence of a *force majeure* event shall result in the immediate termination of this Agreement unless both parties ratify, accept, or acknowledge that this Agreement shall continue.

#### **8. No Warranty**

No warranty is stated or implied regarding the services provided under this Agreement. As such, Ferrilli specifically disclaims any and all warranties. Ferrilli makes no warranties or representations of any kind for the services. This means that Ferrilli is providing the services without warranties of any kind, either express or implied, including but not limited to warranties of title, non-infringement, or express or implied warranties of merchantability or fitness for any particular purpose. No advice or information given by Ferrilli or its agents or employees shall create any kind of warranty.

#### **9. Indemnification**

Ferrilli agrees to and shall indemnify, defend and hold harmless the Client, its officers, agents and employees free and harmless from, against and in respect of all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that the Client shall incur or suffer, which solely arise, result from, or relate to Ferrilli's negligence in providing the services set forth in this Agreement. Ferrilli shall only be liable for those losses, claims, or damages that arise as a result of performance under the terms, conditions, and period of this Agreement which solely and directly result from the negligence of Ferrilli and shall in no circumstance exceed amounts actually paid by the Client pursuant to this Agreement in aggregate.

#### **10. Limitation of Liability**

Ferrilli and the Client acknowledge and agree that in no event will Ferrilli's liability in connection with the services provided by Ferrilli under this agreement exceed the amount actually paid to Ferrilli by the Client under this agreement and Ferrilli will not be liable for any special, incidental, or consequential damages, including without limitation loss of profits, loss of data, and loss of revenues, even if informed of the possibility thereof in advance. These limitations apply to all causes of action in the aggregate, including without limitation breach of contract, Ferrilli's negligence, strict liability, misrepresentation, and other causes of action based on similar legal theories. Ferrilli and the Client further acknowledge and agree that they are entering into this agreement on the understanding that the fees for the services provided by Ferrilli under this agreement have been set to reflect the fact that the Client's remedies, and Ferrilli's liability, shall be limited as expressly set forth in this agreement, and, if not so limited, the fees for the same services would have been substantially higher.

#### **11. Client Representations and Indemnification**

Client represents and warrants (a) that it is duly authorized and empowered to enter into this Agreement, (b) the execution, delivery and performance of this Agreement by Ferrilli does not and will not conflict with, breach, violate or cause a default under any contract, agreement, license, instrument, order, judgment or decree to which Client is a party or by which it is bound, and (c) upon the execution and delivery of this Agreement, this Agreement shall be the valid and binding obligation of Company, enforceable in accordance with its terms, subject to applicable bankruptcy, insolvency and similar laws affecting the rights of creditor generally. Client agrees to and shall indemnify, defend and hold harmless Ferrilli, its officers, agents and employees free and harmless from, against and in respect of all claims,

demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that Ferrilli shall incur or suffer, which solely arise, result from, or relate to Client's breach of these specific representations.

#### **12. Ownership of Works for Hire**

All matters produced under this Agreement shall be works for hire and shall become the sole property of the Client. Said works cannot be used for any other client or purposes without the Client's expressed written permission. The Client shall have all right, title and interest in said matters, including the right to obtain and maintain the copyright, trademark, and/or patent of said matters in the name of the Client. Ferrilli shall reserve the right to provide similar services or solutions to other clients to the extent that (a) Client does not exercise its rights to copyright, trademark and/or patent any of the said matter; or (b) such similar services do not use the Client's work product from the scope of work of this agreement; or (c) such similar services or solutions do not use the Client's valid copyrighted, trademarked, patented, or confidential materials.

#### **13. Worker's Compensation Insurance**

Ferrilli agrees to procure and maintain in full force and effect worker's compensation insurance covering its partners, employees and agents while said persons are performing services pursuant to this Agreement. In the event that an employee of Ferrilli performing this Agreement files a worker's compensation claim against the Client, Ferrilli agrees to defend and hold the Client harmless from such claim.

#### **14. Cyber Insurance**

Ferrilli maintains cyber insurance for services it provides pursuant to this Agreement. Client shall be entitled to review the current policy coverage terms and limits upon request.

#### **15. Nondiscrimination in Employment**

Ferrilli maintains a written policy against unlawful discrimination in employment because of race, color, religious creed, national origin, ancestry, physical handicap, marital status, or gender.

#### **16. Severability**

It is the intent and understanding of the parties hereto that if, in any action before any court or other tribunal of competent jurisdiction legally empowered to enforce this Agreement, any term, restriction, covenant, or promise is held to be unenforceable as a result of being unreasonable or for any other reason, then such term, restriction, covenant, or promise shall not thereby be terminated, but, that it shall be deemed modified to the extent necessary to make it enforceable by such court or other tribunal and, if it cannot be so modified, that it shall be deemed amended to delete therefrom such provision or portion adjudicated to be invalid or unenforceable, and this agreement shall be deemed to be in full force and effect as so modified and such modification or amendment in any event shall apply only with respect to the operation of this Agreement in the particular jurisdiction in which such adjudication is made.

#### **17. Waiver**

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in a writing executed by Client and Ferrilli.

#### **18. Entire Agreement**

This agreement contains the entire agreement between the parties hereto, and supersedes any and all other agreements heretofore made.



**Job Name** Banner DBA Services 2023- 2024

**Institution** Taft College

**Contract Contact** Xiaohong II

**Job Contact** Xiaohong II

**Hereafter referred to as "Client"**

**Assigned Consultant** TBD

**Scheduled Dates:** Dates will be scheduled upon signature of proposal and availability.

**Account Manager:** Kimberly Steele

**Account Manager Phone:** (805) 407-6200

**Summary of Needs:**

Taft College seeks interim Banner DBA to support the College while they search for a replacement DBA position.

**Scope of Work:**

Ferrilli will provide basic interim Banner DBA support to Taft College

**Taft Requested Duties:** (Daily and Weekly)

- Monitor the PROD environments for Banner, (including SSB8 and SSB9) Degree Works, and the ODS (ODS Test environment will checked weekly)
- Verify nightly and weekly backups
- Verify daily ODS PROD jobs and disk storage
- Review and have discussions with Taft IT for any database log anomalies

**Project work:** (Reviewed in advance of the work with a sign-off from Taft)

- Ellucian and Oracle Patching
- Ellucian Upgrades (Previously referred to by Ellucian as Quarterly upgrades)

Ferrilli staff assigned to the College shall adhere to the College's holiday schedule.

Project work will be on an Hourly Time & Material contract (*Taft will not be charged for hours not used in the contract*)

**Approach/Methodology:**

Ferrilli will continue daily operational responsibilities and monitoring of the Taft Banner, Degree Works and ODS environments.

**Deliverables:**

- Basic 24x7 monitoring services via the Pulseway monitoring tool - (CPU, Memory, Disk and network monitoring for Production systems)
- Daily, weekly and project Banner DBA operational support
- Weekly status reports (as required)

**Client Responsibilities:**

- Taft will continue to provide Ferrilli consultants with access to the required Production/Test environments, necessary to complete the proposed project scope of work
- Taft will ensure the availability of key functional and technical personnel during the project engagement
- Taft will provide executive sponsorship to validate and enforce all policy, process and technical decisions made with respect to the project
- Taft will provide timely access to all the technical resources necessary for the completion of the project

**Scope Exclusions:**

- This project scope is limited to the daily and weekly operational support of the Banner, Degree Works and ODS environments. All external system upgrades (Networking, third-party applications, and Linux Server Administration) are outside the scope of this project.

**Location of Work:**

Remote

**Pricing:**

**Hourly Rate: \$190.00\***

**Estimated Number of Hours: 400**

**Total: \$76,000.00**

Plus travel and expenses

\*Ferrilli's normal rate is \$250/hour

- 1. All prices shall be held open for [30] days.**
- 2. All orders are subject to the terms and conditions included with this job order.**
- 3. Job order effective upon receipt of signed acceptance by client.**

For Ferrilli:



Robert Ferrilli, President

Date: 5/30/2023

**Accepted as to job order and terms and conditions.**

Signature

Presented to:

Taft College

Accepted by:

---

Printed Name

---

Signed Name

---

Title

---

Date

## BOARD AGENDA ITEM

**Date:** May 25, 2023

**Submitted by:** Susan Groveman, Executive Director of Marketing and Community Relations

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Spectrum Reach, LLC Agreement – May – October 2023

**Background:**

The attached agreement will enable the college to continue using a varied outreach media strategies to build enrollment, promote Taft College in English and Spanish, and reach multiple target audiences on their preferred devices. The agreement will allow our promotion of information in online videos, geo-fencing display advertising, television programming and streaming, as well as a search campaign.

**Terms (if applicable):**

May – October 2023

**Expense (if applicable):**

\$50,402.50

**Fiscal Impact Including Source of Funds (if applicable):**

Expense will be covered by District funds or grant funding when available.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Superintendent/President

# DELIVERING CONNECTIONS

May-Oct 2023



**Presented by:**

Carla Phillips, Account Executive

[Carla.Phillips@charter.com](mailto:Carla.Phillips@charter.com)



# Campaign Details- English TV

Logo	Call Letters	Units	Cost	Zone(s)
------	--------------	-------	------	---------

	CMT	11	\$22.00	1661
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Discovery	DISC	23	\$39.10	1661
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	ENT	82	\$196.80	1661
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	FPTA	364	\$36.90	1661
---	------	-----	---------	------

	FRFM	360	\$1,328.40	1661
---	------	-----	------------	------

	FS1	60	\$126.00	1661
---	-----	----	----------	------

	FXX	2	\$1.80	1661
---	-----	---	--------	------

	HDRM	545	\$638.50	1661
---	------	-----	----------	------

	LIF	72	\$648.00	1661
---	-----	----	----------	------

	LMM	335	\$173.80	1661
---	-----	-----	----------	------

	MTV	279	\$864.90	1661
---	-----	-----	----------	------

	NFLN	48	\$278.40	1661
---	------	----	----------	------

	OXYG	60	\$204.00	1661
---	------	----	----------	------

	P12L	13	\$6.70	1661
---	------	----	--------	------

	P12N	16	\$8.00	1661
--	------	----	--------	------

	PAR	3	\$66.00	1661
---	-----	---	---------	------

	SNLA	16	\$91.20	1661
---	------	----	---------	------

	SPSN	3	\$1.60	1661
---	------	---	--------	------

	SYFY	36	\$54.00	1661
---	------	----	---------	------

	TVL	545	\$872.00	1661
---	-----	-----	----------	------

	VH1	1	\$11.20	1661
---	-----	---	---------	------

	WETV	369	\$1,324.20	1661
---	------	-----	------------	------

Totals		3243	\$6,995.50	
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## Campaign Details- Spanish TV

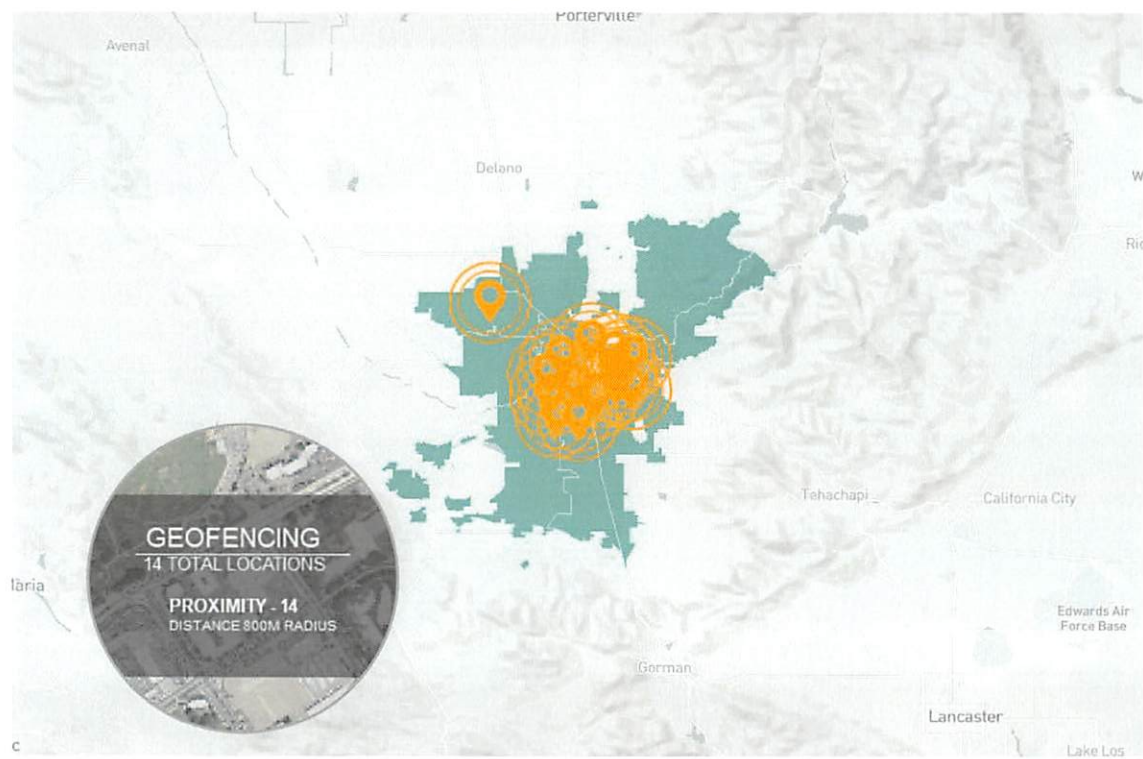
Logo	Call Letters	Units	Cost	Zone(s)
	ESPD	437	\$2,546.00	1661
	FOXD	435	\$3,069.00	1661
	GALA	92	\$1,392.00	1661
	Totals	964	\$7,007.00	




# Campaign Details- Online Video + Display

## Geography


\*geofencing is only included in the Display portion of this campaign




## Demographics

- 
Gender > All


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- 
Age Range > 18-34


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- 
Household Income > 0-100k

---

- 
Parent/Single > All

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- 
Education > No College

# Strategy Recommendation-

## 1. FIND



## 3. MEASURE

**Audience Delivery:** Background and behavior selected to identify your ideal target customer.

**Performance & Transparency:** AudienceTrak, 24/7 access with detailed metrics allows you to view campaign impressions, geography and creative to refine strategy as needed.



Signature:

Business Name: Tuft college

Date: 5-25-23

## 2. REACH

Products	Audience	Flight Dates	Spots	Imp.	\$
Television	A 18-34, High School Diploma, Soma College, HHI \$1-\$50K, Ethnicity: Caucasian, Hispanic	4/1-10/29/23	3,243	733,323	\$6,995.50
Television	Spanish Networks	4/1-10/29/23	964	312,222	\$7,007
Online Video	A 18-34, HHI \$0-\$100K+, No College Zip Codes: 3263, 93268, 93304, 93305, 93306, 93307, 93308, 93309, 93311, 93312, 93313, 93314	4/1-10/29/23		218,750	\$3,500
Display + Geofencing	A 18-34, HHI \$0-\$100K+, No College Targeting 14 locations (see appendix)	4/1-10/29/23		Display: 743,750 Geo:95,454	Display: \$5,950 Geo: \$1,050
Streaming TV	A 18-34 Zip codes: 93304, 93307, 93308, 93309, 93311, 93313, 93268, 93312, 93306, 93314, 93263	4/1-10/29/23		283,783	\$10,500
Streaming TV	Spanish Networks Zip codes: 93304, 93307, 93308, 93309, 93311, 93313, 93268, 93312, 93306, 93314, 93263	4/1-10/29/23		162,162	\$7,000
Search	30 mile radius around Bakersfield. Degree Categories: Art, Biology, Economics, Computer Science, English, Management, Mathematics, Spanish, Info Systems, Elementary Ed, Art Ed, Info Tech for Business Ed, Engineering, Business Analytics, Kinesiology, Associate's in Ed	4/1-10/29/23		50-140 clicks avg. range/mo	\$8400
<b>Grand Total</b>	*SEM renewal \$250 one-time fee				<b>\$50,402.50 Total</b> <b>\$7,200/mo</b>

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# APPENDIX

# Demographic Targeting

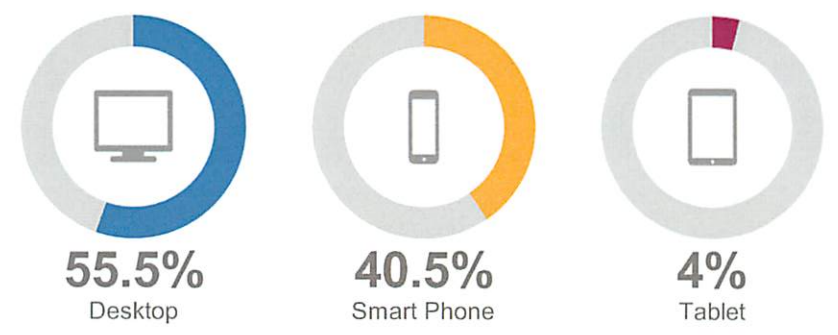
Understanding the background & behavior of your best target customers is key to constructing a cost-effective media plan.

## Targeting 78,837 out of 590,882

18-34, INCOME 0-100K, NO COLLEGE

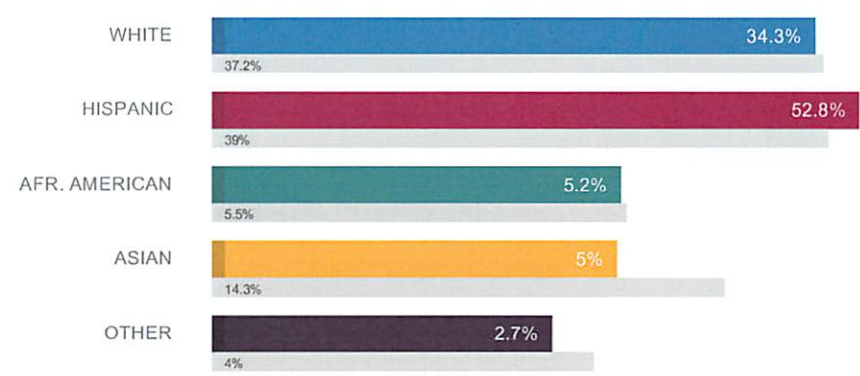


## Device use in targeted area

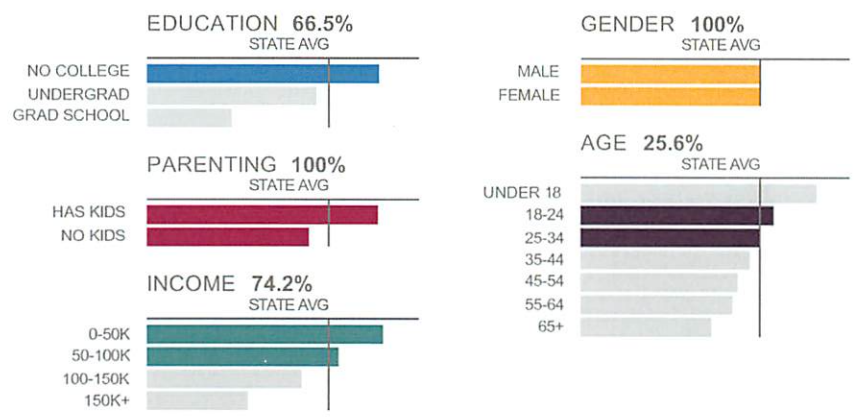


## Geographic composition

VERSUS CALIFORNIA AVERAGE - ■



## Targets against regional average



# Audience Interests

After you know who your best customers are, it is important to understand their interests, habits, & media consumption.

## Site List

### LOCAL MEDIA

bakersfieldnow.com  
 turnto23.com  
 latimes.com  
 laweekly.com  
 theavtimes.com  
 abc30.com  
 kmph-kfre.com  
 visaliatimesdelta.com  
 abc7.com  
 ktla.com

### COLLEGES & UNIVERSITIES

enotes.com  
 bookrags.com  
 ratemyprofessors.com  
 collegehumor.com  
 collegeconfidential.com  
 gradesaver.com  
 gocollege.com  
 course-notes.org  
 greekrank.com

### COLLEGE SPORTS

ncaa.com  
 hoopshabit.com  
 iuhoosiers.com  
 gofrogs.com  
 dukebasketballreport.com  
 espn.go.com  
 collegebasketball.ap.org  
 d3hoops.com  
 floridagators.com

### WEATHER

weather.com  
 usatoday.com  
 accuweather.com  
 weatherbug.com  
 hawaiiinewsnow.com

### FINANCE

edmunds.com  
 aarp.org  
 bloomberg.com  
 cnbc.com  
 bankrate.com  
 reuters.com  
 macrotrends.net  
 money.com  
 moneywise.com  
 kiplinger.com

### BROADCAST & NETWORK NEWS

baltimore.cbslocal.com  
 azdailysun.com  
 cnn.com  
 foxnews.com  
 nbcnews.com  
 cbsnews.com  
 khon2.com  
 staradvertiser.com  
 kitv.com  
 msnbc.com

### WORLD NEWS

dailymail.co.uk  
 time.com  
 npr.org  
 rt.com  
 mondotimes.com

### E-BOOKS

goodreads.com  
 publishersweekly.com  
 ebookdaily.com

### SPORTS

hokiesports.com  
 midmajormadness.com  
 redmen.com  
 riceowls.com  
 tigerboard.com  
 vuhoops.com  
 1550wclly.com  
 bethecoachbasketball.com  
 collegesports-fans.com  
 basketball.realm.com

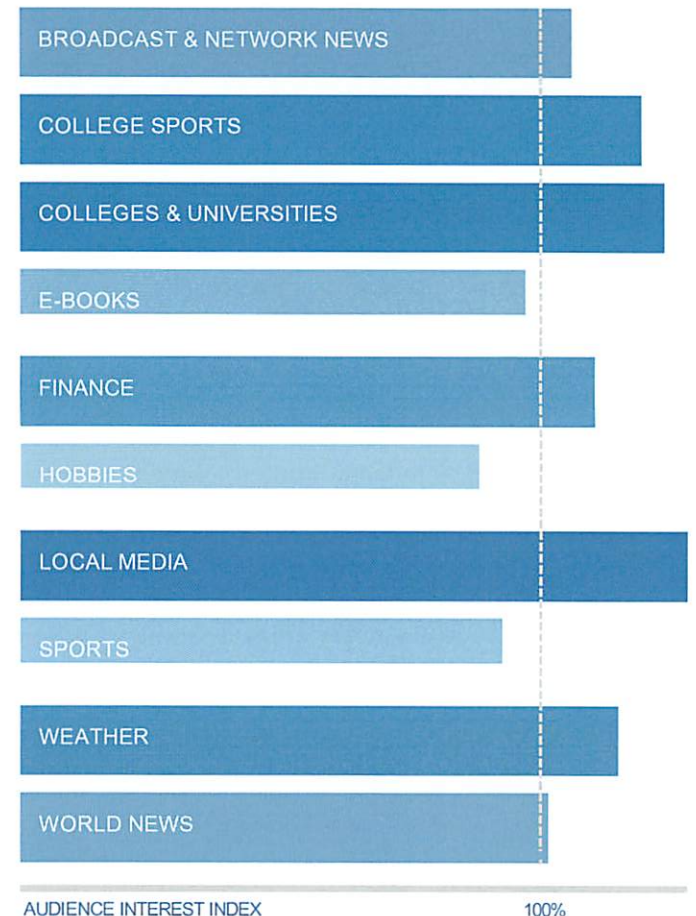
### HOBBIES

thenest.com  
 marthastewart.com  
 craftgawker.com

### FAMILY & RELATIONSHIPS

everydayfamily.com  
 todayparent.com  
 families.com  
 familycircle.com  
 familycorner.com

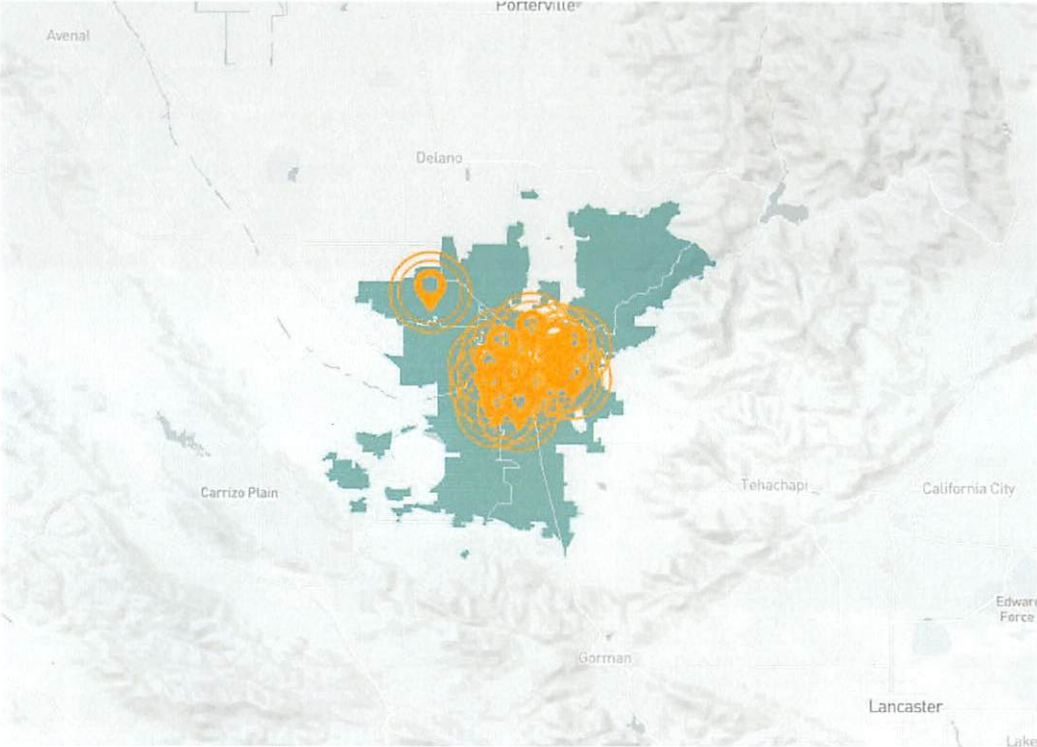
## Audience Interests



\*This list represents the types of sites on which your ad will run. This list may change over time based on inventory fluctuations and performance results.

# Geographic Targeting Per Location

Bakersfield, California



## GEOFENCING ADDRESSES

- Bakersfield College, Panorama Drive, Bakersfield, CA, USA | 35.4083,
- Centennial High School, Hageman Road, Bakersfield, CA, USA | 35.39
- East Bakersfield High School, Quincy Street, Bakersfield, CA, USA | 35
- Highland High School, Royal Scots Way, Bakersfield, CA, USA | 35.40
- Independence High School, Old River Road, Bakersfield, CA, USA | 35
- Liberty High School, Jewetta Avenue, Bakersfield, CA, USA | 35.3662,
- Mira Monte High School, South Fairfax Road, Bakersfield, CA, USA | 3
- North High School, Galaxy Avenue, Bakersfield, CA, USA | 35.4292, -1
- Regional Occupational Center, South Mount Vernon Avenue, Bakersfie
- Ridgeview High School, Stine Road, Bakersfield, CA, USA | 35.2775, -
- Shafter High School, Mannel Avenue, Shafter, CA, USA | 35.5078, -11
- South High School, Planz Road, Bakersfield, CA, USA | 35.3244, -119.
- Stockdale High School, Buena Vista Road, Bakersfield, CA, USA | 35.3
- West High School, New Stine Road, Bakersfield, CA, USA | 35.3433, -

**TARGET AREA**  
12 ZIP Codes in Kern County

**POPULATION**  
590,882

**PEOPLE / HOUSEHOLD**  
3.2

**LOCAL SITES**  
bakersfieldnow.com, turno23.com,  
latimes.com, laweekly.com, theavtimes.com,  
abc30.com, kmph-kfre.com,  
visaliatimesdelta.com, abc7.com, ktla.com,  
santaclarita.com, scvnews.com,  
newspress.com, vcstar.com,  
losangeles.cbslocal.com

**AVERAGE INCOME**  
\$78,078

**AVERAGE HOME VALUE**  
\$219,717

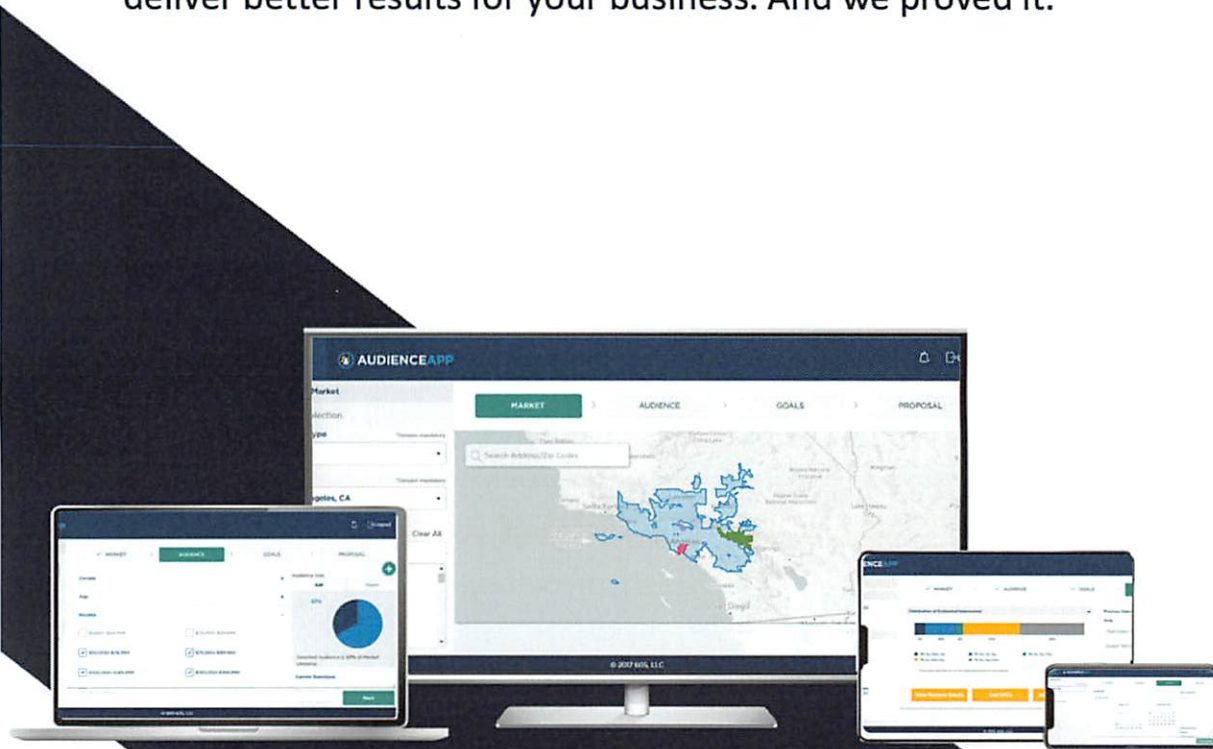
**MEDIAN AGE**  
31

**# OF BUSINESSES**  
7,817

# AudienceApp

## We Built a Smarter Way to Advertise on TV

Data-driven, TV advertising campaigns built with AudienceApp deliver better results for your business. And we proved it.



### Intelligence

Armed with Spectrum's proprietary household viewing data, you can take a smarter, more data-driven approach to your media planning.

### Affordability

Get more out of your advertising dollars with an effective TV schedule that reaches your best customers within your chosen geographic location.

### Transparency

Real-time inventory allows you to select the most ideal combination of audiences, geographies, networks, and dayparts, all in a live setting.

### Reach

TV schedules built in AudienceApp deliver 60% more impressions on average than traditionally build campaigns.

# Transparent Reporting

## 24/7 access to Streaming TV campaign reporting with 100% transparency

### Creative



### Network/Platform

**STREAMING TV NETWORKS**

Network	Impressions	Completions
ESPN	1,176	1,176
CNN	1,176	1,176
FX	1,176	1,176
AMSNBC	4,128	4,128
AMC	4,128	4,128

### Device

**STREAMING TV DEVICES**

Device	Impressions	Completions
Android Device on Smart TV	14,551	27,406
iOS	14,529	23,794
Roku	13,899	19,176
Smart TV	9,147	12,476
Apple TV	20,996	1,926
Other	21,883	2,876

### Day of Week/Daypart





# BOARD AGENDA ITEM

**Date:** June 1, 2023 

**Submitted by:** Richard Treece, Director of Facilities & Planning

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Request to Award Child Development Center Wrought Iron Fence Project

**Background:**

This is a project for wrought iron fence installation at the Child Development Center (CDC). This project will install approximately 160 linear feet of 4 foot high wrought iron fence along the upper playground, thereby eliminating potential falling hazards. The fencing is designed to match existing wrought iron fencing at the CDC site. All materials and craftsmanship will have a full one-year warranty.

The District engaged in informal bidding for this project; six proposal were solicited and two proposals were received. Please see the attached bid tabulation and proposals from San Joaquin Fence and Rudnick Fence Co.

It is my recommendation that the Board of Trustees award this project to the low bidder, San Joaquin Fence, for the total sum of \$27,345.

**Terms (if applicable):**

None.

**Expense (if applicable):**

The total cost for this project is \$27,345.

**Fiscal Impact Including Source of Funds (if applicable):**

This project will be funded through the 2023-24 Child Development Center Budget.

**Approved:**   
Brock McMurray, Superintendent/President

**QUOTE / PROPOSAL TABULATION**



**Project Name:** CDC Wrought Iron Fence  
**Project No:** TC 23-003  
**Owner:** West Kern CCD / Taft College  
**Architect:** N/A

**Job Walk:** Yes  
**Proposals Rcvd at:** Taft College Facilities  
**Proposals Requested:** 04/27/23  
**Proposals Due:** 05/25/23

Contractor	Base Bid	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
San Joaquin Fence	\$ 27,345.00	\$ 27,345.00	N/A	1012604	1000037265	05/23/23	
Rudnick Fence Co	\$ 38,000.00	\$ 38,000.00	N/A	1058505	10000543412	05/25/23	
JTS Construction	\$ -	\$ -		701750	1000002468		Did not bid
Mike's Fencing Inc.	\$ -	\$ -		740075	1000020212		Did not bid
Reliance Fence Company, Inc.	\$ -	\$ -		840290	1000009299		Did not bid
Tres Hombres Fence Co	\$ -	\$ -		731465	1000012295		Did not bid

**PROPOSAL FORM**

RE: TC 23-003 CDC Playground Wrought Iron Fence  
TO: Taft College / West Kern Community College District  
FROM: SAN JOAQUIN FENCE  
\_\_\_\_\_  
(Proposer Name)

1. The above identified Proposer submits the following proposed Proposal Price for the Taft College **TC 23-003 CDC Wrought Iron Fence**.

<b>Total Bid Price</b>	\$ 27,345.00
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2. The Total Proposal Price is inclusive of all labor, materials, equipment, bonds and services necessary to complete the Project in accordance with requirements of the Contract Documents.
3. The Total Proposal Price incorporates requirements of, and pricing for, all matters described in the Contract Documents, including Proposal Addendum Nos. 0 inclusive.

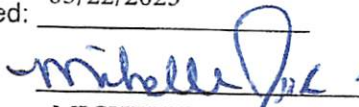
4. The Proposer has submitted the following with this Proposal:

Bid Security (if required)  
Non-Collusion Affidavit  
Certificate of Workers Compensation

Subcontractors List  
Drug-Free Workplace Certification

5. The individual executing this Proposal on behalf of the Proposer is an employee of the Proposer, authorized to submit this Proposal on behalf of the Proposer and to bind the Proposer to the Proposal.

Dated: 05/22/2023

By:   
MICHELLE JENKINS

(Name Typed or Printed)

Title PARTNER

DIR Registration #: PWCR 1000037265

CSLB #: 1095547

PROPOSAL FORM

RE: TC 23-003 CDC Playground Wrought Iron Fence  
TO: Taft College / West Kern Community College District

FROM: Rudnick Fence Co.  
(Proposer Name)

1. The above identified Proposer submits the following proposed Proposal Price for the Taft College **TC 23-003 CDC Wrought Iron Fence**.

Total Bid Price	\$ 38,000
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2. The Total Proposal Price is inclusive of all labor, materials, equipment, bonds and services necessary to complete the Project in accordance with requirements of the Contract Documents.

3. The Total Proposal Price incorporates requirements of, and pricing for, all matters described in the Contract Documents, including Proposal Addendum Nos. N/A inclusive.

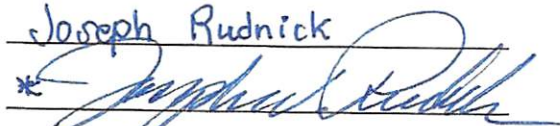
4. The Proposer has submitted the following with this Proposal:

- |                                     |                                   |
|-------------------------------------|-----------------------------------|
| Bid Security (if required)          | Subcontractors List               |
| Non-Collusion Affidavit             | Drug-Free Workplace Certification |
| Certificate of Workers Compensation |                                   |

5. The individual executing this Proposal on behalf of the Proposer is an employee of the Proposer, authorized to submit this Proposal on behalf of the Proposer and to bind the Proposer to the Proposal.

Dated: 5-25-23

DIR Registration #: PWCR 1000543412

By: Joseph Rudnick  



CSLB #: 1058505

(Name Typed or Printed)

Title President

**Date:** May 24, 2023

**Submitted by:** **Barbara Amerio, Director, Financial Aid & Scholarships**

**Area Administrator:** Dr. Damon Bell, Vice President, Student Services 

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

CampusLogic Subscription Order for CampusCommunicator (previously AwardLetter) / Campus Metrics

**Background:**

CampusCommunicator (previously AwardLetter) is changing the game for many California institutions. This web-based service allows us to provide personalized, digital communications, where students can feel confident with a clear understanding of their financial journey. We will have the capability of clearly communicating the cost of attendance to students, simplify award notifications and shopping sheets through automated emails and text alerts and boost our brand and the student experience. Students will be provided with digital, mobile communications, personalized content, intuitive design, dynamic videos and 24/7 availability on any device. In addition, it will eliminate the mailing of paper award letters, reducing department mailing costs and will free up staff time to focus on better student engagement.

CampusMetrics is a web-based service providing higher education institutions business intelligence tools to drive insights into financial aid data. CampusMetrics provides easy to use pre-built visualizations and a mobile query tool allowing for instant access to data.

Our original agreement was from July 1, 2019 – June 30, 2023, with two 12-month extensions at the then current rate. Based on the current pricing it is in the best interest of the District to sign an amendment to our current agreement for an additional three-year period. This will allow the District to benefit from the contracted pricing between CampusLogic and the Foundation for California Community Colleges with a maximum increase amount of 5% annually.

**Terms (if applicable):**

Three years beginning July 1, 2023 – June 30, 2026.

**Expense (if applicable):**

1<sup>st</sup> year = CampusCommunicator/Campus Metrics = \$25,200

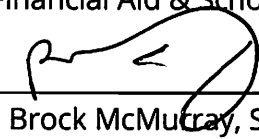
2<sup>nd</sup> year = CampusCommunicator/Campus Metrics = \$26,460

3<sup>rd</sup> year = CampusCommunicator/Campus Metrics = \$27,783

**Fiscal Impact Including Source of Funds (if applicable):**

CampusLogic services will be paid for from a combination of Financial Aid Technology funding and Financial Aid & Scholarships District funds.

**Approved:** \_\_\_\_\_



Brock McMurray, Superintendent/President

## SUBSCRIPTION ORDER FORM

Customer Name ("Customer"): Taft College

Service Effective Date ("Service Effective Date"): 7/1/2023

Billing Contact Name: Barbara Amerio

Billing Contact Email Address and Phone Number: bamerio@taftcollege.edu / 661-763-7881

PO Required:

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Billing Term	Payment Terms	Initial Term	PO Required	Offer Expiration:	TOTAL DUE UPON SIGNING:
Annual in advance	NET30	36 months		6/30/2023	\$25,200

By executing this Subscription Order Form, Customer agrees to purchase a subscription and right to access the CampusLogic services indicated in the fee schedule below (collectively, the "Services") provided by Ellucian CampusLogic Inc. ("CampusLogic"), subject to payment of the subscription fees below.

### 1. TERM

1.1 Term. The Agreement shall be effective as of the date last signed below (the "Effective Date"). The Initial Term of Service for the Services shall commence on the Service Effective Date indicated above and will continue for the Initial Term specified above (the "Initial Term"). Notwithstanding, in the event this Subscription Order Form is signed by Customer after the Service Effective Date indicated above, the parties agree that the Service Effective Date shall be the first day of the month following the date of Customer's signature.

1.2 Renewals. Following the Initial Term, this Agreement will automatically renew for successive periods of twelve (12) months, at CampusLogic's then-current rates unless either party provides written notice to the other party at least sixty (60) days prior to the commencement of the applicable renewal term. CampusLogic shall provide Customer with current rates in writing at least ninety (90) days prior to the commencement of the applicable renewal term.

1.3 [Termination](#). Notwithstanding anything to the contrary in the CampusLogic Terms and Conditions, and in consideration for the pricing and fee discounts indicated below, Customer and CampusLogic agree that this Agreement may not be terminated by Customer for convenience or without cause prior to the end of the Initial Term.

## 2. [FEES AND PAYMENT TERMS](#).

2.1 [Subscription Fees](#). Customer hereby orders and subscribes to the Services indicated below and agrees to pay the following subscription fees.

2.2 [Invoice and Payment Terms](#). All amounts payable hereunder shall be due annually in advance within thirty (30) days following receipt of invoice sent by CampusLogic to Customer. CampusLogic will invoice Customer following execution of this Order Form and annually thereafter. Except as may otherwise be set forth in the Agreement, all fees are non-refundable.

The fees quoted below expire 6/30/2023 unless this Subscription Order Form is signed prior to such date.



CampusLogic Services	Term	FCCC Fee
<b>INITIAL TERM: 36 MONTHS</b>		
<b>Service Period 1</b>		
CampusCommunicator (f/k/a AwardLetter)	7/1/2023 - 6/30/2024	\$25,200.00
		\$25,200.00
<b>Service Period 2</b>		
CampusCommunicator (f/k/a AwardLetter)	7/1/2024 - 6/30/2025	\$26,460.00
		\$26,460.00
<b>Service Period 3</b>		
CampusCommunicator (f/k/a AwardLetter)	7/1/2025 - 6/30/2026	\$27,783.00
		\$27,783.00

**TOTAL DUE (Initial Term): \$79,443.00**

### 3. MISCELLANEOUS

3.1 The Services provided pursuant to this Subscription Order Form (the "Order Form") are governed by the CampusLogic Terms & Conditions and the CampusLogic Service Level Agreement, each incorporated herein by reference and forms of which are attached to the FCCC Agreement (collectively, the "Agreement"), and in accordance with the pricing discounts set forth in the Cooperative Agreement for Software, Services and Software Support Services between the Foundation for California Community Colleges and Ellucian Company L.P. dated February 10, 2022 as amended, FCCC contract number 0000-4497 (the "FCCC Agreement"). Capitalized terms not otherwise defined herein shall have the meanings set forth in the CampusLogic Terms and Conditions. Any additional or conflicting terms added by Customer to this Order Form or any other purchase order, addendum, or other document, shall not form part of this Agreement unless expressly accepted in writing by CampusLogic.


3.2 In the event of a conflict between the Terms and Conditions and this Subscription Order Form, this Subscription Order Form shall control. This Agreement shall supersede and control over any prior agreements, proposals, or contracts relating to the Services.

By signing below the Customer and CampusLogic agree to be bound by the terms and conditions set forth in the Agreement. CUSTOMER AND CAMPUSLOGIC EXPRESSLY CONSENT AND AGREE THIS AGREEMENT MAY BE ELECTRONICALLY SIGNED. CUSTOMER AND CAMPUSLOGIC AGREE THE ELECTRONIC SIGNATURES APPEARING ON THIS AGREEMENT SHALL BE TREATED, FOR PURPOSES OF VALIDITY, ENFORCEABILITY AS WELL AS ADMISSIBILITY, THE SAME AS HAND-WRITTEN SIGNATURES.

AGREED TO AND ACCEPTED:

CUSTOMER	ELLUCIAN CAMPUSLOGIC INC
Sign:	Sign:
Print: Brock McMurray	Print:
Title: Interim Superintendent / President	Title:
Date:	Date:

**Date:** June 1, 2023

**Submitted by:** Richard Treece, Director of Facilities & Planning 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Grounds Mower – Grasshopper Model 725DT 60”

**Background:**

This is a request for approval for purchase of a new grounds Grasshopper Model 725DT 60” mower for the purpose of increasing efficiency in job performance. Three quotes were solicited, and Bakers Supplies & Repair provided the lowest quote. Please see the attached quotes and tabulation.

It is my recommendation that the board approve the low quote from Bakers Supplies & Repair in the amount of \$23,520.08.

**Terms (if applicable):**

None.

**Expense (if applicable):**

\$23,520.08.

**Fiscal Impact Including Source of Funds (if applicable):**

This will be a budgeted item in the 2023-24 grounds transportation budget.

**Approved:**   
Brock McMurray, Superintendent/President

**QUOTE / PROPOSAL TABULATION**



Project Name: 60" Mower

Proposals Rcvd at: Taft College Facilities

Proposals Requested: 04/25/23

Proposals Due: 05/05/23

Vendor	Quote #	Quote \$\$	Date RCVD
Bakers Supplies & Repair	62200N01240	\$ 23,520.08	05/02/23
Rincon Valley Yard and Garden	62200N01241	\$ 23,955.86	05/02/23
Beeler Tractor Co.	62200N01242	\$ 24,277.83	05/02/23

# Grasshopper QuikQuote #62200N01242



Quoted by  
**Robert Ohannesian**

P: (831) 801-6090

**Beeler Tractor Co. Beeler Tractor Co.**

E: [ostout@beelertractor.com](mailto:ostout@beelertractor.com)

P: 530-673-3555 C: 530-701-3431

Quoted for  
**Taft College Attn: Richard Treece**  
29 Cougar Court  
Taft Ca,93268  
E: [rtreece@taftcollege.edu](mailto:rtreece@taftcollege.edu)  
P: 661-763-7767

**Note:**  
The pricing on this units are only good with a purchase with a mower .



*Models may be shown with optional equipment that may or may not appear on your specific quote*

**Model 725DT with 3661PF**

Quoted: May 3, 2023

Power Unit & Deck	List	Sale
<b>Model 725DT (532127)</b> 898cc MaxTorque? Diesel engine; "no-gears" T6? pump-and-wheel-motor transmission; AntiVibe Power Platform?; luxury seat and shock-absorbing footrest	\$16,950.00	\$14,407.50
<b>3661PF – 61" w/ PowerFold (532810)</b>	\$4,580.00	\$3,893.00

Wholegoods	List	Sale
<b>533578 – Premier Suspension Seat</b>	\$775.00	\$658.75
<b>503708 – QuikAjust Tilt Lever Kit "Tall Boy" Hyd Switch</b>	\$230.00	\$195.50
<b>533517 – Turf Tires - 22 x 11-10 (in lieu)</b>	\$0.00	\$0.00
<b>503188 – Canopy, Aluminum, for OPS and ROPS</b>	\$550.00	\$467.50
<b>533544 – Hydraulic Deck Lift</b>	\$1,385.00	\$1,177.25
<b>503042 – Air Dam Kit 61</b>	\$70.00	\$59.50

Parts (1X–4X, KU, 6X–9X)	List	Sale
<b>603326 –Filter Minder</b>	\$34.30	\$29.15
<b>604025 –High Temp / Low Oil Signal Kit</b>	\$164.00	\$139.40

List Total: \$24,738.30

Sale Price: \$21,027.56

### Additional Pricing Adjustments

+ Freight	\$950.00
+ Set-Up	\$450.00
+ PST	\$1,850.27 (8.25%)

Grand Total: \$24,277.83

# Grasshopper QuikQuote

## #62200N01241



Quoted by  
**Robert Ohannesian**

P: (831) 801-6090

**Rincon Valley Yard and Garden Mike Schramm**

Owner

E: [rvyg@sonic.net](mailto:rvyg@sonic.net)

P: 707-539-4124 C: 707-486-4340

Quoted for  
**Taft College Attn: Richard Treece**  
29 Cougar Court  
Taft Ca,93268  
E: [rtreece@taftcollege.edu](mailto:rtreece@taftcollege.edu)  
P: 661-763-7767

**Note:**

The pricing on this units are only good with a purchase with a mower .



Models may be shown with optional equipment that may or may not appear on your specific quote

**Model 725DT with 3661PF**

Quoted: May 3, 2023

Power Unit & Deck	List	Bid
<b>Model 725DT (532127)</b> 898cc MaxTorque? Diesel engine; "no-gears" T6? pump-and-wheel-motor transmission; AntiVibe Power Platform?; luxury seat and shock-absorbing footrest	\$16,950.00	\$14,407.50
<b>3661PF – 61" w/ PowerFold (532810)</b>	\$4,580.00	\$3,893.00

List Total: \$24,738.30

Bid Price: \$21,027.56

### Additional Pricing Adjustments

+ Freight	\$900.00
+ PST	\$2,028.30 (9.25%)

**Grand Total: \$23,955.86**

Wholegoods	List	Bid
<b>533578 – Premier Suspension Seat</b>	\$775.00	\$658.75
<b>503708 – QuikAjust Tilt Lever Kit "Tall Boy" Hyd Switch</b>	\$230.00	\$195.50
<b>533517 – Turf Tires - 22 x 11-10 (in lieu)</b>	\$0.00	\$0.00
<b>503188 – Canopy, Aluminum, for OPS and ROPS</b>	\$550.00	\$467.50
<b>533544 – Hydraulic Deck Lift</b>	\$1,385.00	\$1,177.25
<b>503042 – Air Dam Kit 61</b>	\$70.00	\$59.50

Parts (1X–4X, KU, 6X–9X)	List	Bid
<b>603326 –Filter Minder</b>	\$34.30	\$29.15
<b>604025 –High Temp / Low Oil Signal Kit</b>	\$164.00	\$139.40

# Grasshopper QuikQuote #62200N01240



Quoted by  
**Robert Ohannesian**

P: (831) 801-6090

**Todd Baker**

Owner

E:

[bakersuppliesandrepairs@yahoo.com](mailto:bakersuppliesandrepairs@yahoo.com)

P: 209-827-9252 C: 831-261-7259

Quoted for

**Taft College Attn: Richard Treece**

29 Cougar Court

Taft Ca, 93268

E: [rtreece@taftcollege.edu](mailto:rtreece@taftcollege.edu)

P: 661-763-7767

**Note:**

The pricing on this units are only good with a purchase with a mower .



Models may be shown with optional equipment that may or may not appear on your specific quote

**Model 725DT with 3661PF**

Quoted: May 3, 2023

## Power Unit & Deck

	List	Sale
<b>Model 725DT (532127)</b> 898cc MaxTorque? Diesel engine; "no-gears" T6? pump-and-wheel-motor transmission; AntiVibe Power Platform?; luxury seat and shock-absorbing footrest	\$16,950.00	\$14,407.50
<b>3661PF – 61" w/ PowerFold (532810)</b>	\$4,580.00	\$3,893.00

## Wholegoods

	List	Sale
<b>533578 – Premier Suspension Seat</b>	\$775.00	\$658.75
<b>503708 – QuikAjust Tilt Lever Kit "Tall Boy" Hyd Switch</b>	\$230.00	\$195.50
<b>533517 – Turf Tires - 22 x 11-10 (in lieu)</b>	\$0.00	\$0.00
<b>503188 – Canopy, Aluminum, for OPS and ROPS</b>	\$550.00	\$467.50
<b>533544 – Hydraulic Deck Lift</b>	\$1,385.00	\$1,177.25
<b>503042 – Air Dam Kit 61</b>	\$70.00	\$59.50

## Parts (1X–4X, KU, 6X–9X)

	List	Sale
<b>603326 –Filter Minder</b>	\$34.30	\$29.15
<b>604025 –High Temp / Low Oil Signal Kit</b>	\$164.00	\$139.40

List Total: \$24,738.30


Sale Price: \$21,027.56

## Additional Pricing Adjustments

+ Freight	\$700.00
+ PST	\$1,792.52 (8.25%)

**Grand Total: \$23,520.08**

**Date:** June 1, 2023

**Submitted by:** Richard Treece, Director of Facilities & Planning 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Ratification

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Grounds Mower Attachments

**Background:**

This is a request for ratification of the purchase of grounds mower attachments for the purpose of increasing efficiency in job performance. Three quotes were solicited for the purchase of a shielded sprayer implement and kit and a powervac attachment. Please see the attached quotes and tabulation.

It is my recommendation that the board accept the low quote from Bakers Supplies & Repair in the amount of \$16,847.76.

**Terms (if applicable):**

None.

**Expense (if applicable):**

\$16,847.76

**Fiscal Impact Including Source of Funds (if applicable):**

This is a budgeted item in the 2022-23 grounds transportation budget.

**Approved:**   
Brock McMurray, Superintendent/President



**QUOTE / PROPOSAL TABULATION**



**Project Name:** Grounds Equipment

**Proposals Rcvd at:** Taft College Facilities

**Proposals Requested:** 04/25/23

**Proposals Due:** 05/05/23

Vendor	Quote #	Quote \$\$	Date RCVD
Bakers Supplies & Repair	62200N01237	\$ 16,847.76	05/02/23
Rincon Valley Yard and Garden	62200N01238	\$ 18,226.59	05/02/23
Beeler Tractor Co.	62200N01239	\$ 18,334.84	05/02/23

# Grasshopper QuikQuote

## #62200N01237



Quoted by  
**Robert Ohannesian**

P: (831) 801-6090

**Todd Baker**

Owner

E:  
[bakersuppliesandrepairs@yahoo.com](mailto:bakersuppliesandrepairs@yahoo.com)  
P: 209-827-9252 C: 831-261-7259

Quoted for  
**Taft College Attn: Richard Treece**  
29 Cougar Court  
Taft Ca,93268  
E: [rtreece@taftcollege.edu](mailto:rtreece@taftcollege.edu)  
P: 661-763-7767

**Note:**  
The pricing on this units are only good with a purchase with a mower .



*Models may be shown with optional equipment that may or may not appear on your specific quote*

**Model 725DT with 3661PF**

Quoted: May 2, 2023

### Implements

	List	Sale
533430 –Shielded Sprayer - 133"	\$9270.00	\$7879.50
533434 –25-ft. Sprayer Wand Kit	\$450.00	\$382.50
504800 –Joystick Control	\$350.00	\$297.50

### Powervac – Model 15B HighLift

	List	Sale
503190 –Model 15B Hopper - without mount	\$2085.00	\$1772.25
503173 –Vac Drive 361 - w/ Med. Lift blades - fits 3461 & 3661 decks	\$1365.00	\$1160.25
503555 –High-Lift 15B Collector Kit	\$3955.00	\$3361.75

List Total: \$17,475.00

Sale Price: \$14,853.75

### Additional Pricing Adjustments

+ Special Freight	\$310.00
+ Freight	\$400.00
+ PST	\$1,284.01 (8.25%)

Grand Total: \$16,847.76



# Grasshopper QuikQuote #62200N01238

Quoted by  
**Robert Ohannesian**

P: (831) 801-6090

**Rincon Valley Yard and Garden Mike Schramm**

Owner

E: [rvyg@sonic.net](mailto:rvyg@sonic.net)

P: 707-539-4124 C: 707-486-4340

Quoted for  
**Taft College Attn: Richard Treece**  
29 Cougar Court  
Taft Ca, 93268  
E: [rtreece@taftcollege.edu](mailto:rtreece@taftcollege.edu)  
P: 661-763-7767

**Note:**  
The pricing on this units are only good with a purchase with a mower .



*Models may be shown with optional equipment that may or may not appear on your specific quote*

**Model 725DT with 3661PF**

Quoted: May 2, 2023

## Implements

	List	Sale
533430 –Shielded Sprayer - 133"	\$9270.00	\$8343.00
533434 –25-ft. Sprayer Wand Kit	\$450.00	\$405.00
504800 –Joystick Control	\$350.00	\$315.00

## Powervac – Model 15B HighLift

	List	Sale
503190 –Model 15B Hopper - without mount	\$2085.00	\$1876.50
503173 –Vac Drive 361 - w/ Med. Lift blades - fits 3461 & 3661 decks	\$1365.00	\$1228.50
503555 –High-Lift 15B Collector Kit	\$3955.00	\$3559.50

List Total: \$17,475.00

Sale Price: \$15,727.50

## Additional Pricing Adjustments

+ Special Freight	\$310.00
+ Freight	\$800.00
+ PST	\$1,389.09 (8.25%)

**Grand Total: \$18,226.59**

# Grasshopper QuikQuote

## #62200N01239



Quoted by  
**Robert Ohannesian**

P: (831) 801-6090

**Beeler Tractor Co. Beeler Tractor Co.**  
E: [ostout@beelertractor.com](mailto:ostout@beelertractor.com)  
P: 530-673-3555 C: 530-701-3431

Quoted for  
**Taft College Attn: Richard Treece**  
29 Cougar Court  
Taft Ca,93268  
E: [rtreece@taftcollege.edu](mailto:rtreece@taftcollege.edu)  
P: 661-763-7767

**Note:**  
The pricing on this units are only good with a purchase with a mower .



*Models may be shown with optional equipment that may or may not appear on your specific quote*

**Model 725DT with 3661PF**

Quoted: May 2, 2023

Implements	List	Sale
533430 –Shielded Sprayer - 133"	\$9270.00	\$8343.00
533434 –25-ft. Sprayer Wand Kit	\$450.00	\$405.00
504800 –Joystick Control	\$350.00	\$315.00

Powervac – Model 15B HighLift	List	Sale
503190 –Model 15B Hopper - without mount	\$2085.00	\$1876.50
503173 –Vac Drive 361 - w/ Med. Lift blades - fits 3461 & 3661 decks	\$1365.00	\$1228.50
503555 –High-Lift 15B Collector Kit	\$3955.00	\$3559.50

List Total: \$17,475.00


Sale Price: \$15,727.50

### Additional Pricing Adjustments

+ Special Freight	\$310.00
+ Freight	\$900.00
+ PST	\$1,397.34 (8.25%)

Grand Total: \$18,334.84

Date: May 31, 2021

Submitted by: Xiaohong Li, VP of Information and Institutional Effectiveness 

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Request for Approval

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Board Meeting Date: June 14, 2023

Title of Board Item:  
File Server Replacement

**Background:**

Per CCCCCO (California Community College Chancellor Office)'s Memo DII 23-400-01, the CCCCCO strongly encourages all districts to stop using or upgrade EOL (End of Life ) software and hardware to improve the district's information security posture and technology and data security measures.

A file server is a computer responsible for the storage and management of data files so that other computers on the same network can access the files. It enables users to share information over a network without having to physically transfer files. The current file server being used is one of the EOL hardware we have identified, and it has to be replaced with a new server.

This purchase follows AP 6331 Taft College Technology Purchase Procedure Appendix A regarding CMAS/WSCA( (California Multiple Award Schedules and Western States Contract Alliance) Contracts. Dell is one of the vendors included in the CMAS contractor list with preapproved state pricing. The CMAS Agreement number with Dell is 3-22-06-1045.

**Terms (if applicable):**  
One time Cost

**Expense (if applicable):**  
\$23,055.24

**Fiscal Impact Including Source of Funds (if applicable):**  
This expense will be paid from the State Security Funding

Approved:   
Brock McMurray, Interim Superintendent/President



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	<b>3000154156512.1</b>	<b>Sales Rep</b>	David Medrano
<b>Total</b>	<b>\$23,055.24</b>	<b>Phone</b>	(800) 456-3355, 6179018
<b>Customer #</b>	530031356999	<b>Email</b>	David_Medrano@Dell.com
<b>Quoted On</b>	May. 31, 2023	<b>Billing To</b>	MARK GIBSON
<b>Expires by</b>	Jun. 30, 2023		TAFT COLLEGE
<b>Contract Name</b>	Standard Governing Terms in Supplier's Quote		729 ASH ST
<b>Contract Code</b>	C000000006563		TAFT, CA 93268-2100
<b>Solution ID</b>	17795396.1		

### Message from your Sales Rep

Please contact your Dell account manager if you have any questions or when you're ready to place an order. Thank you for shopping with Dell! David Medrano | Technical Sales Specialist | Dell Technologies | Datacenter Solutions | Hours 8:00am-5:00pm CST Office: 512-513-2194 | David\_Medrano@dell.com

Regards,  
David Medrano

---

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
MARK GIBSON TAFT COLLEGE 729 ASH ST TAFT, CA 93268-2100 (661) 763-7838	Standard Delivery

Product	Unit Price	Quantity	Subtotal
PowerEdge R760 - [pe_r760_15724]	\$21,358.83	1	\$21,358.83
<b>Subtotal:</b>			<b>\$21,358.83</b>
<b>Shipping:</b>			<b>\$0.00</b>
<b>Non-Taxable Amount:</b>			<b>\$796.43</b>
<b>Taxable Amount:</b>			<b>\$20,562.40</b>
<b>Estimated Tax:</b>			<b>\$1,696.41</b>
<b>Total:</b>			<b>\$23,055.24</b>

## Shipping Group Details

### Shipping To

MARK GIBSON  
TAFT COLLEGE  
729 ASH ST  
TAFT, CA 93268-2100  
(661) 763-7838

### Shipping Method

Standard Delivery

	Quantity	Subtotal
<b>PowerEdge R760 - [pe_r760_15724]</b>		
		\$21,358.83
Estimated delivery if purchased today:	1	\$21,358.83
Jun. 23, 2023		
Contract # C000000006563		

Description	SKU	Unit Price	Quantity	Subtotal
2.5 Chassis	379-BDTF	-	1	-
SAS/SATA/NVMe Capable Backplane	379-BDSW	-	1	-
No Rear Storage	379-BDTE	-	1	-
No GPU Enablement	379-BDSR	-	1	-
PowerEdge R760 Server	210-BDZY	-	1	-
Trusted Platform Module 2.0 V3	461-AAIG	-	1	-
2.5" Chassis with up to 16 SAS/SATA Drives, Smart Flow, Front PERC 12	404-BBEL	-	1	-
Intel Xeon Silver 4410Y 2G, 12C/24T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4000	338-CHSG	-	1	-
Intel Xeon Silver 4410Y 2G, 12C/24T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4000	338-CHSG	-	1	-
Additional Processor Selected	379-BDCO	-	1	-
Heatsink for 2 CPU configuration (CPU less than or equal to 165W)	412-ABCN	-	1	-
No HBM	379-BFFD	-	1	-
Performance Optimized	370-AAIP	-	1	-
4800MT/s RDIMMs	370-AHCL	-	1	-
Unconfigured RAID	780-BCDS	-	1	-
PERC H965i Controller, Front	405-ABDN	-	1	-
Front PERC Mechanical Parts, rear load	750-ADWO	-	1	-
Performance BIOS Settings	384-BBBL	-	1	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	1	-
Standard Fan x6	750-ADGK	-	1	-
Power Supply 800W RDNT D, Mixed Mode	450-AJEX	-	1	-
Riser Config 1, 6x8 FH Slots (Gen4), 2x16 LP Slots (Gen4)	330-BBYK	-	1	-
Motherboard supports ONLY CPUs below 250W (cannot upgrade to CPUs 250W and above)	329-BJLR	-	1	-
iDRAC9, Enterprise 16G	528-CTIC	-	1	-
Broadcom 57416 Dual Port 10GbE BASE-T Adapter, OCP NIC 3.0	540-BCOD	-	1	-
Broadcom 5720 Dual Port 1GbE Optional LOM	540-BDKD	-	1	-
No Cables Required	470-AEYU	-	1	-
Dell Luggage Tag	321-BHMY	-	1	-

PowerEdge 2U Standard Bezel	325-BEVI	-	1	-
BOSS-N1 controller card + with 2 M.2 960GB (RAID 1)	403-BCRZ	-	1	-
BOSS Cables and Bracket for R760 (Riser 1)	470-AFMF	-	1	-
No Quick Sync	350-BBYX	-	1	-
iDRAC,Factory Generated Password	379-BCSF	-	1	-
iDRAC Group Manager, Disabled	379-BCQY	-	1	-
No Operating System	611-BBBF	-	1	-
No Media Required	605-BBFN	-	1	-
No Rack Rails	770-BBBS	-	1	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	1	-
PowerEdge R760 Shipping	340-DCEP	-	1	-
PowerEdge R760 Shipping Material	340-DJQY	-	1	-
PE R760 CCC Marking, No CE Marking	343-BBST	-	1	-
ProSupport 7x24 Technical Support and Assistance 3 Years	886-5644	-	1	-
ProSupport Next Business Day On-Site Service After Problem Diagnosis 3 Years	886-5652	-	1	-
Dell Hardware Limited Warranty Plus On-Site Service	886-5653	-	1	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	1	-
Configuration Services, Standard ISG Asset Service Report	366-8125	-	1	-
64GB RDIMM, 4800MT/s Dual Rank	370-AGZR	-	2	-
7.68TB SSD vSAS Read Intensive 12Gbps 512e 2.5in Hot-Plug ,AG Drive SED, 1DWPD	345-BCTI	-	10	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	2	-

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<b>Subtotal:</b>	<b>\$21,358.83</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$1,696.41</b>
<hr/>	
<b>Total:</b>	<b>\$23,055.24</b>



## Important Notes

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### Terms of Sale

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**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

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**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**^DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

Date: May 31, 2021  
Submitted by: Xiaohong Li, VP of Information and Institutional Effectiveness  
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Request for Approval

XL ✓

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**  
Lenel Server Replacement

**Background:**

Per CCCCCO (California Community College Chancellor Office)'s Memo DII 23-400-01, the CCCCCO strongly encourages all districts to stop using or upgrade EOL (End of Life ) software and hardware to improve the district's information security posture and technology and data security measures.

The Lenel System is an access control system, including managing security camera and door access control. The server for Lenel system currently being used is one of the EOL hardware we have identified, and it has to be replaced with a new server.

This purchase follows AP 6331 Taft College Technology Purchase Procedure Appendix A regarding CMAS/WSCA( (California Multiple Award Schedules and Western States Contract Alliance) Contracts. Dell is one of the vendors included in the CMAS contractor list with preapproved state pricing. The CMAS Agreement number with Dell is 3-22-06-1045.

**Terms (if applicable):**

One time Cost

**Expense (if applicable):**

\$23,055.24

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the State Security Funding

Approved:   
Brock McMurray, Interim Superintendent/President



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	<b>3000154156512.1</b>	<b>Sales Rep</b>	David Medrano
<b>Total</b>	<b>\$23,055.24</b>	<b>Phone</b>	(800) 456-3355, 6179018
<b>Customer #</b>	<b>530031356999</b>	<b>Email</b>	David_Medrano@Dell.com
<b>Quoted On</b>	<b>May. 31, 2023</b>	<b>Billing To</b>	MARK GIBSON
<b>Expires by</b>	<b>Jun. 30, 2023</b>		TAFT COLLEGE
<b>Contract Name</b>	<b>Standard Governing Terms in Supplier's Quote</b>		729 ASH ST
<b>Contract Code</b>	<b>C000000006563</b>		TAFT, CA 93268-2100
<b>Solution ID</b>	<b>17795396.1</b>		

### Message from your Sales Rep

Please contact your Dell account manager if you have any questions or when you're ready to place an order. Thank you for shopping with Dell! David Medrano | Technical Sales Specialist | Dell Technologies | Datacenter Solutions | Hours 8:00am-5:00pm CST Office: 512-513-2194 | David\_Medrano@dell.com

Regards,  
David Medrano

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### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
MARK GIBSON TAFT COLLEGE 729 ASH ST TAFT, CA 93268-2100 (661) 763-7838	Standard Delivery

Product	Unit Price	Quantity	Subtotal
PowerEdge R760 - [pe_r760_15724]	\$21,358.83	1	\$21,358.83
	<b>Subtotal:</b>		<b>\$21,358.83</b>
	<b>Shipping:</b>		<b>\$0.00</b>
	<b>Non-Taxable Amount:</b>		<b>\$796.43</b>
	<b>Taxable Amount:</b>		<b>\$20,562.40</b>
	<b>Estimated Tax:</b>		<b>\$1,696.41</b>
	<b>Total:</b>		<b>\$23,055.24</b>

## Shipping Group Details

### Shipping To

MARK GIBSON  
TAFT COLLEGE  
729 ASH ST  
TAFT, CA 93268-2100  
(661) 763-7838

### Shipping Method

Standard Delivery

	Quantity	Subtotal
<b>PowerEdge R760 - [pe_r760_15724]</b>	<b>1</b>	<b>\$21,358.83</b>
Estimated delivery if purchased today: Jun. 23, 2023 Contract # C000000006563		

Description	SKU	Unit Price	Quantity	Subtotal
2.5 Chassis	379-BDTF	-	1	-
SAS/SATA/NVMe Capable Backplane	379-BDSW	-	1	-
No Rear Storage	379-BDTE	-	1	-
No GPU Enablement	379-BDSR	-	1	-
PowerEdge R760 Server	210-BDZY	-	1	-
Trusted Platform Module 2.0 V3	461-AAIG	-	1	-
2.5" Chassis with up to 16 SAS/SATA Drives, Smart Flow, Front PERC 12	404-BBEL	-	1	-
Intel Xeon Silver 4410Y 2G, 12C/24T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4000	338-CHSG	-	1	-
Intel Xeon Silver 4410Y 2G, 12C/24T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4000	338-CHSG	-	1	-
Additional Processor Selected	379-BDCO	-	1	-
Heatsink for 2 CPU configuration (CPU less than or equal to 165W)	412-ABCN	-	1	-
No HBM	379-BFFD	-	1	-
Performance Optimized	370-AAIP	-	1	-
4800MT/s RDIMMs	370-AHCL	-	1	-
Unconfigured RAID	780-BCDS	-	1	-
PERC H965i Controller, Front	405-ABDN	-	1	-
Front PERC Mechanical Parts, rear load	750-ADWO	-	1	-
Performance BIOS Settings	384-BBBL	-	1	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	1	-
Standard Fan x6	750-ADGK	-	1	-
Power Supply 800W RDNT D, Mixed Mode	450-AJEX	-	1	-
Riser Config 1, 6x8 FH Slots (Gen4), 2x16 LP Slots (Gen4)	330-BBYK	-	1	-
Motherboard supports ONLY CPUs below 250W (cannot upgrade to CPUs 250W and above)	329-BJLR	-	1	-
iDRAC9, Enterprise 16G	528-CTIC	-	1	-
Broadcom 57416 Dual Port 10GbE BASE-T Adapter, OCP NIC 3.0	540-BCOD	-	1	-
Broadcom 5720 Dual Port 1GbE Optional LOM	540-BDKD	-	1	-
No Cables Required	470-AEYU	-	1	-
Dell Luggage Tag	321-BHMY	-	1	-

PowerEdge 2U Standard Bezel	325-BEVI	-	1	-
BOSS-N1 controller card + with 2 M.2 960GB (RAID 1)	403-BCRZ	-	1	-
BOSS Cables and Bracket for R760 (Riser 1)	470-AFMF	-	1	-
No Quick Sync	350-BBYX	-	1	-
iDRAC,Factory Generated Password	379-BCSF	-	1	-
iDRAC Group Manager, Disabled	379-BCQY	-	1	-
No Operating System	611-BBBF	-	1	-
No Media Required	605-BBFN	-	1	-
No Rack Rails	770-BBBS	-	1	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	1	-
PowerEdge R760 Shipping	340-DCEP	-	1	-
PowerEdge R760 Shipping Material	340-DJQY	-	1	-
PE R760 CCC Marking, No CE Marking	343-BBST	-	1	-
ProSupport 7x24 Technical Support and Assistance 3 Years	886-5644	-	1	-
ProSupport Next Business Day On-Site Service After Problem Diagnosis 3 Years	886-5652	-	1	-
Dell Hardware Limited Warranty Plus On-Site Service	886-5653	-	1	-
Thank you choosing Dell ProSupport. For tech support, visit <a href="http://www.dell.com/support">//www.dell.com/support</a> or call 1-800- 945-3355	989-3439	-	1	-
Configuration Services, Standard ISG Asset Service Report	366-8125	-	1	-
64GB RDIMM, 4800MT/s Dual Rank	370-AGZR	-	2	-
7.68TB SSD vSAS Read Intensive 12Gbps 512e 2.5in Hot-Plug ,AG Drive SED, 1DWPD	345-BCTI	-	10	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	2	-

<b>Subtotal:</b>	<b>\$21,358.83</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$1,696.41</b>
<hr/>	
<b>Total:</b>	<b>\$23,055.24</b>

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**Date:** May 29, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness YV

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

Contract for Microsoft Intune implementation.

**Background:**

Microsoft Intune is a cloud-based unified endpoint management service included in the Microsoft A5 Security Suite license. It is required for A5 installation. The cost of Intune installation is not included in the A5 implementation CCCC package.

Three vendors were selected by the CCCC with pre-negotiated CollegeBuys contract for Microsoft A5 installation. These three vendors were solicited for proposals, and Forsyte IT Solutions was the lowest proposal with a total project cost of \$21,750.00. Please see the attached Proposal Tabulation and Proposals.

It is my recommendation that the District awards this project to Forsyte IT Solutions for the amount of \$21,750.00.

**Terms (if applicable):**

**Expense (if applicable):**

\$21,750.00

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the State Cyber Security Funding

**Approved:** \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President



# Microsoft Intune Deployment and Configuration

Statement of Work  
Version 1.0  
5/25/23

Solution for:  
Taft College  
Mark Gibson  
Computer Support Technician II  
29 Cougar Court  
Taft, CA 93268

Presented By:  
Forsyte IT Solutions  
6903 Park Avenue  
Richmond, VA 23226  
Tel: (804) 301-7550  
Website: [www.forsyteit.com](http://www.forsyteit.com)



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## Cover Letter

May 30, 2023

Taft College  
Mark Gibson  
Computer Support Technician II  
29 Cougar Court  
Taft, CA 93268

Dear Mark:

On behalf of Forsyte IT Solutions (Forsyte), I would like to present the enclosed Statement of Work (SOW) for the Deployment and Configuration of Microsoft Intune in partnership with Taft College (Taft). We are very excited about the possibility of working with you and your team on this important project.

Forsyte is a leading Microsoft consulting and system integration firm. Our goal is to help organizations transform their IT environments, ensuring they are resilient, scalable, and secure. We continuously strive to consume and utilize leading edge technology that best serves our clients today and in the future. Our extensive experience working with Colleges, Universities, and School Districts coupled with our knowledge of the entire Microsoft technology stack, allows our team to quickly and cost effectively turn IT problems into powerful solutions. Throughout every engagement, we work with our clients as a partner to ensure that the products and services we provide are customized to meet your unique needs and aligned to the strategic priorities of your organization. Forsyte's hands-on approach ensures that every client and engagement receive the highest level of customer service and individual attention they deserve.

If you have any questions or require additional information, please contact me at (904) 274-5574. We look forward to hearing from you.

Sincerely,



Stefanie R. Dunn  
Chief Growth Officer

## Introduction

This Statement of Work ("SOW") is entered into by and between the Forsyte IT Solutions ("Forsyte IT Solutions") and Taft College ("Taft") in support of Microsoft Intune - Deployment and Configuration ("Services") to be provided by Forsyte IT Solutions.

The purpose of this SOW is to document the services to be delivered, the price of the requested services to be delivered as well as the responsibilities of the various parties responsible for their delivery.

Upon acceptance of this SOW by Forsyte IT Solutions and Taft any changes or modifications to the SOW must be submitted via a written Change Request. All approved changes will become attachments to this document, which will then form the new baseline upon which future changes will be measured.

## Vendor Methodology

Having performed similar projects for a variety of organizations big and small, Forsyte's seasoned project managers and engineers have developed and refined a proven methodology and set of related tools to efficiently and effectively implement advanced Microsoft solutions. By leveraging best practices from our experience while incorporating your unique needs, we can successfully mitigate risk and ensure factors critical to success are in place.

## Project Management & Planning

Forsyte utilizes a project management framework that can be used on projects of any size, type, complexity, and industry to enhance the ability to complete projects on time, within scope, and that meet the objectives desired by the client while managing the changes that inevitably occur in any project.

### Project Kickoff

The purpose of this activity is to identify the project team members, and facilitate an understanding of the project objectives, roles and responsibilities within the scope of the Services covered by this SOW. Forsyte IT Solutions will conduct a kickoff meeting to:

- Identify parties and members involved in the project.
- Establish roles, expectations, and communication strategy.
- Establish protocol for documenting and approving Change Orders.
- Review and validate high level project objectives and scope.

## Project Schedule

Forsyte will work with the Taft team to develop an initial schedule for the project. We will utilize a template that includes major tasks and milestones with due dates and assigned responsibility. We will work with Taft during this step to finalize a project plan that is deemed appropriate and meets Taft's overall priorities and will provide updated versions as needed during the project.

## Project Management

Continuous communication and feedback are the keys to a successful project. In this way, problems can either be avoided entirely or addressed early on to minimize wasted effort and keep the project on schedule. We will work closely with Taft to provide regular project status updates. At a minimum, these updates will allow a regular opportunity to:

- Report on the status of the project plan and timeline.
- Re-schedule tasks as necessary and update the project plan.
- Discuss and address open issues.

Based on our experience with similar projects, we anticipate our updates to the Taft project manager to be scheduled in advance, last up to 30 minutes each (as needed) and continue through the duration of the project.

## Change Management

Forsyte understands that scope changes can occur during a project. To manage scope, changes we follow a process whereby the Forsyte's delivery team will work with Taft to identify tasks that constitute a change to the original scope of work. Forsyte will draft a Change Order Form with all the applicable details of the requested change. Forsyte's project manager will review the impact this change will have on the project (delivery date, milestone status, and impact on budget) with Taft. If Taft accepts the change order, Taft will sign it and Forsyte will incorporate the change into the project scope.

## In Scope

Taft is seeking the guidance and support of a Forsyte regarding the implementation and construction of Intune in its campus environments. The following information is current for Taft:

- Total number of devices in scope: 300
- How are these devices managed today: They are not
- Which device OS's are in scope: Windows 10/11
- Is there an SCCM environment currently deployed: No
- Which specific use cases are you looking to address: Allow install of Apps with no admin rights, add printers to device with non-admin rights. Push OS updates and Applications to the managed devices.



**Date:** June 1, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness 

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

Computerland - Adobe Creative Cloud Renewal - Year 2 of 3

**Background:**

Adobe Creative Cloud is a set of applications from Adobe Systems that provides access to a collection of software used for video editing, web development, and PDF creation. The college benefits from the software package in several areas across campus, including Instruction, Student Support Services, and Distance Education. This software also helps the institution remain in compliance with mandated accessibility standards.

**Terms (if applicable):**

Renewal terms: 8/26/2023 – 8/25/2024

**Expense (if applicable):**

Total cost of the project is \$16,425.00

**Fiscal Impact Including Source of Funds (if applicable):**

Student Services Budget or Guided Pathways

**Approved:** 

Brock McMurray, Interim Superintendent/President



808 W San Carlos St #20  
San Jose, CA 95126 Telephone : 408-519-3200  
www.cland.com Fax : 408-519-3260

# Quotation

**Ship to** Taft College  
29 Cougar Court  
Taft, CA 93268

**Salesperson** Sheri York  
syork@cland.com  
Director, Software & Licensing  
Phone : 800-639-1319  
Phone : 408-519-3221 direct  
Fax : 408-519-3260

**Date** .....: 5/17/2023  
**Number** .....: 182225-1  
**Page** .....: 1 of 1  
**Sales order** .....: 182225  
**Payment** .....: Net 15  
**Purchase order** .....

**Bill to** Taft College  
29 Cougar Court  
Taft, CA 93268

**Contact** Mark Gibson  
mgibson@taftcollege.edu  
661/763-7737

Item number	Description	Quantity	Unit price	Amount
65313789	CREATIVE CLOUD ALL APPS PRO HED FACULTY/STAFF ETLA SUB	225.00	73.00	16,425.00
65272755	ACROBAT SIGN FOR ENTERPRISE EDU T3 ETLA SITE LICENSE	225.00		0.00

Hi Mark,

Attached is the quote for your FCCC Adobe ETLA year 2 of 3 anniversary order for Creative Cloud and Acrobat Sign Enterprise site licensing. Please use this quote to generate and submit your PO by August 4th.


Year 2 of 3: August 26, 2023 - August 25, 2024

Please let me know if you need any other details.

Regards,  
Smruti Chavan.

Subtotal .....	16,425.00
Tax .....	0.00
Shipping & handling ..	0.00
Total .....	16,425.00

**Date:** May 31, 2023

**Submitted by:** Richard Treece, Director of Facilities & Planning 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:** Request for Approval of Water Softener Project

**Background:**

The extreme hard water in Taft causes calcium buildup in equipment that use water and heat. As a result, both steamers in the Cougar Café kitchen have been rebuilt due to calcium build up, and the dishwasher currently has excessive buildup. Installation of a water softener to serve the kitchen area is an appropriate mitigating action against calcium buildup.

This proposal will install a 4 CuFt water softener in the northwest corner of the kitchen. Three (3) proposals were solicited, with Living Water Treatment providing the lowest proposal. Please see the attached proposals and tabulation.

It is my recommendation that the Board of Trustees award this project to Living Water Treatment for the total sum of \$13,225.00.

**Terms (if applicable):**

None.

**Expense (if applicable):**

The total cost for this project is \$13,225.00.

**Fiscal Impact Including Source of Funds (if applicable):**

This project will be a budgeted item in the FY 2023-24 Maintenance and Operations budget.

**Approved:**   
Brock McMurray, Superintendent/President



**QUOTE / PROPOSAL TABULATION**



**Project Name:** Kitchen Water Softener  
**Project No:** TC 23-016  
**Owner:** West Kern CCD / Taft College  
**Architect:** N/A

**Job Walk:** Yes  
**Proposals Rcvd at:** Taft College Facilities  
**Proposals Requested:** 04/24/23  
**Proposals Due:** 06/01/23

Contractor	Base Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
Living Water Treatment	\$ 13,225.00	N/A	1057180	1000545556	05/17/23	
Taft Plumbing	\$ 28,210.00	N/A	195775	1000003149	05/30/23	
API Plumbing	\$ 31,175.00	N/A	1010936	1000545352	05/31/23	



# Living Water **t**reatment

☐ (661)546-4870  
 ■ alex@lwtreatment.com

PO Box 22201  
 Bakersfield, Ca 93390

## Quote

Contractor's License # 1057180

<b>Sold To:</b> Richard Treece Taft College 29 Cougar Court Shafter, CA 93263 cjones@taftcollege.edu	<b>Regarding:</b> Central Plant Taft College 29 Cougar Court Taft, CA 93263	<b>Quote No :</b> 127102  <b>Customer ID:</b> 127
---	---	---

Date	Quote No.	LW† Rep.	FOB	Ship Via	Terms	P.O. No.
5/17/2023	127102	Alex Ramos		UPS	NET 30	

Item	Quantity	Description	Unit Price	Total
1	1	2" Line, Commercial Water Softener, 4 CuFt.		\$6,025.00
1	1	Installation, Labor Parts		\$7,200.00
		Includes: taxes, freight charges, 5 year warranty on Tank & Electronics		
		Warranty does not cover pistons or seals		

**Terms & Conditions:**

1. Payment terms are thirty (30) days from the date of the invoice issued by Living Water **t**reatment, Inc. total \$13,225.00
2. This estimate is not a contract or a bill. It is our best guess of the total price to complete the work stated above based upon the current information.
3. If price changes or additional parts and labor are required, we will request your approval prior to proceeding with work.
4. This quote is open for acceptance within thirty (30) days from the quote date.

<b>Approved</b>			
<b>By:</b>		<b>Date:</b>	
<b>Title:</b>		<b>Payment Method:</b>	
<b>Purchase Order No:</b>	<b>Check</b>	<b>Card</b>	

# ESTIMATE

## David Vohnout Plumbing

13401 Birkenfeld Ave.

Bakersfield Ca. 93314

[dvohnout86@gmail.com](mailto:dvohnout86@gmail.com)

C-36 1010936

DIR #PW-LR100545352

C: 661-342-5541

### Bid To

Taft College  
29 Cougar Ct.  
Taft, Ca. 93268

### Job Name

Cafeteria Water Softener

Date 5/31/2023

Estimate #1075

### DESCRIPTION OF SERVICE

Install water softener for cafeteria kitchen area water.

DESCRIPTION	QTY	UNIT PRICE	APPLY TAX	TOTAL
Provide and install a Premier Commercial Water Softener				0.00
for water being used in the kitchen area of Student Center.				0.00
Softener to be located in NW corner of kitchen.				0.00
Softener to be valved in so water can be used if softener is offline.				0.00
				31175.00
				0.00
				0.00
				0.00
				0.00

**SUBTOTAL** 31175.00

**DISCOUNT** 0.00

**SUBTOTAL LESS DISCOUNT** 31175.00

**TAX RATE** 0.00%

**TOTAL TAX** 0.00

**SHIPPING/HANDLING** 0.00

**Total \$ 31,175.00**

Estimator: David Vohnout

Please feel free to contact me with any questions that you might have. This price is good till 6/30/23. Thank you.

David Vohnout

Company Signature

Client Signature

THANK YOU FOR YOUR BUSINESS.

STATE CONTR. LICENSE NO. 195775  
DIR# 1000003149  
Certified California Small Business

Phone (661)765-2454  
Fax (661) 763-1367

M. Clement - Treasurer ***Taft Plumbing Co., Inc.*** G.W. BLACK PRESIDENT  
120 EAST MAIN STREET TAFT, CALIFORNIA 93268

March 29, 2023

Taft College  
29 Cougar CT  
Taft, CA 93268

Attn: Richard Treece

Re: Cafeteria Water Softener

Taft Plumbing is please to propose a price of \$28,210.00 to provide and install a two-inch water softener in the kitchen. This price includes tying on to existing two-inch cold water above the ceiling in the kitchen and running it through the water softener and running it back to the attic to tie in and close the water loop. There will be valving on the softener to isolate and bypass.

This Quote is good for 30 days.

Exclusions

- Permits and fees
- Hazardous material
- Paint if any
- Wall patch if any
- T bar ceiling repair
- OT and after hours
- Man Lift

Sincerely,



Mitchel Clement  
Vice President  
Taft Plumbing Co., Inc.



# CTM Water Softener System Design Data

**Project Name:** Taft Plumbing Taft College Cafeteria  
**Design By:** Chris Laramy

**Date:** 05/23/2023

**Softener System Selected is:** CTM 60-DF 14in Tank with Hard Water Bypass and 2in Plumbing Adapter

Design Based On Peak Flow  
Based on Input Conditions Each Tank Will Regenerate Every 4941 Gallons Treated  
Based on Daily Usage the Regeneration Frequency Per Tank is Every 3.3 Days

### Input Parameters:

Water Hardness, gpg	: 12	Flow Rate, gpm	: 45
Soluble Iron, mg/l as ion	: 0	Daily Water Usage, gpd	: 1500
Eff. Hardness, gpg @ 100% Cap.	: 12	Salt Dosage, lbs/ft <sup>3</sup>	: 15
Daily Capacity Req'd, kgr	: 18		

### The CTM will Provide (Each Unit):

Design Flow, gpm	: 45 @ 11.62 psi loss
Continuous Flow, gpm	: 51 @ 15 psi loss
Peak Flow, gpm	: 69 @ 25 psi loss
Min. Recommended Flow, gpm	: 2.2
Design Softening Rate, gpm/ft <sup>2</sup>	: 42.06
Resin Quantity, ft <sup>3</sup>	: 2
Unit Capacity, kgr	: 59 @ 30 lbs Salt
Maximum Capacity, kgr	: 60 @ 30 lbs Salt
Minimum Capacity, kgr	: 40 @ 12 lbs Salt
Tank Size, in.	: 14x47
Tank Area, ft <sup>2</sup>	: 1.07
Freeboard, in.	: 28.5




### Regeneration Data (Each Unit):

Brine Tank Size, in.	: 24x40	Backwash Flow Req'd, gpm	: 3.5
Max. Salt Load, lbs	: 600	Recond. Water Req'd, gals	: 116
Number of Regens/Salt Fill	: 20	Total Regen Time, min.	: 59
Salt Usage, lbs/Regen	: 30		

### System Requirements:

Operating Press., psi	: 35-125	Voltage	: 120 Volts AC, 50/60 Hz, 1 Ph
Operating Temp., °F	: 40-120	Full Load, Amps	: < 1
Pipe Conn, in NPT...			
Inlet	: 2		
Outlet	: 2		
Drain	: 1.5		
Weight, lbs...			
Shipping	: 257		
Operating	: 855		
Overall Dimensions, in....			
Width x Height x Depth	: 43x65.5x20		



**Date:** June 1, 2023  
**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness   
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

Evisions – FormFusion Software Subscription Renewal

**Background:**

FormFusion is a software program used by Banner, the college ERP system. This program provides 1098T forms to be printed by the Banner system.

**Terms (if applicable)**

FormFusion Software Subscription Renewal terms: 7/1/2023 – 6/30/2024

**Expense (if applicable):**

Total cost of the project is \$12,555.00

**Fiscal Impact Including Source of Funds (if applicable):**

The subscription cost is shared by multiple departments.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President

# evisions

You support others. We support you.

Evisions LLC.  
1321 Upland Dr. PMB 20169  
Houston TX 77043  
United States  
(714) 824-5252  
www.evisions.com

## Invoice

Date 5/9/2023  
Invoice # INV10033236798  
Terms Net 45  
Due Date 6/23/2023  
PO #

### Bill To

Attn: Accounts Payable  
Taft College  
29 Emmons Park Dr.  
Taft CA 93268  
United States

### Regarding:

Taft College

Description	Inv Start Date	Inv End Date	Qty	Amount
FormFusion Software - Subscription Renewal	7/1/2023	6/30/2024	1	12,555.00

Please update your records to reflect our new corporate address located on the top left of invoice. Please send all communications to our corporate address.

If paying by check, please send payment to our Lockbox remit to address:  
Evisions LLC  
PO BOX 92275  
Las Vegas, NV 89193-2275

Total (USD) 12,555.00  
Amount Due \$12,555.00


ACH or Wire Information  
Name of Bank: Bridge Bank  
Address of Bank: 55 Almaden Blvd., San Jose, CA 95113  
Beneficiary Name: Evisions LLC  
Routing Number: 121143260  
Account Number: 0102924289  
SWIFT Code: BAFXUS6S

Federal Tax ID: 88-0411440



## BOARD AGENDA ITEM

**Date:** May 31, 2023

**Submitted by:** Nick Valsamides, Executive Director of Fiscal Services 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

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**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Contract for Professional Services with Amanda Bauer.

**Background:**

Taft College has contracted with Amanda Bauer for services related to functions of the Fiscal Services department and to the training of the Executive Director of Fiscal Services. The current contract will expire June 30, 2023. It is my recommendation that the District extend the contract with Amanda Bauer for an amount of time not to exceed 100 hours.

**Terms (if applicable):**

July 1, 2023 through June 30, 2024, not to exceed 100 hours.


**Expense (if applicable):**

\$100.00 per hour, not to exceed 100 hours.

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the Administrative Services budget as a general fund expenditure.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT  
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and AMANDA BAUER (“Independent Contractor”). The agreement is effective July 1, 2023.

**Recitals**

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Services related to functions of the Fiscal Services department and to the training of the new Executive Director of Fiscal Services(and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

**Terms**

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services from July 1, 2023 through June 30, 2024.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Training, documentation, and execution of certain functions related to the job duties of the Executive Director of Fiscal Services position.
4. **Compensation.** Independent Contractor shall be paid the sum of \$100.00 per hour not to exceed 100 hours.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities,

costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor \$0.00 for travel/mileage and hotel expenses for the entire term.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District and Independent Contractor may terminate this agreement at any time upon written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:  
June 14, 2023

Budget Code:  
11000-401-5510-67200

West Kern Community College District:

Independent Contractor:

By: Brock McMurray

By: Amanda Bauer

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Signature

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Signature

## BOARD AGENDA ITEM

**Date:** May 31, 2023

**Submitted by:** Nick Valsamides, Executive Director of Fiscal Services 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Contract for Professional Services with Curt Belcher.

**Background:**

Taft College has contracted with Curt Belcher for services related to various operations of the department of Fiscal Services. The current contract expires June 8, 2023. It is my recommendation that the District extend the contract with Curt Belcher for an amount of time not to exceed 100 hours.

**Terms (if applicable):**

July 1, 2023 through June 30, 2024, not to exceed 100 hours.

**Expense (if applicable):**

\$100.00 per hour, not to exceed 100 hours.

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the Administrative Services budget as a general fund expenditure.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT  
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and CURT BELCHER (“Independent Contractor”). The agreement is effective July 1, 2023.

**Recitals**

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Services related various operations of the department of Fiscal Services (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

**Terms**

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services from July 1, 2023 through June 30, 2024.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Various operations of the department of Fiscal Services.
4. **Compensation.** Independent Contractor shall be paid the sum of \$100.00 per hour not to exceed 100 hours.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor’s failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in

an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor \$0.00 for travel/mileage and hotel expenses for the entire term.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District and Independent Contractor may terminate this agreement at any time upon written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:  
June 14, 2023

Budget Code:  
11000-401-5510-67200

West Kern Community College District:

Independent Contractor:

By: Brock McMurray

By: Curt Belcher


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Signature

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Signature

**Date:** June 1, 2023

**Submitted by:** Nick Valsamides, Director of Fiscal Services 

**Area Administrator:** Dr. Todd Hampton, VP of Administrative Services

**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

2023-2024 District Business Office Systems Agreement – KCSOS AGT # 24-70665

**Background:**

Quintessential School Systems (QSS) provides administrative software and consulting services for the K-12 education market. The QSS product line includes integrated modules that cover school business needs, including accounts payable, accounts receivable, benefits management, employee absence tracking, financial reports, fixed assets, general ledger, human resources reporting, payroll, personnel, position control, purchasing, retirement, and state & federal reporting. The Kern County Superintendent of Schools Office (KCSOS) currently uses QSS software to support the school districts in Kern County. The West Kern Community College District (The District), being considered fiscally dependent upon KCSOS, contracts with the County Office for QSS connections in order to use portions of the QSS software to facilitate the information sharing between themselves and KCSOS. The District utilizes QSS connections in the cashier's office and the payroll department. The cashier's office uses QSS for electronically reporting revenues received and deposited into the County funds. The District is dependent upon KCSOS for payroll processing, and as such, all payroll information is entered directly into the QSS software.

**Terms (if applicable):**

July 1, 2023 to June 30, 2024

**Expense (if applicable):**

Quarterly payments of \$1,862.50 for an annual cost of \$7,450.00.

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be included in the 2023/24 Fiscal Services budget and general revenue funds will be utilized.

**Approved:**



\_\_\_\_\_  
Brock McMurray, Acting Superintendent/President



May 19, 2023

**DISTRICT SUPERINTENDENT**

West Kern Community College  
29 Cougar Court  
Taft, CA 93268

**RE: Systems Agreement 2023-2024, KCSOS Agt. #24-70665**

Submitted for your signature are two (2) original copies of the above referenced contract/agreement/amendment/grant.

- \* Please sign or have the appropriate authorized person sign the enclosed agreements in **blue ink**.
- \* Please complete the information on the signature page.
- \* Return **one (1) signed original** to the address below.
- \* Please return the signed agreement no later than **June 5<sup>th</sup>, 2023**.

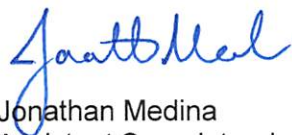
For questions or concerns regarding this agreement, contact Zain Ayoub at (661) 636-4653, or [zaayoub@kern.org](mailto:zaayoub@kern.org).

**PLEASE RETURN SIGNED ORIGINAL TO:**

Kern County Superintendent of Schools  
Attn: Zain Ayoub - Contracts  
1300 17th Street - 6<sup>th</sup> Floor  
Bakersfield, CA 93301-4533

Sincerely,

Mary C. Barlow  
Kern County Superintendent of Schools



Jonathan Medina  
Assistant Superintendent  
Administration, Finance & Accountability

MCB:JM: ZA  
Enc.

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2023 - 2024

This agreement is entered into between the KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT) and the WEST KERN COMM COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless SUPERINTENDENT is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to DISTRICT for any consequential damages resulting from Superintendent's inability or failure to provide the specified services, and DISTRICT's sole recourse for such inability or failure shall be an abatement of the cost to be charged, on a prorata basis.

Services:

- 1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

WEST KERN COMM COLLEGE proportionate share of cost based on W-2 count of 596

Table with 3 columns: Payment Amount, No. of Payments, Annual Cost. Values: \$ 1,862.50 x 4 = \$ 7,450.00

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from DISTRICT Account Code:

Account Code line with Annual Cost \$ 7,450.00 Section 1 Total

WEST KERN COMMUNITY COLLEGE GOVERNING BOARD

MARY C. BARLOW KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: District Authorized Representative
Signatory Name:
Signatory Title:
Address: 29 Cougar Court Taft, CA 93268

By: [Signature]
Signatory Name: Jonathan Medina
Signatory Title: Assistant Superintendent
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date:

Date: 5/22/2023

OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
Advocates for Children

District Business Office Systems Agreement  
2023 - 2024

This agreement is entered into between the **KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT)** and the WEST KERN COMM COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless **SUPERINTENDENT** is notified of requested changes in writing no later than September 15<sup>th</sup> of the current fiscal year.

**SUPERINTENDENT** shall not be liable to **DISTRICT** for any consequential damages resulting from **Superintendent's** inability or failure to provide the specified services, and **DISTRICT's** sole recourse for such inability or failure shall be an abatement of the co to be charged, on a prorata basis.

**Services:**

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
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Payment Amount	No. of Payments	Annual Cost
\$ 1,862.50 x	4	\$ 7,450.00

**SUPERINTENDENT** is authorized to transfer the amounts for the services described above on a quarterly basis from **DISTRICT**  
Account Code: \_\_\_\_\_

\$ 7,450.00  
Section 1 Total

**WEST KERN COMMUNITY COLLEGE**  
GOVERNING BOARD

MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: \_\_\_\_\_  
District Authorized Representative  
Signatory Name:  
Signatory Title:  
Address: 29 Cougar Court  
Taft, CA 93268

By: Jonathan Medina  
Signatory Name: Jonathan Medina  
Signatory Title: Assistant Superintendent  
Address: 1300 17th St, Bakersfield, CA 93301  
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: \_\_\_\_\_

Date: 5/22/2023

**Date:** May 29, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness



**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**

Student and Guest Wireless System  
AMS.Net Quote: Q-00071566

**Background:**

Per the CCCC (California Community College Chancellor Office) Memo DII 23-400-01, all districts are strongly encouraged to improve the district's information security posture, technology, and data security measures.

Setting up a separate student/guest wireless network system can improve security by adding security rules for accessing local LAN applications. This will improve security by preventing devices on those networks from scanning/infecting district networks with ransomware or network scans. In addition, the new system allows dorm students, on the network, to have access to game servers that are blocked by current settings.

**Terms (if applicable):**

One time cost.

**Expense (if applicable):**

\$5,000

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the State Cyber Security Funding

**Approved:** \_\_\_\_\_



Brock McMurray, Interim Superintendent/President



**AMS.NET**  
Technology Solution Provider

## **Solution Overview**

*Prepared for*  
**West Kern Community College District**  
**May 25, 2023**

*Prepared by*  
**Nick Heryford**

**Solutions Architect**  
**[nheryford@ams.net](mailto:nheryford@ams.net)**



## AMS.NET Project Approach

### AMS.NET Project Methodology and Approach

AMS.NET's project approach is based on the Project Management Institute's PMBOK and its foundational standards. Your AMS.NET project team will collaborate with your technical team to:

- Identify project requirements
- Define project roles and expectations
- Proactively plan, document and coordinate project activities
- Execute the agreed upon deliverables in line with the scope of work
- Verify appropriate acceptance testing is performed and documented
- Provide relevant status updates via regular meetings and meeting minutes
- Deliver thorough final documentation of your equipment and its configuration (as applicable)

The project phases and activities listed below provide an outline for your implementation; these phases will be planned in greater detail by your project manager as a part of the design and planning phase. Adherence to the defined project plan will ensure timely completion.

Project Phases and Life Cycle				
Discovery & Preparation	Design & Planning	Implementation	Project Closeout	Support & Maintenance
Kick-Off Meeting Identify Project Goals and Requirements  Perform Physical and Virtual Information Gathering Activities	Technical Planning and Design Approval Meetings  Project Plan and Timeline Presentation  Prep, Configuration, Pre-Installation Testing of Equipment  Pre-Installation Meeting	Project Installation as Defined in Project Plan  Post-Installation Acceptance Testing  Enhanced* or Standard Post-Cutover Support  System Administrator Training* End User Training  *If purchased	Physical/Virtual Site Walk  Punch List Completion  Final Documentation Submission  Project Completion Statement Sign Off  *If purchased	30-Day Workmanship Warranty  Flex and Premium Flex Contract Support*  Managed Services* *If purchased

## General Customer Responsibilities and Project Assumptions

Outlined below are general customer responsibilities and project assumptions to ensure the project runs smoothly and efficiently.

### General Customer Responsibilities

Delivery of services and the project success is dependent on collaboration between project team members. Accurate and complete information from the customer project team will directly affect the success and quality of the project cycle. In addition to any activities identified in the Statement of Work, customer's responsibilities include:

- Customer will assign a primary contact that will be responsible for helping AMS.NET to identify information owners and will assist with obtaining timely responses to requests for data and information.
- Provide AMS.NET with necessary facilities access which may include building keys, passes, alarm codes and parking access.
- Customer will provide an adequate workspace and Internet access while the AMS.NET team is onsite.
- If facilities are unavailable during the day, reasonable access to perform work after hours and on weekends must be provided. In all events a minimum 9 hours of access must be provided each day.
- If project scope includes additional vendors, customer must make introductions and access must be available to vendor primary contacts.
- An Equipment Delivery Letter for stored goods and materials must be signed and return at the start of the project.
- Customer is responsible for the removal and disposal of E-Waste, trash, etc.
- Customer must notify AMS.NET to any hazardous materials which may be present in the work area

### UPS Environmental and Physical Logistics Customer Requirements

UPS Design was based on assumptions that adequate Rack specifications and power requirements where available, during project planning the following will be assessed, if any of these variables are not met by the customer, a change order will be provided to rectify any deficiencies and/or lost labor. UPS ordering will be held until this inspection can be performed.

There are several areas which will need to be verified and addressed pre-installation including:

- **Rack Depth**  
In the event UPS depth exceeds rack depth, the customer will be provided with options to swap the UPS or rack.
- **Rack Space Requirements**  
In the event rack space is not available in identified location, the customer will be provided with options to swap the UPS or rack.



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- **UPS Weight**  
AMS.NET is not responsible for customer provided rack locations, if AMS.NET deems the installation or quality of the rack will not support the weight of the UPS customer will be notified. AMS.NET is not responsible for any damage in the event the rack was improperly anchored.
- **Power Requirements**  
Customer is responsible for providing adequate power at the installation location. AMS.NET will provide power requirements based on UPS purchased.

### **Project Assumptions**

With more than 25 years of expertise and a proven project methodology, we've outline project assumptions that allow AMS.NET to complete this engagement in an efficient and timely manner. The assumptions listed below set forth the expectations of the working relationship between West Kern Community College District and AMS.NET. Project Assumptions include:

- In line with green practices and efficiency, AMS.NET project managers will conduct meetings via web conferencing tools and engineers will remote into networks when possible. Customer must provide VPN access to networks.
- Based on our experience, best practices and project scope, AMS.NET will determine and assign the proper engineering resources.
- A mutually agreed upon meeting cadence will be set to ensure that the expectations of the engagement are met.
- We rely on the accuracy of instructions, authorizations, approvals and other information provided by key stakeholders.
- West Kern Community College District project stakeholders will provide necessary documentation and support for any legacy system integrations required during the installation and implementation of the project. AMS.NET resources will do their best to gather as much of this information during the discovery phase in order to ensure successful legacy integration where possible.
- There will be an agreed upon time period after final documentation signoff and prior to installation when changes will not be accepted. Adequate time for programming and cutover preparation is needed to ensure the accuracy of project implementation.

### **Premium Flex Time Guidelines and Limitations**

If West Kern Community College District was quoted Premium Flex Time plans, please see below for the applicable guidelines and limitations. Premium Flex Time hours are indicated by the prefix AMS-MS-FLEX-PRE on your Quotation and are quoted in pre-paid blocks of hours. Premium Flex Guidelines and Limitations include:

- Flex Time plans do not expire and are available until the hours and funds are fully utilized. New or additional purchases of Flex Time plans will be subjected to the new discount rates, guidelines and limitations.
- Flex Time Plans are for technical services and professional consultation only and cannot be used for materials.
- Flex Time Plans are required to be paid upfront before the service is performed. Flex Time Plans are a retainer-based engagement.





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- Technical services hours are deducted as the technical service is performed. On-site technical support consists of travel time both ways and a minimum of one-hour on-site then deducted in 30-minute increments. Remote technical support is deducted in 30-minute increments. Please note that any scheduled engagement cancellations not arising from AMS.NET will incur a 1-hour minimum charge as well as any travel time expended.
- Business hours are Monday through Friday 8am to 5pm excluding company reserved holidays. Pre-scheduled after-business hour technical support is available Monday through Friday and Saturday from 5pm to 12am and requires a 24x7 Flex Time plan. Emergency after hours support requires a 24x7 Flex Time plan.

## Standard AMS.NET Invoicing Procedures

### **Materials, Equipment, Hardware**

All cabling and engineering material, equipment, and hardware are invoiced and billed upon receipt at any one of our AMS.NET warehouses. Per our standard EDL; "We will have the equipment delivered directly to AMS.NET and stored in our warehouse for your convenience until you are ready for installation. Per request, AMS will provide a report of proof of delivery to AMS.NET and serial number documentation. AMS.NET will at time of delivery to our warehouse, submit invoices reflecting the hardware portion of the project and you can at that time release payment for the full amount of the hardware within 30 days of receipt"

### **Premium Flex Time (pFlex)**

pFlex is invoiced in full upon the start of the project. pFlex hours are utilized on progress/time and materials bases as we move through the project deliverables or as Service Requests are opened through our TAC department. Utilization reports can be requested at any time and may be shared with the customer within 48 hours of the request. All remaining pFlex time left at the end of an installation project is converted to TAC support hours upon project close out.

### **Standard Progress Labor Billing Definitions**

AMS.NET executes progress billing for all non-pFlex engagements. AMS.NET will at time of completion of each progress phase, submit invoices reflecting the current phase of the project and you can at that time release payment for the full amount of the invoice within 30 days of receipt.

### **Switching, Wireless, UPS, Firewalls, Paging, Phones, IPVS**

- 10% for Mobilization
- 25% for Technical Planning and Start of Design
- 50% for equipment prep/configuration
- 75% for Installation of equipment
- 95% for equipment cutover
- 100% upon completion of punch list and delivery of final documentation



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### **Data Center (Non pFLEX) Upgrades, Migrations, ISE, AMP, Umbrella, 365, Etc...**

- 10% Mobilization
- 25% Discovery – 25%
- 50% Base Deployment, Activation, Start Migration of Servers
- Up to 95% Policy Configuration, Migration of Servers
- 100% upon completion of punch list and delivery of final documentation

### **Structured Cabling – Fiber, Copper, and Racks**

- 10% mobilization
- 11-95% according to completion level of the line item
- 100% upon completion of punch list and delivery of final documentation/test results



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## Introduction

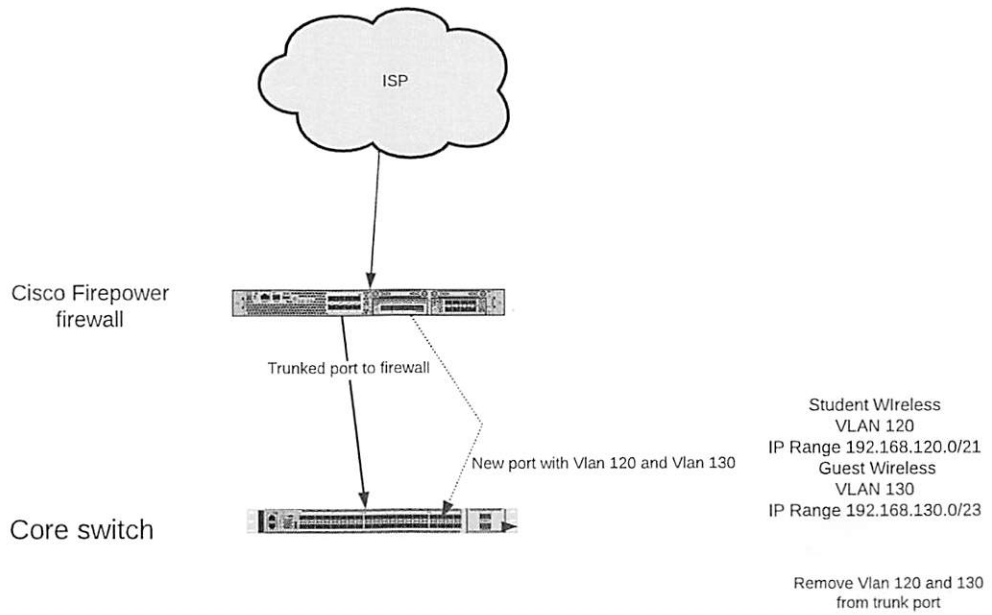
AMS.NET has been tasked with reconfiguring the Student and Guest Wifi vlans. This is to better secure the traffic and implement better security for these these two groups of users on the college's network.

AMS.NET will perform the following.

- Rebuild Vlans 120 & 130 layer 3 on the current firewall.
- Removed ACLs and Vlans from the trunked port.
- Configure new link between Firewall and Core for Vlans 120 and 130
- Build new ACLs for the two Vlans based on the access needs give from the IT staff
- Test new configuration

West Kern Community College District will provide the following

- New connection to between the firewall and core switch
- Provide the necessary cabling and optics if need for the new connection.
-





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## Customer Price Quote

### Customer

West Kern Community College District  
 29 Cougar Court  
 Taft CA, 93268 US  
 ATTN: Mark Gibson

### Ship To

West Kern Community College District  
 29 Cougar Court  
 Taft, CA 93268  
 ATTN: Mark Gibson

### Quote Description

Taft College - Egaming Access - 99752

<b>Quote #</b>	<b>#Q-00071566</b>
<b>Project #</b>	99752
<b>Modified</b>	5/30/2023
<b>Account Mgr.</b>	Sean Harrington
<b>AM Phone</b>	(559) 547-2867
<b>AM Email</b>	sharrington@ams.net
<b>Inside Account Mgr.</b>	Teri Edwards
<b>IAM Phone</b>	(925) 245-6149
<b>IAM Email</b>	tedwards@ams.net
<b>Quote Exp.</b>	6/28/2023

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
1	<b>AMS-NI-SECURITY</b> Labor: Systems Engineer Security - AMS.NET has been tasked with reconfiguring the Student and Guest Wifi vlans.	AMS.NET	20.00	\$250.00	\$5,000.00

## Order Summary

Subtotal	\$5,000.00
Adjustment	\$0.00
Estimated Taxes	\$0.00
<b>Total</b>	<b>\$5,000.00</b>



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## Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to [service@ams.net](mailto:service@ams.net). A copy of AMS.NET's full RMA policy is available for review online at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at [www.cisco.com/go/cloudterms](http://www.cisco.com/go/cloudterms) (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your



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access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_

**Date:** June 1, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness yw

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

CDW-G Cisco Umbrella Insights License Renewal

**Background:**

The Cisco Umbrella Insights is a DNS service that checks URLs to make sure that they are not blacklisted. Reports are received daily informing IT about blocked URLs. This service, renewed annually, continues to be an additional layer of protections from Malware and other security issues.

**Terms (if applicable):**

Software license renewal term dates: 8/12/2023 – 8/11/2024

**Expense (if applicable):**

Total cost of the project is \$4,212.00

**Fiscal Impact Including Source of Funds (if applicable):**

This cost is included in the 2023 – 2024 IT Budget.

**Approved:** \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President



# PRICE QUOTE



QUOTE ID: 628326  
 Revision: 1  
 CUSTOMER ID: 7476449  
 QUOTE DATE: 05/25/2023  
 QUOTE EXPIRES: 06/26/2023  
 PAYMENT TERMS: Net 30 Days  
 FOB: Port of Origin


230 N Milwaukee Ave  
 Vernon Hills, IL 60061  
 847-371-5600

Project: Cisco Umbrella Renewal (1 Year) Sub307140  
 Attention: Mark Gibson  
 Prepared for: West Kern Community College Dist.  
 29 Cougar Court  
 Taft, CA  
 93268

Sales Person: Gianna Panozzo  
 Phone: (312) 705-9063  
 Fax: (312) 752-3929  
 Email: gianna.panozzo@cdwg.com  
 ISR: Teresa Barnes  
 Phone: (703) 621-8335  
 Email: teresa.barnes@cdwg.com

Line #	Qty	Part Number	Description	Customer Price	Customer Extended Price	
1-1		SUBSCRIPTION ID Sub307140				
1-2		RENEWAL TERM 12-Aug-2023 to 11-Aug-2024				
1-3		UMBRELLA-SUB				
1-4	1	UMBRELLA-SUB	Umbrella Cloud Security Subscription	\$ -	\$ -	
1-5	312	UMB-INSIGHTS-K9	Umbrella Insights	\$ 13.50	\$ 4,212.00	
1-6	1	UMB-SUPT-B	Umbrella Support - Basic	\$ -	\$ -	

Quote Total: \$ 4,212.00

**Date:** June 1, 2023  
**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness   
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 14, 2023

**Title of Board Item:**  
Synapse - Laserfiche Platform Migration Project

**Background:**  
Per the CCCCCO (California Community College Chancellor Office) Memo DII 23-400-01, the CCCCCO strongly encourages all districts to stop using or upgrade end of life software and hardware to improve the district's information security posture, technology, and data security measures.

Laserfiche offers document scanning, data capture, search features, metadata modification, and workflow automation tools. The current version of Laserfiche the College is using is no longer supported by the software provider and should be upgraded and migrated to the new host server environment which will enhance security improvements.

**Terms (if applicable):** \_\_\_\_\_  
One time Cost

**Expense (if applicable):**  
\$1,500

**Fiscal Impact Including Source of Funds (if applicable):**  
This expense will be paid from the State Cyber Security Funding

**Approved:**  \_\_\_\_\_  
Brock McMurray, Interim Superintendent/President



# LASERFICHE PROJECT

Project proposal: Laserfiche Migration Project

Client: Taft College

Delivered on: 1/23/2023

Submitted by: Rodney Archer



Synapse

# PROJECT PRICING

## Migration Project

### LASERFICHE MIGRATION PROJECT

**Description:** The purpose of this project is to assist Taft College with the migration of the Laserfiche platform to a new host server environment. This will include a new installation of the Laserfiche suite on the new host server, assisted migration of repository and SQL data, software configuration and back up best practices.

Description	Price	Qty	Subtotal
<b>Migration Project</b>	\$3,000	1	\$3,000
Subtotal			\$3,000
Discount (%) 50			-\$1,500
Total			\$1,500
Total Savings			\$1,500

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Synapse Technologies, Inc.

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Taft College



**Date:** May 30, 2023  
**Submitted by:** Meghan Hall-Silveira, Program Director  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval



---

**Board Meeting Date:**

June 14, 2023

**Title of Board Item:**

Taft College Children's Center Parent Handbook - Annual Event Fees Language

**Background:**

The California General Childcare contract and California Migrant contract has been transferred from the California Department of Education to the California Department of Social Services. Contract terms and conditions now fall under WIC Code which allows for event, guests, or fieldtrip fees to be collected from enrolled families but require a cap or "Not to Exceed \$25" statement to be placed in the Parent Handbook.

The Taft College Children's Center proposes the following statement to be added to the parent handbook:

"The Taft College Children's Center may require fees to pay for special events or guests. They may annually collect up to, but not to exceed \$25 per child. The events and fee amounts will be agreed upon by the Parent Advisory Council."

**Terms (if applicable): N/A**

N/A

**Expense (if applicable):N/A**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

Non-compliance could lead to "Error Rates" and unknown fiscal charges.

**Approved:**

Brock McMurray, Interim Superintendent/President

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78063850	05/01/2023	A00200017A.P.I. Plumbing	I0071783	25252	11000	431	4310	65100	142.89
					11000	431	4310	69200	10.83
			I0071816	25276	11000	435	4310	65192	62.46
78063851	05/01/2023	A00243588AARP Health Care Options	I0071798	MAY 23	11000	412	3350	59100	18,539.77
78063852	05/01/2023	A00200028ACHRO/EEO Treasurer	I0071855	T.ROWDEN	12571	411	5210	67300	700.00
78063853	05/01/2023	A00223048AMS.NET	I0071806	0064885	12060	113	6415	67801	345.50
78063854	05/01/2023	A00200053Apple Computer Inc.	I0071829	AL15832940	12418	421	6415	67900	923.04
			I0071830	AL08855166	11000	113	6414	67801	1,713.27
78063855	05/01/2023	A00320892Barnes Welding	I0071801	63163769	31000	423	4310	69100	143.45
78063856	05/01/2023	A00241336Benefit Trust Company as Tru	I0071854	042723	11000	412	5990	73900	484,464.00
78063857	05/01/2023	A00015850Berry, Wendy J.	I0071845	052423	11000	202	5710	67500	1,008.81
78063858	05/01/2023	A00200093Black/Hall Construction	I0071800	PAY REQ. #7	12418	421	6414	67900	11,415.37
78063859	05/01/2023	A00200109Brown & Reich Petroleum, Inc	I0071837	36046	11000	432	4316	65100	89.39
					11000	352	4316	69610	152.11
78063860	05/01/2023	A00200119C.A. Reding Company, Inc.	I0071774	668197	31000	423	5971	69100	7.34
			I0071794	667622	11000	203	5642	61200	1,675.00
78063861	05/01/2023	A00328288Cal Pro Specialties	I0071797	12529	12676	351	4310	64900	2,021.16
78063862	05/01/2023	A00200107Charter Communications	I0071846	041123	11000	435	5840	65192	171.91
78063863	05/01/2023	A00264649Convergint Technologies, LLC	I0071857	605SM8149-3	12050	431	6121	65125	74,595.38
78063864	05/01/2023	A00331655Dell Marketing LP	I0071808	10664290990	12000	305	6415	64301	19,292.69
			I0071815	10666250580	12495	319	6415	61900	1,597.45
78063865	05/01/2023	A00200238Department of Justice	I0071835	626962	31000	423	5985	69100	177.00
					11000	352	5985	08350	32.00
78063866	05/01/2023	A00200307Farmer Bros. Company	I0071779	90193716	32000	422	4410	69400	775.41
78063867	05/01/2023	A00200308Federal Express Corporation	I0071784	8-107-60828	11000	401	5940	67705	101.86
78063868	05/01/2023	A00332921Ferrilli	I0071842	23-1156	11000	113	5510	67801	1,710.00
78063869	05/01/2023	A00202041Fresno Oxygen	I0071847	63123762	12641	223	4311	09565	297.14
78063870	05/01/2023	A00202913Getty, Shelley M.	I0071785	040923	11000	209	4311	17011	119.88
78063871	05/01/2023	A00312275Grovesman, Susan D.	I0071848	042523	11000	115	5710	67100	47.68
78063872	05/01/2023	A00200645Hardy Diagnostics	I0071792	2944275	11000	209	4311	04012	84.31
			I0071793	2961652	11000	209	4311	04012	128.49
78063873	05/01/2023	A00200656Jacobi, Victoria J.	I0071844	041923	11000	202	5710	67500	801.26
78063874	05/01/2023	A00200712Kern County Supt. of Schools	I0071828	303113	11000	421	5911	67200	780.00
78063875	05/01/2023	A00200721Kiwanis Club of Taft	I0071804	19630	11000	202	5210	60100	113.00
78063876	05/01/2023	A00298220Kozloski, Sierra J.	I0071802	04102023-A	11999	421	7412	73900	500.00
78063877	05/01/2023	A00329896Living Water Treatment, Inc.	I0071838	12712	11000	431	5641	65100	890.00
78063878	05/01/2023	A00330042Lotus Bakersfield Corp.	I0071790	IN-1230389386	11000	115	5970	67100	3,600.00
78063879	05/01/2023	A00327120Mehoff, Karen	I0071812	2023-463	11020	110	5970	68900	1,000.00
78063880	05/01/2023	A00303325Monster Worldwide, Inc.	I0071813	6903920	12571	411	5985	67300	2,250.00
78063881	05/01/2023	A00200594NCIAC	I0071833	2023-68	11510	313	5210	63300	100.00
78063882	05/01/2023	A00201786North State Environmental	I0071809	221123	11000	209	5641	19051	681.50
78063883	05/01/2023	A00252523Oak Hall Cap and Gown	I0071775	4429780	31000	423	4310	69100	560.00
					31000	423	5940	69100	23.78
78063884	05/01/2023	A00200522Pepsi-Cola Company	I0071781	75197704	32000	422	4410	69400	1,018.46
			I0071824	75419456	31000	423	4310	69100	85.64
78063885	05/01/2023	A00200541Proforma	I0071807	B788005851A	12000	303	4323	64300	4,498.44
78063886	05/01/2023	A00270674Public Agency Law Group	I0071832	205116	11000	401	5430	67200	810.00
78063887	05/01/2023	A00318642Randy Witt Productions	I0071811	600.	11020	110	5970	68900	2,500.00
78063888	05/01/2023	A00256927Richards, Kristi N.	I0071853	042823	12640	223	5710	60103	10.34
78063889	05/01/2023	A00200472Scantron Corporation	I0071825	17046	31000	423	4310	69100	105.00
					31000	423	5940	69100	24.28

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78063890	05/01/2023	A00334592	Speak Theater Arts, LLC	I0071776	2023-0425-1	12909	351	5505	64900	4,500.00
78063891	05/01/2023	A00330155	Strautman, James A.	I0071827	230417	12418	421	5510	67900	12,500.00
78063892	05/01/2023	A00200417	Sysco Food Service of Ventur	I0071780	379167254	32000	422	4410	69400	64.88
						32000	422	4411	69400	55.81
						32000	422	5940	69400	14.97
				I0071799	379168898	32000	422	4410	69400	4,588.79
						32000	422	4411	69400	584.18
						32000	422	4411	69400	74.67
						32000	422	5940	69400	0.01
78063893	05/01/2023	A00200423	Taft City School District	I0071826	23-097	11000	432	4312	65100	126.61
						11000	432	5632	65100	190.00
				I0071831	23-089	11000	432	4312	65500	1,215.85
						11000	432	5632	65500	532.00
				I0071849	23-093	11000	432	5632	67703	304.00
						35000	360	5632	67701	19.00
						11000	432	4312	67703	171.56
						11000	432	5632	67703	114.00
						11000	432	4312	67703	52.36
						11000	432	5632	67703	95.00
						11000	432	4312	67703	5.00
						11000	432	5632	67703	57.00
78063894	05/01/2023	A00200862	Taft College Bookstore	I0071773	9025	39000	312	4310	64991	27.04
78063895	05/01/2023	A00200862	Taft College Bookstore	I0071777	0623.	12000	353	4310	64600	93.57
78063896	05/01/2023	A00200862	Taft College Bookstore	I0071795	8947.	39000	314	4311	64991	30.00
78063897	05/01/2023	A00200862	Taft College Bookstore	I0071796	.8947	39000	312	4310	64991	20.00
78063898	05/01/2023	A00200862	Taft College Bookstore	I0071818	9516	12000	303	7605	73200	2,613.15
78063899	05/01/2023	A00200862	Taft College Bookstore	I0071819	7492.	12000	303	7607	73200	95.25
78063900	05/01/2023	A00200862	Taft College Bookstore	I0071820	8480	12000	303	7607	73200	5,059.77
78063901	05/01/2023	A00200862	Taft College Bookstore	I0071821	030723	12000	303	7604	73200	20,879.35
						12000	303	7608	73200	330.00
78063902	05/01/2023	A00200862	Taft College Bookstore	I0071822	8721.	12000	303	7605	73200	1,661.64
78063903	05/01/2023	A00200862	Taft College Bookstore	I0071836	0402	12676	351	4310	64900	204.86
78063904	05/01/2023	A00200862	Taft College Bookstore	I0071839	8861	12641	223	4310	60103	130.94
78063905	05/01/2023	A00200862	Taft College Bookstore	I0071840	8862.	12641	223	4310	60103	121.20
78063906	05/01/2023	A00200862	Taft College Bookstore	I0071852	05012023-BKST	31000	423	5912	69100	9,181.22
78063907	05/01/2023	A00200832	Taft College Foundation	I0071778	042523	31000	423	5970	69100	80.56
						I0071856	592	5970	68900	920.00
78063908	05/01/2023	A00309285	The Home Depot Pro	I0071843	736304148	11000	431	4310	65300	73.26
78063909	05/01/2023	A00335524	TimelyMD	I0071805	INV631	12655	351	5641	64400	95,400.00
78063910	05/01/2023	A00201977	TouchNet	I0071817	6597104	11000	421	5642	67200	48,171.12
						11000	421	5642	67200	25,813.40
						11000	421	5642	67200	7,820.48
78063911	05/01/2023	A00200282	True Value Home Center	I0071782	468464	11000	431	4310	65100	114.73
						11000	431	4310	69200	20.85
						11000	435	4310	65191	354.49
78063912	05/01/2023	A00200284	U.S. Foods	I0071841	3419008	32000	422	4410	69400	2,747.82
78063913	05/01/2023	A00243587	United Healthcare Insurance	I0071834	MAY 23	11000	412	3350	59100	22,030.58
78063914	05/01/2023	A00279084	Watts, Cliff H.	I0071851	APR 23	11000	421	5710	67200	44.02
78063915	05/01/2023	A00294733	West Kern Adult Education Ne	I0071789	APR 23	12603	125	7410	73100	76,932.00
78063916	05/01/2023	A00200355	West Kern Water District	I0071772	042023	33428	310	5810	69200	18.31
						33528	310	5810	69200	18.31

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78063917	05/01/2023	A00200355West Kern Water District	I0071788	04-13-23	33588	310	5810	69200	36.62
					33428	310	5810	69200	16.39
					33528	310	5810	69200	16.39
					33588	310	5810	69200	32.76
78063918	05/01/2023	A00200355West Kern Water District	I0071803	041423	12560	223	5850	09565	155.28
78063919	05/01/2023	A00200355West Kern Water District	I0071850	04/20/23	11000	431	5810	65700	165.00
					39000	314	5810	64991	30.41
					12433	314	5810	69800	3.38
78063920	05/01/2023	A00275443WestAir Gases & Equipment In	I0071791	0080506531	11000	352	4310	69610	34.12
78063921	05/01/2023	A00200360Westec	I0071786	28548	12450	204	5987	70990	40.00
			I0071787	28568	12450	204	5987	70990	40.00
			I0071823	28575	11450	204	5641	09543	35,857.50
78063922	05/01/2023	A00329149WEX Bank	I0071858	88769955	11000	432	4316	67703	1,494.20
78063923	05/01/2023	A00318641Witt, Randy	I0071810	600	12418	421	5646	67900	3,000.00
78063924	05/01/2023	A00319010XanEdu Publishing, Inc.	I0071814	13619-041223	31000	423	4110	69100	970.00
78063925	05/03/2023	A00316118Ambriz, Karla J.	S0057692		11000		9526		138.00
78063926	05/03/2023	A00315947Arellano, Yanelly	S0057694		11000		9526		460.00
78063927	05/03/2023	A00326606Atriano, Irvin	S0057680		11000		9526		125.00
78063928	05/03/2023	A00328660Cervantes, Diego A.	S0057681		11000		9526		125.00
78063929	05/03/2023	A00333956Duran, Lenin A.	S0057691		11000		9526		138.00
78063930	05/03/2023	A00327374Espinoza, Sandra L.	S0057682		11000		9526		125.00
78063931	05/03/2023	A00303222Espinoza, Viviana	S0057695		11000		9526		598.00
78063932	05/03/2023	A00303742Gomez Salcedo, Mayra L.	S0057683		11000		9526		125.00
78063933	05/03/2023	A00224327Gross, Kristine	S0057674		11000		9526		3,200.00
78063934	05/03/2023	A00328221Gurrola, Ozlynn	S0057690		11000		9526		80.49
78063935	05/03/2023	A00317415Isbell, Jaylyn N.	S0057679		11000		9526		119.06
78063936	05/03/2023	A00327548Maldonado, Malia G.	S0057684		11000		9526		125.00
78063937	05/03/2023	A00327305Mendoza, Dayanara C.	S0057685		11000		9526		125.00
78063938	05/03/2023	A00325428Metcalf, Sarah E.	S0057675		11000		9526		3,200.00
78063939	05/03/2023	A00320218Mireles Camacho, Diego	S0057686		11000		9526		125.00
78063940	05/03/2023	A00328068Navarrete, Damian	S0057687		11000		9526		125.00
78063941	05/03/2023	A00326968Ortega Diaz, Ximena	S0057688		11000		9526		125.00
78063942	05/03/2023	A00267671Polina, Mariah N.	S0057676		11000		9526		3,200.00
78063943	05/03/2023	A00329903Ramos, Vanessa M.	S0057677		11000		9526		3,200.00
78063944	05/03/2023	A00246856Robbins, Mary B.	S0057678		11000		9526		3,200.00
78063945	05/03/2023	A00317740Rubio, Natalie S.	S0057693		11000		9526		322.00
78063946	05/03/2023	A00321162Zamora, Daniel	S0057689		11000		9526		125.00
78063947	05/15/2023	A00327344Albashiri, Shahad M.	S0057696		11000		9526		300.00
78063948	05/15/2023	A00305348Alcaraz Miranda, Brianna E.	S0057697		11000		9526		300.00
78063949	05/15/2023	A00320118Aleman Palma, Joani	S0057699		11000		9526		300.00
78063950	05/15/2023	A00320306Almaguer, Noelia S.	S0057700		11000		9526		300.00
78063951	05/15/2023	A00327200Almanza, Jazmine	S0057698		11000		9526		300.00
78063952	05/15/2023	A00326639Alvarenga, Kevin W.	S0057701		11000		9526		300.00
78063953	05/15/2023	A00329794Alzamzami, Hanna A.	S0057702		11000		9526		300.00
78063954	05/15/2023	A00311586Alzamzami, Jordan E.	S0057703		11000		9526		300.00
78063955	05/15/2023	A00326679Arana Arana, Citlali	S0057704		11000		9526		300.00
78063956	05/15/2023	A00298308Arriero, John	S0057705		11000		9526		300.00
78063957	05/15/2023	A00326606Atriano, Irvin	S0057706		11000		9526		300.00
78063958	05/15/2023	A00319742Atriano, Jennifer	S0057707		11000		9526		300.00
78063959	05/15/2023	A00326414Avila, Brianna I.	S0057708		11000		9526		300.00
78063960	05/15/2023	A00317375Babines Ortiz, Natalie F.	S0057827		11000		9526		257.09



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78063961	05/15/2023	A00255035Bailey, Leisha S.	S0057709	11000	9526	300.00
78063962	05/15/2023	A00305109Bautista, Anaibeth	S0057710	11000	9526	300.00
78063963	05/15/2023	A00326031Bautista, Elvira	S0057711	11000	9526	300.00
78063964	05/15/2023	A00307885Becerra, Patricia	S0057712	11000	9526	300.00
78063965	05/15/2023	A00328165Berber Martinez, Kenya	S0057846	11000	9526	414.00
78063966	05/15/2023	A00324635Black, Stella E.	S0057713	11000	9526	300.00
78063967	05/15/2023	A00309507Blanco, Cassandrah L.	S0057714	11000	9526	300.00
78063968	05/15/2023	A00328515Brambila, Lesly R.	S0057715	11000	9526	300.00
78063969	05/15/2023	A00329786Campos, Lesly B.	S0057716	11000	9526	300.00
78063970	05/15/2023	A00002889Cantrell, Victoria R.	S0057717	11000	9526	300.00
78063971	05/15/2023	A00250290Carter, Audrey B.	S0057718	11000	9526	300.00
78063972	05/15/2023	A00327426Carver, Rebecca E.	S0057719	11000	9526	300.00
78063973	05/15/2023	A00327261Cason-White, Alyssa L.	S0057720	11000	9526	300.00
78063974	05/15/2023	A00328445Castillo Ramirez, Anthony R.	S0057721	11000	9526	300.00
78063975	05/15/2023	A00324076Castro Gomez, Lilia M.	S0057722	11000	9526	300.00
78063976	05/15/2023	A00317978Certuche, Lillie M.	S0057723	11000	9526	300.00
78063977	05/15/2023	A00328660Cervantes, Diego A.	S0057724	11000	9526	125.00
78063978	05/15/2023	A00324082Chohan, Nancy	S0057725	11000	9526	300.00
78063979	05/15/2023	A00330078Cisneros, Monique E.	S0057726	11000	9526	300.00
78063980	05/15/2023	A00313641Clark, Katie	S0057727	11000	9526	300.00
78063981	05/15/2023	A00327600Crockett, Isreal E.	S0057728	11000	9526	300.00
78063982	05/15/2023	A00314463Dominguez, Mary A.	S0057729	11000	9526	300.00
78063983	05/15/2023	A00327374Espinosa, Sandra L.	S0057730	11000	9526	300.00
78063984	05/15/2023	A00327579Fierro-Wagnor, Akaccia J.	S0057731	11000	9526	300.00
78063985	05/15/2023	A00327519Figures, Brianna C.	S0057732	11000	9526	300.00
78063986	05/15/2023	A00327532Flores, Angela	S0057733	11000	9526	75.00
78063987	05/15/2023	A00332554Flores-Nieves, Sandra	S0057734	11000	9526	300.00
78063988	05/15/2023	A00326047Galindo, Jasmin C.	S0057735	11000	9526	300.00
78063989	05/15/2023	A00305762Galvan, Desiree A.	S0057736	11000	9526	300.00
78063990	05/15/2023	A00328244Garcia, Alexis	S0057737	11000	9526	300.00
78063991	05/15/2023	A00319999Garcia, Analynn D.	S0057738	11000	9526	300.00
78063992	05/15/2023	A00327797Garcia, Arissa	S0057739	11000	9526	300.00
78063993	05/15/2023	A00210968Garcia, Monserrat C.	S0057741	11000	9526	300.00
78063994	05/15/2023	A00319764Garcia Gonzalez, Eder	S0057740	11000	9526	300.00
78063995	05/15/2023	A00305604Gerardo Barrios, Chelsi	S0057742	11000	9526	300.00
78063996	05/15/2023	A00281472Gibson, Jesse R.	S0057743	11000	9526	300.00
78063997	05/15/2023	A00087575Gibson, Lester	S0057744	11000	9526	300.00
78063998	05/15/2023	A00274499Godinez, Mariela	S0057745	11000	9526	300.00
78063999	05/15/2023	A00318456Gonzalez, Rebecca C.	S0057748	11000	9526	300.00
78064000	05/15/2023	A00327906Gonzalez, Sydney	S0057749	11000	9526	300.00
78064001	05/15/2023	A00326046Gonzalez Bautista, Marco A.	S0057746	11000	9526	300.00
78064002	05/15/2023	A00324638Gonzalez Flores, Anyela M.	S0057747	11000	9526	250.00
78064003	05/15/2023	A00307017Green, Christopher	S0057750	11000	9526	300.00
78064004	05/15/2023	A00026147Greene, Matthew	S0057751	11000	9526	300.00
78064005	05/15/2023	A00224327Gross, Kristine	S0057752	11000	9526	300.00
78064006	05/15/2023	A00314876Gross, Ryan P.	S0057753	11000	9526	50.00
78064007	05/15/2023	A00328221Gurrola, Ozlynn	S0057754	11000	9526	300.00
78064008	05/15/2023	A00327737Guzman Guitron, Jeanelly	S0057755	11000	9526	300.00
78064009	05/15/2023	A00272459Haswell, Dawn M.	S0057756	11000	9526	300.00
78064010	05/15/2023	A00228213Hernandez, Alicia	S0057758	11000	9526	300.00
78064011	05/15/2023	A00327762Hernandez, Natalie	S0057759	11000	9526	300.00

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78064012	05/15/2023	A00328185Hernandez, Wendy	S0057760	11000	9526	300.00
78064013	05/15/2023	A00323356Hernandez Hernandez, Jessica	S0057757	11000	9526	300.00
78064014	05/15/2023	A00326745Herrera, Natalie J.	S0057761	11000	9526	300.00
78064015	05/15/2023	A00241751Hibbitts, Brittnee M.	S0057762	11000	9526	300.00
78064016	05/15/2023	A00312799Hicks-Benson, Deborah L.	S0057763	11000	9526	300.00
78064017	05/15/2023	A00317428Hinojosa Ortiz, Leslie A.	S0057764	11000	9526	300.00
78064018	05/15/2023	A00298240Huerta Arechiga, Maria L.	S0057765	11000	9526	300.00
78064019	05/15/2023	A00320766Izquierdo, Eric J.	S0057766	11000	9526	300.00
78064020	05/15/2023	A00316480Jimenez, Edgar	S0057767	11000	9526	300.00
78064021	05/15/2023	A00330016Johnson, Nariah E.	S0057768	11000	9526	300.00
78064022	05/15/2023	A00320463Juarez, Samantha N.	S0057769	11000	9526	300.00
78064023	05/15/2023	A00327088Kaila, Kajol	S0057770	11000	9526	300.00
78064024	05/15/2023	A00325453Lopez, Ana G.	S0057771	11000	9526	300.00
78064025	05/15/2023	A00328989Lopez, Lucero	S0057772	11000	9526	300.00
78064026	05/15/2023	A00310204Lopez, Tabitha M.	S0057773	11000	9526	300.00
78064027	05/15/2023	A00318592Magana Diaz, Kenia Y.	S0057774	11000	9526	300.00
78064028	05/15/2023	A00326045Magana Tavares, Tifanny J.	S0057775	11000	9526	300.00
78064029	05/15/2023	A00328438Maiden Hopkins, Haley B.	S0057776	11000	9526	300.00
78064030	05/15/2023	A00326928Manrique Guerra, Natalie M.	S0057777	11000	9526	300.00
78064031	05/15/2023	A00296444Markiewitz, Breanna	S0057778	11000	9526	300.00
78064032	05/15/2023	A00324129Marquez, Ashley D.	S0057779	11000	9526	300.00
78064033	05/15/2023	A00327147Marquez, Elizabeth	S0057780	11000	9526	300.00
78064034	05/15/2023	A00313632Martinez, Cristal	S0057781	11000	9526	50.00
78064035	05/15/2023	A00311592Martinez, Yuriana L.	S0057783	11000	9526	300.00
78064036	05/15/2023	A00327821Martinez Lorenzo, Isabella	S0057782	11000	9526	300.00
78064037	05/15/2023	A00026482McCaslin, Yvette	S0057785	11000	9526	300.00
78064038	05/15/2023	A00298745Medina, Antonio	S0057784	11000	9526	300.00
78064039	05/15/2023	A00320940Medina, Basilia A.	S0057847	11000	9526	300.00
78064040	05/15/2023	A00315414Medina, Lizeth S.	S0057786	11000	9526	300.00
78064041	05/15/2023	A00324083Mejia Beltran, Heaven I.	S0057787	11000	9526	300.00
78064042	05/15/2023	A00330417Melendez, Cecilia J.	S0057788	11000	9526	300.00
78064043	05/15/2023	A00327305Mendoza, Dayanara C.	S0057789	11000	9526	300.00
78064044	05/15/2023	A00306554Merchant, Ophelia S.	S0057790	11000	9526	300.00
78064045	05/15/2023	A00325428Metcalf, Sarah E.	S0057791	11000	9526	300.00
78064046	05/15/2023	A00320218Mireles Camacho, Diego	S0057792	11000	9526	300.00
78064047	05/15/2023	A00324059Moran, Maverick A.	S0057793	11000	9526	250.00
78064048	05/15/2023	A00324636Navarro, Natalia	S0057794	11000	9526	13.44
78064049	05/15/2023	A00065914Olayo, Martin	S0057795	11000	9526	300.00
78064050	05/15/2023	A00324316Olayo-Perez, Guadalupe	S0057796	11000	9526	300.00
78064051	05/15/2023	A00326968Ortega Diaz, Ximena	S0057797	11000	9526	300.00
78064052	05/15/2023	A00329974Oseguera, Jessica C.	S0057798	11000	9526	300.00
78064053	05/15/2023	A00327395Pablo, Sol	S0057799	11000	9526	300.00
78064054	05/15/2023	A00315819Parker, Suzanne R.	S0057800	11000	9526	300.00
78064055	05/15/2023	A00319741Pena Lopez, Dianey	S0057801	11000	9526	300.00
78064056	05/15/2023	A00320237Perez, Priscilla N.	S0057803	11000	9526	300.00
78064057	05/15/2023	A00318069Perez, Yanahi S.	S0057804	11000	9526	300.00
78064058	05/15/2023	A00318370Perez, Yvette	S0057805	11000	9526	300.00
78064059	05/15/2023	A00320623Perez Navarro, Karla Y.	S0057802	11000	9526	300.00
78064060	05/15/2023	A00286465Phillips, Sierra L.	S0057806	11000	9526	300.00
78064061	05/15/2023	A00267671Polina, Mariah N.	S0057807	11000	9526	300.00
78064062	05/15/2023	A00306337Pulido, Jasmine	S0057808	11000	9526	300.00

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78064063	05/15/2023	A00329142	Quezada Plascencia, Rosalva	S0057809	11000		9526		300.00	
78064064	05/15/2023	A00302554	Quiroga Alvarez, Valeria L.	S0057810	11000		9526		300.00	
78064065	05/15/2023	A00319739	Ramirez, Diego A.	S0057811	11000		9526		300.00	
78064066	05/15/2023	A00304854	Ramirez, Joseph	S0057812	11000		9526		300.00	
78064067	05/15/2023	A00329903	Ramos, Vanessa M.	S0057813	11000		9526		300.00	
78064068	05/15/2023	A00327323	Ramos-magana, Maria T.	S0057814	11000		9526		150.00	
78064069	05/15/2023	A00326000	Rangel, Efraina	S0057815	11000		9526		300.00	
78064070	05/15/2023	A00010949	Ratliff, Lorene D.	S0057816	11000		9526		300.00	
78064071	05/15/2023	A00323774	Rico, Liliana T.	S0057817	11000		9526		300.00	
78064072	05/15/2023	A00233912	Rivas, Brandi L.	S0057818	11000		9526		300.00	
78064073	05/15/2023	A00246856	Robbins, Mary B.	S0057819	11000		9526		300.00	
78064074	05/15/2023	A00320759	Rodriguez, Abigail	S0057820	11000		9526		300.00	
78064075	05/15/2023	A00327193	Rodriguez, Sunny E.	S0057821	11000		9526		300.00	
78064076	05/15/2023	A00318334	Romo Rosales, Daniela	S0057822	11000		9526		300.00	
78064077	05/15/2023	A00284395	Rosales, Mercedes	S0057823	11000		9526		300.00	
78064078	05/15/2023	A00298560	Sainz Montoya, Anacaren	S0057824	11000		9526		300.00	
78064079	05/15/2023	A00318165	Saldana, Zaira M.	S0057825	11000		9526		300.00	
78064080	05/15/2023	A00261350	Samarin, Sharon V.	S0057826	11000		9526		300.00	
78064081	05/15/2023	A00318513	Sanchez, Catherine X.	S0057828	11000		9526		300.00	
78064082	05/15/2023	A00294938	Sanchez, Kimberly A.	S0057829	11000		9526		300.00	
78064083	05/15/2023	A00328177	Santiago lopez, Blanca	S0057830	11000		9526		300.00	
78064084	05/15/2023	A00329994	Siegel, Chloe R.	S0057831	11000		9526		300.00	
78064085	05/15/2023	A00325710	Sillas, Carlos	S0057832	11000		9526		300.00	
78064086	05/15/2023	A00330057	Solis, Sheccid Y.	S0057833	11000		9526		300.00	
78064087	05/15/2023	A00274866	Soto, Destiny A.	S0057834	11000		9526		300.00	
78064088	05/15/2023	A00327161	Tamez, Leila T.	S0057835	11000		9526		300.00	
78064089	05/15/2023	A00319363	Tavares, Dapnne	S0057836	11000		9526		300.00	
78064090	05/15/2023	A00326051	Tinoco, Emely	S0057837	11000		9526		300.00	
78064091	05/15/2023	A00326048	Torres, Dulce C.	S0057839	11000		9526		300.00	
78064092	05/15/2023	A00320329	Torres Delgado, Jazmin	S0057841	11000		9526		46.00	
78064093	05/15/2023	A00303774	Torres Miranda, Jacqueline	S0057838	11000		9526		300.00	
78064094	05/15/2023	A00324760	Tran, Justin P.	S0057840	11000		9526		300.00	
78064095	05/15/2023	A00305503	Vazquez, Jennifer A.	S0057842	11000		9526		300.00	
78064096	05/15/2023	A00265943	Waldie, Amber D.	S0057843	11000		9526		300.00	
78064097	05/15/2023	A00313147	White, Tyler P.	S0057844	11000		9526		300.00	
78064098	05/15/2023	A00306934	Zacarias, Eric	S0057845	11000		9526		75.00	
78064099	05/18/2023	A00200017	A.P.I. Plumbing	I0071882	25285	11000	431	4310	65100	30.31
78064100	05/18/2023	A00334609	Aldaco, Christopher P.	I0071924	040423	12676	351	4410	64900	21.29
				I0071954	MAY 23	12676	351	5710	64900	372.04
78064101	05/18/2023	A00200043	American Express	I0071859	11005042623	11000	000	7211	00000	23,094.35
78064102	05/18/2023	A00223048	AMS.NET	I0071870	0065221	12060	113	6415	67801	9,900.00
				I0071871	0065219	12060	113	6415	67801	14,796.00
				I0071886	0065220	12060	113	6415	67801	2,222.75
78064103	05/18/2023	A00202445	AT&T Mobility	I0071861	050223	12551	353	6415	64600	120.72
78064104	05/18/2023	A00200063	Austin's Pest Control, Inc.	I0071883	APR 23	11000	431	5860	65100	475.00
				I0071901	APR '23	39000	314	5860	64991	100.00
78064105	05/18/2023	A00200064	B & B Surplus	I0071876	1058029	12461	223	4311	09565	701.57
				I0071877	1056645	12640	223	4311	09565	305.27
78064106	05/18/2023	A00200076	Bandy, Ingrun K.	I0071934	041323	12551	353	4410	64600	203.54
78064107	05/18/2023	A00306416	Belcher, William C.	I0071890	03312023-CB5	11000	401	5510	67200	1,400.00
78064108	05/18/2023	A00015850	Berry, Wendy J.	I0071927	051023	11000	209	5740	04014	297.37

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			I0071947 042823	11000	209	4311	04014	106.13
78064109	05/18/2023	A00250001Blake, Paul A.	I0071921 042123	11000	209	4310	09011	74.77
78064110	05/18/2023	A00200109Brown & Reich Petroleum, Inc	I0071874 36724	11000	432	4316	65100	234.25
				11000	432	4316	65500	94.00
				11000	432	4316	65300	96.72
				11000	352	4316	69610	417.38
78064111	05/18/2023	A00234659Cahoon, Nathan E.	I0071937 050323	11000	209	5645	17016	144.00
78064112	05/18/2023	A00328801California Canopy	I0071881 1133	11000	352	4310	69610	5,637.89
78064113	05/18/2023	A00200146Carolina Biological Supply C	I0071878 52122050RI	11000	209	4311	04011	125.95
78064114	05/18/2023	A00200161CDW-G	I0071863 HZ61093	11000	209	4313	49999	88.90
78064115	05/18/2023	A00323726Central Valley Umpires Assn.	I0071891 2023013	11000	352	5750	69611	10,840.00
78064116	05/18/2023	A00200107Charter Communications	I0071903 050123	12650	223	5610	09565	332.93
78064117	05/18/2023	A00324082Chohan, Nancy	I0071928 051223	12000	303	7606	73200	184.99
78064118	05/18/2023	A00280761County of Kern Public Works	I0071873 100588614	11000	435	5850	65192	174.00
78064119	05/18/2023	A00102126Criss, Sarah V.	I0071931 050223	11000	110	5710	66003	357.17
78064120	05/18/2023	A00200235Cutrona, Myisha J.	I0071936 042123	12679	320	4410	64900	727.32
78064121	05/18/2023	A00284648Daniels, Debra	I0071866 CALSTRS	11000	101	3110	66004	5,145.38
				11000	110	3110	68400	1,196.60
				11000	110	3110	68900	1,196.60
				11000	110	3110	71005	1,794.90
				11000	110	3110	66004	2,632.52
78064122	05/18/2023	A00265229DK&M Property	I0071894 JUN 23	39000	314	5610	64991	1,636.36
78064123	05/18/2023	A00237331Dumbrigue, Joanne Lucille V.	I0071939 042023	12676	351	5710	64900	21.62
78064124	05/18/2023	A00327154Esparza, Faith A.	I0071887 04192023-D	11999	421	7412	73900	250.00
78064125	05/18/2023	A00017852Eveland, Michael W.	I0071916 050423	11000	101	5720	66004	271.17
78064126	05/18/2023	A00200302Eveland, Sharyn L.	I0071920 041923	11000	225	5710	60300	1,301.89
78064127	05/18/2023	A00200308Federal Express Corporation	I0071906 8-129-36004	11000	401	5940	67705	55.37
			I0071911 8-114-83537	11000	401	5940	67705	34.86
78064129	05/18/2023	A00325073Foch, Shannan R.	I0071955 04192023-A	11999	421	7412	73900	125.00
78064130	05/18/2023	A00283199Fork Lift Specialties, Inc.	I0071872 24746105	11000	431	5632	65100	307.57
				11000	431	5632	65100	129.76
78064131	05/18/2023	A00328080Frei, Carter	I0071910 05012023-C	11999	421	7412	73900	4,980.00
78064132	05/18/2023	A00321258Garcia, Amanda C.	I0071868 04192023-C	11999	421	7412	73900	1,000.00
78064133	05/18/2023	A00088730Gregory, Jeremy T.	I0071923 050423	11000	101	5720	66004	306.01
78064134	05/18/2023	A00312275Groverman, Susan D.	I0071930 050923	11000	115	5710	67100	47.68
78064135	05/18/2023	A00201160Hall Silveira, Margaret M.	I0071929 042823	33428	310	4310	69200	15.77
				33528	310	4210	69200	15.77
				33588	310	4310	69200	31.55
78064136	05/18/2023	A00335825Isira, Abdul	I0071948 041323	12571	411	5985	67300	178.16
78064137	05/18/2023	A00262851Lytle, Steve	I0071922 050523	11000	209	5710	04011	30.00
			I0071940 050123	11000	209	4311	04011	35.95
78064138	05/18/2023	A00321312MacKinnon, Emma L.	I0071869 04192023-B	11999	421	7412	73900	863.00
78064139	05/18/2023	A00300405Markovits, Aaron	I0071943 042223	12433	314	5710	69800	28.00
78064140	05/18/2023	A00002482May, James P.	I0071945 050123	11000	209	6412	19011	2,163.92
78064141	05/18/2023	A00200559McMurray, Robert B.	I0071932 050423	11000	101	5720	66004	271.17
78064142	05/18/2023	A00200801Milner, Travis D.	I0071935 042423	11000	352	4310	69610	208.38
78064143	05/18/2023	A00307058Minor, Leslie B.	I0071888 04202023-A	11999	421	7412	73900	108.34
78064144	05/18/2023	A00251929Oja, Michelle E.	I0071938 050823	11000	210	4318	49999	261.42
78064145	05/18/2023	A00315956Orkin Pest Control	I0071875 242439769	11000	431	5860	65100	191.99
78064146	05/18/2023	A00258029Orrin, Kathryn	I0071917 050423	11000	101	5720	66004	271.17
78064147	05/18/2023	A00200505OT Cookhouse & Saloon	I0071860 100-TCPL-523	12573	353	4410	64600	3,503.21

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78064148	05/18/2023	A00200508P. G. & E.	I0071905 050223	12560	223	5860	09565	505.38
78064149	05/18/2023	A00201629Payne, Bryan K.	I0071889 APR 23	12640	223	5710	60103	36.68
78064150	05/18/2023	A00050349Pezer, Donald P.	I0071864 051723	11000	432	4312	67703	437.98
78064151	05/18/2023	A00055076Rios, Debra S.	I0071941 042723	12433	314	5710	69800	20.00
			I0071942 042923	12433	314	5710	69800	15.00
78064152	05/18/2023	A00280086Rothgeb, Julie J.	I0071925 APR 23	12640	223	5710	60103	70.54
			I0071946 JAN 23	12640	223	5710	60103	17.95
78064153	05/18/2023	A00327622Salesforce.org, Inc	I0071885 25762086	12000	319	5641	63200	570.05
78064154	05/18/2023	A00335830Salty's BBQ & Catering INC	I0071908 042123	12551	353	4410	64600	2,861.53
78064155	05/18/2023	A00241620Sanchez, Morgan E.	I0071933 062423	12000	303	5730	64300	168.00
			I0071944 042423	12000	303	5710	64300	15.00
78064156	05/18/2023	A00203295Santa Barbara City College	I0071919 1-TAFT	12000	303	5710	64300	450.00
				12000	303	5730	64300	1,350.00
78064157	05/18/2023	A00261588Smith, Terri L.	I0071950 050923	11000	211	5710	49999	662.88
			I0071951 05/09/23	11000	211	5710	49999	650.00
			I0071952 05-09-23	11000	211	5710	49999	326.56
78064158	05/18/2023	A00200396Spurr	I0071892 129087	11000	431	5820	65700	16,835.90
				35827	357	5820	69700	1,262.16
				33428	310	5820	69200	186.52
				33528	310	5820	69200	186.51
				33588	310	5820	69200	373.04
78064159	05/18/2023	A00200417Sysco Food Service of Ventur	I0071904 379138787	12679	320	4410	64900	20,071.83
78064160	05/18/2023	A00319064T-Mobile USA Inc.	I0071895 051323	39000	314	5840	64991	49.35
				12433	314	5840	64991	8.71
78064160	05/18/2023	A00319064T-Mobile USA Inc.	I0071896 05/13/23	39000	314	5840	64991	183.36
			I0071897 05-13-23	35000	360	6412	67701	29.03
			I0071914 05.13.23	11000	431	5840	65100	308.03
78064161	05/18/2023	A00200862Taft College Bookstore	I0071880 0749	39000	314	4310	64991	64.94
78064162	05/18/2023	A00200862Taft College Bookstore	I0071884 7728	12000	319	4110	63100	3,008.06
78064163	05/18/2023	A00200862Taft College Bookstore	I0071898 0742	11000	202	4310	60100	584.45
78064164	05/18/2023	A00200862Taft College Bookstore	I0071899 0748	11000	110	4310	66003	64.94
78064165	05/18/2023	A00200862Taft College Bookstore	I0071900 0757	11000	101	4310	66004	88.74
78064166	05/18/2023	A00200862Taft College Bookstore	I0071902 3678	12551	353	4310	64600	70.31
78064167	05/18/2023	A00200862Taft College Bookstore	I0071909 8953	11000	110	4310	66003	184.49
78064168	05/18/2023	A00320652Thomas Scientific,LLC	I0071907 2463669	12700	421	4310	67900	1,095.50
				12700	421	4310	67900	196.69
78064169	05/18/2023	A00202382Tofte, Miranda K.	I0071949 050923	11000	203	5710	61200	75.00
78064170	05/18/2023	A00200282True Value Home Center	I0071879 468793	35827	357	4310	69700	105.85
78064171	05/18/2023	A00200338Verizon Wireless	I0071862 9933420830	11000	113	5840	67801	38.01
				12676	351	5840	64900	38.01
78064172	05/18/2023	A00200338Verizon Wireless	I0071926 9933799955	11000	357	5840	69700	176.09
78064173	05/18/2023	A00200355West Kern Water District	I0071865 051123	33428	310	5810	69200	16.39
				33528	310	5810	69200	16.39
				33588	310	5810	69200	32.76
78064174	05/18/2023	A00200355West Kern Water District	I0071893 042723	35000	000	5810	69700	36.75
78064175	05/18/2023	A00200355West Kern Water District	I0071913 04/27/23	11000	431	5810	65700	2,602.38
				39000	314	5810	64991	479.72
				12433	314	5810	69800	53.30
78064176	05/18/2023	A00201081Westside Waste Management Co	I0071867 39755	11000	431	5850	65700	5,514.55
				12433	314	5850	69800	86.87
				39000	314	5850	64991	492.26

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					12560	223	5850	09565	128.45	
			I0071953	39199	11000	431	5850	65700	50,448.70	
					12433	314	5850	69800	777.77	
					39000	314	5850	64991	4,407.36	
					12560	223	5850	09565	1,149.03	
78064177	05/18/2023	A00063469	White, Billy D.	I0071918	050524	11000	101	5720	66004	271.17
78064178	05/19/2023	A00316118	Ambriz, Karla J.	S0057868		11000		9526		414.00
78064179	05/19/2023	A00271515	Anderson, Charla D.	S0057869		11000		9526		138.00
78064180	05/19/2023	A00328075	Andrew, Amber	S0057850		11000		9526		900.00
78064181	05/19/2023	A00002889	Cantrell, Victoria R.	S0057855		11000		9526		1,500.00
78064182	05/19/2023	A00311355	Carroll, Kresten S.	S0057851		11000		9526		900.00
78064183	05/19/2023	A00330037	Cash, Elisebeth J.	S0057862		11000		9526		414.00
				S0057863		11000		9526		552.00
78064184	05/19/2023	A00327741	Cash, William J.	S0057852		11000		9526		900.00
78064185	05/19/2023	A00329165	Castrejon Valdez, Alexander	S0057848		11000		9526		184.76
78064186	05/19/2023	A00327600	Crockett, Isreal E.	S0057856		11000		9526		1,500.00
78064187	05/19/2023	A00269831	Davis, Bradley A.	S0057870		11000		9526		186.00
78064188	05/19/2023	A00317312	Dias, Jada	S0057849		11000		9526		80.14
78064189	05/19/2023	A00333907	Estes, Alyssa L.	S0057857		11000		9526		1,500.00
78064190	05/19/2023	A00305387	Eusebio Ortega, Kimberly M.	S0057864		11000		9526		414.00
				S0057865		11000		9526		644.00
78064191	05/19/2023	A00267411	Felix, Dania Y.	S0057871		11000		9526		414.00
78064192	05/19/2023	A00327519	Figures, Brianna C.	S0057872		11000		9526		276.00
78064193	05/19/2023	A00255171	Gonzalez, Erika M.	S0057873		11000		9526		207.00
78064194	05/19/2023	A00333973	Lander, Brooke A.	S0057866		11000		9526		152.00
78064195	05/19/2023	A00330344	Lopez, Samantha D.	S0057874		11000		9526		598.00
78064196	05/19/2023	A00329817	Luevano-Castillo, Mariah A.	S0057875		11000		9526		414.00
78064197	05/19/2023	A00329223	Madrid, Madison M.	S0057876		11000		9526		552.00
78064198	05/19/2023	A00324066	Marin Montes, Nelly T.	S0057877		11000		9526		138.00
78064199	05/19/2023	A00318482	Masi, Kallie R.	S0057858		11000		9526		1,500.00
78064200	05/19/2023	A00284852	Moon, Liliana A.	S0057878		11000		9526		460.00
				S0057879		11000		9526		253.00
78064201	05/19/2023	A00330341	Nickols, Justin	S0057859		11000		9526		1,500.00
78064202	05/19/2023	A00334682	Perez, Yareli	S0057882		11000		9526		322.00
78064203	05/19/2023	A00303272	Pimienta, Isabel	S0057867		11000		9526		140.00
78064204	05/19/2023	A00267671	Polina, Mariah N.	S0057860		11000		9526		1,500.00
78064205	05/19/2023	A00330494	Ramirez, Valerie L.	S0057853		11000		9526		2,400.00
78064206	05/19/2023	A00304205	Ramos, Jessica	S0057880		11000		9526		138.00
78064207	05/19/2023	A00251453	Tackett, Tori B.	S0057881		11000		9526		92.00
78064208	05/19/2023	A00297372	Vazquez, Breanna N.	S0057861		11000		9526		1,500.00
78064209	05/19/2023	A00305222	Webb, Stacy D.	S0057854		11000		9526		900.00
78064210	05/24/2023	A002000164	Imprint	I0071986	11073713	31000	423	4310	69100	1,403.10
						31000	423	5940	69100	118.55
78064211	05/24/2023	A00335212	ACT, Inc	I0071993	1296785	39000	308	5514	64991	45.50
78064212	05/24/2023	A00201875	Amazon Capital Services	I0072023	IX3G-KN9H-4DR6	12551	353	4310	64600	2,500.91
78064213	05/24/2023	A00288646	Amazon Web Services, Inc.	I0072015	1323173449	11000	113	5644	67801	1,234.73
78064214	05/24/2023	A00223048	AMS.NET	I0071996	0065562	12060	113	6415	67801	740.92
				I0071997	0065564	12060	113	6415	67801	974.25
78064215	05/24/2023	A00200053	Apple Computer Inc.	I0072014	AL19312131	12495	319	6415	61100	3,077.98
78064216	05/24/2023	A00333731	Barkley, Inc.	I0072034	P003778	12418	421	5510	67900	39,412.50
78064217	05/24/2023	A00015850	Berry, Wendy J.	I0071959	05/10/23	11000	209	4311	04014	601.88

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78064217	05/24/2023	A00015850Berry, Wendy J.	I0071963	050423	11000	209	4311	04014	1,000.25
78064218	05/24/2023	A00200109Brown & Reich Petroleum, Inc	I0071976	36382	11000	432	4316	65500	48.79
					11000	432	4316	65300	152.69
					11000	352	4316	69610	229.82
			I0071999	36383	39000	314	4316	64991	50.83
					12433	314	4316	64991	8.97
78064219	05/24/2023	A00200146Carolina Biological Supply C	I0071995	52140645RI	11000	209	4311	04014	1,515.40
78064220	05/24/2023	A00200181City of Taft	I0071961	55315	11000	431	5850	65700	136.82
					11000	431	5850	65500	2.79
78064221	05/24/2023	A00200181City of Taft	I0071962	55310	11000	431	5850	65700	8.94
					11000	431	5850	65500	0.18
78064222	05/24/2023	A00200181City of Taft	I0072037	55309	11000	431	5850	65700	1,847.73
					11000	431	5850	65500	37.71
78064223	05/24/2023	A00200181City of Taft	I0072038	55311	39000	314	5850	64991	9.12
78064224	05/24/2023	A00230466Classic Charter, Inc.	I0071973	161733	11000	352	5750	69610	1,539.00
78064224	05/24/2023	A00230466Classic Charter, Inc.	I0071974	161732	11000	352	5750	69610	1,939.00
78064225	05/24/2023	A00277845Double D Cleaning Service	I0072013	094	12560	223	5890	09565	385.00
78064226	05/24/2023	A00297551Elholm, Sara E.	I0072002	05022023-B	11999	421	7412	73900	125.00
78064227	05/24/2023	A00200307Farmer Bros. Company	I0072022	90193803	32000	422	4410	69400	766.85
78064228	05/24/2023	A00200323Flinn Scientific, Inc.	I0071998	2861518	11000	209	4311	19051	1,236.24
			I0072035	2862722	11000	209	4311	04100	85.26
78064229	05/24/2023	A00202041Fresno Oxygen	I0071991	63164387	12560	223	4311	09565	624.26
			I0071994	63171781	12641	223	4311	09565	482.24
78064230	05/24/2023	A00283264Frontier California Inc.	I0072042	5734051023	11000	431	5840	65700	47.75
78064231	05/24/2023	A00283264Frontier California Inc.	I0072043	7900042823	11000	431	5840	65700	803.92
78064232	05/24/2023	A00283264Frontier California Inc.	I0072044	5703050723	11000	431	5840	65700	152.71
78064233	05/24/2023	A00283264Frontier California Inc.	I0072045	7700042823	11000	431	5840	65700	1,122.26
78064234	05/24/2023	A00336267Goodman, Robert	I0071956	0001	11000	110	5430	66003	34,770.35
78064235	05/24/2023	A00200629Grainger	I0071978	9673936218	11000	431	4312	65100	230.30
78064236	05/24/2023	A00307514Great River Learning	I0071984	5645480	31000	423	4110	69100	6,069.00
78064237	05/24/2023	A00200655Henry Schein, Inc.	I0072017	36825301	11000	205	4311	12042	1,004.69
					11000	205	4311	12042	572.30
78064238	05/24/2023	A00201122Home Depot Credit Services	I0071977	3406041323	12652	205	6412	12042	1,496.92
78064239	05/24/2023	A00200656Jacobi, Victoria J.	I0071965	051823	11000	202	5710	49999	153.27
78064240	05/24/2023	A00319965Jimenez, Clarissa L.	I0072000	05012023-B	11999	421	7412	73900	375.00
78064241	05/24/2023	A00307744Jones, Ariel J.	I0072001	05012023-A	11999	421	7412	73900	368.00
78064242	05/24/2023	A00200721Kiwanis Club of Taft	I0072031	19669	11000	202	5210	60100	45.00
78064243	05/24/2023	A00292436Ladhar, Demy	I0072003	05022023-A	11999	421	7412	73900	125.00
78064244	05/24/2023	A00255137Lightcast	I0072012	INV16546	12653	301	5645	63900	16,000.00
78064245	05/24/2023	A00325895Linde Gas & Equipment Inc.	I0071992	35611790	12652	205	4311	12042	441.51
					11000	205	4311	12042	775.32
78064246	05/24/2023	A00200567Mickelberry, Gracie	I0071966	042423	12000	303	5710	64600	15.00
78064247	05/24/2023	A00307058Minor, Leslie B.	I0071960	051823	11000	202	5710	60100	163.75
78064248	05/24/2023	A00327706Modern Campus	I0072019	INV007506	12418	421	5645	67900	35,760.00
78064249	05/24/2023	A00252523Oak Hall Cap and Gown	I0071985	4448574	31000	423	4310	69100	318.85
78064250	05/24/2023	A00200498Office Depot	I0072018	304328485001	12401	353	4310	64600	660.15
78064251	05/24/2023	A00200505OT Cookhouse & Saloon	I0072036	175-TCSL-523	11508	301	4410	64500	5,482.37
78064252	05/24/2023	A00200508P. G. & E.	I0071964	051523	11000	431	5830	65700	13,508.56
					39000	314	5830	64991	1,901.61
					12433	314	5830	69800	211.29
					33428	310	5830	69200	906.59

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					33528	310	5830	69200	906.59
					33588	310	5830	69200	906.60
78064253	05/24/2023	A00200508P. G. & E.	I0072026	050923	11000	435	5830	65192	371.77
					11000	435	5820	65192	66.74
78064254	05/24/2023	A00200522Pepsi-Cola Company	I0071971	75419455	32000	422	4410	69400	842.21
			I0071989	78589852	32000	422	4410	69400	604.78
			I0072029	77094907	32000	422	4410	69400	731.75
78064255	05/24/2023	A00318642Randy Witt Productions	I0071981	602	12418	421	5646	67900	18,000.00
78064256	05/24/2023	A00307141Ruiz, Christopher J.	I0071983	2223-58	11000	352	5510	69610	1,000.00
78064257	05/24/2023	A00280973School Datebooks	I0071990	C23-0251417	12551	353	4318	64600	9,477.86
78064258	05/24/2023	A00234793Southwest Signs	I0071967	30955	31000	423	4310	69100	99.00
78064259	05/24/2023	A00200393Sparkletts	I0071980	042123	11000	223	4310	60103	27.98
78064260	05/24/2023	A00200417Sysco Food Service of Ventur	I0071970	379176471	32000	422	4410	69400	5,341.18
					32000	422	4411	69400	766.09
					32000	422	4411	69400	771.06
					32000	422	5940	69400	14.97
			I0072008	379176473	33429	310	4411	69250	325.39
			I0072011	379176474	33429	310	4410	69250	1,440.32
			I0072024	379185901	32000	422	4410	69400	6,996.83
					32000	422	4411	69400	641.33
					32000	422	4411	69400	760.02
78064261	05/24/2023	A00251453Tackett, Tori B.	I0071979	04242023-A	11999	421	7412	73900	250.00
78064262	05/24/2023	A00200862Taft College Bookstore	I0071987	3459	12551	353	4310	64600	145.00
78064263	05/24/2023	A00200862Taft College Bookstore	I0072004	9287	11000	353	4310	64600	113.66
78064264	05/24/2023	A00200862Taft College Bookstore	I0072005	9276	11000	202	4310	60100	29.22
78064265	05/24/2023	A00200862Taft College Bookstore	I0072025	9298	12641	223	4310	09565	93.06
78064266	05/24/2023	A00200862Taft College Bookstore	I0072027	8891	11000	223	4310	60103	17.31
					11000	209	4310	04013	167.78
					11000	202	4310	60100	66.57
					11000	202	4310	60100	22.19
78064267	05/24/2023	A00200862Taft College Bookstore	I0072028	9220	11000	210	4318	20014	57.42
78064268	05/24/2023	A00324243TM Signs and Graphics	I0072032	INV-1158	11020	110	5970	68900	479.33
			I0072033	INV-1098	11020	110	5970	68900	1,367.85
78064269	05/24/2023	A00202770Townsend, Terry D.	I0072030	0001	11000	202	5510	60100	3,525.00
78064270	05/24/2023	A00200282True Value Home Center	I0071975	468907	12641	223	4310	60103	25.85
			I0072020	469173	12641	223	4311	09565	11.45
			I0072021	469172	12641	223	4311	09565	34.62
78064271	05/24/2023	A00255644U.S. Bank Equipment Finance	I0071912	501411920	12560	223	5612	60103	244.04
					11000	205	5612	12042	244.04
					11000	203	5612	61200	244.04
					11000	203	5612	61200	244.04
					12000	318	5612	64800	244.04
					11000	202	5612	60100	244.04
					11000	113	5612	67801	244.04
					11000	431	5612	65100	244.04
					33428	310	5612	69200	61.01
					33528	310	5612	69200	61.01
					33588	310	5612	69200	61.01
					33591	310	5612	69200	61.01
					11000	207	5612	49999	244.04
					11000	202	5612	60100	244.04



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					11000	110	5612	66003	81.35
					11000	202	5612	60100	81.35
					11000	114	5612	66005	81.35
					11000	202	5612	60100	244.04
					11000	421	5612	67200	109.81
					11000	401	5612	67200	24.40
					11000	411	5612	67300	109.82
					39000	314	5612	64991	244.04
78064271	05/24/2023	A00255644	U.S. Bank Equipment Finance	I0071912 501411920	12551	353	5612	64600	61.01
					11000	301	5612	64500	61.01
					11000	302	5612	63100	61.01
					11000	358	5612	62100	61.01
					11000	421	5612	67200	244.04
					11000	401	5612	67200	244.04
					11000	401	5612	67200	244.04
					31000	423	5612	69100	244.04
					31000	423	5612	69100	154.09
					12495	319	5612	61900	55.93
				I0071968 501411920.	11000	401	5971	67200	332.36
					12560	223	5971	60103	85.49
					11000	205	5971	12042	296.13
					11000	202	5971	60100	214.14
					33428	310	5971	69200	41.99
					33528	310	5971	69200	41.99
					33588	310	5971	69200	195.93
					11000	207	5971	49999	64.11
					11000	202	5971	60100	132.31
					11000	110	5971	66003	66.61
					11000	202	5971	60100	66.61
					11000	114	5971	66005	66.61
					11000	202	5971	60100	176.29
					39000	314	5971	64991	492.44
					12551	353	5971	64600	46.13
					11000	301	5971	64500	46.13
					11000	302	5971	63100	46.13
					11000	358	5971	62100	46.13
					31000	423	5971	69100	1,402.99
78064272	05/24/2023	A00200284	U.S. Foods	I0071988 3770649	32000	422	4410	69400	2,942.92
				I0072009 3770651	33429	310	4411	69250	59.71
				I0072010 3770650	33429	310	4410	69250	1,326.98
				I0072016 3948941	32000	422	4410	69400	2,129.63
78064272	05/24/2023	A00200284	U.S. Foods	I0072016 3948941	32000	422	4411	69400	1,182.06
78064273	05/24/2023	A00200293	United Parcel Service	I0072040 0000969726183.	31000	423	5940	67705	860.32
78064274	05/24/2023	A00000456	Uribe Berumen, Jose	I0072006 APR 23	11000	435	5633	65192	300.00
				I0072007 APR. 23	35000	000	5633	69700	120.00
78064275	05/24/2023	A00200343	Vistar Corporation	I0071972 68056104	32000	422	4410	69400	1,329.40
78064276	05/24/2023	A00200352	Waxie Sanitary Supply	I0071982 81676217	11000	431	4310	65300	2,307.35
78064277	05/24/2023	A00200355	West Kern Water District	I0071957 051723	12560	223	5850	09565	201.06
78064278	05/24/2023	A00200355	West Kern Water District	I0071958 060823	33428	310	5810	69200	20.64
					33528	310	5810	69200	20.64
					33588	310	5810	69200	41.26

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78064279	05/24/2023	A00200355	West Kern Water District	I0071969	051823	11000	431	5810	65700	315.52
						39000	314	5810	64991	58.16
						12433	314	5810	69800	6.46
78064280	05/24/2023	A00200355	West Kern Water District	I0072039	05/11/23	11000	431	5810	65700	105.39
						39000	314	5810	64991	19.43
						12433	314	5810	69800	2.16
78064281	05/24/2023	A00200355	West Kern Water District	I0072041	05-11-23	11000	435	5810	65192	91.17
78064282	05/25/2023	A00200017	A.P.I. Plumbing	I0072073	25477	11000	431	4310	65100	120.16
						11000	431	4310	65500	1,504.68
						11000	431	4310	69200	116.91
						35819	357	4310	69700	30.31
						35815	357	4310	69700	91.48
				I0072074	25526	11000	431	4310	65500	59.27
78064283	05/25/2023	A00248932	Abtech	I0072121	2304034-IN	12913	113	6415	66002	68,503.17
78064284	05/25/2023	A00202408	ACCT	I0072065	95924	11000	101	5210	66004	4,851.00
78064285	05/25/2023	A00306660	Advanced Data Storage, Inc.	I0072058	0165018	11000	207	5990	49999	25.30
78064286	05/25/2023	A00201875	Amazon Capital Services	I0072099	1V3F-QVK6-D31P	11000	411	4310	67300	38.76
				I0072100	1C9T-N7R6-9G7D	12551	353	4310	64600	109.28
78064287	05/25/2023	A00200040	American Business Machines	I0072085	680207	12000	303	5641	64300	204.60
78064288	05/25/2023	A00200053	Apple Computer Inc.	I0072049	AL24520898	12418	421	6415	67900	2,924.51
				I0072050	AL24500814	11000	209	4313	04100	20.57
78064289	05/25/2023	A00306416	Belcher, William C.	I0072122	04302023-CB6	11000	401	5510	67200	100.00
78064290	05/25/2023	A00334819	Brady Industries	I0072060	7940807	11000	431	4310	65300	10.77
78064291	05/25/2023	A00328288	Cal Pro Specialties	I0072117	12515	12676	351	4310	64900	1,145.85
				I0072118	12482	12676	351	4310	64900	7,998.34
				I0072119	12541	12676	351	4310	64900	2,373.30
				I0072120	12482-1	12676	351	4310	64900	2,323.15
78064292	05/25/2023	A00200143	Carlson, Kamala A.	I0072051	31	31000	423	4110	69100	800.00
78064293	05/25/2023	A00200149	Carquest Auto Parts	I0072075	7305-331121	11000	432	4312	67703	48.33
78064294	05/25/2023	A00200161	CDW-G	I0072068	JH26378	12418	421	6415	67900	2,197.75
				I0072087	JC54691	12000	311	6415	64200	196.82
78064295	05/25/2023	A00230466	Classic Charter, Inc.	I0072079	161734	11000	352	5750	69610	1,539.00
78064296	05/25/2023	A00264649	Convergint Technologies, LLC	I0072093	W1568279	11000	113	5632	67801	1,014.30
78064297	05/25/2023	A00331655	Dell Marketing LP	I0072048	10662718177	12418	421	6415	67900	4,859.42
				I0072095	10671459784	12620	202	6415	61900	2,639.80
						11000	223	6415	60103	1,260.09
				I0072096	10671596803	11000				
78064298	05/25/2023	A00332921	Ferrilli	I0072094	23-1636	11000	113	5510	67801	380.00
				I0072102	23-1482	11000	113	5510	67801	4,275.00
78064299	05/25/2023	A00202041	Fresno Oxygen	I0072047	63163781	12641	223	4311	09565	224.09
				I0072097	63140068	12560	223	4311	60103	33,087.70
				I0072115	63140069	12641	223	4311	09565	16,428.56
				I0072116	63128495	12641	223	4311	09565	12,642.15
78064300	05/25/2023	A00201122	Home Depot Credit Services	I0072046	3406051223	11000	435	6411	65192	2,561.06
78064301	05/25/2023	A00200721	Kiwanis Club of Taft	I0072092	19604	11000	301	5210	64500	105.00
78064302	05/25/2023	A00329896	Living Water Treatment, Inc.	I0072078	12713	11000	431	5641	65100	890.00
78064303	05/25/2023	A00327810	Minuteman Press	I0072056	77384	31000	423	5971	69100	1,929.33
78064304	05/25/2023	A00285810	National Emergency Number As	I0072054	300019391	11000	113	5840	67801	255.00
78064305	05/25/2023	A00200498	Office Depot	I0072070	308435873001	12640	223	4310	60103	72.17
				I0072084	306890698001	11000	209	4310	17017	104.75
78064306	05/25/2023	A00202654	Pacific West Sound, Inc.	I0072055	INV-03292	11508	301	5646	64500	4,352.20

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78064307	05/25/2023	A00200518	Pearson Education	I0072052	21756432	31000	423	4110	69100	7,687.49
78064308	05/25/2023	A00200457	Rotary Club of Taft	I0072076	22-23	11000	401	5210	67200	1,044.00
				I0072077	22.23	11000	411	5210	67300	1,044.00
78064309	05/25/2023	A00285838	Sammy's Detail	I0072071	2265	11000	432	5632	67703	395.00
						39000	314	5632	64991	105.00
						39000	314	5632	64991	45.00
						39000	314	5632	64991	45.00
78064310	05/25/2023	A00303291	Sport & Cycle, Inc.	I0072069	225863	11000	352	4310	69612	2,743.11
						11000	352	4310	69613	2,743.11
78064311	05/25/2023	A00200417	Sysco Food Service of Ventur	I0072112	379193886	32000	422	4411	69400	893.93
						32000	422	4411	69400	723.81
				I0072113	379178823	32000	422	4410	69400	915.51
						32000	422	4411	69400	331.66
78064312	05/25/2023	A00200423	Taft City School District	I0072059	23-100	11000	223	5890	60103	1,689.88
						39000	314	4312	69800	731.80
						39000	314	5632	69800	228.00
78064313	05/25/2023	A00200862	Taft College Bookstore	I0072064	4995.	11000	110	4310	66003	297.57
78064314	05/25/2023	A00200862	Taft College Bookstore	I0072066	9332	12573	353	4310	64600	28.12
78064315	05/25/2023	A00200862	Taft College Bookstore	I0072067	0923	12551	353	4310	64600	151.53
78064316	05/25/2023	A00200862	Taft College Bookstore	I0072081	9465	12000	303	7608	73200	90.00
78064317	05/25/2023	A00200862	Taft College Bookstore	I0072082	9270.	12000	303	7604	73200	10,281.90
						12000	303	7608	73200	0.01
78064318	05/25/2023	A00200862	Taft College Bookstore	I0072088	9616	12000	303	5950	64300	13.83
78064319	05/25/2023	A00200862	Taft College Bookstore	I0072089	9860	12000	303	7604	73200	67.10
78064320	05/25/2023	A00200862	Taft College Bookstore	I0072090	9544	12000	303	7604	73200	5,104.10
78064321	05/25/2023	A00200862	Taft College Bookstore	I0072091	051023	12000	303	7605	73200	4,071.69
78064322	05/25/2023	A00200862	Taft College Bookstore	I0072101	8803	11508	301	4310	64500	811.33
78064323	05/25/2023	A00200862	Taft College Bookstore	I0072107	9602	39000	312	4310	64991	70.31
78064324	05/25/2023	A00200862	Taft College Bookstore	I0072108	8659	11000	352	4310	69610	68.96
78064325	05/25/2023	A00200862	Taft College Bookstore	I0072109	042423	11000	352	4310	69610	230.54
78064326	05/25/2023	A00200862	Taft College Bookstore	I0072110	0589	12641	223	4310	60103	49.76
78064327	05/25/2023	A00200862	Taft College Bookstore	I0072111	9284	11000	113	4310	67801	37.89
78064328	05/25/2023	A00200862	Taft College Bookstore	I0072123	0750	11000	411	4310	67300	64.94
78064329	05/25/2023	A00200862	Taft College Bookstore	I0072124	9402	35000	360	4310	67701	620.16
78064330	05/25/2023	A00200862	Taft College Bookstore	I0072125	0776.	33528	310	4110	69200	60.89
						33588	310	4110	69200	60.89
78064331	05/25/2023	A00200862	Taft College Bookstore	I0072126	9395	11508	301	4310	64500	600.39
78064332	05/25/2023	A00200832	Taft College Foundation	I0072063	593	12551	353	4410	64600	4,526.25
78064333	05/25/2023	A00200628	The Goodheart-Willcox Compan	I0072106	01935179	31000	423	4110	69100	1,937.33
78064334	05/25/2023	A00200282	True Value Home Center	I0072061	469469	11000	431	4310	65100	10.60
				I0072062	469506	11000	431	4310	65100	2,374.24
				I0072072	469321	11000	435	4310	65190	56.20
				I0072098	469212	12641	223	4310	09565	83.08
78064335	05/25/2023	A00200284	U.S. Foods	I0072083	4132957	32000	422	4410	69400	625.21
78064336	05/25/2023	A00202272	VWR International	I0072086	8812758411	11000	209	4311	19051	2,813.31
78064337	05/25/2023	A00275443	WestAir Gases & Equipment In	I0072057	0080512617	11000	352	4310	69610	33.60
				I0072103	0080512618	31000	423	4321	69100	33.60
				I0072104	80395648	31000	423	4321	69100	27.64
				I0072105	0011631399	31000	423	4321	69100	518.52
78064338	05/25/2023	A00200360	Westec	I0072053	28597	11450	204	5641	09543	35,857.50
78064339	05/25/2023	A00200364	Westside Furniture	I0072114	050923	35815	314	4310	69700	974.22

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78064340	05/25/2023	A00200379WKCCD#2	Revolving Fund	I0072080	6652	12000	303	7606	73200	99.99
										=====
								BANK TOTAL		1,910,493.24

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
AOMEGA	05/01/2023	A00325895	Linde Gas & Equipment Inc.	FPRPURA	05/01/2023	05/01/2023			\$1,217.40
	05/02/2023	A00325895	Linde Gas & Equipment Inc.	P0061298	05/01/2023	05/01/2023			\$1,217.40
			A00200053	Apple Computer Inc.	P0061294	05/01/2023	05/01/2023		\$2,924.92
	05/11/2023	A00102251	Adriano, Christi Lynn.	P0061398	05/09/2023	05/09/2023			\$80.00
			A00200400	Stinson's	P0061418	05/10/2023	05/10/2023		\$19.33
			A00200498	Office Depot	P0061412	05/09/2023	05/09/2023		\$50.99
									-----
						TOTAL USER			\$5,510.04
ASALAZAR	05/04/2023	A00200498	Office Depot	P0061308	05/02/2023	05/02/2023			\$61.45
	05/10/2023	A00200161	CDW-G	P0061368	05/05/2023	05/05/2023			\$344.05
			A00200498	Office Depot	P0061390	05/08/2023	05/08/2023		\$189.51
	05/11/2023	A00200498	Office Depot	P0061470	05/11/2023	05/11/2023			\$382.21
									-----
						TOTAL USER			\$977.22
BYOUNG	05/03/2023	A00200161	CDW-G	P0061334	05/03/2023	05/03/2023			\$1,114.01
	05/11/2023	A00310598	Li, Xiaohong	P0061467	05/11/2023	05/11/2023			\$200.00
	05/12/2023	A00285810	National Emergency Number As	P0061506	05/12/2023	05/12/2023			\$255.00
			A00200119	C.A. Reding Company, Inc.	P0061510	05/12/2023	05/12/2023		\$2,850.00
			A00200139	Card Integrators	P0061511	05/12/2023	05/12/2023		\$1,125.00
			A00284647	CCS Disaster Recovery Servic	P0061512	05/12/2023	05/12/2023		\$3,420.00
	05/15/2023	A00200721	Kiwanis Club of Taft	P0061525	05/12/2023	05/12/2023			\$100.00
			A00223048	AMS.NET	P0061526	05/12/2023	05/12/2023		\$7,200.00
			A00336205	TPx Communications	P0061539	05/12/2023	05/12/2023		\$800.00
			A00234707	CMS Communications, Inc.	P0061478	05/11/2023	05/11/2023		\$2,701.50
05/19/2023	A00255644	U.S. Bank Equipment Finance	P0061522	05/12/2023	05/12/2023			\$3,860.51	
									-----
						TOTAL USER			\$23,626.02
DDURAN	05/01/2023	A00200417	Sysco Food Service of Ventur	P0061284	04/27/2023	04/27/2023			\$30,612.50
			A00200862	Taft College Bookstore	P0061268	04/26/2023	04/26/2023		\$64.94
					P0061269	04/26/2023	04/26/2023		\$88.74
	05/02/2023	A00200146	Carolina Biological Supply C	P0061301	05/01/2023	05/01/2023			\$1,122.98
			A00200498	Office Depot	P0061296	05/01/2023	05/01/2023		\$219.24
					P0061297	05/01/2023	05/01/2023		\$170.71
					P0061307	05/02/2023	05/02/2023		\$110.03
			A00200053	Apple Computer Inc.	P0061276	04/27/2023	04/27/2023		\$2,710.58
					P0061277	04/27/2023	04/27/2023		\$2,493.00
	05/03/2023	A00200522	Pepsi-Cola Company	P0061319	05/02/2023	05/02/2023			\$5,000.00
	05/04/2023	A00200862	Taft College Bookstore	P0061235	04/25/2023	04/25/2023			\$184.50
			A00200417	Sysco Food Service of Ventur	P0061354	05/04/2023	05/04/2023		\$6,000.00
	05/08/2023	A00015850	Berry, Wendy Jade.	P0061362	05/04/2023	05/04/2023			\$600.00
			A00200053	Apple Computer Inc.	P0061363	05/04/2023	05/04/2023		\$20.57
			A00200498	Office Depot	P0061326	05/02/2023	05/02/2023		\$55.31

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
				P0061340	05/03/2023	05/03/2023				\$457.16
		A00234659	Cahoon, Nathan Earl.	P0061330	05/03/2023	05/03/2023				\$144.00
		A00243766	Tweedy, Allisa Marie.	P0061372	05/05/2023	05/05/2023				\$41.27
		A00251929	Oja, Michelle Elizabeth.	P0061365	05/05/2023	05/05/2023				\$261.30
		A00320652	Thomas Scientific,LLC	P0061329	05/03/2023	05/03/2023				\$3,386.12
		A00200862	Taft College Bookstore	P0061322	05/02/2023	05/02/2023				\$29.22
	05/09/2023	A00202408	ACCT	P0061410	05/09/2023	05/09/2023				\$4,851.00
	05/11/2023	A00200323	Flinn Scientific, Inc.	P0061404	05/09/2023	05/09/2023				\$3,570.26
		A00200498	Office Depot	P0061394	05/08/2023	05/08/2023				\$85.30
				P0061395	05/08/2023	05/08/2023				\$58.32
				P0061405	05/09/2023	05/09/2023				\$59.06
		A00200862	Taft College Bookstore	P0061386	05/08/2023	05/08/2023				\$273.85
				P0061389	05/08/2023	05/08/2023				\$57.41
		A00200862	Taft College Bookstore	P0061400	05/09/2023	05/09/2023				\$43.30
	05/12/2023	A00250001	Blake, Paul Anderson.	P0061492	05/11/2023	05/11/2023				\$74.77
		A00200161	CDW-G	P0061473	05/11/2023	05/11/2023				\$43.23
	05/15/2023	A00200862	Taft College Bookstore	P0061402	05/09/2023	05/09/2023				\$297.56
		A00327706	Modern Campus	P0061352	05/03/2023	05/03/2023				\$35,760.00
		A00200026	Accrediting Commission for C	P0061417	05/10/2023	05/10/2023				\$20,000.00
		A00200417	Sysco Food Service of Ventur	P0061546	05/15/2023	05/15/2023				\$15,000.00
	05/22/2023	A00015850	Berry, Wendy Jade.	P0061072	03/30/2023	03/30/2023				\$1,000.00
	05/25/2023	A00200862	Taft College Bookstore	P0061574	05/25/2023	05/25/2023				\$1,600.00
										-----
							TOTAL USER			\$136,546.23
DNAVARRO	05/04/2023	A00200487	Sierra School Equipment Co.	P0061336	05/03/2023	05/03/2023				\$3,309.85
				P0061337	05/03/2023	05/03/2023				\$1,899.02
										-----
							TOTAL USER			\$5,208.87
DRIOS	05/10/2023	A00200840	Ambrose, Brooke L.	P0061415	05/09/2023	05/09/2023				\$120.00
		A00300405	Markovits, Aaron	P0061409	05/09/2023	05/09/2023				\$240.00
		A00200505	OT Cookhouse & Saloon	P0061407	05/09/2023	05/09/2023				\$5,000.00
		A00292936	Albertson's LLC	P0061332	05/03/2023	05/03/2023				\$1,000.00
		A00300405	Markovits, Aaron	P0061411	05/09/2023	05/09/2023				\$1,575.65
	05/11/2023	A00055076	Rios, Debra Sue.	P0061466	05/11/2023	05/11/2023				\$100.00
	05/15/2023	A00200161	CDW-G	P0061483	05/11/2023	05/11/2023				\$11,154.20
	05/16/2023	A00201586	Dodson, John	P0061484	05/11/2023	05/11/2023				\$240.00
				P0061485	05/11/2023	05/11/2023				\$1,632.65
										-----
							TOTAL USER			\$21,062.50
DVOHNOUT	05/01/2023	A00200053	Apple Computer Inc.	P0061281	04/27/2023	04/27/2023				\$445.94
	05/02/2023	A00331655	Dell Marketing LP	P0061279	04/27/2023	04/27/2023				\$3,953.16
	05/08/2023	A00200498	Office Depot	P0061359	05/04/2023	05/04/2023				\$451.96

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
		A00200721	Kiwanis Club of Taft	P0061377	05/08/2023	05/08/2023			\$250.00
		A00202770	Townsend, Terry D.	P0061378	05/08/2023	05/08/2023			\$6,000.00
		A00200498	Office Depot	P0061384	05/08/2023	05/08/2023			\$21.65
		A00331655	Dell Marketing LP	P0061379	05/08/2023	05/08/2023			\$1,320.59
	05/10/2023	A00200161	CDW-G	P0061406	05/09/2023	05/09/2023			\$59.06
	05/11/2023	A00200498	Office Depot	P0061408	05/09/2023	05/09/2023			\$41.11
				P0061419	05/10/2023	05/10/2023			\$316.01
		A00200656	Jacobi, Victoria J.	P0061385	05/08/2023	05/08/2023			\$153.27
		A00307058	Minor, Leslie B.	P0061397	05/09/2023	05/09/2023			\$500.00
		A00335974	Daugherty, Devin	P0061399	05/09/2023	05/09/2023			\$500.00
	05/12/2023	A00331564	Community College Baccalaure	P0061458	05/11/2023	05/11/2023			\$600.00
		A00335974	Daugherty, Devin	P0061401	05/09/2023	05/09/2023			\$1,642.47
		A00200498	Office Depot	P0061462	05/11/2023	05/11/2023			\$79.94
	05/22/2023	A00200243	Blick Art Materials	P0061310	05/02/2023	05/02/2023			\$3,748.70
									-----
						TOTAL USER			\$20,083.86
HCASH	05/04/2023	A00200161	CDW-G	P0061316	05/02/2023	05/29/2023			\$3,631.13
	05/15/2023	A00200053	Apple Computer Inc.	P0061403	05/09/2023	05/22/2023			\$1,387.44
									-----
						TOTAL USER			\$5,018.57
JEDMAISTON	05/04/2023	A00200498	Office Depot	P0061323	05/02/2023	05/02/2023			\$147.08
		A00200076	Bandy, Ingrun K.	P0061231	04/24/2023	04/24/2023			\$240.00
		A00335880	Net World Sports LTD	P0061287	04/27/2023	04/27/2023			\$1,130.95
		A00335954	Gear FC, LLC	P0061321	05/02/2023	05/02/2023			\$3,902.02
	05/10/2023	A00200498	Office Depot	P0061373	05/05/2023	05/05/2023			\$276.12
		A00293918	A&B Athletics	P0061374	05/05/2023	05/05/2023			\$219.85
		A00303291	Sport & Cycle, Inc.	P0061148	04/14/2023	04/14/2023			\$5,486.23
		A00209835	Daktronics	P0061241	04/25/2023	04/25/2023			\$2,933.31
		A00293918	A&B Athletics	P0061375	05/05/2023	05/05/2023			\$3,261.78
	05/11/2023	A00259618	Taft College ASB General	P0061439	05/10/2023	05/10/2023			\$21,150.98
		A00200655	Henry Schein, Inc.	P0061429	05/10/2023	05/10/2023			\$8,187.72
	05/12/2023	A00293918	A&B Athletics	P0061505	05/12/2023	05/12/2023			\$21,850.00
		A00323726	Central Valley Umpires Assn.	P0061200	04/19/2023	04/19/2023			\$10,840.00
	05/15/2023	A00293918	A&B Athletics	P0061481	05/11/2023	05/11/2023			\$26,721.25
	05/16/2023	A00331655	Dell Marketing LP	P0061520	05/12/2023	05/12/2023			\$2,381.88
		A00200498	Office Depot	P0061482	05/11/2023	05/11/2023			\$1,623.75
		A00200862	Taft College Bookstore	P0061428	05/10/2023	05/10/2023			\$299.48
		A00331655	Dell Marketing LP	P0061508	05/12/2023	05/12/2023			\$1,386.62
		A00332342	Hudl	P0061523	05/12/2023	05/12/2023			\$9,865.00
									-----
						TOTAL USER			\$121,904.02
JMADDING	05/01/2023	A00241336	Benefit Trust Company as Tru	P0061280	04/27/2023	04/27/2023			\$484,464.00

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00329149	WEX Bank	P0061303	05/01/2023	05/01/2023	\$4,000.00			
	05/02/2023	A00050349	Pezer, Donald P.	P0061295	05/01/2023	05/01/2023	\$437.98			
	05/03/2023	A00200282	True Value Home Center	P0061257	04/26/2023	04/26/2023	\$105.85			
	05/04/2023	A00200396	Spurr	P0061264	04/26/2023	04/26/2023	\$55,800.00			
	05/10/2023	A00200043	American Express	P0061396	05/09/2023	05/09/2023	\$23,094.35			
	05/12/2023	A00200629	Grainger	P0061434	05/10/2023	05/10/2023	\$898.16			
		A00200662	Hobart Corporation	P0061433	05/10/2023	05/10/2023	\$5,220.15			
		A00200017	A.P.I. Plumbing	P0061457	05/11/2023	05/11/2023	\$59.27			
		A00200149	Carquest Auto Parts	P0061451	05/10/2023	05/10/2023	\$48.33			
		A00200282	True Value Home Center	P0061448	05/10/2023	05/10/2023	\$56.21			
		A00200308	Federal Express Corporation	P0061446	05/10/2023	05/10/2023	\$34.86			
		A00200457	Rotary Club of Taft	P0061450	05/10/2023	05/10/2023	\$1,044.00			
		A00200862	Taft College Bookstore	P0061453	05/10/2023	05/10/2023	\$400.00			
				P0061454	05/10/2023	05/10/2023	\$35.00			
		A00264649	Convergint Technologies, LLC	P0061455	05/10/2023	05/10/2023	\$16,489.00			
				P0061456	05/11/2023	05/11/2023	\$12,258.00			
		A00319064	T-Mobile USA Inc.	P0061447	05/10/2023	05/10/2023	\$356.48			
		A00334819	Brady Industries	P0061460	05/11/2023	05/11/2023	\$10.77			
		A00200023	Abate-A-Weed	P0061463	05/11/2023	05/11/2023	\$2,500.00			
		A00200423	Taft City School District	P0061465	05/11/2023	05/11/2023	\$10,000.00			
		A00329149	WEX Bank	P0061464	05/11/2023	05/11/2023	\$500.00			
		A00200282	True Value Home Center	P0061477	05/11/2023	05/11/2023	\$10.60			
				P0061515	05/12/2023	05/12/2023	\$2,374.24			
		A00200629	Grainger	P0061514	05/12/2023	05/12/2023	\$1,500.00			
		A00309285	The Home Depot Pro	P0061471	05/11/2023	05/11/2023	\$1,341.10			
				P0061475	05/11/2023	05/11/2023	\$166.05			
				P0061513	05/12/2023	05/12/2023	\$2,200.00			
		A00327844	Baker Supplies and Repairs	P0061469	05/11/2023	05/11/2023	\$16,847.76			
		A00328222	International E-Z UP, Inc.	P0061468	05/11/2023	05/11/2023	\$2,000.00			
		A00334819	Brady Industries	P0061476	05/11/2023	05/11/2023	\$302.91			
	05/15/2023	A00200093	Black/Hall Construction	P0061442	05/10/2023	05/10/2023	\$648,448.00			
		A00200052	AP Architects	P0061443	05/10/2023	05/10/2023	\$45,391.00			
				P0061445	05/10/2023	05/10/2023	\$25,851.60			
		A00200620	Geary Pacific Supply	P0061432	05/10/2023	05/10/2023	\$68,326.30			
		A00336083	Nagle Earthworks	P0061444	05/10/2023	05/10/2023	\$154,148.40			
		A00200457	Rotary Club of Taft	P0061449	05/10/2023	05/10/2023	\$1,044.00			
		A00200308	Federal Express Corporation	P0061543	05/15/2023	05/15/2023	\$250.00			
		A00331655	Dell Marketing LP	P0061548	05/15/2023	05/15/2023	\$1,254.16			
	05/16/2023	A00200862	Taft College Bookstore	P0061549	05/16/2023	05/16/2023	\$35.00			
				P0061551	05/16/2023	05/16/2023	\$69.25			
		A00200017	A.P.I. Plumbing	P0061452	05/10/2023	05/10/2023	\$1,863.54			
		A00200423	Taft City School District	P0061459	05/11/2023	05/11/2023	\$2,649.68			



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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	05/17/2023	A00200862	Taft College Bookstore	P0061553	05/16/2023	05/16/2023			\$23.58
		A00200282	True Value Home Center	P0061556	05/17/2023	05/17/2023			\$193.18
		A00200715	Kern Electric Distributors	P0061557	05/17/2023	05/17/2023			\$818.04
	05/18/2023	A00200498	Office Depot	P0061559	05/18/2023	05/18/2023			\$770.85
		A00200093	Black/Hall Construction	P0061555	05/17/2023	05/17/2023			\$46,098.46
	05/23/2023	A00200112	BSK & Associates, Inc.	P0061561	05/18/2023	05/18/2023			\$866.40
		A00238497	All-Tech Fire & Security, In	P0061558	05/17/2023	05/17/2023			\$3,000.00
		A00309285	The Home Depot Pro	P0061563	05/22/2023	05/22/2023			\$2,561.06
		A00201122	Home Depot Credit Services	P0061568	05/23/2023	05/23/2023			\$2,561.06
		A00320892	Barnes Welding	P0061567	05/23/2023	05/23/2023			\$113.92
	05/24/2023	A00321747	BrandCo Marketing	P0061566	05/23/2023	05/23/2023			\$3,000.10
	05/30/2023	A00200043	American Express	P0061575	05/30/2023	05/30/2023			\$34,545.14
	05/31/2023	A00202007	Department of General Servic	P0061578	05/31/2023	05/31/2023			\$2,728.27
									-----
						TOTAL USER			\$1,691,166.06
JROTHGEB	05/02/2023	A00200161	CDW-G	P0061293	05/01/2023	05/01/2023			\$51.30
	05/08/2023	A00200064	B & B Surplus	P0061328	05/03/2023	05/03/2023			\$255.47
		A00200282	True Value Home Center	P0061342	05/03/2023	05/03/2023			\$11.45
				P0061345	05/03/2023	05/03/2023			\$34.62
				P0061357	05/04/2023	05/04/2023			\$70.30
				P0061358	05/04/2023	05/04/2023			\$83.09
		A00200862	Taft College Bookstore	P0061331	05/03/2023	05/03/2023			\$93.06
		A00202041	Fresno Oxygen	P0061376	05/08/2023	05/08/2023			\$969.44
		A00270930	Paton Group	P0061380	05/08/2023	05/08/2023			\$8,042.41
		A00288766	Newegg Business Inc.	P0061381	05/08/2023	05/08/2023			\$365.23
		A00335813	Alcantar, Gonzalo	P0061246	04/25/2023	04/25/2023			\$850.00
	05/09/2023	A00202041	Fresno Oxygen	P0061313	05/02/2023	05/02/2023			\$16,428.56
				P0061314	05/02/2023	05/02/2023			\$12,642.15
	05/11/2023	A00200862	Taft College Bookstore	P0061383	05/08/2023	05/08/2023			\$49.76
	05/12/2023	A00202041	Fresno Oxygen	P0061509	05/12/2023	05/12/2023			\$138.41
	05/17/2023	A00200282	True Value Home Center	P0061504	05/12/2023	05/12/2023			\$41.32
	05/24/2023	A00202041	Fresno Oxygen	P0061059	03/28/2023	03/28/2023			\$224.09
									-----
						TOTAL USER			\$40,350.66
KSTEARMAN	05/01/2023	A00327810	Minuteman Press	P0061291	04/28/2023	04/28/2023			\$1,700.00
	05/04/2023	A00307514	Great River Learning	P0061356	05/04/2023	05/04/2023			\$3,200.00
	05/08/2023	A00200518	Pearson Education	P0061369	05/05/2023	05/05/2023			\$8,700.00
		A00234628	MPS	P0061366	05/05/2023	05/05/2023			\$4,010.00
	05/12/2023	A00227772	MBS Textbook Exchange, Inc.	P0061435	05/10/2023	05/10/2023			\$17,500.00
				P0061436	05/10/2023	05/10/2023			\$23,200.00
				P0061437	05/10/2023	05/10/2023			\$10,000.00
				P0061440	05/10/2023	05/10/2023			\$4,000.00

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		NUMBER	NAME	NUMBER	DATE				
		A00200143	Carlson, Kamala A.	P0061516	05/12/2023	05/12/2023			\$800.00
		A00264376	American Psychological Assoc	P0061517	05/12/2023	05/12/2023			\$450.42
	05/25/2023	A00327810	Minuteman Press	P0061573	05/25/2023	05/25/2023			\$899.54
									-----
						TOTAL USER			\$74,459.96
LWHITE	05/01/2023	A00280973	School Datebooks	P0061306	05/01/2023	05/02/2023			\$9,950.34
	05/04/2023	A00200076	Bandy, Ingrun K.	P0061266	04/26/2023	04/28/2023			\$207.91
		A00200862	Taft College Bookstore	P0061292	04/28/2023	04/28/2023			\$145.00
				P0061327	05/02/2023	05/02/2023			\$113.66
				P0061324	05/02/2023	05/02/2023			\$1,621.96
		A00280973	School Datebooks	P0061311	05/02/2023	05/02/2023			\$9,477.86
		A00335830	Salty's BBQ & Catering INC	P0061262	04/26/2023	04/28/2023			\$2,861.53
	05/10/2023	A00200376	Amerio, Barbara J.	P0061422	05/10/2023	05/12/2023			\$244.62
		A00200862	Taft College Bookstore	P0061423	05/10/2023	05/12/2023			\$70.31
				P0061425	05/10/2023	05/12/2023			\$28.12
				P0061426	05/10/2023	05/12/2023			\$151.53
		A00200505	OT Cookhouse & Saloon	P0061364	05/04/2023	05/08/2023			\$3,503.21
	05/11/2023	A00200832	Taft College Foundation	P0061430	05/10/2023	05/12/2023			\$4,526.25
		A00200498	Office Depot	P0061491	05/11/2023	05/12/2023			\$256.99
	05/15/2023	A00321747	BrandCo Marketing	P0061494	05/11/2023	05/12/2023			\$1,802.37
									-----
						TOTAL USER			\$34,961.66
MBLANCO	05/02/2023	A00255137	Lightcast	P0061193	04/19/2023	04/19/2023			\$16,000.00
	05/03/2023	A00200862	Taft College Bookstore	P0061243	04/25/2023	04/25/2023			\$600.39
				P0061247	04/25/2023	04/25/2023			\$56.25
	05/04/2023	A00072113	Chavira, Carlos P.	P0061198	04/19/2023	04/19/2023			\$6,135.00
		A00024451	Sutherland, Tammy M.	P0061339	05/03/2023	05/03/2023			\$344.86
		A00045424	Long, Sarah L.	P0061350	05/03/2023	05/03/2023			\$344.86
		A00200627	Gonzalez, Lourdes	P0061335	05/03/2023	05/03/2023			\$28.00
		A00200862	Taft College Bookstore	P0061270	04/26/2023	04/26/2023			\$31.38
				P0061288	04/27/2023	04/27/2023			\$2,146.22
		A00241620	Sanchez, Morgan Elaine.	P0061338	05/03/2023	05/03/2023			\$15.00
		A00328288	Cal Pro Specialties	P0061249	04/25/2023	04/25/2023			\$2,323.15
		A00200487	Sierra School Equipment Co.	P0061355	05/04/2023	05/04/2023			\$1,462.89
		A00200656	Jacobi, Victoria J.	P0061347	05/03/2023	05/03/2023			\$344.86
		A00277399	Sundgren, Lori Anne.	P0061348	05/03/2023	05/03/2023			\$344.86
		A00284634	Abbott, Amar Isa.	P0061349	05/03/2023	05/03/2023			\$344.86
		A00309640	Murillo, Lilia	P0061343	05/03/2023	05/03/2023			\$344.86
		A00309643	White, Jacquelyn	P0061346	05/03/2023	05/03/2023			\$344.86
		A00309646	Finn, Mary Alice	P0061344	05/03/2023	05/03/2023			\$344.86
		A00310304	Jimenez Murguia, Salvador	P0061341	05/03/2023	05/03/2023			\$344.86
		A00328288	Cal Pro Specialties	P0061289	04/27/2023	04/27/2023			\$2,373.30

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		NUMBER	NAME	NUMBER	DATE				
	05/09/2023	A00200862	Taft College Bookstore	P0061248	04/25/2023	04/25/2023			\$10,002.30
	05/10/2023	A00200235	Cutrona, Myisha J.	P0061416	05/09/2023	05/09/2023			\$727.32
		A00200432	Taft Union High School	P0061367	05/05/2023	05/05/2023			\$3,000.00
		A00200498	Office Depot	P0061371	05/05/2023	05/05/2023			\$541.23
		A00200505	OT Cookhouse & Saloon	P0061370	05/05/2023	05/05/2023			\$6,822.47
		A00200801	Milner, Travis D.	P0061351	05/03/2023	05/03/2023			\$208.38
		A00324134	Bell, Damon	P0061360	05/04/2023	05/04/2023			\$344.86
		A00327622	Salesforce.org, Inc	P0061361	05/04/2023	05/04/2023			\$1,260.00
		A00328288	Cal Pro Specialties	P0061387	05/08/2023	05/08/2023			\$8,988.17
				P0061392	05/08/2023	05/08/2023			\$1,160.30
		A00334609	Aldaco, Christopher Patrick.	P0061391	05/08/2023	05/08/2023			\$1,000.19
		A00200498	Office Depot	P0061413	05/09/2023	05/09/2023			\$1,125.98
		A00200832	Taft College Foundation	P0061414	05/09/2023	05/09/2023			\$1,600.00
		A00201630	Payne, Tiffany A.	P0061393	05/08/2023	05/08/2023			\$431.58
	05/11/2023	A00200235	Cutrona, Myisha J.	P0061488	05/11/2023	05/11/2023			\$3,000.00
		A00200417	Sysco Food Service of Ventur	P0061487	05/11/2023	05/11/2023			\$6,000.00
		A00200862	Taft College Bookstore	P0061479	05/11/2023	05/11/2023			\$51.93
	05/12/2023	A00200161	CDW-G	P0061388	05/08/2023	05/08/2023			\$215.87
	05/15/2023	A00200816	Rydin Decal	P0061535	05/12/2023	05/12/2023			\$1,225.27
	05/16/2023	A00200498	Office Depot	P0061480	05/11/2023	05/11/2023			\$37.71
				P0061489	05/11/2023	05/11/2023			\$193.39
		A00334609	Aldaco, Christopher Patrick.	P0061474	05/11/2023	05/11/2023			\$21.29
		A00200388	Zee Medical Service Co.	P0061544	05/15/2023	05/15/2023			\$157.86
	05/17/2023	A00200467	Cotto, Apolonia	P0061521	05/12/2023	05/12/2023			\$25.98
	05/19/2023	A00200567	Mickelberry, Gracie	P0061560	05/18/2023	05/18/2023			\$15.00
									-----
						TOTAL USER			\$82,432.40
MMATTHEWS	05/08/2023	A00200655	Henry Schein, Inc.	P0061353	05/03/2023	05/08/2023			\$1,992.22
	05/11/2023	A00200498	Office Depot	P0061431	05/10/2023	05/12/2023			\$433.13
									-----
						TOTAL USER			\$2,425.35
MSANCHEZ	05/04/2023	A00200498	Office Depot	P0061260	04/26/2023	06/30/2023			\$450.00
		A00200862	Taft College Bookstore	P0061259	04/26/2023	06/30/2023			\$151.55
		A00241620	Sanchez, Morgan Elaine.	P0061240	04/25/2023	06/24/2023			\$168.00
	05/10/2023	A00241620	Sanchez, Morgan Elaine.	P0061212	04/21/2023	06/30/2023			\$200.26
	05/16/2023	A00200379	WKCCD#2 Revolving Fund	P0061424	05/10/2023	05/10/2023			\$99.99
		A00200567	Mickelberry, Gracie	P0061490	05/11/2023	06/30/2023			\$28.00
		A00241620	Sanchez, Morgan Elaine.	P0061486	05/11/2023	06/30/2023			\$28.00
		A00324082	Chohan, Nancy	P0061519	05/12/2023	05/12/2023			\$184.99
									-----
						TOTAL USER			\$1,310.79
MSILVEIRA	05/04/2023	A00323665	Absolute Mitigation Services	P0061309	05/02/2023	05/02/2023			\$13,000.00

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		NUMBER	NAME	NUMBER	DATE				
	05/08/2023	A00200417	Sysco Food Service of Ventur	P0061325	05/02/2023	05/02/2023			\$3,000.00
	05/12/2023	A00201160	Hall Silveira, Margaret M.	P0061532	05/12/2023	05/12/2023			\$50.00
		A00200498	Office Depot	P0061538	05/12/2023	05/12/2023			\$2,800.00
		A00200728	Lakeshore	P0061541	05/12/2023	05/12/2023			\$3,200.00
		A00201122	Home Depot Credit Services	P0061536	05/12/2023	05/12/2023			\$2,300.00
		A00201160	Hall Silveira, Margaret M.	P0061534	05/12/2023	05/12/2023			\$100.00
		A00202046	Salinas, Cassie L.	P0061528	05/12/2023	05/12/2023			\$200.00
		A00249930	Best Buy Business Advantage	P0061540	05/12/2023	05/12/2023			\$400.00
		A00292864	Community Playthings	P0061542	05/12/2023	05/12/2023			\$4,250.00
		A00201160	Hall Silveira, Margaret M.	P0061530	05/12/2023	05/12/2023			\$63.09
									-----
						TOTAL USER			\$29,363.09
MTOFTE	05/15/2023	A00261588	Smith, Terri Lynn.	P0061547	05/15/2023	05/15/2023			\$662.88
									-----
						TOTAL USER			\$662.88
NFIGUEROA	05/02/2023	A00307744	Jones, Ariel Joann.	P0061300	05/01/2023	05/01/2023			\$368.00
		A00319965	Jimenez, Clarissa Lizeth.	P0061302	05/01/2023	05/01/2023			\$375.00
	05/03/2023	A00200379	WKCCD#2 Revolving Fund	P0061320	05/02/2023	05/02/2023			\$90.00
		A00292436	Ladhar, Demy	P0061315	05/02/2023	05/02/2023			\$125.00
		A00297551	Elholm, Sara Elizabeth.	P0061318	05/02/2023	05/02/2023			\$125.00
		A00328080	Frei, Carter	P0061312	05/02/2023	05/02/2023			\$4,980.00
	05/10/2023	A00000456	Uribe Berumen, Jose	P0061333	05/03/2023	05/03/2023			\$240.00
		A00271281	WKCCD-Taft College Grant Cle	P0061421	05/10/2023	05/10/2023			\$828.00
	05/15/2023	A00200379	WKCCD#2 Revolving Fund	P0061461	05/11/2023	05/11/2023			\$184.32
	05/16/2023	A00271281	WKCCD-Taft College Grant Cle	P0061420	05/10/2023	05/10/2023			\$1,650.00
	05/25/2023	A00200135	CAPED	P0061572	05/24/2023	05/24/2023			\$625.00
		A00237527	Barrios Solis, Rubi	P0061570	05/24/2023	05/24/2023			\$184.00
		A00276428	Rivera, Alexa Tonya.	P0061571	05/24/2023	05/24/2023			\$186.00
		A00318410	Lucero, Antonella	P0061569	05/24/2023	05/24/2023			\$250.00
									-----
						TOTAL USER			\$10,210.32
SCRISS	05/15/2023	A00063469	White, Billy D.	P0061524	05/12/2023	05/12/2023			\$288.86
		A00017852	Eveland, Michael W.	P0061533	05/12/2023	05/12/2023			\$288.86
		A00088730	Gregory, Jeremy T.	P0061531	05/12/2023	05/12/2023			\$388.86
		A00200559	McMurray, Robert B.	P0061529	05/12/2023	05/12/2023			\$288.86
		A00258029	Orrin, Kathryn	P0061527	05/12/2023	05/12/2023			\$288.86
	05/18/2023	A00259082	Lozano Smith, LLP	P0061554	05/16/2023	05/16/2023			\$30,000.00
	05/23/2023	A00336267	Goodman, Robert	P0061565	05/23/2023	05/23/2023			\$34,770.35
									-----
						TOTAL USER			\$66,314.65
TROWDEN	05/01/2023	A00200487	Sierra School Equipment Co.	P0061299	05/01/2023	05/01/2023			\$43,823.29
		A00200028	ACHRO/EEO Treasurer	P0061227	04/24/2023	04/24/2023			\$700.00

# Taft College Purchase Order Activity Report

1-May-2023 through 31-May-2023

FY 22-23

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200991	Rowden, Tiffany L.	P0061225	04/24/2023	04/24/2023				\$426.78
		A00300396	del Rosario, Heather Renee.	P0061228	04/24/2023	04/24/2023				\$456.78
	05/04/2023	A00335825	Isira, Abdul	P0061304	05/01/2023	05/01/2023				\$185.37
	05/11/2023	A00200238	Department of Justice	P0061495	05/11/2023	05/11/2023				\$128.00
	05/12/2023	A00336029	Axis Communications Inc.	P0061427	05/10/2023	05/10/2023				\$245.00
	05/15/2023	A00200862	Taft College Bookstore	P0061382	05/08/2023	05/08/2023				\$64.94
		A00313898	TimeClock Plus, LLC	P0061499	05/11/2023	05/11/2023				\$300.00
		A00284648	Daniels, Debra	P0061441	05/10/2023	05/10/2023				\$11,966.00
		A00201875	Amazon Capital Services	P0061472	05/11/2023	05/11/2023				\$38.76
		A00313898	TimeClock Plus, LLC	P0061498	05/11/2023	05/11/2023				\$571.20
		A00324752	UKG INC	P0061502	05/11/2023	05/11/2023				\$9,000.00
		A00320652	Thomas Scientific, LLC	P0061500	05/11/2023	05/11/2023				\$1,302.41
		A00327115	ABC Occupational Medical Cen	P0061497	05/11/2023	05/11/2023				\$2,500.00
	05/16/2023	A00262852	Altenhofel, Kevin	P0061550	05/16/2023	05/16/2023				\$460.58
				P0061552	05/16/2023	05/16/2023				\$1,699.00
		A00200161	CDW-G	P0061545	05/15/2023	05/15/2023				\$355.37
		A00200238	Department of Justice	P0061501	05/11/2023	05/11/2023				\$96.00
		A00200433	Vibul Tangpraphaphorn, M.D.	P0061503	05/11/2023	05/11/2023				\$220.00
	05/17/2023	A00200182	City of Taft Police Departme	P0061493	05/11/2023	05/11/2023				\$234.00
	05/18/2023	A00200238	Department of Justice	P0061496	05/11/2023	05/11/2023				\$192.00
	05/22/2023	A00200160	CDT, Inc.	P0061564	05/22/2023	05/22/2023				\$111.00
							TOTAL USER	-----		\$75,076.48

West Kern Community College District  
Board of Trustees Meeting  
June 14, 2023

Agenda Item 13.  
A. Academic Employment

**1. Staff Development Assignments**

Item	Name	Assignment	Hourly Rate	Total Amount Not to Exceed	Effective Date
a.	Brennan, Sean	Staff Development Pay for Spring 2023	\$81.96	\$81.96	01/05/2023 - 05/19/2023
b.	Cahoon, Marni	Staff Development Pay for Spring 2023	\$73.07	\$18.27	01/05/2023 - 05/19/2023
c.	Mansi, Gregory	Staff Development Pay for Spring 2023	\$81.96	\$737.64	01/05/2023 - 05/19/2023
d.	VanRy, Veronica	Staff Development Pay for Spring 2023	\$81.96	\$245.88	01/05/2023 - 05/19/2023
e.	White, Marisol	Staff Development Pay for Spring 2023	\$81.96	\$245.88	01/05/2023 - 05/19/2023

**2. Extra Duty Assignments**

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Abbott, Amar	Extra Duty: Peer Online Course Review (POCR) – Cohort 1	\$81.96	5/10/2023
b.	Bledsoe, Adam	Extra Duty: Peer Online Course Review (POCR) - Cohort 2	\$81.96	5/10/2023
c.	Duron, Candace	Extra Duty: Peer Online Course Review (POCR) – Cohort 1	\$81.96	5/10/2023
d.	Eveland, Sharyn	Faculty Extra Duty: SLO Coordinator	\$81.96	5/2/2023
e.	Rangel-Escobedo, Juana	Extra Duty: Peer Online Course Review (POCR) – Cohort 1	\$81.96	5/10/2023
f.	Smith, Terri	Extra Duty: Peer Online Course Review (POCR) - Cohort 2	\$81.96	5/22/2023
g.	Van Ry, Veronica	Extra Duty: Peer Online Course Review (POCR) – Cohort 1	\$81.96	5/10/2023

**3. Adjunct Pool Assignments**

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Brown, Chase	Psychology Adjunct Pool	\$69.75	5/10/2023

**4. NTT Assignments**

Item	Name	Assignment	Annual Rate	Effective Date
a.	Woodall, Natalie	Correction - EOPS/CARE & CalWORKs 11 Month Faculty-Non-Tenure Track Counselor	\$101,536.00	8/1/2023
b.	Richards, Kristi	Correction - CTE and Career Transitions Counselor	\$91,923.00	8/14/2023

**5. Faculty and Adjunct Assignments**

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Agundez, Adrian	CIS 2020	\$81.96	06/05/2023 - 07/27/2023
b.	Altenhofel, Jennifer	HIST 2231, 2232	\$81.96	06/05/2023 - 07/27/2023
c.	Bandy, Ingrun	PHED 1523, 1623, 1723, 1823	\$81.96	06/05/2023 - 07/27/2023
d.	Beasley, Michelle	ECEF 1501, 1531, 1590, 1611	\$81.96	06/05/2023 - 07/27/2023
e.	Berry, Wendy	BIOL 1500	\$81.96	06/05/2023 - 07/27/2023
f.	Bledsoe, Adam	BUSN 1500 & ECON 2210 & MGMT 1500	\$81.96	06/05/2023 - 07/27/2023
g.	Bogle, Darcy	STSU 1001, 1500	\$81.96	07/03/2023 - 07/27/2023
h.	Burnham, Kyle	MUSC 1510	\$81.96	06/05/2023 - 07/27/2023
i.	Cahoon, Nathan	MATH 1500, 1505	\$81.96	06/05/2023 - 08/10/2023
j.	Carlson, Kamala	ENGL 1500	\$81.96	06/05/2023 - 07/27/2023
k.	Chaidez, Joell	STSU 1016, 1019	\$81.96	07/03/2023 - 08/18/2023
l.	Chung-Wee, Christopher	ENGL 1500, 1600	\$81.96	06/05/2023 - 07/27/2023

m.	Colaw, Rebecca	PSYC 2205	\$81.96	06/05/2023 - 07/27/2023
n.	Combs, Noelle	POSC 1501	\$81.96	06/05/2023 - 07/27/2023
o.	Cutrona, Angelo	PHED 1542, 1742	\$81.96	07/31/2023 - 08/18/2023
p.	Devine, William	ENGL 1600, 2650	\$81.96	06/05/2023 - 07/27/2023
q.	Dimayuga, Anna	ART 1800	\$81.96	06/05/2023 - 07/27/2023
r.	Duron, Candace	ADMJ 1501	\$81.96	06/05/2023 - 07/27/2023
s.	Dyer, Geoffrey	ENGL 1700, 1725, 1750, 1775	\$81.96	06/05/2023 - 07/27/2023
t.	Eigenauer, John	CIS 1603, 1703	\$81.96	06/05/2023 - 07/27/2023
u.	Ferguson, Bruce	HLED 1541	\$81.96	06/05/2023 - 07/27/2023
v.	Getty, Shelley	MATH 1510, 1520	\$81.96	06/05/2023 - 08/10/2023
w.	Golling, Leigh	COMM 1511 & DRAM 1535	\$81.96	06/05/2023 - 07/27/2023
x.	Hickman, Ryan	BIOL 2370	\$81.96	06/05/2023 - 07/27/2023
y.	Jarrahan, Abbas	BIOL 1510	\$81.96	06/05/2023 - 07/27/2023
z.	Jimenez Murguia, Salvador	ETHN 1510 & SOC 1510, 2141	\$81.96	06/05/2023 - 07/27/2023
aa.	Kerr, Danielle	ENGL 1500	\$81.96	06/05/2023 - 07/27/2023
bb.	Lytle, Steve	BIOL 1500	\$81.96	06/05/2023 - 07/27/2023
cc.	Maiocco, Vince	HLED 1510	\$81.96	06/05/2023 - 07/27/2023
dd.	Martin, Lyle	PHED 1542, 1742	\$81.96	07/31/2023 - 08/18/2023
ee.	Martinez, Julian	SPAN 1601, 1602, 2001, 2002	\$81.96	06/05/2023 - 07/27/2023
ff.	Martinez, Maria	MATH 1530, 1540	\$81.96	06/05/2023 - 08/10/2023
gg.	May, James	GEOG 1510	\$81.96	06/05/2023 - 07/27/2023
hh.	McDaniel, Steven	COMM 1511	\$81.96	06/05/2023 - 07/27/2023
ii.	Mendoza, Tina	ETHN 1510 & HIST 2231	\$81.96	06/05/2023 - 07/27/2023
jj.	Mitchell, David	STAT 1510	\$81.96	06/05/2023 - 08/10/2023
kk.	Montelongo, Maribel	SPAN 1601	\$81.96	06/05/2023 - 07/27/2023
ll.	Oja, Michelle	PSYC 2200	\$81.96	06/05/2023 - 08/10/2023
mm.	Page, Jason	ECON 2120	\$81.96	06/05/2023 - 07/27/2023
nn.	Payne, Aarron	WELD 1540	\$81.96	06/05/2023 - 08/10/2023
oo.	Payne, Ruby	MATH 1500, 1505	\$81.96	06/05/2023 - 08/10/2023
pp.	Polski, Robin	PSYC 1500, 2003, 2080	\$81.96	06/05/2023 - 07/27/2023
qq.	Rangel-Escobedo, Juana	STSU 1525	\$81.96	06/05/2023 - 07/27/2023
rr.	Rossi, Mallori	HLED 1510 & PHED 1528, 1728	\$81.96	06/05/2023 - 08/18/2023
ss.	Roth, Rebecca	ECEF 1500, 1601	\$81.96	06/05/2023 - 07/27/2023
tt.	Sheibani, Shahrzad	BUSN 1510	\$81.96	06/05/2023 - 07/27/2023
uu.	Smith, Gaysha	ART 1500 & ARTH 1510	\$81.96	06/05/2023 - 07/27/2023
vv.	Swenson, Sonja	HUM 1500	\$81.96	06/05/2023 - 07/27/2023
xx.	Taibjee, Sukena	LIBR 1548	\$81.96	06/05/2023 - 07/27/2023
yy.	Travis, Lori	COMM 1511	\$81.96	06/05/2023 - 07/27/2023
zz.	Vallejo, Benigno	BIOL 2370	\$81.96	06/05/2023 - 07/27/2023
aaa.	Villa, Walter	POSC 1501	\$81.96	06/05/2023 - 07/27/2023
bbb.	Webster, Kyle	BIOL 1500	\$81.96	06/05/2023 - 07/27/2023
ccc.	Wymore, Dave	ADMJ 1502	\$81.96	06/05/2023 - 07/27/2023

**West Kern Community College District  
Board of Trustees Meeting  
June 14, 2023**

**B. Non-Academic Employment**

**1. Classified**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Avendano-Martinez, Carlos	Counseling Center Technician II	20B	100.0%	\$24.49	6/5/2023
b.	Bush, Juliana	Food Service Worker I	7A	47.5%	\$18.18	6/1/2023
c.	Delgado, Emily	Academic Advisor	19D	100.0%	\$26.34	6/5/2023
d.	Hovind, Giselle	Student Support Center Substitute	5A	A/N	\$20.62	5/31/2023
e.	Payne, Bryan	Class B Driver - Substitute Position	10F	A/N	\$23.25	5/2/2023
f.	Abney, Alyssa	Substitutue Associate Teacher	5A	A/N	\$16.56	5/31/2023
g.	Griego, Christopher	Substitute Mainteance Worker/Groundskeeper	22A	A/N	\$24.50	5/22/2023

**2. Confidential**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

**3. Administration**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Alvarez, Olimpo	Food Service Manager	9/2	100.0%	5935.25/Month	6/1/2023
b.	Valadez, Jose	Mesa Program Director	15/3	100.0%	8685.50/Month	7/10/2023



**West Kern Community College District  
Board of Trustees Meeting  
June 14, 2023**

**C. Separations**

**1. Academic**

<b>Item</b>	<b>Name</b>	<b>Assignment</b>	<b>Retired?</b>	<b>Effective Date</b>
a.				

**2. Classified**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Retired?</b>	<b>Effective Date</b>
a.				
b.				

**3. Administration**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Retired?</b>	<b>Effective Date</b>
a.				

**4. Confidential**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Effective Date</b>
a.				

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED  
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1  
 REVENUE ACCOUNTS FISCAL YEAR 2022-2023  
 FOR THE MONTH ENDING MAY 31, 2023**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	27,710,083	27,710,083	24,174,553	0	3,535,530
8800	Local Revenues	6,788,208	6,788,208	9,181,974	0	-2,393,766
<b>Summary</b>		<b>\$ 34,498,291</b>	<b>\$ 34,498,291</b>	<b>\$ 33,356,527</b>	<b>\$ -</b>	<b>\$ 1,141,764</b>

**West Kern Community College District General Fund Unrestricted  
 Budgeted Sources of Funds at Account Level 1  
 Expenditure Accounts Fiscal Year 2022-2023  
 For the Month Ending May 31, 2023**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	11,042,647	11,043,109	9,206,629	0	1,836,480
2000	Classified & Other Nonacademic Sala	6,867,640	6,783,751	5,350,348	0	1,433,403
3000	Employee Benefits	9,352,583	9,347,153	7,362,637	59,174	1,925,342
4000	Supplies and Materials	771,680	508,742	297,268	104,144	107,330
5000	Other Operating Expenses & Services	5,152,088	5,291,259	3,256,379	1,288,367	746,513
6000	Capital Outlay	229,722	458,523	117,593	240,043	100,887
7000	Other Outgo	111,000	121,000	72,797	24,253	23,950
7200	Transfers	970,931	970,931	675,210	1,595	294,126
		<b>\$ 34,498,291</b>	<b>\$ 34,524,468</b>	<b>\$ 26,338,860</b>	<b>\$ 1,717,577</b>	<b>\$ 6,468,031</b>

**Disbursement Register of Expenditures Greater than \$10,000  
For the Month of May 2023**

Check Number	Check Date	Vendor Name	Description	Net Amount
78063851	5/1/2023	AARP Health Care Options	22-23 AARP Retiree Med Sup District Paid Insurance	\$ 18,539.77
78063856	5/1/2023	Benefit Trust Company as Trustee for: WKCCD	Futuris Benefit Trust - OPEB Contribution	\$ 484,464.00
78063858	5/1/2023	Black/Hall Construction	Black/Hall Const - Science Data Center Generator	\$ 11,415.37
78063863	5/1/2023	Convergint Technologies, LLC	Campus-Wide Card Reader Upgrades	\$ 74,595.38
78063864	5/1/2023	Dell Marketing LP	15 Dell laptops for CARE Students	\$ 19,292.69
78063891	5/1/2023	James Alexander Strautman	Website copywriting of additional pages	\$ 12,500.00
78063901	5/1/2023	Taft College Bookstore	Spring 23 Bookservice	\$ 21,209.35
78063909	5/1/2023	TimelyMD	CollegeBuys Gold Program	\$ 95,400.00
78063910	5/1/2023	TouchNet	23-24 TouchNet Annual Subscription Service	\$ 81,805.00
78063913	5/1/2023	United Healthcare Insurance Company	22-23 Retiree RX - District Paid Insurance	\$ 22,030.58
78063915	5/1/2023	West Kern Adult Education Network JPA	2022-23 AEBG Pass-through to WKAEN	\$ 76,932.00
78063921	5/1/2023	Westec	WESTEC - 2022-23 Contract Education Agreement	\$ 35,857.50
78064101	5/18/2023	American Express	AMEX - April Charges	\$ 23,094.35
78064102	5/18/2023	AMS.NET	AMS.Net Cisco Phones Q-00066366	\$ 14,796.00
78064115	5/18/2023	Central Valley Umpires Assn.	Umpires for 24 baseball games spring 2023	\$ 10,840.00
78064121	5/18/2023	Debra Daniels	Refund STRS Taxable Contributions	\$ 11,966.00
78064128	5/18/2023	FFP Fund V Lessee1, LLC	ForeFront Power - 22/23 Open PO	\$ 23,676.88
78064158	5/18/2023	Spurr	Spurr - District - 22-23 Year End PO	\$ 18,844.13
78064159	5/18/2023	Sysco Food Service of Ventura	Basic Needs-Food Giveaway	\$ 20,071.83
78064176	5/18/2023	Westside Waste Management Company, Inc.	Campus-Wide Waste Disposal	\$ 56,782.86
78064216	5/24/2023	Barkley, Inc.	Remaining Website re-design	\$ 39,412.50
78064234	5/24/2023	Robert Goodman	Agreement	\$ 34,770.35
78064244	5/24/2023	Lightcast	Renewal 3/22/23-3/21/24	\$ 16,000.00
78064248	5/24/2023	Modern Campus	Website Re-Design Year 2	\$ 35,760.00
78064252	5/24/2023	P. G. & E.	PGE - District - 22-23	\$ 18,341.24
78064255	5/24/2023	Randy Witt Productions	Production of virtual tour of TC for website re-de	\$ 18,000.00
78064283	5/25/2023	Abtech	Abtech Technologies - Back Up Server	\$ 68,503.17
78064299	5/25/2023	Fresno Oxygen	Barnes: quote 14457515	\$ 33,087.70
78064299	5/25/2023	Fresno Oxygen	Barnes: two dynasty welding machines	\$ 16,428.56
78064299	5/25/2023	Fresno Oxygen	Barnes: cylinders for gases	\$ 12,642.15
78064317	5/25/2023	Taft College Bookstore	Spring 23 Bookservice	\$ 10,281.91
78064338	5/25/2023	Westec	WESTEC - 2022-23 Contract Education Agreement	\$ 35,857.50
				<b>\$ 1,473,198.77</b>

# ASO Balance Sheet

As of May 31, 2023

May 31, 23

## ASSETS

### Current Assets

#### Checking/Savings

ASO Safe1 195,607.45

ASO Safe1 - Savings 143.96

Total Checking/Savings 195,751.41

Total Current Assets 195,751.41

**TOTAL ASSETS 195,751.41**

### Restricted Funds

Anime and Above 1,692.00

Art Club 834.00

ASO Athletics 29,825.14

ASO General - Operating 93,016.94

ASSE 385.43

Baseball Club 559.30

Best Buddies 4,014.28

Cougar Echo 773.50

DH Class of 2023 3,060.28

DH Class of 2024 2,926.50

DH Club General 1,575.33

ECE 3,218.99

Golf Club Mens 1,261.08

Golf Club Womens 1,121.25

Intersivity Club 1,543.19

Literary Club 1,831.53

NSLS Club 3,128.22

Performing Arts 2,402.62

Roleplaying Game Club 745.42

Soccer Club - Mens 6,704.39

Soccer Club - Womens 2,266.23

Social Science/ Research 37.43

Softball Club 5,021.59

Spectrum 1,482.45

STEM 1,525.76

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 17,628.57

Veterans Club 1,639.91

Women's Athletic Club 2,105.95

Women's Basketball Club 1,353.40

**Total Restricted Funds 195,751.41**

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 04, 2023 02:23:42PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 603370

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,456.73

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 4/27-5/3/23	84096	0886	5490	\$1,456.73	\$1,456.73

TOTAL DEPOSIT: \$1,456.73

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT:** TTC **ACCOUNT DEPOSITED:** General **CASH:** \$1,456.73 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00  
**NOTES:** Deposit #230122

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230122 To 230122  
Date entered from: 00/00/0000 To 99/99/9999

J10324 DC0100 I.00.01 05/04/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS  
-----  
NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT A/R

230122 05/04/2023 05/04/2023 WKCCD Deposit ENTERED BY: JRWB UNAPPROVED  
1. 78 Student Receipt 4/27-5/3/23 11000-000-9161-00000

TOTAL AMOUNT 1,456.73 N  
DISTRICT TOTAL 1,456.73 \*

GRAND TOTAL 1,456.73 \*\*  
GRAND TOTAL 1,456.73 \*\*\*

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Jessica White  
SUBMIT DATE  
May 04, 2023 02:26:32PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
DEPT NO. 0886  
EROD NO.  
603372

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$221.05

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 4/27-5/3/2023	84698	0886	5490	\$221.05	\$221.05

TOTAL DEPOSIT: \$221.05

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$221.05 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD:  
\$0.00  
NOTES: Deposit #230123

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
TTC AUTHORIZED SIGNATURE



078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230123 To 230123  
Date entered from: 00/00/0000 To 99/99/9999

J10329 DC0100 L.00.01 05/04/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230123	05/04/2023	05/04/2023	WKCCD Deposit			
1.	78	Bookstore Sales	4/27-5/3/2023	31000-423-8841-69100		
						ENTERED BY: JRWB UNAPPROVED
						221.05 N
					TOTAL AMOUNT	221.05 *
					DISTRICT TOTAL	221.05 **
					GRAND TOTAL	221.05 ***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 04, 2023 02:44:27PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 603374

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$57,919.79

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$48,228.98	\$48,228.98
RESTRICTED FUND	84097	0886	5490	\$8,168.53	\$8,168.53
CAFETERIA	84699	0886	5490	\$1,522.28	\$1,522.28

TOTAL DEPOSIT: \$57,919.79

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$57,919.79 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #230124

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230124 To 230124  
 Date entered from: 00/00/0000 To 99/99/9999

J10349 DC0100 L.00.01 05/04/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230124	05/04/2023	05/04/2023	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Insurance Reimbursements		11000-412-8876-67300	595.98	N
2.	78	Soccer Official Refund		11000-352-5750-69613	414.80	N
3.	78	Soccer Official Refund		11000-352-5750-69612	466.80	N
4.	78	West Kern OPEB		11000-412-5990-73900	39,750.00	N
5.	78	Retained FA Fees		11000-000-9526-00000	6,039.00	N
6.	78	Retiree Dinner		11000-110-4410-66003	940.00	N
7.	78	DH Clinic Continuing Ed.		12652-205-8892-12042	3,500.00	N
8.	78	Cafeteria Sales		32000-422-8841-69400	1,522.28	N
9.	78	Basketball Official Refund		11000-352-5710-69616	22.40	N
10.	78	UPLIFT Grant		12528-223-8892-00000	4,668.53	N
				TOTAL AMOUNT	57,919.79	*
				DISTRICT TOTAL	57,919.79	**
				GRAND TOTAL	57,919.79	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 10, 2023 10:53:12AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO.  
 603818

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,456.73

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 4/27-5/3/23	84096	0886	5490	\$1,456.73	\$1,456.73

TOTAL DEPOSIT: \$1,456.73

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT:** BANK **ACCOUNT DEPOSITED:** General **CASH:** \$1,456.73 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00  
**NOTES:** Deposit #230122

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
**Jessica White**  
 SUBMIT DATE  
**May 10, 2023 10:58:50AM**  
 PROCESS DATE  
**NOT PROCESSED AT THIS TIME**  
 DEPT NO. 0886  
 EROD NO. 603823

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$221.05

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$221.05	\$221.05

TOTAL DEPOSIT: \$221.05

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$221.05 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT**  
**CARD: \$0.00**  
**NOTES: Deposit #230123**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

**NOT PROCESSED**

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 10, 2023 11:01:15AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO.  
 603824

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$57,919.79

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$48,228.98	\$48,228.98
RESTRICTED FUND	84097	0886	5490	\$8,168.53	\$8,168.53
CAFETERIA	84699	0886	5490	\$1,522.28	\$1,522.28

TOTAL DEPOSIT: \$57,919.79

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$57,919.79 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #230124

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED \_\_\_\_\_  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED \_\_\_\_\_  
 TTC AUTHORIZED SIGNATURE

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 18, 2023 04:08:15PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO.  
 604589

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$40,840.62

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 05/04-05/17/2023	84698	0886	5490	\$40,840.62	\$40,840.62

TOTAL DEPOSIT: \$40,840.62

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$40,840.62 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: Deposit #230125
---

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230125 To 230125  
Date entered from: 00/00/0000 To 99/99/9999

J17782 DC0100 L.00.01 05/18/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230125	05/18/2023	05/18/2023	WKCCD Deposit			
1.	78	Bookstore Sales	5/4-5/17/23	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	40,840.62	N
					40,840.62	*
				DISTRICT TOTAL	40,840.62	**
				GRAND TOTAL	40,840.62	***



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 18, 2023 04:24:55PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO. 604600

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,530.43**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 5/4-5/17/2023	84096	0886	5490	\$2,530.43	\$2,530.43

TOTAL DEPOSIT: **\$2,530.43**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,530.43 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #230126

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

**NOT PROCESSED**

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230126 To 230126  
Date entered from: 00/00/0000 To 99/99/9999

J17803 DC0100 L.00.01 05/18/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230126	05/18/2023	05/18/2023	WKCCD Deposit			
1.	78	Student Receipts	5/4-5/17/23	11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	2,530.43	N
					2,530.43	*
				DISTRICT TOTAL	2,530.43	**
				GRAND TOTAL	2,530.43	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 18, 2023 04:43:08PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 604601

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$239,333.39**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$18,301.94	\$18,301.94
RESTRICTED FUND	84097	0886	5490	\$1,915.80	\$1,915.80
CHILD DEVELOPMENT	84496	0886	5490	\$17,814.09	\$17,814.09
TIL	84697	0886	5490	\$181,141.29	\$181,141.29
CAFETERIA	84699	0886	5490	\$20,160.27	\$20,160.27

TOTAL DEPOSIT: **\$239,333.39**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$239,333.39 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #230127

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230127 To 230127  
 Date entered from: 00/00/0000 To 99/99/9999

J17817 DC0100 L.00.01 05/18/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230127	05/18/2023	05/18/2023	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	C. Thomas Overpayment		11999-421-7412-73900	19.00	N
2.	78	Insurance Reimbursements		11000-412-8876-67300	403.40	N
3.	78	Degree Verify		11000-301-8879-64500	84.00	N
4.	78	Refund-Softball Officials		11000-352-5750-69614	4,085.00	N
5.	78	Reimbursement-CC-B. McMurray		11000-101-5720-66004	605.00	N
6.	78	Retained FA Fees		11000-000-9526-00000	12,330.22	N
7.	78	Transcript Fees		11000-000-8879-00000	191.00	N
8.	78	VA Annual Reporting Fees		11000-318-8160-00000	400.00	N
9.	78	Reimbursement Tax Overpayment		11004-000-5425-00000	184.32	N
10.	78	DH Clinic Revenue		12650-205-8892-12042	1,495.00	N
11.	78	Library Programs		12201-203-8892-61200	420.80	N
12.	78	Cafeteria Sales		32000-422-8841-69400	20,160.27	N
13.	78	CIL & Fed Reimbursement		33429-310-8159-69250	3,342.32	N
14.	78	CC Child Care Food		33429-310-8621-69250	184.86	N
15.	78	CC CAPK		33700-310-8892-69200	14,286.91	N
16.	78	TIL Regional Centers		39000-314-8699-64991	181,141.29	N
				TOTAL AMOUNT	239,333.39	*
				DISTRICT TOTAL	239,333.39	**
				GRAND TOTAL	239,333.39	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Jessica White  
SUBMIT DATE  
May 25, 2023 04:23:26PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
DEPT NO. 0886  
EROD NO.  
605191

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$8,450.34**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 05/18-05/24/2023	84698	0886	5490	\$8,450.34	\$8,450.34

TOTAL DEPOSIT: **\$8,450.34**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,450.34 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: Deposit 230128

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230128 To 230128  
Date entered from: 00/00/0000 To 99/99/9999

J21806 DC0100 L.00.01 05/25/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230128	05/25/2023	05/25/2023	WKCCD Deposit			
1.	78	Bookstore Sales	05/18-05/24/23	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	8,450.34	N
					8,450.34	*
				DISTRICT TOTAL	8,450.34	**
				GRAND TOTAL	8,450.34	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 25, 2023 04:29:56PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 605197

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$4,326.94

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 05/18-05/24/2023	84096	0886	5490	\$4,326.94	\$4,326.94

TOTAL DEPOSIT: \$4,326.94

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,326.94 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: Deposit #230129

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE





**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 25, 2023 04:37:51PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 605199

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$41,286.21

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$4,086.65	\$4,086.65
RESTRICTED FUND	84097	0886	5490	\$7,406.68	\$7,406.68
BOOKSTORE	84698	0886	5490	\$29,792.88	\$29,792.88

TOTAL DEPOSIT: \$41,286.21

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$41,286.21 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: Deposit #230130

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230130 To 230130  
Date entered from: 00/00/0000 To 99/99/9999

J21819 DC0100 L.00.01 05/25/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
230130	05/25/2023	05/25/2023	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	Insurance Reimbursements	11000-412-8876-67300		420.54	N
2.	78	Retained FA Fees	11000-000-9526-00000		3,666.11	N
3.	78	DHS Admin - Calworks	12602-309-8839-64992		1,982.68	N
4.	78	Federal Work Study (FWP)	12401-353-8153-64600		5,089.30	N
5.	78	FWS Admin Allowance	12401-353-8151-64600		254.70	N
6.	78	Employer's Training Resource	12450-204-8892-70990		80.00	N
7.	78	Bookstore Sales	31000-423-8841-69100		29,792.88	N
				TOTAL AMOUNT	41,286.21	*
				DISTRICT TOTAL	41,286.21	**
				GRAND TOTAL	41,286.21	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 May 30, 2023 11:13:42AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 605367

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,850,595.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,801,254.00	\$1,801,254.00
RESTRICTED FUND	84097	0886	5490	\$1,049,341.00	\$1,049,341.00

TOTAL DEPOSIT: **\$2,850,595.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,850,595.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #230131

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230131 To 230131  
 Date entered from: 00/00/0000 To 99/99/9999

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NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-				
230131	05/30/2023	05/30/2023	WKCCD Deposit		ENTERED BY: JRWB	UNAPPROVED		
1.	78	General Apportionment		11000-000-8612-00000			1,763,689.00	N
2.	78	Full Time Faculty Allocation		11000-000-8618-00000			28,339.00	N
3.	78	Part-time Faculty Compensation		11006-201-8633-00000			9,226.00	N
4.	78	BOG Fee Waivers Admin		12551-353-8615-64600			3,447.00	N
5.	78	S.F.A.A.		12551-353-8625-64600			14,936.00	N
6.	78	E.O.P.S.		12000-303-8622-64300			56,121.00	N
7.	78	NextUP		12916-321-8699-64900			19,648.00	N
8.	78	C.A.R.E.		12000-305-8624-64301			9,449.00	N
9.	78	D.S.P.S.		12000-311-8623-64200			29,276.00	N
10.	78	DSPS-Access to Print & Elec In		12000-311-8660-64200			814.00	N
11.	78	CalWorks		12600-309-8627-64992			11,692.00	N
12.	78	Student Equity & Achievement		12000-319-8644-00000			143,361.00	N
13.	78	Equal Employment Opportunity		12571-411-8628-67300			11,111.00	N
14.	78	Phys Plant-Scheduled Maint		12050-431-8654-65100			407,301.00	N
15.	78	California College Promise		12573-353-8691-64600			14,048.00	N
16.	78	Financial Aid Technology		12569-353-8699-64600			3,773.00	N
17.	78	Veterans Resource Center		12000-318-8699-64800			2,243.00	N
18.	78	Strong Workforce Program-Local		12647-223-8647-00000			23,205.00	N
19.	78	Adult Education Block Grant		12603-125-8643-68900			76,933.00	N
20.	78	Mental Health Support		12655-351-8699-64400			10,476.00	N
21.	78	Basic Needs Centers		12677-301-8699-64900			16,658.00	N
22.	78	Retention and Outreach (SB 85)		12676-351-8699-00000			39,391.00	N
23.	78	Studen Food & Housing Support		12679-320-8699-00000			15,184.00	N
24.	78	Undocumented Resources Liaison		12909-351-8699-00000			5,248.00	N
25.	78	Zero Textbook Cost Program		12912-202-8699-60100			16,000.00	N
26.	78	Guided Pathways		12653-301-8699-63900			16,347.00	N
27.	78	COVID-19 Recovery Block Grant		12755-421-8699-00000			102,679.00	N
TOTAL AMOUNT							2,850,595.00	*
DISTRICT TOTAL							2,850,595.00	**
GRAND TOTAL							2,850,595.00	***

**WEST KERN COMMUNITY COLLEGE DISTRICT**

**Travel Period: 05/01/23-05/31/23**

<b>Employee</b>	<b>Event/Purpose</b>	<b>Location</b>	<b>Travel Start Date</b>	<b>Travel End Date</b>	<b>Estimated Cost</b>	<b>Processing Date</b>
Berry, Wendy	Field Trip - Sequoia National Forest	Fresno, CA	5/10/2023	5/12/2023	\$ 737.92	1/30/2023
May, James	Los Angeles County Natural History Museum	Los Angeles, CA	5/5/2023	5/5/2023	\$ 288.00	2/9/2023
Hampton, Todd	ACBO Spring Conference	Lake Tahoe, NV	5/22/2023	5/24/2023	\$ 2,425.40	3/7/2023
Lytle, Steve	LA Museum of History	Los Angeles, CA	5/5/2023	5/5/2023	\$ 190.20	3/13/2023
Webster, Kyle	Anatomy and Physiology Teaching Conference	Albuquerque, NM	5/24/2023	5/29/2023	\$ 2,384.00	3/17/2023
Berry, Wendy	Carrizo Plain	Carrizo Plain	5/4/2023	5/4/2023	\$ 100.00	3/17/2023
Berry, Wendy	Anatomy and Physiology Teaching Conference	Albuquerque, NM	5/24/2023	5/29/2023	\$ 2,384.00	3/17/2023
Smith, Terri	ELUNA Conference	Los Angeles, CA	5/9/2023	5/12/2023	\$ 1,784.44	3/27/2023
Tofte, Miranda	ELUNA Conference	Los Angeles, CA	5/9/2023	5/12/2023	\$ 725.00	3/27/2023
Maiocco, Vince	So. Nevada Regional HS Playoffs	Las Vegas, NV	5/8/2023	5/12/2023	\$ -	4/17/2023
Maiocco, Vince	Nevada HS State Championships	Las Vegas, NV	5/18/2023	5/20/2023	\$ -	4/17/2023
Watts, Cliff	Kern County Batch Pick-Ups	Bakersfield, CA	5/1/2023	6/30/2023	\$ 120.00	4/17/2023
Minor, Leslie	CV Math Bridget Kick-Off	Fresno, CA	5/18/2023	5/18/2023	\$ 211.75	4/25/2023
Blake, Paul	Field Trip - Ernst Engineering	Bakersfield, CA	5/8/2023	5/8/2023	\$ -	4/28/2023
Madding, Justin	Basic Masterkeying Training	Bakersfield, CA	5/2/2023	5/2/2023	\$ -	5/2/2023
Madding, Justin	California Public Works - Body Training	Visalia, CA	5/3/2023	5/3/2023	\$ -	5/2/2023
Berry, Wendy	Field Trip - Springville	Springville, CA	5/10/2023	5/11/2023	\$ 320.00	5/3/2023
Jacobi, Vicki	Math Bridge Grant	Fresno, CA	5/18/2023	5/18/2023	\$ 153.27	5/17/2023
Li, Xiaohong	Math Bridge Grant	Fresno, CA	5/18/2023	5/18/2023	\$ 182.44	5/17/2023
Tweedy, Allisa	Career and College Fair - Outreach	Cuyama, CA	5/5/2023	5/5/2023	\$ 41.27	5/17/2023
Daugherty, Devin	Various Dean/Instruction Meetings	Various	5/11/2023	6/30/2023	\$ 500.00	5/17/2023
Minor, Leslie	Various VPI Meetings	Various	5/9/2023	6/30/2023	\$ 500.00	5/17/2023
Criss, Sarah	CCLC Executive Assistant Workshop	Monterey, CA	5/2/2023	5/6/2023	\$ 2,211.44	5/31/2023
McMurray, Brock	CCLC Trustee Conference	Monterey, CA	5/4/2023	5/7/2023	\$ 3,285.35	5/31/2023

