

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

August 9, 2023

Cougar Room  
(Access Through the Library Entrance)  
29 Cougar Court  
Taft, California 93268

5:00 p.m.

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Govt. Code Section 54956.9  
Significant Exposure to Litigation Pursuant to Paragraph 5 of Govt. Code Section 54956.9(e)  
1 Case Related to Threatened CVRA Action
  - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. SECOND PUBLIC HEARING – Map Review  
Proposed Composition of By-Trustee-Areas Prior Area Maps, pursuant to Elections Code section 10010, subdivision (a)(2)
9. APPROVAL OF MINUTES – Regular meeting July 12, 2023
10. NEW BUSINESS:
  - A. Request for Approval – Resolution No. 2023/24-01 – Ratification of Contract with API, Inc. (Emergency Gas Line Repair)
  - B. Second Presentation and Request for Approval – 2023-24 Academic Year 9-80 Work Schedule

11. CONSENT AGENDA (Items A – M)

- A. Request for Approval – Employers Training Resource (ETR) Contractual Services Agreement; 7/1/23 – 6/30/24
- B. Request for Approval – Memorandum of Understanding (MOU) between West Kern Community College District (WKCCD) and Santa Ynez Valley Union High School (SYVUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2023-2024; 8/1/23 – 5/31/24
- C. Request for Approval – Memorandum of Understanding (MOU) between West Kern Community College District (WKCCD) and Orcutt Union High School (OUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2023-2024; 8/1/23 – 5/31/24
- D. Request for Ratification – Regional Equity and Recovery Partnerships (RERP) Grant Agreement; 1/23/23 – 9/30/25
- E. Request for Approval – Amendment No. 1 to Subcontract between University Enterprises, Inc. and WKCCD; 1/20/21 – 6/30/24
- F. Request for Approval – WKCCD 2023-2024 Accident Insurance Renewal for Students/Intercollegiate Athletes; 8/1/23 – 7/31/23; \$56, 669.00
- G. Request for Approval – Microsoft Campus Agreement 2023 (Year 4 of 6) – Agreement with Foundation for California Community Colleges (FCCC) to Provide Microsoft Campus Agreement with Computerland of Silicon Valley; 9/16/23 – 9/15/24; \$39,533.15
- H. Request for Approval – Contract with Capital Public Finance Group, LLC (Capitol PFG); 8/9/23 – 6/30/26; Hourly Rate of \$215.00, Not to Exceed \$30,000.00
- I. Request for Ratification – Service Agreement between Hudl and Taft College 2023-2026 for Streaming and Recruiting Services; 7/1/23 – 6/30/26; \$7,700.00 per Year
- J. Request for Ratification – Facilities Use & Activities Request Form for Use of Taft Union High School Soccer Field for Summer/Fall 2023 Classes, Practices, and Season Games
- K. Request for Ratification – Approval to Renew Instructure Account; 7/1/23 – 6/31/24; \$2,280.24

L. Request for Approval – Facility Use Agreement with Kern High School District – Use of CTEC Facility; 8/22/23 -5/31/24

M. Ratification of the July 2023 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

A. Academic (Appendix I)

B. Classified/Confidential/Management Employment (Appendix II)

C. Separations (Appendix III)

14. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24

2. Expenditure Accounts (Account Level 1) FY 2023/24

3. Expenditure Detail of \$10,000.00 or Greater, July 2023

4. Student Organization and Special Accounts, July 2023

5. Funds Deposited in County Treasury, July 2023

6. Employee Travel Report – July 2023

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, September 13, 2023, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT



**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**REGULAR MEETING**

**July 12, 2023**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:03 p.m. by President Billy White. Secretary Kathy Orrin and trustees Dawn Cole, Mike Eveland and Jeremy Gregory were also in attendance. Interim Superintendent/President Brock McMurray and Executive Secretary Sarah Criss were in attendance.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No comments were made.

**CLOSED SESSION**

At 5:04 p.m. it was moved by Trustee Gregory, seconded by Trustee Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &  
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9  
Significant Exposure to Litigation Pursuant to Paragraph 5 of Govt. Code Section 54956.9€  
1 Case Related to Threatened CVRA Action
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

**RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 6:03 p.m., it was moved by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, to reconvene in Public Session. President White reported that no action was taken in closed session.

**PLEDGE OF ALLEGIANCE**

President White led the pledge of allegiance.

**PUBLIC COMMENT ON OPEN SESSION ITEMS**

There were no public comments.

**GENERAL COMMUNICATIONS**

There was no general communication.

**FIRST PUBLIC HEARING – Map Review – Proposed Composition of By-Trustee-Areas Prior Area Maps, pursuant to Elections Code section 10010, subdivision (a)(2)**

On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the public hearing was declared open. Dr. Justin Levitt, Vice President of National Demographics Corporation (NDC), presented information about the types of election systems that may be used and the language of the California Voting Rights Act (CVRA) (copy attached to official minutes). Dr. Levitt reviewed three draft maps that NDC created using demographic data and mandated criteria under the CVRA. He also shared a map submitted to the Board from the Delores Huerta Foundation. There was discussion reviewing the natural and community recognized boundaries of each map. It was noted that there is an interest in placing Fellows in the same area as the other rural communities. Dr. Leavitt stated that Ford City was too large to keep as one area; the areas population needed to be split to meet CVRA standards. At this time, the Board prefers either the Yellow or Orange map. On a motion by Trustee Eveland, seconded by Secretary Cole, and unanimously carried, the public hearing was declared closed.

**APPROVAL OF MINUTES**

On a motion by Secretary Orrin, seconded by Trustee Cole and unanimously carried, the minutes of the Regular meeting held June 14, 2023 were approved.

**NEW BUSINESS**

**Collective Bargaining – Public Hearing and Request for Approval**

President McMurray reported as mandated law, the District and bargaining units must annually request to reopen bargaining items in order to continue to negotiate throughout the academic year. It is also required that a public hearing be held. On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the hearing was called to order at 6:28 p.m. No public comments were made on Items 10.A-D. On a motion by Secretary Orrin, carried by Trustee Cole and unanimously carried, the hearing was closed at 6:29 p.m.

**Request for Approval – Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2023/24**

On a motion by Trustee Gregory, carried by Trustee Cole and unanimously carried, the request was approved.

**Request for Approval – Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2023/24**

On a motion by Trustee Gregory, carried by Secretary Orrin and unanimously carried, the request was approved.

**Request for Approval – Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2023/24**

On a motion by Trustee Eveland, carried by Trustee Gregory and unanimously carried, the request was approved.

**Request for Approval – Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2023/24**

On a motion by Secretary Orrin, carried by Trustee Eveland and unanimously carried, the request was approved.

**Second Presentation and Request for Approval - Taft College Faculty Association ("TCFA/CTA/NEA") 2023-26 Collective Bargaining Agreement ("CBA")**

Mr. McMurray said that this agreement includes previously approved memorandums of understanding and updates basic information within the document. On a motion by Trustee Gregory, carried by Trustee Eveland and unanimously carried, the request was approved.

**Second Presentation and Request for Approval – Taft College Classified School Employee Association ("CSEA"), Chapter #543 2023-26 Collective Bargaining Agreement ("CBA")**

Mr. McMurray said that this agreement includes previously approved memorandums of understanding and updates basic information within the document. On a motion by Trustee Cole, carried by Trustee Gregory and unanimously carried, the request was approved.

**Second Presentation and Request for Approval – CSEA Uniform Issue and Replacement Cycle**

Mr. McMurray said that the bargaining unit approved this process to address care and replacement needs of required uniforms worn in specific employment positions. On a motion by Trustee Gregory, carried by Secretary Orrin and unanimously carried, the request was approved.

**First Presentation – 2023-2024 Academic Year 9-80 Work Schedule**

President McMurray explained that administration worked out issues during the trial semester of the 9-80 schedule and are presenting a calculated calendar that ensures participants are equal in time worked and in days off. The College will remain open Monday through Friday to the public.

**Request for Approval – Award Dental Hygiene Flooring Replacement Project to Black Hall Construction; \$212,500.00**

Dr. Todd Hampton, Vice President of Administrative Services, explained that this project process was completed assuming costs would be under \$200,000. Due to all received bids coming in over \$200,000 the Board is allowed to approve this contract with a positive 4/5 vote. This project is an extensive flooring update that includes floor foundation repair. On a motion by Secretary Orrin, carried by Trustee Eveland and unanimously carried, the request was approved.

**Second Reading and Request for Approval - Board Policy Revise**

**BP #6340 Bids and Contracts**

Mr. McMurray said that this policy were reviewed and found to have changes to meet current law and local practices. On a motion by Secretary Orrin, carried by Trustee Eveland and unanimously carried, the request was approved.

**CONSENT AGENDA:**

- A. Request for Approval – 2025-2029 Five Year Capital Outlay Plan (5YVOP)
- B. Request for Approval – Final Project Proposal (FPP) – Taft College Vocational Center

- C. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Lompoc Unified School District (LUSD) Dual Enrollment Program and Concurrent Enrollment Program 2023-24
- D. Request for Approval – AGM Digital Agreement; July to August 2023; \$40,000.00
- E. Request for Approval – Alexander Strautman Copywriting and Consulting Proposal; July to December 2023; Not to Exceed \$30,000.00
- F. Request for Approval – CDWG – CommVault Software Support Renewal, Quote #NLFN620; 9/1/23 – 8/31/24; \$12,823.68
- G. Request for Approval – AGM Radio Agreement; July to August 2023; \$8,925.00
- H. Request for Approval – Computerland – SOPHOS Central Intercept License Renewal, Quote #182859-1; 8/30/23 – 8/29/24; \$8,698.00
- I. Request for Approval – ResponDus Lockdown Browser Renewal; 8/1/23 – 7/31/24; \$8,695.00
- J. Request for Approval – Independent Consultant Agreement with Terry Townsend; 7/12/23 – 6/30/24; \$100.00 per Hour, Not to Exceed 60 Hours
- K. Request for Ratification – Student Right to Know Subscription Agreement #C0200; 7/1/23 – 6/30/26; Annual Cost of \$5,900.00
- L. Request for Approval – Adaptigent – NetCOBOL Maintenance Renewal, Quote #0018041; 9/1/23 – 8/31/24; \$1,900.80
- M. Request for Ratification – Medi-Cal Administrative Activities Claiming Agreement with Kern County Superintendent of Schools Renewal; 7/1/23 – 6/30/28; \$50 per Time Survey
- N. Request for Approval – Memorandum of Understanding with Jo’s Family Restaurant
- O. Ratification of the June 2023 Vendor Check & Purchase Order Registers

On a motion by Trustee Gregory, seconded by Secretary Eveland and unanimously carried, items 11.A-O were approved (materials related to the items are attached to official minutes).

#### **PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST**

There were no comments.

#### **EMPLOYMENT**

On a motion by Trustee Cole and seconded by Trustee Eveland, the Employment Items below were approved by the following vote (Employment Items A - C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Dawn Cole, Mike Eveland, Billy White, Dr. Kathy Orrin, Jeremy Gregory

No: None

Abstain: None

Absent: None

## REPORTS

### Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2022/23
2. Expenditure Accounts (Account Level 1) FY 2022/23
3. Expenditure Detail of \$10,000.00 or Greater, June 2023
4. Student Organization and Special Accounts, June 2023
5. Funds Deposited in County Treasury, June 2023
6. Employee Travel Report – June 2023

### Trustee Reports

President White thanked staff for another meaningful TIL awards dinner and graduation. He recently spoke with the family of a TIL alum and shared the positive impact the program had on the student's life.

Trustee Cole enjoyed the TIL dinner and graduation. She shared that Assemblyman Vince Fong attended as well. Assemblyman Fong then held a meeting with Board members and President McMurray about legislative issues that impact the District or higher education.

Trustee Gregory said that this is the first time he has attended the TIL awards and graduation. He was impressed by the personal, positive impact the program has on each family. He also reported he spoke with a Dental Hygiene alum who said they are interested in returning to participate in the bachelor program when it becomes active.

### Foundation

Dr. Sheri Horn-Bunk, Executive Director, updated the Board on the success of the medical intern program with Dignity Health that led to an expanded offering with Adventist Health. In total 25 students participated in the program. The Cougar Cookout will be held on October 5, 2023 and will honor Les Clark, Jr. and Les Clark III with the Spirit Award. Dr. Horn-Bunk also noted that sales for the Dental Hygiene anniversary event are going well.

### Instruction

Dr. Leslie Minor, Vice President of Instruction, introduced Dean of Instruction Devin Daugherty. Dr. Daugherty stated he is finalizing dual enrollment agreements for fall at host sites while also discussing future planning for dual enrollment offerings. Dr. Daugherty is also researching feasibility of a medical assisting program under grant funding guidelines and is coordinating efforts to prepare curriculum for an Emergency Medical Technician program.

### **Marketing and Community Relations**

Susan Groveman, Executive Director of Marketing and Community Relations, said that the website redesign project will launch the new site in September. Advertising efforts are focused on enrollment and preparation of materials for the Hall of Fame class of 2023 celebration.

### **Student Services**

Dr. Damon Bell, Vice President of Student Services, thanked the Board for their support at the end of the year events for the Transition to Independent Living program. He provided details from the summer open house event that served 190 community members. He also reported that the international student population is rising. Athletics has also welcomed three new head coaches.

### **Information Technology Services/Institutional Research**

Dr. Xiaohong Li, Vice President of ITS/IR, stated that IR staff are preparing for the 2023/24 Program Review process. The ITS staff have many projects to complete this summer with many being funded by the cyber security grant from the state.

### **Administrative Services**

Dr. Todd Hampton, Vice President of Administrative Services, shared that the end of year inventory in the Bookstore is complete. He also said that facilities are busy with many projects, most notably the reconstruction of the Ash Street parking lot and the campuswide roofing repair project.

### **SUPERINTENDENT REPORT**

Mr. McMurray provided an update of the events on campus that included STEM camps and an open house for community members, TIL awards and graduation celebrations, as well as a legislative meeting with Assemblyman Vince Fong.

### **NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, August 9, 2023.

### **CONTINUATION OF CLOSED SESSION**

There was no continuation of Closed Session.

### **ADJOURNMENT**

At 7:14 p.m., on a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried by roll call vote, the meeting was adjourned.

Respectfully Submitted:

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Dr. Kathy Orrin, Secretary

**Date:** August 1, 2023

**Submitted by:** Richard Treece, Director of Facilities & Planning 

**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Subject:** Request for Ratification

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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

Resolution No. 2023/24-01 Ratification of Contract with A.P.I Plumbing, Inc. (Emergency Gas Line Repairs)

**Background:**

This resolution and contract pertain to emergency gas line repairs at the Ash Street Dorms located at 715 Ash Street, Taft, California.

A leaking gas line at the Ash Street Dorms was discovered in February, 2023, and limited repairs were completed by A.P.I. Plumbing to a small section of the gas piping system that exhibited signs of leakage. After the initial gas leak the District awarded a contract for repaving of the Ash Street Dorm parking lot. During the excavation for the repaving contract, gas odors were detected; the District immediately suspended work of the repaving contract and conducted an investigation to determine the source of the gas odors and complete necessary remedial work. The investigation and inspection led to discovery of leaks in virtually all the gas lines serving the Ash Street Dorms.

The existence of leaking gas lines throughout the property posed an immediate danger to life and property by the potential ignition of gas vapors causing serious and severe fire and/or explosion. The leaking gas lines required the District to immediately complete the repairs to the leaking gas lines to avoid imminent danger to life or property. Accordingly, the District CFO declared an emergency as authorized under Administrative Procedure 6340 and directed the procurement of equipment, services, and supplies necessary to repair the leaking gas lines without engaging in a bidding process under the California Uniform Public Construction Cost Accounting Act (CUPCAA) emergency provisions.

The District obtained a proposal from A.P.I. Plumbing to immediately commence and promptly complete replacement of the leaking gas lines and to reconfigure the gas lines from an underground installation to an overhead installation. The total contract cost is \$81,628.00.

It is requested that the Board of Trustees resolve and ratify the emergency procurement of equipment, services, and supplies, and the contract with A.P.I. Plumbing to complete the necessary repair to leaking gas lines as outlined in the attached resolution and contract.

**Terms (if applicable):**

Not applicable.

**Expense (if applicable):**

\$81,628.00.

**Fiscal Impact Including Source of Funds (if applicable):**

This contract will be paid from the Dorm Fund 35000; 35827-357-5631-69700.

**Approved:**

  
\_\_\_\_\_  
Brock McMurray, Superintendent/President



**West Kern Community College District  
Board of Trustees  
Resolution No. 2023/24-01**

**Ratification of Contract with A.P.I. Plumbing, Inc. (Emergency Gas Line Repairs)**

WHEREAS, the District is the fee owner of certain real property commonly described as 715 Ash Street, Taft, California (“the Property”) which is improved by facilities and other improvements for use as dormitories.

WHEREAS, a leaking gas line was discovered on or about February, 2023 (“Initial Gas Leak”) and limited repairs were completed by A.P.I. Plumbing (“Contractor”) to a small section of the gas piping system that exhibited signs of leakage.

WHEREAS, after the Initial Gas Leak, the District awarded a Contract for repaving the parking lot on the Property (“Repaving Contract”).

WHEREAS, during excavation for the Repaving Contract work, gas odors were detected; the District immediately suspended work of the Repaving Contract and conducted an investigation to determine the source of the gas odors and to complete necessary remedial work.

WHEREAS, the investigation and inspection led to discovery of leaks in virtually all the gas lines serving the Property.

WHEREAS, the existence of leaking gas lines throughout the Property poses an immediate danger to life and property by the potential ignition of gas vapors causing serious and severe fire and/or explosion.

WHEREAS, the leaking gas lines at the Property requires the District to immediately complete repairs to the leaking gas lines to avoid imminent danger to life or property.

WHEREAS, in or about January, 2005, the District adopted the California Uniform Public Construction Cost Accounting Act (“CUPCCAA”).

WHEREAS, CUPCCAA, at Public Contract Code §22050 et seq., authorizes the District to procure equipment, services and supplies required by an emergency without engaging in a bidding process.

WHEREAS, CUPCCAA authorizes the District to delegate authority to declare an emergency and to procure equipment, services and supplies necessary to address the emergency.

WHEREAS, authority to declare an emergency under CUPCCAA is delegated to the District CFO; the delegation of authority is described in the District’s Administrative Procedure 6340.

WHEREAS, as a result of the danger posed to life and property from the leaking gas lines, the District’s CFO declared an emergency and directed the emergency procurement of equipment, services and supplies necessary to repair the leaking gas lines without engaging in a bidding process.

WHEREAS, the District obtained a proposal from the Contractor to immediately commence and promptly complete replacement of the leaking gas lines and to re-configure the gas lines from an underground installation to an overhead installation.

WHEREAS, the proposal submitted by the Contractor will complete work necessary to address the emergency posed by leaking gas lines and the Contractor's proposal and is the best interests of the District for the following reasons:

The Contractor's proposal incorporates all of the work, labor, materials and services necessary to complete repairs to the leaking gas lines and to reconfigure the gas lines from underground installation to overhead installation.

The Contractor has previously performed work on the Taft College campus in a satisfactory manner. The Contractor completed repairs to correct the Initial Gas Leak and has extensive familiarity with the Site and gas lines at the Site.

The Contractor possesses the resources to immediately commence repairs of the gas lines and to promptly complete the repairs.

The Contractor proposed a fair reasonable price for completing the gas line repairs and the proposed price is consistent with marketplace pricing for the required work.

WHEREAS, the Contract between the District and the Contractor to complete the gas line repairs is attached to these Resolutions as Exhibit A.

NOW, THEREFORE, the Governing Board of the District hereby finds, determines, resolve as follows:

RESOLVED, all of the foregoing Recitals are true, correct and incorporated herein.

FURTHER RESOLVED, the imminent risk of danger to life and property due to the leaking gas lines justifies the CFO's declaration of an emergency and procurement of equipment, services and supplies necessary to repair the leaking gas lines.

RESOLVED, the Contract attached as Exhibit A is approved.

RESOLVED, the District CFO is authorized pursuant to Administrative Procedure 6340 to execute the Contract on behalf of the District and to direct/authorize the Contractor to commence and complete the work described in the Contract attached as Exhibit A.

APPROVED AND ADOPTED by the Board of Trustees of the West Kern Community College District this \_\_\_ day of August, 2023 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary/Clerk, Board of Trustees,  
West Kern Community College District

## AGREEMENT

This Agreement is entered into on this 5<sup>th</sup> day of July, 2023 in the City of Taft, County of Kern, State of California, by and between WEST KERN COMMUNITY COLLEGE DISTRICT, a California Community College District ("District") and API Plumbing, Inc. ("Contractor").

1. **Contract Documents Work.** The Contractor shall provide work, labor, materials, equipment and services necessary to perform the Work identified or described in the Contract Bid Documents in accordance with requirements thereof.
2. **Contract Price.** The District shall pay the Contractor as full consideration for the Contractor's full, complete and faithful performance of the Contractor's obligations under the Contract Documents the Contract Price of Eighty One Thousand Six Hundred Twenty Eight Dollars (\$81,628.00). The District's payment of the Contract Price shall be in accordance with the Contract Documents. The Contract Price is allocated to work of the Contract Documents as follows:
3. **Contract Time; Liquidated Damages.** The Contractor shall achieve Substantial Completion of all Work Forty Five (45) calendar days after the date established for commencement of the Work in the Notice to Proceed issued by the District to the Contractor. The Contract Time is subject to adjustment in accordance with terms of the Contract Documents. Failure to complete the Project within the Contract Time will subject the Contractor to Liquidated Damages at the per diem rate of Two Hundred Fifty Dollars (\$250) per calendar day until the Project is completed.
4. **Certificates of Insurance.** Prior to commencement of Work at the Site, the Contractor shall deliver to the District the Contractor's Certificates of Insurance evidencing the policies of insurance with the minimum coverage limits required by the Contract Documents. The Contractor shall provide the District with Subcontractors' Certificates of Insurance evidencing the policies of insurance and the minimum coverage limits required under the Contract Documents prior to a Subcontractor's commencement of work at the Site.
5. **Performance Bond; Labor and Materials Payment Bond.** Prior to commencement of Work, the Contractor shall obtain and submit to the District a Performance Bond and a Labor and Materials Payment Bond ("Payment Bond") in the form and content of Attachments 1 and 2 to this Agreement. The penal sums of the Performance Bond and Payment Bond shall be the Contract Price. The Performance Bond and Payment Bond shall be issued by a California admitted surety insurer who is AM Best rated at least A-/VII.
6. **Amendments.** This Agreement shall not be changed, modified or amended except in writing and executed by both the District and Contractor.
7. **Counterparts.** This Agreement may be executed in one of more counterpart copies, each of which shall be deemed a duplicate original.
8. **Governing Law; Interpretation.** This Agreement shall be governed, enforced and interpreted in accordance the laws of the State of California. This Agreement shall be interpreted in accordance with its fair meaning and not strictly for or against the District or the Completion Contractor.

9. **Notices.** Any notices which are required by the Contract Documents shall be addressed and delivered as follows. Notices delivered by email are effective upon transmittal. Notices by United States Mail are effective the third (3rd) business day after the postmark date. Notices to the District, shall be via email to: [thampton@taftcollege.edu](mailto:thampton@taftcollege.edu) or by United States Mail, postage prepaid addressed to:

WEST KERN COMMUNITY COLLEGE DISTRICT  
ATTENTION: Todd Hampton – Vice President, Administrative Services/CFO  
29 Cougar Ct.  
Taft, CA 93268  
(661) 763-7717

Notices to the Contractor, shall be via email to: [dvohnout86@gmail.com](mailto:dvohnout86@gmail.com) or by United States Mail, postage prepaid addressed to:

API Plumbing, Inc.  
ATTENTION: David Vohnout  
116 ½ Harrison St  
Taft, CA 93268  
(661) 765-6171

10. **Successors and Assigns.** This Agreement shall be binding upon the parties and their respective successors and assigns.

11. **Authority to Execute.** Each individual executing this Agreement on behalf of the District or the Contractor warrant and represent that she/he is duly authorized to execute this Agreement on behalf of the District or the Contractor, as applicable and to bind the District and the Contractor to the terms hereof. The foregoing notwithstanding, this Agreement shall not be enforceable against the District until the District’s Board of Trustees approves this Agreement at an open public meeting of the Board of Trustees.

12. **No Waiver.** The failure of either the District or Contractor to exercise in any respect a right provided for in this Agreement shall not be deemed to be a subsequent waiver of the same right or of any other right.

13. **Severability.** In the event that any provision of this Agreement is deemed by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, such provision shall be deemed stricken and deleted herefrom, but all other provisions of this Agreement shall be unaffected and remain in full force and effect.

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE  
CONTRACTORS’ STATE LICENSE BOARD. QUESTIONS CONCERNING A  
CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS’ STATE  
LICENSE BOARD, P.O. BOX 2600, SACRAMENTO, CALIFORNIA 95826**

IN WITNESS WHEREOF, this Agreement has been duly executed by the District and the Contractor as of the date set forth above.

"DISTRICT"  
WEST KERN COMMUNITY  
COLLEGE DISTRICT

By:   
Brock McMurray,  
Interim Superintendent/President

"CONTRACTOR"  
API Plumbing, Inc.

By: \_\_\_\_\_  
David Vohnout  
President

# CHANGE ORDER

**David Vohnout Plumbing**

13401 Birkenfeld Ave.  
 Bakersfield Ca. 93314  
[dvohnout86@gmail.com](mailto:dvohnout86@gmail.com)  
 C-36 1010936  
 DIR #PW-LR100545352  
 C: 661-342-5541  
 O: 661-765-6171

**Bid To** \_\_\_\_\_

Taft College  
 29 Cougar Ct.  
 Taft, Ca. 93268

**Job Name**

Ash St. total gas line

**Date** 7/28/2023

**Change #** #001

DESCRIPTION OF SERVICE
Change order for Performance/Payment Bond

DESCRIPTION	QTY	UNIT PRICE	APPLY TAX	TOTAL
Original Estimate #1090				78250.00
				0.00
Performance/Payment Bond				3378.00
				0.00
				0.00
				0.00
				0.00
				0.00

Estimator: David Vohnout  
 Please feel free to contact me with any questions  
 that you might have. This price is good till  
 7/30/23. Thank you.

<b>SUBTOTAL</b>	81628.00
<b>DISCOUNT</b>	0.00
<b>SUBTOTAL LESS DISCOUNT</b>	81628.00
<b>TAX RATE</b>	0.00%
<b>TOTAL TAX</b>	0.00
<b>SHIPPING/HANDLING</b>	0.00
<b>Total</b>	<b>\$ 81,628.00</b>

David Vohnout  
 Company Signature

\_\_\_\_\_  
 Client Signature

THANK YOU FOR YOUR BUSINESS.



Date: August 1, 2023

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Brock McMurray, Acting Superintendent/President

Subject: Request for Approval

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Board Meeting Date: August 9, 2023

Title of Board Item:  
2023-24 Academic Year 9-80 Work Schedule

Background:

The District would like to extend an optional 9-80 work schedule during the 2023-24 academic year. Eligible employees will have the option to work 80 hours over 9 work days and have every other Friday off. Alternate Friday's will be scheduled off to ensure that each department is staffed daily and able to serve students. The proposed schedule will begin on August 21, 2023 and conclude May 10, 2024.

The attached MOU outlines the details of the change in the Districtwide work schedules during this time period. The attached policy also serves as a qualified alternative work schedule under the Classified Bargaining Agreement and under the Education Code.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: \_\_\_\_\_

  
Brock McMurray, Interim Superintendent/President

## **Memorandum of Understanding**

### **Classified School Employees Association and its Taft College Chapter #543**

**And**

### **West Kern Community College District**

#### **9-80 Work Week 2023-24 Academic Year**

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") here by agree to the following Memorandum of Understand and is with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding implementation of an optional 9-80 Work Week, effective August 21, 2023 through May 10, 2024.

Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) The parties agree to implement an optional 9-80 Work Week as follows:
  - A. For the period of August 21, 2023, through May 10, 2024, full-time employees in eligible departments will have the option to report to campus for work Monday-Thursday and will be off every other Friday. The parties agree that these dates may be modified, including extended, by mutual agreement of the Taft College Classified Collective Bargaining Committee. Full-time classified employees opting to participate will work a rotating two-week schedule as follows:
    - i. Full-time employees will work 44.5 hours one week, and 36 hours one week, as follows:
      - (a) 44.5 hour week will consist of 9- hour shifts Monday-Thursday and an 8.5-hour shift on Friday
      - (b) 36 hour week will consist of 9-hour shifts Monday-Thursday and off on Friday.
      - (c) If a holiday falls on the Friday the employee is scheduled to be off work, the employee will recognize the prior workday as the holiday.
      - (d) Holiday hours will continue to be granted at 8 hours each for all full-time employees. Employees participating in the 9-80 schedule will work an additional .5 hours on indicated Friday shifts to balance the difference between the holiday hours allowed and scheduled hours.
    - ii. Employees have the option to opt-in or opt-out of the voluntary 9-80 schedule at the beginning of each semester. Human Resources will send out a timeline prior to the start of each semester with guidance on the election process.
    - iii. All District departments will be open Monday through Friday. Department managers will work to accommodate scheduling requests, while ensuring that adequate coverage is available during District business hours. In the event that multiple employees are requesting the same schedule, seniority will be used as the tie breaker.
    - iv. The parties agree to waive the daily overtime provision for full-time employees opting in to the voluntary 9-80 schedule as follows:
      - (a) For hours worked up to 9 per day, Monday-Thursday, and
      - (b) For hours worked up to 8.5 hours per day on their scheduled Friday.
      - (c) For hours worked on the scheduled Friday off, overtime will be applied as applicable with current California law.
    - v. The parties agree to waive the weekly overtime provision for full-time employees opting in to the voluntary 9-80 schedule as follows:
      - (a) For cumulative hours up to 44.5 hours worked during the five day workweek.



- 3) District administration will determine departments that are eligible for participation and announce prior to July 30, 2023. The parties agree that effective dates and impacted departments are subject to change based on student support needs. Changes will be made through mutual agreement with the Taft College Classified Collective Bargaining Committee.
- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein. The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 5) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Brock McMurray

Brock McMurray (Jun 21, 2023 14:53 PDT)

Brock McMurray, Interim Superintendent/President  
West Kern Community College District

Dated: Jun 21, 2023

Greg Hawkins

Greg Hawkins (Jun 21, 2023 15:33 PDT)

Greg Hawkins, President  
California School Employees Association Chapter #543

Dated: Jun 21, 2023

Andrea Juarez

Andrea Juarez, Labor Relations Representative  
California School Employees Association

Board Approval:

\_\_\_\_\_  
Billy White, President  
Board of Trustees, West Kern Community College District

First Presentation: \_\_\_\_\_, 2023

Second Presentation/Approval: \_\_\_\_\_, 2023

## Memorandum of Understanding

**Classified School Employees Association and its  
Taft College Chapter #543  
And  
West Kern Community College District**

### 9-80 Work Week 2023-24 Academic Year

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      - (b) 36 hour week will consist of 9-hour shifts Monday-Thursday and off on Friday.
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      - (d) Holiday hours will continue to be granted at 8 hours each for all full-time employees. Employees participating in the 9-80 schedule will work an additional .5 hours on indicated Friday shifts to balance the difference between the holiday hours allowed and scheduled hours.
    - ii. Employees have the option to opt-in or opt-out of the voluntary 9-80 schedule at the beginning of each semester. Human Resources will send out a timeline prior to the start of each semester with guidance on the election process.
    - iii. All District departments will be open Monday through Friday. Department managers will work to accommodate scheduling requests, while ensuring that adequate coverage is available during District business hours. In the event that multiple employees are requesting the same schedule, seniority will be used as the tie breaker.
    - iv. The parties agree to waive the daily overtime provision for full-time employees opting in to the voluntary 9-80 schedule as follows:
      - (a) For hours worked up to 9 per day, Monday-Thursday, and
      - (b) For hours worked up to 8.5 hours per day on their scheduled Friday.
      - (c) For hours worked on the scheduled Friday off, overtime will be applied as applicable with current California law.
    - v. The parties agree to waive the weekly overtime provision for full-time employees opting in to the voluntary 9-80 schedule as follows:
      - (a) For cumulative hours up to 44.5 hours worked during the five day workweek.

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- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein. The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 5) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Brock McMurray

Brock McMurray (Jun 21, 2023 14:53 PDT)

Brock McMurray, Interim Superintendent/President  
West Kern Community College District

Dated: Jun 21, 2023

Greg Hawkins

Greg Hawkins (Jun 21, 2023 15:33 PDT)

Greg Hawkins, President  
California School Employees Association Chapter #543

Dated: Jun 21, 2023

Andrea Juarez

Andrea Juarez, Labor Relations Representative  
California School Employees Association

Board Approval:

\_\_\_\_\_  
Billy White, President  
Board of Trustees, West Kern Community College District

First Presentation: \_\_\_\_\_, 2023

Second Presentation/Approval: \_\_\_\_\_, 2023

Date: July 13, 2023  
Submitted by: Dr. Leslie Minor, Vice President of Instruction  
Area Administrator: Brock McMurray, Interim Superintendent/President  
Subject: Request for Ratification



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Board Meeting Date: August 9, 2023

Title of Board Item:

Employers Training Resource (ETR) Contractual Services Agreement

Background:

This is a continuation of the previous service agreement with ETR. Taft College will be reimbursed in the event they provide Career Technical Education for the County per the terms of the contract. The contract will allow potential students to receive training and education.

Terms (if applicable):

July 1, 2023 – June 30, 2024

Expense (if applicable):

No Direct Cost to the District

Fiscal Impact Including Source of Funds (if applicable):

Approved:   
Brock McMurray, Interim Superintendent/President

**KERN COUNTY**  
**PERSONAL/PROFESSIONAL AND CONTRACTUAL SERVICES AGREEMENT**

**SCHEDULE TO MASTER TERMS AND CONDITIONS: PPCSA-23**

**THIS SCHEDULE** is made and entered into on 7/1/2023, and shall terminate no later than 6/30/2024 Kern County Department: **Employers' Training Resource ("County")**.

Located at: **1600 E. Belle Terrace, Bakersfield, California 93307**

Service Provider: **West Kern Community College District/Taft College ("Provider")**

Located at: 29 Cougar Court, Taft, CA 93268

Provider is (select one):  
Sole Proprietorship  
Incorporated in the State of California (LLC)  
 Other (specify) Government Entity

Provider shall provide those services described in Exhibit "A," which is attached hereto and incorporated herein by this reference.

County shall compensate Provider for training services to be provided under this Agreement, in an aggregate sum not to exceed **\$3,000**, in accordance with the fee schedule appearing within Exhibit A, which is attached hereto and made a part hereof. Costs must not exceed the published catalog price.

County shall **not** reimburse Provider for any costs or travel expenses incurred by Provider hereunder.

Provider shall be required to have the following insurance coverages which are marked, on the terms provided in the Master Terms and Conditions. The insurance coverages shall be in the amounts specified unless a lesser amount is shown (select all that apply):

- Workers' Compensation: As required by California Labor Code Section 3700
- Commercial General Liability (\$1,000,000/Occurrence; \$2,000,000/Aggregate)
- Automobile Liability insurance (\$1,000,000/Occurrence)

Insurance coverages will be required and kept on file at Employers' Training Resource before participants attend a program, operate, and/or ride in any vehicle owned and/or operated by, or for, the Provider.

**Note:** If a lesser amount is shown, County must obtain the prior written approval of the County Risk Manager.

Should any conflicts arise between this Schedule To Master Terms and Conditions and the Master Terms and Conditions attached hereto and incorporated herein by this reference, the Master Terms and Conditions shall control.

**IN WITNESS WHEREOF**, the Parties have executed this Schedule To Master Terms and Conditions, including the Master Terms and Conditions, which constitute the Agreement, on the Effective Date.

COUNTY OF KERN

West Kern Community College District/Taft College:

\_\_\_\_\_  
Aaron Ellis  
Interim Chief Workforce Development Officer  
Employers' Training Resource

\_\_\_\_\_  
Brock McMurray, Superintendent/President

Date: \_\_\_\_\_.

Date: \_\_\_\_\_.

APPROVED AS TO FORM  
Office of County Counsel

\_\_\_\_\_  
Deputy

Date: \_\_\_\_\_.

**EXHIBIT A  
SERVICES**

Provider shall provide the Services indicated below for County. Provider shall invoice as follows:

Provider shall invoice the County for tuition, expenses, and fees (“Cost”) that Provider charges to provide Services. The County will reimburse Provider for Costs; however, the total Cost paid by County shall not exceed \$10,000 per client. Client shall be responsible for Costs that exceed \$10,000.

If the length of training is six (6) weeks or less, Provider shall submit an invoice for the total cost of the program once the client has completed the first day of training. If the length of the training program is longer than six (6) weeks, Provider shall submit an invoice for one-half of total program cost once the client completes the first day of training. The provider shall then submit an invoice for the remaining one-half of program cost once the client has completed over half of the training. For public California Colleges and Universities, invoices for reimbursement shall be based on accrued costs incurred and may be submitted for payment based on a semester or quarterly school year.

Upon written notice from County, an exception to the tuition limit of \$10,000 and schedule of payment may be made in writing. This can include special grants targeted to specific populations or occupations.

Programs in this Agreement include:

<u>Program</u>	<u>Cost</u>	<u>Course Length</u>
AS in Administrative Services	\$1,858	54 hours
AS in Business Administration	\$2,088	69 hours
AS in Court Reporting	\$2,500	960 hours
AS in Criminal Justice Administration	\$1,858	960 hours
AS in Criminal Justice Corrections	\$1,858	960 hours
AS in Dental Hygiene	\$5,244	960 hours
AS in Direct Support Education	\$1,858	960 hours
AS in Early Care, Education, and Family Studies	\$2,134	960 hours
AS in General Business	\$1,858	960 hours
40-Hour HAZWOPER Safety Training - WESTEC	\$105	40 hours
Basic Drilling & Workover Sub Sea – WESTEC	\$500	72 hours
Basic Drilling Surface Stack – WESTEC	\$350	28 hours
Basic Employee Safety for General Industry - WESTEC	\$35	8 hours
California Oilfield Producers Confined Space Entry Training – WESTEC	\$35	120 hours
Emergency Response Technician Training – WESTEC	\$35	24 hours
Forklift Operator Safety Training – WESTEC	\$35	8 hours
Introductory Well Control – WESTEC	\$200	8 hours
Medic First Aid Training/CPR – WESTEC	\$35	8 hours
Mine Safety & Health Refresher – WESTEC	\$35	8 hours

1. During this program year, Provider may add or amend CalJOBS-approved programs to this Agreement with the written permission of County.
2. Providers with six or more total participants within a two-year period shall be held accountable for a Training Related Entered Employment Rate of  $\geq 73.0\%$ .
3. Costs cannot exceed the lesser of the published catalog price or price posted on CalJOBS.
4. The amount to be paid by County for services provided to any single client shall not exceed the approved tuition limit per client. The client shall be responsible for any amount in excess of the approved tuition.
5. If the client ends the training program prior to completion, Provider shall submit a refund based on the cost of program that has been paid by County based on Provider’s published refund policy listed in their catalog.

6. Provider will not charge County if a client has to repeat classes due to Provider's error(s), negligent act(s), or omission(s).
7. Responsible County Department will only reimburse Provider for approved course work required for programs as listed in Provider's catalog.
8. Financial grants (Pell Grant, etc.) awarded to the clients shall offset the programs' above-listed costs before using Responsible County Department funding. The total amounts received by Provider shall never exceed the program amounts listed on this contract.
9. Full description of Services:
  - a. Provider shall be listed as approved with the State of California's Bureau for Private Postsecondary Education, California Department of Education, Chancellor's office of the California Community Colleges, or recognized by an accreditation institution determined to be acceptable. If Provider loses their approval, then Provider shall notify County immediately, and this Agreement shall be deemed terminated.
  - b. Subsequent eligibility for Provider to receive funding will be determined annually, based on CalJOBS requirements.
  - c. Training programs must be included in the State of California's CalJOBS Eligible Training Provider List before an individual can be referred by County to such training.
  - d. Training programs must lead to either an industry-recognized certificate, certification, and/or credentials valued by employers or training-related employment as a result of gaining measurable technical skills for a specific occupation.
  - e. Training programs must be for occupations in in-demand industry sectors identified by the state, region, or Local Board.
  - f. Class material shall conform to the State of California's established curriculum requirements.
  - g. Provider shall maintain program, applicant, participant, personnel, and financial records as required by the Workforce Innovation and Opportunity Act (WIOA), the State of California, and the Secretary of Labor to assure proper accounting of all WIOA funds to protect the confidentiality of parties involved. Provider shall retain all records pertinent to this Agreement for a period of three (3) years from the date of final payment of this Agreement. If, at the end of three (3) years, there is litigation or an audit involving those records, Provider shall retain the records until the resolution of such litigation or audit.
  - h. For truck driving schools, ETR participants cannot start until they obtain their drug screening results from Department of Transportation. In addition, all ETR participants shall have training that includes the option of three-axle tractors, 46' trailers, and a minimum of a 10-speed transmission. All participants shall also receive, as part of the cost of the program, a HAZMAT Endorsement, Doubles/Triples Endorsement, and Tank Endorsement if requested by the participant.
  - i. Referrals are at the sole discretion of County.
10. The location of training is 29 Cougar Court, Taft, CA 93268. Additional training sites may be utilized with the written permission of the Employers' Training Resource Director after inclusion on CalJOBS.
11. Materials, equipment, facilities, manuals, study guides, etc., will be provided as indicated to assist the Provider in the provision of Services:

By County: none

By Provider: All materials, equipment, facilities, etc., will be provided under the total purchase price of the training program.

[The remainder of this page has intentionally been left blank]

**KERN COUNTY**  
**PERSONAL/PROFESSIONAL AND CONTRACTUAL SERVICES AGREEMENT**  
**MASTER TERMS AND CONDITIONS**  
**PPCSA-23**

**THIS AGREEMENT ("Agreement")** is entered into effective on the Effective Date shown on the attached Schedule to Master Terms and Conditions by and between the **COUNTY OF KERN**, a political subdivision of the State of California, as represented by Employers' Training Resource ("County"), with its principal location at 1600 E. Belle Terrace Street, Bakersfield, CA 93307, and Provider identified on the Schedule to Master Terms and Conditions ("**Provider**").

**RECITALS**

**A.** Government Code Sections 31000 and 53060 permit the County Board of Supervisors to contract for furnishing special services with individuals specially trained, experienced, and competent to perform those services.

**B.** The County's Department identified on the Schedule to Master Terms and Conditions as the Responsible County Department requires those services which are specified in **Exhibit A**.

**C.** County desires to engage Provider to provide said services and Provider, by reason of his/her/its qualifications, experience, and facilities for doing the type of work contemplated, has offered to provide the required services on the terms set forth herein.

**AGREEMENT**

**1. Services to be Rendered.** Provider shall provide the services described in Exhibit "A" which is attached to the Schedule to Master Terms and Conditions and incorporated therein. This Agreement does not guarantee that there will be any minimum amount purchased.

**2. Compensation to Provider.** County shall compensate Provider in accordance with The compensation selection(s) annotated on the Schedule to Master Terms and Conditions. No additional compensation will be paid for secretarial, clerical support staff, overhead, or any other cost incurred by Provider pursuant to providing services to County.

**3. Invoicing.** Invoice shall be submitted to County. If the length of training is six (6) weeks or less, Provider shall submit an invoice for the total cost of the program once the client has completed the first day of training. If the length of the training program is longer than six (6) weeks, Provider shall submit an invoice for one-half of total program cost (**not to exceed \$5,000**) once the client completes the first day of training. Provider shall then submit an invoice for the remaining one-half of program cost (**not to exceed \$5,000**) once the client has completed over one-half of the training. For public California Colleges and Universities, invoices for reimbursement shall be based on actual costs incurred and shall be submitted for payment based on a semester or quarterly school year.

Upon written notice from County, an exception to the tuition limit of \$10,000 and schedule of payment may be made in writing. The exception can include special grants targeted to specific populations or occupations.

**4. Leveraged Resources.** Provider shall document and report any funding or expenditures used by and/or for clients no matter the source of such funding in order that these funds can be evaluated and considered as leveraged resources for training expenditures. Provider shall provide County with all such financial information concerning grants, scholarships, loans, etc. This documentation will list the amount of the funds, their source, and any special provisions or stipulations that may be tied to these funds. Provider shall also supply supporting documentation for such funding



used for the participant's training. This information shall accompany all submitted invoices if required. Per EDD Directive WSD-14-1 (July 8, 2014), beginning Program Year (PY) 2016-17 and each PY thereafter, County is required to spend at least 30 percent of the combined total of its adult and dislocated worker WIOA formula fund allocations on workforce training services. A portion of the minimum training expenditure requirement (an amount of up to 10 percent of the combined total of the adult and dislocated worker formula fund allocation) may be met by applying designated leveraged resources used for training services.

Provider must keep sufficient records of the leveraged resources which can be independently verified by County and the EDD. Provider shall also ensure that any leveraged resources tied directly to individual participants (such as Pell Grants) are also reported to Employers' Training Resource MIS department for inclusion in each corresponding participant's file.

5. **Term.** This term of this Agreement ("Term") shall start on the Effective Date and shall terminate on the Termination Date, unless sooner terminated as provided in this Agreement.

6. **Assignment.** Provider shall not assign or transfer this Agreement, or any part thereof. Provider shall not assign any monies due or which become due to Provider under this Agreement without County's prior express and written approval.

7. **Audit, Inspection, and Retention of Records.** Provider agrees to maintain and make available to County accurate books and records relative to all its activities under this Agreement. Provider shall permit County to audit, examine and make excerpts and transcripts from such records, and to conduct audits of all invoices, materials, and records of personnel or other data related to all other matters covered by this Agreement. Provider shall maintain such data and records in an accessible location and condition for a period of not less than three (3) years from the date of final payment under this Agreement, or if at the end of the three years, there is litigation or an audit involving those records, Provider shall retain the records until the resolution of such litigation or audit. The State of California and/or any federal agency having an interest in the subject of this Agreement shall have the same rights conferred upon County herein.

8. **Authority to Bind County.** It is understood that Provider, in Provider's performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has no authority to bind County to any agreements or undertaking.

9. **Indemnification.**

a. **General.** Provider agrees to indemnify, defend and hold harmless County and County's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorneys' fees of County Counsel and Counsel retained by County, expert fees, costs of staff time, and investigation costs) of whatever kind or nature, which arise out of or result from any act or omission of Provider or Provider's officers, agents, employees, independent contractors, subcontractors of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include bodily and personal injury or death to any person or persons; damage to any property, regardless of where located, including the property of County; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Provider by any person or entity. The same holds true to Provider. The aforementioned duty to indemnify, defend and hold harmless shall apply only in proportion to and to the extent such Claims arise from or result from the acts or omissions of the Provider, its officers, agents, and employees.

b. **Infringement Claim.** If any claim is asserted or action or proceeding brought against County which alleges that all or any part of the services or products in the form supplied by Provider or County's use thereof, infringes or misappropriates any United States or foreign patent or

copyright, or any trade secret or other proprietary right, County shall give Provider prompt written notice thereof. Provider shall defend any such claim or action with counsel of Provider's choice and at Provider's expense and shall indemnify County for any costs, including reasonable attorney's fees and damages actually incurred by County in connection therewith, including steps County may take to avoid entry of any default judgment or other waiver of County's rights. The aforementioned duty to indemnify shall apply only in proportion to and to the extent such costs arise from or result from the acts or omissions of the Provider, its officers, agents, and employees. County shall cooperate fully with and may monitor Provider in the defense of any claim, action, or proceeding and will make employees available as Provider may reasonably request with regard to such defense, subject to reimbursement by Provider of all costs and expenses occasioned by County's cooperation in such defense.

c. **Remedy of Infringement Claim.** If the services or products are, in Provider's opinion, likely to become or do become the subject of a claim of infringement or misappropriation of a United States or foreign patent, copyright, trade secret, or other proprietary right, or is a temporary restraining order or other injunctive relief is entered against the use of part or all of the services or products, Provider shall within ninety (90) days:

(1) Promptly replace the services or products with compatible, functionally equivalent and non-infringing services or products;

(2) Promptly modify the services or products to make them non-infringing without materially impairing County's ability to use the services or products as intended;

(3) Promptly procure the right of County to continue using the services or products; or

(4) As a last resort, if none of the foregoing alternatives are reasonably available to Provider and County is enjoined or otherwise precluded legally from using the services or products, Provider will within 120 days of the judgment or other court action promptly refund to County affected fees and cost paid for the services or products under this Agreement and amendments thereto whereupon this Agreement shall terminate. All licensed products will be disposed of as ordered by the governing court at the expense of Provider or as determined by County if the court does not do so directly.

d. **Modification of Services.** This indemnity does not extend to modifications or additions to the services or products made by County or any third party without written consent of Provider, or to any unauthorized use of the services or products by County.

e. **Survival of Indemnification Obligations.** Upon completion of this Agreement, the provisions of this **section 9** shall survive.

**10. Insurance.** Provider, in order to protect County and its board members, officials, agents, officers, and employees against all claims and liability for death, injury, loss, and damage as a result of Provider's actions in connection with the performance of Provider's obligations, as required in this Agreement, shall secure and maintain insurance as described below. Provider shall not perform any work under this Agreement until Provider has obtained all insurance required under this section and the required certificates of insurance and all required endorsements have been filed with the County's authorized insurance representative. Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of the insurance requirements set forth herein. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, Provider shall supply proof that such person is an authorized representative thereof and is authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon. The Provider shall

promptly deliver a certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the term specified herein. Such certificates and endorsements shall be delivered to the County's authorized insurance representative before the expiration date of any policy and bear a notation evidencing payment of the premium if requested. Provider shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any claim by Provider or County as an additional insured.

**a. Workers' Compensation and Employer's Liability Insurance Requirement.**

In the event, Provider has employees who may perform any services pursuant to this Agreement, Provider shall submit written proof that Provider is insured against liability for workers' compensation in accordance with the provisions of section 3700 of the California Labor Code. Provider shall require any subcontractors to provide workers' compensation for all of the subcontractors' employees, unless the insurance afforded by Provider covers the subcontractors' employees. If any class of employees engaged in work or services performed under this Agreement is not covered by California Labor Code section 3700, Provider shall provide and/or require each subcontractor to provide adequate insurance for the coverage of employees not otherwise covered. Provider shall also maintain Employer's Liability Insurance with one million dollars (\$1,000,000) limits for bodily injury or disease.

**b. Liability Insurance Requirements.**

(1) Provider shall maintain in full force and effect, at all times during the term of this Agreement, the following insurance:

**A. Commercial General Liability Insurance.** including, but not limited to, Contractual Liability Insurance (specifically concerning the indemnity provisions of this Agreement with the County), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Provider's performance of work under this Agreement. The Commercial General Liability Insurance shall contain no exclusions or limitation for independent contractors working on the behalf of the named insured. Provider shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by law following termination of this Agreement. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate.

**B. Automobile Liability Insurance.** If required on the Agreement, Automobile Liability Insurance against claims of Personal Injury (including bodily injury and death) and Property Damage covering any vehicle and/or all owned, leased, hired, and non-owned vehicles used in the performance of services pursuant to this Agreement with coverage equal to policy limits, which shall be at least one million dollars (\$1,000,000) each occurrence.

(2) **Endorsements.** The Commercial General Liability and Automobile Liability Insurance required shall include an endorsement naming County and County Indemnified Parties as additional insureds for liability arising out of this Agreement and any related operations. The endorsement shall be provided using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on other forms which provide coverage at least equal to or better than form CG 20 10 11 85.

(3) **Claims-Made Insurance.** If any of the insurance coverages required under this Agreement is written on a claims-made basis, Provider, at Provider's option, shall either (i) maintain said coverage for at least three (3) years following the termination of this Agreement with coverage extending back to the effective date of this Agreement; (ii) purchase an extended reporting period of not less than three (3) years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.

c. **Insurance Companies.** All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved by the County Risk Manager.

d. **Self-Insurance.** If Provider is, or becomes during the Term, self-insured or a member of a self-insurance pool, Provider shall provide coverage equivalent to the required insurance coverages and endorsements. County will not accept the coverages unless the County Risk Manager determines, in its sole discretion and by written acceptance, that the coverages proposed to be provided by Provider are equivalent to the required coverages. Any self-insured retentions over \$100,000 must be declared on the Certificate of Insurance or other documentation provided to County and approved in writing by the County Risk Manager.

e. **Primary Insurance; Waiver of Subrogation.** All insurance afforded by Provider pursuant to this Agreement shall be primary to and not contributing to all insurance or self-insurance maintained by the County.

f. **Insurance Does Not Replace Indemnification.** Insurance coverages in the minimum amounts set forth herein shall not be construed to relieve Provider for any liability, whether within, outside, or in excess of such coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude the County from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.

g. **Failure to Maintain Insurance.** Failure by Provider to maintain all such insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by Provider. County, at its sole option, may terminate this Agreement and obtain damages from Provider resulting from said breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Provider, County shall deduct from sums due to Provider any premiums and associated costs advanced or paid by County for such insurance. If the balance of monies obligated to Provider pursuant to this Agreement is insufficient to reimburse County for the premiums and any associated costs, Provider agrees to reimburse County for the premiums and pay for all costs associated with the purchase of said insurance. Any failure by County to take this alternative action shall not relieve Provider of its obligation to obtain and maintain the insurance coverages required by this Agreement.

h. **Cancellation of Insurance.** The above-stated insurance coverages required to be maintained by Provider shall be maintained until the completion of all of Provider's obligations under this Agreement except as otherwise indicated herein. Each insurance policy supplied by the Provider shall not be suspended, voided, canceled, or reduced in coverage or in limits except after ten (10) days written notice by Provider in the case of non-payment of premiums, or thirty (30) days written notice in all other cases. Such notice shall be by certified mail, return receipt requested. This notice requirement does not waive the insurance requirements stated herein. Provider shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-renewed, or whose policy limits have been exhausted or upon the insurer's insolvency.

11. **Termination.** Either party may, without cause, terminate this Agreement by written notice. A Notice of Termination will be deemed effective fifteen (15) days after personal delivery, or twenty (20) days after mailing by regular U.S. Mail, postage prepaid. In addition, either party may immediately terminate this Agreement should the other party fail to substantially perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating the termination, allowing fifteen (15) days for the non-performing party to respond to the allegations. In the event this Agreement is terminated by either County or Provider, Provider shall submit to County all County files, memoranda, documents, correspondence, and other items provided by County in the course of performing this Agreement. Should either party terminate this Agreement as provided herein, County

shall pay Provider for all services rendered by Provider prior to the effective date of termination in an amount not to exceed the maximum dollar amount indicated in the Schedule to Master Terms and Conditions.

**12. Captions and Interpretation.** Section headings in this Agreement are used solely for convenience and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision. This Agreement is the product of negotiation and both parties are equally responsible for its authorship. Section 1654 of the California Civil Code shall not apply to the interpretation of this Agreement.

**13. Choice of Law/Venue.** The parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. This Agreement has been entered into and is to be performed in the County of Kern. Accordingly, the parties agree that the venue of any action relating to this Agreement shall be in the County of Kern.

**14. Clean Air Act, Federal Water Pollution Control Act, Clean Water Act.** Provider shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

**15. Compliance with Law.** Provider shall observe and comply with all applicable County, state and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, including all laws prohibiting sexual harassment.

**16. Confidentiality.** Provider shall not, without the written consent of County, communicate confidential information, designated in writing or identified in this Agreement as such, to any third party and shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this section shall continue to survive. Under 2 CFR 200.303, the provider is responsible for taking reasonable measures to adequately safeguard each participant's personally identifiable information (PII) and information designated as sensitive.

**17. Conflict of Interest.** Provider has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflict of interest of public officers and employees. Provider agrees that they are unaware of any financial or economic interest of any public officer or employee of the County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the County may immediately terminate this Agreement by giving written notice thereof. Provider shall comply with the requirements of Government Code Section 1090 et seq. and 87100 et seq. during the term of this Agreement.

**18. Counterparts.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

**19. Debarment and Suspension.** Provider is required to comply with the government-wide requirements, including Executive Orders 12459 and 12689, for debarment and suspension. Provider will certify under penalty of perjury under the laws of the State of California that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency and had not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against it for commission

of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction.

20. **Drug-Free Workplace.** Provider is required to provide County with a certificate of Drug-Free Workplace which acknowledges notification of employees that action will be taken against them for violations under Government Code Sections 8350(a) and 8355(b) and 29 CFR 94, 48, 23.5; that a Drug-Free Awareness Program has been implemented; and that personnel will receive a copy of Provider's policy.

21. **Energy Policy and Conservation Act.** Provider shall maintain mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

22. **Enforcement of Remedies.** No right or remedy herein conferred on or reserved to County is exclusive or any other right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right or remedy is given hereunder or now or hereafter existing by-laws or in equity or by statute or otherwise, and maybe enforced concurrently or from time to time.

23. **Immigration Reform and Control Act.** Provider acknowledges that Provider, and all subcontractors hired by Provider to perform services under this Agreement, are aware of and understand the Immigration Reform and Control Act ("IRCA"). Provider is and shall remain in compliance with the IRCA and shall ensure that any subcontractors hired by Provider to perform services under this Agreement are in compliance with the IRCA. In addition, Provider agrees to indemnify, defend and hold harmless the County, its agents, officers, and employees, from any liability, damages, or causes of action arising out of or relating to any claims that Provider's employees, or the employees or any subcontractor hired by Provider, are not authorized to work in the United States for Provider or its subcontractors and/or any other claims based upon alleged IRCA violations committed by Provider or Provider's subcontractor(s).

24. **Lobbying Certification and Disclosure.**

a. Provider certifies that no Federal appropriated funds have been paid or will be paid, by Provider's officers or employees, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, AGENCY's signatory official shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. Provider must submit to County a "Certification Regarding Lobbying" signed by Provider's signatory official, if the agreement amount is in excess of \$100,000.

25. **Negation of Partnership.** In the performance of all services under this Agreement, Provider shall be and acknowledges that Provider is, in fact, and law, an independent contractor and not an agent or employee of County. Provider has and retains the right to exercise full supervision and control of the manner and methods of providing services to County under this Agreement. Provider retains full supervision and control over the employment, direction, compensation, and discharge of all persons assisting Provider in the provision of services under this Agreement. With

respect to Provider's employees, if any, Provider shall be solely responsible for payment of wages, benefits, and other compensations, compliance with all occupational safety, welfare, and civil rights laws, tax withholding, and payment of employee taxes, whether federal, State or local, and compliance with any and all other law regulating employment.

**26. Non-Collusion Covenant.** Provider represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with County. Provider has received from County no incentive or special payments, nor considerations not related to the provision of services under this Agreement.

**27. Nondiscrimination.** As a condition to the award of financial assistance from the Department of Labor under Title 1 of the Workforce Innovation and Opportunity Act (WIOA), the grant applicant assures that it has the ability to comply with the nondiscrimination and equal opportunity provisions of the following assistance:

a. Section 188 of WIOA, which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or against beneficiaries on the basis of either citizenship status or participation in any WIOA Title 1 financially assisted program or activity;

b. Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the basis of race, color, and national origin;

c. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

d. The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and

e. Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in education programs.

**28. Non-waiver.** No term, covenant, or condition of this Agreement can be waived except by the written consent of County. Forbearance or indulgence by County in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by Provider. County shall be entitled to invoke any remedy available under this Agreement, by law, or in equity despite said forbearance or indulgence.

**29. Notices.**

a. Notices to the County from the Provider that concern termination, suspension, breach, default, or other formal notices regarding this Agreement shall be sent to:

Employers' Training Resource  
Attn: Jeremy Shumaker, CAO Manager - Administrative Division  
With a copy to: Brenda Duenas, Sr. Workforce Development Analyst

1600 E. Belle Terrace  
Bakersfield, California 93307  
Email: ShumakerJ@kerncounty.com  
Email: brendar@kerncounty.com

b. Notices to the Provider from County concerning any and all matters regarding this Agreement will be sent to:

West Kern Community College District/Taft College  
Attn: Brock McMurray, Superintendent/President  
29 Cougar Court, Taft, CA 93268

c. All notices, requests, demands, and other communications required under this Agreement shall be in writing, in English, and shall be deemed to have been duly given if delivered (i) personally, (ii) by facsimile transmission with written confirmation of receipt, (iii) on the day of transmission if sent by electronic mail (email) to the email address given above, and written confirmation of receipt is obtained promptly after completion of transmission, (iv) by overnight delivery with a reputable national overnight delivery service, or (v) by mail or by certified mail, return receipt requested, and postage prepaid. If any notice is mailed, it shall be deemed given three (3) business days after the date such notice is deposited in the United States mail. If notice is given to a party, it shall be given at the address for such party set forth above. It shall be the responsibility of the Parties to notify the other Party in writing of any name or address changes. In the case of communications delivered to the Parties, such communications shall be deemed to have been given on the date received.

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this Agreement by leaving such notice with the receptionist or other person of like capacity employed in Provider's office, or the receptionist for Employers' Training Resource.

**30. Modifications of Agreement.**

a. This Agreement may be amended by a unilateral modification by County should it be determined that any provisions have been left off that are administratively required. The Director of Employers' Training Resource or his/her designee shall be the signor of the Modification.

b. Non-administrative modifications or extensions to this Agreement must be in writing and signed by the parties in interest at the time of the modification. Revised cost cannot exceed the published catalog price.

c. During this program year, Provider may add CalJOBS approved programs to this Agreement with the written permission of the Employers' Training Resource Director.

**31. Severability.** Should any part, term, portion, or provision of this Agreement be decided to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the parties intended to enter into in the first instance.

**32. Signature Authority.** Each party has full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. This Agreement is not an authorization to provide services until signed by the Kern County Board of Supervisors.

**33. Sole Agreement.** This document, including the attachments hereto, contains the entire agreement of the parties relating to the services, rights, obligations, and covenants contained herein and assumed by the parties respectively. No inducements, representations, or promises have been made, other than those recited in this Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.



34. **Time of Essence.** Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.

35. **No Third-Party Beneficiaries.** It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to County and Provider. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of County and Provider that any such person or entity, other than County or Provider, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.

36. **Equal Employment Opportunity.** Provider shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).

37. **Exhibits.** All exhibits attached to this Agreement are incorporated into this Agreement by reference.

38. **Ownership of Documents.** All reports, documents, and other items provided by the County under this Agreement are and shall remain the property of the County, and shall be returned to County upon full completion of all services by Provider or termination of this Agreement, whichever first occurs. Documents and other items that Provider has created as a basis for the program shall remain the property of Provider.

39. **Representations.** Provider makes the following representations which are agreed to be material to, and form a part of the inducement for this Agreement:

a. Provider does not have any actual or potential interests adverse to County nor does Provider represent a person or firm with an interest adverse to County with reference to the subject of this Agreement; and

b. Provider shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this Agreement.

40. **Rights to Contracted Products.**

a. Due to the nature of this program, Provider has created the programs and County is paying for the service of the Provider to train participants. There will be no products produced.

b. Provider or Provider's assigned employees or subcontractors shall not publish or disseminate information gained through participation in this Agreement without specific prior review and written consent by the County.

c. Upon termination or expiration of this Agreement, Provider shall deliver to County all County reports documents and other County items that County may have supplied.

d. Upon completion of this Agreement, the provisions of this Section shall continue to survive.

41. **Solid Waste Disposal Act.** Provider shall comply with Section 6002 of the Solid Waste Disposal Act of January 24, 1994. This section includes procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recycled materials as practicable.

**Date:** July 11, 2023  
**Submitted by:** Devin Daugherty, Dean of Instruction and CTE  
**Area Administrator:** Leslie Minor, VP of Instruction  
**Subject:** Request for Approval

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**Board Meeting Date:**

August 9, 2023

**Title of Board Item:**

Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Santa Ynez Valley Union High School District (SYVUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2023-2024.

**Background:**

This is a new MOU between WKCCD and SYVUHSD. WKCCD and SYVUHSD have collaborated to create the attached MOU for 2023-2024 in an effort to continue to provide SYVUHSD students an opportunity to enroll in dual-credit courses. The MOU will be reviewed annually by both Districts.

**Terms (if applicable):**

August 1, 2023 to May 31, 2024

**Expense (if applicable):****Fiscal Impact Including Source of Funds (if applicable):****Approved:** \_\_\_\_\_  
Brock McMurray, Interim Superintendent/President

**MEMORANDUM OF UNDERSTANDING**  
between  
**WEST KERN COMMUNITY COLLEGE**  
**DISTRICT**  
and  
**SANTA YNEZ VALLEY UNION HIGH SCHOOL**  
**DISTRICT**

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and the Santa Ynez Valley Union High School District (SYVUHSD, hereinafter referred to as the SCHOOL).

The parties hereto agree:

**I. TERM**

This MOU shall become effective Fall 2023 beginning August 1, 2023, and terminating on May 31, 2024. This agreement is valid for 1 academic year with a possibility to be renewed by the SCHOOL. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent (Dual) Enrollment.

**II. PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent Enrollment courses from the COLLEGE as outlined in an agreement between the SCHOOL and Allan Hancock College. The COLLEGE is permitted by Allan Hancock College to offer English and Math courses.

**III. RESPONSIBILITIES**

A. SCHOOL responsibilities: The SCHOOL will continue to apply to the COLLEGE for all concurrent enrollment courses as articulated in the current Instructional Services Agreement.

B. SCHOOL responsibilities: The SCHOOL may schedule with COLLEGE the courses listed below for 2023/2024 academic year.

- ENGL 1500 Composition and Reading 3 units
- ENGL 1501 Enhanced Composition and Reading 4 units

**IV. CONFIDENTIALITY**

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. INDEMNITY

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

VI. NON-DISCRIMINATION CLAUSE

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

VII. CHANGES

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact Person for the COLLEGE:

Name: Leslie Minor  
Title: VP Instruction  
Address: 32 Cougar Court  
Taft, CA 93628  
Phone: 661-763-7871  
Email: [lminor@taftcollege.edu](mailto:lminor@taftcollege.edu)

Contact Person for the SCHOOL:

Name: Andrew Schwab  
Title: Superintendent  
Address: 2975 Mission Drive  
Solvang CA 93463  
Phone: 805-688-6487  
Email: [aschwab@syvuhd.org](mailto:aschwab@syvuhd.org)

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

Approved for WKCCD

Brock McMurray

Interim Taft College Superintendent/President

Date: 7/11/23

Approved for SYVUHSD

Andrew Schwab

Superintendent

Date: 7-10-23

Date: July 11, 2023  
Submitted by: Jaime Lopez, Associate Dean of Instruction  
Area Administrator: Leslie Minor, VP of Instruction  
Subject: Request for Approval



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**Board Meeting Date:**

August 9, 2023

**Title of Board Item:**

Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Orcutt Union High School District (OUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2023-2024.

**Background:**

This is a new MOU between WKCCD and OUHSD. WKCCD and OUHSD have collaborated to create the attached MOU for 2023-2024 in an effort to continue to provide OUHSD students an opportunity to enroll in dual-credit courses. The MOU will be reviewed annually by both Districts.

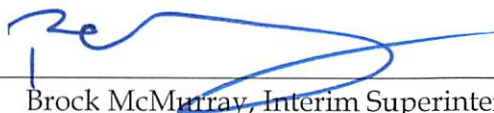
**Terms (if applicable):**

August 1, 2023 to May 31, 2024

**Expense (if applicable):**

**Fiscal Impact Including Source of Funds (if applicable):**

Approved: \_\_\_\_\_



Brock McMurray, Interim Superintendent/President

MEMORANDUM OF UNDERSTANDING  
between  
WEST KERN COMMUNITY COLLEGE  
DISTRICT  
and  
ORCUTT UNION SCHOOL DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and the Orcutt Union School District (OUSD, hereinafter referred to as the SCHOOL).

The parties hereto agree:

I. **TERM**

This MOU shall become effective Fall 2023 beginning August 1, 2023, and terminating on May 31, 2024. This agreement is valid for 1 academic year with a possibility to be renewed by the SCHOOL. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent Enrollment.

II. **PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent Enrollment courses from the COLLEGE as outlined in an agreement between the SCHOOL and Allan Hancock College. The COLLEGE is permitted by Allan Hancock College to offer Composition & Reading and Elementary Statistics courses.

III. **RESPONSIBILITIES**

A. SCHOOL responsibilities: The SCHOOL will continue to apply to the COLLEGE for all concurrent enrollment courses as articulated in the current Instructional Services Agreement.

B. SCHOOL responsibilities: The SCHOOL may schedule with COLLEGE the courses listed below for 2023/2024 academic year:

- ENGL 1501 Enhanced Composition and Reading 4 units
- STAT 1510 Elementary Statistics 5 units

IV. **CONFIDENTIALITY**

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. **INDEMNITY**

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE,



its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

**VI. NON-DISCRIMINATION CLAUSE**

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

**VII. CHANGES**

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact Person for the COLLEGE:

Name: Leslie Minor  
Title: VP Instruction  
Address: 29 Cougar Court  
Taft, CA 93628  
Phone: 661-763-7871  
Email: [lminor@taftcollege.edu](mailto:lminor@taftcollege.edu)

Contact Person for the SCHOOL:

Name: Josh Ostini  
Title: Vice Principal  
Address: 610 Pinal Ave  
Orcutt, CA 93455  
Phone: 805-938-8597  
Email: [jostini@orcutt-schools.net](mailto:jostini@orcutt-schools.net)

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

**Approved for WKCCD**

**Brock McMurray**

**Approved for OUSD**

**Dr. Holly Edds**

\_\_\_\_\_  
Interim Taft College Superintendent/President

\_\_\_\_\_  
OUSD Superintendent

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Date: July 12, 2023  
Submitted by: Dr. Devin Daugherty, Dean of Instruction and CTE  
Area Administrator: Dr. Leslie Minor, Vice President of Instruction  
Subject: Request for Ratification



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**Board Meeting Date:**

August 9, 2023

**Title of Board Item:**

Regional Equity and Recovery Partnerships (RERP) Grant Agreement

**Background:**

Taft College received RERP funding to assist with connecting students impacted by COVID to find high-quality jobs and grow industry sectors. This grant will provide Taft College start-up costs to develop a new paramedic program.


The Regional Equity and Recovery Partnerships Grant Agreement provides the terms by which WKCCD can invoice California Community Colleges Chancellor's Office for the total allocation amount of \$59,692.00 for the duration of the grant.

**Terms (if applicable):**

January 23, 2023 – September 30, 2025

**Expense (if applicable):**

**Fiscal Impact Including Source of Funds (if applicable):**

Approved:   
Brock McMurray, Interim Superintendent/President



## GRANT AGREEMENT

<b>California Community Colleges Board of Governors - 6870</b>	District (Grantee): West Kern CCD College: Taft College
Division: Workforce and Economic Development  Project: Regional Equity and Recovery Partnerships	Total Amount Encumbered:      \$59,692.00

This grant is made and entered into by the California Community Colleges Chancellor's Office, on behalf of the California Community Colleges Board of Governors and West Kern Community College District hereafter referred to as the Grantee. The purpose of the grant is for Grantee district to establish a Regional Equity and Recovery Partnership (RERP) with a local workforce development board Regional Planning Unit (RPU) of the California Workforce Development Board. The partnership will connect workers most impacted by the COVID-19 pandemic to high-quality jobs in target and growth industry sectors. The grant consists of this Grant Agreement face sheet and the Grant Agreement Terms and Conditions.

The total amount payable shall not exceed the amount specified above as "Total Amount Encumbered".

The term of this grant shall be from January 23, 2023 to September 30, 2025.

### GRANTEE

Project Director: Armin Rashvand	Total Grant Funds Requested: \$59,692.00
Signature, Chief Executive Officer (or Authorized Designee)	
<small>Email: <a href="mailto:bmcmurray@taftcollege.edu">bmcmurray@taftcollege.edu</a></small>	Date: 05/25/2023
Print Name/Title of Person Signing: Brock McMurray Interim Superintendent/President	District Address: 29 Cougar Ct Taft, CA 93268

### STATE OF CALIFORNIA

Project Monitor: LaCandice Ochoa	Agency Address: 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
Signature, Accounting Manager (or Authorized Designee) Budget funds are available for the period and purpose of the expenditure stated above.	
<small>Email: <a href="mailto:sbarrios@cccoco.edu">sbarrios@cccoco.edu</a></small>	Date: 04/03/2023
Signature, Deputy Chancellor (or Authorized Designee)	
<small>Email: <a href="mailto:lnavarette@cccoco.edu">lnavarette@cccoco.edu</a></small>	Date: 05/25/2023
Print Name/Title of Person Signing: Lizette Navarette, Interim Deputy Chancellor	

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STATE OF CALIFORNIA FUNDING										
Bus. Unit	Ref No.	Fund	FI\$Cal Prgm	Reporting Structure	Account Code	Project ID Code	Chapter	Statute	Funding Year (Enactment Year)	Agreement Amount
6870	638	0001	5675119	68704000	5432000	292	144	2021	2020-21	\$59,692.00
<b>TOTAL AMOUNT ENCUMBERED TO DATE:</b>										<b>\$59,692.00</b>

**EXHIBIT A**

**A. SCOPE OF WORK AND PAYMENT PROVISIONS**

**1. Scope of Work**

Grantee district will establish a Regional Equity and Recovery Partnership (RERP) with a local workforce development board Regional Planning Unit (RPU) of the California Workforce Development Board. The partnership will connect workers most impacted by the COVID-19 pandemic to high-quality jobs in target and growth industry sectors. The grant funding will support educational programming by the recipient college for disproportionately-impacted students (participants) identified by the RPU. The educational program shall include credit for prior learning, work-based learning opportunities, academic and career supports, and the award of industry-valued credentials or degrees, consistent with Assembly Bill 132 (Chapter 144, Statutes of 2021).

The grant shall run from January 23, 2023 to September 30, 2025.

Grantee shall complete the following tasks:

*Table 1. RERP Grant Activities and Deliverables*

<b>Activities</b>	<p>Grantees participating in the RERP grants will complete the following:</p> <ul style="list-style-type: none"> <li>• Develop a workplan and budget in support of their plans to serve students under this grant agreement</li> <li>• Execute programs to serve said students</li> <li>• Report outcomes for students-served</li> </ul> <p>Grantees must participate in at least one of the four AB132-identified activities including, but not limited to:</p> <ul style="list-style-type: none"> <li>• Awarding credit for prior learning</li> <li>• Creating work-based learning opportunities</li> <li>• Providing academic and career supports</li> <li>• Providing an on-ramp to credit pathways that lead to industry-valued credentials or degrees</li> </ul>
<b>Deliverable Completion Requirements</b>	<p>Deliverable completion requirements include submittal of the following items in NOVA:</p> <ul style="list-style-type: none"> <li>• Workplan outlining activities planned to serve a minimum of 20 students             <ul style="list-style-type: none"> <li>◦ <i>To be counted as a “student-served”, individuals must meet the following requirements:</i> <ul style="list-style-type: none"> <li>☐ <i>Enrolled in a community college and employment-related training/programs</i></li> <li>☐ <i>Educated or trained in one of the targeted industries (as noted in Table 2 below)</i></li> <li>☐ <i>Identify as one or more of the target populations (as noted in Table 2 below)</i></li> </ul> </li> </ul> </li> <li>• Budget</li> <li>• Semi-annual reporting outcomes</li> </ul> <p>Grantee may be contacted by the Project Monitor to revise their workplan and budget, if necessary.</p>

*Table 2. RERP Grant Targeted Industries and Populations*

<b>Targeted Industries</b>	<p>The AB 132-targeted industries are:</p> <ul style="list-style-type: none"> <li>• Advanced Manufacturing</li> <li>• Aerospace</li> </ul>
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**EXHIBIT A**

	<ul style="list-style-type: none"> <li>• Agriculture</li> <li>• Construction</li> <li>• Defense</li> <li>• Energy</li> <li>• Finance, Insurance, Banking</li> <li>• Food Services</li> <li>• Forest Products</li> <li>• Healthcare</li> <li>• Hospitality</li> <li>• Life Sciences</li> <li>• Natural Resources and Mining</li> <li>• Professional and Business Services</li> <li>• Information Technology (IT)</li> <li>• Retail Trade</li> <li>• Tourism</li> <li>• Transportation Manufacturing</li> <li>• Scientific and Technical Services</li> <li>• Social Services</li> <li>• Utilities</li> <li>• Wholesale Trade</li> </ul> <p>If the grantee plans to serve students in an industry/sector not listed above, they must explain how it ties back to one of these targeted industries.</p>
<b>Target Populations</b>	<p>The AB 132 target populations are:</p> <ul style="list-style-type: none"> <li>• English Language Learners</li> <li>• Homeless &amp; Housing Insecure</li> <li>• Immigrants</li> <li>• Justice-Involved Individuals</li> <li>• People with Disabilities</li> <li>• Veterans</li> <li>• Out-Of-School Youth</li> <li>• First Generation College Students</li> <li>• Residents of Disadvantaged Communities</li> <li>• Low-income communities</li> <li>• Low-income households</li> <li>• Dislocated Workers</li> </ul>

**2. Project Representatives**

The project representatives during the term of this Grant Agreement are:

Chancellor's Office: Project Monitor	Contractor: Project Director
Name: LaCandice Ochoa	Name: Armin Rashvand
Phone: (916) 323-1758	Phone: (661) 763-7721
Address: 1102 Q Street, Sacramento, CA 95811	Address: 29 Cougar Ct Taft, CA 93268
Email: <a href="mailto:lochoa@cccco.edu">lochoa@cccco.edu</a>	Email: <a href="mailto:arashvand@taftcollege.edu">arashvand@taftcollege.edu</a>

**3. Grantee's Project Director**

Grantee's Project Director is responsible for representing Grantee during the term of the Grant Agreement. Grantee shall notify the Chancellor's Office of any change in the Project Director.

**EXHIBIT A**

**4. Chancellor's Office Project Monitor**

The Project Monitor is responsible for overseeing the project as a whole. All questions or problems relating to the project, including the terms or conditions of this Grant Agreement and questions from third parties, should be directed to the Project Monitor. The Chancellor's Office shall notify the Grantee of any change in the Project Monitor.

**5. Fund Disbursement**

In consideration for the promised services described in the Scope of Work, the Chancellor's Office agrees to pay the Grantee the "Grant Funds" amount stated in the Grant Agreement face sheet.

Grantee will be paid for services on a semi-annual basis based upon activities completed listed in the workplan and reported via NOVA. Grantees shall submit semi-annual programmatic and fiscal reporting via NOVA. Final reporting will be due by October 31, 2025 in NOVA.

Payments shall be made as follows:

<b>Payment Date</b>	<b>Milestone Payment</b>	<b>Milestone Verification for Payment (Based on SOW)</b>
<b>1/23/23</b>	\$23,878.00 (40% of the grant amount)	Execution of the grant agreement and submittal of the workplan and budget
<b>7/20/23</b>	\$5,969.00 (10% of the grant amount)	Submittal of reporting outcomes via NOVA for the period of 1/1/23 to 6/30/23
<b>1/19/24</b>	\$5,969.00 (10% of the grant amount)	Submittal of reporting outcomes via NOVA for the period of 7/1/23 to 12/31/23
<b>7/19/24</b>	\$5,969.00 (10% of the grant amount)	Submittal of reporting outcomes via NOVA for the period of 1/1/24 to 6/30/24
<b>1/20/25</b>	\$5,969.00 (10% of the grant amount)	Submittal of reporting outcomes via NOVA for the period of 7/1/24 to 12/31/24
<b>7/18/25</b>	\$5,969.00 (10% of the grant amount)	Submittal of reporting outcomes via NOVA for the period of 1/1/25 to 6/30/25
<b>9/30/25</b>	\$5,969.00 (10% of the grant amount)	Submittal of reporting outcomes via NOVA for the period of 7/1/25 to 9/30/25.
<b>TOTAL:</b>	<b>\$59,692.00</b>	

Invoices must be emailed to the [accountspayable@cccco.edu](mailto:accountspayable@cccco.edu) email address with a copy to the Project Monitor and must include the following information clearly displayed on all invoices:

- **Date of Invoice.** The words "Date of Invoice" must precede the date of the invoice.
- **Invoice Number.** The words "Invoice Number" must precede a unique invoice number that does not duplicate a prior invoice number.
- **Grantee's Name.** Grantee's name must match the name on this Agreement, and on the Std. 204-Payee Data Record or the FISCAL Government Agency Taxpayer ID Form (TIN).
- **Payee Address.** The phrase "Remit to Address" must precede Grantee's address, which must match the address on the Std. 204 or TIN Form.

## EXHIBIT A

- The Chancellor's Office Agreement number.
- The Chancellor's Office Project Monitor.
- Description and date(s) of service(s) rendered.
- Invoice Amount.
- Grantee Contact Information.

### 6. Travel and Expense Reimbursement

Grantee travel and other expense reimbursement shall be governed by the travel policy and procedures adopted by the Grantee's governing board. For grants involving federal funds, any out-of-state travel must be approved in advance by the Project Monitor.

Grant funds may be used to pay for travel for Chancellor's Office staff provided that (1) the travel is related to the scope of work, (2) the travel is necessary to allow Chancellor's Office staff to provide services or technical assistance beyond the scope of normal Grant monitoring, (3) the request is made by the Grantee, (4) Grantee does not seek or receive any favorable treatment in exchange for paying for travel, (5) travel is arranged and paid for through ordinary Chancellor's Office processes, and (6) the Grant Funds are used to reimburse those costs.

### 7. Budget Changes

Grantee may make changes to any budget category amounts up to ten (10) percent of the category's line item without approval of the Project Monitor, provided that no budget category is added or deleted, the total dollar amount of the Grant Agreement is not affected, and the outcomes of the Grant Agreement are not materially affected. Grantee may add or delete budget categories with express, prior written approval of the Project Monitor.

### 8. Budget Contingency

- a. In order to avoid program and fiscal delays, it is mutually understood that for the mutual benefit of both parties this Grant Agreement may have been written before ascertaining the availability of state or federal funds.
- b. If a state or federal budget for the current fiscal year and/or any subsequent fiscal years covered by this Grant Agreement does not appropriate sufficient funds for the program, this Grant Agreement shall have no force or effect. In this event, the Chancellor's Office shall have no liability or responsibility to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.
- c. If funding for any fiscal year is reduced or deleted by the state or federal budget for purposes of this program, the Chancellor's Office shall have the option to either cancel this Grant Agreement with no liability occurring to the Chancellor's Office, or offer a Grant Agreement Amendment to Grantee to reflect the reduced amount.
- d. Grantee understands, and will advise sub-grantees and subcontractors, that any work performed by the Grantee, a subgrantee, or a subcontractor prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized.
- e. This Grant Agreement is subject to any additional restrictions, limitations or conditions enacted in the state or federal budget and/or laws and Executive Orders that may affect the provisions, term, or funding of this Grant Agreement in any manner.

**EXHIBIT A**

**B. SPECIAL TERMS AND CONDITIONS**

**1. Subcontractors and Subgrantees (This section applies when subcontractors or subgrantees will be used.)**

- a. Grantee agrees to obtain the written approval of the Project Monitor prior to the selection of subcontractors or subgrantees to perform the services under this Grant Agreement. Subcontractors or subgrantees specifically identified in this Grant Agreement are deemed to be approved by the execution of this Grant Agreement.
- b. Subcontractors and subgrantees retained by Grantee shall be selected using procedures reasonably calculated to ensure that cost shall be given substantial weight in the selection process and that the selected subcontractor or subgrantee is the best-qualified party available to provide the required services. To the extent possible, Grantee should engage in competitive bidding consistent with the policies and procedures adopted by the Grantee's governing board. Where competitive bidding is not used, Grantee should take other appropriate steps to ensure that grant funds are expended to maximize their value to the program objectives. Grantee shall immediately notify the Project Monitor in the event that any subcontractor or subgrantee is terminated.
- c. All subcontracts or subgrants shall contain a provision prohibiting any third or subsequent tier subcontracts or subgrants without additional written approval by the Project Monitor.
- d. The Project Monitor's consent to one or more subcontracts or subgrants shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent subcontract or subgrant.
- e. Upon request, Grantee shall furnish any additional evidence the Project Monitor may deem appropriate concerning the selection procedures used, or any other matter related to subcontractor or subgrantee performance.
- f. Nothing contained in this Grant Agreement shall create any contractual relationship between the Chancellor's Office and any subcontractors or subgrantees, and no contract or subgrant shall relieve Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to the Chancellor's Office for the acts and omissions of its subcontractors, subgrantees and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay its subcontractors and subgrantees is independent from the obligation of the Chancellor's Office to make payments to Grantee. As a result, the Chancellor's Office shall have no obligation to pay or enforce the payment of any moneys to any subcontractor or subgrantee.

**2. Approval of Publications and Deliverables and Branding**

- a. All products, documents and published materials, including multimedia presentations, shall be approved by the Project Monitor prior to distribution.
- b. Any product, document, or published materials, including a multimedia presentation, must comply with the accessibility requirements of section 508 of the Rehabilitation Act, Government Code section 11135, Web Content Accessibility Standards 2.0, and any other applicable accessibility regulations.
- c. Any materials prepared for publication (whether in print or digitally) under this Grant Agreement must conform to all Chancellor's Office branding requirements established by the Chancellor's Office Communications and Marketing Division. The Chancellor's Office Communications and Marketing Division must approve any web site proposal before work begins, and the usage of the "Powered by" attribution. Requests for approval should be directed to [brand@cccoco.edu](mailto:brand@cccoco.edu).

## EXHIBIT A

- d. All products resulting from this Grant Agreement or its subgrants or subcontracts, in whole or in part, shall include attribution to the Chancellor's Office.
  - e. Any document or written report prepared, in whole or in part by Grantee, or its contractors or subgrantees, shall contain the Grant number and dollar amount of the Grant and contracts or subgrants relating to the preparation of such document or written report. The Grant and contract or subgrant numbers and dollar amounts shall be contained in a separate section of such document or written report.
  - f. When multiple documents or written reports are the subject or product of the Grant Agreement, the disclosure section must also contain a statement indicating that the total Grant amount represents compensation for multiple documents or written reports.
3. **Intellectual Property (This section applies if intellectual property will be created under the scope of work.)**

### *Exclusive Property of Chancellor's Office and Assignment*

Grantee agrees that any and all services rendered and documents or other materials, inventions, processes, machines, manufactures, or compositions of matter, computer programs, computer software, and/or trademarks or servicemarks first created, developed, or produced pursuant to this Grant Agreement shall be the exclusive property of the Chancellor's Office. In the event the Grantee or a subcontractor or subgrantee obtains any intellectual property rights in their names, all rights, title, and interest in and to the work first developed under this Grant Agreement shall be assigned and transferred to the Chancellor's Office. This provision shall survive the expiration or early termination of this Grant Agreement.

### *Subcontracts and Subgrants*

If Grantee enters into a subcontract or subgrant for work first developed under this Grant Agreement, the subcontract or subgrant must incorporate the intellectual property provisions in this Grant Agreement, modified accordingly, and be approved by the Chancellor's Office before the subcontract or subgrant is executed. The subcontract or subgrant must include a provision that all rights, title, and interests in such work shall be assigned to the Chancellor's Office.

### *Copyright*

All materials first prepared by Grantee or its subcontractors or subgrantees, if any, under this Grant Agreement or any subcontract or subgrant, including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, shall be delivered to and shall become the exclusive property of the Chancellor's Office and may be copyrighted by the Chancellor's Office.

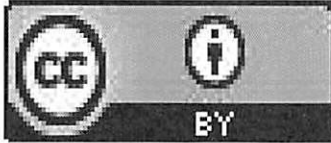
The Chancellor's Office shall acknowledge Grantee or its subcontractors or subgrantees, if any, as the author of works produced under this Grant Agreement or any subcontract or subgrant, if any, on all publications of such work. The Chancellor's Office will license such copyrighted work with a Creative Commons (CC BY) license. The license will allow Grantee or its subcontractors or subgrantees, if any, to reproduce and disseminate copies of such work subject to the terms of the CC BY license. The Grantee or its subcontractors or subgrantees, as licensees, agree not to permit infringement of the copyright by any person, to compensate the Chancellor's Office for any infringement that may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with the licensing agreement.

All materials first developed in draft and in final form pursuant to this Grant Agreement, or any subcontract, shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr.," followed by the year created; and the words "Chancellor's Office, California Community Colleges." In addition, all such materials shall bear the Creative Commons CC BY symbol below. Acknowledgment may be given to Grantee or the actual author(s) of the work in an appropriate manner elsewhere in the copyright material. If it is deemed necessary by either the Chancellor's Office or Grantee that the copyright be registered with the U.S. Copyright



**EXHIBIT A**

Office, Grantee will be responsible for applying for, paying the filing fees for, and securing said copyright.



*Patents*

Subject to the requirements of law, all rights to any patentable inventions or discoveries conceived and first actually reduced to practice in the performance of the scope of work shall belong to the Chancellor's Office.

*Trademarks and Servicemarks*

All trademarks and servicemarks first created, developed or acquired pursuant to this Grant Agreement shall be the property of the Chancellor's Office. If it is deemed necessary by either the Chancellor's Office or Grantee that a trademark or servicemark be registered with state or federal agencies, Grantee will be responsible for applying for, paying the filing fees for, and securing said protection. All trademarks and servicemarks obtained pursuant to this Grant Agreement shall be issued to the "Chancellor's Office, California Community Colleges" and carry the designations permitted or required by law. The Chancellor's Office agrees to grant a nonexclusive license for the use of trademarks or servicemarks created, developed or obtained under this Grant Agreement to Grantee. Grantee agrees not to permit infringement by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with such license. Grantee may, with the written permission of the Chancellor's Office, enter into a written sublicensing agreement subject to these same conditions.

**4. Prohibition Against Use of Grant Fund for Grant Application**

In no event may Grantee use Grant funds to pay any individual or organization for the work associated with preparing the Grant application. For breach or violation of this prohibition, the Chancellor's Office shall, in addition to other remedies provided by law, have the right to annul this Grant Agreement without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

**5. Real Property and Equipment (This section only applies if permitted by the funding source.)**

Real property and equipment procured with Grant funds will be used for the purpose of the Grant in accordance with the implementing legislation and the following:

- a. Equipment with an initial purchase price in excess of \$5,000 must be appropriately tagged as purchased with funds from the particular funding source and the Grantee shall maintain an inventory of equipment purchased, including a description of the equipment, a serial or other identification number, the acquisition date, the cost of the equipment, the location of the equipment, and any ultimate disposition data. The Grantee will also adhere to all other property management procedures and property accountability requirements as published by the Chancellor's Office.
- b. If the real property or equipment is not needed full time for the purposes of the Grant, it may also be used for other purposes so long as this does not interfere with its use in carrying out the purposes of the Grant throughout the term of this Grant Agreement.
- c. Upon completion or termination of the Grant, or when real property or equipment is no longer useful or necessary for purposes of the Grant, it may be disposed of as follows:
  1. Equipment with an initial purchase price less than \$5,000 may be disposed of as the Grantee deems appropriate.

## EXHIBIT A

2. If the Grant-funded project involves system wide or regional coordination or technical assistance activities, the disposition of real property or equipment with an initial purchase price in excess of \$5,000 shall be subject to the approval of the Chancellor's Office.
3. In all other cases, real property or equipment with an initial purchase price in excess of \$5,000 may be sold or used in another program funded by the Chancellor's Office. If the real property or equipment is sold, the proceeds of the sale shall be returned to the program funded by this Grant Agreement, or if that program has been discontinued, to another program funded by the Chancellor's Office; provided however, that the Grantee may retain \$100 or ten percent of the sale price (whichever is greater) to cover the costs of sale.
4. Equipment purchased with federal funds shall also comply with any additional or more stringent equipment management requirements applicable to the particular federal funding source.

### 6. Surveys

If this Grant Agreement involves a survey of community college faculty, staff, students, or administrators, Grantee shall ensure that the survey is developed, administered, tabulated, and summarized by a survey evaluator/specialist. Surveys shall conform to project goals, shall minimize the burden on the group being surveyed, and shall not collect data already available to the Grantee from the Chancellor's Office or another source.

### 7. Curriculum Development (This provision only applies to the development of new college curriculum.)

- a. All courses initiated or substantially modified as a result of activities supported by this Grant Agreement must comply with all applicable provisions of subchapter 1 of chapter 6 of division 6 of title 5 of the California Code of Regulations (commencing with section 55000), including but not limited to, section 55002, which defines standards for degree-applicable credit, non-degree-applicable credit, and noncredit courses. All such courses must be reviewed through the appropriate processes as described in the Program and Course Approval Handbook published by the Chancellor's Office.
- b. All programs (certificates or degrees) initiated or substantially modified as a result of activities supported by this Grant Agreement must be approved at the appropriate level and through the appropriate process as described in subchapter 1 (commencing with section 55000) and subchapter 2 (commencing with section 55100) of chapter 6 of division 6 of title 5 of the California Code of Regulations and the Program and Course Approval Handbook published by the Chancellor's Office.
- c. The awarded funding of this Grant Agreement to support the development of new curriculum shall not be construed to constitute endorsement or approval of the resulting curriculum by the Chancellor's Office or to guarantee or affect the outcome of the curriculum review and approval process.

### 8. Revenue from Proposition 98 Funds:

If the Grantee or any of its subgrantees or subcontractors in any way hosts or conducts a seminar, conference, convention, training, meeting, symposia, or any other professional or informational gathering using Proposition 98 funds and charges an attendance fee resulting in surplus funds or revenue, those funds shall be deposited into the account that holds the funds for this agreement. The Grantee will immediately notify the Project Monitor of the excess funds and will provide the Project Monitor with a written accounting of said funds. The excess funds must be used consistent with this grant's scope of work and approved, in writing, by the Project Monitor.

**EXHIBIT A**

**9. Public Hearings**

If public hearings on the subject matter dealt with in this Grant Agreement are held during the period of the Grant Agreement, Grantee will make available the personnel assigned to this Grant Agreement for the purpose of testifying.

**10. Work by Chancellor's Office Personnel**

Staff of the Chancellor's Office will be permitted to work side by side with Grantee's staff to the extent and under conditions that may be directed by the Project Monitor. Staff of the Chancellor's Office will be given access to all data, working papers, subcontracts, etc., which Grantee may utilize.

**11. Time is of the Essence**

The timing for delivery of the good and/or services required by this Grant Agreement is essential to the provision of educational services to the students of the California Community Colleges that are dependent upon a fixed academic calendar. Failure to complete any element of the scope of work shall entitle the Chancellor's Office to withhold up to the full amount of the ten-percent final payment, at the Chancellor's Office discretion.

**C. GENERAL TERMS AND CONDITIONS**

**1. Amendments**

An amendment of this Grant Agreement is required to extend the completion date, materially change the work to be performed, or alter the budget. Requests for an amendment must be submitted to the Project Monitor, and should be made as soon as possible after the need for an amendment arises.

**2. Assignment**

This Grant Agreement is not assignable by Grantee, either in whole or in part, without the consent of the Project Monitor and in the form of a formal written amendment.

**3. Settlement of Disputes**

In the event of a dispute, Grantee agrees to file a "Notice of Dispute" with the Chancellor's Office, within 10 days of discovery of the problem. Immediately thereafter and at a time and place mutually agreed upon, the Grantee, the Vice Chancellor for the division awarding the Grant Agreement, and the Project Monitor will meet for purposes of resolving the dispute. The decision of the Chancellor's Office shall be final. Grantee shall continue with the responsibilities under this Grant Agreement during any dispute.

**4. Notice**

Any notice to either party that is required or permitted to be given under this Grant Agreement shall be given by email to the Project Monitor and/or Project Director. Such notice shall be effective when received. In the event of an emergency, the Project Monitor and/or Project Director should be contacted immediately by telephone.

**5. Audit**

Grantee agrees that the Chancellor's Office, the California State Auditor, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the Chancellor's Office, the California State Auditor, any other appropriate state or federal

## EXHIBIT A

oversight agency, or their designated representative(s) to audit records and interview staff in any contract or subgrant related to performance of this Grant Agreement.

### 6. Standards of Conduct and Conflicts of Interest

Grantee hereby assures that in administering this Grant Agreement, including the hiring of subcontractors or subgrantees, it will comply with the standards of conduct hereinafter set out, as well as the applicable state laws concerning conflicts of interests, in order to maintain the integrity of this Grant Agreement and to avoid any potential conflict of interests in its administration.

- a. Every reasonable course of action will be taken by the Grantee in order to maintain the integrity of this expenditure of public funds and to avoid any favoritism or questionable or improper conduct. The Grant Agreement will be administered in an impartial manner, free from personal, financial, or political gain. The Grantee, and its officers and employees, as well as its subcontractors and subgrantees in administering the Grant Agreement, will avoid situations that give rise to a suggestion that any decision was influenced by prejudice, bias, special interest, or personal gain.
- b. Conducting Business with Relatives. No relative by blood, adoption, or marriage of any officer or employee of the Grantee, or of any member of its governing board, or its subcontractors and subgrantees will receive favorable treatment in the award of subcontracts or subgrants or in educational or employment opportunities funded by this Grant Agreement.
- c. Conducting Business Involving Close Personal Friends and Associates. In administering the Grant Agreement, officers and employees of the Grantee, or its subcontractors and subgrantees will exercise due diligence to avoid situations that may give rise to an assertion that favorable treatment is being granted to friends and associates.
- d. Avoidance of Conflicts of Economic Interests.
  1. Grantee shall take all reasonable steps to ensure that its subcontractors and subgrantees, officers and employees, and members of its governing board, will avoid any actual or potential conflicts of interests, and that no subcontractor, subgrantee, officer, employee, or board member who exercises any functions or responsibilities in connection with this Grant Agreement shall have any personal financial interest or benefit that either directly or indirectly arises from this Grant Agreement. The term "financial interest" shall include the financial interest of the officer, employee, or board member's spouse or dependent child.
  2. Grantee shall establish safeguards to prohibit officers, employees or board members from using their positions for a purpose that could result in private gain, or give the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
  3. An officer or employee of Grantee, an elected official in the area, or a member of the governing board, may not solicit or accept money or any other consideration from a third person for the performance of any act reimbursed, in whole or in part, by Grantee or the Chancellor's Office. Supplies, materials, equipment, or services purchased with Grant funds will be used solely for purposes allowed under this Grant Agreement.
  4. The governing board may not authorize the award of any subcontract or subgrant funded by this Grant Agreement, if that contract or subgrant is for the provision of services or goods by any board member, or by any person or entity that is a source of income to a board member.
- e. In the interest of avoiding conflicts of interests involving friends or associates of Chancellor's Office employees, in administering this Grant Agreement, officers and employees of the Grantee will exercise due diligence to avoid situations which may give

## EXHIBIT A

rise to an assertion that favorable treatment is being granted to friends and associates of Chancellor's Office employees.

### 7. Union Organizing

Grantee, by signing this Grant Agreement, hereby acknowledges the applicability of Government Code section 16645.2 to this Grant Agreement, and hereby certifies that none of the Grant funds will be used to assist, promote or deter union organizing. If Grantee incurs costs, or makes expenditures to assist, promote or deter union organizing, Grantee will maintain records sufficient to show that no reimbursement from state funds has been sought for these costs, and Grantee shall provide those records to the Attorney General upon request.

### 8. Nondiscrimination Clause

- a. During the performance of this Grant Agreement, Grantee, contractors or subgrantees shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of ethnic group identification, national origin, religion, creed, age (over 40), sex, race, color, ancestry, sexual orientation, physical disability (including HIV and AIDS), mental disability, medical condition (cancer and genetic characteristics), or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics, marital status, denial of family care leave, political affiliation, or position in a labor dispute. Grantee and subcontractors or subgrantees shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- b. Grantee, contractors and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, § 12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, § 11000 et seq.). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990, set forth in Subchapter 5 of Division 4.1 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as if set forth in full. Grantee, contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- c. Grantee shall include the nondiscrimination and compliance provisions of this clause in all contracts or subgrants to perform work under the Grant Agreement.

### 9. Accessibility for Persons with Disabilities

- a. By signing this Grant Agreement, Grantee assures the Chancellor's Office that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. §§ 12101 et seq.)
- b. Grantee shall, upon request by any person, make any materials produced with Grant funds available in braille, large print, electronic text, or other appropriate alternate format. Grantee shall establish policies and procedures to respond to such requests in a timely manner.
- c. All data processing, telecommunications, and/or electronic and information technology (including software, equipment, or other resources) developed, procured, or maintained by Contractor, whether purchased, leased or provided under some other arrangement for use in connection with this Agreement, shall comply with the regulations implementing Section 508 of the Rehabilitation Act. (36 C.F.R. § 1194.1, Apps. A & C.)
- d. Design of computer or web-based materials, including instructional materials, shall conform to guidelines of US Section 508 Standards: Revised 508 Standards and 255 Guidelines

## EXHIBIT A

([access-board.gov](http://access-board.gov)) and/or the WCAG 2.1 Level AA criteria ([Web Content Accessibility Guidelines \(WCAG\) 2.1 \(w3.org\)](http://Web Content Accessibility Guidelines (WCAG) 2.1 (w3.org))), and guidelines developed by the Chancellor's Office.

- e. Grantee shall respond, and shall require its contractors and subgrantees to respond to and resolve any complaints regarding accessibility of its products and services as required by this section.
- f. Grantee and its contractors and subgrantees shall indemnify, defend, and hold harmless the Chancellor's Office, its officers, agents, and employees, from any and all claims by any person resulting from the failure to comply with the requirements of this section.
- g. Grantee shall incorporate the requirements of this section into all contracts or subgrants to perform work under this Grant Agreement.

### 10. Drug-Free Workplace Certification

By signing this Grant Agreement, the Grantee hereby certifies under penalty of perjury under the laws of the State of California that the Grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code. §§ 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
  - 1. The dangers of drug abuse in the workplace;
  - 2. The organization's policy of maintaining a drug-free workplace;
  - 3. Any available counseling, rehabilitation, and employee assistance programs; and,
  - 4. Penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works under the Grant will:
  - 1. Receive a copy of the Grantee's drug-free policy statement; and,
  - 2. Agree to abide by the terms of the Grantee's policy statement as a condition of employment under the Grant.

Failure to comply with these requirements may result in suspension of payments under the Grant Agreement or termination of the Grant Agreement or both and Grantee may be ineligible for award of any future state grants if the Chancellor's Office determines that any of the following has occurred: (1) Grantee has made false certification, or (2) violated the certification by failing to carry out the requirements as noted above.

### 11. Termination

- a. Termination Option. Either party may at its option terminate this Grant Agreement at any time upon giving thirty (30) days' advance notice in writing to the other party in the manner herein specified. In such event, both parties agree to use all reasonable efforts to mitigate their expenses and obligations. In such event, the Chancellor's Office shall pay Grantee for all satisfactory services rendered and expenses incurred prior to such termination that could not by reasonable efforts of Grantee have been avoided, but not in excess of the maximum payable under the Grant Agreement as specified on the Grant Agreement Face Sheet. Upon termination, Grantee agrees to relinquish possession of equipment purchased for this project to the Chancellor's Office or Grantee may, with approval of the Chancellor's Office, purchase or dispose of said equipment as provided in section 19 of this Article ("Real Property and Equipment").

## EXHIBIT A

- b. **Event of Breach.** In the event of any breach of this Grant Agreement, the Chancellor's Office may, without any prejudice to any of its other legal remedies, terminate this Grant Agreement upon five (5) days' written notice to the Grantee. In the event of such termination, the Chancellor's Office may select a new grantee to proceed with the work in any manner deemed proper by the Chancellor's Office. The cost to the Chancellor's Office of having the project completed by another grantee shall be deducted from any sum due Grantee under this Grant Agreement, and the balance, if any, shall be paid to Grantee upon demand. Whether or not the Chancellor's Office elects to proceed with the project, the Chancellor's Office shall pay Grantee only the reasonable value of the services theretofore rendered by Grantee as may be agreed upon by the parties or determined by a court of law.

### 12. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

### 13. Indemnification

Grantee agrees to indemnify, defend and save harmless the State, the Board of Governors of the California Community Colleges, the Chancellor's Office, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all employees, subcontractors, subgrantees, suppliers, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Grantee in the performance of this Grant Agreement.

The Chancellor's Office will notify Grantee of any such claim in writing and tender the defense thereof within a reasonable time. Grantee will have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; provided that:

- a. When substantial principles of government or public law are involved, when litigation might create precedent affecting future Chancellor's Office operations or liability, or when involvement of the Chancellor's Office is otherwise mandated by law, the Chancellor's Office may participate in such action at its own expense with respect to attorneys' fees and costs (but not liability);
- b. The Chancellor's Office will have the right to approve or disapprove any settlement or compromise, which approval will not unreasonably be withheld or delayed; and
- c. The Chancellor's Office will reasonably cooperate in the defense and in any related settlement negotiations.

### 14. Waiver of Rights

Any action or inaction by the Chancellor's Office or the failure of the Chancellor's Office on any occasion, to enforce any right or provision of the Grant Agreement, shall not be construed to be a waiver by the Chancellor's Office of its rights hereunder and shall not prevent the Chancellor's Office from enforcing such provision or right on any future occasion. The rights and remedies of the Chancellor's Office herein are cumulative and are in addition to any other rights or remedies that the State may have at law or in equity.

**EXHIBIT A**

**15. Workers' Compensation Insurance**

Grantee hereby warrants that it carries Workers' Compensation Insurance for all of its employees who will be engaged in the performance of this Grant Agreement, or is self-insured in accordance with the provisions of Labor Code section 3700, and agrees to furnish to the Chancellor's Office satisfactory evidence thereof at any time the Project Monitor may request.

**16. Unenforceable Provisions**

In the event that any provision of this Grant Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of the Grant Agreement remain in full force and effect.

**17. Law Governing**

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California; venue of any action brought with regard to this Agreement shall be in Sacramento County, Sacramento, California.

**18. Independent Status of Grantee**

The Grantee, and the agents and employees of Grantee, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California or the Chancellor's Office.

**19. Grant Agreement is Complete**

No amendment, alteration or variation of the terms of this Grant Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated in this Grant Agreement is binding on any of the parties.

**20. Captions**










The clause headings appearing in this Grant Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.



# [Taft College] Regional Equity and Recovery Partnerships Grant

Created:	03/29/2023
Status:	Signed
Transaction ID:	1bd02be8-0507-4ee6-9028-38163b130c62

## "[Taft College] Regional Equity and Recovery Partnerships Grant" history

-  LaCandice Ochoa created the document.  
03/30/2023 12:13:59 AM GMT - IP address 205.154.226.230:30801
-  Document was emailed to Summer Barrios  
03/30/2023 12:14:00 AM GMT
-  Summer Barrios signed the document.  
04/03/2023 4:28:38 PM GMT - IP address 205.154.226.230:58810
-  Document was emailed to [bmcmurray@taftcollege.edu](mailto:bmcmurray@taftcollege.edu)  
04/03/2023 4:28:39 PM GMT
-  [bmcmurray@taftcollege.edu](mailto:bmcmurray@taftcollege.edu) signed the document.  
05/25/2023 2:45:25 PM GMT - IP address 207.233.123.254:20394
-  Document was emailed to Andrea Reynolds  
05/25/2023 2:45:26 PM GMT
-  Andrea Reynolds signed the document.  
05/25/2023 5:19:47 PM GMT - IP address 98.238.192.142:63422
-  Document was emailed to Lizette Navarette  
05/25/2023 5:19:48 PM GMT
-  Lizette Navarette signed the document.  
05/25/2023 6:32:58 PM GMT - IP address 68.21.173.45:50770



Document was successfully signed and filed

05/25/2023 6:32:59 PM GMT

**Date:** July 20, 2023  
**Submitted by:** Dr. Leslie Minor, Vice President of Instruction  
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

Amendment No. 1 to Subcontract between University Enterprises, Inc. and WKKCD

**Background:**

Taft College entered into an agreement in January 2021 with University Enterprises, Inc. through CSU Sacramento to receive funding to assist in piloting changes in California's early care and education teacher preparation system.

This amendment extends the term to June 30, 2024.

**Terms (if applicable):**

January 20, 2021 - June 30, 2024

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:** \_\_\_\_\_



Brock McMurray, Interim Superintendent/President

**AMENDMENT NO. 1 TO  
SUBCONTRACT BETWEEN  
UNIVERSITY ENTERPRISES, INC.  
AND  
WEST KERN COMMUNITY COLLEGE DISTRICT**

This Amendment No. 1, dated July 14, 2023, for purposes of identification, amends that certain Subcontract No. 536371G between **University Enterprises, Inc.**, a California nonprofit public benefit corporation organized and operating as an auxiliary organization serving California State University, Sacramento in accordance with California Education Code sections 89900, et seq. and Title 5 of the California of Regulations sections 42400, et seq. (“UEI”) and **West Kern Community College District**, a California public community college district, on behalf of its Taft College campus (“Contractor”), which Agreement was executed on September 30, 2021.

The Parties now desire to amend the Subcontract and therefore agree that:

1. SECTION 2 (Term) is amended to read as follows:

Subject to the provisions of section 14, the term of this Agreement shall be from January 20, 2021, to June 30, 2024.

2. SECTION 4 (Compensation) is amended to read as follows:

In exchange for Contractor performing the Services in accordance with the terms and conditions of this Subcontract, UEI’s total obligation to Contractor under this Subcontract shall not exceed One Hundred Twenty-five Thousand and 00/100 Dollars (\$125,000.00). Contractor shall perform the Services in accordance with, and subject to the budget attached hereto as Attachment 3 (the “Budget”). Contractor shall charge UEI for the Services no more than the total amounts specified in Attachment 3. Contractor shall invoice UEI no more frequently than monthly for those Services actually performed. All such invoices shall (a) reference this Subcontract number, (b) include an invoice number and date of the request, (c) contain the period covered by the invoice, (d) be itemized based on line items specified in the Budget, (e) comply with the process contained in the “*Time and Effort Certification Form*” which is attached hereto as Attachment 4 and incorporated herein by this reference, and contain supporting or back-up documentation for all materials, supplies and all contractor or subcontractor services, and (f) be signed by Contractor’s authorized financial representative or designee. The above-referenced not-to-exceed amount of One Hundred Twenty-five Thousand and 00/100 Dollars (\$125,000.00) is inclusive of all costs and expenses, including but not limited to travel and transportation costs and expenses, materials, equipment, overhead, taxes, and profit. Accordingly, Contractor shall not be entitled to reimbursement for travel and transportation time, or costs and/or expenses in addition to this not to exceed amount stated in this section 4.

Contractor’s final invoice must be delivered to UEI within thirty (30) days after the completion of the Services but in no case later than **July 31, 2024**. Failure on the part of Contractor to comply with this deadline shall result in Contractor permanently waiving its right to any amounts included on such final invoice. The Parties agree that Services performed during the term of this Subcontract shall be performed under the provisions of this Subcontract and shall not entitle Contractor to any additional compensation. If, during the term of this Subcontract, UEI desires to retain Contractor to perform work or services determined by UEI to be new work or services not covered by this Subcontract, then a separate written agreement for new work or services must be executed by the Parties prior to performance of the new work or services.

Acceptance by Contractor of final payment under this Subcontract shall constitute a release of UEI from all claims and liability to the Contractor for payment hereunder, and for any additional compensation or payment relating to any and all things done or furnished in connection with this Subcontract. However, final payment shall in no way relieve Contractor of liability for its obligations, or for faulty or defective work, discovered after final payment.

- 3. Attachment 1 (the “Services”) is replaced in its entirety with the statement of services attached hereto as “Attachment 1, as revised with Amendment No. 1.”
- 4. Attachment 3 (the “Budget”) is replaced in its entirety with the budget attached hereto as “Attachment 3, as revised with Amendment No. 1.”

Except as otherwise expressly provided in this Amendment No. 1, all terms and conditions of the Subcontract remain unchanged and in full force and effect.

By signature of their authorized representatives, the Parties hereby agree to the terms of this amendment.

**CONTRACTOR**  
WEST KERN COMMUNITY  
COLLEGE DISTRICT

**UEI**  
UNIVERSITY ENTERPRISES, INC.

By: \_\_\_\_\_  
Authorized Signatory

By: \_\_\_\_\_  
Monica F. Kauppinen, Director  
Sponsored Programs Administration

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **ATTACHMENT 1, AS REVISED WITH AMENDMENT NO. 1**

### **DESCRIPTION OF SERVICES**

West Kern Community College District commits to participate, under the direction of principal investigator Becky Roth at its Taft College campus, in the following activities to support the program:

- 1). Assign 2 ECE FT faculty to revise and reorient the current ECE curriculum in the pilot CSU campuses to focus on helping candidates learn, practice, receive feedback on, and master the set of state-adopted ECE Lead Teacher competencies known as “Teaching Performance Expectations” or TPEs. In year one, the two FT faculty will develop curriculum in one semester, and in year two and three, they will develop curriculum in the spring and fall semesters. In the last year, 2 more adjunct faculty will be assigned to continue work.
- 2). To help develop and diversify the community college-to-university pipeline, ECE faculty will work with appropriate committees and partners to implement innovative practices and policies (e.g., dual enrollment opportunities).
- 3). ECE faculty will work on campus-specific protocols in order to teach the ECE-TPE aligned courses (CAP 8) in formats that allow for maximum access for diverse students.
- 4). ECE faculty will teach the CAP 8 courses in year 3 or before.
- 5). ECE faculty will work with the Office of Institutional Research to collect data, as required by EEIC, and in year three also survey students and faculty to gather data on the effectiveness of the program.
- 6). Mentor Teachers will be identified to work with students to help increase the number of ethnically, and linguistically diverse educators in the ECE workforce.
- 7). Beginning in the second year, a counselor will be identified to conduct adjunct counseling as a Bilingual Success Coach for bilingual students.
- 8). Collaborate w/CDC Directors, especially on matters of field experience/clinical experience placements.
- 9). Implement efforts to improve outreach and recruitment for current and future multilingual community college students.
- 10). Collaborate on materials (course content, dual language observation tool, etc.) related to effective instruction with dual language learners and their families. Disseminate materials to appropriate partners.
- 11). Collaborate with UPLIFT CSU campus(es) on the development of a PK-3rd ECE Instruction Specialist Credential Program, including course articulation and alignment of clinical experience activities and expectations, as appropriate.
- 12). Adopt elements of the CAP-8 assessment framework, including integrating assessments, rubrics, and overall structure as appropriate for the campus program and curriculum.
- 13). Contribute narrative and data to annual report for EEIC.

**ATTACHMENT 3, AS REVISED WITH AMENDMENT NO. 1****BUDGET**

Initial allocations of \$17,759.80 and \$41,529.40 for Budget Periods 1 and 2 are adjusted to reflect actual, invoiced expenses in those budget periods. In addition, unused allocations from Budget Periods 1 and 2 are carried forward and added to Budget Period 3's original allocation (\$65,549.00).

Following is a complete restatement of the budget:

	<b>Budget Period 1 1/20/21-1/31/22</b>	<b>Budget Period 2 2/1/2022-1/31/23</b>	<b>Budget Period 3 2/1/23-6/30/24</b>	<b>Totals</b>
<b>Direct Costs*</b>	\$4,668.53	\$0	\$120,331.47	\$125,000.00
<b>Indirect Costs*</b> N/A	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$4,668.53	\$0	\$120,331.47	\$125,000.00

\* Direct costs are those that can be identified specifically with Subcontractor's work on the UP-LIFT project, or that can be directly assigned to it relatively easily with a high degree of accuracy. Costs that cannot meet this standard are recovered through the calculated indirect cost rate (if any).

## BOARD AGENDA ITEM

**Date:** August 2, 2023  
**Submitted by:** Damon A. Bell, VP of Student Services *DAB*  
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

WKCCD 2023-2024 Accident Insurance Renewal for Students/Intercollegiate Athletes

**Background:**

Student Insurance provides accidental insurance coverage with ANTHEM Blue Cross and AIG for all TC students, athletes, managers, student trainers, and dependent children of students in the TC day care facility on campus.

**Terms (if applicable):**

August 1, 2023 to July 31, 2024

**Expense (if applicable):**

\$56,669.00

**Fiscal Impact Including Source of Funds (if applicable):**

The annual renewal for accident medical insurance has been budgeted for fiscal year 2023-2024 with the EVP Administrative Services Budget.

**Approved:**   
Brock McMurray, Interim Superintendent/President



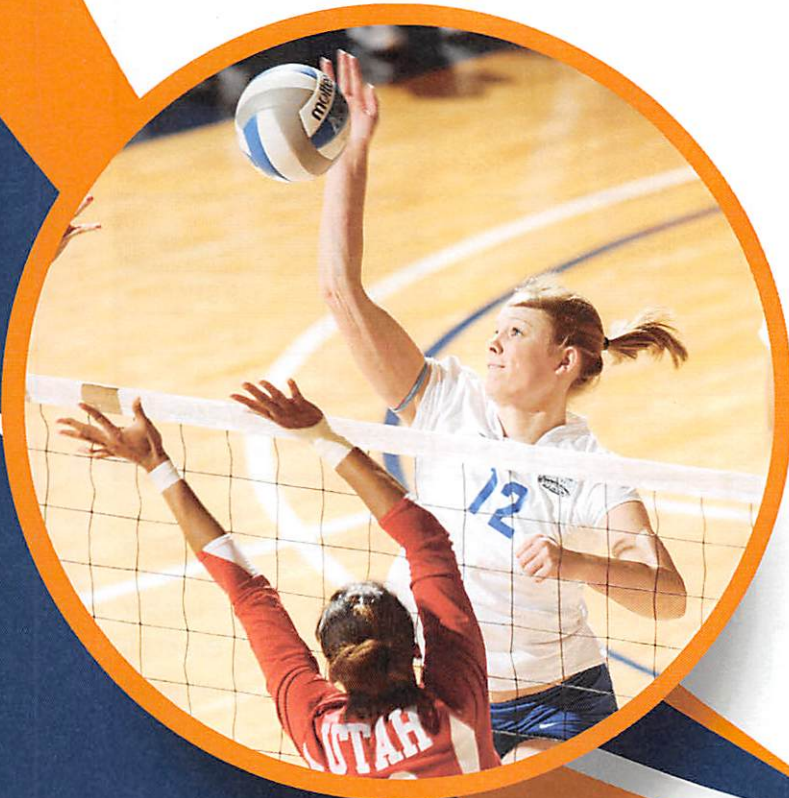
# PROPOSAL

2023-2024

STUDENT/ATHLETE ACCIDENT INSURANCE

West Kern CCD

Prepared By:



Contact Us  
310-826-5688

Visit Our Website  
[www.studentinsuranceusa.com](http://www.studentinsuranceusa.com)





# Multi Year Claim Data

TAFT COLLEGE

Loss Ratio as of **06/30/2023**

Claim Count		
Plan Year	Submitted Claims	Paid Claims
2022-2023	31	4
2021-2022	15	3
2020-2021	21	6
2019-2020	36	11
2018-2019	46	29

Census	
Section	Headcount
Fall	4043
Summer	1618
Community Ed	0
Sports	150
Academy	0

5 Year Loss Ratio With Anthem Discounts					
Plan Year	Basic Premium	CAT Premium	Total Premium	Paid Claims	Loss Ratio
2022-2023	\$51,044.00	\$4,837.00	\$55,881.00	\$ 6,768.25	13.26%
2021-2022	\$48,215.00	\$4,837.00	\$53,052.00	\$ 4,194.43	8.70%
2020-2021	\$50,224.00	\$4,837.00	\$55,061.00	\$ 17,535.44	34.91%
2019-2020	\$50,026.00	\$4,837.00	\$54,863.00	\$ 20,006.44	39.99%
2018-2019	\$42,293.00	\$5,366.00	\$47,659.00	\$ 75,461.17	178.42%

5 Year Loss Ratio Without Anthem Discounts					
Plan Year	Basic Premium	CAT Premium	Total Premium	Paid Claims	Loss Ratio
2022-2023	\$51,044.00	\$4,837.00	\$55,881.00	\$ 86,677.23	169.81%
2021-2022	\$48,215.00	\$4,837.00	\$53,052.00	\$ 9,304.61	19.30%
2020-2021	\$50,224.00	\$4,837.00	\$55,061.00	\$ 107,247.31	213.54%
2019-2020	\$50,026.00	\$4,837.00	\$54,863.00	\$ 83,965.72	167.84%
2018-2019	\$42,293.00	\$5,366.00	\$47,659.00	\$ 313,880.31	742.16%

Base Premium History			
Plan Year	Premium Paid	Amount +/- Change	Change %
2022	\$51,044.00	\$2,829.00	▲ 5.87%
2021	\$48,215.00	(\$2,009.00)	▼ 4.00%
2020	\$50,224.00	\$198.00	▲ 0.40%
2019	\$50,026.00	\$7,733.00	▲ 18.28%
2018	\$42,293.00	(\$1,877.00)	▼ 4.25%
2017	\$44,170.00	\$1,103.00	▲ 2.56%
2016	\$43,067.00	\$3,203.00	▲ 8.03%
2015	\$39,864.00	(\$786.00)	▼ 1.93%
2014	\$40,650.00	(\$287.00)	▼ 0.70%
2013	\$40,937.00		

## Covered 2023-24 Sports

- Soccer
- Baseball
- Basketball
- Golf
- Softball
- Volleyball

All data on this report is subject to change, based upon when claims are received and paid

## CERTIFICATE OF INSURANCE 2023-2024

INSURED	2023-2024 PREMIUM	
TAFT COLLEGE	BASIC	\$51,832.00
29 Cougar Court	CATASTROPHIC	\$4,837.00
Taft, CA 93268	<b>TOTAL</b>	<b>\$56,669.00</b>

### BASIC COVERAGE & LIMITS

BASIC COVERAGE	Plan - E (1 Year Incurring Period)
COMPANY	<b>Anthem Blue Cross</b>
TYPE/COVERAGE	Accident Medical Insurance - Full Excess
POLICY TERM DATES	8/01/2023 - 7/31/2024
<b>PREMIUM: Students &amp; Athletes</b>	<b>\$51,832.00</b>

#### Per Accident Deductibles:

Students	\$0.00
Class I Athletes	\$0.00
Class II Athletes	\$0.00

**Co-Insurance Percentage: 100% PPO 50% NON-PPO**

#### Per Accident Maximum:

Students	\$50,000.00
Athletes	\$25,000.00
Emergency Illness	\$500.00
Dental Maximum	\$2,000.00
Durable Medical Equipment Max	\$2,000.00
Expanded Med/Intercollegiate Athletes	\$25,000.00
AD&D Benefits	Loss of Life \$10,000.00
Dismemberment	Single: \$1,000.00/Double: \$5,000.00
Physical Therapy	Approval needed after 24 Visits

#### High Risk Activities

Class 1 Sports: Football, Gymnastics, Skiing (snow), Soccer, Surfing and Wrestling

### CATASTROPHIC COVERAGE & LIMITS

CATASTROPHIC COVERAGE:	Students and Intercollegiate Athletes
COMPANY:	<b>Philadelphia</b>
COVERAGE LIMITS:	\$1,000,000 / 10 Year Benefit period for filed claims
EFFECTIVE DATE:	8/01/2023 - 7/31/2024
<b>PREMIUM:</b>	
<b>Students &amp; Athletes</b>	<b>\$4,837.00</b>

#### Per Accident Deductibles:

Students	\$50,000.00
Athletes	\$25,000.00

*Non-Duplication of Benefits Exercised on all claims. Please see your master policy for the complete list of benefits and exclusions.*



**CLAIM SUMMARY REPORT**

**TAFT COLLEGE**

Report Date 6/30/2023 Policy 8/1/2022 - 8/1/2023

Class	Name	Date of Injury	# of Claims	Total Amt Incurred	Paid Other Ins	Paid by Anthem	Denied Coverage	Primary Discount	Anthem Discounts	Cat Amt
CLASS 1-C	CEJA FLORES , LISANDRO	9/20/2022		\$55,182.00	\$0.00	\$4,609.07	\$0.00	\$0.00	\$49,459.25	\$0.00
	MIRALES CAMACHO, DIEGO	9/22/2022		\$3,238.00	\$0.00	\$1,106.23	\$0.00	\$0.00	\$2,131.77	\$0.00
	THOMAS , CHARLES	8/30/2022		\$28,668.12	\$2,167.22	\$0.00	\$21,674.34	\$2,553.56	\$2,273.00	\$0.00
	<b>Totals for Class 1-C</b>		<b>3</b>	<b>\$87,088.12</b>	<b>\$2,167.22</b>	<b>\$5,715.30</b>	<b>\$21,674.34</b>	<b>\$2,553.56</b>	<b>\$53,864.02</b>	<b>\$0.00</b>
CLASS 1-P	CHAPMAN, ALONA	9/5/2022		\$2,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,120.00	\$0.00
	DE LUZ, AINGERU	10/24/2022		\$21,895.50	\$5,496.26	\$555.44	\$0.00	\$0.00	\$15,843.80	\$0.00
	DE LUZ , ASIER	8/8/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	MARTINEZ, ORLANDO	12/2/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PANTOJA, ALDO	8/8/2022		\$1,020.00	\$0.00	\$497.51	\$0.00	\$0.00	\$522.49	\$0.00
	PYUN, PRISCILLA	8/15/2022		\$2,206.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,206.00	\$0.00
	VALDIVIA, JOSHUA	2/7/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	VALDIVIA , JOSHUA	3/2/2023		\$641.00	\$0.00	\$0.00	\$0.00	\$0.00	\$641.00	\$0.00
	VELAZQUEZ, LIZBETH	8/5/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 1-P</b>		<b>9</b>	<b>\$27,882.50</b>	<b>\$5,496.26</b>	<b>\$1,052.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,333.29</b>	<b>\$0.00</b>
CLASS 2-C	HAYES, OWEN	3/7/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	JUAN, TRINITY	11/15/2022		\$508.00	\$0.00	\$0.00	\$0.00	\$0.00	\$508.00	\$0.00
	OUTLAW, ONIAS	11/11/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	RILEY, LANDON	2/23/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TAPIA, VALERIE	11/29/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	VANNESTE, TYLER	4/1/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 2-C</b>		<b>6</b>	<b>\$508.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$508.00</b>	<b>\$0.00</b>
CLASS 2-P	ACUNA, DANIEL	10/25/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	ALVAREZ, SARA	8/26/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	ANDRADE, KILINAHE	8/9/2022		\$4,500.00	\$804.33	\$0.00	\$0.00	\$0.00	\$3,695.67	\$0.00
	AYALA, LEYLA	1/25/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	BAGDANOFF, EMILY	9/19/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	FUOCO, OWEN	3/20/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	HODNETT, DAWN	11/28/2022		\$2,833.00	\$0.00	\$0.00	\$2,325.00	\$0.00	\$508.00	\$0.00



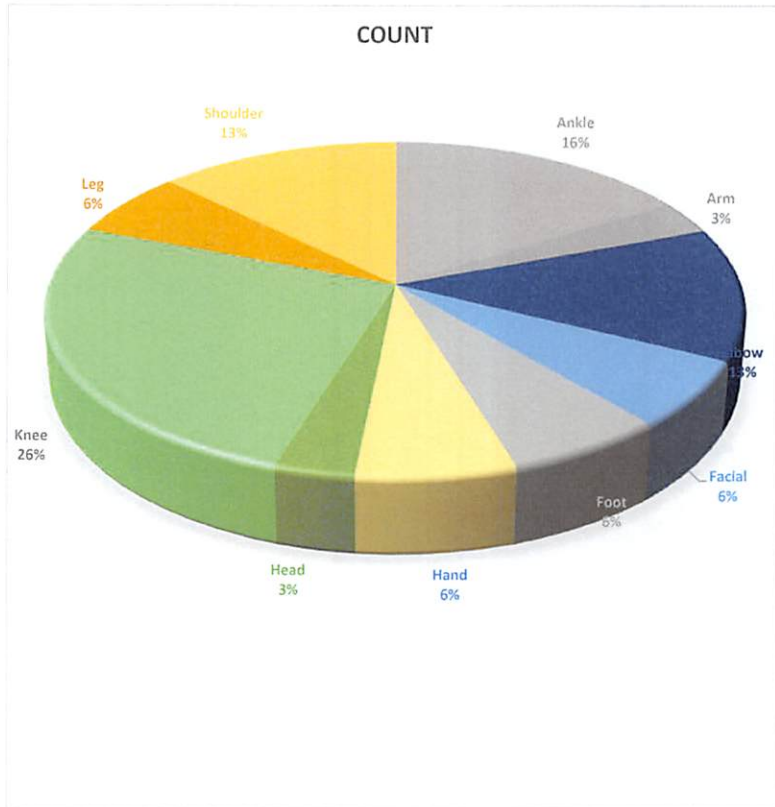
	KEITH, AYLA	11/20/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	LARITA, SUMMER	9/9/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	RUBIO, SAMANTHA	1/11/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 2-P</b>		<b>10</b>	<b>\$7,333.00</b>	<b>\$804.33</b>	<b>\$0.00</b>	<b>\$2,325.00</b>	<b>\$0.00</b>	<b>\$4,203.67</b>	<b>\$0.00</b>
CLASS O										
	GONZALEZ- CORONA , SANDRA	2/15/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	LUBINIECKI, JESSE	1/25/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	MARQUEZ, OMAR	4/25/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class O</b>		<b>3</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Totals for School Taft College 1157TK</b>		<b>31</b>	<b>\$122,811.62</b>	<b>\$8,467.81</b>	<b>\$6,768.25</b>	<b>\$23,999.34</b>	<b>\$2,553.56</b>	<b>\$79,908.98</b>	<b>\$0.00</b>
	<b>Totals For District TAFT COLLEGE</b>		<b>31</b>	<b>\$122,811.62</b>	<b>\$8,467.81</b>	<b>\$6,768.25</b>	<b>\$23,999.34</b>	<b>\$2,553.56</b>	<b>\$79,908.98</b>	<b>\$0.00</b>

TAFT COLLEGE

POLICY YEAR 2022-2023

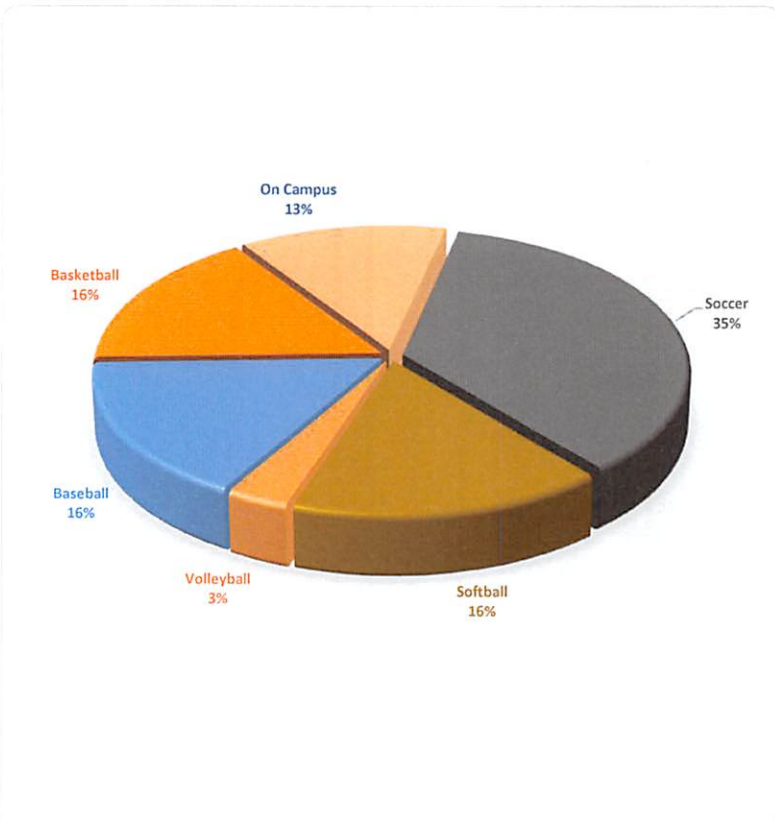
Body Part	Count
Achilles	
Ankle	5
Arm	1
Back	
Body	
Buttocks	
Chest	
Chin	
Clavicle	
Ear	
Elbow	4
Eyes	
Facial	2
Finger	
Foot	2
Groin	
Hand	2
Head	1
Hip	
Illness	
Knee	8
Leg	2
Mouth	
Neck	
Nose	
Rib	
Shin	
Shoulder	4
Thigh	
Thumb	
Toes	
Tooth/Teeth	
Wrist	

31



Sport	Injury Count
Baseball	5
Basketball	5
Cheer	
Crew	
Cross Country	
Football	
On Campus	4
Sand Volleyball	
Soccer	11
Softball	5
Swimming	
Tennis	
Track	
Volleyball	1
Water Polo	
Wrestling	

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### CLAIM SUMMARY REPORT

TAFT COLLEGE

Report Date 6/30/2023 Policy 8/1/2021 - 8/1/2022

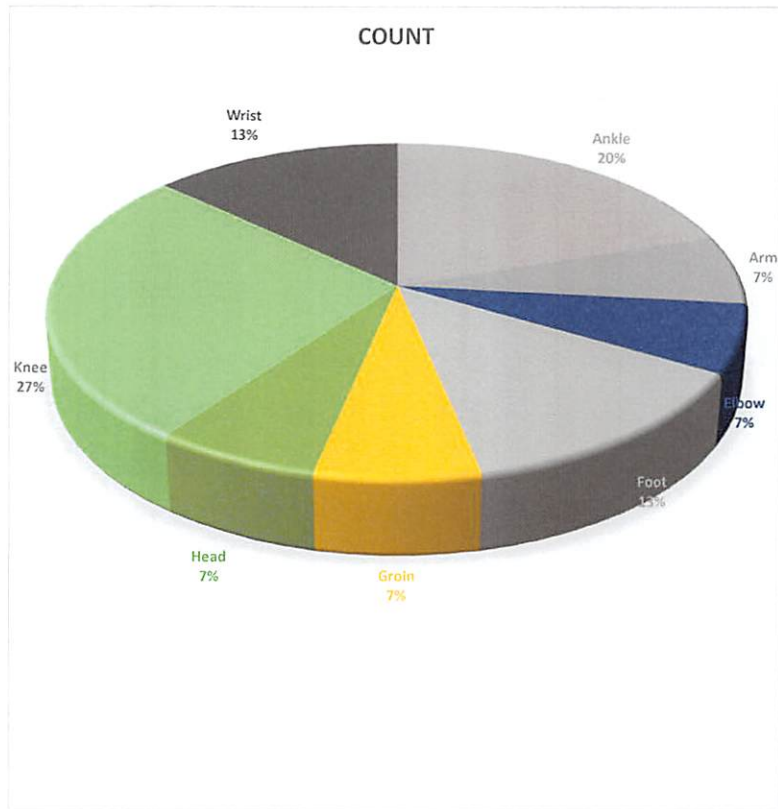
Class	Name	Date of Injury	# of Claims	Total Amt Incurred	Paid Other Ins	Paid by Anthem	Denied Coverage	Primary Discount	Anthem Discounts	Cat Amt
CLASS 1-C	TRUJILLO, BRIAN	10/12/2021		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 1-C</b>		<b>1</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
CLASS 1-P	CISNEROS, MOISES	1/28/2022		\$26,383.24	\$103.01	\$3,596.84	\$50.00	\$0.00	\$2,335.15	\$0.00
	GONZALES , ALYSSANDRA	8/11/2021		\$508.00	\$0.00	\$0.00	\$0.00	\$0.00	\$508.00	\$0.00
	GONZALEZ, ALYSSANDRA	4/20/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	GONZALEZ, SERGIO	3/1/2022		\$6,543.03	\$0.00	\$372.59	\$659.00	\$0.00	\$437.44	\$0.00
	SOTO , GABRIEL	3/24/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	THOMAS, CHARLES	8/9/2021		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 1-P</b>		<b>6</b>	<b>\$33,434.27</b>	<b>\$103.01</b>	<b>\$3,969.43</b>	<b>\$709.00</b>	<b>\$0.00</b>	<b>\$3,280.59</b>	<b>\$0.00</b>
CLASS 2-C	OEGIN, SEAN	2/17/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PHILLIPS , JORDAN	4/19/2022		\$2,972.00	\$0.00	\$0.00	\$2,972.00	\$0.00	\$0.00	\$0.00
	SILVA, EMMA	3/15/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 2-C</b>		<b>3</b>	<b>\$2,972.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,972.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
CLASS 2-P	NUNEZ, YOWIN	9/18/2021		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	NUNEZ, YOWIN	10/15/2021		\$7,591.00	\$0.00	\$0.00	\$7,252.00	\$0.00	\$339.00	\$0.00
	ORGIN, SEAN	2/17/2022		\$2,080.00	\$364.41	\$225.00	\$0.00	\$0.00	\$1,490.59	\$0.00
	PEREZ, FABIAN	1/21/2022		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SOTO , MELISSA	9/29/2021		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals for Class 2-P</b>		<b>5</b>	<b>\$9,671.00</b>	<b>\$364.41</b>	<b>\$225.00</b>	<b>\$7,252.00</b>	<b>\$0.00</b>	<b>\$1,829.59</b>	<b>\$0.00</b>
	<b>Totals for School Taft College 1157TK</b>		<b>15</b>	<b>\$46,077.27</b>	<b>\$467.42</b>	<b>\$4,194.43</b>	<b>\$10,933.00</b>	<b>\$0.00</b>	<b>\$5,110.18</b>	<b>\$0.00</b>
	<b>Totals For District TAFT COLLEGE</b>		<b>15</b>	<b>\$46,077.27</b>	<b>\$467.42</b>	<b>\$4,194.43</b>	<b>\$10,933.00</b>	<b>\$0.00</b>	<b>\$5,110.18</b>	<b>\$0.00</b>

Taft College

POLICY YEAR 2021-2022

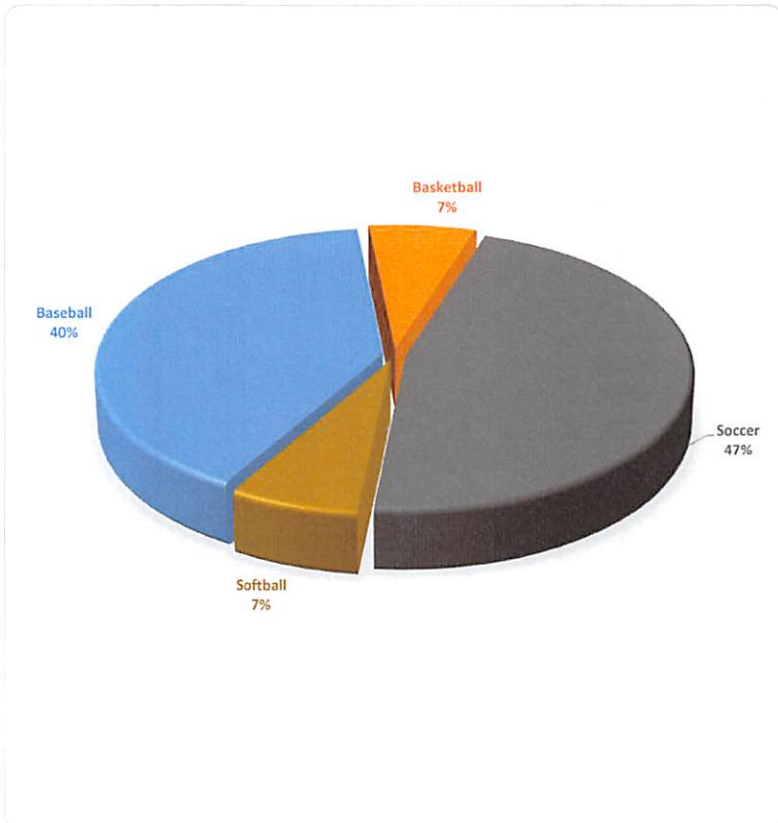
Body Part	Count
Achilles	
Ankle	3
Arm	1
Back	
Body	
Buttocks	
Chest	
Chin	
Clavicle	
Ear	
Elbow	1
Eyes	
Facial	
Finger	
Foot	2
Groin	1
Hand	
Head	1
Hip	
Illness	
Knee	4
Leg	
Mouth	
Neck	
Nose	
Rib	
Shin	
Shoulder	
Thigh	
Thumb	
Toes	
Tooth/Teeth	
Wrist	2

15



Sport	Injury Count
Baseball	6
Basketball	1
Cheer	
Crew	
Cross Country	
Football	
On Campus	
Sand Volleyball	
Soccer	7
Softball	1
Swimming	
Tennis	
Track	
Volleyball	
Water Polo	
Wrestling	

15







## Authorization to Bind Coverage

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Proposal Date: **6/30/2023**  
Prepared For: **TAFT COLLEGE**  
Policy type: **Student/Athlete Accident Medical Insurance**

Policy Term	Total Premium
<b>8/01/2023 - 7/31/2024</b>	<b>\$56,669.00</b>

I understand that my Accident Medical Insurance Policy is excess coverage to any other valid/collectible health insurance plan and provides a maximum annual benefit per injury of \$50,000 for students and \$25,000 for athletes.

Covered groups are all enrolled students, athletes, managers, student trainers, practicum programs, dependent children of registered students in day care facilities on the campus, and other recognized approved student group activities, including travel arranged and provided by the college.

It is understood this proposal provides only a summary of the policy benefits and that the master policy is the sole source for coverage, conditions and exclusions. I acknowledge that the policy will be delivered electronically unless otherwise requested.

We/I confirm the values, schedules and other data used for this proposal are from our/my records and our responsibility to maintain.

If any significant changes or developments occur after coverage is bound we/I acknowledge this may have a bearing on the validity and/or adequacy of the policy and agree to inform Student Insurance.

### High Risk Activities

**Class 1 Sports** ; Football, Gymnastics, Skiing (snow), Soccer, Surfing and Wrestling  
Police & Fire Academy

I understand that notice to withdraw must be provided to Student Insurance in writing ninety days prior to the expiration date of our current policy.

Premium is due within 60 days of policy effective date. Your service team can assist you with any billing or accounting questions.

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### College Official

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Student Insurance

\_\_\_\_\_  
Kimberly Rowan

Print Name

\_\_\_\_\_  
Vice President

Title

\_\_\_\_\_  
Signature



# STUDENT INSURANCE

A VENBROOK COMPANY

## INVOICE

Customer	Taft College
Acct #	76066
Date	06/30/2023
Customer Service	Kimberly Rowan Lori Micenheimer
Page	1 of 1

Taft College  
29 Cougar Court  
Taft, CA 93268

Payment Information	
Invoice Summary	\$ 51,832.00
Payment Amount	
Payment for:	Invoice#312909
1157TK	

Thank You

Please detach and return with payment



Customer: Taft College

Invoice	Effective	Transaction	Description	Amount
312909	08/01/2023	Renew policy	Policy #1157TK 08/01/2023-07/31/2024 Anthem-Blue Cross  Base Coverage - Renew policy Due Date: 8/11/2023	51,832.00

**Total**

\$ 51,832.00

Thank You

Student Insurance, CA. Lic #0386216  
6320 Canoga Avenue 12th Floor  
Woodland Hills, CA 91367

Date

06/30/2023



# STUDENT INSURANCE

A VENBROOK COMPANY

Taft College  
29 Cougar Court  
Taft, CA 93268

## INVOICE

Customer	Taft College
Acct #	76066
Date	06/30/2023
Customer Service	Kimberly Rowan Lori Micenheimer
Page	1 of 1

Payment Information	
Invoice Summary	\$ 4,837.00
Payment Amount	
Payment for:	Invoice#312910
	PHPC005303

Thank You

Please detach and return with payment



Customer: Taft College

Invoice	Effective	Transaction	Description	Amount
312910	08/01/2023	Renew policy	Policy #PHPC005303 08/01/2023-07/31/2024 Philadelphia Insurance Companies  Catastrophic Coverage - Renew policy Due Date: 8/11/2023	4,837.00

Total

\$ 4,837.00

Thank You

Student Insurance, CA. Lic #0386216  
6320 Canoga Avenue 12th Floor  
Woodland Hills, CA 91367

Date

06/30/2023

**Date:** July 26, 2023

**Submitted by:** Dr. Xiaohong Li, VP of Information and Institutional Effectiveness XL

**Area Administrator:** Brock McMurray, Interim Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:**

August 9, 2023

**Title of Board Item:**

Microsoft Campus Agreement 2023 (Year 4 of 6)  
Agreement with Foundation for California Community Colleges (FCCC) to provide Microsoft Campus Agreement with Computerland of Silicon Valley.

**Background:**

Taft College, a member of the Foundation for California Community Colleges, participates in the Microsoft Campus Agreement. This Agreement allows for reduced costs for licensing Microsoft products used by campus departments and classrooms.

**Terms (if applicable):** \_\_\_\_\_

Terms of the agreement are from September 16, 2023 – September 15, 2024

**Expense (if applicable):**

Annual Cost of this agreement is \$39,533.15.

**Fiscal Impact Including Source of Funds (if applicable):**

Cost of this agreement is included in the ITS budget.

**Approved:** \_\_\_\_\_

Brock McMurray, Interim Superintendent/President

➤ **Renewal Worksheet of Taft College**

**Validated Renewal Worksheet for Campus Agreement Licensing**

**Taft College**  
**Foundation for California Community Colleges (FCCC)**  
**Microsoft Campus Agreement 2023 (Year 4 of 6)**

Please use this quote to generate and submit your PO no later than **Friday, 15-Sep-2023** to insure a timely renewal for everyone.

Purchase Order to be made payable to:

Submit Purchase Order by fax or e-mail:

ComputerLand Silicon Valley  
808 West San Carlos Str., Suite 20  
San Jose, CA 95126  
Federal Tax ID 77-0269631

by FAX: **408-519-3260**  
by E-mail: **syork@cland.com**

• **Choose a Desktop Bundle for Faculty and Staff**

	<b>Desktop Bundle for Faculty &amp; Staff</b>	<b>Item Price (per EQU)</b>	<b>Select</b>	<b>EQU Count</b>	<b>Ext. Price</b>
1.	<b>Microsoft 365 A5 per faculty/staff Education Qualified User (EQU)</b>	<b>\$83.56</b>	<b>✓</b>	<b>315</b>	<b>\$26,321.40</b>

• **Choose Optional Products Licensed Organization-Wide for Faculty/Staff**

	<b>Optional Products Licensed Organization-Wide</b>	<b>Part Number</b>	<b>Item Price (per EQU)</b>	<b>Select</b>	<b>EQU Count</b>	<b>Ext. Price</b>
1.	<b>SQL Server CAL</b>	<b>359-00765CF</b>	<b>\$7.25</b>	<b>✓</b>	<b>315</b>	<b>\$2,283.75</b>

• **Choose Optional Products Licensed per User or Device for Faculty/Staff**

	<b>Optional Products Licensed per User or Device</b>	<b>Part Number</b>	<b>Item Price per User/Device</b>	<b>Number of Users/Devices</b>	<b>Ext. Price</b>
1.	<b>M365 Apps for Enterprise (Office 365 Pro Plus) for Devices - add-on to Microsoft 365 for deployment of full Office on shared machines like classrooms and labs.</b>	<b>RQL-00001CFU</b>	<b>\$0.00</b>	<b>1500</b>	<b>\$0.00</b>
2.	<b>Visio Online P2 per fac/staff user - includes download of Visio Pro</b>	<b>P4U-00001CFU</b>	<b>\$27.00</b>	<b>7</b>	<b>\$189.00</b>
3.	<b>Visual Studio Enterprise with MSDN per user</b>	<b>MX3-00115CFU</b>	<b>\$375.00</b>	<b>3</b>	<b>\$1,125.00</b>

• **Choose Optional Products Licensed per User or Device for Students**

	<b>Optional Products Licensed per User or Device</b>	<b>Part Number</b>	<b>Item Price per User/Device</b>	<b>Number of Users/Devices</b>	<b>Ext. Price</b>
1.	<b>Microsoft 365 A5 Student Use Benefit - must license all EQU to qualify, maximum ratio of EQU:Students is 1:40</b>	<b>AAD-38405CSU</b>	<b>\$0.00</b>	<b>12000</b>	<b>\$0.00</b>

• **Server License Options**

	<b>Server License</b>	<b>Part Number</b>	<b>Item Price per License</b>	<b>Number of Licenses</b>	<b>Ext. Price</b>
1.	Core Infrastructure Server (CIS) Suite Datacenter - 16 core license pack. Combination of Windows Server Datacenter and System Center Datacenter license. Licensed per physical core, with unlimited server VMs allowed on the licensed device. Must licen	<b>9GS-00128CF</b>	\$560.00	<b>8</b>	<b>\$4,480.00</b>
2.	SQL Server Enterprise Core - 2 Core license pack. You must license 4 cores minimum per physical processor on a standalone machine or 4 virtual cores minimum on a VM. License all physical cores to achieve maximum virtualization on the licensed machine, all	<b>7JQ-00341CF</b>	\$1,335.00	<b>2</b>	<b>\$2,670.00</b>
3.	SQL Server Standard per Server (requires SQL CALs for all clients)	<b>228-04437CF</b>	\$88.00	<b>8</b>	<b>\$704.00</b>
4.	Windows Server External Connector - per physical host (needed for all Windows servers facing the internet OR, if student Windows Server CALs are not subscribed, needed for servers accessed by students off-campus or authenticating students on-campus or off	<b>R39-00374CF</b>	\$196.00	<b>5</b>	<b>\$980.00</b>
5.	Windows Server Standard Core - 16 core license pack. Licensed per physical core, with 2 VMs allowed on the licensed device. Must license 8 core minimum per processor, 2 processor minimum per physical server (16 core minimum per physical server).	<b>9EM-00265CF</b>	\$52.00	<b>15</b>	<b>\$780.00</b>

**TOTAL \$39,533.15**





**Date:** July 31, 2023

**Submitted by:** Todd Hampton, Ed.D., Vice President of Administrative Services

**Area Administrator:** Brock McMurray, Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

Approval of Contract with Capitol Public Finance Group, LLC (Capitol PFG).

**Background:**

West Kern Community College District uses Capitol PFG as the dissemination agent in connection with the District's long-term debt (GO Bond and Certificates of Participation) and as a consultant to meet ongoing annual filing obligations related to that debt.

At the discretion of West Kern Community College District, Capitol PFG will provide financial planning and advisory services on an as needed basis. Please see the proposed agreement attached hereto and the Scope of Work attached as Exhibit "A" for further information.

**Terms (if applicable):** August 9, 2023 – June 30, 2026

**Expense (if applicable):**

For Financial Planning and Advisory Services Capitol PFG will be paid at an hourly rate of \$215 billed monthly, not to exceed \$30,000.

**Fiscal Impact Including Source of Funds (if applicable):**

Funding for financial planning and advisory services will come from the unrestricted general fund and is accounted for in the Administrative Services budget.

**Approved:**   
Brock McMurray, Superintendent/President

**AGREEMENT FOR  
PROFESSIONAL SERVICES  
BETWEEN  
WEST KERN COMMUNITY COLLEGE DISTRICT  
AND  
CAPITOL PUBLIC FINANCE GROUP**

**Parties and Date.**

This Agreement ("Agreement") is made and entered into this \_\_\_\_\_, 2023, between the **WEST KERN COMMUNITY COLLEGE DISTRICT** (the "District") and **CAPITOL PUBLIC FINANCE GROUP, LLC** ("Consultant") (collectively referred to as the "Parties" and each individually as the "Party").

**Recitals.**

**Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of the District.

**Terms.**

**Scope of Services, Qualifications and Term.**

General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in the scope of work proposal and fee schedule set forth in **Exhibit "A"** attached hereto and incorporated herein by reference (collectively "Services").

Fiduciary Duty. In accordance with the Municipal Securities Rulemaking Board Rules G-10 and G-42, Consultant has provided a Conflict of Interest Disclosure as set forth in **Exhibit "B"**. Consultant shall provide the District with periodic updates of Exhibit "B" on an as-needed basis. Any such updates of Exhibit "B" shall be incorporated by reference as of the date thereof into this Agreement to the same extent as if set forth herein.

**Term.** The term of this Agreement shall be from the date first written above and shall continue until June 30, 2026, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term by written amendment.

**General Considerations.**

Control and Payment of Consultants and its Subordinates. The District retains Consultant on an independent contractor basis and Consultant is not an employee of the District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of



Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable.

Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of the District and any and all applicable regulatory State agencies, and shall be the property of the District.

Coordination of Services. Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District's staff, consultants and other staff at all reasonable times.

Insurance. Consultant shall provide insurance in amount and type required by the District, if any, subject to the review and approval of the District. Consultant shall also provide District with the copies of its insurance policies prior to commencing work on the Project if required in writing by the District.

### **Fees and Payments.**

Compensation. Consultant shall receive compensation, including reimbursements, for all Services rendered under this Agreement for the fees set forth in Exhibit "A" attached hereto and incorporated herein by reference. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing in advance by the District.

Payment of Compensation. The District shall pay Consultant within a reasonable time and in accordance with this Agreement.

Extra Work. At any time during the term of this Agreement, the District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by the District to be necessary, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work except as set forth in an amendment to Exhibit "A."

Authority to Amend Agreement. As the authorized representative for the District for the purposes of binding the District to amendments to this Agreement, the District Administrative Officer or his/her designee, may authorize and execute an amendment to this Agreement to add Extra Work and/or increase the fee if the District Administrative Officer identifies an immediate need for such an amendment.

### **General Provisions.**

Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is not caused by Consultant or the acts or omissions of Consultant, upon rescission of such suspension, the compensation will be subject to adjustment to provide for actual costs and

expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without the District's express written consent.

Termination of Agreement.

Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

Effect of Termination. If this Agreement is terminated as provided in this Section, the District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within sixty (60) days of the request.

Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, the District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**

**CAPITOL PUBLIC FINANCE GROUP**  
2436 Professional Drive, Suite 300  
Roseville, CA 95661  
Tel.: (916) 641-2734

Attn: Jeffrey Small, Managing Partner

**DISTRICT:**

**WEST KERN COMMUNITY COLLEGE DISTRICT**

29 Cougar Ct.

Taft, CA 93268

Attn: Dr. Todd Hampton, Vice President of Administrative Services

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Delivery of notice may also be made by overnight mail with proof of delivery; by facsimile with proof of transmission; or by email if receipt is acknowledged by the recipient of the email notice. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

Ownership of Materials and Confidentiality.

Materials and data prepared by Consultant pursuant to performing the Services under this Agreement, shall be the property of the District, except for documents prepared for the Consultant's business purposes and except that Consultant shall have the right to retain copies of all such documents and data for its records or as may be required by laws, rules and regulations applicable to the Consultant. The District may use such materials and data for a period up to three years, provided that such use is not within the purposes intended by this Agreement shall be at the District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

Should the District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in writing. Such information shall be provided to the District within a reasonable time after its request.

Limitation of Liability. In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Consultant or any of its associated persons, Consultant and its associated persons shall have no liability to District for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from District's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Consultant to District. No recourse shall be had against Consultant for loss, damage, liability, cost or expense (whether direct, indirect, or consequential) of District arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any issuance of municipal securities, any municipal financial product or any other investment or otherwise relating to the tax treatment of any issuance of

municipal securities, any municipal financial product or any other investment, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by the District of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to the District (if applicable) under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder..

**Entire Agreement.** This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(a) **Governing Law.** This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Kern, State of California.

**Time of Essence.** Time is of the essence for each and every provision of this Agreement.

**The District's Right to Employ Other Consultants.** The District reserves right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

**Successors and Assigns.** This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of the District.

**Amendments.** This Agreement may not be amended except by in writing signed by the District and Consultant. Consultant agrees to promptly amend or supplement this Agreement to reflect any material changes or additions to this Agreement.

**Severability.** If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

**Interpretation.** In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

**Conflict of Interest.** For the term of this Agreement, no member, officer or employee of the District, during the term of his or her service with the District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

Non-Waiver. None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is expressly specified in writing.

Board Approval Required. This Agreement shall not be binding unless approved or ratified by the Board of Trustees.

Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.

Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement. Copies of signatures shall have the same force and effect as original signatures.

Authority to Execute. The persons executing this Agreement on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement by their authorized officers as of the day, month and year first written above.

**WEST KERN COMMUNITY COLLEGE  
DISTRICT**

**CAPITOL PUBLIC FINANCE GROUP,  
LLC**

By: \_\_\_\_\_

Name: Brock McMurray

Title: Interim Superintendent / President

By:  \_\_\_\_\_

Name: Jeffrey Small

Title: Managing Partner

***EXHIBIT “A”***  
***Scope of Work and Fee Schedule***

At the direction of the District, Capitol Public Finance Group will provide financial planning and advisory services on an as needed basis. Services may include the following:

**Financial Planning Services**

- Assist staff with post issuance activities including managing tax rates, providing advice on bond and debt service funds, and responding to inquiries from credit rating and other agencies.
- Prepare and/or present written materials such as schedules, agendas, presentation materials, and reports.
- Provide on-going advice on financing options, credit ratings, financial products and proposals, municipal market data, debt structuring, debt issuance and compliance.
- Assistance with entity’s such as the County of Kern and members of the municipal finance industry (e.g., attorneys, underwriters, rating agencies etc.)
- Participate in meetings and preparation of materials related to Board meetings, workshops and community education regarding funding sources and funding needs.
- Financial planning for facilities, including general and facilities funds, tax rate analysis, sizing, timing, and structuring of proposed debt issuances

In consideration for the above Services, the District will pay Capitol Public Finance Group an hourly rate of \$215, not to exceed \$30,000, billed monthly or based on an estimated budget and invoiced at the conclusion of the work. Capitol Public Finance Group does not bill for out-of-pocket expenses such as travel, food, and materials.

**Extra Work**

If Extra work is desired, Capitol Public Finance Group will provide an amended Exhibit “A” specifying the desired scope of work and fees.

***EXHIBIT “B”***  
**MSRB Rule G-10 and G-42 Supplement**

**Conflict of Interest and Other Regulatory Disclosure  
West Kern Community College District**

**As of July 25, 2023**

As part of the fiduciary duty Municipal Advisors owe to their clients, Capitol Public Finance Group is providing this supplement to advise you of actual or potential conflicts of interest. Capitol Public Finance Group is identifying actual or potential conflicts of interest by marking the relevant conflict in the boxes below; providing a brief explanation of the nature, implications and potential consequences of each conflict; and providing an explanation of how Capitol Public Finance Group will manage or mitigate the conflict.

- any actual or potential conflicts of interest of which it is aware after reasonable inquiry that could reasonably be anticipated to impair its ability to provide advice to or on behalf of the client in accordance with its fiduciary duty to municipal entity clients
- any affiliate of the municipal advisor that provides any advice, service, or product to or on behalf of the client that is directly related to the municipal advisory activities to be performed by the disclosing municipal advisor
- any payments made by the municipal advisor, directly or indirectly, to obtain or retain an engagement to perform municipal advisory activities for the client
- any payments received by the municipal advisor from a third party to enlist the municipal advisor’s recommendation to the client of its services, any municipal securities transaction or any municipal financial product
- any fee-splitting arrangements involving the municipal advisor and any provider of investments or services to the client
- any conflicts of interest arising from compensation for municipal advisory activities to be performed that is contingent on the size or closing of any transaction as to which the municipal advisor is providing advice
- any other engagements or relationships of the municipal advisor that could reasonably be anticipated to impair the municipal advisor’s ability to provide advice to or on behalf of the client in accordance with its fiduciary duty to municipal entity clients
- Capitol Public Finance Group has determined, after exercising reasonable diligence, that it has no known material conflicts of interest that would impair its ability to provide advice to the District in accordance with its fiduciary duty to the District. To the extent any such conflicts of interest arise after the date of this Agreement, Capitol Public Finance Group will

provide information with respect to such conflicts in the form of a written supplement to this Agreement.

- any legal or disciplinary event that is material to the District's evaluation of Capitol Public Finance Group or the integrity of its management or advisory personnel

While Capitol Public Finance Group does not believe that the following represents a potential or actual material conflict of interest, Capitol Public Finance Group notes that it serves a variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another Capitol Public Finance Group client. For example, Capitol Public Finance Group serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the District. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its clients, Capitol Public Finance Group could potentially face a conflict of interest arising from these competing client interests. Capitol Public Finance Group fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with the District.

#### Municipal Advisor Registration, Legal and Disciplinary Events

Capitol Public Finance Group is registered as a "Municipal Advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB").

The MSRB has made available on its website ([www.msrb.org](http://www.msrb.org)) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

As part of its SEC registration Capitol Public Finance Group is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Capitol Public Finance Group. Pursuant to MSRB Rule G-42, Capitol Public Finance Group is required to disclose any legal or disciplinary event that is material to the Client's evaluation of Capitol Public Finance Group or the integrity of its management or advisory personnel. Capitol Public Finance Group has determined that no such event exists.

Copies of Capitol Public Finance Group filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Capitol Public Finance Group, LLC or for our CIK number which is 0001614042. There have been no material changes to the legal or disciplinary events that Capitol Public Finance Group has disclosed to the SEC.




### Information for Municipal Advisory Clients

The MSRB provides a municipal advisory client brochure that is posted on its website. The brochure describes protections that may be provided by the MSRB and how to file a complaint with an appropriate regulatory authority.

The MSRB Client Brochure may be found at the following link:

<http://www.msrb.org/~//media/Files/Resources/MSRB-MA-Clients-Brochure.ashx?la=en>

# BOARD AGENDA ITEM

**Date:** July 31, 2023  
**Submitted by:** Damon A. Bell, VP of Student Services   
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Ratification

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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

Service Agreement between Hudl and Taft College 2023-2026 for Streaming and Recruiting Services

**Background:**

The Athletics Department of Taft College would like to utilize the professional services of Hudl for livestreaming, film storage and recruiting platforms for their sports programs and athletes. Hudl will provide live streaming, content management, recruiting platforms, and software services for Taft College sporting events and athletes. This service also allows the District multiple options to earn revenue through pay-per-view options for games and tournaments or adding sponsors to the broadcast if the District chooses to go that route.

**Terms (if applicable):**

The effective dates are July 1, 2023 through June 30, 2026.

**Expense (if applicable):**

The cost for this service is \$7,700 per year (3-year agreement).

**Fiscal Impact Including Source of Funds (if applicable):**

This will be paid for by 2023-2024 Athletics District Funding.

**Approved:**   
Brock McMurray, Interim Superintendent/President



# Order

Order Number 97289  
 Created Date Jun 22, 2023  
 Expiration Date Jul 22, 2023

Billing Entity Agile Sports Technologies, Inc. dba Hudl  
 Haymarket Recruiting LLC dba Recruit  
 600 P Street, Suite 400, Lincoln, NE 68508

### Address Information

Bill To Name	Taft College	Ship To	United States
Bill To Email	kbandy@taftcollege.edu		
Bill To	29 COUGAR CT TAFT, California 93268-2329 United States		

### Terms

Contract Value	USD 23,100.00	Billing Frequency	Annual
Contract Start Date	Jul 1, 2023	Payment Terms	Net 30
Contract End Date	Jun 30, 2026	Customer Rev Share	70%
Year 1	USD 7,700.00	Charging Viewers	No
Year 2	USD 7,700.00		
Year 3	USD 7,700.00		

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of the customer. If you are a tax exempt organization please provide a copy of your certificate at your earliest convenience. This is not an invoice.

### Products and Services


#### Services

- 8 - Hudl Silver
- 1 - Recruit - Basketball 3 Regions
- 1 - Recruit - Volleyball 3 Regions
- 1 - Focus Exchange Network
- 1 - Basketball Unlimited Game 24 hr
- 2 - Soccer Unlimited Game 24 hr
- 1 - Volleyball Unlimited Game 24 hr
- 2 - Recruit - Soccer 3 Regions
- 1 - Streaming 70

#### Hardware

- 1 - Hudl Focus Outdoor
- 1 - Hudl Focus Indoor

### Authorized Signature

Signature:   
 Name: Joe Stepanek  
 Title: Hudl Sales Manager  
 Effective Date: Jun 22, 2023

Signature:   
 Name: Kanoe Bandy  
 Title: Athletic Director  
 Effective Date: Jul 2, 2023

### Terms and Services



## Order

This Order Form and Customer's use of the products and services received by Customer from Hudl are governed by the written agreement in place between the parties, or, if no such written agreement exists, by the Master Subscription Agreement found at <https://www.hudl.com/legal/agreements>.

If this Order is returned to Hudl after the estimated start date identified above, Hudl may adjust the start and end dates to reflect the actual dates of service without changing the total days of service or price. If Organization currently has existing services with Hudl, the products described in this Order will be effective for the remainder of the current subscription term.

First invoice will be sent once the executed order form is returned to Hudl by the customer in accordance with the Payment Terms.



## BOARD AGENDA ITEM

**Date:** August 2, 2023  
**Submitted by:** Damon A. Bell, VP of Student Services *DAB*  
**Area Administrator:** Brock McMurray, Interim Superintendent/President  
**Subject:** Request for Ratification

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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

Facilities Use & Activities Request Form for Use of Taft Union High School Soccer Field for Summer/Fall 2023 Classes, Practices, & Seasonal Games

**Background:**

The TC Athletic Department is requesting the use of the Taft Union High School soccer field and facilities for the men's and women's 2023 Summer/Fall soccer classes and practices and for the practice and intercollegiate schedule for the 2023 Fall season.

**Terms (if applicable):**

July 31, 2023 to December 15, 2023

**Expense (if applicable):**

The cost of the rental of the TUHS soccer fields and facilities is \$5,000, not including possible costs for maintenance, non-routine services, or damage incurred due to use. The cost does not include the additional cost to mow and paint the soccer fields on a weekly basis, non-routine services, nor additional cleaning by TUHS employees to restore the facility to its previous condition. Additional charges will also occur for any damages to the TUHS facility/fields.

**Fiscal Impact Including Source of Funds (if applicable):**

\$5,000.00 for these services have been budgeted by Athletics for fiscal year 2023-2024.

**Approved:**   
Brock McMurray, Interim Superintendent/President





### Agenda Item Details

Meeting	Jun 05, 2023 - Board of Trustees, Regular Meeting
Category	H. Consent Agenda
Subject	13. Facility Use - Taft College Soccer Program
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	5,000.00
Budgeted	Yes
Budget Source	General Fund - 01-0000-0-8699.00-0000-0000-000-00-911-0000

The Taft College Soccer Program requests the use of the soccer fields from July 31 - December 15, 2023. Taft High athletics takes priority, and the soccer program schedule may need to be altered if there is a schedule conflict.

Facility Use Fee: \$5,000

Approximate labor and material fee: \$7,000 (\$6,000 labor, \$1,000 paint & materials)

Total Anticipated Fees: \$12,000 (approximate)

Fees will be assessed for expenses incurred by the District for any damages to property or equipment and/or the cost of personnel required to prepare, repair, and clean the facility. Labor and materials-related fees will be billed on a monthly basis.

A Hold Harmless Agreement and Certificate of Liability Insurance are on file.

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

P0061783  
 \$2500<sup>00</sup> from ea. M & W soccer  
 11000-352-5611-69613-MSIC



# Taft Union High School District

701 7th St  
 Taft, CA 93268  
 (661) 763-2300 fax (661) 763-1445

## INVOICE

### Customer

Name Taft College - Soccer  
 Contact Kanoë Bandy - Athletic Director  
 Address 29 Cougar Ct  
 City Taft CA ZIP 93268  
 Phone

### District

Date 6/8/23  
 Requested by Josh Bryant  
 Submitted by Gina Fields  
 Invoice No. 23-020

Qty	Description	Unit Price	TOTAL
1	Taft College Soccer - facility use fee/Fall 2023  July 31, 2023 to December 15, 2023	\$5,000.00	\$5,000.00
<b>TOTAL</b>			<b>\$5,000.00</b>

emailed to jedmaiston@taftcollege.edu on 1/18/23

Abatement: 0 01-0000-0-8699-00-0000-0000-000-00-911-0000

Pmt Amount	_____
Date of Pmt	_____
Receipt #	_____



## Facilities/Equipment Use & Activities Request Form

### Basic Contact Information

Requesting Organization's Name \* If this is for personal use, please place your name here.  
Taft College Athletics

Event or Activity Name \* Please include the event or activity title or name here. Include pertinent details such as number of participants, etc.  
Men's and women's soccer practice and competition.

Requesting Organization's Point of Contact Name \* If this is for personal use, please place your name here. If you are requesting on behalf of an organization, please include the name of the primary point of contact for this request.  
Kanoë Bandy, Athletic Director

Requestor or Point of Contact's E-mail Address \* You MUST provide a contact e-mail address which we will use to make contact with you regarding updates to this request's progress. This will be our primary method of contact, so please ensure this address is actively monitored. E-mails will come from the domain "@TaftUnion.org".  
kbandy@taftcollege.edu

Requestor or Point of Contact's Mailing Address \* Please include your mailing address here.

Street Address	29 Cougar Court	
Address Line 2		
City	State / Province / Region	
Taft	CA	
Postal / Zip Code	Country	
93268	United States	

Point of Contact's Phone Number \* Please include a telephone number (cell phones are preferred) for the primary Point of Contact as it relates to this request.  
6617637779

### Event or Activity Information

Facility/Equipment Requested for Use / Activity \* Please select the TUHSD room facilities, and/or equipment that you are requesting to utilize. If more than one is being requested, please select "Multiple".  
Other  
If "Other", please specify (e.g. for Equipment and, if so, specifically what equipment.)

If "Other", please specify \* Please add specificity to your request.  
Soccer field, with lights sometimes

Single or Multiple Day Event / Activity? \* If you are requesting use of TUHSD facilities or equipment for more than a single day's use, please indicate "Multiple" below.  
 Single Day Use  
 Multiple Days Use

Will Event / Activity Occur on Consecutive Days? \*  Yes, the use will be on consecutive days from the event start date until the event end date.  
 No, the use will be on varying days from the event start date until the event end date.



<b>Non-Consecutive Days Detail *</b>	<p>If your event is not held over consecutive days, please include specific details here regarding needs (i.e. specific dates, times, etc.).</p> <p>From the dates of 7-31-23 to 8-18-23, the days and hours will be Mon-Thur from 7 am to 10 am and again from 12:20- 5:05.</p> <p>For the dates Aug. 14 thru Dec. 15 the hours and game schedules will be sent in June.</p>
<b>Event or Activity Start / Begin Date *</b>	<p>Please include the first day that you are requesting access to the facilities and please include any needed setup time.</p> <p>07/31/2023</p>
<b>Event or Activity Start / Begin Time *</b>	<p>Please include the approximate time on the first day that you are requesting access to the facilities and please include any needed setup time.</p> <p>07:00:00 AM</p>
<b>Event or Activity End Date *</b>	<p>Please include the last day that you are requesting access to the facilities and please include any needed tear down or clean-up time.</p> <p>12/15/2023</p>
<b>Event or Activity End Time *</b>	<p>Please include the approximate time on the last day that you are requesting access to the facilities and please include any needed tear down or clean-up time.</p> <p>05:00:00 PM</p>
<b>Event or Activity Schedule / Agenda &amp; COVID Safety Plan</b>	<p>If available, please include your event / activity schedule or agenda.</p>
<b>Other Information</b>	<p>If you need to add additional information or clarity, please include that information here.</p> <p>Please include specifics here, including whether or not chairs, tables, or other equipment is needed/requested and, if so, the quantities, location(s) and date(s) needed/requested of each.</p>

### Fees & Acknowledgements

*Fees for facilities use are, by TUHSD Board Policy, as follows. Fees do not include field or court preparation or setup prior to the event. Any request of that nature must be made explicitly in this request and related costs will be billed, as necessary.*

- TUHSD Auditorium - \$1,000 per event
- Monty Reedy Baseball Field(s), w/ Lights - \$750 per event
- Monty Reedy Baseball Field(s), w/out Lights - \$350 per event
- TUHS Cafeteria, w/ Kitchen - \$750 per event
- TUHS Cafeteria, w/out Kitchen - \$500 per event
- TUHSD Classroom (each) - \$50 per hour; 4- hour minimum
- Farlow (Girl's) Gym - \$125 per hour
- Mullen (Boy's) Gym - \$175 per hour
- TUHS IRC Lecture Hall - \$80 per hour; 4-hour minimum
- Martin Memorial Stadium, w/ Lights - \$3,500 per event
- Martin Memorial Stadium, w/out Lights - \$2,500 per event
- TUHS Swimming Pool - \$200 per hour; 5- hour minimum (does not include heating cost, if requested)
- TUHS Tennis Courts, w/ Lights - \$500 per event
- TUHS Tennis Courts, w/out Lights - \$250 per event
- TUHS Track & Patterson-O'Brien Field, w/ Lights - \$750 per event
- TUHS Track & Patterson-O'Brien Field, w/out Lights - \$500 per event
- TUHSD Employee Labor Rate (when requested of or required by TUHSD)- \$50 per hour

TUHSD Equipment - Negotiable (generally, for vehicles, the rate will be per mile and billed at current GSA Mileage rate per total miles driven)

Fee Waiver\*

Will your organization be requesting that the associated use fees be waived?

Yes

No

## Hold Harmless, Covenant Not to Sue, and Insurance

### Acknowledgement

The use of School District facilities shall be determined, in part, based upon availability and priority order. The priority order for usage is as follows:

1. School District activities
2. Student Body activities
3. Other Public Entity activities
4. Non-Profit Organization activities
5. Community activities
6. For-Profit Business activities

Pursuant to the Civic Center Act, the use of school buildings, grounds and equipment shall be granted, when an alternative location is not available, to non-profit organization and clubs or associations organized to promote youth and school activities, including but not limited to: Girl/Boy Scouts, Campfire Girls, Parent-Teacher Associations and School Community Advisory Councils. Such permissive use shall not apply to any group that uses school facilities or grounds for fundraising activities that are not beneficial to youth or public school activities, as determined by the governing board. All other users may be granted use of the facility if the purpose is for public, literary, scientific, recreational, educational or public agency meetings.

FACILITY USERS holding functions or meetings where admission fees are charged or contributions are solicited and the net receipts are not expended for the welfare of the pupils of the School District or for charitable purposes shall be charged by the School District an amount equal to fair rental value of the property.

School facilities, grounds, or equipment shall not be used for any of the following activities:

- 1) Any use by an individual or group for the commission of any crime or any act prohibited by law,
- 2) Any use which is inconsistent with the use of the school facilities for school purposes or which interferes with the regular conduct of school or school work;
- 3) Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances, including tobacco (cf. 3513.3 - Tobacco - Free Schools). The district may exclude certain school facilities from non-school use for safety or security reasons. The district reserves the right to restrict and/or disallow any and all non-school-sponsored events for any reason allowed by law, statute, or applicable code. Unless otherwise noted, the use of alcohol, tobacco (smoked or smokeless), or any other drug and/or intoxicant not prescribed by a medical doctor to the user is expressly prohibited.

### Damage and Liability

Groups, organizations, or persons using school facilities, grounds, or equipment shall be solely liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds (Education Code 38134). Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134). Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134). The applicant organization shall be responsible for the proper surveillance and supervision of all attendees. Adequate adult supervision is required and the adequacy thereof is at the sole discretion of the District.

### Fire and Safety Regulations

1. At no time shall there be more people admitted to the facility or any room thereof, or aboard the equipment utilized,



than the legal seating capacity allows.

2. No Flammable decorations shall be used unless flame resistant or flame proof in accordance with the State Health and Safety Codes.

3. No device that produces flame, spark, smoke or explosion (including fireworks) shall be used on the premises without prior written approval.

**Transferability**

Any approved facilities use granted by the District is not transferrable to any other organization, entity or otherwise.

**COVID-19 Notice & Requirements**

Consideration and approval for facilities & equipment use requests are contingent upon the submission of a written COVID-19 Safety & Mitigation Plan to the District, as well as upon the California Department of Public Health/CalOSHA guidelines permitting such activities.

**Certificated of Liability Insurance \***

Any organization utilizing TUHSD facilities must provide current proof of adequate liability insurance (at least \$1 million per occurrence), including the listing of TUHSD (and all its agents, employees, officers, and/or assigns) as "Additional Insured" and "Certificate Holder". insurance company admitted by the California Insurance Commissioner to do business in the State of California and rated not less than "A-/VI" in the Best Insurance Rating Guide. If Non-Admitted insurance is provided, then the acceptability shall be subject to review and determination by the District's Risk Manager or representative. Required insurance shall include: A. Commercial General Liability (CGL) insurance which shall include contractual, products and completed operations coverage, bodily injury and property damage liability insurance with combined single limits of not less than \$1,000,000 per occurrence. B. Workers' Compensation insurance as required under the California Labor Code. Nothing herein in observing the minimum insurance requirements, shall serve to imply or reduce the FACILITY USERs liabilities or obligations for liability under the indemnification provision of the Permit and Agreement.

Note to TUHS per insurance for field.pdf 44.44KB

If you or your organization is unable or unwilling to provide this coverage, or if you would like to request that this requirement specifically be waived, please attach a request for the same here.

I, the undersigned, and/or we, the requesting organization in this matter, in consideration for being permitted use of TUHSD equipment and/or facilities at their campus or properties located in Taft, California, County of Kern, for the purpose of the event(s) noted beginning and ending on the time(s) & date(s) denoted on this request, do hereby covenant and agree that the Taft Union High School District, their officers, employees, agents, members or representatives shall not be liable for any loss, damage, injury or liability of any kind to any person or property caused by or arising from any use of the facilities, equipment, and/or premises of the Taft Union High School District, or any part thereof, or by any defect in any building, structure, or improvement thereon, or in any equipment to be used therein, or because of the same being out of repair or arising from any act or omission of the undersigned or its agents, employees, etc., nor shall the above-enumerated entities be liable for any loss, damage, or injury from any cause whatsoever to the property or person of the undersigned or any of its employees, agents, or other persons using said premises, or any item, or any part thereof.


The undersigned agrees to protect, indemnify, and covenant not to sue and hold harmless the above-enumerated Taft Union High School District, for the use or occupancy of the premises and arising from any state of condition of said premises, or item(s) or any part thereof. Further, the undersigned attests to their legal authority to make such an agreement on behalf of themselves and/or the requesting organization.

**Authorized Agent Name \***

Please include your name here if you are applying your signature below.

Kanoe Bandy

**Authorized Agent's Digital Signature \***



This Agreement is executed in an electronic format and shall be deemed an original as against any party whose signature appears thereon. The provision of photographic or facsimile copies, or electronic signature, confirmation or acknowledgement of or by a party, shall constitute an effective original signature of a party for all purposes under this Agreement, and may be used with the same effect as manually signed originals of this Agreement for any purpose.

**Date \***

05/12/2023

**For Administrative / TUHSD Use Only**

**Board Approval Date** This date will be filled in upon the approval of this event/use.

**BoardDocs Link**

This link is to the approval decision in the minutes of the applicable Board agenda from BoardDocs.

**Board Approval  
Notes**

**Date:** July 11, 2023  
**Submitted by:** Jon Farmer, Director of Distance Education  
**Area Administrator:** Dr. Leslie Minor, VP of Instruction  
**Subject:** Request for Ratification



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**Board Meeting Date:** August 9, 2023

**Title of Board Item:**

Request approval to renew Instructure account.

**Background:**

Approval is requested for continued participation in the Community College League of California (CCLC) OEI phone support for Canvas (LMS). The phone support is a 24-hour support line. It is geared explicitly outside of regular business hours.

**Terms (if applicable):**

July 1, 2023 - June 31, 2024

**Expense (if applicable):**

\$2,280.24

**Fiscal Impact Including Source of Funds (if applicable):**

Distance Education budget

**Approved:**   
Brock McMurray, Interim Superintendent/President



Institution Participation Agreement

Order #: Q-284910-1

Date: 2023-03-17

Offer Valid Through: 2023-6-30

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Taft College

Address: 29 Emmons Park Drive  
 City: Taft  
 State/Province: California  
 Zip/Postal Code: 93268  
 Country: United States

**Order Information**  
 Billing Frequency: Annual Upfront  
 Payment Terms: Net 30

Billing Contact

Primary Contact

Name: Jonathan Farmer  
 Email: Jfarmer@taftcollege.edu  
 Phone: +1 661 763 7945

Name: Jonathan Farmer  
 Email: Jfarmer@taftcollege.edu  
 Phone: +1 661 763 7945

**Billing Frequency Term:**

Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

In Process

Year 1						
Description	Start Date	End Date	Metric	Qty	Price	Amount
OEI Individual School Phone 24x7 Support for Students	2023-07-01	2024-06-30	FTE	2,778	USD 0.76	USD 2,111.28
OEI Individual School Phone 24x7 Support for Faculty	2023-07-01	2024-06-30	FTE	264	USD 0.64	USD 168.96
Recurring Sub-Total						USD 2,280.24
Year 1 Total						USD 2,280.24
<b>Grand Total:</b>						USD 2,280.24

**Metrics and Descriptions:**

**FTE:** FTE Metric is measured by the unduplicated 12-month full-time equivalent students in accordance with the definition published by the Integrated Postsecondary Education Data System.

The FTE fees set forth above are based on typical user usage patterns ("Typical Use") for access to the Service and do not account for excess usage of the Service. To the extent the Users' usage of the SaaS Service, in the aggregate, exceeds the Typical Usage at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days' of receipt.

**Duration:** This order begins on the initial date listed above under Term, and continues until the last date listed above, unless sooner terminated under the Agreement. If Customer has purchased any third-party content under this order form, that content will be made available on the start date listed above.

**Terms:** This order is governed by the terms of the Institution Participation Agreement between the parties (Agreement), which terms are incorporated into this order for all purposes. If there is a conflict between the terms of this order and the Agreement, this order governs. This order and the Agreement are the entire agreement between the parties, and they supersede and replace all prior and contemporaneous negotiations, agreements, representations and discussions regarding this subject matter. Only a signed writing of the parties may amend this order. Any terms used in this order but not defined, will use the definitions in the Agreement.

In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Canvas support is based on a formula using FTE, average time per call and average number of users based on college FTE and is only an estimate as part of a statewide allotment.

PURCHASE ORDER INFORMATION	TAX INFORMATION
<p>Is a Purchase Order required for the purchase or payment of the products on this order form?</p> <p>Please Enter (Yes or No): _____</p> <p>If yes, please enter PO Number: _____</p>	<p>Check here if your company is exempt from US state sales tax : _____</p> <p><i>Please email all US state sales tax exemption certifications to ar@instructure.com</i></p>

By executing this Order Form, each party agrees to be legally bound by this Order Form.

**Taft College**

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

**Instructure, Inc.**

Signature:	_____
Name:	Deal Desk
Title:	_____
Date:	_____



**Date:** July 12, 2023  
**Submitted by:** Dr. Devin Daugherty, Dean of Instruction and CTE  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval



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**Board Meeting Date:**

August 9, 2023

**Title of Board Item:**

Facility Use Agreement with Kern High School District – Use of CTEC Facility

**Background:**

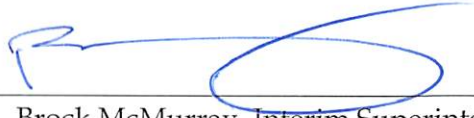
The Office of Instruction requests the use of classroom 252 at Kern High School District’s CTEC Facility. In the Fall 2023 and Spring 2024 semesters, one section of Court Reporting will be taught at the CTEC facility on Tuesday, Wednesday, and Thursday evenings. The fee for the classroom is being waived.

**Terms (if applicable):**

August 22, 2023 – May 31, 2024

**Expense (if applicable):**

**Fiscal Impact Including Source of Funds (if applicable):**

**Approved:**   
Brock McMurray, Interim Superintendent/President



**KERN HIGH SCHOOL DISTRICT**  
 5801 SUNDALE AVENUE, BAKERSFIELD, CALIFORNIA 93309  
**APPLICATION FOR USE OF SCHOOL FACILITIES**

School or District Site: CTEC Date: 07/11/2023

The Kern High School District requires that all users of district facilities shall insure against liability arising from their operations at or in district facilities. **A CERTIFICATE OF INSURANCE MUST ACCOMPANY THIS APPLICATION.**  
**(ONE APPLICATION PER MONTH)**

Facility	Exact Dates of Use	Specific Hours of Use	Total Hours
CTEC	TWR, 08/22/2023 to 05/31/2024	From: 5:30 p To: 8:30 p	153
		From: To:	
		From: To:	

Renter's Group Name: Taft College  
 Billing Address: 29 Cougar Court City/State/Zip: Taft, CA 93268  
 Contact Person (print): Leslie Minor Phone Number: 661-763-7871  
 Describe nature of use: Classroom Use for Court Reporting Courses Admission Fee: 0  
 Donations collected: yes  no  Estimated number of people to attend: 20

**Required Certification:** Applicant hereby agrees to hold the Kern Union High School District, its Board of Trustees, the individual members thereof, and all district officers, agents and employees free and harmless from such loss, damage liability, cost or expense that may arise during or be caused in any way by such use or occupancy of school property. Applicant further states that he/she has read the rules and regulations on the reverse side of this application and agrees to abide by and enforce same.

**SECURITY:** APPLICANT HEREBY AGREES TO PROVIDE ADEQUATE SECURITY FOR ANY EVENT HELD ON KERN HIGH SCHOOL DISTRICT PROPERTIES AND ASSUMES ALL LIABILITY FOR CLAIMS AND DAMAGES ARISING FROM SUCH EVENT.

**State of Information:** The undersigned states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means; that, the organization on whose behalf he is making application for use of school property, does not, to the best of his knowledge, advocate the overthrow of the government of the United States or the State of California by force, violence, or other unlawful means, and that to the best of his knowledge, it is not a communist-action organization or communist-front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury.

He/she further declares under penalty of perjury that the school property for use of which application is hereby made will not knowingly be used for the commission of any illegal act and that to the best of his/her knowledge the purpose for which application is hereby made for the use of such property is a legal one.

Signature:  Email Address: lminor@taftcollege.edu

\* A 50% deposit if required shall be paid to the school. Payment should be in the form of a money order. Failure to comply will be cause for revocation of rental agreement. **Payment is due for all non-governmental renters 10 days after invoice is rendered.**

	ESTIMATED				ACTUAL:			
FACILITY:	Rate	x	Hrs.	= Total	Rate	x	Hrs.	= Total
_____	_____	x	_____	= 0	_____	x	_____	= 0
_____	_____	x	_____	= 0	_____	x	_____	= 0
_____	_____	x	_____	= 0	_____	x	_____	= 0
<b>OTHER:</b>				0				0
_____	_____	x	_____	= 0	_____	x	_____	= 0
_____	_____	x	_____	= 0	_____	x	_____	= 0
<b>* LESS 50% DEPOSIT PAID</b>	0			0	<b>TOTAL:</b>			0

**APPROVALS:**  
 Calendar Supervisor: \_\_\_\_\_ Plant Supervisor: \_\_\_\_\_  
 Administrator: \_\_\_\_\_ Food Serv. Supervisor: \_\_\_\_\_

RULES, REGULATIONS AND POLICIES  
Of the  
KERN HIGH SCHOOL DISTRICT  
PERTAINING TO THE USE OF SCHOOL FACILITIES  
CIVIC CENTER ACT, CALIFORNIA EDUCATION CODE SESC. 38130-38134

SECTION I - THE APPLICATION

SECTION II - FIRE AND SAFETY REGULATIONS

1. At no time shall there be more persons admitted to the auditorium or other assembly room than the legal seating capacity will accommodate.
2. Flammable decorations, including stage scenery, shall be fire resistant or flame proofed in accordance with the requirements of the State Health and Safety Code.
3. No device which produces flame, sparks, smoke or explosions shall be used in the auditorium or other assembly room without the approval of the Fire Chief.
4. Large facilities, such as auditoriums, require ushers to man the exits. The applicant shall contact the person in charge at least one week prior to use and ascertain the number of ushers required.

SECTION III - GENERAL RULES

1. Sections 38130-38134 of the California Education Code pertain to the use of Kern High School District school facilities.
2. Use and occupancy of school property shall be primarily for public school purposes. Any authorized use of occupancy of the property for other than public school purposes shall be secondary and subordinate to this primary purpose. Final approval for use of school facilities shall not be granted more than sixty (60) days in advance.
3. Any permit may be revoked without previous notice where conflicting dates have resulted or where need of the facility for public school purposes has subsequently developed. For other cause permits may be revoked at any time upon reasonable notice.
4. School furniture or apparatus may not be removed or displaced by any permittee without permission from and under the supervision of the school district employee in charge.
5. Where the facility to be used is other than a classroom, full details as to equipment desired must be furnished in advance. Equipment is not provided under the Civic Center Act and charges may be assessed for its use.
6. No personnel are furnished by the Board of Trustees other than the person in charge, and all stage hands and others required are to be employed and paid by the organization.
7. There shall be no smoking in or about the school buildings and premises, nor shall intoxicants or narcotics be used nor shall profane language, quarreling or gambling be permitted. Violations of this rule or any other rule on this form during occupancy shall be sufficient cause for denying further use of school premises to the organization.
8. If free use is granted as provided in the Civic Center Act, the meeting shall be non-exclusive and shall be open to the public.
9. The program offered in or during the use of any school premises shall at no time contain matter which might tend to cause a breach of the peace, or which constitutes subversive doctrine or seditious utterances or which agitates for changes in our form of government or social order by violence or unlawful methods.
10. Each organization shall properly supervise people on the stage and in the audience.
11. Use of the buildings or grounds may be granted for a period not to exceed one year. However, applications are renewable or may be revoked at any time at the discretion of the Board of Trustees.
12. Each organization agrees to reimburse the Board of Trustees for damages to buildings, sounds and/or equipment rising out of the use of these facilities by the organization, normal wear excluded.
13. The school employee in charge shall have the authority to carry out the provisions, intents and purposes of this agreement.
14. This permit is not transferable.
15. FACILITY USER shall furnish the District a Certificate of Insurance and an Additional Insured Endorsement naming the District, its officers, employees, agents and volunteers as Additional Insured. Said Insurance shall be issued by an insurance company admitted by the California Insurance Commissioner to do business in the State of California and rated not less than "A-/VII" in the Best Insurance Rating Guide. Required Insurance shall include:
  - A. Commercial General liability insurance which shall include bodily injury and property damage liability insurance with combined single limits of not less than \$2,000,000 per occurrence.
  - B. Workers' Compensation insurance as required under the California Labor Code.
16. Nothing herein in observing the minimum insurance requirements, shall serve to imply or reduce the FACILITY USER's liabilities or obligations for liability under the indemnification provision of the Permit and Agreement.

**Taft College Check Register Report**

**01-July -23 through 31- July-23**

**FY 23-24**

78064755	07/05/2023	A00200043American Express	I0072579	11005062523	11000	000	7211	00000	4,925.75
78064756	07/05/2023	A00200069Bakersfield Californian	I0072570	924920623	11000	401	5970	67200	333.84
78064757	07/05/2023	A00334819Brady Industries	I0072576	7925804	33428	310	4310	69200	123.14
					33528	310	4310	69200	123.14
					33588	310	4310	69200	123.14
78064758	07/05/2023	A00200273Ebsco Subscription Service	I0072582	0500150	12477	203	4211	61200	2,736.18
78064759	07/05/2023	A00200995Educause	I0072574	EDU-724217	11000	113	5642	67801	77.00
78064760	07/05/2023	A00200308Federal Express Corporation	I0072569	8-178-06371	11000	401	5940	67705	33.75
78064761	07/05/2023	A00332921Ferrilli	I0072573	23-2637	11000	113	5510	67801	3,800.00
78064762	07/05/2023	A00330330Hampton, Todd	I0072575	052123	11000	401	5710	67200	262.65
78064763	07/05/2023	A00271462OCLC, Inc.	I0072580	1000316113	12477	203	5643	61200	2,217.08
78064764	07/05/2023	A00205819Proquest LLC	I0072581	70791461	12477	203	5642	61200	6,761.57
78064765	07/05/2023	A00263777SWACC	I0072571	289956	11000	401	5320	67702	90,132.00
					11000	401	5310	67702	41,501.00
					11000	401	5390	67702	6,926.00
78064766	07/05/2023	A00200417Sysco Food Service of Ventur	I0072578	379224202	33429	310	4410	69250	920.02
78064767	07/05/2023	A00200272Total Compensation Systems I	I0072568	12006	11000	421	5510	67200	1,597.50
78064768	07/05/2023	A00200284U.S. Foods	I0072577	5172326	33429	310	4410	69250	397.31
78064769	07/05/2023	A00200360Westec	I0072572	28625	11450	204	5641	09543	71,715.00
78064770	07/06/2023	A00271515Anderson, Charla D.	S0058007		11000		9526		2.00
78064771	07/06/2023	A00260642Beaman, Cameryn J.	S0058008		11000		9526		2.00
78064772	07/06/2023	A00269576Christensen, Elizabeth A.	S0058009		11000		9526		2.00
78064773	07/06/2023	A00205552Cisneros, Elizabeth	S0058010		11000		9526		2.00
78064774	07/06/2023	A00317787Dodson, Drake W.	S0058002		11000		9526		123.00
78064775	07/06/2023	A00279053Escobedo, Jorge	S0058011		11000		9526		2.00
78064776	07/06/2023	A00324291Garcia, Israel J.	S0058014		11000		9526		90.00
78064777	07/06/2023	A00266650Garrett, Blake S.	S0058006		11000		9526		138.00
78064778	07/06/2023	A00278378Oliva, Breanna J.	S0058004		11000		9526		460.00
78064779	07/06/2023	A00313635Olivarez, Cyan O.	S0058012		11000		9526		150.00
78064780	07/06/2023	A00334990Sanders, Trenton J.	S0058005		11000		9526		150.00
78064781	07/06/2023	A00335493Segale, Reed A.	S0058003		11000		9526		508.00
78064782	07/06/2023	A00321317Vasquez, Maya S.	S0058013		11000		9526		150.00
78064783	07/13/2023	A00200017A.P.I. Plumbing	I0072609	25912	11000	431	4310	65100	25.98
78064783	07/13/2023	A00200017A.P.I. Plumbing	I0072634	25781	11000	431	4310	65100	19.50
					11000	431	4310	65500	1,975.33
78064784	07/13/2023	A00202515ACCCA	I0072605	FARMER 23/101	11000	202	5710	67500	2,250.00
			I0072614	DAUGHERTY 23/10	11000	202	5710	49999	2,250.00
			I0072615	VALADEZ 23/101	11000	202	5710	67500	2,250.00
78064785	07/13/2023	A00335212ACT, Inc	I0072593	1301030	39000	308	5514	64991	66.00
78064786	07/13/2023	A00306660Advanced Data Storage, Inc.	I0072621	0167184	11000	207	5990	49999	25.30
78064787	07/13/2023	A00238497All-Tech Fire & Security, In	I0072603	2699	11000	431	5631	65100	860.00
78064788	07/13/2023	A00223048AMS.NET	I0072587	0067692	11000	113	5644	67801	2,325.00
			I0072608	0067422	11000	113	5641	67801	720.00
78064789	07/13/2023	A00200052AP Architects	I0072625	12098	11008	431	5510	65100	21,197.00
					11000	401	5510	71004	2,187.50
78064790	07/13/2023	A00306416Belcher, William C.	I0072583	05312023-CB7	11000	401	5510	67200	1,200.00
78064791	07/13/2023	A00337085BIOCEPT, INC.	I0072590	8000940-0109302	12418	421	5990	67900	2,340.00
78064792	07/13/2023	A00334819Brady Industries	I0072617	8137999	11000	431	4310	65300	416.59
78064793	07/13/2023	A00200109Brown & Reich Petroleum, Inc	I0072584	37778	39000	314	4316	64991	112.37
					12433	314	4316	69800	37.46
			I0072629	37777	11000	432	4316	65100	248.88

**Taft College Check Register Report**

**01-July -23 through 31- July-23**

**FY 23-24**

78064794	07/13/2023	A00200119C.A. Reding Company, Inc.	I0072626	675133	11000	432	4316	65300	86.87
78064795	07/13/2023	A00200149Carquest Auto Parts	I0072627	7305-333092	11000	207	5641	49999	122.64
78064796	07/13/2023	A00283035CCLC	I0072627	7305-333092	11000	431	4310	65100	10.15
78064797	07/13/2023	A00264649Convergint Technologies, LLC	I0072599	13639	12477	203	5642	61200	33,541.00
			I0072598	605SM7236-6	12050	431	6121	65125	6,048.00
					12050	431	6121	65125	9,456.00
78064798	07/13/2023	A00209980County of Kern	I0072600	IN0475154	32000	422	5990	69400	301.00
78064799	07/13/2023	A00329796Farmer, Jonathan	I0072620	062123	11000	224	5710	60200	1,175.86
78064800	07/13/2023	A00319544FFP Fund V Lessee1, LLC	I0072624	2024-F5L1-00000	11000	431	5830	65700	25,313.49
78064801	07/13/2023	A00212896Foundation for California Co	I0072628	CI-00005206	41000	000	5642	67900	3,364.61
78064802	07/13/2023	A00283264Frontier California Inc.	I0072610	7700062823	11000	431	5840	65700	1,122.23
78064803	07/13/2023	A00283264Frontier California Inc.	I0072611	7900062823	11000	431	5840	65700	789.39
78064804	07/13/2023	A00200620Geary Pacific Supply	I0072632	5283465	12050	431	6121	65119	68,152.69
78064805	07/13/2023	A00200629Grainger	I0072635	9736031098	11000	431	4310	65100	1,206.75
78064806	07/13/2023	A00337079Hilton Portland	I0072604	3398995810	12495	319	5710	61900	796.95
78064807	07/13/2023	A00280910Independent Living Center of	I0072596	11825	39000	314	5710	64991	375.00
78064808	07/13/2023	A00328601National College Learning Ce	I0072585	09042	12495	319	5710	61900	800.00
78064809	07/13/2023	A00315956Orkin Pest Control	I0072630	245120638	11000	431	5860	65100	191.99
78064810	07/13/2023	A002005050T Cookhouse & Saloon	I0072588	135-TILG-623	39000	314	4310	64991	4,746.25
78064811	07/13/2023	A00288637Otis Elevator Company	I0072623	100401210928	11000	431	5641	65100	738.87
78064812	07/13/2023	A00270674Public Agency Law Group	I0072601	070723	11000	401	5430	67200	1,221.00
78064813	07/13/2023	A00317367Quadient Leasing USA, Inc.	I0072594	N9974775	11000	423	5612	69100	1,025.83
78064814	07/13/2023	A00285838Sammy's Detail	I0072622	2614	11000	432	5632	67703	430.00
					39000	314	5632	64991	195.00
78064815	07/13/2023	A00237176SSD Systems	I0072597	R-00450731	31000	423	5880	69100	224.70
78064815	07/13/2023	A00237176SSD Systems	I0072618	R-00453403	11000	113	5641	67801	661.41
					11000	205	5641	12042	129.30
78064816	07/13/2023	A00319064T-Mobile USA Inc.	I0072602	071323	11000	431	5840	65100	107.70
78064817	07/13/2023	A00319584Therap Services LLC	I0072589	INV-6581	12433	314	5643	69800	5,500.00
78064818	07/13/2023	A00203989Tipton Cash, Heather M.	I0072619	062023	11000	224	5710	60200	1,587.03
78064819	07/13/2023	A00200282True Value Home Center	I0072613	470480	11000	435	4310	65192	35.71
78064820	07/13/2023	A00200293United Parcel Service	I0072586	0000969726263	31000	423	5940	67705	988.39
78064821	07/13/2023	A00000456Uribe Berumen, Jose	I0072606	JUN 23	11000	435	5633	65192	300.00
			I0072607	JUN. 23	11000	435	5633	65191	120.00
78064822	07/13/2023	A00312920Vital Source	I0072591	VST-11479-R-JUN	31000	423	4110	69100	794.71
78064823	07/13/2023	A00200352Waxie Sanitary Supply	I0072616	81808801	11000	431	4310	65300	234.38
78064824	07/13/2023	A00200355West Kern Water District	I0072633	06/15/23	11000	431	5810	65100	3,406.98
					39000	314	5810	64991	628.03
					12433	314	5810	69800	69.78
78064825	07/13/2023	A00275443WestAir Gases & Equipment In	I0072592	0080524895	31000	423	4321	69100	63.20
78064826	07/13/2023	A00201081Westside Waste Management Co	I0072612	42034	11000	431	5850	65700	125.91
78064827	07/13/2023	A00308239WEX Inc.	I0072631	89995261	11000	432	4316	67703	225.95
78064828	07/13/2023	A00323909Winfree, Terri L.	I0072595	06302023T	11000	110	5510	66003	1,050.00
78064829	07/20/2023	A00200017A.P.I. Plumbing	I0072711	25765	35815	357	4310	69700	119.08
					11000	431	4310	65100	32.46
78064830	07/20/2023	A00243588AARP Health Care Options	I0072672	JUL 23	11000	412	3350	59100	20,557.79
78064831	07/20/2023	A00327115ABC Occupational Medical Cen	I0072670	EM013329	11000	411	5985	67300	240.00
78064832	07/20/2023	A00222771Academic Senate for Communit	I0072653	202307083	11000	110	5210	66003	1,433.35
78064833	07/20/2023	A00306660Advanced Data Storage, Inc.	I0072639	0167185	11000	411	5990	67300	97.75
			I0072668	0166793	11000	411	5990	67300	391.00
78064834	07/20/2023	A00262852Altenhofel, Kevin	I0072709	061423	12571	411	5710	67300	2,739.88

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78064835	07/20/2023	A00106729Alvarez, Olimpo	I0072638	061223	32000	422	4410	69400	22.84
78064836	07/20/2023	A00223048AMS.NET	I0072678	0067741	11000	113	5644	67801	17,493.54
78064837	07/20/2023	A00200076Bandy, Ingrun K.	I0072720	06/04/23	11000	352	5710	69610	474.22
78064838	07/20/2023	A00272600Beard Family Trust	I0072660	JUL 23	12560	223	5610	09565	3,500.00
78064839	07/20/2023	A00283035CCCLC	I0072647	13703	11000	110	5210	66003	10,867.00
			I0072648	13609	11000	110	5210	66003	2,100.00
78064840	07/20/2023	A00200107Charter Communications	I0072658	070123	12560	223	5610	09565	332.93
78064841	07/20/2023	A00336445Clark, Amanda	I0072696	052423	12571	411	5985	67300	241.04
78064842	07/20/2023	A00230466Classic Charter, Inc.	I0072699	164852	12000	319	5740	64901	300.00
78064843	07/20/2023	A00258703College House	I0072643	76092	31000	423	4310	69100	2,280.80
					31000	423	5940	69100	229.81
78064844	07/20/2023	A00277634Comevo, Inc.	I0072675	4552	12000	319	5641	63200	6,720.00
78064845	07/20/2023	A00200198Community College League of	I0072687	13964	11000	224	5642	60200	8,101.23
78064846	07/20/2023	A00264649Convergint Technologies, LLC	I0072649	IN00075610	12050	431	6121	65125	9,666.00
78064847	07/20/2023	A00200219CSMI	I0072717	INV-001986	11000	352	4310	69619	330.00
78064848	07/20/2023	A00265229DK&M Property	I0072651	AUG 23	39000	314	5610	64991	1,845.45
78064849	07/20/2023	A00277845Double D Cleaning Service	I0072706	096	12560	223	5890	09565	240.00
78064850	07/20/2023	A00212898Elections Office	I0072662	060723	11000	101	5410	66004	4,879.08
78064851	07/20/2023	A00303443Ellucian CampusLogic, Inc.	I0072710	90396813	11000	353	5641	64600	25,200.00
78064852	07/20/2023	A00200298Elsevier Health Science	I0072657	16302DG6	31000	423	4110	69100	1,438.67
78064853	07/20/2023	A00214919Evisions, Inc.	I0072700	INV10033236798	11000	113	5642	67801	3,138.75
					11000	421	5642	67200	3,138.75
					11000	202	5642	60100	3,138.75
					11000	301	5642	64500	3,138.75
78064854	07/20/2023	A00200307Farmer Bros. Company	I0072640	90194260	32000	422	4410	69400	295.48
			I0072704	90194182	32000	422	4410	69400	108.16
78064855	07/20/2023	A00329125Foundation Properties Inc	I0072650	JUL & AUG 23	39000	314	5610	64991	4,254.54
78064856	07/20/2023	A00283264Frontier California Inc.	I0072721	5703070723	11000	431	5840	65700	152.74
78064857	07/20/2023	A00283264Frontier California Inc.	I0072722	5734071023	11000	431	5840	65700	47.77
78064858	07/20/2023	A00307514Great River Learning	I0072654	5653319	31000	423	4110	69100	9,996.00
78064859	07/20/2023	A00202979Health First Corporation	I0072656	INV60924215	11000	205	4311	12042	396.54
78064860	07/20/2023	A00200655Henry Schein, Inc.	I0072703	43607887	11000	352	4310	69619	410.36
78064861	07/20/2023	A00210285Innovative Educators	I0072719	117864	12495	319	5505	61100	3,591.00
78064862	07/20/2023	A00321748KBKAK-TV	I0072688	AUG 23	12919	223	5970	60103	7,150.00
78064863	07/20/2023	A00200721Kiwanis Club of Taft	I0072641	19721	11000	301	5210	64500	98.00
78064864	07/20/2023	A00200735Liebert Cassidy Whitmore	I0072671	244637	12571	411	5505	67300	2,675.00
78064865	07/20/2023	A00325895Linde Gas & Equipment Inc.	I0072665	36647877	11000	205	5641	12042	891.96
78064866	07/20/2023	A00329896Living Water Treatment, Inc.	I0072680	12715	11000	431	5641	65100	890.00
78064867	07/20/2023	A00200567Mickelberry, Gracie	I0072708	062423	12000	303	5710	64300	13.00
78064868	07/20/2023	A00284852Moon, Liliana A.	I0072655	78064200	11999	421	7412	73900	713.00
78064869	07/20/2023	A00234628MPS	I0072644	28928091	31000	423	4110	69100	8,736.00
					31000	423	5940	69100	156.82
78064870	07/20/2023	A00200508P. G. & E.	I0072661	063023	12560	223	5860	09565	374.56
78064871	07/20/2023	A00200508P. G. & E.	I0072681	071223	39000	314	5830	64991	36.10
78064872	07/20/2023	A00200508P. G. & E.	I0072682	071323	39000	314	5830	64991	82.33
78064873	07/20/2023	A00200508P. G. & E.	I0072683	07/13/23	39000	314	5830	64991	33.72
78064874	07/20/2023	A00200508P. G. & E.	I0072684	07-13-23	39000	314	5830	64991	5.95
78064875	07/20/2023	A00200508P. G. & E.	I0072685	07.13.23	39000	314	5830	64991	69.85
78064876	07/20/2023	A00200508P. G. & E.	I0072693	070223	39000	314	5830	64991	12.64
78064877	07/20/2023	A00200508P. G. & E.	I0072694	07/02/23	39000	314	5830	64991	13.63
78064878	07/20/2023	A00200508P. G. & E.	I0072695	06/30/23	39000	314	5830	64991	19.58

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78064879	07/20/2023	A00318539Paycor, Inc.	I0072669	INV00057649	12571	411	5985	67300	370.00		
78064880	07/20/2023	A00200518Pearson Education	I0072645	22167158	31000	423	4110	69100	7,039.36		
78064881	07/20/2023	A00325047Respondus Inc	I0072686	SO-36816	11000	224	5642	60200	8,695.00		
78064882	07/20/2023	A00280086Rothgeb, Julie J.	I0072689	JUN 23	12643	223	5710	60103	60.92		
78064883	07/20/2023	A00241620Sanchez, Morgan E.	I0072707	062523	12000	303	5710	64300	13.00		
78064884	07/20/2023	A00337152Smith, Kenneth	I0072663	062623	12571	411	5985	67300	125.38		
					12571	411	5985	67300	228.78		
78064885	07/20/2023	A00200396Spurr	I0072701	130200	11000	431	5820	65700	4,884.58		
					35827	357	5820	69700	496.27		
					33428	310	5820	69200	48.34		
					33528	310	5820	69200	48.34		
					33588	310	5820	69200	96.69		
78064886	07/20/2023	A00211077Strata Information Group	I0072676	48129	12000	319	5641	63200	595.00		
78064887	07/20/2023	A00334278Superclean Fire Prevention	I0072679	070723	33429	310	5632	69250	400.00		
78064888	07/20/2023	A00311532Sway Medical	I0072718	15981	11000	352	4310	69619	638.40		
78064889	07/20/2023	A00200417Sysco Food Service of Ventur	I0072642	379267412	32000	422	4410	69400	1,619.90		
					32000	422	4411	69400	717.89		
78064889	07/20/2023	A00200417Sysco Food Service of Ventur	I0072652	379251930	32000	422	4411	69400	179.79		
					32000	422	4411	69400	400.47		
					I0072659	379234860	32000	422	4411	69400	93.88
					I0072664	379260762	32000	422	4410	69400	1,284.14
							32000	422	4411	69400	721.86
							32000	422	4411	69400	53.26
							32000	422	5940	69400	7.47
					I0072705	379247433	32000	422	4410	69400	1,936.03
78064890	07/20/2023	A00319064T-Mobile USA Inc.	I0072714	07/13/23	35000	360	6412	67701	29.06		
					I0072715	07-13-23	39000	314	5840	64991	181.04
							12433	314	5840	69800	60.35
78064891	07/20/2023	A00200425Taft College	I0072691	061923	31000	423	7130	69100	1,650.00		
78064892	07/20/2023	A00200862Taft College Bookstore	I0072666	9966	11000	203	4310	61200	75.78		
78064893	07/20/2023	A00200862Taft College Bookstore	I0072674	0736	11000	352	4310	69610	313.87		
78064894	07/20/2023	A00252942TC Federal Financial Aid Cle	I0072667	071323	11000	353	7130	64600	968.00		
					I0072712	062623	11000	353	7130	64600	3,018.00
					I0072713	06/26/23	11000	353	7130	64600	12,364.00
78064896	07/20/2023	A00243766Tweedy, Allisa M.	I0072690	062423	12643	223	5710	60103	172.55		
78064897	07/20/2023	A00243587United Healthcare Insurance	I0072673	JUL 23	11000	412	3350	59100	22,030.58		
78064898	07/20/2023	A00000456Uribe Berumen, Jose	I0072646	JUL 23	39000	314	5633	64991	110.00		
78064899	07/20/2023	A00318617Valsoft Corporation Inc.	I0072677	INV-065156	12000	319	5641	63200	6,150.00		
78064900	07/20/2023	A00200338Verizon Wireless	I0072692	9938531448	11000	357	5840	69700	126.12		
78064901	07/20/2023	A00200355West Kern Water District	I0072697	070323	39000	314	5810	64991	1.05		
78064902	07/20/2023	A00201081Westside Waste Management Co	I0072636	42097	11000	431	5850	65700	319.54		
					I0072637	42863	11000	431	5850	65700	5,514.55
							12433	314	5850	69800	86.87
							39000	314	5850	64991	492.26
							12560	223	5850	09565	128.45
78064903	07/21/2023	A00331986Almanza Gomez, Jennifer C.	S0058017		11000		9526		1,500.00		
78064904	07/21/2023	A00328695Alvarez, Amber	S0058029		11000		9526		998.00		
78064905	07/21/2023	A00310158Baer, Nathan J.	S0058066		11000		9526		300.00		
78064906	07/21/2023	A00317918Barnachia, Allie R.	S0058038		11000		9526		138.00		
					S0058039		11000		354.00		
78064907	07/21/2023	A00308745Berry, Jackson T.	S0058052		11000		9526		308.00		

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78064908	07/21/2023	A00318321	Blair, Kyle T.	S0058065	11000	9526	300.00
78064909	07/21/2023	A00317977	Burdette, Maria E.	S0058064	11000	9526	300.00
78064910	07/21/2023	A00272523	Cameron, Courtney N.	S0058076	11000	9526	138.00
78064911	07/21/2023	A00328742	Cibrian, Priscila G.	S0058028	11000	9526	998.00
78064912	07/21/2023	A00320541	Clark, Kasen A.	S0058049	11000	9526	354.00
78064913	07/21/2023	A00321019	Criss, Katelyn R.	S0058040	11000	9526	444.00
78064914	07/21/2023	A00326665	Cruz Santiago, Fidel	S0058048	11000	9526	354.00
78064915	07/21/2023	A00317830	Delgado, Anthoney A.	S0058078	11000	9526	50.00
78064916	07/21/2023	A00313693	Doyle, Rianna M.	S0058015	11000	9526	1,498.00
78064917	07/21/2023	A00310171	Elwood, Ian T.	S0058069	11000	9526	237.07
78064918	07/21/2023	A00333164	Espinoza Campos, Ingrid	S0058027	11000	9526	998.00
78064919	07/21/2023	A00323783	Fink, Benjamin J.	S0058063	11000	9526	300.00
78064920	07/21/2023	A00323826	Flores, Metztl F.	S0058021	11000	9526	1,000.00
78064921	07/21/2023	A00323706	Flores Flores, Ana P.	S0058077	11000	9526	98.00
78064922	07/21/2023	A00333181	Gamez, Maritza M.	S0058026	11000	9526	998.00
78064923	07/21/2023	A00328503	Garcia Flores, Hernan	S0058041	11000	9526	436.00
78064924	07/21/2023	A00334303	Gaylord, Cyris L.	S0058035	11000	9526	745.00
78064925	07/21/2023	A00318318	Golden, Julia A.	S0058062	11000	9526	300.00
78064926	07/21/2023	A00313601	Gomez, Katelynn C.	S0058045	11000	9526	400.00
78064927	07/21/2023	A00336854	Gonzales, Joseph J.	S0058068	11000	9526	255.00
78064928	07/21/2023	A00318506	Gonzalez, Jayde R.	S0058070	11000	9526	214.00
78064929	07/21/2023	A00323735	Guzman, Natalia	S0058047	11000	9526	354.00
78064930	07/21/2023	A00324064	Hayes, Gabriel S.	S0058061	11000	9526	300.00
78064931	07/21/2023	A00336148	Hernandez, Jovanni J.	S0058079	11000	9526	46.00
78064932	07/21/2023	A00323356	Hernandez Hernandez, Jessica	S0058032	11000	9526	998.00
78064933	07/21/2023	A00318319	Izadi, Ramina R.	S0058060	11000	9526	300.00
78064934	07/21/2023	A00317728	Johns, Emily N.	S0058072	11000	9526	196.00
78064935	07/21/2023	A00323761	Jorgensen, Jett A.	S0058031	11000	9526	998.00
78064936	07/21/2023	A00318322	Khok, Cameron	S0058059	11000	9526	300.00
78064937	07/21/2023	A00321022	Krier, Gabrielle E.	S0058051	11000	9526	352.00
78064938	07/21/2023	A00325453	Lopez, Ana G.	S0058020	11000	9526	1,000.00
78064939	07/21/2023	A00318015	Lucas, Logan	S0058058	11000	9526	300.00
78064940	07/21/2023	A00313632	Martinez, Cristal	S0058019	11000	9526	1,000.00
78064941	07/21/2023	A00327188	Miller, Logan J.	S0058053	11000	9526	302.00
78064942	07/21/2023	A00334219	Moseley, Wyatt C.	S0058025	11000	9526	998.00
78064943	07/21/2023	A00328721	Moyer, Whitney F.	S0058074	11000	9526	170.00
78064944	07/21/2023	A00323708	Nicolas Gonzalez, Lorena	S0058050	11000	9526	352.00
78064945	07/21/2023	A00318252	Osborne-Goodrich, Whitten	S0058057	11000	9526	300.00
78064946	07/21/2023	A00328681	Pablo, Nidia	S0058016	11000	9526	1,500.00
78064947	07/21/2023	A00308161	Pence, Kayleigh A.	S0058018	11000	9526	1,000.00
78064948	07/21/2023	A00320760	Pence, Nadalie I.	S0058044	11000	9526	400.00
78064949	07/21/2023	A00330125	Perez, Ricardo J.	S0058043	11000	9526	400.00
78064950	07/21/2023	A00317388	Plascencia Ruiz, Daisy	S0058037	11000	9526	498.00
78064951	07/21/2023	A00324859	Ramirez, Carla	S0058075	11000	9526	168.00
78064952	07/21/2023	A00318241	Rebelo, Anthony M.	S0058056	11000	9526	300.00
78064953	07/21/2023	A00323403	Rivera Jaime, Fatima	S0058046	11000	9526	354.00
78064954	07/21/2023	A00318749	Rosenberg, Sarah C.	S0058055	11000	9526	300.00
78064955	07/21/2023	A00318513	Sanchez, Catherine X.	S0058036	11000	9526	500.00
78064956	07/21/2023	A00328442	Servin De La Mora, Xrysw A.	S0058033	11000	9526	736.00
				S0058034	11000	9526	644.00
78064957	07/21/2023	A00281442	Shelton, Paul G.	S0058073	11000	9526	186.00







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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
AOMEGA	07/13/2023	A00325895	Linde Gas & Equipment Inc.	P0061928	07/11/2023	07/11/2023			\$6,528.00
		A00200393	Sparkletts	P0061926	07/11/2023	07/11/2023			\$300.00
		A00202979	Health First Corporation	P0061938	07/12/2023	07/12/2023			\$396.54
	07/27/2023	A00200517	Peace Lutheran Church	P0062150	07/25/2023	07/25/2023			\$6,000.00
		A00325895	Linde Gas & Equipment Inc.	P0062141	07/25/2023	07/25/2023			\$345.07
		TOTAL USER							
BYOUNG	07/01/2023	A00200995	Educause	P0061652	07/01/2023	07/01/2023			\$77.00
		A00310598	Li, Xiaohong	P0061638	07/01/2023	07/01/2023			\$48.00
		A00332921	Ferrilli	P0061646	07/01/2023	07/01/2023			\$20,000.00
	07/10/2023	A00336205	TPx Communications	P0061647	07/01/2023	07/01/2023			\$800.00
		A00200161	CDW-G	P0061702	07/03/2023	07/03/2023			\$4,212.00
		A00286277	Synapse Technologies, Inc.	P0061711	07/03/2023	07/03/2023			\$1,500.00
	07/11/2023	A00288646	Amazon Web Services, Inc.	P0061649	07/01/2023	07/01/2023			\$10,140.00
		A00223048	AMS.NET	P0061708	07/03/2023	07/03/2023			\$5,000.00
		A00337048	Forsyte IT Solutions, LLC.	P0061721	07/03/2023	07/03/2023			\$7,200.00
		A00223048	AMS.NET	P0061724	07/03/2023	07/03/2023			\$21,750.00
		A00223048	AMS.NET	P0061624	07/01/2023	07/01/2023			\$19,818.54
	07/11/2023	A00237176	SSD Systems	P0061648	07/01/2023	07/01/2023			\$2,930.00
		A00214919	Evisions, Inc.	P0061695	07/03/2023	07/03/2023			\$12,555.00
		A00331655	Dell Marketing LP	P0061704	07/03/2023	07/03/2023			\$46,110.48
	07/12/2023	A00337048	Forsyte IT Solutions, LLC.	P0061725	07/03/2023	07/03/2023			\$96,000.00
	07/19/2023	A00200338	Verizon Wireless	P0061644	07/01/2023	07/01/2023			\$1,000.00
		A00255644	U.S. Bank Equipment Finance	P0061777	07/05/2023	07/05/2023			\$62,469.65
		A00259088	GT Software Inc.	P0061958	07/13/2023	07/13/2023			\$1,900.80
	07/24/2023	A00337048	Forsyte IT Solutions, LLC.	P0062122	07/24/2023	07/24/2023			\$96,000.00
				P0062119	07/24/2023	07/24/2023			\$23,326.88
		A00286277	Synapse Technologies, Inc.	P0062123	07/24/2023	07/24/2023			\$1,500.00
		A00200161	CDW-G	P0061960	07/13/2023	07/13/2023			\$12,823.68
		A00223048	AMS.NET	P0062125	07/24/2023	07/24/2023			\$5,000.00
07/26/2023	A00200200	Computerland of Silicon Vall	P0061976	07/13/2023	07/13/2023			\$8,698.00	
	A00270912	Gonzalez, Gustavo	P0062165	07/26/2023	07/26/2023			\$220.00	
			P0062168	07/26/2023	07/26/2023			\$458.42	
		A00310598	Li, Xiaohong	P0062167	07/26/2023	07/26/2023		\$442.95	
TOTAL USER									\$461,981.40
DDURAN	07/11/2023	A00209980	County of Kern	P0061847	07/10/2023	07/10/2023			\$301.00
		A00283035	CCLC	P0061902	07/11/2023	07/11/2023			\$2,100.00

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				P0061903	07/11/2023	07/11/2023	\$10,867.00			
		A00323909	Winfree, Terri L.	P0061901	07/11/2023	07/11/2023	\$1,050.00			
	07/12/2023	A00222771	Academic Senate for Communit	P0061932	07/11/2023	07/11/2023	\$1,433.35			
		A00292936	Albertson's LLC	P0061889	07/11/2023	07/11/2023	\$2,000.00			
		A00106729	Alvarez, Olimpo	P0061914	07/11/2023	07/11/2023	\$23.03			
		A00200307	Farmer Bros. Company	P0061891	07/11/2023	07/11/2023	\$8,000.00			
		A00200417	Sysco Food Service of Ventur	P0061892	07/11/2023	07/11/2023	\$212,150.00			
		A00222771	Academic Senate for Communit	P0061947	07/12/2023	07/12/2023	\$1,433.35			
		A00212898	Elections Office	P0061949	07/12/2023	07/12/2023	\$4,879.08			
	07/13/2023	A00321748	KBAK-TV	P0061966	07/13/2023	07/13/2023	\$7,739.88			
		A00200862	Taft College Bookstore	P0061951	07/12/2023	07/12/2023	\$75.78			
	07/19/2023	A00200225	Darling Ingredients Inc.	P0061981	07/13/2023	07/13/2023	\$1,000.00			
		A00200343	Vistar Corporation	P0061986	07/13/2023	07/13/2023	\$4,000.00			
		A00200388	Zee Medical Service Co.	P0061982	07/13/2023	07/13/2023	\$400.00			
		A00200522	Pepsi-Cola Company	P0061983	07/13/2023	07/13/2023	\$25,000.00			
		A00209980	County of Kern	P0061984	07/13/2023	07/13/2023	\$800.00			
		A00200284	U.S. Foods	P0061980	07/13/2023	07/13/2023	\$53,247.50			
				P0062004	07/17/2023	07/17/2023	\$33,247.50			
	07/20/2023	A00333731	Barkley, Inc.	P0061872	07/11/2023	07/11/2023	\$42,275.00			
				P0061879	07/11/2023	07/11/2023	\$34,078.25			
		A00200498	Office Depot	P0062093	07/20/2023	07/20/2023	\$144.97			
	07/24/2023	A00200044	American General Media	P0061956	07/13/2023	07/13/2023	\$40,000.00			
		A00200161	CDW-G	P0062042	07/18/2023	07/18/2023	\$59.06			
		A00200498	Office Depot	P0061990	07/13/2023	07/13/2023	\$219.56			
		A00277752	Jarrahan, Abbas	P0061989	07/11/2023	07/11/2023	\$100.00			
		A00320652	Thomas Scientific,LLC	P0061946	07/12/2023	07/12/2023	\$2,952.38			
		A00200862	Taft College Bookstore	P0062069	07/19/2023	07/19/2023	\$113.67			
	07/25/2023	A00200044	American General Media	P0061969	07/13/2023	07/13/2023	\$8,925.00			
		A00200498	Office Depot	P0062010	07/17/2023	07/17/2023	\$241.20			
		A00312275	Groveman, Susan D.	P0061945	07/12/2023	07/12/2023	\$1,000.00			
		A00326669	Spectrum Reach, LLC	P0062118	07/24/2023	07/24/2023	\$50,402.50			
		A00327120	Mehoff, Karen	P0061944	07/12/2023	07/12/2023	\$100.00			
		A00330042	Lotus Bakersfield Corp.	P0062019	07/17/2023	07/17/2023	\$25,400.00			
		A00330155	Strautman, James Alexander.	P0061970	07/13/2023	07/13/2023	\$30,000.00			
	07/26/2023	A00200161	CDW-G	P0062151	07/25/2023	07/25/2023	\$442.44			
	07/27/2023	A00200356	West Side Recreation & Park	P0062136	07/25/2023	07/25/2023	\$1,100.00			
		A00200656	Jacobi, Victoria J.	P0062161	07/26/2023	07/26/2023	\$117.88			
		A00209980	County of Kern	P0062134	07/25/2023	07/25/2023	\$301.00			
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							TOTAL USER	\$607,720.38		

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		NUMBER	NAME	NUMBER	DATE	REQ. DATE				
DनावARRO	07/06/2023	A00328601	National College Learning Ce	P0061776	07/05/2023	07/05/2023				\$800.00
		A00337079	Hilton Portland	P0061802	07/06/2023	07/06/2023				\$796.65
	07/18/2023	A00210285	Innovative Educators	P0061813	07/06/2023	07/06/2023				\$3,591.00
	07/20/2023	A00200161	CDW-G	P0062071	07/19/2023	07/19/2023				\$168.38
	07/24/2023	A00331655	Dell Marketing LP	P0062124	07/24/2023	07/24/2023				\$1,778.00
	07/26/2023	A00200161	CDW-G	P0062164	07/26/2023	07/26/2023				\$344.05
		A00200498	Office Depot	P0062174	07/26/2023	07/26/2023				\$238.71
				P0062177	07/26/2023	07/26/2023				\$111.84
	07/27/2023	A00200498	Office Depot	P0062176	07/26/2023	07/26/2023				\$238.71
								TOTAL USER		
DRIOS	07/05/2023	A00200354	Wells, Susan J.	P0061741	07/03/2023	07/03/2023				\$25.00
		A00201586	Dodson, John	P0061744	07/03/2023	07/03/2023				\$25.00
		A00251403	Brown, Brittany Elizabeth.	P0061718	07/03/2023	07/03/2023				\$25.00
		A00280588	Tarango, Rosa Elva.	P0061740	07/03/2023	07/03/2023				\$25.00
		A00320467	Ramirez, Alexis E.	P0061748	07/03/2023	07/03/2023				\$25.00
		A00050381	Powell, Cindi Lou.	P0061729	07/03/2023	07/03/2023				\$75.00
				P0061731	07/03/2023	07/03/2023				\$25.00
		A00055076	Rios, Debra Sue.	P0061735	07/03/2023	07/03/2023				\$25.00
				P0061738	07/03/2023	07/03/2023				\$75.00
		A00082776	Carty, Ramona M.	P0061730	07/03/2023	07/03/2023				\$25.00
		A00041974	Azbill, Crystal F.	P0061722	07/03/2023	07/03/2023				\$25.00
		A00200063	Austin's Pest Control, Inc.	P0061667	07/03/2023	07/03/2023				\$1,300.00
		A00200109	Brown & Reich Petroleum, Inc	P0061670	07/03/2023	07/03/2023				\$3,000.00
		A00200282	True Value Home Center	P0061673	07/03/2023	07/03/2023				\$1,500.00
		A00200498	Office Depot	P0061678	07/03/2023	07/03/2023				\$2,500.00
		A00200680	J & L Locksmithing	P0061672	07/03/2023	07/03/2023				\$400.00
		A00200840	Ambrose, Brooke L.	P0061727	07/03/2023	07/03/2023				\$25.00
		A00201272	Owens, Patricia A.	P0061716	07/03/2023	07/03/2023				\$200.00
		A00209169	Madding, Mary Katie.	P0061733	07/03/2023	07/03/2023				\$25.00
		A00284039	Rodman, Tara Jean.	P0061732	07/03/2023	07/03/2023				\$25.00
		A00285802	Wilkerson, Amanda N.	P0061728	07/03/2023	07/03/2023				\$25.00
		A00286380	Gary, Leeanna Gwenyth.	P0061720	07/03/2023	07/03/2023				\$25.00
		A00292936	Albertson's LLC	P0061675	07/03/2023	07/03/2023				\$500.00
	P0061677			07/03/2023	07/03/2023				\$3,500.00	
	A00315179	Swope, Kody Allen.	P0061734	07/03/2023	07/03/2023				\$25.00	
	A00000456	Uribe Berumen, Jose	P0061682	07/03/2023	07/03/2023				\$350.00	
	A00200181	City of Taft	P0061668	07/03/2023	07/03/2023				\$1,000.00	
	A00200355	West Kern Water District	P0061680	07/03/2023	07/03/2023				\$300.00	
	A00200364	Westside Furniture	P0061706	07/03/2023	07/03/2023				\$2,000.00	

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		A00200423	Taft City School District	P0061697	07/03/2023	07/03/2023	\$1,500.00			
		A00200432	Taft Union High School	P0061709	07/03/2023	07/03/2023	\$600.00			
		A00200505	OT Cookhouse & Saloon	P0061710	07/03/2023	07/03/2023	\$5,000.00			
		A00200508	P. G. & E.	P0061681	07/03/2023	07/03/2023	\$2,500.00			
		A00200862	Taft College Bookstore	P0061698	07/03/2023	07/03/2023	\$200.00			
				P0061714	07/03/2023	07/03/2023	\$400.00			
		A00201081	Westside Waste Management Co	P0061679	07/03/2023	07/03/2023	\$1,300.00			
		A00201272	Owens, Patricia A.	P0061712	07/03/2023	07/03/2023	\$300.00			
				P0061713	07/03/2023	07/03/2023	\$200.00			
		A00244581	Independent Fire and Safety,	P0061701	07/03/2023	07/03/2023	\$2,200.00			
		A00318657	Valley Association of Rehabi	P0061700	07/03/2023	07/03/2023	\$100.00			
		A00319584	Therap Services LLC	P0061715	07/03/2023	07/03/2023	\$5,500.00			
		A00335212	ACT, Inc	P0061705	07/03/2023	07/03/2023	\$1,680.00			
07/10/2023		A00265229	DK&M Property	P0061693	07/03/2023	07/03/2023	\$20,000.00			
		A00324842	Payne, Kenneth E.	P0061696	07/03/2023	07/03/2023	\$16,500.00			
		A00329125	Foundation Properties Inc	P0061694	07/03/2023	07/03/2023	\$24,000.00			
07/11/2023		A00280910	Independent Living Center of	P0061788	07/05/2023	07/05/2023	\$375.00			
		A00319064	T-Mobile USA Inc.	P0061669	07/03/2023	07/03/2023	\$3,400.00			
07/17/2023		A00201586	Dodson, John	P0061952	07/12/2023	07/12/2023	\$160.00			
				P0061953	07/12/2023	07/12/2023	\$60.00			
		A00201875	Amazon Capital Services	P0061965	07/13/2023	07/13/2023	\$1,250.00			
				P0061967	07/13/2023	07/13/2023	\$260.00			
07/19/2023		A00324842	Payne, Kenneth E.	P0061839	07/10/2023	07/10/2023	\$24,000.00			
07/25/2023		A00201586	Dodson, John	P0061954	07/12/2023	07/12/2023	\$240.00			
		A00337160	Customized Custodial Service	P0062003	07/17/2023	07/17/2023	\$3,800.00			
07/27/2023		A00200161	CDW-G	P0061726	07/03/2023	07/03/2023	\$11,700.00			
								-----		
						TOTAL USER	\$144,300.00			
DVOHNOUT	07/05/2023	A00202515	ACCCA	P0061763	07/05/2023	07/05/2023	\$2,250.00			
				P0061764	07/05/2023	07/05/2023	\$2,250.00			
		A00250001	Blake, Paul Anderson.	P0061762	07/05/2023	07/05/2023	\$1,552.62			
07/11/2023		A00329796	Farmer, Jonathan	P0061767	07/05/2023	07/05/2023	\$1,217.30			
		A00336843	Valadez, Jose A.	P0061848	07/10/2023	07/10/2023	\$1,381.40			
		A00200200	Computerland of Silicon Vall	P0061836	07/10/2023	07/10/2023	\$3,999.00			
		A00202515	ACCCA	P0061834	07/10/2023	07/10/2023	\$2,250.00			
		A00335974	Daugherty, Devin	P0061835	07/10/2023	07/10/2023	\$1,384.24			
		A00200243	Blick Art Materials	P0061877	07/11/2023	07/11/2023	\$2,623.30			
07/13/2023		A00331655	Dell Marketing LP	P0061867	07/11/2023	07/11/2023	\$4,705.17			
07/24/2023		A00200498	Office Depot	P0062029	07/18/2023	07/18/2023	\$86.58			
		A00200656	Jacobi, Victoria J.	P0062033	07/18/2023	07/18/2023	\$450.00			
		A00307058	Minor, Leslie B.	P0062130	07/24/2023	07/24/2023	\$618.95			

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		NUMBER	NAME	NUMBER	DATE				
		A00200161	CDW-G	P0062060	07/19/2023	07/19/2023			\$1,032.15
		A00256927	Richards, Kristi N.	P0062111	07/24/2023	07/24/2023			\$115.00
		A00336843	Valadez, Jose A.	P0062080	07/19/2023	07/19/2023			\$5,092.30
		A00337213	CCAMD	P0062078	07/19/2023	07/19/2023			\$750.00
	07/25/2023	A00200498	Office Depot	P0062147	07/25/2023	07/25/2023			\$27.60
		A00202515	ACCCA	P0062140	07/25/2023	07/25/2023			\$200.00
		A00211659	Flachmann, Christopher M.	P0062146	07/25/2023	07/25/2023			\$117.88
		A00307058	Minor, Leslie B.	P0062137	07/25/2023	07/25/2023			\$1,199.00
		A00337165	Lopez, Jaime	P0062143	07/25/2023	07/25/2023			\$669.01
				P0062144	07/25/2023	07/25/2023			\$1,339.00
				P0062145	07/25/2023	07/25/2023			\$561.95
	07/27/2023	A00336843	Valadez, Jose A.	P0062170	07/26/2023	07/26/2023			\$585.63
		A00337348	California Coalition of Earl	P0062187	07/27/2023	07/27/2023			\$1,500.00
				P0062188	07/27/2023	07/27/2023			\$1,500.00
				P0062189	07/27/2023	07/27/2023			\$600.00
		A00029774	Enciso, Rigoberto	P0062193	07/27/2023	07/27/2023			\$36.81
									-----
						TOTAL USER			\$40,094.89
HCASH	07/10/2023	A00329796	Farmer, Jonathan	P0061766	07/03/2023	07/03/2023			\$1,208.84
	07/11/2023	A00203989	Tipton Cash, Heather Marie.	P0061769	07/03/2023	07/03/2023			\$1,587.02
	07/13/2023	A00200198	Community College League of	P0061959	07/13/2023	07/13/2023			\$8,101.23
		A00325047	Respondus Inc	P0061963	07/13/2023	07/13/2023			\$8,695.00
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						TOTAL USER			\$19,592.09
JEDMAISTON	07/05/2023	A00200432	Taft Union High School	P0061782	07/05/2023	07/05/2023			\$5,000.00
	07/11/2023	A00337085	BIOCEPT, INC.	P0061815	07/06/2023	07/06/2023			\$2,340.00
		A00200119	C.A. Reding Company, Inc.	P0061814	07/06/2023	07/06/2023			\$500.00
		A00306660	Advanced Data Storage, Inc.	P0061779	07/05/2023	07/05/2023			\$25.30
		A00200076	Bandy, Ingrun K.	P0061778	07/05/2023	07/05/2023			\$474.00
		A00200219	CSMI	P0061780	07/05/2023	07/05/2023			\$330.00
		A00311532	Sway Medical	P0061781	07/05/2023	07/05/2023			\$638.40
		A00200655	Henry Schein, Inc.	P0061818	07/06/2023	07/06/2023			\$410.27
		A00200076	Bandy, Ingrun K.	P0061795	07/05/2023	07/05/2023			\$538.98
		A00200432	Taft Union High School	P0061783	07/05/2023	07/05/2023			\$5,000.00
	07/13/2023	A00200862	Taft College Bookstore	P0061957	07/13/2023	07/13/2023			\$313.87
		A00337090	HOWIES ATHLETIC TAPE	P0061827	07/06/2023	07/06/2023			\$691.91
	07/17/2023	A00328801	California Canopy	P0061884	07/11/2023	07/11/2023			\$1,840.25
	07/20/2023	A00200655	Henry Schein, Inc.	P0062049	07/18/2023	07/18/2023			\$3,170.96
		A00205827	Auto Club	P0062088	07/20/2023	07/20/2023			\$56.00
		A00200167	Central Valley Conference	P0062087	07/20/2023	07/20/2023			\$7,000.00

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		NUMBER	NAME	NUMBER	DATE				
		A00307141	Ruiz, Christopher Jess.	P0062050	07/18/2023	07/18/2023			\$5,000.00
	07/24/2023	A00230466	Classic Charter, Inc.	P0062041	07/18/2023	07/18/2023			\$13,000.00
	07/25/2023	A00200498	Office Depot	P0062133	07/25/2023	07/25/2023			\$86.96
						TOTAL USER			\$46,416.90
JMADDING	07/05/2023	A00282661	Madding, Justin	P0061692	07/03/2023	07/03/2023			\$246.00
	07/10/2023	A00200017	A.P.I. Plumbing	P0061739	07/03/2023	07/03/2023			\$1,994.83
		A00200109	Brown & Reich Petroleum, Inc	P0061753	07/03/2023	07/03/2023			\$335.75
		A00200352	Waxie Sanitary Supply	P0061737	07/03/2023	07/03/2023			\$234.38
		A00200355	West Kern Water District	P0061746	07/03/2023	07/03/2023			\$4,104.79
		A00200629	Grainger	P0061742	07/03/2023	07/03/2023			\$1,206.75
		A00308239	WEX Inc.	P0061751	07/03/2023	07/03/2023			\$225.95
		A00315956	Orkin Pest Control	P0061752	07/03/2023	07/03/2023			\$191.99
		A00334819	Brady Industries	P0061736	07/03/2023	07/03/2023			\$416.59
		A00200149	Carquest Auto Parts	P0061755	07/03/2023	07/03/2023			\$10.15
		A00212896	Foundation for California Co	P0061754	07/03/2023	07/03/2023			\$3,364.61
		A00200309	United Refrigeration, Inc.	P0061774	07/05/2023	07/05/2023			\$2,616.05
		A00288637	Otis Elevator Company	P0061784	07/05/2023	07/05/2023			\$3,500.00
				P0061785	07/05/2023	07/05/2023			\$2,000.00
		A00319064	T-Mobile USA Inc.	P0061798	07/06/2023	07/06/2023			\$1,300.00
		A00000456	Uribe Berumen, Jose	P0061791	07/05/2023	07/05/2023			\$120.00
				P0061792	07/05/2023	07/05/2023			\$300.00
		A00200017	A.P.I. Plumbing	P0061803	07/06/2023	07/06/2023			\$25.98
		A00200282	True Value Home Center	P0061828	07/06/2023	07/06/2023			\$35.71
		A00201081	Westside Waste Management Co	P0061829	07/06/2023	07/06/2023			\$125.91
		A00238497	All-Tech Fire & Security, In	P0061817	07/06/2023	07/06/2023			\$2,000.00
				P0061824	07/06/2023	07/06/2023			\$860.00
		A00280761	County of Kern Public Works	P0061811	07/06/2023	07/06/2023			\$1,500.00
		A00315956	Orkin Pest Control	P0061806	07/06/2023	07/06/2023			\$1,500.00
		A00319064	T-Mobile USA Inc.	P0061825	07/06/2023	07/06/2023			\$107.70
		A00329896	Living Water Treatment, Inc.	P0061805	07/06/2023	07/06/2023			\$10,680.00
		A00200063	Austin's Pest Control, Inc.	P0061816	07/06/2023	07/06/2023			\$7,000.00
		A00264649	Convergint Technologies, LLC	P0061821	07/06/2023	07/06/2023			\$12,258.00
		A00329896	Living Water Treatment, Inc.	P0061765	07/05/2023	07/05/2023			\$13,225.00
		A00000456	Uribe Berumen, Jose	P0061793	07/05/2023	07/05/2023			\$1,440.00
		A00200052	AP Architects	P0061790	07/05/2023	07/05/2023			\$23,384.50
		A00265309	Daikin Applied	P0061810	07/06/2023	07/06/2023			\$4,800.00
		A00283199	Fork Lift Specialties, Inc.	P0061809	07/06/2023	07/06/2023			\$3,000.00
		A00327844	Baker Supplies and Repairs	P0061807	07/06/2023	07/06/2023			\$23,520.08
		A00329149	WEX Bank	P0061800	07/06/2023	07/06/2023			\$4,000.00
		A00000456	Uribe Berumen, Jose	P0061794	07/05/2023	07/05/2023			\$3,600.00

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		A00283264	Frontier California Inc.	P0061830	07/06/2023	07/06/2023	\$25,000.00			
		A00264649	Convergint Technologies, LLC	P0061820	07/06/2023	07/06/2023	\$137,000.00			
		A00319544	FFP Fund V Lesseel, LLC	P0061789	07/05/2023	07/05/2023	\$200,000.00			
		A00200093	Black/Hall Construction	P0061831	07/06/2023	07/06/2023	\$648,448.00			
		A00203579	Alcorn Aire, Inc.	P0061771	07/05/2023	07/05/2023	\$195,000.00			
		A00238497	All-Tech Fire & Security, In	P0061770	07/05/2023	07/05/2023	\$102,162.42			
		A00319544	FFP Fund V Lesseel, LLC	P0061787	07/05/2023	07/05/2023	\$25,313.49			
		A00336083	Nagle Earthworks	P0061832	07/06/2023	07/06/2023	\$154,148.40			
		A00200620	Geary Pacific Supply	P0061749	07/03/2023	07/03/2023	\$68,326.30			
		A00264649	Convergint Technologies, LLC	P0061819	07/06/2023	07/06/2023	\$41,659.00			
		A00334278	Superclean Fire Prevention	P0061758	07/05/2023	07/05/2023	\$350.00			
		A00285838	Sammy's Detail	P0061786	07/05/2023	07/05/2023	\$7,340.00			
	07/11/2023	A00200400	Stinson's	P0061796	07/06/2023	07/06/2023	\$16,500.00			
		A00200282	True Value Home Center	P0061756	07/03/2023	07/03/2023	\$469.64			
				P0061804	07/06/2023	07/06/2023	\$353.39			
		A00200396	Spurr	P0061757	07/03/2023	07/03/2023	\$5,574.22			
	07/12/2023	A00200017	A.P.I. Plumbing	P0061826	07/06/2023	07/06/2023	\$151.54			
	07/13/2023	A00200109	Brown & Reich Petroleum, Inc	P0061812	07/06/2023	07/06/2023	\$9,560.00			
		A00201081	Westside Waste Management Co	P0061801	07/06/2023	07/06/2023	\$68,500.00			
	07/18/2023	A00200109	Brown & Reich Petroleum, Inc	P0062031	07/18/2023	07/18/2023	\$82.42			
		A00200309	United Refrigeration, Inc.	P0062054	07/18/2023	07/18/2023	\$50.00			
		A00200355	West Kern Water District	P0062036	07/18/2023	07/18/2023	\$244.50			
		A00200423	Taft City School District	P0062038	07/18/2023	07/18/2023	\$22.00			
	07/19/2023	A00200355	West Kern Water District	P0062064	07/19/2023	07/19/2023	\$390.99			
		A00200508	P. G. & E.	P0062062	07/19/2023	07/19/2023	\$882.00			
				P0062063	07/19/2023	07/19/2023	\$82.76			
				P0062068	07/19/2023	07/19/2023	\$9,000.00			
		A00318053	Technical Safety Services, L	P0062058	07/19/2023	07/19/2023	\$1,710.00			
	07/20/2023	A00200107	Charter Communications	P0062091	07/20/2023	07/20/2023	\$1,800.00			
		A00200181	City of Taft	P0062097	07/20/2023	07/20/2023	\$12,000.00			
		A00200355	West Kern Water District	P0062094	07/20/2023	07/20/2023	\$2.00			
				P0062095	07/20/2023	07/20/2023	\$29,250.00			
		A00200396	Spurr	P0062098	07/20/2023	07/20/2023	\$106,000.00			
		A00200508	P. G. & E.	P0062066	07/19/2023	07/19/2023	\$365,500.00			
		A00202335	Fastenal Industrial & Constr	P0062102	07/20/2023	07/20/2023	\$380.95			
		A00224086	NICE	P0062099	07/20/2023	07/20/2023	\$20,000.00			
		A00200487	Sierra School Equipment Co.	P0062006	07/17/2023	07/17/2023	\$54,288.46			
	07/24/2023	A00200093	Black/Hall Construction	P0062113	07/24/2023	07/24/2023	\$461,188.33			
		A00201122	Home Depot Credit Services	P0062112	07/24/2023	07/24/2023	\$2,022.61			
		A00336083	Nagle Earthworks	P0062043	07/18/2023	07/18/2023	\$69,963.68			
		A00202335	Fastenal Industrial & Constr	P0062008	07/17/2023	07/17/2023	\$411.60			
		A00200017	A.P.I. Plumbing	P0062026	07/18/2023	07/18/2023	\$534.91			



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		NUMBER	NAME	NUMBER	DATE	REQ. DATE				
		A00200112	BSK & Associates, Inc.	P0062039	07/18/2023	07/18/2023	\$7,662.50			
		A00200282	True Value Home Center	P0062028	07/18/2023	07/18/2023	\$54.34			
		A00200309	United Refrigeration, Inc.	P0062032	07/18/2023	07/18/2023	\$2,675.59			
		A00200355	West Kern Water District	P0062096	07/20/2023	07/20/2023	\$1,440.00			
		A00309285	The Home Depot Pro	P0062065	07/19/2023	07/19/2023	\$1,500.00			
		A00334819	Brady Industries	P0062092	07/20/2023	07/20/2023	\$25.11			
	07/25/2023	A00202379	San Joaquin Fence & Supply	P0062132	07/25/2023	07/25/2023	\$5,345.00			
		A00309285	The Home Depot Pro	P0062154	07/25/2023	07/25/2023	\$41.65			
		A00200017	A.P.I. Plumbing	P0062114	07/24/2023	07/24/2023	\$8,232.00			
		A00244581	Independent Fire and Safety,	P0062035	07/18/2023	07/18/2023	\$3,026.96			
	07/26/2023	A00200282	True Value Home Center	P0062171	07/26/2023	07/26/2023	\$218.72			
				P0062183	07/26/2023	07/26/2023	\$682.13			
		A00200355	West Kern Water District	P0062179	07/26/2023	07/26/2023	\$600.00			
		A00200396	Spurr	P0062160	07/26/2023	07/26/2023	\$2,395.58			
		A00200423	Taft City School District	P0062178	07/26/2023	07/26/2023	\$104.92			
		A00200680	J & L Locksmithing	P0062158	07/26/2023	07/26/2023	\$58.46			
		A00201875	Amazon Capital Services	P0062184	07/26/2023	07/26/2023	\$143.35			
		A00244581	Independent Fire and Safety,	P0062175	07/26/2023	07/26/2023	\$1,199.30			
		A00200017	A.P.I. Plumbing	P0062182	07/26/2023	07/26/2023	\$21.65			
	07/31/2023	A00200054	Applied Technology Group, In	P0062197	07/31/2023	07/31/2023	\$4,968.90			
							TOTAL USER	\$3,017,290.49		
JROTHGEB	07/05/2023	A00335974	Daugherty, Devin	P0061653	07/01/2023	07/01/2023	\$750.19			
	07/11/2023	A00209980	County of Kern	P0061890	07/11/2023	07/11/2023	\$189.00			
		A00200063	Austin's Pest Control, Inc.	P0061854	07/10/2023	07/10/2023	\$1,320.00			
		A00200107	Charter Communications	P0061858	07/10/2023	07/10/2023	\$4,000.00			
		A00200181	City of Taft	P0061860	07/10/2023	07/10/2023	\$300.00			
		A00202041	Fresno Oxygen	P0061851	07/10/2023	07/10/2023	\$1,448.16			
				P0061855	07/10/2023	07/10/2023	\$7,036.25			
		A00243766	Tweedy, Allisa Marie.	P0061849	07/10/2023	07/10/2023	\$725.84			
		A00335974	Daugherty, Devin	P0061850	07/10/2023	07/10/2023	\$500.00			
		A00200498	Office Depot	P0061887	07/11/2023	07/11/2023	\$23.55			
				P0061888	07/11/2023	07/11/2023	\$32.91			
		A00200508	P. G. & E.	P0061864	07/11/2023	07/11/2023	\$7,000.00			
		A00201081	Westside Waste Management Co	P0061874	07/11/2023	07/11/2023	\$1,500.00			
		A00202041	Fresno Oxygen	P0061881	07/11/2023	07/11/2023	\$175.03			
				P0061886	07/11/2023	07/11/2023	\$30.73			
		A00202335	Fastenal Industrial & Constr	P0061900	07/11/2023	07/11/2023	\$51.31			
		A00277845	Double D Cleaning Service	P0061862	07/11/2023	07/11/2023	\$4,000.00			
		A00310237	Benson, Nathan Richard.	P0061893	07/11/2023	07/11/2023	\$275.84			
		A00326939	Garcia, Vincent	P0061895	07/11/2023	07/11/2023	\$61.00			



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		NUMBER	NAME	NUMBER	DATE				
		A00327741	Cash, William Josias.	P0061896	07/11/2023	07/11/2023			\$61.00
		A00337143	Watts Process Machinery	P0061924	07/11/2023	07/11/2023			\$562.90
		A00200393	Sparkletts	P0061868	07/11/2023	07/11/2023			\$1,500.00
	07/12/2023	A00272600	Beard Family Trust	P0061856	07/10/2023	07/10/2023			\$42,000.00
	07/13/2023	A00200355	West Kern Water District	P0061873	07/11/2023	07/11/2023			\$2,500.00
		A00200161	CDW-G	P0061931	07/11/2023	07/11/2023			\$17,615.57
		A00200862	Taft College Bookstore	P0061869	07/11/2023	07/11/2023			\$10,825.00
		A00201629	Payne, Bryan K.	P0061863	07/11/2023	07/11/2023			\$700.00
		A00202041	Fresno Oxygen	P0061880	07/11/2023	07/11/2023			\$341.06
				P0061929	07/11/2023	07/11/2023			\$7,162.16
		A00243766	Tweedy, Allisa Marie.	P0061871	07/11/2023	07/11/2023			\$5,000.00
		A00280086	Rothgeb, Julie J.	P0061865	07/11/2023	07/11/2023			\$700.00
		A00335974	Daugherty, Devin	P0061861	07/11/2023	07/11/2023			\$10,000.00
	07/24/2023	A00200282	True Value Home Center	P0062025	07/18/2023	07/18/2023			\$224.83
		A00202041	Fresno Oxygen	P0061988	07/13/2023	07/13/2023			\$24.91
		A00202041	Fresno Oxygen	P0062128	07/24/2023	07/24/2023			\$341.06
		A00270930	Paton Group	P0061974	07/13/2023	07/13/2023			\$7,449.68
		A00337162	Stenograph, LLC	P0061978	07/13/2023	07/13/2023			\$6,251.44
		A00200282	True Value Home Center	P0062110	07/24/2023	07/24/2023			\$11.14
				P0062121	07/24/2023	07/24/2023			\$897.21
		A00202041	Fresno Oxygen	P0062081	07/19/2023	07/19/2023			\$10.70
				P0062127	07/24/2023	07/24/2023			\$102.07
		A00335974	Daugherty, Devin	P0062077	07/19/2023	07/19/2023			\$209.72
	07/27/2023	A00201875	Amazon Capital Services	P0062181	07/26/2023	07/26/2023			\$15,000.00
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						TOTAL USER			\$158,910.26
KSTEARMAN	07/06/2023	A00337052	West Academic	P0061651	07/01/2023	07/01/2023			\$5,800.00
	07/10/2023	A00200498	Office Depot	P0061837	07/10/2023	07/10/2023			\$1,500.00
		A00202073	Human Kinetics	P0061637	07/01/2023	07/01/2023			\$30,000.00
	07/11/2023	A00275443	WestAir Gases & Equipment In	P0061846	07/10/2023	07/10/2023			\$600.00
		A00237176	SSD Systems	P0061841	07/10/2023	07/10/2023			\$1,000.00
		A00312920	Vital Source	P0061844	07/10/2023	07/10/2023			\$20,000.00
		A00317367	Quadient Leasing USA, Inc.	P0061843	07/10/2023	07/10/2023			\$4,600.00
		A00317424	Quadient Finance USA, Inc.	P0061842	07/10/2023	07/10/2023			\$15,000.00
		A00200425	Taft College	P0061840	07/10/2023	07/10/2023			\$60,000.00
	07/12/2023	A00200016	4Imprint	P0061908	07/11/2023	07/11/2023			\$13,000.00
		A00200143	Carlson, Kamala A.	P0061910	07/11/2023	07/11/2023			\$7,000.00
		A00200181	City of Taft	P0061907	07/11/2023	07/11/2023			\$800.00
		A00200518	Pearson Education	P0061905	07/11/2023	07/11/2023			\$25,000.00
		A00200521	Pens Etc.	P0061904	07/11/2023	07/11/2023			\$8,000.00
		A00320892	Barnes Welding	P0061899	07/11/2023	07/11/2023			\$5,000.00

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		A00018310	Reynolds, David S.	P0061913	07/11/2023	07/11/2023	\$4,500.00			
		A00200079	Bar Charts, Inc.	P0061919	07/11/2023	07/11/2023	\$2,000.00			
		A00200119	C.A. Reding Company, Inc.	P0061920	07/11/2023	07/11/2023	\$200.00			
		A00200127	California Dept. of Educatio	P0061921	07/11/2023	07/11/2023	\$2,200.00			
		A00201045	Golling, Greg P.	P0061912	07/11/2023	07/11/2023	\$3,000.00			
		A00203431	Grimes, Jessica R.	P0061911	07/11/2023	07/11/2023	\$2,500.00			
		A00232307	American Technical Publisher	P0061918	07/11/2023	07/11/2023	\$3,000.00			
		A00264376	American Psychological Assoc	P0061917	07/11/2023	07/11/2023	\$4,500.00			
		A00293918	A&B Athletics	P0061916	07/11/2023	07/11/2023	\$2,000.00			
		A00300497	Content Distributors	P0061922	07/11/2023	07/11/2023	\$1,800.00			
		A00201685	Cengage Learning	P0061933	07/12/2023	07/12/2023	\$36,000.00			
		A00252523	Oak Hall Cap and Gown	P0061906	07/11/2023	07/11/2023	\$26,000.00			
07/13/2023		A00327941	Datrose Inc.	P0061975	07/13/2023	07/13/2023	\$200.00			
07/19/2023		A00304231	Higher Education Services, I	P0061991	07/13/2023	07/13/2023	\$220.00			
		A00200522	Pepsi-Cola Company	P0061979	07/13/2023	07/13/2023	\$1,000.00			
		A00200693	John Wiley & Sons, Inc.	P0061977	07/13/2023	07/13/2023	\$10,000.00			
		A00227772	MBS Textbook Exchange, Inc.	P0061943	07/12/2023	07/12/2023	\$15,000.00			
				P0061972	07/13/2023	07/13/2023	\$3,247.50			
		A00319010	XanEdu Publishing, Inc.	P0061973	07/13/2023	07/13/2023	\$8,000.00			
07/20/2023		A00200555	McGraw-Hill	P0061992	07/14/2023	07/14/2023	\$13,000.00			
		A00201549	Harper Collins Publishers	P0061996	07/14/2023	07/14/2023	\$550.00			
		A00242940	ICM Distributing Company, In	P0061993	07/14/2023	07/14/2023	\$1,100.00			
		A00258705	El Dorado Trading Group	P0061995	07/14/2023	07/14/2023	\$8,000.00			
		A00260080	Nature Explore	P0061994	07/14/2023	07/14/2023	\$300.00			
		A00304876	Ingram Book Group LLC	P0061998	07/14/2023	07/14/2023	\$550.00			
		A00332317	Hopkins Fulfillment Services	P0061997	07/14/2023	07/14/2023	\$3,300.00			
		A00200708	Kendall/Hunt Publishing Co.	P0062000	07/14/2023	07/14/2023	\$2,200.00			
		A00270994	Legal Books Distributing	P0062001	07/14/2023	07/14/2023	\$1,000.00			
		A00304224	Itasca Books	P0061999	07/14/2023	07/14/2023	\$1,300.00			
		A00274574	Penguin Random House LLC	P0062100	07/20/2023	07/20/2023	\$3,000.00			
		A00210209	ULINE	P0062101	07/20/2023	07/20/2023	\$6,912.50			
07/21/2023		A00255612	Simon & Schuster, Inc.	P0062109	07/21/2023	07/21/2023	\$3,500.00			
07/24/2023		A00201047	Oxford University Press	P0062107	07/21/2023	07/21/2023	\$7,500.00			
		A00201124	New Monic Books	P0062106	07/21/2023	07/21/2023	\$800.00			
		A00234793	Southwest Signs	P0062108	07/21/2023	07/21/2023	\$8,000.00			
		A00253920	Mancomm, Inc.	P0062104	07/21/2023	07/21/2023	\$6,000.00			
		A00258702	Martinson, Larry	P0062105	07/21/2023	07/21/2023	\$17,000.00			
07/26/2023		A00200628	The Goodheart-Willcox Compan	P0062173	07/26/2023	07/26/2023	\$6,500.00			
		A00291404	Silverman, Amy	P0062172	07/26/2023	07/26/2023	\$1,700.00			
								-----		
								TOTAL USER		\$414,880.00

# Taft College Purchase Order Activity Report

1-July-2023 through 31-July-2023

FY 23-24

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
		NUMBER	NAME	NUMBER	DATE						
LWHITE	07/10/2023	A00252942	TC Federal Financial Aid Cle	P0061768		07/05/2023	07/05/2023			\$20,000.00	
	07/12/2023	A00252942	TC Federal Financial Aid Cle	P0061870		07/11/2023	07/11/2023			\$25,000.00	
			A00303443	Ellucian CampusLogic, Inc.	P0061797		07/06/2023	07/06/2023		\$25,200.00	
			A00201875	Amazon Capital Services	P0061934		07/12/2023	07/12/2023		\$5,000.00	
	07/17/2023	A00202445	AT&T Mobility	P0062017		07/17/2023	07/18/2023			\$1,500.00	
	07/19/2023	A00321747	BrandCo Marketing	P0061773		07/11/2023	07/11/2023			\$1,819.91	
	07/25/2023	A00200862	Taft College Bookstore	P0062129		07/24/2023	07/28/2023			\$310.20	
			A00317357	Garcia, Amber Marie.	P0062126		07/24/2023	07/28/2023			\$531.76
	07/26/2023	A00200862	Taft College Bookstore	P0062169		07/26/2023	07/28/2023			\$138.49	
											-----
							TOTAL USER			\$79,500.36	
MBLANCO	07/11/2023	A00318617	Valsoft Corporation Inc.	P0061853		07/10/2023	07/10/2023			\$6,150.00	
			A00211077	Strata Information Group	P0061857		07/10/2023	07/10/2023		\$595.00	
			A00277634	Comevo, Inc.	P0061859		07/10/2023	07/10/2023		\$6,720.00	
	07/12/2023	A00327542	Alvarado, Cecilia	P0061936		07/12/2023	07/12/2023			\$459.00	
			A00331655	Dell Marketing LP	P0061937		07/12/2023	07/12/2023			\$185.05
	07/13/2023	A00045424	Long, Sarah L.	P0061968		07/13/2023	07/13/2023			\$319.86	
			A00310304	Jimenez Murguia, Salvador	P0061964		07/13/2023	07/13/2023			\$313.49
			A00324134	Bell, Damon	P0061962		07/13/2023	07/13/2023			\$38.04
	07/17/2023	A00327542	Alvarado, Cecilia	P0061883		07/11/2023	07/11/2023			\$3,000.00	
			A00200712	Kern County Supt. of Schools	P0061961		07/13/2023	07/13/2023			\$8,000.00
			A00334609	Aldaco, Christopher Patrick.	P0061885		07/11/2023	07/11/2023			\$3,000.00
			A00336434	Delgado, Emily	P0061894		07/11/2023	07/11/2023			\$3,000.00
	07/18/2023	A00200338	Verizon Wireless	P0062024		07/17/2023	07/17/2023			\$6,000.00	
			A00200388	Zee Medical Service Co.	P0062014		07/17/2023	07/17/2023			\$800.00
			A00200721	Kiwanis Club of Taft	P0062011		07/17/2023	07/17/2023			\$98.00
					P0062012		07/17/2023	07/17/2023			\$1,500.00
			A00230466	Classic Charter, Inc.	P0062022		07/17/2023	07/17/2023			\$4,596.00
			A00200417	Sysco Food Service of Ventur	P0062037		07/18/2023	07/18/2023			\$6,000.00
			A00211077	Strata Information Group	P0062016		07/17/2023	07/17/2023			\$10,000.00
			A00230466	Classic Charter, Inc.	P0062040		07/18/2023	07/18/2023			\$300.00
	07/19/2023	A00200417	Sysco Food Service of Ventur	P0062057		07/18/2023	07/18/2023			\$1,208.32	
			A00200200	Computerland of Silicon Vall	P0061955		07/12/2023	07/12/2023			\$16,425.00
			A00327623	Jitterbit, Inc.	P0062034		07/18/2023	07/18/2023			\$22,000.00
		A00327622	Salesforce.org, Inc	P0062021		07/17/2023	07/17/2023			\$33,210.00	
		A00237331	Dumbrigue, Joanne Lucille Va	P0062005		07/17/2023	07/17/2023			\$131.18	
		A00200627	Gonzalez, Lourdes	P0062061		07/19/2023	07/19/2023			\$1,000.19	
		A00252942	TC Federal Financial Aid Cle	P0062055		07/18/2023	07/18/2023			\$2,710.00	
		A00324243	TM Signs and Graphics	P0061971		07/13/2023	07/13/2023			\$214.10	
		A00332921	Ferrilli	P0062067		07/19/2023	07/19/2023			\$2,615.00	

# Taft College Purchase Order Activity Report

1-July-2023 through 31-July-2023

FY 23-24

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	07/20/2023	A00200400	Stinson's	P0062086	07/19/2023	07/19/2023			\$350.73
		A00201875	Amazon Capital Services	P0062085	07/19/2023	07/19/2023			\$9,247.50
	07/25/2023	A00024451	Sutherland, Tammy M.	P0062139	07/25/2023	07/25/2023			\$319.86
		A00309640	Murillo, Lilia	P0062138	07/25/2023	07/25/2023			\$341.11
	07/26/2023	A00306586	CSSO Association, Inc.	P0062157	07/26/2023	07/26/2023			\$400.00
		A00201122	Home Depot Credit Services	P0062180	07/26/2023	07/26/2023			\$344.24
		A00225239	CCIE	P0062155	07/25/2023	07/25/2023			\$450.00
		A00200580	Museum of Tolerance	P0062159	07/26/2023	07/26/2023			\$1,200.00
	07/27/2023	A00292936	Albertson's LLC	P0062149	07/25/2023	07/25/2023			\$60,000.00
		A00327556	Blackhawk Network, Inc.	P0062148	07/25/2023	07/25/2023			\$60,200.00
									-----
						TOTAL USER			\$273,441.67
MMATTHEWS	07/11/2023	A00200655	Henry Schein, Inc.	P0061852	07/10/2023	07/17/2023			\$3,683.64
		A00200498	Office Depot	P0061823	07/06/2023	07/12/2023			\$320.78
	07/13/2023	A00200498	Office Depot	P0061909	07/11/2023	07/13/2023			\$533.09
		A00200655	Henry Schein, Inc.	P0061915	07/11/2023	07/18/2023			\$491.13
	07/24/2023	A00200655	Henry Schein, Inc.	P0062046	07/18/2023	07/31/2023			\$1,136.02
		A00300363	EMD Millipore Corp.	P0062059	07/19/2023	07/19/2023			\$368.05
									-----
						TOTAL USER			\$6,532.71
MSANCHEZ	07/12/2023	A00200567	Mickelberry, Gracie	P0061690	07/03/2023	07/03/2023			\$13.00
		A00241620	Sanchez, Morgan Elaine.	P0061689	07/03/2023	07/03/2023			\$13.00
		A00200498	Office Depot	P0061927	07/11/2023	06/30/2024			\$2,500.00
		A00200862	Taft College Bookstore	P0061930	07/11/2023	12/31/2023			\$3,000.00
	07/17/2023	A00200541	Proforma	P0061935	07/12/2023	12/31/2023			\$2,000.00
				P0061898	07/11/2023	06/30/2024			\$10,000.00
		A00200627	Gonzalez, Lourdes	P0061897	07/11/2023	12/31/2023			\$4,200.00
		A00200862	Taft College Bookstore	P0061925	07/11/2023	06/30/2024			\$5,000.00
	07/19/2023	A00200862	Taft College Bookstore	P0061923	07/11/2023	12/31/2023			\$60,475.00
									-----
						TOTAL USER			\$87,201.00
MSILVEIRA	07/05/2023	A00334819	Brady Industries	P0061671	07/01/2023	07/01/2023			\$420.00
		A00200284	U.S. Foods	P0061674	07/01/2023	07/01/2023			\$400.00
		A00200417	Sysco Food Service of Ventur	P0061676	07/01/2023	07/01/2023			\$1,000.00
		A00260784	Midway Laboratory, Inc	P0061685	07/01/2023	07/01/2023			\$600.00
	07/10/2023	A00328440	Miracle Playsystems, Inc.	P0061683	07/01/2023	07/01/2023			\$56,637.48
	07/21/2023	A00260784	Midway Laboratory, Inc	P0062103	07/21/2023	07/21/2023			\$690.00
	07/24/2023	A00027168	Edgar, Ferriland J.	P0062072	07/19/2023	07/19/2023			\$50.00
		A00200284	U.S. Foods	P0062084	07/19/2023	07/19/2023			\$5,000.00

# Taft College Purchase Order Activity Report

1-July-2023 through 31-July-2023

FY 23-24

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200355	West Kern Water District	P0062073	07/19/2023	07/19/2023				\$1,500.00
				P0062074	07/19/2023	07/19/2023				\$75.55
		A00200417	Sysco Food Service of Ventur	P0062082	07/19/2023	07/19/2023				\$5,000.00
		A00237176	SSD Systems	P0062070	07/19/2023	07/19/2023				\$700.00
		A00244581	Independent Fire and Safety,	P0062075	07/19/2023	07/19/2023				\$228.00
				P0062076	07/19/2023	07/19/2023				\$1,100.00
	07/25/2023	A00256341	Terminix	P0062152	07/25/2023	07/25/2023				\$107.25
				P0062153	07/25/2023	07/25/2023				\$429.00
	07/26/2023	A00200284	U.S. Foods	P0062083	07/19/2023	07/19/2023				\$37,000.00
		A00200417	Sysco Food Service of Ventur	P0062079	07/19/2023	07/19/2023				\$54,000.00
								-----		
								TOTAL USER		\$164,937.28
MTOFTE	07/05/2023	A00205819	Proquest LLC	P0061687	07/03/2023	07/03/2023				\$6,761.57
		A00200273	Ebsco Subscription Service	P0061719	07/03/2023	07/03/2023				\$2,736.18
		A00271462	OCLC, Inc.	P0061686	07/03/2023	07/03/2023				\$2,217.08
	07/10/2023	A00283035	CCLC	P0061717	07/03/2023	07/03/2023				\$33,541.00
	07/11/2023	A00200236	Demco	P0061775	07/05/2023	07/05/2023				\$759.10
	07/27/2023	A00041478	Morris, Ashley N.	P0062163	07/26/2023	07/26/2023				\$131.00
		A00202382	Tofte, Miranda K.	P0062162	07/26/2023	07/26/2023				\$483.91
								-----		
								TOTAL USER		\$46,629.84
NFIGUEROA	07/05/2023	A00290343	Bauer, Amanda M.	P0061760	07/05/2023	07/05/2023				\$10,000.00
		A00306416	Belcher, William Curtis.	P0061759	07/05/2023	07/05/2023				\$10,000.00
	07/11/2023	A00200712	Kern County Supt. of Schools	P0061808	07/06/2023	07/06/2023				\$9,000.00
		A00284852	Moon, Liliana A.	P0061761	07/05/2023	07/05/2023				\$713.00
	07/19/2023	A00252942	TC Federal Financial Aid Cle	P0062013	07/17/2023	07/17/2023				\$287.00
				P0062015	07/17/2023	07/17/2023				\$54.71
				P0062023	07/17/2023	07/17/2023				\$392.00
				P0062051	07/18/2023	07/18/2023				\$496.00
				P0062052	07/18/2023	07/18/2023				\$205.00
		A00234793	Southwest Signs	P0062030	07/18/2023	07/18/2023				\$5,471.00
		A00304624	Kurzwell Education, Inc.	P0061833	07/06/2023	07/06/2023				\$3,000.00
		A00327154	Esparza, Faith Ann.	P0062027	07/18/2023	07/18/2023				\$250.00
	07/25/2023	A00000456	Uribe Berumen, Jose	P0062116	07/24/2023	07/24/2023				\$1,200.00
		A00252942	TC Federal Financial Aid Cle	P0062117	07/24/2023	07/24/2023				\$182.00
	07/26/2023	A00252942	TC Federal Financial Aid Cle	P0062135	07/25/2023	07/25/2023				\$415.00
		A00267269	Cisneros, Eduardo	P0062131	07/24/2023	07/24/2023				\$125.00
	07/27/2023	A00200419	T.C. Clearing Account	P0062115	07/24/2023	07/24/2023				\$35,000.00
		A00294733	West Kern Adult Education Ne	P0062191	07/27/2023	07/27/2023				\$999,080.00
		A00252942	TC Federal Financial Aid Cle	P0062186	07/26/2023	07/26/2023				\$170.00

# Taft College Purchase Order Activity Report

1-July-2023 through 31-July-2023

FY 23-24

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
		A00311324	CWDL, CPAs	P0062185	07/26/2023	07/26/2023			\$24,921.00
						TOTAL USER			\$1,100,961.71
TBLANCO	07/03/2023	A00200069	Bakersfield Californian	P0061691	07/03/2023	07/03/2023			\$333.84
		A00200308	Federal Express Corporation	P0061688	07/03/2023	07/03/2023			\$33.75
	07/10/2023	A00200498	Office Depot	P0061799	07/06/2023	07/06/2023			\$429.08
		A00270674	Public Agency Law Group	P0061838	07/10/2023	07/10/2023			\$1,221.00
	07/20/2023	A00200069	Bakersfield Californian	P0062090	07/20/2023	07/20/2023			\$394.46
	07/25/2023	A00200360	Westec	P0062089	07/20/2023	07/20/2023			\$35,857.50
						TOTAL USER			\$38,269.63
TROWDEN	07/10/2023	A00319064	T-Mobile USA Inc.	P0061822	07/06/2023	07/06/2023			\$348.36
	07/11/2023	A00200991	Rowden, Tiffany L.	P0061845	07/10/2023	07/10/2023			\$663.00
	07/12/2023	A00243587	United Healthcare Insurance	P0061941	07/12/2023	07/12/2023			\$268,800.00
	07/17/2023	A00200735	Liebert Cassidy Whitmore	P0061940	07/12/2023	07/12/2023			\$2,675.00
		A00243588	AARP Health Care Options	P0061948	07/12/2023	07/12/2023			\$247,200.00
		A00262852	Altenhofel, Kevin	P0061866	07/11/2023	07/11/2023			\$2,739.88
		A00318539	Paycor, Inc.	P0061950	07/12/2023	07/12/2023			\$4,440.00
		A00327115	ABC Occupational Medical Cen	P0061942	07/12/2023	07/12/2023			\$2,000.00
		A00337152	Smith, Kenneth	P0061939	07/12/2023	07/12/2023			\$506.68
	07/18/2023	A00200238	Department of Justice	P0062048	07/18/2023	07/18/2023			\$2.00
		A00201787	Standard Insurance Company	P0062053	07/18/2023	07/18/2023			\$22,800.00
		A00327115	ABC Occupational Medical Cen	P0062044	07/18/2023	07/18/2023			\$140.00
				P0062045	07/18/2023	07/18/2023			\$15.00
		A00306660	Advanced Data Storage, Inc.	P0061985	07/13/2023	07/13/2023			\$391.00
				P0061987	07/13/2023	07/13/2023			\$1,173.00
		A00336445	Clark, Amanda	P0062020	07/17/2023	07/17/2023			\$241.04
	07/19/2023	A00200707	Keenan & Associates	P0062047	07/18/2023	07/18/2023			\$20,000.00
		A00200379	WKCCD#2 Revolving Fund	P0061875	07/11/2023	07/11/2023			\$217.00
						TOTAL USER			\$574,351.96



**West Kern Community College District  
Board of Trustees Meeting  
August 9, 2023**

**Agenda Item 13.  
A. Academic Employment**

**1. Adjunct Assignment**

Item	Name	Assignment	Hourly Rate	Effective Date

**2. 2023-24 Faculty 10-Month Assignr**

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Nishiyama, Wesley	Political Science Associate Professor	\$10,095.20/Monthly	8/14/2023
b.	Smith, Kenneth	History Associate Professor	\$8,136.80/Monthly	8/14/2023

**3. Coaching Assignments**

Item	Name	Assignment	Stipend Amount	Effective Date
a.	Gee, Steven	Assistant Baseball Coach-Spring	\$5,660.94	01/16/2024-05/17/2024
b.	Gee, Steven	Assistant Baseball Coach-Fall	\$2,830.47	08/21/2023-12/15/2023
c.	Clark III, Leslie	Assistant Baseball Coach	Volunteer	08/21/2023-05/17/2024
d.	Gutierrez, Fabian	Assistant Baseball Coach-Spring	\$4,811.80	01/16/2024-05/17/2024
e.	Gutierrez, Fabian	Assistant Baseball Coach-Fall	\$2,405.90	08/21/2023-12/15/2023
f.	Bogden, Steven	Assistant Men's Soccer Coach-Fall	\$5,660.94	08/21/2023-12/15/2023
g.	Bogden, Steven	Assistant Men's Soccer Coach-Spring	\$2,830.47	01/16/2024-05/17/2024
h.	Holquin, Alexander	Assistant Softball Coach-Spring	\$4,811.80	01/16/2024-05/17/2024
i.	Holquin, Alexander	Assistant Softball Coach-Fall	\$2,405.90	08/21/2023-12/15/2024

**West Kern Community College District  
Board of Trustees Meeting  
August 9 2023**

**B. Non-Academic Employment**

**1. Classified**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Bokelman, Tristian	Substitute Direct Support Coordinator	13A	A/N	\$19.88	7/12/2023
b.	Dargusch, Brittney	Substitute Bookstore Clerk	1A	A/N	\$15.98	7/13/2023
c.	Figueroa, Nancy	Evening Custodian	13A	47.5%	\$19.88	7/12/2023
d.	Force, Amber	Substitute-Associate Teacher Pool	5A	A/N	\$17.64	6/28/2023
e.	Gonzalez, Amy	Direct Support Coordinator	13B	50.0%	\$20.87	6/21/2023
f.	McMahan, Paul	Direct Support Aid	1A	47.5%	\$15.98	6/20/2023
g.	Norcross, Jacob	Direct Support Coordinator	13A	47.5%	\$19.88	7/10/2023
h.	Redfield, Trent	Substitute Bookstore Clerk	1A	A/N	\$15.98	7/12/2023
i.	Sillas Jr, Carlos	Maintenance Worker/Groundskeeper	22A	47.5%	\$24.50	6/21/2023
k.	Cotto, Apolonia	Academic Advisor	19I	100.0%	\$30.37	8/1/2023
l.	Bush, Juliana	Accessibility Technician	22A	100.0%	\$24.50	9/5/2023

**2. Confidential**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

**3. Administration**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Lopez, Jaime	Associate Dean of Instruction	18/1	100.0%	\$8,769/Monthly	7/10/2023

**West Kern Community College District  
Board of Trustees Meeting  
August 9, 2023**

**C. Separations**

**1. Academic**

Item	Name	Assignment	Retired?	Effective Date

**2. Classified**

Item	Name	Position	Retired?	Effective Date
a.	Watkins, Cole	Helpdesk Technician	No	8/10/2023

**3. Administration**

Item	Name	Position	Retired?	Effective Date

**4. Confidential**

Item	Name	Position	Status	Effective Date
a.				

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED  
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1  
 REVENUE ACCOUNTS FISCAL YEAR 2023-2024  
 FOR THE MONTH ENDING July 31, 2023**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	29,808,389	29,808,389	1,926,613	0	27,881,776
8800	Local Revenues	8,359,925	8,359,925	0	0	8,359,925
<b>Summary</b>		<b>\$ 38,168,314</b>	<b>\$ 38,168,314</b>	<b>\$ 1,926,613</b>	<b>\$ -</b>	<b>\$ 36,241,701</b>

**West Kern Community College District General Fund Unrestricted  
 Budgeted Sources of Funds at Account Level 1  
 Expenditure Accounts Fiscal Year 2023-2024  
 For the Month Ending July 31, 2023**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	12,416,900	12,416,900	387,789	0	12,029,111
2000	Classified & Other Nonacademic Sala	7,360,941	7,360,941	480,233	0	6,880,708
3000	Employee Benefits	10,455,990	10,455,990	429,793	473,412	9,552,785
4000	Supplies and Materials	493,527	493,527	6,852	54,502	432,174
5000	Other Operating Expenses & Services	5,631,437	5,631,437	663,175	718,934	4,249,328
6000	Capital Outlay	577,589	577,589	0	111,093	466,495
7000	Other Outgo	111,000	111,000	16,350	28,650	66,000
7200	Transfers	1,120,931	1,120,931	5,639	8,688	1,106,604
		<b>\$ 38,168,314</b>	<b>\$ 38,168,314</b>	<b>\$ 1,989,831</b>	<b>\$ 1,395,279</b>	<b>\$ 34,783,205</b>

**Disbursement Register of Expenditures Greater than \$10,000  
For the Month of July 2023**

Check Number	Check Date	Vendor Name	Description	Net Amount
78064765	07/05/2023	SWACC	SWACC Liability Insurance 23-24	138,559.00
78064769	07/05/2023	Westec	WESTEC- 22/23 Inv. #28625	71,715.00
78064789	07/13/2023	AP Architects	AP Architects - 22-23 - Ash St Parking	23,384.50
78064796	07/13/2023	CCLC	CCLC Database Annual Renewal	33,541.00
78064800	07/13/2023	FFP Fund V Lessee1, LLC	ForeFront Power - 22-23 - June 23	25,313.49
78064804	07/13/2023	Geary Pacific Supply	Geary Pacific - 22-23 DH Bard Units	68,152.69
78064830	07/20/2023	AARP Health Care Options	2023-24 Retiree Medical Supplemental Insurance	20,557.79
78064836	07/20/2023	AMS.NET	AMS.Net Cisco Support Annual Renewal 23/24	17,493.54
78064839	07/20/2023	CCLC	CCLC Annual Membership Dues - B. McMurray/S. Criss	10,867.00
78064851	07/20/2023	Ellucian CampusLogic, Inc.	CampusLogic	25,200.00
78064853	07/20/2023	Evisions, Inc.	2023-24 Evisions FormFusion Software Renewal IT	12,555.00
78064894	07/20/2023	TC Federal Financial Aid Clearing Account	22-23 R2T4	12,364.00
78064897	07/20/2023	United Healthcare Insurance Company	2023-24 Retiree RX Supplemental Insurance	22,030.58
				<b>481,733.59</b>



# ASO Balance Sheet

As of July 31, 2023

Jul 31, 23

## ASSETS

### Current Assets

#### Checking/Savings

ASO Safe1 188,419.16

ASO Safe1 - Savings 143.98

Total Checking/Savings 188,563.14

Total Current Assets 188,563.14

**TOTAL ASSETS 188,563.14**

### Restricted Funds

Anime and Above 1,692.00

Art Club 834.00

ASO Athletics 50,933.33

ASO General - Operating 66,873.06

ASSE 385.43

Baseball Club 559.30

Best Buddies 4,014.28

Cougar Echo 773.50

DH Class of 2024 2,926.50

DH Club General 1,636.13

ECE 2,648.99

Golf Club Mens 1,261.08

Golf Club Womens 1,121.25

Intersivity Club 1,543.19

Literary Club 1,831.53

NSLS Club 3,128.22

Performing Arts 2,402.62

Roleplaying Game Club 745.42

Soccer Club - Mens 6,704.39

Soccer Club - Womens 2,266.23

Social Science/ Research 37.43

Softball Club 5,021.59

Spectrum 1,482.45

STEM 1,525.76

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 19,323.57

Veterans Club 1,639.91

Women's Athletic Club 2,105.95

Women's Basketball Club 1,075.30

**Total Restricted Funds 188,563.14**

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Jessica White  
SUBMIT DATE  
Jul 06, 2023 11:10:52AM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
DEPT NO. 0886  
EROD NO.  
608387

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$68.20**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 6/28-7/4/2023 (7/3 Sales Only)	84698	0886	5490	\$68.20	\$68.20

TOTAL DEPOSIT: **\$68.20**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$68.20 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00  
NOTES: Deposit #240001

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240001 To 240001  
Date entered from: 00/00/0000 To 99/99/9999

J43535 DC0100 L.00.01 07/06/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240001	07/06/2023	07/06/2023	WKCCD Deposit			
1.	78	Bookstore Sales	6/28-7/4 (7/3)	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	68.20	N
					68.20	*
				DISTRICT TOTAL	68.20	**
				GRAND TOTAL	68.20	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 06, 2023 11:17:57AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 608388

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$132,147.96

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,187.60	\$1,187.60
RESTRICTED FUND	84097	0886	5490	\$130,624.93	\$130,624.93
CAFETERIA	84699	0886	5490	\$335.43	\$335.43

TOTAL DEPOSIT: \$132,147.96

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$132,147.96 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: Deposit #240002

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED  
 NOT SIGNED \_\_\_\_\_  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
 NOT SIGNED \_\_\_\_\_  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 240002 To 240002  
 Date entered from: 00/00/0000 To 99/99/9999

J43549 DC0100 L.00.01 07/06/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240002	07/06/2023	07/06/2023	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Insurance Reimbursements		11000-412-8876-67300	79.60	N
2.	78	Retained FA		11000-000-9526-00000	1,108.00	N
3.	78	Cal Grant Interest		12554-353-8861-64600	378.24	N
4.	78	Federal Work Study (FWP)		12401-353-8153-64600	5,003.17	N
5.	78	FWS Admin Allowance		12401-353-8151-64600	249.83	N
6.	78	TPSID		12433-314-8199-00000	124,627.24	N
7.	78	Library Programs		12201-203-8892-61200	366.45	N
8.	78	Cafeteria Sales		32000-422-8841-69400	335.43	N
				TOTAL AMOUNT	132,147.96	*
				DISTRICT TOTAL	132,147.96	**
				GRAND TOTAL	132,147.96	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Jessica White  
SUBMIT DATE  
Jul 17, 2023 01:49:38PM

PROCESS DATE  
**NOT PROCESSED AT  
THIS TIME**

DEPT NO.  
0886

EROD NO.  
609103

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$37.12

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 7/5-7/12/23	84698	0886	5490	\$37.12	\$37.12

TOTAL DEPOSIT: \$37.12

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$37.12 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD:  
\$0.00  
NOTES: Deposit #240003

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240003 To 240003  
Date entered from: 00/00/0000 To 99/99/9999

J50155 DC0100 L.00.01 07/17/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240003	07/17/2023	07/17/2023	WKCCD Deposit			
1.	78	Bookstore Sales	7/5-7/12/23	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	37.12	N
					37.12	*
				DISTRICT TOTAL	37.12	**
				GRAND TOTAL	37.12	***



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 17, 2023 02:20:49PM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 609107

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$45,950.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 7/6-7/16/2023	84096	0886	5490	\$45,950.00	\$45,950.00

TOTAL DEPOSIT: **\$45,950.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$45,950.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #240004

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240004 To 240004  
Date entered from: 00/00/0000 To 99/99/9999

J50161 DC0100 L.00.01 07/17/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240004	07/17/2023	07/17/2023	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	45,950.00	N
					45,950.00	*
				DISTRICT TOTAL	45,950.00	**
				GRAND TOTAL	45,950.00	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 17, 2023 02:51:57PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 609113

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$136,418.42

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$93,386.70	\$93,386.70
RESTRICTED FUND	84097	0886	5490	\$27,068.56	\$27,068.56
CHILD DEVELOPMENT	84496	0886	5490	\$15,529.00	\$15,529.00
CAFETERIA	84699	0886	5490	\$434.16	\$434.16

TOTAL DEPOSIT: \$136,418.42

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$136,418.42 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: Deposit #240005**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 240005 To 240005  
 Date entered from: 00/00/0000 To 99/99/9999

J50246 DC0100 L.00.01 07/17/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240005	07/17/2023	07/17/2023	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Insurance Reimbursements		11000-412-8876-67300	247.20	N
2.	78	West Kern OPEB		11000-412-5990-73900	40,750.00	N
3.	78	Retained FA Fees/H3 Student		11000-000-9526-00000	51,991.95	N
4.	78	Parchment LLC		11000-000-8879-00000	397.55	N
5.	78	DHS Admin - CalWorks		12602-309-8839-64992	3,337.56	N
6.	78	Federal Work Study (FWP)		12401-353-8153-64600	22,596.85	N
7.	78	FWS Admin Allowance		12401-353-8151-64600	1,134.15	N
8.	78	Cafeteria Sales		32000-422-8841-69400	434.16	N
9.	78	CC Early Head Start		33700-310-8892-69200	15,529.00	N
				TOTAL AMOUNT	136,418.42	*
				DISTRICT TOTAL	136,418.42	**
				GRAND TOTAL	136,418.42	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 24, 2023 02:17:07PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 609650

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL**  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$148,424.07**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Credit Card Student Receipts	84096	0886	5490	\$148,424.07	\$148,424.07

TOTAL DEPOSIT: **\$148,424.07**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$148,424.07 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #240006

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

*CC Dont enter*

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 240006 To 240006  
 Date entered from: 00/00/0000 To 99/99/9999

J53843 DC0100 L.00.01 07/24/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240006	07/24/2023	07/24/2023	WKCCD Deposit			
1.	78	Credit Card Student Receipts		11000-000-9161-00000		
					148,424.07	N
					148,424.07	*
					148,424.07	**
					148,424.07	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 24, 2023 02:22:47PM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 609652

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$56,193.98**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Credit Card Student Receipts - June	84096	0886	5490	\$56,193.98	\$56,193.98

TOTAL DEPOSIT: **\$56,193.98**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$56,193.98 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #240007

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

*CC Don't enter*



078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240007 To 240007  
Date entered from: 00/00/0000 To 99/99/9999

J53851 DC0100 L.00.01 07/24/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240007	07/24/2023	07/24/2023	WKCCD Deposit			
1.	78	Credit Card Student Receipts		11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
						56,193.98 N
				TOTAL AMOUNT		56,193.98 *
				DISTRICT TOTAL		56,193.98 **
				GRAND TOTAL		56,193.98 ***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 26, 2023 11:21:37AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO.  
 609855

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$175.60

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 7/12-7/24/2023	84698	0886	5490	\$175.60	\$175.60

TOTAL DEPOSIT: \$175.60

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$175.60 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: Deposit #240008

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240008 To 240008  
Date entered from: 00/00/0000 To 99/99/9999

J55185 DC0100 L.00.01 07/26/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240008	07/26/2023	07/26/2023	WKCCD Deposit			
1.	78	Bookstore Sales	7/13-7/24/2023	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	175.60	N
					175.60	*
				DISTRICT TOTAL	175.60	**
				GRAND TOTAL	175.60	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 26, 2023 11:26:58AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 609856

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,676.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 7/17-7/25/2023	84096	0886	5490	\$1,676.00	\$1,676.00

TOTAL DEPOSIT: \$1,676.00

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,676.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #240009

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240009 To 240009  
Date entered from: 00/00/0000 To 99/99/9999

J55193 DC0100 L.00.01 07/26/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240009	07/26/2023	07/26/2023	WKCCD Deposit			
1.	78	Student Receipts	7/17-7/25/23	11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	1,676.00	N
					1,676.00	*
				DISTRICT TOTAL	1,676.00	**
				GRAND TOTAL	1,676.00	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 26, 2023 11:29:58AM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 609857

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL**  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,125.43

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$650.34	\$650.34
CAFETERIA	84699	0886	5490	\$475.09	\$475.09

TOTAL DEPOSIT: \$1,125.43

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,125.43 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #240010

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 240010 To 240010  
Date entered from: 00/00/0000 To 99/99/9999

J55212 DC0100 L.00.01 07/26/23 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240010	07/26/2023	07/26/2023	WKCCD Deposit			
1.	78	Insurance Reimbursements		11000-412-8876-67300	650.34	N
2.	78	Cafeteria Sales		32000-422-8841-69400	475.09	N
				TOTAL AMOUNT	1,125.43	*
				DISTRICT TOTAL	1,125.43	**
				GRAND TOTAL	1,125.43	***



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Jul 31, 2023 01:57:57PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO.  
 610188

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,724,825.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,926,613.00	\$1,926,613.00
RESTRICTED FUND	84097	0886	5490	\$1,798,212.00	\$1,798,212.00

TOTAL DEPOSIT: **\$3,724,825.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$3,724,825.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit #240011

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 240011 To 240011  
 Date entered from: 00/00/0000 To 99/99/9999

J57578 DC0100 L.00.01 07/31/23 PAGE 1

NUMBER		DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR				
240011	07/31/2023	07/31/2023	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED			
1.	78	General Apportionment		11000-000-8612-00000		1,888,916.00	N
2.	78	Full Time Faculty Allocation		11000-000-8618-00000		28,339.00	N
3.	78	Part-time Faculty Compensation		11006-201-8633-00000		9,358.00	N
4.	78	BOG Fee Waivers Admin		12551-353-8615-64600		2,458.00	N
5.	78	S.F.A.A.		12551-353-8625-64600		13,755.00	N
6.	78	E.O.P.S.		12000-303-8622-64300		58,565.00	N
7.	78	NextUP		12916-321-8699-64900		19,292.00	N
8.	78	C.A.R.E.		12000-305-8624-64301		9,281.00	N
9.	78	D.S.P.S.		12000-311-8623-64200		35,757.00	N
10.	78	DSPS Access to Print & Elec In		12000-311-8660-64200		814.00	N
11.	78	CalWorks		12600-309-8627-64992		11,106.00	N
12.	78	Student Success Completion		12549-353-8699-64600		1,117,932.00	N
13.	78	Studentn Equity & Achiev (SEAP)		12000-319-8644-00000		143,361.00	N
14.	78	Equal Employment Opportunity		12571-411-8628-67300		11,111.00	N
15.	78	California College Promise		12573-353-8691-64600		175,311.00	N
16.	78	Financial Aid Technology		12569-353-8699-64600		3,565.00	N
17.	78	Veterans Resource Center		12000-318-8699-64800		2,427.00	N
18.	78	Adult Education Block Grant		12603-125-8643-68900		83,257.00	N
19.	78	Mental Health Support		12655-351-8699-64400		11,387.00	N
20.	78	Basic Needs Centers		12677-301-8699-64900		17,290.00	N
21.	78	Undocumented Resources Liaison		12909-351-8699-00000		5,496.00	N
22.	78	CCC Equitable Placement		12920-000-8690-00000		27,352.00	N
23.	78	Transfer Ed and Articulation		12921-000-8620-00000		48,695.00	N
TOTAL AMOUNT						3,724,825.00	*
DISTRICT TOTAL						3,724,825.00	**
GRAND TOTAL						3,724,825.00	***

**WEST KERN COMMUNITY COLLEGE DISTRICT**

**Travel Period: 07/01/2023-07/31/2023**

<b>Employee</b>	<b>Event/Purpose</b>	<b>Location</b>	<b>Travel Start Date</b>	<b>Travel End Date</b>	<b>Estimated Cost</b>	<b>Processing Date</b>
Jacobi, Victoria	Curriculum Institute	Virtual	7/12/2023	7/15/2023	\$ 450.00	5/23/2023
Markovits, Aaron	TPSID Director's Meeting	Portland, OR	7/17/2023	7/18/2023	\$ 240.00	5/23/2023
Dodson, John	TPSID Director's Meeting	Portland, OR	7/14/2023	7/18/2023	\$ 1,632.65	5/23/2023
Lopez, Norberto	Curriculum Institute	Virtual	7/12/2023	7/15/2023	\$ 450.00	6/8/2023
Dodson, John	TPSID Director's Meeting	Portland, OR	7/16/2023	7/19/2023	\$ 1,632.65	6/13/2023
Daugherty, Devin	ACCCA Admin 101	Irvine, CA	7/23/2023	7/27/2023	\$ 3,634.24	6/27/2023
Blake, Paul	Pasco Lab Equipment Training	Sacramento, CA	7/19/2023	7/21/2023	\$ 1,552.62	4/25/2023
Li, Xiaohong	CISOA South Region Security	Long Beach, CA	7/27/2023	7/27/2023	\$ 48.00	6/29/2023
Lagmay, Romeo	Summer Women's Basketball Classic Tournament	Cerritos, CA	7/7/2023	7/9/2023	\$ -	7/10/2023
Lagmay, Romeo	Summer Women's Basketball Ballroom Tournament	Henderson, NV	7/22/2023	7/23/2023	\$ -	7/10/2023
Farmer, Jon	ACCCA Admin 101	Irvine, CA	7/23/2023	7/27/2023	\$ 3,467.30	7/11/2023
Brown, Brittany	Kern County ADA Conference	Bakersfield, CA	7/26/2023	7/26/2023	\$ 75.00	7/13/2023
Markovits, Aaron	Kern County ADA Conference	Bakersfield, CA	7/26/2023	7/26/2023	\$ 75.00	7/13/2023
Wells, Susan	Kern County ADA Conference	Bakersfield, CA	7/26/2023	7/26/2023	\$ 75.00	7/13/2023
Powell, Cindi	Kern County ADA Conference	Bakersfield, CA	7/26/2023	7/26/2023	\$ 75.00	7/13/2023
Rios, Debbie	Kern County ADA Conference	Bakersfield, CA	7/26/2023	7/26/2023	\$ 75.00	7/13/2023
Bandy, Kanoe	CCCAA Mangement Countil Meetings	Sacramento, CA	7/17/2023	7/18/2023	\$ 950.78	7/13/2023
Lagmay, Romeo	Ballin in the Ballroom	Henderson, NV	7/21/2023	7/23/2023	\$ 276.00	7/13/2023
Valadez, Jose	Admin 101 Program - ACCCA	Irvine, CA	7/23/2023	7/27/2023	\$ 3,631.40	7/13/2023
Benson, Natan	Youth 2 Leaders Coding Camp Outreach	Santa Barbara, CA	7/15/2023	7/15/2023	\$ 275.84	7/13/2023
Garcia, Benson	Youth 2 Leaders Coding Camp Outreach	Santa Barbara, CA	7/15/2023	7/15/2023	\$ 61.00	7/13/2023
Cash, William	Youth 2 Leaders Coding Camp Outreach	Santa Barbara, CA	7/15/2023	7/15/2023	\$ 61.00	7/13/2023
Daugherty, Devin	Various Travels to District Realted Meetings and Events	Kern County	7/1/2023	7/31/2023	\$ 500.00	7/13/2023
Daugherty, Devin	Blanket Travel		7/1/2023	6/30/2024	\$ 10,000.00	7/24/2023
Rothgeb, Julie	Blanket Travel from Welding to Main Campus	Kern County	7/1/2023	6/30/2024	\$ 700.00	7/24/2023
Tweedy, Allisa	Outreach	Various	7/1/2023	6/30/2024	\$ 5,092.30	7/24/2023
Brown, Brittany	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Gary, Leeanna	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Azbill, Crystal	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Ambrose, Brooke	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Wilkerson, Amanda	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Carty, Ramona	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Powell, Cindi	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Rodman, Tara	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Madding, Mary	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Swope, Kody	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Rios, Debbie	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Tarango, Rosa	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023

**WEST KERN COMMUNITY COLLEGE DISTRICT**

**Travel Period: 07/01/2023-07/31/2023**

<b>Employee</b>	<b>Event/Purpose</b>	<b>Location</b>	<b>Travel Start Date</b>	<b>Travel End Date</b>	<b>Estimated Cost</b>	<b>Processing Date</b>
Wells, Susan	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Dodson, John	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Ramirez, Alexis	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ 25.00	7/24/2023
Markovits, Aaron	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ -	7/24/2023
Powell, David	Enhancing Student Lives and TIL Program	Kern County	7/1/2023	6/30/2024	\$ -	7/24/2023
Groveman, Susan	Misc. Travel Throughout Kern County	Kern County	7/1/2023	6/30/2024	\$ -	7/24/2023
Alvarado, Cecilia	Outreach	Kern County	7/1/2023	6/30/2024	\$ 3,000.00	7/24/2023
Aldaco, Chris	Outreach	Kern County	7/1/2023	6/30/2024	\$ 3,000.00	7/24/2023
Delgado, Emily	Outreach	Kern County	7/1/2023	6/30/2024	\$ 3,000.00	7/24/2023