



## ASSOCIATED STUDENT BODY

### EXECUTIVE BOARD MEETING

THURSDAY, AUGUST 23, 2018

CONFERENCE ROOM S-11

5:15 PM – 6:30 PM

1. Call to order:
  - a. 5:19 pm
2. Introduction: List all the roles
  - a. Sign-in
    - i. Sheets were signed
3. Roles
  - a. Allison Napoleon-Director of Publicity
    - i. Responsible for making flyers and signs to be posted
  - b. Sierra Pilgrim and Kaylee Neher – Co-Directors of Community Affairs
    - i. Local Board Members
    - ii. Attend the Taft City Chamber Sit n Sip on Wednesdays
  - c. Whisper Lynn- Student Trustee
    - i. Attend all campus meetings as long as she doesn't have conflicts with her classes
  - d. Erin Fujitani – President
    - i. Put together Agendas
    - ii. Assist and ensure everyone is doing their job
  - e. Hazel Cruz –Interclub Commissioner
    - i. Chair the interclub counsel
    - ii. Meet with each club leader as needed
    - iii. Learn on the procedures for events and requests
  - f. Brooke Hamer- Activities Coordinator
    - i. Make sure all calendars are completed and approved by the board.
    - ii. Online Event Request for all events
    - iii. Details for the events
  - g. Bri-Leigh Snow – Vice President
    - i. Put together all Agendas
    - ii. Assist and ensure everyone is doing their jobs
  - h. Kaitlin Dansie – Interim secretary-treasurer
    - i. Send the notes for each meeting to the group within 24 hrs of the meeting.
    - ii. Update meeting notes on the webpage
4. VOTING
  - a. Voting will be the job of the Executive Board members only. President will only vote in the case of a tie.
5. Goals
  - a. Get more students involved with more activities and events

- b. Activities that people are excited about being a part of
        - i. Better advertisements
          - 1. Small flyers handing out face to face
          - 2. Big Signs
          - 3. Social Media Accounts – Sierra Sagasta
            - a. Set up meeting with Severo about creating ASO social media
            - b. TC ASO Twitter and Instagram
            - c. Create a (#) hashtag for sports
          - 4. Monthly booth getting peoples ideas for activities
            - a. Reaching out with more community service events in Taft
- 6. ASO stickers
  - a. All officers must have a sticker
  - b. Only students with a sticker can receive discounts for ASO events
- 7. ASO and Local Business Discounts-Kaylee and Sierra
  - a. Kayla and Sierra will get other members on contacting businesses
  - b. A sign will be given to those businesses who support the ASO Sticker
- 8. ASO Meetings: Days and Times
  - a. Thursday’s Eboard- 5:15 pm – 6:30 pm in S11 Conference Room
  - b. Thursday’s 12:15 pm – 1pm Cafeteria Banquet Conn Expo
- 9. Mandatory Events
  - a. Mental Health Awareness: September 5<sup>th</sup> 12:30 pm - Gym
  - b. Constitution Day- Quiz and answers ready by September 13<sup>th</sup>(Bri)
    - i. Show spirit and dress in Red, White, and Blue
    - ii. September 17<sup>th</sup>
    - iii. 10 am – 12 pm
    - iv. Hazel will make the table in the café can be used by Monday, August 27<sup>th</sup>
  - c. Clery Act Training
    - i. Clery Training- September 26<sup>th</sup>- Myisha
    - ii. 2 per semester
    - iii. Stalking, Domestic Violence, Dating Violence
  - d. Resource Drive-November 1 –November 16:
- 10. Upcoming Events
  - a. Club Rush: 9/5 and 9/6- Need to figure out work schedule (Hodge)
    - i. Donuts on 9/6 only to publicize the ASO meeting
    - ii. *Give Raffle ticket to turn in at the meeting if they attend*
    - iii. Possibly start a Dance Club
  - b. Mental Health Awareness: Special Event 9/5
    - i. Athletics and Mental Health
    - ii. Gym from 12:30 to 2 pm.
  - c. First ASO meeting: 1<sup>st</sup> Payment due for fall trip the following Thursday, 9/13
  - d. 9/11 Ceremony –(8:46 am time of attack) 9 am tentatively
    - i. Breakdown of the events (Brooke or Sierra)
    - ii. Moment of Silence
    - iii. National Anthem – Singer is Bianca (W. Soccer)
    - iv. Erin – find 9/11 posters with Hazel (Thursday, Aug. 31)

- e. Interclub Council Meeting 9/13 - 6:30 pm
  - i. Hazel will email all the advisors
- 11. Big Semester Events
  - a. Fall Trip- Bri and Brooke figure out payment plan
    - i. Vote at 9/6 meeting
    - ii. First payment 9/13
  - b. Trunk-o-Treat
    - i. Monday, October 29<sup>th</sup>
    - ii. 6 pm – 8 pm
    - iii. Set up at 4 pm
  - c. October Breast Cancer Awareness
    - i. Erin- Will give dates by Next Board meeting
    - ii. BCA Volleyball match with faculty and students
  - d. Haunted Ash Dorms
    - i. October 31, 2018
    - ii. YES - All dorm officers will get the dorm students to commit
    - iii. 6:30 – 8:00 pm
    - iv. By September 13<sup>th</sup> have teams
    - v. Flyers made by Allison
  - e. Spirit Week
    - i. Disney Day, Pajama Day, Meme Day, Tourist Day, School Pride, Throw Back, Crazy Hair Day, Movie Character day, Marvel Monday
    - ii. November 5<sup>th</sup> – November 9<sup>th</sup>
    - iii. Rally Thursday, November 8<sup>th</sup>
      - 1. Special Recognition for Sophomores
  - f. Resource Drive
    - i. Thanksgiving Baskets
    - ii. 8 -10 EOPS families
    - iii. 2 per team
  - g. Taft City Christmas Parade
    - i. Take cougar bus
- 12. Fall Trip first payment?
  - a. September 13<sup>th</sup>
  - b. Amount discussed at next meeting
- 13. Schedule Grids
  - a. Email to Myisha
- 14. Student Union Workers can help as long as they do not go over their max
  - a. ASO officer must initial the work hours on their time sheets.
- 15. Open Floor
  - a. MORE IDEAS!
  - b. Look into an outdoor movie night drive-in
    - i. Reserve parking lot
    - ii. Cars with sectioned off area for students without a car
    - iii. Looking at September 29<sup>th</sup>.
    - iv. 8 pm

Adjourned 6:59