



# Associated Student Organization

## Constitution

Amended: April 2, 2023

Ratified: May 5, 2023

[Law section \(ca.gov\)](#)  
[FCMAT](#)

### Preamble

We, the students of Taft College, of the West Kern Community College District, do hereby establish this Constitution for the Associated Student Organization.

### Diversity, Equity, and Inclusion

It is the intent of the Taft College Associated Student Organization Executive Board that the following statement on DEI be its official position on our recognition and commitment to diversity, equity, and inclusion in fulfilling Taft College's educational mission, and that it should guide the advocacy and actions of this organization:

- A. With the goal of ensuring the equal educational opportunities of all Taft College students, the ASO Executive Board embraces diversity among students, faculty, staff, administration, and the greater communities we serve as an integral part of our history, an acknowledgement of the complexity of our current sociocultural climate, and a call to action on behalf of everyone that is part of this organization for a better environment for all.
- B. Embracing diversity means that we must intentionally practice acceptance, anti-racism, and respect towards one another and understand that racism, discrimination, and prejudices create and sustain privileges for some, while creating and sustaining disadvantages for others.
- C. In order to embrace diversity, we recognize that institutional racism, discrimination, and biases exist and that our goal is to help eliminate these from our system's ethos. Our commitment to diversity requires that we strive to dissolve those barriers to equity and that we act deliberately to create a safe, inclusive, and anti-discriminatory environment where individual and group differences are valued and used for our growth and understanding as an organization within a system.

- D. To advance our goals of diversity, equity, inclusion and social justice for the successes of students, faculty, staff and administration, we must honor that each individual is unique, and that our individual differences contribute to the overall ability of Taft College to prepare students for the rest of their educational journeys. This requires that we advocate for policies and procedures that encourage individual and systemic change, continually reflect on those efforts, and hold ourselves accountable for the results of our efforts in accomplishing our goals. In service of these goals, the ASO Executive Board is committed to fostering an anti-racist environment that offers equal opportunities for all.
  
- E. As a collective of student leaders, we are invested in cultivating and maintaining an environment where equity, anti-racism, and mutual respect are both intrinsic and explicit, by valuing individuals and groups from all backgrounds, demographics, and experiences. Individual and group differences can include, but are not limited to the following qualities: race, ethnicity, national origin or ancestry, citizenship, immigration status, sex, gender, sexual orientation, physical or mental disability, medical condition, genetic information, marital status, domestic partnership status, age, political beliefs, religion, creed, military or veteran status, socioeconomic status, and any other basis protected by federal, state, or local law, ordinance or regulation.

### **Article I – Name and Colors**

- A. The official name of this organization shall be the Associated Student Organization of Taft College, also known as “ASO.”
- B. The official colors shall be black and gold.
- C. The identifying mascot shall be the Taft College Cougar, also known as “Cougie.”
- D. The official insignia shall be the “TC ASO”.

### **Article II – Membership**

- A. All currently registered students, enrolled in a minimum of 5 units at Taft College, in good standing, and holding a current Associated Student Organization sticker shall be considered Committee Members of the Associated Student Organization of Taft College.
- B. Only active student members of this association shall hold office, receive priority for awards and other benefits, or represent this association in any way.
- C. Honorary membership in this organization may be granted to any alumni of the executive board or the director position by vote of the Executive Board and final approval of the Advisor.
  - a. Honorary alumni members of the ASO executive board may participate in club events and/or field trips.
  - b. Attendance shall be at the financial expense of the honorary alumni.
  - c. The current executive board can determine if funding can be used for Honorary Alumni.

### **Article III – Qualification For, And Terms of Officers**

- A. A candidate for elective office shall:
  - a. Be an active member of the ASO of Taft College or any other campus club/organization.

- b. Maintain a cumulative grade point average of 2.0 or higher for all courses taken at Taft College.
- c. Be regularly enrolled at Taft College carrying a minimum of 5 units.
- d. Attend all scheduled meetings.
- e. Shall be in good standing with the college.
- f. Must have completed at least one semester of classes at Taft College.
  - i. Students shall be exempt from this requirement if the student has participated in the student government at the high school
- B. All elective officers shall hold office for one college academic year.
- C. Terms shall begin July 1 of the current year and end June 30 of the following year.
- D. Elected officers may run for office for consecutive and multiple terms in the same or different position.
- E. All officers shall function in accordance with the constitution, bylaws, and special rulings of the Executive Board.

### **Article IV- Elective Officers and Appointments**

- A. The President of this association shall be elected by a plurality vote of the Associated Student Organization.**

**The President shall act as Chief Executive Officer of the (ASO) and Executive Board and oversee every and all operations granted to the Student body of this respective organization, and shall review and approve all considerations before the Executive Board of this respective organization before final submission or final approval, and shall act as the governing head of the Executive Board and make any necessary and appropriate amendments or decimations within this respective organization in regards to its budgets, activities, and/or constitution, as granted or permissible by the (ASO) Constitution and Bylaws, Executive Board and Taft College.**

#### **Duties and responsibilities:**

- a. The President shall act as the official and legitimate spokesperson of the Student body of Taft College in all matters and affairs.
- b. The President shall chair as well as preside over all Executive Board meetings.
- c. The President shall coordinate regular weekly meetings with the Advisor.
- d. The President shall impose and enforce the (ASO) Constitution and Bylaws at their discretion.
- e. The President shall preside over the removal of an Executive.
- f. The President shall create and distribute the agendas for the (ASO) seventy-two (72) hours prior to any Executive Board meeting in accordance with Brown Act.
- g. Work with the ASO Secretary Treasurer to maintain notes of the Executive Board and Committee Meetings, and posting of meeting minutes are within twenty-four (24) hours.
- h. The President has the right to call for a special meeting in compliance with Brown Act.
- i. The President has the right to delegate against or in favor of an outcome during Executive Board meetings which require action or approval.
- j. The President shall have the power and authority of Presidential Veto, subject to override by a two-thirds ( $\frac{2}{3}$ ) majority recorded vote by the Executive Board.
- k. The President shall present a State of the College address and newsletter at the end of the term.
- l. The President shall ensure that the organization meets its goals and functions optimally.
- m. Appoint and dissolve committees not provided for by this constitution and bylaws.

- n. Vote on motions only to break a tie.
- o. Be an ex-officio member of all committees.
- p. Serve as or appoint an Executive Board member or Director to serve as the Taft College Representative for Region 6 at the California Student Senate, attending monthly meetings and serving as the voting delegate.
- q. Appoint a student member to serve as the Taft College Representative at the Region 6 monthly meetings held every third (3<sup>rd</sup>) Friday of the month.
- r. Exercise such other powers as have been granted to them by this constitution or shall be granted to them by the Executive Board in accordance with the Constitution.
  - i. Under exceptional circumstances and with the approval of the ASO Advisor, the President shall be able to make an Executive Order effectively bypassing the need for others to vote.
    - 1. The Executive Board will have the opportunity to overturn the Executive Order by meeting quorum and majority vote. The President will only be able to vote as a tiebreaker under these circumstances.
- s. Attend all Executive Board and Committee Meetings.

**B. The Vice-President of this association shall be elected by a plurality of the Associated Student Organization and shall:**

**The Vice President of the (ASO) and Executive Board shall act as Deputy to the President, and be prepared to at any moment for any circumstance or reason immediately ascend and take over and execute the duties and privileges of the President upon their absence, removal, or resignation.**

**Duties and responsibilities:**

- a. Assume the duties of the President during his/her absence and succeed to that office upon the resignation or disqualification of the President.
- b. Be responsible for the formation of an Election Committee and serve as Chairperson of this Committee.
- c. Be responsible for the formation of a Budget Committee which shall prepare a yearly ASO general funds budget no later than one month after the beginning of the Spring Semester.
- d. Exercise such other powers as have been granted to them by this Constitution or shall be granted to them by the Executive Board in accordance with this Constitution.
- e. Oversee sub-committees.
- f. Assist the President in the preparation of all the Executive Board and Committee Agendas.
- g. Maintain notes of the Committee Meetings with the Secretary Treasurer.
- h. Email minutes to the Executive Board immediately following the ASO meeting.
- i. Send meeting minutes to the Advisor.
- j. Send ASO announcements and agenda minutes to students on Canvas

**C. The Secretary/Treasurer of this association shall be elected by a plurality of the ASO and shall:**

**The Secretary/Treasurer shall act as Chief Operating Officer and Chief Financial Officer of the (ASO) and Executive Board and provide documentation, records, and reports to the Executive Board, President, and the Advisor.**

- a. Keep accurate, written minutes of proceedings transmitted during Executive Board Meetings and Committee Meetings and ensure that all ASO members have access to the minutes.
  - i. Maintain a complete and current file of all such minutes.
- b. Upload the agenda minutes on the Taft College ASO Canvas page within twenty-four (24) hours following the meeting.
  - i. Send agenda minutes in a PDF file to the ASO advisor for the webpage.
- c. Conduct all official correspondence in the name of the ASO, when so directed by the Executive Board President, and shall keep accurate files of all said correspondence and such other recorders as are deemed necessary.
- d. Conduct such other secretarial duties as specified by the Executive Board President.
- e. Be responsible for distributing the Executive Board agenda at Committee Meetings.
- f. Keep an accurate record of attendance of Committee Members.
- g. Be responsible for the financial functioning of the ASO, ensuring that all financial objectives are completed in a timely and optimal fashion.
  - i. Be responsible for making and signing all check requests and making all deposits related to the ASO general fund and make a weekly financial report to the Executive Board.
  - ii. Keep accurate financial records of all expenditures and deposits and maintain an accurate running balance of the ASO general fund.
- h. Complete online event request forms for ASO events, including but not limited to Executive Board Meetings and Committee Meetings, on or before the 20th day of the month prior to the event.
- i. Complete an event report following every ASO event, including but not limited to Executive Board and Committee Meeting.
- j. Keep all completed activity reports for all campus clubs in the file.

**D. The Public Relations Officer of this association will be elected by a plurality of the ASO and shall:**

**The Public Relations Officer (PRO) shall act as the Chief Outreach and Marketing Coordinator of the (ASO) and Executive Board by directing and publishing any outreach matters and affairs on any platform as permissible or allowed.**

**Duties and responsibilities:**

- a. Act as President of the association in the absence of the President and Vice President.
- b. Attend all Executive Board meetings and Committee Meetings.
- c. Attend community roundtables or meetings.
- d. Work closely with Taft College's Executive Director of Marketing and Community Relations.
- e. Create and maintain relationships with stakeholders;
- f. Ensure that Student Life and Taft College Athletics news, events, and information is provided to the student body on campus and through social media and other electronic means.

- i. Assist the Interclub Commissioner with ensuring maximum attendance of Student Life and athletic events.
  - ii. Ensure updates to the Taft College ASO webpage as needed.
- g. Act as the liaison between the ASO and businesses in the community.
- h. Prepare and implement contracts between the local businesses and ASO.
- i. Make sure photo release forms are signed by student participants at all events.
- j. Work with Club Leaders to assist with publicizing events.
  - i. Collect flyers and email to the advisor for approval and posting on Student Center monitors.
- k. Work with Club Leaders to collect photos or videos for social media and the webpage.

**E. The “Interclub Commissioner” of this association shall be elected by a plurality of the Associated Students and shall:**

**The Interclub Commissioner of the (ASO) and Executive Board shall guide, direct, assist, and serve as the (ASO) liaison to all Student clubs, organizations, and associations on campus.**

**Duties and responsibilities:**

- a. Attend all Executive Board Meetings and Committee Meetings
- b. Serve as a liaison between the Executive Board and all campus clubs and organizations.
- c. Act as the Chief Executive of the Interclub Council consisting of one representative from each campus club and organization.
- d. Ensure that Student Life clubs function properly and as active and attractive to the student body as possible.
- e. Hold monthly Interclub Council Meetings.
  - i. Interclub Council Meetings shall be held the second week of each month.
- f. Train all Club Leaders on the policies and procedures for holding events.
- g. Assist Club Leaders with submitting event request forms.
- h. Review grant requests from clubs at the Executive Board Meetings and ensure that grants are being used to the greatest extent possible.
- i. Maintain a calendar of all club events to be submitted to the Student Life Coordinator.
- j. Maintain a calendar of all club events to be uploaded to Canvas, and the Taft College webpage.
- k. Assist the Public Relations Officer with the promotion of all campus club’s and organization’s activities.

**F. The “Legislative Affairs Director” of this association shall be elected by a plurality of the Associated Students.**

**The Legislative Affairs Director (LAD) of the (ASO) and Executive Board shall be responsible for and direct all legislative and advocacy matters and affairs concerning and pertaining to the Students of Taft College and the West Kern Community College District to the regional, and statewide levels to the best of their ability.**

**Duties and Responsibilities**

- a. The (LAD) shall serve as the Delegate representing Taft College to the Region and the state.
- b. The (LAD) can act as the parliamentarian during (ASO) Executive Board meetings.
- c. The (LAD) shall serve as the Chair of the Resolutions Committee.

- d. The (LAD) shall serve as the Chair of the Constitutional Committee.
- e. The (LAD) shall communicate regularly with the Student Trustee regarding any district matters or legislative affairs.
- f. The (LAD) shall attempt to attend all Board of Trustees meetings as a member of the public as permissible and as resources allow as an (ASO) representative.
- g. The (LAD) shall serve as interim Student Trustee upon the absence, removal, or resignation of the Student Trustee.
- h. The (LAD) shall attend Regional Legislative Affairs Committee meetings as a voting member or member of the public.
- i. The (LAD) shall maintain constant communication with the Legislative Affairs Director of the Region regarding legislative matters concerning and pertaining to the students.
- j. The (LAD) may assist the Student Trustee, President, and/or Regional Delegate(s) with any further assistance.
- k. Attend all Executive Board Meetings and Committee Meetings
- l. Serve as a liaison between the Executive Board and Legislative Affairs of the Student Senate of California Community College.
- m. Interpret legislation and resolutions recommended by the state.
- n. Research and analyze policy issues.

**i. Voting Delegate**

- 1. Shall be appointed by the Executive Board if the LAD is unable to serve.
- 2. Shall serve as the SSCCC delegate representing Taft College and a member of Region VI.
- 3. Vote at the state level on behalf of the Taft College Associated Student Organization
- 4. Complete the Delegate Verification form.

**Article V - Directors**

- A. ASO Directors shall assist the ASO executive board.
- B. The Directors shall be elected by the Executive Board by majority vote.
- C. Any ASO Committee member who is in good academic standing and is taking at least 5 units is eligible to become a Director.
- F. Terms shall begin July 1 of the current year and end June 30 of the following year.
- D. Directors may be elected for multiple terms.
- E. The board may remove a Director from their role if they deem it necessary.

**Article VI – Committees**

**A. Constitution Committee:**

- a. There shall be a Constitution Committee with the following members: The Advisor, Executive Board, the Region 6 Representative, Student Trustee and one (1) active Committee Member.
- b. Responsibilities shall include:
  - i. Make appropriate amendments to the Constitution, convening at least once each academic year.
  - ii. Changes to the Constitution must be ratified by a majority vote of the Constitution Committee.

**B. Election Committee:**

- a. The Executive Board Vice President shall appoint a minimum of four (4) active Committee Members of the Associated Student Organization to be on the Election Committee.
- b. Election Committee members cannot be a Candidate for an Executive Board Member position.
- c. Responsibilities include:
  - i. Work with Student Life Coordinator in ensuring that each candidate qualifies for an Executive Board position or the Student Trustee position.
  - ii. Work with the Public Relations Officer in publicizing the location and time the polls shall open as well as announcing the running candidates, elections progress, and winners to the student body.
  - iii. Setting up and manning the polls.

C. Other committees are to be approved by the ASO Executive Board.

D. Any Committee Appointee who has three (3) unexcused absences during a semester shall be subject to dismissal from the position held by a two-thirds majority vote of the Executive Board.

### **Article VII- Governing Body and Meetings**

A. The governing body of this association shall be the “Executive Board” of the Associated Student Organization of Taft College.

B. The governing body of this association shall consist of the following: President, Vice-President, Secretary Treasurer, Public Relations Officer, Interclub Commissioner, and Legislative Affairs Director.

C. The voting members of this association shall consist of the Executive Board. Exceptions for this rule apply (see Article VII-D)

**D. Meetings**

- a. Meetings may be called by an Officer of the Executive Board with the approval of the Advisor.
- b. Exevi
- c. A majority vote will consist of one vote more than 50% of voting membership.
- d. Quorum must be met in order to act.
  - i. The association shall meet quorum when the Executive Board is in attendance or when all absent Executive Board members have delegated their voting power to:
    - 1. First, a Director.
    - 2. Second, an active member of the committee.
  - ii. A Board member may delegate their vote to a Director if they are going to be absent from a meeting for a maximum of two times. And more clearly define what our Quorum is.
- e. [Robert’s Rules of Order](#) will be used.



- E.** The Executive Board of this association shall:
- a. Have the power to legislate and execute all resolutions, bylaws, and codes governing the association, subject to referendum.
  - b. Represent the association in all internal and external affairs.
  - c. Require all Officers and Members of this association to comply with the provisions of this Constitution.
  - d. Hear reports of all Officers and Committee Chairpersons of this association, and any other reports by members, clubs, and/or outside organizations.
  - e. Approved interim appointments may be determined by the available Executive Board to fill vacancies in the Executive Board, created by disqualification, resignation, or other causes until special elections are held.
  - f. Exercise supervision and control over all expenditures from the Executive Board and Associated Students funds.
  - g. Approve an annual ASO general fund budget no later than one (1) month after the beginning of the Fall Semester
  - h. Shall have the right of free discussion in its meeting and show responsibility on behalf of the association.
- F.** Each member of the Executive Board shall be one vote.
- a. In the event of their absence, an Executive Board member may delegate their voting power to an ambassador or an active committee member.

### **Article VIII-ASO Advisor**

- A.** The ASO Advisor shall act in that capacity and ensure that the ASO is operating within the confines of the ASO Constitution and the policies of Taft College.
- B.** The ASO Advisor shall attend all of the Executive Board Meetings and Committee Meetings.

### **Article VIII-Student Trustee**

- C. The Student Trustee shall be elected by a plurality vote of the Student Body and:**
- a. Cannot not be an Executive Officer of the Associated Student Organization, and Student Trustee at the same time.
  - b. Shall be attentive to and act in the interests of the student body. This shall include bringing important issues that the student body is currently facing to the attention of the Taft College administration.
  - c. Must attend meetings of the West Kern Community College District (WKCCD) Board of Trustees and all other campus committee meetings as an Associated Student Body Representative.
  - d. The Student Trustee shall be seated on the West Kern Community College District Board and shall be recognized as a full member of the board meetings.
  - e. The Student Trustee will be a non-voting member of the ASO Executive Board.

- f. The Student Trustee is responsible for all tasks mentioned in the Student Trustee role and responsibility document.
- g. The Student Trustee shall attend leadership training in August.
- h. [thstudenttrustee.pdf \(ccleague.org\)](#)

**D.** The Student Trustee shall be a resident of California at the time of nomination.

**E.** If the seat of the Student Trustee becomes vacant during his or her term, the Executive Board may appoint a student to serve the remainder of the term in accordance with procedures established in this Constitution.

## **Article IX- Nominations and Elections**

### **A. Nominations:**

- a. Nominations shall be made by petition obtained from the Taft College ASO Office or the ASO webpage.
- b. Petitions shall be returned with 20 signatures of ASO members and a completed election application.
- c. Petitions must be secured and filed within the time specified and publicly announced by the Election Committee.
- d. Nominations can be denied if applicants do not completely fill out applications.
- e. Nominations and applications shall be presented to the ASO Advisor for approval of qualifications no later than one week prior to the election.
- f. No person may file for more than one elective office.

### **B. Elections:**

- a. The Executive Board Vice President shall appoint from its members an Election Committee to oversee all aspects of the student election.
- b. No candidate shall serve on the Election Committee.
- c. The Election Committee shall be responsible for setting the election dates no later than three (3) weeks prior to the end of the Spring Semester.
  - i. Polls shall be open from 11:00 a.m. to 1:00 p.m.
- d. No candidate shall campaign within one hundred (100) feet of the polling place while the election is in progress. Violation of this clause will result in immediate withdrawal of name from the ballot.
- e. All members of the Student Body may vote.
- f. All Taft College Employees are honorary members of the ASO; votes will be placed in the official count.
- g. Supplemental votes will be used in case of a tie (less than a ten –vote (10) margin of difference) or if the overall official voter count is less than fifty (50).

### **C. The officers shall be elected from a secret ballot:**

- a. The ballot will be counted by the Election Committee in the presence of the Advisor.

- b. No Candidate shall count ballots.
  - c. Ballots shall be counted by the Advisor, and an Administrator.
  - d. The results shall be immediately announced.
  - e. In the event that the ballot margin is less than ten, the ballots shall be recounted in the presence of the Dean of Student Success.
  - f. The Student Member shall be elected by a plurality vote of those voting in a regular election of the Student Body, meaning the number of votes cast for the winning choice must exceed more than one half of the total votes cast in a contest of more than two (2) candidates.
- D.** The duly elected Officers shall take office at the last regular Executive Board meeting of the Spring Semester, two (2) weeks before the conclusion of the Spring Semester:
- a. In the event that plurality is not obtained for an office on the first ballot, a run-off will be held between the two (2) candidates receiving the most votes within two (2) school days where the majority count stands.
  - b. Special elections may be called by two-thirds vote of the Executive Board.
- E.** Election of the Student Trustee
- a. The candidate(s) cannot be a member of the ASO Executive Board.
  - b. The Student Trustee shall be elected by all the students of the Student Body in the general elections.
  - c. A member of the Executive Board shall stand in as the Student Trustee representative in the absence of the Student Trustee.
  - d. The Executive Board may vote a non-board member into the Student Trustee position if no candidate runs for the position at the time of the elections.
    - i. The recruitment period begins May 1<sup>st</sup> and ends August 1<sup>st</sup>.
    - ii. The student member must meet the requirements of the position.
    - iii. The student member must submit the Student Trustee application.
- G.** A special election shall be held if the office becomes vacant by reason of resignation or disqualification of an elected student.

### **Article X - Special Elections**

- A.** Special elections shall be held should a vacancy occur between the Spring election day and of the second week of the Fall semester of the term year.
- a. Special elections shall be held within the first three weeks of the fall semester.
- B.** Special elections shall be held if an Executive Board position becomes vacant by reason of recall, disqualification, dismissal, or resignation.

- a. If the vacancy occurs during the Summer or within the last 3 weeks of the Spring election term, then special elections shall be held within the first thirty days of the Fall Semester.
- C. Candidates for the position may nominate themselves or be nominated by others by filling out an application certifying that the candidate is eligible for service under the criteria set forth in California Law and the ASO Constitution. The election will be conducted in accordance with the administrative procedures as follows:
- a. Notice communicated to the Student Body of an Executive Board opening in the case of a recall election, dismissal, disqualification, or any other reason.
  - b. An application period for the students to apply to become a candidate for the open position that will be open for at least 10 days after the notification, on days which classes are regularly held.
  - c. Following the application period, and approval of nomination, each candidate can campaign for 5 days upon which classes are regularly scheduled.
  - d. Voting for the special election will be concluded within 30 days following the date upon which the position became vacant.
  - e. No special election will be called if the vacancy occurs within 30 days of a regularly scheduled election for students. An Interim Officer appointed by the Executive Board will hold the position for the remainder of the semester.

### **Article XII- Filling Vacancies**

- A. Should no student run for a position during the special elections, or should a position become vacant after the first thirty (30) days of the Fall term year, the Executive Board shall select the student member best qualified to fill the Executive Board position.
- B. The Executive Board shall recruit a candidate that fits all the requirements of the vacant position.
- C. The student member selected by the Executive Board shall be an active member of the Associated Student Organization.
  - a. An applicant must complete the Executive Board application and submit a letter of interest.
  - b. The Executive Board will interview all eligible candidates to determine the most qualified student member for the position.

### **Article XIII - Initiative and Referendum**

- A. The ASO shall have the power to initiate rules, regulations, and laws by means of a petition signed by 25% of its electorate. This petition must contain the full text of the proposed legislation. The petition shall be presented to the Executive Board who shall call an election within ten (10) school days after the filing of the petition. The text of the proposed legislation must be posted in conspicuous places for the inspection of the Associated Student Organization at least five (5) school days prior to election. A majority of the votes cast shall be sufficient to

pass such legislation. Should such proposed legislation be passed by the Executive Board as presented, it shall become effective immediately.

- B. Any rules, regulations, or laws passed by the Executive Board, except financial, shall be subject for fifteen (15) school days to the referendum vote of the associated students. A written petition signed by 25% of its electorate shall be necessary for the referendum. The petition shall be presented to the Executive Board who shall call an election within ten (10) school days after the filing of the petition. The text of the legislation shall be posted in conspicuous places for inspection at least five (5) school days prior to the election to rescind action.

#### **Article XIV-Recall, Disqualifications, and Dismissal**

- A. All officers of this organization shall be subject to recall by the Associated Student Organization. A request for recall shall be made by written petition stating the exact reason for the recall. The petition must be signed by 25% of the students enrolled at the time of filing. Presentation of a petition to the Executive Board shall be made within five (5) school days following the request. A two-thirds vote of the total cast shall be required to recall an officer. No recall election will be held if the petition is received within 30 days of a regularly scheduled election of the Executive Board.
- B. An Executive Board Member or any Student Member may be immediately dismissed from a position by the approval of the Associated Student Organization Advisor and the Vice President of Student Services under any violation of the Taft College Standard of Student Conduct
  - a. Any Officer of the Executive Board or Student Member who has three unexcused absences during a semester shall be subject to dismissal from the office or position held by two-thirds vote of the voting members.
- C. An Executive Officer or any Student Member shall be disqualified from a position with a grade point average falling below the mandatory 2.0 minimum requirement prior to holding the office position or at the end of the first semester of being in office.

#### **Article XV – Bylaws**

- A. The Executive Board shall create and enforce bylaws in accordance with the goals of this Constitution.
- B. Amendments to the bylaws may be made in the following manner:
  - a. Proposed amendments shall be written in full, with one copy for each member of the Resolution Committee.
  - b. Resolution Committee shall consist of four (4) active Club Members and/or Executive Board Members and the ASO Advisor.
  - c. The Resolution Committee shall determine the amendments that best suit the interest of the Student Body in accordance with California legislation and aligns with the overall mission of Taft College.
  - d. At the following regular meeting the proposed amendment shall be presented to the Executive Board.
- C. Bylaws shall be continuous until amended or revoked by a two- thirds majority vote of the Executive Board.