



# Moderating a Quiz

[Back to Fac. Toolbox](#)

## This is done IF:

- ◆ A student has already used their attempts on a quiz or exam and **you are granting another one**
- ◆ If a student has an **accommodations** card and needs more test time.

## Steps:

1. Go to the quiz in question
2. Select **“Moderate This Quiz”** on the right hand side
3. Find the student that requires an additional attempt and select the pencil (**You can see quiz details on this page**)
4. A box will pop open that will have the following options.

**2**

Published Preview Edit

### Exam 1: Chapters 1-4

Quiz Type Graded Quiz  
Points 100  
Assignment Group Quizzes  
Shuffle Answers Yes  
Time Limit 60 Minutes  
Multiple Attempts No  
View Responses Always  
Show Correct Answers Immediately  
One Question at a Time Yes  
Lock Questions After Answering No

Due	For	Available from	Until
Sep 20	Everyone	Sep 18 at 8am	Sep 20 at 11:59pm

Preview

Related Items

Quiz Statistics

**Moderate This Quiz**

SpeedGrader™

**3**

Moderate Quiz

Search People Filter

Student	Attempt	Time	Attempts Left	Score	
Ahmad, [redacted]	1	finished in about 1 hour	0	78.0	
Alvarez, [redacted]	--		1		
Angel, [redacted]	--		1		
Ayon, [redacted]	1	finished in about 1 hour	0	88.0	
Bailey, [redacted]	--		1		
Balza, [redacted]	--		1		
Berber, [redacted]	1	finished in 39 minutes	0	94.0	
Boyette, [redacted]	--		1		
Bradley, [redacted]	1	finished in about 1 hour	0	78.0	
Brooks, [redacted]	--		1		
Buller, [redacted]	--		1		
Castaneda, [redacted]	--		1		
Crouch, [redacted]	--		1		
Cuellar, [redacted]	--		1		
Fallis, [redacted]	--		1		
Foster, [redacted]	--		1		
Gabriel, [redacted]	--		1		

Attempt	Time	Attempts Left	Score	
1	finished in 33 minutes	0	90.0	
1	finished in 27 minutes	0	80.0	
1	finished in 29 minutes	0	84.0	
1	finished in 30 minutes	0	92.0	

**4**

Student Extensions

Extensions for **Taft,**

**Extra Attempts:** everyone already gets 1  attempts

**Extra time on every attempt:** everyone already gets 60 minutes  minutes

Manually unlock the quiz for the next attempt

Cancel **Save**