

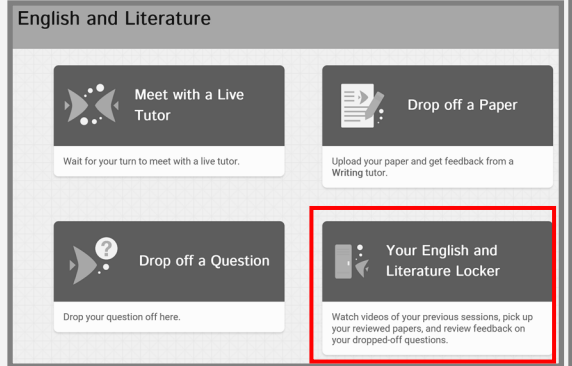


Drop off a Paper

Dropping off a paper to NetTutor

If you have a paper, essay, or any other written assignment due, why not drop it off to NetTutor for revision first?

- **NetTutor** will only review **2 aspects of your paper at a time**.
- To get a **FULL** review, you can submit the same paper **as many times as you need to**.
- Don't forget to **go to your Locker for reviewed work**. It should only take around 24 hours.
- **NetTutor will notify you via email (the email listed in Canvas) when your work has been reviewed.**



Here is how to get the most out of NetTutor's services for **dropped off papers**:

The screenshot shows the 'Drop off your Paper' form with sections for 'Paper Name', 'Tell us about your assignment and how we can help', and a checkbox for 'English is not my first language'. A red box highlights the 'Tell us about your assignment' section with the text 'Assignment Instructions— what is your instructor wanting from this assignment?'.

First, submit your **best writing** for review. In the "Tell us about your assignment" area, add detailed assignment instructions.

Assignment Instructions— what is your instructor wanting from this assignment?

The screenshot shows a form titled 'Select two areas of feedback' with a grid of checkboxes for various feedback areas: Topic Development, Focus/Thesis Statement, Organization, Grammar & Mechanics, Word Choice, Sentence Structure, Sentence Variety, Transitions & Fluency, Paper Format, and Citations & References.

Second, make sure the **content** you put together flows correctly. You can submit your paper **as many times** as needed for a robust review of your paper's content.

Select 2 of the following: Topic Development, Focus/Thesis Statement, Organization, Sentence Variety, Transition & Fluency.

Repeat this step if necessary



Third, re-submit for **grammar & format** (APA/MLA) review.

Select the following 2 options:

Grammar & Mechanics, and Citations & References.



Distance Education

Going the Distance for our students!