## Viewing Exams/Quizzes

## with Proctorio





Fac. Toolbox

The first time you use Proctorio you will go through Proctorios integrated lesson and steps. This will walk you through the basics of Proctorio.

**Note:** Proctorio will only show you their webcam as well as the suspicion Level. To view their answers you will still need to use SpeedGrader.



There are a lot of options with Proctorio. We will cover a brief description of each.

- 1. You will begin by seeing a list of all the student who submitted the exam. They will be ranked by their Suspicion Level.
- 2. Under **Proctorio Settings** you can adjust settings even after your class has taken the Quiz/Exam.
  - Changing settings from Lenient to Moderate will increase your students Suspicion Level. Likewise decreasing from Moderate to Lenient will reduce your students Suspicion Level.
- 3. You can also Customize your Settings by Exam/ Quiz. <u>Scroll down</u> to see all of the available options. Drag the bar into the red to increase the severity of the act.
- 4. You can also have Proctorio search for Abnormalities. For example Test Takers who Copy & Paste. Click on each option to get a description of each item.
- 5. Once you are done setting up your parameters go back into the **Proctorio Gradebook**.
- 6. Click into a students attempt to watch their video and see what items they were flagged for.
- 7. Incident descriptions will be on the right. You can scroll through this to see what was possibly flagged.
- 8. You can also watch the video in real time, view frame by frame, or watch in a accelerated speed.
- 9. When looking at the Bar items in **Red** are **Suspi**cious, Yellow is Questionable, and Green is Good.

If you have any further question or would like assistance please call Distance Education: Click here for contact information.

