



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting
Monday, December 12, 2016, 12:10 p.m., in the Cougar Room**

Members Present: A. Anderson, P. Arvizu, K. Bandy, S. Eastman, S. Eveland, T. Furman, D. Hall, V. Jacobi, J. Martinez, G. Golling for M. Mayfield, J. Rangel-Escobedo, M. Williams, B. Young and PTK Representative Westen Blair

Members Absent: K. Carlson, ASB Representative

Guests: D. Thornsberry, S. Graham, Tony Cordova, and D. Vohnout

AGENDA

- I. APPROVAL OF MINUTES:** From the November 14, 2016 Curriculum & General Education meeting

On a motion by P. Arvizu, seconded by T. Furman, and unanimously carried by all, the Curriculum and General Education minutes for November were approved.

- II. Tabled from the November 14 Curriculum Meeting:**

A. New Course

1. ENER 1513 Environmental Awareness & Regulatory Compliance

B. Course Revisions

1. BUSN 1560 Business Capstone
2. MGMT 1560 Management Capstone

On a motion by S. Eveland, seconded by K. Bandy, and unanimously carried by all, the above ENER course along with the BUSN and MGMT courses were tabled. The Applied Technologies division will meet to clarify a number of issues with these courses. They will make the corrections and re-submit when ready.

- III. NEW BUSINESS ITEMS**

A. New Courses

1. ENER 1610 Mechanical Systems

On a motion by T. Furman, seconded by J. Rangel-Escobedo, and unanimously carried by all, the above Energy course was approved to move forward to the January 11, 2017 District Board Meeting.

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2. ENER 1620 Fundamentals of Instrumentation for Energy Industries
 3. ENER 1640 Energy Analytics
- B. Course Revisions

1. ENER 1025 Oil and Gas Laws and Regulations

On a motion by S. Eveland, seconded by J. Martinez, and unanimously carried by all, the initial approval of ENER 1610 was withdrawn. On a motion by T. Furman, seconded by K. Bandy, and unanimously carried by all, the above ENER courses were tabled. The Applied Technologies division will meet to clarify issues that came up during the meeting.

2. PSYC 2050 Introduction to Biological Psychology

On a motion by T. Furman, seconded by G. Golling, and unanimously carried by all, the above PSYC 2050 course was approved to move forward to the January 11, 2017 District Board Meeting.

C. Program Revision

1. Occupational Health and Safety

On a motion by K. Bandy, seconded by S. Eveland, and unanimously carried by all, the above program revision was tabled. The Applied Technologies division is in the process of revising ENER 1513 which is part of the Occupational Health and Safety degree. This will be re-submitted by the division.

D. New Program

1. AA-T Spanish

On a motion by J. Rangel-Escobedo, seconded by S. Eveland, and unanimously carried by all, the new Spanish program was approved to move forward to the January 11, 2017 District Board Meeting.

IV. CONSENT ITEMS

A. Course Revisions

1. ENER 1510 Introduction to Energy
2. ENER 1520 Introduction to Petroleum Technology
3. PSYC 2200 Elementary Statistics for the Behavioral and Social Sciences

B. Course Inactivations

1. ENER 1005 Energy Data Management and Analysis
2. ENER 1020 Introduction to the Petroleum Industry
3. ESL 0001 English as a Second Language Pre-level 1
4. ESL 0010 English as a Second Language Level 1
5. ESL 0020 English as a Second Language Level 2

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6. ESL 0030 English as a Second Language Level 3

On a motion by S. Eveland, seconded by T. Furman, and unanimously carried by all, the above consent items were approved to move forward to the January 11, 2017 District Board Meeting.

V. DISCUSSION ITEMS

a. Other

VI. INFORMATIONAL ITEM:

1. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AA Physical Education				Under Review	
AA Liberal Arts: Health and Physical Education				Under Review	
AS & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Returned to Division October 2014 for Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
AA-T English	11/4/2014	11/12/2014	12/10/2014	Under Review	
AA Multimedia Journalism	10/28/2014	3/9/2015	4/8/2015	Revision Requested	
AA-T Psychology	12/16/2014	3/9/2015	4/8/2015	Under Review	
AA-T History	4/7/15	5/11/15	6/10/15	Under Review	
Administrative Services II	9/8/15	9/14/15	10/14/15	Under Review	
AS Physical Science	3/8/16	5/9/2016	7/13/16	Under Review	
Liberal Arts: Math and Science	3/8/16	5/9/2016	7/13/16	Under Review	
Liberal Arts: Natural Science-Life Science	3/8/16	5/9/2016	7/13/16	Under Review	
Liberal Arts: Natural Science- Physical Science	3/8/16	5/9/2016	7/13/16	Under Review	
Life Science	3/8/16	5/9/2016	7/13/16	Under Review	
Liberal Arts: Allied Health	3/8/16	5/9/2016	7/13/16	Under Review	

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*AS-T Biology	3/8/16	10/10/16	11/9/16	Preliminary Review	
*AA-T Spanish	10/18/16	11/10/16			

* New Program

VIII. NEXT MEETING: TBD during January inservice.

MW/VJ:nl