

OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
Monday April 11, 2016, 12:10 p.m., Cougar Room

Members Present: A. Anderson, K. Bandy, D. Bogle, K. Carlson, B. Devine, S. Eastman, T. Furman, G. Golling, D. Hall, V. Jacobi, J. Rangel-Escobedo, M. Williams, and B. Young

Members Absent: S. Eveland and ASB Representative Selene Gomez, and PTK representative

AGENDA

I. APPROVAL OF MINUTES: From the March 14, 2016 Curriculum & General Education meeting
On a motion by K. Bandy, seconded by G. Golling, and unanimously carried, the Curriculum & General Education minutes were approved.

II. CONSENT ITEMS:

Course Revisions:

1. GEOL 1501 Historical Geology
2. MATH 2100 Analytic Geometry and Calculus I
3. MATH 2120 Analytic Geometry and Calculus II

Distance Learning Request:

1. ENGL 2100 American Literature I

The distance learning request was pulled from the consent agenda.

On a motion by D. Bogle, seconded by K. Bandy and unanimously carried, the consent agenda items were approved to move forward to the May 11, 2016 District Board meeting.

Discussion was had regarding the distance learning request form. It was noted that the form doesn't include regular effective contact and only mentions Etudes although we are currently using three different management systems. The group agreed that the form needs to be updated/changed and gave the charge to Dan Hall and the Distance Learning Committee.

On a motion by K. Carlson, seconded by J. Rangel-Escobedo, and unanimously carried, the distance learning request for ENGL 2100 was approved to move forward to the May 11, 2015 District Board meeting.

III. NEW BUSINESS ITEMS:

Course Revisions:

1. BUSN 1510 Business Communication

The above update was removed from the agenda.

IV. TABLED ITEM:

1. ART 1850 Web Site Production

This course remained on the agenda as a tabled item as it has lab hours and is approved to be taught online. Dan Hall reported that the Distance Learning Committee wasn't in agreement regarding a policy restricting courses with lab components being distance learning approved. On a motion by M. Williams, seconded by T. Furman, and unanimously approved, the item was tabled until the August in-service meeting. Between now and August, the Distance Learning committee will establish criteria for offering lab courses online and present to Curriculum & General Education during the August in-service meeting.

V. DISCUSSION ITEMS:

1. Two-Year Schedule Update

No update at this time. This item will remain on the May agenda.

2. California Community College's Data Element Dictionary definition of Lab

This was used during the discussion of ART 1850.

3. 2015 General Education Approvals

Vicki noted that the General Education approvals came back. Several courses were approved, but the courses that were not approved are also listed.

4. Curriculum Committee Self-evaluation

Per the Curriculum & General Education charter, an evaluation of the committee should be done every year. Vicki is working with Eric Bérubé in IR regarding the appropriate format. The committee will do a self-evaluation, and the evaluation will be sent to the College for feedback.

VI. INFORMATIONAL ITEM:

1. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AA Physical Education					Returned to Division October 2014 for Revisions

*Curriculum and General Education Committee
April 11, 2016*

AA Liberal Arts: Health and Physical Education					Returned to Division November 2014 for Revisions
AS & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Returned to Division October 2014 for Revisions
AA English	11/4/2014	11/12/2014	12/10/2014		Returned to Division for Revisions
AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
AA-T English	11/4/2014	11/12/2014	12/10/2014	Under Review	
AA Multimedia Journalism	10/28/2014	3/9/2015	4/8/2015	Under Review	
AA-T Psychology	12/16/2014	3/9/2015	4/8/2015	Under Review	
AA History	4/7/15	5/11/15	6/10/15	Under Review	
AA-T History	4/7/15	5/11/15	6/10/15	Under Review	
Liberal Arts: Social and Behavioral Sciences	4/7/15	5/11/15	6/10/15	Under Review	
Administrative Services II	9/8/15	9/14/15	10/14/15	Under Review	
Liberal Arts: Arts and Humanities	10/20/15	11/11/15	12/9/15	Under Review	

*** New Program**

VII. NEXT MEETING: Monday May 14, 2016 from 12:10-1:30pm in the Cougar Room

The May Curriculum meeting will be May 9th not the 14th as stated on the agenda.

MW/VJ:dv