



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
Wednesday April 9, 2014 12:10p.m., Cafeteria Conference Room

Members Present: D. Bogle S. Eveland, G. Golling, V. Jacobi, Instructional Resource R. Sigel,
S. Swenson, D. Layne, M. Williams, and ASB Representative Celia Rangel

Members Absent: K. Bandy, K. Carlson, S. Eastman, T. Thompson, SLO Resource B. Young,
and PTK Representative

Guests Present: Terri Smith

I. APPROVAL OF MINUTES: from the March 10, 2014 Curriculum & General Education Committee meeting

On a motion by S. Eveland, seconded by V. Jacobi, and unanimously carried, the minutes from the March 10, 2014 Curriculum & General Education Committee were approved.

II. APPLIED TECHNOLOGY DIVISION

- A. Course Updates
 - 1. MGMT 1520 Team Building
 - 2. MGMT 1525 Time Management

The above courses were taken together as a block item. On a motion by D. Bogle, seconded by S. Eveland, and unanimously carried, the course updates to MGMT 1520 and MGMT 1525 were approved to move forward to the May 14, 2014 District Board meeting.

- B. Distance Learning Requests
 - 1. IES 1055 Excavation, Trenching, and Soil Mechanics
 - 2. IES 1056 Electrical Standards
 - 3. IES 1065 Machinery and Machine Guarding

The above distance learning requests were taken together as a block item. On a motion by S. Eveland, seconded by G. Golling, and unanimously carried, the distance learning requests for IES 1055, IES 1056, and IES 1065 were approved to move forward to the May 14, 2014 District Board meeting.

III. LIBERAL ARTS DIVISION

- A. Courses Updates

1. ENGL 1500 Composition and Reading

On a motion by V. Jacobi, seconded by D. Bogle, and unanimously carried, the course update to ENGL 1500 was approved to move forward to the May 14, 2014 District Board meeting.

2. INCO 1548 Information Competency and Bibliography

On a motion by V. Jacobi, seconded by S. Eveland, and unanimously carried, the course update to INCO 1548 was approved to move forward to the May 14, 2014 District Board meeting.

B. Course Inactivations

1. FRNC 1501 Elementary French
2. FRNC 1502 Elementary French
3. FRNC 2001 Intermediate French
4. FRNC 2002 Intermediate French

The above course inactivations were taken together as a block item. On a motion by S. Eveland, seconded by V. Jacobi, and unanimously carried, the course inactivations of FRNC 1502, FRNC 1502, FRNC 2001, FRNC 2002 were approved to move forward to the May 14, 2014 District Board meeting.

IV. LEARNING SUPPORT

A. Course Inactivations

1. SOC 0096 Independent Living Skills Program for Developmentally Disabled Adults
2. SOC 0098 Work Skills Program for Developmentally Disabled Adults
3. SOC 0099 Basic Education for Developmentally Disabled Adults

The above course inactivations were taken together as a block item. On a motion by S. Eveland, seconded by D. Bogle, and unanimously carried, the course inactivations of SOC 0096, SOC 0098, and SOC 0099 were approved to move forward to the May 14, 2014 District Board meeting.

V. MATH & SCIENCE DIVISION

A. Distance Learning Request

1. MATH 1520 Finite Mathematics

On a motion by D. Bogle, seconded by S. Eveland, and unanimously carried, the distance learning request for MATH 1520 was approved to move forward to the May 14, 2014 District Board meeting.

VI. SOCIAL SCIENCE DIVISION

A. Course Updates

1. ARCH 1501 Introduction to Archaeology

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On a motion by V. Jacobi, seconded by D. Bogle, and unanimously carried, the course update to ARCH 1501 was approved to move forward to the May 14, 2014 District Board meeting.

- 2. ECEF 1500 Introduction to Early Care and Education: Principles and Practices

On a motion by V. Jacobi, seconded by C. Rangel, and unanimously carried, the course update to ECEF 1500 was approved to move forward to the May 14, 2014 District Board meeting.

- 3. ECEF 1521 Practicum Field Experience

On a motion by V. Jacobi, seconded by C. Rangel, and unanimously carried, the course update to ECEF 1521 was approved to move forward to the May 14, 2014 District Board meeting.

- B. New Program
 - 1. AA-T Anthropology

On a motion by G. Golling, seconded by V. Jacobi, and unanimously carried, the new AA-T in Anthropology was approved to move forward to the May 14, 2014 District Board meeting.

VII. DISCUSSION ITEMS

- A. Validation of prerequisites- setting up a process

V. Jacobi emailed the documents she referenced during the last Curriculum & General Education meeting to the committee members. With the prerequisite/corequisite changes to INCO 1548 and ENGL 1500, a validation study can be done on INCO 1548 then used as an example for other studies. The data would be ready in Summer 2016. G. Golling asked whether every course in a sequence needed a prerequisite validation study. V. Jacobi said that they may not be required, but she is unsure. It was clarified that if a prerequisite is required by the Cal State or UC system, no validation system is needed, but prerequisites required by C-ID descriptors do require a validation study. On a motion by C. Rangel, seconded by G. Golling, and unanimously carried, it was approved to do a validation study on INCO 1548.

VIII. INFORMATIONAL ITEM

Program	Tech Review	C & GE	Board	State	Revisions Requested
A.A Physical Education					Resubmitted to Chancellor's Office (11/13/13)
A.A. Liberal Arts: Arts and Humanities					Resubmitted to Chancellor's Office (10/24/13)

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A. A. Liberal Arts: Health and Physical Education					Requires Revisions (11/27/13)
A. S.-T Mathematics					Resubmitted to Chancellor's Office (2/7/14)
A.S. Engineering	12/3/2013	12/9/2013	1/8/2014		Under preliminary review at CCCO (1/15/14)
A.S. & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		
AA-T Studio Arts	1/28/2014	2/10/2014	3/12/2014		
AA-T Anthropology	4/1/2014				

IX. NEXT MEETING

The next Curriculum and General Education Committee is scheduled for May 12, 2014 from 12:10-1:00pm in the Cougar Room.

MW/DL:dk