



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
Friday August 22, 2014 2:10p.m., S-4

Members Present: K. Bandy, D. Bogle, K. Carlson, B. Devine, S. Eastman, S. Eveland, G. Golling, V. Jacobi, SLO Resource B. Young, M. Williams, and K. Ziegler

Members Absent: A. Anderson, T. Thompson, Instructional Resource R. Ledford, and ASB & PTK Representatives

Guests Present: David Layne

I. WELCOME

Bill Devine & Karen Ziegler were welcomed as new Curriculum and General Education members

II. APPROVAL OF MINUTES: from the May 12, 2014 Curriculum & General Education Committee meeting

On a motion by S. Eveland, seconded by K. Bandy, and unanimously carried, the minutes from the May 12, 2014 Curriculum and General Education Committee were approved.

III. RATIFICATION OF COSC 1800 & 1860 FOR DISTANCE LEARNING

This is on the agenda as an informational item. These courses were voted on and approved during the summer via email.

IV. DISCUSSION ITEMS

1. Courses requiring updates

A list of CORs that were last updated in 2009 or earlier was distributed to each Division Chair. K. Carlson asked what to do with very old courses that haven't been taught in a long time. V. Jacobi recommended inactivating them now, and if the courses need to come back at a later date, to revise them at that time. V. Jacobi also recommended that if a course has a C-ID descriptor, to look at that when revising a course. With nine curriculum meetings, discussion revolved around how to manage the work load. Several recommendations were given such as online discussion of Curriculum items, and approval of course inactivations and distance learning approvals via email.

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On a motion by G. Golling, seconded by K. Carlson, and unanimously carried, inactivation and distance learning requests will be voted on via email after they go through Tech Review. Everyone will need to respond to the email.

2. New ADTs

V. Jacobi mentioned the following degrees that each division should look into: Elementary Education, Chemistry, Biology, Kinesiology, Physics, Economics, and Spanish

3. SLO/ASC to report to Curriculum monthly

Since SLO/ASC is Academic Senate committee, SLO/ASC should report back to the Academic Senate. M. Williams mentioned that during his time at the Curriculum Institute he was impressed with the level of discussion occurring on different campuses and would like to see more reporting out of committees to Curriculum.

4. Meeting Day/Time

Several meeting day/time options were discussed including moving the meeting to Fridays in order to have a two (2) hour time block. Now that course inactivations and distance learning will be approved via email, the meeting time of C&GE will be extended by thirty (30) minutes every month. Curriculum & General Education will continue to meet every second Monday of the month, but the revised time is 12:10-1:30pm.

V. INFORMATIONAL ITEM

Program	Tech Review	C & GE	Board	State	Revisions
A.A Physical Education					Resubmitted to Chancellor's Office (4/17/14)
A. A. Liberal Arts: Health and Physical Education					Resubmitted to Chancellor's Office (4/17/14)
A.S. Engineering	12/3/2013	12/9/2013	1/8/2014	Approved! 7/17/14	
A.S. & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		
AA-T Anthropology	4/1/2014	4/9/14	5/14/2014		
AA-T Kinesiology	4/29/2014				

MW/VJ:dk