



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION**  
**CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting**  
**Monday September 8, 2014 12:10p.m., Cougar Room**

*Members Present:* A. Anderson, D. Bogle, K. Carlson, S. Eastman, S. Eveland, G. Golling, V. Jacobi, Instructional Resource R. Ledford, T. Thompson, SLO Resource B. Young, and M. Williams

*Members Absent:* K. Bandy, B. Devine, K. Ziegler, and ASB & PTK Representatives

*Guests Present:* David Layne

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**I. APPROVAL OF MINUTES:** from the August 22, 2014 Curriculum & General Education Committee meeting

*On a motion by D. Bogle, seconded by K. Carlson, and unanimously carried, the minutes from the August 22, 2014 Curriculum and General Education were approved.*

**II. APPLIED TECHNOLOGY DIVISION**

**A. Course Updates**

1. BUSN 1050 Business Mathematics

*On a motion by G. Golling, seconded by S. Eastman, and unanimously carried, the course update to BUSN 1050 was approved to move forward to the October 8, 2014 District Board meeting.*

2. BUSN 1056 Quickbooks

*On a motion by K. Carlson, seconded by D. Bogle, and unanimously carried, the course update to BUSN 1056 was approved to move forward to the October 8, 2014 District Board meeting.*

3. BUSN 1510 Business Communication

*On a motion by S. Eveland, seconded by D. Bogle, and unanimously carried, the course update to BUSN 1510 was approved to move forward to the October 8, 2014 District Board meeting.*

4. MGMT 1510 Foundation Essentials: Values and Ethics

*On a motion by D. Bogle, seconded by G. Golling, and unanimously carried, the course update to MGMT 1510 was approved to move forward to the October 8, 2014 District Board meeting.*

5. MGMT 1530 Conflict Resolution

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*On a motion by S. Eveland, seconded by K. Carlson, and unanimously carried, the course update to MGMT 1530 was approved to move forward to the October 8, 2014 District Board meeting.*

6. MGMT 1550 Attitude

*On a motion by S. Eveland, seconded by A. Anderson, and unanimously carried, the course update to MGMT 1550 was approved to move forward to the October 8, 2014 District Board meeting.*

**III. LEARNING SUPPORT DIVISION**

A. Course Update

1. TUTR 0260 Supervised Tutoring

*On a motion by D. Bogle, seconded by S. Eveland, and unanimously carried, the course update to TUTR 0260 was approved to move forward to the October 8, 2014 District Board meeting.*

**IV. DISCUSSION ITEMS**

A. High Unit Count Course Values

*V. Jacobi shared that the Discussing High Unit Count Course Values handout was originally created by Bakersfield College as they dealt with several of their courses with high units affecting the approval of their transfer degrees. G. Golling asked if this handout was meant to be used for courses that we already have or for the development of new courses. V. Jacobi said that she thought it would be used mainly for C-ID courses and TMCs. V. Jacobi asked the committee members to look at the document and contact her with any questions. This item will remain on the next Curriculum and General Education agenda.*

**V. INFORMATIONAL ITEM**

Program	Tech Review	C & GE	Board	State	Revisions
A.A Physical Education					Resubmitted to Chancellor's Office (4/17/14)
A. A. Liberal Arts: Health and Physical Education					Resubmitted to Chancellor's Office (4/17/14)
A.A. Liberal Arts: Arts and Humanities					Resubmitted to Chancellor's Office (5/16/14)
A.S. & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		
AA-T Anthropology	4/1/2014	4/9/14	5/14/2014		
Certificates: Early Intervention Assistant I & II	5/6/2014	5/14/2014	6/11/2014		

**VI. NEXT MEETING**

The next Curriculum and General Education Committee is scheduled for October 13, 2014 from 12:10-1:30pm in the Cougar Room

MW/VJ:dk