



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting
Wednesday August 17, 2017, 11:10 p.m., in T-13.**

Members Present: S. Balason, K. Bandy, K. Carlson, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, M. Oja, J. Rangel-Escobedo, D. Vohnout, M. Williams and B. Young

Members Absent: T. Furman, PTK Representative and ASB Representative

Guests: P. Arvizu, A. Cordova, S. Graham, G. Dyer, J. La Force, D. Layne.

The next meeting of the Curriculum and General Education Committee will be held on Wednesday August 16, 2017 from 11:10-1:00 pm in T-13.

AGENDA

I. WELCOME

The meeting started with a nice welcome. A quick rundown of the agenda was read. The group decided to change the order of the agenda items. TRAINING was moved up to III.

II. APPROVAL OF MINUTES: From the May 8, 2017 Curriculum & General Education meeting

On a motion by K. Bandy, seconded by J. Martinez, and unanimously carried by all, the minutes for May 8th's C & GE were approved.

III. DISCUSSION ITEMS

A. Curriculum Institute Update

V. Jacobi gave the group an update regarding Curriculum changes presented at the Curriculum Institute. Some of those changes include a new course approval process, how to show "total contact hours" on COR's, program approval process, and updates to title 5 as well as the 6th edition of the PCAH.

B. New Curriculum Members

M. Oja is replacing S. Eveland as the new Social Science division chair.

C. AP 4021 – Program Discontinuation

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The group was updated on the current AP 4021 – Program Discontinuation revision started last semester. V. Jacobi & K. Bandy might discuss this revision sometime in the fall.

D. Accounting AS Update

V. Jacobi gave the committee an update regarding the status of this proposed program inactivation. She has completed the initial steps, TC will not have to complete a substantial change report before moving this inactivation forward. G. Dyer shared some information regarding the initial purpose of a program discontinuation. He explained this AP 4021 was originally drafted with certain protections in place. It may not have included language pertaining to Faculty initiating the discontinuation process. That may be something to add in the revised copy. This item is still moving through the process and will come back to a future meeting.

IV. TRAINING

V. Jacobi presented the group with Title 5 and PCAH updates from the 2017 Curriculum Institute. Major changes include a new approval process where each college is responsible for approvals as well as a new “hours and unit calculations” divisor must be displayed on each COR moving forward. We shared with the group our updated Curriculum website, we showed the many resources available to each committee member as well as reports, and submission documents.

V. ADDITIONS TO LOCAL GENERAL EDUCATION PATTERN

A. The Catalog Work group has suggested the following courses be added to the local General Education pattern:

- A. BIOL 2370- Health Education Requirement
- B. STSU 1500- Health Education Requirement
- C. SPAN 2500- Humanities
- D. CHEM 1520- Natural Science
- E. ADMJ 1501 and 1502- Social and Behavioral Sciences

A discussion was had regarding the addition to these courses to the General Education pattern. The group was asked to think about these courses, suggestions they had moving forward. This item will return to Septembers C & GE meeting for a vote.

VI. INFORMATIONAL ITEM:

1. Program Status, please see the table below:

| Program | Tech Review Approved | C & GE Approved | Board Approved | State Approved | Revisions |
|----------------|---------------------------------|--------------------------------|---------------------------|---------------------------|------------------|
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| AS & Certificate Disabilities Studies | 11/19/2013 | 1/17/2014 | 2/12/2014 | | Returned to Division October 2014 for Revisions |
| *AA-T Elementary Teacher Education | 2/24/2015 | 3/9/2015 | 4/8/2015 | | Returned to Division for Revisions |
| AA-T Kinesiology | 3/8/2016 | 4/11/2016 | 6/28/2016 | Revision Requested | |
| *AA-T Spanish | 10/18/16 | 11/10/16 | 12/14/16 | Revision Requested | |
| *AA-T Journalism | 4/4/17 | 4/17/17 | 5/10/17 | Revision Requested | |

*** New Program**

IV. NEXT MEETING: September 11, 2017 from 12:10-1:30pm in the Cougar room.
MW/VJ:nl

September's meeting will be held on the 18th in the Cougar Room.