



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

Minutes of the Curriculum and General Education Committee Meeting  
March 7, 2019, 3:10 p.m. to 4:30 p.m., in S-11.

*Members Present:* K. Bandy, K. Carlson, J. Chaidez, T. Furman, J. Grimes, V. Jacobi, J. Martinez, M. Mayfield, L. Minor, M. Oja, J. Rangel-Escobedo, D. Rodenhauser, D. Vohnout, and B. Young

*Members Absent:* S. Balason, A. Bledsoe, and W. Null-ASO Representative

*Guests:* Payne, H. Russell

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**MINUTES**

**I. Welcome Dr. Leslie Minor**

*V. Jacobi introduced L. Minor to the committee. Everyone greeted her. "Welcome Dr. Minor"*

**II. APPROVAL OF MINUTES:** From the February 7<sup>th</sup>, 2019 Curriculum & General Education meeting  
*On a motion by M. Oja, seconded by K. Carlson, and unanimously carried by all, the minutes from February's C & GE meeting were approved.*

**III. CONSENT ITEMS:**

*All items under consent were pulled to be voted on individually. "Disciplines List" on the supplemental data table was the main topic for each revision. Each division will do their best to assign each course to its appropriate discipline. The "disciplines" decision will be part of the initial Tech Review meeting & if more research is needed, each division will present their findings at the next curriculum meeting. It is the responsibility of the Curriculum and Gen Ed committee to approve disciplines assigned to every course.*

**A. Course Revisions:**

**Social Science**

1. POSC 1501 Government

*M. Oja talked to her division about assigning a discipline for the course above. Based on her research and division feedback they decided to assign this course to the Political Science discipline. On a motion by J. Rangel-Escobedo, seconded by M. Mayfield, and unanimously carried by all, POSC 1501 revision was approved to move forward to the next District Board meeting held on April 10, 2019.*

2. RECR 1510 Introduction to Recreation and Leisure Services

*M. Oja talked to her division about assigning a discipline for the course above. Based on her research and division feedback they assigned this course to the Recreation Administration discipline. On a motion by M. Oja, seconded by K. Bandy, and unanimously carried by all, RECR 1510 revision was approved to move forward to the next District Board meeting held on April 10, 2019.*

**B. Learning Support**

1. DS 1501 Introduction to Disabilities

2. DS 1503 Introduction to Medication Support

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*These items were voted on as a group. A change was made to the course title. Disability Studies is now "Disability **Services**". The committee collaborated to find an appropriate discipline for these courses. After a brief discussion and some research the division agreed to place these courses in the "Rehabilitation Technician" discipline. On a motion by M. Oja, seconded by K. Carlson, and unanimously carried by all, both courses were approved to move forward to the next District Board meeting held on April 10, 2019.*

**C. English**

1. ENGL 2650 World Literature

*On a motion by J. Rangel-Escobedo, seconded by M. Mayfield, and unanimously carried by all, the ENGL course revision was approved to move forward to the next District Board meeting held on April 10, 2019.*

**D. Applied Technologies**

1. IES 1055 Excavation, Trenching and Soil Mechanics
2. IES 1056 Electrical Standards
3. IES 1065 Machinery and Machine Guarding
4. IES 1112 Forklift Training for Operators
5. IES 1113 California Commercial Driver License Permit Preparation
6. IES 1114 Confined Space Entrant, Attendant, Supervisor Awareness and Rescue
7. IES 1115 California Oil Producers Confined Space Entry Training
8. IES 1119 Defensive Driving Course
9. IES 1125 Passport and Medic First Aid Refresher

*On a motion by K. Bandy, seconded by M. Mayfield, and unanimously carried by all, the IES course revisions, with "Industrial Safety" discipline, were approved to move forward to the next District Board meeting held on April 10, 2019.*

**IV. New Business:**

**New Course**

**A. Applied Technologies**

1. ENER 2900 Energy Technology Capstone

*On a motion by K. Bandy, seconded by J. Rangel-Escobedo, and unanimously carried by all, the new ENERgy Capstone course was approved to move forward to the next District Board meeting held on April 10, 2019.*

**B. Science and Math**

1. BIOL 2258 Human Anatomy & Physiology I
2. BIOL 2259 Human Anatomy & Physiology II

*On a motion by J. Rangel-Escobedo, seconded by M. Oja, and unanimously carried by all, the new BIOL courses were approved to move forward to the next District Board meeting held on April 10, 2019.*

**C. Distance Learning**

1. ENER 2900 Energy Technology Capstone

*A brief discussion was had regarding the DL approval process. After some clarity, the committee took a vote. On a motion by K. Bandy, seconded by J. Rangel-Escobedo, and unanimously carried by all, the Distance learning request was approved to move forward to the next District Board meeting held on April 10, 2019.*

2. STSU 1525 Transfer Planning
3. STSU 1530 Transitioning from High School to College
4. STSU 1550 Funding a Transfer Plan

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*A brief discussion was had One Committee member abstained. On a motion by J. Rangel-Escobedo, seconded by J. Martinez, the majority carried. These Distance Learning requests were approved to move forward to the next District Board meeting held on April 10, 2019.*

**V. DISCUSSION ITEMS:**

**A. Information Competency 1048**

*V. Jacobi shared a brief history on INCO 1048 and the reason it was made non-transferrable. They realized this course was not applicable with some professions in our area. The group discussed adding this course to current programs. The group all agreed the lessons learned in this course are important. Different ideas were discussed. Ideas included “piecing out” the course & integrating it within transfer level courses. Social Science liked the idea of possibly making it a “Co-requisite” when taking any sort of “Intro to” course. Divisions were asked to think about it, it will come back to a future C & GE meeting.*

**B. Certificate of Achievement for GE Breadth & IGETC**

*The item above was not discussed.*

**C. Catalog additions**

*The item above was not discussed.*

**D. Other**

**VI. INFORMATIONAL ITEM:**

1. Program Status, please see the table below:

<b>Program</b>	<b>Tech Review Approved</b>	<b>C &amp; GE Approved</b>	<b>Board Approved</b>	<b>State Approved</b>	<b>Revisions</b>
<b>*AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015	Under Review	

**\* New Program**

**VI. NEXT MEETING: April 5, 12:10 to 2:00 p.m. in the Cougar Room.**