



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting  
August 16, 2018, 8:00 a.m. to 9:00 a.m., in the Cougar Room.**

*Members Present:* K. Carlson, J. Chaidez, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, M. Oja, J. Rangel-Escobedo, J. Strobel, D. Vohnout

*Members Absent:* S. Balason, K. Bandy, T. Furman

*Guests:* D. Rodenhauser, T. Payne, J. Grimes

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The next meeting of the **Curriculum and General Education Committee** will be held on **Thursday October 26, 2018 from 10:30 am-12:00 pm in the Cougar Room.**

**MINUTES**

**I. WELCOME**

*The meeting began with the introduction of our guests as well as new members for the 18-19 year. J. Grimes – Dean of Instruction & CTE, J. Chaidez – Learning Support Chair, and Tiffany Payne – Evaluator.*

**II. APPROVAL OF MINUTES:** From the May 2018 Curriculum & General Education meeting On a motion by M. Mayfield, seconded by K. Carlson, and unanimously carried by all, the minutes from the August meeting were approved.

**III. DISCUSSION ITEMS**

**A. Curriculum Institute Update**

*Vicki and Juana attended the 2018 Curriculum Institute. Vicki shared helpful links to conference PowerPoints. The updates covered the New credit hour policy, implementation of AB-705, and local curriculum process among other things. A brief discussion was had regarding the benefits of attending, Curriculum Committee members were invited for 2019.*

**B. New Curriculum Members**

*This item was covered in the WELCOME.*

**C. 18/19 Curriculum & General Education Meeting Schedule/Charter**

*A discussion was had regarding the updates to our Curriculum and General Education Charter. An update to the membership section as well as the meeting time/date were discussed. The revised charter will be voted on at our next C & GE meeting. The group decided to meet the 4<sup>th</sup> Friday of the month from 10:30 am to 12:00 pm.*

**D. Credit Hour Policy**

*Curriculum and General Education Committee Minutes  
August 16, 2018*

*Vicki presented the “Credit Hour” PowerPoint from the Curriculum Institute. The group discussed the new hours to unit breakdown and how it is to be displayed on our COR’s. The Chancellors office has recommended all Community Colleges update their local policies. Revisions will be discussed and voted on at our next C & GE meeting.*

**E. Implementation of AB – 705**

*The group discussed different ideas on how to implement AB – 705. Committee members were asked to think about data fields/reports our Institutional Research department can pull. This data may help justify or make for a smoother implementation of the new law. Updates will be provided from time to time.*

**F. Credit Certificates**

*Vicki shared the new Credit Certificate unit value with the Committee. Community Colleges have more options when creating/revising local certificates. The new unit value for credit certificates is 16.*

**IV. TRAINING**

*Vicki referred to the Curriculum Institute update (item III. A.) as well as the credit hour presentation for training on the new course hour breakdown. Program/Certificate training was also covered (item III. F.) Links and PowerPoints were provided by Vicki.*

**V. INFORMATIONAL ITEM:**

1. Program Status, please see the table below:

<b>Program</b>	<b>Tech Review Approved</b>	<b>C &amp; GE Approved</b>	<b>Board Approved</b>	<b>State Approved</b>	<b>Revisions</b>
<b>*AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
<b>AA-T Sociology</b>	1/16/2018	2/6/2018	3/14/2018	Under Review	
<b>*AA-T Spanish</b>	10/18/16	11/10/16	12/14/16	Approved	
<b>*AA-T Journalism</b>	4/4/17	4/17/17	5/10/17	Approved	
<b>AS Engineering</b>	1/16/18	2/6/18	3/14/18	Under Review	
<b>AS Dental Hygiene</b>	1/16/18	2/6/18	3/14/18	Approved	
<b>AS Energy Technology</b>	2/20/18	3/6/18	3/14/18	Under Review	
<b>AS Physical Science</b>	3/13/18	4/3/18	4/11/18	Under Review	

**\* New Program**

**IV. NEXT MEETING: October 26, 2018 @ 10:30 am to 12:00 pm in the Cougar room.**

VJ:nl