



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
February 7, 2019, 3:10 p.m. to 4:30 p.m., in the Cougar Room.

Members Present: K. Bandy A. Bledsoe, J. Chaidez, T. Furman, V. Jacobi, J. Martinez, M. Mayfield, M. Oja, J. Rangel-Escobedo, D. Rodenhauser, D. Vohnout, B. Young, and W. Null-ASO Representative

Members Absent: S. Balason, K. Carlson, and J. Grimes

Guests: n/a

MINUTES

I. APPROVAL OF MINUTES: From the February 7th, 2019 Curriculum & General Education meeting **(3)**
An edit was made to item IV. A. of the January 2019 minutes. The motion approved was only to add textbooks and resource packets to all CORs. "Disciplines" discussions has been tabled until after Academic Senate training takes place. That training was scheduled to be completed during Spring 2019 In-service. On a motion by M.Oja, seconded by J. Rangel-Escobedo, and unanimously carried by all, the February 2019 minutes were approved.

II. Tabled from October 2018 C & GE meeting:

A. Course Revision:

1. PSYC 2003 Child Growth and Development **(5)**

The Social Science division has decided to keep the proposed revision as a PSYC COR with an ECE TOP code. On a motion by K. Bandy, seconded by K. Carlson, and unanimously carried by all, the COR revision was approved to move forward to the next District Board meeting held on March 13, 2019.

III. Action Item:

A. Child and Adolescent Development for Transfer **(11)**

The committee reviewed the template. The division agreed with the creation of this degree. A motion to develop a "draft" was made by J. Rangel-Escobedo, seconded by K. Bandy, and unanimously carried by all, the draft for this ADT will be reviewed at our next C & GE meeting held on March 7th 2019.

B. Upper Division coursework Policy **(13)**

The committee reviewed the draft created by V. Jacobi. Minor edits were made to the policy draft. Edits include removing the 3rd sentence that talks about accepting subject credits. The wording was made to read more clearly for the students. On a motion by J. Rangel-Escobedo, seconded by J. Martinez, and unanimously carried by all, the policy was approved.

IV. DISCUSSION ITEMS:

A. Catalog Additions

*Curriculum and General Education Committee Minutes for
February 7, 2019*

1. Program example (14)

The group reviewed the current layout of our ADT's in the catalog. The student representative affirmed the layout is very clear & should not cause confusion. V. Jacobi explained that we are following the templates approved by the state of California. In following these templates, we cannot add or replace required content. V. Jacobi reminded the committee who is to initiate program revisions once they have inactivated courses. Each division will look at their sections and make/request edits as needed.

B. Guided Pathways/Meta Majors

Seven areas of interest were identified with the use of student surveys. These areas of interest are now on the dashboard. These interest areas will be re-evaluated in 2 years. Student feedback will be used in the evaluation.

C. AP on Transcripts

This item was tabled. It may be discussed at our March C & GE meeting.

D. Auto awarding certificates

T. Furman shared the auto-awarding process with the group. Students who qualify for a certificate will be identified by an internal TC report. T. Furman shared the benefits of auto-awarding certificates, by auto-awarding TC keeps the student engaged in their studies. The auto-awarding process is still in the works. V. Jacobi agreed to be the voice of the Curriculum Committee if questions come up.

E. Other (19)

Item E. was used to discuss Disciplines on CORs. The committee talked about the process. It was decided to add a "Disciplines" section to the supplemental data table as part of the five-year review cycle. Division chairs will create the "Disciplines" list for every COR in the review process.

V. INFORMATIONAL ITEM:

1. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015	Under Review	
AA-T Sociology	1/16/2018	2/6/2018	3/14/2018	Approved	
*ADT – Economics	4/24/18	5/3/18	6/13/18	Approved	
Liberal Arts Area of Emphasis: Math and Science	9/18/18	9/28/18	10/10/18	Approved	

* New Program

VI. NEXT MEETING: February/March (TBA) 2019 in the Cougar room