



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting  
May 15, 2020, 12:00pm -2:00pm., via Zoom.

*Members Present:* K. Bandy, K. Carlson, V. Jacobi, J. Martinez, M. Mayfield, L. Minor, M. Oja and, J. Rangel-Escobedo

*Member absent:* S. Balason, J. Chaidez

*Guests:* A. Bledsoe, J. Grimes, T. Payne, M. Bishop

*Recorder:* N. Lopez

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The next meeting of the Curriculum and General Education Committee will be held on Friday May 15, 2020 from 12:00-2:00 via Zoom.

**Meeting information below:**

**Topic: Curriculum and General Education Committee**

**Time: May 15, 2020 12:00 PM Pacific Time (US and Canada)**

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/95064784132>

Or iPhone one-tap (US Toll): +16699006833,91940422358# or +13462487799,91940422358#

**MINUTES**

**I. PUBLIC COMMENTARY**

*No Public commentary. Call to order at 12:05 p.m.*

**II. APPROVAL OF MINUTES:** From the April 17, 2020 Curriculum & General Education meeting  
*On a motion by M. Oja, seconded by K. Bandy, and unanimously carried by all, the minutes were approved.*

**III. CONSENT ITEMS:**

**A. Course Revisions:**

BIOL	2201	Introductory Biology
BIOL	2260	General Microbiology
BUSN	1050	Business Mathematics
BSAD	2220	Introduction to Financial Accounting
ECEF	1531	The Child in Family/Community Relationships
INTC	1000	Career Readiness in Industrial Technology
INTC	1100	Industrial Technology Capstone

*Curriculum and General Education Committee Agenda  
May 15, 2020*

MGMT	1515	Communication
MGMT	1520	Team Building
MGMT	1525	Time Management
MGMT	1540	Managing Organizational Change
PSYC	2080	Introduction to Lifespan Psychology
SOC	2110	Minority Group Relations

**B. Distance Learning Request:**

ART	1500	Art Appreciation
COSC	1532	Basic Internet Skills and Concepts
COSC	1603	Introduction to Word Processing - Microsoft Word
COSC	1703	Introduction to Spreadsheets - Microsoft Excel
COSC	1812	Introduction to Presentation Graphics - Microsoft PowerPoint
COSC	1902	Introduction to Databases - Microsoft Access
COSC	2020	Introduction to Computer Information Systems
ECEF	1531	The Child in Family/Community Relationships
ECEF	1584	Field Experience: Infant and Toddler Care and Education
MGMT	1520	Team Building
MGMT	1525	Time Management
MGMT	1540	Managing Organizational Change
SOC	2110	Minority Group Relations

*On a motion by M. Mayfield, seconded by K. Bandy, and unanimously carried by all, the consent items were approved.*

**IV. New Business:**

**A. New Course:**

**Learning Support Division**

EDUC	1500	Introduction to Educational Technology
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*On a motion by K. Bandy, seconded by M. Oja, and unanimously carried by all, the new EDUC course was approved.*

**B. New Course:**

**Social Science Division**

HIST	2216	History of Latin America
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*Corrections were made to the new HIST course proposed before moving to vote. The textbook was updated, and a Chicano Studies discipline was added to the supplemental data table. On a motion by J. Martinez, seconded by K. Bandy, and unanimously carried by all, the new HIST course was approved.*

**C. Emergency Distance Learning Request**

**Summer/Fall Courses**

*A Bledsoe shared the DL committees hard work over the last couple of weeks. The State has asked every campus to establish a DL course review process. His DL committee has been working with every Division to ensure all courses meet the States standards. Most of the courses listed have been reviewed. A list of pending courses will be reviewed at our next C & GE meeting held on May 22<sup>nd</sup>. The committee voted to approve Summer/Fall courses provided in the packet. TC has until December to complete the final application. On a motion by K. Carlson, seconded by, M. Mayfield, and unanimously carried by all, the Summer and Fall DL Emergency blanket courses were approved.*

**D. Board Policy/Academic Policy Revision**

**Credit By Examination**

*The Credit By Exam process was discussed. J. Rangel-Escobedo discussed the proposed changes with fellow counselors. Changes included dropping the current GPA standards from 2.5 to 2.0% as well as adding FW and IP to the grade section. K. Carlson asked about the history of this policy and why a 2.5% GPA was implemented in the first place. The group discussed typical standards and how they change from time to time. The committee discussed the current CBE process, and how students are made aware of this option. A standard CBE application requires many signatures. It requires a lot of work by both the faculty member as well as the student taking the exam. It is typically approved for a student that is well versed in the area in question. A final vote will take place at our next C & GE meeting.*

**V. DISCUSSION ITEMS:**

**A. Other**

**B. Program Status, please see the table below:**

*V. Jacobi gave an update on the Elementary Teacher Prep degree. Courses were approved at our local Board on May 13<sup>th</sup>. The next step is the Chancellors Office. The goal is to have this program ready by Fall 2021.*

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015	N/A	Returned to Taft College for Revisions

\* New Program

**VI. NEXT MEETING: TBD, via Zoom.**