



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

Minutes of the Curriculum and General Education Committee Meeting
January 12, 2021, 1:00pm-3:00pm., via Zoom.

Present: M. Bishop, K. Bandy, K. Carlson, J. Grimes, V. Jacobi, M. Jiles, M. Mayfield, L. Minor, T. Payne, J. Rangel-Escobedo, D. Rodenhauser, and D. Vohnout

Absent: S. Balason, J. Chaidez, W. Martinez, M. Oja

Recorder: N. Lopez

MINUTES

I. PUBLIC COMMENTARY

Meeting called to order at 1:10 p.m. S. Eveland thanked the committee for its hard work.

II. APPROVAL OF MINUTES: From the December 17, 2020 Curriculum & General Education meeting
On a motion by M. Mayfield, seconded by K. Bandy, and unanimously carried by all, the minutes were approved.

III. NEW BUSINESS:

A. Program Revision:

Energy Technology to Industrial Electronics: Associate in Science

On a motion by K. Carlson, seconded by D. Rodenhauser, and unanimously carried by all, the program changes were approved.

IV. Discussion Items:

A. Policies & Procedures – Review

The committee will be reviewing Policies and Procedures throughout the semester.

B. Spring 2021 Curriculum & Gen. Ed. Meeting Dates

The group discussed meeting dates for the Spring 2021 semester. The committee will be meeting on the third Thursday of the month, from 12:10 to 2:00 p.m.

C. Program clean-up/work

Division Chairs were given a preview of program clean-up in the upcoming semester. They were encouraged to reach out/submit any changes in their area.

D. SmartCatalog Training

Members were reminded to review their catalog sections. V. Jacobi shared her plans to host a SmartCatalog training session. The goal is to make the Catalog as user friendly as possible. We hope to schedule trainings for mid-semester.

E. Elementary Teacher Ed./Admissions & Records Director

V. Jacobi shared the status of Elementary Teacher Prep. It is the responsibility of the Director of Admissions & Records to enter the program info into Banner. They hope to have it in the system late February, early March 2021.

F. Credit for Prior Learning Process – Working example

*Curriculum and General Education Committee Minutes
January 12, 2020*

A brief discussion was had regarding the process for Credit for Prior Learning. The group discussed a "sign-off" process that would start with a Counselor, go to Division Chair, Committee Review, Back to counselor, etc. A draft of the process will be reviewed at a future C & GE meeting.

V. NEXT MEETING: Thursday February 18, 2021 from 1:10 p.m. to 3:00 p.m. via Zoom.

***Program Status, please see the table below:**

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
*Industrial Electronics	10/27/2020				Working

*** New Program**