



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
December 17, 2020, 1:00pm-3:00pm., via Zoom.

Present: M. Bishop, K. Bandy, K. Carlson, J. Grimes, V. Jacobi, M. Jiles, M. Mayfield, L. Minor, T. Payne, J. Rangel-Escobedo, D. Rodenhauser, and D. Vohnout

Absent: S. Balason, J. Chaidez, W. Martinez, M. Oja

Recorder: N. Lopez

MINUTES

I. PUBLIC COMMENTARY

Meeting called to order at 1:06 P.M. No public commentary.

II. APPROVAL OF MINUTES: From the November 19, 2020 Curriculum & General Education meeting **(3)**
On a motion by M. Mayfield, seconded by M. Jiles, and unanimously carried by all, the minutes were approved.

III. CONSENT ITEMS:

A. Distance Learning Request:

ASTR	1511	Introduction to Astronomy with Lab (6)
BSAD	2220	Introduction to Financial Accounting (12)
BUSN	1050	Business Mathematics (17)
BUSN	1059	Electronic Machine Calculations (22)
CTRP	1070	Legal Terminology I (27)
ENER	1503	Environmental Awareness & Regulatory Compliance (32)
ENER	1510	Introduction to Energy (37)
PHED	1523	Beginning Weightlifting and Physical Fitness (42)
PHED	1623	Intermediate Weightlifting and Physical Fitness (48)
PHED	1723	Advanced Weightlifting and Physical Fitness (54)
PHED	1823	Elite Weightlifting and Physical Fitness (60)
CTRP	1210	Proofreading

B. Emergency Distance Learning Request:

CTRP	1010	Beginning Machine Shorthand Theory and Lab 1 (66)
CTRP	1090	Punctuation and Grammar (72)

On a motion by K. Bandy, seconded by D. Rodenhauser, and unanimously carried by all, the consent items were approved.

IV. Discussion Items:

A. Spring 2021 Curriculum – Program Clean-up

A brief discussion was had regarding potential program clean-up. V. Jacobi & N. Lopez will work with divisions in drafting changes/new programs. Allied Health is looking into creating an EMT program, they

*Curriculum and General Education Committee Agenda
December 17, 2020*

will be submitting changes to the current Energy program and hope to have the program reviewed at our January C & GE meeting. Social Science has three programs in development. They will continue to work towards official proposals.

B. Course list

Divisions were encouraged to revise courses due for updates.

C. Catalog Training

SmartCatalog will be asked to assess our Catalog functionality, the goal is to create a user friendly layout. Divisions were asked to review their sections & submit updates as needed. More details will be shared as they become available.

V. NEXT MEETING: TBD – In-service Spring 2021 via Zoom.

***Program Status, please see the table below:**

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015	N/A	Approved

*** New Program**