

EXCUSED WITHDRAWAL (EW) during the COVID-19 Declared State of Emergency

In accordance with California Community College Executive Order 2020-02, Temporary Suspension of Various Specified Grade-Related Regulations to Address the Continuity of Education in Community Colleges During the COVID-19 Declared State of Emergency, exceptions have been made to the current EW policy. With the existing state of emergency, strict adherence to Title 5 of the California Code of Regulations will create barriers to the continuity of educational services and are hereby temporarily suspended. A student may request an Excused Withdrawal due to the extenuating circumstance of COVID-19 pandemic and those directly and indirectly related to COVID-19 Declared State of Emergency, which occurred on March 4, 2020 and extends until further notice. A student may request an EW for one course or more courses in a term linked by date to the executive order by submitting the COVID-19 EW Request Form to the Office of Admissions and Records or an instructor may issue an EW grade at the end of term.

Excused Withdraw shall not be counted in progress probation or dismissal calculations nor shall it be counted towards the permitted number of withdrawals or counted as an enrollment attempt. For the purposes of the Federal Financial Aid Satisfactory Academic Progress (SAP) policy, an EW grade will also not be counted as units attempted and therefore will not negatively impact SAP. Students who request to receive an EW may be entitled to a refund.