

# Get on track with

# COUGAR TRACKS

## Fall Semester 2016/Schedule of Classes

### Fall Semester Calendar

<b>PAY OR YOU MAY BE DROPPED.....</b>	<b>August 3</b>
Fall Semester Begins .....	August 22
Labor Day .....	September 5
Veterans Day Holiday .....	November 11
Thanksgiving Holidays .....	November 24-25
Final Examinations .....	December 12-16
Fall Semester Ends .....	December 16
Winter Recess .....	December 17, 2016 thru January 16, 2017



APPLY & REGISTER ONLINE  
WWW.TAFTCOLLEGE.EDU

### Frequently called numbers:

Academic Records .....	763-7756
Admissions .....	763-7741
Athletic Director .....	763-7779
Bookstore.....	763-7731
Cashier .....	763-7713
Counseling Center .....	763-7748
Dental Hygiene .....	763-7706
Distance Learning Toll Free.....	866-464-9229
EOPS.....	763-7723
Financial Aid .....	763-7762
Library.....	763-7707
Student Body Office.....	763-7751
Student Housing .....	763-7832
ILS Program.....	763-7769



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**Taft College**  
**Fall Semester 2016**  
**Schedule of Classes**

Revised  
10/17/2016

**WHO CAN ENROLL?**

It is the policy of the West Kern Community College District that unless specifically exempted by statute, every course, course section, or class which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has a high school diploma, a General Education Development (GED) certificate, or a high school certificate of proficiency, or any person 18 years of age or older, or any home schooled and/or K-12 student that is 16 years or older and has completed their sophomore year of high school with the required forms.

**HOW TO APPLY**

**Continuing Students** do not need to reapply. In order to be considered a continuing student for Summer or Fall 2016, you need to have been enrolled at Taft College during the Spring 2016 semester. If you were not enrolled at Taft College during the Spring 2016 semester, you must reapply at: [www.taftcollege.edu](http://www.taftcollege.edu)

**New students** must also apply through the above website.

**ASSESSMENT & ORIENTATION**

**New students** who plan to earn a degree or certificate, transfer to a four-year institution, or take math or English courses at Taft College must be assessed to determine skill levels for appropriate course placement.

Morning, afternoon, and evening sessions have been scheduled. Visit our website, or call the Testing Center at (661) 763-7783 to schedule an appointment.

**WHEN CAN I REGISTER?**

Registration dates and times for each student will be automatically assigned approximately 2 weeks before registration. Computed registration dates and times will be based upon variables associated with point values, and then will sort by student ID number. Students can view their registration date and time via Cougar Tracks. No priority group or student will be assigned a registration date or time in which the college is closed (i.e. after 4:00pm or on weekends).

April 6	Veterans, CalWORKS, Foster Youth, EOPS, and DSPS matriculated students in good standing with less than 100 degree applicable units.
April 11	Athletes, TRIO, PTK, ASB Officers, Taft College Staff, and continuing/new fully matriculated students in good standing with less than 100 degree applicable units.
April 27	Returning, continuing students with academic difficulty (continued progress

probation and/or continued academic probation), continuing/new non-matriculated students, students with over 100 units, and high school students.

(see page 5 for definition of matriculation)

**HOW TO GET CLASSES****In Person****On-site registration process for new matriculating students**

- Step 1: Complete the appropriate Application for Admission.
- Step 2: Request high school transcripts or submit a copy of diploma, GED, or high school proficiency certificate.
- Step 3: Request college transcripts from all colleges and universities attended.
- Step 4: Complete the orientation process.
- Step 5: Complete the assessment process.
- Step 6: Schedule a counseling/advisement appointment.
- Step 7: Receive pin number for on-line registration and access to student records.
- Step 8: Register for classes through our website.
- Step 9: Pay fees, or satisfy financial obligations.

**On-site process for continuing and returning matriculating students**

- Step 1: Complete the appropriate Application for Admission (*continuing students do not need to reapply*).
- Step 2: Receive pin number for on-line registration and access to records.
- Step 3: Schedule a counseling/advisement appointment.
- Step 4: Register for classes.
- Step 5: Pay fees, or satisfy financial obligations.

**On-site process for non-matriculating students**

- Step 1: Complete the appropriate Application for Admissions.
- Step 2: Receive pin number for on-line registration and access to records.
- Step 3: Register for classes.
- Step 4: Pay fees, or satisfy financial obligations.

**Loss of Enrollment Priority due to Academic Standing**

Students on academic or progress probation for a second consecutive term will lose their enrollment priority unless they participate in the [MAPP](#) (Monitoring Academic and Progress Probation) program and complete a progress report for each course they are enrolled in showing at least a 2.0 GPA and/or 50% or more completed progress. Students on continued probation that earn a 2.0 GPA or higher in the most recent term, and/or pass 50% or more of their classes in the most recent term, are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority. In addition, academic reinstated students that earn a 2.0 GPA or higher in the most recent term progress report are

exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

#### Loss of BOGW fee waiver due to Academic Standing

Students on academic or progress probation (or a combination of the two) for a second consecutive term will lose their BOGW fee waiver. Students have options to appeal the loss of BOGW by filling out the Loss of Enrollment Priority and/or BOGW Fee Waiver Appeal form. That form can be found on our [website](#). If approved, they may have their BOGW fee waiver reinstated.

#### Loss of Enrollment Priority due to 100 Unit Limit

Students who have earned 100 or more Taft College degree applicable units will lose their enrollment priority. Students wishing to appeal their loss of enrollment priority due to too many units can fill out a loss of enrollment priority [appeal](#) and complete a comprehensive student education plan showing the additional units are needed. If approved, they may have their enrollment priority reinstated.

### ON-LINE

Web Registration Process for all new, continuing, returning and/or personal enrichment students:

Please visit the "Cougar Tracks" link below:

[https://ct-prod-ssb.taftcollege.edu:9021/ctprod/twbkwbis.P\\_WWWLogin](https://ct-prod-ssb.taftcollege.edu:9021/ctprod/twbkwbis.P_WWWLogin)

### ADDING AND DROPPING CLASSES

- Please visit the Taft College homepage. Under the Student Services tab, under Registration menu, click on Add/Drop Deadline Schedule for a list of deadline dates.

#### Adding a Class

You may add any open class online until the first day of class without an Add Authorization Code. Once the class begins you can enroll through the "Last Date to Enroll (With an Add Authorization code)" deadline date. To add an open class **prior** to the "Last Date to Enroll (You must get an Add Authorization code from the instructor)" deadline, use the Add code during the Web Registration Process.

#### Waitlist

If a class is full prior to the start of the class, you may attempt to join the waitlist by following the normal online registration process, and selecting "Waitlist" when your initial registration fails due to full capacity. The "Waitlist" end the day prior to class.

#### Adding a Class after the Class Has Begun

Once a particular class begins, you are required to have an Add Authorization Code in order to add that particular class. If you have obtained an Add Authorization Code from your instructor, you may submit that code online through the "Last Date to Enroll (Add Authorization Code Required)" deadline date. Add Authorization Codes may only be provided by the

class instructor. Once obtained, you must use the Add Authorization Code by entering it online when attempting to add the class.

#### Dropping a Class and Withdrawing From a Class

To drop a class or withdraw from a class any time prior to the appropriate deadlines during the semester, you can use the Web Registration Process.

**Dropping a course is a student's responsibility. DO NOT rely on your instructor to drop you for non-attendance. If your instructor drops you for non-attendance you will incur the enrollment fees.**

**DO NOT assume that your failure to pay for the class has resulted in the class being dropped from your record (Nonpayment drops are date-specific and do not occur during certain times of the semester).**

#### Title 5: Course Repetition and Withdrawal

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 Summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, FW, NP, or NC) or withdrew from the class with a "W." Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class at Taft College.

Questions? Please contact the Counseling Center at (661) 763-7748, or the Distance Learning Help Desk toll free at (866) 464-9229 or direct at (661) 763-7812.

#### What happens if I drop a class?

1. If you DROP a course **before** the Refund date, the drop will not appear on your academic transcript.
2. If you WITHDRAW from a course **after** the Refund Date, you will receive a grade of "W" for the course.
  - a. The "W" will not be used in calculating grade point averages, but excessive "W"s will be used as factors in probation and dismissal procedures.
  - b. Withdrawing from a class may also affect your financial aid status. Before dropping the class, be sure to consult your advisor or counselor by calling 661-763-7748 or speak to someone in Financial Aid by calling (661) 763-7762.



- c. Withdrawing from a class will affect your veteran’s benefits. Be sure to consult with your VA Counselor who can adjust your schedule with the VA. Not doing so can result in you having to pay back overpayments. Further information is available:

[http://web.taftcollege.edu/student\\_services/veterans\\_services.shtml](http://web.taftcollege.edu/student_services/veterans_services.shtml)

- 3. You cannot withdraw from a class after the final deadline for dropping with a “W”. You will earn a grade for the course.
- 4. However, if you have verifiable extenuating circumstances such as a major illness, you may petition for late withdrawal. See your advisor or counselor for more details. Petition and instructions are available:  
[http://www.taftcollege.edu/tcwp/counsel2/wp-content/uploads/2010/11/post\\_dead\\_withdrl.pdf](http://www.taftcollege.edu/tcwp/counsel2/wp-content/uploads/2010/11/post_dead_withdrl.pdf)

**2016-2017 FEE SCHEDULE**

**(NOTE: Enrollment fees are subject to change by the California State Legislature. All other fees are subject to change without notice.)**

Enrollment fee	\$46 per unit
Credit by Exam fee	\$46 per unit
Class Audit fee	\$15 per unit
Non-resident tuition fee: (in addition to \$46 per unit)	
Enrollment fee and credit by exam fee)	
0 - 14 units	\$211 per unit
15 units or more	\$3,165 per semester
International application fee	\$100
Textbook rental fee*	
Rental fee w/paid ASB fee	30% of retail price(average)
Student body fee	\$30 per year
Residence hall fees:	
Room rent	\$900 per semester
Meal plan (15 meals per wk)	\$1454 per semester
Security deposit	\$150
Transcripts:	
Two in a life-time	No charge
More than two (each)	\$ 4
Rush processing fee	\$ 8
Credential Solutions online processing fee	\$2.75
National Student Clearinghouse online processing fee	\$2.25
Enrollment Verification	
Two in a life-time	No charge
More than two (each)	\$ 4
Rush processing fee	\$ 8
National Student Clearinghouse online processing fee	\$2.25
Return Check Fee	\$18

\*In order to participate in the textbook rental program, students must purchase an ASB sticker and have a copy of their current class schedule.

**MATERIALS FEES**

Occasionally students may be required to purchase materials to supplement specific courses, i.e., workbooks, folders, computer disks, etc. The materials may be purchased through the Cougar Corner Bookstore in person or via the web at the [Bookstore](#).

**PAYMENT DURING PRE-REGISTRATION**

Students pre-registering must pay their fees or request a payment plan at the Cashiers desk by 4:00pm on the due date specified below (payment plan option is only available for the Fall semester):

**Summer 2016 session – May 18, 2016**  
**Fall 2016 session – August 3, 2016**

**FAILURE TO PAY BY THE DEADLINE MAY RESULT IN THE STUDENT BEING DROPPED FROM ALL CLASSES. HOWEVER, IT IS ULTIMATELY THE STUDENT’S RESPONSIBILITY TO DROP ANY CLASSES THAT THEY DO NOT PLAN ON ATTENDING. FAILURE TO DROP CLASSES COULD RESULT IN THE STUDENT HAVING TO PAY FOR THE CLASSES AND RECEIVING AN “F”.**

**ENROLLMENT FEE REFUND POLICY**

Students are responsible for dropping the classes they no longer wish to attend. To be eligible for a refund of enrollment fees, a dropped class must have been dropped on or prior to the refund deadline for that particular class by the student. Full-term classes will always have a fixed refund deadline published in the Schedule of Classes each semester. The refund deadline for any non-standard, part-of-term class is calculated at 10% of the class meeting days scheduled between the start and end dates for that particular class.

**Textbook Rental Program**

The Taft College Bookstore is located at 515 Finley Drive, Taft, CA 93268. We are located in the Pilot Shopping Center (directly across 6th Street from the Al Baldock Sports Center).

Taft College is unique in that many textbooks are available to students on a rental basis. Participation in the Rental Textbook Program is only a fraction of the cost of purchasing your textbooks. In order to participate in the Rental Textbook Program, you must have a current copy of your class schedule, current ASB sticker and Taft College Student ID Card.

Students must purchase an ASB Sticker to participate in the rental program from the Cashier office, bookstore or bookstore website ([bookstore@taftcollege.edu](mailto:bookstore@taftcollege.edu)). The ASB stickers are available for \$15.00 per academic year.

**CHECKOUT PROCEDURE FOR TEXTBOOK RENTALS**

- 1. Rental textbooks may be checked out approximately three weeks prior to the beginning of each new semester depending on availability.
- 2. Students must purchase an ASB Sticker to participate in the rental program

3. Students must take their class schedule to the Bookstore to rent applicable books.
4. Remote or off-campus students may order all textbooks (rental and supplemental) on-line and have them shipped via UPS Ground for a fee determined by package weight and address of delivery.
5. Rental textbooks must be returned to obtain transcripts or to register for classes for any subsequent semester.
8. Check refunds will be made by mail in approximately ten (10) to fourteen (14) business days after the date of the return.

**\*\*\*The manager reserves the right to make the decision on the condition or salability on all merchandise.\*\*\***

#### RETURN PROCEDURE FOR TEXTBOOK RENTALS

1. Students who drop a class should immediately return rental textbooks to the Bookstore.
2. All other rental textbooks must be returned within 2 days of the end of each current semester to avoid being charged a late fee of \$5.00 per book late fee.
3. To avoid being charged full replacement cost, all rental books must be returned to the Bookstore no later than 10 business days after the end of the current semester. All rental books unreturned after 10 business days will become the property of the student and the student becomes responsible for the full replacement cost of the textbook.
4. Some instructors may require proof of textbook return before final exam can be taken.

#### BOOKSTORE RETURN POLICY

1. All refunds and exchanges require the original cash register receipt.
2. Fall and spring textbooks can be returned for a refund during the first seven (7) business days of the semester. All summer and short term session textbooks can be returned during the first three (3) business days of the session. **All textbook sales are final after these dates.** Please make sure you have the correct textbooks and materials by checking with your professor on the first day of class.
3. Textbooks being returned for a refund or exchange must be in the original condition in which they were purchased. Textbooks containing any markings, damage or that is unwrapped will be treated as a used book and will be credited at 70% of the new book price.
4. All access codes or e-books that have been opened or activated are **not returnable**. Please check with your professor before you purchase these items.
5. Clothing, emblematic merchandise, trade books, electronics, and art supplies can be returned fourteen (14) business days after purchase with receipt. Clearance items are not returnable.
6. Incorrect or defective books and course materials may be returned to the bookstore within the refund period with your receipt for an exchange.
7. All credit card refunds require the original charge card used at the time of purchase.

## AT TAFT COLLEGE

### Financial help is available

If you need assistance with your educational expenses, you may be able to receive financial aid. Funds are available from federal, state, and college sources and are offered in the form of grants, work-study, scholarships and enrollment fee waivers. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

For information about how to apply, contact the Financial Aid Office at 763-7762.

### Free tutoring is available

**Tutoring:** Free tutoring in math and English is available for all students enrolled in at least one course at Taft College. Tutoring may be available in other subject areas as well. Please call 661.763.7975 or email TaftTutors@gmail.com for information about the range of tutoring for the current semester. Appointment scheduling and other information is available on the Tutoring website through the Taft College homepage. Tutoring appointments may be held in person or through Skype (see tutoring webpage for current information). Tutoring services are not currently available during the summer session.

**Supplemental Instruction:** Supplemental Instruction (SI) is an academic support program for students of Taft College designed to increase student performance and matriculation with a focus on foundation level college courses. During SI session, students work together to learn the course material. SI sessions are designed and led by Supplemental Instructional Assistants (SIAs) who attend the class meetings so they know the assignments and the requirements for success. Supplemental Instructional Assistants (SIAs) also work with the class instructors to increase student success in a broad range of subjects.

### On-line Library/Learning Resources

The campus Library offers a rich selection of electronic research services. These resources are available to students on and off campus. The Library can be accessed on-line at:

<http://www.taftcollege.edu/tcwp/library/>

## Flexible scheduling

Taft College offers courses in both day and evening formats, short-term courses that typically run for eight to ten weeks, and courses that are offered outside the traditional classroom setting. Distance education offerings include both off-line and on-line courses.

## Classes are small

The average class size at Taft College is 18 students per course. Students frequently cite small class size and opportunities for individualized attention as a major benefit of attending Taft College.

## IS DISTANCE LEARNING RIGHT FOR YOU?

1. Would taking courses outside the traditional classroom setting, even in your own home, accommodate your circumstances and lifestyle?
2. Do you need a course immediately for a degree, job, or other important reason?
3. Is feeling a part of the class not important to you?
4. Do you often get things done ahead of time?
5. Do you prefer to figure out assignment directions for yourself rather than rely on having instructions given?
6. Do you look forward to learning new technologies?
7. Are you a good reader, able to understand textbooks without help?
8. Can you manage your personal and professional time to complete assignments and required reading?

If you answer yes to most of the questions listed above, you are a strong candidate for distance learning courses. For more information on distance learning courses, check out our web site at:

<http://web.taftcollege.edu/academic/distance%20learning/index.php>

## HOW TO ACCESS YOUR DISTANCE LEARNING COURSES

- Once classes have begun, go to the current Distance Learning Schedule of Classes.
- Print a copy of the step-by-step directions, "How to Get Started with your Distance Learning Classes". Follow the directions given. If you have any questions, call the Distance Learning Help Desk at (661) 763-7812 or toll-free at (866) 464-9229.

## WHAT IS MATRICULATION?

Matriculation is an agreement between the college and the student and is designed to ensure student success and institutional effectiveness.

- Taft College is concerned with your success and wants to help you determine the appropriate path to follow. All students applying to Taft College are encouraged to participate in all aspects of the college's programs and services, and the components of matriculation. To determine if you are a matriculating student, answer the following:

***I plan to:***

1. Obtain a degree, certificate, or transfer.
2. Take math or English courses.
3. Seek guidance and/or help in developing an educational plan.
4. Apply for financial aid.

Congratulations. If you answered yes to any of the above, you are a matriculating student.

## MATRICULATION POLICY

Student Success and Support Program (3SP) is a comprehensive student success program involving the entire campus community. 3SP is a process that enhances student access to the California Community colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of 3SP are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the matriculation process. It is Taft College's way of supporting the student's right to succeed in college. Taft College recognizes that student success is the responsibility of the institution and the student, supported by well-coordinated and evidence based student and instructional services to foster academic success.

3SP is a partnership/agreement between students and Taft College. The agreement includes the provision of core matriculation services, including an admission process, college orientation, pre-enrollment assessment and placement, advisement and counseling for course selection, educational planning services, a suitable program of study, and follow-up on student progress.

The student agrees to express a broad education goal at entrance, declare a course of study within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an education goal.

### Student's responsibilities include:

1. Identify an education and career goal upon application.
2. Complete an orientation activity provided by the college.
3. Be assessed to determine appropriate course placement.
4. Participate in counseling, advising, or another education planning service to develop, at minimum an abbreviated student education plan.
5. Declare a specific course of study after completion of 15 semester units of degree applicable credit coursework.
6. Diligently engage in course activities and complete assigned coursework.
7. Complete courses and maintain progress toward an education goal and completing a course of study, according to standards established by the college, the District, and the state.

8. Cooperation in the development of a comprehensive student educational plan by the end of the second semester in attendance.

Taft College agrees to provide a strong foundation and support for academic success, providing and mandating the services necessary for students to achieve their educational goals and complete their course of study. Taft College will ensure information regarding its matriculation policies are accessible and available to all students during or prior to enrollment.

#### College responsibilities include:

1. Orientation services designed to provide, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and other matters.
3. Assessment of students using State Chancellor-approved tests to determine student competency in computational and language skills; to identify aptitudes, interests, and educational objectives; and to evaluate study and learning skills.
4. Counseling, advising, or other education planning services to assist students in interpreting test results, exploring educational and career interests and aptitudes, identifying educational objectives, and in developing and updating of an education plan.
5. Assistance in the development of a student education plan identifying the student's education goal, course of study, and the courses, services, and programs to be used to achieve them.
6. Follow-up services to evaluate the academic progress of, and provide support services to, at risk students, students enrolled in basic skills courses, who have not declared an educational goal as required, or who are on academic probation, as defined by the college, the District, and the state.
7. Referral of students to: support services that may be available, including, but not limited to, counseling, financial aid, health and mental health services, campus employment placement services, Extended Opportunity Programs and Services, campus child care services, tutorial services, foster youth support services, veterans support services, and Disabled Students Program and Services; and curriculum offerings which may be available, including but not limited to, basic skills, noncredit programs, and English as a Second Language.

## MATRICULATION EXEMPTION

**Students who may be exempt from participating in orientation, assessment, advising, and follow-up components of the matriculation program are:**

- a. Students who have completed 60 or more units or who have graduated from an accredited U.S. college or university with an associate degree or higher.
- b. Students who plan to enroll in five units or fewer and who have declared one of the following goals:
  - Advance in current career/job
  - Maintain certificates/license
  - Personal/Education development
  - Complete credits for high school diploma

- c. Students who are enrolled full time at another institution (high school or college) and will be taking five units or fewer (excluding English and math courses)
- d. Students who have previously been assessed (within the last two years) and have written verification of scores from an assessment instrument off the Chancellor's approved list of instruments. (Exempt from placement testing only).
- e. Students transferring from another regionally accredited postsecondary institution with credit for degree-level English and/or mathematics. (Exempt from placement testing only).

Exempt students are not required to participate in the matriculation process but are encouraged to see a counselor at any time. The college will make reasonable efforts to ensure that all exempt students are provided the opportunity to participate in the matriculation process.

Students who do not meet approved matriculation exemption criteria but choose to be exempt from one or more components of the matriculation process may do so by completing a waiver available from the Counseling Center.

## COURSE PREREQUISITES, CO-REQUISITES AND RECOMMENDED PREPARATION

**PREREQUISITE** means this is a condition of enrollment that a student must meet in order to demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. For example, a student enrolling in general chemistry will have difficulty without adequate preparation in algebra.

**CO-REQUISITE** means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A co-requisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

**ADVISORY** means recommended preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, co-requisites, or recommended preparation are specified within course descriptions in the catalog. Students must satisfy the prerequisite or co-requisite requirements for all courses in which they enroll.

### Challenging a Prerequisite or Co-requisite

Students may have preparation equivalent to the stated prerequisites or co-requisites and may wish to challenge a

prerequisite or co-requisite as allowed by state law. The petition for challenging a prerequisite or co-requisite is available online and in the Counseling Center. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of grounds under which a challenge may be pursued:

1. Challenging the prerequisite on the grounds that it has not been made reasonably available
2. Challenging the prerequisite on the grounds that it was established in violation of regulation or in violation of state or District-approved processes (student documentation required)
3. The prerequisite is discriminatory or applied in a discriminatory manner (student documentation required)
4. Challenging the prerequisite based on acquired knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required)

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA) – ANNUAL NOTIFICATION**

Student Records - Family Educational Rights and Privacy Act (FERPA) Student Release of Information

The Family Educational Rights and Privacy Act (FERPA) afford student certain rights with respect to their education records. They are:

The right to inspect and review the student's education records within 45 days of the day Taft College receives a request for access. Students should submit to the Director of Admissions Office written requests that identify the record(s) they wish to inspect. The director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Admissions and Records Office, the student shall be advised of the correct official to whom the request should be addressed.

The right to request the amendment of the student's education records that the student believes is inaccurate. Students may ask Taft College to amend a record that they believe is inaccurate. They should write the director, clearly identify the part of the record they want changed, and specify why it is inaccurate. If Taft College decides not to amend the record as requested by the student, the student shall be notified of the decision and advised as to his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Taft College in an administrative, supervisory, academic, research, or

support staff position (including law enforcement personnel and health staff); a person or company with whom Taft College has contracted (such as an attorney, auditor, collection agent, degree conferral & transcript processing agent, document managing agent, and placement sites for internship or similar student work/study opportunities); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; consultants, volunteers or other outside parties to whom Taft College has outsourced institutional services or functions that it would otherwise use employees to perform. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. As allowed within FERPA guidelines, Taft College may disclose education records without consent to officials of another school, upon request, in which a student seeks or intends to enroll.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taft College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC, 20202-4605

At its discretion Taft College may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act. Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directory Information at Taft College includes the following: Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition. Students may withhold Directory Information by notifying the Director of Admissions in writing; please note that such withholding requests are binding for all information to all parties other than for those exceptions allowed under the Act. Students should consider all aspects of a Directory Hold prior to filing such a request. Requests for non-disclosure will be honored by Taft College for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Admissions and Records Office.

**Taft College's Annual notification to students is consistent with its obligations under FERPA. Taft College annually notifies students and their parents of their rights accorded to them by FERPA. Students and their parents shall be advised of their rights regarding educational records in the Taft College class schedule, student handbook, and Taft College website.**



For additional information on FERPA or student confidentiality contact:

Director of Admissions and Records  
(661) 763-7870

## **NONDISCRIMINATION NOTICE**

Taft College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any of its policies, procedures, or practices, in compliance with Equity in Higher Education (pertaining to disability, gender, gender identity, gender expression, nationality, race, ethnicity, religion and sexual orientation), Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Sex Equity in Education (pertaining to sex), Americans with Disabilities Act (pertaining to disability), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), and the Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the college's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to:

### **Primavera Arvizu**

Interim Vice President of Student Services  
Title IX Coordinator - Students  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7889

### **Dr. Robert Meteau**

Associate Vice President of Human Resources  
EEO / Title IX Coordinator - Employees  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Taft College recognizes its obligation to provide overall program accessibility throughout the college for disabled individuals. Contact the Section 504 Coordinator to obtain

information on the existence and location of services, activities, and facilities that are accessible to and usable by the disabled.

### **Dr. Robert Meteau**

Associate Vice President of Human Resources  
Section 504 Coordinator  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with those provisions may also be directed to:

- 1) Office for Civil Rights  
U.S. Department of Education  
50 Beale Street, Suite 7200  
San Francisco, CA 94105-1813  
415-486-5555

<http://wdcrobcolp01.ed.gov/cfapps/OCR/contactusresults.cfm>

- 2) Taft College Board Policies and Procedures  
[Click here](#)

## **ACCREDITATION**

Taft College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, California 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation & the U.S. Department of Education.

## **CHECK US OUT ON THE WORLD WIDE WEB**

For detailed information on admissions, enrollment, student services, instructional services, distance learning, student activities, and student right-to-know information, you can access the Taft College web site at:

[www.taftcollege.edu](http://www.taftcollege.edu)

Use the following link for access to the current course schedule:

[http://web.taftcollege.edu/student\\_services/schedule.php](http://web.taftcollege.edu/student_services/schedule.php)

**TAFT COLLEGE GENERAL EDUCATION CERTIFICATION - Breadth Pattern for the California State University System**

**NAME** \_\_\_\_\_

**STUDENTID** \_\_\_\_\_

To be eligible for graduation with a Bachelor Degree from a California State University, students must complete a maximum of 39 semester units of general education coursework. Taft College will certify completion of up to 39 lower division, general education units for students based on the pattern outlined below.

A	ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING (9 semester or 12-15 quarter units required with at least one course each from A1, A2, and A3)	UNITS	GRADE	√ if CERTIFIED
	<b>A1-Oral Communication:</b> SPCH 1507, 1511 <b>A2-Written Communication:</b> ENGL 1500 <b>A3-Critical Thinking:</b> ENGL 1600; PHIL 1520 <b>Courses from other colleges:</b> _____ <b>AP Exam:</b> _____	A1 _____ A2 _____ A3 _____	_____ _____ _____	_____ _____ _____ Area A
	<b>SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING</b> (9 semester or 12-15 quarter units required with at least one course each from Physical Science, Life Science [at least one to contain a lab component] and Mathematics/Quantitative reasoning)			
	<b>B1-Physical Science:</b> ASTR 1511; BIOL 1513;CHEM 1510, 2211; ESCI 1520; GEOG 1510; GEOL 1500, 1501; PHYS 1510, 2221; PSCI 1520 <b>B2-Life Science:</b> ANTH 1501; BIOL 1500, 1510, 2201, 2202, 2203, 2250, 2255, 2257, 2260; CHEM 1520 <b>B3-Laboratory Activity:</b> ASTR 1511; BIOL 1501, 1510, 2201, 2202, 2203, 2250, 2256, 2257; CHEM 1510, 1520, 2211; ESCI 1520; GEOL 1500, 1501; PHYS 2221; PSCI 1520 <b>B4-Mathematical /Quantitative Reasoning:</b> MATH 1500, 1520, 1530, 1540, 2100; PSYC 2200; STAT 1510 <b>Courses from other colleges:</b> _____ <b>AP Exam:</b> _____	B1 _____ B2 _____ B3 _____ B4 _____	_____ _____ _____ _____	_____ _____ _____ _____ Area B
	<b>ARTS AND HUMANITIES</b> (9 semester or 12-15 quarter units required with at least one course each in Arts and Humanities)			
	<b>C1-Arts:</b> ARTH 1500, 1510, 1520, 2030, 2040; DRAM 1510, 1535; HUM 2010; MUSC 1510, 1520 <b>C2-Humanities:</b> ENGL 1600, 2100, 2150, 2600, 2650, 2700, 2750; HIST 2202, 2204, 2231, 2232; HUM 1500, 2010; PHIL 1501, 1531; SPAN 1601, 1602, 2001, 2002 <b>Courses from other colleges:</b> _____ <b>AP Exam:</b> _____	C1 _____ C2 _____ C1 or 2 _____	_____ _____ _____	_____ _____ _____ Area C
	<b>SOCIAL SCIENCES</b> (9 semester or 12-15 quarter units required with courses in at least 2 disciplines)			
	<b>D0-Sociology and Criminology:</b> ADMJ 1501, 1502, SOC 1510, 2110, 2120, 2141 <b>D1-Anthropology &amp; Archeology:</b> ANTH 1512, 1524, ARCH 1501 <b>D2-Economics:</b> ECON 2120, 2210 <b>D3-Ethnic Studies:</b> SOC 2110 <b>D4-Gender Studies:</b> PSYC 2038, SOC 2038 <b>D5-Geography:</b> GEOG 1520 <b>D6-History:</b> HIST 2202, 2204, 2210, 2231, 2232, 2270 <b>D7-Interdisciplinary Social or Behavioral Science:</b> ECEF 1531, RECR 1510 <b>D8-Political Science, Government &amp; Legal Institutions:</b> POSC 1501, 2005 <b>D9-Psychology:</b> PSYC 1500, 2003, 2030, 2033, 2038, 2080; SOC 2038 <b>Courses from other colleges:</b> _____ <b>AP Exam:</b> _____	D _____ D _____ D _____	_____ _____ _____	_____ _____ _____ Area D
	<b>LIFELONG LEARNING &amp; SELF-DEVELOPMENT</b> (3 semester or 4-5 quarter units, not all in physical activity)			
	ECEF 1531, HLED 1510; PSYC 1500, 2030, 2033, 2080; SOC 2141, RECR 1510 <b>Physical Education Activity Course (limit 1 unit):</b> PHED 1510, 1542, <b>Courses from other colleges:</b> _____ <b>AP Exam:</b> _____	E _____ E _____	_____ _____	_____ _____ Area E
	<b>U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS</b> (This is not a General Education Breadth Pattern requirement; however, these courses should be completed prior to transferring to any CSU campus)			
	<b>Complete two (2) courses, one from group 1 and one from group 2</b> Group 1: HIST 2231, 2232      Group 2: POSC 1501	_____ _____	_____ _____	_____ _____ Complete

**TAFT COLLEGE IGETC - Intersegmental General Education Transfer Curriculum**

**Intersegmental General Education Transfer Curriculum**

Transferring to:      UC      CSU School:                                 

A minimum "C" grade is required in each college course for IGETC. A "C" is defined as a minimum 2.0 on a 4.0 scale.

**AREA 1: ENGLISH COMMUNICATION** (CSU – 3 courses, one each from group A, B, and C) (UC – 2 courses, one each from group A and B)

	Course	Units	Grade
1A – English Composition: ENGL 1500	1A _____	_____	_____
1B – Critical Thinking – English Composition: ENGL 1600* (AP Credit not accepted)	1B _____	_____	_____
1C – Oral Communication (CSU requirement only): SPCH 1507, 1511 (AP Credit not accepted)	1C _____	_____	_____
AP Credit or Courses from other colleges: _____			

**AREA 2: MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING** (1 course, 3 semester, 4-5 quarter units.)

MATH 1500, 1520, 1540, 2100; PSYC 2200; STAT 1510	2A _____	_____	_____
AP Credit or Courses from other colleges: _____			

**AREA 3: ARTS & HUMANITIES** (At least 3 courses, with at least one course from the Arts and one course from the Humanities. 9 semester, 12-15 quarter units.)

3A-Arts: ARTH 1500, 1510, 1520, 2030, 2040; DRAM 1510; MUSC 1510, 1520	3A _____	_____	_____
3B-Humanities: ENGL 2600, 2650, 2700, 2750; HIST 2231*, 2232*; HUM 2010; PHIL 1501, 1531; SPAN 1602*, 2001*, 2002*	3B _____	_____	_____
AP Credit or Courses from other colleges: _____	3A or 3b _____	_____	_____

**AREA 4: SOCIAL & BEHAVIORAL SCIENCES** (At least 3 courses from at least 2 disciplines or an interdisciplinary sequence. 9 semester, 12-15 quarter units.)

4A-ANTH 1512, 1524    4B-ECON 2120, 2210    4D-PSYC 2038; SOC 2038    4E-GEOG 1520	4 _____	_____	_____
4F-HIST 2202, 2204, 2210, 2231*, 2232*, 2270    4G-ECEF 1531    4H-POSC 1501, 2005	4 _____	_____	_____
4I-PSYC 1500, 2003, 2030, 2038, 2080; SOC 2038    4J-ADMJ 1501; SOC 1510, 2110, 2120	4 _____	_____	_____
AP Credit or Courses from other colleges: _____			

**AREA 5: PHYSICAL & BIOLOGICAL SCIENCES** (At least 2 courses, one physical and one biological science course; at least one must include a laboratory. Courses in **BOLD** contain a laboratory component. 7-9 semester units, 9-12 quarter units.)

5A-PHYSICAL SCIENCES: <b>ASTR 1511</b> ; BIOL 1513; <b>CHEM 1510, 1520, 2211</b> ; <b>ESCI 1520</b> ; GEOG 1510; <b>GEOL 1500, 1501</b> ; <b>PHYS 1510, 2221</b> ; <b>PSCI 1520</b>	5A _____	_____	_____
5B-BIOLOGICAL SCIENCES: ANTH 1501; BIOL 1500, <b>1510, 2201, 2202, 2203, 2250, 2255, 2257, 2260</b>	5B _____	_____	_____
5C-LABORATORY: ASTR 1511; BIOL 1501, 1510, 2201, 2202, 2203, 2250, 2256, 2257, 2260; CHEM 1510, 1520, 2211; ESCI 1520; GEOL 1500, 1501; PHYS 2221; PSCI 1520	5C _____	_____	_____
AP Credit or Courses from other colleges: _____			

**AREA 6: LANGUAGE OTHER THAN ENGLISH** (UC requirement only) (Proficiency equivalent to two years of high school study in the same language. This requirement is satisfied by completing one of the following options)

- Completed 2 years of the same foreign language of high school work with a grade of "C" or better. (A copy of the High School transcripts must be attached or on file to verify completion) Courses: \_\_\_\_\_
- Earn a score of 3 or higher on the Foreign Language Advanced Placement (AP) test. Date taken: \_\_\_\_\_ Score: \_\_\_\_\_
- Achieved a score of 550 or higher on the College Board Achievement Test in Foreign Language. Date taken: \_\_\_\_\_ Score: \_\_\_\_\_

<input type="checkbox"/> 6A Complete one of the following semester courses: SPAN 1601, 1602*, 2001*, 2002* (OTHER _____)	6A _____	_____	_____
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\*Note: Courses listed in multiple areas shall not be certified in more than one area except for courses in Languages other than English, which can be certified in both areas 3B and 6A.

**CSU REQUIREMENT IN U.S. HISTORY, CONSTITUTION & AMERICAN IDEALS** (This is not an IGETC requirement; however, these courses should be completed prior to transferring to any CSU campus) Complete two (2) courses, one from group 1 and one from group 2.

Group 1: HIST 2231, 2232	G1 _____	_____	_____
Group 2: POSC 1501	G2 _____	_____	_____

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		

## All courses are full-term unless otherwise noted

### Administration of Justice

**ADMJ 1501 Introduction to Criminal Justice 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 with a grade of 'C' or better strongly recommended; 48 hours lecture*

52412 21	TR	09:40AM-10:55AM	Jiles, M.	G 04
52414 22	TR	01:10PM-02:25PM	Jiles, M.	G 04
52406 40		Dist Ed Online	Jiles, M.	ON

**ADMJ 1502 Concepts of Criminal Law 3.00 Unit(s)**

*Prerequisite or Co-requisite: CJA 1501 Introduction to Administration of Justice or equivalent course; 48 hours lecture*

52408 40	Dist Ed Online	Bender, B.	ON
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**ADMJ 1503 Criminal Court Process 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

* 53013 20	W	06:40PM-09:30PM	Batchelor, G.	T 12
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**ADMJ 1505 Criminal Investigation 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

52413 40	Dist Ed Online	Batchelor, G.	ON
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**ADMJ 1506 Introduction to Forensics 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

* 52411 20	M	06:40PM-09:30PM	Jiles, M.	G 06
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**ADMJ 1508 Introduction to Corrections 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

* 53014 20	T	06:40PM-09:30PM	Pilkington, J.	CL 731
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### Anthropology

**ANTH 1501 Introduction to Biological Anthropology 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

* 53028 20	M	06:40PM-09:30PM	Draucker, E.	T 05
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### Art

**ART 1600 Basic Design 3.00 Unit(s)**

*Prerequisite: None; 32 hours lecture; 64 hours lab (96 hours total)*

50007 20	TR	01:10PM-02:00PM	Rodenhauser, D.	T 09
	TR	02:01PM-04:00PM	Rodenhauser, D.	T 09

**ART 1620 Drawing and Composition 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

52010 21	TR	09:10AM-09:55AM	Rodenhauser, D.	T 09
	TR	09:56AM-12:00PM	Rodenhauser, D.	T 09
52053 22	MW	09:10AM-09:55AM	Rodenhauser, D.	T 09
	MW	09:56AM-12:00PM	Rodenhauser, D.	T 09

**ART 1625 Color Theory 3.00 Unit(s)**

*Prerequisite: None; 32 hours lecture; 48 hours lab (80 hours total)*

52998 20	TR	09:10AM-10:00AM	Rodenhauser, D.	T 09
	TR	10:01AM-11:20AM	Rodenhauser, D.	T 09

**ART 1640 Painting 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 or 1620 strongly recommended; 24 hours lecture, 72 hours lab (96 hours total)*

50076 20	MW	09:10AM-09:55AM	Rodenhauser, D.	T 09
	MW	09:56AM-12:00PM	Rodenhauser, D.	T 09

**ART 1800 Introduction to Digital Art 3.00 Unit(s)**

*Advisory: Successful completion in Art 1600 or 1620 strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)*

52423 40	Dist Ed Online	Dimayuga, A.	ON
	Dist Ed Online	Dimayuga, A.	ON

**ART 1811 Graphic Design 3.00 Unit(s)**

*Prerequisite: Successful completion in Art 1800/Computer Science 1800 with a grade of 'C' or better; 32 hours lecture; 48 hours lab (80 hours total)*

52422 40	Dist Ed Online	Dimayuga, A.	ON
	Dist Ed Online	Dimayuga, A.	ON

**ART 1850 Web Site Production 3.00 Unit(s)**

*Advisory: Successful completion in Art 1800/Computer Science 1800 or Art 1820 with a grade of 'C' or better strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)*

50822 40	Dist Ed Online	Holden, R.	ON
	Dist Ed Online	Holden, R.	ON

**ART 1860 Introduction to Computer Animation for Web and Multimedia 3.00 Unit(s)**

*Advisory: Successful completion in Art 1800 or equivalent introduction to vector graphics course with a grade of 'C' or better strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)*

50202 40	Dist Ed Online	Holden, R.	ON
	Dist Ed Online	Holden, R.	ON

### Art History

**ARTH 1500 Art Appreciation 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture*

51332 20	TR	09:10AM-10:25AM	Smith, G.	T 13
52047 21	TR	02:40PM-03:55PM	Smith, G.	T 13
51333 40		Dist Ed Online	Acosta, S.	ON
51390 41		Dist Ed Online	Rubio, A.	ON

**ARTH 1510 Prehistoric to Renaissance Art History 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

51649 20	MW	01:10PM-02:25PM	Lindquist, E.	T 10
52014 40		Dist Ed Online	Swenson, S.	ON

**ARTH 2030 Survey of Asian Art 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

51665 40	Dist Ed Online	Swenson, S.	ON
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### Astronomy

**ASTR 1511 Introduction to Astronomy with Lab 4.00 Unit(s)**

*Advisory: Successful completion in English 1000, Reading 1005, and Mathematics 1050 with grades of 'C' or better strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)*

* 51309 20	T	05:10PM-08:00PM	Reynolds, D.	SCI 04
		(Plus arrange 3 hours lecture online per week)		
		HYBRID	Reynolds, D.	ON
53004 21	TR	12:10PM-01:25PM	Reynolds, D.	SCI 04
	TR	01:35PM-02:50PM	Reynolds, D.	SCI 04

### Biology

**BIOL 1500 Fundamentals of Biology 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

51992 40	Dist Ed Online	Lytle, S.	ON
52447 41	Dist Ed Online	Berry, W.	ON
51367 42	Dist Ed Online	Ashmore, A.	ON



# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS							Course & #	Course Title	UNITS			
Prerequisite and/or Advisory									Prerequisite and/or Advisory					
(*) Section	Day(s)	Time	Instructor	Room							Instructor	Room		
* = Evening class									* = Evening class					
<b>BIOL 1510</b>	<b>Fundamentals of Biology with Lab</b>	<b>4.00 Unit(s)</b>							51277 21 TR	08:10AM-09:25AM	Golling, G.	SCI 02		
Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)									TR	09:30AM-12:30PM	Golling, G.	SCI 02		
	52707 20 MW	01:10PM-02:25PM	Lytle, S.	SCI 02							<b>BIOL 2370</b>	<b>Basic Nutrition</b>	<b>3.00 Unit(s)</b>	
	MW	02:35PM-03:50PM	Lytle, S.	SCI 02							Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture			
*	52708 21 MW	06:40PM-07:55PM	Ashmore, A.	SCI 02							* 51995 20 T	05:40PM-08:40PM	Hickman, R.	T 13
*	MW	08:05PM-09:20PM	Ashmore, A.	SCI 02							50080 40	Dist Ed Online	Headrick, D.	ON
	53005 22 MW	08:10AM-09:25AM	Jarrahan, A.	G 08							51672 41	Dist Ed Online	Headrick, D.	ON
	MW	09:40AM-10:55AM	Jarrahan, A.	G 08							(Course runs 10/03/2016 to 12/16/2016)			
<b>BIOL 1513</b>	<b>Introduction to Environmental Studies with Lab</b>	<b>4.00 Unit(s)</b>							<b>Business</b>					
Advisory: Eligibility for English 1000 and Reading 1005 and Mathematics 1050, or 1 year of high school algebra, strongly recommended; 48 hours lecture; 48 hours lab (96 total hours)									<b>BUSN 1050</b>	<b>Business Mathematics</b>	<b>3.00 Unit(s)</b>			
*	53027 21 MW	05:45PM-07:00PM	Mead, J.	SCI 03							Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lecture			
*	MW	07:15PM-08:30PM	Mead, J.	SCI 03							50107 40	Dist Ed Online	Layne, D.	ON
<b>BIOL 2201</b>	<b>Introductory Biology - Cells</b>	<b>4.00 Unit(s)</b>							<b>BUSN 1051</b>	<b>General Accounting</b>	<b>4.00 Unit(s)</b>			
Prerequisites or Co-requisites: Successful completion of Chemistry 2211 with a grade of C or better; eligible for or successful completion of Math 1060 with a grade of C or better									Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture					
Advisory: Eligible for English 1500; 48 hours lecture; 59 hours lab (107 hours total)									52730 30	Dist Ed Offline	Bledsoe, A.	OFF		
	50043 20 MW	08:10AM-09:25AM	Golling, G.	SCI 02							<b>BUSN 1056</b>	<b>QuickBooks</b>	<b>0.50 Unit(s)</b>	
	MW	09:40AM-11:15AM	Golling, G.	SCI 02							Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture			
<b>BIOL 2202</b>	<b>General Zoology</b>	<b>5.00 Unit(s)</b>							51955 20 S	08:10AM-04:25PM	Layne, D.	G 09		
Prerequisite: Eligibility for Mathematics 1500 or higher									(Course runs 10/15/2016 to 10/15/2016)					
Advisory: Successful completion of Biology 2201 and eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)									<b>BUSN 1059</b>	<b>Electronic Machine Calculations</b>	<b>1.00 Unit(s)</b>			
	53006 20 TR	01:10PM-02:25PM	Lytle, S.	STEM							Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lab			
	TR	02:40PM-05:30PM	Lytle, S.	STEM							50226 30	Dist Ed Offline	Bandy, I.	OFF
<b>BIOL 2250</b>	<b>Human Anatomy</b>	<b>5.00 Unit(s)</b>							50332 31	Dist Ed Offline	Bandy, I.	OFF		
Advisory: Eligibility for ENGL 1500, MATH 1500, and completion of BIOL 1500, BIOL 1510, or CHEM 1541 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)									Dist Ed Offline	Bandy, I.	G 09			
	50109 20 TR	08:10AM-09:25AM	Berry, W.	SCI 03							Dist Ed Offline	Bandy, I.	G 09	
	TR	09:30AM-12:30PM	Berry, W.	SCI 03							(Course runs 10/17/2016 to 12/08/2016)			
*	53007 21 TR	05:40PM-06:55PM	Jarrahan, A.	SCI 03							(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)			
*	TR	07:10PM-10:00PM	Jarrahan, A.	SCI 03							50013 32	Dist Ed Offline	Bandy, I.	G 09
	50086 23 TR	01:10PM-02:25PM	Berry, W.	SCI 03							Dist Ed Offline	Bandy, I.	G 09	
	TR	02:30PM-05:30PM	Berry, W.	SCI 03							(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)			
<b>BIOL 2257</b>	<b>Human Physiology with Lab</b>	<b>5.00 Unit(s)</b>							<b>BUSN 1500</b>	<b>Introduction to Business</b>	<b>3.00 Unit(s)</b>			
Advisory: Eligibility for ENGL 1500, MATH 1500, and BIOL 1500, BIOL 1510, BIOL 2250 or CHEM 1510 strongly recommended; 48 hours lecture; 48 hours lab (144 hours total)									Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture					
	52375 20 MW	01:10PM-02:25PM	Jarrahan, A.	SCI 03							* 51951 20 T	06:10PM-09:00PM	Salomon, S.	G 10
	MW	02:30PM-05:30PM	Jarrahan, A.	SCI 03							50292 30	Dist Ed Offline	Bledsoe, A.	OFF
	52376 21 MW	08:10AM-09:25AM	Berry, W.	SCI 03							52438 41	Dist Ed Online	Layne, D.	ON
	MW	09:35AM-12:30PM	Berry, W.	SCI 03							<b>BUSN 1510</b>	<b>Business Communication</b>	<b>3.00 Unit(s)</b>	
<b>BIOL 2260</b>	<b>General Microbiology</b>	<b>5.00 Unit(s)</b>							Prerequisite: Successful Completion of English 1500 with a grade of 'C' or better; 48 hours lecture					
Prerequisite: Successful completion in Biology 1500 or one year of high school biology with a grade of 'C' or better; and Chemistry 1510 or one year of high school chemistry with a grade of 'C' or better									* 51953 20 TR	04:30PM-05:45PM	Bledsoe, A.	G 09		
Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)									52054 40	Dist Ed Online	Layne, D.	ON		
	50110 20 TR	01:10PM-02:25PM	Golling, G.	SCI 02							<b>BUSN 1560</b>	<b>Business Capstone</b>	<b>3.00 Unit(s)</b>	
	TR	02:30PM-05:30PM	Golling, G.	SCI 02							Advisory: Completion of all other required courses in either the Business Programs or Automotive Program; 48 hours lecture			
									52756 20 S	09:10AM-10:00AM	Layne, D.	G 09		
									HYBRID			Layne, D.	ON	
									(Plus arrange 2 hours lecture online per week)					

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
<b>BUSN 1601</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>	50210 30	Dist Ed Offline	G 09
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lab</i>					
	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
50337 31	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Course runs 10/17/2016 to 12/08/2016)					
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
<b>BUSN 1602</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>	50339 30	Dist Ed Offline	G 09
<i>Prerequisite: Successful completion in Business 1601 with a grade of 'C' or better; 48 hours lab</i>					
	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Course runs 10/17/2016 to 12/08/2016)					
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
50209 31	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
<b>BUSN 1603</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>	50211 30	Dist Ed Offline	G 09
<i>Prerequisite: Successful completion in Business 1602 with a grade of 'C' or better; 48 hours lab</i>					
	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
50342 31	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Course runs 10/17/2016 to 12/08/2016)					
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
<b>BUSN 2001</b>	<b>College Keyboarding and Document Processing</b>	<b>1.00 Unit(s)</b>	50345 30	Dist Ed Offline	G 09
<i>Prerequisite: Successful completion in Business 1603 or 1 year of high school typing with a grade of 'C' or better; 48 hours lab</i>					
	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Course runs 10/17/2016 to 12/08/2016)					
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
<b>BUSN 2002</b>	<b>College Keyboarding and Document Processing</b>	<b>1.00 Unit(s)</b>	50207 30	Dist Ed Offline	G 09
<i>Prerequisite: Successful completion in Business 2001 with a grade of 'C' or better; 48 hours lab</i>					
	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
<b>BUSN 2003</b>	<b>College Keyboarding and Document Processing</b>	<b>1.00 Unit(s)</b>	50206 30	Dist Ed Offline	G 09
<i>Prerequisite: Successful completion in Business 2002 with a grade of 'C' or better; 48 hours lab</i>					
	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
50350 31	Dist Ed Offline		Bandy, I.	G 09	
	Dist Ed Offline		Bandy, I.	G 09	
(Course runs 10/17/2016 to 12/08/2016)					
(Open lab hours are from 9:10 am to 12 noon MWF; 48 hours total)(Each student will need to attend an orientation session during the first week of classes on MWF at 9:00am, 10:00am or 11:00am in G-9.)					
<b><u>Business Administration</u></b>					
<b>BSAD 2220</b>	<b>Introduction to Financial Accounting</b>	<b>4.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1000 and Reading 1005, and Business 1050 or Business 1051 strongly recommended; 64 hours lecture</i>		
* 50001 20	MW	06:10PM-08:10PM	Layne, D.	G 09	
50081 30		Dist Ed Offline	Layne, D.	OFF	
52763 31		Dist Ed Offline	Layne, D.	OFF	
<b><u>Chemistry</u></b>					
<b>CHEM 1510</b>	<b>Introductory College Chemistry</b>	<b>4.00 Unit(s)</b>	<i>Prerequisite: Eligibility for Mathematics 1060</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					
50113 20	TR	08:10AM-09:25AM	Reynolds, D.	SCI 01	
		TR	Reynolds, D.	SCI 01	
52377 22	TR	02:40PM-03:55PM	May, J.	SCI 01	
* 51656 23	TR	04:15PM-05:30PM	May, J.	SCI 01	
		11:10AM-12:25PM	May, J.	SCI 01	

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						
51656 23 TR	12:45PM-02:00PM	May, J.	SCI 01		51313 20 TR	01:10PM-02:15PM	Hall, D.	G 09	
<b>CHEM 1520</b>	<b>Introduction to Organic and Biochemistry</b>	<b>4.00 Unit(s)</b>				02:16PM-03:40PM	Hall, D.	G 09	
<i>Prerequisite: Successful completion of Chemistry 1510 or equivalent</i>									
<i>Advisory: Eligibility for English 1500; 48 hours lecture, 48 hours lab (96 hours total)</i>									
* 53008 21 TR	06:10PM-07:25PM	Mayfield, M.	SCI 01		51314 40	Dist Ed Online	West, L.	ON	
* TR	07:35PM-08:50PM	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
<b>CHEM 2211</b>	<b>General Chemistry</b>	<b>5.00 Unit(s)</b>			51379 41	Dist Ed Online	Goodman, D.	ON	
<i>Prerequisite: Successful completion of Chemistry 1510 and Mathematics 1060 with a grade of 'C' or better; high school chemistry and intermediate algebra or trigonometry with grades of 'C' or better as part of the qualification by assessment process.</i>									
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>									
50025 20 MW	01:10PM-02:25PM	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
	MW 02:45PM-05:35PM	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
<b>CHEM 2212</b>	<b>General Chemistry and Qualitative Analysis</b>	<b>5.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of Chemistry 2211 with a grade of 'C' or better</i>									
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>									
52710 20 MW	08:10AM-09:25AM	Mayfield, M.	SCI 01						
	MW 09:35AM-12:25PM	Mayfield, M.	SCI 01						
<b>Communication</b>									
<b>COMM 1510</b>	<b>Mass Communication and the Individual</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
50231 40	Dist Ed Online	Graupman, G.	ON						
<b>Computer Science</b>									
<b>COSC 1532</b>	<b>Basic Internet Skills and Concepts</b>	<b>1.00 Unit(s)</b>							
<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>									
51372 41	Dist Ed Online	Hall, D.	ON						
	Dist Ed Online	Hall, D.	ON						
(Course runs 10/17/2016 to 12/08/2016)									
<b>COSC 1603</b>	<b>Introduction to Word Processing - Microsoft Word</b>	<b>1.50 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>									
51376 30	Dist Ed Offline	Eigenauer, J.	OFF						
	Dist Ed Offline	Eigenauer, J.	OFF						
(Course runs 10/17/2016 to 12/08/2016)									
53038 31	Dist Ed Offline	Hall, D.	OFF						
	Dist Ed Offline	Hall, D.	OFF						
(Course runs 10/03/2016 to 12/16/2016)									
51311 40	Dist Ed Online	West, L.	ON						
	Dist Ed Online	West, L.	ON						
(Course runs 08/22/2016 to 10/14/2016)									
51312 41	Dist Ed Online	Goodman, D.	ON						
	Dist Ed Online	Goodman, D.	ON						
(Course runs 10/17/2016 to 12/08/2016)									
<b>COSC 1703</b>	<b>Introduction to Spreadsheets - Microsoft Excel</b>	<b>1.50 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>									
					<b>COSC 1812</b>	<b>Introduction to Presentation Graphics - Microsoft PowerPoint</b>		<b>1.50 Unit(s)</b>	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>									
					51315 40	Dist Ed Online	West, L.	ON	
						Dist Ed Online	West, L.	ON	
(Course runs 08/22/2016 to 10/14/2016)									
					<b>COSC 1902</b>	<b>Introduction to Databases - Microsoft Access</b>		<b>1.50 Unit(s)</b>	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>									
					51316 40	Dist Ed Online	West, L.	ON	
						Dist Ed Online	West, L.	ON	
(Course runs 10/17/2016 to 12/08/2016)									
					<b>COSC 2020</b>	<b>Introduction to Computer Information Systems</b>		<b>3.00 Unit(s)</b>	
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>									
					50002 40	Dist Ed Online	Agundez, A.	ON	
						Dist Ed Online	Agundez, A.	ON	
<b>Court Reporting</b>									
<b>CTRP 1010</b>	<b>Beginning Machine Shorthand Theory and Lab 1</b>	<b>5.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)</i>									
50278 20 MT	08:40AM-10:30AM	Despain, L.	NKTC						
	WR 08:40AM-10:00AM	Despain, L.	NKTC						
(Pass/No Pass basis only)									
<b>CTRP 1070</b>	<b>Legal Terminology I</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: None; 48 hours lecture</i>									
50423 20 R	12:40PM-02:00PM	Kolosky, T.	NKTC						
	F 08:40AM-10:00AM	Kolosky, T.	NKTC						
(Pass/No Pass basis only)									
<b>CTRP 1090</b>	<b>Punctuation and Grammar</b>	<b>4.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>									
50283 20 MT	12:40PM-02:00PM	Despain, L.	NKTC						
	W 12:40PM-01:30PM	Despain, L.	NKTC						
(Pass/No Pass basis only)									
<b>CTRP 1131</b>	<b>60 WPM Machine Shorthand Speed Building: Literary and Jury Charge</b>	<b>5.00 Unit(s)</b>							
<i>Prerequisite: Court Reporting 1010</i>									
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>									
51956 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
<i>* = Evening class</i>						<i>* = Evening class</i>				
<b>CTRP 1132</b>	<b>100 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1154</b>	<b>200 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: Literary and Jury Charge</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51957 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		51968 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1133</b>	<b>140 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1161</b>	<b>80 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: 2-Voice</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51959 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		51969 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1134</b>	<b>180 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1162</b>	<b>120 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: 2-Voice</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51960 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		51970 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1141</b>	<b>60 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1163</b>	<b>160 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: 2-Voice</b>						<b>Building: 4-Voice</b>			
<i>Prerequisite: Court Reporting 1010</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51961 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		51971 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1143</b>	<b>140 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1164</b>	<b>200 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: 4-Voice</b>						<b>Building: 4-Voice</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51963 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		51972 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1151</b>	<b>80 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1250</b>	<b>Certified Shorthand Reporter Preparation</b>	<b>2.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>									
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>						<i>Prerequisite: Qualification by assessment process; 32 hours lecture</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51965 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		51282 20	F	10:10AM-12:00PM	Despain, L.	NKTC
										(Pass/No Pass basis only)
<b>CTRP 1152</b>	<b>120 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>Criminal Justice Administration</b>				
	<b>Building: Literary and Jury Charge</b>					<b>CJA 2133</b>	<b>Legal Aspects of Corrections</b>	<b>3.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Successful completion English 1500 with a 'C' or better; 48 hours lecture</i>				
51966 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC		52000 20	T	03:10PM-06:00PM	Pilkington, J.	G 06
<b>CTRP 1153</b>	<b>160 WPM Machine Shorthand</b>	<b>5.00 Unit(s)</b>				<b>CJA 2135</b>	<b>Public Safety Communications</b>	<b>3.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>									
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>						<i>Advisory: Successful completion English 1500 with a 'C' or better; 48 hours lecture</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>* 53015 20 R</i>				
51967 20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC			06:40PM-07:55PM	Jiles, M.		G 07
							HYBRID	Jiles, M.		ON
										(Plus arrange 1 hour and 15 mins of lecture online per week)
						<b>Dental Hygiene</b>				
						<b>DNTL 1054</b>	<b>Clinical Practice IV</b>	<b>1.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>						<i>Prerequisite: Acceptance into the Dental Hygiene Program, Dental Hygiene 2243; 48 clinic (lab) hours per semester to be arranged with the instructor</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Successful completion English 1500 with a 'C' or better; 48 hours lecture</i>				
50255 20		ARRANGED HOURS	Eastman, S.							DH
										(Arranged Hours)(Pass/No Pass basis only)



# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
Prerequisite and/or Advisory					Prerequisite and/or Advisory				
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class					* = Evening class				
<b>DNTL 1510</b>	<b>Oral Biology</b>	<b>4.00 Unit(s)</b>				T	08:10AM-12:00PM	Eastman, S.	DH
<i>Prerequisite: Acceptance into Dental Hygiene Program, and successful completion in Biology 2250 and 2260 with grade of 'C' or better; 64 hours lecture</i>						R	08:10AM-12:00PM	Eastman, S.	DH
50010	20 R	08:10AM-12:00PM	Hershkowitz, E.	DH					
<b>DNTL 1511</b>	<b>Oral Radiology</b>	<b>2.00 Unit(s)</b>							
<i>Prerequisite: Acceptance into Dental Hygiene Program; 24 hours lecture; 32 hours lab (56 hours total)</i>									
50046	20 M	08:10AM-10:00AM	Champion, D.	DH					
	M	10:10AM-12:00PM	Champion, D.	DH					
	T	02:10PM-04:00PM	Champion, D.	DH					
*	T	04:10PM-06:00PM	Champion, D.	DH					
	W	08:10AM-10:00AM	Champion, D.	DH					
<b>DNTL 1512</b>	<b>Head and Neck Anatomy</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: Acceptance into Dental Hygiene Program and successful completion in Biology 2250, 2255, and 2256 with grades of 'C' or better; 48 hours lecture</i>									
50044	20 M	01:10PM-04:00PM	Jennings, S.	DH					
<b>DNTL 1513</b>	<b>Dental Health Education/Seminar</b>	<b>2.00 Unit(s)</b>							
<i>Prerequisite: Acceptance into Dental Hygiene Program; 32 hours lecture</i>									
50047	20 T	11:10AM-12:00PM	Donovan, K.	DH					
	W	10:10AM-11:00AM	Donovan, K.	DH					
<b>DNTL 1514</b>	<b>Introduction to Clinic</b>	<b>5.50 Unit(s)</b>							
<i>Prerequisite: Acceptance in Dental Hygiene Program; 48 hours lecture; 128 hours lab (176 hours total)</i>									
50073	20 T	08:10AM-11:00AM	Donovan, K.	DH					
	W	01:10PM-05:00PM	Donovan, K.	DH					
	R	01:10PM-05:00PM	Donovan, K.	DH					
<b>DNTL 1517</b>	<b>Critical Thinking for Health Sciences</b>	<b>1.50 Unit(s)</b>							
<i>Prerequisite: Acceptance into Dental Hygiene Program</i>									
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 24 hours lecture</i>									
50048	20 T	12:30PM-01:45PM	Eigenauer, J.	T 14					
<b>DNTL 2130</b>	<b>Periodontics I</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or higher; 48 hours lecture</i>									
50009	20 W	08:10AM-11:00AM	Jennings, S.	G 10					
<b>DNTL 2131</b>	<b>Pharmacology</b>	<b>2.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses, Chemistry 1520, Biology 2257 with a grades of 'C' or better; 32 hours lecture</i>									
50049	20 T	02:10PM-04:00PM	Elkerdany, A.	DH					
<b>DNTL 2132</b>	<b>Dental Materials</b>	<b>2.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with grades of 'C' or better; 32 hours lecture; 16 hours lab (48 hours total)</i>									
50149	20 M	08:10AM-10:00AM	Hershkowitz, E.	G 10					
	M	10:01AM-11:00AM	Hershkowitz, E.	G 10					
<b>DNTL 2133</b>	<b>Advanced Clinical Topics</b>	<b>2.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with grades of 'C' or better; 32 hours lecture</i>									
50050	20 W	11:10AM-01:00PM	Kelsch, N.	G 10					
<b>DNTL 2134</b>	<b>Clinical Practice II</b>	<b>5.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with grades of 'C' or better; 16 hours lecture; 192 hours clinic (lab) (208 hours total)</i>									
50173	20 M	11:10AM-12:00PM	Eastman, S.	G 10					
	M	01:10PM-05:00PM	Eastman, S.	DH					

## Disability Studies

<b>DS 1501</b>	<b>Introduction to Disabilities</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
52753	40	Dist Ed Online	Jacobi, V.	ON
<b>DS 1502</b>	<b>Disabilities and the Law</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
52754	40	Dist Ed Online	Skees, S.	ON

## Drama

<b>DRAM 1510</b>	<b>Introduction to Theatre</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 or concurrent enrollment strongly recommended; 48 hours lecture</i>				
51680	20 TR	01:10PM-03:25PM	Golling, L.	G 07
<i>(Course runs 10/03/2016 to 12/16/2016)</i>				
51668	40	Dist Ed Online	Wolcott, B.	ON
<b>DRAM 1535</b>	<b>Elementary Acting</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>				
*	50011	20 R	06:40PM-09:30PM	Golling, L. T 12
*	51338	22 M	06:40PM-09:30PM	Golling, L. G 07

## Early Care, Education and Family Studies

<b>ECEF 1090</b>	<b>Introduction to Child Health and Safety</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>				
*	52006	20 R	06:10PM-09:00PM	Cuate, B. G 09
<b>ECEF 1500</b>	<b>Introduction to Early Care, Education and Family Studies: Principles and Practices</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
50835	20 MW	11:10AM-12:25PM	Beasley, M.	G 05
52724	40	Dist Ed Online	Beasley, M.	ON
<i>(Course runs 08/22/2016 to 10/14/2016)</i>				
<b>ECEF 1501</b>	<b>Early Care, Education, and Family Studies Curriculum</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
51666	40	Dist Ed Online	Beasley, M.	ON
<i>(TB clearance is required)</i>				
<b>ECEF 1521</b>	<b>Practicum Field Experience</b>	<b>3.00 Unit(s)</b>		
<i>Prerequisite: Successful completion of ECEF 1500, ECEF 1501, ECEF 1531, and PSYC 2003 with a grade of C or better; 32 hours lecture; 48 hours lab (participation in a pre-school program) (80 hours total)</i>				
*	50836	20 W	04:10PM-06:00PM	Roth, R. G 06
			ARRANGED HOURS	Roth, R. ARR
<i>(Arrange 3 hours lab in the field per week)(TB clearance is required)</i>				
<b>ECEF 1531</b>	<b>The Child in Family/Community Relationships</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
52009	20 TR	01:10PM-02:25PM	Roth, R.	G 05
52726	40	Dist Ed Online	Beasley, M.	ON
<i>(Course runs 10/17/2016 to 12/08/2016)</i>				

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
Prerequisite and/or Advisory							Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room					
* = Evening class					* = Evening class				
<b>ECEF 1571</b>	<b>Child Study and Assessment</b>	<b>3.00 Unit(s)</b>					<b>ENGR 1500</b>	<b>Introduction to Engineering</b>	<b>2.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; completion of nine (9) units in Early Care, Education and Family Studies, including Psychology 2003 and Early Care, Education and Family Studies 1521, recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>							<i>Prerequisite: None; 32 hours lecture</i>		
50838 40	Dist Ed Online		Beasley, M.	ON	* 52378 20 W	04:10PM-06:00PM	Blake, P.	ETE 01	
	Dist Ed Online		Beasley, M.	ON	52379 21 W	09:10AM-11:00AM	Blake, P.	ETE 01	
					<i>(Field trips will be required)</i>				
					<i>(Field trips will be required)</i>				
<b>ECEF 1583</b>	<b>Using Infant Cues</b>	<b>1.00 Unit(s)</b>					<b>ENGR 1510</b>	<b>Engineering Graphics and Introduction to Design with Lab</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended. Completion of or concurrent enrollment in ECEF 1581 recommended; 16 hours lecture</i>							<i>Prerequisite: Successful completion of Math 1060 Intermediate Algebra with a grade of 'C' or better</i>		
51329 40	Dist Ed Online		Rients, A.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>				
					52372 20 TR	01:10PM-02:00PM	Blake, P.	ETE 01	
						02:01PM-03:20PM	Blake, P.	ETE 01	
					<i>(Course runs 08/22/2016 to 10/14/2016)</i>				
<b>ECEF 1590</b>	<b>Health, Safety, and Nutrition</b>	<b>3.00 Unit(s)</b>					<b>ENGR 1550</b>	<b>Computer Programming and Hardware Interface Controls</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>							<i>Prerequisite: Successful completion in Mathematics (MATH) 2100 Analytic Geometry and Calculus I with a grade of 'C' or better</i>		
* 50840 20 W	06:40PM-09:30PM		Roth, R.	G 07	<i>Advisory: Eligibility for English 1500 strongly recommended; 40 hours lecture; 24 hours lab (64 hours total)</i>				
<b>ECEF 1601</b>	<b>Diversity in Early Care, Education and Family Studies</b>	<b>3.00 Unit(s)</b>					52747 20 TR	10:10AM-11:15AM	Blake, P.
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>								11:16AM-12:05PM	Blake, P.
50837 40	Dist Ed Online		Roth, R.	ON	<b>ENGR 2000</b> <b>Circuit Analysis with Lab</b> <b>4.00 Unit(s)</b>				
					<i>Prerequisite: Successful completion of Physics (PHYS) 2222 General Physics (Calculus) with a grade of 'C' or better; Corequisite: Mathematics (MATH) 2140 Ordinary Differential Equations</i>				
					<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (96 hours total)</i>				
					53010 20 MW	12:20PM-01:35PM	Turakhia, M.	ETE 01	
						01:36PM-02:55PM	Turakhia, M.	ETE 01	
					<i>(Course runs 08/22/2016 to 10/14/2016)</i>				
<b>ECEF 2051</b>	<b>Adult Supervision: Mentoring in a Collaborative Learning Setting</b>	<b>3.00 Unit(s)</b>					<b>English</b>		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended, successful comp; 48 hours lecture</i>							<b>ENGL 0800</b>	<b>Introductory Writing and Grammar</b>	<b>4.00 Unit(s)</b>
50850 40	Dist Ed Online		Roth, R.	ON	<i>Prerequisite: None; 48 hours lecture; 48 hours lab (96 hours total)</i>				
					50271 20 MWF	08:10AM-09:00AM	Carlson, K.	T 15	
						09:01AM-10:00AM	Carlson, K.	T 15	
					<i>(Course runs 10/17/2016 to 12/08/2016)</i>				
<b>ECON 2120</b>	<b>Principles of Economics - Micro</b>	<b>3.00 Unit(s)</b>					<b>ENGL 0900</b>	<b>Intermediate Writing and Grammar</b>	<b>4.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Mathematics 1060 or high school intermediate algebra with a grade of 'C' or better</i>							<i>Prerequisite: Qualification by assessment process or successful completion of English 0800 with a grade of 'C' or better; 60 hours lecture; 16 hours lab (76 hours total)</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>							50264 20 MTW	08:10AM-09:15AM	Chidgey, K.
50227 40	Dist Ed Online		Bledsoe, A.	ON		08:10AM-09:00AM	Chidgey, K.	LB 311	
51351 42	Dist Ed Online		Salomon, S.	ON	50426 21 TR	02:10PM-03:45PM	Grimes, J.	T 14	
						03:46PM-04:20PM	Grimes, J.	T 14	
					50301 23 MTW	11:10AM-12:15PM	Kerr, D.	LB 311	
						11:10AM-12:00PM	Kerr, D.	LB 311	
					<i>(Course runs 10/17/2016 to 12/08/2016)</i>				
<b>ECON 2210</b>	<b>Principles of Economics - Macro</b>	<b>3.00 Unit(s)</b>					<b>ENGL 1000</b>	<b>Interactive Writing and Grammar</b>	<b>3.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Mathematics 1060 or high school intermediate algebra with a grade of 'C' or better</i>							<i>Prerequisite: Qualification by assessment process or successful completion of English 0900 or English as a Second Language 0900 with a grade of 'C' or better; 48 hours lecture</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>							51303 10 MWF	01:10PM-02:00PM	Grimes, J.
50218 20 TR	08:10AM-09:25AM		Bledsoe, A.	G 09	* 51339 11 R	06:40PM-09:30PM	Olsen, M.	T 14	
53031 30	Dist Ed Offline		Bledsoe, A.	OFF	51340 12 MWF	10:10AM-11:00AM	Kerr, D.	T 14	
50052 40	Dist Ed Online		Bledsoe, A.	ON	50088 13 TR	03:10PM-04:25PM	Carlson, K.	CL 730	
					* 50917 19 W	06:40PM-09:30PM	Cross, V.	T 15	
					50082 20 MW	02:10PM-03:25PM	Kulzer-Reyes, K.	T 05	
					50099 21 MWF	01:10PM-02:00PM	Kulzer-Reyes, K.	T 14	
					<i>(Field trips will be required)</i>				
<b>ENER 1510</b>	<b>Introduction to Energy</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 and Math 1050 strongly recommended; 48 hours lecture</i>									
* 51052 20 TR	06:10PM-09:15PM		Carrithers, J.	ETE 02					
					<i>(Course runs 08/22/2016 to 10/14/2016)</i>				
					<i>(Field trips will be required)</i>				
<b>ENER 1520</b>	<b>Introduction to Petroleum Engineering</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; 48 hours lecture</i>									
* 52418 21 TR	06:10PM-09:25PM		Carrithers, J.	ETE 02					
					<i>(Course runs 10/17/2016 to 12/08/2016)</i>				
					<i>(Field trips will be required)</i>				
<b>Engineering</b>									

# Taft College Fall 2016 Schedule

Course & #	Course Title			UNITS	Course & #	Course Title			UNITS
<i>Prerequisite and/or Advisory</i>					<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class					* = Evening class				
50427 22	MWF	09:10AM-10:00AM	Kerr, D.	CL 730	<b>ENGL 1775</b>	<b>Creative Writing: Nonfiction</b>			<b>3.00 Unit(s)</b>
50084 24	TR	11:10AM-12:25PM	Grimes, J.	CL 730	<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>				
50097 25	TR	08:10AM-09:25AM	Cross, V.	T 05	51984 20	TR	11:10AM-12:25PM	Dyer, G.	G 03
50098 27	TR	09:40AM-10:55AM	Devine, W.	G 06	<b>ENGL 2100</b>	<b>American Literature I</b>			<b>3.00 Unit(s)</b>
50285 29	MW	03:10PM-04:25PM	Dyer, G.	CL 730	<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>				
52761 30		Dist Ed Offline	Rozar, T.	OFF	52705 40		Dist Ed Online	Devine, W.	ON
50089 40		Dist Ed Online	Devine, W.	ON	<b>ENGL 2150</b>	<b>American Literature II</b>			<b>3.00 Unit(s)</b>
51353 42		Dist Ed Online	Kulzer-Reyes, K.	ON	<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>				
51382 43		Dist Ed Online	Hickman, R.	ON	53003 20	TR	01:10PM-02:25PM	Dyer, G.	G 03
<b>ENGL 1500</b>	<b>Composition and Reading</b>			<b>3.00 Unit(s)</b>	<b><u>English as a Second Language</u></b>				
<i>Prerequisite: Qualification by assessment process or successful completion of English 1000 and Reading 1005 with grades of 'C' or better; 48 hours lecture</i>					<b>ESL 0900</b>	<b>English for Academic Purposes: Writing and Grammar IV</b>			<b>4.00 Unit(s)</b>
50032 20	MWF	11:10AM-12:00PM	Chung-Wee, C.	T 13	<i>Prerequisite: Qualification by assessment process or successful completion of English as a Second Language 0800 with a grade of 'C' or better; 60 hours lecture; 16 hours lab (76 hours total)</i>				
52777 21	MWF	11:10AM-12:00PM	Grimes, T.	T 10	50251 20	TR	11:10AM-11:55AM	Kulzer-Reyes, K.	G 05
50152 22	TR	08:10AM-09:25AM	McGhie, R.	T 14		TR	11:56AM-12:30PM	Kulzer-Reyes, K.	G 05
* 50153 23	T	06:40PM-09:30PM	Poliski, R.	T 14			HYBRID	Kulzer-Reyes, K.	ON
50154 24	MWF	08:10AM-09:00AM	Wallace, S.	T 14	(Plus arrange 2 hours 15 mins lecture online per week)				
50223 25	MWF	09:10AM-10:00AM	Wallace, S.	T 14	<b><u>Geography</u></b>				
50422 26	MWF	09:45AM-10:50AM	Schoneweis, C.	TUHS	<b>GEOG 1510</b>	<b>Physical Geography</b>			<b>3.00 Unit(s)</b>
51342 28	MWF	11:10AM-12:00PM	Grimes, J.	CL 730	<i>Advisory: Eligibility for English 1500 and Math 1050 strongly recommended; 48 hours lecture</i>				
* 51398 29	T	06:40PM-09:30PM	Mace, A.	T 15	* 51343 20	T	06:40PM-09:30PM	Bandy, D.	G 06
50224 40		Dist Ed Online	Chung-Wee, C.	ON	50239 22	TR	08:10AM-09:25AM	Bandy, D.	G 06
50364 41		Dist Ed Online	Chung-Wee, C.	ON	50016 30		Dist Ed Offline	Ware, T.	OFF
50225 42		Dist Ed Online	Chung-Wee, C.	ON	51360 31		Dist Ed Offline	Ware, T.	OFF
50174 43		Dist Ed Online	Schoneweis, C.	ON	(Course runs 10/03/2016 to 12/16/2016)				
51356 44		Dist Ed Online	Stockton, L.	ON	<b><u>Geology</u></b>				
51384 45		Dist Ed Online	Huddleston, C.	ON	<b>GEOL 1500</b>	<b>Introduction to Geology</b>			<b>4.00 Unit(s)</b>
52765 46		Dist Ed Online	Devine, W.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>				
<b>ENGL 1600</b>	<b>Critical Thinking, Literature, and Composition</b>			<b>4.00 Unit(s)</b>	* 51993 21	MW	06:10PM-07:25PM	May, J.	G 08
<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 64 hours lecture</i>					* MW		07:26PM-08:00PM	May, J.	G 08
50155 20	MWF	10:10AM-11:00AM	Chung-Wee, C.	T 13	ARRANGED HOURS May, J. ARR				
		HYBRID	Chung-Wee, C.	ON	(Arrange 32 hours and 30 mins of field trips during weekends)(Field trip details will be provided first day of class)				
		(Plus arrange 1 hour lecture online per week)			<b>GEOL 1501</b>	<b>Historical Geology</b>			<b>4.00 Unit(s)</b>
50033 21	TR	08:10AM-10:00AM	Kerr, D.	CL 730	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>				
* 52057 23	M	06:10PM-10:00PM	Huddleston, C.	T 15	52711 20	MW	01:10PM-02:25PM	May, J.	G 08
50157 40		Dist Ed Online	Devine, W.	ON		MW	02:40PM-03:55PM	May, J.	G 08
50366 41		Dist Ed Online	Devine, W.	ON	<b><u>Health Education</u></b>				
51358 42		Dist Ed Online	Dyer, G.	ON	Please click the following link for additional course offerings: <a href="http://www.westec.org">http://www.westec.org</a>				
52773 43		Dist Ed Online	Hickman, R.	ON	<b>HLED 1510</b>	<b>Principles of Healthful Living</b>			<b>3.00 Unit(s)</b>
<b>ENGL 1700</b>	<b>Introduction to Creative Writing</b>			<b>3.00 Unit(s)</b>	<i>Prerequisite: None; 48 hours lecture</i>				
<i>Advisory: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>					51686 11	MWF	10:10AM-11:35AM	Ferguson, B.	G 04
50277 20	TR	11:10AM-12:25PM	Dyer, G.	G 03	(Course runs 10/03/2016 to 12/16/2016)				
<b>ENGL 1725</b>	<b>Creative Writing: Poetry</b>			<b>3.00 Unit(s)</b>	50161 20	MWF	09:10AM-10:00AM	Maiocco, V.	T 13
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					<b><u>Health Education</u></b>				
51982 20	TR	11:10AM-12:25PM	Dyer, G.	G 03	Please click the following link for additional course offerings: <a href="http://www.westec.org">http://www.westec.org</a>				
<b>ENGL 1750</b>	<b>Creative Writing: Fiction</b>			<b>3.00 Unit(s)</b>	<b>HLED 1510</b> <b>Principles of Healthful Living</b> <b>3.00 Unit(s)</b>				
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					<i>Prerequisite: None; 48 hours lecture</i>				
51983 20	TR	11:10AM-12:25PM	Dyer, G.	G 03	51686 11	MWF	10:10AM-11:35AM	Ferguson, B.	G 04
					(Course runs 10/03/2016 to 12/16/2016)				
					50161 20	MWF	09:10AM-10:00AM	Maiocco, V.	T 13

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Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
<i>* = Evening class</i>						<i>* = Evening class</i>				
50018 21	TR	09:40AM-10:55AM	Maiocco, V.	T 14		* 53016 23	W	06:40PM-09:30PM	Altenhofel, J.	T 13
* 50162 22	T	06:40PM-09:30PM	Durkan, B.	CL 730		52002 24	TR	08:10AM-09:25AM	Mendoza, T.	G 07
50163 23	MWF	11:10AM-12:00PM	Maiocco, V.	T 05		53017 30		Dist Ed Offline	Altenhofel, J.	OFF
50164 24	TR	11:10AM-12:25PM	Flowers, C.	T 05		50177 40		Dist Ed Online	Altenhofel, J.	ON
50165 25	MWF	10:10AM-11:00AM	Maiocco, V.	T 12		51685 41		Dist Ed Online	Queenan, E.	ON
51344 26	MWF	08:10AM-09:00AM	Ferguson, B.	G 04				(Course runs 10/03/2016 to 12/16/2016)		
50166 27	TR	01:10PM-02:25PM	Bandy, D.	G 06		52449 42		Dist Ed Online	Queenan, E.	ON
50215 28	MWF	11:10AM-12:00PM	Flowers, C.	G 06		<b>HIST 2270</b>		<b>California History</b>		<b>3.00 Unit(s)</b>
* 51345 29	M	06:40PM-09:30PM	Flowers, C.	CL 731		<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
50167 30		Dist Ed Offline	Thompson, T.	OFF		50036 20	MW	01:10PM-02:25PM	Mendoza, T.	G 05
52767 40		Dist Ed Online	Thompson, T.	ON		50178 40		Dist Ed Online	Queenan, E.	ON
50216 41		Dist Ed Online	Thompson, T.	ON		<b>Humanities</b>				
50370 42		Dist Ed Online	Thompson, T.	ON		<b>HUM 1500</b>		<b>Introduction to the Humanities</b>		<b>3.00 Unit(s)</b>
51365 43		Dist Ed Online	Thompson, T.	ON		<i>Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture</i>				
		(Course runs 10/03/2016 to 12/16/2016)				51684 20	TR	03:10PM-04:25PM	Cross, V.	G 04
51395 45		Dist Ed Online	Thompson, T.	ON		50020 40		Dist Ed Online	Swenson, S.	ON
		(Course runs 10/03/2016 to 12/16/2016)				<b>HUM 2010</b>		<b>Introduction to Film Studies</b>		<b>3.00 Unit(s)</b>
<b>HLED 1531</b>		<b>Emergency Medical Technician 1-A A Refresher Course</b>		<b>1.50 Unit(s)</b>		<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 48 hours lecture</i>				
<i>Prerequisite: Possession of a current EMT card; 24 hours didactic</i>										
50249 20	S	08:10AM-09:25AM	Fariss, J.	G 06		50042 40		Dist Ed Online	Graupman, G.	ON
		(1.5 Hours/Week Didactic Arranged)(Possession of Current EMT Card)				<b>Independent Living Skills</b>				
<b>HLED 1535</b>		<b>Emergency Medical Technician</b>		<b>5.50 Unit(s)</b>		<b>ILS 0010</b>		<b>Personal Advocacy Level 1</b>		<b>0.00 Unit(s)</b>
<i>Prerequisite: 18 years of age by end of course</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture; 112 hours lab (160 hours total)</i>										
51391 20	S	08:10AM-11:00AM	Fariss, J.	G 06		<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				
	S	11:01AM-06:00PM	Fariss, J.	G 06		50902 20	T	10:10AM-11:00AM	Kulzer-Reyes, K.	CL 731
<b>HLED 1541</b>		<b>Medical Terminology</b>		<b>3.00 Unit(s)</b>		<b>ILS 0012</b>		<b>Personal Advocacy Level 3</b>		<b>0.00 Unit(s)</b>
<i>Prerequisite: None; 48 hours lecture</i>										
50371 41		Dist Ed Online	Headrick, D.	ON		<i>Prerequisite: Successful completion in Independent Living Skills 0011; 16 hours lecture</i>				
<b>History</b>										
<b>HIST 2202</b>		<b>Western Civilization to 1600</b>		<b>3.00 Unit(s)</b>		51318 20	R	10:10AM-11:00AM	Kulzer-Reyes, K.	CL 723
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
* 50855 22	T	06:40PM-09:30PM	Kopp, J.	G 05		<b>ILS 0015</b>		<b>Interpersonal Relationships Level 1</b>		<b>0.00 Unit(s)</b>
<b>HIST 2210</b>		<b>World Civilization to 1500</b>		<b>3.00 Unit(s)</b>		<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
50248 40		Dist Ed Online	Altenhofel, J.	ON		50903 20	M	02:10PM-03:05PM	Polski, R.	CL 731
<b>HIST 2231</b>		<b>History of the United States to 1877</b>		<b>3.00 Unit(s)</b>		<b>ILS 0017</b>		<b>Interpersonal Relationships Level 3</b>		<b>0.00 Unit(s)</b>
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>										
50004 20	MW	02:40PM-03:55PM	Altenhofel, J.	T 12		<i>Prerequisite: Successful completion in Independent Living Skills 0016; 16 hours lecture</i>				
50169 21	TR	11:10AM-12:25PM	Mendoza, T.	T 12		* 51319 20	M	06:10PM-07:00PM	Polski, R.	CL 723
* 52003 22	MW	05:10PM-06:25PM	Kopp, J.	G 07		<b>ILS 0020</b>		<b>Meal Preparation Level 1</b>		<b>0.00 Unit(s)</b>
52437 23	TR	02:10PM-03:25PM	Altenhofel, J.	T 12		<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture; 32 hours lab (48 hours total)</i>				
52766 40		Dist Ed Online	Duncan, B.	ON		50904 20	W	10:10AM-11:00AM	Dunham, G.	CL 731
50171 41		Dist Ed Online	Duncan, B.	ON				ARRANGED HOURS	Dunham, G.	ARR
50369 42		Dist Ed Online	Duncan, B.	ON				(Arrange 32 hours lab total)		
<b>HIST 2232</b>		<b>History of the United States Since 1877</b>		<b>3.00 Unit(s)</b>		<b>ILS 0022</b>		<b>Food and Nutrition</b>		<b>0.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
50175 20	MWF	10:10AM-11:00AM	Mendoza, T.	G 05		<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				
* 50019 21	R	06:40PM-09:30PM	Mendoza, T.	T 05		51320 20	T	11:10AM-12:00PM	Dunham, G.	CL 723
50176 22	MWF	09:10AM-10:00AM	Mendoza, T.	G 07		<b>ILS 0025</b>		<b>Personal Finance Level 1</b>		<b>0.00 Unit(s)</b>
						<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture; 48 hours lab (64 hours total)</i>				
						50905 20	T	11:10AM-12:00PM	Polski, R.	CL 731
							T	02:10PM-04:00PM	Polski, R.	CL 731
								ARRANGED HOURS	Polski, R.	ARR
								(Plus arrange 1 hour lab per week)		



# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>					<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
<i>* = Evening class</i>					<i>* = Evening class</i>				
<b>ILS 0027</b>	<b>Personal Finance Level 3</b>	<b>0.00 Unit(s)</b>			<b><u>Industrial Ed Safety</u></b>				
<i>Prerequisite: Successful completion in Independent Living Skills 0026; 16 hours lecture; 48 hours lab (64 hours total)</i>				Please click the following link for additional course offerings: <a href="http://www.westec.org">http://www.westec.org</a>					
51321	20 T	10:10AM-11:00AM	Polski, R.	CL 723	<b>IES 1050</b>	<b>Hazardous Materials</b>	<b>1.50 Unit(s)</b>		
	W	01:10PM-03:00PM	Polski, R.	CL 731	<i>Prerequisite: None; 26 hours lecture</i>				
		ARRANGED HOURS	Polski, R.	ARR	* 51977	20 MW	05:30PM-06:50PM	Thornsberry, D.	G 03
<b>ILS 0030</b>	<b>Personal Safety Level 1</b>	<b>0.00 Unit(s)</b>			(Course runs 10/17/2016 to 12/08/2016)				
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				(Pass/No Pass basis with the option to receive a letter grade)					
50906	20 M	03:35PM-04:40PM	Ambrose, B.	CL 731	<b>IES 1058</b>	<b>Occupational Safety and Health Standards for the Construction Industry</b>	<b>1.50 Unit(s)</b>		
<b>ILS 0032</b>	<b>Personal Safety Level 3</b>	<b>0.00 Unit(s)</b>			<i>Prerequisite: None; 26 hours lecture</i>				
<i>Prerequisite: Successful completion in Independent Living Skills 0031; 16 hours lecture</i>				* 53024					
51322	20 M	10:10AM-11:15AM	Mendenhall, J.	CL 723	53024	21 TR	04:10PM-05:40PM	Thornsberry, D.	G 03
<b>ILS 0040</b>	<b>Community Transition Level 1</b>	<b>0.00 Unit(s)</b>			(Course runs 10/17/2016 to 12/08/2016)				
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture; 16 hours lab (32 hours total)</i>				(Pass/No Pass basis with the option to receive a letter grade)					
50907	20 M	09:10AM-10:15AM	Marcell, J.	CL 731	<b>IES 1061</b>	<b>Occupational Safety and Health Standards for General Industry</b>	<b>1.50 Unit(s)</b>		
		ARRANGED HOURS	Marcell, J.	ARR	<i>Prerequisite: None; 26 hours lecture</i>				
		(Arrange 16 hours lab total)			* 51330	20 TR	04:30PM-05:55PM	Thornsberry, D.	G 03
<b>ILS 0042</b>	<b>Community Transition Level 3</b>	<b>0.00 Unit(s)</b>			(Course runs 08/22/2016 to 10/14/2016)				
<i>Prerequisite: Successful completion in Independent Living Skills 0041; 16 hours total; 16 hours lab (32 hours total)</i>				(Pass/No Pass basis with the option to receive a letter grade)					
51323	20 W	09:10AM-10:00AM	Marcell, J.	CL 723	<b>IES 1500</b>	<b>Occupational Health and Safety Compliance</b>	<b>3.00 Unit(s)</b>		
		ARRANGED HOURS	Marcell, J.	ARR	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
		(Arrange 16 hours lab total)			* 51990	20 MW	04:10PM-05:25PM	Thornsberry, D.	G 03
<b>ILS 0045</b>	<b>Career Education Level 1</b>	<b>0.00 Unit(s)</b>			<b><u>Industrial Technology</u></b>				
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				<b>INTC 1100 Industrial Technology Capstone</b> <span style="float: right;"><b>3.00 Unit(s)</b></span>					
50908	20 M	01:10PM-02:05PM	Polski, R.	CL 731	<i>Advisory: Completion of all other required courses in an industrial education or industrial technology program. In addition, eligibility for English 1000, Reading 1005, and Mathematics 1050 is strongly recommended; 48 hours lecture</i>				
<b>ILS 0047</b>	<b>Career Education Level 3</b>	<b>0.00 Unit(s)</b>			* 52774	20 TR	06:10PM-07:25PM	Thornsberry, D.	G 03
<i>Prerequisite: Successful completion in Independent Living Skills 0046; 16 hours lecture</i>				<b><u>Information Competency</u></b>					
* 51324	20 M	07:10PM-08:00PM	Polski, R.	CL 723	<b>INCO 1048</b>	<b>Information Competency and Bibliography</b>	<b>1.00 Unit(s)</b>		
<b>ILS 0055</b>	<b>Conflict Resolution Level 1</b>	<b>0.00 Unit(s)</b>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>				
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				52743					
50910	20 M	10:25AM-11:30AM	Hawkins, G.	CL 731	52743	20 W	02:10PM-03:00PM	Smith, T.	LB 311
<b>ILS 0056</b>	<b>Conflict Resolution Level 3</b>	<b>0.00 Unit(s)</b>			* 52744	21 R	05:10PM-06:00PM	Smith, T.	LB 311
<i>Prerequisite: Successful completion in Independent Living Skills 0055; 16 hours lecture</i>				52745					
51650	20 T	01:10PM-02:00PM	Polski, R.	CL 723	52745	22 F	08:10AM-09:00AM	Smith, T.	LB 311
<b>ILS 0060</b>	<b>Personal Health Level 1</b>	<b>0.00 Unit(s)</b>			52746	23 F	09:10AM-10:00AM	Smith, T.	LB 311
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				52737					
50911	20 W	11:10AM-12:00PM	Ambrose, B.	CL 731	52737	40	Dist Ed Online	Smith, M.	ON
<b>ILS 0070</b>	<b>Travel and Safety Level 3</b>	<b>0.00 Unit(s)</b>			52739	42	Dist Ed Online	Smith, M.	ON
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture; 16 hours lab (32 hours total)</i>				52740					
* 51326	20 M	08:10PM-09:00PM	Polski, R.	CL 723	52740	43	Dist Ed Online	Smith, M.	ON
		ARRANGED HOURS	Polski, R.	ARR	52741	44	Dist Ed Online	Smith, M.	ON
		(Arrange 16 hours lab total)			52742	45	Dist Ed Online	Smith, M.	ON
<b>ILS 0077</b>	<b>Personal Planning</b>	<b>0.00 Unit(s)</b>			<b><u>Journalism</u></b>				
<i>Prerequisite: Acceptance into the Transition to Independent Living Program; 16 hours lecture</i>				<b>JRNL 1510 Mass Communication and the Individual</b> <span style="float: right;"><b>3.00 Unit(s)</b></span>					
51327	20 W	11:10AM-12:00PM	Polski, R.	CL 723	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
					50230	40	Dist Ed Online	Graupman, G.	ON
					<b>JRNL 1605</b>	<b>Reporting and News Writing</b>	<b>3.00 Unit(s)</b>		
					<i>Prerequisite: Eligibility for English 1500; 48 hours lecture</i>				

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
<i>* = Evening class</i>						<i>* = Evening class</i>				
50181 20 M	01:10PM-04:00PM		Graupman, G.	G 07		52440 41			Layne, D.	ON
<b>JRNL 1610</b>	<b>Reporting and Feature Writing</b>	<b>3.00 Unit(s)</b>							(Course runs 11/28/2016 to 12/09/2016)	
<i>Prerequisite: Successful completion in Journalism 1605 with a grade of 'C' or better; 48 hours lecture</i>						<b>MGMT 1560</b>	<b>Management Capstone</b>	<b>1.00-3.00 Unit(s)</b>		
50182 20 M	01:10PM-04:00PM		Graupman, G.	G 07		<i>Advisory: Completion of all other required courses in the Management Program; 16, 32, or 48 hours lecture</i>				
<b>JRNL 2105</b>	<b>News Media Practicum</b>	<b>3.00 Unit(s)</b>				52758 40	Dist Ed Online		Layne, D.	ON
<i>Prerequisite: Successful completion in Journalism 1510, 1605; 16 hours lecture, 96 hours lab (112 hours total)</i>						<b>Mathematics</b>				
52015 20 M	01:10PM-02:00PM		Graupman, G.	G 07		<b>MATH 0230</b>	<b>Basic Mathematics</b>	<b>5.00 Unit(s)</b>		
	ARRANGED HOURS		Graupman, G.	ARR		<i>Prerequisite: None; 80 hours lecture</i>				
	(Arrange 96 hours lab total)					* 50093 20 MW	06:40PM-08:55PM		Hess, A.	SCI 07
						51647 21 MTWR	10:10AM-11:00AM		Payne, R.	SCI 04
							HYBRID		Payne, R.	ON
							(Plus arrange 1 hour lecture online per week)			
						53000 30	Dist Ed Offline		Conyers, K.	OFF
						50106 40	Dist Ed Online		Martinez, M.	ON
						<b>MATH 0240</b>	<b>Pre-algebra</b>	<b>5.00 Unit(s)</b>		
						<i>Prerequisite: Qualification by assessment process or completion of Mathematics 0230 or one year of high school basic mathematics with a grade of 'C' or better; 80 hours lecture</i>				
						50101 20 MTWR	09:10AM-10:00AM		Payne, R.	SCI 04
							HYBRID		Payne, R.	ON
							(Plus arrange 1 hour lecture online per week)			
						50100 21 MTWR	01:10PM-02:00PM		Cunningham, J.	SCI 06
							HYBRID		Cunningham, J.	ON
							(Plus arrange 1 hour lecture online per week)			
						* 50094 22 TR	06:40PM-08:55PM		Cook, L.	CL 723
						51648 23 MTWR	11:10AM-12:00PM		Payne, R.	SCI 04
							HYBRID		Payne, R.	ON
							(Plus arrange 1 hour lecture online per week)			
						50104 40	Dist Ed Online		Jones, D.	ON
						50303 41	Dist Ed Online		Payne, R.	ON
						<b>MATH 1050</b>	<b>Elementary Algebra</b>	<b>4.00 Unit(s)</b>		
						<i>Prerequisite: Qualification by assessment process or completion of Mathematics 0240 with a grade of 'C' or better</i>				
						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>				
						50029 20 MTWR	08:10AM-09:00AM		Payne, R.	SCI 04
						50129 21 MW	03:40PM-05:30PM		Getty, S.	SCI 07
						* 50128 22 MW	06:40PM-08:30PM		Leonzo, H.	CL 730
						50127 23 MTWR	09:10AM-10:00AM		Martinez, M.	SCI 07
						52715 25 MTWR	02:10PM-03:00PM		Cunningham, J.	SCI 07
						51355 29 TR	03:40PM-05:30PM		Sutherland, T.	SCI 07
						50125 40	Dist Ed Online		Martinez, M.	ON
						50304 41	Dist Ed Online		Getty, S.	ON
						50383 42	Dist Ed Online		Getty, S.	ON
						51389 44	Dist Ed Online		Getty, S.	ON
						51397 45	Dist Ed Online		Jones, D.	ON
							(Course runs 10/03/2016 to 12/16/2016)			
						51400 46	Dist Ed Online		Martinez, M.	ON
							(Course runs 10/03/2016 to 12/16/2016)			
						<b>MATH 1060</b>	<b>Intermediate Algebra</b>	<b>4.00 Unit(s)</b>		
						<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1050 or one year of high school algebra with a grade of 'C' or better</i>				
						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>				

## Management

**MGMT 1500 Introduction to Human Resources Management** **3.00 Unit(s)**

*Advisory: Mathematics 1050 and Business 1500 strongly recommended; 48 hours lecture*

\* 51952 20 R 06:10PM-09:00PM Bledsoe, A. G 10

**MGMT 1505 Principles of Supervision** **3.00 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture*

50276 40 Dist Ed Online Layne, D. ON

**MGMT 1510 Values and Ethics** **0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50870 30 Dist Ed Offline Layne, D. OFF

(Course runs 08/29/2016 to 09/09/2016)

52775 41 Dist Ed Online Salomon, S. ON

(Course runs 08/29/2016 to 09/09/2016)

**MGMT 1515 Communication** **0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50384 30 Dist Ed Offline Bledsoe, A. OFF

(Course runs 09/19/2016 to 09/30/2016)

52768 41 Dist Ed Online Salomon, S. ON

(Course runs 09/19/2016 to 09/30/2016)

**MGMT 1530 Conflict Resolution** **0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50873 30 Dist Ed Offline Layne, D. OFF

(Course runs 10/10/2016 to 10/21/2016)

52439 41 Dist Ed Online Layne, D. ON

(Course runs 10/10/2016 to 10/21/2016)

**MGMT 1535 Decision Making and Problem Solving** **0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50385 30 Dist Ed Offline Bledsoe, A. OFF

(Course runs 10/31/2016 to 11/11/2016)

52770 41 Dist Ed Online Salomon, S. ON

(Course runs 10/31/2016 to 11/11/2016)

**MGMT 1540 Managing Organizational Change** **0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50386 30 Dist Ed Offline Layne, D. OFF

(Course runs 11/28/2016 to 12/09/2016)

# Taft College Fall 2016 Schedule

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<i>Prerequisite and/or Advisory</i>									<i>Prerequisite and/or Advisory</i>						
(*) Section	Day(s)	Time	Instructor	Room							Instructor	Room			
* = Evening class					* = Evening class										
50028 20	MTWR	10:10AM-11:00AM	Martinez, M.	SCI 07	53001 20	MW	03:10PM-05:00PM	Jean, B.	STEM						
* 51357 21	MW	06:40PM-08:30PM	Taylor, D.	SCI 06	<b>Music</b>										
50133 22	MTWR	09:10AM-10:00AM	Jones, D.	SCI 06	<b>MUSC 1510 Music Appreciation</b>							<b>3.00 Unit(s)</b>			
* 50144 23	TR	06:40PM-08:30PM	Mitchell, D.	SCI 07	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
50132 24	MTWR	08:10AM-09:00AM	Jones, D.	SCI 06	50037 20	TR	10:10AM-11:25AM	Burnham, K.	G 07						
50131 25	MTWR	02:10PM-03:00PM	Mitchell, D.	CL 730	50142 40		Dist Ed Online	Smith, L.	ON						
52713 26	MTWR	11:10AM-12:00PM	Jones, D.	SCI 06	<b>Petroleum Technology</b>										
51689 40		Dist Ed Online	Reynolds, J.	ON	<i>Please click the following link for additional course offerings: <a href="http://www.westec.org">http://www.westec.org</a></i>										
50307 41		Dist Ed Online	Reynolds, J.	ON	<b>Philosophy</b>										
50879 42		Dist Ed Online	Jones, D.	ON	<b>PHIL 1501 Introduction to Philosophy</b>							<b>3.00 Unit(s)</b>			
51386 43		Dist Ed Online	Mitchell, D.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
52021 44		Dist Ed Online	Martinez, M.	ON	50274 30		Dist Ed Offline	Eigenauer, J.	OFF						
52444 45		Dist Ed Online	Reynolds, J.	ON	<b>PHIL 1520 Critical Thinking</b>							<b>3.00 Unit(s)</b>			
		(Course runs 10/03/2016 to 12/16/2016)			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
<b>MATH 1500</b>	<b>Math for a Modern Society - A Liberal Arts Course</b>			<b>4.00 Unit(s)</b>	<b>PHIL 1531 The World's Living Religions</b>							<b>3.00 Unit(s)</b>			
	<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 64 hours lecture</i>				<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
50055 40		Dist Ed Online	Jones, D.	ON	* 52388 20	R	06:10PM-09:00PM	Grimes, J.	T 15						
<b>MATH 1520</b>	<b>Finite Mathematics</b>			<b>3.00 Unit(s)</b>	<b>Photography</b>										
	<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent</i>				<b>PHOT 1510 Basic Photography</b>							<b>3.00 Unit(s)</b>			
	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>				<i>Prerequisite: None; 48 hours lecture</i>										
52374 40		Dist Ed Online	Getty, S.	ON	52716 20	MWF	09:10AM-10:00AM	Graupman, G.	T 12						
<b>MATH 1530</b>	<b>Plane Trigonometry</b>			<b>4.00 Unit(s)</b>	<b>Physical Education</b>										
	<i>Prerequisite: Successful completion of Mathematics 1060 or the equivalent; 64 hours lecture</i>				<b>PHED 1508 Women's Intercollegiate Basketball</b>							<b>2.00 Unit(s)</b>			
52714 20	MTWR	10:10AM-11:00AM	Reynolds, J.	SCI 06	<i>Advisory: Experience playing competitive basketball is desirable; 160 lab hours</i>										
52424 40		Dist Ed Online	Payne, R.	ON	50204 20		ARRANGED HOURS	Flowers, C.	GYM						
<b>MATH 1540</b>	<b>Precalculus Mathematics</b>			<b>4.00 Unit(s)</b>	(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)										
	<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1060 and Mathematics 1530, or the equivalent</i>				<b>PHED 1509 Women's Intercollegiate Volleyball</b>							<b>2.00 Unit(s)</b>			
	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>				<i>Advisory: Experience playing competitive volleyball is desirable; 160 lab hours</i>										
50027 20	MTWR	11:10AM-12:00PM	Martinez, M.	SCI 07	50187 20		ARRANGED HOURS	Bandy, I.	GYM						
52020 21	MTWR	01:10PM-02:00PM	Mitchell, D.	SCI 07	(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)										
<b>MATH 2100</b>	<b>Analytic Geometry and Calculus I</b>			<b>5.00 Unit(s)</b>	<b>PHED 1510 Women's Intercollegiate Soccer</b>							<b>2.00 Unit(s)</b>			
	<i>Prerequisite: Successful completion of Mathematics 1540 with a grade of 'C' or better; 80 hours lecture</i>				<i>Advisory: Experience playing competitive soccer is desirable; 160 lab hours</i>										
50054 20	TR	02:40PM-04:30PM	Getty, S.	SCI 06	50189 20		ARRANGED HOURS	Cutrona, M.	FIELD						
		HYBRID	Getty, S.	ON	(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)										
		(Plus arrange 1 hour lecture online per week)			<b>PHED 1511 Men's Intercollegiate Soccer</b>							<b>2.00 Unit(s)</b>			
52019 21	MW	03:40PM-05:30PM	Mitchell, D.	SCI 06	<i>Advisory: Experience playing competitive soccer is desirable; 160 lab hours</i>										
		HYBRID	Mitchell, D.	ON	50191 20		ARRANGED HOURS	Cutrona, A.	FIELD						
		(Plus arrange 1 hour lecture online per week)			(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)										
<b>MATH 2120</b>	<b>Analytic Geometry and Calculus II</b>			<b>4.00 Unit(s)</b>	<b>MATH 2130 Analytic Geometry and Calculus III</b>							<b>4.00 Unit(s)</b>			
	<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better; 64 hours lecture</i>				<i>Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better; 64 hours lecture</i>										
50306 20	TR	08:10AM-10:00AM	Reynolds, J.	STEM	50881 20	TR	03:10PM-05:00PM	Reynolds, J.	SCI 04						
<b>MATH 2130</b>	<b>Analytic Geometry and Calculus III</b>			<b>4.00 Unit(s)</b>	<b>MATH 2140 Ordinary Differential Equations</b>							<b>4.00 Unit(s)</b>			
	<i>Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better; 64 hours lecture</i>				<i>Prerequisite: Successful completion in Mathematics 2130 with a grade of 'C' or better; 64 hours lecture</i>										

# Taft College Fall 2016 Schedule

<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>				<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>			
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>					
<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>		<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>	
<i>* = Evening class</i>						<i>* = Evening class</i>					
<b>PHED 1520</b>	<b>Beginning Golf</b>	<b>1.00-2.00 Unit(s)</b>							ARRANGED HOURS	Ferguson, B.	ARR
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>									<i>(Course runs 08/22/2016 to 10/14/2016) (Plus arrange 3 hours lab per week)</i>		
53029	20 TWR	02:10PM-04:00PM	Sorensen, C.	BVGOLF							
									<i>(For Fall 2016 this course is offered for 2 units)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)</i>		
<b>PHED 1523</b>	<b>Beginning Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: None; 48 lab hours</i>											
50193	20 MTR	07:10AM-08:00AM	Thompson, T.	GYM							
50194	21 TWR	01:10PM-02:00PM	DeFreece, C.	GYM							
* 50195	22 MF	04:10PM-05:25PM	Bell, C.	GYM							
50196	23 TWR	12:10PM-01:00PM	Maiocco, V.	GYM							
* 50246	24 TWR	05:10PM-06:00PM	DeFreece, C.	GYM							
50421	25 TWR	08:10AM-09:00AM	Cutrona, A.	GYM							
53034	26 MWF	02:10PM-03:00PM	Flowers, C.	GYM							
<b>PHED 1524</b>	<b>Softball</b>	<b>1.00-2.00 Unit(s)</b>									
<i>Prerequisite: None; 48 hours lab for 1 unit; 96 hours lab for 2 units</i>											
50200	20	ARRANGED HOURS	Bell, C.	FIELD							
									<i>(Arrange 6 hours per week)(For Fall 2016 this course is offered for 2 units)</i>		
<b>PHED 1532</b>	<b>Low Impact Aerobics</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: None; 48 lab hours</i>											
* 50197	20 TR	05:30PM-06:45PM	Waugh, V.	GYM							
<b>PHED 1533</b>	<b>Walking for Fitness</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: None; 48 lab hours</i>											
* 52039	20 MTR	05:10PM-06:00PM	Durkan, B.	GYM							
<b>PHED 1535</b>	<b>Baseball and Physical Fitness</b>	<b>1.00-2.00 Unit(s)</b>									
<i>Prerequisite: None; 48 lab hours for 1 unit; or 96 lab hours for 2 units</i>											
50199	20	ARRANGED HOURS	Maiocco, V.	FIELD							
									<i>(Arrange 6 hours per week)(For Fall 2016 this course is offered for 2 units)</i>		
<b>PHED 1623</b>	<b>Intermediate Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: Successful completion of PHED 1523 with a grade of C or better; 48 lab hours</i>											
52040	20 MTR	07:10AM-08:00AM	Thompson, T.	GYM							
52041	21 TWR	01:10PM-02:00PM	DeFreece, C.	GYM							
* 52042	22 MF	04:10PM-05:25PM	Bell, C.	GYM							
52043	23 TWR	12:10PM-01:00PM	Maiocco, V.	GYM							
* 52044	24 TWR	05:10PM-06:00PM	DeFreece, C.	GYM							
52045	25 TWR	08:10AM-09:00AM	Cutrona, A.	GYM							
53035	26 MWF	02:10PM-03:00PM	Flowers, C.	GYM							
<b>PHED 1632</b>	<b>Intermediate Low Impact Aerobics</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: Successful completion of PHED 1532 with a grade of C or better; 48 hours lab</i>											
* 52038	20 TR	05:30PM-06:45PM	Waugh, V.	GYM							
<b>PHED 1644</b>	<b>Introduction to Physical Education</b>	<b>3.00 Unit(s)</b>									
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>											
* 50406	20 W	06:40PM-09:30PM	Maiocco, V.	CL 731							
<b>PHED 1646</b>	<b>Techniques In Athletic Taping I</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>											
50389	20 R	11:10AM-12:05PM	Ferguson, B.	GYM							
<b>PHED 1721</b>	<b>Offseason Intercollegiate Golf</b>	<b>1.00-2.00 Unit(s)</b>									
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>											
53030	20 TWR	02:10PM-04:00PM	Sorensen, C.	BVGOLF							
									<i>(For Fall 2016 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)</i>		
<b>PHED 1723</b>	<b>Advanced Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: Successful completion of PHED 1623 with a grade of C or better; 48 lab hours</i>											
52025	20 MTR	07:10AM-08:00AM	Thompson, T.	GYM							
52027	21 TWR	01:10PM-02:00PM	DeFreece, C.	GYM							
* 52029	22 MF	04:10PM-05:25PM	Bell, C.	GYM							
52031	23 TWR	12:10PM-01:00PM	Maiocco, V.	GYM							
* 52033	24 TWR	05:10PM-06:00PM	DeFreece, C.	GYM							
52035	25 TWR	08:10AM-09:00AM	Cutrona, A.	GYM							
53036	26 MWF	02:10PM-03:00PM	Flowers, C.	GYM							
<b>PHED 1724</b>	<b>Offseason Intercollegiate Softball</b>	<b>0.50-2.00 Unit(s)</b>									
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>											
52050	20	ARRANGED HOURS	Bell, C.	FIELD							
									<i>(Arrange 6 hours per week)(For Fall 2016 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)</i>		
<b>PHED 1732</b>	<b>Advanced Low Impact Aerobics</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: Successful completion of PHED 1632 with a grade of C or better; 48 hours lab</i>											
* 52037	20 TR	05:30PM-06:45PM	Waugh, V.	GYM							
<b>PHED 1735</b>	<b>Offseason Intercollegiate Baseball and Physical Fitness</b>	<b>0.50-2.00 Unit(s)</b>									
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>											
52046	20	ARRANGED HOURS	Maiocco, V.	FIELD							
									<i>(Arrange 6 hours per week)(For Fall 2016 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)</i>		
<b>PHED 1823</b>	<b>Elite Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: Successful completion of PHED 1723 with a grade of C or better; 48 lab hours</i>											
52026	20 MTR	07:10AM-08:00AM	Thompson, T.	GYM							
52028	21 TWR	01:10PM-02:00PM	DeFreece, C.	GYM							
* 52030	22 MF	04:10PM-05:25PM	Bell, C.	GYM							
52032	23 TWR	12:10PM-01:00PM	Maiocco, V.	GYM							
* 52034	24 TWR	05:10PM-06:00PM	DeFreece, C.	GYM							
52036	25 TWR	08:10AM-09:00AM	Cutrona, A.	GYM							
53037	26 MWF	02:10PM-03:00PM	Flowers, C.	GYM							
<b>PHED 2146</b>	<b>Techniques in Athletic Taping II</b>	<b>1.00 Unit(s)</b>									
<i>Prerequisite: Successful completion in Physical Education 1646 with a grade of 'C' or better; 8 hours lecture; 24 hours lab (32 hours total)</i>											



# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						
50390 20 R	11:10AM-12:15PM	Ferguson, B.	GYM		52771 46	Dist Ed Online	Pease, H.	ON	
	ARRANGED HOURS	Ferguson, B.	ARR						
	(Course runs 10/17/2016 to 12/08/2016)								
	(Plus arrange 3 hours 15 minutes lab per week)								
<b>PHED 2508</b>	<b>Advanced Women's Intercollegiate Basketball</b>	<b>2.00 Unit(s)</b>							
	<i>Prerequisite: Successful completion in Physical Education 1508 with a grade of 'C' or better; 160 lab hours</i>								
50205 20	ARRANGED HOURS	Flowers, C.	GYM						
	(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)								
<b>PHED 2509</b>	<b>Advanced Women's Intercollegiate Volleyball</b>	<b>2.00 Unit(s)</b>							
	<i>Prerequisite: Successful completion in Physical Education 1509 with a grade of 'C' or better; 160 lab hours</i>								
50188 20	ARRANGED HOURS	Bandy, I.	GYM						
	(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)								
<b>PHED 2510</b>	<b>Advanced Women's Intercollegiate Soccer</b>	<b>2.00 Unit(s)</b>							
	<i>Prerequisite: Successful completion in Physical Education 1510 with a grade of 'C' or better; 160 lab hours</i>								
50190 20	ARRANGED HOURS	Cutrona, M.	FIELD						
	(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)								
<b>PHED 2511</b>	<b>Advanced Men's Intercollegiate Soccer</b>	<b>2.00 Unit(s)</b>							
	<i>Prerequisite: Successful completion in Physical Education 1511 with a grade of 'C' or better; 160 lab hours</i>								
50192 20	ARRANGED HOURS	Cutrona, A.	FIELD						
	(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)								

  

## Physics

Course & #	Course Title	UNITS		
<b>PHYS 2221</b>	<b>General Physics (Calculus)</b>	<b>4.00 Unit(s)</b>		
	<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better or concurrent enrollment in Mathematics 2100</i>			
	<i>Advisory: A year of high school physics or a prep course is recommended. Completion of 1 semester of calculus and concurrent enrollment in second semester calculus is highly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>			
51279 20 MW	01:10PM-02:25PM	Reynolds, D.	SCI 04	
	MW	02:45PM-04:00PM	Reynolds, D.	SCI 04

## Psychology

Course & #	Course Title	UNITS		
<b>PSYC 1500</b>	<b>Introduction to Psychology</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
* 50038 20 T	06:40PM-09:30PM	Oja, M.	G 04	
50117 21 TR	08:10AM-09:25AM	Eveland, S.	G 04	
50392 22 MW	03:10PM-04:25PM	Polski, R.	G 05	
51399 23 MW	09:10AM-10:25AM	Polski, R.	T 10	
50115 40	Dist Ed Online	Bench, P.	ON	
50114 41	Dist Ed Online	Bench, P.	ON	
50391 42	Dist Ed Online	Wells, L.	ON	
51375 43	Dist Ed Online	Flachmann, C.	ON	
50313 44	Dist Ed Online	Bench, P.	ON	
<b>PSYC 2003</b>	<b>Child Growth and Development</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
50061 20 TR	09:40AM-10:55AM	Roth, R.	G 08	
* 50396 21 T	06:40PM-09:30PM	Roth, R.	G 07	
50062 40	Dist Ed Online	Romley, M.	ON	
50884 42	Dist Ed Online	Beasley, M.	ON	
<b>PSYC 2030</b>	<b>Human Sexuality</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
51295 40	Dist Ed Online	Oja, M.	ON	
<b>PSYC 2033</b>	<b>Personal and Social Adjustment</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
50397 40	Dist Ed Online	Khasky, A.	ON	
<b>PSYC 2050</b>	<b>Introduction to Biological Psychology</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Successful completion of Biology 1500 or 1510 and English 1500 with a 'C' or better; 48 hours lecture</i>			
53019 20 TR	02:40PM-03:55PM	Eveland, S.	G 08	
<b>PSYC 2080</b>	<b>Introduction to Lifespan Psychology</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
* 53018 20 MW	04:10PM-05:25PM	Oja, M.	T 05	
<b>PSYC 2200</b>	<b>Elementary Statistics for the Behavioral and Social Sciences</b>	<b>4.00 Unit(s)</b>		
	<i>Prerequisite: Qualification by assessment process or successful completion of Mathematics 1060 with a grade of 'C' or better or equivalent</i>			
	<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>			
* 50886 20 MW	06:40PM-08:30PM	Oja, M.	T 14	
50398 21 MW	02:10PM-04:00PM	Eveland, S.	G 04	
52443 23 TR	09:10AM-11:00AM	Jacobi, V.	T 15	
52778 24 T	02:10PM-04:00PM	Oja, M.	T 05	
	HYBRID	Oja, M.	ON	
	(Plus arrange 2 hours lecture online per week)			
<b>PSYC 2205</b>	<b>Introduction to Research Methods in the Social Sciences</b>	<b>4.00 Unit(s)</b>		
	<i>Prerequisite: Successful completion of Psychology 1500 and Psychology 2200 or Statistics 1510 with grades of 'C' or better</i>			
	<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>			
52005 20 MW	09:10AM-11:00AM	Eveland, S.	T 05	

  

## Political Science

Course & #	Course Title	UNITS		
<b>POSC 1501</b>	<b>Government</b>	<b>3.00 Unit(s)</b>		
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
50121 20 MWF	10:10AM-11:00AM	Jiles, M.	G 07	
* 50120 21 R	06:40PM-09:30PM	Zimmer, C.	CL 731	
* 51667 22 MW	06:40PM-08:50PM	Villa, W.	G 05	
	(Course runs 10/03/2016 to 12/16/2016)			
50119 40	Dist Ed Online	Combs, N.	ON	
50118 41	Dist Ed Online	Villa, W.	ON	
50311 42	Dist Ed Online	Pease, H.	ON	
50015 43	Dist Ed Online	Combs, N.	ON	
52441 44	Dist Ed Online	Combs, N.	ON	

## Reading

Course & #	Course Title	UNITS		
<b>READ 0805</b>	<b>Introductory Reading</b>	<b>4.00 Unit(s)</b>		
	<i>Prerequisite: None; 64 hours lecture</i>			
50267 20 MWF	11:10AM-12:20PM	Carlson, K.	T 15	

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS			
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>					
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class						* = Evening class					
<b>READ 0905</b>	<b>Intermediate Reading</b>	<b>3.00 Unit(s)</b>									
<i>Prerequisite: Qualification by assessment process or successful completion of Reading 0805 with a grade of 'C' or better; 48 hours lecture</i>											
51676 20	TR	11:10AM-12:25PM	Carlson, K.	T 15							
50269 21	MWF	10:10AM-11:00AM	Carlson, K.	T 15							
<b>READ 1005</b>	<b>Interactive Reading</b>	<b>3.00 Unit(s)</b>									
<i>Prerequisite: Qualification by assessment process or successful completion of Reading 0905 with a grade of 'C' or better; 48 hours lecture</i>											
50270 20	TR	01:10PM-02:25PM	Carlson, K.	T 15							
<b>Sociology</b>						<b>Speech</b>					
<b>SOC 1510</b>	<b>Introduction to Sociology</b>	<b>3.00 Unit(s)</b>				<b>SPCH 1507</b>	<b>Group Discussion</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
* 50402 20	M	06:40PM-09:30PM	Hanawalt, A.	T 13		50005 20	TR	08:10AM-09:25AM	Graupman, G.	T 12	
50135 21	MW	02:40PM-03:55PM	Hanawalt, A.	G 09		<b>SPCH 1511</b>	<b>Fundamentals of Speech</b>	<b>3.00 Unit(s)</b>			
* 51674 22	T	06:10PM-09:00PM	Jose, M.	T 05		<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
50140 40		Dist Ed Online	VanRy, V.	ON		* 51364 20	T	06:40PM-09:30PM	McDaniel, S.	T 12	
50399 41		Dist Ed Online	Jose, M.	ON		50116 21	TR	09:40AM-10:55AM	Graupman, G.	T 12	
52451 42		Dist Ed Online	White, M.	ON		* 50145 22	R	06:40PM-09:30PM	McDaniel, S.	T 13	
<b>SOC 2110</b>	<b>Minority Group Relations</b>	<b>3.00 Unit(s)</b>				50232 23	MWF	11:10AM-12:00PM	Graupman, G.	T 12	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						51678 24	TR	03:10PM-05:25PM	McDaniel, S.	G 05	
50141 21	MW	02:40PM-03:55PM	VanRy, V.	G 06		<i>(Course runs 10/03/2016 to 12/16/2016)</i>					
50403 41		Dist Ed Online	VanRy, V.	ON		<b>Statistics</b>					
<b>SOC 2120</b>	<b>American Social Problems</b>	<b>3.00 Unit(s)</b>				<b>STAT 1510</b>	<b>Elementary Statistics</b>	<b>5.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 80 hours lecture</i>					
50314 20	MW	11:10AM-12:25PM	Hanawalt, A.	G 08		50006 20	TR	10:10AM-12:00PM	Jean, B.	STEM	
<b>SOC 2141</b>	<b>Sociology of Marriage</b>	<b>3.00 Unit(s)</b>							Jean, B.	ON	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									<i>(Plus arrange 1 hour lecture online per week)</i>		
52452 40		Dist Ed Online	White, M.	ON		* 50212 21	W	05:40PM-08:30PM	Jean, B.	STEM	
51378 41		Dist Ed Online	White, M.	ON					Jean, B.	ON	
<b>Spanish</b>									<i>(Plus arrange 2 hours lecture online per week)</i>		
<b>SPAN 1601</b>	<b>Elementary Spanish I</b>	<b>4.00 Unit(s)</b>				52417 23	MW	10:10AM-12:00PM	Jean, B.	STEM	
<i>Prerequisite: None; 64 hours lecture</i>									Jean, B.	ON	
50014 20	MTWR	09:10AM-10:00AM	Martinez, J.	G 05					<i>(Plus arrange 1 hour lecture online per week)</i>		
* 51363 23	R	06:10PM-10:00PM	Guitron, A.	G 06		50322 40		Dist Ed Online	Jean, B.	ON	
52999 30		Dist Ed Offline	Martinez, J.	OFF		53002 41		Dist Ed Online	Jean, B.	ON	
50136 40		Dist Ed Online	Martinez, J.	ON		<b>Student Success</b>					
50404 41		Dist Ed Online	Martinez, J.	ON		<b>STSU 1001</b>	<b>Educational Planning</b>	<b>1.00 Unit(s)</b>			
51380 42		Dist Ed Online	Martinez, J.	ON		<i>Prerequisite: None; 16 hours lecture</i>					
						52373 20	T	11:10AM-12:00PM	Rangel-Escobedo, J.	G 04	
									Rangel-Escobedo, J.	ON	
						<i>(Course runs 10/17/2016 to 12/08/2016)</i>					
						<i>(Plus arrange 1 hour 10 mins of lecture online per day)</i>					
						53021 30		Dist Ed Offline	Flachmann, C.	OFF	
									<i>(Course runs 08/22/2016 to 10/14/2016)</i>		
<b>SPAN 1602</b>	<b>Elementary Spanish II</b>	<b>4.00 Unit(s)</b>				52396 40		Dist Ed Online	Rangel-Escobedo, J.	ON	
<i>Prerequisite: Successful completion in Spanish 1601 or two years of high school spanish with a grade of 'C' or better; 64 hours lecture</i>									<i>(Course runs 08/22/2016 to 10/14/2016)</i>		
50139 20	MTWR	10:10AM-11:00AM	Martinez, J.	CL 730		52397 41		Dist Ed Online	Duron, C.	ON	
50320 40		Dist Ed Online	Martinez, J.	ON					<i>(Course runs 10/17/2016 to 12/08/2016)</i>		
<b>SPAN 2001</b>	<b>Intermediate Spanish III</b>	<b>5.00 Unit(s)</b>				52404 43		Dist Ed Online	Rangel-Escobedo, J.	ON	
<i>Prerequisite: Successful completion in Spanish 1602 or three years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>									<i>(Course runs 10/17/2016 to 12/08/2016)</i>		
50057 20	TR	01:10PM-02:00PM	Martinez, J.	T 13					<i>(Plus arrange 45 mins of lecture online per day)</i>		
						<b>STSU 1017</b>	<b>Becoming A Successful Online Student</b>	<b>1.00 Unit(s)</b>			
						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					
						52751 40		Dist Ed Online	Rangel-Escobedo, J.	ON	
									<i>(Course runs 08/22/2016 to 10/14/2016)</i>		
									<i>(Pass/No Pass basis only)</i>		
<b>SPAN 2002</b>	<b>Intermediate Spanish IV</b>	<b>5.00 Unit(s)</b>									
<i>Prerequisite: Successful completion in Spanish 2001 or four years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>											
50058 20	TR	01:10PM-02:00PM	Martinez, J.	T 13							

# Taft College Fall 2016 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	(*) Section	Day(s)	Time
* = Evening class	Instructor	Room	* = Evening class	Instructor	Room

**STSU 1018 Career and Major Exploration 1.00 Unit(s)**  
*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture*

52402 20 T	01:10PM-02:00PM	Richards, K.	T 05
	HYBRID	Richards, K.	ON
(Course runs 08/22/2016 to 10/14/2016) (Plus arrange 1 hour 11 mins of lecture online per day)(Pass/No Pass basis only)			
52399 40	Dist Ed Online	Furman, T.	ON
(Course runs 08/22/2016 to 10/14/2016) (Pass/No Pass basis only)			

**STSU 1019 Career/Life Planning 2.00 Unit(s)**  
*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture*

52400 40	Dist Ed Online	Duron, C.	ON
(Course runs 10/17/2016 to 12/08/2016) (Pass/No Pass basis only)			

## Tutoring

**TUTR 0260 Supervised Tutoring 0.00 Unit(s)**

*Prerequisite: None; unlimited hours*

52419 20	ARRANGED HOURS	Jacobi, V.	ARR
(Course runs 08/22/2016 to 12/16/2016) (Arrange tutoring hours in the library)(In order to enroll in this section please contact counseling at 661-763-7748)(Open Entry, Open Exit)			

## Water Technology

**WTER 1510 Introduction to Water Distribution 3.00 Unit(s)**

*Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; 48 hours lecture*

* 52425 20 R	06:10PM-09:00PM	Averett, E.	G 05
(Field trips will be required)			

## Welding

**WELD 1010 Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW) 3.00 Unit(s)**

*Prerequisite: Successful completion in Welding 1500, Industrial Education Welding 0001, 1001, or 1002 with a grade of 'C' or better; 32 hours lecture; 64 hours lab (96 hours total)*

* 52729 20 TR	06:10PM-07:00PM	Balestino, T.	ITEC 1
* TR	07:01PM-09:00PM	Balestino, T.	ITEC 1
(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)			

**WELD 1030 Pipe Welding 3.00 Unit(s)**

*Prerequisite: Successful completion in Welding 1500, Industrial Education Welding 0001, 1001, or 1002 with a grade of 'C' or better; 32 hours lecture; 64 hours lab (96 hours total)*

* 52420 20 MW	06:10PM-07:05PM	Avila, H.	ITEC 1
* MW	07:06PM-09:00PM	Avila, H.	ITEC 1
(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)			

**WELD 1560 Blueprint Reading 3.00 Unit(s)**

*Prerequisite: Successful completion in Welding 1500, Industrial Education Welding 0001, 1001, or 1002 with a grade of 'C' or better; 48 hours lecture*

* 52421 20 TR	04:30PM-05:45PM	Balestino, T.	ITEC 2
(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)			

## Work Experience

**WKEX 1014 General Work Experience 1.00-3.00 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 60 hours of unpaid work or 75 hours of paid work equals one unit of credit maximum 180-225 hours*

53011 20	ARRANGED HOURS	Furman, T.	ARR
(Pass/No Pass basis only)(This section is being offered for 1 unit)(In order to enroll in this section please contact counseling at 661-763-7748)			
53025 21	ARRANGED HOURS	Furman, T.	ARR
(Pass/No Pass basis only)(This section is being offered for 2 units)(In order to enroll in this section please contact counseling at 661-763-7748)			
53026 22	ARRANGED HOURS	Furman, T.	ARR
(Pass/No Pass basis only)(This section is being offered for 3 units)(In order to enroll in this section please contact counseling at 661-763-7748)			