

# SPRING SEMESTER 2019

## Spring Calendar

PAY OR YOU MAY BE DROPPED  
Spring Session Begins  
Lincoln's Birthday Holiday  
Washington's Birthday Holiday  
Spring Break  
Dead Day  
Final Examinations  
Spring Session Ends  
Commencement

December 12  
January 21  
February 15  
February 18  
April 15 - April 19  
May 16  
May 17 - May 23  
May 23  
May 24

## Frequently Called Numbers

Academic Records	763-7756
Admissions	763-7741
Athletic Director	763-7779
Bookstore	763-7731
Business Office	763-7713
Counseling Center	763-7748
Dental Hygiene	763-7706
Distance Learning	763-7917
EOPS	763-7723
Financial Aid	763-7762
ILS Program	763-7769
Library	763-7707
Student Body Office	763-7751
Student Housing	763-7832

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## WHO CAN ENROLL?

It is the policy of the West Kern Community College District that unless specifically exempted by statute, every course, course section, or class which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has a high school diploma, a General Education Development (GED) certificate, or a high school certificate of proficiency, or any person 18 years of age or older, or any home schooled and/or K-12 student that is 16 years or older and has completed their sophomore year of high school with the required forms.

## HOW TO APPLY

Continuing Students do not need to reapply. In order to be considered a continuing student for Spring 2019, you need to have been enrolled at Taft College during the Fall 2018 semester. If you were not enrolled at Taft College during the Fall 2018 semester, you must reapply at: <http://www.taftcollege.edu/admissions/apply/> and click on **Apply Here**.

New students must also apply through the above website.

## ASSESSMENT & ORIENTATION

New students who plan to earn a degree or certificate, transfer to a four-year institution, or take math or English courses at Taft College must be assessed to determine skill levels for appropriate course placement.

If you are a new student coming from high school, call to schedule an appointment with a counselor at (661) 763- 7748 and bring your high school transcripts to be recommended for the appropriate courses.

## WHEN CAN I REGISTER?

Registration dates and times for each student will be automatically assigned approximately 2 weeks before registration. Computed registration dates and times will be based upon variables associated with point values, and then will sort by student ID number. Students can view their registration date and time via Cougar Tracks. No priority group or student will be assigned a registration date or time in which the college is closed (i.e. after 4:00pm or on weekends). The dates listed below are the starting dates for the specific group. Please refer to your Cougar Tracks account for your date and time.

Priority 1: Veterans, CalWORKS, Foster Youth, EOPS, and DSPS matriculated students in good standing with less than 100 degree applicable units.

Priority 2: Athletes, TRIO, PTK, ASO Officers, Taft College Staff, and continuing/new fully matriculated students in good standing with less than 100 degree applicable units.

Priority 3: Returning, continuing students with academic difficulty (continued progress probation and/or continued academic probation), continuing/new non- matriculated students, students with over 100 units, and high school students.

(See page 8 for definition of matriculation)

## HOW TO GET REGISTERED FOR CLASSES

### In Person

On-site registration process for new matriculating students

Step 1: Complete the appropriate Application for Admission.

Step 2: Request high school transcripts or submit a copy of diploma, GED, or high school proficiency certificate.

Step 3: Request college transcripts from all colleges and universities attended.

Step 4: Complete the orientation process. Step 5: Complete the assessment process.

Step 6: Schedule a counseling/advisement appointment.

Step 7: Receive pin number for on-line registration and access to student records.

Step 8: Register for classes through our website. Step 9: Pay fees, or satisfy financial obligations.

On-site process for continuing and returning matriculating students

Step 1: Complete the appropriate Application for Admission (continuing students do not need to reapply).

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Schedule a counseling/advisement appointment. Step 4: Register for classes.

Step 5: Pay fees, or satisfy financial obligations.

On-site process for non-matriculating students

Step 1: Complete the appropriate Application for Admissions.

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Register for classes.

Step 4: Pay fees, or satisfy financial obligations.

Loss of Enrollment Priority due to Academic Standing Students on academic or progress probation for a second consecutive term will lose their enrollment priority unless they participate in the MAPP (Monitoring Academic and Progress Probation) program and complete a progress report for each course they are enrolled in showing at least a 2.0 GPA and/or 50% or more completed progress. Students on continued probation that earn a 2.0 GPA or higher in the most recent term, and/or pass 50% or more of their classes in the most recent term, are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

In addition, academic reinstated students that earn a 2.0 GPA or higher in the most recent term progress report are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

Loss of the California College Promise Grant (formerly known as the Board of Governors Fee Waiver) due to Academic Standing

Students on academic or progress probation (or a combination of the two) for a second consecutive term will lose their California College Promise Grant. Students have options to appeal the loss of the California College Promise Grant by filling out the Loss of Enrollment Priority and/or the California College Promise Grant Appeal form. That form can be found on our [website](#). If approved, they may have their California College Promise Grant reinstated.

Loss of Enrollment Priority due to 100 Unit Limit Students who have earned 100 or more Taft College degree applicable units will lose their enrollment priority. Students wishing to appeal

their loss of enrollment priority due to too many units can fill out a loss of enrollment priority [appeal](#) and complete a comprehensive student education plan showing the additional units are needed. If approved, they may have their enrollment priority reinstated.

### Online

Web Registration Process for all new, continuing, returning and/or personal enrichment students:

Please visit the “Cougar Tracks” link below:

## **ADDING AND DROPPING CLASSES**

Please visit the Taft College homepage. Under the Student Services tab, under Registration menu, click on Add/Drop Deadline Schedule for a list of deadline dates.

### Adding a Class

You may add any open class online until the first day of class without an Add Authorization Code. Once the class begins you can enroll through the “Last Date to Enroll (With an Add Authorization code)” deadline date. To add an open class prior to the “Last Date to Enroll (You must get an Add Authorization code from the instructor)” deadline, use the Add code during the Web Registration Process.

### Waitlist

If a class is full prior to the start of the class, you may attempt to join the waitlist by following the normal online registration process, and selecting “Waitlist” when your initial registration fails due to full capacity. The “Waitlist” end the day prior to class.

### Adding a Class after the Class Has Begun

Once a particular class begins, you are required to have an Add Authorization Code in order to add that particular class. If you have obtained an Add Authorization Code from your instructor, you may submit that code online through the “Last Date to Enroll (Add Authorization Code Required)” deadline date. Add Authorization Codes may only be provided by the class instructor. Once obtained, you must use the Add Authorization Code by entering it online when attempting to add the class.

### Dropping a Class and Withdrawing From a Class

To drop a class or withdraw from a class any time prior to the appropriate deadlines during the semester, you can use the Web Registration Process. Dropping a course is a student’s responsibility. **DO NOT** rely on your instructor to drop you for non-attendance. If your instructor drops you for non-attendance you will incur the enrollment fees. **DO NOT** assume that your failure to pay for the class has resulted in the class being dropped from your record (Nonpayment drops are date-specific and do not occur during certain times of the semester).

### Title 5: Course Repetition and Withdrawal

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 Summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, FW, NP, or NC) or withdrew from the class with a “W.” Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class at Taft College. Questions? Please contact the Counseling Center at (661) 763-7748, or the Distance Learning



Help Desk toll free at (866) 464-9229 or direct at (661) 763-7812.

#### What happens if I drop a class?

If you DROP a course before the Refund date, the drop will not appear on your academic transcript.

If you WITHDRAW from a course after the Refund Date, you will receive a grade of "W" for the course.

The "W" will not be used in calculating grade point averages, but excessive "W"'s will be used as factors in probation and dismissal procedures.

Withdrawing from a class may also affect your financial aid status. Before dropping the class, be sure to consult your advisor or counselor by calling 661-763-7748 or speak to someone in Financial Aid by calling (661) 763-7762.

Withdrawing from a class will affect your veteran's benefits. Be sure to consult with your VA Counselor who can adjust your schedule with the VA. Not doing so can result in you having to pay back overpayments. Further information is available:

<http://www.taftcollege.edu/admissions/veterans/>

You cannot withdraw from a class after the final deadline for dropping with a "W". You will earn a grade for the course.

However, if you have verifiable extenuating circumstances such as a major illness, you may petition for late withdrawal. See your advisor or counselor for more details. Petition and instructions are available: <http://www.taftcollege.edu/admissions/forms/>

### **2018-2019 FEE SCHEDULE**

(NOTE: Enrollment fees are subject to change by the California State Legislature. All other fees are subject to change without notice.)

Enrollment fee \$46 per unit

Credit by Exam fee \$46 per unit

Class Audit fee \$15 per unit Non-resident tuition fee: (in addition to \$46 per unit Enrollment fee and credit by exam fee)

0 - 14 units \$258 per unit

15 units or more \$3,870 per semester

International application fee \$100

Textbook rental fee\*

Rental fee w/paid ASO fee 30% of retail price (average)

Student body fee \$30 per year Residence hall fees:

Room rent (Ash Street Dorms) \$1,089 per semester

Room rent (Cougar Dorms) \$ 945 per semester

Meal plan (19 meals per wk) \$1,696 per semester

Security deposit \$150

\*In order to participate in the textbook rental program, students must purchase an ASO sticker and have a copy of their current class schedule.

#### Materials Fees

Occasionally students may be required to purchase materials to supplement specific courses, i.e., workbooks, folders, computer disks, etc. The materials may be purchased through the Cougar Corner Bookstore in person or via the web at the [Bookstore](#).

**PAYMENT DURING PRE-REGISTRATION**

Students pre-registering must pay their fees or request a payment plan at the Cashiers desk by 4:00pm on the due date specified below (payment plan option is only available for the Fall semester):

Spring 2019 session – December 12, 2018

Fees incurred after December 12, 2018 are due daily by 4pm or courses may be dropped.

**FAILURE TO PAY BY THE DEADLINE MAY RESULT IN THE STUDENT BEING DROPPED FROM ALL CLASSES. HOWEVER, IT IS ULTIMATELY THE STUDENT'S RESPONSIBILITY TO DROP ANY CLASSES THAT THEY DO NOT PLAN ON ATTENDING. FAILURE TO DROP CLASSES COULD RESULT IN THE STUDENT HAVING TO PAY FOR THE CLASSES AND RECEIVING AN "F".**

**ENROLLMENT FEE REFUND POLICY**

Students are responsible for dropping the classes they no longer wish to attend. To be eligible for a refund of enrollment fees, a dropped class must have been dropped on or prior to the refund deadline for that particular class by the student. Full-term classes will always have a fixed refund deadline published in the Schedule of Classes each semester. The refund deadline for any non-standard, part-of-term class is calculated at 10% of the class meeting days scheduled between the start and end dates for that particular class.

**TEXTBOOK RENTAL PROGRAM**

The Taft College Bookstore is located at 515 Finley Drive, Taft, CA 93268. We are located in the Pilot Shopping Center (directly across 6th Street from the Al Baldock Sports Center). Taft College is unique in that many textbooks are available to students on a rental basis. Participation in the Rental Textbook Program is only a fraction of the cost of purchasing your textbooks. In order to participate in the Rental Textbook Program, you must have a current copy of your class schedule, current ASO sticker and Taft College Student ID Card. Students must purchase an ASO Sticker to participate in the rental program from the Cashier office, bookstore or bookstore website (bookstore@taftcollege.edu). The ASO stickers are available for \$30.00 per academic year or \$15.00 for summer session only.

**Checkout Procedure for Rental Textbooks**

Rental textbooks may be checked out approximately three weeks prior to the beginning of each new semester depending on availability. Students must purchase an ASO Sticker to participate in the rental program. Students must take their class schedule to the Bookstore to rent applicable books. Remote or off-campus students may order all textbooks (rental and supplemental) on-line and have them shipped via UPS Ground for a fee determined by package weight and address of delivery.

Rental textbooks must be returned to obtain transcripts or to register for classes for any subsequent semester.

**Return Procedure for Rental Textbooks**

Students who drop a class should immediately return rental textbooks to the Bookstore.

All other rental textbooks must be returned within 2 days of the end of each current semester to avoid being charged a late fee of \$5.00 per book late fee.

To avoid being charged full replacement cost, all rental books must be returned to the Bookstore no later than 10 business days after the end of the current semester. All rental

books unreturned after 10 business days will become the property of the student and the student becomes responsible for the full replacement cost of the textbook. Some instructors may require proof of textbook return before final exam can be taken.

### Bookstore Return Policy

All refunds and exchanges require the original cash register receipt. Fall and spring textbooks can be returned for a refund during the first seven (7) business days of the semester. All summer and short term session textbooks can be returned during the first three (3) business days of the session. All textbook sales are final after these dates. Please make sure you have the correct textbooks and materials by checking with your professor on the first day of class.

Textbooks being returned for a refund or exchange must be in the original condition in which they were purchased. Textbooks containing any markings, damage or that is unwrapped will be treated as a used book and will be credited at 70% of the new book price. All access codes or e-books that have been opened or activated are not returnable. Please check with your professor before you purchase these items.

Clothing, emblematic merchandise, trade books, electronics, and art supplies can be returned fourteen (14) business days after purchase with receipt. Clearance items are not returnable. Incorrect or defective books and course materials may be returned to the bookstore within the refund period with your receipt for an exchange.

All credit card refunds require the original charge card used at the time of purchase. Check refunds will be made by mail in approximately ten (10) to fourteen (14) business days after the date of the return.

\*\*\*The manager reserves the right to make the decision on the condition or saleability on all merchandise.\*\*\*

### **AT TAFT COLLEGE Financial help is available!!**

If you need assistance with your educational expenses, you may be able to receive financial aid. Funds are available from federal, state, and college sources and are offered in the form of grants, work-study, scholarships and enrollment fee waivers. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

For information about how to apply, contact the Financial Aid Office at 661-763-7762.

### **FREE TUTORING IS AVAILABLE**

Free tutoring in math and English is available for all students enrolled in at least one course at Taft College. Tutoring may be available in other subject areas as well. Please call 661.763.7975 or email [TaftTutors@gmail.com](mailto:TaftTutors@gmail.com) for information about the range of tutoring for the current semester.

Appointment scheduling and other information is available on the Tutoring website through the Taft College homepage. Tutoring appointments may be held in person or through Skype (see tutoring webpage for current information). Tutoring services are not currently available during the summer session.

### Supplemental Instruction

Supplemental Instruction (SI) is an academic support program for students of Taft College designed to increase student performance and matriculation with a focus on foundation level college courses. During SI session, students work together to learn the course material. SI sessions are designed and led by Supplemental Instructional Assistants (SIAs) who attend the

class meetings so they know the assignments and the requirements for success. Supplemental Instructional Assistants (SIAs) also work with the class instructors to increase student success in a broad range of subjects.

#### On-line Library/Learning Resources

The campus Library offers a rich selection of electronic research services. These resources are available to students on and off campus. The Library can be accessed on-line at:

<http://www.taftcollege.edu/library/>

#### Flexible scheduling

Taft College offers courses in both day and evening formats, short-term courses that typically run for eight to ten weeks, and courses that are offered outside the traditional classroom setting. Distance education offerings include both off-line and on-line courses.

#### Classes are small

The average class size at Taft College is 18 students per course. Students frequently cite small class size and opportunities for individualized attention as a major benefit of attending Taft College.

### **IS DISTANCE LEARNING RIGHT FOR YOU?**

- ✓ Would taking courses outside the traditional classroom setting, even in your own home, accommodate your circumstances and lifestyle?
- ✓ Do you need a course immediately for a degree, job, or other important reason?
- ✓ Is feeling a part of the class not important to you?
- ✓ Do you often get things done ahead of time?
- ✓ Do you prefer to figure out assignment directions for yourself rather than rely on having instructions given?
- ✓ Do you look forward to learning new technologies?
- ✓ Are you a good reader, able to understand textbooks without help?
- ✓ Can you manage your personal and professional time to complete assignments and required reading?

If you answer yes to most of the questions listed above, you are a strong candidate for distance learning courses. For more information on distance learning courses, check out our web site at: [Taft College Distance Learning](#)

#### How to Access your Distance Learning Courses

Once classes have begun, go to the current Distance Learning Schedule of Classes. Print a copy of the step-by-step directions, "How to Get Started with your Distance Learning Classes". Follow the directions given. If you have any questions, call the Distance Learning Help Desk at (661) 763-7812 or toll-free at (866) 464-9229.

### **WHAT IS MATRICULATION?**

Matriculation is an agreement between the college and the student and is designed to ensure student success and institutional effectiveness. Taft College is concerned with your success and wants to help you determine the appropriate path to follow. All students applying to Taft College are encouraged to participate in all aspects of the college's programs and services, and the components of matriculation. To determine if you are a matriculating student, answer the following question: At Taft College, I plan to:



- Obtain a degree, certificate, or transfer
- Take math or English courses
- Seek guidance and/or help in developing an educational plan
- Apply for financial aid

Congratulations! If you answered yes to any of the above, you are a matriculating student.

### Matriculation Policy

Student Success and Support Program (3SP) is a comprehensive student success program involving the entire campus community. 3SP is a process that enhances student access to the California Community colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of 3SP are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the matriculation process. It is Taft College's way of supporting the student's right to succeed in college. Taft College recognizes that student success is the responsibility of the institution and the student, supported by well-coordinated and evidence based student and instructional services to foster academic success.

3SP is a partnership/agreement between students and Taft College. The agreement includes the provision of core matriculation services, including an admission process, college orientation, pre-enrollment assessment and placement, advisement and counseling for course selection, educational planning services, a suitable program of study, and follow-up on student progress. The student agrees to express a broad education goal at entrance, declare a course of study within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an education goal.

Student's responsibilities include:

- Identify an education and career goal upon application.
- Complete an orientation activity provided by the college.
- Be assessed to determine appropriate course placement.
- Participate in counseling, advising, or another education planning service to develop, at minimum an abbreviated student education plan.
- Declare a specific course of study after completion of 15 semester units of degree applicable credit coursework.
- Diligently engage in course activities and complete assigned coursework.
- Complete courses and maintain progress toward an education goal and completing a course of study, according to standards established by the college, the District, and the state.
- Cooperation in the development of a comprehensive student educational plan by the end of the second semester in attendance.

Taft College agrees to provide a strong foundation and support for academic success, providing and mandating the services necessary for students to achieve their educational goals and complete their course of study. Taft College will ensure information regarding its matriculation policies are accessible and available to all students during or prior to enrollment.

College responsibilities include:

- Orientation services designed to provide, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and other matters.

- Assessment of students using State Chancellor- approved tests to determine student competency in computational and language skills; to identify aptitudes, interests, and educational objectives; and to evaluate study and learning skills.
- Counseling, advising, or other education planning services to assist students in interpreting test results, exploring educational and career interests and aptitudes, identifying educational objectives, and in developing and updating of an education plan.
- Assistance in the development of a student education plan identifying the student's education goal, course of study, and the courses, services, and programs to be used to achieve them.
- Follow-up services to evaluate the academic progress of, and provide support services to, at risk students, students enrolled in basic skills courses, who have not declared an educational goal as required, or who are on academic probation, as defined by the college, the District, and the state.
- Referral of students to: support services that may be available, including, but not limited to, counseling, financial aid, health and mental health services, campus employment placement services, Extended Opportunity Programs and Services, campus child care services, tutorial services, foster youth support services, veterans support services, and Disabled Students Program and Services; and curriculum offerings which may be available, including but not limited to, basic skills, noncredit programs, and English as a Second Language.

#### Matriculation Exemption

Students who may be exempt from participating in orientation, assessment, advising, and follow-up components of the matriculation program are:

- Students who have completed 60 or more units or who have graduated from an accredited U.S. college or university with an associate degree or higher.
- Students who plan to enroll in five units or fewer and who have declared one of the following goals:
  - Advance in current career/job
  - Maintain certificates/license
  - Personal/Education development
  - Complete credits for high school diploma
  - Students who are enrolled full time at another institution (high school or college) and will be taking five units or fewer (excluding English and math courses)
  - Students who have previously been assessed (within the last two years) and have written verification of scores from an assessment instrument off the Chancellor's approved list of instruments. (Exempt from placement testing only).
  - Students transferring from another regionally accredited postsecondary institution with credit for degree-level English and/or mathematics. (Exempt from placement testing only).

Exempt students are not required to participate in the matriculation process but are encouraged to see a counselor at any time. The college will make reasonable efforts to ensure that all exempt students are provided the opportunity to participate in the matriculation process.

Students who do not meet approved matriculation exemption criteria but choose to be exempt from one or more components of the matriculation process may do so by completing a waiver available from the Counseling Center.

#### **COURSE PREREQUISITES, CO-REQUISITES AND RECOMMENDED PREPARATION**

PREREQUISITE means this is a condition of enrollment that a student must meet in order to

demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. For example, a student enrolling in general chemistry will have difficulty without adequate preparation in algebra.

CO-REQUISITE means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A co-requisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

ADVISORY means recommended preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, co-requisites, or recommended preparation are specified within course descriptions in the catalog. Students must satisfy the prerequisite or co-requisite requirements for all courses in which they enroll.

#### Challenging a Prerequisite or Co-requisite

Students may have preparation equivalent to the stated prerequisites or co-requisites and may wish to challenge a prerequisite or co-requisite as allowed by state law. The petition for challenging a prerequisite or co-requisite is available online and in the Counseling Center. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of grounds under which a challenge may be pursued:

- Challenging the prerequisite on the grounds that it has not been made reasonably available
- Challenging the prerequisite on the grounds that it was established in violation of regulation or in violation of state or District-approved processes (student documentation required)
- The prerequisite is discriminatory or applied in a discriminatory manner (student documentation required).
- Challenging the prerequisite based on acquired knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required)

#### **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA) – ANNUAL NOTIFICATION**

The Family Educational Rights and Privacy Act (FERPA) afford student certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day Taft College receives a request for access. Students should submit to the Director of Admissions Office written requests that identify the record(s) they wish to inspect. The director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Admissions and Records Office, the student shall be advised of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate. Students may ask Taft College to amend a record that they believe

is inaccurate. They should write the director, clearly identify the part of the record they want changed, and specify why it is inaccurate. If Taft College decides not to amend the record as requested by the student, the student shall be notified of the decision and advised as to his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Taft College in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom Taft College has contracted (such as an attorney, auditor, collection agent, degree conferral & transcript processing agent, document managing agent, and placement sites for internship or similar student work/study opportunities); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; consultants, volunteers or other outside parties to whom Taft College has outsourced institutional services or functions that it would otherwise use employees to perform. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. As allowed within FERPA guidelines, Taft College may disclose education records without consent to officials of another school, upon request, in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taft College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education 400 Maryland Avenue, SW  
Washington, DC, 20202-4605

At its discretion Taft College may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act. Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directory Information at Taft College includes the following: Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition. Students may withhold Directory Information by notifying the Director of Admissions in writing; please note that such withholding requests are binding for all information to all parties other than for those exceptions allowed under the Act. Students should consider all aspects of a Directory Hold prior to filing such a request. Requests for non-disclosure will be honored by Taft College for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Admissions and Records Office.

Taft College's Annual notification to students is consistent with its obligations under FERPA. Taft College annually notifies students and their parents of their rights accorded to them by FERPA. Students and their parents shall be advised of their rights regarding educational records in the Taft College class schedule, student handbook, and Taft College website.

For additional information on FERPA or student confidentiality contact:  
Director of Admissions and Records (661) 763-7870

### **NONDISCRIMINATION NOTICE**

Taft College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any of its policies, procedures, or practices, in compliance with Equity in Higher Education (pertaining to disability, gender, gender identity, gender expression, nationality, race, ethnicity, religion and sexual orientation), Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Sex Equity in Education (pertaining to sex), Americans with Disabilities Act (pertaining to disability), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), and the Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the college's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to:

Severo Balason  
Vice President of Student Services Title IX Coordinator - Students  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7810

Human Resources  
EEO / Title IX Coordinator - Employees 29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Human Resources Section 504 Coordinator  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Taft College recognizes its obligation to provide overall program accessibility throughout the college for disabled individuals. Contact the Section 504 Coordinator to obtain information on the existence and location of services, activities, and facilities that are accessible to and usable by the disabled.

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with those provisions may also be directed to:  
Office for Civil Rights  
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<http://wdcrobcop01.ed.gov/cfapps/OCR/contactusresults.cfm>

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**ACCREDITATION**

Taft College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, California 94949, (415) 506- 0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation & the U.S. Department of Education.

**CHECK US OUT ON THE WORLD WIDE WEB**

For detailed information on admissions, enrollment, student services, instructional services, distance learning, student activities, and student right-to-know information, you can access the Taft College web site at [www.taftcollege.edu](http://www.taftcollege.edu)

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		

## All courses are full-term unless otherwise noted

### Administration of Justice

#### **ADMJ 1501 Introduction to Criminal Justice 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 with a grade of 'C' or better strongly recommended; 48 hours lecture*

23663	20	MWF	09:10AM-10:00AM	Jiles, M.	G 07
22913	21	TR	09:40AM-10:55AM	Jiles, M.	G 07
*	24841	22	W	06:10PM-09:00PM	Altenhofel, K. G 07
	22497	40		Dist Ed Online	Wessely, J. ON

#### **ADMJ 1502 Concepts of Criminal Law 3.00 Unit(s)**

*Prerequisite or Co-requisite: CJA 1501 Introduction to Administration of Justice or equivalent course; 48 hours lecture*

*	22914	20	T	06:40PM-09:30PM	Wymore, D. G 07
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#### **ADMJ 1504 Legal Aspects of Evidence 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

	22495	40		Dist Ed Online	Jiles, M. ON
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#### **ADMJ 1505 Criminal Investigation 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

	22501	40		Dist Ed Online	Batchelor, G. ON
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#### **ADMJ 1506 Introduction to Forensics 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

*	22502	20	M	06:10PM-09:00PM	Jiles, M. G 07
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#### **ADMJ 1507 Community and the Justice System 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

	22500	40		Dist Ed Online	Raber, T. ON
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#### **ADMJ 1508 Introduction to Corrections 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

	22498	40		Dist Ed Online	Jiles, M. ON
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### Art

#### **ART 1600 Basic Design 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

	20354	20	TR	09:10AM-09:55AM	Smith, G. T 09
			TR	09:56AM-12:00PM	Smith, G. T 09

#### **ART 1610 Three-Dimensional Design 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 with a grade of 'C' or higher; 24 hours lecture + 72 hours lab (144 Total Student Learning Hours) = 3 Units*

	21679	20	MW	09:10AM-09:55AM	Rodenhauser, D. T 09
			MW	09:56AM-12:00PM	Rodenhauser, D. T 09

#### **ART 1620 Drawing and Composition 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

	20353	20	MW	09:10AM-09:55AM	Rodenhauser, D. T 09
			MW	09:56AM-12:00PM	Rodenhauser, D. T 09
*	21732	22	TR	06:40PM-07:25PM	Reed, N. T 09
*			TR	07:26PM-09:30PM	Reed, N. T 09

#### **ART 1631 Figure Drawing 3.00 Unit(s)**

*Advisory: Successful completion in ART 1620 strongly recommended; 24 hours lecture; 72 hours lab (96 hours total)*

	22937	20	MW	01:10PM-01:55PM	Rodenhauser, D. T 09
			MW	01:56PM-04:00PM	Rodenhauser, D. T 09

*	24822	21	TR	06:40PM-07:25PM	Reed, N. T 09
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*			TR	07:26PM-09:30PM	Reed, N. T 09
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#### **ART 1640 Painting 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 or 1620 strongly recommended; 24 hours lecture, 72 hours lab (96 hours total)*

	20355	20	MW	01:10PM-01:55PM	Rodenhauser, D. T 09
			MW	01:56PM-04:00PM	Rodenhauser, D. T 09

#### **ART 1800 Introduction to Digital Art 3.00 Unit(s)**

*Advisory: Successful completion in Art 1600 or 1620 strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)*

	22504	40		Dist Ed Online	Dimayuga, A. ON
				Dist Ed Online	Dimayuga, A. ON

#### **ART 1820 Computer Imaging: Adobe Photoshop 3.00 Unit(s)**

*Prerequisite: None; 32 hours lecture; 64 hours lab (96 hours total)*

	22067	40		Dist Ed Online	Dimayuga, A. ON
				Dist Ed Online	Dimayuga, A. ON

#### **ART 2010 Introduction to Printmaking 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 or Art 1620 with a grade of 'C' or better; 24 hours lecture; 72 hours lab (144 Total Student Learning Hours)*

	23283	20	TR	09:10AM-09:55AM	Smith, G. T 09
			TR	09:56AM-12:00PM	Smith, G. T 09

### Art History

#### **ARTH 1500 Art Appreciation 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture*

	22938	20	TR	02:40PM-03:55PM	Smith, G. T 13
	21643	40		Dist Ed Online	Rodenhauser, D. ON
	21642	41		Dist Ed Online	Rodenhauser, D. ON
	24187	42		Dist Ed Online	Lindquist, E. ON

#### **ARTH 1520 Renaissance to Contemporary Art History 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

	21645	40		Dist Ed Online	Swenson, S. ON
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#### **ARTH 2040 Survey of African, Oceanic, and Indigenous North American Art 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

	22036	20	TR	11:10AM-12:25PM	Lindquist, E. T 13
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### Astronomy

#### **ASTR 1511 Introduction to Astronomy with Lab 4.00 Unit(s)**

*Advisory: Successful completion in English 1000, Reading 1005, and Mathematics 1050 with grades of 'C' or better strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)*

	22894	21	T	03:10PM-06:00PM	Reynolds, D. ETE 01
				(Plus arrange 3 hours lecture online per week)	
				HYBRID	Reynolds, D. ON

### Biology

#### **BIOL 1500 Fundamentals of Biology 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

	20008	40		Dist Ed Online	Lytte, S. ON
	20009	41		Dist Ed Online	Conners, A. ON
	23269	42		Dist Ed Online	Hill-Crim, M. ON
	23291	43		Dist Ed Online	Lytte, S. ON

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		
<b>BIOL 1510</b>	<b>Fundamentals of Biology with Lab</b>	<b>4.00 Unit(s)</b>	<b>BIOL 2260</b>	<b>General Microbiology</b>	<b>5.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>			<i>Prerequisite: Successful completion in Biology 1500 or one year of high school biology with a grade of 'C' or better; and Chemistry 1510 or one year of high school chemistry with a grade of 'C' or better</i>		
22887	20 MW	01:10PM-02:25PM	Lytle, S.	SCI 02	
	MW	02:35PM-03:50PM	Lytle, S.	SCI 02	
	(Supplemental Instruction available)				
* 22888	21 MW	06:40PM-07:55PM	Conners, A.	SCI 02	
* 22889	22 MWF	07:45AM-08:50AM	Hickman, R.	TUHS	
	TR	07:45AM-09:05AM	Hickman, R.	TUHS	
22895	23 TR	01:10PM-02:25PM	Lytle, S.	G 08	
	TR	02:35PM-03:50PM	Lytle, S.	G 08	
<b>BIOL 1513</b>	<b>Introduction to Environmental Studies with Lab</b>	<b>4.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 and Mathematics 1050, or 1 year of high school algebra, strongly recommended; 48 hours lecture; 48 hours lab (96 total hours)</i>			<i>Prerequisite: Successful completion of BIOL 2250 and BIOL 2257 with a grade of 'C' or better.</i>		
* 23271	20 TR	05:40PM-06:55PM	Hill-Crim, M.	CHEV	
* 23271	T	07:05PM-10:00PM	Hill-Crim, M.	CHEV	
<b>BIOL 2201</b>	<b>Introductory Biology - Cells</b>	<b>4.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Prerequisites or Co-requisites: Successful completion of Chemistry 2211 with a grade of C or better; eligible for or successful completion of Math 1060 with a grade of C or better</i>			<i>Prerequisite: Successful completion of BIOL 2250 and BIOL 2257 with a grade of 'C' or better.</i>		
<i>Advisory: Eligible for English 1500; 48 hours lecture; 59 hours lab (107 hours total)</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
24815	20 MW	09:10AM-10:25AM	Golling, G.	SCI 02	
	MW	10:35AM-12:10PM	Golling, G.	SCI 02	
<b>BIOL 2203</b>	<b>General Botany</b>	<b>4.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Prerequisite: Eligibility for Mathematics 1500 or higher</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 64 hours lab (144 hours total)</i>		
<i>Advisory: Completion of Biology 2201 and eligibility for English 1500 strongly recommended; 48 hours lecture; 59 hours lab (107 hours total)</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
23654	20 TR	01:10PM-02:25PM	Berry, W.	CHEV	
	TR	02:35PM-04:10PM	Berry, W.	CHEV	
<b>BIOL 2250</b>	<b>Human Anatomy</b>	<b>5.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and completion of BIOL 1500, BIOL 1510, or HLED 1541 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>			<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>		
20013	20 MW	08:10AM-09:25AM	Berry, W.	SCI 03	
	MW	09:35AM-12:30PM	Berry, W.	SCI 03	
20014	21 MW	01:10PM-02:25PM	Jarrahan, A.	SCI 03	
	MW	02:35PM-05:30PM	Jarrahan, A.	SCI 03	
* 20015	22 MW	05:40PM-06:55PM	Webster, K.	SCI 03	
* 20015	MW	07:05PM-10:00PM	Webster, K.	SCI 03	
<b>BIOL 2257</b>	<b>Human Physiology with Lab</b>	<b>5.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and completion of BIOL 1500, BIOL 1510, BIOL 2250 or CHEM 1510 strongly recommended; 48 hours lecture; 48 hours lab (144 hours total)</i>			<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>		
22890	20 TR	01:10PM-02:25PM	Jarrahan, A.	SCI 03	
	TR	02:35PM-05:35PM	Jarrahan, A.	SCI 03	
22891	21 TR	08:10AM-09:25AM	Berry, W.	SCI 03	
	TR	09:35AM-12:35PM	Berry, W.	SCI 03	
<b>BIOL 2260</b>	<b>General Microbiology</b>	<b>5.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Biology 1500 or one year of high school biology with a grade of 'C' or better; and Chemistry 1510 or one year of high school chemistry with a grade of 'C' or better</i>			<i>Prerequisite: Successful completion of BIOL 2250 and BIOL 2257 with a grade of 'C' or better.</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
20020	20 TR	08:10AM-09:25AM	Golling, G.	SCI 02	
	TR	09:35AM-12:30PM	Golling, G.	SCI 02	
20021	21 TR	01:10PM-02:25PM	Golling, G.	SCI 02	
	TR	02:35PM-05:30PM	Golling, G.	SCI 02	
<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>	<b>BIOL 2265</b>	<b>Human Pathophysiology</b>	<b>3.00 Unit(s)</b>
<i>Prerequisite: Successful completion of BIOL 2250 and BIOL 2257 with a grade of 'C' or better.</i>			<i>Prerequisite: Successful completion of BIOL 2250 and BIOL 2257 with a grade of 'C' or better.</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
24816	20 R	08:10AM-11:00AM	Jarrahan, A.	G 08	
<b>BIOL 2370</b>	<b>Basic Nutrition</b>	<b>3.00 Unit(s)</b>	<b>BIOL 2370</b>	<b>Basic Nutrition</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
20022	20 MW	02:40PM-03:55PM	Golling, G.	T 13	
20023	41	Dist Ed Online	Hickman, R.	ON	
<b><u>Business</u></b>					
<b>BUSN 1050</b>	<b>Business Mathematics</b>	<b>3.00 Unit(s)</b>	<b>BUSN 1050</b>	<b>Business Mathematics</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lecture</i>		
23667	30	Dist Ed Offline	Layne, D.	OFF	
20027	40	Dist Ed Online	Layne, D.	ON	
<b>BUSN 1051</b>	<b>General Accounting</b>	<b>4.00 Unit(s)</b>	<b>BUSN 1051</b>	<b>General Accounting</b>	<b>4.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>		
21692	40	Dist Ed Online	Layne, D.	ON	
<b>BUSN 1055</b>	<b>Office Procedures</b>	<b>3.00 Unit(s)</b>	<b>BUSN 1055</b>	<b>Office Procedures</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Typing speed of 35 words per minute strongly recommended; 44 hours lecture; 16 hours lab (60 hours total)</i>			<i>Advisory: Typing speed of 35 words per minute strongly recommended; 44 hours lecture; 16 hours lab (60 hours total)</i>		
* 22906	20 R	06:10PM-08:40PM	Staff	G 09	
* 22906	R	08:41PM-09:40PM	Staff	G 09	
<b>BUSN 1059</b>	<b>Electronic Machine Calculations</b>	<b>1.00 Unit(s)</b>	<b>BUSN 1059</b>	<b>Electronic Machine Calculations</b>	<b>1.00 Unit(s)</b>
<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lab</i>			<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lab</i>		
20416	30	Dist Ed Offline	Bandy, I.	OFF	
(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)					
20406	32	Dist Ed Offline	Bandy, I.	OFF	
(Course runs 03/18/2019 to 05/15/2019)					
(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)					
<b>BUSN 1500</b>	<b>Introduction to Business</b>	<b>3.00 Unit(s)</b>	<b>BUSN 1500</b>	<b>Introduction to Business</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
* 22097	20 T	06:10PM-09:00PM	Staff	G 09	
21418	40	Dist Ed Online	Bledsoe, A.	ON	
<b>BUSN 1510</b>	<b>Business Communication</b>	<b>3.00 Unit(s)</b>	<b>BUSN 1510</b>	<b>Business Communication</b>	<b>3.00 Unit(s)</b>
<i>Prerequisite: Successful Completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>			<i>Prerequisite: Successful Completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>		
22092	40	Dist Ed Online	Bledsoe, A.	ON	
<b>BUSN 1601</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>	<b>BUSN 1601</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lab</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lab</i>		
20402	40	Dist Ed Online	Bandy, I.	ON	

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS							Course & #	Course Title	UNITS					
<i>Prerequisite and/or Advisory</i>									<i>Prerequisite and/or Advisory</i>							
(*) Section	Day(s)	Time	Instructor	Room							(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class					* = Evening class											
20404 41	Dist Ed Online		Bandy, I.	ON							20037 21 TR	11:10AM-12:25PM		May, J.	SCI 01	
(Course runs 03/18/2019 to 05/15/2019)												12:35PM-01:50PM		May, J.	SCI 01	
<b>BUSN 1602</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>							20038 22 TR	02:40PM-03:55PM		May, J.	SCI 01			
<i>Prerequisite: Successful completion in Business 1601 with a grade of 'C' or better; 48 hours lab</i>											* TR	04:05PM-05:20PM		May, J.	SCI 01	
20398 40	Dist Ed Online		Bandy, I.	ON							<b>CHEM 1520</b>	<b>Introduction to Organic and Biochemistry</b>	<b>4.00 Unit(s)</b>			
20400 41	Dist Ed Online		Bandy, I.	ON							<i>Prerequisite: Successful completion of Chemistry 1510 or equivalent</i>					
(Course runs 03/18/2019 to 05/15/2019)											<i>Advisory: Eligibility for English 1500; 48 hours lecture, 48 hours lab (96 hours total)</i>					
<b>BUSN 1603</b>	<b>Beginning Keyboarding</b>	<b>1.00 Unit(s)</b>							* 23270 20 TR	06:10PM-07:25PM		Mayfield, M.	SCI 01			
<i>Prerequisite: Successful completion in Business 1602 with a grade of 'C' or better; 48 hours lab</i>											* TR	07:40PM-08:55PM		Mayfield, M.	SCI 01	
20394 40	Dist Ed Online		Bandy, I.	ON							<b>CHEM 2211</b>	<b>General Chemistry</b>	<b>5.00 Unit(s)</b>			
20396 41	Dist Ed Online		Bandy, I.	ON							<i>Prerequisite: Successful completion of Chemistry 1510 and Mathematics 1060 with a grade of 'C' or better; high school chemistry and intermediate algebra or trigonometry with grades of 'C' or better as part of the qualification by assessment process.</i>					
(Course runs 03/18/2019 to 05/15/2019)											<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
<b>BUSN 2001</b>	<b>College Keyboarding and Document Processing</b>	<b>1.00 Unit(s)</b>							22896 20 MW	08:10AM-09:25AM		Mayfield, M.	SCI 01			
<i>Prerequisite: Successful completion in Business 1603 or 1 year of high school typing with a grade of 'C' or better; 48 hours lab</i>											MW	09:35AM-12:25PM		Mayfield, M.	SCI 01	
20382 40	Dist Ed Online		Bandy, I.	ON							<b>CHEM 2212</b>	<b>General Chemistry and Qualitative Analysis</b>	<b>5.00 Unit(s)</b>			
20384 41	Dist Ed Online		Bandy, I.	ON							<i>Prerequisite: Successful completion of Chemistry 2211 with a grade of 'C' or better</i>					
(Course runs 03/18/2019 to 05/15/2019)											<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
<b>BUSN 2002</b>	<b>College Keyboarding and Document Processing</b>	<b>1.00 Unit(s)</b>							20043 20 MW	01:10PM-02:25PM		Mayfield, M.	SCI 01			
<i>Prerequisite: Successful completion in Business 2001 with a grade of 'C' or better; 48 hours lab</i>											MW	02:35PM-05:25PM		Mayfield, M.	SCI 01	
20386 40	Dist Ed Online		Bandy, I.	ON							<b>Computer Science</b>					
20388 41	Dist Ed Online		Bandy, I.	ON							<b>COSC 1532</b>	<b>Basic Internet Skills and Concepts</b>	<b>1.00 Unit(s)</b>			
(Course runs 03/18/2019 to 05/15/2019)											<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>					
<b>BUSN 2003</b>	<b>College Keyboarding and Document Processing</b>	<b>1.00 Unit(s)</b>							22044 40	Dist Ed Online		Staff	ON			
<i>Prerequisite: Successful completion in Business 2002 with a grade of 'C' or better; 48 hours lab</i>												Dist Ed Online		Staff	ON	
20390 40	Dist Ed Online		Bandy, I.	ON							(Course runs 03/18/2019 to 05/15/2019)					
20392 41	Dist Ed Online		Bandy, I.	ON							<b>COSC 1603</b>	<b>Introduction to Word Processing - Microsoft Word</b>	<b>1.50 Unit(s)</b>			
(Course runs 03/18/2019 to 05/15/2019)											<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>					
<b>BUSN 2275</b>	<b>Business Law</b>	<b>3.00 Unit(s)</b>							21622 40	Dist Ed Online		West, L.	ON			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>												Dist Ed Online		West, L.	ON	
* 20035 20 MW	06:40PM-07:55PM		Staff	G 09							(Course runs 01/22/2019 to 03/15/2019)					
22100 30	Dist Ed Offline		Layne, D.	OFF							<b>COSC 1703</b>	<b>Introduction to Spreadsheets - Microsoft Excel</b>	<b>1.50 Unit(s)</b>			
24218 40	Dist Ed Online		Layne, D.	ON							<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>					
<b>Business Administration</b>																
<b>BSAD 2221</b>	<b>Introduction to Managerial Accounting</b>	<b>3.00 Unit(s)</b>							21691 30	Dist Ed Offline		Eigenauer, J.	OFF			
<i>Prerequisite: Successful completion in Business Administration 2220 with a grade of 'C' or better; 48 total contact hours + 128 outside of class hours. (144 Total Student Learning Hours)</i>												Dist Ed Offline		Eigenauer, J.	OFF	
* 20025 20 MW	05:10PM-06:25PM		Layne, D.	G 09							21624 40	Dist Ed Online		West, L.	ON	
20026 30	Dist Ed Offline		Layne, D.	OFF								Dist Ed Online		West, L.	ON	
(Course runs 03/18/2019 to 05/15/2019)											(Course runs 01/22/2019 to 03/15/2019)					
<b>Chemistry</b>																
<b>CHEM 1510</b>	<b>Introductory College Chemistry</b>	<b>4.00 Unit(s)</b>							21626 41	Dist Ed Online		Goodman, D.	ON			
<i>Prerequisite: Eligibility for Mathematics 1060</i>												Dist Ed Online		Goodman, D.	ON	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>											(Course runs 03/18/2019 to 05/15/2019)					
20036 20 TR	08:10AM-09:25AM		Reynolds, D.	SCI 01							<b>COSC 1812</b>	<b>Introduction to Presentation Graphics - Microsoft PowerPoint</b>	<b>1.50 Unit(s)</b>			
TR	09:35AM-10:50AM		Reynolds, D.	SCI 01							<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>					

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room	Room		
* = Evening class			* = Evening class				
22052 30	Dist Ed Offline	Eigenauer, J.	OFF	22473 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
	Dist Ed Offline	Eigenauer, J.	OFF	<b>CTRP 1132</b>	<b>100 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
24848 31	Dist Ed Offline	Hall, D.	OFF		<b>Building: Literary and Jury Charge</b>		
	Dist Ed Offline	Hall, D.	OFF	<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>			
	(Course runs 01/22/2019 to 03/15/2019)			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
21627 40	Dist Ed Online	West, L.	ON	22474 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
	Dist Ed Online	West, L.	ON	<b>CTRP 1133</b>	<b>140 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
	(Course runs 03/18/2019 to 05/15/2019)				<b>Building: Literary and Jury Charge</b>		
<b>COSC 1902</b>	<b>Introduction to Databases - Microsoft Access</b>		<b>1.50 Unit(s)</b>	<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>							
22053 30	Dist Ed Offline	Hall, D.	OFF	22475 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
	Dist Ed Offline	Hall, D.	OFF	<b>CTRP 1134</b>	<b>180 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
	(Course runs 03/18/2019 to 05/15/2019)				<b>Building: Literary and Jury Charge</b>		
21628 40	Dist Ed Online	West, L.	ON	<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>			
	Dist Ed Online	West, L.	ON	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
	(Course runs 03/18/2019 to 05/15/2019)			22476 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>COSC 2020</b>	<b>Introduction to Computer Information Systems</b>		<b>3.00 Unit(s)</b>	<b>CTRP 1141</b>	<b>60 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>							
20062 40	Dist Ed Online	Agundez, A.	ON		<b>Building: 2-Voice</b>		
	Dist Ed Online	Agundez, A.	ON	<i>Prerequisite: Court Reporting 1010</i>			
23669 41	Dist Ed Online	Agundez, A.	ON	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
	Dist Ed Online	Agundez, A.	ON	22477 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>Court Reporting</b>							
<b>CTRP 1010</b>	<b>Beginning Machine Shorthand Theory and Lab I</b>		<b>5.00 Unit(s)</b>	<b>CTRP 1142</b>	<b>100 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)</i>							
20445 20 MT	08:40AM-10:30AM	Despain, L.	NKTC		<b>Building: 2-Voice</b>		
	WR	08:40AM-10:00AM	Despain, L.	<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>			
	(Pass/No Pass basis only)			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
<b>CTRP 1015</b>	<b>Computer-Aided Transcription</b>		<b>3.00 Unit(s)</b>	22478 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<i>Prerequisite: Successful completion of CTRP 1010 with a grade of 'C' or better; 48 hours lecture</i>							
24212 20 F	08:40AM-11:30AM	McDonnell, L.	NKTC	<b>CTRP 1143</b>	<b>140 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
<b>CTRP 1075</b>	<b>Legal Terminology II</b>		<b>3.00 Unit(s)</b>		<b>Building: 4-Voice</b>		
<i>Prerequisite: Successful completion in Court Reporting 1070; 48 hours lecture</i>							
21080 20 R	12:40PM-01:55PM	Despain, L.	NKTC	<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>			
	F	11:40AM-12:55PM	Despain, L.	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
	(Pass/No Pass basis only)			22479 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1080</b>	<b>Court and Deposition Procedures</b>		<b>3.00 Unit(s)</b>	<b>CTRP 1144</b>	<b>180 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>							
21409 20 MT	12:40PM-01:30PM	Despain, L.	NKTC		<b>Building: 4-Voice</b>		
	MT	01:31PM-02:30PM	Despain, L.	<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>			
	W	12:40PM-01:30PM	Despain, L.	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
	(Pass/No Pass basis only)			22480 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC
<b>CTRP 1131</b>	<b>60 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>	<b>CTRP 1151</b>	<b>80 WPM Machine Shorthand Speed</b>		<b>5.00 Unit(s)</b>
<i>Prerequisite: Court Reporting 1010</i>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>							
					<b>Building: Literary and Jury Charge</b>		
				<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>			
				<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			
				22481 20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC



# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
Prerequisite and/or Advisory						Prerequisite and/or Advisory				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
* = Evening class						* = Evening class				
<b>CTR1152</b>	<b>120 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTR1260</b>	<b>Machine Shorthand Speed Building - Dictation/Transcription</b>	<b>1.25 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1034, 1044, 1054 and 1064</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 lab hours total</i>				
22482	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC		21736	20 MTWR	08:40AM-09:30AM	McDonnell, L.	NKTC
						(Pass/No Pass basis only)				
<b>CTR1153</b>	<b>160 WPM Machine Shorthand</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>										
22483	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						
<b>CTR1154</b>	<b>200 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>										
22484	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						
<b>CTR1161</b>	<b>80 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>										
22485	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						
<b>CTR1162</b>	<b>120 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>										
22486	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						
<b>CTR1163</b>	<b>160 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>										
22487	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						
<b>CTR1164</b>	<b>200 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>										
22488	20 MTWR	08:40AM-12:30PM	Despain, L.	NKTC						
<b>CTR1250</b>	<b>Certified Shorthand Reporter Preparation</b>	<b>2.00 Unit(s)</b>								
<i>Prerequisite: Qualification by assessment process; 32 hours lecture</i>										
21414	20 TR	07:40AM-08:30AM	Despain, L.	NKTC						
						(Pass/No Pass basis only)				

## Criminal Justice Administration

<b>CJA 2133</b>	<b>Legal Aspects of Corrections</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
22915	40	Dist Ed Online Clemons, R. ON
<b>CJA 2135</b>	<b>Public Safety Communications</b>	<b>3.00 Unit(s)</b>
<i>Advisory: Successful completion English 1500 with a 'C' or better; 48 hours lecture</i>		
22079	40	Dist Ed Online Jiles, M. ON

## Dental Hygiene

<b>DNTL 2020</b>	<b>Local Anesthesia and Nitrous Oxide</b>	<b>2.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses and Chemistry 1520 with a 'C' or higher; 16 hours lecture; 48 hours lab (64 hours total)</i>		
20430	20 T	01:10PM-02:00PM Hershkowitz, E. DH
	T	02:01PM-05:00PM Hershkowitz, E. DH
<b>DNTL 2021</b>	<b>General and Oral Pathology</b>	<b>4.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses, Biology 2250, 2257, and 2260 with a grade of 'C' or better; 64 hours lecture</i>		
20429	20 W	08:10AM-12:00PM Hershkowitz, E. DH
<b>DNTL 2024</b>	<b>Clinical Practice I</b>	<b>4.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses with a grade of 'C' or better; 16 hours lecture; 144 hours (lab) (160 hours total)</i>		
20427	20 M	03:10PM-04:00PM Lesser, D. DH
*	M	04:30PM-08:45PM Lesser, D. DH
	R	08:10AM-12:25PM Lesser, D. DH
<b>DNTL 2025</b>	<b>Patient Management and Geriatrics</b>	<b>2.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses; 32 hours lecture.</i>		
22471	20 W	01:10PM-03:00PM Jennings, S. DH
<b>DNTL 2026</b>	<b>Nutrition in Dentistry</b>	<b>1.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses with a grade of 'C' or higher; 16 hours lecture</i>		
20436	20 T	11:10AM-12:00PM Lesser, D. G 10
<b>DNTL 2240</b>	<b>Periodontics II</b>	<b>1.50 Unit(s)</b>
<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or higher; 24 hours lecture</i>		
20434	20 W	01:10PM-02:25PM Champion, D. G 10
<b>DNTL 2241</b>	<b>Practice and Financial Management</b>	<b>1.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or better; 16 hours lecture</i>		
20433	20 M	08:10AM-09:00AM Adriano, C. DH
<b>DNTL 2243</b>	<b>Clinical Practice III</b>	<b>6.00 Unit(s)</b>
<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses; 16 hours lecture; 256 hours (lab) (272 hours total)</i>		
20432	20 T	08:10AM-12:00PM Champion, D. DH
	W	03:30PM-04:30PM Champion, D. DH

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class					* = Evening class				
* 20432	20 W	05:10PM-09:00PM	Champion, D.	DH	24209	40	Dist Ed Online	Rients, A.	ON
	R	01:10PM-05:00PM	Champion, D.	DH			(TB clearance is required)		
	F	08:10AM-12:00PM	Champion, D.	DH	<b>ECEF 1521</b>	<b>Practicum Field Experience</b>			<b>3.00 Unit(s)</b>
<b>DNTL 2244</b>	<b>Community Oral Health II</b>			<b>2.00 Unit(s)</b>	<i>Prerequisite: Successful completion of ECEF 1500, ECEF 1501, ECEF 1531, and PSYC 2003 with a grade of C or better; 32 hours lecture; 48 hours lab (participation in a pre-school program) (80 hours total)</i>				
<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or better; 32 hours lecture + 64 Outside-of-class-Hours (96 Total Student Learning Hours)</i>									
20431	20 M	10:10AM-12:00PM	Adriano, C.	G 10	* 21354	20 M	06:40PM-08:30PM	Roth, R.	G 05
<b>DNTL 2245</b>	<b>Ethics and Jurisprudence</b>			<b>2.00 Unit(s)</b>			ARRANGED HOURS	Roth, R.	ARR
<i>Prerequisite: Successful completion of all first, second, and third semester Dental Hygiene Program courses with a grade of 'C' or higher; 32 hours lecture</i>									
20426	20 M	01:10PM-03:00PM	Lesser, D.	G 10			(Plus arrange 3 hours lab in the field per week)(TB clearance is required)		
<b>Disability Studies</b>					<b>ECEF 1531</b>	<b>The Child in Family/Community Relationships</b>			<b>3.00 Unit(s)</b>
<b>DS 1503</b>	<b>Introduction to Medication Support</b>			<b>3.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
23661	40	Dist Ed Online	Kulzer-Reyes, K.	ON	21355	20 MWF	10:10AM-11:00AM	Beasley, M.	G 05
<b>DS 1504</b>	<b>Cultural Competency Towards Disabilities</b>			<b>3.00 Unit(s)</b>	22050	40	Dist Ed Online	Brown, S.	ON
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours</i>									
22918	40	Dist Ed Online	Duron, C.	ON	<i>(Course runs 03/18/2019 to 05/15/2019)</i>				
<b>DS 1505</b>	<b>Teaching Individuals with Disabilities and Dealing with Challenging Behaviors</b>			<b>3.00 Unit(s)</b>	<b>ECEF 1571</b>	<b>Child Study and Assessment</b>			<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
22919	40	Dist Ed Online	Jacobi, V.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; completion of nine (9) units in Early Care, Education and Family Studies, including Psychology 2003 and Early Care, Education and Family Studies 1521, recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>				
<b>Drama</b>					21359	41	Dist Ed Online	Roth, R.	ON
<b>DRAM 1510</b>	<b>Introduction to Theatre</b>			<b>3.00 Unit(s)</b>			Dist Ed Online	Roth, R.	ON
<i>Advisory: Eligibility for English 1500 or concurrent enrollment strongly recommended; 48 hours lecture</i>									
* 21680	20 T	06:40PM-09:30PM	Golling, L.	T 13	<b>ECEF 1581</b>	<b>Introduction to Infant Development Infant, Family, and Society</b>			<b>3.00 Unit(s)</b>
20063	40	Dist Ed Online	Golling, L.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>				
<b>DRAM 1535</b>	<b>Elementary Acting</b>			<b>3.00 Unit(s)</b>	* 21672	20 W	06:10PM-09:00PM	Beasley, M.	G 05
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
* 20065	20 W	06:40PM-09:30PM	Golling, L.	T 13	<b>ECEF 1582</b>	<b>Infant Massage</b>			<b>1.00 Unit(s)</b>
<b>Early Care, Education and Family Studies</b>					<i>Eligibility for English 1500 strongly recommended. Completion of or concurrent enrollment in Early Care, Education and Family Studies 1581 and 1583 recommended; 16 hours lecture + 32 outside of class hours (48 total student learning hours)</i>				
<b>ECEF 1003</b>	<b>Introduction to Child Growth and Development</b>			<b>3.00 Unit(s)</b>	* 21637	20 M	05:10PM-06:10PM	Roth, R.	G 05
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
* 23282	20 R	06:10PM-09:00PM	Cuate, B.	G 05	<b>ECEF 1584</b>	<b>Field Experience for Infant and Toddler Care and Development</b>			<b>2.00 Unit(s)</b>
<b>ECEF 1500</b>	<b>Introduction to Early Care and Education: Principles and Practices</b>			<b>3.00 Unit(s)</b>	<i>Prerequisite: Successful completion or concurrent enrollment in Early, Education, and Family Studies 1581 with a grade of 'C' or higher</i>				
<i>Advisory: Eligibility for English 1500 strongly recommended; Hours and Units Calculation: 48 hours lecture + 96 Outside-of-class hours (144 Total Student Learning Hours) = 3 Units.</i>									
* 21352	20 M	06:10PM-09:00PM	Beasley, M.	G 06	<i>Advisory: Eligibility for English 1500 strongly recommended; 16 hours lecture; 48 hours lab (64 hours total)</i>				
24846	40	Dist Ed Online	Roth, R.	ON	* 22032	20 R	05:10PM-06:00PM	Hall Silveira, M.	G 05
<b>ECEF 1501</b>	<b>Early Care, Education, and Family Studies Curriculum</b>			<b>3.00 Unit(s)</b>			ARRANGED HOURS	Hall Silveira, M.	ARR
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units.</i>									
21353	20 MWF	11:10AM-12:00PM	Beasley, M.	G 05	<i>(Plus arrange 3 hours lab in the field)(TB clearance is required)</i>				
					<b>ECEF 1590</b>	<b>Health, Safety, and Nutrition</b>			<b>3.00 Unit(s)</b>
					<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>				
					22946	20 MW	01:10PM-02:25PM	Beasley, M.	G 05
					24208	40	Dist Ed Online	Hall Silveira, M.	ON
					<b>ECEF 1601</b>	<b>Diversity in Early Care, Education and Family Studies</b>			<b>3.00 Unit(s)</b>
					<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>				
					21362	20 TR	01:10PM-02:25PM	Roth, R.	G 05

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
<b>ECEF 1612</b>	<b>Curriculum and Intervention for Children with Special Needs</b>	<b>3.00 Unit(s)</b>	<b>ENGR 1540</b>	<b>Introduction to Programming Concepts and Methodologies for Engineers with Lab</b>	<b>4.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended. Completion of or concurrent enrollment in Early Care, Education and Family Studies 1611 recommended; 48 hours lecture</i>			<i>Prerequisite: Successful completion in Mathematics (MATH) 1540 Precalculus Mathematics with a grade of 'C' or better</i>		
22496 40	Dist Ed Online	Polski, R.	ON		
(Course runs 01/22/2019 to 03/15/2019)			<i>Advisory: basic knowledge of computer usage and eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>		
<b>ECEF 2051</b>	<b>Adult Supervision: Mentoring in a Collaborative Learning Setting</b>	<b>3.00 Unit(s)</b>	24188 20 TR	09:10AM-10:25AM	Blake, P. ETE 01
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>			TR	10:26AM-11:45AM	Blake, P. ETE 01
21364 40	Dist Ed Online	Romero, M.	ON		
(Course runs 01/22/2019 to 03/15/2019)			<b>ENGR 2000</b>	<b>Circuit Analysis with Lab</b>	<b>4.00 Unit(s)</b>
<b>Economics</b>			<i>Prerequisite: Successful completion of Physics (PHYS) 2222 General Physics (Calculus) with a grade of 'C' or better; Corequisite: Mathematics (MATH) 2140 Ordinary Differential Equations</i>		
<b>ECON 2120</b>	<b>Principles of Economics - Micro</b>	<b>3.00 Unit(s)</b>	24189 20 MW	01:10PM-02:25PM	Turakhia, M. ETE 01
<i>Prerequisite: Successful completion in Mathematics 1050 or equivalent; 48 hours lecture</i>			MW	02:26PM-03:45PM	Turakhia, M. ETE 01
20081 20 TR	08:10AM-09:25AM	Bledsoe, A.	G 09		
23688 30	Dist Ed Offline	Bledsoe, A.	OFF		
20082 40	Dist Ed Online	Bledsoe, A.	ON		
<b>ECON 2210</b>	<b>Principles of Economics - Macro</b>	<b>3.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 48 hours lecture</i>		
<i>Prerequisite: Successful completion in Mathematics 1050 or equivalent algebra with a grade of 'C' or better; 48 hours lecture</i>			* 24213 20 MW	04:10PM-05:25PM	Turakhia, M. ETE 01
20085 40	Dist Ed Online	Bledsoe, A.	ON		
<b>Energy</b>			<b>ENGR 2300</b>	<b>Materials Science and Engineering with Lab</b>	<b>4.00 Unit(s)</b>
<b>ENER 1503</b>	<b>Environmental Awareness &amp; Regulatory Compliance</b>	<b>3.00 Unit(s)</b>	<i>Prerequisites: Successful completion of PHYS 2221 General Physics (Calculus) and CHEM 2211 General Chemistry with a grade of 'C' or better.</i>		
<i>Prerequisite: none</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 48 hours lecture; 48 hours lab (96 hours total)</i>		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>			24214 20 MW	10:10AM-11:25AM	Blake, P. ETE 01
* 24835 20 W	06:10PM-09:00PM	Davis, T.	MW	11:26AM-12:45PM	Blake, P. ETE 02
<b>ENER 1520</b>	<b>Introduction to Petroleum Technology</b>	<b>3.00 Unit(s)</b>	<b>English</b>		
<i>Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; 48 hours lecture</i>			<b>ENGL 1000</b>	<b>Interactive Writing and Grammar</b>	<b>4.00 Unit(s)</b>
* 22054 20 TR	04:40PM-05:55PM	Davis, T.	ETE 02	<i>Prerequisite: Qualification by assessment process or successful completion of English 0900 or English as a Second Language 0900 with a grade of 'C' or better; 64 hours lecture</i>	
<b>ENER 1540</b>	<b>Fundamentals of Programmable Logic Controllers</b>	<b>3.00 Unit(s)</b>	* 22947 20 M	05:10PM-09:00PM	Carlson, K. T 05
<i>Prerequisite: Successful completion of ENER 1530 with a grade of 'C' or better</i>			20091 21 MW	11:10AM-01:00PM	Carlson, K. T 10
<i>Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; 40 hours lecture, 32 hours lab (72 hours total)</i>			20097 22 TR	01:10PM-03:00PM	Carlson, K. T 10
* 22899 20 TR	06:10PM-07:15PM	Narup, N.	20094 40	Dist Ed Online	Devine, W. ON
* TR	07:16PM-08:15PM	Narup, N.	21760 41	Dist Ed Online	Kulzer-Reyes, K. ON
(Field trips may be required)			22084 42	Dist Ed Online	Kulzer-Reyes, K. ON
<b>Engineering</b>			<b>ENGL 1500</b>	<b>Composition and Reading</b>	<b>3.00 Unit(s)</b>
<b>ENGR 1500</b>	<b>Introduction to Engineering</b>	<b>2.00 Unit(s)</b>	<i>Prerequisite: Qualification by assessment process or successful completion of English 1000 and Reading 1005 with grades of 'C' or better; 48 hours lecture</i>		
<i>Prerequisite: None; 32 hours lecture</i>			20096 20 MWF	08:10AM-09:00AM	Kulzer-Reyes, K. T 14
22512 20 T	01:10PM-03:00PM	Blake, P.	20098 21 MWF	09:10AM-10:00AM	Kulzer-Reyes, K. T 14
(Fieldtrips and guest speaker attendance will be required)			20099 22 MWF	11:10AM-12:00PM	Chung-Wee, C. T 13
* 22892 21 R	04:10PM-06:00PM	Blake, P.	20100 23 TR	09:40AM-10:55AM	Devine, W. G 06
(Fieldtrips and guest speaker attendance will be required)			20101 24 TR	01:10PM-02:25PM	Devine, W. G 06
			* 20102 25 W	06:40PM-09:30PM	Cable, A. T 10
			24219 26 MWF	01:10PM-02:00PM	Hall, E. G 03
			24827 27 TR	09:10AM-10:25AM	Carlson, K. T 05
			24829 28 MW	01:10PM-02:25PM	Carlson, K. T 05
			23286 30	Dist Ed Offline	Rozar, T. OFF

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
* = Evening class						* = Evening class				
24837 31	Dist Ed Offline		Rozar, T.	OFF		<b>ENGL 2750</b>	<b>British Literature 2</b>			<b>3.00 Unit(s)</b>
20103 40	Dist Ed Online		Chung-Wee, C.	ON		<i>Prerequisite: Successful completion of English 1500 with a grade of `C? or better; 48 hours lecture (96 outside of class hours) 3 units</i>				
20104 41	Dist Ed Online		Chung-Wee, C.	ON		23288 20	TR	11:10AM-12:25PM	Devine, W.	G 06
21715 42	Dist Ed Online		Chung-Wee, C.	ON		<b>English as a Second Language</b>				
21761 43	Dist Ed Online		Kulzer-Reyes, K.	ON		<b>ESL 0900</b>	<b>English for Academic Purposes: Writing and Grammar IV</b>			<b>4.00 Unit(s)</b>
21705 44	Dist Ed Online		Kulzer-Reyes, K.	ON		<i>Prerequisite: Qualification by assessment process or successful completion of English as a Second Language 0800 with a grade of `C? or better; 60 hours lecture (120 outside of class hours); 16 hours lab (196 total Student learning hours)</i>				
23690 45	Dist Ed Online		Stockton, L.	ON		20124 20	MWF	11:10AM-12:15PM	Kulzer-Reyes, K.	G 03
24830 46	Dist Ed Online		Kulzer-Reyes, K.	ON			MWF	12:16PM-12:35PM	Kulzer-Reyes, K.	G 03
<b>ENGL 1600</b>	<b>Critical Thinking, Literature, and Composition</b>				<b>4.00 Unit(s)</b>					
<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 64 hours lecture</i>										
20108 20	TR	08:10AM-10:00AM	McDaniel, S.	G 03						
20109 21	MWF	10:10AM-11:00AM	Chung-Wee, C.	T 13						
		HYBRID	Chung-Wee, C.	ON						
		(Plus arrange 1 hour lecture online per week)								
20110 22	TR	11:10AM-01:00PM	Kerr, D.	G 03						
* 22460 23	R	05:40PM-09:30PM	Cross, V.	T 15						
21097 24	MTWTF	01:05PM-01:55PM	Schoneweis, C.	TUHS						
20112 25	MW	10:10AM-12:00PM	Kerr, D.	T 05						
* 24831 26	T	06:10PM-10:00PM	Poliski, R.	T 15						
24833 27	MWF	09:10AM-10:00AM	Wallace, S.	G 04						
		HYBRID	Wallace, S.	ON						
		(Plus arrange 1 hour lecture online)								
24834 28	MWF	11:10AM-12:00PM	Wallace, S.	G 04						
		HYBRID	Wallace, S.	ON						
		(Plus arrange 1 hour lecture online)								
20113 40	Dist Ed Online		Devine, W.	ON						
21716 41	Dist Ed Online		Kerr, D.	ON						
23290 42	Dist Ed Online		Huddleston, C.	ON						
24271 43	Dist Ed Online		Stockton, L.	ON						
24825 44	Dist Ed Online		Wallace, S.	ON						
24826 45	Dist Ed Online		Wallace, S.	ON						
24828 46	Dist Ed Online		Hickman, R.	ON						
<b>ENGL 1700</b>	<b>Introduction to Creative Writing</b>				<b>3.00 Unit(s)</b>					
<i>Advisory: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>										
20448 20	TR	01:10PM-02:25PM	Kerr, D.	G 03						
<b>ENGL 1725</b>	<b>Creative Writing: Poetry</b>				<b>3.00 Unit(s)</b>					
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>										
22418 20	TR	01:10PM-02:25PM	Kerr, D.	G 03						
<b>ENGL 1750</b>	<b>Creative Writing: Fiction</b>				<b>3.00 Unit(s)</b>					
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>										
22419 20	TR	01:10PM-02:25PM	Kerr, D.	G 03						
<b>ENGL 1775</b>	<b>Creative Writing: Nonfiction</b>				<b>3.00 Unit(s)</b>					
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>										
22420 20	TR	01:10PM-02:25PM	Kerr, D.	G 03						
<b>ENGL 2150</b>	<b>American Literature II</b>				<b>3.00 Unit(s)</b>					
<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>										
24832 40	Dist Ed Online		Hall, E.	ON						

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		

<b>HLED 1535</b>	<b>Emergency Medical Technician</b>	<b>5.50 Unit(s)</b>			
<i>Prerequisite: 18 years of age by end of course. CPR training equivalent to the current American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level. Contact EMT Instructor with any questions.</i>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture; 112 hours lab (160 hours total)</i>					
21686 20	S	08:10AM-11:10AM	Fariss, J.	G 06	
	S	11:20AM-06:20PM	Fariss, J.	G 06	

<b>HLED 1541</b>	<b>Medical Terminology</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: None; 48 hours lecture</i>					
20156 40		Dist Ed Online	Flowers, C.	ON	
21687 41		Dist Ed Online	Vallejo, B.	ON	
24850 42		Dist Ed Online	Vallejo, B.	ON	

## History

<b>HIST 2204</b>	<b>Western Civilization from 1600</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
21400 40		Dist Ed Online	Mansi, G.	ON	

<b>HIST 2210</b>	<b>World Civilization to 1500</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
21704 40		Dist Ed Online	Mansi, G.	ON	

<b>HIST 2231</b>	<b>History of the United States to 1877</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>					

20137 20	MWF	09:10AM-10:00AM	Mendoza, T.	T 12	
20134 21	MWF	11:10AM-12:00PM	Mendoza, T.	T 12	
(Supplemental Instruction available)					
20135 22	TR	10:40AM-11:55AM	Altenhofel, J.	T 12	
20136 23	TR	03:40PM-04:55PM	Altenhofel, J.	T 12	
20417 41		Dist Ed Online	Mendoza, T.	ON	
21714 42		Dist Ed Online	Duncan, B.	ON	
21769 43		Dist Ed Online	Mendoza, T.	ON	
24225 44		Dist Ed Online	Mendoza, T.	ON	

<b>HIST 2232</b>	<b>History of the United States Since 1877</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					

20138 20	MWF	10:10AM-11:00AM	Mendoza, T.	T 12	
(Supplemental Instruction available)					
* 20139 21	M	06:10PM-09:00PM	Mendoza, T.	T 12	
(Supplemental Instruction available)					
21619 22	TR	09:10AM-10:25AM	Altenhofel, J.	T 12	
(Supplemental Instruction available)					
22080 23	TR	02:10PM-03:25PM	Altenhofel, J.	T 12	
(Supplemental Instruction available)					
20142 40		Dist Ed Online	Altenhofel, J.	ON	
20141 41		Dist Ed Online	Altenhofel, J.	ON	
21773 42		Dist Ed Online	Altenhofel, J.	ON	
(Course runs 03/04/2019 to 05/23/2019)					
24226 43		Dist Ed Online	Altenhofel, J.	ON	

<b>HIST 2270</b>	<b>California History</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
20144 20	MW	01:10PM-02:25PM	Mendoza, T.	T 12	
(Supplemental Instruction available)					

## Humanities

<b>HUM 1500</b>	<b>Introduction to the Humanities</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture</i>					
20157 40		Dist Ed Online	Swenson, S.	ON	
22071 41		Dist Ed Online	Swenson, S.	ON	
<b>HUM 2010</b>	<b>Introduction to Film Studies</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 48 hours lecture</i>					
20159 40		Dist Ed Online	Kashani, T.	ON	

## Industrial Ed Safety

Please click the following link for additional course offerings: <http://www.westec.org>

<b>IES 2058</b>	<b>Occupational Safety and Health Stds. for the Const. Ind./OSHA 30 hour Const. Ind. Training Pgrm.</b>	<b>3.00 Unit(s)</b>			
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*Prerequisite: Completion of a minimum of 12 units in IES courses. Specifically: IES 1500 Occupational Health and Safety Compliance, IES 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces, IES 1532 Industrial Hygiene, and ENER 1503 Environmental Awareness and Compliance; 48 hours lecture*

* 24199 20	TR	05:10PM-08:25PM	Enciso, R.	G 03	
(Course runs 03/18/2019 to 05/15/2019)					

<b>IES 2061</b>	<b>Occupational Safety and Health Standards for General Industry/OSHA 30 hour General Industry Training</b>	<b>3.00 Unit(s)</b>			
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*Prerequisite: Completion of a minimum of 12 units in IES courses. Specifically, IES 1500 Occupational Health and Safety Compliance, IES 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces, IES 1532 Industrial Hygiene, and ENER 1503 Environmental Awareness and Compliance; 48 hours lecture*

* 24198 20	TR	05:10PM-08:15PM	Clarke, G.	G 03	
(Course runs 01/22/2019 to 03/15/2019)					

## Industrial Technology

<b>INTC 1000</b>	<b>Career Readiness in Industrial Technology</b>	<b>3.00 Unit(s)</b>			
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*Prerequisite: None; 48 hours lecture*

* 22492 20	MW	04:45PM-06:00PM	Payne, A.	ITEC 2	
(Classroom located at 809 Black Gold Court, Taft, CA 93268)					

<b>INTC 1100</b>	<b>Industrial Technology Capstone</b>	<b>3.00 Unit(s)</b>			
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*Advisory: Completion of all other required courses in an industrial education or industrial technology program. In addition, eligibility for English 1000, Reading 1005, and Mathematics 1050 is strongly recommended; 48 hours lecture*

* 23277 20	TR	04:45PM-06:00PM	Balestino, T.	ITEC 2	
(Classroom located at 809 Black Gold Court, Taft, CA 93268)					

## Information Competency

<b>INCO 1048</b>	<b>Information Competency and Bibliography</b>	<b>1.00 Unit(s)</b>			
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*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture*

22922 21	T	01:10PM-02:00PM	Smith, T.	LB 311	
22923 22	W	01:10PM-02:00PM	Smith, T.	LB 311	
* 22924 23	R	05:10PM-06:00PM	Smith, T.	LB 311	
22925 30		Dist Ed Offline	Smith, T.	OFF	
22926 40		Dist Ed Online	Taibjee, S.	ON	
22927 41		Dist Ed Online	Taibjee, S.	ON	



# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class					* = Evening class					
22929 43	Dist Ed Online		VanSistine-Yost, L.	ON	<b>MGMT 1550</b>	<b>Attitude</b>		<b>0.50 Unit(s)</b>		
	(Course runs 03/04/2019 to 05/23/2019)					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>				
22930 44	Dist Ed Online		Smith, M.	ON	21631 30	Dist Ed Offline	Layne, D.	OFF		
	(Course runs 03/04/2019 to 05/23/2019)					(Course runs 04/01/2019 to 04/12/2019)				
22931 45	Dist Ed Online		VanSistine-Yost, L.	ON	22983 41	Dist Ed Online	Bandy, I.	ON		
						(Course runs 04/01/2019 to 04/12/2019)				
<b>Journalism</b>					<b>MGMT 1555</b>					
<b>JRNL 1510</b>	<b>Mass Communication and the Individual</b>	<b>3.00 Unit(s)</b>			<b>Stress Management</b>				<b>0.50 Unit(s)</b>	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>					
20412 40	Dist Ed Online		Lohman, B.	ON	21415 30	Dist Ed Offline	Layne, D.	OFF		
						(Course runs 03/04/2019 to 03/15/2019)				
<b>Kinesiology</b>					<b>MGMT 1555</b>					
<b>KINE 1500</b>	<b>Introduction to Kinesiology</b>	<b>3.00 Unit(s)</b>			22984 41	Dist Ed Online	Bandy, I.	ON		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours Lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>						(Course runs 03/04/2019 to 03/15/2019)				
22038 20	MWF	11:10AM-12:00PM	Flowers, C.	G 06	<b>MGMT 2900</b>					
					<b>Management Capstone</b>					
					<i>Prerequisite: Completion or concurrent enrollment in all required courses in the Management program. In addition, eligibility for English 1500, and Mathematics 1060 is strongly recommended. Must be in appropriate standing in Associates in Science Management Degree program; Total Hours: 48 total contact hours + 96 outside of class hours (144 total student learning hours)</i>					
<b>Learning Skills</b>					<b>3.00 Unit(s)</b>					
<b>LRSK 0910</b>	<b>Basic Academic Preparation</b>	<b>0.00 Unit(s)</b>			24836 30	Dist Ed Offline	Layne, D.	OFF		
<i>Prerequisite: None; 48 hours lecture;</i>										
22932 20	F	09:10AM-12:15PM	Mendenhall, J.	G 08	<b>Mathematics</b>					
	(Course runs 01/22/2019 to 05/23/2019)				<b>MATH 0230</b>					
	(Open Entry, Open Exit)				<b>Basic Mathematics</b>					
					<i>Prerequisite: None; 80 hours lecture</i>					
<b>Management</b>					<b>MATH 0240</b>					
<b>MGMT 1500</b>	<b>Introduction to Human Resources Management</b>	<b>3.00 Unit(s)</b>			20220 40	Dist Ed Online	Martinez, M.	ON		
<i>Advisory: Mathematics 1050 and Business 1500 strongly recommended; 48 hours lecture</i>					<b>MATH 0240</b>					
23674 30	Dist Ed Offline		Layne, D.	OFF	<b>Pre-algebra</b>					
20247 40	Dist Ed Online		Corlew, D.	ON	<i>Prerequisite: Qualification by assessment process or completion of Mathematics 0230 or one year of high school basic mathematics with a grade of 'C' or better; 80 hours lecture</i>					
<b>MGMT 1505</b>					<b>MATH 1050</b>					
<b>Principles of Supervision</b>					<b>Elementary Algebra</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					<i>Prerequisite: Qualification by assessment process or completion of Mathematics 0240 with a grade of 'C' or better</i>					
22490 40	Dist Ed Online		Corlew, D.	ON	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>					
<b>MGMT 1520</b>					<b>MATH 1060</b>					
<b>Team Building</b>					<b>Intermediate Algebra</b>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 8 hours lecture</i>					<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1050 or one year of high school algebra with a grade of 'C' or better</i>					
22980 30	Dist Ed Offline		Bledsoe, A.	OFF	20187 20	MTWR	08:10AM-09:00AM	Jones, D.	SCI 06	
	(Course runs 02/11/2019 to 02/22/2019)				20189 21	MTWR	10:10AM-11:00AM	Payne, R.	SCI 07	
21376 40	Dist Ed Online		Staff	ON	21701 23	TR	03:40PM-05:30PM	Cunningham, J.	T 14	
	(Course runs 02/11/2019 to 02/22/2019)				22040 40			Dist Ed Online	Getty, S.	ON
<b>MGMT 1525</b>					21767 44			Dist Ed Online	Mitchell, D.	ON
<b>Time Management</b>					22075 45			Dist Ed Online	Payne, R.	ON
<i>Advisory: Eligibility for English 1500 strongly recommended; 8 hours lecture</i>					(Course runs 03/04/2019 to 05/23/2019)					
21377 30	Dist Ed Offline		Bledsoe, A.	OFF	<b>MATH 1060</b>					
	(Course runs 01/22/2019 to 02/01/2019)				<b>Intermediate Algebra</b>					
22981 41	Dist Ed Online		Staff	ON	<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1050 or one year of high school algebra with a grade of 'C' or better</i>					
	(Course runs 01/22/2019 to 02/01/2019)				<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>					
<b>MGMT 1545</b>					<b>MATH 1060</b>					
<b>Customer Service</b>					<b>Intermediate Algebra</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>					<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1050 or one year of high school algebra with a grade of 'C' or better</i>					
21630 30	Dist Ed Offline		Layne, D.	OFF	20208 20	MTWR	08:10AM-09:00AM	Payne, R.	SCI 07	
	(Course runs 04/22/2019 to 05/03/2019)				20211 21	MTWR	09:10AM-10:00AM	Martinez, M.	CL 730	
22982 41	Dist Ed Online		Staff	ON	20212 22	MTWR	10:10AM-11:00AM	Jones, D.	SCI 06	
	(Course runs 04/22/2019 to 05/03/2019)				20215 23	MTWR	01:10PM-02:00PM	Reynolds, J.	SCI 07	
					* 20218 24	MW	06:40PM-08:30PM	Cahoon, N.	SCI 07	
					* 24814 26	TR	06:40PM-08:30PM	Leonzo, H.	SCI 07	
					24192 30			Dist Ed Offline	Reynolds, J.	OFF

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						
20235 40	Dist Ed Online	Reynolds, J.	ON						
	(Course runs 03/04/2019 to 05/23/2019)								
20451 41	Dist Ed Online	Reynolds, J.	ON						
21713 42	Dist Ed Online	Martinez, M.	ON						
22061 43	Dist Ed Online	Jones, D.	ON						
22143 44	Dist Ed Online	Payne, R.	ON						
22466 45	Dist Ed Online	Mitchell, D.	ON						
<b>MATH 1500</b>	<b>Math for a Modern Society - A Liberal Arts Course</b>	<b>4.00 Unit(s)</b>							
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 64 hours lecture</i>									
24813 20	MTWR	09:10AM-10:00AM	Payne, R.	SCI 07					
20236 40	Dist Ed Online	Jones, D.	ON						
22985 41	Dist Ed Online	Jones, D.	ON						
24852 42	Dist Ed Online	Payne, R.	ON						
<b>MATH 1520</b>	<b>Finite Mathematics</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent</i>									
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
* 23268 21	W	06:40PM-09:30PM	Cook, L.	CL 730					
24853 40	Dist Ed Online	Getty, S.	ON						
<b>MATH 1530</b>	<b>Plane Trigonometry</b>	<b>4.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of Mathematics 1060 or the equivalent; 64 hours lecture</i>									
22886 20	MTWR	10:10AM-11:00AM	Martinez, M.	CL 730					
22943 40	Dist Ed Online	Martinez, M.	ON						
<b>MATH 1540</b>	<b>Precalculus Mathematics</b>	<b>4.00 Unit(s)</b>							
<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1060 and Mathematics 1530, or the equivalent</i>									
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture. 128 Outside of class hours. (192 total student learning hours)</i>									
20225 20	MTWR	11:10AM-12:00PM	Martinez, M.	CL 730					
22467 40	Dist Ed Online	Mitchell, D.	ON						
<b>MATH 2100</b>	<b>Analytic Geometry and Calculus I</b>	<b>5.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of Mathematics 1540 with a grade of 'C' or better; 80 hours lecture</i>									
20227 20	TR	01:10PM-03:00PM	Getty, S.	SCI 06					
		HYBRID	Getty, S.	ON					
	(Plus arrange 1 hour lecture online per week)								
22465 21	MW	03:40PM-05:30PM	Mitchell, D.	SCI 06					
		HYBRID	Mitchell, D.	ON					
	(Plus arrange 1 hour lecture online per week)								
<b>MATH 2120</b>	<b>Analytic Geometry and Calculus II</b>	<b>4.00 Unit(s)</b>							
<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better; 64 hours lecture</i>									
20229 20	TR	03:40PM-05:30PM	Getty, S.	SCI 06					
24854 21	MTWR	11:10AM-12:00PM	Getty, S.	SCI 07					
<b>MATH 2130</b>	<b>Analytic Geometry and Calculus III</b>	<b>4.00 Unit(s)</b>							
<i>Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better; 64 hours lecture</i>									
21102 20	TR	08:10AM-10:00AM	Reynolds, J.	CHEV					
<b>MATH 2140</b>	<b>Ordinary Differential Equations</b>	<b>4.00 Unit(s)</b>							
<i>Prerequisite: Successful completion in Mathematics 2130 with a grade of 'C' or better; 64 hours lecture + 128 Outside-of-class Hours (192 Total Student Learning Hours) = 4 Units</i>									
23267 20	TR	03:10PM-05:00PM	Mitchell, D.	T 15					

## Music

<b>MUSC 1510</b>	<b>Music Appreciation</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
20248 20	TR	10:10AM-11:25AM	Burnham, K.	G 09
20249 40	Dist Ed Online		Burnham, K.	ON
20250 41	Dist Ed Online		Burnham, K.	ON
(Course runs 03/04/2019 to 05/23/2019)				

## Petroleum Technology

Please click the following link for additional course offerings: <http://www.westec.org>

## Philosophy

<b>PHIL 1501</b>	<b>Introduction to Philosophy</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
20251 30	Dist Ed Offline	Eigenauer, J.	OFF	
<b>PHIL 1520</b>	<b>Critical Thinking</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
20193 20	MW	11:10AM-12:25PM	Eigenauer, J.	T 14
20286 21	MW	02:10PM-03:25PM	Eigenauer, J.	T 14
22069 22	MW	03:40PM-04:55PM	Eigenauer, J.	T 14
<b>PHIL 1531</b>	<b>The World's Living Religions</b>	<b>3.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
22942 40	Dist Ed Online	Hall, E.	ON	

## Physical Education

<b>PHED 1506</b>	<b>Mens Intercollegiate Golf</b>	<b>2.00 Unit(s)</b>	
<i>Advisory: Experience in playing competitive golf is desirable; 160 hours lab</i>			
23658 20	ARRANGED HOURS	Sorensen, C.	BVGOLF
(Arrange 10 hours per week)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1507</b>	<b>Intercollegiate Softball</b>	<b>2.00 Unit(s)</b>	
<i>Advisory: Experience in playing competitive softball is desirable; 160 lab hours</i>			
20301 20	ARRANGED HOURS	Brixey, G.	FIELD
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)			
<b>PHED 1508</b>	<b>Women's Intercollegiate Basketball</b>	<b>1.50-3.00 Unit(s)</b>	
<i>Advisory: Experience in playing competitive basketball is desirable; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>			
24810 20	ARRANGED HOURS	Flowers, C.	GYM
(Course runs 01/22/2019 to 03/15/2019)			
(Arrange 10 hours per week)(For Spring 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1514</b>	<b>Intercollegiate Baseball</b>	<b>2.00 Unit(s)</b>	
<i>Advisory: Experience in playing competitive baseball is desirable; 160 lab hours</i>			
20298 20	ARRANGED HOURS	Maiocco, V.	FIELD
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)			

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Instructor
*	<i>= Evening class</i>		*	<i>= Evening class</i>	
<b>PHED 1523</b>	<b>Beginning Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>			
<i>Prerequisite: None; 48 lab hours</i>					
20306 20	MWF	12:10PM-01:00PM	DeFreece, C.	GYM	
20313 22	MWF	01:10PM-02:00PM	DeFreece, C.	GYM	
* 20315 24	MWF	05:10PM-06:00PM	Brixey, G.	GYM	
* 20458 25	MWF	04:10PM-05:00PM	Durkan, B.	GYM	
21139 26	MWF	08:10AM-09:00AM	Cutrona, A.	GYM	
23683 27	MWF	02:10PM-03:00PM	Flowers, C.	GYM	
<b>PHED 1528</b>	<b>Beginning Volleyball</b>	<b>1.00-2.00 Unit(s)</b>			
<i>Prerequisite: None; 48 lab hours for 1 unit; or 96 lab hours for 2 units</i>					
20318 20		ARRANGED HOURS	Bandy, I.	GYM	
		(Arrange 6 hours per week)			
21378 21		ARRANGED HOURS	Bandy, I.	GYM	
		(Arrange 3 hours per week)			
<b>PHED 1542</b>	<b>Beginning Soccer</b>	<b>1.00-2.00 Unit(s)</b>			
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
20330 20	MWF	07:30AM-09:30AM	Cutrona, M.	FIELD	
		(For Spring 2019 this course is offered for 2 units)			
20333 21	TR	07:10AM-10:00AM	Cutrona, A.	FIELD	
		(For Spring 2019 this course is offered for 2 units)			
<b>PHED 1623</b>	<b>Intermediate Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of PHED 1523 with a grade of C or better; 48 lab hours</i>					
22423 20	MWF	12:10PM-01:00PM	DeFreece, C.	GYM	
22426 21	MWF	01:10PM-02:00PM	DeFreece, C.	GYM	
* 22429 22	MWF	05:10PM-06:00PM	Brixey, G.	GYM	
* 22432 23	MWF	04:10PM-05:00PM	Durkan, B.	GYM	
22435 24	MWF	08:10AM-09:00AM	Cutrona, A.	GYM	
23684 27	MWF	02:10PM-03:00PM	Flowers, C.	GYM	
<b>PHED 1644</b>	<b>Introduction to Physical Education</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
24812 40		Dist Ed Online	Maiocco, V.	ON	
<b>PHED 1649</b>	<b>Beginning Athletic Training</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: None; 48 hours lecture</i>					
20335 20	MWF	12:10PM-01:00PM	Ferguson, B.	G 05	
<b>PHED 1723</b>	<b>Advanced Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of PHED 1623 with a grade of C or better; 48 lab hours</i>					
22424 20	MWF	12:10PM-01:00PM	DeFreece, C.	GYM	
22427 21	MWF	01:10PM-02:00PM	DeFreece, C.	GYM	
* 22430 22	MWF	05:10PM-06:00PM	Brixey, G.	GYM	
* 22433 23	MWF	04:10PM-05:00PM	Durkan, B.	GYM	
22436 24	MWF	08:10AM-09:00AM	Cutrona, A.	GYM	
23685 27	MWF	02:10PM-03:00PM	Flowers, C.	GYM	
<b>PHED 1724</b>	<b>Offseason Intercollegiate Softball</b>	<b>0.50-2.00 Unit(s)</b>			
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
22444 20	MTWRFs	12:40PM-02:45PM	Uribe, K.	FIELD	
		(Course runs 01/07/2019 to 01/18/2019)			
		(This course is offered at .50 units for these dates)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1728</b>	<b>Offseason Intercollegiate Volleyball</b>	<b>1.00-2.00 Unit(s)</b>			
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
22438 20		ARRANGED HOURS	Bandy, I.	GYM	
		(Arrange 6 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
22439 21		ARRANGED HOURS	Bandy, I.	GYM	
		(Arrange 3 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1734</b>	<b>Offseason Intercollegiate Basketball and Physical Fitness</b>	<b>1.00-2.00 Unit(s)</b>			
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
22442 20		ARRANGED HOURS	Flowers, C.	GYM	
		(Course runs 03/18/2019 to 05/15/2019)			
		(Arrange 6 hours per week)(For Spring 2019 this course is offered for 1 unit)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1735</b>	<b>Offseason Intercollegiate Baseball and Physical Fitness</b>	<b>0.50-2.00 Unit(s)</b>			
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
22443 20	MTWRFs	12:40PM-02:45PM	Buchanan, J.	FIELD	
		(Course runs 01/07/2019 to 01/18/2019)			
		(This course is offered at .50 units for these dates)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1742</b>	<b>Offseason Intercollegiate Soccer</b>	<b>1.00-2.00 Unit(s)</b>			
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
22445 20	MWF	07:30AM-09:30AM	Cutrona, M.	FIELD	
		(For Spring 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
22446 21	TR	07:10AM-10:00AM	Cutrona, A.	FIELD	
		(For Spring 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1823</b>	<b>Elite Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of PHED 1723 with a grade of C or better; 48 lab hours</i>					
22425 20	MWF	12:10PM-01:00PM	DeFreece, C.	GYM	
22428 21	MWF	01:10PM-02:00PM	DeFreece, C.	GYM	
* 22431 22	MWF	05:10PM-06:00PM	Brixey, G.	GYM	
* 22434 23	MWF	04:10PM-05:00PM	Durkan, B.	GYM	
22437 24	MWF	08:10AM-09:00AM	Cutrona, A.	GYM	
23686 27	MWF	02:10PM-03:00PM	Flowers, C.	GYM	
<b>PHED 2506</b>	<b>Advanced Mens Intercollegiate Golf</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Physical Education 1505 with a grade of C or better; 160 lab hours</i>					
23659 20		ARRANGED HOURS	Sorensen, C.	BVGOLF	
		(Arrange 10 hours per week)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS				
Prerequisite and/or Advisory						Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room				Instructor	Room			
* = Evening class						* = Evening class						
<b>PHED 2507</b>	<b>Advanced Intercollegiate Softball</b>	<b>2.00 Unit(s)</b>				<b>Political Science</b>						
<i>Prerequisite: Successful completion in Physical Education 1507 with a grade of 'C' or better; 160 lab hours</i>						<b>POSC 1501</b>	<b>Government</b>	<b>3.00 Unit(s)</b>				
20336	20	ARRANGED HOURS	Brixey, G.	FIELD	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>							
(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						20278	20	MWF	10:10AM-11:00AM	Jiles, M.	G 07	
<b>PHED 2508</b>	<b>Advanced Women's Intercollegiate Basketball</b>	<b>1.50-3.00 Unit(s)</b>				20281	21	TR	11:10AM-12:25PM	Jiles, M.	G 07	
<i>Prerequisite: Successful completion in Physical Education 1508 with a grade of 'C' or better; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>						*	20253	22	W	06:40PM-09:30PM	Villa, W.	G 06
24811	20	ARRANGED HOURS	Flowers, C.	GYM	20254	23	MW	01:10PM-02:25PM	Abernathy, C.	G 07		
(Course runs 01/22/2019 to 03/15/2019) (Arrange 10 hours per week)(For Spring 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						*	22949	24	R	06:40PM-09:30PM	Legge, L.	G 07
<b>PHED 2514</b>	<b>Advanced Intercollegiate Baseball</b>	<b>2.00 Unit(s)</b>				21763	30		Dist Ed Offline	Combs, N.	OFF	
<i>Prerequisite: Successful completion in Physical Education 1514 with a grade of 'C' or better; 160 lab hours</i>						24842	40		Dist Ed Online	Jiles, M.	ON	
20341	20	ARRANGED HOURS	Maiocco, V.	FIELD	23691	41		Dist Ed Online	Villa, W.	ON		
(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						20256	42		Dist Ed Online	Combs, N.	ON	
<b>PHED 2734</b>	<b>Offseason Advanced Intercollegiate Basketball and Physical Fitness</b>	<b>1.00-2.00 Unit(s)</b>				24851	43		Dist Ed Online	Combs, N.	ON	
<i>Prerequisite: None</i>						<b>Psychology</b>						
24824	20	ARRANGED HOURS	Flowers, C.	GYM	<b>PSYC 1500</b>	<b>Introduction to Psychology</b>	<b>3.00 Unit(s)</b>					
(Course runs 03/18/2019 to 05/15/2019) (Arrange 6 hours per week)(For Spring 2019 this course is offered for 1 unit)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
<b>PSCI 1520</b>	<b>Introduction to Physical Science Lecture and Laboratory</b>	<b>4.00 Unit(s)</b>				20350	20	TR	01:10PM-02:25PM	Colaw, R.	T 05	
<i>Prerequisite: None</i>						20425	21	MWF	09:10AM-10:00AM	Polski, R.	T 05	
<i>Advisory: Successful completion in Mathematics 1060 with a grade of 'C' or better. Eligibility for English 1500 strongly recommended; 48 hours lecture, 48 hours lab (96 hours total)</i>						*	22077	22	W	06:10PM-09:00PM	Oja, M.	T 05
*	24817	20	MW	05:40PM-06:55PM	May, J.	G 08	20265	23	MW	03:40PM-04:55PM	Polski, R.	T 05
*			MW	07:05PM-08:20PM	May, J.	G 08	23287	30		Dist Ed Offline	Flachmann, C.	OFF
						20264	40		Dist Ed Online	Polski, R.	ON	
						20267	42		Dist Ed Online	Polski, R.	ON	
						20268	43		Dist Ed Online	Reyes, S.	ON	
						<b>PSYC 2003</b>	<b>Child Growth and Development</b>	<b>3.00 Unit(s)</b>				
						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
						20263	20	TR	09:40AM-10:55AM	Roth, R.	G 05	
						(Supplemental Instruction available)						
						*	21108	21	T	06:40PM-09:30PM	Roth, R.	G 05
						20257	40		Dist Ed Online	McKnight, E.	ON	
						(Course runs 01/22/2019 to 03/15/2019)						
						20258	41		Dist Ed Online	Polski, R.	ON	
						<b>PSYC 2033</b>	<b>Personal and Social Adjustment</b>	<b>3.00 Unit(s)</b>				
						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
						20269	40		Dist Ed Online	Oja, M.	ON	
						<b>PSYC 2050</b>	<b>Introduction to Biological Psychology</b>	<b>3.00 Unit(s)</b>				
						<i>Prerequisite: Successful completion of PSYC 1500 Introduction to Psychology with a grade of 'C' or better.</i>						
						<i>Advisory: Successful completion of Biology 1500 or 1510 and English 1500 with a 'C' or better; 48 hours lecture</i>						
						*	23279	20	R	06:40PM-09:30PM	Polski, R.	G 08
						<b>PSYC 2080</b>	<b>Introduction to Lifespan Psychology</b>	<b>3.00 Unit(s)</b>				
						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
						23280	20	MWF	10:10AM-11:00AM	Polski, R.	G 06	
						24843	40		Dist Ed Online	Oja, M.	ON	
						<b>PSYC 2200</b>	<b>Elementary Statistics for the Behavioral and Social Sciences</b>	<b>4.00 Unit(s)</b>				
						<i>Prerequisite: Qualification by assessment process or successful completion of Mathematics 1060 with a grade of 'C' or better or equivalent</i>						
						<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>						
						20260	20	TR	01:10PM-03:00PM	Eveland, S.	G 09	
						21109	21	MW	10:10AM-12:00PM	Eveland, S.	G 09	
						*	22033	22	TR	06:10PM-09:00PM	Jacobi, V.	CL 723
						23281	23	F	09:10AM-12:00PM	Oja, M.	G 10	

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS		
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						
23281 23	HYBRID		Oja, M.	ON	23666 30	Dist Ed Offline		Guitron, A.	OFF
(Supplemental Instruction available) Plus arrange 1 hours lecture online per week)					21116 40	Dist Ed Online		Martinez, J.	ON
24847 24 TR	10:10AM-12:00PM		Eveland, S.	LB 311	<b>SPAN 2001</b>	<b>Intermediate Spanish III</b>	<b>5.00 Unit(s)</b>		
<b>PSYC 2205</b>	<b>Introduction to Research Methods in the Social Sciences</b>	<b>4.00 Unit(s)</b>			<i>Prerequisite: Successful completion in Spanish 1602 or three years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>				
<i>Prerequisite: Successful completion of Psychology 1500 and Psychology 2200 or Statistics 1510 with grades of 'C' or better</i>					20321 20 TR	11:10AM-12:00PM		Martinez, J.	T 10
<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>						HYBRID		Martinez, J.	ON
23681 20 MW	02:10PM-04:00PM		Eveland, S.	G 09	(Plus arrange 3 hours lecture online per week)				
<b>Reading</b>					<b>SPAN 2002</b>	<b>Intermediate Spanish IV</b>	<b>5.00 Unit(s)</b>		
<b>READ 1005</b>	<b>Interactive Reading</b>	<b>3.00 Unit(s)</b>			<i>Prerequisite: Successful completion in Spanish 2001 or four years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>				
<i>Prerequisite: Qualification by assessment process or successful completion of Reading 0905 with a grade of 'C' or better; 48 hours lecture</i>					20324 20 TR	11:10AM-12:00PM		Martinez, J.	T 10
20408 20 TR	11:10AM-12:25PM		Carlson, K.	T 05		HYBRID		Martinez, J.	ON
					(Plus arrange 3 hours lecture online per week)				
<b>Sociology</b>					<b>SPAN 2500</b>	<b>Latin American Culture</b>	<b>4.00 Unit(s)</b>		
<b>SOC 1510</b>	<b>Introduction to Sociology</b>	<b>3.00 Unit(s)</b>			<i>Prerequisite: Successful completion of Spanish 2002 with a grade of 'C' or better 64 Total Hours</i>				
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					24823 20 TR	01:10PM-03:00PM		Montelongo, M.	T 14
* 20345 20 T	06:10PM-09:00PM		Hanawalt, A.	G 04	<b>Speech</b>				
20348 21 MWF	10:10AM-11:00AM		Jose, M.	G 04	<b>SPCH 1507</b>	<b>Group Discussion</b>	<b>3.00 Unit(s)</b>		
20303 40	Dist Ed Online		Varela, V.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
22950 41	Dist Ed Online		White, M.	ON	24844 20 TR	01:10PM-02:25PM		Silvis, H.	G 04
24849 42	Dist Ed Online		VanRy, V.	ON	<b>SPCH 1511</b>	<b>Fundamentals of Speech</b>	<b>3.00 Unit(s)</b>		
<b>SOC 2110</b>	<b>Minority Group Relations</b>	<b>3.00 Unit(s)</b>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					20237 20 MWF	08:10AM-09:00AM		Silvis, H.	G 06
* 20270 20 R	06:10PM-09:00PM		Jose, M.	G 04	20238 21 TR	09:40AM-10:55AM		Silvis, H.	G 04
23680 21 MW	01:10PM-02:25PM		Jose, M.	G 04	20239 22 MWF	09:10AM-10:00AM		Silvis, H.	G 06
23689 40	Dist Ed Online		White, M.	ON	* 21682 23 T	06:40PM-09:30PM		Silvis, H.	G 06
21112 41	Dist Ed Online		VanRy, V.	ON	22072 24 TR	11:10AM-12:25PM		Silvis, H.	G 04
<b>SOC 2120</b>	<b>American Social Problems</b>	<b>3.00 Unit(s)</b>			22945 25 MWF	12:10PM-01:00PM		Schoneweis, C.	TUHS
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>					24845 26 MWF	01:10PM-02:00PM		Silvis, H.	G 06
22081 20 TR	02:40PM-03:55PM		Hanawalt, A.	G 04	<b>Statistics</b>				
<b>SOC 2141</b>	<b>Sociology of Marriage</b>	<b>3.00 Unit(s)</b>			<b>STAT 1510</b>	<b>Elementary Statistics</b>	<b>5.00 Unit(s)</b>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 80 hours lecture</i>				
20305 40	Dist Ed Online		VanRy, V.	ON	20325 20 MW	10:10AM-12:00PM		Jean, B.	CHEV
<b>Spanish</b>						HYBRID		Jean, B.	ON
<b>SPAN 1501</b>	<b>Spanish for Healthcare Professionals</b>	<b>3.00 Unit(s)</b>			(Plus arrange 1 hour lecture online per week)				
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					* 20327 21 W	05:40PM-08:30PM		Meyers, D.	CHEV
21681 40	Dist Ed Online		Martinez, J.	ON		HYBRID		Meyers, D.	ON
<b>SPAN 1601</b>	<b>Elementary Spanish I</b>	<b>4.00 Unit(s)</b>			(Plus arrange 2 hours lecture online per week)				
<i>Prerequisite: None; 64 hours lecture + 128 Outside-of-class hours (192 total learning hours) = 4 units</i>					22885 22 TR	10:10AM-12:00PM		Mitchell, D.	CHEV
20241 20 MTWR	09:10AM-10:00AM		Martinez, J.	T 10		HYBRID		Mitchell, D.	ON
* 22073 21 R	06:10PM-10:00PM		Guitron, A.	T 12	(Plus arrange 1 hour lecture online per week)				
20309 40	Dist Ed Online		Martinez, J.	ON	20312 40	Dist Ed Online		Jean, B.	ON
21115 41	Dist Ed Online		Martinez, J.	ON	22951 41	Dist Ed Online		Jean, B.	ON
22948 42	Dist Ed Online		Martinez, J.	ON	<b>Student Success</b>				
24220 43	Dist Ed Online		Montelongo, M.	ON	<b>STSU 1001</b>	<b>Educational Planning</b>	<b>1.00 Unit(s)</b>		
<b>SPAN 1602</b>	<b>Elementary Spanish II</b>	<b>4.00 Unit(s)</b>			<i>Prerequisite: None; 16 hours lecture</i>				
<i>Prerequisite: Successful completion in Spanish 1601 or two years of high school spanish with a grade of 'C' or better; 64 hours lecture</i>					22451 30	Dist Ed Offline		Flachmann, C.	OFF
20243 20 MTWR	10:10AM-11:00AM		Martinez, J.	T 10	(Course runs 03/18/2019 to 05/15/2019)				
					22450 40	Dist Ed Online		Bogle, D.	ON

# Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room	Instructor		
* = Evening class							
22452 42	Dist Ed Online	Bogle, D.	ON	24197 20 MW	01:10PM-02:00PM	Payne, B.	ITEC 1
	(Course runs 03/18/2019 to 05/15/2019)			MW	02:01PM-03:45PM	Payne, B.	ITEC 1
<b>STSU 1016</b>	<b>College Survival</b>	<b>1.00 Unit(s)</b>	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>							
24203 30	Dist Ed Offline	Bogle, D.	OFF	* 24840 21 MW	06:10PM-07:00PM	Payne, A.	ITEC 1
	(Course runs 01/22/2019 to 03/15/2019)			* MW	07:01PM-08:45PM	Payne, A.	ITEC 1
24204 40	Dist Ed Online	Duron, C.	ON	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)			
	(Course runs 01/22/2019 to 03/15/2019)						
24205 41	Dist Ed Online	Duron, C.	ON	<b>WELD 1510</b>	<b>Shielded Metal Arc Welding (SMAW)</b>	<b>3.00 Unit(s)</b>	
	(Course runs 03/18/2019 to 05/15/2019)			<i>Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better; Total Hours: 32 hours lecture; 59 hours lab (91 hours total)</i>			
<b>STSU 1017</b>	<b>Becoming A Successful Online Student</b>	<b>1.00 Unit(s)</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>							
23275 40	Dist Ed Online	Rangel-Escobedo, J.	ON	* 24193 20 TR	06:10PM-07:00PM	Balestino, T.	ITEC 1
	(Course runs 01/22/2019 to 03/15/2019)			* TR	07:01PM-08:45PM	Balestino, T.	ITEC 1
23662 41	Dist Ed Online	Rangel-Escobedo, J.	ON	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)			
	(Course runs 03/18/2019 to 05/15/2019)						
<b>STSU 1018</b>	<b>Career and Major Exploration</b>	<b>1.00 Unit(s)</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>							
22934 20 MW	01:10PM-02:00PM	Bogle, D.	T 15	<b>WKEX 1014</b>	<b>General Work Experience</b>	<b>1.00-3.00 Unit(s)</b>	
	HYBRID	Bogle, D.	ON	<i>Advisory: Eligibility of English 1000 and Reading 1005 strongly recommended; 60 hours of unpaid work or 75 hours of paid work equals one unit of credit maximum 180-225 hours</i>			
	(Course runs 01/22/2019 to 03/15/2019)			23677 20	ARRANGED HOURS	Furman, T.	ARR
	(Plus arrange 1 hour 10 mins lecture online per day)				(Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)		
22458 40	Dist Ed Online	Bogle, D.	ON	23678 21	ARRANGED HOURS	Furman, T.	ARR
	(Course runs 01/22/2019 to 03/15/2019)				(Course runs 03/18/2019 to 05/15/2019)		
24206 41	Dist Ed Online	Bogle, D.	ON	(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)			
	(Course runs 03/18/2019 to 05/15/2019)						
<b>STSU 1019</b>	<b>Career/Life Planning</b>	<b>2.00 Unit(s)</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture</i>							
22457 21 T	01:10PM-02:00PM	Rangel-Escobedo, J.	T 15				
	HYBRID	Rangel-Escobedo, J.	ON				
	(Course runs 01/22/2019 to 03/15/2019)						
	(Plus arrange 3 hours 20 mins lecture online per day)						
22455 40	Dist Ed Online	Rangel-Escobedo, J.	ON				
	(Course runs 03/18/2019 to 05/15/2019)						
24207 41	Dist Ed Online	Duron, C.	ON				
	(Course runs 01/22/2019 to 03/15/2019)						
<b>STSU 1500</b>	<b>Strategies for College and Life Management</b>	<b>3.00 Unit(s)</b>					
<i>Prerequisite:none;</i>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours Lecture</i>							
24819 20 TR	11:10AM-12:00PM	Jacobi, V.	T 15				
	HYBRID	Jacobi, V.	ON				
	(Plus arrange 1 hour lecture online per week)						
24820 30	Dist Ed Offline	Alfaro, A.	OFF				
24818 40	Dist Ed Online	Duron, C.	ON				
	(Course runs 03/18/2019 to 05/15/2019)						
24821 41	Dist Ed Online	Rangel-Escobedo, J.	ON				

## Welding

**WELD 1500 Welding Processes 3.00 Unit(s)**  
*Advisory: Eligibility for English 1000, Reading 1005 and Mathematics 1050 strongly recommended; 32 hours lecture; 59 hours lab (91 hours total)*

# Taft College Spring 2019 Schedule

<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>	<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>	<i>Instructor</i>
<i>* = Evening class</i>					<i>Room</i>
23679 22	ARRANGED HOURS	Furman, T.	ARR		
	(Course runs 03/18/2019 to 05/15/2019) (Pass/No Pass basis only)(This section is being offered for 1 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				
24217 23	ARRANGED HOURS	Furman, T.	ARR		
	(Course runs 03/18/2019 to 05/15/2019) (Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				
24838 24	ARRANGED HOURS	Furman, T.	ARR		
	(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				
24839 25	ARRANGED HOURS	Furman, T.	ARR		
	(Pass/No Pass basis only)(This section is being offered for 1 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				