

SPRING SEMESTER 2019

Spring Calendar

PAY OR YOU MAY BE DROPPED
Spring Session Begins
Lincoln's Birthday Holiday
Washington's Birthday Holiday
Spring Break
Dead Day
Final Examinations
Spring Session Ends
Commencement

December 12
January 21
February 15
February 18
April 15 - April 19
May 16
May 17 - May 23
May 23
May 24

Frequently Called Numbers

Academic Records	763-7756
Admissions	763-7741
Athletic Director	763-7779
Bookstore	763-7731
Business Office	763-7713
Counseling Center	763-7748
Dental Hygiene	763-7706
Distance Learning	763-7917
EOPS	763-7723
Financial Aid	763-7762
ILS Program	763-7769
Library	763-7707
Student Body Office	763-7751
Student Housing	763-7832

Index

Application Process	p. 2
Assessment & Orientation Course	p. 2
How to Register	p. 3
Who Can Enroll	p. 2
Registration Schedule	p. 5
Fee Schedule & Return Policy	p. 6
Textbook Rental Prgm & Policy	p. 6
Payment Due Dates	p. 8
Matriculation Policy Prerequisites	p. 10
FERPA Annual Notification	p. 11
Accreditation	p. 14
Schedule of Classes	p. 15



WHO CAN ENROLL?

It is the policy of the West Kern Community College District that unless specifically exempted by statute, every course, course section, or class which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has a high school diploma, a General Education Development (GED) certificate, or a high school certificate of proficiency, or any person 18 years of age or older, or any home schooled and/or K-12 student that is 16 years or older and has completed their sophomore year of high school with the required forms.

HOW TO APPLY

Continuing Students do not need to reapply. In order to be considered a continuing student for Spring 2019, you need to have been enrolled at Taft College during the Fall 2018 semester. If you were not enrolled at Taft College during the Fall 2018 semester, you must reapply at: <http://www.taftcollege.edu/admissions/apply/> and click on **Apply Here**.

New students must also apply through the above website.

ASSESSMENT & ORIENTATION

New students who plan to earn a degree or certificate, transfer to a four-year institution, or take math or English courses at Taft College must be assessed to determine skill levels for appropriate course placement.

If you are a new student coming from high school, call to schedule an appointment with a counselor at (661) 763- 7748 and bring your high school transcripts to be recommended for the appropriate courses.

WHEN CAN I REGISTER?

Registration dates and times for each student will be automatically assigned approximately 2 weeks before registration. Computed registration dates and times will be based upon variables associated with point values, and then will sort by student ID number. Students can view their registration date and time via Cougar Tracks. No priority group or student will be assigned a registration date or time in which the college is closed (i.e. after 4:00pm or on weekends). The dates listed below are the starting dates for the specific group. Please refer to your Cougar Tracks account for your date and time.

Priority 1: Veterans, CalWORKS, Foster Youth, EOPS, and DSPS matriculated students in good standing with less than 100 degree applicable units.

Priority 2: Athletes, TRIO, PTK, ASO Officers, Taft College Staff, and continuing/new fully matriculated students in good standing with less than 100 degree applicable units.

Priority 3: Returning, continuing students with academic difficulty (continued progress probation and/or continued academic probation), continuing/new non- matriculated students, students with over 100 units, and high school students.

(See page 8 for definition of matriculation)

HOW TO GET REGISTERED FOR CLASSES

In Person

On-site registration process for new matriculating students

Step 1: Complete the appropriate Application for Admission.

Step 2: Request high school transcripts or submit a copy of diploma, GED, or high school proficiency certificate.

Step 3: Request college transcripts from all colleges and universities attended.

Step 4: Complete the orientation process. Step 5: Complete the assessment process.

Step 6: Schedule a counseling/advisement appointment.

Step 7: Receive pin number for on-line registration and access to student records.

Step 8: Register for classes through our website. Step 9: Pay fees, or satisfy financial obligations.

On-site process for continuing and returning matriculating students

Step 1: Complete the appropriate Application for Admission (continuing students do not need to reapply).

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Schedule a counseling/advisement appointment. Step 4: Register for classes.

Step 5: Pay fees, or satisfy financial obligations.

On-site process for non-matriculating students

Step 1: Complete the appropriate Application for Admissions.

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Register for classes.

Step 4: Pay fees, or satisfy financial obligations.

Loss of Enrollment Priority due to Academic Standing Students on academic or progress probation for a second consecutive term will lose their enrollment priority unless they participate in the MAPP (Monitoring Academic and Progress Probation) program and complete a progress report for each course they are enrolled in showing at least a 2.0 GPA and/or 50% or more completed progress. Students on continued probation that earn a 2.0 GPA or higher in the most recent term, and/or pass 50% or more of their classes in the most recent term, are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

In addition, academic reinstated students that earn a 2.0 GPA or higher in the most recent term progress report are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

Loss of the California College Promise Grant (formerly known as the Board of Governors Fee Waiver) due to Academic Standing

Students on academic or progress probation (or a combination of the two) for a second consecutive term will lose their California College Promise Grant. Students have options to appeal the loss of the California College Promise Grant by filling out the Loss of Enrollment Priority and/or the California College Promise Grant Appeal form. That form can be found on our [website](#). If approved, they may have their California College Promise Grant reinstated.

Loss of Enrollment Priority due to 100 Unit Limit Students who have earned 100 or more Taft College degree applicable units will lose their enrollment priority. Students wishing to appeal

their loss of enrollment priority due to too many units can fill out a loss of enrollment priority [appeal](#) and complete a comprehensive student education plan showing the additional units are needed. If approved, they may have their enrollment priority reinstated.

Online

Web Registration Process for all new, continuing, returning and/or personal enrichment students:

Please visit the “Cougar Tracks” link below:

ADDING AND DROPPING CLASSES

Please visit the Taft College homepage. Under the Student Services tab, under Registration menu, click on Add/Drop Deadline Schedule for a list of deadline dates.

Adding a Class

You may add any open class online until the first day of class without an Add Authorization Code. Once the class begins you can enroll through the “Last Date to Enroll (With an Add Authorization code)” deadline date. To add an open class prior to the “Last Date to Enroll (You must get an Add Authorization code from the instructor)” deadline, use the Add code during the Web Registration Process.

Waitlist

If a class is full prior to the start of the class, you may attempt to join the waitlist by following the normal online registration process, and selecting “Waitlist” when your initial registration fails due to full capacity. The “Waitlist” end the day prior to class.

Adding a Class after the Class Has Begun

Once a particular class begins, you are required to have an Add Authorization Code in order to add that particular class. If you have obtained an Add Authorization Code from your instructor, you may submit that code online through the “Last Date to Enroll (Add Authorization Code Required)” deadline date. Add Authorization Codes may only be provided by the class instructor. Once obtained, you must use the Add Authorization Code by entering it online when attempting to add the class.

Dropping a Class and Withdrawing From a Class

To drop a class or withdraw from a class any time prior to the appropriate deadlines during the semester, you can use the Web Registration Process. Dropping a course is a student’s responsibility. **DO NOT** rely on your instructor to drop you for non-attendance. If your instructor drops you for non-attendance you will incur the enrollment fees. **DO NOT** assume that your failure to pay for the class has resulted in the class being dropped from your record (Nonpayment drops are date-specific and do not occur during certain times of the semester).

Title 5: Course Repetition and Withdrawal

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 Summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, FW, NP, or NC) or withdrew from the class with a “W.” Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class at Taft College. Questions? Please contact the Counseling Center at (661) 763-7748, or the Distance Learning

Help Desk toll free at (866) 464-9229 or direct at (661) 763-7812.

What happens if I drop a class?

If you DROP a course before the Refund date, the drop will not appear on your academic transcript.

If you WITHDRAW from a course after the Refund Date, you will receive a grade of "W" for the course.

The "W" will not be used in calculating grade point averages, but excessive "W"'s will be used as factors in probation and dismissal procedures.

Withdrawing from a class may also affect your financial aid status. Before dropping the class, be sure to consult your advisor or counselor by calling 661-763-7748 or speak to someone in Financial Aid by calling (661) 763-7762.

Withdrawing from a class will affect your veteran's benefits. Be sure to consult with your VA Counselor who can adjust your schedule with the VA. Not doing so can result in you having to pay back overpayments. Further information is available:

<http://www.taftcollege.edu/admissions/veterans/>

You cannot withdraw from a class after the final deadline for dropping with a "W". You will earn a grade for the course.

However, if you have verifiable extenuating circumstances such as a major illness, you may petition for late withdrawal. See your advisor or counselor for more details. Petition and instructions are available: <http://www.taftcollege.edu/admissions/forms/>

2018-2019 FEE SCHEDULE

(NOTE: Enrollment fees are subject to change by the California State Legislature. All other fees are subject to change without notice.)

Enrollment fee \$46 per unit

Credit by Exam fee \$46 per unit

Class Audit fee \$15 per unit Non-resident tuition fee: (in addition to \$46 per unit Enrollment fee and credit by exam fee)

0 - 14 units \$258 per unit

15 units or more \$3,870 per semester

International application fee \$100

Textbook rental fee*

Rental fee w/paid ASO fee 30% of retail price (average)

Student body fee \$30 per year Residence hall fees:

Room rent (Ash Street Dorms) \$1,089 per semester

Room rent (Cougar Dorms) \$ 945 per semester

Meal plan (19 meals per wk) \$1,696 per semester

Security deposit \$150

*In order to participate in the textbook rental program, students must purchase an ASO sticker and have a copy of their current class schedule.

Materials Fees

Occasionally students may be required to purchase materials to supplement specific courses, i.e., workbooks, folders, computer disks, etc. The materials may be purchased through the Cougar Corner Bookstore in person or via the web at the [Bookstore](#).

PAYMENT DURING PRE-REGISTRATION

Students pre-registering must pay their fees or request a payment plan at the Cashiers desk by 4:00pm on the due date specified below (payment plan option is only available for the Fall semester):

Spring 2019 session – December 12, 2018

Fees incurred after December 12, 2018 are due daily by 4pm or courses may be dropped.

FAILURE TO PAY BY THE DEADLINE MAY RESULT IN THE STUDENT BEING DROPPED FROM ALL CLASSES. HOWEVER, IT IS ULTIMATELY THE STUDENT'S RESPONSIBILITY TO DROP ANY CLASSES THAT THEY DO NOT PLAN ON ATTENDING. FAILURE TO DROP CLASSES COULD RESULT IN THE STUDENT HAVING TO PAY FOR THE CLASSES AND RECEIVING AN "F".

ENROLLMENT FEE REFUND POLICY

Students are responsible for dropping the classes they no longer wish to attend. To be eligible for a refund of enrollment fees, a dropped class must have been dropped on or prior to the refund deadline for that particular class by the student. Full-term classes will always have a fixed refund deadline published in the Schedule of Classes each semester. The refund deadline for any non-standard, part-of-term class is calculated at 10% of the class meeting days scheduled between the start and end dates for that particular class.

TEXTBOOK RENTAL PROGRAM

The Taft College Bookstore is located at 515 Finley Drive, Taft, CA 93268. We are located in the Pilot Shopping Center (directly across 6th Street from the Al Baldock Sports Center). Taft College is unique in that many textbooks are available to students on a rental basis. Participation in the Rental Textbook Program is only a fraction of the cost of purchasing your textbooks. In order to participate in the Rental Textbook Program, you must have a current copy of your class schedule, current ASO sticker and Taft College Student ID Card. Students must purchase an ASO Sticker to participate in the rental program from the Cashier office, bookstore or bookstore website (bookstore@taftcollege.edu). The ASO stickers are available for \$30.00 per academic year or \$15.00 for summer session only.

Checkout Procedure for Rental Textbooks

Rental textbooks may be checked out approximately three weeks prior to the beginning of each new semester depending on availability. Students must purchase an ASO Sticker to participate in the rental program. Students must take their class schedule to the Bookstore to rent applicable books. Remote or off-campus students may order all textbooks (rental and supplemental) on-line and have them shipped via UPS Ground for a fee determined by package weight and address of delivery.

Rental textbooks must be returned to obtain transcripts or to register for classes for any subsequent semester.

Return Procedure for Rental Textbooks

Students who drop a class should immediately return rental textbooks to the Bookstore. All other rental textbooks must be returned within 2 days of the end of each current semester to avoid being charged a late fee of \$5.00 per book late fee.

To avoid being charged full replacement cost, all rental books must be returned to the Bookstore no later than 10 business days after the end of the current semester. All rental

books unreturned after 10 business days will become the property of the student and the student becomes responsible for the full replacement cost of the textbook. Some instructors may require proof of textbook return before final exam can be taken.

Bookstore Return Policy

All refunds and exchanges require the original cash register receipt. Fall and spring textbooks can be returned for a refund during the first seven (7) business days of the semester. All summer and short term session textbooks can be returned during the first three (3) business days of the session. All textbook sales are final after these dates. Please make sure you have the correct textbooks and materials by checking with your professor on the first day of class.

Textbooks being returned for a refund or exchange must be in the original condition in which they were purchased. Textbooks containing any markings, damage or that is unwrapped will be treated as a used book and will be credited at 70% of the new book price. All access codes or e-books that have been opened or activated are not returnable. Please check with your professor before you purchase these items.

Clothing, emblematic merchandise, trade books, electronics, and art supplies can be returned fourteen (14) business days after purchase with receipt. Clearance items are not returnable. Incorrect or defective books and course materials may be returned to the bookstore within the refund period with your receipt for an exchange.

All credit card refunds require the original charge card used at the time of purchase. Check refunds will be made by mail in approximately ten (10) to fourteen (14) business days after the date of the return.

The manager reserves the right to make the decision on the condition or saleability on all merchandise.

AT TAFT COLLEGE Financial help is available!!

If you need assistance with your educational expenses, you may be able to receive financial aid. Funds are available from federal, state, and college sources and are offered in the form of grants, work-study, scholarships and enrollment fee waivers. You can apply online at www.fafsa.ed.gov.

For information about how to apply, contact the Financial Aid Office at 661-763-7762.

FREE TUTORING IS AVAILABLE

Free tutoring in math and English is available for all students enrolled in at least one course at Taft College. Tutoring may be available in other subject areas as well. Please call 661.763.7975 or email TaftTutors@gmail.com for information about the range of tutoring for the current semester.

Appointment scheduling and other information is available on the Tutoring website through the Taft College homepage. Tutoring appointments may be held in person or through Skype (see tutoring webpage for current information). Tutoring services are not currently available during the summer session.

Supplemental Instruction

Supplemental Instruction (SI) is an academic support program for students of Taft College designed to increase student performance and matriculation with a focus on foundation level college courses. During SI session, students work together to learn the course material. SI sessions are designed and led by Supplemental Instructional Assistants (SIAs) who attend the

class meetings so they know the assignments and the requirements for success. Supplemental Instructional Assistants (SIAs) also work with the class instructors to increase student success in a broad range of subjects.

On-line Library/Learning Resources

The campus Library offers a rich selection of electronic research services. These resources are available to students on and off campus. The Library can be accessed on-line at:

<http://www.taftcollege.edu/library/>

Flexible scheduling

Taft College offers courses in both day and evening formats, short-term courses that typically run for eight to ten weeks, and courses that are offered outside the traditional classroom setting. Distance education offerings include both off-line and on-line courses.

Classes are small

The average class size at Taft College is 18 students per course. Students frequently cite small class size and opportunities for individualized attention as a major benefit of attending Taft College.

IS DISTANCE LEARNING RIGHT FOR YOU?

- ✓ Would taking courses outside the traditional classroom setting, even in your own home, accommodate your circumstances and lifestyle?
- ✓ Do you need a course immediately for a degree, job, or other important reason?
- ✓ Is feeling a part of the class not important to you?
- ✓ Do you often get things done ahead of time?
- ✓ Do you prefer to figure out assignment directions for yourself rather than rely on having instructions given?
- ✓ Do you look forward to learning new technologies?
- ✓ Are you a good reader, able to understand textbooks without help?
- ✓ Can you manage your personal and professional time to complete assignments and required reading?

If you answer yes to most of the questions listed above, you are a strong candidate for distance learning courses. For more information on distance learning courses, check out our web site at: [Taft College Distance Learning](#)

How to Access your Distance Learning Courses

Once classes have begun, go to the current Distance Learning Schedule of Classes. Print a copy of the step-by-step directions, "How to Get Started with your Distance Learning Classes". Follow the directions given. If you have any questions, call the Distance Learning Help Desk at (661) 763-7812 or toll-free at (866) 464-9229.

WHAT IS MATRICULATION?

Matriculation is an agreement between the college and the student and is designed to ensure student success and institutional effectiveness. Taft College is concerned with your success and wants to help you determine the appropriate path to follow. All students applying to Taft College are encouraged to participate in all aspects of the college's programs and services, and the components of matriculation. To determine if you are a matriculating student, answer the following question: At Taft College, I plan to:

- Obtain a degree, certificate, or transfer
- Take math or English courses
- Seek guidance and/or help in developing an educational plan
- Apply for financial aid

Congratulations! If you answered yes to any of the above, you are a matriculating student.

Matriculation Policy

Student Success and Support Program (3SP) is a comprehensive student success program involving the entire campus community. 3SP is a process that enhances student access to the California Community colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of 3SP are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the matriculation process. It is Taft College's way of supporting the student's right to succeed in college. Taft College recognizes that student success is the responsibility of the institution and the student, supported by well-coordinated and evidence based student and instructional services to foster academic success.

3SP is a partnership/agreement between students and Taft College. The agreement includes the provision of core matriculation services, including an admission process, college orientation, pre-enrollment assessment and placement, advisement and counseling for course selection, educational planning services, a suitable program of study, and follow-up on student progress. The student agrees to express a broad education goal at entrance, declare a course of study within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an education goal.

Student's responsibilities include:

- Identify an education and career goal upon application.
- Complete an orientation activity provided by the college.
- Be assessed to determine appropriate course placement.
- Participate in counseling, advising, or another education planning service to develop, at minimum an abbreviated student education plan.
- Declare a specific course of study after completion of 15 semester units of degree applicable credit coursework.
- Diligently engage in course activities and complete assigned coursework.
- Complete courses and maintain progress toward an education goal and completing a course of study, according to standards established by the college, the District, and the state.
- Cooperation in the development of a comprehensive student educational plan by the end of the second semester in attendance.

Taft College agrees to provide a strong foundation and support for academic success, providing and mandating the services necessary for students to achieve their educational goals and complete their course of study. Taft College will ensure information regarding its matriculation policies are accessible and available to all students during or prior to enrollment.

College responsibilities include:

- Orientation services designed to provide, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and other matters.

- Assessment of students using State Chancellor- approved tests to determine student competency in computational and language skills; to identify aptitudes, interests, and educational objectives; and to evaluate study and learning skills.
- Counseling, advising, or other education planning services to assist students in interpreting test results, exploring educational and career interests and aptitudes, identifying educational objectives, and in developing and updating of an education plan.
- Assistance in the development of a student education plan identifying the student's education goal, course of study, and the courses, services, and programs to be used to achieve them.
- Follow-up services to evaluate the academic progress of, and provide support services to, at risk students, students enrolled in basic skills courses, who have not declared an educational goal as required, or who are on academic probation, as defined by the college, the District, and the state.
- Referral of students to: support services that may be available, including, but not limited to, counseling, financial aid, health and mental health services, campus employment placement services, Extended Opportunity Programs and Services, campus child care services, tutorial services, foster youth support services, veterans support services, and Disabled Students Program and Services; and curriculum offerings which may be available, including but not limited to, basic skills, noncredit programs, and English as a Second Language.

Matriculation Exemption

Students who may be exempt from participating in orientation, assessment, advising, and follow-up components of the matriculation program are:

- Students who have completed 60 or more units or who have graduated from an accredited U.S. college or university with an associate degree or higher.
- Students who plan to enroll in five units or fewer and who have declared one of the following goals:
 - Advance in current career/job
 - Maintain certificates/license
 - Personal/Education development
 - Complete credits for high school diploma
 - Students who are enrolled full time at another institution (high school or college) and will be taking five units or fewer (excluding English and math courses)
 - Students who have previously been assessed (within the last two years) and have written verification of scores from an assessment instrument off the Chancellor's approved list of instruments. (Exempt from placement testing only).
 - Students transferring from another regionally accredited postsecondary institution with credit for degree-level English and/or mathematics. (Exempt from placement testing only).

Exempt students are not required to participate in the matriculation process but are encouraged to see a counselor at any time. The college will make reasonable efforts to ensure that all exempt students are provided the opportunity to participate in the matriculation process.

Students who do not meet approved matriculation exemption criteria but choose to be exempt from one or more components of the matriculation process may do so by completing a waiver available from the Counseling Center.

COURSE PREREQUISITES, CO-REQUISITES AND RECOMMENDED PREPARATION

PREREQUISITE means this is a condition of enrollment that a student must meet in order to

demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. For example, a student enrolling in general chemistry will have difficulty without adequate preparation in algebra.

CO-REQUISITE means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A co-requisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

ADVISORY means recommended preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, co-requisites, or recommended preparation are specified within course descriptions in the catalog. Students must satisfy the prerequisite or co-requisite requirements for all courses in which they enroll.

Challenging a Prerequisite or Co-requisite

Students may have preparation equivalent to the stated prerequisites or co-requisites and may wish to challenge a prerequisite or co-requisite as allowed by state law. The petition for challenging a prerequisite or co-requisite is available online and in the Counseling Center. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of grounds under which a challenge may be pursued:

- Challenging the prerequisite on the grounds that it has not been made reasonably available
- Challenging the prerequisite on the grounds that it was established in violation of regulation or in violation of state or District-approved processes (student documentation required)
- The prerequisite is discriminatory or applied in a discriminatory manner (student documentation required).
- Challenging the prerequisite based on acquired knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required)

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA) – ANNUAL NOTIFICATION

The Family Educational Rights and Privacy Act (FERPA) afford student certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day Taft College receives a request for access. Students should submit to the Director of Admissions Office written requests that identify the record(s) they wish to inspect. The director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Admissions and Records Office, the student shall be advised of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate. Students may ask Taft College to amend a record that they believe

is inaccurate. They should write the director, clearly identify the part of the record they want changed, and specify why it is inaccurate. If Taft College decides not to amend the record as requested by the student, the student shall be notified of the decision and advised as to his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Taft College in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom Taft College has contracted (such as an attorney, auditor, collection agent, degree conferral & transcript processing agent, document managing agent, and placement sites for internship or similar student work/study opportunities); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; consultants, volunteers or other outside parties to whom Taft College has outsourced institutional services or functions that it would otherwise use employees to perform. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. As allowed within FERPA guidelines, Taft College may disclose education records without consent to officials of another school, upon request, in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taft College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education 400 Maryland Avenue, SW
Washington, DC, 20202-4605

At its discretion Taft College may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act. Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directory Information at Taft College includes the following: Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition. Students may withhold Directory Information by notifying the Director of Admissions in writing; please note that such withholding requests are binding for all information to all parties other than for those exceptions allowed under the Act. Students should consider all aspects of a Directory Hold prior to filing such a request. Requests for non-disclosure will be honored by Taft College for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Admissions and Records Office.

Taft College's Annual notification to students is consistent with its obligations under FERPA. Taft College annually notifies students and their parents of their rights accorded to them by FERPA. Students and their parents shall be advised of their rights regarding educational records in the Taft College class schedule, student handbook, and Taft College website.

For additional information on FERPA or student confidentiality contact:
Director of Admissions and Records (661) 763-7870

NONDISCRIMINATION NOTICE

Taft College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any of its policies, procedures, or practices, in compliance with Equity in Higher Education (pertaining to disability, gender, gender identity, gender expression, nationality, race, ethnicity, religion and sexual orientation), Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Sex Equity in Education (pertaining to sex), Americans with Disabilities Act (pertaining to disability), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), and the Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the college's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to:

Severo Balason
Vice President of Student Services Title IX Coordinator - Students
29 Cougar Court
Taft, CA 93268
(661) 763-7810

Human Resources
EEO / Title IX Coordinator - Employees 29 Cougar Court
Taft, CA 93268
(661) 763-7809

Human Resources Section 504 Coordinator
29 Cougar Court
Taft, CA 93268
(661) 763-7809

Taft College recognizes its obligation to provide overall program accessibility throughout the college for disabled individuals. Contact the Section 504 Coordinator to obtain information on the existence and location of services, activities, and facilities that are accessible to and usable by the disabled.

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with those provisions may also be directed to:
Office for Civil Rights
U.S. Department of Education 50 Beale Street, Suite 7200 San Francisco, CA 94105-1813 415-486-5555

<http://wdcrobcop01.ed.gov/cfapps/OCR/contactusresults.cfm>

Taft College Board Policies and Procedures [Click here](#)

ACCREDITATION

Taft College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, California 94949, (415) 506- 0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation & the U.S. Department of Education.

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For detailed information on admissions, enrollment, student services, instructional services, distance learning, student activities, and student right-to-know information, you can access the Taft College web site at www.taftcollege.edu

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		
All courses are full-term unless otherwise noted					
Administration of Justice					
ADMJ 1501	Introduction to Criminal Justice	3.00 Unit(s)			
<i>Advisory: Successful completion of English 1500 with a grade of 'C' or better strongly recommended; 48 hours lecture</i>					
23663 20	MWF	09:10AM-10:00AM	Jiles, M.	G 07	
22913 21	TR	09:40AM-10:55AM	Jiles, M.	G 07	
22497 40		Dist Ed Online	Wessely, J.	ON	
ADMJ 1502	Concepts of Criminal Law	3.00 Unit(s)			
<i>Prerequisite or Co-requisite: CJA 1501 Introduction to Administration of Justice or equivalent course; 48 hours lecture</i>					
* 22914 20	T	06:40PM-09:30PM	Wymore, D.	G 07	
ADMJ 1504	Legal Aspects of Evidence	3.00 Unit(s)			
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>					
22495 40		Dist Ed Online	Jiles, M.	ON	
ADMJ 1505	Criminal Investigation	3.00 Unit(s)			
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>					
22501 40		Dist Ed Online	Wessely, J.	ON	
ADMJ 1506	Introduction to Forensics	3.00 Unit(s)			
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>					
* 22502 20	M	06:10PM-09:00PM	Jiles, M.	G 07	
ADMJ 1507	Community and the Justice System	3.00 Unit(s)			
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>					
22500 40		Dist Ed Online	Raber, T.	ON	
ADMJ 1508	Introduction to Corrections	3.00 Unit(s)			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
22498 40		Dist Ed Online	Jiles, M.	ON	
Art					
ART 1600	Basic Design	3.00 Unit(s)			
<i>Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)</i>					
20354 20	TR	09:10AM-09:55AM	Smith, G.	T 09	
	TR	09:56AM-12:00PM	Smith, G.	T 09	
ART 1610	Three-Dimensional Design	3.00 Unit(s)			
<i>Advisory: Successful completion of Art 1600 with a grade of 'C' or higher; 24 hours lecture + 72 hours lab (144 Total Student Learning Hours) = 3 Units</i>					
21679 20	MW	09:10AM-09:55AM	Rodenhauser, D.	T 09	
	MW	09:56AM-12:00PM	Rodenhauser, D.	T 09	
ART 1620	Drawing and Composition	3.00 Unit(s)			
<i>Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)</i>					
20353 20	MW	09:10AM-09:55AM	Rodenhauser, D.	T 09	
	MW	09:56AM-12:00PM	Rodenhauser, D.	T 09	
* 21732 22	TR	06:40PM-07:25PM	Reed, N.	T 09	
* 24822 21	TR	07:26PM-09:30PM	Reed, N.	T 09	
ART 1631	Figure Drawing	3.00 Unit(s)			
<i>Advisory: Successful completion in ART 1620 strongly recommended; 24 hours lecture; 72 hours lab (96 hours total)</i>					
22937 20	MW	01:10PM-01:55PM	Rodenhauser, D.	T 09	
	MW	01:56PM-04:00PM	Rodenhauser, D.	T 09	
* 24822 21	TR	06:40PM-07:25PM	Reed, N.	T 09	
* 20355 20	TR	07:26PM-09:30PM	Reed, N.	T 09	
ART 1640	Painting	3.00 Unit(s)			
<i>Advisory: Successful completion of Art 1600 or 1620 strongly recommended; 24 hours lecture, 72 hours lab (96 hours total)</i>					
20355 20	MW	01:10PM-01:55PM	Rodenhauser, D.	T 09	
	MW	01:56PM-04:00PM	Rodenhauser, D.	T 09	
ART 1800	Introduction to Digital Art	3.00 Unit(s)			
<i>Advisory: Successful completion in Art 1600 or 1620 strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)</i>					
22504 40		Dist Ed Online	Dimayuga, A.	ON	
		Dist Ed Online	Dimayuga, A.	ON	
ART 1820	Computer Imaging: Adobe Photoshop	3.00 Unit(s)			
<i>Prerequisite: None; 32 hours lecture; 64 hours lab (96 hours total)</i>					
22067 40		Dist Ed Online	Dimayuga, A.	ON	
		Dist Ed Online	Dimayuga, A.	ON	
ART 2010	Introduction to Printmaking	3.00 Unit(s)			
<i>Advisory: Successful completion of Art 1600 or Art 1620 with a grade of 'C' or better; 24 hours lecture; 72 hours lab (144 Total Student Learning Hours)</i>					
23283 20	TR	09:10AM-09:55AM	Smith, G.	T 09	
	TR	09:56AM-12:00PM	Smith, G.	T 09	
Art History					
ARTH 1500	Art Appreciation	3.00 Unit(s)			
<i>Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture</i>					
22938 20	TR	02:40PM-03:55PM	Smith, G.	T 13	
21643 40		Dist Ed Online	Rodenhauser, D.	ON	
21642 41		Dist Ed Online	Rodenhauser, D.	ON	
24187 42		Dist Ed Online	Lindquist, E.	ON	
ARTH 1520	Renaissance to Contemporary Art History	3.00 Unit(s)			
<i>Prerequisite: Eligibility for English 1500; 48 hours lecture</i>					
21645 40		Dist Ed Online	Swenson, S.	ON	
ARTH 2040	Survey of African, Oceanic, and Indigenous North American Art	3.00 Unit(s)			
<i>Prerequisite: Eligibility for English 1500; 48 hours lecture</i>					
22036 20	TR	11:10AM-12:25PM	Lindquist, E.	T 13	
Astronomy					
ASTR 1511	Introduction to Astronomy with Lab	4.00 Unit(s)			
<i>Advisory: Successful completion in English 1000, Reading 1005, and Mathematics 1050 with grades of 'C' or better strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					
22894 21	T	03:10PM-06:00PM	Reynolds, D.	ETE 01	
		(Plus arrange 3 hours lecture online per week)			
		HYBRID	Reynolds, D.	ON	
Biology					
BIOL 1500	Fundamentals of Biology	3.00 Unit(s)			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
20008 40		Dist Ed Online	Lytle, S.	ON	
20009 41		Dist Ed Online	Conners, A.	ON	
23269 42		Dist Ed Online	Hill-Crim, M.	ON	
23291 43		Dist Ed Online	Lytle, S.	ON	
BIOL 1510	Fundamentals of Biology with Lab	4.00 Unit(s)			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					

Taft College Spring 2019 Schedule

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Prerequisite and/or Advisory			Prerequisite and/or Advisory			Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room		
* = Evening class					* = Evening class						
22887 20	MW	01:10PM-02:25PM	Lytle, S.	SCI 02	20021 21	TR	01:10PM-02:25PM	Golling, G.	SCI 02		
	MW	02:35PM-03:50PM	Lytle, S.	SCI 02		TR	02:35PM-05:30PM	Golling, G.	SCI 02		
		(Supplemental Instruction available)									
* 22888 21	MW	06:40PM-07:55PM	Conners, A.	SCI 02	BIOL 2265	Human Pathophysiology			3.00 Unit(s)		
* 22889 22	MW	08:05PM-09:20PM	Conners, A.	SCI 02	<i>Prerequisite: Successful completion of BIOL 2250 and BIOL 2257 with a grade of ?C? or better.</i>						
22889 22	MWF	07:45AM-08:50AM	Hickman, R.	TUHS	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
	TR	07:45AM-09:05AM	Hickman, R.	TUHS	24816 20	R	08:10AM-11:00AM	Jarahian, A.	G 08		
22895 23	TR	01:10PM-02:25PM	Lytle, S.	G 08	BIOL 2370	Basic Nutrition			3.00 Unit(s)		
	TR	02:35PM-03:50PM	Lytle, S.	G 08	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
BIOL 1513	Introduction to Environmental Studies with Lab			4.00 Unit(s)	20022 20	MW	02:40PM-03:55PM	Golling, G.	T 13		
<i>Advisory: Eligibility for English 1000 and Reading 1005 and Mathematics 1050, or 1 year of high school algebra, strongly recommended; 48 hours lecture; 48 hours lab (96 total hours)</i>											
* 23271 20	TR	05:40PM-06:55PM	Hill-Crim, M.	CHEV	20023 41		Dist Ed Online	Hickman, R.	ON		
* 23271 20	T	07:05PM-10:00PM	Hill-Crim, M.	CHEV	Business						
BIOL 2201	Introductory Biology - Cells			4.00 Unit(s)	BUSN 1050	Business Mathematics			3.00 Unit(s)		
<i>Prerequisites or Co-requisites: Successful completion of Chemistry 2211 with a grade of C or better; eligible for or successful completion of Math 1060 with a grade of C or better</i>											
<i>Advisory: Eligible for English 1500; 48 hours lecture; 59 hours lab (107 hours total)</i>											
24815 20	MW	09:10AM-10:25AM	Golling, G.	SCI 02	23667 30		Dist Ed Offline	Layne, D.	OFF		
	MW	10:35AM-12:10PM	Golling, G.	SCI 02	20027 40		Dist Ed Online	Layne, D.	ON		
BIOL 2203	General Botany			4.00 Unit(s)	BUSN 1051	General Accounting			4.00 Unit(s)		
<i>Prerequisite: Eligibility for Mathematics 1500 or higher</i>											
<i>Advisory: Completion of Biology 2201 and eligibility for English 1500 strongly recommended; 48 hours lecture; 59 hours lab (107 hours total)</i>											
23654 20	TR	01:10PM-02:25PM	Berry, W.	CHEV	21692 40		Dist Ed Online	Layne, D.	ON		
	TR	02:35PM-04:10PM	Berry, W.	CHEV	BUSN 1059	Electronic Machine Calculations			1.00 Unit(s)		
BIOL 2250	Human Anatomy			5.00 Unit(s)	<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lab</i>						
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and completion of BIOL 1500, BIOL 1510, or HLED 1541 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>											
20013 20	MW	08:10AM-09:25AM	Berry, W.	SCI 03	20416 30		Dist Ed Offline	Bandy, I.	OFF		
	MW	09:35AM-12:30PM	Berry, W.	SCI 03	(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)						
20014 21	MW	01:10PM-02:25PM	Jarahian, A.	SCI 03	20406 32		Dist Ed Offline	Bandy, I.	OFF		
	MW	02:35PM-05:30PM	Jarahian, A.	SCI 03	(Course runs 03/18/2019 to 05/15/2019)						
* 20015 22	MW	05:40PM-06:55PM	Webster, K.	SCI 03	(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)						
* 20015 22	MW	07:05PM-10:00PM	Webster, K.	SCI 03	BUSN 1500	Introduction to Business			3.00 Unit(s)		
BIOL 2257	Human Physiology with Lab			5.00 Unit(s)	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and BIOL 1500, BIOL 1510, BIOL 2250 or CHEM 1510 strongly recommended; 48 hours lecture; 48 hours lab (144 hours total)</i>											
22890 20	TR	01:10PM-02:25PM	Jarahian, A.	SCI 03	* 22097 20	T	06:10PM-09:00PM	Cottrell, A.	G 09		
	TR	02:35PM-05:35PM	Jarahian, A.	SCI 03	21418 40		Dist Ed Online	Cottrell, A.	ON		
22891 21	TR	08:10AM-09:25AM	Berry, W.	SCI 03	BUSN 1510	Business Communication			3.00 Unit(s)		
	TR	09:35AM-12:35PM	Berry, W.	SCI 03	<i>Prerequisite: Successful Completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>						
BIOL 2260	General Microbiology			5.00 Unit(s)	22092 40		Dist Ed Online	Bowman, L.	ON		
<i>Prerequisite: Successful completion in Biology 1500 or one year of high school biology with a grade of 'C' or better; and Chemistry 1510 or one year of high school chemistry with a grade of 'C' or better</i>											
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>											
20020 20	TR	08:10AM-09:25AM	Golling, G.	SCI 02	BUSN 1601	Beginning Keyboarding			1.00 Unit(s)		
	TR	09:35AM-12:30PM	Golling, G.	SCI 02	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lab</i>						
					20402 40		Dist Ed Online	Bandy, I.	ON		
					20404 41		Dist Ed Online	Bandy, I.	ON		
					(Course runs 03/18/2019 to 05/15/2019)						
					BUSN 1602	Beginning Keyboarding			1.00 Unit(s)		
					<i>Prerequisite: Successful completion in Business 1601 with a grade of 'C' or better; 48 hours lab</i>						
					20398 40		Dist Ed Online	Bandy, I.	ON		
					20400 41		Dist Ed Online	Bandy, I.	ON		
					(Course runs 03/18/2019 to 05/15/2019)						
					BUSN 1603	Beginning Keyboarding			1.00 Unit(s)		
					<i>Prerequisite: Successful completion in Business 1602 with a grade of 'C' or better; 48 hours lab</i>						
					20394 40		Dist Ed Online	Bandy, I.	ON		
					20396 41		Dist Ed Online	Bandy, I.	ON		
					(Course runs 03/18/2019 to 05/15/2019)						

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Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
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(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
BUSN 2001	College Keyboarding and Document Processing	1.00 Unit(s)			
<i>Prerequisite: Successful completion in Business 1603 or 1 year of high school typing with a grade of 'C' or better; 48 hours lab</i>					
20382 40	Dist Ed Online		Bandy, I.	ON	
20384 41	Dist Ed Online		Bandy, I.	ON	
(Course runs 03/18/2019 to 05/15/2019)					
BUSN 2002	College Keyboarding and Document Processing	1.00 Unit(s)			
<i>Prerequisite: Successful completion in Business 2001 with a grade of 'C' or better; 48 hours lab</i>					
20386 40	Dist Ed Online		Bandy, I.	ON	
20388 41	Dist Ed Online		Bandy, I.	ON	
(Course runs 03/18/2019 to 05/15/2019)					
BUSN 2003	College Keyboarding and Document Processing	1.00 Unit(s)			
<i>Prerequisite: Successful completion in Business 2002 with a grade of 'C' or better; 48 hours lab</i>					
20390 40	Dist Ed Online		Bandy, I.	ON	
20392 41	Dist Ed Online		Bandy, I.	ON	
(Course runs 03/18/2019 to 05/15/2019)					
BUSN 2275	Business Law	3.00 Unit(s)			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>					
* 20035 20	MW	06:40PM-07:55PM	Layne, D.	G 09	
22100 30		Dist Ed Offline	Layne, D.	OFF	
24218 40		Dist Ed Online	Ruff, M.	ON	
<u>Business Administration</u>					
BSAD 2221	Introduction to Managerial Accounting	3.00 Unit(s)			
<i>Prerequisite: Successful completion in Business Administration 2220 with a grade of 'C' or better; 48 total contact hours + 128 outside of class hours. (144 Total Student Learning Hours)</i>					
* 20025 20	MW	05:10PM-06:25PM	Layne, D.	G 09	
20026 30		Dist Ed Offline	Layne, D.	OFF	
<u>Chemistry</u>					
CHEM 1510	Introductory College Chemistry	4.00 Unit(s)			
<i>Prerequisite: Eligibility for Mathematics 1060</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					
20036 20	TR	08:10AM-09:25AM	Reynolds, D.	SCI 01	
	TR	09:35AM-10:50AM	Reynolds, D.	SCI 01	
20037 21	TR	11:10AM-12:25PM	May, J.	SCI 01	
	TR	12:35PM-01:50PM	May, J.	SCI 01	
20038 22	TR	02:40PM-03:55PM	May, J.	SCI 01	
*	TR	04:05PM-05:20PM	May, J.	SCI 01	
CHEM 1520	Introduction to Organic and Biochemistry	4.00 Unit(s)			
<i>Prerequisite: Successful completion of Chemistry 1510 or equivalent</i>					
<i>Advisory: Eligibility for English 1500; 48 hours lecture, 48 hours lab (96 hours total)</i>					
* 23270 20	TR	06:10PM-07:25PM	Mayfield, M.	SCI 01	
*	TR	07:40PM-08:55PM	Mayfield, M.	SCI 01	
CHEM 2211	General Chemistry	5.00 Unit(s)			
<i>Prerequisite: Successful completion of Chemistry 1510 and Mathematics 1060 with a grade of 'C' or better; high school chemistry and intermediate algebra or trigonometry with grades of 'C' or better as part of the qualification by assessment process.</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
22896 20	MW	08:10AM-09:25AM	Mayfield, M.	SCI 01	
	MW	09:35AM-12:25PM	Mayfield, M.	SCI 01	
CHEM 2212	General Chemistry and Qualitative Analysis	5.00 Unit(s)			
<i>Prerequisite: Successful completion of Chemistry 2211 with a grade of 'C' or better</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
20043 20	MW	01:10PM-02:25PM	Mayfield, M.	SCI 01	
	MW	02:35PM-05:25PM	Mayfield, M.	SCI 01	
<u>Computer Science</u>					
COSC 1532	Basic Internet Skills and Concepts	1.00 Unit(s)			
<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>					
22044 40		Dist Ed Online	Goodman, D.	ON	
		Dist Ed Online	Goodman, D.	ON	
(Course runs 03/18/2019 to 05/15/2019)					
COSC 1603	Introduction to Word Processing - Microsoft Word	1.50 Unit(s)			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>					
21622 40		Dist Ed Online	West, L.	ON	
		Dist Ed Online	West, L.	ON	
(Course runs 01/22/2019 to 03/15/2019)					
COSC 1703	Introduction to Spreadsheets - Microsoft Excel	1.50 Unit(s)			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>					
21691 30		Dist Ed Offline	Eigenauer, J.	OFF	
		Dist Ed Offline	Eigenauer, J.	OFF	
21624 40		Dist Ed Online	West, L.	ON	
		Dist Ed Online	West, L.	ON	
(Course runs 01/22/2019 to 03/15/2019)					
21626 41		Dist Ed Online	Goodman, D.	ON	
		Dist Ed Online	Goodman, D.	ON	
(Course runs 03/18/2019 to 05/15/2019)					
COSC 1812	Introduction to Presentation Graphics - Microsoft PowerPoint	1.50 Unit(s)			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>					
22052 30		Dist Ed Offline	Eigenauer, J.	OFF	
		Dist Ed Offline	Eigenauer, J.	OFF	
24848 31		Dist Ed Offline	Hall, D.	OFF	
		Dist Ed Offline	Hall, D.	OFF	
(Course runs 01/22/2019 to 03/15/2019)					
21627 40		Dist Ed Online	West, L.	ON	
		Dist Ed Online	West, L.	ON	
(Course runs 03/18/2019 to 05/15/2019)					

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(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
COSC 1902	Introduction to Databases - Microsoft Access	1.50 Unit(s)	CTR1133	140 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>		
22053	30	Dist Ed Offline	Hall, D.	OFF	
		Dist Ed Offline	Hall, D.	OFF	
		<i>(Course runs 03/18/2019 to 05/15/2019)</i>			
21628	40	Dist Ed Online	West, L.	ON	
		Dist Ed Online	West, L.	ON	
		<i>(Course runs 03/18/2019 to 05/15/2019)</i>			
COSC 2020	Introduction to Computer Information Systems	3.00 Unit(s)	CTR1134	180 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>		
20062	40	Dist Ed Online	Agundez, A.	ON	
		Dist Ed Online	Agundez, A.	ON	
23669	41	Dist Ed Online	Agundez, A.	ON	
		Dist Ed Online	Agundez, A.	ON	
<u>Court Reporting</u>					
CTR11010	Beginning Machine Shorthand Theory and Lab 1	5.00 Unit(s)	CTR1142	100 WPM Machine Shorthand Speed Building: 2-Voice	5.00 Unit(s)
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>		
20445	20	MT	08:40AM-10:30AM	Despain, L.	NKTC
		WR	08:40AM-10:00AM	Despain, L.	NKTC
		<i>(Pass/No Pass basis only)</i>			
CTR11015	Computer-Aided Transcription	3.00 Unit(s)	CTR1143	140 WPM Machine Shorthand Speed Building: 4-Voice	5.00 Unit(s)
<i>Prerequisite: Successful completion of CTRP 1010 with a grade of 'C' or better; 48 hours lecture</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>		
24212	20	F	08:40AM-11:30AM	McDonnell, L.	NKTC
CTR11075	Legal Terminology II	3.00 Unit(s)	CTR1144	180 WPM Machine Shorthand Speed Building: 4-Voice	5.00 Unit(s)
<i>Prerequisite: Successful completion in Court Reporting 1070; 48 hours lecture</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>		
21080	20	R	12:40PM-01:55PM	Despain, L.	NKTC
		F	11:40AM-12:55PM	Despain, L.	NKTC
		<i>(Pass/No Pass basis only)</i>			
CTR11080	Court and Deposition Procedures	3.00 Unit(s)	CTR1151	80 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>		
21409	20	MT	12:40PM-01:30PM	Despain, L.	NKTC
		MT	01:31PM-02:30PM	Despain, L.	NKTC
		W	12:40PM-01:30PM	Despain, L.	NKTC
		<i>(Pass/No Pass basis only)</i>			
CTR11131	60 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)	CTR1152	120 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)
<i>Prerequisite: Court Reporting 1010</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>		
22473	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC
CTR11132	100 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)	CTR1152	120 WPM Machine Shorthand Speed Building: Literary and Jury Charge	5.00 Unit(s)
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>		
22474	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS			
Prerequisite and/or Advisory						Prerequisite and/or Advisory					
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class						* = Evening class					
CTR1153	160 WPM Machine Shorthand	5.00 Unit(s)				CJA 2133	Legal Aspects of Corrections	3.00 Unit(s)			
Building: Literary and Jury Charge						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>						22915	40	Dist Ed Online	Clemons, R.	ON	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						CJA 2135	Public Safety Communications	3.00 Unit(s)			
22483	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC	<i>Advisory: Successful completion English 1500 with a 'C' or better; 48 hours lecture</i>					
CTR1154	200 WPM Machine Shorthand Speed	5.00 Unit(s)				22079	40	Dist Ed Online	Jiles, M.	ON	
Building: Literary and Jury Charge						Dental Hygiene					
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>						DNTL 2020	Local Anesthesia and Nitrous Oxide	2.00 Unit(s)			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses and Chemistry 1520 with a 'C' or higher; 16 hours lecture; 48 hours lab (64 hours total)</i>					
22484	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC	20430	20	T	01:10PM-02:00PM	Hershkowitz, E.	DH
CTR1161	80 WPM Machine Shorthand Speed	5.00 Unit(s)				T			02:01PM-05:00PM	Hershkowitz, E.	DH
Building: 2-Voice						DNTL 2021	General and Oral Pathology	4.00 Unit(s)			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>						<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses, Biology 2250, 2257, and 2260 with a grade of 'C' or better; 64 hours lecture</i>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						20429	20	W	08:10AM-12:00PM	Hershkowitz, E.	DH
22485	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC	DNTL 2024	Clinical Practice I	4.00 Unit(s)			
CTR1162	120 WPM Machine Shorthand Speed	5.00 Unit(s)				<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses with a grade of 'C' or better; 16 hours lecture; 144 hours (lab) (160 hours total)</i>					
Building: 2-Voice						20427	20	M	03:10PM-04:00PM	Lesser, D.	DH
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>						*	M		04:30PM-08:45PM	Lesser, D.	DH
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>							R		08:10AM-12:25PM	Lesser, D.	DH
22486	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC	DNTL 2025	Patient Management and Geriatrics	2.00 Unit(s)			
CTR1163	160 WPM Machine Shorthand Speed	5.00 Unit(s)				<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses; 32 hours lecture.</i>					
Building: 4-Voice						22471	20	W	01:10PM-03:00PM	Jennings, S.	DH
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>						DNTL 2026	Nutrition in Dentistry	1.00 Unit(s)			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Prerequisite: Successful completion of all first semester Dental Hygiene Program courses with a grade of 'C' or higher; 16 hours lecture</i>					
22487	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC	20436	20	T	11:10AM-12:00PM	Lesser, D.	G 10
CTR1164	200 WPM Machine Shorthand Speed	5.00 Unit(s)				DNTL 2240	Periodontics II	1.50 Unit(s)			
Building: 4-Voice						<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or higher; 24 hours lecture</i>					
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>						20434	20	W	01:10PM-02:25PM	Champion, D.	G 10
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						DNTL 2241	Practice and Financial Management	1.00 Unit(s)			
22488	20	MTWR	08:40AM-12:30PM	Despain, L.	NKTC	<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or better; 16 hours lecture</i>					
CTR1250	Certified Shorthand Reporter Preparation	2.00 Unit(s)				20433	20	M	08:10AM-09:00AM	Adriano, C.	DH
<i>Prerequisite: Qualification by assessment process; 32 hours lecture</i>						DNTL 2243	Clinical Practice III	6.00 Unit(s)			
21414	20	TR	07:40AM-08:30AM	Despain, L.	NKTC	<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses; 16 hours lecture; 256 hours (lab) (272 hours total)</i>					
(Pass/No Pass basis only)						20432	20	T	08:10AM-12:00PM	Champion, D.	DH
CTR1260	Machine Shorthand Speed Building - Dictation/Transcription	1.25 Unit(s)				W			03:30PM-04:30PM	Champion, D.	DH
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1034, 1044, 1054 and 1064</i>						*	W		05:10PM-09:00PM	Champion, D.	DH
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 lab hours total</i>							R		01:10PM-05:00PM	Champion, D.	DH
21736	20	MTWR	08:40AM-09:30AM	McDonnell, L.	NKTC		F		08:10AM-12:00PM	Champion, D.	DH
(Pass/No Pass basis only)						DNTL 2244	Community Oral Health II	2.00 Unit(s)			
<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or better; 32 hours lecture + 64 Outside-of-class-Hours (96 Total Student Learning Hours)</i>						<i>Prerequisite: Successful completion of all first, second and third semester Dental Hygiene Program courses with a grade of 'C' or better; 32 hours lecture + 64 Outside-of-class-Hours (96 Total Student Learning Hours)</i>					
						20431	20	M	10:10AM-12:00PM	Adriano, C.	G 10

Criminal Justice Administration

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	Instructor
*	= Evening class				
DNTL 2245	Ethics and Jurisprudence	2.00 Unit(s)		ARRANGED HOURS	Roth, R. ARR
<i>Prerequisite: Successful completion of all first, second, and third semester Dental Hygiene Program courses with a grade of 'C' or higher; 32 hours lecture</i>				(Plus arrange 3 hours lab in the field per week)(TB clearance is required)	
20426 20 M	01:10PM-03:00PM	Lesser, D.	G 10		
Disability Studies					
DS 1503	Introduction to Medication Support	3.00 Unit(s)		ECEF 1531	The Child in Family/Community Relationships 3.00 Unit(s)
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
23661 40	Dist Ed Online	Kulzer-Reyes, K.	ON	21355 20 MWF	10:10AM-11:00AM Beasley, M. G 05
DS 1504	Cultural Competency Towards Disabilities	3.00 Unit(s)		22050 40	Dist Ed Online Brown, S. ON
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours</i>			<i>(Course runs 03/18/2019 to 05/15/2019)</i>		
22918 40	Dist Ed Online	Duron, C.	ON	ECEF 1571	Child Study and Assessment 3.00 Unit(s)
DS 1505	Teaching Individuals with Disabilities and Dealing with Challenging Behaviors	3.00 Unit(s)		<i>Advisory: Eligibility for English 1500 strongly recommended; completion of nine (9) units in Early Care, Education and Family Studies, including Psychology 2003 and Early Care, Education and Family Studies 1521, recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			21359 41	Dist Ed Online	Roth, R. ON
22919 40	Dist Ed Online	Jacobi, V.	ON	Dist Ed Online	Roth, R. ON
Drama					
DRAM 1510	Introduction to Theatre	3.00 Unit(s)		ECEF 1581	Introduction to Infant Development Infant, Family, and Society 3.00 Unit(s)
<i>Advisory: Eligibility for English 1500 or concurrent enrollment strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>		
* 21680 20 T	06:40PM-09:30PM	Golling, L.	T 13	* 21672 20 W	06:10PM-09:00PM Beasley, M. G 05
20063 40	Dist Ed Online	Golling, L.	ON	ECEF 1582	Infant Massage 1.00 Unit(s)
DRAM 1535	Elementary Acting	3.00 Unit(s)		<i>Eligibility for English 1500 strongly recommended. Completion of or concurrent enrollment in Early Care, Education and Family Studies 1581 and 1583 recommended; 16 hours lecture + 32 outside of class hours (48 total student learning hours)</i>	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>			* 21637 20 M	05:10PM-06:10PM	Roth, R. G 05
* 20065 20 W	06:40PM-09:30PM	Golling, L.	T 13	ECEF 1590	Health, Safety, and Nutrition 3.00 Unit(s)
Early Care, Education and Family Studies					
ECEF 1003	Introduction to Child Growth and Development	3.00 Unit(s)		<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>			22946 20 MW	01:10PM-02:25PM	Beasley, M. G 05
* 23282 20 R	06:10PM-09:00PM	Cuate, B.	G 05	24208 40	Dist Ed Online Hall Silveira, M. ON
ECEF 1500	Introduction to Early Care and Education: Principles and Practices	3.00 Unit(s)		ECEF 1601	Diversity in Early Care, Education and Family Studies 3.00 Unit(s)
<i>Advisory: Eligibility for English 1500 strongly recommended; Hours and Units Calculation: 48 hours lecture + 96 Outside-of-class hours (144 Total Student Learning Hours) = 3 Units.</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>		
* 21352 20 M	06:10PM-09:00PM	Beasley, M.	G 06	21362 20 TR	01:10PM-02:25PM Roth, R. G 05
24846 40	Dist Ed Online	Roth, R.	ON	ECEF 1612	Curriculum and Intervention for Children with Special Needs 3.00 Unit(s)
ECEF 1501	Early Care, Education, and Family Studies Curriculum	3.00 Unit(s)		<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended. Completion of or concurrent enrollment in Early Care, Education and Family Studies 1611 recommended; 48 hours lecture</i>	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units.</i>			22496 40	Dist Ed Online	Polski, R. ON
21353 20 MWF	11:10AM-12:00PM	Beasley, M.	G 05	<i>(Course runs 01/22/2019 to 03/15/2019)</i>	
	(TB clearance is required)			ECEF 2051	Adult Supervision: Mentoring in a Collaborative Learning Setting 3.00 Unit(s)
24209 40	Dist Ed Online	Rients, A.	ON	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>	
	(TB clearance is required)			21364 40	Dist Ed Online Romero, M. ON
ECEF 1521	Practicum Field Experience	3.00 Unit(s)		<i>(Course runs 01/22/2019 to 03/15/2019)</i>	
<i>Prerequisite: Successful completion of ECEF 1500, ECEF 1501, ECEF 1531, and PSYC 2003 with a grade of C or better; 32 hours lecture; 48 hours lab (participation in a pre-school program) (80 hours total)</i>			Economics		
* 21354 20 M	06:40PM-08:30PM	Roth, R.	G 05	ECON 2120	Principles of Economics - Micro 3.00 Unit(s)
<i>Prerequisite: Successful completion in Mathematics 1050 or equivalent; 48 hours lecture</i>					
				20081 20 TR	08:10AM-09:25AM Bledsoe, A. G 09
				23688 30	Dist Ed Offline Lewis, A. OFF

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class					* = Evening class				
20082 40	Dist Ed Online		Lewis, A.	ON					
ECON 2210	Principles of Economics - Macro	3.00 Unit(s)							
<i>Prerequisite: Successful completion in Mathematics 1050 or equivalent algebra with a grade of 'C' or better; 48 hours lecture</i>									
20085 40	Dist Ed Online		Bledsoe, A.	ON					
<u>Energy</u>					<u>English</u>				
ENER 1503	Environmental Awareness & Regulatory Compliance	3.00 Unit(s)							
<i>Prerequisite: none</i>					ENGL 1000 Interactive Writing and Grammar 4.00 Unit(s)				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					<i>Prerequisite: Qualification by assessment process or successful completion of English 0900 or English as a Second Language 0900 with a grade of 'C' or better; 64 hours lecture</i>				
* 24835 20 W	06:10PM-09:00PM		Davis, T.	ETE 02	20091 21 MW	11:10AM-01:00PM		Carlson, K.	T 10
ENER 1520	Introduction to Petroleum Technology	3.00 Unit(s)							
<i>Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; 48 hours lecture</i>					20097 22 TR	01:10PM-03:00PM		Carlson, K.	T 10
* 22054 20 TR	04:40PM-05:55PM		Davis, T.	ETE 02	20094 40	Dist Ed Online		Devine, W.	ON
<u>Engineering</u>					21760 41	Dist Ed Online		Kulzer-Reyes, K.	ON
ENGR 1500	Introduction to Engineering	2.00 Unit(s)							
<i>Prerequisite: None; 32 hours lecture</i>					22084 42	Dist Ed Online		Kulzer-Reyes, K.	ON
22512 20 T	01:10PM-03:00PM		Blake, P.	ETE 01	ENGL 1500 Composition and Reading 3.00 Unit(s)				
(Fieldtrips and guest speaker attendance will be required)					<i>Prerequisite: Qualification by assessment process or successful completion of English 1000 and Reading 1005 with grades of 'C' or better; 48 hours lecture</i>				
* 22892 21 R	04:10PM-06:00PM		Blake, P.	ETE 01	20096 20 MWF	08:10AM-09:00AM		Kulzer-Reyes, K.	T 14
(Fieldtrips and guest speaker attendance will be required)					20098 21 MWF	09:10AM-10:00AM		Kulzer-Reyes, K.	T 14
ENGR 1540	Introduction to Programming Concepts and Methodologies for Engineers with Lab	4.00 Unit(s)							
<i>Prerequisite: Successful completion in Mathematics (MATH) 1540 Precalculus Mathematics with a grade of 'C' or better</i>					20099 22 MWF	11:10AM-12:00PM		Chung-Wee, C.	T 13
<i>Advisory: basic knowledge of computer usage and eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					20100 23 TR	09:40AM-10:55AM		Devine, W.	G 06
24188 20 TR	09:10AM-10:25AM		Blake, P.	ETE 01	20101 24 TR	01:10PM-02:25PM		Devine, W.	G 06
TR	10:26AM-11:45AM		Blake, P.	ETE 01	* 20102 25 W	06:40PM-09:30PM		Cable, A.	T 10
ENGR 2000	Circuit Analysis with Lab	4.00 Unit(s)							
<i>Prerequisite: Successful completion of Physics (PHYS) 2222 General Physics (Calculus) with a grade of 'C' or better; Corequisite: Mathematics (MATH) 2140 Ordinary Differential Equations</i>					24219 26 MWF	01:10PM-02:00PM		Hall, E.	G 03
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					24827 27 TR	09:10AM-10:25AM		Carlson, K.	T 05
24189 20 MW	01:10PM-02:25PM		Turakhia, M.	ETE 01	24829 28 MW	01:10PM-02:25PM		Carlson, K.	T 05
MW	02:26PM-03:45PM		Turakhia, M.	ETE 01	24855 29 TR	01:10PM-02:25PM		McDaniel, S.	T 14
ENGR 2200	Statics	3.00 Unit(s)							
<i>Prerequisite: Successful completion of Physics (PHYS) 2221 General Physics (Calculus) and Mathematics (MATH) 2120 Analytic Geometry and Calculus II with a grade of 'C' or better</i>					23286 30	Dist Ed Offline		Rozar, T.	OFF
<i>Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 48 hours lecture</i>					24837 31	Dist Ed Offline		Rozar, T.	OFF
* 24213 20 MW	04:10PM-05:25PM		Turakhia, M.	ETE 01	20103 40	Dist Ed Online		Chung-Wee, C.	ON
ENGR 2300	Materials Science and Engineering with Lab	4.00 Unit(s)							
<i>Prerequisites: Successful completion of PHYS 2221 General Physics (Calculus) and CHEM 2211 General Chemistry with a grade of 'C' or better.</i>					20104 41	Dist Ed Online		Chung-Wee, C.	ON
<i>Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 48 hours lecture; 48 hours lab (96 hours total)</i>					21715 42	Dist Ed Online		Chung-Wee, C.	ON
24214 20 MW	10:10AM-11:25AM		Blake, P.	ETE 01	21761 43	Dist Ed Online		Kulzer-Reyes, K.	ON
MW	11:26AM-12:45PM		Blake, P.	ETE 02	21705 44	Dist Ed Online		Kulzer-Reyes, K.	ON
					23690 45	Dist Ed Online		Stockton, L.	ON
					24830 46	Dist Ed Online		Kulzer-Reyes, K.	ON
					24884 47	Dist Ed Online		Devine, W.	ON
					ENGL 1600	Critical Thinking, Literature, and Composition		4.00 Unit(s)	
					<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 64 hours lecture</i>				
					20108 20 TR	08:10AM-10:00AM		McDaniel, S.	G 03
					20109 21 MWF	10:10AM-11:00AM		Chung-Wee, C.	T 13
					HYBRID Chung-Wee, C. ON				
					(Plus arrange 1 hour lecture online per week)				
					20110 22 TR	11:10AM-01:00PM		Kerr, D.	G 03
					* 22460 23 R	05:40PM-09:30PM		Cross, V.	T 15
					21097 24 MTWF	01:05PM-01:55PM		Schoneweis, C.	TUHS
					20112 25 MW	10:10AM-12:00PM		Kerr, D.	T 05
					24833 27 MWF	09:10AM-10:00AM		Wallace, S.	G 04
					HYBRID Wallace, S. ON				
					(Plus arrange 1 hour lecture online)				
					24834 28 MWF	11:10AM-12:00PM		Wallace, S.	G 04
					HYBRID Wallace, S. ON				
					(Plus arrange 1 hour lecture online)				
					20113 40	Dist Ed Online		Devine, W.	ON
					21716 41	Dist Ed Online		Kerr, D.	ON
					23290 42	Dist Ed Online		Huddleston, C.	ON

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS							Course & #	Course Title	UNITS					
<i>Prerequisite and/or Advisory</i>									<i>Prerequisite and/or Advisory</i>							
(*) Section	Day(s)	Time	Instructor	Room							(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class												* = Evening class				
24271 43	Dist Ed Online		Stockton, L.	ON	20152 42	Dist Ed Online	Thompson, T.	ON								
24825 44	Dist Ed Online		Wallace, S.	ON							(Course runs 03/04/2019 to 05/23/2019)					
24826 45	Dist Ed Online		Wallace, S.	ON	20153 43	Dist Ed Online	Thompson, T.	ON								
24828 46	Dist Ed Online		Hickman, R.	ON							(Course runs 03/04/2019 to 05/23/2019)					
ENGL 1700	Introduction to Creative Writing	3.00 Unit(s)							HLED 1531	Emergency Medical Technician 1-A A Refresher Course	1.50 Unit(s)					
<i>Advisory: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>					<i>Prerequisite: Possession of a current EMT card; 24 hours didactic</i>											
20448 20 TR	01:10PM-02:25PM		Kerr, D.	G 03	20155 20 S	08:10AM-09:25AM	Fariss, J.	G 06								
					(24 hours didactic total)											
ENGL 1725	Creative Writing: Poetry	3.00 Unit(s)							HLED 1535	Emergency Medical Technician	5.50 Unit(s)					
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					<i>Prerequisite: 18 years of age by end of course. CPR training equivalent to the current American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level. Contact EMT Instructor with any questions.</i>											
22418 20 TR	01:10PM-02:25PM		Kerr, D.	G 03												
ENGL 1750	Creative Writing: Fiction	3.00 Unit(s)							<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture; 112 hours lab (160 hours total)</i>							
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					22419 20 TR	01:10PM-02:25PM	Kerr, D.	G 03	21686 20 S	08:10AM-11:10AM	Fariss, J.	G 06				
ENGL 1775	Creative Writing: Nonfiction	3.00 Unit(s)							S	11:20AM-06:20PM	Fariss, J.	G 06				
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					22420 20 TR	01:10PM-02:25PM	Kerr, D.	G 03	HLED 1541			Medical Terminology	3.00 Unit(s)			
					<i>Prerequisite: None; 48 hours lecture</i>											
ENGL 2150	American Literature II	3.00 Unit(s)							20156 40	Dist Ed Online	Flowers, C.	ON				
<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>					21687 41	Dist Ed Online	Vallejo, B.	ON	24850 42	Dist Ed Online	Vallejo, B.	ON				
24832 40	Dist Ed Online		Hall, E.	ON												
ENGL 2750	British Literature 2	3.00 Unit(s)							History							
<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture (96 outside of class hours) 3 units</i>											HIST 2204	Western Civilization from 1600	3.00 Unit(s)			
23288 20 TR	11:10AM-12:25PM		Devine, W.	G 06							<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
					21400 40	Dist Ed Online	Mansi, G.	ON								
					HIST 2210						World Civilization to 1500	3.00 Unit(s)				
					<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>											
					21704 40	Dist Ed Online	Mansi, G.	ON								
					HIST 2231						History of the United States to 1877	3.00 Unit(s)				
					<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture</i>											
					20126 20 T	03:10PM-06:00PM	Brennan, S.	G 09	20137 20 MWF	09:10AM-10:00AM	Mendoza, T.	T 12				
					* 20128 22 T	06:40PM-09:30PM	Brennan, S.	G 08	20134 21 MWF	11:10AM-12:00PM	Mendoza, T.	T 12				
					20129 30	Dist Ed Offline	Ware, T.	OFF	(Supplemental Instruction available)							
					21764 32	Dist Ed Offline	Ware, T.	OFF	20135 22 TR	10:40AM-11:55AM	Altenhofel, J.	T 12				
											20136 23 TR	03:40PM-04:55PM	Altenhofel, J.	T 12		
											20417 41	Dist Ed Online	Mendoza, T.	ON		
											21714 42	Dist Ed Online	Duncan, B.	ON		
											21769 43	Dist Ed Online	Mendoza, T.	ON		
											24225 44	Dist Ed Online	Mendoza, T.	ON		
											HIST 2232				History of the United States Since 1877	3.00 Unit(s)
											<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
					20138 20 MWF	10:10AM-11:00AM	Mendoza, T.	T 12	(Supplemental Instruction available)							
					* 20139 21 M	06:10PM-09:00PM	Mendoza, T.	T 12	(Supplemental Instruction available)							
					21619 22 TR	09:10AM-10:25AM	Altenhofel, J.	T 12	(Supplemental Instruction available)							
					22080 23 TR	02:10PM-03:25PM	Altenhofel, J.	T 12	(Supplemental Instruction available)							
					20142 40	Dist Ed Online	Altenhofel, J.	ON								
					20141 41	Dist Ed Online	Altenhofel, J.	ON								

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS	
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						
21773 42	Dist Ed Online		Altenhofel, J.	ON	22929 43	Dist Ed Online		VanSistine-Yost, L.	ON
	(Course runs 03/04/2019 to 05/23/2019)					(Course runs 03/04/2019 to 05/23/2019)			
24226 43	Dist Ed Online		Altenhofel, J.	ON	22930 44	Dist Ed Online		Smith, M.	ON
	(Course runs 03/04/2019 to 05/23/2019)					(Course runs 03/04/2019 to 05/23/2019)			
HIST 2270	California History	3.00 Unit(s)							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
20144 20 MW	01:10PM-02:25PM		Mendoza, T.	T 12	22931 45	Dist Ed Online		VanSistine-Yost, L.	ON
	(Supplemental Instruction available)								
Humanities									
HUM 1500	Introduction to the Humanities	3.00 Unit(s)							
<i>Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture</i>									
20157 40	Dist Ed Online		Swenson, S.	ON					
22071 41	Dist Ed Online		Swenson, S.	ON					
HUM 2010	Introduction to Film Studies	3.00 Unit(s)							
<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 48 hours lecture</i>									
20159 40	Dist Ed Online		Kashani, T.	ON					
Industrial Ed Safety									
Please click the following link for additional course offerings: http://www.westec.org									
IES 2058	Occupational Safety and Health Stds. for the Const. Ind./OSHA 30 hour Const. Ind. Training Pgrm.	3.00 Unit(s)							
<i>Prerequisite: Completion of a minimum of 12 units in IES courses. Specifically: IES 1500 Occupational Health and Safety Compliance, IES 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces, IES 1532 Industrial Hygiene, and ENER 1503 Environmental Awareness and Compliance; 48 hours lecture</i>									
* 24199 20 TR	05:10PM-08:25PM		Enciso, R.	G 03					
	(Course runs 03/18/2019 to 05/15/2019)								
Industrial Technology									
INTC 1000	Career Readiness in Industrial Technology	3.00 Unit(s)							
<i>Prerequisite: None; 48 hours lecture</i>									
* 22492 20 MW	04:45PM-06:00PM		Payne, A.	ITEC 2					
	(Classroom located at 809 Black Gold Court, Taft, CA 93268)								
INTC 1100	Industrial Technology Capstone	3.00 Unit(s)							
<i>Advisory: Completion of all other required courses in an industrial education or industrial technology program. In addition, eligibility for English 1000, Reading 1005, and Mathematics 1050 is strongly recommended; 48 hours lecture</i>									
* 23277 20 TR	04:45PM-06:00PM		Balestino, T.	ITEC 2					
	(Classroom located at 809 Black Gold Court, Taft, CA 93268)								
Information Competency									
INCO 1048	Information Competency and Bibliography	1.00 Unit(s)							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>									
22922 21 T	01:10PM-02:00PM		Smith, T.	LB 311					
22923 22 W	01:10PM-02:00PM		Smith, T.	LB 311					
* 22924 23 R	05:10PM-06:00PM		Smith, T.	LB 311					
22925 30	Dist Ed Offline		Smith, T.	OFF					
22926 40	Dist Ed Online		Taibjee, S.	ON					
22927 41	Dist Ed Online		Taibjee, S.	ON					
Journalism									
JRNL 1510	Mass Communication and the Individual	3.00 Unit(s)							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
20412 40	Dist Ed Online		Lohman, B.	ON					
Kinesiology									
KINE 1500	Introduction to Kinesiology	3.00 Unit(s)							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours Lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>									
22038 20 MWF	11:10AM-12:00PM		Flowers, C.	G 06					
Management									
MGMT 1500	Introduction to Human Resources Management	3.00 Unit(s)							
<i>Advisory: Mathematics 1050 and Business 1500 strongly recommended; 48 hours lecture</i>									
23674 30	Dist Ed Offline		Layne, D.	OFF					
20247 40	Dist Ed Online		Corlew, D.	ON					
MGMT 1505	Principles of Supervision	3.00 Unit(s)							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
22490 40	Dist Ed Online		Corlew, D.	ON					
MGMT 1520	Team Building	0.50 Unit(s)							
<i>Advisory: Eligibility for English 1500 strongly recommended; 8 hours lecture</i>									
22980 30	Dist Ed Offline		Layne, D.	OFF					
	(Course runs 02/11/2019 to 02/22/2019)								
21376 40	Dist Ed Online		Bowman, L.	ON					
	(Course runs 02/11/2019 to 02/22/2019)								
MGMT 1525	Time Management	0.50 Unit(s)							
<i>Advisory: Eligibility for English 1500 strongly recommended; 8 hours lecture</i>									
21377 30	Dist Ed Offline		Durkan, J.	OFF					
	(Course runs 01/22/2019 to 02/01/2019)								
22981 41	Dist Ed Online		Bowman, L.	ON					
	(Course runs 01/22/2019 to 02/01/2019)								
MGMT 1545	Customer Service	0.50 Unit(s)							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>									
21630 30	Dist Ed Offline		Layne, D.	OFF					
	(Course runs 04/22/2019 to 05/03/2019)								
22982 41	Dist Ed Online		Bowman, L.	ON					
	(Course runs 04/22/2019 to 05/03/2019)								
MGMT 1550	Attitude	0.50 Unit(s)							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>									
21631 30	Dist Ed Offline		Layne, D.	OFF					
	(Course runs 04/01/2019 to 04/12/2019)								
22983 41	Dist Ed Online		Bandy, I.	ON					
	(Course runs 04/01/2019 to 04/12/2019)								

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	(*) Section	Day(s)	Time
*	Instructor	Room	*	Instructor	Room
* = Evening class			* = Evening class		
MGMT 1555	Stress Management	0.50 Unit(s)	MATH 1500	Math for a Modern Society - A Liberal Arts Course	4.00 Unit(s)
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>			<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 64 hours lecture</i>		
21415 30	Dist Ed Offline	Layne, D.	OFF	24813 20 MTWR	09:10AM-10:00AM
	(Course runs 03/04/2019 to 03/15/2019)			20236 40	Dist Ed Online
22984 41	Dist Ed Online	Bandy, I.	ON	22985 41	Dist Ed Online
	(Course runs 03/04/2019 to 03/15/2019)			24852 42	Dist Ed Online
MGMT 2900	Management Capstone	3.00 Unit(s)	MATH 1520	Finite Mathematics	3.00 Unit(s)
<i>Prerequisite: Completion or concurrent enrollment in all required courses in the Management program. In addition, eligibility for English 1500, and Mathematics 1060 is strongly recommended. Must be in appropriate standing in Associates in Science Management Degree program; Total Hours: 48 total contact hours + 96 outside of class hours (144 total student learning hours)</i>			<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent</i>		
24836 30	Dist Ed Offline	Layne, D.	OFF	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>	
				* 23268 21 W	06:40PM-09:30PM
				24853 40	Dist Ed Online
				MATH 1530	Plane Trigonometry
				4.00 Unit(s)	
				<i>Prerequisite: Successful completion of Mathematics 1060 or the equivalent; 64 hours lecture</i>	
				22886 20 MTWR	10:10AM-11:00AM
				22943 40	Dist Ed Online
				MATH 1540	Precalculus Mathematics
				4.00 Unit(s)	
				<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1060 and Mathematics 1530, or the equivalent</i>	
				<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture. 128 Outside of class hours. (192 total student learning hours)</i>	
				20225 20 MTWR	11:10AM-12:00PM
				22467 40	Dist Ed Online
				MATH 2100	Analytic Geometry and Calculus I
				5.00 Unit(s)	
				<i>Prerequisite: Successful completion of Mathematics 1540 with a grade of 'C' or better; 80 hours lecture</i>	
				20227 20 TR	01:10PM-03:00PM
					HYBRID
					(Plus arrange 1 hour lecture online per week)
				22465 21 MW	03:40PM-05:30PM
					HYBRID
					(Plus arrange 1 hour lecture online per week)
				MATH 2120	Analytic Geometry and Calculus II
				4.00 Unit(s)	
				<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better; 64 hours lecture</i>	
				20229 20 TR	03:40PM-05:30PM
				24854 21 MTWR	11:10AM-12:00PM
				MATH 2130	Analytic Geometry and Calculus III
				4.00 Unit(s)	
				<i>Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better; 64 hours lecture</i>	
				21102 20 TR	08:10AM-10:00AM
				MATH 2140	Ordinary Differential Equations
				4.00 Unit(s)	
				<i>Prerequisite: Successful completion in Mathematics 2130 with a grade of 'C' or better; 64 hours lecture + 128 Outside-of-class Hours (192 Total Student Learning Hours) = 4 Units</i>	
				23267 20 TR	03:10PM-05:00PM
					Mitchell, D.
					T 15
				Music	
				MUSC 1510	Music Appreciation
				3.00 Unit(s)	
				<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>	
				20248 20 TR	10:10AM-11:25AM
				20249 40	Dist Ed Online
					Burnham, K.
					ON

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS			
Prerequisite and/or Advisory			Prerequisite and/or Advisory							
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class							
20250 41	Dist Ed Online		Burnham, K.	ON	21139 26 MWF	08:10AM-09:00AM		Cutrona, A.	GYM	
(Course runs 03/04/2019 to 05/23/2019)						23683 27 MWF	02:10PM-03:00PM	Flowers, C.	GYM	
Petroleum Technology			PHED 1528 Beginning Volleyball 1.00-2.00 Unit(s)			<i>Prerequisite: None; 48 lab hours for 1 unit; or 96 lab hours for 2 units</i>				
Please click the following link for additional course offerings: http://www.westec.org						20318 20	ARRANGED HOURS	Bandy, I.	GYM	
Philosophy						(Arrange 6 hours per week)				
PHIL 1501 Introduction to Philosophy 3.00 Unit(s)	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					21378 21	ARRANGED HOURS	Bandy, I.	GYM	
20251 30	Dist Ed Offline		Eigenauer, J.	OFF	(Arrange 3 hours per week)					
PHIL 1520 Critical Thinking 3.00 Unit(s)	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					PHED 1542 Beginning Soccer 1.00-2.00 Unit(s)				
20193 20 MW	11:10AM-12:25PM		Eigenauer, J.	T 14	<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>					
20286 21 MW	02:10PM-03:25PM		Eigenauer, J.	T 14	20330 20 MWF	07:30AM-09:30AM		Cutrona, M.	FIELD	
22069 22 MW	03:40PM-04:55PM		Eigenauer, J.	T 14	(For Spring 2019 this course is offered for 2 units)					
PHIL 1531 The World's Living Religions 3.00 Unit(s)	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					20333 21 TR	07:10AM-10:00AM		Cutrona, A.	FIELD
22942 40	Dist Ed Online		Hall, E.	ON	(For Spring 2019 this course is offered for 2 units)					
Physical Education						PHED 1623 Intermediate Weight Lifting and Physical Fitness 1.00 Unit(s)				
PHED 1506 Mens Intercollegiate Golf 2.00 Unit(s)	<i>Advisory: Experience in playing competitive golf is desirable; 160 hours lab</i>					<i>Prerequisite: Successful completion of PHED 1523 with a grade of C or better; 48 lab hours</i>				
23658 20	ARRANGED HOURS		Sorensen, C.	BVGOLF	22423 20 MWF	12:10PM-01:00PM		DeFreece, C.	GYM	
(Arrange 10 hours per week)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						22426 21 MWF	01:10PM-02:00PM		DeFreece, C.	GYM
PHED 1507 Intercollegiate Softball 2.00 Unit(s)	<i>Advisory: Experience in playing competitive softball is desirable; 160 lab hours</i>					* 22429 22 MWF	05:10PM-06:00PM		Brixey, G.	GYM
20301 20	ARRANGED HOURS		Brixey, G.	FIELD	* 22432 23 MWF	04:10PM-05:00PM		Durkan, B.	GYM	
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)						22435 24 MWF	08:10AM-09:00AM		Cutrona, A.	GYM
PHED 1508 Women's Intercollegiate Basketball 1.50-3.00 Unit(s)	<i>Advisory: Experience in playing competitive basketball is desirable; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>					23684 27 MWF	02:10PM-03:00PM		Flowers, C.	GYM
24810 20	ARRANGED HOURS		Flowers, C.	GYM	PHED 1644 Introduction to Physical Education 3.00 Unit(s)					
(Course runs 01/22/2019 to 03/15/2019)						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
(Arrange 10 hours per week)(For Spring 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						24812 40	Dist Ed Online		Maiocco, V.	ON
PHED 1514 Intercollegiate Baseball 2.00 Unit(s)	<i>Advisory: Experience in playing competitive baseball is desirable; 160 lab hours</i>					PHED 1649 Beginning Athletic Training 3.00 Unit(s)				
20298 20	ARRANGED HOURS		Maiocco, V.	FIELD	<i>Prerequisite: None; 48 hours lecture</i>					
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)						20335 20 MWF	12:10PM-01:00PM		Ferguson, B.	G 05
PHED 1523 Beginning Weight Lifting and Physical Fitness 1.00 Unit(s)	<i>Prerequisite: None; 48 lab hours</i>					PHED 1723 Advanced Weight Lifting and Physical Fitness 1.00 Unit(s)				
20306 20 MWF	12:10PM-01:00PM		DeFreece, C.	GYM	<i>Prerequisite: Successful completion of PHED 1623 with a grade of C or better; 48 lab hours</i>					
20313 22 MWF	01:10PM-02:00PM		DeFreece, C.	GYM	22424 20 MWF	12:10PM-01:00PM		DeFreece, C.	GYM	
* 20315 24 MWF	05:10PM-06:00PM		Brixey, G.	GYM	22427 21 MWF	01:10PM-02:00PM		DeFreece, C.	GYM	
* 20458 25 MWF	04:10PM-05:00PM		Durkan, B.	GYM	* 22430 22 MWF	05:10PM-06:00PM		Brixey, G.	GYM	
						* 22433 23 MWF	04:10PM-05:00PM		Durkan, B.	GYM
						22436 24 MWF	08:10AM-09:00AM		Cutrona, A.	GYM
						23685 27 MWF	02:10PM-03:00PM		Flowers, C.	GYM
						PHED 1724 Offseason Intercollegiate Softball 0.50-2.00 Unit(s)				
						<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>				
						22444 20 MTWRFSS	12:40PM-02:45PM		Uribe, K.	FIELD
						(Course runs 01/07/2019 to 01/18/2019)				
						(This course is offered at .50 units for these dates)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)				
						PHED 1728 Offseason Intercollegiate Volleyball 1.00-2.00 Unit(s)				
						<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>				
						22438 20	ARRANGED HOURS		Bandy, I.	GYM
						(Arrange 6 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)				

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS			
Prerequisite and/or Advisory						Prerequisite and/or Advisory					
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class						* = Evening class					
22439 21	ARRANGED HOURS		Bandy, I.	GYM		PHED 2508	Advanced Women's Intercollegiate Basketball	1.50-3.00 Unit(s)			
(Arrange 3 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						<i>Prerequisite: Successful completion in Physical Education 1508 with a grade of 'C' or better; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>					
PHED 1734	Offseason Intercollegiate Basketball and Physical Fitness	1.00-2.00 Unit(s)				24811 20	ARRANGED HOURS		Flowers, C.	GYM	
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>						(Course runs 01/22/2019 to 03/15/2019)			(Arrange 10 hours per week)(For Spring 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)		
22442 20	ARRANGED HOURS		Flowers, C.	GYM		PHED 2514	Advanced Intercollegiate Baseball	2.00 Unit(s)			
(Course runs 03/18/2019 to 05/15/2019)						<i>Prerequisite: Successful completion in Physical Education 1514 with a grade of 'C' or better; 160 lab hours</i>					
(Arrange 6 hours per week)(For Spring 2019 this course is offered for 1 unit)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						20341 20	ARRANGED HOURS		Maiocco, V.	FIELD	
PHED 1735	Offseason Intercollegiate Baseball and Physical Fitness	0.50-2.00 Unit(s)				(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)					
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>						PHED 2734	Offseason Advanced Intercollegiate Basketball and Physical Fitness	1.00-2.00 Unit(s)			
22443 20	MTWRFS	12:40PM-02:45PM	Buchanan, J.	FIELD		<i>Prerequisite: None</i>					
(Course runs 01/07/2019 to 01/18/2019)						24824 20	ARRANGED HOURS		Flowers, C.	GYM	
(This course is offered at .50 units for these dates)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						(Course runs 03/18/2019 to 05/15/2019)			(Arrange 6 hours per week)(For Spring 2019 this course is offered for 1 unit)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)		
PHED 1742	Offseason Intercollegiate Soccer	1.00-2.00 Unit(s)				PSCI 1520	Introduction to Physical Science Lecture and Laboratory	4.00 Unit(s)			
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>						<i>Prerequisite: None</i>			<i>Advisory: Successful completion in Mathematics 1060 with a grade of 'C' or better. Eligibility for English 1500 strongly recommended; 48 hours lecture, 48 hours lab (96 hours total)</i>		
22445 20	MWF	07:30AM-09:30AM	Cutrona, M.	FIELD		* 24817 20	MW	05:40PM-06:55PM	May, J.	G 08	
(For Spring 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						* MW		07:05PM-08:20PM	May, J.	G 08	
22446 21	TR	07:10AM-10:00AM	Cutrona, A.	FIELD		Physics					
(For Spring 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						PHYS 2221	General Physics (Calculus)	4.00 Unit(s)			
PHED 1823	Elite Weight Lifting and Physical Fitness	1.00 Unit(s)				<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better or concurrent enrollment in Mathematics 2100</i>			<i>Advisory: A year of high school physics or a prep course is recommended. Completion of 1 semester of calculus and concurrent enrollment in second semester calculus is highly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>		
<i>Prerequisite: Successful completion of PHED 1723 with a grade of C or better; 48 lab hours</i>						24191 20	TR	12:10PM-01:25PM	Reynolds, D.	ETE 02	
22425 20	MWF	12:10PM-01:00PM	DeFreece, C.	GYM		TR		01:35PM-02:50PM	Reynolds, D.	ETE 02	
22428 21	MWF	01:10PM-02:00PM	DeFreece, C.	GYM		PHYS 2222	General Physics II (Calculus)	4.00 Unit(s)			
* 22431 22	MWF	05:10PM-06:00PM	Brixey, G.	GYM		<i>Prerequisite: Successful completion in Physics 2221 and Mathematics 2120 with grades of 'C' or better or concurrent enrollment in Mathematics 2120; 48 hours lecture; 48 hours lab (96 hours total)</i>					
* 22434 23	MWF	04:10PM-05:00PM	Durkan, B.	GYM		21670 20	MW	01:10PM-02:25PM	Reynolds, D.	ETE 02	
22437 24	MWF	08:10AM-09:00AM	Cutrona, A.	GYM		MW		02:35PM-03:50PM	Reynolds, D.	ETE 02	
23686 27	MWF	02:10PM-03:00PM	Flowers, C.	GYM		Political Science					
PHED 2506	Advanced Mens Intercollegiate Golf	2.00 Unit(s)				POSC 1501	Government	3.00 Unit(s)			
<i>Prerequisite: Successful completion in Physical Education 1505 with a grade of C or better; 160 lab hours</i>						<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
23659 20	ARRANGED HOURS		Sorensen, C.	BVGOLF		20278 20	MWF	10:10AM-11:00AM	Jiles, M.	G 07	
(Arrange 10 hours per week)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)						20281 21	TR	11:10AM-12:25PM	Jiles, M.	G 07	
PHED 2507	Advanced Intercollegiate Softball	2.00 Unit(s)				* 20253 22	W	06:40PM-09:30PM	Villa, W.	G 06	
<i>Prerequisite: Successful completion in Physical Education 1507 with a grade of 'C' or better; 160 lab hours</i>											
20336 20	ARRANGED HOURS		Brixey, G.	FIELD							
(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)											

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
20254 23	MW	01:10PM-02:25PM	Abernathy, C.	G 07	
* 22949 24	R	06:40PM-09:30PM	Legge, L.	G 07	
21763 30		Dist Ed Offline	Combs, N.	OFF	
24842 40		Dist Ed Online	Jiles, M.	ON	
23691 41		Dist Ed Online	Villa, W.	ON	
20256 42		Dist Ed Online	Combs, N.	ON	
24851 43		Dist Ed Online	Combs, N.	ON	
Psychology			PSYC 2205 Introduction to Research Methods in the Social Sciences 4.00 Unit(s)		
PSYC 1500 Introduction to Psychology 3.00 Unit(s)			<i>Prerequisite: Successful completion of Psychology 1500 and Psychology 2200 or Statistics 1510 with grades of 'C' or better</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>		
20350 20	TR	01:10PM-02:25PM	Colaw, R.	T 05	
20425 21	MWF	09:10AM-10:00AM	Polski, R.	T 05	
* 22077 22	W	06:10PM-09:00PM	Oja, M.	T 05	
20265 23	MW	03:40PM-04:55PM	Polski, R.	T 05	
23287 30		Dist Ed Offline	Flachmann, C.	OFF	
20264 40		Dist Ed Online	Polski, R.	ON	
20267 42		Dist Ed Online	Polski, R.	ON	
20268 43		Dist Ed Online	Reyes, S.	ON	
PSYC 2003 Child Growth and Development 3.00 Unit(s)			23681 20 MW 02:10PM-04:00PM Eveland, S. G 09		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			Reading		
20263 20	TR	09:40AM-10:55AM	Roth, R.	G 05	
		(Supplemental Instruction available)			
* 21108 21	T	06:40PM-09:30PM	Roth, R.	G 05	
20257 40		Dist Ed Online	McKnight, E.	ON	
		(Course runs 01/22/2019 to 03/15/2019)			
20258 41		Dist Ed Online	Polski, R.	ON	
PSYC 2033 Personal and Social Adjustment 3.00 Unit(s)			READ 1005 Interactive Reading 3.00 Unit(s)		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Prerequisite: Qualification by assessment process or successful completion of Reading 0905 with a grade of 'C' or better; 48 hours lecture</i>		
20269 40		Dist Ed Online	Oja, M.	ON	
PSYC 2050 Introduction to Biological Psychology 3.00 Unit(s)			20408 20 TR 11:10AM-12:25PM Carlson, K. T 05		
<i>Prerequisite: Successful completion of PSYC 1500 Introduction to Psychology with a grade of 'C' or better.</i>			Sociology		
<i>Advisory: Successful completion of Biology 1500 or 1510 and English 1500 with a 'C' or better; 48 hours lecture</i>			SOC 1510 Introduction to Sociology 3.00 Unit(s)		
* 23279 20	R	06:40PM-09:30PM	Polski, R.	G 08	
PSYC 2080 Introduction to Lifespan Psychology 3.00 Unit(s)			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			SOC 2110 Minority Group Relations 3.00 Unit(s)		
23280 20	MWF	10:10AM-11:00AM	Polski, R.	G 06	
24843 40		Dist Ed Online	Oja, M.	ON	
PSYC 2200 Elementary Statistics for the Behavioral and Social Sciences 4.00 Unit(s)			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
<i>Prerequisite: Qualification by assessment process or successful completion of Mathematics 1060 with a grade of 'C' or better or equivalent</i>			* 20270 20 R 06:10PM-09:00PM Jose, M. G 04		
<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>			23680 21 MW 01:10PM-02:25PM Jose, M. G 04		
20260 20	TR	01:10PM-03:00PM	Eveland, S.	G 09	
21109 21	MW	10:10AM-12:00PM	Eveland, S.	G 09	
* 22033 22	TR	06:10PM-08:00PM	Jacobi, V.	CL 723	
23281 23	F	09:10AM-12:00PM	Oja, M.	CL 730	
		HYBRID	Oja, M.	ON	
		(Supplemental Instruction available)(Plus arrange 1 hours lecture online per week)			
24847 24	TR	10:10AM-12:00PM	Eveland, S.	LB 311	
			SOC 2120 American Social Problems 3.00 Unit(s)		
			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>		
			SOC 2141 Sociology of Marriage 3.00 Unit(s)		
			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
			22081 20 TR 02:40PM-03:55PM Hanawalt, A. G 04		
			20305 40 Dist Ed Online VanRy, V. ON		
			Spanish		
			SPAN 1501 Spanish for Healthcare Professionals 3.00 Unit(s)		
			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
			21681 40 Dist Ed Online Martinez, J. ON		
			SPAN 1601 Elementary Spanish I 4.00 Unit(s)		
			<i>Prerequisite: None; 64 hours lecture + 128 Outside-of-class hours (192 total learning hours) = 4 units</i>		
			20241 20 MTWR 09:10AM-10:00AM Martinez, J. T 10		
			* 22073 21 R 06:10PM-10:00PM Guitron, A. T 12		
			20309 40 Dist Ed Online Martinez, J. ON		
			21115 41 Dist Ed Online Martinez, J. ON		
			22948 42 Dist Ed Online Martinez, J. ON		
			24220 43 Dist Ed Online Montelongo, M. ON		
			24856 44 Dist Ed Online Montelongo, M. ON		
			SPAN 1602 Elementary Spanish II 4.00 Unit(s)		
			<i>Prerequisite: Successful completion in Spanish 1601 or two years of high school spanish with a grade of 'C' or better; 64 hours lecture</i>		
			20243 20 MTWR 10:10AM-11:00AM Martinez, J. T 10		
			23666 30 Dist Ed Offline Guitron, A. OFF		
			21116 40 Dist Ed Online Martinez, J. ON		

Taft College Spring 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
SPAN 2001	Intermediate Spanish III	5.00 Unit(s)	STSU 1017	Becoming A Successful Online Student	1.00 Unit(s)
<i>Prerequisite: Successful completion in Spanish 1602 or three years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>		
20321 20 TR	11:10AM-12:00PM	Martinez, J.	T 10	Dist Ed Online	Rangel-Escobedo, J. ON
	HYBRID	Martinez, J.	ON	(Course runs 01/22/2019 to 03/15/2019)	
	(Plus arrange 3 hours lecture online per week)		23662 41	Dist Ed Online	Rangel-Escobedo, J. ON
				(Course runs 03/18/2019 to 05/15/2019)	
SPAN 2002	Intermediate Spanish IV	5.00 Unit(s)	STSU 1018	Career and Major Exploration	1.00 Unit(s)
<i>Prerequisite: Successful completion in Spanish 2001 or four years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>		
20324 40	Dist Ed Online	Martinez, J.	ON	22458 40	Dist Ed Online Bogle, D. ON
				(Course runs 01/22/2019 to 03/15/2019)	
				24206 41	Dist Ed Online Bogle, D. ON
				(Course runs 03/18/2019 to 05/15/2019)	
Speech			STSU 1019		
SPCH 1507	Group Discussion	3.00 Unit(s)	Career/Life Planning	2.00 Unit(s)	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture</i>		
24844 20 TR	01:10PM-02:25PM	Silvis, H.	G 04	22455 40	Dist Ed Online Rangel-Escobedo, J. ON
				(Course runs 03/18/2019 to 05/15/2019)	
SPCH 1511	Fundamentals of Speech	3.00 Unit(s)	24207 41	Dist Ed Online	Duron, C. ON
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			(Course runs 01/22/2019 to 03/15/2019)		
20237 20 MWF	08:10AM-09:00AM	Silvis, H.	G 06		
20238 21 TR	09:40AM-10:55AM	Silvis, H.	G 04		
20239 22 MWF	09:10AM-10:00AM	Silvis, H.	G 06		
* 21682 23 T	06:40PM-09:30PM	Silvis, H.	G 06		
22072 24 TR	11:10AM-12:25PM	Silvis, H.	G 04		
22945 25 MWF	12:10PM-01:00PM	Schoneweis, C.	TUHS		
24845 26 MWF	01:10PM-02:00PM	Silvis, H.	G 06		
Statistics			STSU 1500		
STAT 1510	Elementary Statistics	5.00 Unit(s)	Strategies for College and Life Management	3.00 Unit(s)	
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 80 hours lecture. 160 Outside of class Hours (240 Total Student Learning Hours)</i>			<i>Prerequisite: none;</i>		
20325 20 MW	10:10AM-12:00PM	Jean, B.	CHEV	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours Lecture</i>	
	HYBRID	Jean, B.	ON	24820 30	Dist Ed Offline Alfaro, A. OFF
	(Plus arrange 1 hour lecture online per week)			24818 40	Dist Ed Online Duron, C. ON
* 20327 21 W	05:40PM-08:30PM	Meyers, D.	CHEV	(Course runs 03/18/2019 to 05/15/2019)	
	HYBRID	Meyers, D.	ON	24821 41	Dist Ed Online Rangel-Escobedo, J. ON
	(Plus arrange 2 hours lecture online per week)				
22885 22 TR	10:10AM-12:00PM	Mitchell, D.	CHEV		
	HYBRID	Mitchell, D.	ON		
	(Plus arrange 1 hour lecture online per week)				
20312 40	Dist Ed Online	Jean, B.	ON		
22951 41	Dist Ed Online	Jean, B.	ON		
Student Success			Welding		
STSU 1001	Educational Planning	1.00 Unit(s)	WELD 1500	Welding Processes	3.00 Unit(s)
<i>Prerequisite: None; 16 hours lecture</i>			<i>Advisory: Eligibility for English 1000, Reading 1005 and Mathematics 1050 strongly recommended; 32 hours lecture; 59 hours lab (91 hours total)</i>		
22451 30	Dist Ed Offline	Flachmann, C.	OFF	* 24840 21 MW	06:10PM-07:00PM Payne, A. ITEC 1
	(Course runs 03/18/2019 to 05/15/2019)			* MW	07:01PM-08:45PM Payne, A. ITEC 1
22450 40	Dist Ed Online	Bogle, D.	ON	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)	
22452 42	Dist Ed Online	Bogle, D.	ON		
	(Course runs 03/18/2019 to 05/15/2019)				
STSU 1016	College Survival	1.00 Unit(s)	WELD 1510	Shielded Metal Arc Welding (SMAW)	3.00 Unit(s)
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>			<i>Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better; Total Hours: 32 hours lecture; 59 hours lab (91 hours total)</i>		
24204 40	Dist Ed Online	Duron, C.	ON	* 24193 20 TR	06:10PM-07:00PM Balestino, T. ITEC 1
	(Course runs 01/22/2019 to 03/15/2019)			* TR	07:01PM-08:45PM Balestino, T. ITEC 1
24205 41	Dist Ed Online	Duron, C.	ON	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)	
	(Course runs 03/18/2019 to 05/15/2019)				
Work Experience			WKEX 1014		
			General Work Experience		
			1.00-3.00 Unit(s)		
			<i>Advisory: Eligibility of English 1000 and Reading 1005 strongly recommended; 60 hours of unpaid work or 75 hours of paid work equals one unit of credit maximum 180-225 hours</i>		

Taft College Spring 2019 Schedule

<i>Course & #</i>	<i>Course Title</i>	<i>UNITS</i>	<i>Prerequisite and/or Advisory</i>	<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>	<i>Course & #</i>	<i>Course Title</i>	<i>UNITS</i>	<i>Prerequisite and/or Advisory</i>	<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>	
									<i>* = Evening class</i>									
23677	20	ARRANGED HOURS	Furman, T.	ARR					24839	25	ARRANGED HOURS	Furman, T.	ARR					
(Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)									(Pass/No Pass basis only)(This section is being offered for 1 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)									
23678	21	ARRANGED HOURS	Furman, T.	ARR														
(Course runs 03/18/2019 to 05/15/2019) (Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)																		
23679	22	ARRANGED HOURS	Furman, T.	ARR														
(Course runs 03/18/2019 to 05/15/2019) (Pass/No Pass basis only)(This section is being offered for 1 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)																		
24217	23	ARRANGED HOURS	Furman, T.	ARR														
(Course runs 03/18/2019 to 05/15/2019) (Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)																		
24838	24	ARRANGED HOURS	Furman, T.	ARR														
(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)																		