

# FALL SEMESTER 2019

## Fall Calendar

PAY OR YOU MAY BE DROPPED	August 14
Fall Session Begins	August 26
Labor Day Holiday	September 2
Veteran's Day Holiday	November 11
Thanksgiving Day Holiday	November 28-29
Fall Session Ends	December 20
Winter Recess	December 24 - Jan. 1

## Frequently Called Numbers

Academic Records	763-7756
Admissions	763-7741
Athletic Director	763-7779
Bookstore	763-7731
Business Office	763-7713
Counseling Center	763-7748
Dental Hygiene	763-7706
Distance Learning	763-7917
EOPS	763-7723
Financial Aid	763-7762
ILS Program	763-7769
Library	763-7707
Student Body Office	763-7751
Student Housing	763-7832

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## WHO CAN ENROLL?

It is the policy of the West Kern Community College District that unless specifically exempted by statute, every course, course section, or class which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has a high school diploma, a General Education Development (GED) certificate, or a high school certificate of proficiency, or any person 18 years of age or older, or any home schooled and/or K-12 student that has a signed special admit form from their high school.

## HOW TO APPLY

Continuing Students do not need to reapply. In order to be considered a continuing student for Fall 2019, you need to have been enrolled at Taft College during the Spring 2019 semester. If you were not enrolled at Taft College during the Spring 2019 semester, you must reapply at: <http://www.taftcollege.edu/admissions/apply/> and click on **Apply Here**.

New students must also apply through the above website.

## ASSESSMENT & ORIENTATION

New students who plan to earn a degree or certificate, transfer to a four-year institution, or take math or English courses at Taft College must contact the Counseling Center for assistance.

If you are a new student coming from high school, call to schedule an appointment with a counselor at (661) 763- 7748 and bring your high school transcripts to be recommended for the appropriate courses.

## WHEN CAN I REGISTER?

Registration dates and times for each student will be automatically assigned approximately 2 weeks before registration. Computed registration dates and times will be based upon variables associated with point values, and then will sort by student ID number. Students can view their registration date and time via Cougar Tracks. No priority group or student will be assigned a registration date or time in which the college is closed (i.e. after 4:00pm or on weekends). The dates listed below are the starting dates for the specific group. Please refer to your Cougar Tracks account for your date and time.

Priority 1: Veterans, CalWORKS, Foster Youth, EOPS, and DSPS matriculated students in good standing with less than 100 degree applicable units.

Priority 2: Athletes, TRIO, PTK, ASO Officers, Taft College Staff, and continuing/new fully matriculated students in good standing with less than 100 degree applicable units.

Priority 3: Returning, continuing students with academic difficulty (continued progress probation and/or continued academic probation), continuing/new non- matriculated students, students with over 100 units, and high school students.

(See page 8 for definition of matriculation)

## HOW TO GET REGISTERED FOR CLASSES

### In Person

On-site registration process for new matriculating students

Step 1: Complete the appropriate Application for Admission.

Step 2: Request high school transcripts or submit a copy of diploma, GED, or high school proficiency certificate.

Step 3: Request college transcripts from all colleges and universities attended.

Step 4: Complete the orientation process.

Step 5: Complete the assessment process.

Step 6: Schedule a counseling/advisement appointment.

Step 7: Receive pin number for on-line registration and access to student records.

Step 8: Register for classes through our website. Step 9: Pay fees, or satisfy financial obligations.

On-site process for continuing and returning matriculating students

Step 1: Complete the appropriate Application for Admission (continuing students do not need to reapply).

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Schedule a counseling/advisement appointment.

Step 4: Register for classes.

Step 5: Pay fees, or satisfy financial obligations.

On-site process for non-matriculating students

Step 1: Complete the appropriate Application for Admissions.

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Register for classes.

Step 4: Pay fees, or satisfy financial obligations.

Loss of Enrollment Priority due to Academic Standing Students on academic or progress probation for a second consecutive term will lose their enrollment priority unless they participate in the MAPP (Monitoring Academic and Progress Probation) program and complete a progress report for each course they are enrolled in showing at least a 2.0 GPA and/or 50% or more completed progress. Students on continued probation that earn a 2.0 GPA or higher in the most recent term, and/or pass 50% or more of their classes in the most recent term, are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

In addition, academic reinstated students that earn a 2.0 GPA or higher in the most recent term progress report are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

Loss of the California College Promise Grant (formerly known as the Board of Governors Fee Waiver) due to Academic Standing

Students on academic or progress probation (or a combination of the two) for a second consecutive term will lose their California College Promise Grant. Students have options to appeal the loss of the California College Promise Grant by filling out the Loss of Enrollment Priority and/or the California College Promise Grant Appeal form. That form can be found on our [website](#). If approved, they may have their California College Promise Grant reinstated.

Loss of Enrollment Priority due to 100 Unit Limit Students who have earned 100 or more Taft College degree applicable units will lose their enrollment priority. Students wishing to appeal

their loss of enrollment priority due to too many units can fill out a loss of enrollment priority [appeal](#) and complete a comprehensive student education plan showing the additional units are needed. If approved, they may have their enrollment priority reinstated.

### Online

Web Registration Process for all new, continuing, returning and/or personal enrichment students:

Please visit the “Cougar Tracks” link below:

## **ADDING AND DROPPING CLASSES**

Please visit the Taft College homepage. Under the Student Services tab, under Registration menu, click on Add/Drop Deadline Schedule for a list of deadline dates.

### Adding a Class

You may add any open class online until the first day of class without an Add Authorization Code. Once the class begins you can enroll through the “Last Date to Enroll (With an Add Authorization code)” deadline date. To add an open class prior to the “Last Date to Enroll (You must get an Add Authorization code from the instructor)” deadline, use the Add code during the Web Registration Process.

### Waitlist

If a class is full prior to the start of the class, you may attempt to join the waitlist by following the normal online registration process, and selecting “Waitlist” when your initial registration fails due to full capacity. The “Waitlist” end the day prior to class.

### Adding a Class after the Class Has Begun

Once a particular class begins, you are required to have an Add Authorization Code in order to add that particular class. If you have obtained an Add Authorization Code from your instructor, you may submit that code online through the “Last Date to Enroll (Add Authorization Code Required)” deadline date. Add Authorization Codes may only be provided by the class instructor. Once obtained, you must use the Add Authorization Code by entering it online when attempting to add the class.

### Dropping a Class and Withdrawing From a Class

To drop a class or withdraw from a class any time prior to the appropriate deadlines during the semester, you can use the Web Registration Process. Dropping a course is a student’s responsibility. **DO NOT** rely on your instructor to drop you for non-attendance. If your instructor drops you for non-attendance you will incur the enrollment fees. **DO NOT** assume that your failure to pay for the class has resulted in the class being dropped from your record (Nonpayment drops are date-specific and do not occur during certain times of the semester).

### Title 5: Course Repetition and Withdrawal

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 Summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, FW, NP, or NC) or withdrew from the class with a “W.” Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class at Taft College. Questions? Please contact the Counseling Center at (661) 763-7748, or the Distance Learning

Help Desk toll free at (866) 464-9229 or direct at (661) 763-7812.

#### What happens if I drop a class?

If you DROP a course before the Refund date, the drop will not appear on your academic transcript.

If you WITHDRAW from a course after the Refund Date, you will receive a grade of "W" for the course.

The "W" will not be used in calculating grade point averages, but excessive "W"'s will be used as factors in probation and dismissal procedures.

Withdrawing from a class may also affect your financial aid status. Before dropping the class, be sure to speak to someone in Financial Aid by calling (661) 763-7762.

Withdrawing from a class will affect your veteran's benefits. Be sure to consult with your VA Counselor who can adjust your schedule with the VA. Not doing so can result in you having to pay back overpayments. Further information is available:

<http://www.taftcollege.edu/admissions/veterans/>

You cannot withdraw from a class after the final deadline for dropping with a "W". You will earn a grade for the course.

However, if you have verifiable extenuating circumstances such as a major illness, you may petition for late withdrawal. See your advisor or counselor for more details. Petition and instructions are available: <http://www.taftcollege.edu/admissions/forms/>

### **2019-2020 FEE SCHEDULE**

(NOTE: Enrollment fees are subject to change by the California State Legislature. All other fees are subject to change without notice.)

Enrollment fee	\$46 per unit
Credit by Exam fee	\$46 per unit
Class Audit fee	\$15 per unit
Non-resident tuition fee: (in addition to \$46 per unit Enrollment fee and credit by exam fee)	
• 0 - 14 units	\$265 per unit
• 15 units or more	\$3,975 per semester
International application fee	\$100
Textbook rental fee*	
• Rental fee w/paid ASO fee	30% of retail price (average)
Student organization fee	\$30 per year
Residence hall fees:	
• Room rent (Ash Street Dorms)	\$1,143 per semester
• Room rent (Cougar Dorms)	\$ 945 per semester
Meal plan (19 meals per wk)	\$1,938 per semester
Security deposit	\$150

\*In order to participate in the textbook rental program, students must purchase an ASO sticker and have a copy of their current class schedule.

#### Materials Fees

Occasionally students may be required to purchase materials to supplement specific courses, i.e., workbooks, folders, computer disks, etc. The materials may be purchased through the Cougar Corner Bookstore in person or via the web at the [Bookstore](#).



**PAYMENT DURING PRE-REGISTRATION**

Students pre-registering must pay their fees or request a payment plan at the Cashiers desk by 4:00pm on the due date specified below (payment plan option is only available for the Fall semester):

Fall 2019 – August 14, 2019

Fees incurred after August 14, 2019 are due daily by 4pm or courses may be dropped.

**FAILURE TO PAY BY THE DEADLINE MAY RESULT IN THE STUDENT BEING DROPPED FROM ALL CLASSES. HOWEVER, IT IS ULTIMATELY THE STUDENT'S RESPONSIBILITY TO DROP ANY CLASSES THAT THEY DO NOT PLAN ON ATTENDING. FAILURE TO DROP CLASSES COULD RESULT IN THE STUDENT HAVING TO PAY FOR THE CLASSES AND RECEIVING AN "F".**

**ENROLLMENT FEE REFUND POLICY**

Students are responsible for dropping the classes they no longer wish to attend. To be eligible for a refund of enrollment fees, a dropped class must have been dropped on or prior to the refund deadline for that particular class by the student. Full-term classes will always have a fixed refund deadline published in the Schedule of Classes each semester. The refund deadline for any non-standard, part-of-term class is calculated at 10% of the class meeting days scheduled between the start and end dates for that particular class.

**TEXTBOOK RENTAL PROGRAM**

The Taft College Bookstore is located at 515 Finley Drive, Taft, CA 93268. We are located in the Pilot Shopping Center (directly across 6th Street from the Al Baldock Sports Center). Taft College is unique in that many textbooks are available to students on a rental basis. Participation in the Rental Textbook Program is only a fraction of the cost of purchasing your textbooks. In order to participate in the Rental Textbook Program, you must have a current copy of your class schedule, current ASO sticker and Taft College Student ID Card. Students must purchase an ASO Sticker to participate in the rental program from the Cashier office, bookstore or bookstore website (bookstore@taftcollege.edu). The ASO stickers are available for \$30.00 per academic year or \$15.00 for summer session only.

**Checkout Procedure for Rental Textbooks**

Rental textbooks may be checked out approximately three weeks prior to the beginning of each new semester depending on availability. Students must purchase an ASO Sticker to participate in the rental program. Students must take their class schedule to the Bookstore to rent applicable books. Remote or off-campus students may order all textbooks (rental and supplemental) on-line and have them shipped via UPS Ground for a fee determined by package weight and address of delivery.

Rental textbooks must be returned to obtain transcripts or to register for classes for any subsequent semester.

**Return Procedure for Rental Textbooks**

Students who drop a class should immediately return rental textbooks to the Bookstore. All other rental textbooks must be returned within 2 days of the end of each current semester to avoid being charged a late fee of \$5.00 per book late fee.

To avoid being charged full replacement cost, all rental books must be returned to the Bookstore no later than 10 business days after the end of the current semester. All rental

books unreturned after 10 business days will become the property of the student and the student becomes responsible for the full replacement cost of the textbook. Some instructors may require proof of textbook return before final exam can be taken.

### Bookstore Return Policy

All refunds and exchanges require the original cash register receipt. Fall and spring textbooks can be returned for a refund during the first seven (7) business days of the semester. All summer and short term session textbooks can be returned during the first three (3) business days of the session. All textbook sales are final after these dates. Please make sure you have the correct textbooks and materials by checking with your professor on the first day of class.

Textbooks being returned for a refund or exchange must be in the original condition in which they were purchased. Textbooks containing any markings, damage or that is unwrapped will be treated as a used book and will be credited at 70% of the new book price. All access codes or e-books that have been opened or activated are not returnable. Please check with your professor before you purchase these items.

Clothing, emblematic merchandise, trade books, electronics, and art supplies can be returned fourteen (14) business days after purchase with receipt. Clearance items are not returnable. Incorrect or defective books and course materials may be returned to the bookstore within the refund period with your receipt for an exchange.

All credit card refunds require the original charge card used at the time of purchase. Check refunds will be made by mail in approximately ten (10) to fourteen (14) business days after the date of the return.

\*\*\*The manager reserves the right to make the decision on the condition or saleability on all merchandise.\*\*\*

### **AT TAFT COLLEGE Financial help is available!!**

If you need assistance with your educational expenses, you may be able to receive financial aid. Funds are available from federal, state, and college sources and are offered in the form of grants, work-study, scholarships and enrollment fee waivers. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), or <https://dream.csac.ca.gov>

For information about how to apply, contact the Financial Aid Office at 661-763-7762.

### **FREE TUTORING IS AVAILABLE**

Free tutoring in math and English is available for all students enrolled in at least one course at Taft College. Tutoring may be available in other subject areas as well. Please call 661.763.7975 or email [TaftTutors@gmail.com](mailto:TaftTutors@gmail.com) for information about the range of tutoring for the current semester.

Appointment scheduling and other information is available on the Tutoring website through the Taft College homepage. Tutoring appointments may be held in person or through Skype (see tutoring webpage for current information). Tutoring services are not currently available during the summer session.

### Supplemental Instruction

Supplemental Instruction (SI) is an academic support program for students of Taft College designed to increase student performance and matriculation with a focus on foundation level college courses. During SI session, students work together to learn the course material. SI sessions are designed and led by Supplemental Instructional Assistants (SIAs) who attend the

class meetings so they know the assignments and the requirements for success. Supplemental Instructional Assistants (SIAs) also work with the class instructors to increase student success in a broad range of subjects.

#### On-line Library/Learning Resources

The campus Library offers a rich selection of electronic research services. These resources are available to students on and off campus. The Library can be accessed on-line at:

<http://www.taftcollege.edu/library/>

#### Flexible scheduling

Taft College offers courses in both day and evening formats, short-term courses that typically run for eight to ten weeks, and courses that are offered outside the traditional classroom setting. Distance education offerings include both off-line and on-line courses.

#### Classes are small

The average class size at Taft College is 18 students per course. Students frequently cite small class size and opportunities for individualized attention as a major benefit of attending Taft College.

### **IS DISTANCE LEARNING RIGHT FOR YOU?**

- ✓ Would taking courses outside the traditional classroom setting, even in your own home, accommodate your circumstances and lifestyle?
- ✓ Do you need a course immediately for a degree, job, or other important reason?
- ✓ Is feeling a part of the class not important to you?
- ✓ Do you often get things done ahead of time?
- ✓ Do you prefer to figure out assignment directions for yourself rather than rely on having instructions given?
- ✓ Do you look forward to learning new technologies?
- ✓ Are you a good reader, able to understand textbooks without help?
- ✓ Can you manage your personal and professional time to complete assignments and required reading?

If you answer yes to most of the questions listed above, you are a strong candidate for distance learning courses. For more information on distance learning courses, check out our web site at: [Taft College Distance Learning](#)

#### How to Access your Distance Learning Courses

Once classes have begun, go to the current Distance Learning Schedule of Classes. Print a copy of the step-by-step directions, "How to Get Started with your Distance Learning Classes". Follow the directions given. If you have any questions, call the Distance Learning Help Desk at (661) 763-7812 or toll-free at (866) 464-9229.

### **WHAT IS MATRICULATION?**

Matriculation is an agreement between the college and the student and is designed to ensure student success and institutional effectiveness. Taft College is concerned with your success and wants to help you determine the appropriate path to follow. All students applying to Taft College are encouraged to participate in all aspects of the college's programs and services, and the components of matriculation. To determine if you are a matriculating student, answer the following question: At Taft College, I plan to:



- Obtain a degree, certificate, or transfer
- Take math or English courses
- Seek guidance and/or help in developing an educational plan
- Apply for financial aid

Congratulations! If you answered yes to any of the above, you are a matriculating student.

### Matriculation Policy

Student Equity and Achievement Program(SEAP) is a comprehensive student success program involving the entire campus community. SEAP is a process that enhances student access to the California Community colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of SEAP are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the matriculation process. It is Taft College's way of supporting the student's right to succeed in college. Taft College recognizes that student success is the responsibility of the institution and the student, supported by well-coordinated and evidence based student and instructional services to foster academic success.

SEAP is a partnership/agreement between students and Taft College. The agreement includes the provision of core matriculation services, including an admission process, college orientation, pre-enrollment assessment and placement, advisement and counseling for course selection, educational planning services, a suitable program of study, and follow-up on student progress. The student agrees to express a broad education goal at entrance, declare a course of study within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an education goal.

Student's responsibilities include:

- Identify an education and career goal upon application.
- Complete an orientation activity provided by the college.
- Be assessed to determine appropriate course placement.
- Participate in counseling, advising, or another education planning service to develop, at minimum an abbreviated student education plan.
- Declare a specific course of study after completion of 15 semester units of degree applicable credit coursework.
- Diligently engage in course activities and complete assigned coursework.
- Complete courses and maintain progress toward an education goal and completing a course of study, according to standards established by the college, the District, and the state.
- Cooperation in the development of a comprehensive student educational plan by the end of the second semester in attendance.

Taft College agrees to provide a strong foundation and support for academic success, providing and mandating the services necessary for students to achieve their educational goals and complete their course of study. Taft College will ensure information regarding its matriculation policies are accessible and available to all students during or prior to enrollment.

College responsibilities include:

- Orientation services designed to provide, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and other matters.

- Counseling, advising, or other education planning services to assist students in interpreting test results, exploring educational and career interests and aptitudes, identifying educational objectives, and in developing and updating of an education plan.
- Assistance in the development of a student education plan identifying the student's education goal, course of study, and the courses, services, and programs to be used to achieve them.
- Follow-up services to evaluate the academic progress of, and provide support services to, at risk students, students enrolled in basic skills courses, who have not declared an educational goal as required, or who are on academic probation, as defined by the college, the District, and the state.
- Referral of students to: support services that may be available, including, but not limited to, counseling, financial aid, health and mental health services, campus employment placement services, Extended Opportunity Programs and Services, campus child care services, tutorial services, foster youth support services, veterans support services, and Disabled Students Program and Services; and curriculum offerings which may be available, including but not limited to, basic skills, noncredit programs, and English as a Second Language.

#### Matriculation Exemption

Students who may be exempt from participating in orientation, assessment, advising, and follow-up components of the matriculation program are:

- Students who have completed 60 or more units or who have graduated from an accredited U.S. college or university with an associate degree or higher.
- Students who plan to enroll in five units or fewer and who have declared one of the following goals:
  - Advance in current career/job
  - Maintain certificates/license
  - Personal/Education development
  - Complete credits for high school diploma
  - Students who are enrolled full time at another institution (high school or college) and will be taking five units or fewer (excluding English and math courses)
  - Students who have previously been assessed (within the last two years) and have written verification of scores from an assessment instrument off the Chancellor's approved list of instruments. (Exempt from placement testing only).
  - Students transferring from another regionally accredited postsecondary institution with credit for degree-level English and/or mathematics. (Exempt from placement testing only).

Exempt students are not required to participate in the matriculation process but are encouraged to see a counselor at any time. The college will make reasonable efforts to ensure that all exempt students are provided the opportunity to participate in the matriculation process.

Students who do not meet approved matriculation exemption criteria but choose to be exempt from one or more components of the matriculation process may do so by completing a waiver available from the Counseling Center.

#### **COURSE PREREQUISITES, CO-REQUISITES AND RECOMMENDED PREPARATION**

PREREQUISITE means this is a condition of enrollment that a student must meet in order to

demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. For example, a student enrolling in general chemistry will have difficulty without adequate preparation in algebra.

CO-REQUISITE means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A co-requisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

ADVISORY means recommended preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, co-requisites, or recommended preparation are specified within course descriptions in the catalog. Students must satisfy the prerequisite or co-requisite requirements for all courses in which they enroll.

#### Challenging a Prerequisite or Co-requisite

Students may have preparation equivalent to the stated prerequisites or co-requisites and may wish to challenge a prerequisite or co-requisite as allowed by state law. The petition for challenging a prerequisite or co-requisite is available online and in the Counseling Center. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of grounds under which a challenge may be pursued:

- Challenging the prerequisite on the grounds that it has not been made reasonably available
- Challenging the prerequisite on the grounds that it was established in violation of regulation or in violation of state or District-approved processes (student documentation required)
- The prerequisite is discriminatory or applied in a discriminatory manner (student documentation required).
- Challenging the prerequisite based on acquired knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required)

#### **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA) – ANNUAL NOTIFICATION**

The Family Educational Rights and Privacy Act (FERPA) afford student certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day Taft College receives a request for access. Students should submit to the Director of Admissions Office written requests that identify the record(s) they wish to inspect. The director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Admissions and Records Office, the student shall be advised of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate. Students may ask Taft College to amend a record that they believe

is inaccurate. They should write the director, clearly identify the part of the record they want changed, and specify why it is inaccurate. If Taft College decides not to amend the record as requested by the student, the student shall be notified of the decision and advised as to his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Taft College in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom Taft College has contracted (such as an attorney, auditor, collection agent, degree conferral & transcript processing agent, document managing agent, and placement sites for internship or similar student work/study opportunities); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; consultants, volunteers or other outside parties to whom Taft College has outsourced institutional services or functions that it would otherwise use employees to perform. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. As allowed within FERPA guidelines, Taft College may disclose education records without consent to officials of another school, upon request, in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taft College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education 400 Maryland Avenue, SW  
Washington, DC, 20202-4605

At its discretion Taft College may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act. Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directory Information at Taft College includes the following: Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition. Students may withhold Directory Information by notifying the Director of Admissions in writing; please note that such withholding requests are binding for all information to all parties other than for those exceptions allowed under the Act. Students should consider all aspects of a Directory Hold prior to filing such a request. Requests for non-disclosure will be honored by Taft College for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Admissions and Records Office.

Taft College's Annual notification to students is consistent with its obligations under FERPA. Taft College annually notifies students and their parents of their rights accorded to them by FERPA. Students and their parents shall be advised of their rights regarding educational records in the Taft College class schedule, student handbook, and Taft College website.

For additional information on FERPA or student confidentiality contact:  
Director of Admissions and Records (661) 763-7870

### **NONDISCRIMINATION NOTICE**

Taft College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any of its policies, procedures, or practices, in compliance with Equity in Higher Education (pertaining to disability, gender, gender identity, gender expression, nationality, race, ethnicity, religion and sexual orientation), Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Sex Equity in Education (pertaining to sex), Americans with Disabilities Act (pertaining to disability), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), and the Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the college's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to:

Severo Balason  
Vice President of Student Services Title IX Coordinator - Students  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7810

Human Resources  
EEO / Title IX Coordinator - Employees 29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Human Resources Section 504 Coordinator  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Taft College recognizes its obligation to provide overall program accessibility throughout the college for disabled individuals. Contact the Section 504 Coordinator to obtain information on the existence and location of services, activities, and facilities that are accessible to and usable by the disabled.

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with those provisions may also be directed to:  
Office for Civil Rights  
U.S. Department of Education 50 Beale Street, Suite 7200 San Francisco, CA 94105-1813 415-486-5555

<http://wdcrobcop01.ed.gov/cfapps/OCR/contactusresults.cfm>

Taft College Board Policies and Procedures [Click here](#)



**ACCREDITATION**

Taft College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, California 94949, (415) 506- 0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation & the U.S. Department of Education.

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For detailed information on admissions, enrollment, student services, instructional services, distance learning, student activities, and student right-to-know information, you can access the Taft College web site at [www.taftcollege.edu](http://www.taftcollege.edu)

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		

## All courses are full-term unless otherwise noted

### Administration of Justice

#### **ADMJ 1501 Introduction to Criminal Justice 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 with a grade of 'C' or better strongly recommended; 48 hours lecture*

* 54552 20 W	06:10PM-09:00PM	Altenhofel, K.	G 07
(This section has a Zero Textbook Cost option)			
52412 21 TR	09:40AM-10:55AM	Jiles, M.	G 07
(This section has a Zero Textbook Cost option)			
52414 22 MWF	09:10AM-10:00AM	Jiles, M.	G 07
(This section has a Zero Textbook Cost option)			
52406 40	Dist Ed Online	Wessely, J.	ON
(This section has a Zero Textbook Cost option)			

#### **ADMJ 1502 Concepts of Criminal Law 3.00 Unit(s)**

*Prerequisite or Co-requisite: CJA 1501 Introduction to Administration of Justice or equivalent course; 48 hours lecture*

52408 40	Dist Ed Online	Wymore, D.	ON
(This section has a Zero Textbook Cost option)			

#### **ADMJ 1503 Criminal Court Process 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

53013 40	Dist Ed Online	Jiles, M.	ON
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#### **ADMJ 1505 Criminal Investigation 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

52413 40	Dist Ed Online	Batchelor, G.	ON
(This section has a Zero Textbook Cost option)			

#### **ADMJ 1508 Introduction to Corrections 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

53014 40	Dist Ed Online	Jiles, M.	ON
(This section has a Zero Textbook Textbook option)			

### Art

#### **ART 1600 Basic Design 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

50007 20 TR	09:10AM-09:55AM	Rodenhauser, D.	T 09
	09:56AM-12:00PM	Rodenhauser, D.	T 09

#### **ART 1610 Three-Dimensional Design 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 with a grade of 'C' or higher; 24 hours lecture + 72 hours lab (144 Total Student Learning Hours) = 3 Units*

50074 20 TR	09:10AM-10:00AM	Rodenhauser, D.	T 09
	10:01AM-12:00PM	Rodenhauser, D.	T 09

#### **ART 1620 Drawing and Composition 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

* 50075 20 TR	06:10PM-06:55PM	Reed, N.	T 09
* 52053 22 MW	06:56PM-09:00PM	Reed, N.	T 09
	01:10PM-01:55PM	Rodenhauser, D.	T 09
	01:56PM-04:00PM	Rodenhauser, D.	T 09

#### **ART 1625 Color Theory 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

52998 20 MW	09:10AM-09:55AM	Rodenhauser, D.	T 09
	09:56AM-12:00PM	Rodenhauser, D.	T 09

#### **ART 1640 Painting 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 or 1620 strongly recommended; 24 hours lecture, 72 hours lab (96 hours total)*

50076 20 MW	01:10PM-01:55PM	Rodenhauser, D.	T 09
	01:56PM-04:00PM	Rodenhauser, D.	T 09
54044 21 MW	09:10AM-09:55AM	Rodenhauser, D.	T 09
	09:56AM-12:00PM	Rodenhauser, D.	T 09

#### **ART 1800 Introduction to Digital Art 3.00 Unit(s)**

*Advisory: Successful completion in Art 1600 or 1620 strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)*

52423 40	Dist Ed Online	Dimayuga, A.	ON
	Dist Ed Online	Dimayuga, A.	ON

#### **ART 1811 Graphic Design 3.00 Unit(s)**

*Prerequisite: Successful completion in Art 1800 Computer Science 1800 with a grade of 'C' or better; 32 hours lecture; 48 hours lab (80 hours total)*

52422 40	Dist Ed Online	Dimayuga, A.	ON
	Dist Ed Online	Dimayuga, A.	ON

### Art History

#### **ARTH 1500 Art Appreciation 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture*

51332 20 TR	09:40AM-10:55AM	Lindquist, E.	T 05
52047 21 TR	02:40PM-03:55PM	Lindquist, E.	T 05
51333 40	Dist Ed Online	Rodenhauser, D.	ON
(This section has a Zero Textbook Cost option)			
51390 41	Dist Ed Online	Smith, G.	ON
54070 42	Dist Ed Online	Rodenhauser, D.	ON
(This section has a Zero Textbook Cost option)			

#### **ARTH 1510 Prehistoric to Renaissance Art History 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

51649 20 MW	01:10PM-02:25PM	Lindquist, E.	T 10
52014 40	Dist Ed Online	Dimayuga, A.	ON

#### **ARTH 2030 Survey of Asian Art 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

51665 40	Dist Ed Online	Swenson, S.	ON
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### Astronomy

#### **ASTR 1511 Introduction to Astronomy with Lab 4.00 Unit(s)**

*Advisory: Successful completion in English 1000, Reading 1005, and Mathematics 1050 with grades of 'C' or better strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)*

51309 20 T	03:10PM-06:00PM	Reynolds, D.	SCI 04
(Plus arrange 3 hours lecture online per week)			
	HYBRID	Reynolds, D.	ON

### Biology

#### **BIOL 1500 Fundamentals of Biology 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

51992 40	Dist Ed Online	Hill-Crim, M.	ON
52447 41	Dist Ed Online	Berry, W.	ON
51367 42	Dist Ed Online	Connors, A.	ON

#### **BIOL 1510 Fundamentals of Biology with Lab 4.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)*

52707 20 MW	09:40AM-10:55AM	Lytle, S.	SCI 02
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# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
52707 20	MW	11:05AM-12:20PM	Lytle, S.	SCI 02	
(Supplemental Instruction available)					
* 52708 21	MW	06:40PM-07:55PM	Conners, A.	SCI 02	
* 53005 22	MW	08:05PM-09:20PM	Conners, A.	SCI 02	
	MW	08:10AM-09:25AM	Jarrahan, A.	G 08	
	MW	09:40AM-10:55AM	Jarrahan, A.	G 08	
<b>BIOL 2201</b>	<b>Introductory Biology - Cells</b>			<b>4.00 Unit(s)</b>	
<i>Prerequisites or Co-requisites: Successful completion of Chemistry 2211 with a grade of C or better; eligible for or successful completion of Math 1060 with a grade of C or better</i>					
<i>Advisory: Eligible for English 1500; 48 hours lecture; 59 hours lab (107 hours total)</i>					
50043 20	MW	01:10PM-02:25PM	Golling, G.	SCI 02	
	MW	02:35PM-04:05PM	Golling, G.	SCI 02	
<b>BIOL 2202</b>	<b>General Zoology</b>			<b>5.00 Unit(s)</b>	
<i>Prerequisite: Eligibility for Mathematics 1500 or higher</i>					
<i>Advisory: Successful completion of Biology 2201 and eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
53006 20	TR	01:10PM-02:25PM	Lytle, S.	CHEV	
	TR	02:40PM-05:30PM	Lytle, S.	CHEV	
<b>BIOL 2250</b>	<b>Human Anatomy</b>			<b>5.00 Unit(s)</b>	
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and completion of BIOL 1500, BIOL 1510, or HLED 1541 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
50109 20	MW	08:10AM-09:25AM	Berry, W.	SCI 03	
	MW	09:30AM-12:30PM	Berry, W.	SCI 03	
* 53007 21	MW	05:40PM-06:55PM	Jarrahan, A.	SCI 03	
* 50086 23	MW	07:10PM-10:00PM	Jarrahan, A.	SCI 03	
	MW	01:10PM-02:25PM	Berry, W.	SCI 03	
	MW	02:30PM-05:30PM	Berry, W.	SCI 03	
<b>BIOL 2257</b>	<b>Human Physiology with Lab</b>			<b>5.00 Unit(s)</b>	
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and BIOL 1500, BIOL 1510, BIOL 2250 or CHEM 1510 strongly recommended; 48 hours lecture; 48 hours lab (144 hours total)</i>					
52375 20	TR	01:10PM-02:25PM	Jarrahan, A.	SCI 03	
	TR	02:30PM-05:30PM	Jarrahan, A.	SCI 03	
52376 21	TR	08:10AM-09:25AM	Berry, W.	SCI 03	
	TR	09:35AM-12:30PM	Berry, W.	SCI 03	
<b>BIOL 2260</b>	<b>General Microbiology</b>			<b>5.00 Unit(s)</b>	
<i>Prerequisite: Successful completion in Biology 1500 or one year of high school biology with a grade of 'C' or better; and Chemistry 1510 or one year of high school chemistry with a grade of 'C' or better</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
50110 20	TR	01:10PM-02:25PM	Golling, G.	SCI 02	
	TR	02:30PM-05:30PM	Golling, G.	SCI 02	
51277 21	TR	08:10AM-09:25AM	Golling, G.	SCI 02	
	TR	09:30AM-12:30PM	Golling, G.	SCI 02	
<b>BIOL 2370</b>	<b>Nutrition Science</b>			<b>3.00 Unit(s)</b>	
<i>Completion or either BIOL 1500, 1510, or 2257 and eligibility for English 1500 strongly recommended. 48 hours lecture. 96 Outside-of-class Hours (144 Total Student Learning Hours)</i>					
* 51995 20	T	06:10PM-09:00PM	Hickman, R.	T 13	
50080 40		Dist Ed Online	Vallejo, B.	ON	
51672 41		Dist Ed Online	Vallejo, B.	ON	
52764 42		Dist Ed Online	Vallejo, B.	ON	

## Business

<b>BUSN 1050</b>	<b>Business Mathematics</b>			<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lecture</i>				
50107 40		Dist Ed Online	Layne, D.	ON
<b>BUSN 1051</b>	<b>General Accounting</b>			<b>4.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>				
52730 30		Dist Ed Offline	Sheibani, S.	OFF
54530 40		Dist Ed Online	Layne, D.	ON
<b>BUSN 1059</b>	<b>Electronic Machine Calculations</b>			<b>1.00 Unit(s)</b>
<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lab</i>				
50226 30		Dist Ed Offline	Bandy, I.	OFF
(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)				
50332 31		Dist Ed Offline	Bandy, I.	OFF
(Course runs 10/21/2019 to 12/12/2019)				
(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)				
<b>BUSN 1500</b>	<b>Introduction to Business</b>			<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				
* 51951 20	T	06:10PM-09:00PM	Cottrell, A.	G 10
50292 30		Dist Ed Offline	Cottrell, A.	OFF
54069 40		Dist Ed Online	Layne, D.	ON
52438 41		Dist Ed Online	Cottrell, A.	ON
<b>BUSN 1510</b>	<b>Business Communication</b>			<b>3.00 Unit(s)</b>
<i>Prerequisite: Successful Completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>				
52054 40		Dist Ed Online	Layne, D.	ON
<b>BUSN 2001</b>	<b>College Keyboarding and Document Processing</b>			<b>1.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Business 1603 or 1 year of high school typing with a grade of 'C' or better; 48 hours lab</i>				
50345 40		Dist Ed Online	Bandy, I.	ON
(Course runs 10/21/2019 to 12/12/2019)				
50208 41		Dist Ed Online	Bandy, I.	ON
<b>BUSN 2002</b>	<b>College Keyboarding and Document Processing</b>			<b>1.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Business 2001 with a grade of 'C' or better; 48 hours lab</i>				
50207 40		Dist Ed Online	Bandy, I.	ON
50414 41		Dist Ed Online	Bandy, I.	ON
(Course runs 10/21/2019 to 12/12/2019)				
<b>BUSN 2003</b>	<b>College Keyboarding and Document Processing</b>			<b>1.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Business 2002 with a grade of 'C' or better; 48 hours lab</i>				
50206 40		Dist Ed Online	Bandy, I.	ON
50350 41		Dist Ed Online	Bandy, I.	ON
(Course runs 10/21/2019 to 12/12/2019)				
<b>BUSN 2275</b>	<b>Business Law</b>			<b>3.00 Unit(s)</b>
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>				
51954 40		Dist Ed Online	Layne, D.	ON
54067 41		Dist Ed Online	Ruff, M.	ON

## Business Administration

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS	
Prerequisite and/or Advisory			Prerequisite and/or Advisory							
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class							
<b>BSAD 2220</b>	<b>Introduction to Financial Accounting</b>	<b>4.00 Unit(s)</b>						Dist Ed Offline	Hall, D.	OFF
<i>Advisory: Eligibility for English 1000 and Reading 1005, and Business 1050 or Business 1051 strongly recommended; 64 hours lecture</i>										
					51311	40	Dist Ed Online	West, L.	ON	
* 50001	20 MW	06:10PM-08:10PM	Page, J.	G 09			Dist Ed Online	West, L.	ON	
	50081	30	Page, J.	OFF			<i>(Course runs 08/26/2019 to 10/18/2019)</i>			
	52763	31	Page, J.	OFF	51312	41	Dist Ed Online	Goodman, D.	ON	
								Dist Ed Online	Goodman, D.	ON
								<i>(Course runs 10/21/2019 to 12/12/2019)</i>		
<b>Chemistry</b>										
<b>CHEM 1510</b>	<b>Introductory College Chemistry</b>	<b>4.00 Unit(s)</b>					<b>COSC 1703</b>	<b>Introduction to Spreadsheets - Microsoft Excel</b>	<b>1.50 Unit(s)</b>	
<i>Prerequisite: Eligibility for Mathematics 1060</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>										
	50113	20 TR	Reynolds, D.	SCI 04			Dist Ed Offline	Hall, D.	OFF	
		TR	Reynolds, D.	SCI 04			Dist Ed Offline	Hall, D.	OFF	
* 50112	21 TR	06:10PM-07:25PM	Belden, R.	SCI 04			<i>(Course runs 10/21/2019 to 12/12/2019)</i>			
* 52377	22 TR	07:40PM-08:55PM	Belden, R.	SCI 04			Dist Ed Online	West, L.	ON	
	52377	22 TR	May, J.	SCI 01	51314	40	Dist Ed Online	West, L.	ON	
* 51656	23 TR	04:15PM-05:30PM	May, J.	SCI 01			<i>(Course runs 10/21/2019 to 12/12/2019)</i>			
		TR	May, J.	SCI 01			<b>COSC 1812</b>	<b>Introduction to Presentation Graphics - Microsoft PowerPoint</b>	<b>1.50 Unit(s)</b>	
<b>CHEM 1520</b>	<b>Introduction to Organic and Biochemistry</b>	<b>4.00 Unit(s)</b>					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>			
<i>Prerequisite: Successful completion of Chemistry 1510 or equivalent</i>										
<i>Advisory: Eligibility for English 1500; 48 hours lecture, 48 hours lab (96 hours total)</i>										
* 53008	21 TR	06:10PM-07:25PM	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
* 53008	TR	07:40PM-08:55PM	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
								<i>(Course runs 08/26/2019 to 10/18/2019)</i>		
<b>CHEM 2211</b>	<b>General Chemistry</b>	<b>5.00 Unit(s)</b>					<b>COSC 1902</b>	<b>Introduction to Databases - Microsoft Access</b>	<b>1.50 Unit(s)</b>	
<i>Prerequisite: Successful completion of Chemistry 1510 and Mathematics 1060 with a grade of 'C' or better; high school chemistry and intermediate algebra or trigonometry with grades of 'C' or better as part of the qualification by assessment process.</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>										
	50025	20 MW	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
		MW	Mayfield, M.	SCI 01			Dist Ed Online	West, L.	ON	
<b>CHEM 2212</b>	<b>General Chemistry and Qualitative Analysis</b>	<b>5.00 Unit(s)</b>					<b>COSC 2020</b>	<b>Introduction to Computer Information Systems</b>	<b>3.00 Unit(s)</b>	
<i>Prerequisite: Successful completion of Chemistry 2211 with a grade of 'C' or better</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>										
	52710	20 MW	Mayfield, M.	SCI 01			Dist Ed Online	Agundez, A.	ON	
		MW	Mayfield, M.	SCI 01			Dist Ed Online	Agundez, A.	ON	
								Dist Ed Online	Agundez, A.	ON
								Dist Ed Online	Agundez, A.	ON
<b>Computer Science</b>										
<b>COSC 1532</b>	<b>Basic Internet Skills and Concepts</b>	<b>1.00 Unit(s)</b>					<b>CTRTP 1010</b>	<b>Beginning Machine Shorthand Theory and Lab 1</b>	<b>5.00 Unit(s)</b>	
<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>			<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)</i>							
	51372	41	Goodman, D.	ON			Dist Ed Online	Agundez, A.	ON	
			Goodman, D.	ON			Dist Ed Online	Agundez, A.	ON	
								<i>(Course runs 10/21/2019 to 12/12/2019)</i>		
<b>COSC 1603</b>	<b>Introduction to Word Processing - Microsoft Word</b>	<b>1.50 Unit(s)</b>						Dist Ed Online	Agundez, A.	ON
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>										
	51376	30	Eigenauer, J.	OFF			Dist Ed Online	Agundez, A.	ON	
			Eigenauer, J.	OFF			Dist Ed Online	Agundez, A.	ON	
	53038	31	Hall, D.	OFF			Dist Ed Online	Agundez, A.	ON	
<b>Court Reporting</b>										
<b>CTRTP 1010</b>	<b>Beginning Machine Shorthand Theory and Lab 1</b>	<b>5.00 Unit(s)</b>					<b>CTRTP 1070</b>	<b>Legal Terminology I</b>	<b>3.00 Unit(s)</b>	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)</i>			<i>Prerequisite: None; 48 hours lecture</i>							
	50278	20 TWR	McDonnell, L.	NKTC			12:40PM-02:00PM	McDonnell, L.	NKTC	
		TWR	McDonnell, L.	NKTC			10:40AM-12:00PM	McDonnell, L.	NKTC	
								<i>(Pass/No Pass basis only)</i>		
<i>(Pass/No Pass basis only)</i>										

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS			Course & #	Course Title	UNITS			
<i>Prerequisite and/or Advisory</i>					<i>Prerequisite and/or Advisory</i>					
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class					* = Evening class					
<b>CTRP 1090</b>	<b>Punctuation and Grammar</b>	<b>4.00 Unit(s)</b>			51964 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>					<b>CTRP 1151</b>	<b>80 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			
50283 20	TWR	12:40PM-01:50PM	McDonnell, L.	NKTC	<b>Building: Literary and Jury Charge</b>					
<i>(Pass/No Pass basis only)</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>					
<b>CTRP 1131</b>	<b>60 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51965 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: Literary and Jury Charge</b>					<b>120 WPM Machine Shorthand Speed</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Court Reporting 1010</i>					<b>Building: Literary and Jury Charge</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>					
51956 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1132</b>	<b>100 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51966 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: Literary and Jury Charge</b>					<b>160 WPM Machine Shorthand</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>					<b>Building: Literary and Jury Charge</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>					
51957 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1133</b>	<b>140 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51967 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: Literary and Jury Charge</b>					<b>200 WPM Machine Shorthand Speed</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>					<b>Building: Literary and Jury Charge</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>					
51959 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1134</b>	<b>180 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51968 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: Literary and Jury Charge</b>					<b>80 WPM Machine Shorthand Speed</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>					<b>Building: 2-Voice</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>					
51960 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1141</b>	<b>60 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51969 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: 2-Voice</b>					<b>120 WPM Machine Shorthand Speed</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Court Reporting 1010</i>					<b>Building: 2-Voice</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>					
51961 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1142</b>	<b>100 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51970 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: 2-Voice</b>					<b>160 WPM Machine Shorthand Speed</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>					<b>Building: 4-Voice</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>					
51962 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1143</b>	<b>140 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51971 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: 4-Voice</b>					<b>200 WPM Machine Shorthand Speed</b>			<b>5.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>					<b>Building: 4-Voice</b>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>					
51963 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					
<b>CTRP 1144</b>	<b>180 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>			51972 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC	
<b>Building: 4-Voice</b>					<b>Building: 4-Voice</b>					
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>					<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>					



# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		

<b>CTRP 1260</b>	<b>Machine Shorthand Speed Building - Dictation/Transcription</b>	<b>1.25 Unit(s)</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1034, 1044, 1054 and 1064</i>					
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 lab hours total</i>					
52383 20	MTWR	11:40AM-12:30PM	McDonnell, L.	NKTC	
(Pass/No Pass basis only)					

## Criminal Justice Administration

<b>CJA 2131</b>	<b>Control and Supervision in Corrections</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
51393 40	Dist Ed Online	Clemons, R.	ON		
<b>CJA 2134</b>	<b>Correctional Interviewing and Counseling</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
52001 40	Dist Ed Online	Raber, T.	ON		

## Dental Hygiene

<b>DNTL 1510</b>	<b>Oral Biology</b>	<b>4.00 Unit(s)</b>			
<i>Prerequisite: Acceptance into Dental Hygiene Program, and successful completion in Biology 2250 and 2260 with grade of 'C' or better; 64 hours lecture</i>					
50010 20	T	08:10AM-12:00PM	Hershkwitz, E.	DH	
<b>DNTL 1511</b>	<b>Oral Radiology</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Acceptance into Dental Hygiene Program; 24 hours lecture; 32 hours lab (56 hours total)</i>					
50046 20	W	10:30AM-11:45AM	Adriano, C.	DH	
	W	01:10PM-03:00PM	Adriano, C.	DH	
	F	01:10PM-03:00PM	Adriano, C.	DH	
<b>DNTL 1512</b>	<b>Head and Neck Anatomy</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Acceptance into Dental Hygiene Program and successful completion in Biology 2250 and 2257 with a grade of 'C' or better; 48 hours lecture</i>					
50044 20	R	09:10AM-12:00PM	Champion, D.	DH	
<b>DNTL 1513</b>	<b>Dental Health Education/Seminar</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Acceptance into Dental Hygiene Program; 32 hours lecture</i>					
50047 20	T	01:10PM-03:00PM	Jennings, S.	DH	
<b>DNTL 1514</b>	<b>Introduction to Clinic</b>	<b>5.50 Unit(s)</b>			
<i>Prerequisite: Acceptance in Dental Hygiene Program; 48 hours lecture; 128 hours lab; 176 hours total.</i>					
50073 20	M	09:10AM-12:00PM	Kimbrough, V.	DH	
	M	01:10PM-05:00PM	Kimbrough, V.	DH	
	F	08:10AM-12:00PM	Kimbrough, V.	DH	
<b>DNTL 2130</b>	<b>Periodontics I</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or better; 48 hours lecture</i>					
50009 20	T	09:10AM-12:00PM	Jennings, S.	G 10	
<b>DNTL 2131</b>	<b>Pharmacology</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses, Chemistry 1520, Biology 2257 with a grade of 'C' or better; 32 hours lecture</i>					
50049 20	W	01:10PM-03:00PM	Gardner, G.	DH	
<b>DNTL 2132</b>	<b>Dental Materials</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or better; 32 hours lecture; 11 hours lab (43 hours total)</i>					
50149 20	T	01:10PM-03:00PM	Hershkwitz, E.	G 10	
	T	03:01PM-03:45PM	Hershkwitz, E.	G 10	

<b>DNTL 2133</b>	<b>Advanced Clinical Topics</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or higher; 32 hours lecture</i>					
50050 20	M	01:10PM-03:00PM	Champion, D.	G 10	
<b>DNTL 2134</b>	<b>Clinical Practice II</b>	<b>5.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or better; 16 hours lecture; 192 hours (lab) (208 hours total)</i>					
50173 20	M	08:10AM-12:00PM	Champion, D.	DH	
	W	03:30PM-04:30PM	Champion, D.	DH	
*	W	05:10PM-09:00PM	Champion, D.	DH	
	R	01:10PM-05:00PM	Champion, D.	DH	
<b>DNTL 2135</b>	<b>Community Oral Health I</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of all first and second semester dental hygiene program courses with a grade of 'C' or better; 32 hours lecture + 64 Outside-of-class hours (96 Total Student Learning Hours) = 2 Units</i>					
54060 20	R	10:10AM-12:00PM	Adriano, C.	G 10	

## Disability Studies

<b>DS 1501</b>	<b>Introduction to Disabilities</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
52753 40	Dist Ed Online	Jacobi, V.	ON		
<b>DS 1502</b>	<b>Disabilities and the Law</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
52754 40	Dist Ed Online	Duron, C.	ON		

## Drama

<b>DRAM 1510</b>	<b>Introduction to Theatre</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 or concurrent enrollment strongly recommended; 48 hours lecture</i>					
51680 20	TR	01:10PM-02:25PM	Golling, L.	G 07	
51668 40	Dist Ed Online	Echeverria, A.	ON		
<b>DRAM 1535</b>	<b>Elementary Acting</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					
* 50011 20	R	06:40PM-09:30PM	Golling, L.	T 12	
* 51338 22	M	06:40PM-09:30PM	Golling, L.	T 13	

## Early Care, Education and Family Studies

<b>ECEF 1031</b>	<b>Introduction to the Child in Family/Community Relationships</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					
* 52722 20	R	06:10PM-09:00PM	Roth, R.	G 05	
<b>ECEF 1500</b>	<b>Introduction to Early Care and Education: Principles and Practices</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; Hours and Units Calculation: 48 hours lecture + 96 Outside-of-class hours (144 Total Student Learning Hours) = 3 Units.</i>					
* 50835 20	M	06:10PM-09:00PM	Beasley, M.	G 06	
<b>ECEF 1501</b>	<b>Early Care, Education, and Family Studies Curriculum</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units.</i>					
* 52725 20	W	06:10PM-09:00PM	Beasley, M.	G 05	
(TB clearance is required)					

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
51666 40	Dist Ed Online	Rients, A.	ON		
(Course runs 08/26/2019 to 10/18/2019) (TB clearance is required)					
<b>ECEF 1521</b>	<b>Practicum Field Experience</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of ECEF 1500, ECEF 1501, ECEF 1531, and PSYC 2003 with a grade of C or better; 32 hours lecture; 48 hours lab (participation in a pre-school program) (80 hours total)</i>					
50836 40	Dist Ed Online	Roth, R.	ON		
	Dist Ed Online	Roth, R.	ON		
(TB clearance is required)					
<b>ECEF 1531</b>	<b>The Child in Family/Community Relationships</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
52009 20	MWF	11:10AM-12:00PM	Beasley, M.	G 05	
52726 40		Dist Ed Online	Romero, M.	ON	
(Course runs 08/26/2019 to 10/18/2019)					
<b>ECEF 1571</b>	<b>Child Study and Assessment</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; completion of nine (9) units in Early Care, Education and Family Studies, including Psychology 2003 and Early Care, Education and Family Studies 1521, recommended; 32 hours lecture; 48 hours lab. 64 Outside of class hours. (144 Total Student Learning Hours)</i>					
* 50838 20	M	06:10PM-08:00PM	Roth, R.	G 05	
		ARRANGED HOURS	Roth, R.	ARR	
(Plus arrange 3 hours lab in the field per week)					
<b>ECEF 1590</b>	<b>Health, Safety, and Nutrition</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>					
50840 20	MWF	10:10AM-11:00AM	Beasley, M.	G 05	
52007 40		Dist Ed Online	Hall Silveira, M.	ON	
<b>ECEF 1601</b>	<b>Diversity in Early Care, Education and Family Studies</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>					
50837 40		Dist Ed Online	Smith, A.	ON	
(Course runs 08/26/2019 to 10/18/2019)					
<b>ECEF 1611</b>	<b>Introduction to Children With Special Needs Birth to Age Eight</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					
50841 40		Dist Ed Online	Polski, R.	ON	
<b>ECEF 1621</b>	<b>Administration I: Planning and Administering an Early Care, and Education Program</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					
53515 40		Dist Ed Online	Brown, S.	ON	
(Course runs 10/21/2019 to 12/12/2019)					
<b>ECEF 2021</b>	<b>Introduction to the Primary Grade Classroom</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Psychology 2003 with a grade of 'C' or higher</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>					
54052 20	W	01:10PM-03:00PM	Beasley, M.	G 05	
		ARRANGED HOURS	Beasley, M.	ARR	
(Plus arrange 3 hours lab in the field per week)					
<b>ECEF 2051</b>	<b>Adult Supervision: Mentoring in a Collaborative Learning Setting</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>					
50850 40		Dist Ed Online	Romero, M.	ON	
(Course runs 10/21/2019 to 12/12/2019)					
<b><u>Earth Science</u></b>					
<b>ESCI 1520</b>	<b>Introduction to Earth Science Lecture and Laboratory</b>	<b>4.00 Unit(s)</b>			
<i>Advisory: Successful completion of Mathematics 1060 with a grade of 'C' or better and eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 total hours)</i>					
* 53511 20	MW	05:40PM-06:55PM	May, J.	G 08	
* 53511 20	MW	07:05PM-08:20PM	May, J.	G 08	
<b><u>Economics</u></b>					
<b>ECON 2120</b>	<b>Principles of Economics - Micro</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Mathematics 1050 or equivalent; 48 hours lecture</i>					
50227 40		Dist Ed Online	Bledsoe, A.	ON	
(This section has a Zero Textbook Cost option)					
51351 42		Dist Ed Online	Page, J.	ON	
<b>ECON 2210</b>	<b>Principles of Economics - Macro</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Mathematics 1050 or equivalent algebra with a grade of 'C' or better; 48 hours lecture</i>					
50218 20	TR	08:10AM-09:25AM	Page, J.	G 09	
50052 40		Dist Ed Online	Bledsoe, A.	ON	
<b><u>Energy</u></b>					
<b>ENER 1510</b>	<b>Introduction to Energy</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 and Math 1050 strongly recommended; 48 hours lecture</i>					
* 51052 20	TR	04:40PM-05:55PM	Davis, T.	ETE 02	
(Field trips will be required)					
<b>ENER 1530</b>	<b>Electricity and Basic Electronics</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; 44 hours lecture; 18 hours lab (62 hours total)</i>					
* 53012 20	T	06:10PM-08:40PM	Narup, N.	ETE 02	
* 53012 20	T	08:41PM-09:35PM	Narup, N.	ETE 02	
<b>ENER 1620</b>	<b>Fundamentals of Instrumentation</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: None</i>					
<i>Advisory: Eligibility for Math 1060 and English 1500 strongly recommended; Total Hours: 40 hours lecture; 32 hours lab (72 hours total)</i>					
* 54035 20	W	05:30PM-07:45PM	Davis, T.	ETE 02	
* 54035 20	W	07:46PM-09:45PM	Davis, T.	ETE 02	
<b>ENER 1630</b>	<b>Energy Analytics</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Successful completion of COSC 1703 and COSC 1902 strongly recommended; 48 Hours Lecture + 96 Outside of class Hours (144 Total Student Learning Hours) = 3 Units</i>					
* 54058 20	R	06:10PM-09:00PM	Narup, N.	ETE 02	
(Field trips may be required)					
<b><u>Engineering</u></b>					
<b>ENGR 1500</b>	<b>Introduction to Engineering</b>	<b>2.00 Unit(s)</b>			
<i>Prerequisite: None; 32 hours lecture</i>					

# Taft College Fall 2019 Schedule

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(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						
52378 20 W	09:10AM-11:00AM	Blake, P.	ETE 01		51356 44	Dist Ed Online	Stockton, L.	ON	
	(Field trips will be required)				51384 45	Dist Ed Online	Kulzer-Reyes, K.	ON	
* 52379 21 W	04:10PM-06:00PM	Blake, P.	ETE 01			(This section has a Zero Textbook Cost option)			
	(Field trips will be required)				52765 46	Dist Ed Online	Cable, A.	ON	
54059 22 W	01:10PM-03:00PM	Blake, P.	ETE 01		54039 47	Dist Ed Online	Stockton, L.	ON	
	(Field trips will be required)				54042 48	Dist Ed Online	Staff	ON	
<b>ENGR 1510</b>	<b>Engineering Graphics and Introduction to Design with Lab</b>	<b>3.00 Unit(s)</b>			<b>ENGL 1600</b>	<b>Critical Thinking, Literature, and Composition</b>		<b>4.00 Unit(s)</b>	
<i>Prerequisite: Successful completion of Math 1530 Plane Trigonometry with a grade of 'C' or better</i>				<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 64 hours lecture</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>				<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>					
52372 20 TR	01:10PM-02:00PM	Blake, P.	ETE 01		50155 20 MWF	10:10AM-11:00AM	Chung-Wee, C.	T 13	
	TR	02:01PM-03:20PM	Blake, P.	ETE 01		HYBRID	Chung-Wee, C.	ON	
						(Plus arrange 1 hour lecture online per week)			
<b>ENGR 1550</b>	<b>Computer Programming and Problem Solving with Lab</b>	<b>3.00 Unit(s)</b>			50033 21 TR	08:10AM-10:00AM	Staff	T 10	
<i>Prerequisite: Successful completion in Mathematics (MATH) 2100 Analytic Geometry and Calculus I with a grade of 'C' or better</i>				<i>Prerequisite: Successful completion in Mathematics (MATH) 2100 Analytic Geometry and Calculus I with a grade of 'C' or better</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>				<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>					
52747 20 TR	10:10AM-11:10AM	Blake, P.	ETE 01		54036 22 MW	03:10PM-05:00PM	Staff	CL 730	
	TR	11:11AM-12:30PM	Blake, P.	ETE 01	* 52057 23 M	06:10PM-10:00PM	Hickman, R.	T 15	
					54041 24 TR	01:10PM-03:00PM	Cross, V.	G 03	
					50157 40	Dist Ed Online	Devine, W.	ON	
					50366 41	Dist Ed Online	Dyer, G.	ON	
					51358 42	Dist Ed Online	Kulzer-Reyes, K.	ON	
						(This section has a Zero Textbook Cost option)			
					52773 43	Dist Ed Online	Devine, W.	ON	
					54550 44	Dist Ed Online	Dyer, G.	ON	
					<b>ENGL 1650</b>	<b>Introduction to Literature</b>		<b>3.00 Unit(s)</b>	
					<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better. 48 hours lecture. 96 Outside-of-class Hours. (144 Total Student Learning Hours)</i>				
					54551 20 W	11:10AM-12:25PM	Carlson, K.	T 15	
						HYBRID	Carlson, K.	ON	
						(Plus arrange 1 hour 30 minutes lecture online per week)			
					<b>ENGL 1700</b>	<b>Introduction to Creative Writing</b>		<b>3.00 Unit(s)</b>	
					<i>Advisory: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>				
					50277 20 TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
					<b>ENGL 1725</b>	<b>Creative Writing: Poetry</b>		<b>3.00 Unit(s)</b>	
					<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>				
					51982 20 TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
					<b>ENGL 1750</b>	<b>Creative Writing: Fiction</b>		<b>3.00 Unit(s)</b>	
					<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>				
					51983 20 TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
					<b>ENGL 1775</b>	<b>Creative Writing: Nonfiction</b>		<b>3.00 Unit(s)</b>	
					<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>				
					51984 20 TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
					<b>ENGL 2100</b>	<b>American Literature I</b>		<b>3.00 Unit(s)</b>	
					<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>				
					52705 40	Dist Ed Online	Devine, W.	ON	
					<b>ENGL 2700</b>	<b>British Literature I</b>		<b>3.00 Unit(s)</b>	
					<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture (96 outside of class hours) 3 Units</i>				
					51981 20 TR	01:10PM-02:25PM	Devine, W.	G 06	

## English

## Geography

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						

<b>GEOG 1510</b>	<b>Physical Geography</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 and Math 1050 strongly recommended; 48 hours lecture</i>									
* 51343	20 T	06:40PM-09:30PM	Brennan, S.	G 08					
50239	22 T	03:10PM-06:00PM	Brennan, S.	G 08					
50016	30	Dist Ed Offline	May, J.	OFF					
51360	31	Dist Ed Offline	Ware, T.	OFF					

## Geology

<b>GEOL 1500</b>	<b>Introduction to Geology</b>	<b>4.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>									
51993	21 MW	01:10PM-02:25PM	May, J.	G 08					
	MW	02:26PM-03:00PM	May, J.	G 08					
		ARRANGED HOURS	May, J.	ARR					
(Arrange 32 hours and 30 mins of field trips during weekends)(Field trip details will be provided first day of class)									

## Health Education

Please click the following link for additional course offerings: <http://www.westec.org>

<b>HLED 1510</b>	<b>Principles of Healthful Living</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: None; 48 hours lecture</i>									
51686	11 MWF	10:10AM-11:00AM	Ferguson, B.	G 06					
50161	20 MWF	09:10AM-10:00AM	Maiocco, V.	T 05					
50018	21 TR	09:40AM-10:55AM	Maiocco, V.	LB 311					
* 50162	22 T	06:40PM-09:30PM	Durkan, B.	CL 731					
50163	23 MWF	11:10AM-12:00PM	Maiocco, V.	T 05					
50164	24 TR	11:10AM-12:25PM	Buchanan, J.	G 05					
50165	25 MWF	10:10AM-11:00AM	Maiocco, V.	T 05					
51344	26 MWF	08:10AM-09:00AM	Ferguson, B.	G 06					
50166	27 TR	01:10PM-02:25PM	Buchanan, J.	G 05					
50215	28 MWF	11:10AM-12:00PM	Flowers, C.	G 07					
* 51345	29 M	06:40PM-09:30PM	Flowers, C.	CL 731					
50167	30	Dist Ed Offline	Thompson, T.	OFF					
52767	40	Dist Ed Online	Thompson, T.	ON					
50216	41	Dist Ed Online	Thompson, T.	ON					
50370	42	Dist Ed Online	Thompson, T.	ON					
51365	43	Dist Ed Online	Thompson, T.	ON					
(Course runs 10/07/2019 to 12/20/2019)									
51395	45	Dist Ed Online	Thompson, T.	ON					

<b>HLED 1531</b>	<b>Emergency Medical Technician 1-A A Refresher Course</b>	<b>1.50 Unit(s)</b>							
<i>Prerequisite: Possession of a current EMT card; 24 hours didactic</i>									
50249	20 S	08:10AM-09:25AM	Fariss, J.	G 06					
(1.5 Hours/Week Didactic Arranged)(Possession of Current EMT Card)									

<b>HLED 1535</b>	<b>Emergency Medical Technician</b>	<b>5.50 Unit(s)</b>							
<i>Prerequisite: 18 years of age by end of course. CPR training equivalent to the current American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level. Contact EMT Instructor with any questions.</i>									
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture; 112 hours lab (160 hours total)</i>									
51391	20 S	08:10AM-11:00AM	Fariss, J.	G 06					
	S	11:01AM-06:00PM	Fariss, J.	G 06					

<b>HLED 1541</b>	<b>Medical Terminology</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: None; 48 hours lecture</i>									
52448	40	Dist Ed Online	Flowers, C.	ON					
50371	41	Dist Ed Online	Flowers, C.	ON					
51368	42	Dist Ed Online	Flowers, C.	ON					
(Course runs 10/07/2019 to 12/20/2019)									

<b>HLED 1543</b>	<b>Medical Terminology for Court Reporting</b>	<b>2.00 Unit(s)</b>							
<i>Advisory: Successful completion of English 1500 with grade of 'C' or better strongly recommended; 32 hours lecture</i>									
52749	40	Dist Ed Online	Flowers, C.	ON					

## History

<b>HIST 2202</b>	<b>Western Civilization to 1600</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
* 50855	20 T	06:10PM-09:00PM	Rocha, J.	T 12					

<b>HIST 2210</b>	<b>World Civilization to 1500</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
50248	40	Dist Ed Online	Altenhofel, J.	ON					
(This section has a Zero Textbook Cost option)									

<b>HIST 2231</b>	<b>History of the United States to 1877</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>									

50004	20 MW	09:10AM-10:25AM	Mendoza, T.	T 12					
(This section has a Zero Textbook Cost option)(Supplemental Instruction available)									
50169	21 TR	10:40AM-11:55AM	Altenhofel, J.	T 12					
(This section has a Zero Textbook Cost option)(Supplemental Instruction available)									
52003	22 MW	11:10AM-12:25PM	Mendoza, T.	T 12					
(This section has a Zero Textbook Cost option)									
52437	23 MW	03:40PM-04:55PM	Mendoza, T.	T 12					
(This section has a Zero Textbook Cost option)(Supplemental Instruction available)									
53514	30	Dist Ed Offline	Altenhofel, J.	OFF					
(This section has a Zero Textbook Cost option)									
52766	40	Dist Ed Online	Mansi, G.	ON					
(This section has a Zero Textbook Cost option)									
50171	41	Dist Ed Online	Duncan, B.	ON					
(This section has a Zero Textbook Cost option)									
50369	42	Dist Ed Online	Duncan, B.	ON					
(This section has a Zero Textbook Cost option)									
53538	43	Dist Ed Online	Altenhofel, J.	ON					
(This section has a Zero Textbook Cost option)									
54071	44	Dist Ed Online	Altenhofel, J.	ON					
(This section has a Zero Textbook Cost option)									

<b>HIST 2232</b>	<b>History of the United States Since 1877</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>									
50175	20 MWF	08:10AM-09:00AM	Gonzalez, O.	T 12					
(This section has a Zero Textbook Cost option)									
50019	21 TR	09:10AM-10:25AM	Altenhofel, J.	T 12					
(This section has a Zero Textbook Cost option)(Supplemental Instruction available)									

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>							<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room					
* = Evening class					* = Evening class				
50176 22	MW	01:10PM-02:25PM	Mendoza, T.	T 12	<b>MGMT 1505</b>	<b>Principles of Supervision</b>		<b>3.00 Unit(s)</b>	
(This section has a Zero Textbook Cost option)(Supplemental Instruction available)					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>				
53016 23	TR	02:10PM-03:25PM	Altenhofel, J.	T 12	50276 30	Dist Ed Offline	Durkan, J.	OFF	
(This section has a Zero Textbook Cost option)(Supplemental Instruction available)					54531 40	Dist Ed Online	Layne, D.	ON	
* 52002 24	M	06:10PM-09:00PM	Altenhofel, J.	T 12	<b>MGMT 1510</b>	<b>Values and Ethics</b>		<b>0.50 Unit(s)</b>	
(This section has a Zero Textbook Cost option)					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>				
50177 40		Dist Ed Online	Mendoza, T.	ON	50870 30	Dist Ed Offline	Brixey, G.	OFF	
(This section has a Zero Textbook Cost option)					(Course runs 09/02/2019 to 09/13/2019)				
51685 41		Dist Ed Online	Mendoza, T.	ON	52775 41	Dist Ed Online	Corlew, D.	ON	
(Course runs 10/07/2019 to 12/20/2019)					(Course runs 09/02/2019 to 09/13/2019)				
(This section has a Zero Textbook Cost option)					<b>MGMT 1515</b>	<b>Communication</b>		<b>0.50 Unit(s)</b>	
52449 42		Dist Ed Online	Garcia, O.	ON	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>				
(This section has a Zero Textbook Cost option)					50384 30	Dist Ed Offline	Durkan, J.	OFF	
<b>HIST 2270</b>	<b>California History</b>			<b>3.00 Unit(s)</b>	(Course runs 09/23/2019 to 10/04/2019)				
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
50178 40		Dist Ed Online	Mendoza, T.	ON	52768 41	Dist Ed Online	Bandy, I.	ON	
					(Course runs 09/23/2019 to 10/04/2019)				
<b>Humanities</b>									
<b>HUM 1500</b>	<b>Introduction to the Humanities</b>			<b>3.00 Unit(s)</b>	<b>MGMT 1530</b>	<b>Conflict Resolution</b>		<b>0.50 Unit(s)</b>	
<i>Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture</i>					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>				
51684 20	TR	03:10PM-04:25PM	Cross, V.	G 03	50873 30	Dist Ed Offline	Dunham, G.	OFF	
50020 40		Dist Ed Online	Swenson, S.	ON	(Course runs 11/04/2019 to 11/15/2019)				
<b>HUM 2010</b>	<b>Introduction to Film Studies</b>			<b>3.00 Unit(s)</b>	52439 41	Dist Ed Online	Corlew, D.	ON	
<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 48 hours lecture</i>					(Course runs 11/04/2019 to 11/15/2019)				
50042 40		Dist Ed Online	Kashani, T.	ON	<b>MGMT 1535</b>	<b>Decision Making and Problem Solving</b>		<b>0.50 Unit(s)</b>	
					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>				
<b>Information Competency</b>									
<b>INCO 1048</b>	<b>Information Competency and Bibliography</b>			<b>1.00 Unit(s)</b>	50385 30	Dist Ed Offline	Durkan, J.	OFF	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					(Course runs 10/14/2019 to 10/25/2019)				
52743 20	W	02:10PM-03:00PM	Smith, T.	LB 311	52770 41	Dist Ed Online	Bandy, I.	ON	
* 52744 21	R	05:10PM-06:00PM	Smith, T.	LB 311	(Course runs 10/14/2019 to 10/25/2019)				
* 52745 22	T	04:10PM-05:00PM	Smith, T.	LB 311	<b>MGMT 1540</b>	<b>Managing Organizational Change</b>		<b>0.50 Unit(s)</b>	
52746 23	M	02:10PM-03:00PM	Smith, T.	LB 311	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture</i>				
52737 40		Dist Ed Online	VanSistine-Yost, L.	ON	50386 30	Dist Ed Offline	Brixey, G.	OFF	
52739 42		Dist Ed Online	VanSistine-Yost, L.	ON	(Course runs 12/02/2019 to 12/13/2019)				
52740 43		Dist Ed Online	Taibjee, S.	ON	52440 41	Dist Ed Online	Corlew, D.	ON	
52741 44		Dist Ed Online	Taibjee, S.	ON	(Course runs 12/02/2019 to 12/13/2019)				
52742 45		Dist Ed Online	Taibjee, S.	ON	<b>MGMT 1565</b>	<b>Professionalism and Etiquette</b>		<b>0.50 Unit(s)</b>	
					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture. 16 Outside of class hours. (24 Total Student Learning Hours)</i>				
<b>Journalism</b>									
<b>JRNL 1510</b>	<b>Mass Communication and the Individual</b>			<b>3.00 Unit(s)</b>	54533 40	Dist Ed Online	Layne, D.	ON	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					(Course runs 09/30/2019 to 10/11/2019)				
50230 40		Dist Ed Online	Lohman, B.	ON	<b>MGMT 1570</b>	<b>Diversity at Work</b>		<b>0.50 Unit(s)</b>	
					<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture. 16 Outside of class Hours. (24 Total Student Learning Hours)</i>				
<b>Management</b>									
<b>MGMT 1500</b>	<b>Introduction to Human Resources Management</b>			<b>3.00 Unit(s)</b>	54532 40	Dist Ed Online	Layne, D.	ON	
<i>Advisory: Mathematics 1050 and Business 1500 strongly recommended; 48 hours lecture</i>					(Course runs 11/11/2019 to 11/22/2019)				
51952 40		Dist Ed Online	Corlew, D.	ON	<b>Mathematics</b>				
					<b>MATH 0230</b> <b>Basic Mathematics</b> <b>5.00 Unit(s)</b>				
					<i>Prerequisite: None; 80 hours lecture</i>				
					53000 30	Dist Ed Offline	Cahoon, N.	OFF	



# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
* = Evening class						* = Evening class				
<b>MATH 0240</b>	<b>Pre-algebra</b>	<b>5.00 Unit(s)</b>				<b>MATH 1530</b>	<b>Plane Trigonometry</b>	<b>4.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or completion of Mathematics 0230 or one year of high school basic mathematics with a grade of 'C' or better; 80 hours lecture</i>						<i>Prerequisite: Successful completion of Mathematics 1060 or the equivalent; 64 hours lecture</i>				
50303 41	Dist Ed Online		Payne, R.	ON		52714 20	MTWR	10:10AM-11:00AM	Martinez, M.	SCI 07
<b>MATH 1050</b>	<b>Elementary Algebra</b>	<b>4.00 Unit(s)</b>				<b>MATH 1540</b>	<b>Precalculus Mathematics</b>	<b>4.00 Unit(s)</b>		
<i>Prerequisite: Qualification by assessment process or completion of Mathematics 0240 with a grade of 'C' or better</i>						<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1060 and Mathematics 1530, or the equivalent</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture. 128 Outside of class hours. (192 Total student learning hours)</i>				
* 50128 22	MW	06:40PM-08:30PM	Cook, L.	CL 730		50027 20	MTWR	11:10AM-12:00PM	Martinez, M.	SCI 07
50127 23	MTWR	09:10AM-10:00AM	Martinez, M.	SCI 07		52020 21	MTWR	01:10PM-02:00PM	Getty, S.	SCI 07
53512 30	Dist Ed Offline		Getty, S.	OFF		<b>MATH 2100</b>	<b>Analytic Geometry and Calculus I</b>	<b>5.00 Unit(s)</b>		
50125 40	Dist Ed Online		Martinez, M.	ON		<i>Prerequisite: Successful completion of Mathematics 1540 with a grade of 'C' or better; 80 hours lecture</i>				
50304 41	Dist Ed Online		Getty, S.	ON		50054 20	TR	02:40PM-04:30PM	Getty, S.	SCI 06
51400 46	Dist Ed Online		Reynolds, J.	ON			HYBRID		Getty, S.	ON
(Course runs 10/07/2019 to 12/20/2019)										(Plus arrange 1 hour lecture online per week)
<b>MATH 1060</b>	<b>Intermediate Algebra</b>	<b>4.00 Unit(s)</b>				52019 21	MW	03:40PM-05:30PM	Mitchell, D.	SCI 06
<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1050 or one year of high school algebra with a grade of 'C' or better</i>							HYBRID		Mitchell, D.	ON
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>										(Plus arrange 1 hour lecture online per week)
50028 20	MTWR	10:10AM-11:00AM	Jones, D.	CL 730		<b>MATH 2120</b>	<b>Analytic Geometry and Calculus II</b>	<b>4.00 Unit(s)</b>		
* 51357 21	MW	06:40PM-08:30PM	Leonzo, H.	SCI 06		<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better; 64 hours lecture</i>				
50133 22	MTWR	09:10AM-10:00AM	Jones, D.	CL 730		50306 20	TR	08:10AM-10:00AM	Reynolds, J.	CHEV
50132 24	MTWR	08:10AM-09:00AM	Jones, D.	CL 730		<b>MATH 2130</b>	<b>Analytic Geometry and Calculus III</b>	<b>4.00 Unit(s)</b>		
51689 40	Dist Ed Online		Reynolds, J.	ON		<i>Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better; 64 hours lecture</i>				
50307 41	Dist Ed Online		Reynolds, J.	ON		50881 20	TR	03:10PM-05:00PM	Reynolds, J.	SCI 07
50879 42	Dist Ed Online		Jones, D.	ON		<b>MATH 2140</b>	<b>Ordinary Differential Equations</b>	<b>4.00 Unit(s)</b>		
53542 47	Dist Ed Online		Reynolds, J.	ON		<i>Prerequisite: Successful completion in Mathematics 2130 with a grade of 'C' or better; 64 hours lecture + 128 Outside-of-class Hours (192 Total Student Learning Hours) = 4 Units</i>				
(Course runs 10/07/2019 to 12/20/2019)						53001 20	TR	03:40PM-05:30PM	Mitchell, D.	T 15
<b>MATH 1500</b>	<b>Math for a Modern Society - A Liberal Arts Course</b>	<b>4.00 Unit(s)</b>				<b>Music</b>				
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 64 hours lecture</i>						<b>MUSC 1510</b>	<b>Music Appreciation</b>	<b>3.00 Unit(s)</b>		
52023 20	MTWR	10:10AM-11:00AM	Payne, R.	SCI 06		<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours (144 Total Student Learning Hours)</i>				
54536 30	Dist Ed Offline		Jones, D.	OFF		50037 20	TR	10:10AM-11:25AM	Burnham, K.	G 09
50055 40	Dist Ed Online		Jones, D.	ON		50142 40	Dist Ed Online		Burnham, K.	ON
54062 41	Dist Ed Online		Payne, R.	ON		51374 42	Dist Ed Online		Burnham, K.	ON
<b>MATH 1505</b>	<b>Mathematical Concepts for Elementary Teachers - Number Systems</b>	<b>4.00 Unit(s)</b>				<b>Occupational Safety and Health</b>				
<i>Prerequisite: Successful completion of Intermediate Algebra Math 1060 or equivalent with a grade of 'C' or better; 64 hours lecture + 128 Outside of class hours (192 Total Student Learning Hours)</i>						<b>OSH 1500</b>	<b>Occupational Safety and Health Compliance</b>	<b>3.00 Unit(s)</b>		
54537 20	MTWR	09:10AM-10:00AM	Payne, R.	SCI 06		<i>Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>				
54540 21	TR	03:40PM-05:30PM	Cahoon, N.	CL 730		54554 40	Dist Ed Online		Sicari, C.	ON
54538 40	Dist Ed Online		Payne, R.	ON		<b>OSH 1532</b>	<b>Industrial Hygiene</b>	<b>3.00 Unit(s)</b>		
54539 41	Dist Ed Online		Martinez, M.	ON		<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>				
<b>MATH 1520</b>	<b>Finite Mathematics</b>	<b>3.00 Unit(s)</b>				54555 40	Dist Ed Online		Sicari, C.	ON
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent</i>										
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours)</i>										
52374 40	Dist Ed Online		Getty, S.	ON						
54063 41	Dist Ed Online		Getty, S.	ON						

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						

**OSH 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces 2.00 Unit(s)**

*Prerequisite: None; 32 hours lecture + 64 outside of class hours (96 Total Students Learning Hours) 2 Units*

\* 54541 20 MW 05:10PM-07:15PM Salinas, M. G 03  
(Course runs 10/21/2019 to 12/12/2019)

**OSH 2061 Occupational Safety and Health Standards for General Industry/OSHA 30 hour General Industry Training 2.00 Unit(s)**

*Prerequisite: None; 32 hours lecture + 64 outside of class hours (96 Total Students Learning Hours) = 2 Units*

\* 54542 20 MW 05:10PM-07:15PM Clarke, G. G 03  
(Course runs 08/26/2019 to 10/18/2019)

## Petroleum Technology

Please click the following link for additional course offerings: <http://www.westec.org>

## Philosophy

**PHIL 1501 Introduction to Philosophy 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning Hours)*

50274 30 Dist Ed Offline Eigenauer, J. OFF

**PHIL 1520 Critical Thinking 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50883 20 MW 11:10AM-12:25PM Eigenauer, J. T 14

50060 21 MW 02:10PM-03:25PM Eigenauer, J. T 14

52018 22 TR 02:10PM-03:25PM Eigenauer, J. T 14

**PHIL 1531 The World's Living Religions 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

\* 52388 20 T 06:10PM-09:00PM Cross, V. T 10

## Photography

**PHOT 1510 Basic Photography 3.00 Unit(s)**

*Prerequisite: None; 48 hours lecture*

\* 52716 20 R 06:10PM-09:00PM Wood, G. G 04

## Physical Education

**PHED 1505 Womens Intercollegiate Golf 2.00 Unit(s)**

*Advisory: Experience in playing competitive golf is desirable; 160 hours*

53508 20 ARRANGED HOURS Burroughs, B. BVGOLF  
(Arrange 10 hours per week)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)

**PHED 1508 Women's Intercollegiate Basketball 1.50-3.00 Unit(s)**

*Advisory: Experience in playing competitive basketball is desirable; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units*

50204 20 ARRANGED HOURS Flowers, C. GYM  
(Course runs 10/21/2019 to 12/12/2019)  
(Arrange 10 hours per week)(For Fall 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)

**PHED 1509 Women's Intercollegiate Volleyball 2.00 Unit(s)**

*Advisory: Experience playing competitive volleyball is desirable; 160 lab hours*

50187 20 ARRANGED HOURS Bandy, I. GYM  
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)

**PHED 1510 Women's Intercollegiate Soccer 2.00 Unit(s)**

*Advisory: Experience playing competitive soccer is desirable; 160 lab hours*

50189 20 ARRANGED HOURS Cutrona, M. FIELD  
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)

**PHED 1511 Men's Intercollegiate Soccer 2.00 Unit(s)**

*Advisory: Experience playing competitive soccer is desirable; 160 lab hours*

50191 20 ARRANGED HOURS Cutrona, A. FIELD  
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)

**PHED 1523 Beginning Weight Lifting and Physical Fitness 1.00 Unit(s)**

*Prerequisite: None; 48 lab hours*

50193 20 ARRANGED HOURS Bandy, I. GYM  
(Arrange 3 hours lab per week)

50194 21 TWR 01:10PM-02:00PM Staff GYM

\* 50195 22 MWF 04:10PM-05:00PM Brixey, G. GYM

50196 23 TWR 12:10PM-01:00PM Staff GYM

\* 50246 24 TWR 05:10PM-06:00PM Staff GYM

50421 25 MWR 08:10AM-09:00AM Cutrona, A. GYM

53034 26 MWF 02:10PM-03:00PM Flowers, C. GYM

54556 27 MWR 03:10PM-04:00PM Cutrona, M. GYM

**PHED 1524 Softball 1.00-2.00 Unit(s)**

*Prerequisite: None; 48 hours lab for 1 unit; 96 hours lab for 2 units*

50200 20 ARRANGED HOURS Brixey, G. FIELD  
(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)

**PHED 1535 Baseball and Physical Fitness 1.00-2.00 Unit(s)**

*Prerequisite: None; 48 lab hours for 1 unit; or 96 lab hours for 2 units*

50199 20 ARRANGED HOURS Maiocco, V. FIELD  
(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)

**PHED 1539 Fundamentals of Baseball 3.00 Unit(s)**

*Advisory: Successful completion of Physical Education 1535 strongly recommended; 48 hours lecture*

54043 20 M 03:10PM-06:00PM Buchanan, J. LB 311

**PHED 1623 Intermediate Weight Lifting and Physical Fitness 1.00 Unit(s)**

*Prerequisite: Successful completion of PHED 1523 with a grade of C or better; 48 lab hours*

52040 20 ARRANGED HOURS Bandy, I. GYM  
(Arrange 3 hours lab per week)

52041 21 TWR 01:10PM-02:00PM Staff GYM

\* 52042 22 MWF 04:10PM-05:00PM Brixey, G. GYM

52043 23 TWR 12:10PM-01:00PM Staff GYM

\* 52044 24 TWR 05:10PM-06:00PM Staff GYM

52045 25 MWR 08:10AM-09:00AM Cutrona, A. GYM

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS					
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>							
(*) Section	Day(s)	Time	Instructor	Room	Instructor					
* = Evening class										
53035 26	MWF	02:10PM-03:00PM	Flowers, C.	GYM	* 52030 22	MWF	04:10PM-05:00PM	Brixey, G.	GYM	
54557 27	MWR	03:10PM-04:00PM	Cutrona, M.	GYM	52032 23	TWR	12:10PM-01:00PM	Staff	GYM	
<b>PHED 1644</b>	<b>Introduction to Physical Education</b>		<b>3.00 Unit(s)</b>		* 52034 24	TWR	05:10PM-06:00PM	Staff	GYM	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
50406 40		Dist Ed Online	Maiocco, V.	ON	52036 25	MWR	08:10AM-09:00AM	Cutrona, A.	GYM	
<b>PHED 1646</b>	<b>Techniques In Athletic Taping I</b>		<b>1.00 Unit(s)</b>		53037 26	MWF	02:10PM-03:00PM	Flowers, C.	GYM	
<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>										
50389 20	R	11:10AM-12:05PM	Ferguson, B.	GYM	54559 27	MWR	03:10PM-04:00PM	Cutrona, M.		
		ARRANGED HOURS	Ferguson, B.	ARR	<b>PHED 2146</b>	<b>Techniques In Athletic Taping II</b>		<b>1.00 Unit(s)</b>		
		(Course runs 08/26/2019 to 10/18/2019)			<i>Prerequisite: Successful completion in Physical Education 1646 with a grade of 'C' or better; 8 hours lecture; 24 hours lab (32 hours total)</i>					
		(Plus arrange 3 hours lab per week)			50390 20	R	11:10AM-12:15PM	Ferguson, B.	GYM	
<b>PHED 1723</b>	<b>Advanced Weight Lifting and Physical Fitness</b>		<b>1.00 Unit(s)</b>				ARRANGED HOURS	Ferguson, B.	ARR	
<i>Prerequisite: Successful completion of PHED 1623 with a grade of C or better; 48 lab hours</i>										
52025 20		ARRANGED HOURS	Bandy, I.	GYM			(Course runs 10/21/2019 to 12/12/2019)			
		(Arrange 3 hours lab per week)					(Plus arrange 3 hours 15 minutes lab per week)			
52027 21	TWR	01:10PM-02:00PM	Staff	GYM	<b>PHED 2505</b>	<b>Advanced Women's Intercollegiate Golf</b>		<b>2.00 Unit(s)</b>		
* 52029 22	MWF	04:10PM-05:00PM	Brixey, G.	GYM	<i>Prerequisite: Successful completion in Physical Education 1505 with a grade of 'C' or better; 107 hours lab</i>					
52031 23	TWR	12:10PM-01:00PM	Staff	GYM	53509 20		ARRANGED HOURS	Burroughs, B.	BVGOLF	
* 52033 24	TWR	05:10PM-06:00PM	Staff	GYM	(Arrange 6 hours and 30 mins per week) (Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)					
52035 25	MWR	08:10AM-09:00AM	Cutrona, A.	GYM	<b>PHED 2508</b>	<b>Advanced Women's Intercollegiate Basketball</b>		<b>1.50-3.00 Unit(s)</b>		
53036 26	MWF	02:10PM-03:00PM	Flowers, C.	GYM	<i>Prerequisite: Successful completion in Physical Education 1508 with a grade of 'C' or better; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>					
54558 27	MWR	03:10PM-04:00PM	Cutrona, M.	GYM	50205 20		ARRANGED HOURS	Flowers, C.	GYM	
<b>PHED 1724</b>	<b>Offseason Intercollegiate Softball</b>		<b>0.50-2.00 Unit(s)</b>		(Course runs 10/21/2019 to 12/12/2019)					
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>										
52050 20		ARRANGED HOURS	Brixey, G.	FIELD	(Arrange 10 hours per week)(For Fall 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)					
		(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			<b>PHED 2509</b>	<b>Advanced Women's Intercollegiate Volleyball</b>		<b>2.00 Unit(s)</b>		
<b>PHED 1734</b>	<b>Offseason Intercollegiate Basketball and Physical Fitness</b>		<b>1.00-2.00 Unit(s)</b>		<i>Prerequisite: Successful completion in Physical Education 1509 with a grade of 'C' or better; 160 lab hours</i>					
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>										
54046 20		ARRANGED HOURS	Flowers, C.	GYM	50188 20		ARRANGED HOURS	Bandy, I.	GYM	
		(Course runs 08/26/2019 to 10/18/2019)			(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)					
		(Arrange 6 hours per week)(For Fall 2019 this course is offered for 1 unit)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			<b>PHED 2510</b>	<b>Advanced Women's Intercollegiate Soccer</b>		<b>2.00 Unit(s)</b>		
<b>PHED 1735</b>	<b>Offseason Intercollegiate Baseball and Physical Fitness</b>		<b>0.50-2.00 Unit(s)</b>		<i>Prerequisite: Successful completion in Physical Education 1510 with a grade of 'C' or better; 160 lab hours</i>					
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>										
52046 20		ARRANGED HOURS	Maiocco, V.	FIELD	50190 20		ARRANGED HOURS	Cutrona, M.	FIELD	
		(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)					
<b>PHED 1823</b>	<b>Elite Weight Lifting and Physical Fitness</b>		<b>1.00 Unit(s)</b>		<b>PHED 2511</b>	<b>Advanced Men's Intercollegiate Soccer</b>		<b>2.00 Unit(s)</b>		
<i>Prerequisite: Successful completion of PHED 1723 with a grade of C or better; 48 lab hours</i>										
52026 20		ARRANGED HOURS	Bandy, I.	GYM	<i>Prerequisite: Successful completion in Physical Education 1511 with a grade of 'C' or better; 160 lab hours</i>					
		(Arrange 3 hours lab per week)			50192 20		ARRANGED HOURS	Cutrona, A.	FIELD	
52028 21	TWR	01:10PM-02:00PM	Staff	GYM	(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)					

## Physics

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	(*) Section	Day(s)	Time
Instructor	Room		Instructor	Room	

**PHYS 2221 General Physics (Calculus) 4.00 Unit(s)**  
*Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better or concurrent enrollment in Mathematics 2100*  
*Advisory: A year of high school physics or a prep course is recommended.*  
*Completion of 1 semester of calculus and concurrent enrollment in second semester calculus is highly recommended; 48 hours lecture (96 Outside of class hours); 48 hours lab (192 Total Student Learning Hours)*

51279	20	MW	01:10PM-02:25PM	Reynolds, D.	SCI 04
		MW	02:45PM-04:00PM	Reynolds, D.	SCI 04

**PHYS 2223 General Physics III (Calculus) 4.00 Unit(s)**  
*Prerequisite: Successful completion in Physics 2222 with a grade of 'C' or better;*  
*Corequisite: Successful completion or concurrent enrollment in MATH 2120*  
*Advisory: It is strongly recommended that students take the entire physic series at Taft College; 48 hours lecture; 48 hours lab (96 hours total)*

53510	20	TR	12:10PM-01:25PM	Reynolds, D.	SCI 04
		TR	01:45PM-03:00PM	Reynolds, D.	SCI 04

## Political Science

**POSC 1501 Government 3.00 Unit(s)**  
*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50121	20	MWF	10:10AM-11:00AM	Jiles, M.	G 07
			(This section has a Zero Textbook Cost option)		
50120	21	TR	11:10AM-12:25PM	Jiles, M.	G 07
			(This section has a Zero Textbook Cost option)		
* 51667	22	W	06:40PM-09:30PM	Villa, W.	G 10
			(This section has a Zero Textbook Cost option)		
50119	23	MW	01:10PM-02:25PM	Abernathy, C.	G 07
			(This section has a Zero Textbook Cost option)		
* 50118	24	R	06:40PM-09:30PM	Villa, W.	G 07
			(This section has a Zero Textbook Cost option)		
50311	42		Dist Ed Online	Jiles, M.	ON
			(This section has a Zero Textbook Cost option)		
50015	43		Dist Ed Online	Combs, N.	ON
			(This section has a Zero Textbook Cost option)		
52441	44		Dist Ed Online	Combs, N.	ON
			(This section has a Zero Textbook Cost option)		
52450	45		Dist Ed Online	Jiles, M.	ON
			(This section has a Zero Textbook Cost option)		
52771	46		Dist Ed Online	Villa, W.	ON
			(This section has a Zero Textbook Cost option)		

## Psychology

**PSYC 1500 Introduction to Psychology 3.00 Unit(s)**  
*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours. (144 Total Student Learning hours)*

* 50038	20	W	06:10PM-09:00PM	Colaw, R.	T 05
50117	21	TR	09:40AM-10:55AM	Colaw, R.	T 15
50392	22	MW	03:40PM-04:55PM	Polski, R.	T 14
51399	23	MWF	09:10AM-10:00AM	Polski, R.	T 10
50115	40		Dist Ed Online	Polski, R.	ON
50114	41		Dist Ed Online	Polski, R.	ON
50391	42		Dist Ed Online	Bogle, D.	ON
51375	43		Dist Ed Online	Bogle, D.	ON
50313	44		Dist Ed Online	Colaw, R.	ON
54561	45		Dist Ed Online	Bogle, D.	ON

**PSYC 2003 Child Growth and Development 3.00 Unit(s)**  
*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50061	20	TR	09:40AM-10:55AM	Roth, R.	G 05
* 50396	21	T	06:10PM-09:00PM	Roth, R.	G 05
			(Supplemental Instruction available)		
50062	40		Dist Ed Online	Polski, R.	ON
50884	42		Dist Ed Online	Polski, R.	ON

**PSYC 2033 Personal and Social Adjustment 3.00 Unit(s)**  
*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50397	40		Dist Ed Online	Khasky, A.	ON
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**PSYC 2050 Introduction to Biological Psychology 3.00 Unit(s)**  
*Prerequisite: Successful completion of PSYC 1500 Introduction to Psychology with a grade of 'C' or better.*

53019	20	TR	10:10AM-11:25AM	Polski, R.	G 08
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**PSYC 2080 Introduction to Lifespan Psychology 3.00 Unit(s)**  
*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

53018	20	MW	01:10PM-02:25PM	Polski, R.	T 05
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**PSYC 2200 Elementary Statistics for the Behavioral and Social Sciences 4.00 Unit(s)**

*Prerequisite: Qualification by assessment process or successful completion of Mathematics 1060 with a grade of 'C' or better or equivalent*

*Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture*

* 50886	20	TR	06:10PM-08:10PM	Jacobi, V.	CL 730
50398	21	MW	01:10PM-03:00PM	Eveland, S.	G 03
52061	22	TR	10:10AM-12:00PM	Oja, M.	T 13
			(Supplemental Instruction available)		
52443	23	MW	10:10AM-12:00PM	Eveland, S.	G 09
52778	24	F	09:10AM-12:00PM	Oja, M.	LB 311
			HYBRID	Oja, M.	ON
			(Plus arrange 1 hour lecture online per week)(Supplemental Instruction available)		

**PSYC 2205 Introduction to Research Methods in the Social Sciences 4.00 Unit(s)**

*Prerequisite: Successful completion of Psychology 1500 and Psychology 2200 or Statistics 1510 with grades of 'C' or better*

* 52005	20	TR	06:10PM-08:00PM	Oja, M.	T 05
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## Reading

**READ 1005 Interactive Reading 3.00 Unit(s)**

*Prerequisite: Qualification by assessment process or successful completion of Reading 0905 with a grade of 'C' or better; 48 hours lecture*

50270	20	TR	12:40PM-01:55PM	Carlson, K.	T 14
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## Recreation

**RECR 1510 Introduction to Recreation and Leisure Service 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50887	40		Dist Ed Online	Jacobi, V.	ON
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## Sociology

**SOC 1510 Introduction to Sociology 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50402	20	MWF	10:10AM-11:00AM	Jimenez Murguia, S.	G 10
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# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(*) Section	Day(s)	Time	Instructor	Room	Instructor
* = Evening class					Room
50135 21 MW	01:10PM-02:25PM	3.00 Unit(s)	Jimenez Murguia, S.	G 09	
* 51674 22 T	06:10PM-09:00PM	3.00 Unit(s)	Jimenez Murguia, S.	G 09	
50140 40	Dist Ed Online		Hanawalt, A.	ON	
50399 41	Dist Ed Online		White, M.	ON	
(This section has a Zero Textbook Cost option)					
52451 42	Dist Ed Online		Hanawalt, A.	ON	
54068 43	Dist Ed Online		VanRy, V.	ON	
<b>SOC 2038</b>	<b>Gender Studies</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>					
52720 40	Dist Ed Online		VanRy, V.	ON	
<b>SOC 2110</b>	<b>Minority Group Relations</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
50141 21 TR	01:10PM-02:25PM		Jimenez Murguia, S.	G 09	
50403 41	Dist Ed Online		VanRy, V.	ON	
<b>SOC 2120</b>	<b>American Social Problems</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>					
50314 20 MW	03:40PM-04:55PM		Jose, M.	G 04	
* 53513 21 R	06:10PM-09:00PM		Jimenez Murguia, S.	G 09	
<b>SOC 2141</b>	<b>Sociology of Marriage</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
* 52452 21 M	06:10PM-09:00PM		Jose, M.	G 04	
<b>Spanish</b>					
<b>SPAN 1601</b>	<b>Elementary Spanish I</b>	<b>4.00 Unit(s)</b>			
<i>Prerequisite: None; 64 hours lecture + 128 Outside-of-class hours (192 total learning hours) = 4 units</i>					
50014 20 MTWR	09:10AM-10:00AM		Martinez, J.	T 13	
* 51363 23 R	06:10PM-10:00PM		Guitron, A.	T 13	
52999 30	Dist Ed Offline		Martinez, J.	OFF	
50136 40	Dist Ed Online		Martinez, J.	ON	
50404 41	Dist Ed Online		Martinez, J.	ON	
51380 42	Dist Ed Online		Martinez, J.	ON	
(Course runs 10/07/2019 to 12/20/2019)					
<b>SPAN 1602</b>	<b>Elementary Spanish II</b>	<b>4.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Spanish 1601 or two years of high school spanish with a grade of 'C' or better; 64 hours lecture</i>					
50139 20 MTWR	10:10AM-11:00AM		Martinez, J.	T 10	
50320 40	Dist Ed Online		Martinez, J.	ON	
<b>SPAN 2001</b>	<b>Intermediate Spanish III</b>	<b>5.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Spanish 1602 or three years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>					
50057 20 TR	01:10PM-02:00PM		Martinez, J.	T 13	
	HYBRID		Martinez, J.	ON	
(Plus arrange 3 hours lecture online per week)					
<b>SPAN 2002</b>	<b>Intermediate Spanish IV</b>	<b>5.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Spanish 2001 or four years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>					
50058 40	Dist Ed Online		Martinez, J.	ON	
<b>SPAN 2500</b>	<b>Latin American Culture</b>	<b>4.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of Spanish 2002 with a grade of 'C' or better; 64 Total Hours</i>					
54553 40	Dist Ed Online		Montelongo, M.	ON	
<b>SPCH 1507</b>	<b>Group Discussion</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
50005 20 TR	08:10AM-09:25AM		Staff	G 04	
<b>SPCH 1511</b>	<b>Fundamentals of Speech</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
* 51364 20 T	06:40PM-09:30PM		Staff	G 04	
50116 21 TR	09:40AM-10:55AM		Staff	G 04	
50145 22 MWF	01:10PM-02:00PM		Staff	G 04	
50232 23 MWF	11:10AM-12:00PM		Staff	G 04	
51678 24 MWF	10:10AM-11:00AM		Staff	G 04	
54064 25 MWF	08:10AM-09:00AM		Staff	G 04	
54065 26 TR	01:10PM-02:25PM		Staff	G 04	
<b>Statistics</b>					
<b>STAT 1510</b>	<b>Elementary Statistics</b>	<b>5.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 80 hours lecture. 160 Outside of class Hours (240 Total Student Learning Hours)</i>					
50006 20 TR	10:10AM-12:00PM		Cahoon, N.	CHEV	
	HYBRID		Cahoon, N.	ON	
(Plus arrange 1 hour lecture online per week)					
* 50212 21 TR	05:40PM-07:30PM		Cahoon, N.	CHEV	
	HYBRID		Cahoon, N.	ON	
(Plus arrange 1 hours lecture online per week)					
52417 23 MW	10:10AM-12:00PM		Mitchell, D.	CHEV	
	HYBRID		Mitchell, D.	ON	
(Plus arrange 1 hour lecture online per week)					
50322 40	Dist Ed Online		Mitchell, D.	ON	
53002 41	Dist Ed Online		Mitchell, D.	ON	
<b>Student Success</b>					
<b>STSU 1001</b>	<b>Educational Planning</b>	<b>1.00 Unit(s)</b>			
<i>Prerequisite: None; 16 hours lecture</i>					
53021 30	Dist Ed Offline		Flachmann, C.	OFF	
(Course runs 08/26/2019 to 10/18/2019)					
52397 41	Dist Ed Online		Bogle, D.	ON	
(Course runs 10/21/2019 to 12/12/2019)					
<b>STSU 1016</b>	<b>College Survival</b>	<b>1.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					
* 53020 20 T	06:10PM-08:15PM		Mendenhall, J.	CL 723	
(Course runs 08/26/2019 to 10/18/2019)					
54543 21 R	11:10AM-12:00PM		Chaidez, J.	T 05	
	HYBRID		Chaidez, J.	ON	
(Course runs 10/21/2019 to 12/12/2019)					
(Plus arrange 1 hour 10 mins lecture online per week)					
53525 41	Dist Ed Online		Furman, T.	ON	
(Course runs 10/21/2019 to 12/12/2019)					
<b>STSU 1017</b>	<b>Becoming A Successful Online Student</b>	<b>1.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					
52751 40	Dist Ed Online		Rangel-Escobedo, J.	ON	
(Course runs 08/26/2019 to 10/18/2019)					
53529 41	Dist Ed Online		Rangel-Escobedo, J.	ON	
(Course runs 10/21/2019 to 12/12/2019)					

## Speech



# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory		
(* ) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		
<b>STSU 1018</b>	<b>Career and Major Exploration</b>	<b>1.00 Unit(s)</b>	* MW	07:01PM-08:35PM	ITEC 1
Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture			Payne, A.		
* 52402	20 T	06:10PM-08:15PM	Mendenhall, J.	CL 723	
		(Course runs 10/21/2019 to 12/12/2019)			
52399	40	Dist Ed Online	Bogle, D.	ON	
		(Course runs 08/26/2019 to 10/18/2019)			
53526	41	Dist Ed Online	Bogle, D.	ON	
		(Course runs 10/21/2019 to 12/12/2019)			
<b>STSU 1019</b>	<b>Career/Life Planning</b>	<b>2.00 Unit(s)</b>	<b>WELD 1530</b>	<b>Gas Tungsten Arc Welding (GTAW)</b>	<b>3.00 Unit(s)</b>
Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture			Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better.; Total Hours: 32 hours lecture; 59 hours lab (91 hours total)		
52400	40	Dist Ed Online	Furman, T.	ON	
		(Course runs 10/21/2019 to 12/12/2019)			
53527	41	Dist Ed Online	Alfaro, A.	ON	
		(Course runs 08/26/2019 to 10/18/2019)			
<b>STSU 1500</b>	<b>Strategies for College and Life Management</b>	<b>3.00 Unit(s)</b>	* 54057	20 TR	06:10PM-07:00PM
Advisory: Eligibility for English 1500 strongly recommended; 48 hours Lecture					Balestino, T.
54053	20 F	12:30PM-02:00PM	Duron, C.	T 14	
		HYBRID	Duron, C.	ON	
		(Plus arrange 1 hour 12 minutes lecture online per week)			
54544	30	Dist Ed Offline	Alfaro, A.	OFF	
54054	40	Dist Ed Online	Duron, C.	ON	
54055	41	Dist Ed Online	Rangel-Escobedo, J.	ON	
		(Course runs 10/21/2019 to 12/12/2019)			
54545	42	Dist Ed Online	Bogle, D.	ON	
<b>STSU 1525</b>	<b>Transfer Planning</b>	<b>2.00 Unit(s)</b>	* 54241	20 TR	04:30PM-05:45PM
Advisory: Eligibility for English 1500 strongly recommended.; Total Hours: 32 hours lecture. 64 outside of class hours. (96 Total Student Learning Hours)					Balestino, T.
54546	40	Dist Ed Online	Rangel-Escobedo, J.	ON	
		(Course runs 10/21/2019 to 12/12/2019)			
<b>STSU 1550</b>	<b>Funding a Transfer Plan</b>	<b>1.00 Unit(s)</b>	<b>WELD 1560</b>	<b>Blueprint Reading</b>	<b>3.00 Unit(s)</b>
Advisory: Eligibility for English 1500 strongly recommended.; 16 hours lecture. 32 Outside of class hours (48 Total Student Learning Hours)			Prerequisite: None; Hours and Units Calculation: 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours)		
54547	40	Dist Ed Online	Rangel-Escobedo, J.	ON	
		(Course runs 08/26/2019 to 10/18/2019)			
<b>Welding</b>			<b>Work Experience</b>		
<b>WELD 1500</b>	<b>Welding Processes</b>	<b>3.00 Unit(s)</b>	<b>WKEX 1014</b>	<b>General Work Experience</b>	<b>1.00-3.00 Unit(s)</b>
Advisory: Eligibility for English 1000, Reading 1005 and Mathematics 1050 strongly recommended; 32 hours lecture; 59 hours lab (91 hours total)			Advisory: Eligibility of English 1000 and Reading 1005 strongly recommended; 60 hours of unpaid work or 75 hours of paid work equals one unit of credit maximum 180-225 hours		
51669	20 MW	03:10PM-04:00PM	Payne, B.	ITEC 1	
* MW		04:01PM-05:45PM	Payne, B.	ITEC 1	
		(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)			
<b>WELD 1520</b>	<b>Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW)</b>	<b>3.00 Unit(s)</b>	53011	20	ARRANGED HOURS
Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better; Total Hours: 32 hours lecture; 59 hours lab (91 hours total)			Furman, T.	ARR	
* 54047	20 MW	06:10PM-07:00PM	Payne, A.	ITEC 1	
			(Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)		
			53520	21	ARRANGED HOURS
			Furman, T.	ARR	
			(Course runs 10/21/2019 to 12/12/2019)		
			(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)		

# Taft College Fall 2019 Schedule

<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>	<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>	<i>Instructor</i>
<i>* = Evening class</i>					<i>Room</i>
53521 22	ARRANGED HOURS	Furman, T.	ARR		
	(Course runs 10/21/2019 to 12/12/2019) (Pass/No Pass basis only)(This section is being offered for 1 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				
54049 23	ARRANGED HOURS	Furman, T.	ARR		
	(Course runs 10/21/2019 to 12/12/2019) (Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				
54534 24	ARRANGED HOURS	Furman, T.	ARR		
	(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				
54535 25	ARRANGED HOURS	Furman, T.	ARR		
	(Pass/No Pass basis only)(This section is being offered for 1 unit)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)				