

# FALL SEMESTER 2019

## Fall Calendar

PAY OR YOU MAY BE DROPPED	August 14
Fall Session Begins	August 26
Labor Day Holiday	September 2
Veteran's Day Holiday	November 11
Thanksgiving Day Holiday	November 28-29
Fall Session Ends	December 20
Winter Recess	December 24 - Jan. 1

## Frequently Called Numbers

Academic Records	763-7756
Admissions	763-7741
Athletic Director	763-7779
Bookstore	763-7731
Business Office	763-7713
Counseling Center	763-7748
Dental Hygiene	763-7706
Distance Learning	763-7917
EOPS	763-7723
Financial Aid	763-7762
ILS Program	763-7769
Library	763-7707
Student Body Office	763-7751
Student Housing	763-7832

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## WHO CAN ENROLL?

It is the policy of the West Kern Community College District that unless specifically exempted by statute, every course, course section, or class which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has a high school diploma, a General Education Development (GED) certificate, or a high school certificate of proficiency, or any person 18 years of age or older, or any home schooled and/or K-12 student that has a signed special admit form from their high school.

## HOW TO APPLY

Continuing Students do not need to reapply. In order to be considered a continuing student for Fall 2019, you need to have been enrolled at Taft College during the Spring 2019 semester. If you were not enrolled at Taft College during the Spring 2019 semester, you must reapply at: <http://www.taftcollege.edu/admissions/apply/> and click on **Apply Here**.

New students must also apply through the above website.

## ASSESSMENT & ORIENTATION

New students who plan to earn a degree or certificate, transfer to a four-year institution, or take math or English courses at Taft College must contact the Counseling Center for assistance.

If you are a new student coming from high school, call to schedule an appointment with a counselor at (661) 763- 7748 and bring your high school transcripts to be recommended for the appropriate courses.

## WHEN CAN I REGISTER?

Registration dates and times for each student will be automatically assigned approximately 2 weeks before registration. Computed registration dates and times will be based upon variables associated with point values, and then will sort by student ID number. Students can view their registration date and time via Cougar Tracks. No priority group or student will be assigned a registration date or time in which the college is closed (i.e. after 4:00pm or on weekends). The dates listed below are the starting dates for the specific group. Please refer to your Cougar Tracks account for your date and time.

Priority 1: Veterans, CalWORKS, Foster Youth, EOPS, and DSPS matriculated students in good standing with less than 100 degree applicable units.

Priority 2: Athletes, TRIO, PTK, ASO Officers, Taft College Staff, and continuing/new fully matriculated students in good standing with less than 100 degree applicable units.

Priority 3: Returning, continuing students with academic difficulty (continued progress probation and/or continued academic probation), continuing/new non- matriculated students, students with over 100 units, and high school students.

(See page 8 for definition of matriculation)

## HOW TO GET REGISTERED FOR CLASSES

### In Person

On-site registration process for new matriculating students

Step 1: Complete the appropriate Application for Admission.

Step 2: Request high school transcripts or submit a copy of diploma, GED, or high school proficiency certificate.

Step 3: Request college transcripts from all colleges and universities attended.

Step 4: Complete the orientation process.

Step 5: Complete the assessment process.

Step 6: Schedule a counseling/advisement appointment.

Step 7: Receive pin number for on-line registration and access to student records.

Step 8: Register for classes through our website. Step 9: Pay fees, or satisfy financial obligations.

On-site process for continuing and returning matriculating students

Step 1: Complete the appropriate Application for Admission (continuing students do not need to reapply).

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Schedule a counseling/advisement appointment.

Step 4: Register for classes.

Step 5: Pay fees, or satisfy financial obligations.

On-site process for non-matriculating students

Step 1: Complete the appropriate Application for Admissions.

Step 2: Receive pin number for on-line registration and access to records.

Step 3: Register for classes.

Step 4: Pay fees, or satisfy financial obligations.

Loss of Enrollment Priority due to Academic Standing Students on academic or progress probation for a second consecutive term will lose their enrollment priority unless they participate in the MAPP (Monitoring Academic and Progress Probation) program and complete a progress report for each course they are enrolled in showing at least a 2.0 GPA and/or 50% or more completed progress. Students on continued probation that earn a 2.0 GPA or higher in the most recent term, and/or pass 50% or more of their classes in the most recent term, are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

In addition, academic reinstated students that earn a 2.0 GPA or higher in the most recent term progress report are exempt from the mandatory petition process for dismissed students and maintain their enrollment priority.

Loss of the California College Promise Grant (formerly known as the Board of Governors Fee Waiver) due to Academic Standing

Students on academic or progress probation (or a combination of the two) for a second consecutive term will lose their California College Promise Grant. Students have options to appeal the loss of the California College Promise Grant by filling out the Loss of Enrollment Priority and/or the California College Promise Grant Appeal form. That form can be found on our [website](#). If approved, they may have their California College Promise Grant reinstated.

Loss of Enrollment Priority due to 100 Unit Limit Students who have earned 100 or more Taft College degree applicable units will lose their enrollment priority. Students wishing to appeal

their loss of enrollment priority due to too many units can fill out a loss of enrollment priority [appeal](#) and complete a comprehensive student education plan showing the additional units are needed. If approved, they may have their enrollment priority reinstated.

### Online

Web Registration Process for all new, continuing, returning and/or personal enrichment students:

Please visit the “Cougar Tracks” link below:

## **ADDING AND DROPPING CLASSES**

Please visit the Taft College homepage. Under the Student Services tab, under Registration menu, click on Add/Drop Deadline Schedule for a list of deadline dates.

### Adding a Class

You may add any open class online until the first day of class without an Add Authorization Code. Once the class begins you can enroll through the “Last Date to Enroll (With an Add Authorization code)” deadline date. To add an open class prior to the “Last Date to Enroll (You must get an Add Authorization code from the instructor)” deadline, use the Add code during the Web Registration Process.

### Waitlist

If a class is full prior to the start of the class, you may attempt to join the waitlist by following the normal online registration process, and selecting “Waitlist” when your initial registration fails due to full capacity. The “Waitlist” end the day prior to class.

### Adding a Class after the Class Has Begun

Once a particular class begins, you are required to have an Add Authorization Code in order to add that particular class. If you have obtained an Add Authorization Code from your instructor, you may submit that code online through the “Last Date to Enroll (Add Authorization Code Required)” deadline date. Add Authorization Codes may only be provided by the class instructor. Once obtained, you must use the Add Authorization Code by entering it online when attempting to add the class.

### Dropping a Class and Withdrawing From a Class

To drop a class or withdraw from a class any time prior to the appropriate deadlines during the semester, you can use the Web Registration Process. Dropping a course is a student’s responsibility. **DO NOT** rely on your instructor to drop you for non-attendance. If your instructor drops you for non-attendance you will incur the enrollment fees. **DO NOT** assume that your failure to pay for the class has resulted in the class being dropped from your record (Nonpayment drops are date-specific and do not occur during certain times of the semester).

### Title 5: Course Repetition and Withdrawal

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 Summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, FW, NP, or NC) or withdrew from the class with a “W.” Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class at Taft College. Questions? Please contact the Counseling Center at (661) 763-7748, or the Distance Learning

Help Desk toll free at (866) 464-9229 or direct at (661) 763-7812.

#### What happens if I drop a class?

If you DROP a course before the Refund date, the drop will not appear on your academic transcript.

If you WITHDRAW from a course after the Refund Date, you will receive a grade of "W" for the course.

The "W" will not be used in calculating grade point averages, but excessive "W"'s will be used as factors in probation and dismissal procedures.

Withdrawing from a class may also affect your financial aid status. Before dropping the class, be sure to speak to someone in Financial Aid by calling (661) 763-7762.

Withdrawing from a class will affect your veteran's benefits. Be sure to consult with your VA Counselor who can adjust your schedule with the VA. Not doing so can result in you having to pay back overpayments. Further information is available:

<http://www.taftcollege.edu/admissions/veterans/>

You cannot withdraw from a class after the final deadline for dropping with a "W". You will earn a grade for the course.

However, if you have verifiable extenuating circumstances such as a major illness, you may petition for late withdrawal. See your advisor or counselor for more details. Petition and instructions are available: <http://www.taftcollege.edu/admissions/forms/>

### **2019-2020 FEE SCHEDULE**

(NOTE: Enrollment fees are subject to change by the California State Legislature. All other fees are subject to change without notice.)

Enrollment fee	\$46 per unit
Credit by Exam fee	\$46 per unit
Class Audit fee	\$15 per unit
Non-resident tuition fee: (in addition to \$46 per unit Enrollment fee and credit by exam fee)	
• 0 - 14 units	\$265 per unit
• 15 units or more	\$3,975 per semester
International application fee	\$100
Textbook rental fee*	
• Rental fee w/paid ASO fee	30% of retail price (average)
Student organization fee	\$30 per year
Residence hall fees:	
• Room rent (Ash Street Dorms)	\$1,143 per semester
• Room rent (Cougar Dorms)	\$ 945 per semester
Meal plan (19 meals per wk)	\$1,938 per semester
Security deposit	\$150

\*In order to participate in the textbook rental program, students must purchase an ASO sticker and have a copy of their current class schedule.

#### Materials Fees

Occasionally students may be required to purchase materials to supplement specific courses, i.e., workbooks, folders, computer disks, etc. The materials may be purchased through the Cougar Corner Bookstore in person or via the web at the [Bookstore](#).



**PAYMENT DURING PRE-REGISTRATION**

Students pre-registering must pay their fees or request a payment plan at the Cashiers desk by 4:00pm on the due date specified below (payment plan option is only available for the Fall semester):

Fall 2019 – August 14, 2019

Fees incurred after August 14, 2019 are due daily by 4pm or courses may be dropped.

**FAILURE TO PAY BY THE DEADLINE MAY RESULT IN THE STUDENT BEING DROPPED FROM ALL CLASSES. HOWEVER, IT IS ULTIMATELY THE STUDENT'S RESPONSIBILITY TO DROP ANY CLASSES THAT THEY DO NOT PLAN ON ATTENDING. FAILURE TO DROP CLASSES COULD RESULT IN THE STUDENT HAVING TO PAY FOR THE CLASSES AND RECEIVING AN "F".**

**ENROLLMENT FEE REFUND POLICY**

Students are responsible for dropping the classes they no longer wish to attend. To be eligible for a refund of enrollment fees, a dropped class must have been dropped on or prior to the refund deadline for that particular class by the student. Full-term classes will always have a fixed refund deadline published in the Schedule of Classes each semester. The refund deadline for any non-standard, part-of-term class is calculated at 10% of the class meeting days scheduled between the start and end dates for that particular class.

**TEXTBOOK RENTAL PROGRAM**

The Taft College Bookstore is located at 515 Finley Drive, Taft, CA 93268. We are located in the Pilot Shopping Center (directly across 6th Street from the Al Baldock Sports Center). Taft College is unique in that many textbooks are available to students on a rental basis. Participation in the Rental Textbook Program is only a fraction of the cost of purchasing your textbooks. In order to participate in the Rental Textbook Program, you must have a current copy of your class schedule, current ASO sticker and Taft College Student ID Card. Students must purchase an ASO Sticker to participate in the rental program from the Cashier office, bookstore or bookstore website (bookstore@taftcollege.edu). The ASO stickers are available for \$30.00 per academic year or \$15.00 for summer session only.

**Checkout Procedure for Rental Textbooks**

Rental textbooks may be checked out approximately three weeks prior to the beginning of each new semester depending on availability. Students must purchase an ASO Sticker to participate in the rental program. Students must take their class schedule to the Bookstore to rent applicable books. Remote or off-campus students may order all textbooks (rental and supplemental) on-line and have them shipped via UPS Ground for a fee determined by package weight and address of delivery.

Rental textbooks must be returned to obtain transcripts or to register for classes for any subsequent semester.

**Return Procedure for Rental Textbooks**

Students who drop a class should immediately return rental textbooks to the Bookstore. All other rental textbooks must be returned within 2 days of the end of each current semester to avoid being charged a late fee of \$5.00 per book late fee.

To avoid being charged full replacement cost, all rental books must be returned to the Bookstore no later than 10 business days after the end of the current semester. All rental

books unreturned after 10 business days will become the property of the student and the student becomes responsible for the full replacement cost of the textbook. Some instructors may require proof of textbook return before final exam can be taken.

### Bookstore Return Policy

All refunds and exchanges require the original cash register receipt. Fall and spring textbooks can be returned for a refund during the first seven (7) business days of the semester. All summer and short term session textbooks can be returned during the first three (3) business days of the session. All textbook sales are final after these dates. Please make sure you have the correct textbooks and materials by checking with your professor on the first day of class.

Textbooks being returned for a refund or exchange must be in the original condition in which they were purchased. Textbooks containing any markings, damage or that is unwrapped will be treated as a used book and will be credited at 70% of the new book price. All access codes or e-books that have been opened or activated are not returnable. Please check with your professor before you purchase these items.

Clothing, emblematic merchandise, trade books, electronics, and art supplies can be returned fourteen (14) business days after purchase with receipt. Clearance items are not returnable. Incorrect or defective books and course materials may be returned to the bookstore within the refund period with your receipt for an exchange.

All credit card refunds require the original charge card used at the time of purchase. Check refunds will be made by mail in approximately ten (10) to fourteen (14) business days after the date of the return.

\*\*\*The manager reserves the right to make the decision on the condition or saleability on all merchandise.\*\*\*

### **AT TAFT COLLEGE Financial help is available!!**

If you need assistance with your educational expenses, you may be able to receive financial aid. Funds are available from federal, state, and college sources and are offered in the form of grants, work-study, scholarships and enrollment fee waivers. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), or <https://dream.csac.ca.gov>

For information about how to apply, contact the Financial Aid Office at 661-763-7762.

### **FREE TUTORING IS AVAILABLE**

Free tutoring in math and English is available for all students enrolled in at least one course at Taft College. Tutoring may be available in other subject areas as well. Please call 661.763.7975 or email [TaftTutors@gmail.com](mailto:TaftTutors@gmail.com) for information about the range of tutoring for the current semester.

Appointment scheduling and other information is available on the Tutoring website through the Taft College homepage. Tutoring appointments may be held in person or through Skype (see tutoring webpage for current information). Tutoring services are not currently available during the summer session.

### Supplemental Instruction

Supplemental Instruction (SI) is an academic support program for students of Taft College designed to increase student performance and matriculation with a focus on foundation level college courses. During SI session, students work together to learn the course material. SI sessions are designed and led by Supplemental Instructional Assistants (SIAs) who attend the

class meetings so they know the assignments and the requirements for success. Supplemental Instructional Assistants (SIAs) also work with the class instructors to increase student success in a broad range of subjects.

#### On-line Library/Learning Resources

The campus Library offers a rich selection of electronic research services. These resources are available to students on and off campus. The Library can be accessed on-line at:

<http://www.taftcollege.edu/library/>

#### Flexible scheduling

Taft College offers courses in both day and evening formats, short-term courses that typically run for eight to ten weeks, and courses that are offered outside the traditional classroom setting. Distance education offerings include both off-line and on-line courses.

#### Classes are small

The average class size at Taft College is 18 students per course. Students frequently cite small class size and opportunities for individualized attention as a major benefit of attending Taft College.

### **IS DISTANCE LEARNING RIGHT FOR YOU?**

- ✓ Would taking courses outside the traditional classroom setting, even in your own home, accommodate your circumstances and lifestyle?
- ✓ Do you need a course immediately for a degree, job, or other important reason?
- ✓ Is feeling a part of the class not important to you?
- ✓ Do you often get things done ahead of time?
- ✓ Do you prefer to figure out assignment directions for yourself rather than rely on having instructions given?
- ✓ Do you look forward to learning new technologies?
- ✓ Are you a good reader, able to understand textbooks without help?
- ✓ Can you manage your personal and professional time to complete assignments and required reading?

If you answer yes to most of the questions listed above, you are a strong candidate for distance learning courses. For more information on distance learning courses, check out our web site at: [Taft College Distance Learning](#)

#### How to Access your Distance Learning Courses

Once classes have begun, go to the current Distance Learning Schedule of Classes. Print a copy of the step-by-step directions, "How to Get Started with your Distance Learning Classes". Follow the directions given. If you have any questions, call the Distance Learning Help Desk at (661) 763-7812 or toll-free at (866) 464-9229.

### **WHAT IS MATRICULATION?**

Matriculation is an agreement between the college and the student and is designed to ensure student success and institutional effectiveness. Taft College is concerned with your success and wants to help you determine the appropriate path to follow. All students applying to Taft College are encouraged to participate in all aspects of the college's programs and services, and the components of matriculation. To determine if you are a matriculating student, answer the following question: At Taft College, I plan to:



- Obtain a degree, certificate, or transfer
- Take math or English courses
- Seek guidance and/or help in developing an educational plan
- Apply for financial aid

Congratulations! If you answered yes to any of the above, you are a matriculating student.

### Matriculation Policy

Student Equity and Achievement Program(SEAP) is a comprehensive student success program involving the entire campus community. SEAP is a process that enhances student access to the California Community colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of SEAP are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the matriculation process. It is Taft College's way of supporting the student's right to succeed in college. Taft College recognizes that student success is the responsibility of the institution and the student, supported by well-coordinated and evidence based student and instructional services to foster academic success.

SEAP is a partnership/agreement between students and Taft College. The agreement includes the provision of core matriculation services, including an admission process, college orientation, pre-enrollment assessment and placement, advisement and counseling for course selection, educational planning services, a suitable program of study, and follow-up on student progress. The student agrees to express a broad education goal at entrance, declare a course of study within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an education goal.

Student's responsibilities include:

- Identify an education and career goal upon application.
- Complete an orientation activity provided by the college.
- Be assessed to determine appropriate course placement.
- Participate in counseling, advising, or another education planning service to develop, at minimum an abbreviated student education plan.
- Declare a specific course of study after completion of 15 semester units of degree applicable credit coursework.
- Diligently engage in course activities and complete assigned coursework.
- Complete courses and maintain progress toward an education goal and completing a course of study, according to standards established by the college, the District, and the state.
- Cooperation in the development of a comprehensive student educational plan by the end of the second semester in attendance.

Taft College agrees to provide a strong foundation and support for academic success, providing and mandating the services necessary for students to achieve their educational goals and complete their course of study. Taft College will ensure information regarding its matriculation policies are accessible and available to all students during or prior to enrollment.

College responsibilities include:

- Orientation services designed to provide, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and other matters.

- Counseling, advising, or other education planning services to assist students in interpreting test results, exploring educational and career interests and aptitudes, identifying educational objectives, and in developing and updating of an education plan.
- Assistance in the development of a student education plan identifying the student's education goal, course of study, and the courses, services, and programs to be used to achieve them.
- Follow-up services to evaluate the academic progress of, and provide support services to, at risk students, students enrolled in basic skills courses, who have not declared an educational goal as required, or who are on academic probation, as defined by the college, the District, and the state.
- Referral of students to: support services that may be available, including, but not limited to, counseling, financial aid, health and mental health services, campus employment placement services, Extended Opportunity Programs and Services, campus child care services, tutorial services, foster youth support services, veterans support services, and Disabled Students Program and Services; and curriculum offerings which may be available, including but not limited to, basic skills, noncredit programs, and English as a Second Language.

### Matriculation Exemption

Students who may be exempt from participating in orientation, assessment, advising, and follow-up components of the matriculation program are:

- Students who have completed 60 or more units or who have graduated from an accredited U.S. college or university with an associate degree or higher.
- Students who plan to enroll in five units or fewer and who have declared one of the following goals:
  - Advance in current career/job
  - Maintain certificates/license
  - Personal/Education development
  - Complete credits for high school diploma
  - Students who are enrolled full time at another institution (high school or college) and will be taking five units or fewer (excluding English and math courses)
  - Students who have previously been assessed (within the last two years) and have written verification of scores from an assessment instrument off the Chancellor's approved list of instruments. (Exempt from placement testing only).
  - Students transferring from another regionally accredited postsecondary institution with credit for degree-level English and/or mathematics. (Exempt from placement testing only).

Exempt students are not required to participate in the matriculation process but are encouraged to see a counselor at any time. The college will make reasonable efforts to ensure that all exempt students are provided the opportunity to participate in the matriculation process.

Students who do not meet approved matriculation exemption criteria but choose to be exempt from one or more components of the matriculation process may do so by completing a waiver available from the Counseling Center.

### **COURSE PREREQUISITES, CO-REQUISITES AND RECOMMENDED PREPARATION**

PREREQUISITE means this is a condition of enrollment that a student must meet in order to

demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. For example, a student enrolling in general chemistry will have difficulty without adequate preparation in algebra.

CO-REQUISITE means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A co-requisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

ADVISORY means recommended preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, co-requisites, or recommended preparation are specified within course descriptions in the catalog. Students must satisfy the prerequisite or co-requisite requirements for all courses in which they enroll.

#### Challenging a Prerequisite or Co-requisite

Students may have preparation equivalent to the stated prerequisites or co-requisites and may wish to challenge a prerequisite or co-requisite as allowed by state law. The petition for challenging a prerequisite or co-requisite is available online and in the Counseling Center. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of grounds under which a challenge may be pursued:

- Challenging the prerequisite on the grounds that it has not been made reasonably available
- Challenging the prerequisite on the grounds that it was established in violation of regulation or in violation of state or District-approved processes (student documentation required)
- The prerequisite is discriminatory or applied in a discriminatory manner (student documentation required).
- Challenging the prerequisite based on acquired knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required)

#### **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA) – ANNUAL NOTIFICATION**

The Family Educational Rights and Privacy Act (FERPA) afford student certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day Taft College receives a request for access. Students should submit to the Director of Admissions Office written requests that identify the record(s) they wish to inspect. The director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Admissions and Records Office, the student shall be advised of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate. Students may ask Taft College to amend a record that they believe

is inaccurate. They should write the director, clearly identify the part of the record they want changed, and specify why it is inaccurate. If Taft College decides not to amend the record as requested by the student, the student shall be notified of the decision and advised as to his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Taft College in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom Taft College has contracted (such as an attorney, auditor, collection agent, degree conferral & transcript processing agent, document managing agent, and placement sites for internship or similar student work/study opportunities); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; consultants, volunteers or other outside parties to whom Taft College has outsourced institutional services or functions that it would otherwise use employees to perform. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. As allowed within FERPA guidelines, Taft College may disclose education records without consent to officials of another school, upon request, in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taft College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education 400 Maryland Avenue, SW  
Washington, DC, 20202-4605

At its discretion Taft College may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act. Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directory Information at Taft College includes the following: Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition. Students may withhold Directory Information by notifying the Director of Admissions in writing; please note that such withholding requests are binding for all information to all parties other than for those exceptions allowed under the Act. Students should consider all aspects of a Directory Hold prior to filing such a request. Requests for non-disclosure will be honored by Taft College for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Admissions and Records Office.

Taft College's Annual notification to students is consistent with its obligations under FERPA. Taft College annually notifies students and their parents of their rights accorded to them by FERPA. Students and their parents shall be advised of their rights regarding educational records in the Taft College class schedule, student handbook, and Taft College website.

For additional information on FERPA or student confidentiality contact:  
Director of Admissions and Records (661) 763-7870

### **NONDISCRIMINATION NOTICE**

Taft College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any of its policies, procedures, or practices, in compliance with Equity in Higher Education (pertaining to disability, gender, gender identity, gender expression, nationality, race, ethnicity, religion and sexual orientation), Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Sex Equity in Education (pertaining to sex), Americans with Disabilities Act (pertaining to disability), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), and the Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the college's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to:

Severo Balason  
Vice President of Student Services Title IX Coordinator - Students  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7810

Human Resources  
EEO / Title IX Coordinator - Employees 29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Human Resources Section 504 Coordinator  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7809

Taft College recognizes its obligation to provide overall program accessibility throughout the college for disabled individuals. Contact the Section 504 Coordinator to obtain information on the existence and location of services, activities, and facilities that are accessible to and usable by the disabled.

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with those provisions may also be directed to:  
Office for Civil Rights  
U.S. Department of Education 50 Beale Street, Suite 7200 San Francisco, CA 94105-1813 415-486-5555

<http://wdcrobcop01.ed.gov/cfapps/OCR/contactusresults.cfm>

Taft College Board Policies and Procedures [Click here](#)



**ACCREDITATION**

Taft College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, California 94949, (415) 506- 0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation & the U.S. Department of Education.

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For detailed information on admissions, enrollment, student services, instructional services, distance learning, student activities, and student right-to-know information, you can access the Taft College web site at [www.taftcollege.edu](http://www.taftcollege.edu)

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS	
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room

**All courses are full-term unless otherwise noted**

## Administration of Justice

**ADMJ 1501 Introduction to Criminal Justice 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 with a grade of 'C' or better strongly recommended; 48 hours lecture*

* 54552 20 W	06:10PM-09:00PM	Altenhofel, K.	G 07
(This section has a Zero Textbook Cost option)			
52412 21 TR	09:40AM-10:55AM	Jiles, M.	G 07
(This section has a Zero Textbook Cost option)			
52414 22 MWF	09:10AM-10:00AM	Jiles, M.	G 07
(This section has a Zero Textbook Cost option)			
52406 40	Dist Ed Online	Wessely, J.	ON
(This section has a Zero Textbook Cost option)			

**ADMJ 1502 Concepts of Criminal Law 3.00 Unit(s)**

*Prerequisite or Co-requisite: CJA 1501 Introduction to Administration of Justice or equivalent course; 48 hours lecture*

52408 40	Dist Ed Online	Wymore, D.	ON
(This section has a Zero Textbook Cost option)			

**ADMJ 1503 Criminal Court Process 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

53013 40	Dist Ed Online	Jiles, M.	ON
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**ADMJ 1505 Criminal Investigation 3.00 Unit(s)**

*Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture*

52413 40	Dist Ed Online	Batchelor, G.	ON
(This section has a Zero Textbook Cost option)			

**ADMJ 1508 Introduction to Corrections 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

53014 40	Dist Ed Online	Jiles, M.	ON
(This section has a Zero Textbook Textbook option)			

## Art

**ART 1600 Basic Design 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

50007 20 TR	09:10AM-09:55AM	Rodenhauser, D.	T 09
	09:56AM-12:00PM	Rodenhauser, D.	T 09

**ART 1610 Three-Dimensional Design 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 with a grade of 'C' or higher; 24 hours lecture + 72 hours lab (144 Total Student Learning Hours) = 3 Units*

50074 20 TR	09:10AM-10:00AM	Rodenhauser, D.	T 09
	10:01AM-12:00PM	Rodenhauser, D.	T 09

**ART 1620 Drawing and Composition 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

52053 22 MW	01:10PM-01:55PM	Rodenhauser, D.	T 09
	01:56PM-04:00PM	Rodenhauser, D.	T 09

**ART 1625 Color Theory 3.00 Unit(s)**

*Prerequisite: None; 24 hours lecture; 72 hours lab (96 hours total)*

52998 20 MW	09:10AM-09:55AM	Rodenhauser, D.	T 09
	09:56AM-12:00PM	Rodenhauser, D.	T 09

**ART 1640 Painting 3.00 Unit(s)**

*Advisory: Successful completion of Art 1600 or 1620 strongly recommended; 24 hours lecture, 72 hours lab (96 hours total)*

50076 20 MW	01:10PM-01:55PM	Rodenhauser, D.	T 09
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	MW	01:56PM-04:00PM	Rodenhauser, D.	T 09
54044 21	MW	09:10AM-09:55AM	Rodenhauser, D.	T 09
	MW	09:56AM-12:00PM	Rodenhauser, D.	T 09

**ART 1800 Introduction to Digital Art 3.00 Unit(s)**

*Advisory: Successful completion in Art 1600 or 1620 strongly recommended; 32 hours lecture; 64 hours lab (96 hours total)*

52423 40	Dist Ed Online	Dimayuga, A.	ON
	Dist Ed Online	Dimayuga, A.	ON

**ART 1811 Graphic Design 3.00 Unit(s)**

*Prerequisite: Successful completion in Art 1800 Computer Science 1800 with a grade of 'C' or better; 32 hours lecture; 48 hours lab (80 hours total)*

52422 40	Dist Ed Online	Dimayuga, A.	ON
	Dist Ed Online	Dimayuga, A.	ON

## Art History

**ARTH 1500 Art Appreciation 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture*

51332 20 TR	09:40AM-10:55AM	Lindquist, E.	T 05
52047 21 TR	02:40PM-03:55PM	Lindquist, E.	T 05
51333 40	Dist Ed Online	Rodenhauser, D.	ON
(This section has a Zero Textbook Cost option)			
51390 41	Dist Ed Online	Smith, G.	ON
54070 42	Dist Ed Online	Rodenhauser, D.	ON
(This section has a Zero Textbook Cost option)			

**ARTH 1510 Prehistoric to Renaissance Art History 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

51649 20 MW	01:10PM-02:25PM	Lindquist, E.	T 10
52014 40	Dist Ed Online	Dimayuga, A.	ON

**ARTH 2030 Survey of Asian Art 3.00 Unit(s)**

*Prerequisite: Eligibility for English 1500; 48 hours lecture*

51665 40	Dist Ed Online	Swenson, S.	ON
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## Astronomy

**ASTR 1511 Introduction to Astronomy with Lab 4.00 Unit(s)**

*Advisory: Successful completion in English 1000, Reading 1005, and Mathematics 1050 with grades of 'C' or better strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)*

51309 20 T	03:10PM-06:00PM	Reynolds, D.	SCI 04
(Plus arrange 3 hours lecture online per week)			
	HYBRID	Reynolds, D.	ON

## Biology

**BIOL 1500 Fundamentals of Biology 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

51992 40	Dist Ed Online	Hill-Crim, M.	ON
52447 41	Dist Ed Online	Berry, W.	ON
51367 42	Dist Ed Online	Conners, A.	ON
52772 43	Dist Ed Online	Lytte, S.	ON

**BIOL 1510 Fundamentals of Biology with Lab 4.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)*

52707 20 MW	09:40AM-10:55AM	Lytte, S.	SCI 02
	11:05AM-12:20PM	Lytte, S.	SCI 02
(Supplemental Instruction available)			
* 52708 21 MW	06:40PM-07:55PM	Conners, A.	SCI 02
* MW	08:05PM-09:20PM	Conners, A.	SCI 02

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class			* = Evening class		
53005 22	MW	08:10AM-09:25AM	Jarrhian, A.	G 08	
	MW	09:40AM-10:55AM	Jarrhian, A.	G 08	
<b>BIOL 2201</b>	<b>Introductory Biology - Cells</b>			<b>4.00 Unit(s)</b>	
<i>Prerequisites or Co-requisites: Successful completion of Chemistry 2211 with a grade of C or better; eligible for or successful completion of Math 1060 with a grade of C or better</i>					
<i>Advisory: Eligible for English 1500; 48 hours lecture; 59 hours lab (107 hours total)</i>					
50043 20	MW	01:10PM-02:25PM	Golling, G.	SCI 02	
	MW	02:35PM-04:05PM	Golling, G.	SCI 02	
<b>BIOL 2202</b>	<b>General Zoology</b>			<b>5.00 Unit(s)</b>	
<i>Prerequisite: Eligibility for Mathematics 1500 or higher</i>					
<i>Advisory: Successful completion of Biology 2201 and eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
53006 20	TR	01:10PM-02:25PM	Lytle, S.	CHEV	
	TR	02:40PM-05:30PM	Lytle, S.	CHEV	
<b>BIOL 2250</b>	<b>Human Anatomy</b>			<b>5.00 Unit(s)</b>	
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and completion of BIOL 1500, BIOL 1510, or HLED 1541 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
50109 20	MW	08:10AM-09:25AM	Berry, W.	SCI 03	
	MW	09:30AM-12:30PM	Berry, W.	SCI 03	
* 53007 21	MW	05:40PM-06:55PM	Jarrhian, A.	SCI 03	
*	MW	07:10PM-10:00PM	Jarrhian, A.	SCI 03	
50086 23	MW	01:10PM-02:25PM	Berry, W.	SCI 03	
	MW	02:30PM-05:30PM	Berry, W.	SCI 03	
<b>BIOL 2257</b>	<b>Human Physiology with Lab</b>			<b>5.00 Unit(s)</b>	
<i>Advisory: Eligibility for ENGL 1500, MATH 1500, and BIOL 1500, BIOL 1510, BIOL 2250 or CHEM 1510 strongly recommended; 48 hours lecture; 48 hours lab (144 hours total)</i>					
52375 20	TR	01:10PM-02:25PM	Jarrhian, A.	SCI 03	
	TR	02:30PM-05:30PM	Jarrhian, A.	SCI 03	
52376 21	TR	08:10AM-09:25AM	Berry, W.	SCI 03	
	TR	09:35AM-12:30PM	Berry, W.	SCI 03	
<b>BIOL 2260</b>	<b>General Microbiology</b>			<b>5.00 Unit(s)</b>	
<i>Prerequisite: Successful completion in Biology 1500 or one year of high school biology with a grade of 'C' or better; and Chemistry 1510 or one year of high school chemistry with a grade of 'C' or better</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>					
50110 20	TR	01:10PM-02:25PM	Golling, G.	SCI 02	
	TR	02:30PM-05:30PM	Golling, G.	SCI 02	
51277 21	TR	08:10AM-09:25AM	Golling, G.	SCI 02	
	TR	09:30AM-12:30PM	Golling, G.	SCI 02	
<b>BIOL 2370</b>	<b>Nutrition Science</b>			<b>3.00 Unit(s)</b>	
<i>Completion of either BIOL 1500, 1510, or 2257 and eligibility for English 1500 strongly recommended. 48 hours lecture. 96 Outside-of-class Hours (144 Total Student Learning Hours)</i>					
* 51995 20	T	06:10PM-09:00PM	Hickman, R.	T 13	
50080 40		Dist Ed Online	Vallejo, B.	ON	
51672 41		Dist Ed Online	Vallejo, B.	ON	
52764 42		Dist Ed Online	Vallejo, B.	ON	
<b>BUSN 1051</b>	<b>General Accounting</b>			<b>4.00 Unit(s)</b>	
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>					
52730 30		Dist Ed Offline	Sheibani, S.	OFF	
54530 40		Dist Ed Online	Layne, D.	ON	
<b>BUSN 1059</b>	<b>Electronic Machine Calculations</b>			<b>1.00 Unit(s)</b>	
<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lab</i>					
50332 31		Dist Ed Offline	Bandy, I.	OFF	
<i>(Course runs 10/21/2019 to 12/12/2019)</i>					
<i>(Each student will need to attend an orientation session the first week of classes on Friday at 9:00am in G-9.)</i>					
<b>BUSN 1500</b>	<b>Introduction to Business</b>			<b>3.00 Unit(s)</b>	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
* 51951 20	T	06:10PM-09:00PM	Cottrell, A.	G 10	
50292 30		Dist Ed Offline	Cottrell, A.	OFF	
54069 40		Dist Ed Online	Layne, D.	ON	
52438 41		Dist Ed Online	Cottrell, A.	ON	
<b>BUSN 1510</b>	<b>Business Communication</b>			<b>3.00 Unit(s)</b>	
<i>Prerequisite: Successful Completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>					
52054 40		Dist Ed Online	Layne, D.	ON	
<b>BUSN 2001</b>	<b>College Keyboarding and Document Processing</b>			<b>1.00 Unit(s)</b>	
<i>Prerequisite: Successful completion in Business 1603 or 1 year of high school typing with a grade of 'C' or better; 48 hours lab</i>					
50345 40		Dist Ed Online	Bandy, I.	ON	
<i>(Course runs 10/21/2019 to 12/12/2019)</i>					
<b>BUSN 2002</b>	<b>College Keyboarding and Document Processing</b>			<b>1.00 Unit(s)</b>	
<i>Prerequisite: Successful completion in Business 2001 with a grade of 'C' or better; 48 hours lab</i>					
50414 41		Dist Ed Online	Bandy, I.	ON	
<i>(Course runs 10/21/2019 to 12/12/2019)</i>					
<b>BUSN 2003</b>	<b>College Keyboarding and Document Processing</b>			<b>1.00 Unit(s)</b>	
<i>Prerequisite: Successful completion in Business 2002 with a grade of 'C' or better; 48 hours lab</i>					
50350 41		Dist Ed Online	Bandy, I.	ON	
<i>(Course runs 10/21/2019 to 12/12/2019)</i>					
<b>BUSN 2275</b>	<b>Business Law</b>			<b>3.00 Unit(s)</b>	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>					
51954 40		Dist Ed Online	Layne, D.	ON	
54067 41		Dist Ed Online	Ruff, M.	ON	
<b><u>Business Administration</u></b>					
<b>BSAD 2220</b>	<b>Introduction to Financial Accounting</b>			<b>4.00 Unit(s)</b>	
<i>Advisory: Eligibility for English 1000 and Reading 1005, and Business 1050 or Business 1051 strongly recommended; 64 hours lecture</i>					
* 50001 20	MW	06:10PM-08:10PM	Page, J.	G 09	
50081 30		Dist Ed Offline	Page, J.	OFF	
52763 31		Dist Ed Offline	Page, J.	OFF	
<b><u>Chemistry</u></b>					
<b>BUSN 1050</b>	<b>Business Mathematics</b>			<b>3.00 Unit(s)</b>	
<i>Advisory: Eligibility for Mathematics 1050 strongly recommended; 48 hours lecture</i>					
50107 40		Dist Ed Online	Layne, D.	ON	

## Business

## Chemistry

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
Prerequisite and/or Advisory						Prerequisite and/or Advisory				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
* = Evening class						* = Evening class				
<b>CHEM 1510</b>	<b>Introductory College Chemistry</b>	<b>4.00 Unit(s)</b>								
<i>Prerequisite: Eligibility for Mathematics 1060</i>										
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>										
50113 20	TR	08:10AM-09:25AM	Reynolds, D.	SCI 04						
	TR	09:45AM-11:00AM	Reynolds, D.	SCI 04						
* 50112 21	TR	06:10PM-07:25PM	Belden, R.	SCI 04						
* 52377 22	TR	07:40PM-08:55PM	Belden, R.	SCI 04						
	TR	02:40PM-03:55PM	May, J.	SCI 01						
* 51656 23	TR	04:15PM-05:30PM	May, J.	SCI 01						
	TR	11:10AM-12:25PM	May, J.	SCI 01						
	TR	12:45PM-02:00PM	May, J.	SCI 01						
<b>CHEM 1520</b>	<b>Introduction to Organic and Biochemistry</b>	<b>4.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of Chemistry 1510 or equivalent</i>										
<i>Advisory: Eligibility for English 1500; 48 hours lecture, 48 hours lab (96 hours total)</i>										
* 53008 21	TR	06:10PM-07:25PM	Mayfield, M.	SCI 01						
* 53008 22	TR	07:40PM-08:55PM	Mayfield, M.	SCI 01						
<b>CHEM 2211</b>	<b>General Chemistry</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of Chemistry 1510 and Mathematics 1060 with a grade of 'C' or better; high school chemistry and intermediate algebra or trigonometry with grades of 'C' or better as part of the qualification by assessment process.</i>										
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>										
50025 20	MW	01:10PM-02:25PM	Mayfield, M.	SCI 01						
	MW	02:45PM-05:35PM	Mayfield, M.	SCI 01						
<b>CHEM 2212</b>	<b>General Chemistry and Qualitative Analysis</b>	<b>5.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of Chemistry 2211 with a grade of 'C' or better</i>										
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 96 hours lab (144 hours total)</i>										
52710 20	MW	08:10AM-09:25AM	Mayfield, M.	SCI 01						
	MW	09:35AM-12:25PM	Mayfield, M.	SCI 01						
<b>COSC 1532</b>	<b>Basic Internet Skills and Concepts</b>	<b>1.00 Unit(s)</b>								
<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>										
51372 41		Dist Ed Online	Goodman, D.	ON						
		Dist Ed Online	Goodman, D.	ON						
<i>(Course runs 10/21/2019 to 12/12/2019)</i>										
<b>COSC 1603</b>	<b>Introduction to Word Processing - Microsoft Word</b>	<b>1.50 Unit(s)</b>								
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>										
51376 30		Dist Ed Offline	Eigenauer, J.	OFF						
		Dist Ed Offline	Eigenauer, J.	OFF						
53038 31		Dist Ed Offline	Hall, D.	OFF						
		Dist Ed Offline	Hall, D.	OFF						
<i>(Course runs 08/26/2019 to 10/18/2019)</i>										
51311 40		Dist Ed Online	West, L.	ON						
		Dist Ed Online	West, L.	ON						
<i>(Course runs 08/26/2019 to 10/18/2019)</i>										
51312 41		Dist Ed Online	Goodman, D.	ON						
<b>COSC 1703</b>	<b>Introduction to Spreadsheets - Microsoft Excel</b>	<b>1.50 Unit(s)</b>								
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>										
51313 30		Dist Ed Offline	Hall, D.	OFF						
		Dist Ed Offline	Hall, D.	OFF						
<i>(Course runs 10/21/2019 to 12/12/2019)</i>										
51314 40		Dist Ed Online	West, L.	ON						
		Dist Ed Online	West, L.	ON						
<i>(Course runs 10/21/2019 to 12/12/2019)</i>										
<b>COSC 1812</b>	<b>Introduction to Presentation Graphics - Microsoft PowerPoint</b>	<b>1.50 Unit(s)</b>								
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>										
51315 40		Dist Ed Online	West, L.	ON						
		Dist Ed Online	West, L.	ON						
<i>(Course runs 08/26/2019 to 10/18/2019)</i>										
<b>COSC 1902</b>	<b>Introduction to Databases - Microsoft Access</b>	<b>1.50 Unit(s)</b>								
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture, 24 hours lab (40 hours total)</i>										
51316 40		Dist Ed Online	West, L.	ON						
		Dist Ed Online	West, L.	ON						
<i>(Course runs 10/21/2019 to 12/12/2019)</i>										
<b>COSC 2020</b>	<b>Introduction to Computer Information Systems</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>										
50002 40		Dist Ed Online	Agundez, A.	ON						
		Dist Ed Online	Agundez, A.	ON						
53537 41		Dist Ed Online	Agundez, A.	ON						
		Dist Ed Online	Agundez, A.	ON						

## Court Reporting

<b>CTRP 1010</b>	<b>Beginning Machine Shorthand Theory and Lab 1</b>	<b>5.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)</i>					
50278 20	TWR	08:40AM-09:45AM	McDonnell, L.	NKTC	
	TWR	09:46AM-10:40AM	McDonnell, L.	NKTC	
<i>(Pass/No Pass basis only)</i>					
<b>CTRP 1070</b>	<b>Legal Terminology I</b>	<b>3.00 Unit(s)</b>			
<i>Prerequisite: None; 48 hours lecture</i>					
50423 20	M	12:40PM-02:00PM	McDonnell, L.	NKTC	
	F	10:40AM-12:00PM	McDonnell, L.	NKTC	
<i>(Pass/No Pass basis only)</i>					
<b>CTRP 1090</b>	<b>Punctuation and Grammar</b>	<b>4.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture</i>					
50283 20	TWR	12:40PM-01:50PM	McDonnell, L.	NKTC	
<i>(Pass/No Pass basis only)</i>					

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS		
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>				
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room
<i>* = Evening class</i>						<i>* = Evening class</i>				
<b>CTRP 1131</b>	<b>60 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1151</b>	<b>80 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: Literary and Jury Charge</b>			
<i>Prerequisite: Court Reporting 1010</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51956 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51965 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1132</b>	<b>100 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1152</b>	<b>120 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: Literary and Jury Charge</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51957 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51966 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1133</b>	<b>140 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1153</b>	<b>160 WPM Machine Shorthand</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: Literary and Jury Charge</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51959 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51967 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1134</b>	<b>180 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1154</b>	<b>200 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: Literary and Jury Charge</b>						<b>Building: Literary and Jury Charge</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51960 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51968 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1141</b>	<b>60 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1161</b>	<b>80 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: 2-Voice</b>						<b>Building: 2-Voice</b>			
<i>Prerequisite: Court Reporting 1010</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51961 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51969 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1142</b>	<b>100 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1162</b>	<b>120 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: 2-Voice</b>						<b>Building: 2-Voice</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51962 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51970 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1143</b>	<b>140 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1163</b>	<b>160 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: 4-Voice</b>						<b>Building: 4-Voice</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51963 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51971 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC
<b>CTRP 1144</b>	<b>180 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>				<b>CTRP 1164</b>	<b>200 WPM Machine Shorthand Speed</b>	<b>5.00 Unit(s)</b>		
	<b>Building: 4-Voice</b>						<b>Building: 4-Voice</b>			
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163</i>						<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1134 and 1144</i>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>						<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours</i>				
51964 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC		51972 20	MTWR	08:40AM-12:30PM	McDonnell, L.	NKTC



# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS	
<i>Prerequisite and/or Advisory</i>										
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class										
<b>CTRP 1260</b>	<b>Machine Shorthand Speed Building - Dictation/Transcription</b>	<b>1.25 Unit(s)</b>					<b>DNTL 2133</b>	<b>Advanced Clinical Topics</b>	<b>2.00 Unit(s)</b>	
<i>Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1034, 1044, 1054 and 1064</i>			<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or higher; 32 hours lecture</i>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 lab hours total</i>			<i>50050 20 M 01:10PM-03:00PM Champion, D. G 10</i>							
52383	20 MTWR	11:40AM-12:30PM	McDonnell, L.	NKTC	<b>DNTL 2134</b>	<b>Clinical Practice II</b>	<b>5.00 Unit(s)</b>			
(Pass/No Pass basis only)			<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or better; 16 hours lecture; 192 hours (lab) (208 hours total)</i>							
			<i>50173 20 M 08:10AM-12:00PM Champion, D. DH</i>							
			<i>W 03:30PM-04:30PM Champion, D. DH</i>							
			<i>* W 05:10PM-09:00PM Champion, D. DH</i>							
			<i>R 01:10PM-05:00PM Champion, D. DH</i>							
							<b>DNTL 2135</b>	<b>Community Oral Health I</b>	<b>2.00 Unit(s)</b>	
			<i>Prerequisite: Successful completion of all first and second semester dental hygiene program courses with a grade of 'C' or better; 32 hours lecture + 64 Outside-of-class hours (96 Total Student Learning Hours) = 2 Units</i>							
			<i>54060 20 R 10:10AM-12:00PM Adriano, C. G 10</i>							
<b><u>Criminal Justice Administration</u></b>										
<b>CJA 2131</b>	<b>Control and Supervision in Corrections</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
51393	40	Dist Ed Online	Clemons, R.	ON						
<b>CJA 2134</b>	<b>Correctional Interviewing and Counseling</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
52001	40	Dist Ed Online	Raber, T.	ON						
<b><u>Dental Hygiene</u></b>										
<b>DNTL 1510</b>	<b>Oral Biology</b>	<b>4.00 Unit(s)</b>								
<i>Prerequisite: Acceptance into Dental Hygiene Program, and successful completion in Biology 2250 and 2260 with grade of 'C' or better; 64 hours lecture</i>										
50010	20 T	08:10AM-12:00PM	Hershkowitz, E.	DH						
<b>DNTL 1511</b>	<b>Oral Radiology</b>	<b>2.00 Unit(s)</b>								
<i>Prerequisite: Acceptance into Dental Hygiene Program; 24 hours lecture; 32 hours lab (56 hours total)</i>										
50046	20 W	10:30AM-11:45AM	Adriano, C.	DH						
	W	01:10PM-03:00PM	Adriano, C.	DH						
	F	01:10PM-03:00PM	Adriano, C.	DH						
<b>DNTL 1512</b>	<b>Head and Neck Anatomy</b>	<b>3.00 Unit(s)</b>								
<i>Prerequisite: Acceptance into Dental Hygiene Program and successful completion in Biology 2250 and 2257 with a grade of 'C' or better; 48 hours lecture</i>										
50044	20 R	09:10AM-12:00PM	Champion, D.	DH						
<b>DNTL 1513</b>	<b>Dental Health Education/Seminar</b>	<b>2.00 Unit(s)</b>								
<i>Prerequisite: Acceptance into Dental Hygiene Program; 32 hours lecture</i>										
50047	20 T	01:10PM-03:00PM	Jennings, S.	DH						
<b>DNTL 1514</b>	<b>Introduction to Clinic</b>	<b>5.50 Unit(s)</b>								
<i>Prerequisite: Acceptance in Dental Hygiene Program; 48 hours lecture; 128 hours lab; 176 hours total.</i>										
50073	20 M	09:10AM-12:00PM	Kimbrough, V.	DH						
	M	01:10PM-05:00PM	Kimbrough, V.	DH						
	F	08:10AM-12:00PM	Kimbrough, V.	DH						
<b>DNTL 2130</b>	<b>Periodontics I</b>	<b>3.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or better; 48 hours lecture</i>										
50009	20 T	09:10AM-12:00PM	Jennings, S.	G 10						
<b>DNTL 2131</b>	<b>Pharmacology</b>	<b>2.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses, Chemistry 1520, Biology 2257 with a grade of 'C' or better; 32 hours lecture</i>										
50049	20 W	01:10PM-03:00PM	Gardner, G.	DH						
<b>DNTL 2132</b>	<b>Dental Materials</b>	<b>2.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of all first and second semester Dental Hygiene Program courses with a grade of 'C' or better; 32 hours lecture; 11 hours lab (43 hours total)</i>										
50149	20 T	01:10PM-03:00PM	Hershkowitz, E.	G 10						
	T	03:01PM-03:45PM	Hershkowitz, E.	G 10						
<b><u>Disability Studies</u></b>										
<b>DS 1501</b>	<b>Introduction to Disabilities</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
52753	40	Dist Ed Online	Jacobi, V.	ON						
<b>DS 1502</b>	<b>Disabilities and the Law</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>										
52754	40	Dist Ed Online	Duron, C.	ON						
<b><u>Drama</u></b>										
<b>DRAM 1510</b>	<b>Introduction to Theatre</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 or concurrent enrollment strongly recommended; 48 hours lecture</i>										
51680	20 TR	01:10PM-02:25PM	Golling, L.	G 07						
51668	40	Dist Ed Online	Echeverria, A.	ON						
<b>DRAM 1535</b>	<b>Elementary Acting</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>										
* 50011	20 R	06:40PM-09:30PM	Golling, L.	T 12						
* 51338	22 M	06:40PM-09:30PM	Golling, L.	T 13						
<b><u>Early Care, Education and Family Studies</u></b>										
<b>ECEF 1500</b>	<b>Introduction to Early Care and Education: Principles and Practices</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; Hours and Units Calculation: 48 hours lecture + 96 Outside-of-class hours (144 Total Student Learning Hours) = 3 Units.</i>										
* 50835	20 M	06:10PM-09:00PM	Beasley, M.	G 06						
<b>ECEF 1501</b>	<b>Early Care, Education, and Family Studies Curriculum</b>	<b>3.00 Unit(s)</b>								
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units.</i>										
* 52725	20 W	06:10PM-09:00PM	Beasley, M.	G 05						
		(TB clearance is required)								
51666	40	Dist Ed Online	Rients, A.	ON						
		(Course runs 08/26/2019 to 10/18/2019)								
		(TB clearance is required)								
<b>ECEF 1521</b>	<b>Practicum Field Experience</b>	<b>3.00 Unit(s)</b>								
<i>Prerequisite: Successful completion of ECEF 1500, ECEF 1501, ECEF 1531, and PSYC 2003 with a grade of C or better; 32 hours lecture; 48 hours lab (participation in a pre-school program) (80 hours total)</i>										

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>									
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class					* = Evening class				
50836 40	Dist Ed Online		Roth, R.	ON					
	Dist Ed Online		Roth, R.	ON					
	(TB clearance is required)								
<b>ECEF 1531</b>	<b>The Child in Family/Community Relationships</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>									
52009 20	MWF	11:10AM-12:00PM	Beasley, M.	G 05					
52726 40	Dist Ed Online		Romero, M.	ON					
	(Course runs 08/26/2019 to 10/18/2019)								
<b>ECEF 1571</b>	<b>Child Study and Assessment</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; completion of nine (9) units in Early Care, Education and Family Studies, including Psychology 2003 and Early Care, Education and Family Studies 1521, recommended; 32 hours lecture; 48 hours lab. 64 Outside of class hours. (144 Total Student Learning Hours)</i>									
* 50838 20	M	06:10PM-08:00PM	Roth, R.	G 05					
	ARRANGED HOURS		Roth, R.	ARR					
	(Plus arrange 3 hours lab in the field per week)								
<b>ECEF 1590</b>	<b>Health, Safety, and Nutrition</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>									
50840 20	MWF	10:10AM-11:00AM	Beasley, M.	G 05					
52007 40	Dist Ed Online		Hall Silveira, M.	ON					
<b>ECEF 1601</b>	<b>Diversity in Early Care, Education and Family Studies</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours) = 3 Units</i>									
50837 40	Dist Ed Online		Smith, A.	ON					
	(Course runs 08/26/2019 to 10/18/2019)								
<b>ECEF 1611</b>	<b>Introduction to Children With Special Needs Birth to Age Eight</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
50841 40	Dist Ed Online		Polski, R.	ON					
<b>ECEF 1621</b>	<b>Administration I: Planning and Administering an Early Care, and Education Program</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
53515 40	Dist Ed Online		Brown, S.	ON					
	(Course runs 10/21/2019 to 12/12/2019)								
<b>ECEF 2021</b>	<b>Introduction to the Primary Grade Classroom</b>	<b>3.00 Unit(s)</b>							
<i>Prerequisite: Successful completion in Psychology 2003 with a grade of 'C' or higher</i>									
<i>Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)</i>									
54052 20	W	01:10PM-03:00PM	Beasley, M.	G 05					
	ARRANGED HOURS		Beasley, M.	ARR					
	(Plus arrange 3 hours lab in the field per week)								
<b>ECEF 2051</b>	<b>Adult Supervision: Mentoring in a Collaborative Learning Setting</b>	<b>3.00 Unit(s)</b>							
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture</i>									
50850 40	Dist Ed Online		Romero, M.	ON					
	(Course runs 10/21/2019 to 12/12/2019)								

## Earth Science

**ESCI 1520 Introduction to Earth Science Lecture and Laboratory 4.00 Unit(s)**

*Advisory: Successful completion of Mathematics 1060 with a grade of 'C' or better and eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 total hours)*

* 53511 20	MW	05:40PM-06:55PM	May, J.	G 08
* 53511 20	MW	07:05PM-08:20PM	May, J.	G 08

## Economics

**ECON 2120 Principles of Economics - Micro 3.00 Unit(s)**

*Prerequisite: Successful completion in Mathematics 1050 or equivalent; 48 hours lecture*

50227 40	Dist Ed Online	Bledsoe, A.	ON
(This section has a Zero Textbook Cost option)			

51351 42	Dist Ed Online	Page, J.	ON
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**ECON 2210 Principles of Economics - Macro 3.00 Unit(s)**

*Prerequisite: Successful completion in Mathematics 1050 or equivalent algebra with a grade of 'C' or better; 48 hours lecture*

50218 20	TR	08:10AM-09:25AM	Page, J.	G 09
50052 40	Dist Ed Online		Bledsoe, A.	ON

## Energy

**ENER 1510 Introduction to Energy 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 and Math 1050 strongly recommended; 48 hours lecture*

* 51052 20	TR	04:40PM-05:55PM	Davis, T.	ETE 02
(Field trips will be required)				

## Engineering

**ENGR 1500 Introduction to Engineering 2.00 Unit(s)**

*Prerequisite: None; 32 hours lecture*

52378 20	W	09:10AM-11:00AM	Blake, P.	ETE 01
(Field trips will be required)				

* 52379 21	W	04:10PM-06:00PM	Blake, P.	ETE 01
(Field trips will be required)				

54059 22	W	01:10PM-03:00PM	Blake, P.	ETE 01
(Field trips will be required)				

**ENGR 1510 Engineering Graphics and Introduction to Design with Lab 3.00 Unit(s)**

*Prerequisite: Successful completion of Math 1530 Plane Trigonometry with a grade of 'C' or better*

*Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)*

52372 20	TR	01:10PM-02:00PM	Blake, P.	ETE 01
	TR	02:01PM-03:20PM	Blake, P.	ETE 01

**ENGR 1550 Computer Programming and Problem Solving with Lab 3.00 Unit(s)**

*Prerequisite: Successful completion in Mathematics (MATH) 2100 Analytic Geometry and Calculus I with a grade of 'C' or better*

*Advisory: Eligibility for English 1500 strongly recommended; 32 hours lecture; 48 hours lab (80 hours total)*

52747 20	TR	10:10AM-11:10AM	Blake, P.	ETE 01
	TR	11:11AM-12:30PM	Blake, P.	ETE 01

## English

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
<b>ENGL 1000</b>	<b>Interactive Writing and Grammar</b>	<b>4.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Prerequisite: Qualification by assessment process or successful completion of English 0900 or English as a Second Language 0900 with a grade of 'C' or better; 64 hours lecture</i>				(This section has a Zero Textbook Cost option)	
			52773 43	Dist Ed Online	Devine, W. ON
			54550 44	Dist Ed Online	Dyer, G. ON
51340 12	MW	09:10AM-11:00AM	Kulzer-Reyes, K.	T 15	
* 50917 19	W	05:10PM-09:00PM	Hall, E.	T 15	
50427 22	TR	10:10AM-12:00PM	Carlson, K.	T 14	
52761 30		Dist Ed Offline	Rozar, T.	OFF	
50089 40		Dist Ed Online	Huddleston, C.	ON	
51353 42		Dist Ed Online	Kulzer-Reyes, K.	ON	
<b>ENGL 1500</b>	<b>Composition and Reading</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Prerequisite: Qualification by assessment process or successful completion of English 1000 and Reading 1005 with grades of 'C' or better; 48 hours lecture</i>				(This section has a Zero Textbook Cost option)	
54565 15	MWF	11:10AM-12:00PM	Hollenhorst, A.	G 03	
54560 16	MWF	10:30AM-11:20AM	Schoneweis, C.	TUHS	
54548 17	TR	01:10PM-03:25PM	Carlson, K.	T 10	
54040 18	TR	09:40AM-10:55AM	McDaniel, S.	G 03	
54038 19	TR	08:10AM-09:25AM	Carlson, K.	T 14	
50032 20	MWF	11:10AM-12:00PM	Chung-Wee, C.	T 13	
52777 21	MWF	11:10AM-12:00PM	Carlson, K.	T 15	
50152 22	TR	09:40AM-10:55AM	Devine, W.	G 06	
* 50153 23	T	06:40PM-09:30PM	Hall, E.	T 14	
50154 24	MWF	08:10AM-09:00AM	Hollenhorst, A.	T 14	
50223 25	MWF	09:10AM-10:00AM	Carlson, K.	T 14	
50422 26	MWF	09:25AM-10:25AM	Schoneweis, C.	TUHS	
* 54037 27	R	06:40PM-09:30PM	Poliski, R.	T 14	
51342 28	MWF	10:10AM-11:00AM	Carlson, K.	T 14	
51398 29	MWF	10:10AM-11:00AM	Hollenhorst, A.	G 03	
50224 40		Dist Ed Online	Chung-Wee, C.	ON	
50364 41		Dist Ed Online	Chung-Wee, C.	ON	
50225 42		Dist Ed Online	Chung-Wee, C.	ON	
50174 43		Dist Ed Online	Kulzer-Reyes, K.	ON	
(This section has a Zero Textbook Cost option)					
51356 44		Dist Ed Online	Stockton, L.	ON	
51384 45		Dist Ed Online	Kulzer-Reyes, K.	ON	
(This section has a Zero Textbook Cost option)					
52765 46		Dist Ed Online	Cable, A.	ON	
54039 47		Dist Ed Online	Stockton, L.	ON	
54042 48		Dist Ed Online	Cable, A.	ON	
54549 49		Dist Ed Online	Devine, W.	ON	
54566 50		Dist Ed Online	Stockton, L.	ON	
54568 51		Dist Ed Online	Cable, A.	ON	
<b>ENGL 1600</b>	<b>Critical Thinking, Literature, and Composition</b>	<b>4.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 64 hours lecture</i>					
50155 20	MWF	10:10AM-11:00AM	Chung-Wee, C.	T 13	
		HYBRID	Chung-Wee, C.	ON	
(Plus arrange 1 hour lecture online per week)					
50033 21	TR	08:10AM-10:00AM	Hollenhorst, A.	T 10	
54036 22	MW	03:10PM-05:00PM	Hollenhorst, A.	CL 730	
* 52057 23	M	06:10PM-10:00PM	Hickman, R.	T 15	
54041 24	TR	01:10PM-03:00PM	Cross, V.	G 03	
50157 40		Dist Ed Online	Devine, W.	ON	
50366 41		Dist Ed Online	Dyer, G.	ON	
<b>ENGL 1700</b>	<b>Introduction to Creative Writing</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Advisory: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>					
50277 20	TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
<b>ENGL 1725</b>	<b>Creative Writing: Poetry</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					
51982 20	TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
<b>ENGL 1750</b>	<b>Creative Writing: Fiction</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					
51983 20	TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
<b>ENGL 1775</b>	<b>Creative Writing: Nonfiction</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Advisory: Successful completion of English 1500 and English 1700 with a grade of 'C' or better; 48 hours lecture</i>					
51984 20	TR	11:10AM-12:25PM	Kulzer-Reyes, K.	G 03	
<b>ENGL 2100</b>	<b>American Literature I</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture</i>					
52705 40		Dist Ed Online	Devine, W.	ON	
<b>ENGL 2700</b>	<b>British Literature I</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Prerequisite: Successful completion of English 1500 with a grade of 'C' or better; 48 hours lecture (96 outside of class hours) 3 Units</i>					
51981 20	TR	01:10PM-02:25PM	Devine, W.	G 06	
<b><u>Geography</u></b>					
<b>GEOG 1510</b>	<b>Physical Geography</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Advisory: Eligibility for English 1500 and Math 1050 strongly recommended; 48 hours lecture</i>					
* 51343 20	T	06:40PM-09:30PM	Brennan, S.	G 08	
50239 22	T	03:10PM-06:00PM	Brennan, S.	G 08	
50016 30		Dist Ed Offline	May, J.	OFF	
51360 31		Dist Ed Offline	Ware, T.	OFF	
<b><u>Geology</u></b>					
<b>GEOL 1500</b>	<b>Introduction to Geology</b>	<b>4.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture; 48 hours lab (96 hours total)</i>					
51993 21	MW	01:10PM-02:25PM	May, J.	G 08	
	MW	02:26PM-03:00PM	May, J.	G 08	
		ARRANGED HOURS	May, J.	ARR	
(Arrange 32 hours and 30 mins of field trips during weekends)(Field trip details will be provided first day of class)					
<b><u>Health Education</u></b>					
Please click the following link for additional course offerings: <a href="http://www.westec.org">http://www.westec.org</a>					
<b>HLED 1510</b>	<b>Principles of Healthful Living</b>	<b>3.00 Unit(s)</b>	51358 42	Dist Ed Online	Kulzer-Reyes, K. ON
<i>Prerequisite: None; 48 hours lecture</i>					
51686 11	MWF	10:10AM-11:00AM	Ferguson, B.	G 06	
50161 20	MWF	09:10AM-10:00AM	Maiocco, V.	T 05	
50018 21	TR	09:40AM-10:55AM	Maiocco, V.	LB 311	
* 50162 22	T	06:40PM-09:30PM	Durkan, B.	CL 731	

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS				
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>						
(*) Section	Day(s)	Time	Instructor	Room	Instructor				
* = Evening class					Room				
50163 23	MWF	11:10AM-12:00PM	Maiocco, V.	T 05	50169 21 TR	10:40AM-11:55AM	Altenhofel, J.	T 12	
50164 24	TR	11:10AM-12:25PM	Buchanan, J.	G 05		(This section has a Zero Textbook Cost option)(Supplemental Instruction available)			
50165 25	MWF	10:10AM-11:00AM	Maiocco, V.	T 05	52003 22 MW	11:10AM-12:25PM	Mendoza, T.	T 12	
51344 26	MWF	08:10AM-09:00AM	Ferguson, B.	G 06		(This section has a Zero Textbook Cost option)			
50166 27	TR	01:10PM-02:25PM	Buchanan, J.	G 05	52437 23 MW	03:40PM-04:55PM	Mendoza, T.	T 12	
50215 28	MWF	11:10AM-12:00PM	Flowers, C.	G 07		(This section has a Zero Textbook Cost option)(Supplemental Instruction available)			
* 51345 29	M	06:40PM-09:30PM	Flowers, C.	CL 731	53514 30	Dist Ed Offline	Altenhofel, J.	OFF	
50167 30		Dist Ed Offline	Thompson, T.	OFF		(This section has a Zero Textbook Cost option)			
52767 40		Dist Ed Online	Thompson, T.	ON	52766 40	Dist Ed Online	Mansi, G.	ON	
50216 41		Dist Ed Online	Thompson, T.	ON		(This section has a Zero Textbook Cost option)			
50370 42		Dist Ed Online	Thompson, T.	ON	50171 41	Dist Ed Online	Duncan, B.	ON	
51365 43		Dist Ed Online	Thompson, T.	ON		(This section has a Zero Textbook Cost option)			
		(Course runs 10/07/2019 to 12/20/2019)			50369 42	Dist Ed Online	Duncan, B.	ON	
51395 45		Dist Ed Online	Thompson, T.	ON		(This section has a Zero Textbook Cost option)			
<b>HLED 1531</b>	<b>Emergency Medical Technician 1-A A</b>	<b>1.50 Unit(s)</b>			53538 43	Dist Ed Online	Altenhofel, J.	ON	
	<b>Refresher Course</b>					(This section has a Zero Textbook Cost option)			
	<i>Prerequisite: Possession of a current EMT card; 24 hours didactic</i>				54071 44	Dist Ed Online	Altenhofel, J.	ON	
50249 20	S	08:10AM-09:25AM	Fariss, J.	G 06		(This section has a Zero Textbook Cost option)			
		(1.5 Hours/Week Didactic Arranged)(Possession of Current EMT Card)				(This section has a Zero Textbook Cost option)			
<b>HLED 1535</b>	<b>Emergency Medical Technician</b>	<b>5.50 Unit(s)</b>			<b>HIST 2232</b>	<b>History of the United States Since 1877</b>		<b>3.00 Unit(s)</b>	
	<i>Prerequisite: 18 years of age by end of course. CPR training equivalent to the current American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level. Contact EMT Instructor with any questions.</i>					<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>			
	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture; 112 hours lab (160 hours total)</i>				50175 20	MWF	08:10AM-09:00AM	Gonzalez, O.	T 12
51391 20	S	08:10AM-11:00AM	Fariss, J.	G 06		(This section has a Zero Textbook Cost option)			
	S	11:01AM-06:00PM	Fariss, J.	G 06	50019 21	TR	09:10AM-10:25AM	Altenhofel, J.	T 12
<b>HLED 1541</b>	<b>Medical Terminology</b>	<b>3.00 Unit(s)</b>				(This section has a Zero Textbook Cost option)(Supplemental Instruction available)			
	<i>Prerequisite: None; 48 hours lecture</i>				50176 22	MW	01:10PM-02:25PM	Mendoza, T.	T 12
52448 40		Dist Ed Online	Flowers, C.	ON		(This section has a Zero Textbook Cost option)(Supplemental Instruction available)			
50371 41		Dist Ed Online	Flowers, C.	ON	53016 23	TR	02:10PM-03:25PM	Altenhofel, J.	T 12
51368 42		Dist Ed Online	Flowers, C.	ON		(This section has a Zero Textbook Cost option)(Supplemental Instruction available)			
		(Course runs 10/07/2019 to 12/20/2019)			* 52002 24	M	06:10PM-09:00PM	Altenhofel, J.	T 12
<b>HLED 1543</b>	<b>Medical Terminology for Court Reporting</b>	<b>2.00 Unit(s)</b>				(This section has a Zero Textbook Cost option)			
	<i>Advisory: Successful completion of English 1500 with grade of 'C' or better strongly recommended; 32 hours lecture</i>				50177 40		Dist Ed Online	Mendoza, T.	ON
52749 40		Dist Ed Online	Flowers, C.	ON		(This section has a Zero Textbook Cost option)			
					51685 41		Dist Ed Online	Mendoza, T.	ON
						(Course runs 10/07/2019 to 12/20/2019)			
						(This section has a Zero Textbook Cost option)			
					52449 42		Dist Ed Online	Garcia, O.	ON
						(This section has a Zero Textbook Cost option)			
<b>History</b>					<b>HIST 2270</b>	<b>California History</b>		<b>3.00 Unit(s)</b>	
<b>HIST 2202</b>	<b>Western Civilization to 1600</b>	<b>3.00 Unit(s)</b>				<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>			
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				50178 40		Dist Ed Online	Mendoza, T.	ON
* 50855 20	T	06:10PM-09:00PM	Rocha, J.	T 12					
<b>HIST 2210</b>	<b>World Civilization to 1500</b>	<b>3.00 Unit(s)</b>			<b>Humanities</b>				
	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				<b>HUM 1500</b>	<b>Introduction to the Humanities</b>		<b>3.00 Unit(s)</b>	
50248 40		Dist Ed Online	Altenhofel, J.	ON		<i>Prerequisite: Eligibility for English 1000 and Reading 1005; 48 hours lecture</i>			
		(This section has a Zero Textbook Cost option)			51684 20	TR	03:10PM-04:25PM	Cross, V.	G 03
<b>HIST 2231</b>	<b>History of the United States to 1877</b>	<b>3.00 Unit(s)</b>			50020 40		Dist Ed Online	Swenson, S.	ON
	<i>Advisory: Successful completion of English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>				<b>HUM 2010</b>	<b>Introduction to Film Studies</b>		<b>3.00 Unit(s)</b>	
50004 20	MW	09:10AM-10:25AM	Mendoza, T.	T 12		<i>Prerequisite: Successful completion in English 1500 with a grade of 'C' or better; 48 hours lecture</i>			
		(This section has a Zero Textbook Cost option)(Supplemental Instruction available)			50042 40		Dist Ed Online	Kashani, T.	ON

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS
Prerequisite and/or Advisory			Prerequisite and/or Advisory						
(*) Section	Day(s)	Time	Instructor	Room	(*) Section	Day(s)	Time	Instructor	Room
* = Evening class			* = Evening class						

## Information Competency

**INCO 1048 Information Competency and Bibliography 1.00 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture*

52743	20 W	02:10PM-03:00PM	Smith, T.	LB 311
* 52744	21 R	05:10PM-06:00PM	Smith, T.	LB 311
* 52745	22 T	04:10PM-05:00PM	Smith, T.	LB 311
52746	23 M	02:10PM-03:00PM	Smith, T.	LB 311
52737	40	Dist Ed Online	VanSistine-Yost, L.	ON
52739	42	Dist Ed Online	VanSistine-Yost, L.	ON
52740	43	Dist Ed Online	Taibjee, S.	ON
52741	44	Dist Ed Online	Taibjee, S.	ON
52742	45	Dist Ed Online	Taibjee, S.	ON

## Journalism

**JRNL 1510 Mass Communication and the Individual 3.00 Unit(s)**

*Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture*

50230	40	Dist Ed Online	Lohman, B.	ON
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## Management

**MGMT 1500 Introduction to Human Resources Management 3.00 Unit(s)**

*Advisory: Mathematics 1050 and Business 1500 strongly recommended; 48 hours lecture*

51952	40	Dist Ed Online	Corlew, D.	ON
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**MGMT 1505 Principles of Supervision 3.00 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture*

50276	30	Dist Ed Offline	Durkan, J.	OFF
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**MGMT 1510 Values and Ethics 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50870	30	Dist Ed Offline	Brixey, G.	OFF
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(Course runs 09/02/2019 to 09/13/2019)

52775	41	Dist Ed Online	Corlew, D.	ON
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(Course runs 09/02/2019 to 09/13/2019)

**MGMT 1515 Communication 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50384	30	Dist Ed Offline	Durkan, J.	OFF
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(Course runs 09/23/2019 to 10/04/2019)

52768	41	Dist Ed Online	Bandy, I.	ON
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(Course runs 09/23/2019 to 10/04/2019)

**MGMT 1530 Conflict Resolution 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50873	30	Dist Ed Offline	Dunham, G.	OFF
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(Course runs 11/04/2019 to 11/15/2019)

52439	41	Dist Ed Online	Corlew, D.	ON
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(Course runs 11/04/2019 to 11/15/2019)

**MGMT 1535 Decision Making and Problem Solving 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50385	30	Dist Ed Offline	Durkan, J.	OFF
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(Course runs 10/14/2019 to 10/25/2019)

52770	41	Dist Ed Online	Bandy, I.	ON
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(Course runs 10/14/2019 to 10/25/2019)

**MGMT 1540 Managing Organizational Change 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture*

50386	30	Dist Ed Offline	Brixey, G.	OFF
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(Course runs 12/02/2019 to 12/13/2019)

52440	41	Dist Ed Online	Corlew, D.	ON
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(Course runs 12/02/2019 to 12/13/2019)

**MGMT 1565 Professionalism and Etiquette 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture. 16 Outside of class hours. (24 Total Student Learning Hours)*

54533	40	Dist Ed Online	Layne, D.	ON
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(Course runs 09/30/2019 to 10/11/2019)

**MGMT 1570 Diversity at Work 0.50 Unit(s)**

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 8 hours lecture. 16 Outside of class Hours. (24 Total Student Learning Hours)*

54532	40	Dist Ed Online	Layne, D.	ON
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(Course runs 11/11/2019 to 11/22/2019)

## Mathematics

**MATH 0230 Basic Mathematics 5.00 Unit(s)**

*Prerequisite: None; 80 hours lecture*

53000	30	Dist Ed Offline	Cahoon, N.	OFF
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**MATH 0240 Pre-algebra 5.00 Unit(s)**

*Prerequisite: Qualification by assessment process or completion of Mathematics 0230 or one year of high school basic mathematics with a grade of 'C' or better; 80 hours lecture*

50303	41	Dist Ed Online	Payne, R.	ON
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**MATH 1050 Elementary Algebra 4.00 Unit(s)**

*Prerequisite: Qualification by assessment process or completion of Mathematics 0240 with a grade of 'C' or better*

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture*

* 50128	22 MW	06:40PM-08:30PM	Cook, L.	CL 730
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50127	23 MTWR	09:10AM-10:00AM	Martinez, M.	SCI 07
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53512	30	Dist Ed Offline	Getty, S.	OFF
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50125	40	Dist Ed Online	Martinez, M.	ON
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50304	41	Dist Ed Online	Getty, S.	ON
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51400	46	Dist Ed Online	Reynolds, J.	ON
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(Course runs 10/07/2019 to 12/20/2019)

**MATH 1060 Intermediate Algebra 4.00 Unit(s)**

*Prerequisite: Qualification by assessment process or completion of Mathematics 1050 or one year of high school algebra with a grade of 'C' or better*

*Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture*

50028	20 MTWR	10:10AM-11:00AM	Jones, D.	CL 730
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* 51357	21 MW	06:40PM-08:30PM	Leonzo, H.	SCI 06
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50133	22 MTWR	09:10AM-10:00AM	Jones, D.	CL 730
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50132	24 MTWR	08:10AM-09:00AM	Jones, D.	CL 730
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51689	40	Dist Ed Online	Reynolds, J.	ON
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50307	41	Dist Ed Online	Reynolds, J.	ON
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50879	42	Dist Ed Online	Jones, D.	ON
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# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS				Course & #	Course Title	UNITS			
<i>Prerequisite and/or Advisory</i>						<i>Prerequisite and/or Advisory</i>					
(*) Section	Day(s)	Time	Instructor	Room		(*) Section	Day(s)	Time	Instructor	Room	
* = Evening class											
53542 47	Dist Ed Online		Reynolds, J.	ON							
(Course runs 10/07/2019 to 12/20/2019)											
<b>MATH 1500</b>	<b>Math for a Modern Society - A Liberal Arts Course</b>	<b>4.00 Unit(s)</b>				<b>MATH 2140</b>	<b>Ordinary Differential Equations</b>	<b>4.00 Unit(s)</b>			
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 64 hours lecture</i>					<i>Prerequisite: Successful completion in Mathematics 2130 with a grade of 'C' or better; 64 hours lecture + 128 Outside-of-class Hours (192 Total Student Learning Hours) = 4 Units</i>						
52023 20	MTWR	10:10AM-11:00AM	Payne, R.	SCI 06	53001 20	TR	03:40PM-05:30PM	Mitchell, D.	T 15		
54536 30	Dist Ed Offline		Jones, D.	OFF	<b>Music</b>						
50055 40	Dist Ed Online		Jones, D.	ON	<b>MUSC 1510</b>	<b>Music Appreciation</b>	<b>3.00 Unit(s)</b>				
54062 41	Dist Ed Online		Payne, R.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours (144 Total Student Learning Hours)</i>						
<b>MATH 1505</b>	<b>Mathematical Concepts for Elementary Teachers - Number Systems</b>	<b>4.00 Unit(s)</b>				50037 20	TR	10:10AM-11:25AM	Burnham, K.	G 09	
<i>Prerequisite: Successful completion of Intermediate Algebra Math 1060 or equivalent with a grade of 'C' or better; 64 hours lecture + 128 Outside of class hours (192 Total Student Learning Hours)</i>					50142 40		Dist Ed Online	Burnham, K.	ON		
54537 20	MTWR	09:10AM-10:00AM	Payne, R.	SCI 06	51374 42		Dist Ed Online	Burnham, K.	ON		
54540 21	TR	03:40PM-05:30PM	Cahoon, N.	CL 730	<b>Occupational Safety and Health</b>						
54538 40	Dist Ed Online		Payne, R.	ON	<b>OSH 1500</b>	<b>Occupational Safety and Health Compliance</b>	<b>3.00 Unit(s)</b>				
54539 41	Dist Ed Online		Martinez, M.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>						
<b>MATH 1520</b>	<b>Finite Mathematics</b>	<b>3.00 Unit(s)</b>				54554 40	Dist Ed Online	Sicari, C.	ON		
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent</i>					<b>OSH 1532</b>	<b>Industrial Hygiene</b>	<b>3.00 Unit(s)</b>				
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours)</i>					<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning hours)</i>						
52374 40	Dist Ed Online		Getty, S.	ON	54555 40	Dist Ed Online	Sicari, C.	ON			
54063 41	Dist Ed Online		Getty, S.	ON	<b>OSH 1552</b>	<b>Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces</b>	<b>2.00 Unit(s)</b>				
<b>MATH 1530</b>	<b>Plane Trigonometry</b>	<b>4.00 Unit(s)</b>				<i>Prerequisite: None; 32 hours lecture + 64 outside of class hours (96 Total Students Learning Hours) 2 Units</i>					
<i>Prerequisite: Successful completion of Mathematics 1060 or the equivalent; 64 hours lecture</i>					* 54541 20	MW	05:10PM-07:15PM	Salinas, M.	G 03		
52714 20	MTWR	10:10AM-11:00AM	Martinez, M.	SCI 07	(Course runs 10/21/2019 to 12/12/2019)						
52424 40	Dist Ed Online		Martinez, M.	ON	<b>OSH 2061</b>	<b>Occupational Safety and Health Standards for General Industry/OSHA 30 hour General Industry Training</b>	<b>2.00 Unit(s)</b>				
<b>MATH 1540</b>	<b>Precalculus Mathematics</b>	<b>4.00 Unit(s)</b>				<i>Prerequisite: None; 32 hours lecture + 64 outside of class hours (96 Total Students Learning Hours) = 2 Units</i>					
<i>Prerequisite: Qualification by assessment process or completion of Mathematics 1060 and Mathematics 1530, or the equivalent</i>					* 54542 20	MW	05:10PM-07:15PM	Enciso, R.	G 03		
<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture. 128 Outside of class hours. (192 Total student learning hours)</i>					(Course runs 08/26/2019 to 10/18/2019)						
50027 20	MTWR	11:10AM-12:00PM	Martinez, M.	SCI 07	<b>Petroleum Technology</b>						
52020 21	MTWR	01:10PM-02:00PM	Getty, S.	SCI 07	Please click the following link for additional course offerings: <a href="http://www.westec.org">http://www.westec.org</a>						
<b>MATH 2100</b>	<b>Analytic Geometry and Calculus I</b>	<b>5.00 Unit(s)</b>				<b>Philosophy</b>					
<i>Prerequisite: Successful completion of Mathematics 1540 with a grade of 'C' or better; 80 hours lecture</i>					<b>PHIL 1501</b>	<b>Introduction to Philosophy</b>	<b>3.00 Unit(s)</b>				
50054 20	TR	02:40PM-04:30PM	Getty, S.	SCI 06	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture. 96 Outside of class hours. (144 Total Student Learning Hours)</i>						
		HYBRID	Getty, S.	ON	50274 30	Dist Ed Offline	Eigenauer, J.	OFF			
		(Plus arrange 1 hour lecture online per week)				<b>PHIL 1520</b>	<b>Critical Thinking</b>	<b>3.00 Unit(s)</b>			
52019 21	MW	03:40PM-05:30PM	Mitchell, D.	SCI 06	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
		HYBRID	Mitchell, D.	ON	50883 20	MW	11:10AM-12:25PM	Eigenauer, J.	T 14		
		(Plus arrange 1 hour lecture online per week)				50060 21	MW	02:10PM-03:25PM	Eigenauer, J.	T 14	
<b>MATH 2120</b>	<b>Analytic Geometry and Calculus II</b>	<b>4.00 Unit(s)</b>				52018 22	TR	02:10PM-03:25PM	Eigenauer, J.	T 14	
<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better; 64 hours lecture</i>					<b>PHIL 1531</b>	<b>The World's Living Religions</b>	<b>3.00 Unit(s)</b>				
50306 20	TR	08:10AM-10:00AM	Reynolds, J.	CHEV	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
<b>MATH 2130</b>	<b>Analytic Geometry and Calculus III</b>	<b>4.00 Unit(s)</b>				* 52388 20	T	06:10PM-09:00PM	Cross, V.	T 10	
<i>Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better; 64 hours lecture</i>					<b>Photography</b>						
50881 20	TR	03:10PM-05:00PM	Reynolds, J.	SCI 07							

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS					Course & #	Course Title	UNITS			
<i>Prerequisite and/or Advisory</i>							<i>Prerequisite and/or Advisory</i>					
(*) Section	Day(s)	Time	Instructor	Room								
* = Evening class					* = Evening class							
<b>PHOT 1510</b>	<b>Basic Photography</b>	<b>3.00 Unit(s)</b>					50200 20	ARRANGED HOURS	Brixey, G.	FIELD		
<i>Prerequisite: None; 48 hours lecture</i>							(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)					
* 52716 20 R	06:10PM-09:00PM		Wood, G.	G 04								
<b>Physical Education</b>												
<b>PHED 1505</b>	<b>Womens Intercollegiate Golf</b>	<b>2.00 Unit(s)</b>					<b>PHED 1535</b>	<b>Baseball and Physical Fitness</b>	<b>1.00-2.00 Unit(s)</b>			
<i>Advisory: Experience in playing competitive golf is desirable; 160 hours</i>							<i>Prerequisite: None; 48 lab hours for 1 unit; or 96 lab hours for 2 units</i>					
53508 20	ARRANGED HOURS		Burroughs, B.	BVGOLF					50199 20	ARRANGED HOURS	Maiocco, V.	FIELD
(Arrange 10 hours per week)(Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)							(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)					
<b>PHED 1508</b>	<b>Women's Intercollegiate Basketball</b>	<b>1.50-3.00 Unit(s)</b>					<b>PHED 1539</b>	<b>Fundamentals of Baseball</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Experience in playing competitive basketball is desirable; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>							<i>Advisory: Successful completion of Physical Education 1535 strongly recommended; 48 hours lecture</i>					
50204 20	ARRANGED HOURS		Flowers, C.	GYM					54043 20 M	03:10PM-06:00PM	Buchanan, J.	LB 311
(Course runs 10/21/2019 to 12/12/2019)												
(Arrange 10 hours per week)(For Fall 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)							<b>PHED 1623</b>					
							<b>Intermediate Weight Lifting and Physical Fitness</b>					
							<i>Prerequisite: Successful completion of PHED 1523 with a grade of C or better; 48 lab hours</i>					
<b>PHED 1509</b>	<b>Women's Intercollegiate Volleyball</b>	<b>2.00 Unit(s)</b>					52040 20	ARRANGED HOURS	Bandy, I.	GYM		
<i>Advisory: Experience playing competitive volleyball is desirable; 160 lab hours</i>							(Arrange 3 hours lab per week)					
50187 20	ARRANGED HOURS		Bandy, I.	GYM					52041 21 TWR	01:10PM-02:00PM	Staff	GYM
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)							* 52042 22 MWF					
							52043 23 TWR					
							* 52044 24 TWR					
							52045 25 MWR					
							53035 26 MWF					
							54557 27 MWR					
<b>PHED 1510</b>	<b>Women's Intercollegiate Soccer</b>	<b>2.00 Unit(s)</b>					<b>PHED 1644</b>	<b>Introduction to Physical Education</b>	<b>3.00 Unit(s)</b>			
<i>Advisory: Experience playing competitive soccer is desirable; 160 lab hours</i>							<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					
50189 20	ARRANGED HOURS		Cutrona, M.	FIELD					50406 40	Dist Ed Online	Maiocco, V.	ON
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)							<b>PHED 1646</b>					
							<b>Techniques In Athletic Taping I</b>					
							<i>Prerequisite: None; 8 hours lecture; 24 hours lab (32 hours total)</i>					
							50389 20 R					
							11:10AM-12:05PM					
							ARRANGED HOURS					
							Ferguson, B.					
							GYM					
							ARRANGED HOURS					
							Ferguson, B.					
							ARR					
							(Course runs 08/26/2019 to 10/18/2019)					
							(Plus arrange 3 hours lab per week)					
<b>PHED 1511</b>	<b>Men's Intercollegiate Soccer</b>	<b>2.00 Unit(s)</b>					<b>PHED 1723</b>	<b>Advanced Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>			
<i>Advisory: Experience playing competitive soccer is desirable; 160 lab hours</i>							<i>Prerequisite: Successful completion of PHED 1623 with a grade of C or better; 48 lab hours</i>					
50191 20	ARRANGED HOURS		Cutrona, A.	FIELD					52025 20	ARRANGED HOURS	Bandy, I.	GYM
(Arrange 10 hours per week)(The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements.)							(Arrange 3 hours lab per week)					
<b>PHED 1523</b>	<b>Beginning Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>					52027 21 TWR	01:10PM-02:00PM	Staff	GYM		
<i>Prerequisite: None; 48 lab hours</i>							* 52029 22 MWF					
50193 20	ARRANGED HOURS		Bandy, I.	GYM					52031 23 TWR	12:10PM-01:00PM	Staff	GYM
(Arrange 3 hours lab per week)							* 52033 24 TWR					
50194 21 TWR	01:10PM-02:00PM		Staff	GYM					52035 25 MWR	08:10AM-09:00AM	Cutrona, A.	GYM
* 50195 22 MWF	04:10PM-05:00PM		Brixey, G.	GYM					53036 26 MWF	02:10PM-03:00PM	Flowers, C.	GYM
50196 23 TWR	12:10PM-01:00PM		Staff	GYM					54558 27 MWR	03:10PM-04:00PM	Cutrona, M.	GYM
* 50246 24 TWR	05:10PM-06:00PM		Staff	GYM					<b>PHED 1724</b>	<b>Offseason Intercollegiate Softball</b>	<b>0.50-2.00 Unit(s)</b>	
50421 25 MWR	08:10AM-09:00AM		Cutrona, A.	GYM					<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>			
53034 26 MWF	02:10PM-03:00PM		Flowers, C.	GYM					52050 20	ARRANGED HOURS	Brixey, G.	FIELD
54556 27 MWR	03:10PM-04:00PM		Cutrona, M.	GYM					(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1524</b>	<b>Softball</b>	<b>1.00-2.00 Unit(s)</b>										
<i>Prerequisite: None; 48 hours lab for 1 unit; 96 hours lab for 2 units</i>												

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Room
* = Evening class			* = Evening class		
<b>PHED 1734</b>	<b>Offseason Intercollegiate Basketball and Physical Fitness</b>	<b>1.00-2.00 Unit(s)</b>	<b>PHED 2509</b>	<b>Advanced Women's Intercollegiate Volleyball</b>	<b>2.00 Unit(s)</b>
<i>Prerequisite: None; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>			<i>Prerequisite: Successful completion in Physical Education 1509 with a grade of 'C' or better; 160 lab hours</i>		
54046 20	ARRANGED HOURS	Flowers, C.	GYM	50188 20	ARRANGED HOURS Bandy, I.
		(Course runs 08/26/2019 to 10/18/2019)			(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)
		(Arrange 6 hours per week)(For Fall 2019 this course is offered for 1 unit)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			
<b>PHED 1735</b>	<b>Offseason Intercollegiate Baseball and Physical Fitness</b>	<b>0.50-2.00 Unit(s)</b>	<b>PHED 2510</b>	<b>Advanced Women's Intercollegiate Soccer</b>	<b>2.00 Unit(s)</b>
<i>Prerequisite: None; 24 lab hours for 0.5 unit; 48 lab hours for 1 unit; 96 lab hours for 2 units</i>			<i>Prerequisite: Successful completion in Physical Education 1510 with a grade of 'C' or better; 160 lab hours</i>		
52046 20	ARRANGED HOURS	Maiocco, V.	FIELD	50190 20	ARRANGED HOURS Cutrona, M.
		(Arrange 6 hours per week)(For Fall 2019 this course is offered for 2 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)
<b>PHED 1823</b>	<b>Elite Weight Lifting and Physical Fitness</b>	<b>1.00 Unit(s)</b>	<b>PHED 2511</b>	<b>Advanced Men's Intercollegiate Soccer</b>	<b>2.00 Unit(s)</b>
<i>Prerequisite: Successful completion of PHED 1723 with a grade of C or better; 48 lab hours</i>			<i>Prerequisite: Successful completion in Physical Education 1511 with a grade of 'C' or better; 160 lab hours</i>		
52026 20	ARRANGED HOURS	Bandy, I.	GYM	50192 20	ARRANGED HOURS Cutrona, A.
		(Arrange 3 hours lab per week)			(Arrange 10 hours per week)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)
52028 21	TWR	01:10PM-02:00PM	Staff	GYM	
* 52030 22	MWF	04:10PM-05:00PM	Brixey, G.	GYM	
52032 23	TWR	12:10PM-01:00PM	Staff	GYM	
* 52034 24	TWR	05:10PM-06:00PM	Staff	GYM	
52036 25	MWR	08:10AM-09:00AM	Cutrona, A.	GYM	
53037 26	MWF	02:10PM-03:00PM	Flowers, C.	GYM	
54559 27	MWR	03:10PM-04:00PM	Cutrona, M.		
<b>PHED 2146</b>	<b>Techniques in Athletic Taping II</b>	<b>1.00 Unit(s)</b>	<b>PHYS 2221</b>	<b>General Physics (Calculus)</b>	<b>4.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Physical Education 1646 with a grade of 'C' or better; 8 hours lecture; 24 hours lab (32 hours total)</i>			<i>Prerequisite: Successful completion in Mathematics 2100 with a grade of 'C' or better or concurrent enrollment in Mathematics 2100</i>		
50390 20	R	11:10AM-12:15PM	Ferguson, B.	GYM	
		ARRANGED HOURS	Ferguson, B.	ARR	
		(Course runs 10/21/2019 to 12/12/2019)			
		(Plus arrange 3 hours 15 minutes lab per week)			
<b>PHED 2505</b>	<b>Advanced Women's Intercollegiate Golf</b>	<b>2.00 Unit(s)</b>	<b>PHYS 2222</b>	<b>General Physics III (Calculus)</b>	<b>4.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Physical Education 1505 with a grade of 'C' or better; 107 hours lab</i>			<i>Prerequisite: Successful completion in Physics 2222 with a grade of 'C' or better; Corequisite: Successful completion or concurrent enrollment in MATH 2120</i>		
53509 20	ARRANGED HOURS	Burroughs, B.	BVGOLF	53510 20	TR
		(Arrange 6 hours and 30 mins per week) (Class is located at Buena Vista Golf Course 10256 Golf Course Road, Taft, CA 93268)			12:10PM-01:25PM
					Reynolds, D.
					SCI 04
					TR
					01:45PM-03:00PM
					Reynolds, D.
					SCI 04
<b>PHED 2508</b>	<b>Advanced Women's Intercollegiate Basketball</b>	<b>1.50-3.00 Unit(s)</b>	<b>POSC 1501</b>	<b>Government</b>	<b>3.00 Unit(s)</b>
<i>Prerequisite: Successful completion in Physical Education 1508 with a grade of 'C' or better; Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units</i>			<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>		
50205 20	ARRANGED HOURS	Flowers, C.	GYM	50121 20	MWF
		(Course runs 10/21/2019 to 12/12/2019)			10:10AM-11:00AM
		(Arrange 10 hours per week)(For Fall 2019 this course is offered for 1.5 units)(The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.)			Jiles, M.
					G 07
					(This section has a Zero Textbook Cost option)
					50120 21
					TR
					11:10AM-12:25PM
					Jiles, M.
					G 07
					(This section has a Zero Textbook Cost option)
					* 51667 22
					W
					06:40PM-09:30PM
					Villa, W.
					G 10
					(This section has a Zero Textbook Cost option)
					50119 23
					MW
					01:10PM-02:25PM
					Abernathy, C.
					G 07
					(This section has a Zero Textbook Cost option)
					* 50118 24
					R
					06:40PM-09:30PM
					Villa, W.
					G 07
					(This section has a Zero Textbook Cost option)
					50311 42
					Dist Ed Online
					Jiles, M.
					ON
					(This section has a Zero Textbook Cost option)

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS							Course & #	Course Title	UNITS						
<i>Prerequisite and/or Advisory</i>									<i>Prerequisite and/or Advisory</i>								
(*) Section	Day(s)	Time	Instructor	Room							(*) Section	Day(s)	Time	Instructor	Room		
* = Evening class					* = Evening class												
50015 43	Dist Ed Online		Combs, N.	ON	52778 24 F	09:10AM-12:00PM	Oja, M.	LB 311									
	(This section has a Zero Textbook Cost option)					HYBRID	Oja, M.	ON									
52441 44	Dist Ed Online		Combs, N.	ON													
	(This section has a Zero Textbook Cost option)																
52450 45	Dist Ed Online		Jiles, M.	ON	* 54066 25 MW	06:10PM-08:10PM	Anglin, B.	T 14									
	(This section has a Zero Textbook Cost option)				<b>PSYC 2205</b>	<b>Introduction to Research Methods in the Social Sciences</b>		<b>4.00 Unit(s)</b>									
52771 46	Dist Ed Online		Villa, W.	ON	<i>Prerequisite: Successful completion of Psychology 1500 and Psychology 2200 or Statistics 1510 with grades of 'C' or better</i>												
	(This section has a Zero Textbook Cost option)				<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>												
54563 47	Dist Ed Online		Combs, N.	ON	* 52005 20 TR	06:10PM-08:00PM	Oja, M.	T 05									
	(This section has a Zero Textbook Cost option)																
<b>Psychology</b>																	
<b>PSYC 1500</b>	<b>Introduction to Psychology</b>			<b>3.00 Unit(s)</b>							<b>RECR 1510</b>	<b>Introduction to Recreation and Leisure Service</b>		<b>3.00 Unit(s)</b>			
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside of class hours. (144 Total Student Learning hours)</i>											<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						
* 50038 20 W	06:10PM-09:00PM		Colaw, R.	T 05	50887 40	Dist Ed Online	Jacobi, V.	ON									
50117 21 TR	09:40AM-10:55AM		Colaw, R.	T 15													
50392 22 MW	03:40PM-04:55PM		Polski, R.	T 14													
51399 23 MWF	09:10AM-10:00AM		Polski, R.	T 10													
50115 40	Dist Ed Online		Polski, R.	ON													
50114 41	Dist Ed Online		Polski, R.	ON													
50391 42	Dist Ed Online		Bogle, D.	ON													
51375 43	Dist Ed Online		Bogle, D.	ON													
50313 44	Dist Ed Online		Colaw, R.	ON													
54561 45	Dist Ed Online		Bogle, D.	ON													
<b>PSYC 2003</b>	<b>Child Growth and Development</b>			<b>3.00 Unit(s)</b>	50140 40	Dist Ed Online	Hanawalt, A.	ON									
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					50399 41	Dist Ed Online	White, M.	ON									
50061 20 TR	09:40AM-10:55AM		Roth, R.	G 05	(This section has a Zero Textbook Cost option)												
* 50396 21 T	06:10PM-09:00PM		Roth, R.	G 05	52451 42	Dist Ed Online	Hanawalt, A.	ON									
	(Supplemental Instruction available)				54068 43	Dist Ed Online	VanRy, V.	ON									
50062 40	Dist Ed Online		Polski, R.	ON	54564 44	Dist Ed Online	Hanawalt, A.	ON									
50884 42	Dist Ed Online		Polski, R.	ON	<b>SOC 2038</b>	<b>Gender Studies</b>		<b>3.00 Unit(s)</b>									
<b>PSYC 2033</b>	<b>Personal and Social Adjustment</b>			<b>3.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>												
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					52720 40	Dist Ed Online	VanRy, V.	ON									
50397 40	Dist Ed Online		Snyder, A.	ON	<b>SOC 2110</b>	<b>Minority Group Relations</b>		<b>3.00 Unit(s)</b>									
<b>PSYC 2050</b>	<b>Introduction to Biological Psychology</b>			<b>3.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>												
<i>Prerequisite: Successful completion of PSYC 1500 Introduction to Psychology with a grade of 'C' or better.</i>					50141 21 TR	01:10PM-02:25PM	Jimenez Murguia, S.	G 09									
<i>Advisory: Successful completion of Biology 1500 or 1510 and English 1500 with a 'C' or better; 48 hours lecture</i>					50403 41	Dist Ed Online	VanRy, V.	ON									
53019 20 TR	10:10AM-11:25AM		Polski, R.	G 08	<b>SOC 2120</b>	<b>American Social Problems</b>		<b>3.00 Unit(s)</b>									
<b>PSYC 2080</b>	<b>Introduction to Lifespan Psychology</b>			<b>3.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture + 96 Outside-of-class Hours (144 Total Student Learning Hours) = 3 Units</i>												
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>					50314 20 MW	03:40PM-04:55PM	Jose, M.	G 04									
53018 20 MW	01:10PM-02:25PM		Polski, R.	T 05	<b>SOC 2141</b>	<b>Sociology of Marriage</b>		<b>3.00 Unit(s)</b>									
<b>PSYC 2200</b>	<b>Elementary Statistics for the Behavioral and Social Sciences</b>			<b>4.00 Unit(s)</b>	<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>												
<i>Prerequisite: Qualification by assessment process or successful completion of Mathematics 1060 with a grade of 'C' or better or equivalent</i>					* 52452 21 M	06:10PM-09:00PM	Jose, M.	G 04									
<i>Advisory: Eligibility for English 1500 strongly recommended; 64 hours lecture</i>					<b>Spanish</b>												
* 50886 20 TR	06:10PM-08:10PM		Jacobi, V.	CL 730	<b>SPAN 1601</b>	<b>Elementary Spanish I</b>		<b>4.00 Unit(s)</b>									
50398 21 MW	01:10PM-03:00PM		Eveland, S.	G 03	<i>Prerequisite: None; 64 hours lecture + 128 Outside-of-class hours (192 total learning hours) = 4 units</i>												
	(This section has a Zero Textbook Cost option)				50014 20 MTWR	09:10AM-10:00AM	Martinez, J.	T 13									
52061 22 TR	10:10AM-12:00PM		Oja, M.	T 13	* 51363 23 R	06:10PM-10:00PM	Guitron, A.	T 13									
	(Supplemental Instruction available)				52999 30	Dist Ed Offline	Martinez, J.	OFF									
52443 23 MW	10:10AM-12:00PM		Eveland, S.	G 09	50136 40	Dist Ed Online	Martinez, J.	ON									

# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS				
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>						
(*) Section	Day(s)	Time	Instructor	Room	Room				
* = Evening class			* = Evening class						
50404 41	Dist Ed Online	Martinez, J.	ON	<b>STSU 1001</b>	<b>Educational Planning</b>	<b>1.00 Unit(s)</b>			
51380 42	Dist Ed Online	Martinez, J.	ON	<i>Prerequisite: None; 16 hours lecture</i>					
	(Course runs 10/07/2019 to 12/20/2019)			53021 30	Dist Ed Offline	Flachmann, C.	OFF		
54562 43	Dist Ed Online	Montelongo, M.	ON		(Course runs 08/26/2019 to 10/18/2019)				
<b>SPAN 1602</b>	<b>Elementary Spanish II</b>	<b>4.00 Unit(s)</b>		52397 41	Dist Ed Online	Bogle, D.	ON		
<i>Prerequisite: Successful completion in Spanish 1601 or two years of high school spanish with a grade of 'C' or better; 64 hours lecture</i>					(Course runs 10/21/2019 to 12/12/2019)				
50139 20	MTWR	10:10AM-11:00AM	Martinez, J.	T 10					
50320 40	Dist Ed Online	Martinez, J.	ON	<b>STSU 1016</b>	<b>College Survival</b>	<b>1.00 Unit(s)</b>			
<b>SPAN 2001</b>	<b>Intermediate Spanish III</b>	<b>5.00 Unit(s)</b>		<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					
<i>Prerequisite: Successful completion in Spanish 1602 or three years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>				* 53020 20	T	06:10PM-08:15PM	Mendenhall, J.	CL 723	
50057 20	TR	01:10PM-02:00PM	Martinez, J.	T 13		(Course runs 08/26/2019 to 10/18/2019)			
		HYBRID	Martinez, J.	ON	54543 21	R	11:10AM-12:00PM	Chaidez, J.	T 05
		(Plus arrange 3 hours lecture online per week)					HYBRID	Chaidez, J.	ON
<b>SPAN 2002</b>	<b>Intermediate Spanish IV</b>	<b>5.00 Unit(s)</b>				(Course runs 10/21/2019 to 12/12/2019)		(Plus arrange 1 hour 10 mins lecture online per week)	
<i>Prerequisite: Successful completion in Spanish 2001 or four years of high school spanish with a grade of 'C' or better; 80 hours lecture</i>				53525 41		Dist Ed Online	Furman, T.	ON	
50058 40	Dist Ed Online	Martinez, J.	ON		(Course runs 10/21/2019 to 12/12/2019)				
<b>SPAN 2500</b>	<b>Latin American Culture</b>	<b>4.00 Unit(s)</b>		<b>STSU 1017</b>	<b>Becoming A Successful Online Student</b>	<b>1.00 Unit(s)</b>			
<i>Prerequisite: Successful completion of Spanish 2002 with a grade of 'C' or better; 64 Total Hours</i>				<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					
54553 40	Dist Ed Online	Montelongo, M.	ON	52751 40	Dist Ed Online	Rangel-Escobedo, J.	ON		
	(Course runs 10/07/2019 to 12/20/2019)				(Course runs 08/26/2019 to 10/18/2019)				
				53529 41	Dist Ed Online	Rangel-Escobedo, J.	ON		
					(Course runs 10/21/2019 to 12/12/2019)				
<b>Speech</b>				<b>STSU 1018</b>	<b>Career and Major Exploration</b>	<b>1.00 Unit(s)</b>			
<b>SPCH 1507</b>	<b>Group Discussion</b>	<b>3.00 Unit(s)</b>		<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 16 hours lecture</i>					
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>				* 52402 20	T	06:10PM-08:15PM	Mendenhall, J.	CL 723	
50005 20	TR	08:10AM-09:25AM	McDaniel, S.	G 04		(Course runs 10/21/2019 to 12/12/2019)			
<b>SPCH 1511</b>	<b>Fundamentals of Speech</b>	<b>3.00 Unit(s)</b>		53526 41		Dist Ed Online	Bogle, D.	ON	
<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours lecture</i>						(Course runs 10/21/2019 to 12/12/2019)			
* 51364 20	T	06:40PM-09:30PM	Travis, L.	G 04	<b>STSU 1019</b>	<b>Career/Life Planning</b>	<b>2.00 Unit(s)</b>		
50116 21	TR	09:40AM-10:55AM	Travis, L.	G 04	<i>Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 32 hours lecture</i>				
50145 22	MWF	01:10PM-02:00PM	Travis, L.	G 04	52400 40	Dist Ed Online	Furman, T.	ON	
50232 23	MWF	11:10AM-12:00PM	Travis, L.	G 04		(Course runs 10/21/2019 to 12/12/2019)			
51678 24	MWF	10:10AM-11:00AM	Travis, L.	G 04	53527 41	Dist Ed Online	Alfaro, A.	ON	
54064 25	MWF	08:10AM-09:00AM	Travis, L.	G 04		(Course runs 08/26/2019 to 10/18/2019)			
54065 26	TR	01:10PM-02:25PM	McDaniel, S.	G 04	<b>STSU 1500</b>	<b>Strategies for College and Life Management</b>	<b>3.00 Unit(s)</b>		
<b>Statistics</b>				<i>Advisory: Eligibility for English 1500 strongly recommended; 48 hours Lecture</i>					
<b>STAT 1510</b>	<b>Elementary Statistics</b>	<b>5.00 Unit(s)</b>		54053 20	F	12:30PM-02:00PM	Duron, C.	T 14	
<i>Prerequisite: Successful completion in Mathematics 1060 or the equivalent; 80 hours lecture. 160 Outside of class Hours (240 Total Student Learning Hours)</i>						HYBRID	Duron, C.	ON	
50006 20	TR	10:10AM-12:00PM	Cahoon, N.	CHEV		(Plus arrange 1 hour 12 minutes lecture online per week)			
		HYBRID	Cahoon, N.	ON	54544 30	Dist Ed Offline	Alfaro, A.	OFF	
		(Plus arrange 1 hour lecture online per week)			54054 40	Dist Ed Online	Duron, C.	ON	
* 50212 21	TR	05:40PM-07:30PM	Cahoon, N.	CHEV	54055 41	Dist Ed Online	Rangel-Escobedo, J.	ON	
		HYBRID	Cahoon, N.	ON		(Course runs 10/21/2019 to 12/12/2019)			
		(Plus arrange 1 hours lecture online per week)			54545 42	Dist Ed Online	Bogle, D.	ON	
52417 23	MW	10:10AM-12:00PM	Mitchell, D.	CHEV	<b>STSU 1525</b>	<b>Transfer Planning</b>	<b>2.00 Unit(s)</b>		
		HYBRID	Mitchell, D.	ON	<i>Advisory: Eligibility for English 1500 strongly recommended.; Total Hours: 32 hours lecture. 64 outside of class hours. (96 Total Student Learning Hours)</i>				
		(Plus arrange 1 hour lecture online per week)			54546 40	Dist Ed Online	Rangel-Escobedo, J.	ON	
50322 40	Dist Ed Online	Mitchell, D.	ON			(Course runs 10/21/2019 to 12/12/2019)			
53002 41	Dist Ed Online	Mitchell, D.	ON						

## Student Success



# Taft College Fall 2019 Schedule

Course & #	Course Title	UNITS	Course & #	Course Title	UNITS
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
(*) Section	Day(s)	Time	Instructor	Room	Instructor
* = Evening class					
<b>STSU 1550</b>	<b>Funding a Transfer Plan</b>	<b>1.00 Unit(s)</b>	53011 20	ARRANGED HOURS	Furman, T. ARR
<i>Advisory: Eligibility for English 1500 strongly recommended.;16 hours lecture. 32 Outside of class hours (48 Total Student Learning Hours)</i>			<i>(Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)</i>		
54547 40	Dist Ed Online	Rangel-Escobedo, J.			
	(Course runs 10/21/2019 to 12/12/2019)				
<b><u>Welding</u></b>					
<b>WELD 1500</b>	<b>Welding Processes</b>	<b>3.00 Unit(s)</b>	53520 21	ARRANGED HOURS	Furman, T. ARR
<i>Advisory: Eligibility for English 1000, Reading 1005 and Mathematics 1050 strongly recommended; 32 hours lecture; 59 hours lab (91 hours total)</i>			<i>(Course runs 10/21/2019 to 12/12/2019) (Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)</i>		
51669 20 MW	03:10PM-04:00PM	Payne, B. ITEC 1			
* MW	04:01PM-05:45PM	Payne, B. ITEC 1			
	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)				
52048 21 TR	01:10PM-02:00PM	Payne, B. ITEC 1			
TR	02:01PM-03:35PM	Payne, B. ITEC 1			
	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)				
<b>WELD 1520</b>	<b>Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW)</b>	<b>3.00 Unit(s)</b>	53521 22	ARRANGED HOURS	Furman, T. ARR
<i>Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better; Total Hours: 32 hours lecture; 59 hours lab (91 hours total)</i>			<i>(Course runs 10/21/2019 to 12/12/2019) (Pass/No Pass basis only)(This section is being offered for 1 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)</i>		
* 54047 20 MW	06:10PM-07:00PM	Payne, A. ITEC 1			
* MW	07:01PM-08:35PM	Payne, A. ITEC 1			
	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)				
<b>WELD 1530</b>	<b>Gas Tungsten Arc Welding (GTAW)</b>	<b>3.00 Unit(s)</b>	54049 23	ARRANGED HOURS	Furman, T. ARR
<i>Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better.; Total Hours: 32 hours lecture; 59 hours lab (91 hours total)</i>			<i>(Course runs 10/21/2019 to 12/12/2019) (Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)</i>		
* 54057 20 TR	06:10PM-07:00PM	Bunk, G. ITEC 1			
* TR	07:01PM-08:35PM	Bunk, G. ITEC 1			
	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)				
<b>WELD 1560</b>	<b>Blueprint Reading</b>	<b>3.00 Unit(s)</b>	54534 24	ARRANGED HOURS	Furman, T. ARR
<i>Prerequisite: None;Hours and Units Calculation:48 hours lecture + 96 Outside of class hours (144 Total Student Learning Hours)</i>			<i>(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)</i>		
* 52421 20 TR	04:30PM-05:45PM	Niday, G. ITEC 2			
	(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)				
<b><u>Work Experience</u></b>					
<b>WKEX 1014</b>	<b>General Work Experience</b>	<b>1.00-3.00 Unit(s)</b>			
<i>Advisory: Eligibility of English 1000 and Reading 1005 strongly recommended; 60 hours of unpaid work or 75 hours of paid work equals one unit of credit maximum 180-225 hours</i>					

# Taft College Fall 2019 Schedule

<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>	<i>Course &amp; #</i>	<i>Course Title</i>	<i>UNITS</i>
<i>Prerequisite and/or Advisory</i>			<i>Prerequisite and/or Advisory</i>		
<i>(*) Section</i>	<i>Day(s)</i>	<i>Time</i>	<i>Instructor</i>	<i>Room</i>	<i>Instructor</i>
<i>* = Evening class</i>			<i>* = Evening class</i>		
54535 25	ARRANGED HOURS	Furman, T.	ARR	<p>(Pass/No Pass basis only)(This section is being offered for 1 unit)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit <a href="http://www.taftcollege.edu/career-center/career-center/work-experience/">http://www.taftcollege.edu/career-center/career-center/work-experience/</a> to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps will be dropped from the course.)</p>	