SUMMER SESSION 2021

Summer Calendar

PAY OR YOU MAY BE DROPPED

Summer Session Begins**

Independence Day Holiday Summer

Session Ends

May 19

June 7

July 5

August 12

Summer session classes range from 4-10 weeks. Be sure to check your Cougar Tracks registration for end dates for your specific courses.

Frequently Called Numbers

Academic Records	763-7756
Admissions	763-7741
Athletic Director	763-7779
Bookstore	763-7731
Business Office	763-7713
Counseling Center	763-7748
Dental Hygiene	763-7706
Distance Learning	763-7917
EOPS	763-7723
Financial Aid	763-7762
ILS Program	763-7769
Library	763-7707
Student Body Office	763-7751
Student Housing	763-7832

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WHO CAN ENROLL?

It is the policy of the West Kern Community College District that unless specifically exempted by statute, every course, course section, or class which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has a high school diploma, a General Education Development (GED) certificate, or a high school certificate of proficiency, or any person 18 years of age or older, or any home schooled and/or K-12 student has a signed special admit form from their high school.

HOW TO APPLY

Continuing Students do not need to reapply. In order to be considered a continuing student for Summer 2021 you need to have been enrolled at Taft College during the Spring 2021 semester. If you were not enrolled at Taft College during the Spring 2021 semester, you must reapply at: http://www.taftcollege.edu/admissions/apply/ and click on 'Apply Here'. All new students must apply through the website.

ORIENTATION AND COUNSELING

The online orientation is designed to help you familiarize yourself with the tools you need to succeed and to help facilitate your transition and integration into the college learning environment. By participating in the orientation, you will become more familiar with the academic and support resources that are available to you to help you succeed. The orientation can be found by clicking here: Taft College Online Orientation

All students who plan to earn a degree or certificate, transfer to a four-year institution, or take math or English courses at Taft College must contact the Counseling Center for assistance. This is especially important for new students coming from high school who may need help with choosing English and math courses, as well as other classes.

If you are a new student, call to schedule an appointment with a counselor at 661-763-7748 and bring your high school transcripts to be recommended for the appropriate courses.

WHEN CAN I REGISTER?

Registration dates and times for each student will be automatically assigned approximately 2 weeks before registration. Computed registration dates and times will be based upon variables associated with point values, and then will sort by student ID number. Students can view their registration date and time via Cougar Tracks. No priority group or student will be assigned a registration date or time in which the college is closed (i.e. after 4:00pm or on weekends). The dates listed below are the starting dates for the specific group. Please refer to your Cougar Tracks account for your date and time.

- <u>Priority 1</u>: Veterans, CalWORKS, Foster Youth, EOPS, and DSPS matriculated students in good standing with less than 100 degree applicable units.
- **Priority 2**: Athletes, TRIO, PTK, ASO Officers, Taft College Staff, and continuing/new fully matriculated students in good standing with less than 100 degree applicable units.
- <u>Priority 3:</u> Returning, continuing students with academic difficulty (continued progress probation and/ or continued academic probation), continuing/new non- matriculated students, students with over 100 units, and high school students.

(See page 8 for definition of matriculation)

HOW TO GET REGISTERED FOR CLASSES

In Person: On-site registration process for new matriculating students

- Step 1: Complete the appropriate Application for Admission.
- Step 2: Request high school transcripts or submit a copy of diploma, GED, or high school proficiency certificate.
- Step 3: Request college transcripts from all colleges and universities attended.
- Step 4: Complete the orientation process.
- Step 5: Schedule a counseling/advisement appointment.
- Step 6: Receive pin number for on-line registration and access to student records.
- Step 7: Register for classes through our website.
- Step 8: Pay fees or satisfy financial obligations.

On-site process for continuing and returning matriculating students

- Step 1: Complete the appropriate Application for Admission (continuing students do not need to reapply).
- Step 2: Receive pin number for on-line registration and access to records.
- Step 3: Schedule a counseling/advisement appointment.
- Step 4: Register for classes.
- Step 5: Pay fees, or satisfy financial obligations.

On-site process for non-matriculating students

- Step 1: Complete the appropriate Application for Admissions.
- Step 2: Receive pin number for on-line registration and access to records.
- Step 3: Register for classes.
- Step 4: Pay fees, or satisfy financial obligations.

Loss of Enrollment Priority due to Academic Standing:

Students on academic or progress probation for a second consecutive term will lose their enrollment priority. Students on continued probation who earn a 2.0 GPA or higher in the most recent term, and/or pass 50% or more of their classes in the most recent term, are exempt from the mandatory petition process used for dismissed students and will maintain their enrollment priority.

In addition, academically reinstated students who earn a 2.0 GPA or higher in the most recent term are exempt from the mandatory petition process for dismissed students and will maintain their enrollment priority.

Loss of the California College Promise Grant (formerly known as the Board of Governors Fee Waiver) due to Academic Standing:

Students on academic or progress probation (or a combination of the two) for a second consecutive term will lose their California College Promise Grant. Students have options to appeal the loss of the California College Promise Grant by filling out the Loss of Enrollment Priority and/or the California College Promise Grant Appeal form. That form can be found on our website If approved, they may have their California College Promise Grant reinstated.

Loss of Enrollment Priority Due to 100 Unit Limit:

Students who have earned 100 or more Taft College degree applicable units will lose their enrollment priority. Students wishing to appeal

their loss of enrollment priority due to too many units can fill out a loss of enrollment priority appeal and complete a comprehensive student education plan showing the additional units are needed. If approved, they may have their enrollment priority reinstated.

<u>Online Registration</u>: To use the web registration process for all new, continuing, returning and/ or personal enrichment students, please click <u>HERE</u> visit our "Cougar Tracks" website.

ADDING AND DROPPING CLASSES

Please visit the Taft College homepage. Under the Student Services tab, under Registration menu, click on Add/Drop Deadline Schedule for a list of deadline dates.

Adding a Class

You may add any open class online until the first day of class without an Add Authorization Code. Once the class begins you can enroll through the "Last Date to Enroll (With an Add Authorization code)" deadline date. To add an open class prior to the "Last Date to Enroll (You must get an Add Authorization code from the instructor)" deadline, use the Add code during the web registration process.

Waitlist

If a class is full prior to the start of the class, you may attempt to join the waitlist by following the normal online registration process, and selecting "Waitlist" when your initial registration fails due to full capacity. The "Waitlist" ends the day prior to class.

Adding a Class after the Class Has Begun

Once a particular class begins, you are required to have an Add Authorization Code in order to add that particular class. If you have obtained an Add Authorization Code from your instructor, you may submit that code online through the "Last Date to Enroll (Add Authorization Code Required)" deadline date. Add Authorization Codes may only be provided by the class instructor. Once obtained, you must use the Add Authorization Code by entering it online when attempting to add the class.

Dropping a Class and Withdrawing From a Class

To drop a class or withdraw from a class any time prior to the appropriate deadlines during the semester, you can use the Web Registration Process. Dropping a course is a student's responsibility. **DO NOT** rely on your instructor to drop you for non-attendance. If your instructor drops you for non-attendance you will incur the enrollment fees. **DO NOT** assume that your failure to pay for the class has resulted in the class being dropped from your record. (Nonpayment drops are date-specific and do not occur during certain times of the semester.)

Title 5: Course Repetition and Withdrawal

The California Community College Board of Governors passed revisions to Title 5 regarding course repetition that took effect during the 2012 Summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, FW, NP, or NC) or withdrew from the class with a "W." Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause, so any student who has already taken a course the maximum number of times will no longer be able to take the same class at Taft College.

Questions? Please contact the Counseling Center at 661-763-7748.

What happens if I drop a class?

If you DROP a course before the Refund date, the drop will not appear on your academic transcript.

If you WITHDRAW from a course after the Refund Date, you will receive a grade of "W" for the course. The "W" will not be used in calculating grade point averages, but excessive "W"'s will be used as factors in probation and dismissal procedures.

Withdrawing from a class may also affect your financial aid status. Before dropping the class, be sure to speak to someone in Financial Aid by calling 661-763-7762.

Withdrawing from a class will affect your veteran's benefits. Be sure to consult with your VA Counselor who can adjust your schedule with the VA. Not doing so can result in you having to pay back over-payments. Further information is available: http://www.taftcollege.edu/ admissions/veterans/

You cannot withdraw from a class after the final deadline for dropping with a "W." You will earn a grade for the course.

However, if you have verifiable extenuating circumstances such as a major illness, you may petition for late withdrawal or an Excused Withdrawal. See your advisor or counselor for more details. Petition and instructions are available: http://www.taftcollege.edu/admissions/ forms/

2021-2022 FEE SCHEDULE

(NOTE: Enrollment fees are subject to change by the California State Legislature. All other fees are subject to change without notice.)

Enrollment fee	\$46 per unit
Credit by Exam fee	\$46 per unit
Class Audit fee	\$15 per unit
Non resident tuition feet (in addition to \$46 mar	, - I

Non-resident tuition fee: (in addition to \$46 per unit enrollment fee and credit by exam fee)

• 0 - 14 units \$290 per unit

• 15 units or more \$4,605 per semester

\$100 International Students Application fee Student Representation fee \$2

30% of retail price Textbook rental fee(s) w/paid ASO fee* \$30 per year Associated Student Organization fee**

\$3,324 per semester Residence Hall Room & Board (includes 19

meals per week)

\$150 Residence Hall Security Deposit

*In order to participate in the textbook rental program, students must purchase an ASO sticker and have a copy of their current class schedule. **Students purchasing an ASO sticker April 1st - July 31st each year will be given a \$15 discount in order to participate in the textbook rental program during the summer term only.

Materials Fees

Occasionally students may be required to purchase materials to supplement specific courses, i.e., workbooks, folders, computer disks, etc. The materials may be purchased through the Cougar Corner Bookstore in person or via the web at the Bookstore.

PAYMENT DURING PRE-REGISTRATION

Students pre-registering must pay their fees or request a payment plan at the Cashiers desk by 4:00pm on the due date specified below (payment plan option is only available for the Fall semester):

Summer 2021 – May 19, 2021

Fees incurred after May 19, 2021 are due daily by 4pm or courses may be dropped.

FAILURE TO PAY BY THE DEADLINE MAY RESULT IN THE STUDENT BEING DROPPED FROM ALL CLASSES. HOWEVER, IT IS ULTIMATELY THE STUDENT'S RESPONSIBILITY TO DROP ANY CLASSES THAT THEY DO NOT PLAN ON ATTENDING. FAILURE TO DROP CLASSES COULD RESULT IN THE STUDENT HAVING TO PAY FOR THE CLASSES AND RECEIVING AN "F."

ENROLLMENT FEE REFUND POLICY

Students are responsible for dropping the classes they no longer wish to attend. To be eligible for a refund of enrollment fees, a dropped class must have been dropped on or prior to the refund deadline for that particular class by the student. Full-term classes will always have a fixed refund deadline published in the Schedule of Classes each semester. The refund deadline for any non-standard, part-of-term class is calculated at 10% of the class meeting days scheduled between the start and end dates for that particular class.

TEXTBOOK RENTAL PROGRAM

The Taft College Bookstore is located at 515 Finley Drive, Taft, CA 93268. We are located in the Pilot Shopping Center (directly across 6th Street from the Al Baldock Sports Center). Taft College is unique in that many textbooks are available to students on a rental basis. Participation in the Rental Textbook Program is only a fraction of the cost of purchasing your textbooks. In order to participate in the Rental Textbook Program, you must have a current copy of your class schedule, current ASO sticker and Taft College Student ID Card. Students must purchase an ASO Sticker to participate in the rental program from the Cashier office, bookstore or bookstore website (bookstore@taftcollege.edu). The ASO stickers are available for \$30.00 per academic year or \$15.00 for summer session only.

Checkout Procedure for Rental Textbooks

Rental textbooks may be checked out approximately three weeks prior to the beginning of each new semester depending on availability. Students must purchase an ASO Sticker to participate in the rental program. Students must take their class schedule to the Bookstore to rent applicable books. Remote or off-campus students may order all textbooks (rental and supplemental) on-line and have them shipped via UPS Ground for a fee determined by package weight and address of delivery.

Rental textbooks must be returned to obtain transcripts or to register for classes for any subsequent semester.

Return Procedure for Rental Textbooks

Students who drop a class should immediately return rental textbooks to the Bookstore. All other rental textbooks must be returned within 2 days of the end of each current semester to avoid being charged a late fee of \$5.00 per book late fee.

To avoid being charged full replacement cost, all rental books must be returned to the Bookstore no later than 10 business days after the end of the term. All rental

books unreturned after 10 business days will become the property of the student and the student becomes responsible for the full replacement cost of the textbook.

Some instructors may require proof of textbook return before final exam can be taken.

Bookstore Return Policy

All refunds and exchanges require the original cash register receipt. Fall and spring textbooks can be returned for a refund during the first seven (7) business days of the semester. All summer and short term session textbooks can be returned during the first three (3) business days of the session. All textbook sales are final after these dates. Please make sure you have the correct textbooks and materials by checking with your professor on the first day of class.

Textbooks being returned for a refund or exchange must be in the original condition in which they were purchased. Textbooks containing any markings or damage will be credited at 70% of the new book price. All access codes or e-books that have been opened or activated are not returnable. Please check with your professor before you purchase these items.

Clothing, emblematic merchandise, trade books, electronics, and art supplies can be returned fourteen (14) business days after purchase with receipt. Clearance items are not returnable. Incorrect or defective books and course materials may be returned to the bookstore within the refund period with your receipt for an exchange.

All credit card refunds require the original charge card used at the time of purchase.

Check refunds will be made by mail in approximately ten (10) to fourteen (14) business days after the date of the return.

The bookstore manager reserves the right to make the decision on the condition or saleability on all merchandise.

AT TAFT COLLEGE FINANCIAL AID HELP IS AVAILABLE!

If you need assistance with your educational expenses, you may be able to receive financial aid. Funds are available from federal, state, and college sources and are offered in the form of grants, work-study, scholarships and enrollment fee waivers. You can apply online at: www.fafsa.ed.gov or https://dream.csac.ca.gov. For information about how to apply, contact the Financial Aid Office at 661-763-7762.

AT TAFT COLLEGE FREE TUTORING IS AVAILABLE!

Free tutoring in math and English is available for all students enrolled in at least one course at Taft College. Tutoring may be available in other subject areas as well. Please call 661.763.7938 or email LearningCenter@taftcollege.edu for information about the range of tutoring for the current semester.

Appointment scheduling and other information is available on the Tutoring website through the Taft College homepage. Tutoring appointments may be held in person or through Zoom. (See tutoring webpage for current information.)

Supplemental Instruction

Supplemental Instruction (SI) is an academic support program for students of Taft College designed to increase student performance and matriculation with a focus on foundation level college courses. During SI sessions, students work together to learn the course material. SI sessions are designed and led by Supplemental Instructional Assistants (SIAs) who attend the

class meetings so they know the assignments and the requirements for success. Supplemental Instructional Assistants (SIAs) also work with the class instructors to increase student success in a broad range of subjects.

On-line Library/Learning Resources

The campus Library offers a rich selection of electronic research services. These resources are available to students on and off campus. Students may also check out laptops and mobile hotspots through the Library. The Library can be accessed on-line at:

https://www.taftcollege.edu/library/

Flexible Scheduling

Taft College offers courses in both day and evening formats, short-term courses that typically run for eight to ten weeks, and courses that are offered outside the traditional classroom setting. Distance education offerings include both hybrid and fully on-line courses.

Classes Are Small

The average class size at Taft College is 18 students per course. Students frequently cite small class size and opportunities for individualized attention as a major benefit of attending Taft College.

IS DISTANCE LEARNING RIGHT FOR YOU?

- ✓ Would taking courses outside the traditional classroom setting, even in your own home, accommodate your circumstances and lifestyle?
- ✓ Do you need a course immediately for a degree, job, or other important reason?
- ✓ Is feeling a part of the class not important to you?
- ✓ Do you often get things done ahead of time?
- ✓ Do you prefer to figure out assignment directions for yourself rather than rely on having instructions given?
- ✓ Do you look forward to learning new technologies?
- ✓ Are you a good reader, able to understand textbooks without help?
- ✓ Can you manage your personal and professional time to complete assignments and required reading?

If you answer yes to most of the questions listed above, you are a strong candidate for distance learning courses. For more information on distance learning courses, check out our web site at:

Taft College Distance Learning

How to Access your Distance Learning Courses

Once classes have begun, go to the current Distance Learning Schedule of Classes. Print a copy of the step-by-step directions, "How to Get Started with your Distance Learning Classes." Follow the directions given. If you have any questions, call the Learning Help Desk at 661-763-7917.

WHAT IS MATRICULATION?

Matriculation is an agreement between the college and the student and is designed to ensure student success and institutional effectiveness. Taft College is concerned with your success and wants to help you determine the appropriate path to follow. All students applying to Taft College are encouraged to participate in all aspects of the college's programs and services, and the components of matriculation. To determine if you are a matriculating student, answer the following question: "At Taft College, I plan to..."

- Obtain a degree, certificate, or transfer
- Take math or English courses
- Seek guidance and/or help in developing an educational plan
- Apply for financial aid

Congratulations! If you answered yes to any of the above, you are a matriculating student.

Matriculation Policy

Student Equity and Access Program (SEAP) is a comprehensive student success program involving the entire campus community. SEAP is a process that enhances student access to the California Community colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of SEAP are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the matriculation process. It is Taft College's way of supporting the student's right to succeed in college. Taft College recognizes that student success is the responsibility of the institution and the student, supported by well-coordinated and evidence based student and instructional services to foster academic success.

SEAP is a partnership/agreement between students and Taft College. The agreement includes the provision of core matriculation services, including an admission process, college orientation, pre-enrollment assessment and placement, advisement and counseling for course selection, educational planning services, a suitable program of study, and follow-up on student progress. The student agrees to express a broad education goal at entrance, declare a course of study within a reasonable period of enrollment, attend class and complete coursework diligently, and maintain progress toward an education goal.

Student's responsibilities include:

- Identify an education and career goal upon application.
- Complete an orientation activity provided by the college.
- Determine appropriate course placement.
- Participate in counseling, advising, or another education planning service to develop, at minimum an abbreviated student education plan.
- Declare a specific course of study after completion of 15 semester units of degree applicable credit coursework.
- Diligently engage in course activities and complete assigned coursework.
- Complete courses and maintain progress toward an education goal and completing a course of study, according to standards established by the college, the District, and the state.
- Development of a comprehensive student educational plan by the end of the second semester in attendance.

Taft College agrees to provide a strong foundation and support for academic success, providing and mandating the services necessary for students to achieve their educational goals and complete their course of study. Taft College will ensure information regarding its matriculation policies are accessible and available to all students during or prior to enrollment.

College responsibilities include:

• Orientation services designed to provide, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and other matters.

- Counseling, advising, or other education planning services to assist students in interpreting test results, exploring educational and career interests and aptitudes, identifying educational objectives, and in developing and updating of an education plan.
- Assistance in the development of a student education plan identifying the student's education goal, course of study, and the courses, services, and programs to be used to achieve them.
- Follow-up services to evaluate the academic progress of, and provide support services to, at risk students, students enrolled in basic skills courses, who have not declared an educational goal as required, or who are on academic probation, as defined by the college, the District, and the state.
- Referral of students to: support services that may be available, including, but not limited
 to, counseling, financial aid, health and mental health services, campus employment
 placement services, Extended Opportunity Programs and Services, campus child care
 services, tutorial services, foster youth support services, veterans support services, and
 Disability Support Programs and Services; and other curriculum offerings which
 may be available.

Matriculation Exemption

Students who may be exempt from participating in orientation, assessment, advising, and follow-up components of the matriculation program are:

- Students who have completed 60 or more units or who have graduated from an accredited U.S. college or university with an associate degree or higher.
- Students who plan to enroll in five units or fewer and who have declared one of the following goals:
 - Advance in current career/job
 - Maintain certificates/license
 - o Personal/Education development
 - o Complete credits for high school diploma
 - Students who are enrolled full time at another institution (high school or college) and will be taking five units or fewer (excluding English and math courses)
 - Students transferring from another regionally accredited postsecondary institution with credit for degree-level English and/or mathematics. (Exempt from placement testing only).

Exempt students are not required to participate in the matriculation process but are encouraged to see a counselor at any time. The college will make reasonable efforts to ensure that all exempt students are provided the opportunity to participate in the matriculation process.

Students who do not meet approved matriculation exemption criteria but choose to be exempt from one or more components of the matriculation process may do so by completing a waiver available from the Counseling Center.

COURSE PREREQUISITES, CO-REQUISITES, AND RECOMMENDED PREPARATION

PREREQUISITE means this is a condition of enrollment that a student must meet in order to

demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. For example, a student enrolling in general chemistry will have difficulty without adequate preparation in algebra.

CO-REQUISITE means a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A co-requisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

ADVISORY means recommended preparation suggested by the faculty to successfully complete a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, co-requisites, or recommended preparation are specified within course descriptions in the catalog. Students must satisfy the prerequisite or co- requisite requirements for all courses in which they enroll.

Challenging a Prerequisite or Co-requisite

Students may have preparation equivalent to the stated prerequisites or co-requisites and may wish to challenge a prerequisite or co-requisite as allowed by state law. The petition for challenging a prerequisite or co-requisite is available online and in the Counseling Center. The student shall bear the initial burden of showing that grounds exist for the challenge. The following is a list of grounds under which a challenge may be pursued:

- Challenging the prerequisite on the grounds that it has not been made reasonably available.
- Challenging the prerequisite on the grounds that it was established in violation of regulation or in violation of state or District-approved processes (student documentation required).
- The prerequisite is discriminatory or applied in a discriminatory manner (student documentation required).
- Challenging the prerequisite based on acquired knowledge or ability to succeed in the course despite not meeting the prerequisite (student documentation required).

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA) – ANNUAL NOTIFICATION

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

- 1. The right to inspect and review the student's education records within 45 days of the day Taft College receives a request for access. Students should submit to the Director of Admissions Office written requests that identify the record(s) they wish to inspect. The director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Admissions and Records Office, the student shall be advised of the correct official to whom the request should be addressed.
- 2. The right to request the amendment of the student's education records that the student believes is inaccurate. Students may ask Taft College to amend a record that they believe

is inaccurate. They should write the director, clearly identify the part of the record they want changed, and specify why it is inaccurate. If Taft College decides not to amend the record as requested by the student, the student shall be notified of the decision and advised as to his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- 3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by Taft College in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom Taft College has contracted (such as an attorney, auditor, collection agent, degree conferral & transcript processing agent, document managing agent, and placement sites for internship or similar student work/study opportunities); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; consultants, volunteers or other outside parties to whom Taft College has outsourced institutional services or functions that it would otherwise use employees to perform. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. As allowed within FERPA guidelines, Taft College may disclose education records without consent to officials of another school, upon request, in which a student seeks or intends to enroll.
- 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taft College to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC, 20202-4605

At its discretion Taft College may provide Directory Information in accordance with the provisions of the Family Education Rights and Privacy Act. Directory Information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated Directory Information at Taft College includes the following: Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition. Students may withhold Directory Information by notifying the Director of Admissions in writing; please note that such withholding requests are binding for all information to all parties other than for those exceptions allowed under the Act. Students should consider all aspects of a Directory Hold prior to filing such a request. Requests for non-disclosure will be honored by Taft College for no more than one academic year. Re-authorization to withhold Directory Information must be filed annually in the Admissions and Records Office.

Taft College's Annual notification to students is consistent with its obligations under FERPA. Taft College annually notifies students and their parents of their rights accorded to them by FERPA. Students and their parents shall be advised of their rights regarding educational records in the Taft College class schedule, student handbook, and Taft College website.

For additional information on FERPA or student confidentiality contact: Director of Admissions and Records 661-763-7870

NONDISCRIMINATION NOTICE

Taft College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in any of its policies, procedures, or practices, in compliance with Equity in Higher Education (pertaining to disability, gender, gender identity, gender expression, nationality, race, ethnicity, religion and sexual orientation), Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Sex Equity in Education (pertaining to sex), Americans with Disabilities Act (pertaining to disability), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), and the Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the college's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to:

Severo Balason Vice President of Student Services Title IX Coordinator - Students 29 Cougar Court Taft, CA 93268 661-763-7810

Human Resources EEO / Title IX Coordinator - Employees 29 Cougar Court Taft, CA 93268 661-763-7809

Human Resources Section 504 Coordinator 29 Cougar Court Taft, CA 93268 661-763-7809

Taft College recognizes its obligation to provide overall program accessibility throughout the college for disabled individuals. Contact the Section 504 Coordinator to obtain information on the existence and location of services, activities, and facilities that are accessible to and usable by the disabled.

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with those provisions may also be directed to:

Office for Civil Rights

U.S. Department of Education 50 Beale Street, Suite 7200 San Francisco, CA 94105-1813 415-486-5555. https://www.hhs.gov/ocr/index.html

Taft College Board Policies and Procedures Click here

ACCREDITATION

Taft College is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, California, 94949, 415-506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation & the U.S. Department of Education.

CHECK US OUT ON THE WORLD WIDE WEB

For detailed information on admissions, enrollment, student services, instructional services, distance learning, student activities, and student right-to-know information, you can access the Taft College web site at www.taftcollege.edu.

Prerequisite and/or Adv (*) Section Day(s) * = Evening class	e Title visory Time	Instructor	UNITS	Course & # Prerequisite an	•		UNITS
(*) Section Day(s) * = Evening class	-	Instructor	D	-	•		
* = Evening class	Time	Instructor					
All courses one		This is the tot	Room	(*) Section Da * = Evening cl		Instructor	Room
All courses are	full-term unles	s otherwise	noted	BUSN 1500	Introduction to Business		3.00 Unit(s)
Administration					lity for English 1500 strongly reco Hours (144 Total Student Learnin		rs lecture. 96
ADMJ 1509 Juveni	ile Procedures	1 1 40 1	3.00 Unit(s)	30006 40	Dist Ed Online (Course runs 06/07/202	Bledsoe, A. 21 to 07/29/2021)	ON
Advisory: Eligibility for El	0			BUSN 1510	Business Communication	,	3.00 Unit(s)
31332 40	Dist Ed Online (Course runs 06/07/202	Wessely, J. 21 to 07/29/2021)	ON	Prerequisite: Succ 48 hours lecture	cessful Completion of English 15	00 with a grade of '	C' or better;
<u>Art</u>				31333 40	Dist Ed Online	Brixey, G.	ON
ART 1800 Introd	uction to Digital Art		3.00 Unit(s)		(Course runs 06/07/202	21 to 07/29/2021)	
Advisory: Successful comp hours lecture; 64 hours la		20 strongly recomm	nended; 32	Communi	<u>ication</u>		
32548 40	Dist Ed Online	Dimayuga, A.	ON	COMM 1511	Public Speaking		3.00 Unit(s)
32340 40	Dist Ed Online Dist Ed Online	Dimayuga, A. Dimayuga, A.	ON		ility for English 1500 strongly rec		rs lecture. 96
	(Course runs 06/07/202		011		hours. (144 Total Student Learnin	g Hours)	
Art History	(32921 20 MW	V 08:10AM-11:25AM (Course runs 06/07/202	Golling, L. 21 to 07/29/2021)	T 13
	opreciation		3.00 Unit(s)	32923 21 MW	· ·	Golling, L.	T 13
Prerequisite: Eligibility fo	•	ding 1005; 48 hours	* *		(Course runs 06/07/202	21 to 07/29/2021)	
30688 40	Dist Ed Online	Smith, G.	ON	32924 22 TR	08:10AM-11:15AM	McDaniel, S.	G 04
	(Course runs 06/07/202	21 to 07/29/2021)			(Course runs 06/07/202	21 to 07/29/2021)	
31906 41	Dist Ed Online (Course runs 06/07/202	Smith, G.	ON	32925 23 TR	01:10PM-04:15PM (Course runs 06/07/202	McDaniel, S.	G 04
32556 42	Dist Ed Online	Lindquist, E.	ON	* 32926 24 TR	06:10PM-09:15PM	McDaniel, S.	G 04
32330 12	(Course runs 06/07/202		011		(Course runs 06/07/202	, , , , , , , , , , , , , , , , , , ,	
ARTH 1510 Prehis	toric to Renaissance Ar	<i>'</i>	3.00 Unit(s)	32918 40	Dist Ed Online	Travis, L.	ON
Prerequisite: Eligibility fo		•	` '		(Course runs 06/07/202	21 to 07/29/2021)	
32547 40	Dist Ed Online	Lindquist, E.	ON	32919 41	Dist Ed Online	Travis, L.	ON
22025 44	(Course runs 06/07/202	· · · · · · · · · · · · · · · · · · ·	011	22020 42	(Course runs 06/07/202		ON
32927 41	Dist Ed Online	Lindquist, E.	ON	32920 42	Dist Ed Online (Course runs 06/07/202	Travis, L.	ON
	(Course runs 06/07/202	21 to 07/29/2021)		32922 43	Dist Ed Online	Travis, L.	ON
Biology				32722 43	(Course runs 06/07/202		OIV
BIOL 1500 Funda	mentals of Biology		3.00 Unit(s)	C	`	21 (0 07/25/2021)	
Advisory: Eligibility for E	nglish 1500 strongly reco	ommended; 48 hour	rs lecture	Compute	<u>r Science</u>		
30894 40	Dist Ed Online (Course runs 06/07/202	Berry, W. 21 to 07/29/2021)	ON	COSC 1603	Introduction to Word Proces Microsoft Word	sing -	1.50 Unit(s)
30895 41	Dist Ed Online	Berry, W.	ON		lity for English 1000 and Reading hours lab (40 hours total)	1005 strongly reco	ommended; 16
30004 42	(Course runs 06/07/202 Dist Ed Online	Lytle, S.	ON	30691 40	Dist Ed Online	Eigenauer, J.	ON
30004 42	(Course runs 06/07/202	•	OIV		Dist Ed Online	Eigenauer, J.	ON
31346 43	Dist Ed Online	Lytle, S.	ON		(Course runs 06/07/202		
	(Course runs 06/07/202	• •		COSC 1703	Introduction to Spreadsheets	-	1.50 Unit(s)
32558 44	Dist Ed Online	Webster, K.	ON	Advisory: Eligibil	Microsoft Excel lity for English 1000 and Reading	1005 strongly reco	ommended; 16
	(Course runs 06/07/202	21 to 07/29/2021)			hours lab (40 hours total)	,	,
	ion Science		3.00 Unit(s)	30692 40	Dist Ed Online	Eigenauer, J.	ON
Advisory; Completion or e English 1500 strongly reco	ommended. 48 hours lect				Dist Ed Online (Course runs 06/07/202	Eigenauer, J. 21 to 07/29/2021)	ON
(144 Total Student Learni		77 II ' D	OM	COSC 2020	Introduction to Computer Inf	· · · · · · · · · · · · · · · · · · ·	3.00 Unit(s)
	Dist Ed Online	Vallejo, B.	ON		Systems		
30005 40	(Course and the live land			A 1 · F1· ·1 ·1	lite. for English 1500 strongly non	d. d. 22 h	1
30005 40	(Course runs 06/07/202	*	ON		lity for English 1500 strongly reco	ommenaea; 52 noui	s tecture; 40
	Dist Ed Online	Hickman, R.	ON	hours lab (80 hou	urs total)		
30005 40	`	Hickman, R.	ON			Agundez, A. Agundez, A.	ON ON

Course & # Course Title	UNITS	Course & # Course Title		UNITS
Prerequisite and/or Advisory		Prerequisite and/or Advisory		
(*) Section Day(s) Time Instructor	Room	(*) Section Day(s) Time	Instructor	Room
* = Evening class		* = Evening class		

ON

ON

Court Reporting

CTRP 1010 Beginning Machine Shorthand Theory 5.00 Unit(s) and Lab 1

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 64 hours lecture; 48 hours lab (112 hours total)

30135 20 MTW 06:10PM-08:20PM Shaw, K. NKTC MTW 08:21PM-09:55PM Shaw, K. NKTC

(Course runs 06/07/2021 to 08/12/2021)

(Pass/No Pass basis only)

CTRP 1131 60 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Court Reporting 1010

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended;

256 lab hours

31123 20 MTWR

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

Gonzalez E.

and times listed)

08:10AM-02:10PM

CTRP 1132 100 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended;

256 lab hours

31124 20 MTWR 08:10AM-02:10PM Gonzalez, E. ON

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

and times listed)

CTRP 1133 140 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31125 20 MTWR

08:10AM-02:10PM (Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

Gonzalez, E.

and times listed)

CTRP 1134 180 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31126 20 MTWR

08:10AM-02:10PM

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

and times listed)

5.00 Unit(s) **CTRP 1141** 60 WPM Machine Shorthand Speed **Building: 2-Voice**

Prerequisite: Court Reporting 1010

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended;

256 lab hours

31127 20 MTWR 08:10AM-02:10PM Gonzalez, E. ON

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

and times listed)

CTRP 1142 100 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: 2-Voice**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1151 and 1161

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31128 20 MTWR 08:10AM-02:10PM ON Gonzalez, E.

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days and times listed)

140 WPM Machine Shorthand Speed **CTRP 1143** 5.00 Unit(s) **Building: 4-Voice**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1152 and 1162

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31129 20 MTWR 08:10AM-02:10PM ON Gonzalez, E.

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

and times listed)

CTRP 1144 180 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: 4-Voice**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1153 and 1163

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31137 20 MTWR 08:10AM-02:10PM Gonzalez, E. ON

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days

and times listed)

CTRP 1151 80 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1131 and 1141

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31130 20 MTWR 08:10AM-02:10PM Gonzalez, E. ON

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days and times listed)

CTRP 1152 120 WPM Machine Shorthand Speed 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1132 and 1142

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

31131 20 MTWR 08:10AM-02:10PM ON

(Course runs 06/07/2021 to 08/12/2021)

(All hours for this course to be held online on the days and times listed)

CTRP 1153 160 WPM Machine Shorthand 5.00 Unit(s) **Building: Literary and Jury Charge**

Prerequisite: Qualification by assessment process or successful completion of Court Reporting 1133 and 1143

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended; 256 lab hours

		Ta	aft Colle	ge Sumi	mer 202	1 Scł	nedule		
Course & #	Cour	se Title		UNITS	Course & #	Cours	se Title		UNITS
Prerequisite and	d/or Ac	lvisory			Prerequisite o	and/or Ad	visory		
(*) Section Day * = Evening cla		Time	Instructor	Room	(*) Section L * = Evening 6		Time	Instructor	Room
31132 20 MT	TWR	08:10AM-02:10PM	Gonzalez, E.	ON	30593 40		Dist Ed Online	Gonzalez, E.	ON
		(Course runs 06/07/202					Dist Ed Online	Gonzalez, E.	ON
		(All hours for this cour and times listed)	se to be held online	e on the days			(Course runs 06/07/20 (Pass/No Pass basis o		
CTRP 1154		VPM Machine Shorthan ing: Literary and Jury (•	5.00 Unit(s)	CTRP 1260		ne Shorthand Speed I	• '	1.25 Unit(s)
Prerequisite: Qua Court Reporting		on by assessment process d 1144	or successful comp	oletion of		ualification	n by assessment process 14, 1054 and 1064	s or successful comp	letion of
256 lab hours		English 1000 and Readin	g 1005 strongly re		Advisory: Eligib lab hours total	bility for Ei	nglish 1000 and Readir	ng 1005 strongly reco	ommended; 64
31133 20 MT	TWR	08:10AM-02:10PM	Gonzalez, E.	ON	31902 20 M	ITWR	11:40AM-01:10PM	Gonzalez, E.	ON
		(Course runs 06/07/202 (All hours for this cour and times listed)	, ,	e on the days			(Course runs 06/07/20 (Pass/No Pass basis o held online on the day	nly)(All hours for thi	s course to be
CTRP 1161		PM Machine Shorthand ing: 2-Voice	Speed	5.00 Unit(s)	<u>Drama</u>			· · · · · · · · · · · · · · · · · · ·	
. ~		on by assessment process	or successful comp	oletion of	DRAM 1535		ntary Acting		3.00 Unit(s)
Court Reporting			. 1005		Advisory: Eligil hours lecture	bility for Ei	nglish 1000 and Readir	ig 1005 strongly rec	ommended; 48
256 lab hours	шиу јог	English 1000 and Readin	g 1005 strongty re	commenaea;	30711 20 TI	R	08:10AM-11:15AM	Golling, L.	T 13
31134 20 MT	WR	08:10AM-02:10PM	Gonzalez, E.	ON			(Course runs 06/07/20	υ,	
		(Course runs 06/07/202	,		Early Ca	are. Ed	ducation and	Family St	ıdies
		(All hours for this cour and times listed)	se to be held online	e on the days	ECEF 1500		uction to Early Care		3.00 Unit(s)
CTRP 1162	120 V	VPM Machine Shorthan	d Speed	5.00 Unit(s)	2021 1000		tion: Principles and P		0,000 0,000
	alificatio	ing: 2-Voice on by assessment process	or successful comp	oletion of		3 hours lect	Inglish 1500 strongly ro ure + 96 Outside-of-clo s		
Court Reporting		a 1142 English 1000 and Readin	a 1005 strongly re	commended:	31895 40	3) = 3 01111.	Dist Ed Online	Roth, R.	ON
256 lab hours	iiiy jor	English 1000 and Redain	g 1003 strongty re	соттеписи,			(Course runs 06/07/20	,	
31135 20 MT	TWR	08:10AM-02:10PM (Course runs 06/07/202	Gonzalez, E. 21 to 08/12/2021)	ON	ECEF 1501		Care, Education, and s Curriculum	Family	3.00 Unit(s)
		(All hours for this cour and times listed)	se to be held online	e on the days			Inglish 1500 strongly ro (144 Total Student Lea		
CTRP 1163		VPM Machine Shorthan	d Speed	5.00 Unit(s)	31894 40		Dist Ed Online	Beasley, M.	ON
Prerequisite: Qua Court Reporting	alificatio	ing: 4-Voice on by assessment process d 1143	or successful comp	oletion of	ECEF 1531		(Course runs 06/07/20 hild in Family/Commu onships		3.00 Unit(s)
		English 1000 and Readin	g 1005 strongly re	commended;		bility for Er	nglish 1500 strongly re 44 Total Student Leari		rs lecture. 96
31136 20 MT	WR	08:10AM-02:10PM	Gonzalez, E.	ON	30586 40		Dist Ed Online	Howell, C.	ON
		(Course runs 06/07/202	, ,				(Course runs 06/07/20	021 to 07/29/2021)	
		(All hours for this cour and times listed)	se to be held online	e on the days	ECEF 1590		, Safety, and Nutrition		3.00 Unit(s)
CTRP 1164		VPM Machine Shorthan ing: 4-Voice	d Speed	5.00 Unit(s)	96 Outside of cl		Inglish 1500 strongly ro (144 Total Student Lea	rning Hours) = 3 Un	its
Prerequisite: Qua	alificatio	on by assessment process	or successful comp	oletion of	30588 40		Dist Ed Online (Course runs 06/07/20	Beasley, M. 021 to 07/29/2021)	ON
1 0		English 1000 and Readin	g 1005 strongly re	commended;	ECEF 1601		ity in Early Care, Edu Studies	ication and	3.00 Unit(s)
31138 20 MT	WR	08:10AM-02:10PM	Gonzalez, E.	ON			English 1500 strongly re		
		(Course runs 06/07/202			96 Outside of cl 30587 40	iass nours ((144 Total Student Lea Dist Ed Online	$rning\ Hours) = 3\ Un$ Roth, R.	on ON
		(All hours for this cour							

hours lecture; 24 hours lab (48 hours total)

2.00 Unit(s)

ECEF 1611

48 hours lecture

(Course runs 06/07/2021 to 07/29/2021)

3.00 Unit(s)

Page 3

Introduction to Children With Special

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended;

Needs Birth to Age Eight

and times listed)

Theory and Lab with a grade of 'C'or better

Proofreading for the Court Reporter

Prerequisite: Successful completion of CTRP 1010 Beginning Machine Shorthand

Advisory: Eligibility for English 1000 and READ 1005 strongly recommended; 24

CTRP 1210

04/05/2021

Course & #	Course Title	UNITS	Course & # Co	ourse Title		UNITS
Prerequisite and	Vor Advisory		Prerequisite and/or	Advisorv		
(*) Section Day	-	Room	(*) Section Day(s)	Time	Instructor	Room
* = Evening clas			* = Evening class	22		
30687 40	Dist Ed Online Rients, A.	ON	30716 41	Dist Ed Online	May, J.	ON
	(Course runs 06/07/2021 to 07/29/2021)			(Course runs 06/07/2	•	
Economic	e		Health Educ	eation		
		2.00 II:4(-)			una affanin aar http://w	
ECON 2120	Principles of Economics - Micro ressful completion in Mathematics 1050 or equivale	3.00 Unit(s)		ing link for additional cou	0	
lecture	essful completion in Mainematics 1050 or equivale	eni,40 nours	HLED 1510 Pri	nciples of Healthful Liv	ing	3.00 Unit(s
30901 40	Dist Ed Online Page, J.	ON	30038 40	Dist Ed Online	Thompson, T.	ON
	(Course runs 06/07/2021 to 07/29/2021)			(Course runs 06/07/2	-	
ECON 2210	Principles of Economics - Macro	3.00 Unit(s)	30039 41	Dist Ed Online	Thompson, T.	ON
	essful completion in Mathematics 1050 or equivalent	ent algebra		(Course runs 06/07/2	2021 to 07/29/2021)	
	or better;48 hours lecture	OM	31561 42	Dist Ed Online	Thompson, T.	ON
30015 40	Dist Ed Online Bledsoe, A. (Course runs 06/07/2021 to 07/29/2021)	ON		(Course runs 06/07/2	2021 to 07/29/2021)	
	(This section has a Zero Textbook Cost of	otion)	31907 43	Dist Ed Online	Maiocco, V.	ON
English		,		(Course runs 06/07/2		
English			30036 44	Dist Ed Online	Maiocco, V.	ON
ENGL 1500	Composition and Reading	3.00 Unit(s)	III ED 1541 - M.	(Course runs 06/07/2	2021 to 07/29/2021)	2 00 11:4/-
1 ~	lification by assessment process or successful comp Reading 1005 with grades of 'C' or better; 48 hour	9	HLED 1541 Me Prerequisite: None; 48	edical Terminology		3.00 Unit(s
0	ours. (144 Total Student Learning Hours) 3 Units	s teetiire. 50	30710 40	Dist Ed Online	Vallejo, B.	ON
30023 40	Dist Ed Online Devine, W.	ON	30710 40	(Course runs 06/07/2	3 .	OIV
	(Course runs 06/07/2021 to 07/29/2021)		30924 41	Dist Ed Online	Vallejo, B.	ON
30024 41	Dist Ed Online Chung-Wee, C.	ON		(Course runs 06/07/2	3 .	
	(Course runs 06/07/2021 to 07/29/2021)		History			
20450 42	(This section has a Zero Textbook Cost of				1.00	2.00 TI 1//
30459 42	Dist Ed Online Chung-Wee, C. (Course runs 06/07/2021 to 07/29/2021)	ON		estern Civilization from		3.00 Unit(s
	(This section has a Zero Textbook Cost of	otion)	32928 40	or English 1500 strongly in Dist Ed Online	Altenhofel, J.	ON
30021 44	Dist Ed Online Carlson, K.	ON	32328 40		2021 to 07/15/2021)	ON
	(Course runs 06/07/2021 to 07/29/2021)			(Supplemental Instru		
30900 45	Dist Ed Online Carlson, K.	ON	HIST 2231 His	story of the United State	s to 1877	3.00 Unit(s
	(Course runs 06/07/2021 to 07/29/2021)		2	ompletion of English 150	0.	
ENGL 1600	Critical Thinking, Literature, and	4.00 Unit(s)	*	class hours. (144 Total St		
Dunnaniaita. Cua	Composition ressful completion in English 1500 with a grade of	ICI on hottom	30042 20 MW	08:10AM-12:35PM		T 12
•	essial completion in English 1300 with a grade of 128 Outside of class hours. (192 Total Students Lec				2021 to 07/15/2021) action available)(This option)	section has a
30026 40	Dist Ed Online Devine, W.	ON	31348 41	Dist Ed Online	Altenhofel, J.	ON
	(Course runs 06/07/2021 to 07/29/2021)			(Course runs 06/07/2	,	
31567 41	Dist Ed Online Kerr, D. (Course runs 06/07/2021 to 07/29/2021)	ON		Zero Textbook Cost	•	section has a
32544 42	Dist Ed Online Devine, W.	ON		story of the United State		3.00 Unit(s
	(Course runs 06/07/2021 to 07/29/2021)			ompletion of English 150 class hours. (144 Total St		
ENGL 2600	World Literature I	3.00 Unit(s)	30044 20 MW	01:10PM-05:35PM	Mendoza, T.	T 12
48 hours lecture	cessful completion in English 1500 with a grade of		20011 20 1111	(Course runs 06/07/2	2021 to 07/15/2021) action available)(This	
31558 40	Dist Ed Online Devine, W.	ON		Zero Textbook Cost		
~ -	(Course runs 06/07/2021 to 07/29/2021)		30045 40	Dist Ed Online	Altenhofel, J.	ON
Geograph	$\mathbf{\underline{y}}$			*	2021 to 07/15/2021)	
GEOG 1510	Physical Geography	3.00 Unit(s)		(Supplemental Instru Zero Textbook Cost	action available)(This	section has a
	ity for English 1500 and Math 1050 strongly recom	nmended; 48	HIST 2270 Ca	lifornia History	option)	3.00 Unit(s
hours lecture				or English 1500 strongly i	recommended: 48 hou	
32883 40	Dist Ed Online May, J.	ON	32868 40	Dist Ed Online	Mendoza, T.	ON
	(Course runs 06/07/2021 to 07/29/2021)				2021 to 07/15/2021)	01.

		Tatt Colle	ege Sumi	mer 202.	1 Schedule		
Course & #	Course Title		UNITS	Course & #	Course Title		UNITS
Prerequisite and	d/or Advisory			Prerequisite a	nd/or Advisory		
(*) Section Day	v(s) Time	Instructor	Room	(*) Section L		Instructor	Room
* = Evening cla	SS			* = Evening of	elass		
Humaniti	OC			30076 41	Dist Ed Online	Payne, R.	ON
		• •			(Course runs 06/07/	(2021 to 07/29/2021)	
HUM 1500	Introduction to the Huma		3.00 Unit(s)	31148 42	Dist Ed Online	Cahoon, N.	ON
30046 40	ibility for English 1000 and	· ·			*	2021 to 07/29/2021)	
30046 40	Dist Ed Online	Swenson, S. 7/2021 to 07/29/2021)	ON			roctorio online proctor	
T 0 4	•	,		MATH 1500	Math for a Modern Societ Arts Course	y - A Liberal	4.00 Unit(s)
<u>Informati</u>	<u>on Competency</u>	<u> </u>		Prerequisite: Su	accessful completion in Mathem	atics 1060 or the easi	valent: 64
INCO 1048	Information Competency Bibliography	and	1.00 Unit(s)		28 Outside of class hours. (192		
	ity for English 1000 and Rec	ading 1005 strongly re	commended; 16	32174 40	Dist Ed Online	Reynolds, J.	ON
hours lecture	D' - E10 1	T. '1.' G	011		(Course runs 06/07/	(2021 to 08/12/2021)	
31338 40	Dist Ed Online	Taibjee, S. 7/2021 to 07/29/2021)	ON		(This course uses Pr	roctorio online proctor	ing software)
31339 41	Dist Ed Online	(7/2021 to 07/29/2021) VanSistine-Yos		MATH 1505	Mathematical Concepts fo	•	4.00 Unit(s)
31339 41		7/2021 to 07/29/2021)		D	Teachers - Number System		160
Learning	•	172021 to 01727/2021)		equivalent with	accessful completion of Intermed a grade of 'C' or better;64 hour l Student Learning Hours)		
LRSK 0250	Improving Study Skill Sta	rategies	1.00 Unit(s)	32866 40	Dist Ed Online	Payne, R.	ON
Prerequisite: Non	e; 16 hours lecture				(Course runs 06/07/	(2021 to 08/12/2021)	
32882 20 MT		,	T 14	MATH 1520	Finite Mathematics		3.00 Unit(s)
MT	(Course runs 07/26	A Abbott, A. 5/2021 to 07/29/2021)	ZOOM	Advisory: Eligib	occessful completion in Mathem vility for English 1000 and Reac 96 Outside-of-class Hours (144	ling 1005 strongly rec	ommended; 48
Managem	<u>ient</u>			32867 40	Dist Ed Online	Getty, S.	ON
MGMT 1500	Introduction to Human R	Resources	3.00 Unit(s)	32807 40		2021 to 08/12/2021)	ON
41: 36.1	Management	00 . 1	1 1 40 1	MATH 1530	Plane Trigonometry	,	4.00 Unit(s)
*	natics 1050 and Business 150 de of Class Hours) 144 Total Dist Ed Online	0.		Prerequisite: Su hours lecture	accessful completion of Mathem	atics 1060 or the equi	
32340 40		7/2021 to 07/29/2021)		31328 40	Dist Ed Online	Martinez, M.	ON
MGMT 1505	Principles of Supervision	*	3.00 Unit(s)		(Course runs 06/07/	(2021 to 08/12/2021)	
	lity for English 1000 and Re		` '	MATH 1540	Precalculus Mathematics		4.00 Unit(s)
	96 Outside of Class Hours (1	0 0.			ualification by assessment proc comatics 1530, or the equivalent	ess or completion of M	<i>lathematics</i>
32176 40	Dist Ed Online (Course runs 06/07	Brixey, G. 7/2021 to 07/29/2021)	ON		pility for English 1000 and Reac 28 Outside of class hours. (192		
Mathama	`	,		31882 40	Dist Ed Online	Martinez, M.	ON
Mathema					*	(2021 to 08/12/2021)	
MATH 1050	Elementary Algebra		4.00 Unit(s)	MATH 2100	Analytic Geometry and Ca		5.00 Unit(s)
grade of `C? or hi	issessment process or compli igher	etion of Mathematics (0240 with a	Prerequisite: Su better; 80 hours	accessful completion of Mathem	atics 1540 with a grad	le of 'C' or
0 0	ity for English 1000 and Rec	ading 1005 strongly re	ecommended: 64	32917 20 M		Getty, S.	ZOOM
	Outside of class hours. (192			32717 20 141	HYBRID	Getty, S.	ON
Units						2021 to 08/12/2021)	011
30073 40	*	Reynolds, J. 7/2021 to 07/29/2021)			(Lecture hours to be	e held via Zoom on the grange one hour lecture	•
MATH 10/0		Proctorio online procto	oring software) 4.00 Unit(s)	Music			
MATH 1060	Intermediate Algebra lification by assessment pro-	cass or completion of		MUSC 1510	Music Appreciation		3.00 Unit(s)
1050 or one year	of high school algebra with ity for English 1000 and Rec	a grade of 'C' or bette	r	Advisory: Eligib	pility for English 1500 strongly hours (144 Total Student Learn		` '
	B Outside of class hours) (19			30078 40	Dist Ed Online	Burnham, K. (2021 to 07/29/2021)	ON
30077 40	Dist Ed Online	Cahoon, N.	ON	31563 41	Dist Ed Online	Burnham, K.	ON
	*	7/2021 to 07/29/2021) Proctorio online procto				2021 to 07/29/2021)	

Course & # Cou	rse Title		UNITS	Course & #	Cour	se Title		UNITS
Prerequisite and/or A			011115	Prerequisite of				011113
(*) Section Day(s)	Time	Instructor	Room	(*) Section I		Time	Instructor	Room
* = Evening class	Time	mstructor	Room	* = Evening		1 inie	mstructor	Room
Petroleum To	echnology			N	ITWR	02:40PM-05:05PM	Cutrona, A.	FIELD
	ag link for additional course	a offerings: http://w	www.westee.org			(Course runs 08/02/20	,	
Physical Edu		e offerings. http://w	www.westec.org			(For Summer 2021 thi passing of medical and consent of the coach a	d physical examinati	ions and the
PHED 1523 Begi	inning Weight Lifting and	d Physical	1.00 Unit(s)	30929 21 M	1TWR	07:00AM-08:25AM	Cutrona, M.	FIELD
Fitn					1TWR	12:20PM-02:40PM	Cutrona, M.	FIELD
•	lab hours (48 Total Studen					(Course runs 08/02/20	21 to 08/20/2021)	
30914 40	Dist Ed Online (Course runs 06/07/202	Ferguson, B. 21 to 07/29/2021)	ON			(For Summer 2021 thi passing of medical and		, ,
PHED 1528 Begi	inning Volleyball	ŕ	.00-2.00 Unit(s)			consent of the coach a		
_	lab hours (48 Total Studen		, ,	PHED 1823	Elite V	Weight Lifting and Phy	sical	1.00 Unit(s)
-	dent Learning Hours) 2 un		, , , , , , , , , , , , , , , , , , , ,		Fitnes			
30080 20 MTWR	02:10PM-06:20PM	Bandy, I.	GYM			completion of PHED 172		C' or better; 48
	(Course runs 08/02/202	· · · · · · · · · · · · · · · · · · ·		30932 40	otal Stuae	nt Learning Hours) 1 Un Dist Ed Online		ON
PHED 1542 Begi	(For Summer 2021 this inning Soccer		or 1 unit) .00-2.00 Unit(s)	30932 40		(Course runs 06/07/20	Ferguson, B. 21 to 07/29/2021)	ON
	Lab hours (48 Total Studer			Political	Scien	•	,	
Lab hours (96 Total Stu	dent Learning Hours) 2 Ui	nits	,					2.00 TL 14()
30085 20 MTWR	08:40AM-10:00AM	Cutrona, A.	FIELD	POSC 1501		nment		3.00 Unit(s)
MTWR	02:40PM-05:05PM	Cutrona, A.	FIELD			English 1500 strongly rec 14 Total Student Learnin		rs tecture. 90
	(Course runs 08/02/202 (For Summer 2021 this		for 1 unit)/The	30086 40	,	Dist Ed Online	Jiles, M.	ON
	passing of medical and		, ,			(Course runs 06/07/20	21 to 07/29/2021)	
	consent of the coach ar	1 •				(This section has a Zer	ro Textbook Cost op	otion)
30084 21 MTWR	07:00AM-08:25AM	Cutrona, M.	FIELD	30722 41		Dist Ed Online	Combs, N.	ON
MTWR	12:20PM-02:40PM	Cutrona, M.	FIELD			(Course runs 06/07/20 (This section has a Zer	,	ation)
	(Course runs 08/02/202 (For Summer 2021 this		for 1 unit)/The	31349 42		Dist Ed Online	Jiles, M.	ON
	passing of medical and		, ,			(Course runs 06/07/20		
	consent of the coach ar					(This section has a Zer	ro Textbook Cost op	otion)
	rmediate Weight Lifting	and	1.00 Unit(s)	31562 43		Dist Ed Online	Villa, W.	ON
•	sical Fitness	2 1	Cl 1			(Course runs 06/07/20 (This section has a Zer		ution)
	l completion of PHED 152. dent Learning Hours) 1 Un		or better; 48	32884 44		Dist Ed Online	Jiles, M.	ON
30930 40	Dist Ed Online	Ferguson, B.	ON	32004 44		(Course runs 06/07/20	*	OIT
	(Course runs 06/07/202	21 to 07/29/2021)				(This section has a Zer	,	otion)
PHED 1723 Adv	anced Weight Lifting and	l Physical	1.00 Unit(s)	32889 46		Dist Ed Online	Jiles, M.	ON
Fitn						(Course runs 06/07/20		
	l completion of PHED 162. dent Learning Hours) 1 Un		C' or better; 48	D 1 1		(This section has a Zer	ro Textbook Cost op	tion)
30931 40	Dist Ed Online	Ferguson, B.	ON	Psycholo				
	(Course runs 06/07/202	21 to 07/29/2021)		PSYC 1500		luction to Psychology	1 1 101	3.00 Unit(s)
PHED 1728 Offs	eason Intercollegiate Vol	leyball 1.	.00-2.00 Unit(s)			Inglish 1500 strongly red . (144 Total Student Lear		rs lecture +
-	lab hours (48 Total Studen Learning Hours) 2 Units	nt Learning Hours)	1 Unit; 96 lab	30720 40	iass nours.	Dist Ed Online	Polski, R.	ON
30925 20 MTWR	02:10PM-06:20PM	Bandy, I.	GYM			(Course runs 06/07/20	21 to 07/29/2021)	
30,23 20 111 111	(Course runs 08/02/202	•	3111	30721 41		Dist Ed Online	Polski, R.	ON
	(For Summer 2021 this	s course is offered f	, ,			(Course runs 06/07/20	21 to 07/29/2021)	
	passing of medical and			PSYC 2003	Child	Growth and Developm	ent	3.00 Unit(s)
DHED 1742 Off-	consent of the coach ar	•				English 1500 strongly rec		rs lecture +
	eason Intercollegiate Soc lab hours (48 Total Studen		.00-2.00 Unit(s)	96 Outside-of-c 30093 40	uass nours	(144 Total Student Lear		ON
rerequisite: None; 48	lab nours (48 Total Studen Learning Hours) 2 units	u Learning Hours)	1 unu, 90 tab	30093 40		Dist Ed Online (Course runs 06/07/20	Polski, R.	ON
hours (96 Total Student						(- 0 0 1 0 0 0 0 0 0 1 / 2 0	10 0114/14041)	
hours (96 Total Student 30928 20 MTWR	08:40AM-10:00AM	Cutrona, A.	FIELD	31151 41		Dist Ed Online	Polski, R.	ON

		- 6)	T			
Course & #	Course Title		UNITS	Course & #	Course Title		UNITS
Prerequisite and	•			-	nd/or Advisory		
(*) Section Day * = Evening cla	· /	Instructor	Room	(*) Section D * = Evening c	* 1 /	Instructor	Room
PSYC 2080	Introduction to Lifespan Psy		3.00 Unit(s)	32557 43	Dist Ed Online	Montelongo, M.	ON
	ity for English 1500 strongly re				(Course runs 06/07/2	2021 to 07/29/2021)	
32552 40	Dist Ed Online	Colaw, R.	ON	SPAN 1602	Elementary Spanish II		4.00 Unit(s)
PSYC 2200	(Course runs 06/07/20 Elementary Statistics for the Behavioral and Social Science	·	4.00 Unit(s)	spanish with a g	ccessful completion in Spanish 1 rade of 'C' or better; 64 hours le ent Learning hours) 4 Units		0
. ~	elification by assessment proces. O with a grade of 'C' or better of	s or successful compl	etion of	30105 40	Dist Ed Online (Course runs 06/07/2	Martinez, J.	ON
	ity for English 1500 strongly re	•	s lecture	SPAN 2001	Intermediate Spanish III	.021 to 07/25/2021)	5.00 Unit(s)
30095 40	Dist Ed Online	Oja, M.	ON	Prerequisite:Suc	ccessful completion in Spanish 1	602 or three years of i	` '
	(Course runs 06/07/20 (Supplemental Instruc	021 to 08/12/2021)		Spanish with a g	grade of ?C? or better; 80 hours ent Learning Hours) 5 Units		
PSYC 2205	Introduction to Research Me the Social Sciences		4.00 Unit(s)	32550 40	Dist Ed Online (Course runs 06/07/2	Martinez, J. 2021 to 07/29/2021)	ON
Prerequisite: Succ	cessful completion of Psycholog	y 1500 and Psycholo	gy 2200 or	SPAN 2002	Intermediate Spanish IV	,	5.00 Unit(s)
•	th grades of 'C' or better			*	ccessful completion in Spanish 2	0 0	0
Advisory: Eligibil 32869 20	ity for English 1500 strongly re HYBRID	commended; 64 hour Colaw, R.	rs lecture ON		rade of 'C' or better; 80 hours le ent Learning Hours) 5 Units	ecture. 160 Outside of	Class Hours.
	(Course runs 06/07/20	021 to 07/29/2021)		32551 40	Dist Ed Online	Martinez, J.	ON
	(All hours for this cou	irse to be arranged on	line)		(Course runs 06/07/2	2021 to 07/29/2021)	
Sociology				Statistics			
SOC 1510	Introduction to Sociology		3.00 Unit(s)	STAT 1510	Elementary Statistics		5.00 Unit(s)
	ity for English 1500 strongly re			*	ccessful completion in Mathema		
32929 20 TR	01:10PM-04:15PM	Hanawalt, A.	G 03	30107 40	60 Outside of class Hours (240 T Dist Ed Online	Mitchell, D.	ON
20510 10	(Course runs 06/07/20	*	011	30107 40	(Course runs 06/07/2	,	ON
30718 40	Dist Ed Online	VanRy, V.	ON	31344 41	Dist Ed Online	Mitchell, D.	ON
	(Course runs 06/07/20 (This section has a Ze	,	rion)	31344 41	(Course runs 06/07/2	· · · · · · · · · · · · · · · · · · ·	OIV
31350 41	Dist Ed Online	White, M.	ON	Ctudent (•	,	
	(Course runs 06/07/20	021 to 07/29/2021)		Student S			
	(This section has a Ze	ro Textbook Cost opt	ion)	STSU 1001	Educational Planning		1.00 Unit(s)
31566 42	Dist Ed Online	Jimenez Murguia,	S. ON		one; 16 hours lecture	D 1 D	OM
	(Course runs 06/07/20		. ,	31144 40	Dist Ed Online (Course runs 07/06/2	Bogle, D.	ON
SOC 2110	(This section has a Ze Introduction to Race and Et			STSU 1017	Becoming A Successful Onl		1.00 Unit(s)
SOC 2110 Advisory: N/A; 48 Learning Hours) 3	hours lecture. 96 Outside of C	·	3.00 Unit(s) al Student		ility for English 1000 and Readi		
30719 40	Dist Ed Online	Jimenez Murguia,	S. ON	31340 40	Dist Ed Online	Rangel-Escobedo	, J. ON
	(Course runs 06/07/20	_		-	(Course runs 07/06/2	Ü	
SOC 2141	Sociology of Marriage	,	3.00 Unit(s)	STSU 1018	Career and Major Explorat	tion	1.00 Unit(s)
Advisory: Eligibil	ity for English 1500 strongly re Dist Ed Online	commended; 48 hour Jimenez Murguia,		Advisory: Eligib hours lecture	ility for English 1000 and Readi	ing 1005 strongly reco	mmended; 16
31091 40	(Course runs 06/07/20		, S. OIV	31549 40	Dist Ed Online (Course runs 07/06/2	Bogle, D.	ON
<u>Spanish</u>				STSU 1019	Career/Life Planning	.021 10 01/27/2021)	2.00 Unit(s)
SPAN 1601	Elementary Spanish I		4.00 Unit(s)	Advisory: Eligib	ility for English 1000 and Readi	ng 1005 strongly reco	` '
Prerequisite: Non learning hours) =	e; 64 hours lecture + 128 Outsi 4 units	ae-of-class hours (19	12 total	hours lecture 31550 40	Dist Ed Online	Rangel-Feechedo	I ON
30102 40	Dist Ed Online	Martinez, J.	ON	31330 40	(Course runs 07/06/2	Rangel-Escobedo	, J. ON
	(Course runs 06/07/20			STSU 1500	Strategies for College and I		3.00 Unit(s)
30908 41	Dist Ed Online	Martinez, J.	ON	3130 1300	Management		5.00 Om(5)
	(Course runs 06/07/20	021 to 07/29/2021)		Advisory: Eligib	ility for English 1500 strongly r	ecommended; 48 hour	s Lecture
31351 42	Dist Ed Online	Harris-Alarcon, G	. ON	32549 40	Dist Ed Online	Bogle, D.	ON
	(Course runs 06/07/20	021 to 07/29/2021)			(Course runs 06/07/2 (This section has a Z	021 to 07/29/2021) ero Textbook Cost opt	ion)

Course & # Course Title Prerequisite and/or Advisory	UNITS	Course & # Cour Prerequisite and/or Ac		UNITS	
(*) Section Day(s) Time * = Evening class	Instructor Room	(*) Section Day(s) * = Evening class	Time	Instructor	Room
STSU 1525 Transfer Planning	2.00 Unit(s)	32543 22	ARRANGED HOURS	Furman, T.	ARR
Advisory: Eligibility for English 1500 strongly recom	mended : Total Hours: 32		(Course runs 06/07/202	1 to 08/12/2021)	

Advisory: Eligibility for English 1500 strongly recommended.; Total Hours: 32 hours lecture. 64 outside of class hours. (96 Total Student Learning Hours)
32873 40 Dist Ed Online Rangel-Escobedo, J. ON

(Course runs 07/06/2021 to 07/29/2021)

STSU 1530 Transitioning from High School to 2.00 Unit(s)
College

Prerequisite: None

Advisory: Eligibility for English 1500 strongly recommended; Total Hours: 32 hours lecture. + 64 outside of class hours. (96 Total Student Learning hours) 32874 40 Dist Ed Online Duron, C. ON (Course runs 07/06/2021 to 07/29/2021)

Welding

WELD 1540 Pipe Welding 3.00 Unit(s)

Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of 'C' or better.; Total Hours: 24 hours lecture; 72 hours lab (96 hours total)

* 32177 20 MTW 05:10PM-06:05PM Payne, A. ITEC 1
* MTW 06:06PM-08:30PM Payne, A. ITEC 1

(Course runs 06/07/2021 to 08/12/2021)

(\$50.00 Welding material fee. Students are expected to have certain materials and supplies for this course. Instructor will go over first day of class)(Classroom located at 809 Black Gold Court, Taft, CA 93268)

Work Experience

WKEX 1014 General Work Experience 1.00-3.00 Unit(s)

Advisory: Eligibility of English 1000 and Reading 1005 strongly recommended; 60 hours of unpaid work or 75 hours of paid work equals one unit of credit maximum 180-225 hours

31888 20 ARRANGED HOURS Furman, T. ARR

(Course runs 06/07/2021 to 08/12/2021)

(Pass/No Pass basis only)(This section is being offered for 3 units)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit

http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps may be dropped from the course.)

course

32542 21 ARRANGED HOURS Furman, T. ARR

(Course runs 06/07/2021 to 08/12/2021)
(Pass/No Pass basis only)(This section is be

(Pass/No Pass basis only)(This section is being offered for 2 units)(This course requires a separate application and orientation process. Upon adding the course and

before it begins, please visit

http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps may be dropped from the course.)

(Course runs 06/07/2021 to 08/12/2021)
(Pass/No Pass basis only)(This section is being offered for 1 unit)(This course requires a separate application and orientation process. Upon adding the course and before it begins, please visit http://www.taftcollege.edu/career-center/career-center/work-experience/ to review the Student

center/work-experience/ to review the Student Handbook, complete the Work Experience Application, and RSVP for a mandatory Orientation. Students who fail to complete these steps may be dropped from the course.)