TAFT COLLEGE
FOUNDATION

Faculty Innovation Grants 2017-2018

Grant-Making Guidelines

Taft College Foundation's Faculty Innovation Grants program continues to offer grant funding for Taft College faculty and staff. Grants will be awarded to those staff members who propose ideas that enhance the student learning experience and/or increase community awareness of the TC mission. **These grants will be available for projects submitted for use in the 2017-18 academic year.**

This year, the Taft College Foundation will award $10,000 to faculty and staff for approved projects. Grant awards can range from $500.00 to $2,500.00. Take a few moments to review the grant guidelines, eligible and ineligible projects prior to submission. The process is easy to navigate and we encourage you to apply, even if you have been previously awarded a grant or denied a grant.

General Guidelines

1. No other funding is available.
2. The Foundation is the last resort – never the first.
3. Grants are considered "seed money" and are made for **one year** and **one time** only. Only on rare occasions will multi-year funding be approved.

Eligible Projects

1. Ideas that have <u>direct</u> academic benefit to the students.
2. Innovations that significantly <u>enrich</u> the student experience.
3. Programs that target <u>"at risk"</u> students.
4. Projects that increase community understanding, support, and appreciation for the mission and accomplishments of the College.
5. Activities that potentially generate income for the College.

Ineligible Projects

1. Projects for which other district or college funding is available.
2. Non-programmatic items such as catering, food, snacks, beverages or banquet meals. Special consideration for meals for out of town activities may be considered.
3. Any project that is part of your regular duties.
4. Any idea that was denied during the last three grant cycles.
5. Faculty stipends.
6. Personal loans.
7. Ideas from staff members who have received grants in prior years but who have not completed the necessary "white paper" outlining the results of their grant award.

Examples of Previous Awards

1. Art Department – Large-screen projector and stand. Prizes for Taft College art exhibits and high school invitational exhibits.
2. Student Services – Prizes/awards given at Celebrate Student Success event.
3. Life Science – Human anatomy model.
4. Counseling/Transfer – Bus to UCLA to expose students to UC campus life.
5. Athletics – Provided graduation stoles for student athletes
6. Social Sciences – First Annual Student Research Conference
7. EOPS/CARE – Students to attend UCSB for Summer Institute Conference
8. Student Services – Provide medals for Hall of Fame inductees

Application Procedure

1. Applicants must use the Foundation grant application.
2. Illegible applications or applications **missing information** will **NOT** be considered. (Typewritten applications preferred)
3. Applications must be endorsed by the appropriate Vice-President and Department Chair. Please note that there are two signature lines. Both must be signed, even if the Chair and the VP are the same person. Please make certain that those endorsing your project have read through your application and thoroughly understand and endorse your request.
4. **Include a complete budget with your request.** If the grant will not pay for the entire project, what is the source of the remaining funds?
5. Applications are due and awards are made on (or the last business day before):

   Due Date: **Award Date:**

   April 28, 2017   **May 26, 2017**

Post-Award Expectations

1. Create a results and/or lessons learned paper after completion of the project. (Form for the paper will be provided.)
2. Credit the Foundation in all related advertising and collateral material with wording to the effect of: "The (program or project name) is underwritten by a generous grant from the Taft College Foundation."