

## PERKINS FUNDS ACTIVITY REQUEST FISCAL YEAR: \_\_\_\_\_

PROG	GRAM/AREA:	DATE:
1.	Describe the item(s) or activity. Please provide assist in achieving the Perkins Requirements? Attachment 1 – page 3).	de a statement of how the item(s) or activity wi? Please reference the Perkins Requirement (Se
2.	Please state how the items or activity will impospecific needs (including those mentioned in tinstruction, learning, and/or the career reading	the program review). How will it improve
3.	Check (X) the type of activity to be funded. Choose Professional Dev. (including stipends) Instructional Materials Purchase/Replace Instructional Equipment Purchase/Replace Project Administration Facility rental/lease (off-campus location Programs/Services for Special Population Curriculum Development Consultants of Program Marketing and Outreach	) lacement (including software) placement tion) itions

Source Requisition Form Page 1

o Other(specify): \_\_\_\_\_



Est. Price:	Qty.	Description of Item	Amount
		Total Amount	
	Red	quester's Name & Signature	

Approval:		
	Administrator (VP of Instruction or Director of CTE)	Date

**Note**: Please include the backup documentation as needed to support this request (e.g. purchase order, quote, invoice, etc.)

Source Requisition Form Page 2



## **ATTACHMENT 1**

## **REQUIREMENTS FOR USES OF PERKINS FUNDS**

- Strengthening the academic, and career and technical skills of students participating in CTE programs through the integration of academics with CTE programs. [§135(b)(1)]
- Link CTE at the secondary and the postsecondary levels, including by offering elements of not less than one program of study described in §122(c)(1)(A). [§135(b)(2)]
- Provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences. [§135(b)(3)]
- Develop, improve, or expand the use of technology in CTE, which may include training to use technology, providing students with the skills needed to enter technology fields, and encouraging schools to collaborate with technology industries to offer internships and mentoring programs. [§135(b)(4)]
- Provide in-service and pre-service professional development programs to faculty, administrators, and career guidance and academic counselors involved in integrated CTE programs, on topics including effective integration of academics and CTE, effective teaching skills based on research, effective practices to improve parental and community involvement, effective use of scientifically based research and data to improve instruction. Professional development should also ensure that faculty and personnel stay current with all aspects of an industry; involve internship programs that provide relevant business experience; and train faculty in the effective use and application of technology. [§135(b)(5)]
- Develop and implement evaluations of the CTE programs carried out with Perkins IV funds, including an assessment of how the needs of special populations are being met. [§135(b)(6)]
- 7 Initiate, improve, expand and modernize quality CTE programs, including relevant technology. [§135(b)(7)]
- Provide services and activities that are of sufficient size, scope and quality to be effective. [§135(b)(8)]
- 9 Provide activities to prepare special populations, including single parents and displaced homemakers enrolled in CTE programs, for high-skill, high-wage or high-demand occupations that will lead to self-sufficiency. [§135(b)(9)]

Source Requisition Form Page 3