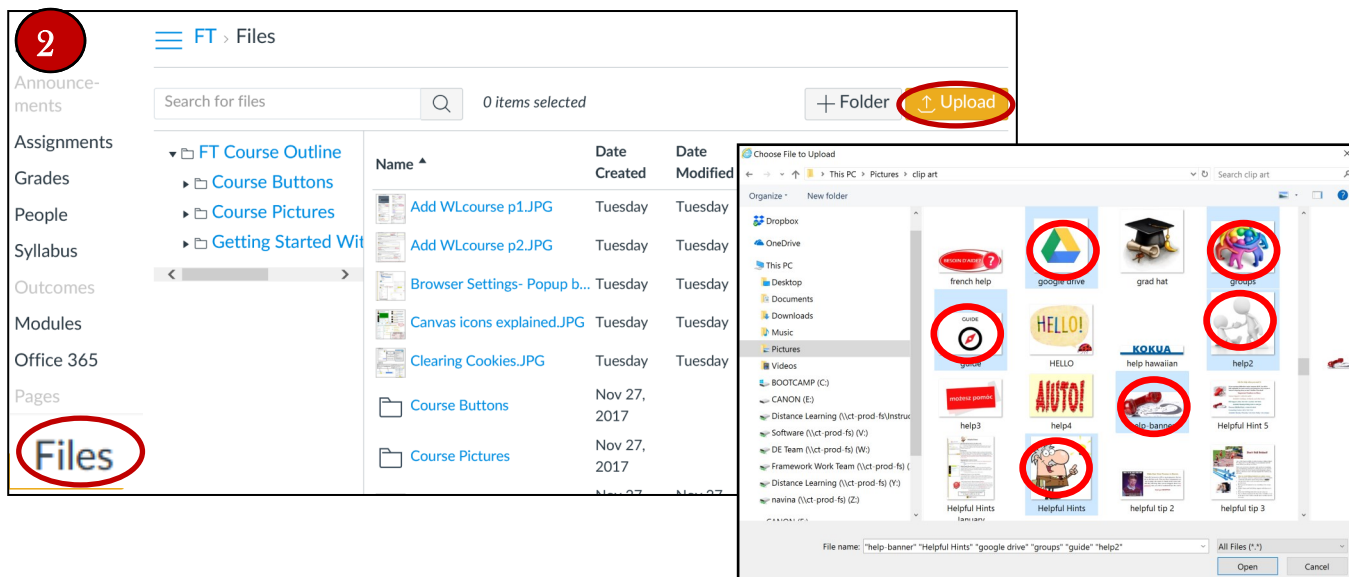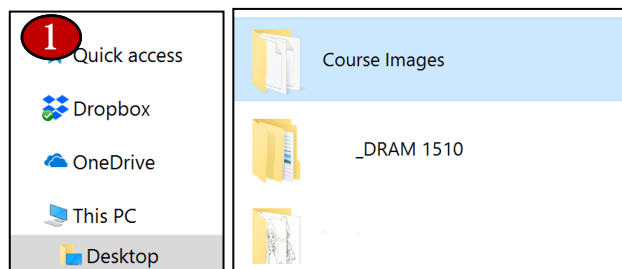# Using Images in Course Building

(Assignments/pages/quizzes/etc.)

Process 1:

1. Save all pictures into a designated folder on your computer.

2. Upload all desired pictures into the course' "Files" tab in Canvas. *You can select more than one file at a time.

Process 2:

1. Save pictures as you create course content. Ex: As you build an assignment, quiz, or page, you decide which pictures you want to use. Google the picture you are looking for, when you find the picture you want to use, right click it and select "Save As".

2. *Upload the picture into the assignment, quiz, or page you are creating.

*Make sure your cursor is where you want your picture to be. Do this after you find the file you will be uploading and before you select the upload button.