

@ Distance Education

**Properties** 

- 1. Google the picture you are looking for. When you find the picture you want to use, right click it and select "PROPERTIES"
- 2. You'll want to find the image "ADDRESS (URL)". Highlight the address and copy it. (Ctrl+C or right click "COPY")
- 3. In the discussion click on the "EMBED IMAGE" icon
- 4. Paste the Image address into the "URL" address box provided and select update.





