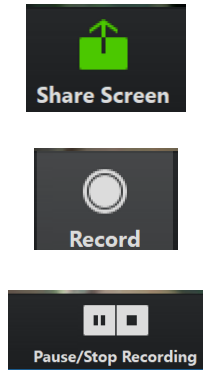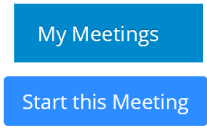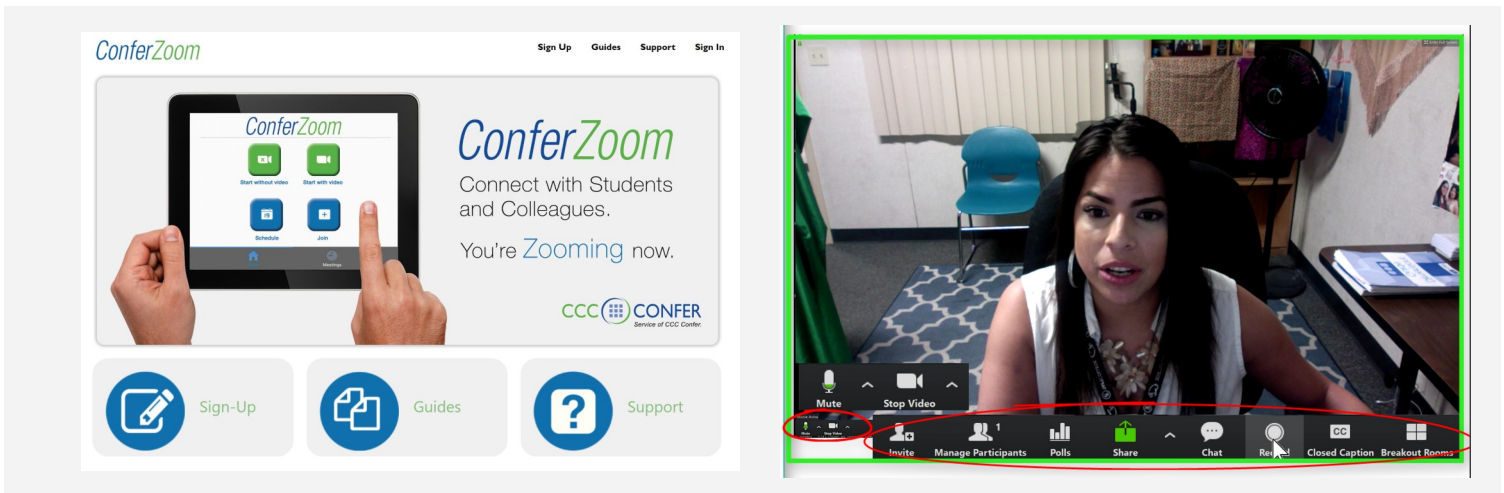# How to record with Zoom

1. Log into your Confer Zoom account, and go to "My Meetings"
2. Create a designated recording room for the class you will be creating for. Select "Start this Meeting".
3. When in the meeting, if you'd like to go over a certain document or something on your computer, make sure the file or document is open.
4. You will now select "Share Screen" option on the bottom of the Zoom window. Select the screen you'd like to share from the options available.
5. When you are ready press the "Record" option on the bottom of the Zoom window. Ou may find this option at the top of the screen as well.
6. Go over what you'd like to cover with students, then use your Recording controls to stop the recording.
7. You can now "End Meeting".
8. Your recording will immediately be converted and saved to the cloud. You will receive an email when the video is ready.
9. Access the link via email sent by zoom.

Distance Education

Going the Distance for our students!
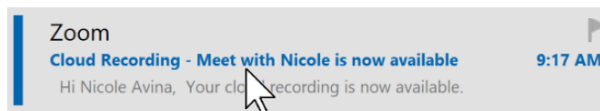
How to link an URL (resource) in Canvas

How to embed a URL link (resource):

1. Type out the text that will be linked with the desired URL.

2. <u>Highlight the text</u> with your cursor,

3. Select the Chain link icon on the Rich Content Editor.

4. Copy the URL address of the resource in the box that pops open, and select "Insert Link"

Once you finish your page, test the links you inserted.

you perform somewhat different versions of yourself in the two situations. "Doing student," for instance, might be very different from "doing boyfriend."

Your final paragraph should respond to this final Goffman-inspired question: does engaging in impression management mean that we have no basic, unchanging self? If we bring different selves to different situations, what does that say about the idea of a "true self"?

Helpful hints for a successful paper from your professor! Video is about 20 minutes

GRADING RUBRIC

p » strong

Link to Website URL

This will make the selected text a link, or insert a new link if nothing is selected.

Paste or type a url or wiki page in the box below:

http://   Insert Link

*If you'd like to remove the link, you can highlight the linked text and select this icon.

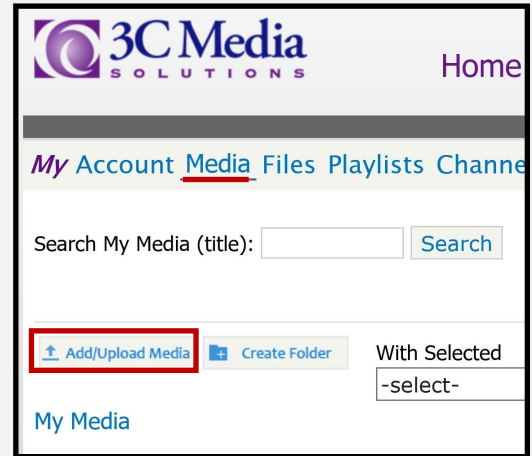Remove link

How to Upload a Video to 3CMedia

1. Login to 3CMedia– if new, create an account.

2. **For new 3CMedia account users**, select the request permission button so you have the ability to upload videos.

3. Go to the **Media** tab on the top left hand side of the screen.

4. Select the "**Add/Upload Media**" button.

5. Add the **Title**, pick appropriate **License**, **Description** (if you want), and check the "**Agreement**" box when ready.

6. Click "**Next**"

7. Select the file you'd like to upload. The file will need to be on your device, to upload.

8. Select **Upload**, when you have your file selected and ready.

9. Your video will take a moment to be rendered by 3CMedia.

10. When you see a thumbnail for your video, you will know it is rendered and ready to use.

11. Click on the blue lettering or thumbnail of your video to access the share code.

12. **To submit your video for DECT Grant captioning**, click on the video and go to the "**Tools**" area underneath your video. You will need the video length (in minutes, round up to the nearest minute), the CRN of the course it will be used in, and the term you are in.
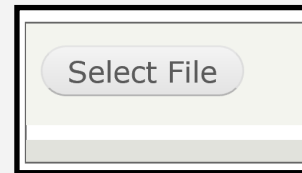
Upload to 3CMedia (Video)

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