

Test Instruction Form

This instruction form is for distance learning

To help us provide you with professional, error-free proctoring services, please complete and attach this test instruction form to all proctoring requests. Thank you!

Notes allowed? Yes No Scranton required? Yes No Essay sheet(s) Yes No Calculator allowed? Yes No	Instructor: Office Phone Number:		Course:		
No. copies of test attached: Student list attached? Yes No Special Instructions:					
Special Instructions: Length of time to allow each student for the test (hours/minutes): All tests are date stamped when test is completed.) Bathroom/water breaks allowed? Yes No Open Book? Yes No Scranton required? Yes No Essay sheet(s) Yes No Calculator allowed? Yes No	Test Start Date:		Test Expiration date:		
Length of time to allow each student for the test (hours/minutes): All tests are date stamped when test is completed.) Bathroom/water breaks allowed? Yes No Dpen Book? Yes No Notes allowed? Yes No Scranton required? Yes No Essay sheet(s) Yes No Calculator allowed? Yes No	No. copies of test attached:		_ Student list attached?	Yes	No
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Essay sheet(s) Yes No Calculator allowed? Yes No	Notes allowed?	Yes	No		
Calculator allowed? Yes No	Scranton required?	Yes	No		
	Essay sheet(s)	Yes	No		
urther comments or instructions below:	Calculator allowed?	Yes	No		
	Further comments or instructions below:				