Zoom– **Remove** Share Screen Ability for Attendees

If you would like to assure that you are the ONLY one that can share screen in Zoom meetings, Here's how to adjust those settings:

1. Login to ConferZoom

2. Select the "**Settings**" tab on the Left.

3. Select the "**IN Meeting Basic**". option, under "meeting".

4. Scroll down to the Screen sharing section.

5. For **Who Can Share**, select Host Only.

6. For **Who can start sharing** when someone else is sharing, select Host Only.

7. Under "**Annotation**", turn this setting off (to gray.)

You can change these settings back on a day when you have students giving presentations who need to share their screens.

If you have any questions about how to do this, please reach out to DE Support.

Click here for contact information

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Schedule Meeting

In Meeting (Basic) **3**

In Meeting (Advanced)

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Other

Schedule Meeting

Host video 🔵
Start meetings with host video on

Participants video 🔵
Start meetings with participant video on. Participants can change this during the meeting.

Schedule Meeting

In Meeting (Basic)

In Meeting (Advanced)

Email Notification

Other

In Meeting (Basic)

4 Scroll Down ⬇

Screen sharing

Who can share?

🔘 Host Only **5** ⚪ All Participants ⑦

Who can start sharing when someone else is sharing?

⚪ Host Only **6** ⚪ All Participants ⑦

[Save] [Cancel]

Annotation **7** ⚪⚫

Allow participants to use annotation tools to add information to shared screens ⓥ

TT **Distance Education**

Going the Distance for our students!