



Student Trustee: Rights and Responsibilities

West Kern Community College District
Taft College Student Services

Role of the Student Trustee

Rights

- Be seated with the West Kern Community College District (WKCCD) Board of Trustees at all open session meetings and participate in all discussions
- Receive the same materials as Board Members (except information for closed sessions).
- Represent the voice of the Associated Students at all meetings

Privileges

- Make and Second Motions
 - NOTE: Board shall consider whether to afford the Student Trustee this privilege on or before May 15th (BP 2015)
- Cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board
 - NOTE: Board shall consider whether to afford the Student Trustee this privilege on or before May 15th (BP 2015)
- Reimbursement for travel to conferences
- Be provided with an Associated Student Organization iPad to maintain an electronic file for meeting notes
- Access to the Student Life office for position related needs

Responsibilities

The student trustee has the same general responsibilities as publicly elected trustees to be a contributing and ethical member of the Board, including adherence to Board Policies and Procedures. Additionally, the Student Trustee has the following specific responsibilities:

- Attending all WKCCD Board meetings
- Attending all Associated Student Organization Board meetings
- Preparing for Board meetings
 - Prepare for Board meeting by reviewing Board Agendas and related materials and seeking clarification, when necessary, from the Vice President of Student Services or the Dean of Student Success.
- Preparing a monthly report on the activities of the Associated Student Organization and student clubs
- Facilitating a forum once a semester with Taft College Administrators and the Associated Student Organization
- Understanding Board Policies and Procedures, Student Trustee eligibility, and students' role in shared governance.



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- Understanding Brown Act requirements

Term of Office

- The term of the student trustee is one year (June 1st – May 31st)
- A Student Trustee may hold office for a consecutive year if elected by the Associated Students or if the student is uncontested during the election process

Eligibility

- Submit a completed application by the date specified on the document
- Be currently enrolled in 5 units and remain in a minimum of 5 units during the term of service (BP 2015)
- Maintain a cumulative 2.5 grade point average
- Not hold any other elected or appointed Associated Student Organization executive board positions
- Be a resident of California at the time of nomination, and during the term of service (BP 2015)

Disqualification from Office

- The Student Trustee will automatically and immediately forfeit office, including all rights as privileges thereof, if the Student Trustee:
 - does not maintain the requirements of office (see Eligibility and BP 2015)
 - neglects the duties and responsibilities of the position

Resources for Student Trustee

- Community College League of California (www.ccleague.org)
 - Annual Student Trustee Workshop
 - Student Trustee Handbook
- The Association of Community College Trustees (ACCT) (www.acct.org)
 - ACCT Leadership Congress
- Taft College Board Policies and Administrative Procedures (www.taftcollege.edu)
 - BP 2015, BP 2105
 - AP 2105
- Taft College Associated Student Organization Constitution (www.taftcollege.edu)