## Tips and Tricks for Zoom

Common tips and tricks from other Zoom users and students.

## **Communication Tips**

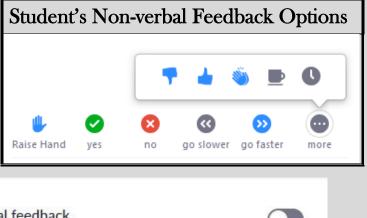
- In Manage Participants, you can quickly mute all participants when there is a lot of background noise. Locate this at the bottom of the participants list.
- Those who are unmuted, will appear at the top of the participants list.
- You can call out specific students and unmute them only.

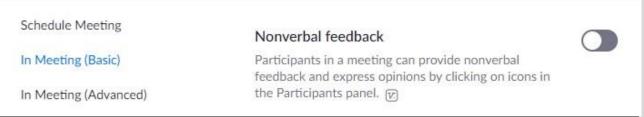
Back to Zoom Meeting
Screen



• Enable **Nonverbal Feedback** to find out if your students are understanding what you are going over.

• To enable Nonverbal Feedback go to your "settings", scroll to In Meeting (Basic). It is the 2nd to last option before Advanced.





## Whiteboard Tips

- Quickly **clear** Whiteboards and annotations by using the Clear button. (You can chose just to clear participants annotations or your own.)
- If you will be using a lot of single slides in your lecture, consider downloading another whiteboard tool or use the draw feature in OneNote. This method will allow you as many slides as you need. It will also allow you to share the slides with the class in Canvas.
- Use a stylist or pen when drawing. If you are just writing then use the text feature so that you don't have to worry if your handwriting is clear.

If you have any questions or would like one-on-one training, please reach out to DE Support.

Click here for contact information



If you have tips you think others might like, please let us know and we will add it!