# vt Reusing VoiceThread

**Re-using your own VoiceThread's**

If you have used VoiceThread in the past and want to re-use the same content for another class. You can copy those existing VoiceThread's so that you don't have to re-create anything! All you need to do is reconfigure the settings.

**Steps:**

1. Copy your shell into a **new class.**

2. Go to the **VoiceThread assignment.** This will take you to the **Setup Page**. Click on the appropriate boxes to get back to the same assignment.

3. Then find your **original** VoiceThread listed on the left, and click.

4. Then click on the "**Make a new copy to share**". You will then need to rename your VoiceThread.

5. Click on if you want to keep your comments (from your prior class)

6. This new copy will now be at the top of the page. Select it to add it to this new class.

If you need any help with this please call Distance Education and we will gladly help!

(661) 763-7917 or (661) 763-7894

**Distance Education**

*Going the Distance for our students!*