

How to Manage Canvas Announcements



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While using Canvas you may notice some announcements show up on your Dashboard. This is just us trying to make you aware of **something happening** around or on campus, or us trying to get you some helpful **tips**. We also post **surveys with giveaways!**

I know these may get overwhelming so we have a new feature that will send you **this info via email** as well! This way you can close out of the announcement but still review it if you need it later.

To exit out/close these announcements, click on the **X** in the top right corner.

This will remove that announcement from your dashboard. (**Once closed, you will not be able to view it again in Canvas**) Need to recall a previous announcement? Just go to your email and you will have the info there!

Week 5

Week 5: Taft College

Click to remove

Canvas Dashboard Announcements

Can't find our emails? Try searching for "Taft College" or "notifications@instructure.com"
Still can't find it? Contact Distance Education.
Click [here](#) for contact information.

