

How to Upload from Google Drive into a Canvas Assignment

Authorize Google account to the Canvas:

1. In the Canvas shell on the left hand side select the Google Drive Tab.
2. At the very bottom of the page, click the Authorize Button. This will prompt Google Account options page and the acceptations page.
3. Select your Google Account and/or log into your account and link this to the Canvas environment.
4. Give permission to the Google Drive LTI and select Allow.

If you skip this step or your Google Drive Tab is available you will complete this step from within the assignments area.

How to Submit your Google Doc to a Canvas Assignment:

1. In the Course you are submitting to select the assignments tab.
2. Click on the assignment your are submitting to.
3. In the submission box, choose Google Drive Tab.
4. Select the Google Doc you are wanting to submit to the assignment from your Google Docs Options Frame.
5. Click submit assignment

