

Respondus LockDown Browser & Monitor

Getting Started in Canvas - Exam Set-up

Respondus: allows students to take an exam or test from a remote location - all while ensuring the integrity of the exam process.

LockDown Browser: provides a locked-down testing environment so students won't have access to other browsers or apps, print, etc.

Monitor Feature: For exams requiring a proctoring solution, instructors may choose to use Monitor remotely, in-person, or hybrid.



Devices Supported



Set-up Respondus Tab in Canvas Shell

1. Click on Setting Tab for Canvas Shell
2. At Top of Settings page, Select Navigation Tab
3. Scroll down and Drag and Drop Respondus from bottom of tabs to the top selection. & Save!

Setup Settings (LockDown Browser)

1. Login to Canvas
2. After you select the course, look for the LockDown Browser tab (see image at right)

Review all the Resources (LockDown Browser landing page):

1. Introduction to LDB
2. Video Tutorials
3. Getting Started
4. Guides and Supports
5. Other Systems

4. Click "Continue to LockDown Browser" button
5. Select the Quiz/Exam in your menu for settings
5. Open exam settings - see image for "Settings"
6. Review the LockDown Browser Options:

- Do Not Require RLDB (No Additional Settings)
- Require RLDB
- Password Settings (Optional)
- Advanced Settings (Optional) **Save It!**

Setup Settings (Monitor) - This is Proctoring

After completing all the steps above (1-6)

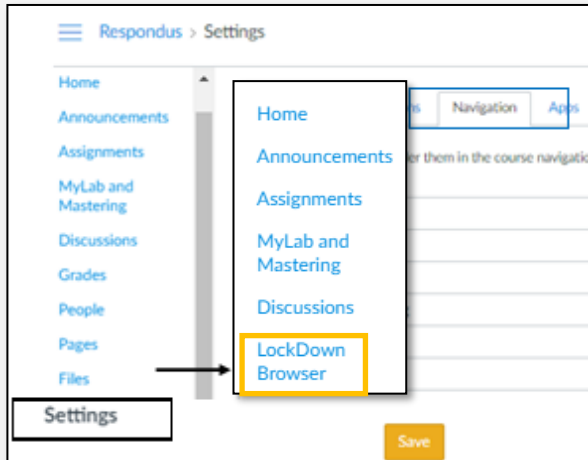
1. Scroll down to the Proctoring Settings Area
2. Review & Select Proctoring options:
 - No Proctor
 - Proctor with Respondus
 - Live Proctor with Zoom - Ext.
1. Select the feature options you'd like to incorporate in the "Exam Start Up Sequence".
2. Set Facial Detection Settings
3. Review Advanced Settings if needed.
4. After you are done with these settings, click **Save + Close**.

[Review Steps on Including I-Pad Devices](#)

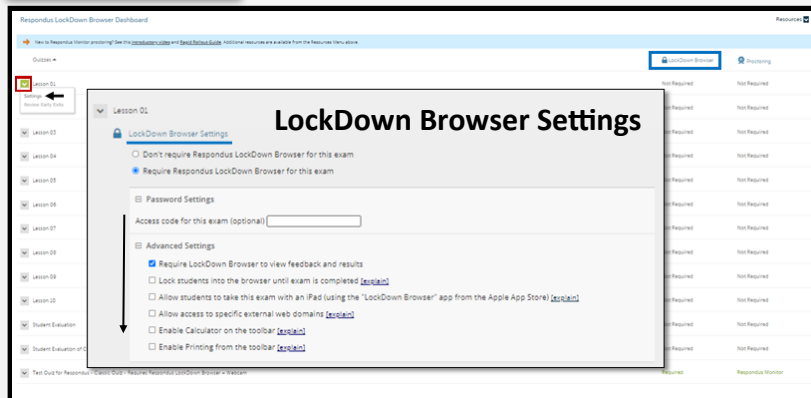
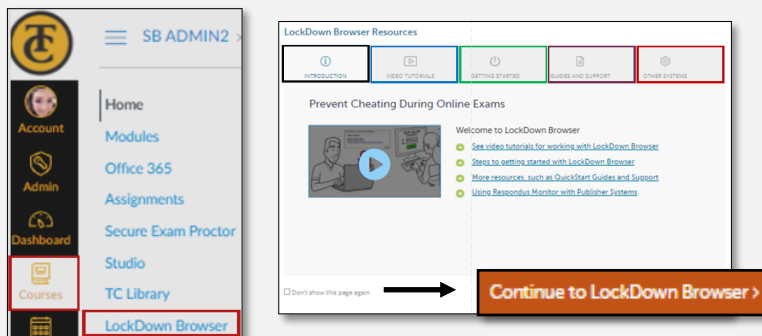
Resources from Respondus:

- ◆ [Respondus Home Page](#)
- ◆ [Respondus Resources](#)
- ◆ [Respondus + Monitor Feature Checklist](#)
- ◆ [Live Proctoring with Respondus](#)
- ◆ [Join a Free Webinar](#)
- ◆ [Need Support](#)

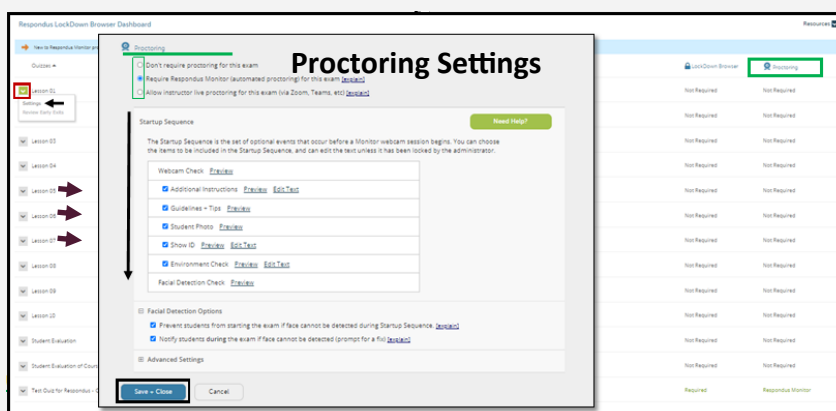
Set-up Respondus Tab in Canvas Shell



Setup (LockDown Browser)



Setup (Monitor) - This is Proctoring



Contact our DE support team by emailing DESUPPORT@TaftCollege.edu or calling 661-763-7917.



Distance Education

Going the Distance for our students!