

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

January 11, 2017

**Cougar Room**  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel - Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES - Regular Meeting Held December 14, 2016 and the Special Meeting Held December 12, 2016
9. PRESENTATION - Legislative Update Presented by the McCallum Group, Inc.
10. PRESENTATION - CCW Campus Forum Feedback Update
11. NEW BUSINESS:
  - A. Request for Approval - West Kern Community College District Annual Financial Report for the Year Ended June 30, 2016 as Prepared by Vavrinek, Trine, Day & Co., LLP
  - B. Request for Approval - Proposition 39 Measure A General Obligation Bonds Audit Report for the Year Ended June 30, 2016 as Prepared by Vavrinek, Trine, Day & Co., LLP
  - C. Request for Approval - Request to Increase Balance of WKCCD/TC Revolving Account #2

- D. Request for Approval – Request to Award the Gym Reroof Phase 2 Project to Lowest Bidder, Midstate Sheetmetal, Inc., \$96,544.00
- E. Second Reading and Request for Approval – Updated Board Policy #7600 – Campus Security Officers
- F. First Reading – Updated Board Policy #2100 – Board Elections (No Action)

12. CONSENT AGENDA (Items A - L)

- A. Request for Approval – Course Inactivation

Applied Technologies Division

ENER	1005	Energy Data Management and Analysis
ENER	1020	Introduction to the Petroleum Industry

English Language Arts Division

ESL	0001	English as a Second Language Pre-level 1
ESL	0010	English as a Second Language Level 1
ESL	0020	English as a Second Language Level 2
ESL	0030	English as a Second Language Level 3

- B. Request for Approval – New Associate in Spanish for Transfer Degree (AS-T Spanish)

- C. Request for Approval – Course Revisions

Applied Technologies Division

ENER	1510	Introduction to Energy
ENER	1520	Introduction to Petroleum Technology

Social Sciences Division

PSYC	2050	Introduction to Biological Psychology
PSYC	2200	Elementary Statistics for the Behavioral and Social Sciences

- D. Request for Approval – 2017/18 Nonresident Tuition Fees
- E. Request for Approval – Resolution #2016/17-10 Authorizing the Kern County Auditor-Controller to Impound Local Tax Revenues to Anticipate Pending Assessment Appeals & Superior Court Cases
- F. Request for Approval – Agreement with Laserfische for Webportal License to View Documents via Web Browser, January 12, 2017 – January 11, 2018, \$9,118.30

CONSENT (continued):

- G. Request for Approval – Agreement with ABTECH Technologies (Quotation #ABTQ2501) for Red Hat Software License for IT Servers, March 19, 2017-March 18, 2018, \$5,404.583
- H. Request for Approval – Agreement with SenSource, Inc. for the Contract of Sale, Installation, and one year Service for 3D People Counters to be used in the Library, \$5,232.24
- I. Request for Ratification – Agreement with Liebert Cassidy Whitmore (LCW) for Presenting Professional Development Workshop Sessions, January 5, 2017, \$3,800.00
- J. Request for Ratification – Convergint Technologies Proposal for Fire Alarm Monitoring of the Ash St. Dorms, January 1, 2017 – December 31, 2019, \$1,800.00 for 3-Year Renewal
- K. Ratification of the December 2016 Vendor Check & Purchase Order Registers
- L. Routine Personnel Items:
  - 1. Request for Conference Attendance and Expenses as of January 4, 2017

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)

15. REPORTS:

- A. Financial Reports (for information):
  - 1. Revenue Accounts (Account Level 1) FY 2016/17
  - 2. Expenditure Accounts (Account Level 1) FY 2016/17
  - 3. Expenditure Detail of \$10,000.00 or Greater, December 2016
  - 4. Student Organization and Special Accounts, December 2016
  - 5. Funds Deposited in County Treasury, December 2016
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, February 8, 2017, at 5:00 p.m.

18. CONTINUATION OF CLOSED SESSION (If Necessary)

19. ADJOURNMENT