

AP 4022 Course Approval

Reference:

Title 5, Section 55100

This procedure applies to the processes for approving individual credit and non-credit courses following requirement of Title 5, 55100.

- A. Procedures for submitting for Board approval individual degree-applicable credit courses offered as part of an educational program must address at least the following:
 - a. Courses are developed through appropriate division processes
 - b. These courses must be approved by the Curriculum & General Education Committee
 - c. The individuals on the Curriculum & General Education Committee must have received the training provided for in the Title 5, 55100
 - d. Upon approval, all courses are presented to the Board for approval
 - e. Unless modified to properly address the reasons for denial, no courses may be offered that were previously denied separate approval by the CCC Chancellor
 - f. All courses approved must be submitted to the CCC Chancellor's Office for approval
- B. Procedures for course approval of non degree-applicable credit courses and degree-applicable credit courses that are not part of a permitted educational program must follow the same procedures as listed above.