

## AP 5055 Enrollment Priorities

### Reference:

*Education Code Section 66025.8*

*Title 5 Section 58106*

All courses are considered open enrollment; however, enrollment in specific courses/programs may be limited to:

1. Students meeting properly established pre-requisites and co-requisites.  
(See Board Policy and Administrative Procedure 4260 regarding pre- and co-requisites.)
2. Course/program limitation based on:
  - a. health and safety considerations
  - b. facility limitations
  - c. faculty workload
  - d. availability of qualified instructors
  - e. funding limitations
  - f. regional planning
  - g. legal requirements
  - h. contractual requirements

When enrollment must be limited, priorities for determining who may enroll are based on the following:

- \* limiting enrollment to first come, first served, or other non-evaluative selection techniques;
- \* limiting enrollment using a registration procedure authorized by the Education Code, Title 5, or any other law/regulation;
- \* in the case of intercollegiate completion, honors courses, or public performance courses, allocating available seats to those students judged most qualified;
- \* limiting enrollment in one or more sections to a cohort of students enrolled in one or more other courses, provided that a reasonable percentage of all sections of the course do not have such restrictions;
- \* with respect to students on probation or subject to dismissal, enrollment may be limited to a total number of units or to selected courses, or require

students to follow a prescribed educational plan. (See also Board Policy/Procedure 4250, titled Probation, Dismissal and Reinstatement.)