

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

August 16, 2017

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 – 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. QUARTERLY INVESTMENT REPORT
9. APPROVAL OF MINUTES - Regular Meeting Held July 12, 2017
10. NEW BUSINESS:
 - A. Review and Request for Action – Consideration of Claim by Donald Thornsberry
 - B. Review and Request for Action – Consideration of Claim by Melissa Thornsberry
 - C. Request for Approval – Subcontractor Substitution Request – Steel Scope of Work for the Student Center Project (At No Additional Cost)
 - D. Second Reading and Request for Approval – Board Policy #7310 Nepotism
 - E. First Reading – Board Policy #6900 Bookstore (No Action)
11. CONSENT AGENDA (Items A – S)

- A. Information Item – CCFS-311Q for the year ended June 30, 2017
- B. Request for Approval – Agreement with The Chancellor’s Office Tax Offset Program (COTOP), 10/1/17 – 12/20/18, 25% Administrative Fee Collected
- C. Request for Approval – 2018 Enrollment Priority Schedule
- D. Request for Ratification – Contract for Professional Services with Capitol Public Finance Group, 6/7/17 – 6/30/19, Hourly Rate of \$195.00, not to Exceed \$60,000.00
- E. Request for Approval – Purchase of Engineering Lab Equipment and Supplies with PASCO Scientific, \$49,885.98
- F. Request for Approval – Purchase of Laboratory Fume Hoods for the Conversion of Classroom SCI-04 to Chemistry Lab from ISEC, Inc., \$33,320.91
- G. Request for Approval – Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support, 9/1/17 – 8/31/18, \$11,374.30
- H. Request for Ratification – Publisher Consignment Rental Agreement with indiCo for Textbooks Necessary for Fall 2017
- I. Request for Ratification – Agreement with adidas Team Sports for Taft College Athletic Apparel, 7/1/17 – 6/30/20, No Additional Cost
- J. Request for Approval – Consultant Agreement with Nancy Dewhirst for Training in the Dental Hygiene Program, As Needed Basis Until December 31, 2017, \$3,500.00 per Day
- K. Request for Ratification – Lease of American Business Machines: Canon ImageRunner Copier 8095i & C5535i, August 2017 – August 2022, \$418.75 per Month (Plus Maintenance Costs)
- L. Request for Approval – Agreement with AMS.NET Technology Solution Provider, Quote#Q-00019843 for Premium Flex Support, 40 Hours of Technical Assistance at \$230.00 per Hour (Total Cost \$9,200.00)
- M. Request for Ratification – Purchase of Task Stools for Classroom Sci-04 Conversion from Sierra School Equipment Company, \$9,089.44
- N. Request for Ratification – Employers Training Resource (ETR) Annual Renewable Contract, 7/1/17 – 6/30/18, No Direct Cost to the District
- O. Request for Approval – GT Software NetCOBOL Maintenance Renewal, 9/1/17 – 8/31/18, \$2,244.00

- P. Request for Approval – 2nd Gear Software Warranty, 8/17/17 – 8/16/18, \$1,695.00
- Q. Request for Ratification – Consultant Agreement with Libert Cassidy Whitmore to Provide Legal Support for West Kern Adult Education Network (WKAEN) Formation of Joint Powers Agreement, Effective Upon Execution, Up to \$320.00 per Hour, Plus Travel Expenses
- R. Ratification of the July 2017 Vendor Check & Purchase Order Registers
- S. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of August 9, 2017 and Fall 2017 Proposed Field Trips

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)

14. REPORTS:

- A. Financial Reports (for information):
 - 1. Revenue Accounts (Account Level 1) FY 2017/18
 - 2. Expenditure Accounts (Account Level 1) FY 2017/18
 - 3. Expenditure Detail of \$10,000.00 or Greater, July 2017
 - 4. Student Organization and Special Accounts, July 2017
 - 5. Funds Deposited in County Treasury, July 2017
 - 6. Investments Held at Deutsche Bank Trust Company and The Bank of New York Mellon, Year End 6/30/17
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, September 13, 2017, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

July 12, 2017

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:05 p.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos and Dr. Kathy Orrin were present. Trustee Michael Long was absent. Superintendent/President Dr. Debra Daniels, Executive Secretary Sarah Criss and Student Trustee Kayla Meyer were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:06 p.m. it was moved by Trustee Campos, seconded by Secretary Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d)
of Section 54956.9 - 3 Potential Cases
- F. Student Discipline and Other Confidential Student Matters, Education Code
Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:04 p.m., it was moved by Trustee Campos, seconded by Trustee Orrin and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There were no public comments.

GENERAL COMMUNICATIONS

Severo Balason, Jr. introduced Student Trustee Kayla Meyer.

Correspondence - Thank You from Merit Award Scholar Paige Wagner

PRESENTATION - 2017 Student Success Scorecard

Dr. Eric Bèrubè, Coordinator of Institutional Assessment, Research & Planning, presented the 2017 Student Success Scorecard (copy of PowerPoint attached to official minutes). Dr. Bèrubè gave a brief history of the Scorecard and its requirements. The measured data presented represent critical momentum points identified by the Chancellor's office. The metrics include: Persistence Rate; Remedial Rates for Math, English, and ESL; 30 Units Rate; 1 and 2 Year Transfer Math and English Completion Rates; Career Technical Education (CTE) Rate; Completion Rate; and Student Information. The look into 1 and 2 Year Transfer Math and English Completion Rates is new for 2017. The Year 1 Transfer Math Completion Rate showed females were more successful than males at Taft College. However, the Year 2 Transfer Math Completion rate showed a higher male completion rate than females. This is new data; in the future the scorecard will provide more information as to whether this is a trend. The Scorecard does include student demographic data. When reviewing this data it is important to note that WESTEC figures are included in the information that populates the Scorecard.

APPROVAL OF MINUTES

On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, the minutes of the Regular Meeting held June 14, 2017 were approved.

NEW BUSINESS

Collective Bargaining - Public Hearing and Request for Approval (A-D)

Dr. Daniels reviewed that the first presentation of the initial collective bargaining proposals took place at the meeting held June 14th. The proposals require two presentations including a public hearing. Accordingly, at 6:30 p.m. it was moved by Secretary Cole, seconded by Trustee Orrin and unanimously carried, that the Board enter into a public hearing to discuss the District's initial collective bargaining proposals (agenda items A-D). President White called for public comments. No comments were heard and the public meeting was declared closed at 6:33 p.m.

On a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, items A-D (listed as follows) were approved (copies of the initial proposals attached to official minutes):

- A. Second Presentation and Request for Approval – Taft College Faculty Association CTA/NEA Reopener with WKCCD for FY 2017/18**

NEW BUSINESS (continued):

- B. Second Presentation and Request for Approval – Taft College CSEA Chapter #543 Reopener with WKCCD for FY 2017/18**
- C. Second Presentation and Request for Approval – WKCCD Reopener Proposal with the Taft College Faculty Association (CTA/NEA) for FY 2017/18**
- D. Second Presentation and Request for Approval – WKCCD Reopener Proposal with the Taft College CSEA, Chapter #543 for FY 2017/18**

Second Presentation and Request for Approval – Tentative Agreement between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) – Face-to-Face Teaching in Correctional Institutions

Dr. Daniels stated that this agreement was developed in the bargaining process (copy attached to official minutes). The agreement outlines the teaching conditions for face-to-face teaching in correctional institutions. On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, the agreement was approved.

Second Presentation and Request for Approval – Tentative Agreement between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) – Adjunct/Temporary Faculty Rehire Rights

Dr. Daniels explained that the bargaining unit worked to update contract language to bring the contract in alignment with current education code in regards to temporary faculty rehire rights. On a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the agreement was approved (copy attached to official minutes).

Second Presentation and Request for Approval – Taft College Classified School Employee Association (“CSEA”), Chapter #543 2017-20 Collective Bargaining Agreement (“CBA”)

The 2017-20 Collective Bargaining Agreement with the CSEA, Chapter #543 was reviewed at the Board meeting in June. It was developed in the bargaining process. On a motion by Secretary Cole, seconded by Trustee Orrin and unanimously carried, the CSEA #543 CBA for 2017-20 was approved (link to copy is included in official minutes).

Second Presentation and Request for Approval – Taft College Faculty Association (“TCFA/CTA/NEA”) 2017-20 Collective Bargaining Agreement (“CBA”)

The Faculty Association 2017-20 Collective Bargaining Agreement was reviewed at the Board meeting in June. It was developed in the bargaining process. On a motion by Secretary Cole, seconded by Trustee Orrin and unanimously carried, the TC Faculty CBA for 2017-20 was approved (link to copy is included in official minutes).

NEW BUSINESS (continued):

Request for Approval – Subcontractor Change – Flooring Subcontractor for the Student Center Project from Samuel Mendez Floor Covering to Donald M. Hoover, Co., No Additional Cost to the Project

Brock McMurray stated the District had received a request from Samuel Mendez Floor Covering to be removed from the Student Center project. The contractor has requested that Donald M. Hoover, Co. replaced the original subcontractor to complete the flooring on the project. On a motion by Trustee Campos, seconded by Trustee Orrin and unanimously approved, the request was granted (copy attached to official minutes).

Information Item – Annual List of Board Policies and Administrative Procedures for July 2017

Dr. Daniels explained that, as required in Board Policy #2410, a list of Board Policy and Administrative Procedure adoptions and revisions are included in the packet for Board review.

CONSENT AGENDA:

- A. Information Item – President’s and Vice President’s List for Spring 2017
- B. Request for Ratification – Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee, 6/1/17 – 5/31/18
- C. Request for Ratification – Electrical Work for the Conversion of Classroom SCI-04 to Chemistry Lab, \$29,232.00
- D. Request for Approval – Joint Exercise of Powers Agreement with West Kern Adult Education Network (WKAEN) Joint Power Authority, Effective Upon Execution and Continues Until Lawfully Terminated
- E. Request for Approval – Resolution 2017/18-01 – West Kern Adult Education Block Grant Member Participation, Effective 7/13/17
- F. Request for Ratification – Resolution 2017/18-02 Authorizing Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the Migrant Program, 7/1/17 -6/30/18, Grant to Reimburse Up to \$538,540.00
- G. Request for Ratification – Resolution 2017/18-03 Authorizing Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the Migrant Specialized Services Program, 7/1/17 – 6/30/18, Grant to Reimburse Up to \$77,023.00

CONSENT (continued):

- H. Request for Approval – Agreement with GLCS, LLC for IBM Cognos Business Intelligence Support, 7/13/17 – 12/31/17, \$175.00 per Hour for a Maximum of 200 Hours (Not to Exceed \$35,000.00)
- I. Request for Ratification – Annual Agreement for Legal Services with Lozano Smith, LLP, 7/1/17 – 6/30/18, Initial Prepayment of \$25,000.00 to Receive a 5% Discount
- J. Request for Ratification – Agreement with Dr. Sterling Bryan as Supervisory Dentist for the Dental Hygiene Program, 6/1/17 – 7/31/17, \$350.00 per Clinical Session
- K. Request for Ratification – Agreement with Dr. Heath Walker as Supervisory Dentist for the Dental Hygiene Program, 6/1/17 – 7/31/17, \$350.00 per Clinical Session
- L. Request for Ratification – Strata Information Group (SIG) Consulting Services Agreement with Taft College – Student Services Department, 7/1/17 – 6/30/18, Cost Not to Exceed \$11,560.00 (Which Includes Travel Expenses)
- M. Request for Approval – Activity Request for Use of Taft Union High School Soccer Fields for Summer/Fall 2017 Classes/Season, 7/31/17 – 12/15/17, \$5,000.00 Plus Necessary Maintenance/Damage Costs
- N. Request for Ratification – Oracle Data Integrator Enterprise Edition Full Use License, 1/1/17 – 12/31/17, \$3,690.00
- O. Request for Ratification – Renewal of Liebert Cassidy Whitmore (LCW) Central California Community College District Employment Relations Consortium Membership, 7/1/17 – 6/30/18, \$3,405.00
- P. Request for Approval – The Fort Rental Agreement for August 2017 In-Service Breakfast, \$375.00
- Q. Ratification of the June 2017 Vendor Check & Purchase Order Registers
- R. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of July 5, 2017

On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, Consent Agenda Items A – R were approved as presented (materials related to items A – R are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments on items of general interest.

EMPLOYMENT

On a motion by Trustee Campos and seconded by Secretary Cole, Employment Items A - D were approved by the following vote (Employment Items A - D (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Dawn Cole, Billy White, and Dr. Kathy Orrin

No: None

Abstain: None

Absent: Michael Long

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2016/17
2. Expenditure Accounts (Account Level 1) FY 2016/17
3. Expenditure Detail of \$10,000.00 or Greater, June 2017
4. Student Organization and Special Accounts, June 2017
5. Funds Deposited in County Treasury, June 2017

Trustee Reports

President White reported he attended the Transition to Independent Living (TIL) awards dinner and graduation. The events show the impact that TIL has on students and families. He thanked the staff for he work within the program and towards the recognition of the TIL students.

Trustee Cole commended the TIL and Foundation staff for the work on the videos featuring TIL students. She welcomed Student Trustee Kayla Meyer.

Trustee Campos also welcomed Student Trustee Kayla Meyer.

Trustee Orrin also attended the TIL end of year events. She noted that it was touching to see the support of the students among each other. Dr. Orrin also welcomed Student Trustee Kayla Meyer.

REPORTS (continued):

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, said that his department is processing end of fiscal year reports in preparation for the audit site visit to be held in August. Also, the Board approved tentative budget for 2017/18 is currently being uploaded into Banner.

Facilities

Kevin Cobb, principal architect of AP Architects, reported that the footings on the Student Center are now 70% complete. The project is progressing. The PG&E project will be completed this Friday with a final shutdown to switch power to the new equipment installed on campus. There is also work being done to complete a classroom to laboratory remodel in the Science building.

Business Services

Amanda Bauer, Director of Fiscal Services, reported end of year process is ongoing and the new fiscal year is also underway.

Human Resources

Dr. Robert Meteau, Associate Vice President of Human Resources (HR), stated that the College is currently undergoing the recruiting process for a few high profile positions. The HR department is also preparing for the August inservice. Dr. Meteau welcomed Student Trustee Kayla Meyer to the Board.

Student Services

Severo Balason, Jr., Vice President of Student Services, told the Board that the Taft Correctional Institute graduation ceremony will be held tomorrow. Mr. Balason will be attending.

Instruction

Mark Williams, Vice President of Instruction, thanked Dr. Bèrubè for his years of service to the District. He also welcomed Student Trustee Kayla Meyer. Mr. Williams reported that the Office of Instruction is very busy in preparation for the academic year.

Foundation

Sheri Horn-Bunk, Executive Director of the Foundation, commended Allisa Tweedy and the STEM staff for their work in hosting three camps for students in grades 3-12 this summer. This was the first year the STEM camp was offered to grades 3-6 and to high school aged students. The camps were sponsored by Aera and Chevron and served 100 kids.

REPORTS (continued):

Foundation efforts to build a solid communication between students, alumni, and staff are now visible in the new TC Multiply social media platform. These groups can work together and network. The platform is now available online; the next goal is to have a mobile app for further accessibility.

Transition to Independent Living

Carey Carpenter, Interim Director of TIL, thanked the Board and Administration for their attendance and support of the end of year activities and recognition of the students and program. Ms. Carpenter also thanked the Foundation for support in a variety of ways to continue to promote the TIL mission. She reported that the 2017/18 academic year begins August 1 for TIL. The year one class that will enter is a fully enrolled class.

REPORT OF THE SUPERINTENDENT

Dr. Daniels applauded Dr. Bèrubè for his work and noted that he will be missed. She also welcomed Student Trustee Kayla Meyer.

End of Year - TIL

Dr. Daniels thanked staff involved in the end of year events. As mentioned by the parent speaker at graduation, the TIL students appreciate the recognition. The efforts by staff left a big impact in the lives of these families.

Accreditation

Dr. Daniels reported that Taft College has been granted full accreditation status by the Accrediting Commission for Community and Junior Colleges (ACCJC). This status places the College back on the regular Accreditation schedule.

Dental Hygiene

Dr. Daniels introduced Interim Dental Hygiene Director Jean Kulbeth. Ms. Kulbeth holds her Masters in Health Education and offers over 20 years of Dental Hygiene education experience. She is returning to Taft - she previously taught in the program 1993-1996.

Dr. Daniels thanked Dental Hygiene staff for their continued efforts. She also commended local dentists Dr. Sterling Bryan, Dr. Charles Walker, and Dr. Heath Walker for assisting in the clinic over the summer session.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, August 16, 2017, at 5:00 p.m.

CONTINUATION OF CLOSED SESSION

There was no continuation of closed session.

ADJOURNMENT

At 6:57 p.m., on a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

Date: August 3, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Consideration of Claim by Donald Thornsberry

Background:

A claim for injuries and damages has been filed by Donald Thornsberry v. West Kern Community College District. I am requesting the Board review the claim and take action.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

Date: August 3, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Consideration of Claim by Melissa Thornsberry

Background:

A claim for injuries and damages has been filed by Melissa Thornsberry v. West Kern Community College District. I am requesting the Board review the claim and take action.

Terms (if applicable):

N/A

Expense (if applicable):

N/A


Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:



Dr. Debra Daniels, Superintendent/President

Date: July 19, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Subcontractor Substitution Request – Steel Scope of Work for the Student Center Project

Background:

Attached is a copy of California Averland's request to substitute the currently listed steel work subcontractor, 12 Towers Engineering and Construction, with the new subcontractor, Mike Owen Fabrication Inc. At this time 12 Towers Engineering and Construction has asked to be relieved from their bid to perform work on the Taft College Student Center project due to a conflict of schedule and personnel shortage. I am recommending approval, along with AP Architects, to accept this request to substitute the current subcontractor with the new subcontractor.

Terms (if applicable):

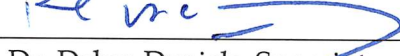
Not applicable.

Expense (if applicable):

No additional cost.

Fiscal Impact Including Source of Funds (if applicable):

None.

Approved: 

Dr. Debra Daniels, Superintendent/President



MEMO

**Student Center
Taft College
WKCCD
430-0044 M1**

Date: July 19, 2017

**To: Brock McMurray
Taft College**

**Subject: Request for Subcontractor Change/ (Steel)
12 Towers Engineering and Construction to Mike Owen Fabrication Inc.**

Pursuant to letter received from California Averland Construction, Inc. dated June 21, 2017, please note the following:

1. California Averland Construction, Inc. is requesting a subcontractor substitution of Mike Owen Fabrication Inc. in place of 12 Towers Engineering and Construction who was substituted for the originally listed GBS Company at a previous Board Meeting. Mike Owen Fabrication Inc. is being requested to replace 12 Towers Engineering and Construction as the Steel subcontractor.
2. This office also received a signed letter from 12 Towers Engineering and Construction dated 06/16/17 requesting release from the project.
3. Per Public Contract Section PCC 4107 "A prime contractor whose bid is accepted may not: [4107.(b)] Permit a subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid, without the consent of the awarding authority, or its duly authorized officer".

This office has reviewed the submitted documentation and recommends the Board grant the Contractor's subcontractor substitution request based on the documentation received.

Attachments:

- Letter from California Averland Construction, Inc., verifying no change to contract amount
- Letter from Subcontractor, 12 Towers Engineering and Construction
- Verification of active license and DIR registration, Mike Owen Fabrication Inc.

CC:
McMurray/TC-em
Madding/TC-em
Vargas/AP-em
File/AP-hc

A handwritten signature in black ink, appearing to read 'MS', is written over a light gray circular stamp. Below the signature, the name 'Marisa Slayton' is printed in a black, sans-serif font.

Marisa Slayton



PROPOSAL AND CONTRACT
12 TOWERS ENGINEERING AND CONSTRUCTION
1047 CRENSHAW BLVD LOS ANGELES CA 90019

CA Lic. 986165
X12Towers@gmail.com
www.X12Towers.com

COMPLETE BUILDING STRUCTURE
STRUCTURAL STEEL-METAL DECK-FIRE PROOFING
WOOD AND METAL STUD FRAMING-CONCRETE

COMPLETE BUILDING WEATHER PROTECTION
PAINTING-STUCCO-ROOFING-DECK
COATING CONCRETE AND ASPHALT PAVING

PHONE: 1-213-986-8815

1-323-452-0301

FAX: 1-323-452-0375

JUNE 16, 2017

WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR COURT
TAFT, CA 93268

RE: STEEL WITHDRAWAL LETTER

12 TOWERS ENGINEERING AND CONSTRUCTION IS REQUESTING TO WITHDRAW THE STEEL PORTION OF WORK FOR THE "STUDENT CENTER" LOCATED 29 EMMONS PARK DR., TAFT CA 93268. THE WITHDRAWAL REQUEST IS DUE TO CONFLICT OF SCHEDULE AND PERSONNEL SHORTAGE TO EFFECTIVELY COMPLETE THE STEEL PORTION OF WORK. 12 TOWERS WILL NOT OBJECT TO ANY SUBSTITUTIONS MADE FOR STEEL AND WE SINCERELY APOLOGIZE FOR ANY INCONVENIENCE DUE TO THIS WITHDRAWAL.

FROM,

KYU WHANG
12 TOWERS ENGINEERING AND CONSTRUCTION



CALIFORNIA AVERLAND CONSTRUCTION, INC.

LIC #: 810681 DIR #: 1000025805

June 21, 2016

FROM: California Averland Construction, Inc.
339 N. Virgil Ave.
Los Angeles, CA 90004

TO: West Kern Community College District
29 Cougar Court
Taft, CA 93268

RE: SUBCONTRACTOR SUBSTITUTION (STEEL CONTRACTOR)

California Averland is requesting to substitute our listed steel contractor "12 Towers Engineering and Construction" due to the reasons in the subcontractor's letter attached. California Averland will substitute "12 Tower Engineering and Construction" to "Mike Owen Fabrication, Inc.". There is no cost change associated with this substitution. Thank you.

Mike Owen Fabrication, Inc.
144 East Norris Rd.
Bakersfield, CA 93308
CSLB: 875042
DIR: 1000002224

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joseph Kim'.

Joseph Kim
President
California Averland Construction, Inc.

Office Address: 339 N. Virgil Ave. Los Angeles, CA 90004
Phone: (323)667-0071 **Fax:** (323)667-1034
www.calaverland.com



Contractor's License Detail for License # 875042

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.
Per B&P 7071.17 , only construction related civil judgments reported to the CSLB are disclosed.
Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.
Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 6/22/2017 8:25:06 AM

Business Information

MIKE OWEN FABRICATION INC
P O BOX 5547
BAKERSFIELD, CA 93388
Business Phone Number:(661) 387-1703

Entity Corporation
Issue Date 03/27/2006
Expire Date **03/31/2018**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

A - GENERAL ENGINEERING CONTRACTOR
C51 - STEEL, STRUCTURAL

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

Bond Number: SC1041825
Bond Amount: \$15,000
Effective Date: 01/01/2016
Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual MICHAEL CHARLES OWEN certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 03/27/2006

Workers' Compensation

This license has workers compensation insurance with the STATE NATIONAL INSURANCE COMPANY INC

Policy Number: CWC719490823
Effective Date: 03/28/2017
Expire Date: 03/28/2018
Workers' Compensation History

Other



State of California Department of Industrial Relations

Labor Law

Cal/OSHA - Safety & Health

Workers' Comp

Self Insurance

Apprenticeship

Director's Office

Boards



100002224 Contractor Details

Public Works | Public Works Contractor (PWC) Registrations

Public Works Contractor (PWC)

This is a listing of current and active PWC registrations pu

Enter at least one search criteria to display active registers

Registration Year:

PWC Registration Number:

Contractor Legal Name:

License Number:

County:

Contractor Information

Legal Entity Information

Workers' Compensation

Legal Name

MIKE OWEN FABRICATION, INC.

Legal Entity Type

CORPORATION

Trade Name

License Number(s)

CSLB :875042

Mailing Address

PO BOX 5547
BAKERSFIELD, CA 93388

Physical Address

144 EAST NORRIS RD.
BAKERSFIELD, CA 93308

Email Address

MIKE@MIKEOWENFAB.COM

Search Results

One registered contractor found. 1

Details	Legal Name	Registration Number	County	City	Start Date	End Date
View	MIKE OWEN FABRICATION, INC.	100002224	KERN	BAKERSFIELD	08/01/2016	06/30/2017

v2.20160101

About DIR

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- DIR Divisions, Boards & Commissions
- Contact DIR

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Date: July 19, 2017
Submitted by: Sarah Criss, Executive Assistant to the Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

2nd Reading - Board Policy #7310 Nepotism

Background:

These board policies have been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.

BP 7310 This policy was updated to add the word "discipline" to the list of items that constitute a personnel decision.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

BP 7310 Nepotism

Reference:

Government Code Sections 1090 12920 et seq. and 12940 et seq.

The District does not prohibit the employment of relatives [*or domestic partners as defined by Family Code Section 297 et seq.*] in the same department or division, with the exception that they shall not be assigned to a regular position within the same department, division or site that has an immediate family member who is in a position to recommend or influence personnel decisions.

Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, **discipline**, demotion, or salary of the relative [*or domestic partners as defined by Family Code Section 297 et seq.*].

Immediate family means spouse, parents, grandparents, siblings, children, grandchildren and in-laws or any other relative living in the employee's home.

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place **spouses relatives or domestic partners** in the same department, division or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Date: July 17, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: August 16, 2017

Title of Board Item:

1st Reading – Board Policy

#6900 Bookstore

Background:

This board policy has been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.


BP 6900 now states who can run the bookstore and that it will comply with the Reader Privacy Act.

This board policy will be presented for the second reading and request for approval at the meeting scheduled for September 13, 2017.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 

Dr. Debra Daniels, Superintendent/President

BP 6900 Bookstore

Reference:

Education Code Section 81676;

Civil Code Section 1798.90

The college bookstore shall be established and operated by the District *or other qualified vendor*.

The College bookstore shall comply with the requirement of the Reader Privacy Act.

Operational costs of the college bookstore shall be paid from revenue earned from the bookstore.

Fiscal management of the bookstore shall be in accordance with the California Community Colleges Budget and Accounting Manual. An annual audit of the records and accounts of the bookstore shall be provided to the Board.

Date: July 31, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services *BM*
Subject: Information Item

Board Meeting Date: August 16, 2017

Title of Board Item: CCFS-311Q for the year ended June 30, 2017

Background:

Title 5 of the California Code of Regulations, Section 58310 requires the chief executive officer or other designee of the governing board regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

Terms (if applicable): July 1, 2016 - June 30, 2017

Expense (if applicable): N/A

Fiscal Impact Including Source of Funds (if applicable):

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the year ended June 30, 2017. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on August 16, 2017.

This report represents all four quarters of the 2016-2017 fiscal year. Total General Fund unrestricted revenues received for the year were \$24,129,471 or 102.7% of the adopted budget for the year just ended. General Fund unrestricted expenditures were \$24,447,964 or 104.2% of budgeted projections. The net effect was a fund balance decrease of (\$318,493) for the year.

These numbers are currently presented using the cash basis method rather than the accrual basis method of accounting. The accrual basis method will take into account transactions between the unrestricted, restricted, and special funds, decreasing the fund balance deficit once the year is closed.

Approved: 
Brock McMurray, EVP of Administrative Services

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD
Fiscal Year: 2016-2017

District: (690) WEST KERN

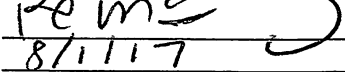
Quarter Ended: (Q4) Jun 30, 2017

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Brock McMurray

CBO Phone: 661-763-7811

CBO Signature: 
Date Signed: 8/1/17

Chief Executive Officer Name: Debra S. Daniels

District Contact Person

Name: Amanda Bauer

Title: Director of Fiscal Services

Telephone: 661-763-7853

Fax: 661-763-7828

CEO Signature: _____

Date Signed: _____

E-Mail: abauer@cmccd.edu

Electronic Cert Date: 08/01/2017

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalig (916)327-5772 atalig@ccccc.edu; or Tracy Britten (916)324-9794 tbritten@ccccc.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2016-2017

District: (690) WEST KERN

Quarter Ended: (Q4) Jun 30, 2017

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	19,308,896	22,139,552	23,416,461	24,129,471
A.2	Other Financing Sources (Object 8900)	4,252,706	1,680	5,988	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	23,561,602	22,141,232	23,422,449	24,129,471
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	22,592,192	20,767,138	22,378,203	23,922,017
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,400,216	719,272	1,566,396	525,947
B.3	Total Unrestricted Expenditures (B.1 + B.2)	24,992,408	21,486,410	23,944,599	24,447,964
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-1,430,806	654,822	-522,150	-318,493
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	0	71,539	4,114,097	789,004
D.2	Adjusted Fund Balance, Beginning (D + D.1)	5,178,263	3,818,996	8,587,915	8,065,761
E.	Fund Balance, Ending (C. + D.2)	3,747,457	4,473,818	8,065,765	7,747,268
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	15%	20.8%	33.7%	31.7%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	2,540	2,532	2,257	2,640
-----	---	-------	-------	-------	-------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		6,706,802	8,432,767	7,763,737
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	4,116,221	6,706,802	8,432,767	7,763,737

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	23,503,464	23,790,759	24,129,471	101.4%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	23,503,464	23,790,759	24,129,471	101.4%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	22,629,056	23,031,110	23,922,017	103.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	874,408	472,354	525,947	111.3%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	23,503,464	23,503,464	24,447,964	104%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	0	287,295	-318,493	
L.	Adjusted Fund Balance, Beginning	8,065,761	8,065,761	8,065,761	
L.1	Fund Balance, Ending (C. + L.2)	8,065,761	8,353,056	7,747,268	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	34.3%	35.5%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Date: July 19, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services *Bb*
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Request for Approval of Agreement with The Chancellor's Office Tax Offset Program (COTOP)

Background:

WKCCD has participated in COTOP for many years as an effective means for recovering outstanding student debts owed to the college, such as enrollment fees, uncollected non-resident tuition, library fines, personal checks written with non-sufficient funds, student loans, financial aid overpayments and other approved debts.

Under the COTOP program, the Chancellor's Office requests the Franchise Tax Board to offset (deduct) the amount owed to a district from the student/debtor's personal state income tax refund, lottery winnings, or other state refund. The Franchise Tax Board remits any amounts offset to the Chancellor's Office, which then authorizes the State Controller to disburse the offset amount, minus a 25 percent (25%) administrative fee, to the participating local districts.

It is my recommendation that the Board approve the agreement with the Chancellor's Office for continued participation in COTOP.

Terms (if applicable):

October 1, 2017 through December 20, 2018.

Expense (if applicable):

The Chancellor's Office paid a fee equal to 25% of the amount collected through COTOP.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 

Dr. Debra Daniels, Superintendent/President

THIS CONTRACT, made and entered into on or before this first day of October 2, 2017, in the State of California, by and between the

_____ COMMUNITY COLLEGE DISTRICT
and the
CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES

The CHANCELLOR of the CALIFORNIA COMMUNITY COLLEGES
(hereinafter Chancellor) and the

_____ COMMUNITY COLLEGE DISTRICT
(hereinafter District) do agree that:

I.

Performance of this contract shall be pursuant to Government Code Sections 12419.2, 12419.5, 12419.7, 12419.9, 12419.10. Both parties' performance of this contract shall conform to the requirements of those statutes.

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board's Interagency Offset Program, outstanding student financial aid and proper non-financial aid obligations owed to the District.

II.

The Chancellor's Office Tax Offset Program (hereafter known as COTOP) will be a (self-supporting) program with collection fees charged to the participating districts for the administrative costs incurred by the Chancellor in operating the program.

The Chancellor will, if a debtor owes an obligation to more than one college or district, eliminate the name of that debtor from the college or agency to which the debtor owes the smaller obligation.

The District will pay to the Chancellor an amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

III.

The Chancellor will perform only those administrative services necessary to implement the legislation and related functions concerning the repayment of student financial aid and proper non-financial aid obligations through the COTOP program. Names and amounts submitted in error by the district will be treated as all other names and amounts and may be offset by the Franchise Tax Board.

The district may submit requests for deletions or revisions to the unpaid account balance to the Chancellor at any time and as often as needed.

Districts must enter their *initial* COTOP debtor data to the Chancellor's Office Tax Offset Program web-based system no later than November 20, 2017. Districts may make modifications to accounts (adds/changes/deletes) until November 20, 2017. All additional modifications (add/changes/deletes) can be made after January 2, 2018. If an offset occurs prior to the implementation of the deletion or modification by the Franchise Tax Board, it will be the responsibility of the District to make restitution directly to the debtor as required by Section IV.6 below.

The Chancellor or Franchise Tax Board will delete all names which cannot be processed by the Chancellor's Office or the Franchise Tax Board.

IV.

The District will:

1. Submit a single record for each affected individual as specified in #3 below according to the format and specifications in Appendices A and B which are incorporated into and made a part of this contract.
2. Notify those debtors whose names are submitted for collection of the pending action no later than submitting those names to the Chancellor's Office and review any objections received from those debtors. This notification should inform the debtor that the individual is entitled to request a review of the decision to collect the debt by the offset procedure. Immediately submit to the Chancellor's Office any modifications of the amount or deletions of any record found to be submitted in error, as necessary, as a result of the review as required by Appendix C, which is incorporated into and made a part of this contract.
3. Submit for collection through the COTOP program only the following types of debtor obligations:
 - A. defaulted Perkins, Nursing, Emergency and Extended Opportunity Programs and Services (EOPS) loans;
 - B. campus financial aid funds; EOPS Grants and Board of Governors Enrollment Fee Waivers for which the student was ineligible;
 - C. other financial aid obligations.
 - D. Proper student non-financial aid obligations limited to: non-resident tuition; enrollment fees; library fines; library replacement material charges; parking fees; parking fines (incurred within 3 years of date submitted for collection only); residence hall rent contracts; cafeteria meal contracts; telephone bills; drop fees (incurred prior to January 1992); personal checks returned for non-sufficient funds (limited to bookstore and other charges listed in this section only); returned check service charges; child care charges; instructional equipment breakage/replacement charges; health fees; transcript fees; foreign student insurance charges; dental health center charges; community services fees; lost key charges; transportation charges/fees; audit fees; contract class charges; instructional material fees; damage to campus facilities/equipment charges; personal checks written to "Cash" returned for non-sufficient funds (including returned check service fee); auto repair costs (including parts, lab fee, sales tax on parts); student representation fee; student center fee.

4. For those student financial aid and non-financial aid obligations in default, send at least one written notice to the last known address of the debtor requesting that the debtor either pay the amount owed or contact the participating district regarding the debt. The written notice must be sent at least 30 days prior to Franchise Tax Board receiving the offset request. The district must retain copies of the notifications in the district/college file.
5. Do not submit names of any debtors who are:
 - A. not in default;
 - B. in litigation/bankruptcy.
6. Refund to debtor any overpayments or amounts collected in error resulting from collection through COTOP within 30 days from notification of offset by the Chancellor.

V.

The District agrees that the Chancellor is acting in reliance on the accuracy of information supplied by the District as to the names of debtors, identification of debtors, and amounts owed by debtors, and that the Chancellor shall not be liable for any damages arising from inaccuracies in information supplied by the District.

The District agrees that it will submit for collection only amounts which it is legally entitled to collect through this program.

The District agrees that it will respond to all debtor complaints received by the Chancellor regarding this program.

VI.

Each party agrees to indemnify, defend and save harmless the other, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by either party in the performance of this contract.

VII.

The District and the agents and employees of the District, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California.

VIII.

Time is of the essence of this agreement.

IX.

No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

X.

The term of this contract shall be from October 1, 2017 through December 20, 2018, which as defined by the Franchise Tax Board, is the end of the 2017 interagency program processing year.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

CALIFORNIA COMMUNITY COLLEGES

By _____
Erik Skinner _____ Date
Deputy Chancellor

(Name of District) DISTRICT

By _____
(Authorized Signature) _____ Date

(Printed Name of Signature)

(Title)

(Address)

Transmittal Document

District Name: _____ **Date:** _____

District contact person for **data** processing technical problems:

Name: _____ **Title:** _____ **Phone #:** () _____

District contact person to **receive** COTOP reports and take student/debtor referral phone calls:

Name: _____ **Title:** _____

Phone #: () _____ **Fax #:** () _____ **Email Address:** _____

District contact person's supervisor for Chancellor's Office COTOP staff to **contact when contact person is unavailable:**

Name: _____ **Title:** _____

Phone #: () _____ **Fax #:** () _____ **Email Address:** _____

District/College: _____

Address: _____

Note: Please return this form by US mail or email to be received on or before October 1, 2015 to:

COTOP Program
California Community Colleges, Chancellor's Office
1102 Q Street Suite 4554, Sacramento, CA 95811
tgardner@cccco.edu

Date: July 25, 2017
Submitted by: Severo M. Balason, Jr., Vice President of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval



Board Meeting Date: August 16, 2017

Title of Board Item:

2018 Enrollment Priorities

Background:

2018 ENROLLMENT PRIORITIES		
Registration Group	*Spring 2018	Summer/*Fall 2018
1 CW/DSPS/EOPS/VA/Foster Youth	Mon, Nov 6	Mon, Apr 2
2.1 Athletes/TRIO/PTK/ASB/Staff	Mon, Nov 13	Mon, Apr 9
2.2 Cont/New Matric	Mon, Nov 20	Mon, Apr 16
3.1 Returning/Academic Difficulty/Non-Matric	Wed, Nov 29	Wed, April 25
3.2 Over 100 Units/High School	Fri, Dec 1	Fri, May 4

****The approximate days excluding holidays for both Fall and Spring are 20 days.***

Terms (if applicable):

The priority registration schedule will be effective for the 2018 academic year.


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:  _____
Dr. Debra Daniels, Superintendent/President

Date: July 19, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Ratification

Board Meeting Date: August 16, 2017

Title of Board Item:

Request for Ratification of Contract for Professional Services with Capitol Public Finance Group.

Background:

WKCCD currently uses Capitol PFG as the dissemination agent in connection with the District's current long term debt (GO Bond and Certificates of Participation) and as a consultant to meet ongoing annual filing obligations related to that debt.

This new contract covers services related to future facilities planning and accounting, and bond planning and analysis, among other services. Please see the proposed agreement attached hereto and the Scope of Work attached as Exhibit "A" for further information.

Terms (if applicable):

June 7, 2017 through June 30, 2019.

Expense (if applicable):

Capitol PFG will be paid at an hourly rate of \$195, billed on a monthly basis, not to exceed \$60,000.

Fiscal Impact Including Source of Funds (if applicable):

Funding for these services will come from the unrestricted general fund and is accounted for in the Administrative Services budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

**AGREEMENT FOR
PROFESSIONAL SERVICES
BETWEEN
WEST KERN COMMUNITY COLLEGE DISTRICT
AND
CAPITOL PUBLIC FINANCE GROUP**

1. Parties and Date.

This Agreement ("Agreement") is made and entered into this 7th day of June, 2017, by and between **WEST KERN COMMUNITY COLLEGE DISTRICT** (the "District") and **CAPITOL PUBLIC FINANCE GROUP** ("Consultant") (collectively referred to as the "Parties" and each individually as the "Party").

2. Recitals.

2.1 **Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of the District.

3. Terms.

3.1 Scope of Services, Qualifications and Term.

(a) General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in the scope of work proposal and fee schedule set forth in **Exhibit "A"** attached hereto and incorporated herein by reference (collectively "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

(b) Fiduciary Duty. In accordance with the Municipal Securities Rulemaking Board Proposed Rule 42, Consultant has provided a Conflict of Interest Disclosure as set forth in **Exhibit "B"**. Consultant shall provide the District with periodic updates of Exhibit "B" on an as-needed basis, including written disclosures of actual or pending conflicts of interests, legal or disciplinary actions, and flat or contingent fee arrangements associated with the issuance of municipal securities or financial products.

3.2 **Term.** The term of this Agreement shall be from the date first written above and shall continue until June 30, 2019, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term by written amendment.

3.3 Responsibilities of Consultant.

(a) Control and Payment of Consultants and its Subordinates. The District retains Consultant on an independent contractor basis and Consultant is not an employee of the District. Any additional personnel performing the Services under this Agreement on behalf of

Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable.

(b) Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of the District and any and all applicable regulatory State agencies, and shall be the property of the District.

(c) Work Authorization/Task Order. Consultant shall obtain from the District a written work authorization for the Project prior to commencing any work or performing any Services under this Agreement. Such written work authorization shall reiterate Consultant's duties outlined herein and provide written confirmation of the specific Services, or portion thereof, to be performed, any applicable schedule requirements for such Services, as well as the agreed upon compensation to be provided for such Services consistent with the not to exceed fee set forth this Agreement.

(d) Coordination of Services. Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District's staff, consultants and other staff at all reasonable times.

(e) Standard of Care. Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subcontractors or sub-consultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

(f) Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

(g) Insurance. Consultant shall provide insurance in amount and type subject to the review and approval of the District. Consultant shall also provide District with the copies of its insurance policies prior to commencing work on the Project.

(h) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees and subcontractors appropriate to the nature of the Services and the conditions under which the Services are to be performed.

(i) Project Staffing. Consultant shall provide adequate staff and resources to facilitate all contractors' activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party inspection services and back charge Consultant for all third party fees.

3.4 Fees and Payments.

(a) Compensation. Consultant shall receive compensation, including reimbursements, for all Services rendered under this Agreement for the not-to-exceed fees set forth in Exhibit "A" attached hereto and incorporated herein by reference consistent with the applicable Work Authorization. Consultant shall not be entitled to any compensation under this Agreement except as confirmed in such written Work Authorization. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

(b) Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing in advance by the District.

(c) Payment of Compensation. Consultant shall submit to the District an itemized statement which indicates work completed and hours of Services rendered by Consultant. The District shall pay Consultant within a reasonable time and in accordance with this Agreement.

(d) Extra Work. At any time during the term of this Agreement, the District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by the District to be necessary, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written supplemental work authorization from the District.

(e) Authority to Amend Agreement. As the authorized representative for the District for the purposes of binding the District to amendments to this Agreement, the Superintendent or his/her designee, may authorize and execute an amendment to this Agreement to add Services and/or increase the not-to-exceed fee by up to twenty-five percent if the Superintendent identifies an immediate need for such an amendment. All such amendments executed by the Superintendent shall be subject to ratification by the District's governing board.

3.5 **Maintenance of Accounting Records**. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours to examine, audit, and make transcripts or copies of such records and any

other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

3.6 General Provisions.

(a) Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is not caused by Consultant or the acts or omissions of Consultant, upon rescission of such suspension, the compensation will be subject to adjustment to provide for actual costs and expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without the District's express written consent.

(b) Termination of Agreement.

(i) Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(ii) Effect of Termination. If this Agreement is terminated as provided in this Section, the District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(iii) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, the District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

(c) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

CAPITOL PUBLIC FINANCE GROUP
2436 Professional Drive, Suite 300
Roseville, CA 95661
Tel.: (916) 641-2734
Fax: (916) 921-2734

Attn: Jeff Small, Managing Partner

DISTRICT:

WEST KERN COMMUNITY COLLEGE DISTRICT

29 Cougar Court

Taft, CA 93268

Attn: Brock McMurray, Executive Vice President, Administrative Services

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Delivery of notice may also be made by overnight mail with proof of delivery; by facsimile with proof of transmission; or by email if receipt is acknowledged by the recipient of the email notice. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

(d) Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

(e) Ownership of Materials and Confidentiality.

(i) All materials and data, including but not limited to, data on magnetic media and any materials and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. The District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at the District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(ii) All such materials and data shall be provided to the District, or such other agency or entity as directed by District or required by law, rule or regulation, immediately upon completion of the term of this Agreement as directed by the District. Should the District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in writing. Such information shall be provided to the District within forty-eight (48) hours of its request.

(f) Indemnification. To the fullest extent permitted by law, Consultant shall defend (with counsel of the District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Consultant shall reimburse the District and its officials, officers,

employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials officers, employees, agents, or volunteers.

(g) Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(h) Governing Law. This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Kern, State of California.

(i) Time of Essence. Time is of the essence for each and every provision of this Agreement.

(j) The District's Right to Employ Other Consultants. The District reserves right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

(k) Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of the District.

(l) Amendments. This Agreement may not be amended except by a writing signed by the District and Consultant.

(m) Severability. If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

(n) Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

(o) Conflict of Interest. For the term of this Agreement, no member, officer or employee of the District, during the term of his or her service with the District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

(p) Non-Waiver. None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is expressly specified in writing.

(q) Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District Board of Trustees. Any amendments, except as required by law, to this Agreement shall require Board approval or ratification.

(r) Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.

(s) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement. Copies of signatures shall have the same force and effect as original signatures.

(t) Authority to Execute. The persons executing this Agreement on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by their authorized officers as of the day, month and year first written above.

**WEST KERN COMMUNITY COLLEGE
DISTRICT**

By: _____

Name: Brock McMurray

Title: Executive Vice President, Administrative
Services

CAPITOL PUBLIC FINANCE GROUP

By:  _____

Name: Jeffrey Small

Title: Managing Partner

EXHIBIT "A"
Scope of Work and Fee Schedule

Capitol Public Finance Group will provide the following, on an as needed basis, as specified by and at the direction of the District, general financial planning and advisory services to the District which include but are not limited to the following:

- Facilities planning and facilities accounting
- Advice with respect to general and facilities funds allocated to debt and contingent liabilities
- Advice with respect to existing debt
- Assistance with entity's such as the County of Kern and members of the municipal finance industry (e.g., attorneys, underwriters, rating agencies etc.)
- Compliance with debt covenants, the Internal Revenue Code, continuing disclosure obligations (to the extent not otherwise provided for), and related policies and procedures
- Investment advice related to the proceeds of municipal securities
- Advice with respect to financial products, services and proposals
- Training and education for Board, staff and committees Participate in meetings and preparation of materials related to Board meetings, workshops and community education regarding funding sources and funding needs.
- Bond Planning, including tax rate analysis, sizing, timing, and structuring of proposed debt issuances
- Assist the College with retaining third party professionals such as Bond Counsel, Public Opinion Survey Firm and Campaign Consultant
- Prepare financial analysis, reports and presentation materials as needed

In consideration of consulting services provided, West Kern Community College District will pay Capitol Public Finance Group an hourly rate of \$195, billed on a monthly basis, not to exceed \$60,000. In accordance with Section 3.1(b), flat or contingent fee arrangements will be mutually agreed upon concurrently with the scope of work to be provided.

EXHIBIT "B"

MSRB Rule G-42 Supplement

Conflict of Interest Disclosure West Kern Community College District

As of June 7, 2017

As part of the fiduciary duty Municipal Advisors owe to their clients, Capitol PFG is providing this supplement to advise you of actual or potential conflicts of interest. Capitol PFG is identifying actual or potential conflicts of interest or material disclosures by marking the relevant conflict in the boxes below; providing a brief explanation of the nature, implications and potential consequences of each conflict; and providing an explanation of how Capitol PFG will manage or mitigate the conflict.

- any actual or potential conflicts of interest of which it is aware after reasonable inquiry that could reasonably be anticipated to impair its ability to provide advice to or on behalf of the client in accordance with its fiduciary duty to municipal entity clients
- any affiliate of the municipal advisor that provides any advice, service, or product to or on behalf of the client that is directly related to the municipal advisory activities to be performed by the disclosing municipal advisor
- any payments made by the municipal advisor, directly or indirectly, to obtain or retain an engagement to perform municipal advisory activities for the client
- any payments received by the municipal advisor from a third party to enlist the municipal advisor's recommendation to the client of its services, any municipal securities transaction or any municipal financial product
- any fee-splitting arrangements involving the municipal advisor and any provider of investments or services to the client
- any conflicts of interest arising from compensation for municipal advisory activities to be performed that is contingent on the size or closing of any transaction as to which the municipal advisor is providing advice
- any other engagements or relationships of the municipal advisor that could reasonably be anticipated to impair the municipal advisor's ability to provide advice to or on behalf of the client in accordance with its fiduciary duty to municipal entity clients
- Capitol PFG has determined, after exercising reasonable diligence, that it has no known material conflicts of interest that would impair its ability to provide advice to the West Kern Community College District in accordance with its fiduciary duty to the District. To the extent any such conflicts of interest arise after the date of this Agreement, Capitol PFG will provide information with respect to such conflicts in the form of a written supplement to this Agreement.
- any legal or disciplinary event that is material to the West Kern Community College District's evaluation of Capitol PFG or the integrity of its management or advisory personnel

Copies of Capitol PFG filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Capitol Public Finance Group, LLC or for our CIK number which is 0001614042. There have been no material changes to the legal or disciplinary events that Capitol PFG has disclosed to the SEC.

Date: August 3, 2017
Submitted by: Paul Blake, Associate Professor of Engineering
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Purchase of Engineering Lab Equipment and Supplies from PASCO Scientific

Background:

This purchase of a wireless sensor, data acquisition, general lab equipment, and supplies for the following courses: ENGR 1500 -Introduction to Engineering, ENGR 1520- Statics, ENGR 1530- Material Science, ENGR 1550- Computer Programming and Hardware Interface Controls will allow for expanded hands-on teaching experiences for engineering students using wireless sensors and data analysis software. Other equipment includes bridge/structure design techniques, force/response and nodal analysis. It also includes additional material testing hardware to complement existing systems to allow for class enrollment growth.

PASCO Scientific is a key supplier for physics and engineering equipment. PASCO equipment is used extensively in the physics department. As such, retaining compatibility is important to remain efficient in lab set up and student learning curves. PASCO has an excellent track record for supporting, maintaining and preparing equipment as well as provide hands on student learning guides for all equipment.

Terms (if applicable):

N/A

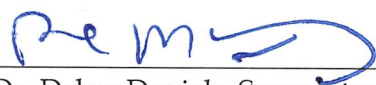
Expense (if applicable):

\$49,885.98

Fiscal Impact Including Source of Funds (if applicable):

This purchase is included in the CEED 17/18 budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President



YOUR CART



CONTINUE SHOPPING

Your cart

VIEW WEB LIST

Cart Help

Cart ID: 1930527

Date: 07-29-17













Customer ID: 13115983

Description	SHOW DETAIL	Qty	Price	TOTAL
PS-3201	Wireless Temperature Sensor	15 Remove ACTIONS	\$39.00	\$585.00
PS-3213	Wireless Light Sensor	15 Remove ACTIONS	\$55.00	\$825.00
PS-3203	Wireless Pressure Sensor	15 Remove ACTIONS	\$69.00	\$1,035.00
PS-3202	Wireless Force Acceleration Sensor	15 Remove ACTIONS	\$99.00	\$1,485.00
PS-3501	10 Port USB Charging Station	3 Remove ACTIONS	\$60.00	\$180.00
PS-2103A	PASPORT Motion Sensor	15 Remove ACTIONS	\$79.00	\$1,185.00
PS-2546	Motion Sensor Bracket	4 Remove ACTIONS	\$20.00	\$80.00
SE-7256	Motion Sensor Guard	4 Remove ACTIONS	\$18.00	\$72.00
PS-3200	AirLink	30 Remove ACTIONS	\$59.00	\$1,770.00
PS-2199	Load Cell and Amplifier Set	14 Remove ACTIONS	\$625.00	\$8,750.00
ME-6990	Truss Set	30 Remove ACTIONS	\$69.00	\$2,070.00
ME-6985	Flexible I-Beam Set	4 Remove ACTIONS	\$49.00	\$196.00
ME-6996	Cord Lock Spares	2 Remove ACTIONS	\$25.00	\$50.00
ME-6994	Truss Set Screws	5 Remove ACTIONS	\$28.00	\$140.00
PS-2204	PASPORT Displacement Sensor	15 Remove ACTIONS	\$200.00	\$3,000.00
SE-8759	Hooked Mass Set	20 Remove ACTIONS	\$49.00	\$980.00
ME-6825A	Mini Launcher	15 Remove ACTIONS	\$175.00	\$2,625.00

▶	ME-6798	Projectile Launcher Smart Gate System	15	Remove		\$285.00	\$4,275.00
▶	ME-6617	Rocket Engine Test Bracket	3	Remove		\$55.00	\$165.00
▶	ME-8976	Small "A" Base	20	Remove		\$40.00	\$800.00
▶	ME-8735	Large Rod Base	3	Remove		\$80.00	\$240.00
▶	ME-8977	Stainless Steel Rod, 60 cm Threaded	40	Remove		\$30.00	\$1,200.00
▶	ME-8988	Stainless Steel Rod, 25 cm Threaded	20	Remove		\$25.00	\$500.00
▶	ME-8738	90 cm Stainless Steel Rod	20	Remove		\$30.00	\$600.00
▶	ME-8736	45 cm Stainless Steel Rod	20	Remove		\$25.00	\$500.00
▶	ME-8995	Aluminum Table Clamp	20	Remove		\$50.00	\$1,000.00
▶	ME-9873	Double Rod Clamp (3 pack)	20	Remove		\$22.00	\$440.00
▶	ME-8743	Swivel Clamp	10	Remove		\$15.00	\$150.00
▶	SE-9444	Right Angle Clamp	10	Remove		\$19.00	\$190.00
▶	SE-7586	Mole Set	1	Remove		\$22.00	\$22.00
▶	TD-8577	Compression Igniter	1	Remove		\$110.00	\$110.00
▶	ME-8230	Materials Testing System	2	Remove		\$2,900.00	\$5,800.00
▶	ME-8243	Steel Tensile Sample	5	Remove		\$49.00	\$245.00
▶	ME-8231	Aluminum Tensile Sample	5	Remove		\$49.00	\$245.00
▶	ME-8232	Brass Tensile Sample	5	Remove		\$49.00	\$245.00
▶	ME-8233	Annealed Steel Tensile Sample	5	Remove		\$49.00	\$245.00
▶	ME-8234	Acrylic Tensile Sample	5	Remove		\$49.00	\$245.00
▶	ME-8235	Polyethylene Tensile Sample	5	Remove		\$59.00	\$295.00
▶	PS-2197	PASPORT Non-Contact Temperature Sensor	5	Remove		\$100.00	\$500.00
▶	PS-2111	PASPORT EKG Sensor	10	Remove		\$145.00	\$1,450.00

8/1/2017

Your PASCO Cart

	CI-6620	EKG Sensor Electrode Patches	10 Remove 	\$12.00	\$120.00
	SF-9324	Mechanical Wave Driver	1 Remove 	\$179.00	\$179.00
	SE-9751	Banana Plug Cord-Black (5 Pack)	5 Remove 	\$20.00	\$100.00
	SE-9750	Banana Plug Cord-Red (5 Pack)	5 Remove 	\$20.00	\$100.00
	WA-9867	Sine Wave Generator	1 Remove 	\$260.00	\$260.00
	UI-5000	850 Universal Interface	1 Remove 	\$999.00	\$999.00

QUICKADD: Enter Part Number 1 

*** All displayed prices are for US Educational Institutions only.**

Estimated Shipping Weight:
818.0 lb = 463.81 kg

Estimated Shipping Volume:
39.02 cu. ft.

UPDATE

SubTotal: \$46,248.00

CA Tax (7.25%): \$3,352.98

Shipping (Ground Commercial): \$285.00

Total: \$49,885.98

CONTINUE SHOPPING

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Date: August 2, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Purchase of Laboratory Fume Hoods for the Conversion of Classroom SCI-04 to Chemistry Lab from ISEC Inc.

Background:

During the April 12, 2017 Board meeting, the conversion of Classroom SCI-04 was approved to be converted to a Chemistry Lab. The original Board item included quotes for the lab equipment, furniture, and computer equipment.

The Kewaunee fume hood is the brand that Taft College currently uses in the science/chemistry classes. Maintaining consistency with training, appearance, style, and knowledge is important. The mechanical architect from AP provided the model in their bid set. ISEC is the local single source Laboratory Product Dealer for Kewaunee.

Attached is the quote for the hood purchase for the project from ISEC Incorporated.

Terms (if applicable):

N/A

Expense (if applicable):

\$33,320.91

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid by CEED Grant

Approved: 

Dr. Debra Daniels, Superintendent/President

NOTES

Mechanical - General Notes

All work shall be in conformance with TITLE 24, 2001 California Code of Regulations (CCR), 2001 California Mechanical Code, Part 4, Title 24 CCR.

Cutting, boring, sawcutting or drilling through the new or existing structural elements to be done only when detailed in the drawings or accepted by the Architect with the approval of DSA representative.

The seismic anchorage of Mechanical and Electrical equipment shall conform to C.C.R. Title 24, 2001 CBC, Section 1632A and Table 16A-0. Anchorage details for roof/ floor mounted equipment shall be shown on plans.

MANDATORY MEASURES ENERGY STANDARDS COMPLIANCE
(All Section Numbers Are From Title 24, Part 8, Chapter 1)

Exhaust

A. Any installation of the type and form listed in Section 118 may be installed only if the manufacturer has certified that the installation complies with the California Quality Standards of Insulating Material, Title 20 Chapter 4, Article 3.

B. All Insulating Materials shall be installed in compliance with the flame spread rating and smoke density requirements of Sections 707 and 708 of UBC.

C. Joints and other openings in the building envelope that are potential sources of air leakage shall be caulked, gasketed, weatherstripped, or otherwise sealed to limit infiltration and exfiltration.

D. Any fenestration product and exterior door other than field fabricated fenestration products and field-fabricated exterior doors, may be installed only if the manufacturer has certified to the commission, or if an independent certifying organization approved by the commission has certified, that the product complies with all of the applicable requirements. Field fabricated fenestration products and exterior doors shall be caulked between the fenestration products or exterior door and the building, and shall be weatherstripped.

Mechanical Equipment and System Efficiency

A. Any appliance for which there is a California standard established in the Appliance Efficiency Standards may be installed only if the manufacturer has certified to the Commission, as specified in those regulations, that the appliance complies with the applicable standard for that appliance.

B. Any space-conditioning equipment listed in Section 112 may be installed only if the manufacturer has certified that the equipment complies with all the applicable requirements.

C. All air distribution system ducts and plenums including but not limited to building cavities, mechanical closets, air-handler boxes and support platforms used as ducts or plenums, shall be installed, sealed and insulated to meet the requirements of the 1987 UMC Sections 601, 603, 604 and Standard 6-3. Portions conveying conditioned air shall either be insulated to a minimum installed level of R-4.2 (or any higher level required by UMC Section 604) or be enclosed entry in conditioned space. Connections of metal ducts and the liner core of flexible ducts shall be mechanically fastened. Openings shall be sealed with mastic, aerosol sealant or other duct-closure system that meets the applicable requirements of LA 151, LA 151A or LA 151B.

D. Piping, except those conveying fluids at temperatures between 60F and 105F, or within HVAC equipment, shall be insulated in accordance with Section 123.

E. Fan type central furnaces shall not have a continuously burning pilot light.

Controls

A. Thermostatic Controls for Each Zone. The supply of heating and cooling energy to each space-conditioning zone or dwelling unit shall be controlled by an individual thermostatic control that responds to temperature within the zone and that meets the applicable requirements of section (b).

B. Criteria for Zonal Thermostatic Controls. The individual thermostatic controls required by section (a) shall meet the following requirements as applicable: (1) Where used to control comfort heating, the thermostatic controls shall be capable of being set, locally or remotely, by adjustment or selection of sensors, down to 55F or lower; (2) Where used to control comfort cooling, the thermostatic controls shall be capable of being set, locally or remotely, by adjustment or selection of sensors, up to 85F or higher; (3) Where used to control both comfort heating and comfort cooling, the thermostatic controls shall meet items 1 and 2 and shall be capable of providing a temperature range or dead band of at least 5F within which the supply of heating and cooling energy to the zone is shut off or reduced to a minimum.

C. Heat Pump Controls. All heat pumps with supplementary electric resistance heaters shall be installed with controls that comply with Section 112(b).

D. Shut-off and Reset Controls for Space-conditioning Systems. Each space-conditioning system shall be installed with controls that comply with items 1 and 2: (1) The control shall be capable of automatically shutting off the system during periods of no-use and shall have, (a) an automatic time switch control device complying with Section 118(c), with an accessible manual override that allows operation of the system for up to four hours; or (b) an occupancy sensor; or (c) a four-hour timer that can be manually operated; (2) the control shall automatically restart and temporarily operate the system as required to maintain: (a) a setback heating thermostat setpoint if the system provides mechanical heating; and (b) a setback cooling thermostat setpoint if the system provides mechanical cooling.

E. Dampers for Air Supply and Exhaust Equipment. Outdoor air supply and exhaust equipment shall be installed with dampers that automatically close upon fan shutdown.

Ventilation

A. All mechanical ventilation and space-conditioning systems shall be designed with and have installed ductwork, dampers and controls to allow outside air rates to be operated at the larger of (1) the minimum levels specified in Section 121 (b)(2); or (2) the rates required for make-up of exhaust systems that are required for a process, for control of odors, or for the removal of contaminants within the space.

B. Air Balancing: The system shall be balanced in accordance with the National Environmental Balancing Bureau (NEBB) Procedural Standards (1983), or Associated Air Balance Council (AABC) National Standards (1989).

C. Outside Air Certification: The system shall provide the minimum outside air as shown on the mechanical drawings, and shall be measured and certified by the installing licensed C-20 mechanical contractor and certified by: (1) the design mechanical engineer, (2) the installing licensed C-20 contractor or (3) the person with overall responsibility for the design of the ventilation system.

SEISMIC ANCHORAGE

SEISMIC ANCHORAGE

The seismic anchorage of mechanical and electrical equipment shall conform to C.C.R. Title 24, 2016 California Building Code, Section 1632A and Table 16A-0. Duct and pipe anchorage shall conform to SMACNA "Seismic Restraint Manual, 1998 edition, and all addendums.

ALL BRACING OF DUCTS AND PIPINGS SHALL BE INSTALLED IN ACCORDANCE WITH SMACNA GUIDELINES AS APPROVED BY DSA

WHERE BRACING DETAILS ARE NOT SHOWN ON THE DRAWINGS OR IN THE GUIDELINES, THE FIELD INSTALLATION SHALL BE SUBJECT TO THE APPROVAL OF THE ARCHITECT, STRUCTURAL ENGINEER AND DSA FIELD ENGINEER.

A COPY OF THE GUIDELINES PUBLISHED BY SMACNA AND APPROVED BY DSA SHALL BE PROVIDED BY THE CONTRACTOR AND KEPT ON THE JOB AT ALL TIMES.

FUME HOOD SCHEDULE

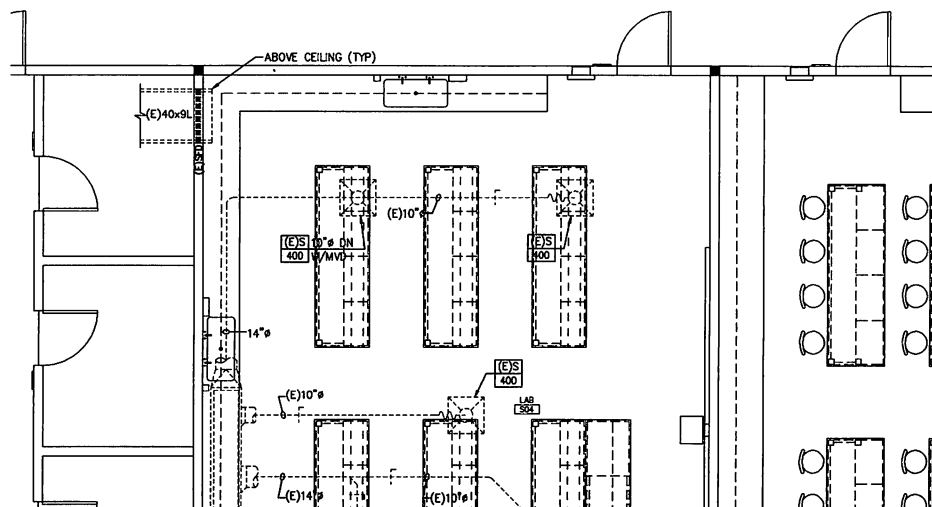
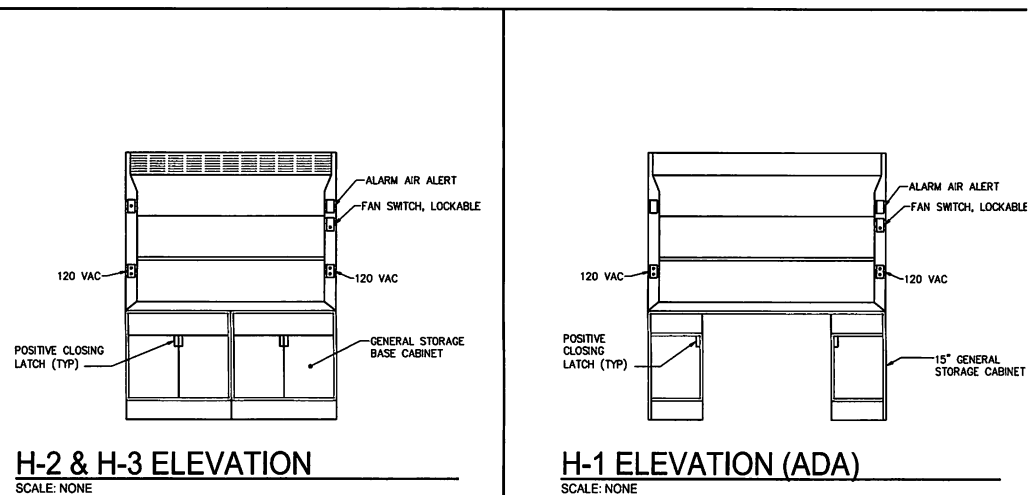
MARK	MAKE	TYPE	MODEL	BASE	MATCHING E.F. NO.	MATCHING S.F. NO.	EX. CFM	WEIGHT (LBS.)	ACCESSORIES	REMARKS	ANCHORAGE DETAIL
H-1	KEMUANEE	BENCH/ADA	H09-72"	GENERAL PURPOSE CABINETS	EF-1	NONE	780	825	SEE ELEVATIONS	PRE-WIRED	24/AB.60
H-2	KEMUANEE	BENCH	H05-60"	GENERAL PURPOSE CABINETS	EF-2	NONE	1050	675	SEE ELEVATIONS	PRE-WIRED	24/AB.60
H-3	KEMUANEE	BENCH	H05-60"	GENERAL PURPOSE CABINETS	EF-3	NONE	1050	675	SEE ELEVATIONS	PRE-WIRED	24/AB.60

EXHAUST FAN SCHEDULE

MARK	MAKE	MODEL	FUNCTION	FAN					MOTOR		ACCESSORIES					WEIGHT (LBS.)	REMARKS (SEE BEL)
				CFM	SP	RPM	dBA	DRIVE	WATT (HP)	POWER	BIRD GUARD	BACKDRAFT DAMPER	ROOF CURB	ROOF JACK	WALL CAP		
EF-1	GREENHECK	VECTOR-H-9	FUME HOOD EXHAUST	780	0.75	2,773	72	BELT	(3/4)	230V-3ø	N/A	N/A	YES	N/A	N/A	375	SEE NOT 1, 2 & 3
EF-2	GREENHECK	VECTOR-H-9	FUME HOOD EXHAUST	1,050	0.75	2,923	74	BELT	(1)	230V-3ø	N/A	N/A	YES	N/A	N/A	375	SEE NOT 1, 2 & 3
EF-3	GREENHECK	VECTOR-H-9	FUME HOOD EXHAUST	1,050	0.75	2,923	74	BELT	(1)	230V-3ø	N/A	N/A	YES	N/A	N/A	375	SEE NOT 1, 2 & 3

Notes:

- Explosion proof motor.
- Switch on face of hood for on/off control.
- Provide with high wind rated fan.
- Provide with motor cover.
- Provide with factory pitch correcting roof curb.





Southern California Office

6161 Chip Ave
Cypress, CA, 90630
714 761 5151

www.isecinc.com

Scope Letter

8-1-17

Quote # 134336.1

CA Contractors License: 333609

DIR # 1000004089

Job Name: Taft College-S4 fume hood

Location: 29 Emmons Park Drive
Taft, CA 93268

Architect: AP Architects

Bid Date: 8-1-17

Dear Anthony,

We are pleased to quote the following prices for the above referenced project based on plans and specifications by AP ARCHITECTS dated 6-22-17.

11 53 13 - LABORATORY FUME HOODS

Include

ADA HOOD

- 1 1 ea H08K5472 72" ADA hood with airalert alarm,prewired fixture(except fan switch)
- 2 2 ea 15" base cabinets-ADA Height
- 3 1 ea with kneespace panel and center support rail over kneespace
- 4 2 ea rear fillers 8" x33"
- 5 1 ea ceiling enclosure panel -up to 21" high
- 6 1 ea 72" dished epoxy top
- 7 2 ea kemstrut support struts

Hood Mods includes:

- Mod 6- stainless steel tissue screen
- Mod 7 Stainless steel exhaust collar
- Mod 8 Gravity sash stop
- Mod H pre wire receptacles and light switch and fixture

STANDARD Fume HOODS

- 2 ea H05K5460 60" vertical rising sash

- 4 ea 30" x36" standard base cabinets
- 2 ea 60" dished epoxy tops
- 2 ea ceiling enclosure panels up to 21" high
- 4 ea rear base fillers 8" x 36"
- 2 ea kemstrut support struts

Hood Mods includes:

- Mod 6- stainless steel tissue screen
- Mod 7 Stainless steel exhaust collar
- Mod 8 Gravity sash stop
- Mod H pre wire receptacles and light switch and fixture

NOTE: we are excluding the supply and installation of the fan switch,as it calls out for a Lockable model,which would be a long lead custom item.You can get this installed in the field by electrician.

Excludes

ALL labor to install or unload,you will need to sign off and inspect the shipment when it arrives,or we have no recourse if damages are incurred in transit,and we do not sign for damaged goods at time of unload.

- 1. Blowers, blower support system, mounting pads, and vibration isolators.
- 2. Material, installation and final connection of acid or solvent storage base cabinet vent assemblies and vent piping from base cabinet to point of termination inside fume hood and/or exhaust duct above fume hood collar
- 3. Fan switch supply or install

SPECIAL COST ADDS:

- 1. Add 3% for use of credit card. *(if applicable)*

TOTAL LUMP SUM BID

11 53 13 – Laboratory Fume Hoods	Installed <u>NO</u>
TOTAL PRICE: Delivered, Including Tax, Excl. Bond:	<u>\$ 32,991</u>
ADD for Payment and Performance Bond:	<u>1%</u>
We acknowledge Addendum(s)	NONE

TERMS AND CONDITIONS

1. Prices may be considered firm for a period of 30 days with later acceptance subject to ISEC, Inc.'s approval, or as required by specifications.
2. Due to volatile nature of raw material costs (i.e. stainless steel, steel, copper, aluminum, petroleum based products) and fuel costs, pricing will only be held through the acceptance period stated in our proposal. ISEC reserves the right for additional compensation based on any surcharges or increases received after the acceptance period.
3. All purchase orders are subject to 0% retention and payment to ISEC net 30 days.
4. No retainage shall be withheld on contract value less than Fifty thousand dollars (\$ 50,000.00).
5. No Right of Setoff in subcontract will be allowed.
6. ISEC, Inc., shall not be liable for any liquidated damages or penalties contained in the prime contract with the Owner.
7. Owner ,unloading to accommodate full 53' truck deliveries.
8. ISEC, Inc., will not be responsible for any required backing, blocking behind the surfaces of the wall or ceiling.

Daryl Johnson

Daryl Johnson

ISEC Inc
20 Centerpointe Drive
Suite 140
La Palma, CA 90623
Southern CA Region
Cypress, CA
Direct 714-443-6008
Main 714- 761- 5151

Date: July 31, 2017
Submitted by: Michelle Oja, Social Sciences Division Chair
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support. Quote number: 17688929

Background:

This annual renewal of software supports Psychology 2200, Elementary Statistics for the Behavioral Sciences and Psychology 2205, Introduction to Research Methods in the Social Sciences.

Terms (if applicable):

September 1, 2017 - August 31, 2018

Expense (if applicable):

\$11,374.30

Fiscal Impact Including Source of Funds (if applicable):

2017/18 District Office of Instruction budget

Approved: 

Dr. Debra Daniels, Superintendent/President

International Business Machines Corporation

International Business Machines Corporation, PO Box 643600, Pittsburgh, PA 15264-3600



Quotation Number: 17688929
 IBM Contact: JOHN M. DERAEDT
 Phone Number: 1-919-884-3427

13-Jul-2017

SAP Customer Number: 3212931
 IBM Customer Number: 9140091

Quote Effective Date: 13-Jul-2017
 Quote Expiration Date: 31-Aug-2017

Customer:

Attn: Sharyn Eveland
 Taft College
 29 COUGAR CT
 TAFT CA 93268-2329
 UNITED STATES

Payer: 3212931

Taft College
 29 COUGAR CT
 TAFT CA 93268-2329
 UNITED STATES

Item	Part Number	Quantity	Unit Price	Extended Amount
IBM SPSS Statistics Base Campus Edition Campus Value Unit Term License Subscription and Support 12 Months 001 D0EVQLL 70 87.46 6,122.20 02-Aug-2017 - 31-Aug-2018				
IBM SPSS Exact Tests Campus Value Unit Term License Subscription and Support 12 Months 002 D0EU4LL 70 75.03 5,252.10 02-Aug-2017 - 31-Aug-2018				
IBM acceptance of the order is subject to credit approval.				
Applicable tax will be recalculated at the time of order processing.				
				Subtotal in USD: 11,374.30
				Total in USD: 11,374.30

Final coverage dates for new license, Software Subscription and Support reinstatement, and Software Subscription and Support renewal part numbers will be based upon IBM's acceptance of the order, and as specified in the applicable agreements, irrespective of the dates which may appear in this quote.



Quotation Terms and Conditions

1. The prices listed above are based on the Program(s) being licensed under the terms of the IBM International Program License Agreement ("IPLA") and the License Information ("LI") that can be viewed at <http://www-306.ibm.com/software/sla/sladb.nsf/> and are included with the shipment of the Program, or for electronic delivery included with the product download instructions. Software Subscription and Support (Software Maintenance) is governed by the IBM International Agreement for the Acquisition of Software Subscription and Support ("IAASSS"), which is available upon request. This quotation is expressly conditional on acceptance of such terms. No additional terms will apply without IBM's prior, express written consent.
2. More detailed information about Support can be found in the IBM Software Support Guide, located at <http://www-304.ibm.com/support/customer/care/sas/7/handbook/home.html>.
3. Price quoted does not include any VAT/GST/sales tax. Applicable sales tax/VAT/GST will be added upon invoicing. If any authority imposes a duty, tax, levy or fee, excluding those based on IBM's net income, upon the Programs and/or Software Subscription and Support, then the End User agrees to pay the amount specified or supply exemption documentation. The End User is responsible for any personal property taxes for the Programs, and/or Software Subscription and Support from the delivery date.*
4. Changes to the terms of this Quote or the documents referred to herein shall not be valid unless agreed in writing by the End User and IBM. Additional or different terms in any order or written communication from the End User will be void. Please submit your Purchase Order or sign this quotation form to confirm your acceptance of these terms.**
5. Prices set forth in this Quote are valid only through the "Quote Expires" date above. Any discounts offered herein are subject to change if item(s) or quantity ordered do not match those listed in this Quote.
6. Net Payment of the Total Fees is due upon receipt of invoice from IBM. ***
7. Shipping is FOB Origin.
8. You acknowledge and agree that this transaction is to be conducted in the language of this quote, and agree that the terms of the agreement (including this form and the IPLA, LI and IAASSS) as written are valid and enforceable. ***
9. IBM shall have the right to verify your compliance with the license terms on your premises during your normal business hours and in a manner that minimizes disruption to your business. IBM may use an independent auditor for this with your prior approval, which you will not unreasonably withhold. If you are a Business Partner you will procure that IBM has the right to verify the End User's compliance with the license terms in accordance with this paragraph.
10. Unless otherwise agreed, IBM may make partial shipment of Programs making up one order.
11. The Attachment for Purchase of IBM Appliances and Appliance Services ("Attachment") govern the purchase, warranty, maintenance and services terms for IBM Appliances obtained from IBM or an authorized reseller available at the following URL: www.ibm.com/appliance/attachment
12. This quotation is conditional on satisfactory credit checks being performed and a sufficient credit limit being in place at the time of placing the purchase order ("PO"). In the absence of this, IBM reserves the right to reject the PO, to require up-front payment or require that a satisfactory payment guarantee be put in place prior to processing the PO.
13. This Quote, and the documents referenced herein, including but not limited to the IPLA, LI and IAASSS in Item 1 above and the Attachment, constitute the entire agreement between the parties (and where relevant the End User) in connection with the subject matter includes, and supersedes, merges and voids all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties with respect thereto.

* For Customers in Brunei, Indonesia, Philippines, Vietnam, Malaysia, Thailand, Hong Kong, Taiwan, or Macau Item 3 is replaced as follows:

3. Price quoted does not include any VAT/GST/sales tax or other local tax. Applicable sales or local tax/VAT/GST will be added upon invoicing. Should you



be required under any law or regulation of any government entity or authority, domestic or foreign, to withhold or deduct any portion of the payments due to IBM, then the sum payable to IBM shall be increased by the amount necessary to yield to IBM an amount equal to the sum it would have received had no withholdings or deductions been made. The End User is responsible for any personal property taxes for the Programs, and/or Software Maintenance from the delivery date.

* For Customers in Europe, Middle East or Africa Item 3 is replaced as follows:

3. Price quoted does not include any VAT/GST/sales tax. If any authority imposes a duty, tax, levy or fee, excluding those based on IBM's net income, upon the Programs and/or Software Subscription and Support, then you agree to pay the amount specified on the invoice or supply exemption documentation. The end user of the Programs ("End User") is responsible for any personal property taxes for the Programs, and/or Software Subscription and Support from the delivery date.

* For Customers in Australia Item 3 is replaced as follows:

3. If any authority imposes a duty, tax, levy or fee, excluding those based on IBM's net income, upon the Programs and/or Software Subscription and Support, then the End User agrees to pay the amount specified or supply exemption documentation. The End User is responsible for any personal property taxes for the Programs, and/or Software Subscription and Support from the delivery date. If the rate of GST or other indirect taxes changes, IBM may adjust the charge or other payable to take into account that change from the date the change becomes effective.

* For Customers in Japan Item 3 is replaced as follows:

3. Price quoted does not include any consumption tax. Applicable consumption tax will be added upon invoicing. If any authority imposes a duty, tax, levy or fee, excluding those based on IBM's net income, upon the Programs and/or Software Subscription and Support, then the End User agrees to pay the amount specified or supply exemption documentation. The End User is responsible for any personal property taxes for the Programs, and/or Software Subscription and Support from the delivery date.

** For Customers in Europe, Middle East or Africa Item 4 is replaced as follows:

4. Changes to the terms of this Quote or the documents referred to herein shall not be valid unless agreed in writing by the End User and IBM. Additional or different terms in any order or written communication from the End User will be void. Please submit your Purchase Order to confirm your acceptance of these terms.

*** For Business Partner Item 6 is replaced as follows:

6. Net payment due upon receipt or per your Partner Agreement

*** For Business Partner Item 8 add the following:

Added to 8. Prior to providing any Program(s) to the End user, you will ensure that the terms of each end-user license agreement satisfies the requirements of your Partner Agreement.

For customers in the following countries, please sign below for your acceptance of this quote and return with your order.

Afghanistan, Albania, Algeria, Andorra, Angola, Bahrain, Belgium, Benin, Botswana, Bulgaria, Burkina Faso, Burundi, Cameroon, Caper Verde, Central African republic, Chad, The Democratic Republic of Congo, Cote D'Ivoire, Czech Republic, Djibouti, Egypt, Equatorial Guinea, Eritrea, Ethiopia, France, French Guiana, French Polynesia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Iran, Iraq, Italy, Japan, Jordan, Kenya, Kuwait, Lesotho, Liberia, Libya, Macedonia, Malawi, Mali, Malta, Mauritania, Morocco, Mozambique, Namibia, Netherlands, Niger, Nigeria, Oman, Pakistan, Palestinian Territory, Poland, Qatar, Rwanda, San Marino, Sudan, Swaziland, Syria, United Republic of Tanzania, Togo, Tunisia, Turkey, Uganda, United Arab Emirates, Western Sahara, Yemen, Zambia, and Zimbabwe.



For customers in the following countries, please sign below for your acceptance of this quote and return with your order. An IBM delegate will need to countersign.

Argentina, Belize, Bolivia, Bosnia and Herzegovina, Brazil, Chile, China, Colombia, Costa Rica, Croatia, Cuba, Dominican Republic, Ecuador, El Salvador, Guam, Guatemala, Haiti, Honduras, Hungary, Luxembourg, Marshall Islands, Mexico, Federated States of Micronesia, Nicaragua, Northern Mariana Islands, Palau, Panama, Paraguay, Peru, Puerto Rico, Romania, Serbia and Montenegro, Turkmenistan, Uruguay, and Venezuela.

Agreed to:
'Customer'

Agreed to:
Local International Business Machines Delegate

By _____
Authorized Signature

By _____
Authorized Signature

Name (type or print):

Name (type or print):

Date:

Date:

Addendum to IBM International Program License Agreement for IBM SPSS Campus Value Option



The terms of this Addendum to the IBM International Program License Agreement for IBM SPSS Campus Value Option ("Addendum") are in addition to or modify the terms of the IBM International Program License Agreement ("IPLA") and govern IBM's provision of selected IBM SPSS Programs, on a limited use basis, to Licensee. If there is a conflict between the terms of this Addendum and those of the IPLA, including its License Information document ("LI"), the terms of this Addendum prevail. The IPLA and its LIs are available on the Internet at ibm.com/software/sla. You accept the terms of this Addendum by signing below.

1. Campus Value Option License Grant & Restrictions

If Licensee acquires a license to use the Program(s) listed in Section 3 under the "Campus Value Unit" licensing model, ("CVU License") as indicated by the notation "Campus Value Unit" in a Proof of Entitlement ("PoE") for the Program, the following additional terms and conditions apply:

- a. Campus Value Units are calculated based upon the number of full time equivalent students ("FTE") of Licensee's institution and the projected number of users during the fixed term specified by the start and end dates on Quotation Number 17688929 ("Quotation") that accompanies this Addendum and as indicated in the PoE for the Program. "Full Time Equivalent" or "FTE" students are defined as the sum of full time enrolled students plus one-half of the total number of part time enrolled students.
- b. Licensee may use the Program(s) listed below only during the fixed term specified in the Quotation and on Licensee's PoE.
- c. Except for Home Use, Licensee may use the Program(s) listed below without restriction as to quantity during the applicable fixed term.
- d. Licensee may only use the Program(s) listed below for teaching and non-commercial academic research on computers owned or leased by Licensee. Non-commercial academic research means research by degree seeking students and faculty members where (i) the results of such research are not intended primarily for the benefit of a third party; (ii) such results are made available to anyone without restriction on use, copying or further distribution; and (iii) any copy of any such result is furnished for no more than the cost of hosting, reproduction, and shipping. Any other use including but not limited to university administration and operations is strictly prohibited.

2. Home Use, Academic Hospital Use, and Virtual Computer Lab Use Extensions

Licensee may elect "Home Use", "Academic Hospital Use" or "Virtual Computer Lab Use" in Section 3 as part of their Campus Value Option.

2.1 Authorization for Home Use:

If Licensee obtains the proper entitlement for Home Use as indicated in Section 3, then Licensee's students and faculty of Licensee's institution may use the Program(s) listed below at home on computers that are owned or leased by the students or faculty ("Home Use") up to the entitled number of Authorized Users in Section 3.

2.2 Authorization for Academic Hospital Use

If Licensee obtains the proper entitlement for Academic Hospital Use as indicated in Section 3 and the Licensee hospital is at minimum partially owned by Licensee, non-profit, and serving as a teaching hospital, then Licensee may use the Program(s) listed below in connection with education, training and non-commercial research on hospital premises ("Academic Hospital Use").

2.3 Authorization for Virtual Computer Lab Use

If Licensee obtains the proper entitlement for Virtual Computer Lab Use as indicated in Section 3, then Licensee may use the Program(s) listed below in a virtualized computing environment on computers that are owned or leased by Licensee and students and faculty of Licensee's institution may access and use the Program(s) on or off campus ("Virtual Computer Lab Use"). Virtual Computer Lab Use is restricted to Licensee's campuses covered by this Campus Value Option.

3. Campus Value Option Programs

CAMPUS VALUE OPTION EXTENSION	AUTHORIZATION
Number of IBM SPSS Statistics Premium Authorized Home Users	0
Number of IBM SPSS Amos Authorized Home Users	0
Number of IBM SPSS Data Collection Data Entry Premium Authorized Home Users	0
Academic Hospital Use	NO
Virtual Computer Lab Use	NO

PART NUMBER	PART NUMBER DESCRIPTION	QUANTITY
D0EVQLL	IBM SPSS STATISTICS BASE CAMPUS EDITION CAMPUS VALUE UNIT TERM LICENSE	70
D0EU4LL	IBM SPSS EXACT CAMPUS VALUE UNIT TERM LICENSE SUBSCRIPTION AND SUPPORT 12 MONTHS	70

Once signed, any reproduction of this Addendum made by reliable means (for example, electronic image, photocopy or facsimile) is considered an original. Each of us agrees that the complete agreement, which replaces any prior oral or written communications between us regarding this transaction, consists of 1) this Addendum, 2) the IPLA, and, 3) the Quotation. In entering into this Addendum, Licensee is not relying upon any representation made by or on behalf of IBM that is not specified in this Addendum, the IPLA, or the Quotation.

Agreed to:
TAFT COLLEGE

Agreed to:
IBM

By _____
Authorized signature

By _____
Authorized signature

Name (type or print):

Name (type or print):

Title:

Title:

Date:

Date:

Customer identification number:

Agreement number:

Customer address:

IBM address:

Taft College
29 Emmons Park Dr
TAFT CA 93268-2317

International Business Machines Corporation

International Business Machines Corporation, PO Box 643600, Pittsburgh, PA 15264-3600



To: Order Management

I have full authority to commit funding of 11,374.30 USD for payment under Quote Number 17688929, dated 12-July-2017 plus any additional on-demand, overage, and partial month charges associated with contracted Software as a Service on this quote on behalf of Taft College. All approvals required to issue payment have been obtained. Notwithstanding the terms of the Contract or our prior practice, payment is not contingent upon issuance of a Purchase Order. This order is firm, irrevocable, and payment is due as specified in the IBM invoice.

Bill to: Taft College
29 COUGAR CT
TAFT CA 93268-2329
UNITED STATES

Ship to: Taft College
29 COUGAR CT
TAFT CA 93268-2329
UNITED STATES

Contact Name: Sharyn Eveland

Contact Name: Sharyn Eveland

Contact Email: seveland@taftcollege.edu

Contact Email: seveland@taftcollege.edu

Contact Phone: 6617637866

Contact Phone: 6617637866

Quote Contact:

Contact Name: Sharyn Eveland

Contact Email: seveland@taftcollege.edu

Contact Phone: 6617637866

By: _____ *Authorized Signature*

Name (type or print): _____

Title: _____

Date: _____

IBM Sales Rep JOHN M. DERAEDT
Phone Number: 1-919-884-3427
Fax Number:
E-mail Address: johnderaedt@us.ibm.com

Date: July 19, 2017
Submitted by: William L. Norris Jr.
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Ratification

B2

Board Meeting Date: August 16, 2017

Title of Board Item:

Request for Ratification of Publisher Consignment Rental Agreement with indiCo

Background:

On July 12, 2017, the Taft College Bookstore was notified by Pearson Publishing that two Math titles adopted by Taft College for Fall Semester 2017 are not available for purchase, but may only be rented through IndiCo.

Pearson publishing has established a consignment agreement with indiCo (Independent Campus Stores Collaborative) for digital or rental basis for physical books on select titles. indiCo will manage communications, inventory, and billing for Pearson publishing. The rental fee for the digital or textbook will be determined by the publisher. We have two titles that are currently adopted on our campus that will require this agreement.

Terms (if applicable):

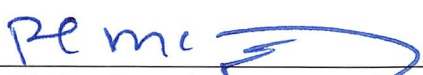
The Taft College Bookstore will be responsible for renting these materials to students. The college store will receive twenty percent of the rental fees collected or invoiced at eighty percent of the rental fees collected. The Taft College Bookstore will be responsible for sending a Publisher Consignment Monthly Rental Activity Report within 5 days after the end of each calendar month to indiCo.

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 
Dr. Debra Daniels, Superintendent/President

Publisher Consignment Rental Agreement

The Publisher Consignment Rental Program makes a selection of titles available in the United States and Canada only on a digital or rental basis for physical books. To assist the independent college store industry to remain a key source of the physical books for these titles, these titles are available through indiCo. The requirements for participation in the rental program include the following:

Rental Program Generally

- No Books consigned under the Publisher Consignment Rental Program may be sold and may be provided to individual student customers, solely on a rental basis.
- Participating Bookstore shall enter into rental contracts with each individual student customer and is responsible for securing the rental transaction with credit card information or campus billing authorization on file for rental fees and any penalties. Participating Bookstore handles rental transactions, including charging rental fees and penalties in accordance with the fees and rental terms set forth on Exhibit B, retrieving Books rented at the end of the rental periods, collecting and remitting Sales Taxes to the applicable taxing authorities, and returning inventory to indiCo (other than inventory held for the upcoming semester as approved by indiCo).
- Participating Bookstore will determine when a book has been damaged and is no longer rentable, resulting in the student being charged the damaged book fee. Participating Bookstore will contact indiCo for direction on returning or removing the damaged book from circulation.
- Participating Bookstore shall report to indiCo total rental activity by title as outlined in Exhibit C within 5 days of the end of each month.

Ordering and Delivery

- Participating Bookstores will report to indiCo as soon as practicable the anticipated enrollment in courses for adopted Books.
- Participating Bookstores will order consignment inventory of Publisher Consignment Rental Books from indiCo using the standard inventory ordering process from indiCo (previously NACSCORP). To participate as a sub-consignee, Participating Bookstore must comply with the requirements in Exhibit A.

Pricing

- Participating Bookstore are responsible for collecting all customer rental fees and penalties as outlined in the amounts listed in Exhibit B, which may be amended from time to time with written notice.
- Participating Bookstore shall pay to indiCo, within 30 days of the end of each month, 80% of all Customer Proceeds from the prior month for Books under the Publisher Consignment Rental Program. Customer Proceeds includes all rental fees and damaged book fees paid by Participating Bookstores' customers. Participating bookstore will be billed for uncollected fees (damaged and non-returns) that exceed 4% of the total fees billed to students and lost or stolen books from the store inventory over the life of the ISBN.

Termination of Agreement

- In the event of Participating Bookstore's failure to comply with the provisions or upon the commencement of receivership proceedings against Participating Bookstore, or in the event of levy

Publisher Consignment Rental Agreement

or other legal process upon any of Participating Bookstore's property, indiCo may immediately terminate this Agreement. Following expiration or termination of this Agreement, Participating Bookstore shall no longer be entitled to fulfill orders for Book rentals. The terms and conditions of the Agreement, including all of Participating Bookstore's obligations hereunder, shall continue to apply until the rental periods of Participating Bookstore's outstanding customer rentals expire and Participating Bookstore processes returns. At the conclusion of the Post-Termination Period, Participating Bookstore shall return Publisher Consignment Rental Books to indiCo. Thirty days after the end of Post-Termination period, Participating Bookstore shall issue a final accounting of consignment inventory. Participating Bookstores will be billed for non-returned inventory at the rate of 80% of the non-return fee listed in Exhibit B.

Warranties and Indemnity; Disclaimers.

- Participating Bookstore represents and warrants that: (i) it is authorized to accept the business terms outlined in this Agreement; (ii) entry into and performance of this Agreement will not violate any other agreement or arrangement to which it is a party; and (iii) it will comply with all applicable laws relating to its provision of rental services under this Agreement, including its obligations under applicable privacy and data protection laws, and will take reasonably appropriate technological and organizational measures to protect any personally identifiable information or personal data that it receives while providing rental services under Publisher Consignment Rental Program.
PARTICIPATING BOOKSTORE WILL BE SOLELY RESPONSIBLE FOR AND HOLD INDICO HARMLESS FROM ALL CLAIMS BROUGHT AGAINST PARTICIPATING BOOKSTORE BASED ON PARTICIPATING BOOKSTORE'S ACTS OR OMISSIONS IN THE PROVISION OF RENTAL SERVICES; ANY BREACH OR ALLEGED BREACH OF THE WARRANTIES MADE UNDER THESE TERMS; OR ITS POLICIES AND PRACTICES RELATING TO ITS RENTAL SERVICES AND BOOK DISTRIBUTION; OR THE PROVISION OF ANY RENTAL SERVICES UNDER THIS AGREEMENT.

- NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES OF ANY KIND, OR FOR ANY LOST PROFITS, LOST ROYALTIES, LOSS OR INTERRUPTION OF BUSINESS, LOST OPPORTUNITY IN OTHER PRODUCTS OR LOSS OF USE, REGARDLESS OF THE FORM OF ACTION, AS A RESULT OF BREACH OF ANY WARRANTY OR OTHER TERM OF THIS AGREEMENT OR ARISING FROM ANY DELIVERY DELAY, PRODUCT DEFECT OR PRODUCT USE REGARDLESS OF WHETHER THE PARTY LIABLE OR ALLEGEDLY LIABLE WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF. THE FOREGOING NOTWITHSTANDING, THE LIMITATIONS OF THIS SECTION SHALL NOT APPLY TO ANY CLAIMS FOR INDEMNIFICATION UNDER THIS AGREEMENT.

Additional Legal Terms and Conditions

- Participating Bookstore agrees that that it will not share any personally identifying customer information with indiCo or participating publishers under this Agreement and comply with all local, state, and federal laws.

Publisher Consignment Rental Agreement

- Participating Bookstore will not sell, transfer, convey, or assign by way of mortgage or otherwise or in any way dispose of its interest in and/or its obligations and duties under this Agreement or any part thereof without the prior written consent of indiCo. indiCo may refuse such consent for any reason and for no reason, all in publisher's sole and absolute discretion.
- This Agreement shall not be subject to change, modification or discharge in whole or in part except by written instrument signed by both parties.

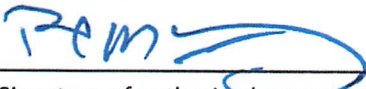
If you agree to the terms of the Publisher Consignment Rental Programs, please sign below, and return to indiCo, LLC:

indiCo, LLC
528 East Lorain Street
Oberlin, OH 44074-1294
e-mail: orders@goindiCo.com

ACCEPTED AND AGREED:

Participating Bookstore

Taft College Bookstore
Store name


Signature of authorized representative

Brad McMurray, EVP Admin Svcs
Name of authorized representative

Date: 7/20/17

Contact for Monthly Reporting

Name: Bill Norris

Phone: 661-763-7818

Email: bnorris@taftcollege.edu

Contact for Monthly Invoicing

Name: Bill Norris

Phone: 661-763-7818

Email: bnorris@taftcollege.edu

Publisher Consignment Rental Agreement

Exhibit A

Consignment Terms

If Participating Bookstore desires to, and indiCo determines that Participating Bookstore may, consign Books under the Agreement, Participating Bookstore shall comply with the following terms in addition to the terms of the Agreement.

1. Books consigned to Participating Bookstore shall not be distributed other than to an individual human customer of Participating Bookstore or distributed for any purpose other than for rental for the rental fees and on the rental terms established by indiCo or Publisher. indiCo or Publisher may, at any time, immediately stop indiCo from providing inventory/fulfilling rentals for any Book, by giving notice to indiCo, in which case indiCo will stop providing inventory to your store.
2. For consigned Books, Participating Bookstore will provide all inventory management and customer-facing rental services, including managing all stages, at its sole cost and expense, of the rental transactions, delivery and retrieval of rented Books to/from customers, removing damaged Books from re-rental inventory, collection of customer rental fees and penalties, collection and remittance of all required sales taxes to the appropriate taxing authorities, ordering of inventory from indiCo for anticipated rental demand, tracking and protection of inventory, and returning inventory, or disposition of inventory, in accordance with indiCo's instructions.
3. Participating Bookstore shall notify indiCo in writing, within 30 days of receipt of each shipment of Books, of any discrepancy as to either the quantity or the condition of the Books delivered pursuant to the documentation supplied with such shipment. Absent such written notice given within the 30 day period, all shipments will be conclusively presumed to have been in compliance with indiCo's documentation included with that shipment.
4. All Books shipped to Participating Bookstore will remain the sole and exclusive property of the Publisher. As a sub-consignee, Participating Bookstore shall: comply with all applicable state and federal laws relating to consignments, factors, or distribution, including but not limited to filing, recording and registering this Agreement and the Books or posting of any signs or notices pertaining to this Agreement so that creditors shall in no instance acquire any right, title or interest in or to Publisher's Books in Participating Bookstore's possession; acquire all Books rented under the Publisher Consignment Rental Program solely and directly from indiCo in accordance with the terms of this Agreement and rented solely for the customer rental fees, rental periods, and other rental terms established by Publishers; not substitute any other publisher's titles in filing any customer orders for any Books whether or not your store has in stock the particular Book specified in the order; not sell, supply, or furnish any Book to any person, firm, or corporation unless as provided by this Agreement or previously so authorized by Publisher in writing; keep the inventory of Books separate from any of other inventory in your store's possession; maintain office, shipping, and bonded warehouse facilities (collectively, "Facilities") sufficient to adequately handle

Publisher Consignment Rental Agreement

the management of Publisher Consignment Rental Program.

5. Participating Bookstore shall electronically segregate, in its inventory management and logistics systems, the inventory consigned to Participating Bookstore from other goods in its possession or control.
6. Participating Bookstore will give indiCo immediate notice (by telephone or e-mail) in case of loss or damage to any Books consigned to your store by fire or other causes. Participating Bookstore will take prompt action to assist indiCo in determining the amount of any such loss, and will furnish indiCo with all necessary information for submitting proper claims to Publisher's insurance company and all other proper authorities.
7. Participating Bookstore shall at its expense and at all times during the term of this Agreement, maintain in force a property insurance policy covering the full replacement cost value of the Books consigned to Participating Bookstore while in its care, custody or control.
8. Under no circumstances whatsoever shall the Books or the proceeds thereof ever be subject to the claims of Participating Bookstore's creditors.
9. On a monthly basis, within 5 days after the end of each calendar month, Participating Bookstore will send to indiCo a report ("Monthly Rental Report") of all of Participating Bookstore's rentals of Books during the prior month, and containing the following information: total gross units of each Book ISBN rented to customers (and the school affiliations reported by all customers who rent the Books for classroom use), total returns, units of each Book on hand, and any other information reasonably requested by indiCo from time to time. With regard to school affiliation, Participating Bookstore must make best efforts to obtain the information from each customer for each Book ISBN.
10. Participating Bookstore must maintain complete and accurate books of account and records covering all rentals of Books for at least three years following the applicable reporting period. indiCo shall have the right to inspect and copy such books of account and records upon reasonable notice. indiCo's expenses of any such inspection shall be borne by the Participating Bookstore if Participating Bookstore has underreported by 4% or more the amounts owed to indiCo for Book rentals for any 12-month period during the audited period.
11. Participating Bookstore will use commercially reasonable efforts to protect and preserve the Books consigned to Participating Bookstore, and will use all reasonable precautions with its staff and facilities to prevent unauthorized access to, removal of, interference with or damage to the consigned inventory. Participating Bookstore will be responsible for the cost of inventory shrinkage greater than 5%. "Inventory shrinkage" means the reduction in the number of Books on hand from the beginning to the end of the monthly period that is not accounted for by outstanding Book rentals during the period and/or inventory returned to indiCo (or disposed of in accordance with indiCo's instructions). Participating Bookstore shall separately include in its explanation of inventory shrinkage, the number of Books and percentage of inventory shrinkage due to: (i) lost or stolen Books while in Participating Bookstore's possession or in transit to/from customers; (ii) Books not returned by Customers

Publisher Consignment Rental Agreement

to Participating Bookstore at the end of their rental periods, including (a) the number of Books for which Participating Bookstore collected a late return/non-return penalty; and (b) the number of Books for which Participating Bookstore did not collect a late return/non-return penalty; and (iii) the number of damaged Books. Participating Bookstore will return/dispose of damaged Books in accordance with indiCo's instructions. indiCo may invoice Participating Bookstore for inventory shrinkage in amounts greater than the foregoing amount at the list prices for the unaccounted for Books. Additionally, in the event that inventory shrinkage exceeds 10% in any four consecutive months, indiCo shall have the right to require Participating Bookstore to undertake a physical count of inventory on hand and indiCo may inspect Participating Bookstore's Facilities, documents and electronic data relating to the inventorying and rental of Books under the Publisher Consignment Rental Program.

12. From time to time in the ordinary course of its business, indiCo may request Participating Bookstore to return, liquidate, or sell certain Books in Participating Bookstore's possession. Revenue, if any, from liquidating or selling shall be considered Customer Proceeds and treated based on the terms set forth in the Agreement. In the event that indiCo instructs Participating Bookstore to destroy the inventory, Participating Bookstore shall send indiCo a certificate of destruction.

Publisher Consignment Rental Agreement

EXHIBIT B

United States Pricing

CY	Bound ISBN	Title	Author	Ed	List Price - Bound ISBN USD	Proposed Print Rental Price - USD	Percentage rental v. list	Wear & Tear/Abuse Penalty - USD	Non-Return Fee USD	Rental Period
2018	9780134598677	Adolescence and Emerging Adulthood	Arnett	6	\$213.60	\$85.00	39.79%	\$128.60	\$258.10	180 days
2018	9780134488263	The Curious Researcher	Balenger	9	\$70.60	\$28.00	39.66%	\$42.60	\$84.60	180 days
2018	9780134549809	Criminology: A Sociological Understanding	Barak	7	\$189.33	\$78.00	40.14%	\$113.33	\$227.33	180 days
2018	9780134398501	A Sequence for Academic Writing	Barkens / Rosen	7	\$82.60	\$33.00	39.96%	\$49.60	\$99.30	180 days
2018	9780134632483	Cultural Anthropology	Bowdoin	4	\$184.00	\$68.00	40.24%	\$88.00	\$187.00	180 days
2018	9780134431894	Asking the Right Questions: A Guide to Critical Thinking	Browne / Keeley	12	\$77.00	\$31.00	40.28%	\$48.00	\$92.50	180 days
2018	9780134450278	Astronomy Today	Chaisson/McMillan	9	\$180.00	\$78.00	40.00%	\$114.00	\$228.00	180 days
2018	9780134566221	Astronomy Today Volume 1: The Solar System 9e	Chaisson/McMillan	9	\$117.00	\$47.00	40.17%	\$70.00	\$140.50	180 days
2018	9780134566214	Astronomy Today Volume 2: Stars and Galaxies, 9/e	Chaisson/McMillan	9	\$117.00	\$47.00	40.17%	\$70.00	\$140.50	180 days
2018	9780134496436	Business Math	Cleaves / Hobbs / Noble	11	\$240.40	\$98.00	39.93%	\$144.40	\$288.40	180 days
2018	9780134484136	Integrated Advertising	Clow, Bask	8	\$242.60	\$97.00	39.98%	\$145.60	\$291.10	180 days
2018	9780134421377	Introductory Chemistry	Corwin	8	\$212.80	\$85.00	39.94%	\$127.80	\$255.30	180 days
2018	9780134582688	Good Reasons: Researching and Writing Effective Arguments	Faigley / Setzer	7	\$87.20	\$35.00	40.14%	\$62.20	\$104.70	180 days
2018	9780134392875	Good Reasons with Contemporary Arguments	Faigley / Setzer	7	\$122.20	\$49.00	40.10%	\$73.20	\$146.70	180 days
2018	9780134444339	Basics of Web Design: HTML5 & CSS3	Felke-Morris	4	\$110.20	\$44.00	39.93%	\$66.20	\$132.20	180 days
2018	9780134482087	Understanding Movies	Giannetti	14	\$105.40	\$42.00	39.85%	\$63.40	\$126.40	180 days
2018	9780134457781	Brief Calculus & Its Applications	Goldstein / Lay / Schneider / AMSer	14	\$213.40	\$85.00	39.83%	\$128.40	\$256.80	180 days
2018	9780133894778	Social Gerontology	Hooyman	10	\$178.00	\$71.00	39.89%	\$107.00	\$213.50	180 days
2018	9780134582088	Get Fit, Stay Well	Hopson/Donatelle/Litnall	4	\$108.40	\$43.00	39.67%	\$65.40	\$129.80	180 days
2018	9780134425733	Technical Communication Today	Johnson-Sheehan	6	\$148.80	\$59.00	40.19%	\$89.80	\$179.30	180 days
2018	9780134493036	Technical Communication Strategies for Today	Johnson-Sheehan	3	\$107.40	\$43.00	40.04%	\$64.40	\$128.90	180 days
2018	9780134519548	International Finance	Krugman, Obstfeld, Melitz	11	\$204.00	\$82.00	40.20%	\$122.00	\$245.00	180 days
2018	9780134519556	International Trade	Krugman, Obstfeld, Melitz	11	\$201.60	\$81.00	40.14%	\$120.60	\$242.30	180 days
2018	9780134519579	International Economics	Krugman, Obstfeld, Melitz	11	\$268.60	\$99.00	37.11%	\$169.60	\$338.30	180 days
2018	9780134519029	Writing Research Papers: A Complete Guide (Spiral Version)	Lester (Deceased) / Lester, Jr.	16	\$88.20	\$28.00	40.46%	\$41.20	\$83.20	180 days
2018	9780134539805	Prealgebra	Lial / Salzman	6	\$218.00	\$88.00	40.18%	\$131.00	\$263.00	180 days
2018	9780134467795	Basic College Math	Lial / Salzman / Hostwood	10	\$218.00	\$88.00	40.18%	\$131.00	\$263.00	180 days
2018	9780134424539	The Prentice Hall Reader	Miller	12	\$100.80	\$40.00	39.68%	\$60.80	\$120.60	180 days
2018	9780134518265	Financial Markets and Institutions	Mishkin, Eakins	9	\$289.00	\$99.00	34.26%	\$190.00	\$380.50	180 days
2018	9780134407847	The Longman Writer	Nadel / Langan / Coxwell-Teague	10	\$141.20	\$56.00	39.66%	\$85.20	\$169.20	180 days
2018	9780134408463	The Longman Writer, Brief Edition	Nadel / Langan / Coxwell-Teague	10	\$134.00	\$54.00	40.30%	\$80.00	\$161.00	180 days
2018	9780134526959	Policing America: Challenges and Best Practices	Peak / Sousa	9	\$180.00	\$72.00	40.00%	\$108.00	\$216.00	180 days
2018	9780134699789	Comparative Politics Today: A World View	Powell	12	\$184.60	\$74.00	40.09%	\$110.60	\$221.60	180 days
2018	9780134478029	Cognition	Radzinsky	7	\$234.00	\$94.00	40.17%	\$140.00	\$281.00	180 days
2018	9780134407854	The Allyn & Bacon Guide to Writing -- CONCISE EDITION	Ramago / Bean / Johnson	8	\$94.40	\$38.00	40.26%	\$56.40	\$113.40	180 days
2018	9780134424514	The Allyn & Bacon Guide to Writing -- BRIEF EDITION	Ramago / Bean / Johnson	8	\$135.40	\$54.00	39.89%	\$81.40	\$162.40	180 days
2018	9780134424521	The Allyn & Bacon Guide to Writing -- COMPLETE EDITION	Ramago / Bean / Johnson	8	\$141.20	\$58.00	39.66%	\$83.20	\$166.20	180 days
2018	9780134543161	Quantitative Analysis for Management	Render	13	\$308.20	\$99.00	32.02%	\$210.20	\$398.70	180 days
2018	9780134539423	Diversity Amid Globalization	Rodwin/Lewis/Price	7	\$202.40	\$81.00	40.02%	\$121.40	\$242.60	180 days
2018	9780134582674	Comparative Politics	Samuels	2	\$122.60	\$49.00	39.97%	\$73.60	\$147.10	180 days
2018	9780134549847	Criminology (Justice Series)	Schmiedeger	4	\$154.67	\$62.00	40.09%	\$92.67	\$185.67	180 days
2018	9780134448725	Fluency With Information Technology	Snyder	7	\$153.33	\$61.00	39.78%	\$92.33	\$183.63	180 days
2018	9780134522681	Early Childhood Development: A Multicultural Perspective	Trawick-MBth	7	\$127.00	\$51.00	40.16%	\$76.00	\$152.50	180 days
2018	9780134635200	Information Systems Today	Velasich / Schneider	8	\$284.60	\$99.00	37.41%	\$185.60	\$374.10	180 days
2018	9780134457738	Basic Technical Mathematics with Calculus	Washington	11	\$282.60	\$90.00	18.04%	\$212.60	\$287.90	180 days
2018	9780134522050	Strategic Management and Business Policy	Whorlen, Hunger	15	\$280.60	\$99.00	34.07%	\$181.60	\$340.10	180 days
2018	9780134622189	Concepts in Strategic Management and Business Policy	Whorlen, Hunger	15	\$188.60	\$80.00	40.24%	\$118.60	\$238.60	180 days
2018	9780134392682	Perspectives on Argument	Wood / Miller	9	\$118.40	\$47.00	40.33%	\$69.40	\$139.90	180 days
2018	9780134122748	Compose, Design, Advocate	Wysocki / Lynch	3	\$112.60	\$45.00	39.96%	\$67.60	\$135.10	180 days

Publisher Consignment Rental Agreement

Canadian Pricing

CY	Bound ISBN	Title	Author	Ed	List Price Bound ISBN Canadian \$	Proposed Print Rental Price Canadian \$	Wear & Tear/Abuse Penalty Canadian \$	Non-Return Fee Canadian \$	Rental Period
2018	9780134586877	Adolescence and Emerging Adulthood	Arnett	6	\$277.68	\$110.60	\$167.18	\$332.93	180 days
2018	9780134498263	The Curious Researcher	Bellenger	9	\$91.78	\$36.40	\$55.38	\$109.98	180 days
2018	9780134548809	Criminology: A Sociological Understanding	Barkan	7	\$248.13	\$88.80	\$147.33	\$285.53	180 days
2018	9780134398501	A Sequence for Academic Writing	Behrens / Rosen	7	\$107.64	\$42.90	\$64.74	\$129.09	180 days
2018	9780134832489	Cultural Anthropology	Bonkalein	4	\$213.20	\$85.60	\$127.40	\$288.10	180 days
2018	9780134431994	Asking the Right Questions: A Guide to Critical Thinking	Browne / Keeley	12	\$100.10	\$40.30	\$59.80	\$120.25	180 days
2018	9780134480278	Astronomy Today	Chaisson/McMillan	9	\$247.00	\$98.60	\$148.20	\$286.40	180 days
2018	9780134586221	Astronomy Today Volume 1: The Solar System &c	Chaisson/McMillan	9	\$152.10	\$61.10	\$91.00	\$182.95	180 days
2018	9780134586214	Astronomy Today Volume 2: Stars and Galaxies, &c	Chaisson/McMillan	9	\$152.10	\$61.10	\$91.00	\$182.95	180 days
2018	9780134488436	Business Math	Cleaves / Hobbs / Noble	11	\$312.52	\$124.60	\$187.72	\$374.92	180 days
2018	9780134484136	Integrated Advertising	Clow, Beack	8	\$318.38	\$128.10	\$189.28	\$378.43	180 days
2018	9780134421377	Introductory Chemistry	Corwin	8	\$276.64	\$110.60	\$166.14	\$331.99	180 days
2018	9780134392868	Good Reasons: Researching and Writing Effective Arguments	Faigley / Selzer	7	\$113.38	\$45.60	\$67.68	\$138.11	180 days
2018	9780134392875	Good Reasons with Contemporary Arguments	Faigley / Selzer	7	\$158.68	\$63.70	\$95.18	\$190.71	180 days
2018	9780134444938	Basics of Web Design: HTML5 & CSS3	Felke-Morris	4	\$143.28	\$57.20	\$86.08	\$171.86	180 days
2018	9780134492087	Understanding Movies	Giannetti	14	\$137.02	\$54.60	\$82.42	\$164.32	180 days
2018	9780134437781	Brief Calculus & Its Applications	Goldstein / Lay / Schneider / AMSer	14	\$277.42	\$110.60	\$166.82	\$332.67	180 days
2018	9780133894778	Social Gerontology	Hooyma	10	\$231.40	\$92.30	\$139.10	\$277.55	180 days
2018	9780134392068	Get Fit, Stay Well	Hopson/Donatella/Litrel	4	\$140.62	\$55.90	\$84.72	\$169.67	180 days
2018	9780134425733	Technical Communication Today	Johnson-Sheehan	6	\$190.84	\$76.70	\$114.14	\$228.19	180 days
2018	9780134433035	Technical Communication Strategies for Today	Johnson-Sheehan	3	\$139.62	\$55.90	\$83.72	\$167.67	180 days
2018	9780134519548	International Finance	Krugman, Obstfeld, Melitz	11	\$265.20	\$108.60	\$156.60	\$318.50	180 days
2018	9780134519556	International Trade	Krugman, Obstfeld, Melitz	11	\$262.34	\$105.30	\$157.04	\$314.99	180 days
2018	9780134519579	International Economics	Krugman, Obstfeld, Melitz	11	\$345.84	\$128.70	\$218.14	\$411.19	180 days
2018	9780134519029	Writing Research Papers: A Complete Guide (Spinal Version)	Lester (Deceased) / Lester, Jr.	16	\$89.98	\$38.40	\$51.58	\$103.16	180 days
2018	9780134539805	Prealgebra	Lial / Hestwood	6	\$284.70	\$114.40	\$170.30	\$341.90	180 days
2018	9780134487785	Basic College Math	Lial / Setzman / Hestwood	10	\$284.70	\$114.40	\$170.30	\$341.90	180 days
2018	9780134424538	The Prentice Hall Reader	Miller	12	\$131.04	\$52.00	\$79.04	\$157.04	180 days
2018	9780134518266	Financial Markets and Institutions	Mishkin, Eakins	9	\$376.70	\$128.70	\$247.00	\$440.05	180 days
2018	9780134407847	The Longman Writer	Nadel / Langan / Coxwell-Teague	10	\$183.56	\$72.60	\$110.78	\$219.96	180 days
2018	9780134408453	The Longman Writer, Brief Edition	Nadel / Langan / Coxwell-Teague	10	\$174.20	\$70.20	\$104.00	\$208.30	180 days
2018	9780134526959	Policing America: Challenges and Best Practices	Peak / Sousa	9	\$234.00	\$93.60	\$140.40	\$280.80	180 days
2018	9780134639789	Comparative Politics Today: A World View	Powell	12	\$239.98	\$96.20	\$143.78	\$288.06	180 days
2018	9780134478029	Cognition	Radvansky	7	\$304.20	\$122.20	\$182.00	\$365.30	180 days
2018	9780134407854	The Allyn & Bacon Guide to Writing – CONCISE EDITION	Ramage / Bean / Johnson	8	\$122.72	\$49.40	\$73.32	\$147.42	180 days
2018	9780134424514	The Allyn & Bacon Guide to Writing – BRIEF EDITION	Ramage / Bean / Johnson	8	\$176.02	\$70.20	\$105.82	\$211.12	180 days
2018	9780134424521	The Allyn & Bacon Guide to Writing – COMPLETE EDITION	Ramage / Bean / Johnson	8	\$183.68	\$72.60	\$110.78	\$219.96	180 days
2018	9780134543161	Quantitative Analysis for Management	Render	13	\$401.96	\$128.70	\$273.26	\$466.31	180 days
2018	9780134539423	Diversity Amid Globalization	Rowntree/Lewis/Price	7	\$263.12	\$105.30	\$157.82	\$315.77	180 days
2018	9780134562674	Comparative Politics	Samuels	2	\$159.38	\$63.70	\$95.68	\$191.23	180 days
2018	9780134548847	Criminology (Justice Series)	Schmalzer	4	\$201.07	\$80.60	\$120.47	\$241.37	180 days
2018	9780134448725	Fluency With Information Technology	Snyder	7	\$189.33	\$79.30	\$110.03	\$220.98	180 days
2018	9780134522851	Early Childhood Development: A Multicultural Perspective	Trawick-MSith	7	\$168.10	\$68.30	\$99.80	\$199.25	180 days
2018	9780134835200	Information Systems Today	Velachik / Schneider	8	\$343.99	\$128.70	\$215.29	\$403.33	180 days
2018	9780134437736	Basic Technical Mathematics with Calculus	Washington	11	\$341.38	\$95.00	\$246.38	\$373.88	180 days
2018	9780134522050	Strategic Management and Business Policy	Wheeler, Hunger	15	\$377.78	\$128.70	\$249.08	\$442.13	180 days
2018	9780134822159	Concepts in Strategic Management and Business Policy	Wheeler, Hunger	15	\$258.44	\$104.00	\$154.44	\$310.44	180 days
2018	9780134392882	Perspectives on Argument	Wood / Miller	9	\$151.32	\$61.10	\$90.22	\$181.87	180 days
2018	9780134122748	Compose, Design, Advocate	Wysocki / Lynch	3	\$148.38	\$58.60	\$89.68	\$178.63	180 days

Publisher Consignment Rental Agreement

Exhibit C

Publisher Consignment Monthly Rental Activity Report

Report Units, not Dollars

Title	ISBN	Publisher	Starting Monthly Inventory	New Stock Received from IndiCo	New Rentals	Returned in Good Condition	Collected Damaged Fee	Uncollected Damaged Fee	Collected Non-Returned Fee	Uncollected Non-Returned Fee	Lost/Stolen from Store Inventory	End of Month On-hand
Example Title	9780000000000	Pearson	25	5	10	2	1	0	0	0	0	21
												0
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Pearson Rental Program Overview

Available only to independent campus stores

- Forty-nine Pearson rent-only titles, listed below, will be available through indiCo. Note that one of the titles may be removed.
- Stores will order directly from indiCo through the same process previously used with NACSCORP, which became part of indiCo on April 1. More details to come.
- Stores will not be required to sign an agreement with Pearson, but will sign an agreement with indiCo acknowledging the terms of the Pearson rental program. indiCo will manage communications, inventory, and billing.
- Stores will not be billed for inventory until it is rented. Stores will rent the titles at the Pearson established rental price; indiCo will bill the store for 80% of the rental and fee revenue. Additional details will be provided in the store agreement.
- Details on other fees that may apply (damaged, non-return) to come.
- Stores pay shipping unless the order size qualifies for free shipping.
- All titles are available in digital format, at a lower price than the print rental, through RedShelf and VitalSource with standard bookstore commissions.
- Contact your Pearson representative for faculty review/desk copies (a few will be digital only).
- If you have questions and/or would like to order titles in the print rental program, contact indiCo customer service at 800-321-3883.

Title	Edition	Print ISBN	Customer Rental Fee*
1. Adolescence and Emerging Adulthood	6	9780134596877	\$85.00
2. The Curious Researcher	9	9780134498263	\$28.00
3. Criminology: A Sociological Understanding	7	9780134548609	\$76.00
4. A Sequence for Academic Writing	7	9780134398501	\$33.00
5. Cultural Anthropology	4	9780134632483	\$66.00
6. Asking the Right Questions: A Guide to Critical Thinking	12	9780134431994	\$31.00
7. Astronomy Today	9	9780134450278	\$76.00
8. Astronomy Today Volume 1: The Solar System 9e	9	9780134566221	\$47.00
9. Astronomy Today Volume 2: Stars and Galaxies, 9/e	9	9780134566214	\$47.00
10. Business Math	11	9780134496436	\$96.00
11. Integrated Advertising	8	9780134484136	\$97.00
12. Introductory Chemistry	8	9780134421377	\$85.00
13. The Writer's Handbook	6	9780134571331	\$42.00
14. Good Reasons: Researching and Writing Effective Arguments	7	9780134392868	\$35.00
15. Good Reasons with Contemporary Arguments	7	9780134392875	\$49.00
16. Basics of Web Design: HTML5 & CSS3	4	9780134444338	\$44.00
17. Understanding Movies	14	9780134492087	\$42.00

Title	Edition	Print ISBN	Customer Rental Fee*
18. Brief Calculus & Its Applications	14	9780134437781	\$85.00
19. Prentice Hall Reference Guide	10	9780134427867	\$43.00
20. Social Gerontology	10	9780133894776	\$71.00
21. Get Fit, Stay Well	4	9780134392066	\$43.00
22. Technical Communication Today	6	9780134425733	\$59.00
23. Technical Communication Strategies for Today	3	9780134433035	\$43.00
24. International Finance	11	9780134519548	\$82.00
25. International Trade	11	9780134519555	\$81.00
26. International Economics	11	9780134519579	\$99.00
27. Writing Research Papers: A Complete Guide (Spiral Version)	16	9780134519029	\$28.00
28. Prealgebra	6	9780134539805	\$88.00
29. Basic College Math	10	9780134467795	\$88.00
30. The Prentice Hall Reader	12	9780134424538	\$40.00
31. Financial Markets and Institutions	9	9780134519265	\$99.00
32. The Longman Writer	10	9780134407647	\$56.00
33. The Longman Writer, Brief Edition	10	9780134408453	\$54.00
34. Policing America: Challenges and Best Practices	9	9780134526959	\$72.00
35. Cognition	7	9780134478029	\$94.00
36. The Allyn & Bacon Guide to Writing -- CONCISE EDITION	8	9780134407654	\$38.00
37. The Allyn & Bacon Guide to Writing -- BRIEF EDITION	8	9780134424514	\$54.00
38. The Allyn & Bacon Guide to Writing -- COMPLETE EDITION	8	9780134424521	\$56.00
39. Quantitative Analysis for Management	13	9780134543161	\$99.00
40. Diversity Amid Globalization	7	9780134539423	\$81.00
41. Criminology (Justice Series)	4	9780134548647	\$62.00
42. Fluency With Information Technology	7	9780134448725	\$61.00
43. Early Childhood Development: A Multicultural Perspective	7	9780134522951	\$51.00
44. Information Systems Today	8	9780134635200	\$99.00
45. Basic Technical Mathematics with Calculus	11	9780134437736	\$50.00
46. Strategic Management and Business Policy	15	9780134522050	\$99.00
47. Concepts in Strategic Management and Business Policy	15	9780134522159	\$80.00
48. Perspectives on Argument	9	9780134392882	\$47.00
49. Compose, Design, Advocate	3	9780134122748	\$45.00

* One Semester - 180 days or less

Date: July 12, 2017
Submitted by: Severo Balason, VP of Student Services
Area Administrator: Severo Balason, VP of Student Services
Subject: Request for Ratification

Board Meeting Date: August 16, 2017

Title of Board Item:

Agreement with adidas Team Sports

Background:

In an effort to brand and promote Taft College in a unified and professional image, Athletic Director Kanoe Bandy is requesting approval to join in an agreement with Adidas Team Sports to provide all Taft College athletic apparel. By entering this agreement, the College will profit from promotional benefits and discounts off retail price from adidas.

Terms (if applicable):

July 1, 2017 – June 30, 2020

Expense (if applicable):

No additional expenses. The cost of the uniforms is already budgeted in the District budget.

Fiscal Impact Including Source of Funds (if applicable):

District budget and additional Club funds will cover the costs, as similar to past practice.

Approved: 

Dr. Debra Daniels, Superintendent/President



Elite Team Agreement

adidas Team Sports is pleased to extend the all-school agreement with Taft College for a three year period beginning July 1st, 2017 and ending June 30, 2020 and require all purchases to be made through an adidas Certified Dealer of the School's choice. This partnership agreement target minimum is **\$40,000** annually.

Purchases and Promotional Benefits

- 1) Elite Team discounts on footwear, apparel and accessories
 - **40%** off retail price on apparel, adiCustom and accessories
 - **35%** off retail price on footwear and miTeam.
 - **25%** off retail price on all Hardware.
 - **5%** off retail price: All adidas modified custom footwear.
- 2) Each year, School will receive **\$4,000** signing bonus in adidas promotional product at adidas retail price to be used at their discretion.
- 3) Each year, a **5%** promotional merchandise bonus equal to the value of the School's Booking Orders will be provided to the School to use at their discretion
- 4) If School refers adidas to another School that results in an additional signed adidas all-School agreement, School will receive **150** adidas Short-Sleeve Logo Tees.
- 5) Program to receive **150** adidas Short-Sleeve Logo Tees annually from adidas Team Sports (blank).
- 6) Program to receive **4** banners, **2** table cloths and **1** custom media backdrop annually for marketing needs from adidas Team Sports.

Terms and Conditions

- 1) School will be required to purchase adidas product during the contracted seasons in accordance with School purchasing cycles.
- 2) During the term of this agreement, athletes and coaches will wear adidas apparel & uniforms during all competition events. Footwear will be offered to the school and athletes and will be encouraged but not mandatory.
- 3) Program to receive an online promotional account to enter and request all promotional stock/retail goods.
- 4) Program may not use promotional money on Agron accessories (socks, bags, etc.) or adiCustom or miTeam custom products.
- 5) All promotional products will be shipped blank; adidas will not be responsible for embellishment costs on promotional items. These goods cannot be exchanged.
- 6) The adidas Promotional funds will be available to the school on July 1st of each season.
- 7) Promotional accounts expire June 30th at 5pm PST of each year and the balance does not rollover to the next School year cycle.
- 8) Program will be responsible for freight charges on purchased goods. All promotional goods ship **FREE AT GROUND RATE.**
- 9) School will be responsible for pre-planning product in Booking Windows issued by their team dealer representative.

In witness whereof, the parties hereto have duly executed this agreement as of the date first above written.

Dr. Debra Daniels Date
Superintendent/President
Taft College

Eric Luckenbach Date
adidas US Team Sports
Territory Sales Manager

Date: August 8, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

Consultant Agreement - Nancy Dewhirst

Background:

The West Kern Community College District has requested the services of Nancy Dewhirst, Registered Dental Hygienist. Ms. Dewhirst will provide continuing education, faculty training, and faculty collaboration in the area of infection control and safety. She is an experienced hygienist and recognized speaker and author.

Terms (if applicable):

On an as needed basis until December 31, 2017

Expense (if applicable):

\$3,500.00 per day

Fiscal Impact Including Source of Funds (if applicable):

District funds will be utilized

Approved: _____



Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and Nancy Dewhirst (“Independent Contractor”). The agreement is effective upon execution.

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: continuing education, faculty training, and faculty collaboration in the area of Dental Hygiene Infection Control and Safety (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services of Nancy Dewhirst as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services on an as needed basis through December 31, 2017.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Dental Hygiene Infection Control and Safety training.
4. **Compensation.** Independent Contractor shall be paid the sum of \$3,500.00 per day.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor’s failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in

an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage for the entire term at the established rate paid to District employees.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:
August 16, 2017

Budget Code:
11000-111-5510-66002

West Kern Community College District:

Independent Contractor:

By: Dr. Debra S. Daniels

By: Nancy Dewhirst

Signature

Signature

Title

Address

BOARD AGENDA ITEM

Date: July 25, 2017
Submitted by: Adrian B. Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: August 16, 2017

Title of Board Item:

American Business Machines: Canon ImageRunner Copier 8095i & C5535i, 60 month lease of cost at \$418.75 per month using NASPO pricing.

Background:

Taft College provides faculty and staff a copier in the college's mailroom for use to replicate documents such as tests, memos or study guides. Included in this agreement is a replacement copier for Business Services and Human Resources that is over 10 years old and no longer repairable.

Terms (if applicable):

Terms of the lease is 60 months starting August 2017 to August 2022. Maintenance is covered by copying cost of \$.0045 on the 8095i, \$.0074 b/w, \$.0055 color for the 5535i.

Expense (if applicable):

Cost is \$418.75 per month for lease of units.

Fiscal Impact Including Source of Funds (if applicable):

This purchase is a cost reduction and adds a unit for Business Services and human Resources to share. The monthly cost of this lease is in the 2017-2018 Administrative budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President



American Business
Machines
Corporate Office
821 18th Street
Bakersfield, CA 93301

Taft College
29 Emmons Park Drive
Taft, CA 93268



Attn: Adrian Agundez

Subject: Canon ImageRunner ADVANCED 8595i

Copier includes the following:

- ◆ Up to 95 Digital copies per minute
- ◆ Dual 1,500-sheet Drawers,
- ◆ Dual 550-sheet Cassettes plus By-pass tray
- ◆ 4,200 sheet paper capacity standard
- ◆ Reduction & Enlargement
- ◆ Auto Duplexing
- ◆ Rated for 150,000 copies per month
- ◆ Single Pass Duplexing Document Feeder



Included Options

- ◆ 300 sheets Digital Document Feeder
 - ◆ Staple Finisher V2
 - ◆ 2/3 Hole Punch Kit
 - ◆ PCL Print Kit & PS Printing
 - ◆ Color Universal Send (Scan to Email & Desktop)
 - Optional Paper Deck Unit E1 Add of 3,500 Sheets of 81/2 X 11
- Please add \$21.58 to the 60-month payment listed below**

60 Month Lease Payment:

Pricing based on NASPO Pricing

\$260.47 plus tax

Full Service Includes all parts, labor, travel time and supplies. Excludes papers and staples. All black and white images billed at .0045.

Thank you,

Bryan Rohrbach
Strategic Account Manger
American Business Machines
661-805-7454
brohrbach@abml.com





American Business
Machines
Corporate Office
821 18th Street
Bakersfield, CA 93301

Taft College
29 Emmons Park Drive
Taft, CA 93268



Attn: Adrian Agundez

Subject: Canon ImageRunner ADVANCED C5535i

Copier includes the following:

- ◆ Up to 35 Digital copies per minute
- ◆ 2 Paper Cassettes (LTR to 11x17)
- ◆ 1,250 sheet paper capacity
- ◆ Reduction & Enlargement
- ◆ Auto Duplexing
- ◆ Color Universal Send (Scan to Email & Desktop)



Included Options

- ◆ 150 sheet Digital Document Feeder
- ◆ Inner Finisher H1
- ◆ Network PCL, Postscript, and UFR II Printing
- ◆ Super G3 Fax Board
- ◆ Color Universal Send (Scan to Email & Desktop)

60 Month Lease Payment:

Pricing based on NASPO Pricing

\$108.38 plus tax

Maintenance Agreement:

Full Service Maintenance Agreement. Includes all parts, labor, travel time and supplies. Excludes papers and staples. All black and white images billed at .0074, all color to be billed at .055.

Thank you,

Bryan Rohrbach
Strategic Account Manager
American Business Machines
661-805-7454
brohrbach@abml.com



Financial Summary of the provided options.

Option I - Canon image RUNNER 8595i (95 PPM) with Paper deck E1

- 60 Month Lease Payment NASPO \$ 282.06
- Service Agreement – All images billed @ .0045

Option II - Canon image RUNNER 8585i (85 PPM) with Paper deck E1

- 60 Month Lease Payment NASPO \$ 238.38
- Service Agreement – All images billed @ .0049

Option III - Canon image RUNNER 8595i (95 PPM) with Paper deck E1
Canon image RUNNER C5535i (35 PPM)

- 60 Month Lease Payment NASPO \$ 390.44
- iR 8595i Service Agreement – All images billed @ .0045
- iR C5535i Service Agreement – All B/W images billed @ .0074
All Color images billed @ .0055

Date: July 25, 2017
Submitted by: Adrian B. Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

AMS. NET Technology Solution Provider, Quote#Q-00019843 for Premium Flex Support

Background:

Taft College uses AMS.NET for the support of hardware and software for the college's network equipment. AMS has staff with knowledge of CISCO network programming and occasionally ITS will need assistance with programming or configuring the network device on campus.

Terms (if applicable):

Terms are 40 hours of technical assistance at \$230.00 per hour

Expense (if applicable):

Total cost of the support hours is \$9,200.00

Fiscal Impact Including Source of Funds (if applicable):

The cost of the support hours has been included in the ITS 2017-2018 budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



AMS.NET, Inc.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

West Kern Community College District
 29 Cougar Court
 Taft CA, 93268 US
 ATTN: Mark Gibson

Ship To

West Kern Community College District
 29 Cougar Court
 Taft, CA 93268
 ATTN: Mark Gibson

Quote Description

40 Hour Premium FLEX

Quote #	#Q-00019843
Project #	85290
Modified	7/25/2017
Account Mgr.	Sean Harrington
AM Phone	(925) 245-4769
AM Email	sharrington@ams.net
Inside Account Mgr.	Mike Bruington
IAM Phone	(925) 245-6165
IAM Email	mbruington@ams.net
Quote Exp.	7/24/2018

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Premium					
1	AMS-MS-FLEX-PRE-20 \$4,600 Block of Premium Flex Support Hours - 20 Hours	AMS.NET	2.00	\$4,600.00	\$9,200.00

Order Summary

Subtotal	\$9,200.00
Adjustment	\$0.00
Estimated Taxes	\$0.00
Total	\$9,200.00



AMS.NET, Inc.
502 Commerce Way, Livermore, CA 94551
925-245-6100 • 925-245-6150 Fax
www.ams.net

Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase Order is not provided, an authorized representative must sign this quote.
2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.
3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.
4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.
5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.
6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.
7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/
8. The laws of the State of California will apply to this sale.
9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.
10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

AMS.NET Tax ID: 94-3291629

C7 License: 763508



AMS.NET, Inc.
502 Commerce Way, Livermore, CA 94551
925-245-6100 • 925-245-6150 Fax
www.ams.net

Please fax signed Quotation or Purchase Order to your
AMS.NET account manager or to 925.245.6150. Full terms and
conditions can be viewed on our website at
www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____



AMS.NET
Technology Solution Provider

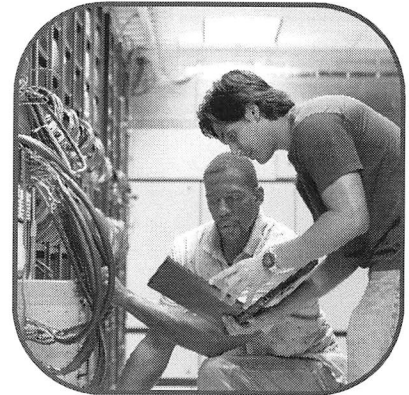
PREMIUM FLEX TIME

Consulting & Professional Services

AMS.NET provides consulting and professional services to supplement your technical staff and support complex technology solutions. Highly experienced engineers are available for advanced technical support where needed. Whether you need assistance with configuration changes, latency issues, design services, installation, multiple manufacturer integrations, troubleshooting or other professional services, our Premium Flex Time plans can be used for these services.

AMS.NET's highly-experienced team of engineers hold top tier certifications from Cisco/Meraki, HP, Aruba, Ruckus, Palo Alto Networks, Microsoft, VMware, Singlewire and others. Our host of services provide complex technical support for wireless, routing/switching, security, voice, paging, data center and other technology solutions. Premium Flex Time plans are hourly blocks that do not expire. Response times are based on support request urgency. The Premium 24x7 option includes support after normal business hours. Premium plans provide a top-level engineer or customer preferred engineer for scheduled service and the top-level engineer that is available for cases that require an immediate response. Premium contracts are available starting at a block of 20 hours and 24x7 plans start at a block of 10 hours. Additional hours can be added to the premium plans in increments of 10 hours.

AMS.NET also offers a host of managed services for customizable, comprehensive coverage for all network or service related issues.



- ▶ Advanced Professional Services
- ▶ Local Certified Experienced Engineers
- ▶ Consulting, Installation & Troubleshooting
- ▶ Top Level or Preferred Engineer Provided
- ▶ Remote, On-Site and Telephone Support
- ▶ 4 Hour Response Time to Scheduled - Response Time Varies Based on the Flex Time Plan and Urgency of Support Need
- ▶ Standard Rate for Any Response Time
- ▶ Detailed Reporting and Portal to View Hours Used Against Blocks Purchased
- ▶ Hours Do Not Expire

Flex Time Plan	Minimum Hours	Hourly Rate
Premium	20, 30, 40, 50 Hrs.	\$230/hr
Premium- 24x7	10, 20, 30, 40, 50 Hrs.	\$345/hr

Standard hourly rates listed above are based on normal business hours Monday-Friday 8:00am to 5:00pm. 24x7 Flex Time Plans include normal business hours and after hours Monday through Friday or Saturday from 5pm-12am. Travel Time is charged at \$125/hr for both directions. CCIE Travel Time is charged at \$230/hr and Cabling Travel Time at \$100/hr. Travel Time is charged both ways. Returned merchandise will be billed a RMA Fee of \$125. Flex Time plans must be paid in advance, not after service is performed.

Celebrating More Than **25** Years

Learn More!

Go to www.ams.net/services
800-893-3660

FLEX TIME PLANS

Eligible Flex Time Support

The Premium Flex Time support provides premium support for your routing/switching, wireless, security, voice/collaboration, paging, data center and other technologies. AMS.NET supports major manufacturers including Cisco/Meraki, HP, Aruba, Ruckus, Palo Alto Networks, Microsoft, VMware, Singlewire and others. For additional project management services on your complex technical requirement, please use Standard Flex Time hours.

Agreement Features	Standard Flex Time Agreement	Premium Flex Time Agreement
Routine Changes	✓	-
Moves/Adds/Changes	✓	-
Troubleshooting/Repair	✓	-
Project Management	✓	-
Cabling	✓	-
Equipment Replacement (with vendor support)	✓	✓
Installation Services	✓	✓
Complex Troubleshooting	-	✓
Redesign	-	✓
Upgrades/Updates	-	✓
Integration with Third Party Manufacturers	-	✓
Technical Design/Planning	-	✓
Top Level Engineer Provided	-	✓
Select Preferred Engineer	-	✓

Guidelines and Limitations

Flex Time plans do not expire and are available until the time and funds are depleted. New or additional purchases of Flex Time plans will be subjected to the new discount rates, guidelines and limitations.

A four hour technical response time is guaranteed based on the urgency of the support request during normal business hours. Normal business hours are Monday through Friday 8:00am to 5:00pm. 24x7 plans include after hours support.

On-site technical support consists of travel time both ways and a minimum of one-hour on-site then deducted in 30 minute increments. Remote technical support is deducted in 30 minute increments.

Business hours are Monday through Friday 8am to 5pm excluding company reserved holidays. Pre-scheduled after-business hour technical support is available Monday through Friday and Saturday from 5pm to 12am and requires a 24x7 Flex Time plan. Emergency after hours support requires a 24x7 Flex Time plan.

Hardware Replacement/RMA Support will be billed as one hour of technical support and actual shipping changes plus discount will be deducted from your Flex Time plan.

Lift rental and boom truck rental will be deducted at \$300 per day with a half day minimum. Rental charges are not eligible for discount.

Frequently Asked Questions

Is there an expiration on the Flex Time Plan?

- ▶ No, Flex Time Plans do not expire.

Can I use my Flex Time plan for materials?

- ▶ No, your Flex Time plan is for technical support only.

How are the hours deducted from my Flex Time Plan?

- ▶ The hours are deducted as the technical service is performed.

Why do I need to pay for Flex Time plan before the service is performed?

- ▶ Flex Time plans provide a guaranteed response time when the support requires an immediate response. To ensure you receive that guaranteed response time you need to have a Flex Time plan prior to requesting service.

Is there a guaranteed response time?

- ▶ Flex Time plans provide a guaranteed response time of 4 hours when the service requested is urgent. All other non-urgent requests will be scheduled.

What installation warranty do I receive with the Flex Time plans?

- ▶ Flex Time plans do not guarantee an installation warranty. AMS.NET provides a 30-day installation warranty when services are quoted as a turnkey solution and bid only.

How do I contact AMS.NET for Technical Support?

- ▶ Contact Customer Service at **800-893-3660 x611** or **925-245-6111** or via email at **service@ams.net**.



AMS.NET
Technology Solution Provider

Date: July 10, 2017
Submitted by: Mark Williams, VP of Instruction
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: August 16, 2017

Title of Board Item:

Purchase of Task Stools for Classroom Sci-04 Conversion from Sierra School Equipment Company

Background:

Existing stools do not fit with the acquired elevated furniture in the newly converted Chemistry Lab. Twenty-five stools will replace the existing stools. Existing stools will be repurposed in classroom G-7.

Terms (if applicable):

N/A

Expense (if applicable):

\$9089.44

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by the CEED HSI Grant.

Approved: _____


Dr. Debra Daniels, Superintendent/President

Sierra School Equipment Company

A California Corporation

California Contractors License #422359

P.O. Box 80667 • 93380-0667

1911 Mineral Court

Bakersfield, California 93308-6812

Phone (661) 399-2993 • Fax (661) 399-0218

June 20, 2017

Maïke Capela
Taft College
29 Cougar Court
Taft, CA 93268

**RE: Science Building - Classroom #S4
Task Stools Only**

Dear Mike:

In accordance with our conversation, I am pleased to submit the following pricing.

<u>Quantity</u>	<u>Description</u>	<u>Discounted Price</u>	<u>Total Price</u>
25 each	Sit On It model #40B-A0-S1-C1-BN, TR2 series armless task stool with S1 stool kit with footring, ballistic nylon back and hard floor casters. Vinyl: Element - Onyx (Unit List Price: \$617.00)	\$ 339.00	\$ 8,475.00
Sub-Total:			\$ 8,475.00
7.25% Sales Tax			\$ 614.44
Total:			\$ 9,089.44

The above price (\$9,089.44) includes delivery to Taft, set-up and California sales tax. The above prices are based on the "Arvin Union School District" piggyback bid. If you wish to place the order, please issue a PO # at your earliest convenience. If you have any questions or need further information, please call.

Sincerely,

SIERRA SCHOOL EQUIPMENT COMPANY

David Shaw

BOARD AGENDA ITEM

Date: July 17, 2017
Submitted by: Mark Williams, Vice President Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: August 16, 2017

Title of Board Item:

Employers Training Resource (ETR) Annual Renewable Contract for 2017-2018

Background:

Taft College will be reimbursed for providing education to eligible ETR clients in the following program areas to include all CTE Certifications:

- Management
- Energy Technology
- Court Reporting
- Dental Hygiene
- Early Care Education
- Industrial Health & Safety
- Petroleum
- Welding
- Criminal Justice
- Accounting
- Administrative Services
- Plus selected WESTEC offered classes

This contract allows for ETR clients to take part in educational programs at Taft College and WESTEC that will prepare them for employment. The contract will allow potential students to receive training and education who would otherwise not be able to do so.

Terms (if applicable):

Effective July 1, 2017 - June 30, 2018.

Expense (if applicable):

No direct cost to the District

Fiscal Impact Including Source of Funds (if applicable):

Student costs will be paid by ETR. There is no negative fiscal impact to the District. The District will benefit from increased enrollment as ETR referred clients enroll in approved Taft College programs.

Approved:  _____
Dr. Debra Daniels, Superintendent/President

EMPLOYERS' TRAINING RESOURCE

DATE: June 15, 2017

TO: Individual Training Account Providers

FROM:  Teresa Hitchcock, Assistant County Administrative Officer

SUBJECT: Program Year 2017-18 Individual Training Account (ITA) agreements

Enclosed are four (4) copies of the Personal/Professional and Contractual Services Agreement (PPCSA) between your agency and Employers' Training Resource (ETR). Kern County requires that training services be contracted in addition to having a purchase order.

Due to a reduction in funding for our ITA Training Providers, the starting amount for all agreements have been significantly reduced. If our funding situation improves in Program Year 2107-18, and if there is further demand for your program(s), we may consider an increase to our agreement. Consideration will be given on a case by case basis.

We are requesting that you sign and return all four (4) copies of the agreement as soon as possible, as it will require two other signatures before being sent to the Board of Supervisors for final approval. Please understand that no clients will be referred to your agency until the agreement is in place.

All training programs must be listed on the State CALJOBS website. To be listed on CALJOBS, all programs must be approved. The Bureau for Private Postsecondary Education (BPPE) is the State agency responsible for providing approval for most programs. Their website is located at <https://www.caljobs.ca.gov/vosnet/Default.aspx>.

When you return the four (4) copies of your signed agreement, please include a current catalog/price list, certificates, and a copy of your agency's current BPPE approval.

Referrals to ITA programs are based on client demand and program performance. Additional funds may be added as required.

If you have any questions regarding this agreement please contact Kevin Whitaker at (661) 336-6979 or email him at whitakerk@co.kern.ca.us.

Attachments

**KERN COUNTY
PERSONAL/PROFESSIONAL AND CONTRACTUAL SERVICES AGREEMENT**

SCHEDULE TO MASTER TERMS AND CONDITIONS: PPCSA-17

THIS SCHEDULE shall be effective on: July 1, 2017, and shall terminate no later than June 30, 2018.

Kern County Department: Employers' Training Resource ("Responsible County Department").

Located at: 1600 E. Belle Terrace, Bakersfield, California 93307

Service Provider: West Kern Community College District / Taft College ("Provider")

Located at: 29 Cougar Court, Taft, California 93268

Provider is (select one): Sole Proprietorship
 Incorporated in the State of California
 Other (specify) Government Entity

Provider shall provide those services described in Exhibit "A" which is attached hereto and incorporated herein by this reference.

County shall compensate Provider for training services to be provided under this Agreement, in an aggregate sum not to exceed \$2,000.00, in accordance with the fee schedule appearing within Exhibit.A, which is attached hereto and made a part hereof. Costs must not exceed the published catalog price.

County shall not reimburse Provider for any costs or travel expenses incurred by Provider hereunder.

Provider shall be required to have the following insurance coverages which are marked, on the terms provided in the Master Terms and Conditions. The insurance coverages shall be in the amounts specified, unless a lesser amount is shown (select all that apply):

Workers' Compensation: As required by California Labor Code Section 3700
 Commercial General Liability (\$1,000,000/Occurrence; \$2,000,000/Aggregate) or other amounts: \$ _____
 Automobile Liability insurance (\$1,000,000/Occurrence) will be required and recorded at Employers' Training Resource prior to students operating, and/or riding in any vehicle owned and/or operated by, or for, the provider.

Note: If a lesser amount is shown, the Responsible County Department must obtain the prior written approval of the County Risk Manager.

Should any conflicts arise between this Schedule and the Master Terms and Conditions attached hereto and incorporated herein by this reference, the Master Terms and Conditions shall control.

IN WITNESS WHEREOF, the Parties have executed this Schedule, including the Master Terms and Conditions, which constitute the Agreement, on the Effective Date.

COUNTY OF KERN

By _____
Chairman, Board of Supervisors
"County"

Date: _____

APPROVED AS TO CONTENT:
Responsible County Department

By _____
Teresa Hitchcock, Assistant County Administrative Officer

Date: _____

SERVICE PROVIDER

By _____
Dr. Debra Daniels, Superintendent/President
"Provider"

Date: _____

APPROVED AS TO FORM:
Office of the County Counsel

By _____
Deputy

Date: _____

EXHIBIT A SERVICES

Provider shall provide the Services indicated below for the Responsible County Department. Provider shall invoice County as follows:

Provider shall invoice the County for tuition, expenses, and fees ("Cost") that Provider charges to provide Services. The County will reimburse Provider for Costs; however, the total Cost paid by County shall not exceed \$5,000 per client. Client shall be responsible for Cost beyond \$5,000.

If the length of training is six (6) weeks or less, Provider shall submit an invoice for the total cost of the program once the client has completed the first day of training. If the length of the training program is longer than six (6) weeks, Provider shall submit an invoice for one-half of total program cost (**not to exceed \$2,500**) once the client completes the first day of training. Provider shall then submit an invoice for the remaining one-half of program cost (**not to exceed \$2,500**) once the client has completed over one-half of the training. For public California Colleges and Universities, invoices for reimbursement shall be based on actual costs incurred and may be submitted for payment based on a semester or quarterly school year.

Upon written notice from the Responsible County Department, an exception to the tuition limit of \$5,000 and schedule of payment may be made in writing. This can include special grants targeted to specific populations or occupations.

Programs in this Agreement include:

<u>Program</u>	<u>Cost</u>	<u>Course Length</u>
Accounting Certificate	\$2,019.00	344 Hours
Administrative Services Certificate	\$1,973.00	328 Hours
Administrative Services Certificate I	\$944.00	144 Hours
Administrative Services Certificate II	\$1,766.00	256 Hours
AS in Accounting	\$2,680.00	960 Hours
AS in Administrative Services	\$1,858.00	960 Hours
AS in Business Administration	\$2,088.00	960 Hours
AS in Court Reporting	\$2,500.00	4,608 Hours
AS in Criminal Justice Administration	\$1,858.00	960 Hours
AS in Criminal Justice Corrections	\$1,858.00	960 Hours
AS in Dental Hygiene	\$5,244.00	960 Hours
AS in Direct Support Education	\$1,858.00	960 Hours
AS in Early Care, Education, and Family Studies	\$2,134.00	960 Hours
AS in Energy Technology	\$2,956.00	960 Hours
AS in General Business	\$1,858.00	960 Hours
AS in Industrial Health and Safety	\$2,680.00	960 Hours
AS in Information Technology and Management	\$2,841.00	960 Hours
AS in Management	\$2,088.00	960 Hours
AS in Welding Technology	\$1,996.00	960 Hours
Cert. in Advanced Information Technology and Management	\$1,743.00	248 Hours
Certificate in information Technology and Management	\$921.00	136 Hours
Certificate in Microsoft Office Applications	\$806.00	96 Hours
Child Development Assistant Teacher Certificate	\$806.00	96 Hours
Child Development Associate Teacher Certificate	\$1,082.00	192 Hours
Child Development Master Teacher Certificate	\$3,048.00	528 Hours
Child Development Teacher Certificate	\$2,134.00	384 Hours

Criminal Justice Administration – Corrections Concentration Certificate	\$1,858.00	288 Hours
Direct Support Education Certificate	\$1,858.00	288 Hours
Early Care, Education, and Family Studies Certificate	\$2,910.00	480 Hours
Early Intervention Assistant I Certificate	\$2,772.00	432 Hours
Early Intervention Assistant II Certificate	\$3,870.00	640 Hours
Energy Technology Entry Level Certificate	\$1,674.00	224 Hours
Energy Technology Field Technician Certificate	\$1,858.00	288 Hours
Energy Technology Foundation Certificate	\$1,036.00	176 Hours
Energy Technology Industrial Health and Safety Certificate	\$1,858.00	288 Hours
Energy Technology Instrumentation Certificate	\$944.00	144 Hours
Energy Technology Petroleum Engineering/Geological Tech Cert	\$2,273.00	304 Hours
Gas Metal Arc and Flux Core Arc Welding Certificate	\$944.00	144 Hours
Gas Tungsten Arc Welding Certificate	\$944.00	144 Hours
Industrial Health and Safety Entry Level Hazardous Material Cert	\$679.50	52 Hours
Industrial Health and Safety Foundation Certificate	\$1,858.00	288 Hours
Industrial Health and Safety Midlevel Certificate	\$2,680.00	400 Hours
Information Management and Technology Certificate	\$2,318.00	448 Hours
Management Certificate	\$1,950.00	320 Hours
Management: Customer Service	\$972.00	80 Hours
Master Teacher Specialization Infant Development Certificate	\$806.00	96 Hours
Master Teacher Specialization School Age Care & Develop. Cert	\$806.00	96 Hours
Master Teacher Specialization Special Needs Certificate	\$806.00	96 Hours
Pipe Code Welding Certificate	\$1,082.00	192 Hours
Structural Code Welding Certificate	\$1,082.00	192 Hours
Welding Assistant/Helper Certificate	\$806.00	96 Hours
40-Hour HAZWOPER Safety Training - WESTEC	\$105.00	40 Hours
Basic Drilling & Workover Sub Sea - WESTEC	\$500.00	40 Hours
Basic Drilling & Workover Surface - WESTEC	\$450.00	32 Hours
Basic Drilling Surface Stack - WESTEC	\$350.00	28 Hours
Basic Employee Safety for General Industry - WESTEC	\$35.00	8 Hours
Calif. Commercial Driver License Permit Preparation - WESTEC	\$35.00	40 Hours
Cal Oilfield Producers Confined Space Entry Training - WESTEC	\$35.00	8 Hours
Court Reporting - WESTEC	\$4,848.00	4,848 Hours
Emergency Response Technician Training - WESTEC	\$35.00	24 Hours
Forklift Operator Safety Training - WESTEC	\$35.00	8 Hours
Introductory Well Control - WESTEC	\$200.00	8 Hours
Medic First Aid Training/CPR - WESTEC	\$35.00	8 Hours
Mine Safety & Health Refresher - WESTEC	\$35.00	8 Hours
Passport & Medic First Aid Refresher - WESTEC	\$35.00	8 Hours

- During this program year, Provider may add or amend CalJOBS approved programs to this Agreement with the written permission of the Responsible County Department.
- Providers with six or more total participants within a two year period shall be held accountable for a Training Related Entered Employment Rate of $\geq 70\%$.
- Costs cannot exceed the lesser of the published catalog price or price posted on CalJOBS.
- The amount to be paid by County for services provided to any single client shall not exceed the approved tuition limit per client. Any amount in excess of the approved tuition shall be the

responsibility of the client.

- If the client ends the training program prior to completion, Provider shall submit a refund based on the cost of program that has been paid to County based on Provider's published refund policy listed in their catalog.
- Provider will not charge Responsible County Department if a client has to repeat classes due to Provider's errors, acts, or omissions.
- Responsible County Department will only reimburse Provider for approved course work required for programs as listed in Provider's catalog.
- Financial grants (Pell Grant, etc.) awarded to the clients shall offset the above-listed costs of the programs prior to the use of Responsible County Department funding. The total amounts received by Provider shall never exceed the program amounts listed on this contract.

1. Full description of Services:

- A. Provider shall be listed as approved with the State of California's Bureau for Private Postsecondary Education, California Department of Education, Chancellor's office of the California Community Colleges, or recognized by an accreditation institution determined to be acceptable, in writing, by the Responsible County Department.
- B. Provider shall remain approved. If Provider loses their approval, then Provider shall notify the County immediately, and this Agreement shall be deemed terminated.
- C. Subsequent eligibility for Provider to receive funding will be determined annually, based on CalJOBS requirements.
- D. Training programs must be included in the State of California's CalJOBS Eligible Training Provider List before an individual can be referred by County to such training.
- E. Class material shall conform to the State of California's established curriculum requirements.
- F. Provider shall maintain program, applicant, participant, personnel, and financial records as are required by the Workforce Innovation and Opportunity Act (WIOA), the State of California, and the Secretary of Labor to assure a proper accounting of all WIOA funds. Provider shall retain all records pertinent to this Agreement for a period of three (3) years from the date of final payment of this Agreement. If at the end of three (3) years, there is litigation or an audit involving those records, Provider shall retain the records until the resolution of such litigation or audit.
- G. For truck driving schools, all ETR participants shall have training that includes the option of three-axle tractors, 46' trailers, and a minimum of a 10-speed transmission. All participants shall also receive, as part of the cost of the program, a HAZMAT Endorsement, Doubles/Triples Endorsement, and Tank Endorsement if requested by the participant.
- H. Referrals are at the sole discretion of the Responsible County Department.

2. The location of training is 29 Cougar Court, Taft, California 93268 and 5801 East Lerdo Highway, Shafter, CA 93263. Additional training sites may be utilized with the written permission of the Employers' Training Resource Director after inclusion on CalJOBS.

3. Materials, equipment, facilities, manuals, study guides, etc., will be provided as indicated to assist the Provider in provision of Services:

By Responsible County Department: none

By Provider: All materials, equipment, facilities, etc., will be provided under the total purchase price of the training program.

[The remainder of this page has intentionally been left blank]

KERN COUNTY
PERSONAL/PROFESSIONAL AND CONTRACTUAL SERVICES AGREEMENT
MASTER TERMS AND CONDITIONS
PPCSA-17

THIS AGREEMENT is made and entered into effective with the date entered on the Schedule which is attached hereto and incorporated herein by this reference, by and between the COUNTY OF KERN, a political subdivision of the State of California, as represented by Employers' Training Resource ("County"), with its principal location at 1600 E. Belle Terrace Street, Bakersfield, CA 93307, and Provider identified on the Schedule hereto;

WHEREAS:

- (a) Government Code Sections 3100 and 53060 permit the County Board of Supervisors to contract for the furnishing of special services with individuals specially trained and experienced and competent to perform those services; and
- (b) The County's Department identified on the Schedule as the Responsible County Department requires those services which are specified in Exhibit A; and
- (c) County desires to engage Provider to provide said services and Provider, by reason of his/her qualifications, experience, and facilities for doing the type of work herein contemplated, has offered to provide the required services on the terms set forth herein;

IT IS AGREED between the parties hereto as follows:

- 1) **Services to be Rendered.** Provider shall provide the services described in Exhibit "A" which is attached to the Schedule and incorporated therein. This Agreement does not guarantee that there will be any minimum amount purchased.
- 2) **Compensation to Provider.** County shall compensate Provider in accordance with the compensation selection(s) annotated on the Schedule. No additional compensation will be paid for secretarial, clerical support staff, overhead or any other cost incurred by Provider pursuant to providing services to County.

Invoicing. Invoice shall be submitted to the Responsible County Department. If the length of training is six (6) weeks or less, Provider shall submit an invoice for the total cost of the program once the client has completed the first day of training. If the length of the training program is longer than six (6) weeks, Provider shall submit an invoice for one-half of total program cost (**not to exceed \$2,500**) once the client completes the first day of training. Provider shall then submit an invoice for the remaining one-half of program cost (**not to exceed \$2,500**) once the client has completed over one-half of the training. For public California Colleges and Universities, invoices for reimbursement shall be based on actual costs incurred and shall be submitted for payment based on a semester or quarterly school year.

Upon written notice from the Responsible County Department, an exception to the tuition limit of \$5,000 and schedule of payment may be made in writing. This can include special grants targeted to specific populations or occupations.

- 3) **Leveraged Resources.** Provider shall document and report any funding or expenditures used by and/or for clients no matter the source of such funding in order that these funds can be evaluated and considered as leveraged resources to training expenditures. Provider shall provide County with all such financial information concerning grants, scholarships, loans, etc. This documentation will list the amount of the funds, their source and any special provisions or stipulations that may be tied to these funds. Provider shall also supply supporting documentation for such funding used for the participant's training. This information shall accompany all submitted invoices if required. Per EDD Directive WSD-14-1 (July 8, 2014), beginning Program Year (PY) 2016-17 and each PY thereafter, County is required to spend at least 30 percent of the combined total of its adult and dislocated worker WIOA formula fund allocations on workforce training services. A portion of the minimum training expenditure requirement (an amount of up to 10 percent of the combined total of the adult and dislocated worker formula fund allocation) may be met by applying designated leveraged resources used for training services.

KERN COUNTY
PERSONAL/PROFESSIONAL AND CONTRACTUAL SERVICES AGREEMENT
MASTER TERMS AND CONDITIONS
PPCSA-17

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- (b) The County's Department identified on the Schedule as the Responsible County Department requires those services which are specified in Exhibit A; and
- (c) County desires to engage Provider to provide said services and Provider, by reason of his/her qualifications, experience, and facilities for doing the type of work herein contemplated, has offered to provide the required services on the terms set forth herein;

IT IS AGREED between the parties hereto as follows:

- 1) **Services to be Rendered.** Provider shall provide the services described in Exhibit "A" which is attached to the Schedule and incorporated therein. This Agreement does not guarantee that there will be any minimum amount purchased.
- 2) **Compensation to Provider.** County shall compensate Provider in accordance with the compensation selection(s) annotated on the Schedule. No additional compensation will be paid for secretarial, clerical support staff, overhead or any other cost incurred by Provider pursuant to providing services to County.

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Upon written notice from the Responsible County Department, an exception to the tuition limit of \$5,000 and schedule of payment may be made in writing. This can include special grants targeted to specific populations or occupations.

- 3) **Leveraged Resources.** Provider shall document and report any funding or expenditures used by and/or for clients no matter the source of such funding in order that these funds can be evaluated and considered as leveraged resources to training expenditures. Provider shall provide County with all such financial information concerning grants, scholarships, loans, etc. This documentation will list the amount of the funds, their source and any special provisions or stipulations that may be tied to these funds. Provider shall also supply supporting documentation for such funding used for the participant's training. This information shall accompany all submitted invoices if required. Per EDD Directive WSD-14-1 (July 8, 2014), beginning Program Year (PY) 2016-17 and each PY thereafter, County is required to spend at least 30 percent of the combined total of its adult and dislocated worker WIOA formula fund allocations on workforce training services. A portion of the minimum training expenditure requirement (an amount of up to 10 percent of the combined total of the adult and dislocated worker formula fund allocation) may be met by applying designated leveraged resources used for training services.

taking reasonable measures to adequately safeguard each participant's personally identifiable information (PII) and information designated as sensitive.

- 13) **Conflict of Interest.** Provider has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflict of interest of public officers and employees. Provider agrees that they are unaware of any financial or economic interest of any public officer or employee of the County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the County may immediately terminate this Agreement by giving written notice thereof. Provider shall comply with the requirements of Government Code Section 1090 et seq. and 87100 et seq. during the term of this Agreement.
- 14) **Counterparts.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.
- 15) **Debarment and Suspension.** Provider is required to comply with the government-wide requirements, including Executive Orders 12459 and 12689, for debarment and suspension. Provider certifies under penalty of perjury under the laws of the State of California that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency and had not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction.
- 16) **Drug Free Workplace.** Provider is required to provide County with a certificate of Drug-Free Workplace which acknowledges notification of employees that action will be taken against them for violations under Government Code Sections 8350(a) and 8355(b) and 29 CFR 94, 48, 23.5; that a Drug-Free Awareness Program has been implemented; and that personnel will receive a copy of Provider's policy.
- 17) **Energy Policy and Conservation Act.** Provider shall maintain mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
- 18) **Enforcement of Remedies.** No right or remedy herein conferred on or reserved to County is exclusive or any other right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing by laws or in equity or by statute or otherwise, and may be enforced concurrently or from time to time.
- 19) **Equal Employment Opportunity.** Provider shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).
- 20) **Exhibits.** All exhibits attached to this Agreement are incorporated into this Agreement by reference.
- 21) **Immigration Reform and Control Act.** Provider acknowledges that Provider, and all subcontractors hired by Provider to perform services under this Agreement, are aware of and understand the Immigration Reform and Control Act ("IRCA"). Provider is and shall remain in compliance with the IRCA and shall ensure that any subcontractors hired by Provider to perform services under this Agreement are in compliance with the IRCA. In addition, Provider agrees to indemnify, defend and hold harmless the County, its agents, officers and employees, from any liability, damages or causes of action arising out of or relating to any claims that Provider's employees, or the employees of any subcontractor hired by Provider, are not authorized to work in the United States for Provider or its subcontractors and/or any other claims based upon alleged IRCA violations committed by Provider or Provider's subcontractor(s).
- 22) **Indemnification.**

- A) Provider agrees to indemnify, defend and hold harmless County and County's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, cost, and expenses (including, but not limited to, reasonable attorneys' fees of County Counsel and Counsel retained by County, expert fees, costs of staff time, and investigation costs) of whatever kind or nature, which arise out of or are in any way connected with any act or omission of Provider or Provider's officers, agents, employees, independent contractors, sub-contractors of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include bodily and personal injury or death to any person or persons; damage to any property, regardless of where located, including the property of County; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Provider by any person or entity.
- B) If any claim is asserted or action or proceeding brought against County which alleges that all or any part of the services or products in the form supplied by Provider or County's use thereof, infringes or misappropriates any United States or foreign patent or copyright, or any trade secret or other proprietary right, County shall give Provider prompt written notice thereof. Provider shall defend any such claim or action with counsel of Provider's choice and at Provider's expense and shall indemnify County for any costs, including reasonable attorney's fees and damages actually incurred by County in connection therewith, including steps County may take to avoid entry of any default judgment or other waiver of County's rights. County shall cooperate fully with and may monitor Provider in the defense of any claim, action or proceeding and will make employees available as Provider may reasonably request with regard to such defense, subject to reimbursement by Provider of all costs and expenses occasioned by County's cooperation in such defense. This indemnity does not extend to modifications or additions to the services or products made by County or any third party without written consent of Provider, or to any unauthorized use of the services or products by County.
- C) If the services or products are, in Provider's opinion, likely to become or do become the subject of a claim of infringement or misappropriation of a United States or foreign patent, copyright, trade secret or other proprietary right, or is a temporary restraining order or other injunctive relief is entered against the use of part or all of the services or products, Provider shall within ninety (90) days:
- i) Promptly replace the services or products with compatible, functionally equivalent and non-infringing services or products;
 - ii) Promptly modify the services or products to make them non-infringing without materially impairing County's ability to use the services or products as intended;
 - iii) Promptly procure the right of County to continue using the services or products; or
 - iv) As a last resort, if none of the foregoing alternatives are reasonably available to Provider and County is enjoined or otherwise precluded legally from using the services or products, Provider will within 120 days of the judgment or other court action promptly refund to County all fees and cost paid for the services or products under this Agreement and amendments thereto whereupon this Agreement shall terminate. All licensed products will be disposed of as ordered by the governing court at the expense of Provider or as determined by County if the court does not so direct.
- D) Upon completion of this Agreement, the provisions of this sub-section 21.B shall continue to survive.

23) Insurance. Provider, in order to protect County and its board members, officials, agents, officers, and employees against all claims and liability for death, injury, loss and damage as a result of Provider's actions in connection with the performance of Provider's obligations, as required in this Agreement, shall secure and maintain insurance as described below. Provider shall not perform any work under this

Agreement until Provider has obtained all insurance required under this section and the required certificates of insurance and all required endorsements have been filed with the COUNTY's authorized insurance representative. Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of the insurance requirements set forth herein. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, Provider shall supply proof that such person is an authorized representative thereof, and is authorized to bind the named underwriter(s) and their company to the coverage, limits and termination provisions shown thereon. The Provider shall promptly deliver a certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the term specified herein. Such certificates and endorsements shall be delivered to the County's authorized insurance representative prior to the expiration date of any policy and bear a notation evidencing payment of the premium thereof if so requested. Provider shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any claim by Provider or County as an additional insured.

A) Workers' Compensation and Employer's Liability Insurance Requirement:

- i) In the event Provider has employees who may perform any services pursuant to this Agreement, Provider shall submit written proof that Provider is insured against liability for workers' compensation in accordance with the provisions of section 3700 of the California Labor Code.
- ii) Provider shall require any subcontractors to provide workers' compensation for all of the subcontractors' employees, unless the subcontractors' employees are covered by the insurance afforded by Provider. If any class of employees engaged in work or services performed under this Agreement is not covered by California Labor Code section 3700, Provider shall provide and/or require each subcontractor to provide adequate insurance for the coverage of employees not otherwise covered.
- iii) Provider shall also maintain Employer's Liability Insurance with limits of one million dollars (\$1,000,000) for bodily injury or disease.

B) Liability Insurance Requirements:

- i) Provider shall maintain in full force and effect, at all times during the term of this Agreement, the following insurance:
 - (1) Commercial General Liability Insurance including, but not limited to, Contractual Liability Insurance (specifically concerning the indemnity provisions of this Agreement with the County), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Provider's performance of work under this Agreement. The Commercial General Liability Insurance shall contain no exclusions or limitation for independent contractors working on the behalf of the named insured. Provider shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by law following termination of this Agreement. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate.
 - (2) If required on the Agreement, Automobile Liability Insurance against claims of Personal Injury (including bodily injury and death) and Property Damage covering any vehicle and/or all owned, leased, hired and non-owned vehicles used in the performance of services pursuant to this Agreement with coverage equal to policy limits, which shall be at least one million dollars (\$1,000,000) each occurrence.

- i. The Commercial General Liability and Automobile Liability Insurance required shall include an endorsement naming County and County Indemnified Parties as additional insureds for liability arising out of this Agreement and any related operations. The endorsement shall be provided using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on other forms which provide coverage at least equal to or better than form CG 20 10 11 85.
- ii. If Provider is, or becomes during the Term, self-insured or a member of a self-insurance pool, Consultant shall provide coverage equivalent to the required insurance coverages and endorsements. County will not accept the coverages unless the County Risk Manager determines, in its sole discretion and by written acceptance, that the coverages proposed to be provided by Consultant are equivalent to the required coverages. Any self-insured retentions in excess of \$100,000 must be declared on the Certificate of Insurance or other documentation provided to County and must be approved in writing by the County Risk Manager.
- iii. If any of the insurance coverages required under this Agreement is written on a claims-made basis, Provider, at Provider's option, shall either (i) maintain said coverage for at least three (3) years following the termination of this Agreement with coverage extending back to the effective date of this Agreement; (ii) purchase an extended reporting period of not less than three (3) years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.
- iv. Cancellation of Insurance - The above stated insurance coverages required to be maintained by Provider shall be maintained until the completion of all of Provider's obligations under this Agreement except as otherwise indicated herein. Each insurance policy supplied by the AGENCY shall not be suspended, voided, cancelled or reduced in coverage or in limits except after ten (10) days written notice by Provider in the case of non-payment of premiums, or thirty (30) days written notice in all other cases. Such notice shall be by certified mail, return receipt requested. This notice requirement does not waive the insurance requirements stated herein. Provider shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-renewed, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.
- v. All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved by the County Risk Manager.
- vi. If Provider is, or becomes during the term of this Agreement, self-insured or a member of a self-insurance pool, Provider shall provide coverage equivalent to the insurance coverages and endorsements required above. The County will not accept such coverage unless the County determines, in its sole discretion and by written acceptance, that the coverage proposed to be provided by Provider is equivalent to the above-required coverages.
- vii. All insurance afforded by Provider pursuant to this Agreement shall be primary to and not contributing to all insurance or self-insurance maintained by the County. An endorsement shall be provided on all policies which shall waive any right of recovery (waiver of subrogation) against the County.

- viii. Insurance coverages in the minimum amounts set forth herein shall not be construed to relieve Provider for any liability, whether within, outside, or in excess of such coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude the County from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.
- ix. Failure by Provider to maintain all such insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by Provider. County, at its sole option, may terminate this Agreement and obtain damages from Provider resulting from said breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Provider, County shall deduct from sums due to Provider any premiums and associated costs advanced or paid by County for such insurance. If the balance of monies obligated to Provider pursuant to this Agreement is insufficient to reimburse County for the premiums and any associated costs, Provider agrees to reimburse County for the premiums and pay for all costs associated with the purchase of said insurance. Any failure by County to take this alternative action shall not relieve Provider of its obligation to obtain and maintain the insurance coverages required by this Agreement.

24) Lobbying Certification and Disclosure.

- A) PROVIDER certifies that no Federal appropriated funds have been paid or will be paid, by Provider's officers or employees, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, AGENCY's signatory official shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C) Provider must submit to County a "Certification Regarding Lobbying" signed by Provider's signatory official, if the agreement amount is in excess of \$100,000.

25) Modifications of Agreement.

- A) This Agreement may be amended by a unilateral modification by County should it be determined that any provisions have been left off that are administratively required. The Director of the Responsible County Department shall be the signor of the Modification.
- B) Non-administrative modifications or extensions to this Agreement must be in writing, and signed by the parties in interest at the time of the modification. Revised cost cannot exceed the published catalog price.
- C) During this program year, Provider may add CalJOBS approved programs to this Agreement with the written permission of the Employers' Training Resource Director.

26) Negation of Partnership. In the performance of all services under this Agreement, Provider shall be, and acknowledges that Provider is, in fact and law, an independent contractor and not an agent or employee of County. Provider has and retains the right to exercise full supervision and control of the manner and methods of providing services to County under this Agreement. Provider retains full supervision and control over the employment, direction, compensation and discharge of all persons

assisting Provider in the provision of services under this Agreement. With respect to Provider's employees, if any, Provider shall be solely responsible for payment of wages, benefits and other compensations, compliance with all occupational safety, welfare and civil rights laws, tax withholding and payment of employee taxes, whether federal, State or local, and compliance with any and all other law regulating employment.

- 27) No Third Party Beneficiaries.** It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement, shall be strictly reserved to County and Provider. Nothing contained in this Agreements shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of County and Provider that any such person or entity, other than County or Provider, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.
- 28) Noncollusion Covenant.** Provider represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with County. Provider has received from County no incentive or special payments, nor considerations not related to the provision of services under this Agreement.
- 29) Nondebarment Certification.** Provider is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by and federal department or agency.
- 30) Nondiscrimination.** As a condition to the award of Federal financial assistance under the Workforce Innovation and Opportunity Act (WIOA), Provider assures, with respect to the operation of the WIOA-funded program(s) or activity (ies) and all agreements or arrangements to carry out the WIOA-funded program(s) or activity(ies), that it will comply fully with the nondiscrimination and equal opportunity provisions of WIOA, Attachment 1, *WIOA Eligible Training Provider List Policy and Procedures, Page 7* – Revised the Equal Employment and Nondiscrimination Requirements to incorporate the new WIOA Section 188 regulations at Title 29 *Code of Federal Regulations* Part 38; the Nontraditional Employment for Women Act of 1991; Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act of 1990, as amended; the Age Discrimination Act of 1975, as amended; Title IX of the Education Amendments of 1972, as amended; and with all applicable requirements imposed by or pursuant to the regulations implementing those laws including, but not limited to, 29 CRF part 26 and part 37. The Federal government has the right to seek judicial enforcement of this assurance.
- 31) Nonwaiver.** No term, covenant or condition of this Agreement can be waived except by the written consent of County. Forbearance or indulgence by County in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by Provider. County shall be entitled to invoke any remedy available to County under this Agreement or by law or in equity despite said forbearance or indulgence.
- 32) Notices.** All notices required or provided for in this Agreement shall be provided to Employers' Training Resource at the address indicated in the opening section of this Agreement and to the Provider at the addresses indicated in the Schedule. Delivery shall be by personal delivery or deposit in the U.S. Mail, postage prepaid, registered or certified mail, addressed as specified herein above. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this Agreement by leaving such notice with the receptionist or other person of like capacity employed in Provider's office, or the receptionist for Employers' Training Resource.

33) Ownership of Documents. All reports, documents and other items generated or gathered in the course of providing services to the County under this Agreement are and shall remain the property of the County, and shall be returned to County upon full completion of all services by Provider or termination of this Agreement, whichever first occurs.

34) Representations. Provider makes the following representations which are agreed to be material to, and form a part of the inducement for this Agreement:

- A) Provider has the expertise, support staff and facilities necessary to provide the services described in this Agreement; and
- B) Provider does not have any actual or potential interests adverse to County nor does Provider represent a person or firm with an interest adverse to County with reference to the subject of this Agreement; and
- C) Provider shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this Agreement.

35) Rights to Contracted Products.

- A) For no additional fee or charge, products developed, prepared, generated or gathered by Provider or Provider's employees or subcontractors pursuant to this Agreement, but not including Provider's original licensed software or administrative communications and records which shall remain the exclusive property of Provider, shall be considered creative works for hire and shall be delivered to and become the exclusive property of the County and may be used by the County in any way it may deem appropriate. Provider shall thereafter have no rights whatsoever in such products, except the right to use such products for the exclusive purpose of providing services to County under this Agreement, and Provider shall not copy or disclose to any third party any such product or any portion thereof, except as in expressly set forth in this Agreement or by separated written agreement between the parties.
- B) The ideas, concepts, know-how, or techniques developed during the course of this Agreement may be used by County in any way it may deem appropriate, so long as that use does not violate any term in this Agreement or any state or federal law or regulation.
- C) Provider or Provider's assigned employees or subcontractors shall not publish or disseminate information gained through participation in this Agreement without specific prior review and written consent by the County.
- D) Upon termination or expiration of this Agreement, Provider shall immediately deliver to County all County owned programs and documentation developed pursuant to this Agreement. In addition, Provider grants to County a perpetual, royalty-free, non-exclusive, irrevocable, and non-transferable license to use, solely for County purposes, any Provider owned program, including system software, utilized by Provider in performance of this Agreement.
- E) Upon completion of this Agreement, the provisions of this Section shall continue to survive.

36) Severability. Should any part, term, portion or provision of this Agreement be decided to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the parties intended to enter into in the first instance.

37) Signature Authority. Each party has full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authorized and

empowered to enter into this Agreement. This Agreement is not an authorization to provide services until signed by the Kern County Board of Supervisors.

- 38) Sole Agreement.** This document, including the attachments hereto, contains the entire agreement of the parties relating to the services, rights, obligations and covenants contained herein and assumed by the parties respectively. No inducements, representations or promises have been made, other than those recited in this Agreement. No oral promise, modification, change or inducement shall be effective or given any force or effect.
- 39) Solid Waste Disposal Act.** Provider shall comply with Section 6002 of the Solid Waste Disposal Act of January 24, 1994. This section includes procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recycled materials as practicable.
- 40) Termination.** Employers' Training Resource may, without cause, terminate this Agreement by written notice. A Notice of Termination will be deemed effective fifteen (15) days after personal delivery, or twenty (20) days after mailing by regular U.S. Mail, postage prepaid. In addition, either party may immediately terminate this Agreement should the other party fail to substantially perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating the termination. In the event this Agreement is terminated by either County or Provider, Provider shall submit to the responsible County Department all files, memoranda, documents, correspondence, and other items generated in the course of performing this Agreement, within fifteen (15) days after the effective date of any written Notice of Termination. Should either party terminate this Agreement as provided herein, County shall pay Provider for all satisfactory services rendered by Provider prior to the effective date of termination in an amount not to exceed the maximum dollar amount indicated in the Schedule.
- 41) Time of Essence.** Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.



BOARD AGENDA ITEM

Date: July 20, 2017
Submitted by: Adrian Agundez, Director of Information Technology
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:
GT Software NetCOBOL Maintenance Renewal

Background:
GT Software NetCOBOL is used for compiling the Banner software on District servers.

Terms (if applicable):
Maintenance coverage is from September 1, 2017 to August 31, 2018

Expense (if applicable):
Total cost of this contract is \$2,244.00

Fiscal Impact Including Source of Funds (if applicable):
This support cost is included in the 2017-18 ITS Budget

Approved: 

Dr. Debra Daniels, Superintendent/President



6255 Barfield Road, Suite 200
 Atlanta, GA 30328
 USA

GT Software Quote

Quote Number 00009589
 Quote Date 7/20/2017

Payment Terms: Net 30 days
 Quote Expiration 8/31/2017

Customer/Contact Information

Contact Dana Hicks
dhicks@taftcollege.edu
 (661) 763-7939

Bill To Taft College
 Emmons Park Drive to 29 Cougar Court
 Taft, CA 93268
 USA

Prepared by Cari Roberts, Sales Administrator
croberts@gtsoftware.com
 (O) (404) 303-3237
 (F) (404) 973-3581

Ship To Taft College
 Emmons Park Drive to 29 Cougar Court
 Taft, CA 93268
 United States

Customer Number 0024580

Part Number	Product Description	Sales Price	Net Price	Quantity	Total Price
LNCXE000RN0D-D	NetCOBOL for Linux x64 Enterprise - per developer - Renew Maintenance/support	\$748.00	748.00	3.00	\$2,244.00
Grand Total					\$2,244.00

Listed Enhancement and Support begins on 9/1/2017 and ends on 8/31/2018.

GT Software is currently setup for Electronic Invoicing. Please provide your preferred Account's Payable/Finance email address in order for us to make sure the invoice is sent to the correct contact.

Customer Acceptance

Acceptance of this Order in any form (including its signature below, and/or the issuance of a purchase order) shall constitute Customer's acknowledgement and acceptance of this order. Please email to 'Prepared by' contact above or mail to: GT Software 6255 Barfield Rd. Suite 200, Atlanta, GA 30328

By: _____ Title: _____
 Authorized Signature

Name: _____ Date: _____

Special Provisions and Notes



6255 Barfield Road, Suite 200
Atlanta, GA 30328
USA

Please reference this Quote Number when placing a Purchase Order to ensure prompt handling and delivery of your license key (via download).

Items will be delivered electronically via download.

Unless otherwise agreed to in writing by GT Software, this quote is only valid through the stated expiration date.

Sales Tax will be added to this quote as applicable.

Purchasers of the software license and services itemized in this quote agree to be bound by the terms written in the GT Software End User Software License Agreement and the terms of service. A copy of this agreement can be found at <https://support.gtsoftware.com/documents/GTSoftwareNeoandNetCOBOLEULASep2014.pdf>. It also must be accepted by the installer of the software and a copy will be included in the order fulfillment email and/or packaging if shipped physically.

(1) The price quoted is exclusive of any taxes which may be applicable. (2) Please reference this Quote Number when placing a Purchase Order to ensure prompt handling and delivery of your license key (via download). (3) Purchased Enhancement and Support is provided according to the terms in the following link <https://support.gtsoftware.com/documents/GTSoftwareMaintenanceAgreement.pdf>.

Date: July 25, 2017
Submitted by: Adrian B. Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: August 16, 2017

Title of Board Item:

2ND Gear An Insight Investment Company, Proposal Number PRP-27780-2CH8 ONSITE CISCO WS-C4507R+E Software Warranty

Background:

Taft College IT department purchased a CISCO 4507R+E backbone switch that distributes college data throughout the college. This hardware uses software from CISCO and occasionally needs to be upgraded to patch security issues.

Terms (if applicable):

Software maintenance is coverage is from 8-17-17 to 8-16-18


Expense (if applicable):

Total cost of the software maintenance is \$1,695.00

Fiscal Impact Including Source of Funds (if applicable):

This software coverage cost is covered in the ITS budget.

Approved: _____



Dr. Debra Daniels, Superintendent/President

Rep Contact Info:

Vern Harris
 Account Executive
 2NDGEAR
 32605 Temecula Parkway Ste 202
 Temecula, CA 92592
 Phone: 714-622-3182
 Fax: 714-751-3613
vharris@2ndgear.com

Bill To:

Attn: Adrian Agundez
 Taft College
 29 Cougar Court
 Taft, CA 93268
 Phone: (661) 763-7737

Remit To:

2NDGEAR
 Accounts Receivable
 611 Anton Blvd, Ste 700
 Costa Mesa, CA 92626

Qty	Mfr	Description	Limited Warranty	Unit Price	Ext Price
1	ONSITE	(1 year term / 8x5xNBD coverage / listed as a single line item for the chassis; all modules listed are covered) WS-C4507R+E Catalyst4500E 7 slot chassis for 48Gbps/slot, fan, no ps \$2,760.00 \$1,695.00 WS-X45-SUP7-E Catalyst 4500 E-Series Supervisor, 848Gbps WS-X45-SUP7-E/2 Catalyst 4500 E-Series Supervisor, 848Gbps WS-X4748-SFP-E Catalyst 4500 E-Series 48-Port GE (SFP) WS-X4712-SFP+E Catalyst 4500 E-Series 12-Port GE (SFP) PWR-C45-2800ACV Catalyst 4500 2800W AC Power Supply (Data and PoE) PWR-C45-2800ACV/2 Catalyst 4500 2800W AC Power Supply (Data and PoE)	Full Manufacturer's Warranty	\$1,695.00	\$1,695.00

Limited Warranty Period(s): As specified above.

Freight ID:	_____
Subtotal:	<u>\$1,695.00</u>
Shipping:	_____
Estimated Tax:	<u>Per State</u>
Total Purchase:	<u>\$1,695.00</u>

Delivery Terms: 2 weeks after acceptance of order by 2NDGEAR

Freight Terms: FCA Origin

Proposal Expiration Date: While Quantities Last

Payment Terms: Net 30 from 2NDGEAR's issuance of invoice
 The price shown includes a 3% discount for payments made by cash, check or wire transfer.
 If payment is made by credit card, or through a third party payment processor, the 3% cash discount will not be available.

Additional Comments:

Agreed to and Accepted by:

Signature: _____

Ship To:

Name: _____

Title: _____

Date: _____

PO#: _____

The Sales terms and Limited Warranty terms governing this Proposal can be found at:

[2NDGEAR Sales Agreement Terms and Conditions](#)

[2NDGEAR Advance Replacement Warranty](#)

2NDGEAR: 7012 Belgrave Ave. Garden Grove, CA 92841- US

Date: July 24, 2017
Submitted by: Mark Williams
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: August 16, 2017

Title of Board Item:

Consulting Agreement with Libert Cassidy Whitmore to provide legal support for West Kern Adult Education Network's (WKAEN) formation of Joint Powers Agreement.

Background:

This agreement provides the District with consulting, representational, and legal services pertaining to employment relations matters and school law matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise by law.

Terms (if applicable):

Effective upon execution and continues until lawfully terminated.

Expense (if applicable):

Up to \$320.00/Hour, plus travel expenses.

Fiscal Impact Including Source of Funds (if applicable):

2017-2018 WKAEN budget

Approved: 

Dr. Debra Daniels, Superintendent/President

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation (“Attorney”), and the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”).

1. Conditions

This Agreement will not take effect, and Attorney will have no obligation to provide services, until District returns a properly signed and executed copy of this Agreement.

2. Attorney’s Services

Attorney agrees to provide District with consulting, representational and legal services pertaining to employment relations matters and school law matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law.

3. Fees, Costs, Expenses

District agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The current range of hourly rates for Attorney time is from Two Hundred to Three Hundred Twenty Dollars (\$200.00 - \$320.00), One Hundred Ninety-Five Dollars to Two Hundred Thirty Dollars (\$195.00 - \$230.00) for time of Labor Relations/HR Consultant and from Seventy-Five to One Hundred Sixty Dollars (\$75.00 - \$160.00) for time of paraprofessional and litigation support staff. Attorney reviews its hourly rates on an annual basis and, if appropriate, adjusts them effective July 1. Attorney will provide the District with written notification of any adjustment in the range of rates. Attorneys,

paraprofessional and litigation support staff bill their time in minimum units of one-tenth of an hour.

District agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of District. Attorney bills photocopying charges at Fifteen Cents (\$.15) per page and facsimile charges at Twenty-Five Cents (\$.25) per page. A Public Agency Fee Schedule is attached to this Agreement.

Payment by District against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

4. Arbitration of Professional Liability or Other Claims

Disputes. If a dispute between District and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between District and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of

professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. **Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration.** Each party is to bear its own attorney's fees and costs.

5. File Retention

After our services conclude, Attorney will, upon District's request, deliver the file for the matter to District, along with any funds or property of District's in our possession. If District requests the file for the matter, Attorney will retain a copy of the file at the District's expense. If District does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If District does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to District. At any point during the seven (7) year period, District may request delivery of the file.

6. Assignment

This Agreement is not assignable without the written consent of District.

7. Independent Contractor

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of District.

8. Authority

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

9. Term

This Agreement is effective June 8, 2017, ongoing and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

LIEBERT CASSIDY WHITMORE,
A Professional Corporation

WEST KERN COMMUNITY
COLLEGE DISTRICT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

I. PUBLIC AGENCY FEE SCHEDULE

Hourly Rates (As of Agreement Effective Date)

Partners	\$320.00
Senior Counsel	\$295.00
Associates	\$200.00 - \$275.00
Labor Relations/HR Consultant	\$195.00 - \$230.00
Paraprofessionals & Litigation Support	\$75.00 - \$160.00

II. COST SCHEDULE

1. Photocopies	\$0.15 per copy
2. Facsimile Transmittal	\$0.25 per page

Taft College Check Register Report

01-July-17 through 31-July-17

FY 17-18

78028879	07/05/2017	A002000164Imprint	I0049853	5455208	31000	423	4310	69100	628.56
					31000	423	5940	69100	131.62
78028880	07/05/2017	A00200051Antongiovanni, Barbara	I0049829	JUN 17	12461	206	5710	12042	14.98
78028881	07/05/2017	A00200053Apple Computer Inc.	I0049837	44432532	12435	221	6415	19010	7,816.26
78028882	07/05/2017	A00202445AT&T Mobility	I0049855	061817	39000	314	5840	64991	213.37
78028883	07/05/2017	A00200063Austin's Pest Control, Inc.	I0049841	JUN 17	11000	431	5860	65100	455.00
			I0049848	JUN. 17	39000	314	5860	64991	100.00
78028884	07/05/2017	A00200081BARC, Inc.	I0049836	INV00854	11000	411	5990	67300	85.00
78028885	07/05/2017	A00259229Blackboard Inc.	I0049856	1263440	12551	353	4310	64600	729.30
78028886	07/05/2017	A00200109Brown & Reich Petroleum, Inc	I0049842	37085	11000	432	4316	67703	400.17
			I0049847	37086	39000	314	4316	64991	457.40
78028887	07/05/2017	A00200149Carquest Auto Parts	I0049824	7305-217	11000	432	4312	67703	5.15
78028888	07/05/2017	A00200150Carrillo, Jessica	I0049828	MAY/JUN	12461	206	5710	12042	91.49
78028889	07/05/2017	A00201737Duran, Diana	I0049858	JUN 17	11000	421	5710	67200	70.62
78028890	07/05/2017	A00200308Federal Express Corporation	I0049854	5-836-04	11000	202	5940	60100	19.49
78028891	07/05/2017	A00200627Gonzalez, Lourdes	I0049857	062317	12000	303	5710	64300	1,578.64
78028892	07/05/2017	A00200655Henry Schein, Inc.	I0049826	42740761	12461	206	4311	12042	47.75
			I0049827	42670059	12461	206	4311	12042	83.79
78028893	07/05/2017	A00256166Obeso Vents	I0049845	165	32000	422	5632	69400	400.00
78028894	07/05/2017	A00200498Office Depot	I0049577	92317478	11000	306	4310	49306	74.87
			I0049585	92488829	12461	206	4310	12042	162.64
			I0049601	92087543	11000	205	4310	12042	1,320.58
			I0049602	92324832	11000	205	4310	12042	387.15
			I0049835	92925561	12603	125	5612	68900	2.67
78028895	07/05/2017	A00200508P. G. & E.	I0049849	061417	11000	431	5830	65700	29,159.67
					39000	314	5830	64991	4,199.84
					33428	310	5830	69200	6,886.06
					33588	310	5830	69200	140.53
78028896	07/05/2017	A00200522Pepsi-Cola Company	I0049839	41320453	32000	422	4410	69400	547.53
			I0049846	82163512	32000	422	4410	69400	603.15
78028897	07/05/2017	A00231833Ray A. Morgan Company Inc.	I0049838	1638873	11000	207	5641	49999	28.03
78028898	07/05/2017	A00286247Ridgecrest Regional Hospital	I0049833	060717	12461	206	5840	12042	333.35
78028899	07/05/2017	A00200396Spurr	I0049850	83625	11000	431	5820	65700	2,140.34
					35827	357	5820	69700	315.86
					33428	310	5820	65700	182.29
78028900	07/05/2017	A00237176SSD Systems	I0049831	441930-S	11000	113	5632	67801	29.60
78028901	07/05/2017	A00200417Sysco Food Service of Ventur	I0049825	17920621	32000	422	4410	69400	36.65
					32000	422	4411	69400	0.00
					32000	422	4411	69400	0.00
					32000	422	5940	69400	0.00
			I0049834	17920466	32000	422	4410	69400	1,585.14
					32000	422	4411	69400	0.00
					32000	422	4411	69400	0.00
					32000	422	5940	69400	0.00

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			I0049851	17919368	33429	310	4410	69200	1,216.90
78028902	07/05/2017	A00200423Taft City School District	I0049840	17-151	11000	432	4312	67703	174.12
					11000	432	5632	67703	299.25
78028903	07/05/2017	A00255644U.S. Bank Equipment Finance	I0049843	33332059	11000	401	5641	67704	474.86
			I0049844	33310171	11000	401	5641	67704	444.02
78028904	07/05/2017	A00200284U.S. Foods	I0049852	5695557	33429	310	4410	69200	1,210.82
78028905	07/05/2017	A00200378WKCCD Custodian Revolving Ca	I0049830	051817	11000	101	5710	66004	418.37
					11000	110	5710	66004	418.37
78028906	07/05/2017	A00200378WKCCD Custodian Revolving Ca	I0049832	042417	11000	111	4410	66002	651.93
78028907	07/06/2017	A00285326Brown, Kinsey J.	S0039088		11000		9526		138.00
78028908	07/06/2017	A00288645Burton, Alyssa E.	S0039089		11000		9526		138.00
78028909	07/06/2017	A00021948Cabrera, Yesenia	S0039090		11000		9526		138.00
78028910	07/06/2017	A00291493Garcia, Gabriella L.	S0039091		11000		9526		276.00
78028911	07/06/2017	A00265906Garcia, Kelsey-Kya M.	S0039092		11000		9526		138.00
78028912	07/06/2017	A00291214Gonzalez, Catrina S.	S0039093		11000		9526		138.00
78028913	07/06/2017	A00276453Harris, Megan E.	S0039094		11000		9526		250.00
78028914	07/06/2017	A00276493Kamanta, Mohammed	S0039095		11000		9526		125.88
78028915	07/06/2017	A00259507Oglesby, Markie M.	S0039096		11000		9526		322.00
78028916	07/06/2017	A00251812Taylor, Philip D.	S0039097		11000		9526		115.00
78028917	07/10/2017	A00270356Arellano, Kristine	S0039105		11000		9526		596.00
78028918	07/10/2017	A00224927Arney, Candyse A.	S0039104		11000		9526		1,454.00
78028919	07/10/2017	A00291492Baltierra, Tonya M.	S0039103		11000		9526		727.00
78028920	07/10/2017	A00251104Barboza Garcia, Jessica	S0039102		11000		9526		445.00
78028921	07/10/2017	A00284325Burgos, Victoria	S0039101		11000		9526		941.00
78028922	07/10/2017	A00279975Castaneda, Jaquelin	S0039100		11000		9526		5,815.00
78028923	07/10/2017	A00283082Dow, Joshua B.	S0039099		11000		9526		727.00
78028924	07/10/2017	A00267324Duff, Nicholas R.	S0039119		11000		9526		1,441.00
78028925	07/10/2017	A00105237Edmaiston, Mathew D.	S0039118		11000		9526		1,454.00
78028926	07/10/2017	A00282045Gaitan, Miguel A.	S0039117		11000		9526		1,091.00
78028927	07/10/2017	A00274808Gomez, Daniel	S0039116		11000		9526		1,998.00
78028928	07/10/2017	A00265119Guardado, Marcia	S0039115		11000		9526		727.00
78028929	07/10/2017	A00234416Hernandez, Walter A.	S0039114		11000		9526		2,908.00
78028930	07/10/2017	A00275237Lara-Lozano, Alonso	S0039098		11000		9526		727.00
78028931	07/10/2017	A00279315Messenger, Karrigan A.	S0039113		11000		9526		727.00
78028932	07/10/2017	A00274613Montoya, Diana	S0039112		11000		9526		696.00
78028933	07/10/2017	A00247252Rhein-Hernandez, Stephanie M	S0039111		11000		9526		1,132.00
78028934	07/10/2017	A00285311Saenz, Phoebe	S0039110		11000		9526		727.00
78028935	07/10/2017	A00248750Self, Allison C.	S0039109		11000		9526		4,362.00
78028936	07/10/2017	A00283923Villalobos, Joshua	S0039108		11000		9526		1,453.00
78028937	07/10/2017	A00230300Walker, Blaine R.	S0039107		11000		9526		1,454.00
78028938	07/10/2017	A00244933Warren, Brent R.	S0039106		11000		9526		346.00
78028939	07/13/2017	A00200017A.P.I. Plumbing	I0049898	6895	11000	431	5632	65100	0.01
					11000	431	4310	65100	368.98

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78028940	07/13/2017	A00200023Abate-A-Weed	I0049878	754529	11000	431	4312	65500	73.57
					11000	431	4312	65500	6.89
					11000	431	5632	65500	140.80
78028941	07/13/2017	A00213480ARTSTOR	I0049912	S0014309	11000	203	5642	61200	1,295.00
78028942	07/13/2017	A00200069Bakersfield Californian	I0049904	063017	11000	411	5970	67300	9,316.76
78028943	07/13/2017	A00292250Banks pest Control	I0049879	37082	11000	431	5860	65100	165.00
78028944	07/13/2017	A00200107Bright House Networks	I0049863	060317	12603	125	5840	68900	289.74
78028945	07/13/2017	A00200107Bright House Networks	I0049906	061317	31000	423	5840	69100	150.46
78028946	07/13/2017	A00200107Bright House Networks	I0049913	061917	12461	206	5840	12042	371.59
78028947	07/13/2017	A00200109Brown & Reich Petroleum, Inc	I0049861	37472	39000	314	4316	64991	257.09
78028948	07/13/2017	A00200112BSK & Associates, Inc.	I0049901	0080735	42350	000	5510	71002	3,917.50
78028949	07/13/2017	A00200198Community College League of	I0049919	8963	11000	202	5642	60200	7,410.00
78028950	07/13/2017	A00264649Convergint Technologies, LP	I0049899	W464704	12060	113	5632	67801	1,394.00
			I0049918	171963	12060	113	5632	67801	3,547.00
78028951	07/13/2017	A00291723CSU, Chico Research Foundati	I0049860	RF036068	12551	353	5510	64600	6,154.00
78028952	07/13/2017	A00200222Daily Midway Driller	I0049872	050217	11000	208	4318	15016	2,420.00
78028953	07/13/2017	A00200995Educause	I0049917	16523;ED	11000	113	5642	67801	40.00
78028954	07/13/2017	A00283199Fork Lift Specialties, Inc.	I0049892	24049054	12603	125	5641	68900	475.52
78028955	07/13/2017	A00283264Frontier California Inc.	I0049915	062817	11000	431	5840	65700	988.03
78028956	07/13/2017	A00283264Frontier California Inc.	I0049916	79000628	11000	431	5840	65700	776.40
78028957	07/13/2017	A00202804Gale	I0049865	60713092	11000	203	6310	61200	271.35
78028958	07/13/2017	A00292371Gomez Martinez, Belen I.	I0049911	070517	12603	125	5510	68900	2,000.00
78028959	07/13/2017	A00200627Gonzalez, Lourdes	I0049868	06/23/17	12000	303	5710	64300	287.17
78028960	07/13/2017	A00210378Grey House Publishing	I0049870	151138	11000	203	6310	61200	89.25
78028961	07/13/2017	A00289058Home Science Tools	I0049890	773330	12434	219	4311	17010	376.10
					12434	219	5940	17010	6.95
78028962	07/13/2017	A00291701Infection Control Consultant	I0049907	TAFT	11000	205	4311	12042	575.00
78028963	07/13/2017	A00267251Insight Investments, LLC	I0049910	INV19815	11000	113	6415	67801	22,055.96
					11000	113	6415	67801	321.77
78028964	07/13/2017	A00260774ITsavvy LLC	I0049920	00962565	11000	113	5643	67801	11,562.24
78028965	07/13/2017	A00210963J. America	I0049885	426358	31000	423	4310	69100	384.00
					31000	423	5940	69100	31.29
78028966	07/13/2017	A00200712Kern County Supt. of Schools	I0049875	702947	12461	206	4318	12042	76.77
78028967	07/13/2017	A00200715Kern Electric Distributors	I0049897	555050	11000	431	4310	65100	186.68
78028968	07/13/2017	A00200554McCracken, Susan L.	I0049877	JUN 17	12461	206	5710	12042	49.22
78028969	07/13/2017	A00200559McMurray, Robert B.	I0049474	052117	11000	401	5710	67200	499.09
78028970	07/13/2017	A00227738National Benefit Services, L	I0049905	561282	11000	411	5510	67300	128.00
78028971	07/13/2017	A00200498Office Depot	I0049866	92764080	12461	206	4310	12042	313.65
			I0049869	92768087	12461	206	4310	12042	194.14
			I0049876	92865983	12461	206	4310	12042	22.72
			I0049903	92749257	11000	411	4310	67300	279.34
78028972	07/13/2017	A00288071Olvera, Omar	S0039069		11000		9526		276.00
78028973	07/13/2017	A00201556Olympus America Inc, SEG	I0049859	IN-U1326	12435	221	6414	19010	8,285.11
78028974	07/13/2017	A00200508P. G. & E.	I0049884	06/14/17	31000	423	5820	69100	8.66

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					31000	423	5830	69100	716.78
78028975	07/13/2017	A00200508P. G. & E.	I0049894	063017	11000	431	5830	65700	295.38
78028976	07/13/2017	A00200518Pearson Education	I0049886	BK847460	31000	423	4110	69100	693.75
					31000	423	5940	69100	19.09
78028977	07/13/2017	A00205819Proquest LLC	I0049914	70447480	11000	203	5642	61200	5,340.00
78028978	07/13/2017	A00224280Ramos, Ramon	S0037000		11000		9526		29.95
78028979	07/13/2017	A00231833Ray A. Morgan Company Inc.	I0049909	1626689	12603	125	4318	68900	227.68
78028980	07/13/2017	A00202895Raymond's Trophy & Awards	I0049867	54995	12461	206	5990	12042	34.86
78028981	07/13/2017	A00278586ReadyRefresh	I0049864	062617	12603	125	4310	68900	39.61
78028982	07/13/2017	A00210330Redleaf Press	I0049887	449066	31000	423	4110	69100	359.28
					31000	423	5940	69100	7.19
78028983	07/13/2017	A00285838Sammy's Detail	I0049921	303	11000	432	5632	67703	235.00
78028984	07/13/2017	A00202968San Joaquin Chemicals, Inc.	I0049880	119991	11000	431	5641	65100	1,175.00
78028985	07/13/2017	A00220442Serban Sound & Communication	I0049900	10806	12060	113	5632	67801	600.00
78028986	07/13/2017	A00200393Sparkletts	I0049888	060917	31000	423	4321	69100	49.16
78028987	07/13/2017	A00200393Sparkletts	I0049902	062917	11000	411	5641	67300	96.31
78028988	07/13/2017	A00200417Sysco Food Service of Ventur	I0049882	17920464	33429	310	4410	69200	2,833.21
78028989	07/13/2017	A00200421Tacony Corporation	I0049881	184518	11000	431	4310	65300	99.33
					11000	431	5940	65300	40.00
			I0049896	215236	11000	431	4312	65300	733.36
					11000	431	5940	65300	5.00
78028990	07/13/2017	A00200423Taft City School District	I0049895	17-152	39000	314	4312	64991	517.50
					39000	314	5632	64991	126.00
					11000	432	4312	67703	131.56
					11000	432	5632	67703	94.50
78028991	07/13/2017	A00200862Taft College Bookstore	I0049873	7974	11000	202	4110	60100	44.07
					11000	208	4110	15014	128.70
78028992	07/13/2017	A00200862Taft College Bookstore	I0049874	2318	12427	210	5910	13052	511.04
78028993	07/13/2017	A00200432Taft Union High School	I0049871	17-005	11000	202	5641	60100	5,000.00
78028994	07/13/2017	A00230471The Storage Bin	I0049908	051817	11000	202	5610	60100	337.50
78028995	07/13/2017	A00200282True Value Home Center	I0049862	370211	12603	125	4310	68900	185.91
78028996	07/13/2017	A00200284U.S. Foods	I0049883	3061745	33429	310	4410	69200	2,619.64
			I0049889	5824906	32000	422	4410	69400	979.78
78028997	07/13/2017	A00210209ULINE	I0049891	87816836	12435	221	4310	19010	9,208.59
78028998	07/13/2017	A00200293United Parcel Service	I0049893	00009697	11000	401	5940	67705	688.97
78028999	07/18/2017	A00269611A-C Electric Company	I0049957	38906	33528	310	5632	69200	390.00
					33528	310	4310	69200	54.42
78029000	07/18/2017	A00202515ACCCA	I0049976	METEAU	11000	411	5710	67300	2,050.00
78029001	07/18/2017	A00200026Accrediting Commission for C	I0049964	3459	11000	111	5415	66002	2,157.18
78029002	07/18/2017	A00200028ACHRO/EEO Treasurer	I0049977	17/18	11000	411	5210	67300	150.00
78029003	07/18/2017	A00237174Allikas, Krystal A.	I0049934	062217	12551	353	4410	64600	107.07
78029004	07/18/2017	A00200043American Express	I0049922	11005062	11000	401	5990	67200	3,292.42
					12060	113	4318	67801	292.39

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					11000	306	4310	49306	2,499.75			
					39000	314	5710	64991	199.00			
					11000	203	6310	61200	12.46			
78029004	07/18/2017	A00200043	American Express	I0049922	11005062	39000	314	5710	64991	235.00		
						11000	352	5710	69610	1,462.73		
						11000	352	4310	69610	222.56		
						11000	205	5641	12042	330.00		
						11000	101	5720	66004	198.00		
						11000	101	4310	66004	20.55		
78029005	07/18/2017	A00200376	Amerio, Barbara J.	I0049933	062217	12551	353	4410	64600	411.97		
78029006	07/18/2017	A00282298	Arvizu, Primavera A.	I0049923	061217	11000	302	5710	63100	339.88		
						I0049972	060817	11000	302	4410	63100	282.08
78029007	07/18/2017	A00200066	Bacscoco	I0049966	5411704	35827	357	4312	69700	449.38		
						35827	357	5940	69700	21.00		
						11000	431	5990	65100	26.80		
78029008	07/18/2017	A00200069	Bakersfield Californian	I0049989	05/31/17	11000	110	5430	66003	259.56		
78029009	07/18/2017	A00200076	Bandy, Ingrun K.	I0049926	060417	11000	352	5710	69610	190.00		
						I0049927	060917	11000	352	5710	69610	200.00
78029010	07/18/2017	A00279205	Breslin, Brooklyn L.	I0049952	33314041	11000	000	9513	00000	367.50		
78029011	07/18/2017	A00201143	Brown, Elizabeth J.	I0049925	053017	12000	340	5710	64951	375.73		
78029012	07/18/2017	A00285769	California Averland Construc	I0049992	PAY REQ	42350	000	6211	71002	125,495.00		
78029013	07/18/2017	A00284647	CCS Disaster Recovery Servic	I0049981	5950	11000	113	5644	67801	3,420.00		
78029014	07/18/2017	A00201051	Central Sanitary Supply	I0049960	795447	33528	310	4310	69200	1,659.19		
78029015	07/18/2017	A00200168	Central Valley Occupational	I0049963	00154612	11000	202	5980	60100	60.00		
						11000	411	5990	67300	20.00		
78029016	07/18/2017	A00280779	Combat Plumbing & Rooter LLC	I0049959	1911	33528	310	5632	69200	260.00		
						33528	310	4310	69200	160.00		
78029017	07/18/2017	A00290928	CTK Instruments LLC	I0049979	17028	12435	221	6414	19010	28,989.56		
						12435	221	4315	19010	2,314.46		
78029018	07/18/2017	A00200222	Daily Midway Driller	I0049962	JUN 17	11000	411	5970	67300	1,191.20		
78029019	07/18/2017	A00202007	Department of General Servic	I0049942	00000010	11000	110	5430	66003	12,881.25		
78029020	07/18/2017	A00291892	Dewhirst, Nancy L.	I0049943	1109	11000	205	5641	12042	4,182.97		
78029021	07/18/2017	A00200246	Division of the State Archit	I0049944	052417	42350	000	6110	00000	500.00		
78029022	07/18/2017	A00262833	Domtar Paper Company LLC	I0049938	1352046	11000	431	4310	65100	300.30		
78029023	07/18/2017	A00200845	Dyer, Geoffrey	I0049928	052417	11000	202	5710	60100	85.39		
78029024	07/18/2017	A00279024	Enigma, LLC	I0049971	1519	11000	356	5970	68100	1,250.00		
78029025	07/18/2017	A00214919	Evisions, Inc.	I0049969	INV10033	11000	113	5643	67801	7,086.00		
78029026	07/18/2017	A00282401	Fred Pryor Seminars	I0049929	22001083	11000	411	5710	67300	99.00		
						I0049930	4800452	11000	411	5710	67300	199.00
78029027	07/18/2017	A00290100	INSTRON	I0049978	CD100445	12435	221	6414	19010	67,863.11		
						12435	221	5940	19010	700.00		
78029028	07/18/2017	A00276687	JP Marketing	I0049973	13172	11000	356	5970	68100	1,106.22		
						I0049974	13396	11000	356	5970	68100	750.00
						I0049975	13242	11000	356	5970	68100	937.94

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78029029	07/18/2017	A00200704	Karwoski, John	I0049965	JUL 17	42350	000	5510	71002	10,920.00
78029030	07/18/2017	A00200712	Kern County Supt. of Schools	I0049988	703023	11000	421	5990	67200	3,180.00
78029031	07/18/2017	A00292434	Kulbeth, Jean L.	I0049924	060517	11000	202	5641	12042	569.24
78029032	07/18/2017	A00200725	Kwik Signs	I0049986	16122	42350	000	5990	71004	881.69
78029033	07/18/2017	A00277823	MailFinance Inc.	I0049980	N6595285	11000	411	5950	67300	1,014.24
78029034	07/18/2017	A00278032	Meteau, Robert	I0049984	060817	11000	411	5710	67300	252.52
						11000	411	5710	67300	237.20
78029035	07/18/2017	A00292209	Molicki, Stefanie	I0049951	100	12563	202	5510	00000	2,000.00
78029036	07/18/2017	A00285810	National Emergency Number As	I0049955	30000361	11000	113	5840	67801	250.00
78029037	07/18/2017	A00212408	Noriega, Rodolfo	I0049985	060217	11000	411	5710	67300	144.45
78029038	07/18/2017	A00200498	Office Depot	I0049968	91434613	11000	353	4318	64600	334.15
						11000	113	4318	67801	197.07
78029039	07/18/2017	A00288637	Otis Elevator Company	I0049950	SJB05744	11000	431	5641	65100	570.00
78029040	07/18/2017	A00200508	P. G. & E.	I0049954	060217	11000	431	5830	65700	19.71
78029041	07/18/2017	A00200508	P. G. & E.	I0049970	070217	11000	431	5830	65700	4,705.59
78029042	07/18/2017	A00205648	Payne, Breanna L.	I0049991	032917	12587	111	5710	66002	241.57
78029043	07/18/2017	A00200457	Rotary Club of Taft	I0049990	17/18	11000	111	5210	66002	1,070.00
78029044	07/18/2017	A00200816	Rydin Decal	I0049931	331881	36000	433	4310	69500	1,175.63
78029045	07/18/2017	A00292796	Safe 1 Credit Union	I0049953	47240608	31000	423	4321	69100	117.07
						31000	423	5940	69100	3.99
						31000	423	5910	69100	9.92
78029046	07/18/2017	A00200727	Sandoval, Carla J.	I0049982	062617	12551	353	5710	64600	385.73
78029047	07/18/2017	A00200471	SARS Software Products, Inc.	I0049936	17203	12000	304	5641	63200	3,800.00
78029048	07/18/2017	A00200390	Sonitrol of Bakersfield	I0049937	1302921-	35000	357	5880	69700	571.02
78029049	07/18/2017	A00237176	SSD Systems	I0049961	1268180-	33528	310	5880	69200	151.38
78029050	07/18/2017	A00200407	Student Insurance	I0049935	6520	11000	401	5340	67702	49,354.00
78029051	07/18/2017	A00263777	SWACC	I0049941	201500	11000	401	5310	67702	19,524.00
						11000	401	5320	67702	62,788.00
						11000	401	5390	67702	21,093.00
78029052	07/18/2017	A00200417	Sysco Food Service of Ventur	I0049946	17920464	33428	310	4410	69200	22.76
				I0049948	17918385	33528	310	4310	69200	41.32
78029053	07/18/2017	A00200419	T.C. Clearing Account	I0049940	060717	11000	353	7130	64600	3,741.00
78029054	07/18/2017	A00200862	Taft College Bookstore	I0049932	7983	12551	353	4310	64600	128.61
78029055	07/18/2017	A00200862	Taft College Bookstore	I0049939	5567	12401	353	4310	64600	2,205.04
78029056	07/18/2017	A00200862	Taft College Bookstore	I0049956	4944	11000	101	4310	66004	34.28
						11000	101	4310	66004	16.08
78029057	07/18/2017	A00256341	Terminix	I0049949	36562315	33428	310	5860	69200	402.00
78029058	07/18/2017	A00200282	True Value Home Center	I0049945	37000	33528	310	4310	69200	357.24
				I0049987	373631	11000	113	4310	67801	25.70
78029059	07/18/2017	A00200284	U.S. Foods	I0049947	3061746	33528	310	4410	69200	74.88
78029060	07/18/2017	A00244933	Warren, Brent R.	S0038354		11000		9526		691.00
78029061	07/18/2017	A00201578	Welborn, Virginia R.	I0049983	062617	12551	353	5710	64600	130.00
78029062	07/18/2017	A00200359	Westchester Plaza, LLC	I0049958	AUG 17	12461	206	5611	12042	2,618.00
						12461	206	5890	12042	890.00

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78029063	07/18/2017	A00200360Westec	I0049967	23931	11450	204	5641	09543	88,331.25
78029064	07/19/2017	A00276630Castillo, James Matthew L.	S0039120		11000		9526		736.00
78029065	07/19/2017	A00284902Fivecoat, Taylor R.	S0039121		11000		9526		368.00
78029066	07/19/2017	A00283137Golish, Ryan W.	S0039122		11000		9526		150.00
78029067	07/19/2017	A00275689Gutierrez, Cheyenne V.	S0039123		11000		9526		150.00
78029068	07/19/2017	A00278901Hart, Jordan F.	S0039124		11000		9526		150.00
78029069	07/19/2017	A00282292Haveron, Chayton S.	S0039125		11000		9526		150.00
78029070	07/19/2017	A00284592Hunter, Ronaldo A.	S0039126		11000		9526		184.00
78029071	07/19/2017	A00260785Jackson, Emily N.	S0039127		11000		9526		138.00
78029072	07/19/2017	A00275237Lara-Lozano, Alonso	S0039128		11000		9526		690.00
78029073	07/19/2017	A00290853Markiewitz, Kristen D.	S0039129		11000		9526		138.00
78029074	07/19/2017	A00256927Richards, Kristi N.	S0039130		11000		9526		23.00
78029075	07/19/2017	A00280502Roldán, Peter G.	S0039131		11000		9526		150.00
78029076	07/19/2017	A00224621Sheetz, Corina S.	S0039132		11000		9526		5,000.00
78029077	07/19/2017	A00282605Streiff, Hannah T.	S0039133		11000		9526		966.00
78029078	07/20/2017	A00291610Bahder, Laura L.	S0039137		11000		9526		2,908.00
78029079	07/20/2017	A00050916Gable, James C.	S0039136		11000		9526		567.00
78029080	07/20/2017	A00279371Padilla, Yvette	S0039135		11000		9526		1,454.00
78029081	07/20/2017	A00257515Rea, Charlotte	S0039134		11000		9526		727.00
									=====
								BANK TOTAL	800,574.01

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
ARAMIREZ	07/11/2017	A00200107	Bright House Networks	P0044563	06/08/2017	06/08/2017				\$289.74
		A00200282	True Value Home Center	P0044567	05/31/2017	05/31/2017				\$199.38
	07/22/2017	A00231833	Ray A. Morgan Company Inc.	P0044561	06/07/2017	06/07/2017				\$227.68
		A00278586	ReadyRefresh	P0044564	05/27/2017	05/27/2017				\$39.61
	07/24/2017	A00200498	Office Depot	P0044570	07/06/2017	07/06/2017				\$80.90
		A00292371	Gomez Martinez, Belen Itzel.	P0044569	07/06/2017	07/06/2017				\$2,000.00
		A00200107	Bright House Networks	P0044773	07/17/2017	07/17/2017				\$289.72
		A00231833	Ray A. Morgan Company Inc.	P0044775	07/17/2017	07/17/2017				\$178.67
		A00282666	KV Print	P0044740	07/13/2017	07/13/2017				\$201.61
	07/27/2017	A00200282	True Value Home Center	P0044860	07/24/2017	07/24/2017				\$584.73
		A00200498	Office Depot	P0044855	07/24/2017	07/24/2017				\$1,522.95
				P0044856	07/24/2017	07/24/2017				\$13.89
				P0044857	07/24/2017	07/24/2017				\$43.95
				P0044858	07/24/2017	07/24/2017				\$40.53
	A00292681	Leiby, Christopher Robert.	P0044940	07/27/2017	07/27/2017				\$62.52	
							TOTAL USER			\$5,775.88
ASALAZAR	07/25/2017	A00200862	Taft College Bookstore	P0044882	07/25/2017	07/25/2017				\$242.47
									TOTAL USER	
DDURAN	07/17/2017	A00200419	T.C. Clearing Account	P0044768	07/17/2017	07/17/2017				\$447.00
		A00200498	Office Depot	P0044770	07/17/2017	07/17/2017				\$131.88
	07/24/2017	A00209968	Vavrinek, Trine, Day & Co.,	P0044774	07/17/2017	07/17/2017				\$66,830.00
	07/25/2017	A00200419	T.C. Clearing Account	P0044802	06/30/2017	06/30/2017				\$462.97
	07/27/2017	A00201737	Duran, Diana	P0044939	07/27/2017	07/27/2017				\$105.93
		A00201806	Neill, Edan K.	P0044930	07/27/2017	07/27/2017				\$37.13
							TOTAL USER			\$68,014.91
DEKDAHL	07/12/2017	A00075823	Binkley, Everett L.	P0044690	07/12/2017	07/12/2017				\$19,206.00
		A00265229	DK&M Property	P0044692	07/12/2017	07/12/2017				\$36,410.00
	07/17/2017	A00200862	Taft College Bookstore	P0044566	06/15/2017	06/15/2017				\$51.16
		A00201081	Westside Waste Management Co	P0044675	07/11/2017	07/11/2017				\$750.00
		A00200598	Poliski, Robin J.	P0044629	06/08/2017	06/08/2017				\$130.43
		A00200752	Marcell, Jamia L.	P0044631	06/22/2017	06/22/2017				\$304.92
		A00200034	Albertson's	P0044667	07/11/2017	07/11/2017				\$8,000.00
		A00200040	American Business Machines	P0044668	07/11/2017	07/11/2017				\$2,000.00
		A00200063	Austin's Pest Control, Inc.	P0044670	07/11/2017	07/11/2017				\$1,500.00
		A00200181	City of Taft	P0044672	07/11/2017	07/11/2017				\$3,000.00

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
		A00202445	AT&T Mobility	P0044669	07/11/2017	07/11/2017			\$5,000.00
		A00200282	True Value Home Center	P0044674	07/11/2017	07/11/2017			\$4,000.00
		A00244581	Independent Fire and Safety,	P0044673	07/11/2017	07/11/2017			\$5,000.00
		A00200109	Brown & Reich Petroleum, Inc	P0044671	07/11/2017	07/11/2017			\$65,000.00
		A00201272	Owens, Patricia A.	P0044630	06/18/2017	06/18/2017			\$25.48
		A00202705	Powell, David W.	P0044732	06/15/2017	06/15/2017			\$214.64
	07/18/2017	A00000456	Uribe, Jose	P0044784	07/18/2017	07/18/2017			\$150.00
		A00200508	P. G. & E.	P0044783	06/14/2017	06/14/2017			\$482.45
	07/19/2017	A00200508	P. G. & E.	P0044810	06/15/2017	06/15/2017			\$55.26
				P0044811	06/15/2017	06/15/2017			\$41.14
				P0044812	06/15/2017	06/15/2017			\$125.37
				P0044813	06/15/2017	06/15/2017			\$62.94
				P0044814	06/15/2017	06/15/2017			\$105.97
	07/24/2017	A00201272	Owens, Patricia A.	P0044864	06/15/2017	06/15/2017			\$25.48
	07/25/2017	A00200374	Patterson, Paula R.	P0044878	07/25/2017	07/25/2017			\$500.00
		A00073955	White, Brian L.	P0044691	07/12/2017	07/12/2017			\$15,400.00
		A00200354	Wells, Susan J.	P0044825	07/20/2017	07/20/2017			\$3,300.00
		A00201586	Dodson, John	P0044826	07/20/2017	07/20/2017			\$3,300.00
		A00271491	Watkins, Sherrie D.	P0044688	07/12/2017	07/12/2017			\$14,410.00
	07/26/2017	A00202705	Powell, David W.	P0044914	07/26/2017	07/26/2017			\$500.00
		A00268788	Carpenter, Carey Lynn.	P0044909	07/26/2017	07/26/2017			\$85.27
		A00292936	Albertson's LLC	P0044916	07/26/2017	07/26/2017			\$8,000.00
	07/27/2017	A00292936	Albertson's LLC	P0044923	06/15/2017	06/15/2017			\$1,108.38

							TOTAL USER		\$198,244.89
DHICKS	07/05/2017	A00200338	Verizon Wireless	P0044523	07/05/2017	07/05/2017			\$2,650.00
	07/06/2017	A00200995	Educause	P0044489	07/03/2017	07/03/2017			\$40.00
		A00260774	ITsavvy LLC	P0044488	07/03/2017	07/03/2017			\$11,562.24
				P0044483	07/03/2017	07/03/2017			\$1,582.42
		A00261811	NetSupport Incorporated	P0044484	07/03/2017	07/03/2017			\$1,158.55
		A00264649	Convergint Technologies, LP	P0044481	07/03/2017	07/03/2017			\$3,547.00
	07/10/2017	A00231833	Ray A. Morgan Company Inc.	P0044479	07/03/2017	07/03/2017			\$200.77
	07/11/2017	A00200393	Sparkletts	P0044522	07/05/2017	07/05/2017			\$1,200.00
		A00200498	Office Depot	P0044535	06/29/2017	06/29/2017			\$531.23
		A00214919	Evisions, Inc.	P0044542	07/05/2017	07/05/2017			\$7,086.00
		A00264649	Convergint Technologies, LP	P0044521	07/05/2017	07/05/2017			\$1,200.00
		A00284647	CCS Disaster Recovery Servic	P0044545	07/05/2017	07/05/2017			\$3,420.00
		A00285810	National Emergency Number As	P0044515	07/05/2017	07/05/2017			\$250.00
		A00288646	Amazon Web Services, Inc.	P0044486	07/03/2017	07/03/2017			\$7,500.00
		A00253023	Ellucian Company L.P.	P0044634	06/27/2017	06/27/2017			\$3,345.00
		A00200096	Board of Governors, CCC	P0044546	07/05/2017	07/05/2017			\$5,900.00

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
		A00200282	True Value Home Center	P0044628	07/10/2017	07/10/2017			\$25.70
	07/17/2017	A00200498	Office Depot	P0044509	07/05/2017	07/05/2017			\$2,886.14
		A00231833	Ray A. Morgan Company Inc.	P0044553	07/06/2017	07/06/2017			\$2,480.00
		A00237176	SSD Systems	P0044487	07/03/2017	07/03/2017			\$2,920.00
		A00231833	Ray A. Morgan Company Inc.	P0044663	07/11/2017	07/11/2017			\$820.00
		A00200053	Apple Computer Inc.	P0044682	07/12/2017	07/12/2017			\$3,032.12
		A00200161	CDW-G	P0044534	07/05/2017	07/05/2017			\$693.22
				P0044730	07/13/2017	07/13/2017			\$81.10
				P0044731	07/13/2017	07/13/2017			\$4,015.44
		A00200498	Office Depot	P0044632	07/10/2017	07/10/2017			\$1,109.11
				P0044725	07/12/2017	07/12/2017			\$641.52
	07/18/2017	A00200498	Office Depot	P0044780	07/17/2017	07/17/2017			\$470.61
	07/24/2017	A00200282	True Value Home Center	P0044824	07/20/2017	07/20/2017			\$64.34
		A00200399	Stewart Electric Supply, Inc	P0044823	07/20/2017	07/20/2017			\$1,792.84
		A00253023	Ellucian Company L.P.	P0044817	07/19/2017	07/19/2017			\$3,345.00
		A00288646	Amazon Web Services, Inc.	P0044809	06/30/2017	06/30/2017			\$604.00
		A00200498	Office Depot	P0044816	07/19/2017	07/19/2017			\$534.54
				P0044677	07/11/2017	07/11/2017			\$756.17
	07/27/2017	A00200134	Canon Financial Services, In	P0044938	07/27/2017	07/27/2017			\$9,429.61
		A00200498	Office Depot	P0044959	07/27/2017	07/27/2017			\$157.99
		A00200624	Gibson, Mark D.	P0044958	07/27/2017	07/27/2017			\$403.12
		A00223048	AMS.NET	P0044954	07/27/2017	07/27/2017			\$42,785.97
		A00231833	Ray A. Morgan Company Inc.	P0044925	07/27/2017	07/27/2017			\$299.65

						TOTAL USER			\$130,521.40
FLARA	07/13/2017	A00241384	PASCO scientific	P0044738	07/13/2017	07/13/2017			\$1,045.53
		A00292830	Laser Classroom	P0044733	07/13/2017	07/13/2017			\$536.25
	07/26/2017	A00292792	Fitness Floor Install	P0044922	07/26/2017	07/26/2017			\$4,667.40
	07/27/2017	A00014620	Arnold, Ken F.	P0044936	07/27/2017	07/27/2017			\$2,565.00
		A00270930	Paton Group	P0044941	07/27/2017	07/27/2017			\$9,974.25
				P0044942	07/27/2017	07/27/2017			\$3,211.06
		A00276395	The Mathworks, Inc.	P0044950	07/27/2017	07/27/2017			\$4,855.21
		A00286296	Nathan Usrey	P0044937	07/27/2017	07/27/2017			\$15,984.00
	07/31/2017	A00210209	ULINE	P0044743	07/13/2017	07/13/2017			\$4,135.21

						TOTAL USER			\$46,973.91
GDUNHAM	07/13/2017	A00200417	Sysco Food Service of Ventur	P0044726	07/13/2017	07/13/2017			\$1,150.10
	07/17/2017	A00200522	Pepsi-Cola Company	P0044747	07/17/2017	07/17/2017			\$125.95
	07/20/2017	A00200284	U.S. Foods	P0044820	07/20/2017	07/20/2017			\$1,435.13

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
		A00200417	Sysco Food Service of Ventur	P0044819	07/20/2017	07/20/2017			\$1,221.89
		A00244581	Independent Fire and Safety,	P0044818	07/20/2017	07/20/2017			\$455.00
	07/25/2017	A00200522	Pepsi-Cola Company	P0044867	07/25/2017	07/25/2017			\$305.16
	07/26/2017	A00266719	Parts Town, LLC	P0044894	07/26/2017	07/26/2017			\$202.35

						TOTAL USER			\$4,895.58
JEDMAISTON	07/11/2017	A00200561	Medco Supply Company	P0044676	07/11/2017	07/11/2017			\$3,408.46

						TOTAL USER			\$3,408.46
JMADDING	07/03/2017	A00200308	Federal Express Corporation	P0044492	06/30/2017	06/30/2017			\$19.49
		A00200116	Burt Electric & Communicatio	P0044459	06/28/2017	06/28/2017			\$29,232.00
		A00260786	Accelerated Environmental Se	P0044460	06/28/2017	06/28/2017			\$6,500.00
	07/05/2017	A00289551	Advanced Exercise Equipment,	P0044461	06/29/2017	06/29/2017			\$5,789.13
				P0044462	06/29/2017	06/29/2017			\$70,106.92
		A00289579	BTS Bioengineering Corp	P0044463	06/29/2017	06/29/2017			\$87,623.25
	07/10/2017	A00260786	Accelerated Environmental Se	P0044458	06/15/2017	06/15/2017			\$1,041.00
		A00200112	BSK & Associates, Inc.	P0044587	06/30/2017	06/30/2017			\$3,917.50
		A00200246	Division of the State Archit	P0044508	07/05/2017	07/05/2017			\$500.00
		A00262833	Domtar Paper Company LLC	P0044507	06/30/2017	06/30/2017			\$300.30
		A00277929	Salomon, Stephanie	P0044511	07/05/2017	07/05/2017			\$1,445.33
		A00279205	Breslin, Brooklyn Laray.	P0044576	07/06/2017	07/06/2017			\$367.50
		A00287260	Stinson Stationers Inc.	P0044530	07/05/2017	07/05/2017			\$747.71
	07/11/2017	A00200198	Community College League of	P0044571	07/06/2017	07/06/2017			\$7,410.00
		A00291892	Dewhirst, Nancy Lois.	P0044520	06/30/2017	06/30/2017			\$4,182.97
		A00200293	United Parcel Service	P0044618	06/30/2017	06/30/2017			\$688.97
				P0044642	07/11/2017	07/11/2017			\$10,750.00
		A00200430	Taft Plaza, LLC	P0044641	07/11/2017	07/11/2017			\$22,884.00
		A00200508	P. G. & E.	P0044621	06/30/2017	06/30/2017			\$295.38
		A00200725	Kwik Signs	P0044613	06/30/2017	06/30/2017			\$881.69
		A00255644	U.S. Bank Equipment Finance	P0044643	07/11/2017	07/11/2017			\$11,556.00
		A00283264	Frontier California Inc.	P0044644	07/11/2017	07/11/2017			\$6,000.00
				P0044645	07/11/2017	07/11/2017			\$8,500.00
				P0044646	07/11/2017	07/11/2017			\$600.00
		A00200712	Kern County Supt. of Schools	P0044626	06/30/2017	06/30/2017			\$3,180.00
		A00224086	inContact, Inc.	P0044636	07/11/2017	07/11/2017			\$20,000.00
		A00200508	P. G. & E.	P0044653	06/30/2017	06/30/2017			\$4,705.59
				P0044654	06/30/2017	06/30/2017			\$19.71
		A00283264	Frontier California Inc.	P0044647	07/11/2017	07/11/2017			\$1,000.00
		A00202007	Department of General Servic	P0044519	06/30/2017	06/30/2017			\$12,881.25

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
		A00263777	SWACC	P0044512	07/05/2017	07/05/2017			\$103,405.00
		A00200026	Accrediting Commission for C	P0044575	06/30/2017	06/30/2017			\$2,157.18
		A00200181	City of Taft	P0044633	07/11/2017	07/11/2017			\$35,350.00
		A00200360	Westec	P0044550	07/06/2017	07/06/2017			\$88,331.25
		A00200704	Karwoski, John	P0044637	07/11/2017	07/11/2017			\$54,600.00
		A00285769	California Averland Construc	P0044612	06/30/2017	06/30/2017			\$125,495.00
	07/12/2017	A00200355	West Kern Water District	P0044648	07/11/2017	07/11/2017			\$29,700.00
		A00279205	Breslin, Brooklyn Laray.	P0044666	06/30/2017	06/30/2017			\$367.50
		A00224086	inContact, Inc.	P0044705	06/30/2017	06/30/2017			\$1,715.78
	07/13/2017	A00200396	Spurr	P0044639	07/11/2017	07/11/2017			\$37,450.00
		A00200508	P. G. & E.	P0044638	07/11/2017	07/11/2017			\$493,422.00
		A00200498	Office Depot	P0044720	07/12/2017	07/12/2017			\$67.04
	07/17/2017	A00270674	Public Agency Law Group	P0044741	06/30/2017	06/30/2017			\$3,695.80
		A00200043	American Express	P0044665	06/30/2017	06/30/2017			\$8,764.86
		A00200181	City of Taft	P0044635	07/11/2017	07/11/2017			\$108,000.00
		A00200360	Westec	P0044650	07/11/2017	07/11/2017			\$1,324,968.75
				P0044652	06/30/2017	06/30/2017			\$88,331.25
	07/18/2017	A00259229	Blackboard Inc.	P0044782	06/30/2017	06/30/2017			\$48.15
		A00277929	Salomon, Stephanie	P0044779	06/30/2017	06/30/2017			\$1,445.33
	07/20/2017	A00200396	Spurr	P0044833	06/30/2017	06/30/2017			\$2,598.71
	07/24/2017	A00200308	Federal Express Corporation	P0044759	07/17/2017	07/17/2017			\$87.98
				P0044846	07/24/2017	07/24/2017			\$50.47
	07/25/2017	A00200052	AP Architects	P0044872	06/30/2017	06/30/2017			\$25,502.70
	07/26/2017	A00200181	City of Taft	P0044888	06/30/2017	06/30/2017			\$8,307.65
		A00200680	J & L Locksmithing	P0044892	07/26/2017	07/26/2017			\$141.71
		A00285769	California Averland Construc	P0044913	06/30/2017	06/30/2017			\$207,012.65
		A00292967	Midstate Sheetmetal, Inc.	P0044908	06/30/2017	06/30/2017			\$91,716.80
	07/27/2017	A00285820	O'Connor Construction Manage	P0044924	06/30/2017	06/30/2017			\$5,775.00
	07/31/2017	A00259618	Taft College ASB General	P0044976	06/30/2017	06/30/2017			\$68,745.00
				P0044977	07/31/2017	07/31/2017			\$210.00

						TOTAL USER			\$3,240,589.25
JPATTERSON	07/03/2017	A00283059	Galls, LLC	P0044464	06/30/2017	06/30/2017			\$18.28
		A00200498	Office Depot	P0044473	07/03/2017	07/03/2017			\$325.80
				P0044474	07/03/2017	07/03/2017			\$18.22
				P0044476	07/03/2017	07/03/2017			\$4.28
				P0044477	07/03/2017	07/03/2017			\$22.40
	07/11/2017	A00200862	Taft College Bookstore	P0044594	06/29/2017	06/29/2017			\$172.77
		A00292434	Kulbeth, Jean Louise.	P0044627	06/29/2017	06/29/2017			\$569.24
		A00200845	Dyer, Geoffrey	P0044600	06/29/2017	06/29/2017			\$85.39
		A00200862	Taft College Bookstore	P0044596	06/29/2017	06/29/2017			\$511.03

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		A00230471	The Storage Bin	P0044603	06/29/2017	06/29/2017				\$337.50
		A00291701	Infection Control Consultant	P0044599	06/29/2017	06/29/2017				\$575.00
		A00292434	Kulbeth, Jean Louise.	P0044478	07/03/2017	07/03/2017				\$1,300.00
		A00200222	Daily Midway Driller	P0044601	06/29/2017	06/29/2017				\$2,420.00
		A00200432	Taft Union High School	P0044602	06/29/2017	06/29/2017				\$5,000.00
		A00230471	The Storage Bin	P0044605	07/10/2017	07/10/2017				\$1,350.00
				P0044607	07/10/2017	07/10/2017				\$1,350.00
		A00200862	Taft College Bookstore	P0044467	06/30/2017	06/30/2017				\$50.36
		A00200069	Bakersfield Californian	P0044625	06/29/2017	06/29/2017				\$259.56
		A00200457	Rotary Club of Taft	P0044620	07/10/2017	07/10/2017				\$1,070.00
	07/17/2017	A00200498	Office Depot	P0044649	07/11/2017	07/11/2017				\$34.06
		A00283059	Galls, LLC	P0044469	06/30/2017	06/30/2017				\$18.28
		A00257900	Hall, Daniel Nathan.	P0044735	06/29/2017	06/29/2017				\$587.17
		A00259625	Lopez, Norberto	P0044752	07/17/2017	07/17/2017				\$265.58
		A00261115	Williams, Mark Preston.	P0044756	07/17/2017	07/17/2017				\$903.01
		A00277752	Jarrahan, Abbas	P0044734	07/13/2017	07/13/2017				\$30.20
		A00200950	Furman, Tori J.	P0044640	06/20/2017	06/20/2017				\$39.38
		A00209572	Stokes, Ileana	P0044686	06/29/2017	06/29/2017				\$126.18
		A00200656	Jacobi, Victoria J.	P0044753	07/17/2017	07/17/2017				\$1,259.22
		A00200198	Community College League of	P0044724	07/12/2017	07/12/2017				\$2,000.00
		A00222771	Academic Senate for Communit	P0044723	07/12/2017	07/12/2017				\$1,236.62
	07/22/2017	A00200498	Office Depot	P0044651	07/11/2017	07/11/2017				\$435.33
				P0044787	07/18/2017	07/18/2017				\$13.75
		A00283059	Galls, LLC	P0044785	06/29/2017	06/29/2017				\$18.28
		A00200498	Office Depot	P0044808	07/19/2017	07/19/2017				\$147.89
		A00277752	Jarrahan, Abbas	P0044828	07/20/2017	07/20/2017				\$32.25
	07/24/2017	A00227677	Walker, Adam G.	P0044865	07/24/2017	07/24/2017				\$700.00
		A00231111	Walker, Quintiara Marie.	P0044862	06/29/2017	06/29/2017				\$700.00
		A00259082	Lozano Smith, LLP	P0044736	07/13/2017	07/13/2017				\$25,000.00
		A00242904	Ledford, Erwin Matthew.	P0044807	06/29/2017	06/29/2017				\$75.00
		A00280536	Kern Trophies	P0044799	07/18/2017	07/18/2017				\$31.10
	07/25/2017	A00200862	Taft College Bookstore	P0044868	06/29/2017	06/29/2017				\$450.08
		A00200198	Community College League of	P0044859	07/24/2017	07/24/2017				\$7,924.00
		A00200222	Daily Midway Driller	P0044861	07/24/2017	07/24/2017				\$67.60
	07/26/2017	A00084609	Ruiz, Cindy	P0044685	06/29/2017	06/29/2017				\$63.09
		A00086019	Brown, Leslie D.	P0044656	06/29/2017	06/29/2017				\$126.18
		A00200498	Office Depot	P0044895	07/26/2017	07/26/2017				\$175.59
		A00201510	Estrada Ruiz, Rosalinda	P0044658	06/29/2017	06/29/2017				\$63.09
		A00248622	West, Heather Lynn.	P0044696	06/29/2017	06/29/2017				\$126.18
		A00262771	Guerrero, Maria De Jesus.	P0044659	06/29/2017	06/29/2017				\$504.72
		A00266412	Jones, Jennifer Deann.	P0044661	06/29/2017	06/29/2017				\$189.27
		A00266856	Bertrand, Aryssa C.	P0044655	06/29/2017	06/29/2017				\$262.88

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		A00267211	Fierros, Daniela	P0044684	06/29/2017	06/29/2017				\$357.51
		A00267308	Gutierrez Cuevas, Icela A.	P0044660	06/29/2017	06/29/2017				\$357.51
		A00268075	Ippolito, Brittney	P0044683	06/29/2017	06/29/2017				\$441.63
		A00274293	Victorio, Cynthia Marie.	P0044687	06/29/2017	06/29/2017				\$483.69
		A00274847	Wiley, Ashley B.	P0044689	06/29/2017	06/29/2017				\$273.39
		A00283944	Mason, Anna	P0044695	06/29/2017	06/29/2017				\$63.09
		A00284325	Burgos, Victoria	P0044657	06/29/2017	06/29/2017				\$63.09
		A00284688	Phytorion, Inc.	P0044873	06/30/2017	06/30/2017				\$1,072.50
				P0044875	06/30/2017	06/30/2017				\$1,867.35
				P0044876	06/30/2017	06/30/2017				\$5,651.25
		A00291892	Dewhirst, Nancy Lois.	P0044901	07/26/2017	07/26/2017				\$3,000.00
07/27/2017		A00200323	Flinn Scientific, Inc.	P0044951	07/27/2017	07/27/2017				\$5,000.00
		A00200378	WKCCD Custodian Revolving Ca	P0044945	07/27/2017	07/27/2017				\$97.52
		A00202272	WVR International	P0044952	07/27/2017	07/27/2017				\$5,000.00
07/31/2017		A00200498	Office Depot	P0044966	07/31/2017	07/31/2017				\$143.88
		A00292969	Bryan, John S..	P0044866	06/29/2017	06/29/2017				\$1,400.00
							TOTAL USER			\$84,318.22
JROTHGEB	07/10/2017	A00200063	Austin's Pest Control, Inc.	P0044582	06/30/2017	06/30/2017				\$75.00
	07/11/2017	A00200063	Austin's Pest Control, Inc.	P0044583	06/30/2017	06/30/2017				\$75.00
		A00200107	Bright House Networks	P0044590	06/30/2017	06/30/2017				\$409.41
		A00200181	City of Taft	P0044581	06/30/2017	06/30/2017				\$45.69
		A00200355	West Kern Water District	P0044584	06/30/2017	06/30/2017				\$69.33
				P0044585	06/30/2017	06/30/2017				\$73.40
		A00200393	Sparkletts	P0044588	06/30/2017	06/30/2017				\$85.12
		A00200806	Kern Gardening Service	P0044589	06/30/2017	06/30/2017				\$250.00
		A00231833	Ray A. Morgan Company Inc.	P0044592	06/30/2017	06/30/2017				\$54.28
		A00275443	WestAir Gases & Equipment In	P0044593	06/30/2017	06/30/2017				\$344.28
				P0044595	06/30/2017	06/30/2017				\$173.22
		A00277845	Double D Cleaning Service	P0044586	06/30/2017	06/30/2017				\$360.00
		A00010784	Cordova, Anthony L.	P0044598	06/30/2017	06/30/2017				\$860.39
		A00200393	Sparkletts	P0044597	06/30/2017	06/30/2017				\$16.19
07/17/2017		A00277845	Double D Cleaning Service	P0044744	07/17/2017	07/17/2017				\$285.00
		A00200508	P. G. & E.	P0044591	06/30/2017	06/30/2017				\$273.56
07/19/2017		A00277779	University of California, Sa	P0044815	07/19/2017	07/19/2017				\$21,600.00
07/22/2017		A00231833	Ray A. Morgan Company Inc.	P0044777	07/17/2017	07/17/2017				\$63.63
		A00275443	WestAir Gases & Equipment In	P0044781	07/18/2017	07/18/2017				\$17.55
		A00200181	City of Taft	P0044806	07/19/2017	07/19/2017				\$49.05
07/24/2017		A00200806	Kern Gardening Service	P0044848	06/30/2017	06/30/2017				\$250.00
		A00200508	P. G. & E.	P0044847	07/24/2017	07/24/2017				\$331.49

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		NUMBER	NAME	NUMBER	DATE				
	07/25/2017	A00200063	Austin's Pest Control, Inc.	P0044886	07/25/2017	07/25/2017			\$660.00
		A00272600	Beard Family Trust	P0044852	07/24/2017	07/24/2017			\$53,000.00
	07/27/2017	A00200355	West Kern Water District	P0044943	07/27/2017	07/27/2017			\$97.70
		A00200393	Sparkletts	P0044944	07/27/2017	07/27/2017			\$20.16

						TOTAL USER			\$79,539.45
KEHELMS	07/06/2017	A00279103	Yabla, Inc.	P0044556	07/06/2017	07/06/2017			\$6,213.60
	07/10/2017	A00200107	Bright House Networks	P0044472	06/01/2017	06/01/2017			\$150.46
		A00237176	SSD Systems	P0044466	06/01/2017	06/01/2017			\$59.34
		A00200393	Sparkletts	P0044518	06/01/2017	06/01/2017			\$49.16
		A00200508	P. G. & E.	P0044506	06/01/2017	06/01/2017			\$725.44
		A00200518	Pearson Education	P0044516	06/01/2017	06/01/2017			\$712.84
		A00210330	Redleaf Press	P0044517	06/01/2017	06/01/2017			\$366.47
		A00210963	J. America	P0044514	06/01/2017	06/01/2017			\$415.29
		A00283264	Frontier California Inc.	P0044505	06/01/2017	06/01/2017			\$45.05
	07/13/2017	A00292796	Safe 1 Credit Union	P0044465	06/01/2017	06/01/2017			\$165.39
	07/17/2017	A00200127	California Dept. of Education	P0044763	06/01/2017	06/01/2017			\$280.35
		A00200243	Dick Blick	P0044749	07/17/2017	07/17/2017			\$1,225.06
		A00200393	Sparkletts	P0044750	07/17/2017	07/17/2017			\$29.15
		A00200425	Taft College	P0044757	06/01/2017	06/01/2017			\$2,100.00
		A00201685	Cengage Learning	P0044760	06/01/2017	06/01/2017			\$791.96
		A00210963	J. America	P0044766	07/17/2017	07/17/2017			\$1,605.66
		A00227772	MBS Textbook Exchange, Inc.	P0044745	07/05/2017	07/05/2017			\$12,468.20
				P0044746	06/01/2017	06/01/2017			\$8,402.41
		A00232307	American Technical Publisher	P0044758	06/01/2017	06/01/2017			\$1,919.55
		A00234793	Southwest Signs	P0044769	06/01/2017	06/01/2017			\$427.00
		A00252523	Oak Hall Cap and Gown	P0044771	06/01/2017	06/01/2017			\$138.12
		A00258703	College House	P0044754	07/17/2017	07/17/2017			\$2,330.85
		A00277675	Taylor & Francis Group, LLC	P0044767	06/01/2017	06/01/2017			\$43.89
		A00279103	Yabla, Inc.	P0044755	07/17/2017	07/17/2017			\$6,213.60
	07/19/2017	A00200518	Pearson Education	P0044772	07/17/2017	07/17/2017			\$10,949.36
	07/24/2017	A00201685	Cengage Learning	P0044786	07/18/2017	07/18/2017			\$43,553.03
		A00200518	Pearson Education	P0044827	07/20/2017	07/20/2017			\$118,726.47
	07/25/2017	A00200274	Townsend Press Book Center	P0044845	07/23/2017	07/23/2017			\$944.60
		A00200555	McGraw-Hill	P0044821	07/20/2017	07/20/2017			\$4,629.90
		A00200827	W.W. Norton & Company Inc.	P0044840	07/21/2017	07/21/2017			\$1,120.07
		A00201047	Oxford University Press	P0044843	07/21/2017	07/21/2017			\$975.10
		A00201685	Cengage Learning	P0044844	07/23/2017	07/23/2017			\$2,515.26
		A00237176	SSD Systems	P0044841	07/21/2017	07/21/2017			\$59.34
		A00255636	Rapp's Packaging	P0044842	07/21/2017	07/21/2017			\$3,920.00

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		NUMBER	NAME	NUMBER	DATE				
		A00200518	Pearson Education	P0044870	07/25/2017	07/25/2017			\$2,526.02
		A00201685	Cengage Learning	P0044869	07/25/2017	07/25/2017			\$1,296.53
		A00200298	Elsevier Health Science	P0044874	07/25/2017	07/25/2017			\$2,800.86
		A00200668	Houghton Mifflin Company	P0044877	07/25/2017	07/25/2017			\$564.90
	07/26/2017	A00278523	Worthy & James Publishing	P0044926	07/27/2017	07/27/2017			\$1,227.22
		A00200555	McGraw-Hill	P0044889	07/26/2017	07/26/2017			\$1,995.01
		A00210209	ULINE	P0044890	07/26/2017	07/26/2017			\$152.20
		A00210330	Redleaf Press	P0044887	07/26/2017	07/26/2017			\$695.75
		A00237176	SSD Systems	P0044910	07/26/2017	07/26/2017			\$59.34
		A00270994	Legal Books Distributing	P0044879	07/25/2017	07/25/2017			\$588.69
		A00274574	Penguin Random House LLC	P0044883	07/25/2017	07/25/2017			\$607.84
		A00283264	Frontier California Inc.	P0044911	07/26/2017	07/26/2017			\$45.05
		A00292869	Colorado Nut Company, Inc.	P0044907	07/26/2017	07/26/2017			\$271.19
	07/27/2017	A00200042	American Dental Association	P0044935	07/27/2017	07/27/2017			\$1,005.95
		A00200127	California Dept. of Education	P0044932	07/27/2017	07/27/2017			\$601.65
		A00200143	Carlson, Kamala A.	P0044933	07/27/2017	07/27/2017			\$2,100.00
		A00200518	Pearson Education	P0044953	07/27/2017	07/27/2017			\$148.31
		A00203431	Grimes, Jessica R.	P0044934	07/27/2017	07/27/2017			\$1,200.00
		A00219472	Arbor Crest Publishing	P0044931	07/27/2017	07/27/2017			\$8,037.02
		A00227772	MBS Textbook Exchange, Inc.	P0044928	07/27/2017	07/27/2017			\$225.12
				P0044946	07/27/2017	07/27/2017			\$7,071.57
		A00232307	American Technical Publisher	P0044927	07/27/2017	07/27/2017			\$1,198.00
		A00277675	Taylor & Francis Group, LLC	P0044929	07/27/2017	07/27/2017			\$740.43
		A00271043	SDC Publications	P0044917	07/26/2017	07/26/2017			\$981.00
	07/31/2017	A00200107	Bright House Networks	P0044971	07/31/2017	07/31/2017			\$1,900.00
		A00200508	P. G. & E.	P0044969	07/31/2017	07/31/2017			\$10,130.00
		A00200518	Pearson Education	P0044978	07/31/2017	07/31/2017			\$8,445.06
		A00210209	ULINE	P0044967	07/31/2017	07/31/2017			\$113.71
		A00255628	Modern Language Association	P0044981	07/31/2017	07/31/2017			\$2,022.09
		A00272525	Prosci, Inc.	P0044979	07/31/2017	07/31/2017			\$595.86
		A00292796	Safe 1 Credit Union	P0044968	07/31/2017	07/31/2017			\$16.54

							TOTAL USER		\$293,634.88
KHELMS	07/13/2017	A00200282	True Value Home Center	P0044549	06/30/2017	06/30/2017			\$357.24
		A00200284	U.S. Foods	P0044529	06/30/2017	06/30/2017			\$74.88
		A00200417	Sysco Food Service of Ventur	P0044528	06/30/2017	06/30/2017			\$22.76
				P0044544	06/30/2017	06/30/2017			\$41.32
		A00237176	SSD Systems	P0044526	07/05/2017	07/05/2017			\$151.38
		A00256341	Terminix	P0044527	06/30/2017	06/30/2017			\$402.00
		A00269611	A-C Electric Company	P0044548	06/30/2017	06/30/2017			\$444.42
		A00280779	Combat Plumbing & Rooter LLC	P0044524	06/30/2017	06/30/2017			\$420.00

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		A00201051	Central Sanitary Supply	P0044525	06/30/2017	06/30/2017				\$1,659.19
	07/17/2017	A00200498	Office Depot	P0044765	07/17/2017	07/17/2017				\$141.42
		A00200528	Plak Smacker	P0044764	07/17/2017	07/17/2017				\$287.05
		A00201051	Central Sanitary Supply	P0044762	07/17/2017	07/17/2017				\$174.12
		A00200034	Albertson's	P0044495	07/03/2017	07/03/2017				\$5,000.00
		A00200355	West Kern Water District	P0044496	07/03/2017	07/03/2017				\$2,500.00
		A00200284	U.S. Foods	P0044494	07/03/2017	07/03/2017				\$65,000.00
		A00200417	Sysco Food Service of Ventur	P0044493	07/03/2017	07/03/2017				\$70,000.00
	07/26/2017	A00200282	True Value Home Center	P0044903	07/26/2017	07/26/2017				\$228.40
		A00237176	SSD Systems	P0044902	07/26/2017	07/26/2017				\$78.75
		A00256341	Terminix	P0044898	07/26/2017	07/26/2017				\$2,600.00
				P0044904	06/30/2017	06/30/2017				\$201.00
		A00292864	Community Playthings	P0044899	07/26/2017	07/26/2017				\$1,260.19

							TOTAL USER			\$151,044.12
LLECUYER	07/26/2017	A00200655	Henry Schein, Inc.	P0044919	06/30/2017	06/30/2017				\$118.87
				P0044920	06/30/2017	06/30/2017				\$228.90
				P0044921	06/30/2017	06/30/2017				\$97.57
		A00200680	J & L Locksmithing	P0044915	07/26/2017	07/26/2017				\$1,332.72
	07/28/2017	A00200393	Sparkletts	P0044963	07/28/2017	07/28/2017				\$2,000.00
		A00200498	Office Depot	P0044964	07/28/2017	07/28/2017				\$7,000.00
		A00200536	Praxair Distribution, Inc.	P0044961	07/28/2017	07/28/2017				\$7,000.00
				P0044965	06/30/2017	06/30/2017				\$42.17
		A00200655	Henry Schein, Inc.	P0044962	07/28/2017	07/28/2017				\$30,000.00
		A00200862	Taft College Bookstore	P0044960	07/28/2017	07/28/2017				\$51.16

							TOTAL USER			\$47,871.39
MBLANCO	07/10/2017	A00200816	Rydin Decal	P0044482	07/03/2017	07/03/2017				\$1,253.42
		A00200407	Student Insurance	P0044480	07/03/2017	07/03/2017				\$49,354.00

							TOTAL DATE			\$50,607.42
	07/11/2017	A00201565	Chabot-Las Positas Comm.	ColP0044611	06/30/2017	06/30/2017				\$200.00
		A00276687	JP Marketing	P0044604	06/30/2017	06/30/2017				\$937.94
				P0044606	06/30/2017	06/30/2017				\$750.00
				P0044608	06/30/2017	06/30/2017				\$1,106.22
		A00279024	Enigma, LLC	P0044615	06/30/2017	06/30/2017				\$1,250.00
		A00205648	Payne, Breanna La'Nee.	P0044619	06/30/2017	06/30/2017				\$241.57

Taft College Purchase Order Activity Report

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	07/12/2017	A00200076	Bandy, Ingrun K.	P0044614	06/30/2017	06/30/2017			\$190.00
				P0044616	06/30/2017	06/30/2017			\$200.00
		A00200442	Thompson, Tony M.	P0044624	06/30/2017	06/30/2017			\$445.31
		A00282298	Arvizu, Primavera Azul.	P0044610	06/30/2017	06/30/2017			\$282.08
				P0044617	06/30/2017	06/30/2017			\$339.88
		A00200390	Sonitrol of Bakersfield	P0044475	07/03/2017	07/03/2017			\$2,300.00
		A00200393	Sparkletts	P0044678	07/11/2017	07/11/2017			\$1,500.00
		A00200471	SARS Software Products, Inc.	P0044485	07/03/2017	07/03/2017			\$3,800.00
		A00292209	Molicki, Stefanie	P0044623	06/30/2017	06/30/2017			\$3,000.00
		A00200107	Bright House Networks	P0044679	07/11/2017	07/11/2017			\$12,500.00
				P0044680	07/11/2017	07/11/2017			\$19,200.00
		A00200338	Verizon Wireless	P0044681	07/11/2017	07/11/2017			\$3,600.00
	07/13/2017	A00201143	Brown, Elizabeth J.	P0044471	06/30/2017	06/30/2017			\$375.73
	07/17/2017	A00200862	Taft College Bookstore	P0044776	07/17/2017	07/17/2017			\$728.08
		A00292833	Galindo, Crystal	P0044737	06/30/2017	06/30/2017			\$500.00
	07/18/2017	A00200712	Kern County Supt. of Schools	P0044761	07/17/2017	07/17/2017			\$1,500.00
	07/20/2017	A00200432	Taft Union High School	P0044832	06/30/2017	06/30/2017			\$375.00
		A00200985	Rangel-Escobedo, Juana R.	P0044829	07/20/2017	07/20/2017			\$735.56
		A00277685	Bakersfield Golf Cart Compan	P0044834	07/20/2017	07/20/2017			\$534.64
				P0044836	06/30/2017	06/30/2017			\$334.71
		A00282298	Arvizu, Primavera Azul.	P0044830	07/20/2017	07/20/2017			\$132.95
				P0044831	07/20/2017	07/20/2017			\$395.21
	07/24/2017	A00237331	Dumbrigue, Joanne Valdez.	P0044863	07/24/2017	07/24/2017			\$45.23
		A00200482	Sesac, Inc.	P0044609	06/30/2017	06/30/2017			\$3.95
		A00200498	Office Depot	P0044662	07/11/2017	07/11/2017			\$302.42
		A00200206	Cook, Nichole Leanne.	P0044854	07/24/2017	07/24/2017			\$8.57
	07/25/2017	A00211077	Strata Information Group	P0044742	06/30/2017	06/30/2017			\$12,498.06
	07/27/2017	A00200076	Bandy, Ingrun K.	P0044949	07/27/2017	07/27/2017			\$349.60
		A00200143	Carlson, Kamala A.	P0044948	07/27/2017	07/27/2017			\$160.00
		A00277399	Sundgren, Lori Anne.	P0044947	07/27/2017	07/27/2017			\$224.62

						TOTAL USER			\$121,654.75
MMATTHEWS	07/11/2017	A00200498	Office Depot	P0044532	06/30/2017	06/30/2017			\$194.14
				P0044533	06/30/2017	06/30/2017			\$313.65
		A00202895	Raymond's Trophy & Awards	P0044552	06/30/2017	06/30/2017			\$34.86
		A00200107	Bright House Networks	P0044531	07/05/2017	07/05/2017			\$5,000.00
		A00200359	Westchester Plaza, LLC	P0044551	07/06/2017	07/06/2017			\$45,000.00
	07/17/2017	A00018793	Salcido, Paula	P0044700	07/12/2017	07/12/2017			\$18.69
	07/25/2017	A00018793	Salcido, Paula	P0044722	07/12/2017	07/12/2017			\$6,000.00
	07/26/2017	A00200077	Bang, D.D.S., Robert	P0044893	06/30/2017	06/30/2017			\$14,435.25

Taft College Purchase Order Activity Report

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FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200175	Chevron Valley Credit Union,	P0044912	06/30/2017	06/30/2017				\$263.93
		A00200359	Westchester Plaza, LLC	P0044896	06/30/2017	06/30/2017				\$146.55
				P0044897	06/30/2017	06/30/2017				\$278.30
		A00200393	Sparkletts	P0044900	07/26/2017	07/26/2017				\$400.00
		A00200543	Purdy, D.D.S., Daniel	P0044891	06/30/2017	06/30/2017				\$36,494.00
	07/31/2017	A00200554	McCracken, Susan L.	P0044972	06/30/2017	06/30/2017				\$9.25
							TOTAL USER			\$108,588.62
MTOFTE	07/11/2017	A00202804	Gale	P0044541	06/29/2017	06/29/2017				\$271.35
		A00210378	Grey House Publishing	P0044547	06/29/2017	06/29/2017				\$95.72
		A00205819	Proquest LLC	P0044490	07/03/2017	07/03/2017				\$5,340.00
		A00213480	ARTSTOR	P0044491	07/03/2017	07/03/2017				\$1,295.00
	07/25/2017	A00264391	YBP Library Services	P0044881	07/25/2017	07/25/2017				\$154.16
							TOTAL USER			\$7,156.23
MWHITE	07/10/2017	A00200023	Abate-A-Weed	P0044540	06/30/2017	06/30/2017				\$221.26
		A00200421	Tacony Corporation	P0044536	05/22/2017	05/22/2017				\$872.69
				P0044573	06/30/2017	06/30/2017				\$9.10
		A00285838	Sammy's Detail	P0044574	07/06/2017	07/06/2017				\$3,000.00
		A00292250	Banks pest Control	P0044539	06/30/2017	06/30/2017				\$165.00
	07/11/2017	A00200423	Taft City School District	P0044572	06/30/2017	06/30/2017				\$869.56
		A00200066	Bacsco	P0044537	06/30/2017	06/30/2017				\$497.18
		A00288637	Otis Elevator Company	P0044664	07/11/2017	07/11/2017				\$3,000.00
	07/12/2017	A00200063	Austin's Pest Control, Inc.	P0044694	07/12/2017	07/12/2017				\$6,000.00
		A00200066	Bacsco	P0044698	07/12/2017	07/12/2017				\$2,000.00
		A00200105	Brandco	P0044697	07/12/2017	07/12/2017				\$160.00
		A00200109	Brown & Reich Petroleum, Inc	P0044699	07/12/2017	07/12/2017				\$8,000.00
		A00200149	Carquest Auto Parts	P0044701	07/12/2017	07/12/2017				\$4,500.00
		A00200174	Chevron U.S.A., Inc.	P0044702	07/12/2017	07/12/2017				\$13,000.00
		A00200479	Sears	P0044712	07/12/2017	07/12/2017				\$3,500.00
		A00200486	Shell	P0044713	07/12/2017	07/12/2017				\$2,000.00
		A00200498	Office Depot	P0044710	07/12/2017	07/12/2017				\$1,500.00
		A00200715	Kern Electric Distributors	P0044708	07/12/2017	07/12/2017				\$5,000.00
		A00202335	Fastenal Industrial & Constr	P0044707	07/12/2017	07/12/2017				\$9,000.00
		A00202968	San Joaquin Chemicals, Inc.	P0044711	07/12/2017	07/12/2017				\$15,000.00
		A00228756	Country Auto & Truck Taft	P0044709	07/12/2017	07/12/2017				\$500.00
		A00265309	Daikin Applied	P0044704	07/12/2017	07/12/2017				\$8,000.00
		A00280761	County of Kern Public Works	P0044703	07/12/2017	07/12/2017				\$500.00
		A00200309	United Refrigeration, Inc.	P0044715	07/12/2017	07/12/2017				\$3,500.00

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1-July-2017 through 31-July-2017

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200338	Verizon Wireless	P0044716	07/12/2017	07/12/2017				\$3,000.00
		A00200352	Waxie Sanitary Supply	P0044717	07/12/2017	07/12/2017				\$3,000.00
		A00200421	Tacony Corporation	P0044721	07/12/2017	07/12/2017				\$2,000.00
		A00275443	WestAir Gases & Equipment In	P0044719	07/12/2017	07/12/2017				\$200.00
		A00275935	Supplyworks	P0044714	07/12/2017	07/12/2017				\$7,000.00
		A00292250	Banks pest Control	P0044718	07/12/2017	07/12/2017				\$2,000.00
	07/13/2017	A00262833	Domtar Paper Company LLC	P0044706	07/12/2017	07/12/2017				\$20,000.00
		A00201257	Jones, Christopher Z.	P0044739	07/13/2017	07/13/2017				\$128.00
	07/24/2017	A00269058	Aramark Uniform Services	P0044693	07/12/2017	07/12/2017				\$7,500.00
	07/25/2017	A00200423	Taft City School District	P0044884	07/25/2017	07/25/2017				\$141.46
		A00201122	Home Depot Credit Services	P0044849	07/24/2017	07/24/2017				\$438.47
		A00278595	Central Restaurant Products	P0044853	07/24/2017	07/24/2017				\$1,886.53
	07/26/2017	A00244581	Independent Fire and Safety,	P0044885	07/25/2017	07/25/2017				\$455.00
	07/31/2017	A00244581	Independent Fire and Safety,	P0044975	07/31/2017	07/31/2017				\$2,368.65
		A00266719	Parts Town, LLC	P0044973	07/31/2017	07/31/2017				\$85.74
				P0044974	07/31/2017	07/31/2017				\$14.99
							TOTAL USER			\$141,013.63
NAVINA	07/17/2017	A00200498	Office Depot	P0044751	07/17/2017	07/21/2017				\$430.14
							TOTAL USER			\$430.14
RWELBORN	07/11/2017	A00200376	Amerio, Barbara J.	P0044504	06/01/2017	06/01/2017				\$411.97
		A00200498	Office Depot	P0044500	06/01/2017	06/01/2017				\$144.76
				P0044501	06/01/2017	06/01/2017				\$640.16
		A00200727	Sandoval, Carla Joe.	P0044503	06/01/2017	06/01/2017				\$385.73
		A00200862	Taft College Bookstore	P0044513	06/01/2017	06/01/2017				\$128.62
		A00201578	Welborn, Virginia R.	P0044502	06/01/2017	06/01/2017				\$130.00
		A00237174	Allikas, Krystal Anne.	P0044510	06/01/2017	06/01/2017				\$107.07
		A00200419	T.C. Clearing Account	P0044499	06/01/2017	06/01/2017				\$3,741.00
		A00200862	Taft College Bookstore	P0044498	06/01/2017	06/01/2017				\$2,206.85
	07/17/2017	A00200419	T.C. Clearing Account	P0044728	06/30/2017	06/30/2017				\$5,109.00
	07/26/2017	A00200376	Amerio, Barbara J.	P0044918	07/26/2017	07/26/2017				\$416.74
							TOTAL USER			\$13,421.90

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER			PURCHASE ORDER AMOUNT	CL	C	A	
		NUMBER	NAME	NUMBER	DATE	REQ. DATE					
TPAYNE	07/27/2017	A00200308	Federal Express Corporation	P0044956	07/27/2017	07/27/2017				\$126.00	
		A00287348	Cutting Edge Systems, Inc.	P0044955	07/27/2017	07/27/2017				\$78,452.92	

							TOTAL USER				\$78,578.92
TROWDEN	07/11/2017	A00200028	ACHRO/EEO Treasurer	P0044580	07/06/2017	07/06/2017				\$150.00	
		A00200168	Central Valley Occupational	P0044560	06/29/2017	06/29/2017				\$80.00	
		A00200222	Daily Midway Driller	P0044555	06/29/2017	06/29/2017				\$1,191.20	
		A00202515	ACCCA	P0044579	07/06/2017	07/06/2017				\$2,050.00	
		A00212408	Noriega, Rodolfo	P0044558	06/30/2017	06/30/2017				\$144.45	
		A00277823	MailFinance Inc.	P0044578	07/06/2017	07/06/2017				\$4,826.25	
		A00278032	Meteau, Robert	P0044557	06/30/2017	06/30/2017				\$489.72	
		A00282401	Fred Pryor Seminars	P0044554	07/06/2017	07/06/2017				\$199.00	
					P0044562	07/06/2017	07/06/2017			\$99.00	
		07/17/2017	A00200168	Central Valley Occupational	P0044559	06/30/2017	06/30/2017				\$80.00
		07/18/2017	A00200168	Central Valley Occupational	P0044794	06/30/2017	06/30/2017				\$60.00
			A00200182	City of Taft Police Departme	P0044801	06/05/2017	06/05/2017				\$87.00
			A00200238	Department of Justice	P0044798	06/05/2017	06/05/2017				\$160.00
			A00200491	SISC I	P0044577	06/30/2017	06/30/2017				\$5,659.40
		07/20/2017	A00200182	City of Taft Police Departme	P0044835	06/30/2017	06/30/2017				\$203.00
		07/22/2017	A00291739	Lal, Tarang	P0044790	06/20/2017	06/20/2017				\$20.00
			A00292266	Newsom, Shawn Taro.	P0044791	06/07/2017	06/07/2017				\$10.00
			A00200433	Vibul Tangpraphaphorn, M.D.	P0044800	06/30/2017	06/30/2017				\$66.00
			A00291637	Vallejo, Ben	P0044792	06/15/2017	06/15/2017				\$10.00
			A00291660	Kashani, Tony	P0044793	06/06/2017	06/06/2017				\$20.00
		07/24/2017	A00243587	United Healthcare Insurance	P0044788	07/18/2017	07/18/2017				\$264,000.00
			A00243588	AARP Health Care Options	P0044789	07/18/2017	07/18/2017				\$228,000.00
			A00200168	Central Valley Occupational	P0044797	06/08/2017	06/08/2017				\$300.00
			A00200707	Keenan & Associates	P0044822	07/20/2017	07/20/2017				\$20,000.00
			A00278032	Meteau, Robert	P0044838	07/20/2017	07/20/2017				\$78.52
					P0044839	07/20/2017	07/20/2017				\$209.06
			A00279610	Academic Advertising, LLC	P0044803	06/30/2017	06/30/2017				\$660.00
					P0044804	07/18/2017	07/18/2017				\$350.00
			A00200160	CDT, Inc.	P0044795	06/30/2017	06/30/2017				\$233.00
					P0044796	06/30/2017	06/30/2017				\$299.00
			A00200433	Vibul Tangpraphaphorn, M.D.	P0044805	06/30/2017	06/30/2017				\$285.00
		07/25/2017	A00200160	CDT, Inc.	P0044880	06/30/2017	06/30/2017				\$66.00
		A00200238	Department of Justice	P0044837	06/30/2017	06/30/2017				\$288.00	
		A00201787	Standard Insurance Company	P0044850	07/24/2017	07/24/2017				\$28,800.00	
	07/31/2017	A00278032	Meteau, Robert	P0044970	07/31/2017	07/31/2017				\$814.52	

							TOTAL USER				\$559,988.12

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

August 9, 2017

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EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Brown, Jill	Ridgeview High School Outreach Activity	Bakersfield	03/08/17	\$28.90 *
Brown, Jill	Independence High School Outreach Activity	Bakersfield	03/22/17	\$25.70 *
Cordova, Tony	Summer Science, Technology, Engineering & Mathematics Camp California Science Center Field Trip	Los Angeles	06/22/17	-0-
Rothgeb, Julie	Advisory Committee Meetings	Bakersfield & Shafter	07/01/17 - 06/30/18	\$963.00 ♦
Luben, Aldrin	Pathways & Perkins Conferences	Various Counties	07/01/17 - 06/30/18	\$1,550.00 ♦
Furman, Tori	Advisory Meetings, Outreach, Internship Meetings, Marketing, Conferences & Networking	Various Counties	07/01/17 - 06/30/18	\$1,926.00 ♦
Cordova, Anthony	Advisory Meetings, Networking & Research	Various Counties	07/01/17 - 06/30/18	\$3,100.00 ♦
Uribe, Marcos	Welding Workshops, Business Field Trips	Various Counties	07/01/17 - 06/30/18	\$300.00 ♦
Balestino, Ted	Welding Workshops, Business Field Trips	Various Counties	07/01/17 - 06/30/18	\$300.00 ♦
Payne, Aaron	Welding Workshops, Business Field Trips	Various Counties	07/01/17 - 06/30/18	\$300.00 ♦
Richards, Kristi	Business Meetings, High School Events, Outreach & Marketing	Various Counties	07/01/17 - 06/30/18	\$1,926.00 ♦
Owens, Patricia	Till Weekend Activities with Students	Kern County	07/11/17 - 06/30/18	\$300.00 ■
Owens, Warren	Till Weekend Activities with Students	Kern County	07/11/17 - 06/30/18	\$300.00 ■

*General Funds

•Restricted Funds

♦Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Lewis, Donna	Till Weekend Activities with Students	Kern County	07/11/17 - 06/30/18	\$300.00 ■
Lopez, Norberto	2017 Curriculum Institute	Riverside	07/12/17 - 07/15/17	\$1,306.31 *
Dumbrigue, Joanne	Committee Meeting for Kern County College Night	Bakersfield	07/13/17	-0-
Wells, Susan	Student Activities, Assist with Student Transition Opportunities, Conferences, Meetings, Networking & Training	Various Counties	07/17/17 - 06/30/17	\$2,700.00 ■
Dodson, John	Student Activities, Assist with Student Employment Opportunities, Conferences, Meetings, Networking & Training	Various Counties	07/17/17 - 06/30/17	\$2,700.00 ■
Waugh, Victoria	Vendor Committee Lunch Meeting	Bakersfield	07/18/17	-0-
Meteau, Robert	Fred Pryor Payroll Law 2017 Seminar	Bakersfield	07/20/17	\$78.52 *
Gibson, Mark	Information Security & Information Technology Accessibility Workshops	Walnut	07/23/17 - 07/25/17	\$418.84 *
Waugh, Victoria	Vendor Committee Lunch Meeting	Bakersfield	07/25/17	-0-
Schryver, Lee	TIL Training, Student Success and Conferences	Kern County	07/25/17 - 06/30/18	\$300.00 ■
Patterson, Paula	Assist Students with Apartment Searches, Meetings & Best Buddies Activities	Kern County	07/25/17 - 06/30/18	\$500.00 ■
Powell, David	Assist Students with Level Objectives	Kern County	07/25/17 - 06/30/18	\$500.00 ■
Cordova, Anthony	Occupational Safety & Health Administration Training	Bakersfield	07/31/17 - 10/12/17	-0-
Luben, Aldrin	Career Technical Education Outcome Survey Research Academy 2017	Petaluma	08/02/17 - 08/04/17	\$100.00 *

*General Funds

•Restricted Funds

◆Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Gonzalez, Lourdes	Region 6 Extended Opportunities, Programs & Services Summer Institute Planning Meeting	Ventura	08/04/17	\$171.61 •
Smith, Terri	Council of Chief Librarians - West Central Region	Valencia	08/04/17	\$94.92 *
Dumbrigue, Joanne	Committee Meeting for Kern County College Night	Bakersfield	08/07/17	-0-
Hall, Dan	Can-Innovate Canvas & Los Rios Colleges Educational Technology Conference	Sacramento	08/13/17 - 08/14/17	\$620.34 *
Dumbrigue, Joanne	Training Cal-SOAP: Matriculation Process	Bakersfield	08/15/17	\$14.55 •
Dumbrigue, Joanne	Committee Meeting for Kern County College Night	Bakersfield	08/23/17	\$7.60 •
Wells, Susan	South County Resource Fair	King City	08/23/17 - 08/24/17	\$345.24 ■
Meteau, Robert	The California Human Resources Conference 2017	Long Beach	08/27/17 - 08/28/17	\$963.52 •
Arvizu, Primavera	Equity Summit: Elevating Equity for Social Mobility	Ontario	09/07/17 - 09/08/17	\$519.19 *
Dumbrigue, Joanne	Kern County College Night	Bakersfield	09/11/17	\$7.70 •
Dumbrigue, Joanne	Cal-SOAP Governing Board Meeting	Bakersfield	09/12/17	\$33.92 •
Dumbrigue, Joanne	Central Valley Foster Youth Consortium	Modesto	09/13/17	\$224.49 •
Gonzalez, Lourdes	New Director's Training for CalWORKS Program	Sacramento	09/19/17 - 09/22/17	\$859.35 •
Dumbrigue, Joanne	2017 Blueprint for Success Conference & Foster Youth Success Initiative Connect Meeting	Los Angeles	10/16/17 - 10/18/17	\$979.73 •
Gonzalez, Lourdes	California Community Colleges Extended Opportunities, Programs & Services Association Conference	Newport Beach	11/06/17 - 11/09/17	\$1,593.34 •
Dumbrigue, Joanne	Cal-SOAP Governing Board Meeting	Bakersfield	12/12/17	\$20.49 •

*General Funds

•Restricted Funds

◆Grant Funds


■TIL

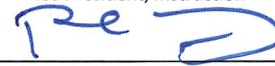
◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Dumbrigue, Joanne	Taft College Admission Application Assistance to High School Seniors	Shafter	01/30/18	\$20.76 •
Dumbrigue, Joanne	Shafter High School Orientation Presentation	Shafter	02/15/18	\$20.76 •
Dumbrigue, Joanne	Shafter High School High School Senior Assessment	Shafter	03/08/18	\$20.76 •
Dumbrigue, Joanne	Shafter High School High School Senior Make-Up Day	Shafter	04/17/18	\$20.76 •
Dumbrigue, Joanne	Cal-SOAP Governing Board Meeting	Bakersfield	05/08/17	\$13.91 •

Division Chair	Instructor	Class	Field Trip	Location	Semester	Est. # Students	Cost Estimate
Julian Martinez	Debora Rodenhauer or Adjunct	ART 1600, ART 1620, ART 1625, & other art students	Los Angeles Museum of Art	Los Angeles	Fall 2017	52	\$0.00
Julian Martinez	Adjunct	ARTH 1510, & other art students	Getty Villa	Los Angeles	Fall 2017	35-40	\$0.00
Julian Martinez	Debora Rodenhauer or Adjunct	ART 1620 & ART 1640	Los Angeles Museum of Art or Norton Simon Museum	Los Angeles	Fall 2017	35	\$360.00
Julian Martinez	Debora Rodenhauer or Adjunct	ART 1620, ART 1625 & ART 1640	Oil Workers Monument by Benjamin Victor	Taft	Fall 2017	24	\$0.00
Julian Martinez	Debora Rodenhauer or Adjunct	ART 1620, Art 1625 & ART 1640	Walking Tour of Taft Architecture	Taft	Fall 2017	24	\$0.00
Mike Mayfield	Steve Lytle	BIOL 1510	Natural History Museum	Los Angeles	Fall 2017	50	\$800.00
Mike Mayfield	Steve Lytle	BIOL 2202	Kern Wildlife	Shafter	Fall 2017	25	\$50.00
Mike Mayfield	Steve Lytle	BIOL 2202	Bitter Creek Wild Refuge	Maricopa	Fall 2017	25	\$50.00
Mike Mayfield	Steve Lytle	BIOL 2202	Wind Wolves Wildlife Area	Maricopa	Fall 2017	25	\$50.00
Mike Mayfield	Steve Lytle	BIOL 2202	Tule Elk Wildlife Refuge	Bakersfield	Fall 2017	25	\$50.00
Mike Mayfield	Steve Lytle	BIOL 2202	Morro Bay State Park	Morro Bay	Fall 2017	25	\$300.00
Mike Mayfield	Wendy Berry	BIOL 1500	Los Angeles Zoo & Botanical Garden	Los Angeles	Fall 2017	30	\$1,000.00
Mike Mayfield	Wendy Berry	BIOL 2250 & BIOL 2256	Bodies Exhibition	Las Vegas, NV	Fall 2017	50	\$1,600.00
Mike Mayfield	Greg Golling	BIOL 2201	Lengthwise Brewery-Fermentation	Bakersfield	Fall 2017	15	\$25.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Wind Wolves Wildlife Area	Maricopa	Fall 2017	25	\$50.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Tule Elk Reserve	Buttonwillow	Fall 2017	25	\$50.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Southwest Water Management District Site	Tupman & Taft	Fall 2017	25	\$50.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Buena Vista Lake	Bakersfield	Fall 2017	25	\$50.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Sequoia or Yosemite National Forest	Sequoia National Forest	Fall 2017	25	\$300.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Los Padres National Forest	Mt. Pinos	Fall 2017	25	\$50.00
Mike Mayfield	Angela Hill-Crim	BIOL 1513	Bitter Creek Wild Refuge	Maricopa	Fall 2017	25	\$50.00
Julian Martinez	Leigh Golling	DRAM 1510	CSUB Theatre Production	Bakersfield	Fall 2017	20	\$75.00
Michelle Oja	Becky Roth	ECEF 1521, ECEF 1571 & PSYCH 2003	Kern AEYC Workshop	Bakersfield	Fall 2017	25	\$0.00
Michelle Oja	Becky Roth	ECEF 1521, ECEF 1571 & PSYCH 2003	3 Center Visits (Reggio, Nature & Waldorf)	Pasadena	Fall 2017	40	\$0.00
Michelle Oja	Becky Roth	ECEF 1521 & ECEF 1571	ECE Centers Visits	Bakersfield	Fall 2017	30	\$0.00
Michelle Oja	Becky Roth	ECE 1601, History, CJA	Museum of Tolerance & Los Angeles Farmer's Market	Los Angeles	Fall 2017	30	\$350.00
Mike Mayfield	James May	GEOL 1500	San Andreas Fault	Carrizo Plain to Coalinga	Fall 2017	24	\$20.00
Mike Mayfield	James May	GEOL 1500	Fossil Falls & Mojave Desert	Lone Pine to Barstow	Fall 2017	24	\$20.00
Mike Mayfield	James May	GEOL 1500	Los Angeles County Museum of Natural History	Los Angeles	Fall 2017	24	\$180.00
Mike Mayfield	James May	ESCI 1520	Griffith Observatory	Los Angeles	Fall 2017	24	\$120.00


 Vice President, Instruction


 Superintendent/President

Date

Date

**West Kern Community College District
Board of Trustees Meeting
August 16, 2017**

Agenda Item 13.

A. Academic Employment

1. 2017 Summer Screening Committee Assignments

Item	Name	Assignment	Step	Total Number of Hours	Hourly Rate	Effective Date
a.	Blake, Paul	Energy Technology Associate Professor	3	2	\$66.60	7/12/17
↓	Layne, David	Energy Technology Associate Professor	3	2	\$66.60	7/12/17
b.	Beasley, Michelle	Children's Center Teacher	3	4	\$66.60	7/12/17
c.	Carlson, Kamala	Adjunct English Lecturer	3	1	\$66.60	7/10/17
d.	Dyer, Geoffrey	Executive Director of Institutional Research and Planning	3	4	\$66.60	6/6/17 & 6/19/17
e.	Martinez, Julian	Adjunct Lecturer Positions	3	2	\$66.60	6/26/17

2. 2017 Summer Adjunct Lecturer Assignment

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Layne, David	BUSN, MGMT Courses	3	\$66.60	7/1/17 - 8/10/17

3. 2017-18 Division Chair Assignments

Item	Name	Assignment	Step	Stipend	Effective Date
a.	Bandy, Kanoe	Applied Technologies	--	\$8,167.70	8/21/17 - 5/18/18
b.	Carlson, Kamala	English Language	--	\$9,334.51	8/21/17 - 5/18/18
c.	Jacobi, Victoria	Learning Support	--	\$8,167.70	8/21/17 - 5/18/18
d.	Martinez, Julian	Liberal Arts	--	\$9,334.51	8/21/17 - 5/18/18
e.	Mayfield, Michael	Math/Science	--	\$10,501.32	8/21/17 - 5/18/18
f.	Oja, Michelle	Social Science	--	\$9,334.51	8/21/17 - 5/18/18

4. Fall 2017 Instructor Overload Assignments (Monthly)

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Bandy, Kanoe	BUS 1059, 1601 Courses	3	\$66.60	8/21/17 - 12/15/17
b.	Chung-Wee, Chris	ENGL 1600 Course	3	\$66.60	8/21/17 - 12/15/17
c.	Devine, William	ENGL 1500, 1600 Courses	3	\$66.60	8/21/17 - 12/15/17

4. Fall 2017 Instructor Overload Assignments (Monthly)

Item	Name	Assignment	Step	Hourly Rate	Effective Date
d.	Grimes, Jessica	ENGL 0900, PHIL 1531 Courses	3	\$66.60	8/21/17 - 12/15/17
e.	Mitchell, David	MATH 1060, STAT 1510 Courses	3	\$66.60	8/21/17 - 12/15/17
f.	Payne, Ruby	MATH 0230, 0240 Courses	3	\$66.60	8/21/17 - 12/15/17
g.	Reynolds, Joy	MATH 1060 Courses	3	\$66.60	8/21/17 - 12/15/17

5. 2017 Fall Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Avina, Nicole	AVID	3	\$66.60**	8/21/17 - 5/18/18
b.	Mendoza, Tina	Veterans Center Lead	3	\$66.60**	8/21/17 - 5/18/18
c.	Smith, Gaysha	Art Gallery Coordinator	Stipend	\$1,397.09	8/21/17 - 5/18/18
d.	Sutherland, Tammy	2017/18 College Concurrent Program Advisor	3	\$66.60*	8/21/17 - 5/18/18

* 1 hour/week per semester. Fall semester: 16 weeks x \$66.60 = \$1,065.60 (to be paid January 15, 2018) Spring semester: 16 weeks x \$66.60 = \$1,065.60 (to be paid June 15, 2018)

Not exceed 5 hours/week *Not to exceed 10 hours/week

6. 2017 Fall Counseling Assignment

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Hernandez, Isaias	Wellness Counselor	3	\$66.60*	8/1/17 - 5/18/18

*Up to 20 hours/week

7. 2017 Fall Adjunct Lecturer Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Acosta, Suzanne	ARTH 1500 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Smith, Gaysha	ARTH 1500 Courses	3	\$66.60	8/21/17 - 12/15/17
b.	Agundez, Adrian	COSC 2020 Courses	3	\$66.60	8/21/17 - 12/15/17
c.	Ambrose, Brooke	ILS 0012, 0030, 0047, 0060 Courses	3	\$66.60	8/21/17 - 12/15/17
d.	Andrews, Megan	LRSK 0910, STSU 0206, 1001, 1019 Courses	3	\$66.60	8/21/17 - 12/15/17
e.	Ashmore, April	BIOL 1500, 1510 Courses	3	\$66.60	8/21/17 - 12/15/17
f.	Averett, Eric	WTER 1610 Course	3	\$66.60	8/21/17 - 12/15/17
g.	Balestino, Theodore	WELD 1010, 1560 Courses	3	\$66.60	8/21/17 - 12/15/17
h.	Batchelor, Gregg	ADMJ 1505 Course	3	\$66.60	8/21/17 - 12/15/17
i.	Bench, Patricia	PSYC 1500 Course	3	\$66.60	8/21/17 - 12/15/17
j.	Brennan, Sean	GEOG 1510 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Ware, Thomas	GEOG 1510 Course	3	\$66.60	8/21/17 - 12/15/17

7. 2017 Fall Adjunct Lecturer Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
k.	Brixey, Gabrielle	COSC 1532, MGMT 1510, 1530, 1535, PHED 1523, 1524, 1623, 1723, 1724, 1823 Courses	1	\$56.68	8/21/17 - 12/15/17
l.	Brown, Sharon	ECEF 1621 Course	3	\$66.60	8/21/17 - 12/15/17
m.	Burnham, Kyle	MUSC 1510 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Smith, Lee	MUSC 1510 Course	3	\$66.60	8/21/17 - 12/15/17
n.	Burroughs, Bruce	PHED 1505, 2505 Courses	3	\$66.60	8/21/17 - 12/15/17
o.	Cable, April	ENGL 1500 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Polski, Robert	ENGL 1500 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Stockton, Laura	ENGL 1500 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Wallace, Sara	ENGL 1500 Course	3	\$66.60	8/21/17 - 12/15/17
p.	Chidgey, Kevin	ENGL 0900 Course	3	\$66.60	8/21/17 - 12/15/17
q.	Clarke, George	IES 1552 Course	3	\$66.60	8/21/17 - 12/15/17
r.	Clemons, Reginald	CJA 2131 Course	3	\$66.60	8/21/17 - 12/15/17
s.	Combs, Noelle	POSC 1501 Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Villa, Walter	POSC 1501 Courses	3	\$66.60	8/21/17 - 12/15/17
t.	Cook, Larry	MATH 0240 Course	3	\$66.60	8/21/17 - 12/15/17
u.	Cross, Vanessa	ENGL 1000, HUM 1500 Courses	3	\$66.60	8/21/17 - 12/15/17
v.	Cuate, Bertha	ECEF 1031 Course	3	\$66.60	8/21/17 - 12/15/17
w.	Cunningham, John	MATH 0240, 1050 Courses	3	\$66.60	8/21/17 - 12/15/17
x.	Cutrona, Angelo	PHED 1511, 1523, 1623, 1723, 1823, 2511 Courses	3	\$66.60	8/21/17 - 12/15/17
y.	Cutrona, Myisha	PHED 1510, 2510 Courses	3	\$66.60	8/21/17 - 12/15/17
z.	DeFreece, Chris	PHED 1523, 1623, 1723, 1823 Courses	3	\$66.60	8/21/17 - 12/15/17
aa.	Dimayuga, Anna	ART 1800, 1811 Courses	3	\$66.60	8/21/17 - 12/15/17
bb.	Duncan, Brandon	HIST 2231 Courses	3	\$66.60	8/21/17 - 12/15/17
cc.	Dunham, Geoffrey	ILS 0020, 0022 Courses	3	\$66.60	8/21/17 - 12/15/17
dd.	Durkan, Brian	HLED 1510, PHED 1533 Courses	3	\$66.60	8/21/17 - 12/15/17
ee.	Echeverria, Amy	DRAM 1510 Course	3	\$66.60	8/21/17 - 12/15/17
ff.	Fariss, Jeff	HLED 1531, 1535 Courses	3	\$66.60	8/21/17 - 12/15/17
gg.	Ferguson, Bruce	HLED 1510, 1646, 2146 Courses	3	\$66.60	8/21/17 - 12/15/17
hh.	Golling, Leigh	DRAM 1510, 1535 Courses	3	\$66.60	8/21/17 - 12/15/17
ii.	Goodman, Daniel	COSC 1603, 1703 Courses	3	\$66.60	8/21/17 - 12/15/17
jj.	Guitron, Anna	SPAN 1601 Course	3	\$66.60	8/21/17 - 12/15/17
kk.	Hanawalt, April	SOC 1510, 2120 Courses	3	\$66.60	8/21/17 - 12/15/17
ll.	Hawkins, Greg	ILS 0055 Course	3	\$66.60	8/21/17 - 12/15/17
mm.	Hess, Ann	MATH 0230 Course	3	\$66.60	8/21/17 - 12/15/17
nn.	Hickman, Ryan	BIOL 2370, ENGL 1000 Courses	3	\$66.60	8/21/17 - 12/15/17

7. 2017 Fall Adjunct Lecturer Assignments

oo.	Hill-Crim, Margaret	BIOL 1513 Course	3	\$66.60	8/21/17 - 12/15/17
pp.	Howze, Gerald	ENGL 1000, 1500 Courses	3	\$66.60	8/21/17 - 12/15/17
qq.	Huddleston, Crystal	ENGL 1600 Course	3	\$66.60	8/21/17 - 12/15/17
rr.	Jose, Marie	SOC 1510, 2110 Courses	3	\$66.60	8/21/17 - 12/15/17
↓	VanRy, Veronica	SOC 1510, 2110 Courses	3	\$66.60	8/21/17 - 12/15/17
ss.	Kashani, Tony	HUM 2010 Course	3	\$66.60	8/21/17 - 12/15/17
tt.	Khasky, Amy	PSYC 2033 Course	3	\$66.60	8/21/17 - 12/15/17
uu.	Lal, Tarang	MATH 1050 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Leonzo, Hector	MATH 1050 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Sutherland, Tammy	MATH 1050 Course	3	\$66.60	8/21/17 - 12/15/17
vv.	Lindquist, Erica	ARTH 1510 Course	3	\$66.60	8/21/17 - 12/15/17
ww.	Mansi, Gregory	HIST 2202 Course	3	\$66.60	8/21/17 - 12/15/17
xx.	McDaniel, Steven	SPCH 1511 Courses	3	\$66.60	8/21/17 - 12/15/17
yy.	McKnight, Elizabeth	PSYC 2003 Courses	1	\$56.68	8/21/17 - 12/15/17
zz.	Meyers, David	STAT 1510 Course	3	\$66.60	8/21/17 - 12/15/17
aaa.	Newsom, Shawn	HIST 2232 Course	1	\$56.68	8/21/17 - 12/15/17
bbb.	O'Neill, Lacey	ENGL 1000 Course	3	\$66.60	8/21/17 - 12/15/17
↓	Rozar, Tanna	ENGL 1000 Course	3	\$66.60	8/21/17 - 12/15/17
ccc.	Payne, Aarron	WELD 1500 Course	3	\$66.60	8/21/17 - 12/15/17
ddd.	Raber, Tabitha	CJA 2134 Course	3	\$66.60	8/21/17 - 12/15/17
eee.	Rients, Amy	ECEF 1583, 1590 Courses	3	\$66.60	8/21/17 - 12/15/17
fff.	Rocha, Joshua	HIST 2210 Course	3	\$66.60	8/21/17 - 12/15/17
ggg.	Sahagun, Joanie	ESL 0900 Course	3	\$66.60	8/21/17 - 12/15/17
hhh.	Salomon, Stephanie	BUSN 1500, ECON 2120, MGMT 1540 Courses	3	\$66.60	8/21/17 - 12/15/17
iii.	Sicari, Chad	IES 1500, 1532 Courses	3	\$66.60	8/21/17 - 12/15/17
jjj.	Smith, Marie	INCO 1048 Courses	3	\$66.60	8/21/17 - 12/15/17
↓	VanSistine-Yost, L.	INCO 1048 Courses	3	\$66.60	8/21/17 - 12/15/17
kkk.	Sorensen, Chad	PHED 1520, 1721 Courses	3	\$66.60	8/21/17 - 12/15/17
lll.	Swenson, Sonja	ARTH 1510, 2030, HUM 1500 Courses	3	\$66.60	8/21/17 - 12/15/17
mmm.	Taibjee, Sukena	INCO 1048 Course	1	\$56.68	8/21/17 - 12/15/17
nnn.	Taylor, Douglas	MATH 1060 Course	3	\$66.60	8/21/17 - 12/15/17
ooo.	Turakhia, Mit	ENGR 2000 Course	3	\$66.60	8/21/17 - 12/15/17
ppp.	Vallejo, Ben	BIOL 2370, HLED 1543 Courses	3	\$66.60	8/21/17 - 12/15/17
qqq.	Waugh, Victoria	PHED 1532, 1632, 1732 Courses	3	\$66.60	8/21/17 - 12/15/17
rrr.	Wells, Lido	PSYC 1500 Course	3	\$66.60	8/21/17 - 12/15/17
sss.	Wessely, Jason	ADMJ 1501 Course	3	\$66.60	8/21/17 - 12/15/17
ttt.	West, Linda	COSC 1603, 1703, 1812, 1902 Courses	3	\$66.60	8/21/17 - 12/15/17
uuu.	White, Marisol	SOC 1510, 2120, 2141 Courses	3	\$66.60	8/21/17 - 12/15/17

7. 2017 Fall Adjunct Lecturer Assignments

vvv.	Wood, Gregory	PHOT 1510 Course	1	\$56.68	8/21/17 - 12/15/17
www.	Wymore, Dave	ADMJ 1502 Course	3	\$66.60	8/21/17 - 12/15/17
xxx.	Zumbro, Bradley	SPCH 1507, 1511 Courses	3	\$66.60	8/21/17 - 12/15/17

8. 2017 Fall Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Abbot, Amar	LRSK Courses	3	\$66.60	8/21/17 - 12/15/17
b.	Acosta, Suzanne	ARTH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Lindquist, Erica	ARTH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Smith, Gaysha	ARTH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Swenson, Sonja	ARTH Courses	3	\$66.60	8/21/17 - 12/15/17
c.	Agundez, Adrian	COSC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Goodman, Daniel	COSC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hall, Dan	COSC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	West, Linda	COSC Courses	3	\$66.60	8/21/17 - 12/15/17
d.	Altenhofel, Jennifer	HIST Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Duncan, Brandon	HIST Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Mansi, Gregory	HIST Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Mendoza, Tina	HIST Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Rocha, Joshua	HIST Courses	3	\$66.60	8/21/17 - 12/15/17
e.	Altenhofel, Jennifer	SOC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hanawalt, April	SOC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jose, Marie	SOC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	VanRy, Veronica	SOC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	White, Marisol	SOC Courses	3	\$66.60	8/21/17 - 12/15/17
f.	Ambrose, Brooke	ILS Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Dunham, Geoffrey	ILS Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hawkins, Greg	ILS Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Kulzer-Reyes, Kelly	ILS Courses	3	\$66.60	8/21/17 - 12/15/17
g.	Andrews, Megan	LRSK & STSU Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Mendenhall, Janis	LRSK & STSU Courses	3	\$66.60	8/21/17 - 12/15/17
h.	Ashmore, April	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Berry, Wendy	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Golling, Greg	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hickman, Ryan	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hill-Crim, Margaret	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jarrahan, Abbas	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17

8. 2017 Fall Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
h	Lytle, Steve	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Vallejo, Ben	BIOL Courses	3	\$66.60	8/21/17 - 12/15/17
i.	Averett, Eric	WTER Courses	3	\$66.60	8/21/17 - 12/15/17
j.	Balestino, Theodore	WELD Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Payne, Aarron	WELD Courses	3	\$66.60	8/21/17 - 12/15/17
k.	Bandy, Kanoe	BUSN, MGMT & PHED Courses	3	\$66.60	8/21/17 - 12/15/17
l.	Batchelor, Gregg	ADMJ Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jiles, Michael	ADMJ Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Wessely, Jason	ADMJ Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Wymore, Dave	ADMJ Courses	3	\$66.60	8/21/17 - 12/15/17
m.	Beasley, Michelle	ECEF Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Brown, Sharon	ECEF Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Cuate, Bertha	ECEF Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Rients, Amy	ECEF Courses	3	\$66.60	8/21/17 - 12/15/17
n.	Blake, Paul	ENGR Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Turakhia, Mit	ENGR Courses	3	\$66.60	8/21/17 - 12/15/17
o.	Bledsoe, Adam	BUSN, ECON & MGMT Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Salomon, Stephanie	BUSN, ECON & MGMT Courses	3	\$66.60	8/21/17 - 12/15/17
p.	Bogle, Darcy	LRSK, PSYC & STSU Courses	3	\$66.60	8/21/17 - 12/15/17
q.	Brennan, Sean	GEOG Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Ware, Thomas	GEOG Courses	3	\$66.60	8/21/17 - 12/15/17
r.	Brixey, Gabrielle	COSC, MGMT & PHED Courses	1	\$56.68	8/21/17 - 12/15/17
s.	Burnham, Kyle	MUSC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Smith, Lee	MUSC Courses	3	\$66.60	8/21/17 - 12/15/17
t.	Cable, April	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Carlson, Kamala	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Chidgey, Kevin	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Chung-Wee, Chris	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Devine, Bill	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Grimes, Jessica	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hickman, Ryan	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Howze, Gerald	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Huddleston, Crystal	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Kerr, Danielle	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Kulzer-Reyes, Kelly	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	O'Neill, Lacey	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17

8. 2017 Fall Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
t.	Polski, Robert	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Rozar, Tanna	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Stockton, Laura	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Wallace, Sara	ENGL Courses	3	\$66.60	8/21/17 - 12/15/17
u.	Clarke, George	IES Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Sicari, Chad	IES Courses	3	\$66.60	8/21/17 - 12/15/17
v.	Clemons, Reginald	CJA Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jiles, Michael	CJA Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Raber, Tabitha	CJA Courses	3	\$66.60	8/21/17 - 12/15/17
w.	Combs, Noelle	POSC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jiles, Michael	POSC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Villa, Walter	POSC Courses	3	\$66.60	8/21/17 - 12/15/17
x.	Cook, Larry	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Cunningham, John	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Getty, Shelley	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Hess, Ann	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jean, Brian	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Jones, Maria	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Lal, Tarang	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Leonzo, Hector	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Martinez, Maria	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Mitchell, David	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Payne, Ruby	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Reynolds, Joy	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Sutherland, Tammy	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Taylor, Douglas	MATH Courses	3	\$66.60	8/21/17 - 12/15/17
y.	Cross, Vanessa	ENGL & HUM Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Dyer, Geoffrey	ENGL & HUM Courses	3	\$66.60	8/21/17 - 12/15/17
z.	Cutrona, Angelo	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Cutrona, Myisha	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Durkan, Brian	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Ferguson, Bruce	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Flowers, Carly	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Maiocco, Vince	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Thompson, Tony	PHED & HLED Courses	3	\$66.60	8/21/17 - 12/15/17
aa.	DeFreece, Chris	PHED Courses	3	\$66.60	8/21/17 - 12/15/17

8. 2017 Fall Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
bb.	Dimayuga, Anna	ART Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Rodenhauser, D.	ART Courses	3	\$66.60	8/21/17 - 12/15/17
cc.	Duron, Candace	STSU Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Furman, Tori	STSU Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Rangel-Escobedo, J.	STSU Courses	3	\$66.60	8/21/17 - 12/15/17
dd.	Echeverria, Amy	DRAM Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Golling, Leigh	DRAM Courses	3	\$66.60	8/21/17 - 12/15/17
ee.	Eigenauer, John	COSC & PHIL Courses	3	\$66.60	8/21/17 - 12/15/17
ff.	Eveland, Sharyn	SOC & PSYC Courses	3	\$66.60	8/21/17 - 12/15/17
gg.	Fariss, Jeff	HLED Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Vallejo, Ben	HLED Courses	3	\$66.60	8/21/17 - 12/15/17
hh.	Flachmann, Chris	PSYC 1500 & STSU 1501 Courses	3	\$66.60	8/21/17 - 12/15/17
ii.	Guitron, Anna	SPAN Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Martinez, Julian	SPAN Courses	3	\$66.60	8/21/17 - 12/15/17
jj.	Jacobi, Victoria	DS Courses & PSYC 2200 Course	3	\$66.60	8/21/17 - 12/15/17
kk.	Jean, Brian	STAT Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Meyers, David	STAT Courses	3	\$66.60	8/21/17 - 12/15/17
ll.	Kashani, Tony	HUM Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Swenson, Sonja	HUM Courses	3	\$66.60	8/21/17 - 12/15/17
mm.	Khasky, Amy	PSYC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Oja, Michelle	PSYC Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Wells, Lido	PSYC Courses	3	\$66.60	8/21/17 - 12/15/17
nn.	Kulzer-Reyes, Kelly	ESL Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Sahagun, Joanie	ESL Courses	3	\$66.60	8/21/17 - 12/15/17
oo.	Layne, David	BSAD, BUSN & MGMT Courses	3	\$66.60	8/21/17 - 12/15/17
pp.	McDaniel, Steven	SPCH Courses	3	\$66.60	8/21/17 - 12/15/17
qq.	McKnight, Elizabeth	PSYC 2003, 2200 Courses	1	\$56.68	8/21/17 - 12/15/17
rr.	May, James	CHEM, ESCI & GEOL Courses	3	\$66.60	8/21/17 - 12/15/17
ss.	Mayfield, Michael	CHEM Courses	3	\$66.60	8/21/17 - 12/15/17
tt.	Newsom, Shawn	HIST Courses	1	\$56.68	8/21/17 - 12/15/17
uu.	Polski, Robin	ECEF & ILS Courses	3	\$66.60	8/21/17 - 12/15/17
vv.	Reynolds, David	ASTR, CHEM & PHYS Courses	3	\$66.60	8/21/17 - 12/15/17
ww.	Roth, Rebecca	ECEF Courses & PSYC 2003 Course	3	\$66.60	8/21/17 - 12/15/17
xx.	Smith, Marie	INCO Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Smith, Terri	INCO Courses	3	\$66.60	8/21/17 - 12/15/17
↓	Taibjee, Sukena	INCO Courses	1	\$56.68	8/21/17 - 12/15/17

8. 2017 Fall Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
xx.	VanSistine-Yost, L.	INCO Courses	3	\$66.60	8/21/17 - 12/15/17
yy.	Waugh, Victoria	PHED 1532, 1632, 1732 Courses	3	\$66.60	8/21/17 - 12/15/17

West Kern Community College District
Board of Trustees Meeting

August 16, 2017

Agenda Item 13.

B. Classified Employment

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
1. Instruction							
a.	Crane, Nikki	Library and Learning Resources Technician	Temporary	13A	\$16.21/hr.	A/N	8/1/17 - 8/31/17
b.	Crane, Nikki	Library and Learning Resources Technician	100%	13A	\$2,810.00/mo.	12 mo.	9/1/17 - 6/30/18
c.	Garcia, Eloisa	Children’s Center Assistant Teacher	Substitute	1A	\$12.05/hr.	A/N	7/31/17 - 6/30/18
d.	Gibson, Heather	Distance Learning Extra Hours	Temporary	15A	\$17.03/hr.*	A/N	7/17/17 - 6/30/18
e.	Phillips, Sheri	Children’s Center Assistant Teacher	Substitute	1A	\$12.05/hr.	A/N	7/26/17 - 6/30/18
f.	Ramirez, Adeline	AB 86 Grant Coordinator	Temporary	36A	\$28.60/hr.	A/N	10/1/16 - 6/30/17
g.	Ramirez, Adeline	AB 86 Grant Coordinator	Temporary	36A	\$28.60/hr.	A/N	7/1/17 - 8/31/17

* Not to exceed 10 hours/week

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2017-2018
 FOR THE MONTH ENDING JULY 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	17,951,232	17,951,232	1,208,394	0	16,742,838
8800	Local Revenues	6,492,435	6,492,435	424,993	0	6,067,442
Summary		24,443,667	24,443,667	1,633,387	0	22,810,280

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2017-18
 For the Month Ending July 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,165,055	8,165,055	680,421	0	7,484,634
2000	Classified & Other Nonacademic Sala	4,724,984	4,724,984	393,749	0	4,331,235
3000	Employee Benefits	5,950,549	5,950,549	495,879	520,800	4,933,870
4000	Supplies and Materials	454,209	454,209	4,883	96,181	353,145
5000	Other Operating Expenses & Services	4,147,857	4,147,857	416,485	2,044,123	1,687,248
6000	Capital Outlay	120,453	120,453	336	4,489	115,628
7000	Other Outgo	408,207	408,207	795	0	407,412
7300	Transfers	472,354	472,354	10,000	0	462,354
Summary		24,443,668	24,443,668	2,002,549	2,665,593	19,775,526

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of July 2017**

Check Number	Check Date	Vendor Name	Description	Net Amount
78028895	07/05/2017	P. G. & E.	District - PG&E May June Charges	40,386.10
78028963	07/13/2017	Insight Investments, LLC	Network Core with 3-year Warranty	22,377.73
78028964	07/13/2017	ITsavvy LLC	CommVault Renewal 9/1/17 - 8/31/2018	11,562.24
78029012	07/18/2017	California Averland Construction, Inc.	Student Center - Cal Averland Pay App 9	125,495.00
78029017	07/18/2017	CTK Instruments LLC	CEED_Axiovert_1A_MAT_Equipment	31,304.02
78029019	07/18/2017	Department of General Services	Dept of General Service - ALJ legal fees	12,881.25
78029027	07/18/2017	INSTRON	CEED - Electromechanical Test System	68,563.11
78029029	07/18/2017	John Karwoski	John Karwoski Inspection Svcs	10,920.00
78029050	07/18/2017	Student Insurance	Student Insurance FY 17-18	49,354.00
78029051	07/18/2017	SWACC	SWACC 17/18 Property Insurance	103,405.00
78029063	07/18/2017	Westec	WESTEC - July 2017 Contract 25 FTES	88,331.25
				564,579.70

ASB 2017/18
Balance Sheet
As of July 31, 2017

July 31, 2017

ASSETS

Current Assets

Checking/Savings

ASB Chevron 99,223.65

ASB Chevron - Savings 143.23

Total Checking/Savings 99,366.88

Total Current Assets 99,366.88

TOTAL ASSETS 99,366.88

LIABILITIES & EQUITY

Equity

Restricted Funds

ASB Athletics 70,652.07

ASB General - Cards 19,550.20

ASB General - Operating 14,285.02

ASB General - Soft Drinks 4,190.00

Baseball Club -823.22

Best Buddies 2,808.60

Cougar Echo 773.50

CRU 726.20

D.H. GENERAL

D.H.CLASS OF 2015 0.13

D.H.CLASS OF 2016 0.08

D.H. CLASS OF 2017 707.68

D.H. GENERAL - Other 1,262.72

Total D.H. GENERAL 1,970.61

DISNEYLAND 1,786.00

ECE 1,254.00

Field Trips 280.00

Literary Club-Equity 1,149.98

NSLS Club - Equity 2,494.62

On Our Own 2,169.19

Performing Arts - Equity 2,035.04

Phi Theta Kappa 1,878.58

Reentry Voc Club 2.99

Soccer Club - Mens 333.70

Soccer Club - Womens 3,933.40

Social Science/ Research Equity 1,582.88

Softball Fund 974.23

Spectrum - Equity 1,134.83

STEM - Equity 1,200.00

TC Debate Society 8.04

ASB 2017/18
Balance Sheet
As of July 31, 2017

	<u>July 31, 2017</u>
TIL Class Trip - Equity	775.59
TIL Orientation	349.00
TIL Program	-5,978.57
TIL Reunion	34.94
Uniform Replacement	17,498.72
Women's Athletic Club	744.36
Women's Basketball Club	<u>289.76</u>
Total Restricted Funds	150,064.26
Retained Earnings	<u>-50,697.38</u>
Total Equity	<u>99,366.88</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>99,366.88</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 27, 2017 02:34:56PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 446090

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,684,567.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
SCHOOL APPORTIONMENT	84096	0886	5490	\$1,174,309.00	\$1,174,309.00
SCHOOL APPORTIONMENT	84097	0886	5490	\$510,258.00	\$510,258.00

TOTAL DEPOSIT: **\$1,684,567.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,684,567.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180015

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 07/27/2017 To 07/27/2017
 Transaction Number from: 180015 To 180015
 Date entered from: 00/00/0000 To 99/99/9999

J42007 DC0100 L.00.01 07/27/17 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180015	07/27/2017	07/27/2017	WKCCD DEPOSIT		
ENTERED BY: MDJB UNAPPROVED					
1.	78	SCHOOL APPORTIONMENT		11000-000-8612-00000	1,158,734.00
2.	78	SCHOOL APPORTIONMENT		11495-202-8613-00000	7,200.00
3.	78	SCHOOL APPORTIONMENT		11006-201-8633-00000	8,375.00
4.	78	SCHOOL APPORTIONMENT		12551-353-8615-64600	3,451.00
5.	78	SCHOOL APPORTIONMENT		12551-353-8625-64600	12,956.00
6.	78	SCHOOL APPORTIONMENT		12000-303-8622-64300	26,456.00
7.	78	SCHOOL APPORTIONMENT		12000-305-8624-64301	3,147.00
8.	78	SCHOOL APPORTIONMENT		12000-311-8623-64200	20,300.00
9.	78	SCHOOL APPORTIONMENT		12600-309-8627-64992	11,741.00
10.	78	SCHOOL APPORTIONMENT		12000-304-8630-00000	67,941.00
11.	78	SCHOOL APPORTIONMENT		12563-000-8644-00000	28,604.00
12.	78	SCHOOL APPORTIONMENT		12000-411-8628-67300	50,000.00
13.	78	SCHOOL APPORTIONMENT		12558-223-8647-60103	12,164.00
14.	78	SCHOOL APPORTIONMENT		12603-125-8643-68900	64,418.00
15.	78	SCHOOL APPORTIONMENT		12050-431-8654-00000	7,152.00
16.	78	SCHOOL APPORTIONMENT		12060-113-8634-67801	7,152.00
17.	78	SCHOOL APPORTIONMENT		12567-353-8645-64600	194,776.00
TOTAL AMOUNT					1,684,567.00
DISTRICT TOTAL					1,684,567.00
GRAND TOTAL					1,684,567.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Jul 27, 2017 10:14:12AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
446033

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$93.89**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$93.89	\$93.89

TOTAL DEPOSIT: **\$93.89**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$93.89 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD:
\$0.00
NOTES: DEPOSIT #180012

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/27/2017 To 07/27/2017
Transaction Number from: 180012 To 180012
Date entered from: 00/00/0000 To 99/99/9999

J41632 DC0100 L.00.01 07/27/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180012	07/27/2017	07/27/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	93.89
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	93.89
				DISTRICT TOTAL	93.89
				GRAND TOTAL	93.89

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 27, 2017 10:22:00AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 446035

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$7,563.96**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$7,563.96	\$7,563.96

TOTAL DEPOSIT: **\$7,563.96**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,563.96 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180013

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/27/2017 To 07/27/2017
Transaction Number from: 180013 To 180013
Date entered from: 00/00/0000 To 99/99/9999

J41633 DC0100 L.00.01 07/27/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS
NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT
LN. DI DETAIL DESCR

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
180013	07/27/2017	07/27/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	7,563.96
				TOTAL AMOUNT	7,563.96
				DISTRICT TOTAL	7,563.96
				GRAND TOTAL	7,563.96

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 27, 2017 10:26:49AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 446037

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$191,441.34**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$361.48	\$361.48
RESTRICTED FUND	84097	0886	5490	\$60,861.08	\$60,861.08
CHILD DEVELOPMENT	84496	0886	5490	\$128,513.36	\$128,513.36
CAFETERIA	84699	0886	5490	\$1,705.42	\$1,705.42

TOTAL DEPOSIT: **\$191,441.34**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$191,441.34 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180014

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 07/27/2017 To 07/27/2017
 Transaction Number from: 180014 To 180014
 Date entered from: 00/00/0000 To 99/99/9999

J41634 DC0100 L.00.01 07/27/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180014	07/27/2017	07/27/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	361.44
2.	78	COTOP OFFSET ADJUSTMENT		11000-000-9161-00000	0.04
3.	78	LIBRARY PROGRAMS		12201-203-8892-61200	528.50
4.	78	PELL		12000-353-8154-64600	5,626.00
5.	78	REIMBURSEMENT		12565-223-8646-09565	12,299.93
6.	78	REIMBURSEMENT		12559-223-8892-09565	42,406.65
7.	78	CAFETERIA SALES		32000-422-8841-69400	1,705.42
8.	78	CC GENERAL		33428-310-8621-69200	127,531.00
9.	78	CC REIMBURSEMENT		33428-310-8892-69200	982.36
				TOTAL AMOUNT	191,441.34
				DISTRICT TOTAL	191,441.34
				GRAND TOTAL	191,441.34

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 20, 2017 09:52:18AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 445479

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$25.11

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$25.11	\$25.11

TOTAL DEPOSIT: \$25.11

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$25.11 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180008

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
 NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
 NOT SIGNED
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/20/2017 To 07/20/2017
Transaction Number from: 180008 To 180008
Date entered from: 00/00/0000 To 99/99/9999

J38034 DC0100 L.00.01 07/20/17 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS
NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT
LN. DI DETAIL DESCR

180008 07/20/2017 07/20/2017 WKCCD DEPOSIT ENTERED BY: MDJB UNAPPROVED 25.11
1. 78 BOOKSTORE SALES 31000-423-8841-69100 25.11
TOTAL AMOUNT 25.11
DISTRICT TOTAL 25.11
GRAND TOTAL 25.11

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Jul 20, 2017 09:54:09AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
445481

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,768.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$7,768.00	\$7,768.00

TOTAL DEPOSIT: \$7,768.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,768.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180009

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/20/2017 To 07/20/2017
Transaction Number from: 180009 To 180009
Date entered from: 00/00/0000 To 99/99/9999

J38035 DC0100 L.00.01 07/20/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180009	07/20/2017	07/20/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
ENTERED BY: MDJB UNAPPROVED					7,768.00
TOTAL AMOUNT					7,768.00
DISTRICT TOTAL					7,768.00
GRAND TOTAL					7,768.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 20, 2017 09:55:47AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 445482

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$15,599.66**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,539.05	\$3,539.05
CHILD DEVELOPMENT	84496	0886	5490	\$11,360.74	\$11,360.74
TIL	84697	0886	5490	\$50.00	\$50.00
CAFETERIA	84699	0886	5490	\$649.87	\$649.87

TOTAL DEPOSIT: **\$15,599.66**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$15,599.66 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180010

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 07/20/2017 To 07/20/2017
 Transaction Number from: 180010 To 180010
 Date entered from: 00/00/0000 To 99/99/9999

J38037 DC0100 L.00.01 07/20/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180010	07/20/2017	07/20/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENT		11000-412-8892-67300	83.60
2.	78	REIMBURSEMENT		11000-352-8892-69610	54.32
3.	78	REIMBURSEMENT		11000-431-8892-65300	83.66
4.	78	REIMBURSEMENT		11000-401-8892-67200	3,292.42
5.	78	SCANTRON SALES		11000-421-8892-67200	25.05
6.	78	CAFETERIA SALES		32000-422-8841-69400	649.87
7.	78	CC CHILD CARE FOOD		33429-310-8621-69200	11,360.74
8.	78	REIMBURSEMENT		39000-314-8892-64991	50.00
				TOTAL AMOUNT	15,599.66
				DISTRICT TOTAL	15,599.66
				GRAND TOTAL	15,599.66

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 20, 2017 09:56:51AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 445483

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$20,995.46**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$20,995.46	\$20,995.46

TOTAL DEPOSIT: **\$20,995.46**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$20,995.46 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180011

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/20/2017 To 07/20/2017
Transaction Number from: 180011 To 180011
Date entered from: 00/00/0000 To 99/99/9999

J38038 DC0100 L.00.01 07/20/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180011	07/20/2017	07/20/2017	WKCCD DEPOSIT		
1.	78	CREDIT CARD STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	20,995.46
				TOTAL AMOUNT	20,995.46
				DISTRICT TOTAL	20,995.46
				GRAND TOTAL	20,995.46

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Jul 13, 2017 12:57:00PM
PROCESS DATE
**NOT PROCESSED AT
THIS TIME**
EROD NO.
444977

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,659.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$16,659.00	\$16,659.00

TOTAL DEPOSIT: **\$16,659.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,659.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180005

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/13/2017 To 07/13/2017
Transaction Number from: 180005 To 180005
Date entered from: 00/00/0000 To 99/99/9999

J34334 DC0100 L.00.01 07/13/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180005	07/13/2017	07/13/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	16,659.00
				TOTAL AMOUNT	16,659.00
				DISTRICT TOTAL	16,659.00
				GRAND TOTAL	16,659.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Jul 13, 2017 12:58:10PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
444978

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$2,144.25

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$2,144.25	\$2,144.25

TOTAL DEPOSIT: \$2,144.25

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,144.25 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180006

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/13/2017 To 07/13/2017
Transaction Number from: 180006 To 180006
Date entered from: 00/00/0000 To 99/99/9999

J34336 DC0100 L.00.01 07/13/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180006	07/13/2017	07/13/2017	WKCCD DEPOSIT		2,144.25
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	2,144.25
				TOTAL AMOUNT	2,144.25
				DISTRICT TOTAL	2,144.25
				GRAND TOTAL	2,144.25

ENTERED BY: MDJB UNAPPROVED

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 13, 2017 12:59:57PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 444979

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$92,167.38**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,154.55	\$1,154.55
RESTRICTED FUND	84097	0886	5490	\$88,087.00	\$88,087.00
CHILD DEVELOPMENT	84496	0886	5490	\$676.23	\$676.23
TIL	84697	0886	5490	\$1,650.00	\$1,650.00
CAFETERIA	84699	0886	5490	\$599.60	\$599.60

TOTAL DEPOSIT: **\$92,167.38**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$92,167.38 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180007**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 07/13/2017 To 07/13/2017
 Transaction Number from: 180007 To 180007
 Date entered from: 00/00/0000 To 99/99/9999

J34337 DC0100 L.00.01 07/13/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180007	07/13/2017	07/13/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	509.90
2.	78	PROCTORING		11000-306-8889-49306	120.00
3.	78	TRANSCRIPT FEES		11000-301-8879-64900	524.65
4.	78	PELL		12000-353-8154-64600	26,487.00
5.	78	TRIO		12000-340-8199-64951	61,600.00
6.	78	CAFETERIA SALES		32000-422-8841-69400	599.60
7.	78	CC CHILD CARE FOOD		33429-310-8621-69200	676.23
8.	78	REIMBURSEMENT		39000-314-8892-64991	1,650.00
				TOTAL AMOUNT	92,167.38
				DISTRICT TOTAL	92,167.38
				GRAND TOTAL	92,167.38

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 06, 2017 09:40:38AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 444426

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$382.93**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$382.93	\$382.93

TOTAL DEPOSIT: **\$382.93**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$382.93 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #: 180002**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/06/2017 To 07/06/2017
Transaction Number from: 180002 To 180002
Date entered from: 00/00/0000 To 99/99/9999

J29418 DC0100 L.00.01 07/06/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180002	07/06/2017	07/06/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	382.93
				TOTAL AMOUNT	382.93
				DISTRICT TOTAL	382.93
				GRAND TOTAL	382.93

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Jul 06, 2017 09:41:48AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
444427

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,767.13

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$1,767.13	\$1,767.13

TOTAL DEPOSIT: \$1,767.13

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,767.13 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #: 180003

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 07/06/2017 To 07/06/2017
Transaction Number from: 180003 To 180003
Date entered from: 00/00/0000 To 99/99/9999

J29419 DC0100 L.00.01 07/06/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS			
NUMBER	DATE	ENTERED	DESCRIPTION
LN.	DI	DETAIL	DESCR
-FUND-ORG-ACCT-PROGR-			

180003	07/06/2017	07/06/2017	WKCCD DEPOSIT
1.	78	STUDENT RECEIPTS	11000-000-9161-00000
			ENTERED BY: MDJB UNAPPROVED
			TOTAL AMOUNT
			1,767.13
			1,767.13
			DISTRICT TOTAL
			1,767.13
			GRAND TOTAL
			1,767.13

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 06, 2017 09:43:17AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 444428

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$11,614.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$909.40	\$909.40
RESTRICTED FUND	84097	0886	5490	\$6,642.21	\$6,642.21
CHILD DEVELOPMENT	84496	0886	5490	\$891.00	\$891.00
CAFETERIA	84699	0886	5490	\$3,171.39	\$3,171.39

TOTAL DEPOSIT: \$11,614.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$11,614.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #: 180004

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
 NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
 NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J29420 DC0100 L.00.01 07/06/17 PAG:

Date last used from: 07/06/2017 To 07/06/2017
 Transaction Number from: 180004 To 180004
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180004	07/06/2017	07/06/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	GED/HISET TESTING		11000-306-8889-49306	555.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	334.40
3.	78	PROCTORING		11000-306-8889-49306	20.00
4.	78	DHS/CALWORKS		12602-309-8839-64992	6,642.21
5.	78	CAFETERIA SALES		32000-422-8841-69400	3,171.39
6.	78	CC STATE PRESCHOOL		33528-310-8621-69200	724.00
7.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	167.00
				TOTAL AMOUNT	11,614.00
				DISTRICT TOTAL	11,614.00
				GRAND TOTAL	11,614.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Jul 05, 2017 08:24:33AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 444310

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$131,495.87**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
LOTTERY APPORTIONMENT	84096	0886	5490	\$70,056.51	\$70,056.51
LOTTERY APPORTIONMENT	84097	0886	5490	\$61,439.36	\$61,439.36

TOTAL DEPOSIT: **\$131,495.87**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$131,495.87 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180001

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 07/05/2017 To 07/05/2017
 Transaction Number from: 180001 To 180001
 Date entered from: 00/00/0000 To 99/99/9999

J28283 DC0100 L.00.01 07/05/17 PA

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180001	07/05/2017	07/05/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	LOTTERY APPORTIONMENT		11477-000-8681-00000	70,056.51
2.	78	LOTTERY APPORTIONMENT		12477-000-8681-00000	61,439.36
				TOTAL AMOUNT	131,495.87
				DISTRICT TOTAL	131,495.87
				GRAND TOTAL	131,495.87

Date: July 19, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Information Item



Board Meeting Date: August 16, 2017

Title of Board Item:

Report of Investments as of the quarter ended June 30, 2017 held at: U.S. Bank Global Corporate Trust Services & The Bank of New York Mellon Trust Company, N.A.

Background:

These investments are not included in the District's Investment Portfolio, which is managed by Wells Fargo Investments and Morgan Stanley Smith Barney. Attached is a summary of the investments held at **U.S. Bank Global Corporate Trust Services and The Bank of New York Mellon**. This represents a summary of activity for the period of July 1, 2016 through June 30, 2017. Investments were held at these two institutions as part of the Districts General Obligation Bonds and/or Certificate of Participation (COP) Notes Program. This provided an investment vehicle for WKCCD to be used in conjunction with its construction programs and building on campus. This information is being submitted for informational purposes only.

Terms (if applicable): July 1, 2016 - June 30, 2017.

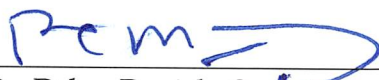
Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

The **U.S. Bank Global Corporate Trust Services** accounts had a beginning balance of \$28,893,514 at July 1, 2016, and an ending balance of \$1,896,603 for its Certificates of Participation, reflecting a year-to-date net decrease of \$26,996,901 for the period ending June 30, 2017. The use of these funds represents the prepaying of the 2008 certificates in full. The \$1,896,603 balance represents the 2015 COP reserve portion that is designated for the District's debt obligation repayment.

The **Bank of New York Mellon** had a beginning balance of \$18,520,409 in the accounts tied to the District's general obligation bonds, and an ending balance of \$0.02. The use of these funds represents payments made per the terms of the 2015 refunding of the District's general obligation bonds.

Approved: _____



Dr. Debra Daniels, Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT INVESTMENT SUMMARY: Other Investments

U.S. Bank Global Corporate Trust Services

July 1, 2016 through June 30, 2017

Investment Account	Type of Activity	Portfolio as of July 1, 2016	Deposits / Int / Dividends Transfers In	Withdrawals / Fees Transfers Out	Balance as of June 30, 2017
West Kern CCD 2015 Refunding COP Lease Payment Fund	Treasury Portfolio	6	1,889,329	(1,889,325)	10
West Kern CCD 2015 Refunding COP Reserve Fund	Treasury Portfolio				
West Kern CCD 2015 Refunding COP Reserve Fund	Investment Agreement, Balance / Assured Guaranty Municipal Corp.	1,896,603	-	-	1,896,603
West Kern CCD 2015 Refunding COP Escrow Fund	Treasury Portfolio	26,996,905	224,477	(27,221,382)	-
Grand Total		28,893,514			1,896,613

The Bank of New York Mellon

July 1, 2016 through June 30, 2017

Investment Account	Type of Activity	Portfolio as of July 1, 2016	Deposits Transfers In	Withdrawals Transfers Out	Balance as of June 30, 2017
General Obligation Bond: Debt Service Pymnts	Portfolio	-	-	-	-
General Obligation Bond: WK 05 GOB-Rdmpn Fund	Portfolio	-	-	-	-
General Obligation Bond: 05 Escrow 04	US Treasury Notes	-	-	-	-
West Kern CCD KC CA 15 GOB Ref Bonds Escrow	US Treasury Notes	18,520,409	37,156	-18,557,565	0.02
Grand Total		18,520,409			\$ 0.02

GRAND TOTAL OF INVESTMENTS HELD @ INVESTMENT COMPANIES

1,896,613