

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

December 9, 2015

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Shelley Klein at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Court, Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Shelley Klein at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators, Government Code Section 54957
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management /Supervisory/Classified Confidential Employees
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES - Regular Meeting Held November 11, 2015 and the Special Meeting Held December 1, 2015
9. NEW BUSINESS:

Annual Organization Meeting (Items A - C):

- A. Organization of the Board of Trustees - Election of President and Secretary
- B. Setting of a Regular Monthly Meeting as Required by Law
- C. Election of Trustee Representative to the Kern County Committee on School District Organization
- D. Request for Approval - Student Equity Program
- E. Request for Approval - Split of the Liberal Arts Division into the Liberal Arts Division and the English Division, Effective Spring 2016 Semester
- F. Request for Approval - Proposal to Add Two New Sports - Men's & Women's Golf, Men's Golf to Begin Spring 2017 and Women's Golf to Begin Fall 2017, Projected Cost - \$50,000.00/Year
- G. Second Reading & Request for Approval - Updated Board Policy #6250 - Budget Management

NEW BUSINESS (continued):

- H. Second Reading & Request for Approval – Updated Board Policy #3550 – Drug Free Environment and Drug Prevention Program
- I. Request for Approval – Presidential Search Services Agreement with PPL Incorporated, Effective 12/10/15, \$26,000.00, Plus Travel Expenses Not to Exceed \$3,500.00
- J. Request for Acceptance – Resignation of Dr. Dena Maloney, Superintendent/ President, Effective January 31, 2016

10. CONSENT AGENDA (Items A – Y)

- A. Request for Approval – Course Updates:

Liberal Arts Division

ARTH 2040 – Survey of African, Oceanic, and Indigenous North American Art

ENGL 0800 – Introductory Writing and Grammar

READ 0805 – Introductory Reading

Math & Science Division

BIOL 2203 – General Botany

- B. Request for Approval – Distance Learning Offering:

Learning Support Division

STSU 1016 – College Survival

- C. Request for Approval – Program Updates:

Liberal Arts Division

AA-T English

Liberal Arts: Arts and Humanities

- D. Request for Approval – Course Inactivations:

Liberal Arts Division

ENGL 2300 – Women’s Literature through the Ages

ENGL 2500 – Chicano Literature

- E. Request for Approval – Removal of Course from Taft College’s Local Transfer Pattern, CSU Breadth and IGETC: BIOL 2203 – General Biology

CONSENT AGENDA (continued):

- F. Request for Approval – Agreement with Social Solutions Global Inc. for Efforts to Outcomes (ETO) Subscription/Portal Access and Consulting Support for the Student Mentor/Mentee Program, 12 Months, Effective Upon Approval, \$46,224.00 for 50 User Minimum, and One Dashboard Portal Participant Licenses, Up to \$15,372.00 for Professional Services As Needed, Total - \$61,596.00, Plus Applicable Travel Expenses (Student Equity Funding)
- G. Request for Approval – Agreement with Insight Assessment for California Critical Thinking Disposition Inventory E-Testing System for Student Equity Research, Effective 12 Months from Date of Purchase, \$7,704.00 (Includes E-Testing System Orientation and Use of Online CCTDI) (Student Equity Funding)
- H. Request for Approval – PASCO Quote #Q1246102 for the Purchase of Lab Equipment for New Physics Course – PHYS 2223 (Physics III), \$31,113.48 (Grant Funding)
- I. Request for Approval – Agreement with CampusQuad for Mobile Communication Platform Services and Support to Provide Social Networking Online Context in Support of Student Success, 12 Months, Effective Upon Approval, \$15,000.00 (Student Equity Funding)
- J. Request for Approval – Educational Practicum Affiliation Agreement with Idaho State University to Provide a Dental Hygiene Practicum for an Idaho State University Master’s of Science in Dental Hygiene Student, Effective Upon Approval with Continuous One-Year Renewals (No Expense)
- K. Request for Approval – Agreement with Quicksilver Software, Inc., to Update the TC-Stats Computer Software Application (Utilized by STAT 1510 Course) to Operate with Apple iOS 7, iOS 8 and iOS 9 Versions, 12/10/15 – 3/1/16, \$2,500.00 (Foundation STEM Funding)
- L. Request for Approval – Residence Hall/Dormitory and Meal Plan Fee Adjustments for 2016/17:

Ash Street & Cougar Dorms:

Dorms – From \$1,800.00/Yr. (No Change)

Meals: \$2,907.00/Yr. to (No Change)

TIL Program:

Dorms – From \$2,750.00Yr. to \$3,025.00/Yr. (\$25.00/Yr. Increase)

Meals: \$3,591.00/Yr. (No Change)

CONSENT AGENDA (continued):

- M. Request for Approval – Addendum to Agreement with Credentials, Inc., to Accept TC Transcript Orders (Including the first two free copies) via the Internet Through a Secure Website, Effective January 1, 2016, \$1.75 Plus Postage/ Transcript, Effective January 1, 2016
- N. Request for Approval – Renewal of Eureka Agency/User Site License Contract to Provide Online Career Assessment Tools, 1/1/16 – 12/31/16, \$1,499.63
- O. Request for Approval – ABTECH Technologies Quote #ADV-1021-2063-2980 for the Purchase of a Lenovo Computer Server, \$5,446.72
- P. Request for Approval – Amendment to the Current Ellucian Software Maintenance Agreement for the Banner (5 yrs.) and Oracle (4 Yrs.) Database Systems, 1/1/16 to 12/31/20, \$163,758.00
- Q. Request for Approval – Firefly Quote #621346 for the Purchase of 75 Smart Client (Computers) and Monitors to Replace Existing Classroom Equipment, \$30,365.00 (State Equipment Funding)
- R. Request for Approval – Agreement with Pacific West Sound Inc. for the Sound System for the 2015-16 Taft College Graduation Ceremony, 5/20/16, \$3,100.00
- S. Request for Approval – Facilities Use Agreement with Taft Union High School District for the Use of the Football Stadium, 5/20/15 (No Fee)
- T. Request for Approval – Purchase of a 2015 Chevrolet Silverado 1500 for the Maintenance & Operations Department from Rio Vista Chevrolet, Buellton, CA, \$34,504.52 (Including Taxes & Fees)
- U. Request for Approval – Agreement with Liebert Cassidy Legal Firm to Provide Recruitment Screening/Selection Committee Training, 1/7/16, \$2,000.00
- V. Request for Approval – Renewal of Consulting Services Agreement with RPM Consulting Group to Provide Professional Services Related to Health Benefits Cost Containment, 1/1/16 – 12/31/16, \$275.00/Hour, Not to Exceed 112 Hours, Plus \$2,000.00 in Travel Expenses (\$32,800.00)
- W. Request for Approval – Garden Pathways Invoice #363 for Provide Startup Training and Consulting on an Efforts to Outcomes System Related to the TC Student Mentor Program, \$75.00/Hour, Effective 12/10/15, Not to Exceed 30 Hours (Student Equity Funding)
- X. Ratification of the November 2015 Vendor Check & Purchase Order Registers

CONSENT AGENDA (continued):

Y. Routine Personnel Items:

1. Request for Conference Attendance and Expenses as of December 2, 2015

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. REPORTS:

A. Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2015/16
2. Expenditure Accounts (Account Level 1) FY 2015/16
3. Expenditure Detail of \$10,000.00 or Greater, November 2015
4. Student Organization and Special Accounts, November 2015
5. Funds Deposited in County Treasury, November 2015

B. Trustee Reports

C. Associated Student Body Report

D. Academic Senate Report

E. Reports from Staff and Student Organizations

13. REPORT OF THE SUPERINTENDENT

14. EMPLOYMENT

A. Academic Employment (Appendix I)

B. Classified Supervisory Employment (Appendix II)

C. Resignations and Retirements (Appendix II)

D. Request to Recruit Open Positions (Appendix II)

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, January 13, 2015, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
November 11, 2015**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by Secretary Kal Vaughn. Trustees Emmanuel Campos, Dawn Cole, Michael Long and Kal Vaughn were also present. President White was absent. Superintendent/President Dr. Dena Maloney and Executive Assistant to the Executive Vice President of Administrative Services Debbie Hegeman were also in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:01 p.m. it was moved by Trustee Campos, seconded by Trustee Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators, Government Code Section 54957
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management /Supervisory/Classified Confidential Employees

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:10 p.m., it was moved by Trustee Campos, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. Secretary Vaughn reported that no action was taken during Closed Session. He announced that the Closed Session will continue at the end of the Public Session.

PLEDGE OF ALLEGIANCE

Secretary Vaughn led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

GENERAL COMMUNICATIONS

No communications were presented.

SPECIAL REPORT - 2015 Community College Survey of Student Engagement

Coordinator of Institutional Assessment, Research and Planning Dr. Eric Bérubé presented the results of the 2015 Community College Survey of Student Engagement (CCSSE). Taft College administers the CCSSE every three years as a means of collecting student perceptions of their experience at Taft College. The CCSSE is an important source of data for measuring the impact of institutional practices and student behaviors that are correlated with student learning and student retention. The CCSSE questionnaire helps colleges assess the effectiveness of institutional practices in five major areas (benchmarks): Active and Collaborative Learning; Student Effort; Academic Challenge; Student-Faculty Interaction and Support for Learners. The College uses these data to measure its institutional effectiveness and plan for continuous improvement.

Dr. Bérubé provided a PowerPoint presentation (copy attached to official minutes) of the CCSSE report. The report consists of the Key Findings; Benchmarks of Effective Educational Practice; Aspects of Highest Student Engagement; Aspects of Lowest Student Engagement; and 2015 Special Focus Items.

Dr. Bérubé noted that the results indicate that, in general, part-time students do not do as well as full-time students. Taft College students tend to score higher than similar comparison colleges across the country on the specific measures of Active and Collaborative Learning, Academic Challenge, Student Effort, and especially Support for Learners. In general, TC's weakest area compared to other similar colleges was Student Effort. The CCSSE results are used for Program Review to identify areas of concern, and to monitor the effectiveness of Strategic Action Plan activities.

APPROVAL OF MINUTES

On a motion by Trustee Long, seconded by Trustee Campos and unanimously carried, the minutes of the Regular Meeting held October 14, 2015 and the Special Meeting held October 29, 2015 were approved.

QUARTERLY INVESTMENT REPORT

District Investment Advisor Dave Ivarie distributed and reviewed the quarterly report of the WKCCD General Obligation Bond Portfolio and Facilities Reserve for the quarter ending September 30, 2015 (copies attached to the official minutes). Mr. Ivarie reviewed the highlights of the Facilities Reserve including income for the quarter of \$70,545.26 with no withdrawals. The ending value was \$14,526,518.65 with a projected 12-month portfolio coupon income of \$392,563.00 with \$4,099,745.60 total income since inception. Mr. Ivarie reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations.

NEW BUSINESS (continued):

The General Obligation Bond Portfolio was reviewed. Mr. Ivarie reported that the GO Bond Portfolio gained income of \$62,776.40 and an ending value of \$12,077,156.97. The projected 12-month portfolio coupon income is \$229,243.00 with \$4,706,268.37 total income since inception. Mr. Ivarie reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations. He noted that the portfolio distribution ladder has been adjusted to a three-year schedule as requested by the District to meet future financial needs.

Executive Vice President of Administrative Services Brock McMurray noted that the Facilities Reserve maturity distribution chart and bar graph did not match. Mr. Ivarie will make the correction and forward it to the Office of the President (copy of corrected report attached to official minutes). General discussion regarding the investments included the unlikelihood of interest rate hikes before the next presidential election and the fact that the allocation of municipal bonds in both accounts currently exceeds the maximum investment policy amount by slightly more than 1.0%. Mr. Ivarie reported that the increase is due to market appreciation and not purchases, and recommended staying the course. If the appreciation becomes significant, he will contact President Maloney to discuss appropriate actions.

NEW BUSINESS

Information Item - 2015-16 Credit and Noncredit Student Success and Support Program Plan

Vice President of Student Services Darcy Bogle reported that the Student Success and Support Program requires each district to submit a plan annually detailing how SSSP services will be provided to each credit and non-credit student. The plan must focus on how the College will increase student success and access by providing students with cores SSSP services, which include (1) orientation; (2) assessment and placement; (3) counseling, advising and other educational planning services; and (4) support services to assist students in achieving their educational goals. The Taft College plan was developed in an inclusive process and discussed in the Academic Senate and by the Governance Council. The plan is posted to the web on the Institutional Research Planning Page.

Adjustment to the 2015-16 Budget - Student Success Allocation - \$91,060.00

Ms. Bogle reported at the time we prepared the adopted budget, we had not yet received official notice of the 2015-16 Student Success and Support Program (SSSP) allocation for the West Kern Community College District. The Chancellor's Office issued the allocation memo last week so we can now adjust our budget to reflect the 2015-16 funding. The West Kern Community College District will receive \$1,165,563 in

NEW BUSINESS (continued):

fiscal year 2015-16, which is \$91,060 more than we received the prior year. We are submitting an adjustment to the 2015-16 budget to reflect the increase in this year's SSSP funding. On a motion by Trustee Campos, seconded by Trustee Long and unanimously carried, the SSSP Budget adjustment of \$91,060 was approved.

2015-16 Adult Education Budget - \$750,000.00

Dr. Maloney reported that the Chancellor's Office issued notification of the Adult Education block grant allocations in September and the West Kern Adult Education Consortium was pleased to learn that it had received \$750,000. The Consortium had a planning meeting last week and has developed a spending plan which reflects the priorities and focus areas for our consortium. The budget includes funding to support the administrative needs of the program as well as staff to offer programs and services in four priority areas 1) Literacy; 2) English as a Second Language; 3) High School Equivalency; and 4) Citizenship Preparation.

In addition, the budget includes funding for partnering groups to offer other education services needed by adults in western Kern County. Taft College serves as the fiscal agent for this block grant but budgeting and operational decisions are governed by the Consortium. On a motion by Trustee Cole, seconded by Trustee Long and unanimously carried, the Adult Education budget was approved.

Second Reading - Updated Board Policy #6200 - Budget Preparation

Dr. Maloney reported, as noted at the October 15th Board meeting, BP #6200 - *Budget Preparation* is being presented for second reading and request for approval. The updated policy reflects accreditation standards in Standard IIID Fiscal Resources. Four additional criteria have been added to the development of the District budget. These require that the District present to the Board 1) budget assumptions; 2) the schedule for budget development no later than November 30th; 3) notify the Board of any changes in the budget assumptions during the development of the budget; and 4) projections which reflect long-term goals and financial obligations. On a motion by Trustee Long, seconded by Trustee Campos and unanimously carried, BP #6200 was approved (copy attached to official minutes).

First Reading - Updated Board Policy #6250 - Budget Management

Dr. Maloney reviewed that Board Policy #6250 *Budget Management* has been updated per the CCLC Board Policy and Procedure Service to reflect current legal references and legal standards. The policy also reflects the long-standing goal of the Board to target a minimum unrestricted general fund reserve of at least 12%, but not less than 5% as established by the State Chancellor's Office (copy attached to official minutes).

NEW BUSINESS (continued):

First Reading – Updated Board Policy #3550 – Drug Free Environment and Drug Prevention Program

Dr. Maloney reported that, Board Policy #3550 *Drug Free Environment and Drug Prevention Program* has also been updated to reflect current legal references and legal standards. The revisions, as noted by CCLC, include a section on health risks and information on controlled substances (copy attached to official minutes).

Purchase of 2015 Chevrolet Silverado Pickup Truck from Rio Vista Chevrolet for Maintenance & Operations Department, \$31,509.09

Following brief review, it was agreed to postpone action on the purchase of a Chevrolet pickup truck pending further information. The item will be considered at the next regular meeting of the Board scheduled for December 9th.

CONSENT AGENDA:

- A. Request for Approval – 2017-18 Academic Calendar
- B. Review of the California Community College Financial Status Report (CCFS-311A) for the Year Ending June 30, 2015
- C. Request for Approval – Agreement with WESTEC to Provide CPR/First Aid Training for ECEF 1590 Students, 11/14/15, No Fee
- D. Request for Approval – Course Updates:
 - Prerequisite Language Revision
 - MATH 1500 – Math for a Modern Society
 - MATH 1520 – Finite Mathematics
 - MATH 1530 – Plane Trigonometry
 - MATH 1540 – Precalculus Mathematics
 - STAT 1510 – Elementary Statistics
 - Math & Science Division
 - MATH 1530 – Plane Trigonometry
 - Social Science Division
 - PSYC 2205 – Introduction to Research Methods in the Social Sciences
- E. Request for Approval – MTS TEM Suite Call Accounting License and Services for System Upgrade, \$4,094.00
- F. Request for Approval – Agreement with AMS.NET to Provide Cisco Network Switches for the Energy Technology & Engineering Center Quote #Q-00002531, \$24,982.01 (Grant Funded)

CONSENT AGENDA (continued):

- G. Request for Approval – Agreement with INSTRUCTURE to Provide 400 User Accounts with the Canvas Learning Management System Pilot Project, 1/1/16 – 6/30/16, \$7,500.00
- H. Request for Approval – Garden Pathways Invoice #352 for Presentation of Mentoring Model and Facilitation of Roundtable Discussion, 11/13/15, \$1,000.00
- I. Ratification and Confirmation October 2015 Vendor Check & Purchase Order Registers
- J. Routine Personnel Items:
 - 1. Request for Conference Attendance and Expenses as of November 4, 2015

On a motion by Trustee Long, seconded by Trustee Cole and unanimously carried, Consent Agenda Items A – J were approved as presented (materials related to items A – J are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

No comments were presented.

REPORTS FROM STAFF AND STUDENT ORGANIZATIONS

Financial Reports

The following financial reports were presented for information (copies attached to official minutes):

- 1. Revenue Accounts (Account Level 1) FY 2015/16
- 2. Expenditure Accounts (Account Level 1) FY 2015/16
- 3. Expenditure Detail of \$10,000.00 or Greater, October 2015
- 4. Student Organization and Special Accounts, October 2015
- 5. Funds Deposited in County Treasury, October 2015
- 6. Investments Held at Deutsche Bank Trust Company and The Bank of New York Mellon 7/1/15 – 9/30/15

Trustee Reports

Trustee Manny Campos reported that he enjoyed the recent first annual Hall of Fame Dinner that was held at OT's restaurant.

Trustee Michael Long appreciated the recognition of Veterans at the Hall of Fame Dinner.

REPORTS (continued):

Trustee Dawn Cole also commented on the successful Hall of Fame Dinner. She also noted the Athletic Department Christmas tree and wreath sales, and complimented Foundation Executive Director Sheri Horn Bunk for the very successful West Kern Petroleum Summit.

Trustee Kal Vaughn also enjoyed the Hall of Fame Dinner and also recognized the 20th anniversary of the Transition to Independent Living Program.

Associated Student Body

Student Trustee Shoshanna Kukuliev reported that the annual Thanksgiving canned food drive ends November 19th. The goal is to collect 1500 cans of food, along with funding for 20 turkeys to donate to families in need during the holiday. She also reported that she had recently attended a three-day General Assembly in Sacramento. Two important topics that were focused on are the America's Promise Act and the movement toward smoke/tobacco free community colleges.

Academic Senate

Senate President Geoffrey Dyer reported that the Senate met October 21st and November 2nd. Among the items currently being discussed are the possibility of moving to Canvas as the online course management system, full enrollment for incarcerated students, and highlights of the Student Equity Plan. The Senate has approved first reading of the new Distance Education Committee Charter, revisions to the SLOASC Charter and the men's and women's golf program proposal. They also approved transforming the Senate from a senate of the whole to a senate of the whole with expanded executive committee or senate council. Another important focus of the Senate is the rankings of new faculty positions for the 2016-17 year. Lastly, Mr. Dyer reported that he, Jessica Grimes, Dan Hall and Vicki Jacobi attended the ASCCC Fall Plenary November 4 - 7. Sessions focused on EEO and faculty diversity, challenges accompanying the hiring boom, and Accreditation.

Student Services

Vice President of Student Services Darcy Bogle congratulated the inductees and thanked the Board for their support in attending the Hall of Fame Dinner. She noted that banners have been added to the campus light poles. They are being added in three phases - eleven banners have been purchased and displayed in the first phase. Registration for the spring semester started today. Two Cougar Days are scheduled for January 5th and 6th at which students can complete all steps in order to register in the same day. Lastly, the women's soccer team plays Fresno City on Friday, November 13th. With a win, the TC women will clench the Central Valley Conference championship!

REPORTS (continued):

Foundation

Executive Director Sheri Horn Bunk thanked the Board for their support and attendance at both the Cougar Cook-Out and the West Kern Petroleum Summit.

Administrative Services

Executive Vice President of Administrative Services Brock McMurray reported that the District's auditors are on campus the week of November 16 - 20. Regarding facilities, the Energy Technology and Engineering Center (ETEC) is 95% complete. The contractor is currently working on the punch list and furniture is being installed. A ribbon cutting ceremony is scheduled for November 19th at 11:00 a.m. Final plans for the Student Center project have been returned by the Department of State Architects and in the final cost estimate phase. A number of smaller projects that will begin in the near future include the PG&E electrical service upgrade, the gym HVAC repairs, the Prop 39 courtyard lighting upgrades, and phase two of the gym interior improvement project.

Faculty Association

Association President Diane Jones wished the Board and others present a Happy Veteran's Day and thanked those involved with the organization of the Hall of Fame Dinner.

Human Resources

Associate Vice President of Human Resources Dr. Robert Meteau reported that he appreciated the recognition of Veterans on campus with the complimentary lunch. He noted that two New Employee Luncheons were held in late October to recognize 35 new hires in the last 14 months. Recruitment for many open positions is ongoing and supervisory workshops are being offered to management staff. Lastly, a Thanksgiving Potluck is being planned for all employees on Friday, November 20th.

REPORT OF THE SUPERINTENDENT

Events/Meetings

Dr. Maloney reported on the following events and meetings that have taken place in the past month:

October 16th - TC Foundation's West Kern Petroleum Summit. Dr. Maloney thanked the volunteers who participated in the West Kern Petroleum Summit. The event was overwhelmingly successful and a great deal of credit goes to those who volunteered their time.

REPORT OF THE SUPERINTENDENT (continued):

Events/Meetings (continued)

October 22nd and 27th - New Employee Luncheons

October 28th - Presentation to the Kern County Grand Jury on the topic of Taft College and its programs.

November 4th - Kern County Economic Development Corporation Annual Energy Summit

November 4th - Quarterly WKCCD Citizens' Oversight Committee Meeting

November 6th - WKCCD Retirement Board of Authority Meeting

November 17th - Institutional Effectiveness Partnership Initiative Partnership Resource Team Meeting to discuss TC's SLO Process, Data and Institutional Planning and Resource Allocation Methods

Projects

Dr. Maloney reported that she is finalizing the data that will be included in the *2015-16 Annual Report to the Community* for publication in January.

The AB86 Adult Education Consortium has developed an eight week pilot program (The Small Business Academy) through the Hispanic Chamber of Commerce at no cost to local businesses. The Consortium has leased office space at the Taft Historic Fort.

Vice President of Instruction Mark Williams attended the STEMConnector Disruptive Innovation in Higher Education Conference held in Washington DC.

EMPLOYMENT

On a motion by Trustee Long and seconded by Trustee Cole, Employment Items A - E were approved by the following vote (Employment Items A - E (*Appendix I & II*) are attached to official minutes):

EMPLOYMENT (continued):

Yes: Emmanuel Campos, Dawn Cole, Michael Long and Kal Vaughn

No: None

Abstain: None

Absent: Billy White

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, December 9, 2015, at 5:00 p.m.

CONTINUATION OF CLOSED SESSION

At 7:45 p.m. it was moved by Trustee Long, seconded by Trustee Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators, Government Code Section 54957
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management /Supervisory/Classified Confidential Employees

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 8:30 p.m., it was moved by Trustee Cole, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. Secretary Vaughn reported that no action was taken during Closed Session.

ADJOURNMENT

At 8:36 p.m., on a motion by Trustee Campos, seconded by Trustee Long and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Kal Vaughn, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
SPECIAL MEETING**

December 1, 2015

A special meeting of the Board of Trustees of the West Kern Community College District was called to order by President Billy White at 5:00 p.m. in the District Cougar Room for the purpose of a Special Meeting. Trustees Emmanuel Campos, Michael Long and Kal Vaughn were present. Trustee Dawn Cole was absent. Superintendent/President Dr. Dena Maloney and Executive Secretary Shelley Klein were also in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:01 p.m. it was moved by Trustee Vaughn, seconded by Trustee Campos and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

A. Public Employee Appointment/Employment, Government Code Section 54957(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:37 p.m., it was moved by Trustee Vaughn, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

PUBLIC COMMENTS ON OPEN SESSION ITEMS

No comments were heard.

NEW BUSINESS

Review of Presidential Search Firm Proposals

Dr. Maloney reported that requests for proposals for presidential search firm services were distributed to four firms currently active in California. Two proposals were received from The ELS Group (\$24,700.00) and PPL Incorporated (\$26,000.00 Plus \$3,500.00 travel expenses) (copies of proposals attached to official minutes). The proposals were distributed and reviewed. Discussion ensued regarding the critical timeline of the search process and the merits of each proposal.

On a motion by Trustee Long, seconded by Trustee Campos and unanimously carried, the proposal from PPL Incorporated was approved. It is planned to present a contract for approval at the December 9th Board Meeting.

ADJOURNMENT

On a motion by Trustee Long, seconded by Trustee Vaughn and carried unanimously, the meeting was adjourned at 6:50 p.m.

Respectfully Submitted:

Kal Vaughn, Secretary

BOARD AGENDA ITEM

Date: December 4, 2015
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Draft of the 2015-17 Equity Plan

Background:

This year the College will receive \$476,006 to support the further implementation of the Student Equity Plan, designed to ensure equal educational opportunities and the promotion of student success for all students. The Taft College Student Equity Plan was developed by the Access Committee, which is part of the Governance Council. In developing the Plan, detailed analysis of student achievement data identified areas of disproportionate impact in student achievement outcomes. The data was disaggregated by ethnicity, gender and specific program subpopulations. Student achievement outcomes were examined for ESL/Basic Skills courses, Degree Courses and Transfer preparation. Analysis was also conducted with regard to Associate Degree attainment, Certificate attainment, and transfer preparation.

Specific strategies for improving the student achievement outcomes for student populations showing disproportionate impact are included in the Plan. These strategies include adopting a case management approach to each disproportionately impacted group of students, employing student mentors to assist students in achieving better outcomes, and adopting new technology communication tools to enhance student outreach and build connections to learning support resources so that students access the tools needed to succeed.

The draft of the Student Equity Plan 2015-17 will be housed on the Access Committee website and is accessible through this [LINK](#).

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

\$476,006 expended from Fund 12563. The Student Equity budget is included as part of the plan.

Approved: 
Dr. Dena Maloney, Superintendent/President

Date: November 25, 2015
Submitted by: Mark Williams
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Request for Approval: Split of Liberal Arts Division

Background:

The Liberal Arts Division consists of the following disciplines:

Art	Music
Art History	Philosophy
Communications	Photography
Drama	Reading
English	Spanish
English as a Second Language	Speech
Humanities	
Journalism	

The Division consists of two Division Co-Chairs, who each receive ½ of the division chair stipend and ½ the division chair release time. The Division Co-Chairs have recommended that the de facto split of this division into two divisions be formally recognized. This recommendation has been presented and discussed by both the Academic Senate and the Governance Council. Both entities have supported the recommendation. The split will create two divisions, with the English Division assuming responsibility for English, English as a Second Language, and Reading. The other disciplines will remain within the Liberal Arts Division.

Under this plan, each Division will be led by a Division Chair, each receiving full Division Chair compensation under Article 7 Section 7.3.8 of the Faculty Collective Bargaining Agreement.

Terms (if applicable):

As of the Spring 2016 term.

Expense (if applicable):

Additional compensation and release time for Division Chairs of the Liberal Arts Division and the English Division in accordance with Article 7, Section 7.3.8 of the Faculty CBA.

Fiscal Impact Including Source of Funds (if applicable): N/A

Funding will come from the District's unrestricted general fund.

Approved: *Dena Maloney*
Dr. Dena Maloney, Superintendent/President

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Darcy Bogle, Vice President of Student Services
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Proposal to Add Two New Sports: Men's Golf and Women's Golf

Background:

The Athletic Department presented a proposal to add two new sports, men's and women's golf, to the Governance Council on October 9, 2015. A first reading of the proposal was discussed with the Academic Senate on November 2, 2015. Continuation of the discussion occurred at the Governance Council meeting on November 13, 2015, and the proposal was supported. A second reading of the proposal was also supported by the Academic Senate at the November 18, 2015 meeting. The proposal has also been included in the athletic annual program review process for consideration for the past several years.

Golf will provide an opportunity for men and women to compete in the sport at the collegiate level. It will utilize 8-10 male and 8-10 female athletes, and the sport typically travels with 6 players. The women's team competes in the fall, and the men's team competes in the spring. The sport could be supported by a part-time coach, facility needs could be met by Buena Vista Golf Course, and paid officials are not required.

Adding golf would allow our Athletic Department to grow with the college, and provides a great opportunity for local athletes. An increase in FTES is also projected, and there are no Title IX implications.

Terms (if applicable):

Men's golf is recommended to begin in spring 2017, followed by women's golf in fall 2017.

Expense (if applicable):


Projected cost estimates are approximately \$50,000 annually.

Fiscal Impact Including Source of Funds (if applicable):

The estimated cost for men's golf will be included in the 2016/17 budget. The estimated cost for women's golf will be included in the 2017/18 budget.

Approved: 
Dr. Dena Maloney, Superintendent/President

BOARD AGENDA ITEM

Date: November 27, 2015
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Second Reading - Updated Board Policy #6250 - Budget Management

Background:

The District subscribes to the Community College League of California Board Policy and Procedure Service. Part of that service is the process of continual updates as they are deemed legally necessary by the League. Board Policy #6250 has been updated to reflect current regulatory references and legal standards. The changes are indicated in the attached copy of the policy. The first reading was presented at the Board's November 11th meeting.

Terms (if applicable):


n/a

Expense (if applicable):

n/a

Fiscal Impact Including Source of Funds (if applicable):

n/a

Approved: 

Dr. Dena Maloney, Superintendent/President

BP 6250 Budget Management

Reference:

Title 5 Sections 58307, 58308

The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

The District's unrestricted general reserves shall target a minimum of 12% but will be no less than 5%. (A prudent reserve is defined by the State Chancellor's Office as 5%.)

Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board that sets forth the need according to major budget classifications in accordance with applicable law.

Board approval is required for changes between major expenditure classifications. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board. Transfers between expenditure classifications must be approved by a majority vote of the members of the Board.

See Administrative Procedures AP 6250

BOARD AGENDA ITEM

Date: November 30, 2015
Submitted by: Shelley Klein, Assistant to the President
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Second Reading - Updated Board Policy #3550 - Drug Free Environment and Drug Prevention Program

Background:

Board Policy 3500 has been updated to include legally required information, updated references and language as advised by the Board Policy and Procedure Service or CCLC.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: *Dena Maloney*
Dr. Dena Maloney, Superintendent/President

BP 3550 Drug Free Environment and Drug Prevention Program

Reference:

*Drug Free Schools and Communities Act,
20 U.S.C. Section 1145g;
34 Code of Federal Regulations Sections 86.1 et seq.;*
Drug Free Workplace Act of 1988, 41 U.S. Code Section 702

The District shall be free from all drugs and from the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in all facilities under the control and use of the District.

Any student or employee who violates this policy will be subject to disciplinary action (consistent with local, state, or federal law), which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion or dismissal.

Health Risks

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

The legal term for illegal drugs is "controlled substances." There are drugs which may not be used without proper medical authorization. The adverse effects of controlled substances are as follows:

Category	Types of Drugs/Trade Names Included in Category	Possible Effects
Narcotics	Opium, Morphine, Heroin	Drowsiness, Constricted Pupils, Nausea, Convulsions, Coma, Possible Death
Depressants	Barbiturates, Valium, Quaaludes	Slurred Speech, Disorientation, Dilated Pupils, Weak and Rapid Pulse, Possible Death
Stimulants	Cocaine, Amphetamines, Ritalin	Increased Pulse Rate and Blood Pressure, Insomnia, Loss of Appetite, Hallucinations, Convulsions, Possible Death
Hallucinogens	LSD, Mescaline, PCP	Illusions, Poor Perception of Time and Distance, Psychosis, Possible Death
Cannabis	Marijuana, THC, Hashish	Relaxed Inhibitions, Increased Appetite, Disoriented Behavior, Fatigue, Paranoia

The Superintendent/President shall assure that the District distributes annually to each student **and employee** the information required by the Drug-Free Schools and Communities Act Amendments of 1989 and complies with other requirements of the Act.

BOARD AGENDA ITEM

Date: December 2, 2015
Submitted by: Dr. Dena Maloney, Superintendent/President
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Presidential Search Services Agreement with PPL Incorporated to conduct the upcoming WKCCD Presidential Search

Background:

Four firms were contacted to provide proposals for presidential search services to fill the upcoming Superintendent/President vacancy. Two proposals were received - one from the ELS Group and one from PPL Incorporated. On Tuesday, December 1st, the Board held a special meeting to review the proposals and approved the engagement with PPL. PPL is aware and has indicated their agreement to achieve the District's interest to identify a successful candidate in May so that the final contract can be approved at the Board's June meeting. Their contract has been reviewed by legal counsel and the final version will be available at the meeting.

Terms (if applicable):


Effective Upon Approval

Expense (if applicable):

\$26,000.00 Plus Travel Expenses Not to Exceed \$3,500.00

Fiscal Impact Including Source of Funds (if applicable):

District funds will be utilized for this expense.

Approved: 
Dr. Dena Maloney, Superintendent/President



November 30, 2015

Board of Trustees
West Kern Community College District
29 Cougar Court
Taft CA 93268

Members of the Board:

I am writing to officially notify the Board of my resignation as Superintendent/President of the West Kern Community College District and Taft College effective January 31, 2016.

Under the guidance of the Board of Trustees, I have been afforded the opportunity to lead an outstanding community college district during a time of change and innovation. The Board has supported every new initiative, provided sound support, and ensured the College had every opportunity to advance its mission. Thank you for giving me the opportunity to lead a college dedicated to student success, community engagement and educational excellence.

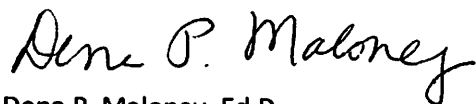
With your support, the College has achieved much over the past 3-1/2 years. Some of the accomplishments I am most proud of are:

- Supporting sustainable change by creating a new integrated planning model and a greater focus on evidence-based planning
- Completing the Educational Master Plan, the Strategic Action Plan, the Facilities Master Plan and the Technology Master Plan
- Adding nine additional faculty positions since Fall of 2013 to support educational quality and access for students
- Refocusing the federal grants to achieve grant-related objectives relating to foundational education, establishing career pathways in STEM, and launching a new engineering program
- Constructing the new Energy Technology and Engineering Center complex to support these high-demand programs
- Completing the Center for Independent Living and other capital improvement projects
- Supporting the development and integration of the Student Success and Support Plan, and the Student Equity Plan
- Reshaping and strengthening participatory governance and collegial consultation policy and processes at the College, including the development of the Taft College Governance Guide
- Supporting the growth of the College Foundation and its engagement with partners in western Kern County, as evidenced by the establishment of the Petroleum Partners and the West Kern Petroleum Summit
- Successfully advocating for increased base funding for small, rural districts
- Working collaboratively with the Maricopa Unified School District and the Taft Union High School District to create the West Kern Adult Education Consortium

- Highlighting the need for improved broad band infrastructure on the west side of Kern County
- Building stronger relationships with the Taft High School District through annual joint board meetings and greater collaboration with STEM, outreach and counseling services
- Preparing for the application for re-accreditation of Taft College, and strengthening Taft College in meeting accreditation standards
- Working collaboratively to support a strong reserve, meet ongoing obligations and ensure a solid financial future for the district, its employees, and its students.

With deep gratitude and great respect, thank you for all you have done to support me in my leadership of the West Kern Community College District. I am honored to have served such an outstanding Board of Trustees, and a college community filled with talented, dedicated staff. I wish you and the West Kern Community College District much success in the future.

Sincerely,

A handwritten signature in cursive script that reads "Dena P. Maloney". The signature is written in black ink and is positioned above the printed name and title.

Dena P. Maloney, Ed.D.

Superintendent/President

West Kern Community College District

Today's Date: 11/13/2015
Submitted by: Danielle Vohnout- Curriculum Technician
Area Executive Manager: Mark Williams, Vice President of Instruction
Subject: Board Item - Request for Approval

Board Meeting Date: December 9, 2015

Title of Item:

Course Updates

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Liberal Arts Division

The Liberal Arts division has made revisions to the following course outline to align with the C-ID descriptor in compliance with SB 1440:

ARTH 2040 Survey of African, Oceanic, and Indigenous North American Art

The Liberal Arts division has made revisions to the following course outlines as part of the five year review cycle:

ENGL 0800 Introductory Writing and Grammar

READ 0805 Introductory Reading

Math & Science Division

The Math and Science division has made revisions to the following course outline to increase the number of lab hours in order to improve student success:

BIOL 2203 General Botany

Fiscal Implication:

None.

Approved: _____



Mark Williams, Vice President of Instruction

Created by: S. Swenson
Date created: ~~April 2011~~
Date revised: August 2015
C & G Ed approval: ~~May 9, 2011~~
Board approval: ~~July 14, 2011~~
Text Update: May 1, 2012

Art History (ARTH) 2040 Survey of African, Oceanic, and the Indigenous North Americans Art (3 Units) CSU:UC

Pre-requisite: Eligibility for English 1500

Prerequisite knowledge/skills: Before entering the course a student should be able to:

1. use correct grammar, syntax, and punctuation,
2. develop the ability to organize written expression in formal, clear language,
3. demonstrate correct mechanics of sentence structure and punctuation,
4. develop an awareness of levels of language,
5. demonstrate concrete evidence of an increased vocabulary,
6. demonstrate the ability to interpret and analyze written passages of increasing difficulty,
7. effectively self-evaluate written work,
8. compose coherent essays,
9. analyze the fundamentals of term paper techniques and library use,
10. interpret meaning of vocabulary in context,
11. recognize main ideas, determine implied main ideas, and the central point,
12. identify supporting details,
13. discriminate among transitions that involve addition, cause and effect, comparison and/or contrast, examples, and time,
14. distinguish between facts and opinions,
15. determine logical inferences by drawing conclusions,
16. identify an author's purpose and tone,
17. evaluate arguments,
18. apply reading strategies to other academic courses, and
19. analyze and synthesize appropriate information in the library for a basic research assignment.

Total Hours: 48 hours lecture

Catalog Description: This course is a survey of the indigenous arts of African, Oceanic, and the North Americas. Sacred and secular art forms and how they reflect the native culture will be explored in this course.

Texts to be selected from:

Berlo, Janet Catherine and Ruth Bliss Phillips. *Native North American Art*. 2nd ed. New York: Oxford UP, 2014. Print.

Blier, Suzanne. *The Royal Arts of Africa: The Majesty of Form*. London: King, Reprinted ed., 2012. Print.

Corbin, George. *Native Arts of North America, Africa and the South Pacific*. Icon ed. Boulder: Westview, 1988. Print.

D'Alleva, Anne. *Arts of the Pacific Islands*. New Haven: Yale UP, Reprinted UP, 2010. Print.



O'Riley, Michael Kampen. *Art Beyond the West*. 2nd ed. Upper Saddle River: Prentice Hall. 2006. Print.

OR

Kleinger, Fred S. *Gardner's Art through the Ages: Non-Western Perspectives*. 14th ed. Independence: Wadsworth, 2013. Print.

Course Objectives:

By the end of the course, a successful student will be able to

1. critically analyze a work of art and identify the style of the work of art,
2. critically analyze a work of art and identify the period and geographic location of creation of the work of art,
3. analyze and identify the major stylistic traits of a period or cultural group,
4. critically analyze the form and content of a work of art,
5. evaluate art as a necessary adjunct to society in its power to reflect, to react to, and to anticipate religious and secular attitudes and trends,
6. identify the major stylistic traits of an artist when appropriate,
7. analyze periods in terms of paintings, sculpture and architecture associated with specific periods,
8. define terms common in architecture, sculpture and painting for the periods covered,
9. identify political and social events which influenced art in the periods covered,
10. using knowledge of style and culture, formulate a chronological sequence of the periods covered,
11. analyze periods in terms of painting, sculptural, and architectural style associated with specific periods and how that style reflects the cultural values of the specific period or area, and
12. synthesize their accumulated knowledge or art and analyze slides of unfamiliar works for the purpose of attributing the object to a particular artist, style or period.

Course Scope and Content:

Unit I Introduction

- A. The study of art
- B. Art and cultural values
- C. Sacred and secular concepts reflected in art

Unit II Africa

- A. African Prehistory
- B. Southern Africa
- C. East Africa
- D. Central Africa
- E. West Africa
- F. The African Diaspora and African-American

Unit III The Native Pacific Cultures

- A. Australia
- B. Melanesia
- C. Micronesia
- D. Polynesia

Unit IV South America

- A. Chavin de Huantar



- ~~B. Paracas and Nazca~~
- ~~C. Tiahuanaco and Huari~~
- ~~D. Moche~~
- ~~E. Inca~~

~~Unit V Mesoamerica~~

- ~~A. Preclassic Art: The Olmecs~~
- ~~B. Classic Art~~
- ~~C. Postclassic Art~~
- ~~D. Ancient subjects or themes in Modern Mexican art~~

Unit ~~V~~ **IV** North America

- A. Eastern Woodland cultures: Adena, Hopewell
- B. Mississippian
- C. Southwest: Anasazi, Pueblos
- D. Northwest Coast cultures
- E. Native American Art in the Twentieth Century

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Reading assignments
2. Studying
3. Reading and analyzing the published material for the essay assignment
4. Viewing assigned videos

Methods of Instruction:

1. Lectures with slides
2. Class discussion
3. Assigned readings
4. Individual critical thinking assignments

Methods of Evaluation:

- ~~1. Examinations~~
- ~~2. Essay assignments (4-6 pages) based on the student's critical reading and analysis of the selected published materials or videos.~~

- 1. Written essays, assignments, and/or research projects**
- 2. Essay exams**
- 3. Classroom discussions**
- 4. Objective exams**
- 5. Projects and presentations**

Supplemental Data:

TOP Code:	100200: Art (Painting, Drawing, and Sc
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	I: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	CSCI: CSU Area C1 IG3A: IGETC Area 3A LHUM: Local GE Humanities

Revised by: K. Carlson
Reviewed by: ~~B. Devine~~
Reviewed by: ~~G. Dyer~~
Reviewed by: J. Grimes
Reviewed by: D. Kerr
Reviewed by: ~~K. Kulzer~~
Date revised: ~~October 17, 2015 April 12,~~

2010

Text Update: January 2012, 4/12

English (ENGL) 0800 Introductory Writing and Grammar (4 Units)
[formerly English 63ABCD]

Prerequisite: None

Total Hours: 48 hours lecture; 48 hours lab (96 hours total)

~~Catalog Description: This course reviews basic writing and grammar skills. It focuses on correct usage of a variety of grammatical structures and the implementation of these into well-developed paragraphs. Additionally, this course teaches practical application of basic spelling rules and patterns.~~
This course reviews and strengthens basic writing and grammar skills. It focuses on correct usage of a variety of grammatical structures and the implementation of these into well-developed, 300-350 word paragraphs through the use of rhetorical modes on a wide range of current topics. By the end of the semester a minimum of 1,250 words will be written. Compositions are graded based on grammar, organization, and content. This course also enhances and teaches practical application of basic spelling rules and patterns for commonly used and misspelled words to improve overall spelling performance.

Type of Class/Course: Non-degree credit

Texts: Carlson, Kamala and Jessica Grimes. *Supersonic Writing Tips: Grammar Cards*. 3rd ed. Bakersfield, CA: Kamala Carlson and Jessica Grimes, 2012. Print.
Goodman, Burton. *Five – Star Spelling*. New York: Glencoe McGraw–Hill, 2002. Print.
~~Merriam-Webster Dictionary. Springfield, MA: Merriam-Webster, Inc., 2011. Print.~~
Wong, Linda. *Sentence Essentials: A Grammar Guide*. Boston, MA: Houghton-Mifflin Company, 2002. Print.

Optional Additional Required Materials: Dictionary

Course Objectives:

By the end of the course, a successful student will be able to

1. apply correct grammar,
2. integrate appropriate punctuation,
3. ~~improve~~ accurate spelling,
4. plan and organize ideas using a variety of graphic organizers,
5. compose a well organized ~~300-350~~ 250-word paragraph on a given topic that includes an introduction, body, and conclusion, and
6. examine and modify structure of a paragraph through editing and revising.

Course Scope and Content (Lecture):

Unit I Grammar

- A. Nouns
- B. Identify Prepositional phrases and infinitives in sentences
- C. Recognize subjects and verbs in simple and compound sentences
- D. Distinguish different verb forms
- E. Employ subject-verb agreement
- F. Utilize pronouns and pronoun agreement
- G. Distinguish between adjective and adverb modifiers
- H. Differentiate between independent and dependent clauses
- I. Write simple, compound, and complex sentences
- J. Differentiate between present and past tenses
- K. Write Use grammatically correct sentences, void of fragments and run-ons
- L. Apply the rules that govern ecapitalization

Unit II Writing

- A. Implement punctuation rules
- B. Apply basic spelling rules and patterns
- C. Demonstrate use of graphic organizers for planning and organizing writing
- D. Compose 300-350 word paragraphs with a clear introduction, body, and enclosure paragraphs
- E. Editing and revising and revise writing

Unit III MLA

- A. Format a Word document following MLA guidelines

E:

Course Scope and Content (Laboratory):

Unit I Parts of Speech and Basic Sentence

- A. Nouns
- B. Prepositions
- C. Pronouns
- D. Subjects and Verbs
- E. Verb Tenses
- F. Verb Forms

Unit II Composing Clear and Effective Sentences

- A. Sentence Structure
- B. Fragments
- C. Run-ons.
- D. Subject-Verb Agreement

Unit III Using Punctuation, Mechanics, and Spelling

- A. Commas
- B. Semicolons

C. Final Punctuation

D. Apostrophes

E. Capitalization

F. Spelling

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6.9 hours per week outside of the regular class schedule doing the following:

1. Studying
2. Completing homework
3. Writing compositions
- ~~3.4. Skill practice paragraphs~~
- ~~4.5. Working on lab exercises~~

Methods of Instruction:

1. Assigned exercises from textbook/workbook
2. Lecture
3. Writing assignments and frequent feedback from the instructor
4. Group work
5. Discussion
- ~~6. Assigned skills based computer lab activities using the PLATO software program~~
- ~~6.6. Individual student conferences/evaluations~~

Methods of Evaluation:

1. Written homework
2. Quizzes
3. Compositions Essay exams
- ~~4.6. Midterm and final~~
5. Computer used to write

Supplemental Data:

TOP Code:	150100: English
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable <u>2: Stand- Alone</u>

Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	B
Prior to College Level:	C: 3 levels below transfer
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

2010

Revised by K. Carlson
Date revised: ~~October 17, 2015~~ May 10,

Reviewed by: ~~B. Devine~~
Reviewed by: ~~G. Dyer~~
Reviewed by: J. Grimes
Reviewed by: ~~D. Kerr~~ ~~K. Kulzer~~
Text Update: January 2012

Reading (READ) 0805 Introductory Reading (4 Units)
[formerly English 82]

Prerequisite: None

Total Hours: 64 hours lecture

~~Catalog Description: This course introduces essential reading skills necessary for college success. It offers specialized instruction in phonics, vocabulary development and application, comprehension, and improved reading fluency. This course is designed for a variety of backgrounds and learning skill levels; it increases college success and will be beneficial for any chosen field.~~

This course introduces essential reading skills in authentic texts and the development of metacognitive awareness necessary for college success. It offers direct, explicit instruction in the identification of word parts, vocabulary development and application, and centers on enhancing active reading strategies to improve comprehension and reading fluency through contextualized texts. This course is designed for a variety of backgrounds; it increases academic preparedness and will be beneficial for any chosen field.

Type of Class/Course: Non Degree Credit

Text:

Broderick, Bill and John Langan. *Groundwork For College Reading with Phonics*. 4th ed. West Berlin, NJ: Townsend Press, 2007. Print.

Carlson, Kamala. *Increasing Meta-cognitive Active Learning Strategies (IMALS)*. 2nd ed. Bakersfield, CA: Kamala-Carlson, 2012. Print.

Carlson, Kamala and Jessica Grimes. *Supersonic Writing Tips: Grammar Cards*. 3rd ed. Bakersfield, CA: Kamala-Carlson and Jessica Grimes, 2012. Print.

Johnson, Beth, ~~Carole~~ ~~Mohr~~, ~~Carole~~, and Janet M. Goldstein, ~~Janet M.~~ *Groundwork for a Better Vocabulary*. 4th ed. West Berlin, NJ: Townsend Press, 2011. Print.

Additional Required Materials:

Johnson, Beth. *Reading Changed My Life*. West Berlin, NJ: Townsend Press, Inc., 2003. Print.

Stanley, Jerry. *Children of the Dust Bowl: The True Story of the School at Weedpatch Camp*. New York: Crown Publishers, Inc., 1992. Print.

Wachtel Russak, Shirley. *The Story of Blima: A Holocaust Survivor*. West Berlin, NJ: Townsend Press, 2005. Print.

Optional Materials: Dictionary

Course Objectives:

By the end of the course, a successful student will be able to

1. ~~recognize exhibit basic word parts decoding skills of multi-syllabic words through the use of a pronunciation guide and a dictionary,~~
2. judge the meaning of new vocabulary from context clues,
3. apply predicting strategies to reading passages,
4. ~~identify distinguish~~ the topic of short reading passages,
5. ~~distinguish between identify~~ main ideas and supporting details ~~in of a text~~ passage,
6. summarize short texts
- 6.7. highlighting the main points,
- 7.8. increase reading fluency,
- 8.9. follow written instructions, and
9. ~~develop active reading strategies to increase~~ increase comprehension of various texts.

Course Scope and Content:

Unit I Phonics and Word Parts

- A. ~~Demonstrate improvement in~~ phonetic awareness

Unit II Steps to College Reading

- A. ~~Use and understand the~~ components of a dictionary
- B. ~~Determine the~~ meaning of vocabulary through context clues
- C. ~~Integrate new~~ vocabulary in writing
- D. Determine the topic of short reading passages.
- E. ~~Distinguish between main ideas~~ and supporting details.
- F. ~~Summarization short texts by highlighting the main points.~~
- G. ~~Discriminate between a variety of transitions techniques~~
- H. Draw conclusions ~~from information~~ and make logical inferences.
- I. ~~Apply predicting strategies for~~ reading passages
- J. ~~Demonstrate increased~~ comprehension of various texts
- K. Interpret written instructions.
- L. ~~Demonstrate increased~~ reading fluency

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 8 hours per week outside of the regular class schedule doing the following:

1. Studying
2. Completing homework
3. Required readings
4. Writing summaries
5. Working on activities

Methods of Instruction:

1. Direct instruction
2. Assigned exercises from textbook/workbook
3. Writing assignments

4. Group work
5. Discussion
6. ~~Assigned activities using the PLATO software program~~
7. Individual student conferences/evaluations

Methods of Evaluation:

1. Written homework
2. Quizzes
3. Exams
4. Midterm and final exam

Supplemental Data:

TOP Code:	152000: Reading
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	B
Prior to College Level:	C: 3 levels below transfer
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass

Taft College General Education:	NONE
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Reviewed by: W. Berry
Reviewed by: G. Golling
Date revised: ~~Spring 2015~~
Fall 2015
~~C&GE approved: May 11, 2015~~

Biology (BIOL) 2203 General Botany (4 Units) CSU:UC
[formerly Botany 1 and Botany 1L]

Prerequisite: Eligibility for Mathematics 1500 or higher

Advisory: Completion of Biology 2201 and eligibility for English 1500 strongly recommended

Prerequisite knowledge/skills: Before entering the course, the student should be able to:

1. identify numbers as belonging to specified sets, and graph discrete and continuous sets of real numbers,
2. perform the basic arithmetic operations with positive and negative real numbers, plus raising to powers,
3. know and apply the rules of exponents and the order of operations in algebraic calculations,
4. apply the properties of addition and multiplication for real numbers and identify their use in practice,
5. solve linear equations and inequalities in one variable, and analyze and solve applications leading to such equations or inequalities,
6. solve and graph the solutions of compound inequalities or absolute value inequalities in one variable,
7. perform addition, subtraction, multiplication and division of polynomials,
8. factor simple polynomials, with special emphasis on trinomials quadratic in form, and solve related polynomial equations,
9. add, subtract, multiply and divide rational algebraic expressions, and simplify to lowest terms,
10. solve equations involving rational algebraic expressions, and analyze and solve word problems leading to such equations,
11. simplify radical expressions involving numbers and/or variables,
12. use fractional exponents,
13. perform addition, subtraction, multiplication and division of expression involving radicals and complex numbers and simplify the results, including rationalization of denominators,
14. solve equations that involve radicals,
15. solve quadratic equations in one variable, and equations quadratic in form, by factoring, completing the square, and the quadratic formula,
16. analyze and solve application problems requiring the use of quadratic equations,
17. solve and graph quadratic inequalities in one variable,
18. graph points in the rectangular coordinate system, and straight lines from ordered pairs obtained from its equation,
19. determine the slope of the line between any specified pair of points,
20. know the slope forms of the equation of a straight line, and be able to determine the equation of a particular straight line from specified input information,
21. solve and graph linear inequalities in two variables,
22. solve linear systems of equations in two or three variables algebraically, and solve those in two dimensions graphically,
23. analyze and solve application problems requiring the use of linear systems of equations in two or

- three variables,
24. evaluate determinants and use them to solve linear systems of equations,
 25. determine whether or not a specified relation is a function,
 26. for a function, compute the value of the function given the value of the independent variable, and be able to construct the inverse of simple functions in numeric or algebraic terms,
 27. identify the quadratic equation representing a specific conic section, and be able to draw the graph of a conic section by analyzing its equation, or to write the equation of a specified conic section,
 28. solve nonlinear systems of equation involving the intersection of two conic sections or a conic section and a straight line,
 29. compute and graph specified exponential and logarithmic functions,
 30. know the properties of logarithms (product, quotient, power and change of base rules) and be able to use them in practical numerical computations using a table of common logarithms or a calculator, and
 31. solve simple exponential and logarithmic equations.

Total Hours: 48 hours lecture; ~~48~~ 59 hours lab (~~96~~ 107 total hours)

Catalog Description: This course is intended for majors and covers comparative diversity, structure, and function of plant, fungal, and protistan phyla. Topics include development, morphology and physiology, taxonomy and systematics. Principles of population and community ecology and ecosystem interactions are emphasized. Students who intend to transfer to a UC should take BIOL 2202 after BIOL 2201.

Type of Class/Course: Degree Credit

Text: Stern, Kingsley R. *Introductory Plant Biology*. 13th ed. New York: McGraw, 2013. Print.

Additional Required Materials: Course Syllabus, Course Outline and Objectives
Laboratory Handouts

Course Objectives:

By the end of the course, a successful student will be able to

1. Recognize characteristics of plants, fungi, and photosynthetic protistans, and their phylogenetic relationships,
2. Construct and interpret phylogenies,
3. Describe and contrast life cycles within and among major plant, fungal, and photosynthetic protistan taxa,
4. Describe the structural organization of major plant, fungal, and photosynthetic protistan taxa,
5. Identify and describe plant structures and relate them to their functions, including transpiration, photosynthetic pathways, and energy and nutrient acquisition,
6. Describe how organisms are organized into and interact within and among populations and communities,
7. Describe the processes that occur within ecosystems including flow of energy, and the role of nutrient cycling in maintaining ecosystem integrity,
8. Provide evidence for evolution in plants and photosynthetic protistans,
9. Acquire, use and cite of scientific literature for scientific writing,

10. Apply scientific methodology and reasoning through active experimentation and experiences,
and
11. Demonstrate critical thinking and scientific reasoning skills.

Course Scope and Content (Lecture):

Unit I Introduction

- A. Relationship of Humans to their Environment
- B. Botany as a Science
- C. Diversification of Plant Study
- D. Attributes of Living Things

Unit II Ecology

- A. Plants and the Environment (Populations, Communities, Ecosystems)
- B. Biological Interactions among Populations
- C. Community Structure and Succession
- D. Factors affecting Ecosystem Diversity
- E. Interspecific Interactions (Population & Community)
- F. Nutrient Cycling and Ecosystem Integrity
- G. Conservation and Human Interactions

Unit III Plant Cells and Tissues

- A. Cell Structure and Communication
- B. Cellular Components
- C. Plant Systems Structure
- D. Cellular Reproduction
- E. Plant Tissues

Unit IV Stems

- A. Stem Structure and Function
- B. Stem Growth and Development
- C. Monocot vs. Dicot Stems
- D. Specialized Stems
- E. Wood and Its Uses

Unit V Roots

- A. Root Development
- B. Root Structure and Function
- C. Monocot vs. Dicot Roots
- D. Specialized Roots
- E. Mycorrhizae
- F. Soil Structure and Chemistry

Unit VI Leaves

- A. Leaf Structure and Function
- B. External Leaf Morphology
- C. Leaf Classification
- D. Internal Leaf Structure
- E. Leaf Abscission
- F. The Change of Leaf Colors
- G. Specialized Leaves
- H. Ecological Relevance of Leaves

Unit VII Plant Transport Systems

- A. Molecular Movement
- B. Water and Mineral Absorption
- C. Water Movement and Transpiration
- D. Mineral and Sugar Transport
- E. Regulation of Transpiration

Unit VIII Photosynthesis and Respiration

- A. Process of Photosynthesis
- B. The Importance of Photosynthesis
- C. Light Energy and Absorption
- D. Comparison Between C₃, C₄ and CAM Photosynthesis
- E. Conditions Affecting the Rate of Photosynthesis
- F. Process of Cellular Respiration
- G. Anaerobic Respiration
- H. Factors Affecting the Rate of Respiration
- I. Comparison of Photosynthesis and Respiration

Unit IX Plant Reproduction

- A. Sexual Reproduction in Plants
- B. Structure and Function of Flowers
- C. Modified Flowers
- D. Pollination
- E. Pollination Vectors
- F. Flower Recognition, Energetics, and Pollination Ecology
- G. Gamete Production
- H. Seed Structure and Function
- I. Seed and Fruit Development
- J. Seed and Fruit Dispersal

Unit X Growth and Development

- A. Germination
- B. Anatomy of a Seedling
- C. Plant Development
- D. Environmental Factors and Plant Development

E. Plant Hormones

Unit XI Survey of Kingdoms – Archaea, Protista, Fungi, and Plantae

- A. Study of Morphology, Physiology, Taxonomy, Ecology, Life Cycles, and Economic Importance of the Major Plant Phyla and Classes
1. Kingdom Archaea
 - a. Phylum Archaeobacteria – primitive bacteria (methane, salt and sulfolobus bacteria)
 2. Kingdom Bacteria – true bacteria
 - a. Phylum ~~Bacteriophyta~~ Eubacteria – true bacteria
 - 1) Class Eubacteriae – unpigmented, purple, and green sulfur bacteria
 - 2) Class Cyanobacteriae – blue-green bacteria (formerly blue-green algae)
 3. Kingdom Protista
 - a. Phylum Chlorophyta – green algae
 - b. Phylum Chromophyta – brown, golden brown, and yellow-green algae, ~~and diatoms~~
 - c. Phylum Rhodophyta – red algae
 - d. Phylum Euglenophyta – euglenoids
 - e. Phylum Dinophyta (~~Pyrophyta~~) – dinoflaellates
 - f. Phylum Myxomycota – plasmodial slime molds
 - g. Phylum Dictyosteliomycota – cellular slime molds
 - h. Phylum Oomycota – water mold, potato blight
 4. Kingdom Fungi
 - a. Phylum Chytridiomycota – chytrids
 - b. Phylum Zygomycota – coenocytic fungi or zygote fungi
 - ~~c. Phylum Ascomycota – sac fungi (lichens)~~
 - d. Phylum Basidiomycota – club fungi
 - e. Phylum Deuteromycota – imperfect fungi
 - ~~5. Kingdom Plantae (Metaphyta)~~
 - a. Phylum Hepaticophyta – liverworts
 - b. Phylum Anthocerotophyta – hornworts
 - c. Phylum Bryophyta – mosses
 - d. Phylum Psilotophyta – whisk ferns
 - e. Phylum Lycophyta – club mosses
 - f. Phylum Equisetophyta – horsetails
 - g. Phylum Polypodiophyta (~~Pterophyta~~) – ferns
 - h. Phylum Pinophyta (~~Coniferophyta~~) – conifers
 - i. Phylum Ginkophyta – Ginkgo
 - j. Phylum Cycadophyta – cycads
 - k. Phylum Gnetophyta – (Gnetum, Ephedra, Welwitschia)
 - l. Phylum Magnoliophyta (~~Anthoophyta~~) – flowering plants
 - 1) Class Magnoliopsida – dicots
 - 2) Class Liliopsida – monocots
- B. The Importance of Plants

Course Scope and Content (Laboratory):

- Unit I** **The Microscope**
A. **Microscope Anatomy**
B. **Using the Microscope**
- Unit II** **The Scientific Method and Metric Measurements**
A. **Application of the Scientific Method**
B. **Metric Units of Measurement**
C. **Metric Conversions**
- Unit III** **Introduction to Plant Classification and Identification**
A. **Binomial Nomenclature**
B. **Classification of Major Groups**
C. **Phylogenetic Relationships**
D. **Dichotomous Keys**
E. **Interpretation and Construction of Cladogram**
- Unit IV** **Collecting and Pressing Plants**
A. **Collect Plant specimens from the Field Using Proper Technique**
B. **Identify Unknown Plant Specimens**
C. **Prepare Quality Herbarium Specimens**
D. **Importance of Herbaria in Plant Biology Research**
E. **Field Trip- North vs. South Facing Slopes**
- Unit V** **Mitosis – Cell Division**
A. **Cell Cycle**
B. **Stages of Mitosis**
C. **Influence on Evolution**
- Unit VI** **Stems**
A. **External Anatomy of a Woody Twig**
B. **Anatomy of Herbaceous Dicot Stem**
C. **Anatomy of Woody Dicot Stem**
D. **Anatomy of Monocot Stems**
- Unit VII** **Leaves**
A. **Leaf Anatomy**
B. **Leaf Arrangement**
C. **Specialized Leaves**
- Unit VIII** **Roots**
A. **Importance and Development of Root Hairs**
B. **Dicot vs. Monocot Roots**
C. **Formation of Lateral Roots**
- Unit IX** **Flowers, Fruits, and Seeds**
A. **Anatomy of the Flower**
B. **Classification of Fruits**
C. **Seed Anatomy**

- Unit X Plant Metabolism
- A. Factors Influencing Photosynthetic Rates
 - B. Factors Influencing Cell Respiration Rates
- Unit XI Plant Growth, Development and Regulation
- A. Role of Plant Hormones
 - B. Meiosis
 - C. Alternation of Generations
- Unit XII Plant Groups and Identification
- A. Classification of Organisms in Domains and Kingdoms
 - B. Comparison Between Photosynthetic Bacteria, Green Algae and Plants
 - C. Life Cycle of a Fungus
 - D. Life Cycle of a Bryophyte
 - E. Life Cycle of a Typical Fern
 - F. Life Cycle of a Pine Tree
 - G. Life Cycle of a Flowering Plant
- Unit XIII Local Plant Identification
- A. Taxonomy
 - B. Application of Dichotomous Keys
- Unit IV Field Trip –Botanical Garden
- A. Recognize Characteristics of Plants
 - B. Observe Evolutionary Relationships

Learning Activities Required Outside of Class

The students in this class will spend a minimum of 9 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Completing required reading
5. Problem solving activity and exercise
6. Written work

Methods of Instruction:

1. Assigned readings from the text and selected references
2. Lecture and demonstration by instructor using models, charts, multimedia, and preserved specimens
3. Class discussion
4. Audiovisual presentations

5. Field trips
6. Hands-on laboratory techniques and critical analysis of results
7. Focus Questions

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. essay exam
 - b. digital photo essay and slideshow
2. Computational or non-computational problem-solving demonstrations, including:
 - a. exams
 - b. homework problems
3. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items
 - d. fill in
 - e. essay
 - f. demonstration of laboratory techniques
 - g. identification of laboratory specimens
4. Plant collection project

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab:

1. Curriculum development for each lab
2. Published schedule of individual laboratory activities
3. Published laboratory activity objectives
4. Published methods of evaluation
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies

During laboratory activity of the laboratory: All of the following criteria are met by this lab:

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab:

1. Instructor is responsible for personal evaluation of significant student outcomes, (lab exercises, exams, practical's, notebooks, plant collections), that become a component for the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory; clean up of equipment, and materials.

Supplemental Data:

TOP Code:	040200: Botany, General
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	CSB2: CSU Area B2 CSB3: CSU Area B3 IG5B: IGETC Area 5B IG5C: IGETC Area 5C LNS: Local GE Natural Science

Today's Date: 11/13/2015
Submitted by: Danielle Vohnout- Curriculum Technician
Area Executive Manager: Mark Williams, Vice President of Instruction
Subject: Board Item - Request for Approval

Board Meeting Date: December 9, 2015

Title of Item:

Request for Distance Learning

Background:

Courses must meet certain guidelines to be considered for distance learning course offerings. The Learning Support division has submitted a distance learning request for the following course to the Curriculum and General Education Committee, which has approved the course to be submitted to the Board for approval:

Learning Support Division

STSU 1016 College Survival

Fiscal Implication:

None.

Approved:  _____

Mark Williams, Vice President of Instruction

Text update: Fall 2008
Reviewed by: Darcy Bogle
Revised by: Victoria Herder
Date Reviewed: Spring 2013
C&GE approved: May 13, 2013
Board approved: June 12, 2013
State approved: July 4, 2013

Student Success (STSU) 1016 College Survival (1 unit)
[formerly Psychology 48, Psychology 1516]

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended

Total Hours: 16 hours lecture

Catalog Description: The course focuses on effective strategies and techniques of reading, listening, taking useful notes, planning a time schedule, memory techniques and preparation for examinations. The course also includes an overview of college-community resources available to students as well as the following areas of importance for success in college: critical thinking, relationships, health, money, self-appraisal and the importance of setting future educational and career goals. Not open to students who have successfully completed Psychology 1516 or 48.

Type of Class/Course: Degree Credit

Text: Ellis, David B. *Becoming a Master Student*. 12th ed. Boston: Houghton Mifflin, 2013. Print.

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. read the college catalog and explain rules, regulations and requirements for completion of an academic program,
2. list campus/community resources available to help the student succeed in college career,
3. design a daily/weekly time schedule and monthly calendar to allow for the completion of academic, work, home tasks in a timely manner,
4. analyze textbook formats for quick content overview and recall for examinations,
5. describe selected methods for taking lecture notes,
6. describe selected methods for taking multiple choice, true-false and essay examinations,
7. explain techniques helpful in overcoming test anxiety, and
8. identify health habits that are conducive to a successful academic, social and personal lifestyle.
9. describe selected memory techniques,
10. exhibit basic knowledge of critical thinking process,
11. demonstrate communication skills through interaction with students with disabilities, differing cultures, gender in the process of applying interpersonal skills,
12. demonstrate knowledge of money management techniques,
13. demonstrate knowledge of college survival skills through use of pre and post Discovery Wheel assignment, and
14. exhibit ability to access various resources for career and educational goal setting.

Course Scope and Content:

- Unit I Introduction**
- A. Syllabus
 - B. Grading system
 - C. Student/instructor responsibilities
 - D. Motivation
- Unit II The College Scene**
- A. Campus/community resources
 - B. Time management
 - C. Library
- Unit III Learning Techniques and Skills**
- A. Reading
 - B. Note taking
 - C. Test taking
 - D. Memory
 - E. Introducing Critical Thinking
 - F. Mindset
 - G. Writing Styles
- Unit IV Self-Appraisal**
- A. Relationships
 - B. Health
 - C. Money Management/ Financial Aid
 - D. Career Planning

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Completing required reading
5. Problem solving activity or exercise

Methods of Instruction:

1. Lectures
2. Class discussion
3. Audio-visual presentation

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. essay exams
 - b. written homework
2. Skill demonstrations, including:
 - a. class performance

3. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items
 - d. fill in the blank

BOARD AGENDA ITEM

Today's Date: 11/13/2015
Submitted by: Danielle Vohnout- Curriculum Technician
Area Executive Manager: Mark Williams, Vice President of Instruction
Subject: Board Item - Request for Approval

Board Meeting Date: December 9, 2015

Title of Item:

Program Updates

Background:

Liberal Arts Division

The Liberal Arts division has revised the following degrees to reflect the inactivation of courses:

AA-T English
Liberal Arts: Arts and Humanities

Fiscal Implication:

None.

Approved: _____



Mark Williams, Vice President of Instruction

Transfer Model Curriculum (TMC) Template for English
CCC Major or Area of Emphasis: English
TOP Code: 150100
CSU Major(s): English; English Literature; Creative Writing
Total Units: 18 (all units are minimum semester units)

Template #1007
 Rev. 8: 09/01/14

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, **RESOURCE** section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms *AAM*, *BCT*, and *GECC* will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in English for Transfer Degree
College Name: Taft

TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
REQUIRED CORE: (4-6 units) Select 1 of 2 options						
Option 1: Select two (6 units)						
Argumentative Writing and Critical Thinking (3)	ENGL 105					
Introduction to Literature (3)	ENGL 120					
OR						
Option 2: Select one (4 units)						
Argumentative Writing and Critical Thinking Through Literature (4)	ENGL 110	ENGL 1600	Critical Thinking, Literature, and Composition	4	A-3	1-B
LIST A: Select two (6 units)						
Survey of American Literature I (3)	ENGL 130	ENGL 2100	American Literature I	3		
Survey of American Literature II (3)	ENGL 135	ENGL 2150	American Literature II	3	C-2	3-B
Survey of British Literature I (3)	ENGL 160	ENGL 2700	British Literature I	3	C-2	3-B
Survey of British Literature II (3)	ENGL 165	ENGL	British Literature II	3	C-2	3-B

		2750				
Survey of World Literature I (3)	ENGL 140	ENGL 2600	World Literature I	3	C-2	3-B
Survey of World Literature II (3)	ENGL 145	ENGL 2650	World Literature II	3	C-2	3-B
Survey of Literature in English I (4)	ENGL 150					
Survey of Literature in English II (4)	ENGL 152					
Survey of Literature in English III (4)	ENGL 155					
LIST B: Select courses based on option chosen in REQUIRED CORE: Option 1: 3 units Option 2: 6 units						
Any LIST A course not already used.						
Any English course articulated as lower division preparation in the English major at a CSU.	AAM					
Introduction to Creative Writing (3)	ENGL 200	ENGL 1700	Introduction to Creative Writing	3		
LIST C: Select one (3 units)						
Any LIST A or B course not already used.						
Any CSU transferable English course.	BCT	ENG 1725, 1750, 1775, 2300 , or 2500	Creative Writing: Poetry, Creative Writing: Fiction, Creative Writing: Nonfiction, Women's Literature through the Ages, or Chicano Literature	3	C-2	3-B
Any language course other than English that is articulated to fulfill CSU-GE Area C or IGETC Area 3B.	GECC	Span 1601, Span 1602, Span 2001, Span 2002	Elementary Spanish I, Elementary Spanish II, Intermediate Spanish III, or Intermediate Spanish IV	4-5	C-2	3-B, 6-A
Any CSU transferable literature course offered in another department.	BCT	ECEF 1564	Introduction to Children's Literature/Storytelling	3		
Introduction to Reporting Newswriting (3) OR Introduction to Journalism (3)	JOUR 110 OR BCT	JRNL 1605	Report and news Writing	3		
Business Communication (3)	BUS 115	BUSN 1510	Business Communication	3		
Oral Interpretation of Literature (3)	COMM 170					
Introductory Humanities (3)	BCT	HUM 1500	Introduction to the Humanities	3	C-2	
Introduction to Theatre (3)	THTR 111	DRAM 1510	Introduction to Theatre	3	C-1	3-A
Introductory to Linguistics Anthropology (3)	ANTH 130					
Total Units for the Major:	18	Total Units for the Major:		19-20		

Total Units that may be double-counted <i>(The transfer GE Area limits must <u>not</u> be exceeded)</i>	13	13
General Education (CSU-GE or IGETC) Units	39	37
Elective (CSU Transferable) Units	8-9	6-7
Total Degree Units (maximum)	60	

A.A. Liberal Arts: Arts and Humanities

Requirements	Dept. Name/#	Name	Units	CSU-GE	IGETC	Sequence
Required Core (select 18 units from the following course and from 3 different disciplines:	ART 1600	Basic Design	3			Fall & Sp
	ART 1610	Advanced Design	3			Fall & Sp
	ART 1620	Drawing and Composition	3			Fall & Sp
	ART 1631	Figure Drawing	3			Fall & Sp
	ART 1640	Painting	3			Fall & Sp
	ART 1650	Watercolor Painting	1			Fall & Sp
	ART 1800	Introduction to Computer Art	3			Fall & Sp
	ART 1811	Graphic Design	3			Fall & Sp
	ART 1820	Computer Imaging: Adobe Photoshop	3			Fall & Sp
	ART 1850	Web Site Production	3			Fall & Sp
	ART 2010	Introduction to Printmaking	3			Fall & Sp
	ARTH 1500	Art Appreciation	3	C1	3A	Fall & Sp
	ARTH 1510	Prehistoric to Renaissance Art History	3	C1	3A	Fall & Sp
	ARTH 1520	Renaissance to Contemporary Art History	3	C1	3A	Fall & Sp
	ARTH 2030	Survey of Asian Art	3	C1	3A	Spring
	ARTH 2040	Survey of African, Oceanic, and the Americas Art	3	C1	3A	Fall
	DRAM 1510	Introduction to Theatre	3	C1	3A	Fall & Sp
	DRAM 1535	Elementary Acting	3	C1		Fall & Sp
	ENGL 1600	Critical Thinking, Literature, and Composition	4	A3, C2	1B	Every sem.
	ENGL 1700	Introduction to Creative Writing	3			Fall & Sp
	ENGL 1725	Creative Writing: Poetry	3			Fall & Sp
	ENGL 1750	Creative Writing: Fiction	3			Fall & Sp
	ENGL 1775	Creative Writing: Nonfiction	3			Fall & Sp
	ENGL 2300	Women's Literature through the Ages	3	C2	3B	Fall
	ENGL 2100	American Literature I	3			Y1 f; Y2 f
	ENGL 2150	American Literature II	3			Y2f Spring
	ENGL 2500	Chicano Literature	3	C2	3B	Y1 f, Y2s
	ENGL 2600	World Literature 1	3	C2	3B	Y1 sp
	ENGL 2650	World Literature 2	3	C2	3B	Y1s, Y2 sp
	ENGL 2700	British Literature 1	3	C2	3B	Y1sp, Y2sp
	ENGL 2750	British Literature 2	3	C2	3B	Fall
	HIST 2202	Western Civilization to 1600	3	C2, D6	4F	Spring
	HIST 2204	Western Civilization from 1600	3	C2, D6	4F	Fall & Sp
	HUM 1500	Introduction to Humanities	3	C2		Fall & Sp
	HUM 2010	Introduction to Film Studies	3	C1, C2	3B	Fall & Sp
	MUSC 1510	Music Appreciation	3	C1	3A	Fall & Sp
	PHIL 1501	Introduction to Philosophy	3	C2	3B	Fall & Sp
	PHIL 1531	The World's Living Religions	3	C2	3B	Fall & Sp
	PHOT 1510	Basic Photography	3			Fall & Sp



	SPAN 2001	Intermediate Spanish III	5	C2	3B, 6A	
	SPAN 2002	Intermediate Spanish IV	5	C2	3B, 6A	

Required Major Total 18 units
Local GE Requirements 42 units
Transferable electives (as needed to reach 60 units)
TOTAL UNITS 60 units

BOARD AGENDA ITEM

Today's Date: 11/13/2015
Submitted by: Danielle Vohnout- Curriculum Technician
Area Executive Manager: Mark Williams, Vice President of Instruction
Subject: Board Item - Request for Approval

Board Meeting Date: December 9, 2015

Title of Item:

Course Inactivations

Background:

Liberal Arts Division

Due to changes in programs, new State mandated repeatability rules, and courses that simply are not taught at this time, the Liberal Arts division has submitted courses for inactivation. Courses that are inactivated can be activated at a later date.

ENGL 2300 Women's Literature through the Ages
ENGL 2500 Chicano Literature

Fiscal Implication:

None.

Approved:  _____

Mark Williams, Vice President of Instruction

Today's Date: 11/16/2015
Submitted by: Danielle Vohnout- Curriculum Technician
Area Executive Manager: Mark Williams, Vice President of Instruction
Subject: Board Item - Request for Approval

Board Meeting Date: December 9, 2015

Title of Item:

Removal of course from Taft College's local transfer pattern, CSU Breadth, and IGETC

Background:

The following course is recommended to be removed from Taft College's General Education Pattern, Breadth Pattern for the California State University System, and Intersegmental General Education Transfer Curriculum Pattern. This course is designed for Biology majors and is not appropriate as a general education course:

BIOL 2203 General Botany

Fiscal Implication:

None.

Approved:  _____

Mark Williams, Vice President of Instruction

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Mark Williams, VPI
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Agreement with Social Solutions Global Inc. for Efforts to Outcomes (ETO)
Subscription/Portal Access and Consulting Support

Background:

ETO is cloud-based software that support case-management strategies through online intake forms, workflows, and reporting. The Access committee is developing multiple projects that depend on being able to support a case-management approach; the primary objective is to use this program in support of the student mentor/mentee program. This work is informed by the work of Garden Pathways, a community partner organization that runs an extensive and successful mentor program using the same ETO software.

Terms (if applicable):

One year from start date

Expense (if applicable):

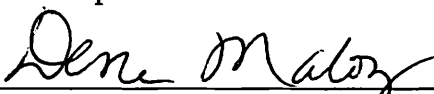
\$46,224.00 for 50 user minimum and 1 dashboard portal participant licenses

Up to \$15,372.00 for professional services (pay-as-you-go)

Up to \$61,596.00 total, plus applicable travel expenses

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid with 2015-16 Student Equity funds.

Approved: 
Dr. Dena Maloney, Superintendent/President

MASTER SERVICES AGREEMENT

This Master Services Agreement ("**Master Agreement**") is entered into between Social Solutions Global, Inc ("**SSG**") and the Client identified in the signature block below, effective as of January 1, 2016 ("**Effective Date**").

1 DEFINITIONS

"**Agreement**" means this Master Agreement, Order Forms, statements of work, and other attachments and exhibits attached thereto.

"**Authorized Users**", "**Authorized Purpose**" are defined in the applicable Order Form.

"**Confidential Information**" is defined in section 9.

"**Content**" means information, data, text, software, music, sound, photographs, graphics, video messages or other material to which Client is provided access by SSG through the Products.

"**Customer Data**" means any data, information, or material Client or any authorized user provides or submits through the SaaS Service.

"**Customizations**" means modifications to the Products or custom work or content developed by or on behalf of SSG pursuant to a Professional Services engagement hereunder

"**Documentation**" means the user instructions, release notes, manuals and on-line help files as updated by SSG from time to time, in the form generally made available by SSG, regarding the use of the SaaS Services.

"**Error**" means a material failure of the SaaS Service to conform to its functional specifications described in the Documentation, which is reported by Client and replicable by SSG.

"**Independent Customer Activity**" means: (i) use of equipment by Client not provided or previously approved by SSG; or (ii) negligent acts or omissions or willful misconduct by Client or its Authorized Users.

"**Internet Unavailability**" means Client's inability to access, or SSG inability to provide, the SaaS Service through the Internet due to causes outside of SSG direct control, including, but not limited to: (i) failure or unavailability of Internet access; (ii) unauthorized use, theft or operator errors relating to telephone, cable or Internet service provider; (iii) bugs, errors, configuration problems or incompatibility of equipment or services relating to Client's computer or network; or (iv) failure of communications networks or data transmission facilities, including without limitation wireless network interruptions.

"**License Metrics**" means the limitation on the usage of SaaS Services as designated and/or defined in the applicable Order Form or the financial metric used to calculate applicable fees, and designated by a term such as the number of "users", "agencies", "revenues" and the like.

"**Order Form**" is defined in section 2.2

"**Products**" means collectively software programs (including updates and Documentation), Content, Customizations and all toolkits and any other programs provided by SSG hereunder, training materials, tutorials and related documentation provided by SSG in connection with the performance of Services.

"**Professional Services**" means data conversion, data mapping, implementation, site planning, configuration, integration and deployment of the SaaS Services, custom development, customizations, training, project management and other consulting services.

"**SaaS Services**" means the software as a service and other services identified in the Order Form and associated Support.

"**Services**" means collectively SaaS Services and Professional Services.

"**Service Level Agreement**" means service level agreement(s) that we offer with respect to the SaaS Services as they may be updated by SSG from time to time. The service level agreements are located at:

<https://www.dropbox.com/s/dbpvz7r4nq9rxzw/SSG%20SLA.pdf?dl=0>

"**Support**" is defined in section 3.7

"**Term**" is defined in section 11.2

2 PURPOSE AND SCOPE

2.1 Purpose. This Master Agreement establishes the general terms and conditions to which the parties have agreed with respect to the provision of Services by SSG to Client. Additional terms for the purchase of a specific Service are set forth in the Order Form. The parties acknowledge receipt of and agree to be bound by the terms and conditions of the Agreement. All pre-printed or standard terms of any Client purchase order or other business processing document shall have no effect.

2.2 Incorporation of Order Forms. "**Order Form**" means the document(s), regardless of actual name, executed by the parties which incorporates by reference the terms of this Master Agreement, and describes order-specific information, such as description of Services ordered, License Metrics, fees, and milestones. At any time after execution of the initial Order Form, Client may purchase additional Services or

otherwise expand the scope of Services granted under an Order Form, upon SSG's receipt and acceptance of a new Order Form specifying the foregoing.

2.3 Order of Precedence. To the extent any terms and conditions of this Master Agreement conflict with the terms and conditions of an Order Form, the terms and conditions of the Master Agreement shall control, except where the Order Form expressly states the intent to supersede a specific portion of the Master Agreement.

3 SERVICES

3.1 Generally. Subject to Client's and its Authorized Users' compliance with the Agreement and timely payment of the applicable fees, SSG shall make the SaaS Service available to Client and its Authorized Users in accordance with the applicable Service Level Agreement, the terms of this Master Agreement and the applicable Order Form during the Term.

3.2 Environment. SSG will provide Client online access to and use of the SaaS Service(s) via the Internet by use of a SSG-approved Client-provided browser. The SaaS Service will be hosted on a server that is maintained by SSG or its designated third party supplier or data center. Client is solely responsible for obtaining and maintaining at its own expense, all equipment needed to access the SaaS Services, including but not limited to Internet access, adequate bandwidth and encryption technology.

3.3 Changes. Access is limited to the version of the Products in SSG's production environment. SSG regularly updates the SaaS Services and reserves the right to discontinue, add and/or substitute functionally equivalent features in the event of product unavailability, end-of-life, or changes to software requirements. SSG will notify Client of any material change to or discontinuance of the SaaS Services.

3.4 Security; Back-Ups. Without limiting Client's obligations under Section 4.4, SSG will implement reasonable and appropriate measures designed to secure Customer Data against accidental or unlawful loss, access or disclosure. SSG will perform back-ups in accordance with the Service Level Agreement.

3.5 Storage Space. SSG shall provide storage space for Client's use of the SaaS Service up to the amount set forth on the applicable Order Form. Additional storage space, if required, is subject to additional charges at SSG's then prevailing rates.

3.6 Service Availability. SSG shall use commercially reasonable efforts to make the Service generally available in accordance with the Service Level Agreement applicable each Service ("**Service Availability**"). Service Availability does not include interruption of Service as a result of (i) planned downtime for maintenance (ii) Internet Unavailability, (iii) Independent Customer Activity or (iv) force majeure events or other events that are not under SSG's control.

3.7 Support Services. We shall provide the level of Support specified in the Order Form for the Service. Support services provided by SSG as part of SaaS Services include (i) technical support and workarounds so that the SaaS Services operate in material conformance with the Documentation, and (ii) the provision of updates thereto, if and when available, all of which are provided under SSG Support policies (as may be amended by SSG from time to time) in effect at the time the Support services are provided ("**Support**"). For the avoidance of doubt, Support excludes Professional Services. Updates include bug fixes, patches, Error corrections, minor and major releases, non-new platform changes, or modifications or revisions that enhance existing performance. Updates exclude new products, modules or functionality for which SSG generally charges a separate fee. Support is provided solely to the number of named Administrators set forth on the Order Form. The current version of the Support policies can be found at:

<https://www.dropbox.com/s/f54c6qjmfxfmpj/SSG%20Maintenance%20Policy%2012-06-2012.pdf?dl=0>

SSG is under no obligation to provide Support with respect to: (i) Services that have been altered or modified by anyone other than SSG or its licensors; (ii) Services used other than in accordance with the Documentation; (iii) discrepancies that do not significantly impair or affect the operation of the Service; (iv) errors or malfunction caused by Client or its Authorized Users' failure to comply with the minimum system requirement documentation as provided by SSG or by use of non-conforming data, or

by Independent Customer Activity; or (vi) errors and malfunction caused by any systems or programs not supplied by SSG.

3.8 Support Exclusions. For the avoidance of doubt, updates to the SaaS Services are subsequent releases to the standard SSG products, excluding Customizations. SSG reserves the right to charge Client for any reintegration work required to make Customizations compatible with future versions/releases. THE DELIVERABLES AND CUSTOMIZATIONS ARE NOT SUBJECT TO THE SUPPORT PLAN FOR THE SAAS SERVICES. Support for the Customizations, if available, may be obtained from SSG subject to payment of applicable fees.

3.9 Professional Services. SSG will perform the mutually agreed upon Professional Services for Client described in one or more work orders, work authorizations or statements of work or Order Forms (collectively "SOW") as the parties may agree to in writing from time to time. Each SOW, once executed by the authorized representatives of the parties, shall become a part of the Agreement. Either party may propose a change order to add to, reduce or change the work ordered in the SOW. Each change order shall specify the change(s) to the Professional Services or deliverables, and the effect on the time of performance and on the fees owed to SSG, due to the change. Once executed by both parties, a change order shall become a part of the SOW.

3.10 Cooperation. Client shall provide SSG with good faith cooperation and access to such information, facilities, personnel and equipment as may be reasonably required by SSG in order to provide the Services, including, but not limited to, providing security access, information, and software interfaces to Client's applications, and Client personnel, as may be reasonably requested by SSG from time to time. Client acknowledges and agrees that SSG's performance is dependent upon the timely and effective satisfaction of Client's responsibilities hereunder and timely decisions and approvals of Client in connection with the Services. SSG shall be entitled to rely on all decisions and approvals of Client. Client will follow the instructions and reasonable policies established by SSG from time to time and communicated to Client.

4 USING THE SAAS SERVICES

4.1 Authorized Users. Client shall limit access to the SaaS Services to Authorized Users and use the SaaS Services solely for the Authorized Purpose, as defined in the Order Form. Authorized Users are required to accept the terms and conditions of SSG's on-line, "click through" end-user license agreement, as may be amended or restated from time to time by SSG.

4.2 License Metrics. Use of the SaaS Service is subject to License Metrics, as set forth in the Order Form. Additional License Metrics must be purchased in the event actual use exceed the licensed quantity, at SSG's then prevailing prices. Additional License Metrics, if any, are prorated for the remainder of the then-current Term of the applicable Order Form. Client may not decrease the number of License Metrics during the Initial Term or any Renewal Term.

4.3 Acceptable Use Policy. Client acknowledges and agrees that SSG does not monitor or police the content of communications or data of Client or its users transmitted through the Services, and that SSG shall not be responsible for the content of any such communications or transmissions. Client shall use the Services exclusively for authorized and legal purposes, consistent with all applicable laws and regulations and SSG's policies. Client agrees not to post or upload any content or data which (a) is libelous, defamatory, obscene, pornographic, abusive, harassing or threatening; (b) violates the rights of others, such as data which infringes on any intellectual property rights or violates any right of privacy or publicity; or (c) otherwise violates any applicable law. SSG may remove any violating content posted or transmitted through the SaaS Services, without notice to Client. SSG may suspend or terminate any user's access to the SaaS Services upon notice in the event that SSG reasonably determines that such user has violated the terms and conditions of this Agreement.

4.4 Security. Client will not: (a) breach or attempt to breach the security of the SaaS Services or any network, servers, data, computers or other hardware relating to or used in connection with the SaaS Services, or any third party that is hosting or interfacing with any part of the SaaS Services; or (b) use or distribute through the SaaS Services any software, files or other tools or devices designed to interfere with or compromise the privacy, security or use of the SaaS Services or the operations or assets of any other customer of SSG or any third party. Client will comply with the user authentication requirements for use of the SaaS Services. Client is solely responsible for monitoring its authorized users' access to and use of the SaaS Services. SSG has no obligation to verify the identity of any person who gains access

to the SaaS Services by means of an access ID. Any failure by any authorized user to comply with the Agreement shall be deemed to be a material breach by Client, and SSG shall not be liable for any damages incurred by Client or any third party resulting from such breach. Client must immediately take all necessary steps, including providing notice to SSG, to effect the termination of an access ID for any authorized user if there is any compromise in the security of that access ID or if unauthorized use is suspected or has occurred.

4.5 Customer Data. Client has sole responsibility for the legality, reliability, integrity, accuracy and quality of the Customer Data.

4.6 Third-Party Providers. Certain third-party providers, some of which may be listed on SSG website, offer products and services related to the Service, including implementation, customization, and other consulting services and applications (both offline and online) that work in conjunction with the SaaS Services, such as by exchanging data with the Service or by offering additional functionality. SSG is not responsible for any exchange of data or other interaction or transaction between Client and a third-party provider, including purchase of any product or service, all of which is solely between Client and the third-party provider.

4.7 Links. The SaaS Service may contain links to other websites or resources. Client acknowledges and agrees that SSG is not responsible or liable for (a) the availability or accuracy of such sites or resources; or (b) the content, advertising, or products on or available from such website or resources. The inclusion of any link on the Service does not imply that SSG endorses the linked website. Client uses the links at its own risk.

4.8 End-User Violations. Client shall ensure that all Authorized Users use the Services in accordance with the Agreement and be responsible for any breach of the Agreement by such Users and all activities that occur under Client's and its users' accounts. If Client becomes aware of any violation by a user, it will immediately terminate such User access to the Customer Data and/or the Services.

4.9 Training. It is Client's responsibility to ensure that all appropriate users receive initial training services sufficient to enable Client to effectively use the SaaS Services, as applicable. Failure to do so could result in additional fees if service requests are deemed excessive as a result of insufficient training, at SSG's discretion. Support Services may not be used as a substitute for training.

5 FEES, TAXES & PAYMENTS

5.1 General. Fees and payment terms are specified in the applicable Order Form. All fees are in United States Dollars and exclude taxes. Client shall be responsible for payment of all taxes (excluding those on SSG's net income) relating to the provision of the Services. Except as otherwise expressly specified in the Order Form, all recurring fees payment obligations start from the execution of the Order Form. SSG may increase recurring fees at any time upon 60 days prior written notice. Unless otherwise specified in the Order Form, payment of all fees is due 30 days after the invoice date. Interest accrues on past due balances at the lesser of 1½% per month or the highest rate allowed by law. Failure to make timely payments shall be a material breach of the Agreement and SSG will be entitled to suspend any or all of its performance obligations hereunder in accordance with the provisions of section 11.4 and/or to modify the payment terms, and to request full payment before any additional performance is rendered by SSG. Client shall reimburse SSG for expenses incurred, including interest and reasonable attorney fees, in collecting amounts due SSG hereunder that are not under good faith dispute by Client. Amounts paid or payable for SaaS Services are not contingent upon the performance of any Professional Services. Client agrees that its purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any oral or written comments made by SSG regarding future functionality or features.

5.2 Professional Services. On a "Time and Materials" engagement, if an estimated total amount is stated in the Order Form or SOW, that amount is solely a good-faith estimate for Client's budgeting and SSG's resource scheduling purposes and not a guarantee that the work will be completed for that amount. Professional Services purchased must be used within, and prices quoted are valid for a period of one year following the effective date of the Order Form. Hours that are not used or have expired are non-refundable.

5.3 Travel and Lodging Expenses. SSG's reasonable travel and lodging expenses incurred by SSG in the performance of Services on Client's site will be billed separately at actual cost.

6 PROPRIETARY RIGHTS

6.1 Ownership and Limited License. The Products and all equipment, infrastructure, websites and other materials provided by SSG in the performance of Services will at all times remain the exclusive, sole and absolute property of SSG or its licensors. Client does not acquire any right, title, or interest in or to such Products and equipment and materials. Client's right to use the Products and Services is personal, and non-transferable, non-exclusive and limited to the Term and the Authorized Purpose. All rights, title and interest in or to any copyright, trademark, service mark, trade secret, and other proprietary right relating to the Products and Services and the related logos, product names, etc. and all rights not expressly granted are reserved by SSG and its licensors. Client may not obscure, alter or remove any copyright, patent, trademark, service mark or proprietary rights notices on any Products or other materials.

6.2 Restrictions. Client shall use the Services only for the Authorized Purpose. Client shall not itself, or through any affiliate, employee, consultant, contractor, agent or other third party: (i) sell, resell, distribute, host, lease, rent, license or sublicense, in whole or in part, the Products or Services; (ii) decipher, decompile, disassemble, reverse assemble, modify, translate, reverse engineer or otherwise attempt to derive source code, algorithms, tags, specifications, architecture, structure or other elements of the Products or Services, in whole or in part, for competitive purposes or otherwise; (iii) allow access to, provide, divulge or make available the Services to any user other than Authorized Users; (iv) write or develop any derivative works based upon the Products or Services; (v) modify, adapt, tamper with or otherwise make any changes to the Products or Services or any part thereof; (vi) obliterate, alter, or remove any proprietary or intellectual property notices from the Products or Services; (vii) create Internet "links" to or from the Service, or "frame" or "mirror" any Content, (viii) use the Services to provide processing services to third parties, or otherwise use the same on a 'service bureau' basis; (ix) disclose or publish, without SSG's prior written consent, performance or capacity statistics or the results of any benchmark test performed on the Products or Services; or (x) otherwise use or copy the same except as expressly permitted herein.

6.3 Customer Data. Client owns all Customer Data. However, Client agrees that SSG may access user accounts, including Customer Data, to respond to service or technical problems or at Client's request and SSG may compile, use and disclose without restrictions user statistics and Customer Data in aggregate and anonymous form only. Client, not SSG, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Data.

7 WARRANTIES AND DISCLAIMERS

7.1 Client represents and warrant that it has the right to use the Customer Data.

7.2 SSG warrants that the SaaS Service, as updated by SSG and used in accordance with the Documentation, shall perform substantially in accordance with the Documentation under normal use and circumstances and that the other Services shall be performed in a manner consistent with general industry standards reasonably applicable to the provision thereof. SSG is not responsible for any claimed breach of any warranty set forth in this Section caused by: (i) modifications made to the SaaS Services or the Products by anyone other than SSG; (ii) the combination, operation or use of the hosted SSG Software with any items not certified by SSG; (iii) SSG's adherence to Client's specifications or instructions; (iv) Errors caused by or related to Internet Unavailability, Customizations or Independent Customer Activity; or (v) Client deviating from the Service operating procedures described in the Documentation. Correction for defects or issues traceable to the above warranty exclusions shall be billed at SSG's standard time and material charges.

7.3 Disclaimers. SSG, ITS LICENSORS AND SUPPLIERS EXPRESSLY DISCLAIM TO THE MAXIMUM EXTENT PERMITTED BY LAW, ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED. SSG MAKES NO WARRANTY OR REPRESENTATION WITH RESPECT TO THE SERVICES, PRODUCTS AND ANY RELATED INSTALLATION, CONFIGURATION, MAINTENANCE OR OTHER SUPPORT SERVICES, EXPRESS OR IMPLIED, AT LAW OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, ALL OF WHICH ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. WITHOUT LIMITING THE FOREGOING SSG MAKES NO PROMISE: (A) AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY, OR COMPLETENESS OF THE SERVICES OR ANY CONTENT, ALL OF WHICH ARE PROVIDED STRICTLY ON AN "AS IS" AND "AS AVAILABLE" BASIS; (B) AS TO ANY THIRD-PARTY PROVIDER OR ANY OF ITS PRODUCTS OR SERVICES, WHETHER OR NOT SSG MAY HAVE DESIGNATED IT OR ITS

PRODUCTS OR SERVICES AS "CERTIFIED," "VALIDATED," OR OTHERWISE; (C) THAT THE USE OF THE PRODUCTS AND SERVICES SHALL BE SECURE, UNINTERRUPTED, OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA; (D) THAT THE PRODUCTS AND SERVICES SHALL MEET CLIENT'S REQUIREMENTS OR EXPECTATIONS; (E) THAT ANY CUSTOMER DATA SHALL BE ACCURATELY OR RELIABLY STORED, (F) THAT ALL ERRORS OR DEFECTS SHALL BE CORRECTED, OR (G) THAT THE SERVICE SHALL BE FREE OF ANY VIRUS OR OTHER HARMFUL COMPONENT, ALTHOUGH SSG SHALL NOT KNOWINGLY INSERT ANY SUCH HARMFUL CODE.

8 INDEMNITY

8.1 SSG Indemnity. SSG shall defend, indemnify and hold Client, and its affiliates, officers, directors, employees, and agents harmless against any damages payable to any third party in any such suit or cause of action, alleging that a SaaS Service as used in accordance with this Agreement infringes the U.S. patent or copyright of any third party. If a SaaS Service is held or believed to infringe on a U.S. patent or copyright of a third party, SSG may, in its sole discretion, (a) modify it to be non-infringing, (b) obtain for Client a license to continue using the affected Service, or (c) if neither (a) nor (b) are practical in SSG's sole judgment, terminate the affected Service and return to Client the unused portion of any fees paid for the affected Service. The foregoing obligations of SSG do not apply (i) to the extent that the allegedly infringing SaaS Service or portions or components thereof or modifications thereto result from any change made by Client or any third party for the Client, (ii) if the infringement claim could have been avoided by using an unaltered current version of a Product which was provided by SSG, (iii) to the extent that an infringement claim is based upon any information, design, specification, instruction, software, data, or material not furnished by SSG, or any material from a third party portal or other external source that is accessible to Client within or from the SaaS Service (e.g., a third party Web page accessed via a hyperlink), (iv) to the extent that an infringement claim is based upon the combination of any material with any products or services not provided by SSG, or (v) to the extent that an infringement claim is caused by the provision by Client to SSG of materials, designs, know-how, software or other intellectual property with instructions to SSG to use the same in connection with the SaaS Service.

8.2 Client Indemnity. Client shall defend, indemnify and hold SSG, its licensors, and its and their respective parents, subsidiaries, affiliates, officers, directors, employees, and agents harmless from and against any and all losses arising out of or in connection with a third party claim concerning (a) the Customer Data or the combination of the Customer Data with other applications, content or processes, including any claim involving alleged infringement or misappropriation of third-party rights by the Customer Data or by the use, development, design, production, advertising or marketing of the Customer Data; (b) any and all losses, including without limitation, data loss or damage to hardware, software and other property arising from Client's acts and omissions in using of the Service, including without limitation Independent Customer Activity; (c) Client's or its Authorized Users of the Services in violation of the terms of this Agreement or applicable law; or (d) a dispute between Client and any of its Authorized Users.

8.3 Mutual Obligations. The indemnification obligations set forth in sections 8.1 and 8.2 are subject to the following requirements: the indemnified party shall (i) take all reasonable steps to mitigate any potential damages which may result; (ii) promptly notify the other party of any and all such suits and causes of action; (iii) the indemnifying party controls any negotiations or defense of such suits and causes of action, and (iv) the indemnified party assists as reasonably required by the indemnifying party.

9 NONDISCLOSURE. All Confidential Information (as defined below) disclosed hereunder will remain the exclusive and confidential property of the disclosing party. The receiving party will not disclose the Confidential Information of the disclosing party and will use at least the same degree of care, discretion and diligence in protecting the Confidential Information of the disclosing party as it uses with respect to its own confidential information, but in no case less than reasonable care. The receiving party will limit access to Confidential Information to its affiliates, employees and authorized representatives with a need to know and will instruct them to keep such information confidential. SSG may disclose Client's Confidential Information on a need to know basis to its subcontractors who are providing all or part of the Services. SSG may use Client's Confidential Information solely for purposes of SSG's performance of its obligations hereunder, except that SSG may use Client's Confidential Information for purposes other than the provision of Services only in an aggregated, anonymized form, such that Client is not identified. Notwithstanding the foregoing, the receiving party may disclose Confidential Information of the disclosing

party (a) to the extent necessary to comply with any law, rule, regulation or ruling applicable to it, and (b) as required to respond to any summons or subpoena or in connection with any litigation, provided the receiving party gives the disclosing party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the disclosing party's cost, if the disclosing party wishes to contest the disclosure. Upon the request of the disclosing party, the receiving party will return or destroy all Confidential Information of the disclosing party that is in its possession. Notwithstanding the foregoing, SSG may retain information for regulatory purposes or in back-up files, provided that SSG's confidentiality obligations hereunder continue to apply. For purposes of this section, "Confidential Information" shall mean information designated as confidential in writing or information which ought to be in good faith considered confidential and proprietary to the disclosing party. Confidential Information of SSG and/or its licensors includes but is not limited to the terms and conditions (but not the existence) of the Agreement, all trade secrets, software, source code, object code, specifications, documentation, business plans, customer lists and customer-related information, financial information, auditors reports of any nature, proposals, as well as results of testing and benchmarking of the Services, product roadmap, data and other information of SSG and its licensors relating to or embodied in the Services. Information shall not be considered Confidential Information to the extent, but only to the extent, that the receiving party can establish that such information (i) is or becomes generally known or available to the public through no fault of the receiving party; (ii) was in the receiving party's possession before receipt from the disclosing party; (iii) is lawfully obtained from a third party who has the right to make such disclosure on a non-confidential basis; or (iv) has been independently developed by one party without reference to any Confidential Information of the other. The obligations of SSG set forth in this section 9 shall not apply to any suggestions and feedback for product or service improvement, correction, or modification provided by Client in connection with any present or future SSG product or service, and, accordingly, neither SSG nor any of its clients or business partners shall have any obligation or liability to Client with respect to any use or disclosure of such information.

10 **LIMITATION OF LIABILITY.** Notwithstanding anything to the contrary contained in this Agreement, SSG's total liability for any and all damages shall not exceed: (i) with respect to the SaaS Services, the fee (excluding implementation or other Professional Services fees) paid by Client for the initial twelve (12) month period of this Agreement, or (ii) with respect to the Professional Services, the total fees received by SSG from Client for the Professional Services pursuant to a particular SOW. The foregoing limitation shall not apply to SSG's indemnity obligation set forth in section 8.1 of the Agreement. NOTWITHSTANDING ANYTHING IN THIS AGREEMENT TO THE CONTRARY, SSG AND ITS LICENSORS AND SUPPLIERS WILL NOT BE RESPONSIBLE FOR SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR OTHER SIMILAR DAMAGES (INCLUDING, WITHOUT LIMITATION, ANY LOST PROFITS OR DAMAGES FOR BUSINESS INTERRUPTION, INACCURATE INFORMATION OR LOSS OF INFORMATION OR COST OF COVER) THAT THE CLIENT MAY INCUR OR EXPERIENCE IN CONNECTION WITH THE AGREEMENT OR THE SERVICES, HOWEVER CAUSED AND UNDER WHATEVER THEORY OF LIABILITY, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

11 **TERM AND TERMINATION**

11.1 **Master Agreement Term.** The term of this Master Agreement shall commence on the Effective Date and shall continue in full force and effect until the expiration or termination of all Order Forms, unless otherwise terminated earlier as provided hereunder.

11.2 **SaaS Services Term.** The initial term of each of the SaaS Services is specified in the Order Form ("Initial Term") and shall automatically renew for the same length as the Initial Term unless either party gives written notice 45 days prior to the end of the Initial Term or any renewal Term of its intention to terminate the Services described in the applicable Order Form. The Initial Term and renewal terms are referred to as the "Term".

11.3 **Termination.** Either party may terminate the Agreement immediately upon written notice at any time if: (i) the other party commits a non-remediable material breach of the Agreement, or if the other party fails to cure any remediable material breach or provide a written plan of cure acceptable to the non-breaching party within 30 days of being notified in writing of such breach, except for breach of section 5 which shall have a ten (10) day cure period; or (ii) the other party ceases business operations; or (iii) the other party becomes insolvent, generally stops paying its debts as they become due or seeks protection under any bankruptcy, receivership, trust deed, creditors arrangement, composition or comparable proceeding, or if any such

proceeding is instituted against the other (and not dismissed within 90 days after commencement of one of the foregoing events). If SSG terminates this Agreement for Client's non-payment, Client agrees to pay to SSG the remaining value of the then-current initial or renewal term (that Client acknowledges as liquidated damages reflecting a reasonable measure of actual damages and not a penalty) equal to the aggregate recurring fees (as set forth in the Order Form) that will become due during the canceled portion of such Initial or renewal term. Where a party has rights to terminate, the non-breaching party may at its discretion either terminate the entire Agreement or the applicable Order Form or SOW. Order Forms and SOWs that are not terminated shall continue in full force and effect under the terms of this Agreement.

11.4 **Suspension.** SSG will be entitled to suspend any or all Services upon 10 days written notice to Client in the event Client is in breach of this Agreement. Further, SSG may suspend Client's access and use of the SaaS Services if, and so long as, in SSG's sole judgment, there is a security risk created by Client that may interfere with the proper continued provision of the SaaS Services or the operation of SSG's network or systems. SSG may impose an additional charge to reinstate service following such suspension.

11.5 SSG has no obligation to retain Customer data after three months of the expiration or termination of SaaS Services.

11.6 **Survival.** Sections 1, 2, 5, 6, 7.3, 8, 9, 10, 11 and 12 shall survive termination of this Agreement.

12 **MISCELLANEOUS**

12.1 **Compliance.** During the term of the Agreement and for a period of one year following its termination, SSG shall have the right to verify Client's full compliance with the terms and requirements of the Agreement. If such verification process reveals any noncompliance, Client shall reimburse SSG for the reasonable costs and expenses of such verification process incurred by SSG (including but not limited to reasonable attorneys' fees), and Client shall promptly cure any such noncompliance; provided, however, that the obligations under this section do not constitute a waiver of SSG's termination rights and do not affect SSG's right to payment for Services and interest fees related to usage in excess of the License Metrics.

12.2 **Force Majeure.** Any party hereto will be excused from performance under this Agreement for any period of time that the party is prevented from performing its obligations hereunder as a result of an act of God, war, utility or communication failures, or other cause beyond the party's reasonable control. Both parties will use reasonable efforts to mitigate the effect of a force majeure event.

12.3 **Non-Hire.** During the term of this Master Agreement and for the twelve (12) months thereafter, neither Client nor SSG shall knowingly solicit or hire for employment or as a consultant, any employee or former employee of the other party who has been actively involved in the subject matter of this Agreement.

12.4 **Waiver.** The failure of either party at any time to enforce any right or remedy available to it under this Agreement with respect to any breach or failure by the other party shall not be construed to be a waiver of such right or remedy with respect to any other breach or failure by the other party.

12.5 **Headings.** The headings used in this Agreement are for reference only and do not define, limit, or otherwise affect the meaning of any provisions hereof.

12.6 **Severability.** If any of the provisions of this Agreement shall be invalid or unenforceable, such invalidity or unenforceability shall not invalidate or render unenforceable the entire Agreement, but rather the entire Agreement shall be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and obligations of Client and SSG shall be construed and enforced accordingly.

12.7 **Assignment.** SSG may assign the Agreement to an affiliate, a successor in connection with a merger, acquisition or consolidation, or to the purchaser in connection with the sale of all or substantially all of its assets. Client may not assign the Agreement or any of the rights or obligations under the Agreement, without the prior written consent of SSG.

12.8 **Relationship of the Parties.** The parties hereto expressly understand and agree that each party is an independent contractor in the performance of each and every part of the Agreement, is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection therewith.

12.9 **Governing Law.** This Agreement is governed by the laws of the State of Delaware without giving effect to its conflict of law provisions. Any dispute shall be litigated in the state or federal courts located in the State of Delaware to whose

exclusive jurisdiction the parties hereby consent. For purposes of establishing jurisdiction in Delaware under this Agreement, each party hereby waives, to the fullest extent permitted by applicable law, any claim that: (i) it is not personally subject to the jurisdiction of such court; (ii) it is immune from any legal process with respect to it or its property; and (iii) any such suit, action or proceeding is brought in an inconvenient forum. The Uniform Computer Information Transactions Act does not apply to this Agreement or orders placed under it.

12.10 Entire Agreement. This Agreement contains the entire agreement of the parties with respect to its subject matter and supersedes and overrides all prior agreements on the same subject matter, and shall govern all disclosures and exchanges of Confidential Information made by the parties previously hereto. This Agreement shall not be modified except by a writing signed by SSG and Client.

12.11 Use of Agents. SSG may designate any agent or subcontractor to perform such tasks and functions to complete any services covered under this Agreement. However, nothing in the preceding sentence shall relieve SSG from

responsibility for performance of its duties under the terms of this Agreement.

12.12 Publicity. Client agrees that SSG may identify Client as a recipient of Services and use its logo in sales presentations, marketing materials and press releases.

12.13 Notices. Any notice required or permitted under this Agreement or required by law must be in writing and must be (i) delivered in person, (ii) sent by first class registered mail, or air mail, as appropriate, or (iii) sent by an internationally recognized overnight air courier, in each case properly posted and fully prepaid to the contact person set forth in the Order Form. Notices shall be considered to have been given at the time of actual delivery in person, two (2) business days after deposit in the mail as set forth above, or one (1) day after delivery to an overnight air courier service, provided in each case that delivery in fact is effected. Either party may change its contact person for notices and/or address for notice by means of notice to the other party given in accordance with this section.

The parties' authorized signatories have duly executed this Agreement as of the Effective Date:

Social Solutions Global, Inc.

By: _____
Print Name: _____
Title: _____
Date: _____

Taft College

By: _____
Print Name: _____
Title: _____
Date: _____

Bill To:
 Taft College

The contents of this proposal should not be duplicated, used, or disclosed in whole or in part for any other purpose other than to evaluate this proposal or solicitation without express written permission of SSG. **Information provided within this proposal is valid until the Expiration Date set forth above.**

The parties accept and agree to this Agreement, as follows:

Subscription Products				
SKU	Product Name	Quantity	License Metric	Billing Frequency
GovInitSub-C	ETO for Government - Initiative per user pricing; 50 user minimum ETO Portal	50.00	Per User	100% Upfront
PortalSub-A	Access by a participant (from any remote location) to view a Dashboard view of the demographics (viewable and editable), TouchPoints, and ETO Results reports. TouchPoints can be completed, edited, viewed and printed by the participant.	1.00	Per Unit	100% Upfront
			Initial Term Amount USD	46,224.00
			Total Contract Value (**) USD	46,224.00

(*)Additional storage space may be purchased in 1 GB increments at SSG's then prevailing rates

(**)Subject to annual rate increases

Subscription Term (Months): 12 months from the Start Date. The Term is non-cancelable. The Start Date is the first day of the month following execution of the Quote by Client.

Support Level: Standard

Fees for Support are included in the Subscription Fees

Use Rights and Definitions: The "Authorized Use" for ETO Impact/Apricot and add-on Products includes solely using the Subscription Service for Client's internal business purposes. Client may not under any circumstances allow use the Service to track and report on data specific to any agency, organization or entity other than Client's organization. "Authorized Users" allowed to access and use the Service is expressly limited to your Client's employees and contractors.

Subscription fees are based on Client's gross revenues and the number of Participants communicated to Social Solutions as of the date of this Quote. An increase in such gross revenues and/or Participants may entail an increase in the Subscription fees. Client shall report to SSG no less than annually: (i) the number of Participants and (ii) a certification of its most recent annual gross revenues as per its audited financial statements.

"Participant" means an individual whose data is tracked.

Professional Services and Training

SKU	Product Name	Quantity	Sales Price	Payment Terms
AdminVirServ-FF	Admin Orientation - Virtual This training is designed to help new and experienced Administrators deepen their understanding of ETO software.	1.00	\$900.00	Due Upon Registration
ProServPSServ-TM	Professional Services Public Sector-T&M Billed at an hourly public sector rate - Any combination of: Project Management, Requirements Gathering, Solution Design, Configuration (including testing), Go-Live Support, General Consulting	55.00	\$8,030.00	T&M
WorkEmpEngPer-M	Workforce - Employer Engagement This workforce Initiator is used to track all business services and employer engagement with the goal of developing a strong relationship with businesses in the target industry.	1.00	\$750.00	100% Upfront
WorkJobReadPer-M	Workforce - Job Readiness This Initiator is used to track all intensive workforce services with the goal of getting the participant ready for employment. These services include job training, education, and case management.	1.00	\$750.00	100% Upfront
WorkPlaRetAdvPer-M	Workforce - Placement, Retention and Advancement This workforce Initiator is used to track all job placements and follow-up to ensure participants are retained in their jobs and making advancements.	1.00	\$750.00	100% Upfront
WorkRecIntPer-M	Workforce - Recruitment and Intake This Initiator is used to track recruitment efforts, non-intensive workforce services, and intake and eligibility for organizations providing employment services.	1.00	\$250.00	100% Upfront
TPSCusEUServ-TM	Training: Public Sector Custom End-User-T&M Billed at an hourly public sector rate - Any customer-specific end user training classes, inclusive of time to coordinate, plan, and develop basic materials (PPT for training sessions, not user guides)	14.00	\$2,044.00	T&M
TPSAdmCoServ-TM	Training: Public Sector ETO Admin Coaching-T&M Billed at an hourly public sector rate - Any customer-specific admin-coaching time, inclusive of time to coordinate and plan	13.00	\$1,898.00	T&M
			Total Sales Price USD	15,372.00

Terms and Conditions:

Pre-paid Professional Services must be used within one year of the date of execution of this Quote by Client or will expire and will not be refunded.

Travel related costs that requires SSG's staff to travel outside of a 25-mile radius of SSG's place of business shall be borne by Client. Travel time is billed at half the hourly rate. SSG will use reasonable efforts to obtain the most affordable travel-related methods and accommodations available, however, SSG reserves the right to utilize the most expedient travel option available in order to accommodate Client's request for Professional Services. In addition to amounts incurred for transportation and accommodations, Client will reimburse SSG for any meals and incidental expenses incurred in the course of the on-site visit (not to exceed \$50 per day).

Unless otherwise agreed to by SSG in writing, on-site Services are billed in increments of not less than four hours.

Fees are based on Professional Services provided during normal SSG business hours, Monday through Friday, 8:30 a.m. – 5:30 p.m. local time (SSG holidays excluded), as SSG may modify upon notice to Client. Professional Services provided by SSG outside of normal SSG business hours will be subject to a premium service charge.

If Client cancels a Professional Services engagement which has not been pre-paid, less than ten (10) business days before the scheduled start date for such Professional Services, Client shall pay fifty percent (50%) of the total estimated fees for Professional Services stated on the Quote or SOW.

Additional Terms and Conditions

Currency; Taxes

All fees stated in this Quote are payable in U.S. Dollars and exclude taxes. Client is responsible for the payment of any tax amount(s) due

Payment methods For U.S. Customers

Fees may be paid by check, Electronic Fund Transfer, credit card or ACH.

All payments by credit card, are subject to Client completing the attached Credit Card Authorization Form.

In order to elect for ACH payments, Client must complete and execute the attached Authorization Agreement for Preauthorized Withdrawal Debits. If Client elects for ACH payments, payments will be made monthly through ACH debits, provided that for Professional Services, payment shall be made in equal installments over a period not to exceed 12 months.

Payment methods for non-US customers

Fees may be paid by check, Electronic Fund Transfer, or for Canada customers only, credit card. All payments by credit card, are subject to Client completing the attached Credit Card Authorization Form.

This Quote incorporates by reference the terms and conditions of the Master Services Agreement between Client and Social Solutions Global ("Agreement"). Capitalized terms not otherwise defined in this Quote have the meaning ascribed to them in the Agreement.

Client: Taft College

Social Solutions Global, Inc. ("SSG")

Authorized Signature:

Authorized Signature:

Print Name:

Title:

Print Name:

Title:

Date:

Date:

Accounting Information Form

Please provide the following Accounting Information in the table below:

Customer Name	
Tax Identification Number	
State Tax Exempt Number (if applicable)	
Billing Contact Name	
Billing Contact Phone	
Billing Contact Email	
Billing Contact Fax	

PERFORMANCE STARTER MODELS

For performance starter models (PSMs), customers receive:

- ETO software configuration(s) for each of the performance starter models selected (all configured in the same site, unless otherwise agreed) and as outlined on Schedule A of this document. Additional PSMs requested in the future may have implementation charges associated with them.
- Custom reports for each of the selected performance starter models (if model is altered, reports may be impacted; customer is responsible for modifying reports to work with altered configuration)
- Overview document, which outlines the research behind and rationale for each performance starter model, as well as recommended trainings, how to maintain the custom reports, and quick reference guide for data entry
- Recorded trainings which outlines the workflow for each of the selected performance starter models

Please note that:

- PSMs are pre-defined configurations intended to provide a starting point for Customer.
- PSMs are provided "as-is" and, as such, may not meet the specific needs of the Customer without additional customization.
- If the Customer makes modifications and/or configuration changes which affect the model, some reports and/or functionality of the PSM may change as pre—defined, and as such it would be the Customer's responsibility to address any issues that arise.
- The current rate as of the date of this Agreement for Professional Services is \$170 per hour.

NOTE: SSG strongly suggests that Customers engage SSG's Professional Services organization for customizations and/or avail themselves to all training materials to better enhance their use of the Product and the PSM's they plan to use.

SCOPE OF WORK: TRAINING - ETO ADMIN COACHING

Customer Name	Taft College
Date Scope of Work Prepared	November 24, 2015
Date Scope of Work Expires	December 21, 2015

I. Description of Service

Social Solutions is committed to assisting Customers learning to maintain and administer their configuration of ETO Software. ETO Administrator Coaching is designed to supplement the ETO Administrator Training class, providing one on one coaching for the Admin in making modifications within their own configuration of ETO Software. The scope and parameters of the coaching sessions will be identified at the beginning of the engagement between the SSG Consultant and the Customer ETO Administrator and Executive Sponsor (if appropriate).

II. SSG Deliverable

- One Project Kick Off Meeting to confirm scope
- Coaching sessions – number of sessions dependent upon number of T&M Hours defined in contract

III. Customer Responsibilities

- Provide a trained ETO Administrator as the primary contact for the Professional Services staff
- Ensure availability of appropriate staff to participate in meetings as required

III. Session Dates & Times

Specific session dates and times will be scheduled between the customer and the SSG Consultant.

IV. Purchasing Additional Services

Additional services may be purchased if desired. To purchase additional services, notify your Social Solutions Account Manager and/or the sender of this document via email as to the additional work requested. At that time a representative from Social Solutions will evaluate the request and return a Statement of Work for the appropriate service. The customer may be asked to provide detailed specifications of the services requested as necessary to define the Statement of Work. Social Solutions reserves the right to offer additional services at either a fixed price or at the effective hourly rate.

V. Travel Related Expenses



Services are expected to be provided remotely. No travel will be done for this service. When desired and feasible, in-person meetings may be arranged. Applicable travel costs apply.

Approved by:

For: Taft College		For: Social Solutions Global, Inc.	
Printed Name		Printed Name	
Signature	Date	Signature	Date

SCOPE OF WORK: TRAINING- CUSTOM END USER TRAINING

Customer Name	Taft College
Date Scope of Work Prepared	November 24, 2015
Date Scope of Work Expires	December 21, 2015

I. Description of Service

Social Solutions is committed to assisting customers with the training of their staff on ETO Software. This SOW defines the deliverables for End User Trainings.

Trainings can be conducted through two delivery method:

Onsite at customer's location

Virtual

II. SSG Deliverable

- One Project Kick Off Meeting
- Training Presentation for each program within scope
- End User Training Session

III. Customer Responsibilities

- Provide a trained ETO Administrator as the primary contact for the Professional Services staff
- Attendees must complete the following prerequisites.
 - Attend the one-hour live [Basic New User](#) training or watch a [recording](#) of the class.
 - If attendees are using their own computers, they must view the 10 minute (approx.) [Computer Setup](#) training to ensure computers are configured appropriately.
- Attendees should have their ETO User Names and Passwords.
- Attendees will need to be able to ask and answer questions. They can use headsets with microphones or they can use a phone to call in. The phone number will be provided at registration.
- Attendees should log in to the virtual classroom 5- 10 minutes prior to the start time.
- Training Space Requirements for On-site Trainings
 - Reliable High Speed Internet connection
 - Wi-Fi password(s) if using wireless
 - Projector and Projection screen

- One computer per student
 - Computers used for training must run Windows, have Internet Explorer Version 8 or higher and have Java and Crystal Report Viewer installed.
- A power outlet and internet connection for each attendee.

III. Session Dates & Times

Specific session dates and times will be scheduled between the customer and the SSG Consultant.

IV. Purchasing Additional Services

Additional services may be purchased if desired. To purchase additional services, notify your Social Solutions Account Manager and/or the sender of this document via email as to the additional work requested. At that time a representative from Social Solutions will evaluate the request and return a Statement of Work for the appropriate service. The customer may be asked to provide detailed specifications of the services requested as necessary to define the Statement of Work. Social Solutions reserves the right to offer additional services at either a fixed price or at the effective hourly rate.

V. Travel Related Expenses

Services are expected to be provided remotely. No travel will be done for this service. . Meetings and training sessions will be held via an online webinar meeting tool (free to the Customer) and conference call. When desired and feasible, in-person meetings may be arranged. Applicable travel costs apply.

Approved by:

For: Taft College		For: Social Solutions Global, Inc.	
Printed Name		Printed Name	
Signature	Date	Signature	Date

Schedule B: Scope of Work (SOW)

Customer: Taft College

Project Type: Custom Implementation

Document Purpose

This Scope of Work (SOW) is an agreement between the Customer named above and Social Solutions Global Inc. (SSG). The SOW defines the services and deliverables to be completed (the Project), and the related assumptions that shaped the estimated cost of the Project. Should the assumptions below change, or requirements revealed during the project fall outside these parameters, a Change Order will be developed for the Customer's approval. A Change Order may result in additional costs and/or increased timeline for the project.

1. Organization(s)¹

The following Organizations are to be considered for this SOW:

#	Organization Name
1	Taft College

2. Programs²

The following programs are included this SOW:

#	Program Name
1	Internship Program (Utilizing SSG's 4 Workforce Initiators as a base: Recruitment/Intake; Job Readiness; Placement, Retention and Advancement; Employer Engagement)
2	Mentor and Mentee Program

Based on the above definition of "program", should any program named above, for any reason, come to be understood as multiple programs, a Change Order will be developed and must be approved by the Customer prior to continuing any additional implementation work for those new programs.

3. Use of a Pilot³ or Cohorts⁴

Unless otherwise described in the box below, this ETO Implementation project will not contain any pilot or cohorts. All users and programs will "go live" at the same time.

This is not considered a 'pilot', although the project will start with essential features and functions to measure outcomes for two of Taft College's programs. In the future, the team may look to expand their use of ETO for additional programs and grants. They may also look to use additional add-on features

Should, over the course of the project, a pilot and/or the use of cohorts be planned that differs from what is described above, a Change Order will be developed and must be approved by the Customer.

4. Design & Configuration

Social Solutions will design and configure ETO software to best meet the business requirements of the above named programs, using the features and capabilities of the ETO products purchased as listed in the Order Form. These requirements will be defined and/or further refined during a requirements gathering process.

¹**Organization:** A distinct agency, corporation or organization that is registered with a single tax identification number, that will be expected to enter data into ETO as a result of this project, regardless of whether that data will be entered by direct data entry, manual file uploading, or other automated method.

²**Program:** A set of services or activities intended for a defined target population, for the purpose of achieving specific outcomes, generally delivered by a cohesive set of staff, with common reporting requirements throughout.

³**Pilot:** A set of users who go "live" with the solution for a defined period, then stop using the solution during a period so that evaluation and adjustments can be made, and then resume using the solution at a later date.

⁴**Cohort:** A subset of users who go "live" on the solution first, and continue to be "live" on the solution as additional subsets (cohorts) of users also go "live" on the solution.

Business and/or technical requirements may have been previously defined. If such documentation already exists, it can be found in

The following assumptions define the parameters of design & configuration for this SOW:

	Description	Value
a.	Inclusion of representatives of partner organizations in requirements gathering process? (if applicable)	Not Applicable
b.	Variety ⁵ in Procedures/Data Collection Across Partner Organizations Running the Same Program (if applicable):	Not Applicable
c.	Volume of Forms to Review/Translate into ETO (average per program):	Medium (6-15 pages)
d.	Total number of <u>additional</u> base locations ⁶ of operations across all programs:	0
e.	Expectation for product enhancements ⁷ or customization ⁸ :	None

If there are changes to the above assumptions as the requirements gathering process unfolds, a Change Order will be developed and must be approved by the Customer before further work is completed.

5. Reporting

The following volume of hours has been allocated for general custom report writing, to be used on reports identified during the project that Customer desires SSG to build. This allocation of hours does not guarantee that all Customer's desired reports will be developed by SSG within these hours. Customer is able to use ETO Results to independently create any desired reports.

Undefined Custom Reporting Hours	Hours
Undefined Custom Reporting Hours:	0

Hours may be re-allocated from reporting to other project tasks, at the discretion of the project team.

The following specifically named reports have been previously reviewed by SSG and are included as deliverables in this SOW:

Report Name	Hours
No named reports have been scoped for this project's implementation	

6. Batch Uploading Assistance

Social Solutions may assist a Customer's ETO Administrator or other designated staff to use ETO's existing batch upload feature to populate data into ETO. No specific volume or type of data uploading is committed to being completed by Social Solutions as part of this SOW. Batch upload assistance includes:

- Assisting a Customer with generating appropriate templates from ETO

⁵ Definitions of Variety:

Completely Varied/Unknown: Practices for service delivery are completely different at each agency; OR the partners don't know how each other operate.

Mostly Varied: Though some similarities may exist, there are substantial differences in how each partner currently collects data and delivers services to clients.

Slightly Varied: Only minor differences exist between partners' current data collection and on-the-ground practices. The majority of things are done the same way, using the same tools.

Not at all varied: All partners already operate exactly the same way regarding data collection & on-the-ground procedures; typically this is only truly the case when there is an official MOU in place between the partners.

⁶ Examples of Additional Base Locations:

1) An after school program operates at 3 different schools = 3 'base locations' (2 "additional")

2) An Adult Day Care program operates at 4 different retirement communities = 4 'base locations' (3 "additional")

3) A counseling program that meets with clients at the main office, but also sometimes at the clients' homes, schools, or other community sites = 1 'base location' (the main office) (0 "additional")

⁷ Customer and SSG expect to meet some business or technical requirements by making enhancements to the core product.

⁸ Customer and SSG expect to meet some business or technical requirements by making unique customizations to the Customer's installation of ETO.

- Guidance for a Customer in cleaning data sets and formatting data to ETO-generated templates
- Troubleshooting using the Batch Upload feature.

Ultimately the Customer is responsible for extracting data from its source, cleaning it, and uploading all desired data into ETO.

Batch Upload Assistance Hours	Estimated Hours
Batch Upload Assistance Hours	0

Hours may be re-allocated from batch upload assistance to other project tasks, at the discretion of the project team.

7. Data Migration

Data migration is the one-time loading of data from an external source into ETO software, to be loaded by Social Solutions staff. For all data migrations, the Customer is responsible for:

- Extracting the data from its current source
- Cleaning data to Customer's satisfaction
- Transforming the data into a format to be provided by SSG
- Providing technical subject matter experts to assist SSG staff in understanding the data provided.

This SOW includes a data migration of the scope and assumptions described below:

Data Migration – Description of Scope & Assumptions
There is no data migration scoped for this project.

Should the requirements of the data migration as uncovered during the course of the project fall outside the scope & assumptions indicated here, a Change Order will be developed and must be approved by the Customer before additional work on the data migration will be completed.

8. System Integration

System integration is the automated sharing of data between ETO and another database on an ongoing basis. For all system integrations, the Customer is responsible for providing technical subject matter experts to assist SSG staff in executing the integration. This SOW includes integrations only with the following external databases, with the associated assumptions for each:

#	Name of Database	Scope & Assumptions	Direction	Method
1	No integration scoped	The college may be interested in pointing their Cognos Data Warehouse tools into ETO, this is a connection which they will scope and create.	Choose a Value	Choose a Value

Should any integration named above not conform to the associated assumptions, or additional integrations be requested, a Change Order will be developed and must be approved by the Customer before additional work on the integration will continue.

9. Training for ETO Administrators & Report Writers

Classes for ETO Administrators & Report Writers are available via online registration, and it is the Customer's responsibility to register and attend. One or more trained ETO Administrators and Report Writers are critical to any organization's success with ETO. See Schedule A for the classes pre-selected and payment terms for class fees (typically due upon registration). Customer may register for any additional classes as desired.

In addition to these classes, individual/small group coaching by the SSG implementation project team will be provided as outline below.

Training for ETO Administrators & Report Writers	Hours
Individual/small group coaching for the ETO Administrator and Report Writers	13

10. Training for Staff/End Users/Super Users (any non-Administrator or Report Writers)

The following table outlines the parameters of training included in this SOW. A more detailed training plan will be developed jointly by the Customer and SSG during the project.

Item	Amount
Number of Users ⁹	Up to 50
Total Hours of Classroom/Session Time ¹⁰	14
Customized User Manuals ¹¹	0
Recorded/On-Demand Training Session ¹²	0

Training may occur via live webinar or with an onsite trainer. Any live webinar training may be recorded and provided to the Customer at no additional cost. See Travel Expenses/Onsite Presence section below for more information regarding planning for onsite visits. Any onsite training will incur travel expenses and likely more staff hours than live webinar training. Travel expenses are the responsibility of the Customer and will be billed as incurred.

11. Travel Expenses/Onsite Presence

Social Solutions staff may come onsite during various stages of the implementation project. Most common are for kick-off meetings, requirements gathering sessions, and trainings. All travel expenses for onsite visits requiring SSG staff to travel farther than 25 miles from SSG's place of business are the responsibility of the Customer and will be billed as incurred. This includes, but is not limited to: mileage reimbursement, rental car, hotel, plane, train, taxi, ride shares, meals. Estimated travel expenses may not be listed in Schedule A.

Trips	# of Trips
Trips Expected	0

Should the Customer request additional onsite visits from the SSG project team, Customer will continue to be responsible for all related travel expenses.

12. Project Schedule

The implementation project schedule will be determined in partnership between the SSG project manager and the Customer's project team during the initiation phase (after project kickoff). The project schedule will be continuously monitored and may be effected by numerous factors including but not limited to Change Orders, availability of Customer staff, Customer's timeliness of approvals as needed throughout the project, and unforeseen complexity of project requirements. Any sample schedule that may have been provided or discussed prior to contract signing is subject to change.

13. Payment Terms

The payment terms and costs associated with this Scope of Work are indicated in the attached Quote. Software implementation projects that have time & materials (T&M) billing terms may require more or less hours even if the parameters defined in this SOW have not changed. The Social Solutions (SSG) Project Manager will monitor and manage project budget and timeline in partnership with the Customer, with consideration for defined project priorities.

Signature

Date

Name (Printed)/ Title

⁹ The total number of individuals who will attend any class provided by Social Solutions

¹⁰ The number of hours' worth of classroom time planned. Class length will vary based on complexity of programs.

¹¹ Unless specified here, SSG does not create customer-specific user manuals as a standard project deliverable. It is suggested that each Customer's ETO Administrator create these, should they be desired. SSG will create custom user manuals only when indicated here as included in the SOW. Each manual will have a single specific target audience (staff of a given program, advanced user, supervisor, etc.) and be made available to the Customer in electronic format (Microsoft Word and PDF) only.

¹² SSG uses the recording feature of a webinar platform to generate customized on-demand training sessions. This recording is made specifically for on-demand usage, and is not a recording of a live training session.

BOARD AGENDA ITEM

Date: November 19, 2015
Submitted by: Mark Williams, VPI
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Agreement with Insight Assessment for California Critical Thinking Disposition Inventory E-testing System for Equity Research

Background:

Research has shown that a disposition toward critical thinking can be enhanced through direct instruction. Dr. John Eigenauer is conducting an Equity research project to assess individual disposition towards critical thought at the beginning and end of a semester in key Gen. Ed. classes that teach critical thinking. This pre/post testing will provide data that will be helpful in determining the success of our current classes in enhancing disposition toward critical thinking, and analyzing this disposition as it correlates to college success in Student Equity demographics. The results of this project will be presented in a report to the committees overseeing Student Equity and SSSP work on campus, and at faculty reports during in-service.

Terms (if applicable):

One year from date of purchase

Expense (if applicable):

\$7,704.00 for E-testing System Orientation & use of the online CCTDI

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for with 2015/16 Student Equity funds.

Approved: 
Dr. Dena Maloney, Superintendent/President

Insight Assessment
 1735 N 1st Street, Suite 306
 San Jose, CA 95112-4511

Voice: 650-697-5628
 Fax: 650-692-0141

Quoted To:
 Dr. John Eigenauer
 Taft College
 29 Emmons Park Dr
 Taft, CA 93268

Quotation

Quote Number: 2111414
 Quote Date: 11/18/2015
 Page: 1 of 3

Customer ID	Valid Thru	Payment Terms
Taft College	11/13/2015	Net 30 days

Quantity	Item	Description	ListPrice	UnitPrice	Amount
1.00	CCTDI Preview Pack - Digital	California Critical Thinking Disposition Inventory (CCTDI) Preview Pack (Digital) includes a PDF of the most recent edition of the CCTDI Test Manual and two test-taker logins to view the CCTDI online.	60.00	0.00	0.00
1.00	E-testing System Orientation	Individualized client support of data gathering for client project and orientation to the use e-testing system. One time charge for new clients covers up to 1 hour phone consultation.	190.00	165.00	165.00
700.00	CCTDI online prepaid	Prepaid per use: Online use of the California Critical Thinking Disposition Inventory. Prepaid assessment use licenses are valid for up to one year from date of purchase and include results reporting.	29.50	10.77	7,539.00
Subtotal					7,704.00
Tax					0.00
Shipping and Handling					0.00
Total					7,704.00

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San Jose, CA 95112-4511

Voice: 650-697-5628
Fax: 650-692-0141

Quotation
Quote Number: 2111414
Quote Date: 11/18/2015
Page: 2 of 3

Quoted To:

Dr. John Eigenauer
Taft College
29 Emmons Park Dr
Taft, CA 93268

Customer ID	Valid Thru	Payment Terms
Taft College	11/13/2015	Net 30 days

For assistance with this order please contact Chris Smitt at csmitt@insightassessment.com

Special not-for-profit, academic, 501(c)3, government, or other discount applied. In the case of an initial purchase of single use licenses by a new client, discounts apply only to orders of 50 or more single use licenses.

After the initial purchase of an agreed upon number of prepaid e-test use licenses, client can elect the open-PO billing option and receive invoices monthly at the prevailing price at the time of testing for the specific number of test licenses used. In the case of an initial purchase of single use licenses by a new client, discounts apply only to orders of 50 or more single use licenses.

Insight Assessment assists clients with purchases by providing three kinds of documents: Price Quotes, Sales Orders & Invoices. Price quotes are price estimates based on our discussions of your testing needs. Price quotes are free of charge, are binding on Insight Assessment if accepted in writing before they expire, which is typically 30 days, but not binding on you. If you do not wish to accept an unexpired price quote, you may decline it or request a new price quote as your plans change or the parameters of your project become more defined. For example you may request a quote for a different number of tests, a different testing instrument, or a different mode of test administration. Sales orders represent our mutually binding contract to provide the enumerated products and services you have ordered for the dollar amount specified therein. Generation of a sales order will automatically prompt our fulfillment department to ship your order or activate your digital testing account and produce an invoice. A sales order requires documentation. Examples include an email or fax in which you place the order, or a government contract, or a signed price quote, or organizational purchase order. Conditions of sale are included on sales orders. Invoices are demands for full or partial payment on past or future products and services and is due and payable within 30 days to avoid accrual of interest and/or late payment fees. Some established domestic clients, for example, receive a invoice each month for testing that has occurred in the prior thirty day period.

Quotes are good for 30 days from the date of issue unless otherwise noted. All prices are in US dollars. Shipping and handling charges in price quotes are estimates. Actual shipping charges will be applied. In the case of an initial purchase of single use licenses by a new client, discounts apply only to orders of 50 or more single use licenses. Thank you for considering Insight Assessment products and services and we appreciate this opportunity to respond to your request for a price quote.

All scoring is done by Insight Assessment only. In the case of paper-and-pencil administration, do not duplicate answer forms; duplicated answer forms will not be scored. All clients and their test-takers acknowledges that the interpretation and use of scores is solely the responsibility of the client and that test use licenses will be administered in accord with the instructions provided in the instrument's Test Manual. Client understands that scales structures and item responses are not reported.

Test use licenses, whether for paper or electronic testing, expire 1 year (12 months) after the date of purchase as shown on the invoice. One license to use a test by any means provided, whether by paper or via electronic gateway, (e.g. the IA website interface, client LMS, or IA personal device app) permits one individual to be tested one time with one test. An electronic test license is considered to have been used when the test questions are downloaded, even if the test taker does not elect to submit responses for scoring. A license for paper-and-pencil administration includes the one time use of a test booklet and a CapScore answer form, and is considered to have been used when an answer form is marked and returned for scoring. Booklets and answer forms and all related delivery solutions are proprietary business properties of Insight Assessment. All clients and their test-takers agree to insure the security of testing instruments, whether administered and through paper-

Insight Assessment
1735 N 1st Street, Suite 306
San Jose, CA 95112-4511

Voice: 650-697-5628
Fax: 650-692-0141

Quotation

Quote Number: 2111414
Quote Date: 11/18/2015

Page: 3 of 3

Quoted To:

Dr. John Eigenauer
Taft College
29 Emmons Park Dr
Taft, CA 93268

Customer ID	Valid Thru	Payment Terms
Taft College	11/13/2015	Net 30 days

and-pencil or online. Client and client's test takers agree not to reproduce, copy, replicate, image, or publish in any way any testing instrument in whole or in part, to prohibit other from so doing, and to protect and defend copyright as indicated on Insight Assessment testing materials and online interface. Once used paper testing booklets should be destroyed or returned to Insight Assessment, and answer forms should be sent to Insight Assessment for scoring.

Use licenses apply only to Insight Assessment testing materials and their Insight Assessment authorized translations. Insight Assessment reserves the right, at its sole discretion and without the obligation of prior notice or explanation, not to honor requests to purchase licenses to use its instruments and the right to refuse requests to process scoring or to report scores, regardless of the source of such requests. Customer purchase order or valid credit card must be on file for non-prepaid orders. Customer acknowledges, agrees, and authorizes Insight Assessment to charge customer's on file credit card without additional notification for the full balance due on customer's past due invoices. All sales are final. Customer agrees to pay for each and every test license used even if that number exceeds the number on the purchase order or the number of prepaid licenses.

Insight Assessment materials are protected by international copyrights. Instruments online or as paper booklets, test questions, test items, answer options, and answer forms may not be duplicated, copied, replicated, digitized, posted, displayed or reproduced in whole or in part in paper or electronically or by any means without the prior written consent and agreement of the copyright holders, author(s) and publisher. Test items may not be posted on either the public or any internal Internet. By purchasing test use licenses and their related test scoring and score reporting services buyer certifies that he/she has read, understands and accepts the notices, advisories and the purchaser requirements as indicated at the Insight Assessment website, the test user manual, the price quote and the sales order. The buyer and buyer's organization agree that by accessing Insight Assessment testing instrument(s) for any purpose, including but not limited to previewing the instrument(s), neither the buyer nor the buyer's organization shall create, design, develop, publish, market, or distribute any comparable or competitive testing instruments for a period of up to four years from the date of the most recent access to digital or paper versions of any Insight Assessment testing instrument(s).

Decisions about how to accommodate their test takers with documented disabilities are the sole responsibility of the client. Insight Assessment is not aware of any limitation in the accommodations required for disabilities and should be notified should the client discover any. Suggested strategies for the accommodations of test takers with disabilities include, but are not limited to: Allowing the test taker additional time to complete the test; and reading test questions to the test taker. If a reader is used, the reader should not attempt to interpret, explain, or clarify test items. To the extent that the documented disability involves cognitive processes needed for problem analysis and problem solving, there is no appropriate accommodation as the tests themselves are designed to be a measure of relative performance in this regard. The accommodation of individuals with disabilities does not relieve the client of the terms and conditions in the sales contract relating to the security of testing instruments: no duplication, replication, copying, digitalization, capture of test booklets or test items as part of an accommodation nor administration of the test through software programs that are not a part of the Insight Assessment testing systems is permitted. Test booklets and answer forms are the property of Insight Assessment which Insight Assessment licenses clients to use as part of the assessment solution. No tests booklets or test items may be transferred to other file forms or modalities.

MEASURING THINKING WORLDWIDE



Insight Assessment
1735 N 1st Street, Suite 306
San Jose, CA. 95112-4511 USA

Phone: (650) 697-5628
Fax: (650) 692-0141
E-mail: info@insightassessment.com

Purchasing Requirements: for reasons of test security, an individual, institution, or organization requesting licenses to use these materials must meet qualifying requirements. **Consult the detailed purchasing requirements located on our web site.** If you have previously purchased assessment tools from Insight Assessment, your existing account in good standing allows you to purchase additional tools.

Purchase requests are not accepted without a purchase order number or prepayment in full by check or credit card. Provide a shipping address and a billing address with your order. All sales are final; no returns accepted. IA sells to end users or their authorized agents only. IA reserves the right to decline any purchase request. See copyrights and legal notices on website.

Qty	Item Description	Unit Price	Total
Subtotal of Order			
Orders from within California Add estimated 9.50% sales tax			
Add estimated shipping and handling			
Total Amount Due			

Free quotes available for all orders

Shipping and Handling Information:

Orders are usually processed and shipped within five business days of receipt. Orders within the United States are shipped via UPS or the US Postal Service unless alternate shipping is requested. Upon request express shipping is available to most destinations for an added cost. Phone or e-mail us for express shipping, rush orders, or other shipping and handling price quotes.

Estimate Shipping and Handling Charges:

Shipped in United States: 7% of subtotal, \$ 10.00 minimum
Shipped Internationally: Priced by weight

Method of Payment:

Purchase Order Number _____
 Check VISA MasterCard AMEX
 Card Number _____
 Exp Date _____
 Print Name of Cardholder: _____

Authorized Signature: _____

FAX to 650-692-0141 If available, please FAX your purchase order with this order request form.

Indicate billing address of Credit Card in "Bill To" Section

Ship To:		Bill To:	
Name		Name	
Organization		Organization	
Street Address		Street Address	
Street Address		Street Address	
City		City	
State	Zip	State	Zip
Phone	()	Phone	()
E-mail		E-mail	

BOARD AGENDA ITEM

Date: November 23, 2015
Submitted by: Paul Blake, CEED Grant Coordinator
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Lab Equipment for New Physics Course - PHYS 2223

Background:

This request is for Physics 2223 (Physics III) lab equipment. As the engineering program at Taft College continues to be established, the addition of the Physics 2223 course completes the physics series required for engineering majors.

The course is scheduled to be started in fall 2016.

An essential part of the engineering curriculum is hands-on experience in each class. It is through the experiential learning of labs that concepts taught in the course are reinforced and applied into problem solving and troubleshooting exercises.

Terms (if applicable):

N/A

Expense (if applicable):

\$31,113.48

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by the CEED HSI grant.

Approved: _____



Mark Williams, VP of Instruction



[CONTINUE SHOPPING](#)

Viewing Activity completed by David Reynolds

Activity Date: Oct 28, 2015 3:45 PM PST
 Quote ID: Q1246102
 Status: Quote

Bill To:

Taft College
 David Reynolds
 29 Cougar Ct.
 Taft, CA 93268
 United States
 Phone: 661-763-7965
 Ext: Ext
 Email: dreynolds@taftcollege.edu

Ship To:

Taft College
 David Reynolds
 29 Cougar Ct.
 Taft, CA 93268
 United States
 Phone: 661-763-7965
 Ext: Ext
 Email: dreynolds@taftcollege.edu

Terms: Quote

Part No.	Description	Qty	Price *	TOTAL
AP-8210A	Millikan Oil Drop Apparatus	1	\$1,889.00	\$1,889.00
OS-9258B	Complete Interferometer System	1	\$3,389.00	\$3,389.00
OS-8549	Linear Polarizer (2-pack)	6	\$15.00	\$90.00
SE-9639	Franck-Hertz Apparatus	1	\$3,099.00	\$3,099.00
UI-5000	850 Universal Interface	1	\$999.00	\$999.00
UI-5401	PASCO Capstone Single User License	1	\$99.00	\$99.00
SE-6614	Basic Photoelectric Effect Apparatus	1	\$1,599.00	\$1,599.00
OS-8546C	Basic Optics System II	6	\$1,149.00	\$6,894.00
SE-9654	Zeeman Effect	1	\$10,695.00	\$10,695.00

SubTotal: \$28,753.00

NOTES AND MESSAGES:

* All displayed prices are for US Educational Institutions only.
 ** The taxes shown on your Quote may differ slightly from the actual taxes charged at the time of processing your order, due to periodic tax

** CA Tax (7.5%): \$2,156.48

Shipping(Ground Commercial): \$204.00

updates.

TOTAL: \$31,113.48

Estimated Shipping Weight:

383.0 lb = 217.16 kg

Estimated Shipping Volume:

33.44 cu. ft.

To edit or convert a quote to an order, click...



Edit Quote

For more information or to contact a PASCO representative,
send e-mail to [Customer Support](#), or call 800-772-8700 (in US) or 916-786-3800.

Prices and specifications subject to change without notification.

| [Ordering Information](#) | [Legal](#) | [Contacts](#) |

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Mark Williams, VPI
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Agreement with CampusQuad for Mobile Communication Platform Services and Support

Background:

CampusQuad is cloud-based software that will provide a social networking online context in support of student success. It is being purchased for use with Student Equity populations that are identified as being "disproportionately impacted". The goal is to provide students with a mobile-friendly way to explore Equity events, activities and training, create promotional material, distribute information, provide geotagged maps, facilitate advisory committees, etc. A primary use is to create an online social context for the Equity student worker program and Equity student mentors/mentees.

Terms (if applicable):

One year

Expense (if applicable):

\$8,500.00 App & Dashboard

\$1,500.00 One-time setup fee

\$5,000.00 Live Data Integration fees

\$15,000.00 total

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid with 2015/16 Student Equity funds.

Approved: 
Dr. Dena Maloney, Superintendent/President



CAMPUSQUAD SERVICES TERMS

for Taft College

November 13, 2015

Welcome to CampusQuad.

These terms and conditions (these “**Terms**”) apply to the CampusQuad Services (as defined below) provided by CampusQuad, Inc. (“**CampusQuad**,” “**our**,” or “**we**”) via campusquad.co (the “**Site**”). By accessing or using the CampusQuad Services (as defined below), you agree to be bound by these Terms. If you do not agree to these Terms, do not use any of the CampusQuad Services. The “**Effective Date**” of these Terms is the date you first access any of the CampusQuad Services.

You represent that you are an employee, consultant or agent of the institution on whose behalf you are accessing the CampusQuad Services and you have the authority to agree (and be legally bound) on behalf of such institution to all of the terms and conditions of these Terms.

For the purpose of these Terms, the institution you represent constitutes “**Institution**”.

CampusQuad reserves the right to change or modify any of the terms and conditions contained in these Terms (or any policy or guideline of CampusQuad) at any time and in its sole discretion by providing notice that these Terms have been modified. Such notice may be provided by sending an email, posting a notice on the Site, posting the revised Terms on the Site and revising the date at the top of these Terms or such other form of notice as determined by CampusQuad. Any changes or modifications will be effective 30 days after providing notice that these Terms have been modified (the “**Notice Period**”). Institution’s continued use of any of the CampusQuad Services following the Notice Period will constitute your acceptance of such changes or modifications. Therefore, Institution should review these Terms whenever Institution accesses the CampusQuad Services and at least every 30 days to make sure that Institution understands the terms and conditions that will apply to Institution’s use of the CampusQuad Services.

These Terms do not alter, in any way, the terms or conditions of any agreement Institution has with CampusQuad for any products or services provided by CampusQuad.

These terms form a binding agreement between Institution and CampusQuad.

1. PRIVACY

Please see CampusQuad’s privacy policy at the link below for information about how CampusQuad collects, uses and discloses information about users of the Site and CampusQuad Services.

<http://www.campusquad.co/privacy-policy/>

<http://support.campusquad.co/customer/portal/articles/733254-private-information-on-campus-quad>

2. CAMPUSQUAD SERVICES AND DEFINITIONS

“**CampusQuad Services**” means the Mobile Communication Platform together with the services provided by CampusQuad as described at www.campusquad.co

“**Mobile Communication Platform**” means the applications and standard web based analytics dashboards.

“**CampusQuad Support**” means the type of technical maintenance and support services for the CampusQuad Services that Institution has selected from CampusQuad’s support offerings listed at <http://support.campusquad.co> or such other support terms to which CampusQuad has expressly agreed to in writing. The terms and conditions of the CampusQuad Support are incorporated into these Terms by reference.

“**Institution Services**” means those applications and platforms the Institution owns or to which it has rights.

“**Intellectual Property Rights**” means all trade secret rights, patent rights, copyrights, trademark rights, moral rights, including any applications, continuations or other registrations with respect to any of the foregoing, under the laws or regulations of any foreign or domestic governmental, regulatory or judicial authority.

“Service Level Standards” means the service levels located at www.campusquad.co/sla or such other terms to which CampusQuad has expressly agreed to in writing. The Service Level Standards are incorporated into these Terms by this reference.

“Subscription Fee” means the fee set forth below that the Institution must pay to CampusQuad in exchange for Institution’s rights to the CampusQuad Services as determined by the CampusQuad package selected by the Institution or as otherwise determined by the parties, in writing.

“Subscription Period” means the monthly or annual period, during which Institution has rights to the CampusQuad Services, as determined by the CampusQuad package selected by the Institution.

“User” means any student who accesses the CampusQuad Services for his/her internal use, and not for resale, lease, loan or redistribution.

3. REGISTRATION

In order to access the CampusQuad Services, Institution must complete the CampusQuad registration form provided via the Site. During the registration process or upon the completion of the CampusQuad Trial, Institution must select a CampusQuad package (which includes a Subscription Period, Subscription Fees and other terms and conditions). All such information is incorporated into these Terms by reference.

Institution agrees to: (a) provide accurate, current and complete information about Institution as may be prompted by the registration forms via the Site (**“Registration Data”**); (b) maintain the security of Institution’s password; (c) maintain and promptly update the Registration Data, and any other information Institution provides to CampusQuad, to keep it accurate, current and complete; and (d) accept all risks of unauthorized access to the Registration Data, any other information Institution provides to CampusQuad.

Institution is responsible for safeguarding the password that Institution uses to access the CampusQuad Services, and Institution agrees to be fully responsible for activities or transactions that relate to Institution’s account.

Institution must notify CampusQuad immediately if Institution learns of an unauthorized use of Institution’s password.

4. GRANTS

CampusQuad Services

Subject to the terms and conditions of these Terms, CampusQuad grants to Institution a limited, non-transferable and non-exclusive right, during the term of these Terms, to:

- use the CampusQuad Services;
- integrate the CampusQuad Services with the Institution Services;
- promote and market the CampusQuad Services to Users;
- distribute the CampusQuad Services to Users; and
- grant Users the right to access and use the CampusQuad Services.

5. SUPPORT AND SERVICE LEVEL STANDARDS

During the term of these Terms, CampusQuad will use commercially reasonable efforts to: (a) provide the CampusQuad Support; and (b) meet the Service Level Standards.

6. RESTRICTIONS

Except as expressly authorized by these Terms, Institution may not: (a) modify, disclose, alter, translate or create derivative works of the CampusQuad Services (or any components thereof); (b) license, sublicense, resell, distribute, lease, rent, lend, transfer, assign or otherwise dispose of the CampusQuad Services (or any components thereof); (c) disassemble, decompile or reverse engineer the software components of the CampusQuad Services (except to the extent and for the express purposes authorized by applicable laws); (d) use the CampusQuad Services to store or transmit any viruses, software routines or other code designed to permit unauthorized access, to disable, erase or otherwise harm software, hardware or data; (e) copy, frame or mirror any part of the Mobile Communication Platform; (f) access the CampusQuad Services in order to build a competitive product or service, or copy any features or functions of the CampusQuad Services; (g) interfere with or disrupt the integrity or performance of the CampusQuad Services; (h) attempt to gain unauthorized access to the Mobile Communication Platform or their related systems or networks; (i) disclose to any third party any performance

information or analysis relating to the CampusQuad Services; (j) disclose to any third party any terms or conditions of the CampusQuad package purchased by Institution that are not expressly set forth on the Site; (k) develop, promote, market, offer to sell, sell, license or distribute, directly or indirectly, a product or service that competes with the CampusQuad Services (or any portion thereof); (l) access or use the CampusQuad Services (or any components thereof) for any illegal, harmful or offensive purpose, or to transmit, store, display, distribute or otherwise make available data or content that is illegal, harmful or offensive or that would encourage, solicit, foster, glorify or provide instructions for any criminal or civil offense; (m) use the CampusQuad Services (or any components thereof) to store, use or transmit any material that is obscene, pornographic, indecent or sexually explicit, depicts graphic, excessive or gratuitous violence; or is derogatory, demeaning, inflammatory, malicious, defamatory, abusive, offensive or hateful; (n) use the CampusQuad Services (or any components thereof) to store, use or transmit any data or material that infringes, misappropriates or violates any Intellectual Property Rights, rights of privacy, rights of publicity or any other rights of others; or (o) remove, alter or obscure any proprietary notices in or on the CampusQuad Services including copyright notices.

7. OWNERSHIP AND RESERVATION OF RIGHTS

As between Institution and CampusQuad and subject to Section 4 (Grants), Institution owns all right, title and interest in and to the Institution Services, all Institution Services and services, Institution's Marks and any and all Intellectual Property Rights embodied in the foregoing (collectively, the "Institution IP").

As between Institution and CampusQuad and subject to Section 4 (Grants), CampusQuad owns all right, title and interest in and to the CampusQuad Services (and any and all modifications to or derivative works of the CampusQuad Services), all Anonymous/Aggregate Data (as defined below), CampusQuad's Marks and any and all Intellectual Property Rights embodied in the foregoing (collectively, the "CampusQuad IP").

Each party reserves all rights not expressly granted in these Terms, and no licenses are granted by a party to the other party under these Terms, whether by implication, estoppel or otherwise, except as expressly set forth in these Terms.

8. FEES AND PAYMENT

In exchange for Institution's rights to the CampusQuad Services, Institution will pay to CampusQuad the Subscription Fees. The Subscription Fees do not include taxes. The Subscription Fees are made up of: (a) an amount agreed to by the parties, in writing; or (a) the fixed annual or monthly payment (whichever is set forth in the package Institution selected) that is due and payable in advance together with the usage fee (which is set forth in the package Institution selected) and is due and payable on a monthly basis in arrears.

Unless CampusQuad states otherwise, all payments must be made: (a) in U.S. Dollars via an invoice and purchase order process; or (b) by automated interbank wire transfer; or (c) by check. Once invoiced, the invoice is due and payable net 30 days.

Notwithstanding any terms to the contrary in these Terms: (a) CampusQuad, at its sole discretion, may modify its pricing during any Subscription Period and such modifications will be effective as of the directly subsequent Subscription Period; and (b) CampusQuad will not be obligated to issue any refunds for Subscription Fees paid.

Interest on any late payments will accrue at the rate of 1.5% per month, or the highest rate permitted by law, whichever is lower, from the date such amount is due until the date such amount is paid in full. Institution will be responsible for, and will pay all sales and similar taxes on, all license fees and similar fees levied upon the provision of the CampusQuad Services provided under these Terms, excluding only taxes based solely on CampusQuad's net income. Institution will indemnify and hold CampusQuad harmless from and against any and all such taxes and related amounts levied upon the provision of the CampusQuad Services and any costs associated with the collection or withholding thereof, including penalties and interest.

9. OBLIGATIONS

Professional Services

In the event that Institution elects to have CampusQuad perform any integration, design, development, operational and other professional services ("Professional Services"), the parties will enter into a separate agreement governing the provision of such Professional Services.

Required Components

Institution acknowledges and agrees that the operation of the CampusQuad Services is dependent upon the Institution possessing and maintaining the hardware and software listed at campusquad.co/requirements (which list may be updated

from time-to-time by CampusQuad) (“Required Components”). The list of Required Components is incorporated into these Terms by reference.

10. DATA

Institution understands that CampusQuad intends to collect anonymous and aggregate statistics regarding the use of the CampusQuad Services by Institution and Users (collectively, “Anonymous/Aggregate Data”).

11. CONFIDENTIAL INFORMATION AND FEEDBACK

Notwithstanding any terms to the contrary in these Terms, any suggestions, comments or other feedback provided by Institution to CampusQuad with respect to the CampusQuad Services, CampusQuad Support or CampusQuad (collectively, “Feedback”) will constitute Confidential Information of CampusQuad. CampusQuad will be free to use, disclose, reproduce, license and otherwise distribute and exploit the Feedback provided to it as it sees fit, entirely without obligation or restriction of any kind, on account of Intellectual Property Rights or otherwise. Institution acknowledges that any unauthorized disclosure of Confidential Information will result in irreparable injury to CampusQuad, which injury could not be adequately compensated by the payment of money damages. In addition to any other legal and equitable remedies that may be available, CampusQuad will be entitled to seek and obtain injunctive relief against any breach or threatened breach by Institution of the confidentiality obligations hereunder, from any court of competent jurisdiction, without being required to: (a) show any actual damage or irreparable harm; (b) prove the inadequacy of its legal remedies; or (c) post any bond or other security.

12. TERM, TERMINATION AND EFFECTS OF TERMINATION

Term

Unless terminated as set forth in these Terms, the term of these Terms will be for the Subscription Period and thereafter these Terms will automatically renew for successive periods equivalent to the Subscription Period (each a “Renewal”).

For all other terms, please see Exhibit A (attached).

Termination and Suspension

Institution may terminate these Terms at anytime.

Either party may terminate these Terms for cause: (a) if the other party breaches these Terms and does not remedy such failure within 30 days after its receipt of written notice of such breach; or (b) if the other party terminates its business activities or becomes insolvent, admits in writing to inability to pay its debts as they mature, makes an assignment for the benefit of creditors, or becomes subject to direct control of a trustee, receiver or similar authority. CampusQuad may terminate these Terms, for cause, if CampusQuad reasonably believes that Institution has breached any of the terms set forth in Section 6. Further, CampusQuad may suspend use of the CampusQuad Services (or any portion thereof) without liability if CampusQuad is required by any applicable laws to suspend the CampusQuad Services, and CampusQuad may terminate these Terms prior to any Renewal with no less than 90 days notice to Institution.

Effect of Termination

Upon any expiration or termination of these Terms: (a) all rights and licenses granted to Institution under these Terms will immediately terminate; (b) Institution will immediately pay to CampusQuad all amounts due and payable up to the effective date of termination of these Terms; and (c) Institution will promptly return to CampusQuad all Confidential Information in its possession or destroy all copies of Confidential Information, at CampusQuad’s sole discretion and direction.

Notwithstanding any terms to the contrary in these Terms, this sentence and Sections 1, 2, 5, 6, 7, 8, 10, 11, 14, 15, 16, 17, 19 and 20 will survive any termination or expiration of these Terms.

13. REPRESENTATIONS AND WARRANTIES

General Representations and Warranties

Each party represents and warrants that: (a) it is validly existing and in good standing under the laws of the place of its establishment or incorporation; and (b) it has full corporate power and authority to execute, deliver and perform its obligations under these Terms. Further, Institution represents and warrants that: (i) it will not make any representations or warranties on CampusQuad’s behalf; (ii) it will not use deceptive, misleading, illegal or unethical practices in fulfilling its obligations under these Terms; (iii) it will use its best efforts to market and promote the CampusQuad Services to Users in

accordance with the terms and conditions of these Terms; (iv) each Report is true, accurate and complete; and (iv) use the CampusQuad Services and perform its obligations under these Terms in accordance with all applicable laws, rules, and regulations.

CampusQuad Warranty

If the Mobile Communication Platform does not conform to the Documentation provided by CampusQuad via the Site, CampusQuad will use commercially reasonable efforts to promptly adjust, repair or replace such non-conforming Mobile Communication Platform (unless such non-conformity results from a failure to maintain the Required Components or any unauthorized use or combination of the CampusQuad Services (or any component thereof) with any software, hardware or other item not approved, in writing, by CampusQuad).

14. DISCLAIMER

INSTITUTION'S USE OF THE CAMPUSQUAD SERVICES IS AT INSTITUTION'S SOLE RISK. EXCEPT FOR THE SERVICE LEVEL STANDARDS (WHICH DO NOT APPLY DURING THE CAMPUSQUAD TRIAL), THE CAMPUSQUAD SERVICES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS. EXCEPT AS EXPRESSLY SET FORTH IN THESE TERMS, CAMPUSQUAD DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS (EXPRESS OR IMPLIED, ORAL OR WRITTEN) WITH RESPECT TO THESE TERMS, THE CAMPUSQUAD IP AND ANY THIRD-PARTY SOFTWARE WHETHER ALLEGED TO ARISE BY OPERATION OF LAW, BY REASON OF CUSTOM OR USAGE IN THE TRADE, BY COURSE OF DEALING OR OTHERWISE, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, WARRANTIES OF FITNESS OR SUITABILITY FOR ANY PURPOSE (WHETHER OR NOT CAMPUSQUAD KNOWS, HAS REASON TO KNOW, HAS BEEN ADVISED, OR IS OTHERWISE AWARE OF ANY SUCH PURPOSE), AND WARRANTIES OF NON-INFRINGEMENT OR CONDITION OF TITLE. CAMPUSQUAD DOES NOT WARRANT THAT THE FUNCTIONS CONTAINED IN THE CAMPUSQUAD SERVICES WILL BE ACCURATE OR MEET INSTITUTION'S REQUIREMENTS, OR THAT THE OPERATION OF THE MOBILE COMMUNICATION PLATFORM WILL BE UNINTERRUPTED OR ERROR-FREE.

15. INDEMNIFICATION

CampusQuad, at its sole expense, will defend Institution from and against any and all third party claims, suits, actions or proceedings (each a "Claim"), and indemnify Institution from any related damages, payments, deficiencies, fines, judgments, settlements, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees, costs, penalties, interest and disbursements) that are awarded by a court of competent jurisdiction or included in a settlement approved, in advance and in writing, by CampusQuad resulting from or arising in connection with any CampusQuad IP (excluding any Third Party Software) infringing any Intellectual Property Rights of any third party. In the event of a Claim pursuant to this Section, CampusQuad may, at CampusQuad's option and at CampusQuad's expense: (a) obtain for Institution the right to continue to exercise the license granted to Institution under these Terms; (b) substitute the allegedly infringing component for an equivalent non-infringing component; or (c) modify the CampusQuad Services to make them non-infringing. If (a), (b), or (c) is not obtainable on commercially reasonable terms, CampusQuad may immediately terminate these Terms. CampusQuad's indemnification obligations do not extend to Claims arising from or relating to: (i) any negligent or willful misconduct of Institution (including, but not limited to any of its employees), Users or any third party; (ii) any use of the CampusQuad Services by Institution (including, but not limited to any of its employees), Users or any third party in combination with any equipment, software, data or any other materials where the infringement would not have occurred but for such combination; (iii) any modification to the CampusQuad Services by Institution (including, but not limited to any of its employees), Users or any third party where the infringement would not have occurred but for such modification; (iv) the use of the CampusQuad Services by Institution (including, but not limited to any of its employees), Users or any third party in a manner contrary to the terms of these Terms where the infringement would not have occurred but for such use; (v) the continued use of the CampusQuad Services after CampusQuad has provided substantially equivalent non-infringing software or service; or (vi) any Institution IP.

Institution, at its sole expense, will defend CampusQuad from and against any Claims and indemnify CampusQuad from any related damages, payments, deficiencies, fines, judgments, settlements, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees, costs, penalties, interest and disbursements) arising out of, based on or related to (a) Institution's business operations, including any Institution IP; or (b) any breach or alleged breach of Institution's obligations under these Terms.

The indemnifying party's indemnification obligations under this Section 10 are conditioned upon the indemnified party: (a) giving prompt notice of the Claim to the indemnifying party once the indemnified party becomes aware of the Claim; (b) granting the indemnifying party the option to take sole control of the defense (including granting the indemnifying party the right to select and use counsel of its own choosing) and settlement of the Claim (except that the indemnified party's prior written approval will be required for any settlement that reasonably can be expected to require an affirmative obligation of the indemnified party); and (c) providing reasonable cooperation to the indemnifying party and, at the indemnifying party's request and expense, assistance in the defense or settlement of the Claim.

16. LIMITATION OF LIABILITY

TO THE EXTENT NOT PROHIBITED BY LAW, IN NO EVENT WILL CAMPUSQUAD BE LIABLE TO INSTITUTION, USERS OR ANY THIRD PARTY FOR ANY INCIDENTAL, SPECIAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES WHATSOEVER, ARISING OUT OF OR RELATED TO THESE TERMS, THE CAMPUSQUAD IP OR ANY THIRD PARTY SOFTWARE, HOWEVER CAUSED, REGARDLESS OF THE THEORY OF LIABILITY (CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE, WHETHER ACTIVE, PASSIVE OR IMPUTED), PRODUCT LIABILITY, STRICT LIABILITY OR OTHER THEORY), EVEN IF CAMPUSQUAD HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THIS LIMITATION MAY NOT APPLY TO INSTITUTION. FURTHER, IN NO EVENT WILL CAMPUSQUAD'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THESE TERMS EXCEED THE FEES PAID BY INSTITUTION TO CAMPUSQUAD DURING THE 6 MONTH PERIOD PRIOR TO THE EVENT UNDER WHICH THE DAMAGES AROSE.

NOTWITHSTANDING ANY TERMS TO THE CONTRARY IN THESE TERMS: (A) THE SOLE AND EXCLUSIVE REMEDY FOR ANY FAILURE OF ANY SERVICE LEVEL STANDARDS ARE THE CREDITS PROVIDED UNDER THESE TERMS; (B) CAMPUSQUAD WILL NOT BE LIABLE FOR ANY DISCLOSURE OF, UNAUTHORIZED USE OF AND/OR UNAUTHORIZED ACCESS TO ANY PERSONAL DATA. FOR THE PURPOSE OF THESE TERMS, "PERSONAL DATA" MEANS ANY INFORMATION OR DATA (IN ANY MEDIUM) DISCLOSED OR USED BY INSTITUTION, USERS ANY OTHER PARTIES WITH RESPECT TO THE CAMPUSQUAD SERVICES THAT RELATED TO OR IS CAPABLE OF IDENTIFYING ANY PERSON.

17. ARBITRATION

PLEASE READ THE FOLLOWING PROVISIONS CAREFULLY BECAUSE THEY REQUIRE INSTITUTION AND CAMPUSQUAD TO ARBITRATE DISPUTES AND LIMITS THE MANNER IN WHICH BOTH PARTIES CAN SEEK RELIEF.

Institution and CampusQuad will arbitrate any dispute, claim, or controversy arising from or related to these Terms or the CampusQuad Services, except that neither Institution nor CampusQuad is required to arbitrate any dispute in which either party seeks equitable and/or other relief for the alleged unlawful use of copyrights, trademarks, trade names, logos, trade secrets, or patents. ARBITRATION PREVENTS INSTITUTION AND CAMPUSQUAD FROM SUING IN COURT OR FROM HAVING A JURY TRIAL. Institution and CampusQuad will notify each other of any dispute within 30 days of when it arises and attempt informal resolution before any demand for arbitration. Arbitration will be conducted confidentially in San Francisco, California, by a single arbitrator in accordance with the rules of JAMS (or its successor). Except as expressly provided in these Terms, the arbitrator has the authority to grant any remedy that would otherwise be available in court. The arbitrator will render a written opinion including findings of fact and law, and the award and determination of the arbitrator will bind the parties and will not be subject to appeal. Judgment may be entered upon the award of the arbitrator in any court of competent jurisdiction. The parties will equally share the expenses of the arbitration unless the arbitrator determines to apportion fees and expenses differently. To the fullest extent permitted by applicable law, WHETHER THE DISPUTE IS HEARD IN ARBITRATION OR IN COURT, NO ARBITRATION OR CLAIM UNDER THESE TERMS WILL BE JOINED TO ANY OTHER ARBITRATION OR CLAIM, INCLUDING ANY ARBITRATION OR CLAIM INVOLVING ANY OTHER CURRENT OR FORMER USER OF THE CAMPUSQUAD SERVICES, AND NEITHER INSTITUTION NOR CAMPUSQUAD WILL COMMENCE AGAINST THE OTHER A CLASS ACTION, CLASS ARBITRATION, OR OTHER REPRESENTATIVE ACTION OR PROCEEDING.

Institution can choose to reject this agreement to arbitrate ("opt out") by sending CampusQuad a written opt-out notice (the "Opt-Out Notice") to legal@CampusQuad.co within 30 days after the date Institution accepts these Terms for the first time. The Opt-Out Notice must state that Institution does not agree to this agreement to arbitrate and must include Institution's name, address, phone number and email address. Institution must sign the Opt-Out Notice for it to be effective. This procedure is the only way Institution can opt-out of this agreement to arbitrate. If Institution opts-out of this agreement to arbitrate, all other parts of these Terms will continue to apply.

18. EXPORT MATTERS

Institution may not use the CampusQuad Services for the development, design, manufacture, production, stockpiling or use of nuclear, chemical or biological weapons, weapons of mass destruction or missiles, in a country listed in Country Groups D: 4 and D: 3, as set forth in Supplement No. 1 to the Part 740 of the United States Export Administration Regulations, nor may Institution provide administrative access to the CampusQuad Services to any person (including any natural person or government or private entity) that is located in or is a national of any country that is embargoed or highly restricted under United States export regulations.

19. MISCELLANEOUS

Entire Agreement

These Terms (including the terms and conditions incorporated into these Terms by reference) set forth the entire agreement and understanding of the parties relating to the subject matter hereof, and supersede all prior or contemporaneous agreements, proposals, negotiations, conversations, discussions and understandings, written or oral, with respect to such subject matter and all past dealing or industry custom.

Governing Law and Dispute Resolution

These Terms will be governed by and construed in accordance with the laws of the State of California applicable to agreements made and to be entirely performed within the State of California, without resort to its conflict of law provisions. The state or federal court in San Francisco County, California, will be the jurisdiction in which any suits should be filed if they relate to these Terms. Prior to the filing or initiation of any action or proceeding relating to these Terms, the parties must participate in good faith mediation in San Francisco County, California. If a party initiates any proceeding regarding these Terms, the prevailing party to such proceeding is entitled to reasonable attorneys' fees and costs for claims arising out of these Terms.

Independent Contractors

Neither party will, for any purpose, be deemed to be an agent, franchisor, franchise, employee, representative, owner or partner of the other party, and the relationship between the parties will only be that of independent contractors. Neither party will have any right or authority to assume or create any obligations or to make any representations or warranties on behalf of any other party, whether express or implied, or to bind the other party in any respect whatsoever.

Assignment

Institution must not assign, delegate or transfer (by sale, merger, operation of law or otherwise) these Terms or any right, title, interest or obligation hereunder without the prior written consent of CampusQuad. Any attempted or purported assignment, delegation or transfer in violation of the foregoing will be null and void and without effect. CampusQuad may assign these Terms without Institution's prior written consent. These Terms will be binding and inure to the benefit of such assignees, transferees and other successors in interest of the parties, in the event of an assignment or other transfer made consistent with the provisions of these Terms.

Third Party Software

Institution acknowledges and agrees that the CampusQuad Services contain or otherwise use certain third party software (collectively, the "Third Party Software"). A list of Third Party Software (together with the names of the applicable licenses) is set forth at www.campusquad.co/copyrights. Institution acknowledges and agrees that the list of Third Party Software (together with the names of the applicable licenses) is incorporated into these Terms by reference, and that Institution comply with the third party licenses applicable to the Third Party Software.

Force Majeure

Except for payments due under these Terms, neither party will be responsible for any failure to perform or delay attributable in whole or in part to any cause beyond its reasonable control, including, but not limited to, acts of God (fire, storm, floods, earthquakes, etc.), civil disturbances, disruption of telecommunications, disruption of power or other essential services, interruption or termination of service by any service providers being used by CampusQuad to host the CampusQuad Services or to link its servers to the Internet, labor disturbances, vandalism, cable cut, computer viruses or other similar occurrences, or any malicious or unlawful acts of any third party (each a "Force Majeure Event"). In the event of any such delay the date of delivery will be deferred for a period equal to the time lost by reason of the delay.

Electronic Communications

CampusQuad may choose to electronically deliver all communications with Institution, which may include email to the email address Institution provides to CampusQuad. CampusQuad's electronic communications to Institution may transmit or convey information about action taken on Institution's request, portions of Institution's request that may be incomplete or require additional explanation, any notices required under applicable law and any other notices. Institution agrees to do business electronically with CampusQuad and to receive electronically all current and future notices, disclosures, communications and information and that the aforementioned electronic communications satisfy any legal requirement that such communications be in writing. An electronic notice will be deemed to have been received on the day of receipt as evidenced by such email.

Publicity and Press Release

Institution consents to CampusQuad's use of Institution's name and logo on the Site and CampusQuad's marketing materials, including case studies, identifying Institution as a user of the Services and Institution agrees that CampusQuad may issue a press release identifying Institution as a user of the Services, notwithstanding any terms to the contrary in these Terms.

Severability

If any provision of these Terms is invalid, illegal or incapable of being enforced by any rule of law or public policy, all other provisions of these Terms will nonetheless remain in full force and effect so long as the economic and legal substance of the transactions contemplated by these Terms is not affected in any manner adverse to any party. Upon such determination that any provision is invalid, illegal or incapable of being enforced, the parties will negotiate in good faith to modify these Terms so as to effect the original intent of the parties as closely as possible in an acceptable manner to the end that the transactions contemplated hereby are fulfilled.

20. QUESTIONS

If Institution has any questions regarding the use of the CampusQuad Services, please email CampusQuad at <http://www.campusquad.co/contact/>.

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CAMPUSQUAD SERVICE LEVEL STANDARDS

Last Revised: February 2014

All defined terms used herein have the meaning ascribed to them in the CampusQuad Services Terms unless otherwise defined herein.

Service Levels

CampusQuad will use commercially reasonable efforts to make the CampusQuad Services available 99.9% or more (“**CampusQuad SLA**”) of the time during any calendar month. Subject to the exclusions set forth below, an outage will be defined as any time where the Mobile Communication Platform are not available for normal use by Institution [or Users] due to a cause within the control of CampusQuad. The availability standard does not apply to any feature of the CampusQuad Services that CampusQuad identifies as a “beta” feature or service.

Service Credits

If CampusQuad fails to achieve the availability percentage above, Institution will be eligible to receive a credit (“**Service Credit**”) calculated as a percentage of the Subscription Fees in the calendar month when the applicable outage occurred. The Service Credits increase based on the amount of aggregate outage as follows:

Service Availability	Service Credit
Less than 99.9%	5%
Less than 99	10%
Less than 98%	15%

Service Credits are non-transferable and will be issued in U.S. dollars. To receive a Service Credit, Institution must contact CampusQuad in writing within 30 days following the outage and demonstrate to CampusQuad’s reasonable satisfaction that Institution’s use of the CampusQuad Services was adversely affected as a result of the outage. Any validated Service Credits will be applied against the next open invoice due to CampusQuad by Institution.

Exclusions

CampusQuad does not include in its calculation of downtime any time the system is offline (and CampusQuad Services are not provided) due to:

- Force Majeure Events;
- Actions or inactions on Institution’s part (including, but not limited to, Institution’s failure to maintain the Required Components);
- Events arising from Institution’s systems or Institution Services;
- Outages associated with any suspension, termination or expiration of these Terms (or a part of these Terms);
- Planned maintenance windows where notice of planned unavailability has been given at least 24 hours prior to the outage, unless in the case of emergency changes;
- ISP or Internet outages outside of CampusQuad’s control; or
- Outages reasonably deemed necessary by CampusQuad.

Sole Remedy

Notwithstanding any terms to the contrary in these Terms, the Service Credits are Institution’s sole and exclusive remedy for any outage of the CampusQuad Services.

[Signature page follows]

Very truly yours,

CAMPUSQUAD INC.

By: _____
Name: Frances Cairns
Title: CEO

AGREED AND ACCEPTED:

By: _____

Name: _____

Title: _____

Institution: **Taft College**

EXHIBIT A

TAFT COLLEGE PRICING DETAIL

Contract Details

Contract Beginning:	January 1, 2016
Contract Ending:	December 31, 2019
Live Data Integration Fee (Per Feed)	\$5,000
Estimated Data Integration Feeds:	2*
User Limit	5,000
Customer Success	6 Weeks Launch + Support

Year One Pricing Details

First Year CQ Platform License (App + Dashboard)	\$8,500
One-time Set Up Fee (Static Integration)	\$1,500
Live Data Integration Fees (Total)	\$5,000*
Total Year One	\$15,000.00

Year Two Pricing Details

Second Year CQ Platform License (App + Dashboard)	\$7,700
Live Data Integration Fee (Per Feed)	\$5,000*
Total Year Two	\$12,700.00

Year Three Pricing Details

Third Year CQ Platform License (App + Dashboard)	\$7,700
Live Data Integration Fees (Total)	\$5,000*
Total Year Three	\$12,700.00

*Includes Facebook plus one (1) Data Integrations i.e. – Campus Calendar (Outlook), Sports Teams, tbd

Notes: Terms, pricing and conditions are valid for 30 days from the date of this Agreement.



CampusQuad, Inc
 210 Industrial Road, Suite 102
 San Carlos, CA 94070

accounting@campusquad.co
<http://www.campusquad.co/>

Invoice

Date	Invoice #
12/01/2015	1019
Terms	Due Date
Net 30	01/01/2016

Bill To

Taft College
 29 Cougar Court
 Taft, CA 93268

Amount Due	Enclosed
\$15,000.00	

Please detach top portion and return with your payment.

Activity	Quantity	Rate	Amount
• First Year CQ Platform License (App + Dashboard)	1	8,500.00	8,500.00
• One-time Set Up Fee (Static Integration)	1	1,500.00	1,500.00
• Live Data Integration Fees (Includes Facebook plus one (1) Data Integrations i.e. Campus Calendar (Outlook), Sports Teams, tbd)	1	5,000.00	5,000.00
Total			\$15,000.00

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Stacy Eastman, Dental Hygiene Director
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Educational Practicum Affiliation Agreement between Idaho State University and Taft College

Background:

This affiliation agreement will provide a dental hygiene practicum for an Idaho State University Master's of Science in Dental Hygiene (MSDH) student.

Taft College's Dental Hygiene program would like to host a MSDH program student for an education practicum that will involve teaching a course as well as engaging in the administrative duties expected of a full-time dental hygiene faculty member. This agreement provides for the contractual relationship between Idaho State University and Taft College needed to support this practicum.

Terms (if applicable):

After Taft College Board approval, the effective term duration is continuous with automatic one-year renewals on each successive anniversary of the effective date.

Expense (if applicable):

There are no costs for Taft College.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Mark Williams, VP of Instruction

AFFILIATION AGREEMENT

This Affiliation Agreement ("Agreement") between **Idaho State University**, on behalf of its Dental Hygiene Program, located at 921 S. 8th Ave., Stop 8048, Pocatello, ID 83209-8048 (the "*Program*") and **Taft College** located at **29 Cougar Court, CA 93268** (the "*Facility*") (each individually, a "*Party*," and collectively, the "*Parties*"), takes effect on **October 28, 2015**, ("*Effective Date*").

Background

- Program is a higher education institution having enrolled students (whether singular or plural, "*Student*") who have need for clinical education experiences (whether singular or plural, "*Experience*").
- The Parties desire each Program-selected Student to obtain clinical education experiences at the Facility.

Agreement

I. Mutual Responsibilities and Coordination.

- A. Exchange and Review. Each Party retains a privilege to exchange visits and review materials relevant to a Student's Experience.
- B. Nondiscrimination. Each Party must not discriminate on the basis of race, creed, sex, national origin, or disability unless that basis is a bona fide occupational criterion.
- C. Organization. The Parties must cause the ACCE (defined below) to cooperate with Facility's clinical coordinator (or other designee) in arranging each Experience's schedule, content, objectives and goals.

II. Program Responsibilities.

- A. Definitions.
 1. "*HIPAA*" means CFR parts 160 and 164 and HITECH (Title XIII of the American Recovery and Reinvestment Act of 2009).
 2. "*ACCE*" means Program's academic coordinator of clinical education
- B. Duties. The Program shall:
 1. provide a statement to the Facility that describes the philosophy, goals, objectives, and schedule of:
 - a. the Program's curriculum generally; and
 - b. each Experience in particular;
 2. ensure that each Student appropriately is assigned to the Experience, including:

- a. evaluating the Student's competence and knowledge before the Experience begins;
 - b. assessing Student's health before Experience begins; and
 - c. requiring the Student to carry appropriate professional liability insurance;
3. ensure that the Student is knowledgeable concerning and has prepared for:
 - a. transportation needed to fulfill responsibilities at the Facility;
 - b. room and board concurrently with the Experience; and
 - c. scheduling arrival at and departure from the Facility;
4. ensure that the Student has been made aware of each relevant Facility rule, regulation, policy, procedure and schedule that Facility has made known to the Program;
5. ensure that the Student has been made aware of each Program requirement and regulation for clinical education, including professional practice standards;
6. facilitate communication between the Parties, including:
 - a. appointing a member of Program's faculty to serve as ACCE;
 - b. notifying the Facility in writing of the identity of the ACCE and any Program-designated Program director;
 - c. notifying the Facility annually of each then-current academic year's clinical education schedule;
 - d. notifying the Facility of each specific Student assignment no later than ten working days before the Student's arrival, subject to the arrangement set forth below in Sections IV.B and IV.C; and
 - e. describing to the Facility specific Student outcome objectives for each assigned Student's Experience;
7. direct each Student to comply with Facility's policies and procedures governing any use or disclosure of individually identifiable health information under federal law, specifically including HIPAA; and

8. ensure at Facility's request that each Student signs and delivers to Facility before the Experience begins a copy of a Confidentiality Understanding (attached and incorporated into this Agreement as **ATTACHMENT A**).

III. Facility Responsibilities. The Facility shall:

- A. accept a mutually agreed upon number of Students whom Program has selected for an Experience period;
- B. provide any applicable annually updated information that is necessary to complete Program's Clinical Education Center Information form;
- C. notify the Program - no later than fifteen working days before a clinical assignment - of any change in Facility's ability to accept the Student;
- D. provide the Student a clinical schedule averaging forty (40) hours per week;
- E. complete and return each Student evaluation according to the Program's guidelines and schedule;
- F. not subject the Student to any sexual harassment act; and
- G. inform and train the Student regarding Facility's HIPAA-related policies and practices.
- H. facilitate communication between the Parties, including appointing a member from Facility to serve as clinical coordinator and notifying the Program of his/her identity.

IV. Student Experience Characteristics.

- A. No Employment relationship to Either Party.
 1. *In General.* Facility's rules and regulations apply to each Student who Program assigns to an Experience.
 2. *Liability.* The Student is not considered an officer, employee, agent, representative, or volunteer of either Party for any purpose, including but not limited to liability, but instead is a Student:
 - a. at the Program engaged in the Experiences as a part of the Program's curriculum; and
 - b. in clinical practice.
 3. *HIPAA.* The Student specifically is not and must not be considered to be Facility's employee. But the Student is considered to be a member of the Facility's workforce, when engaged in any Agreement activity:
 - a. solely for the purpose under HIPAA to define the

Student's role in relation to using and disclosing Facility's protected health information; and

b. as workforce is defined under 45 CFR 160.103.

- B. Short-Notice Assignment. In an emergency circumstance, Program has a right to assign a Student to an Experience upon less than ten days' notice to Facility. The Facility reserves a right to accept or reject that assignment.
- C. Short-Notice Cancellation. Program retains a right to cancel a Student's Experience assignment for academic or other good cause upon less than ten days' notice to Facility, with no duty to designate another Student as a replacement.
- D. Assignment Refusal. Facility retains a right for good cause to refuse any clinical assignment upon less than fifteen working days' notice.
- E. Withdrawal. Each Party is entitled at any time to withdraw the Student from the Facility after assignment for any of the following documented reasons that the Party must document:
 - 1. the Student's unprofessional or unethical behavior;
 - 2. the Facility's staff's unprofessional or unethical behavior that directly affects the Student's Experience;
 - 3. the Student's failure to meet Program's prerequisite academic requirements; or
 - 4. any good cause, including but not limited to, any medical emergency.

V. **Effective Duration.**

- A. Term. **The Agreement's term begins on Effective Date and is continuous with automatic one-year renewals on each successive anniversary of the Effective Date.**
- B. Termination. Each Party has a right at any time to terminate the Agreement upon no later than sixty (60) days' advance written notice to the other Party.
- C. In the event of termination of this Agreement by either party, Students currently assigned to clinical experiences at Facility at the time of notice of termination will be given the opportunity to complete their Experience at Facility.

VI. **Liability.**

- A. Program Commitment.
 - 1. *Insurance*. Program at its own expense shall provide adequate liability insurance coverage for its officers, employees, and agents. Program must ensure that its liability insurance has an occurrence-based form. Program at

Facility's request must deliver a certificate of financial responsibility to Facility.

2. **Workers Compensation.** The Program shall, at its own expense, obtain and maintain appropriate Workers' Compensation coverage for Program's employed personnel and Students.
3. **Program Indemnity.**
 - a. **Scope.** To the extent of the Idaho Tort Claims Act (I.C. § 6-901 et seq.) or any applicable insurance coverage, the Program will defend, indemnify, and hold harmless the Facility, its officers, governing board, employees, agents, and representatives from any and all claims for loss or damage to property or injury or death to persons, including costs, expenses, and reasonable attorney's fees, arising from any negligence or wrongful act or omission of the Program, its officers, employees, and agents.
 - b. **Exclusion.** The Program is liable under the provisions of this paragraph A for the paragraph's obligations, costs, and expenses only to the extent that the above act or omission is caused:
 - (1) by the Program or any of its officers, employees, or agents; and
 - (2) not by the Facility or any of its officers, employees, agents, representatives, or volunteers.

B. Facility Commitment.

1. **Insurance.** Facility at its own expense shall provide adequate liability insurance coverage for its officers, employees, agents, representatives, and volunteers. Facility at Program's request must deliver a certificate of insurance to Program.
2. **Facility Indemnity.**
 - a. **Scope.** To the extent of Facility's preceding insurance coverage, the Facility will defend, indemnify, and hold harmless the Program, its officers, governing board, employees, and agents from any and all claims for loss or damage to property or injury or death to persons, including costs, expenses, and reasonable attorney's fees, arising from the negligent or wrongful acts or omissions of the Facility, its officers, employees, agents, representatives, or volunteers.

b. Exclusion. The Facility shall be liable under the provisions of this paragraph B for the paragraph's obligations, costs, and expenses only to the extent that such act or omission is caused:

- (1) by the Facility or any of its officers, employees, agents, representatives, or volunteers; and
- (2) not by the Program or any of its officers, employees, or agents.

C. Student Insurance.

1. *Facility Requirement.* Facility requires each Student to have Student's own health insurance and have malpractice insurance with professional and personal limits of liability of \$1,000,000 per occurrence and \$3,000,000 in general aggregate. Program will provide Workers' Compensation coverage to Students during the clinical experience.
2. *Program Duty.* The Program must ensure that any professional liability insurance coverage for any Student assigned to the Facility has been obtained before Program has assigned the Student. The Program, at Facility's request, must deliver a copy of the insurance certificate to the Facility.

VII. **FERPA.** "FERPA" means the Family Educational Rights and Privacy Act. The Parties recognize that they are bound to comply with FERPA in their handling of education records of any Student that may be enrolled in any Program related to this Agreement.

- A. Access Need. The Parties understand and recognize that each Party's employees and agents need access to educational records that the other Party maintains in properly administering any duties and obligations to Student.
- B. Duty to Orient. Each Party thoroughly must orient its employees and agents of its obligations under FERPA and strictly maintain its practices according to that act's requirements.
- C. Disclosure. "Outsider" means any person or entity not a Party to this Agreement.
 1. *To Third Party.* Before authorizing any further disclosure of Student's educational records to any Outsider, a Party must:
 - a. receive the other Party's permission; and
 - b. obtain assurances that the Outsider fully has complied with FERPA.
 2. *Redisclosure.* A Party has authority to redisclose Student's educational records to the Outsider only if the Outsider does

no further disclosure.

VIII. **Amendment.** Any change to this arrangement requires written amendment that each Party must sign.

IX. **Notices.** Each Party must send any notice under this agreement in writing either hand-delivered or mailed by certified mail to the addresses set forth below.

Program Notification Address:

Idaho State University
General Counsel
921 S. 8th Ave., Stop 8410
Pocatello, ID 83209-8410

Facility Notification Address:

Taft College

29 Cougar Court
Taft CA 93268

X. **Binding Authority.** Each Party has authorized an undersigned individual to sign this Agreement on behalf of that Party.

Signed:

Program:

IDAHO STATE UNIVERSITY

Facility:

Taft College

By: _____
Laura Woodworth-Ney, Ph.D.
Provost and Vice President for
Academic Affairs

By: _____

Printed Name: _____

Title: _____

Date: _____

Date: _____

ATTACHMENT A

Confidentiality Understanding

By signing and dating this Confidentiality Understanding, the undersigned Student indicates an understanding of, and agrees to be bound by, a certain Affiliation Agreement between **Taft College** ("Facility") and **Idaho State University**, on behalf of its Dental Hygiene Program ("Program").

As a material part of any consideration that Student provides to Facility in exchange for Facility allowing the Student's clinical education at Facility, Student confirms that any patient information acquired during the clinical education is confidential, and Student at all times must maintain the confidentiality of and not disclose this information, whether during the clinical education or after it has ended.

Student further must abide by the applicable rules and policies of both Facility and Program while at Facility. Student understands that, in addition to other available remedies, Facility immediately may remove the Student and terminate the Student's clinical education if Facility considers the Student to endanger any patient, breach patient confidentiality, disrupt Facility's operation, or not to comply with any request by Facility including its supervisory staff.

I have read and understand the Affiliation Agreement, and I agree to abide by this Confidentiality Understanding.

Student's Signature

Date

Student's Name (Print)

Program Witness (Signature)

Date

Program Witness Name and Title (Print)

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Brian Jean, Professor of Mathematics
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Update the TC-Stats App to iOS 9 Capabilities

Background:

TC-Stats is an iPad app developed here for data analysis, that is used in an integral part of the Stat 1510 class. The current version was designed to run on iOS 7. The College is currently on iOS 8 and iOS 9 has recently been released. The app is not functioning well under iOS 8, and many functions simply do not work with iOS 9. This is an expected maintenance software update.

The sale of the app generates \$3 per sale in iTunes. Any funds received are made available to students as a scholarship.

Terms (if applicable):

December 10, 2015 – March 1, 2016

Expense (if applicable):

\$2,500.00

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid by STEM Foundation funds.

Approved: _____



Mark Williams, VP of Instruction



2 November 2015

Brian Jean
Taft College
West Kern Community College District
29 Emmons Park Drive
Taft, CA 93268

Re: Amendment to Agreement for iPad Software Product Development

Dear Brian:

Following up on the recent conversations between Taft College ("Client") and Quicksilver Software, Inc. ("Quicksilver"), I am sending this Binding Agreement to confirm the terms of our providing maintenance services for our TC-Stats software ("the Product").

This document is an amendment to the original Agreement dated 5 April 2011 for the development of the TC-Stats software package for Apple iPad (the "Original Agreement"). Unless explicitly noted below, all terms and conditions of the Original Agreement shall remain in full force and effect.

Principal Business Terms

The following are the business terms upon which Client and Quicksilver are willing to enter into this Agreement related to the Product:

Summary of Work:

Update the TC-Stats software package for the Apple iPad platform and provide other support as further detailed in Exhibit B to this Agreement ("Statement of Work"). Responsibilities of each of the parties and of other third parties are also detailed in the Statement of Work.

Target date for completion is 1 March 2016, assuming project startup approximately 1 December 2015.

A list of monthly milestones and associated payment terms are included in Exhibit A to this Agreement ("Project Deliverables"). Additional work may be authorized by Client on comparable terms via amendment to this Binding Agreement either during or after completion of this phase of the Product.

**Quicksilver
Obligations:**

Quicksilver will be responsible for technical implementation of user interface software and mathematical algorithms, as needed, and for the creation of user interface visual elements. Quicksilver will also be responsible for performing in-house testing of the software.

Quicksilver will provide office facilities, infrastructure, development machines, and software development tools for its development team, but will not provide deployment computer systems.

Quicksilver will provide regular status reports to Client's designated project manager, Brian Jean, on at least a monthly basis during the course of development. These reports will include details on the tasks completed to date and any technical problems encountered during development.

**Client
Obligations:**

Client has provided a list of known issues to Quicksilver and will continue to work with Quicksilver to provide clear definitions of terminology and functionality for specific issues, as needed, in order to ensure the accuracy of the results provided by the Product.

As compensation for Quicksilver's work on the Product, Client shall pay Quicksilver in the amounts and at the times designated in Exhibit A of this Agreement.

Client shall perform verification testing to ensure that the statistical algorithms implemented by the product perform correctly and shall provide relevant test data sets to Quicksilver, if requested. Client shall have final responsibility for reviewing and approval the Product.

No material changes in or deviations from the Statement of Work will be permitted unless the following procedure is followed: (a) Client must submit a written request detailing the changes that it desires. (b) Within ten (10) days of the receipt of the request, Quicksilver will inform Client, in writing, of any problems posed by the proposed change, and of any change in cost or schedule that will be caused by the proposed change in specifications. (c) Unless Quicksilver accepts the change, in writing, within 10 business days thereafter, the change will not be made. If the change is accepted the written request for change, and Quicksilver's response thereto, will be deemed to constitute an amendment to this Agreement.

Intellectual

Property Rights:

For purposes of ownership, all rights to the Product-specific work created under this Agreement, including all intellectual property rights, shall belong solely to Client. A license to any necessary Quicksilver-owned elements shall also be granted, as provided below. For avoidance of doubt, the parties agree that Quicksilver shall not obtain any rights to patented property of Client as a result of this Agreement.

Quicksilver shall retain all right, title and interest in and to the "Quicksilver Tools" (proprietary Quicksilver software programs, tools or modules identified in a Statement of Work, and derivative works thereof), including all Intellectual Property Rights therein. In addition, Quicksilver shall own all right, title and interest in and to any customized and enhanced versions of the Quicksilver Tools developed by Quicksilver under this Agreement, including all Intellectual Property Rights therein. Quicksilver hereby grants to Client a non-exclusive, transferable, royalty-free, irrevocable, perpetual and worldwide license: (i) to use, copy, modify, create derivative works based on the Quicksilver Tools, in source code and object code forms, solely for the purpose of developing, enhancing, improving, maintaining, operating and producing the Product; and (ii) to distribute and transmit the Quicksilver Tools, in object code form only, in any media, both existing now and developed anytime in the future, solely as integrated with the Product.

Confidentiality:

This Agreement is subject to the terms of a separate Confidentiality Agreement previously entered into between the parties and which is incorporated herein by reference.

Warranties and Indemnification:

The parties each hereby represent and warrant that, to the best of their knowledge (1) prior to the exploitation of the Product, they have or will have all rights necessary to enter into this Agreement; (2) any pre-existing materials provided to the other party do not infringe any trademarks, copyrights, trade secrets, privacy, publicity or other proprietary rights of any third parties; (3) any original materials that they develop for the Product do not infringe against trademarks, copyrights, trade secrets, privacy, publicity or other proprietary rights of any third parties; (4) they have no reason to believe that any such infringement exists or claims based on infringement can be made by third parties; and (5) they have full legal authority to enter into and be bound by this Agreement.

The parties hereby agree to indemnify, hold harmless and defend each other, their parent corporations, affiliates, transferees and assigns from and against any and all damages, demands, claims, losses, causes of action (including, without limitation, reasonable attorneys' fees and expenses), liabilities, lawsuits, judgments and expenses arising from, relating to or in connection with a breach of their respective agreements, representations and warranties contained in this Agreement.

Cancellation:

Client may decide to cancel development of the Product at any time and for any reason, provided only that Quicksilver be given thirty (30) calendar

days advance notice of any such cancellation. All reasonable documented costs of Quicksilver incurred prior to the effective date of any such cancellation, including costs incurred prior to Quicksilver's receipt of a fully executed agreement, shall be fully recoupable and paid upon cancellation. All payments made by Client shall be non-refundable.

This Agreement constitutes the entire agreement with respect to the Product. This Agreement may not be assigned or amended except by a written instrument signed by authorized representatives of both parties. Except as specifically provided herein, this Agreement does not grant any licenses between the parties. This Agreement does not create any relationship of agency or representation between the parties. This Agreement shall be governed by and construed in accordance with the laws of the State of California covering agreements made and to be performed in that State, without regard to principles of conflict of laws.

Agreed by:

Signed

William C. Fisher
Name

President
Title

Quicksilver Software, Inc.
Organization

Date

18218 East McDermott, Suite D
Irvine, CA 92614-6723

Signed

Name

Title

West Kern Community College District
Organization

Date

29 Emmons Park Drive
Taft, CA 93268

Exhibit A

Project Deliverables

Development Schedule (Milestones)

1. Startup:
 - a. Client shall deliver to Quicksilver a list of known issues with the product
2. Delivery 1 (Beta Version): Approximately 1 January 2016
 - a. Version ready for testing on new iPad operating system versions to verify functionality and fixes to known issues
3. Delivery 2 (Complete Version): 1 March 2016
 - a. App functional on all current versions of Apple iOS, including version 9
 - b. Known issues resolved unless otherwise mutually agreed upon in writing
 - c. Q/A fixes and enhancements, as needed
 - d. App ready for submission to the Apple App Store

Development Terms

1. Total Project cost: \$2,500
2. Payments:
 - a. \$2,500 upon delivery of Milestone #3
3. Terms: NET 15

Exhibit B

Statement of Work

Features

Features of the Product will be the same as those described in the Software Development Proposal 2011-04-05.1", which is attached to this document and incorporated herein by reference. All tasks are Quicksilver responsibilities unless otherwise noted.

Additionally, the Product shall be updated so that it can operate in a reasonable business manner on versions of the Apple iOS Operating System more recent than those supported by the original product. This specifically includes support for iOS versions 7, 8 and 9.

Quicksilver shall make reasonable efforts to ensure that the Product can be used on older iPad devices; however, due to the deprecation of some software APIs by Apple, Quicksilver cannot guarantee that versions of iOS that were originally supported will continue to be supported by the newer version of the Product.

Quicksilver Tools

In order to expedite development of this product, Quicksilver may incorporate portions of its extensive internal library of general-purpose software functions ranging from user interface components to computational methods. Client's rights to use these tools are defined above in the " Intellectual Property Rights" section of this Agreement. The tools anticipated to be used in this project are:

- General-purpose iPad and/or iPhone user interface components such as lists, dropdown menus, and so on
- The overall code framework for the application
- General-purpose functions for event handling, text display, user interface control handling, and so on

The Quicksilver Tools do not include any software which is specific to the Product. In particular, they do not include any Quicksilver-developed statistical algorithms and unit tests for such algorithms. All such code and related intellectual property, if any, shall be owned by Client.

Third-Party Tools

Quicksilver often makes use of open-source software and other available tools, and anticipates using certain such tools in the Product. In particular, Quicksilver expects to obtain pre-existing software implementing certain statistical algorithms. In all cases where such software is utilized in the Product, Quicksilver shall ensure that it has appropriate rights to make use of such software and shall be responsible for ensuring that it follows the legal requirements for such use. Typically, such software simply requires that notice of use be provided with the product. Quicksilver will provide the necessary information to Client to ensure that Client is aware of such requirements.

Exhibit C

Wire Transfer Information

BENEFICIARY FI NAME: SUNWEST BANK
ID CODE: 122228003
ADDRESS 17542 E. 17TH ST
TUSTIN, CA 92780 USA

BENEFICIARY: QUICKSILVER SOFTWARE, INC.
ID CODE: DDA
IDENTIFIER: 201081858
ADDRESS: 18218 E McDURMOTT SUITE D
IRVINE, CA 92614

FI TO FI INFORMATION SWB ACCT WITH WFB# 4000614156

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Darcy Bogle, Vice President of Student Services
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Residence Hall/Dormitory and Meal Plan Fees

Background:

Each year, residence hall and meal plan fees are reviewed, and student housing comparisons are completed. The interest of Taft College is to remain an affordable college option for all students, and to adjust the cost for dorms and meals each year, as necessary. Compared to other California Community Colleges offering dorms and a meal plan, Taft College remains the cheapest; this helps to recruit TIL students, student athletes, and other traditional students to attend Taft College.

After reviewing the residence hall and meal plan costs, it is recommended to adjust fees for the 2016-17 academic year as outlined below. Upon approval, adjustments will be reflected on the 2015-2017 fee schedule.

ASH STREET & COUGAR DORMS:

<u>2015-2016 (current)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (9 months)	\$200	\$1800
Meals: (34 weeks/646 meals)	\$342	\$2907 (average \$4.50/meal)
TOTAL	\$542	\$4707

<u>2016-2017 (projected)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (9 months)	\$200	\$1800
Meals: (34 weeks/646 meals)	\$342	\$2907 (average \$4.50/meal)
TOTAL	\$542	\$4707

There are no changes recommended for the Ash Street and Cougar Dorms for 2016-2017.

TIL DORMS:

<u>2015-2016 (current)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (11 months)	\$250	\$2750
Meals: (42 weeks, 798 meals)	\$342	\$3591 (average \$4.50/meal)
TOTAL	\$592	\$6341

<u>2016-2017 (projected)</u>	<u>Monthly Rate</u>	<u>Yearly Rate</u>
Dorm: (11 months)	\$275	\$3025
Meals: (42 weeks, 798 meals)	\$342	\$3591 (average \$4.50/meal)
TOTAL	\$617	\$6616

There is recommended dorm fee increase of \$25 for the TIL Dorms for 2016-2017.

Terms (if applicable):

The fees will be effective for the 2016-2017 academic year.

Expense (if applicable):

The fees will help cover maintenance and other related costs.

Fiscal Impact Including Source of Funds (if applicable):

Increased costs will result in slightly more income for the College from residence hall/meal plan fees.

Approved: 
Dr. Dena Maloney, Superintendent/President

Date: November 30, 2015

Submitted by: Fernando R. Lara
Assistant Director, Admissions and Records

Area Administrator: Darcy Bogle, VP of Student Services

Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Addendum to Credentials, Inc. Contract dated June 5, 2013.

Background:

On June 5, 2013, Taft College has partnered with Credentials, Inc. (Credentials) to accept transcript orders via the internet through a secured site. Taft College has also appointed Credentials as the designated agent for processing and sending official transcripts, including electronic EDI transcripts, and PDF transcripts; which are produced using this service. Credentials has been granted the authority to deliver all such transcript requests on behalf of Taft College and to respond to any inquiries regarding these transactions. The Addendum to the contract will now authorize Credentials to extract, print and mail approved, academic on behalf of Taft College. This service is known as "pack and ship." By having Credentials "pack and ship" these transcript requests, the Academic Records staff will be free to handle more technical, evaluator-related processes, thus better serving our students, counselors and staff. Students and alumni (requestors) are eligible to receive two free official transcripts in a lifetime. Currently, the Academic Records Office requires requestors to submit a Transcript Request form in person or via postal service in order to receive the two free official transcripts. Implementation of the "pack and ship" service through Credentials will allow requestors entitled to free official transcripts to order via the internet service.

Terms (if applicable):

Effective as of the date approved by both parties, for any requestor eligible for a free official transcript, Credentials will charge Taft College \$4.50 plus postage [\$2.75 per transcript handling fee for any order placed online (via the internet) and \$1.75 for each transcript printed and mailed ("pack and ship") on behalf of Taft College]. An additional \$2.00 plus postage will be charged to Taft College for re-mailing of returned items. For requestors not eligible for a free official transcript, the \$2.75 per transcript handling fee will be paid by the requestor.

Expense (if applicable):

\$4000.00 annually.

Fiscal Impact Including Source of Funds (if applicable):

Fiscal Year 2015-2016: \$4000.00 annually.
11000-358-5641-62100

Approved: *Dena Maloney*
Dr. Dena Maloney, Superintendent/President

Print and Mail Transcript Addendum
Terms & Conditions

Effective as of the date approved by both parties, this Addendum to the Service Agreement Terms & Conditions (“Addendum”) is attached to and forms an integral part of the Terms & Conditions of the original contract dated 6/5/2013 executed by Credentials Inc. and Taft College. Except as modified by this and prior Addenda, the terms of the remainder of the Service Agreement Terms & Conditions shall apply.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, CI and Institution agree as follows in connection with the Terms & Conditions:

1). Add the following paragraph to Paragraph 2, “**Services**”, of the Agreement:

“**eRoboMail™**: Using the automated interface referenced above, CREDENTIALS will extract, print and mail approved, academic documents on behalf of the INSTITUTION. The documents will be printed on security paper or other material that has been approved by the INSTITUTION according to the Service Definition attached here as Exhibit A.”

2). Add the following subparagraph e to Paragraph 3, “**Pricing**”, of the Agreement;

e. “CREDENTIALS will charge \$ 1.75 plus postage for each academic transcript that is printed on security paper and mailed on behalf of the INSTITUTION, including resending a transcript that has been claimed to have been undelivered. Resent and returned mail items will be handled according to the procedure outlined in the Service Definition attached as Exhibit A. Re-mailing of returned items as outlined in the Service Definition, will add an additional handling fee of \$2.00 plus postage. These fees will be in addition to the handling fee outlined in subparagraph b. of Paragraph 3 and will be deducted from the amount collected on behalf of INSTITUTION.”

Credentials Inc.

By: _____

Name: _____

Title: _____

Date: _____

Taft College

By: _____

Name: _____

Title: _____

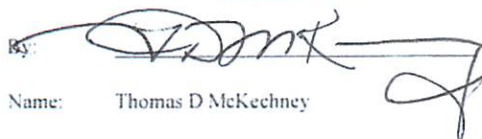
Date: _____

Credentials Inc.
Service Agreement
Terms & Conditions

1. Parties: These Terms & Conditions of Agreement between Credentials Inc. (an Illinois Corporation) 436 Frontage Road, Suite 200, Northfield, Illinois 60093 (CREDENTIALS) and the Trustees of Taft College, Taft, California (Institution), related to the services (SERVICES) to be provided by CREDENTIALS to Institution during the term of this Agreement. This Agreement will become effective (the "effective date") as of the date signed by both parties.
2. Services: Acting on behalf of Institution, CREDENTIALS will provide students and alumni legal and compliant access to the following services at Institution:
 - TranscriptsPlus[®]: Requests for academic transcripts. CREDENTIALS will accept and deliver the requests electronically to Institution on a timely and accurate basis and facilitate delivery of authorizing signatures to Institution. CREDENTIALS will collect and remit all transcript fees due to Institution in accordance with Institution's approved schedule of applicable fees.
 - Automated Interface: CREDENTIALS will provide and maintain software that will reside on a personal computing device in the Registrar's Office of Institution for the purpose of automating the retrieval, logging, and production of transcript requests. The software will comply with institutional policies and procedures with respect to security.
 - Electronic Transcript Processing: Using the automated interface referenced above, CREDENTIALS will extract, transport, format and electronically send transcript data on behalf of Institution to approved receiving institutions either directly or through industry approved intermediaries. As Institution's representative, CREDENTIALS may also be required to receive electronic transcripts on behalf of Institution from other institutions directly or through the same intermediaries and will deliver these inbound transcripts on a timely and accurate basis.
3. Pricing:
 - a. Pricing for SERVICES shall be established at the sole discretion of CREDENTIALS. Each party agrees to give thirty (30) days written notice to the other party of any change in prices for SERVICES.
 - b. CREDENTIALS charges a \$2.75 per transcript handling fee for any order placed online by students or alumni. CREDENTIALS assumes all credit card clearing costs and other banking charges. This fee will be paid by the requestor or can be deducted from the Institution's transcript fee.
 - c. Electronic Transcripts - Inbound
 - (i) Any transcript that does not require any editing or modification by Credentials will be delivered at no charge.
 - (ii) CREDENTIALS will charge a fee of \$.25 per transcript for the receipt and conversion of an electronic transcript file into a different file format than the original format received.
 - d. Users choosing operator assisted inquiries will be assessed a \$10.00 surcharge, which will be added to CREDENTIALS' fee noted above.
4. Recordkeeping, Reporting and Payment: CREDENTIALS shall maintain records of all service requests and responses provided. Such records shall indicate the identity of the individual involved, the name of the party making the inquiry, the nature of the response provided by CREDENTIALS and the date(s) of the inquiry and response.
 - a. Records required to be maintained by CREDENTIALS shall be protected from disclosure to any third parties in violation of the terms of this Agreement and be retained by CREDENTIALS until termination of this Agreement or any earlier date(s) to which CREDENTIALS and Institution may agree in writing.
 - b. Payment of all monies due to Institution shall be remitted on a monthly basis and shall be rendered within 30 days of the end of each calendar month along with a transaction journal detailing all activity. In the event that CREDENTIALS is subsequently unable to collect on the funds previously remitted to INSTITUTION, INSTITUTION agrees to allow CREDENTIALS to withhold the uncollected amount from the following month's payment.
5. Agency Appointment: Institution hereby appoints CREDENTIALS as its agent for purposes of assuming duties that would otherwise be provided by Institution and providing the SERVICES specified in this Agreement. (see 34 CFR 99.3 "Educational Records") These SERVICES require CREDENTIALS to have access to both directory and personally identifiable information regarding Institution's graduates and attendees. As the agent of Institution, CREDENTIALS is subject to and must comply with the Family Educational Rights and Privacy Act (FERPA) and its prohibitions against disclosure of personally identifiable information regarding students to third parties, except where permitted by the regulations of the United States Department of Education (ED). Institution shall assure that any personally identifiable information about its graduates and attendees is appropriately designated in any information provided to CREDENTIALS.
6. Data Security/Authentication: CREDENTIALS' procedures will prevent release of information to any third parties in violation of FERPA, applicable (ED) regulations or the expressed objections of any present or former student(s) of Institution. Transactions requiring authentication will be delivered either electronically by INSTITUTION or CREDENTIALS, by confirmation that the requestor is an academic institution not requiring a prior release as outlined in FERPA or in writing by the student depending on the circumstances of the transaction request. CREDENTIALS agrees that it will not sell, distribute, release or disclose lists or other compilations consisting of information relating to Institution's graduates and attendees. CREDENTIALS will provide security for the integrity and confidentiality of the database and conduct periodic independent audits to verify security is maintained at satisfactory levels.
7. PCI Compliance: CREDENTIALS agrees to comply with the provisions outlined in the Payment Card Industry Data Security Standard (PCI DSS) and adhere to the merchant level vulnerability testing.
8. Exclusivity: Institution agrees, during the term of this Agreement, not to contract with any other party to provide a similar service as that provided herein by CREDENTIALS. Institution agrees to make a reasonable attempt to refer requests for SERVICES to CREDENTIALS during the term of this Agreement.
9. Term: The initial term of this Agreement shall be 3 years from the effective date and will be renewed for succeeding one-year periods unless sooner terminated.
10. Termination: This Agreement will terminate:

- a. At the end of the term specified in Paragraph 9 or at the end of any succeeding one year period, provided either party delivers written notice of termination at least 90 days before the end of the period, or
 - b. Upon failure of a party in breach of any material term of this Agreement to cure the breach within 30 days of delivery of a written notice of breach from the other party; or
 - c. At any time and without cause upon 90 days written notice of termination delivered by either party to the other.
- Upon termination of this Agreement:
- a. Any student records provided by Institution and maintained by CREDENTIALS shall be returned to Institution or destroyed by CREDENTIALS.
 - b. Institution will remove all Automated Interface software from its personal computing devices and provide CREDENTIALS with a letter certifying removal.
11. Force Majeure: The failure of either party to fulfill its obligations under this Agreement shall not be considered a breach of this Agreement if such failure is caused by unforeseen events beyond the control of the non-performing party, including acts of God, acts of war, rebellion or sabotage or unpreventable mechanical failure.
 12. Audit: Institution shall have the right to inspect CREDENTIALS' books, records and information management systems to assure Institution of CREDENTIALS' ability to carry out its obligations under this Agreement, and meet Institution's standards of integrity, confidentiality and security. Audits may be undertaken no more than once per year upon reasonable notice to CREDENTIALS of not less than 30 days.
 13. Representations & Warranties (CREDENTIALS): CREDENTIALS represents and warrants that during the term of this Agreement it will be and remain in compliance with all applicable laws and regulations governing the SERVICES; and assure accuracy of reports furnished by CREDENTIALS and proper management of all files to maintain system integrity, accuracy, and security.
 14. Representations & Warranties (Institution): Institution represents and warrants that during the term of this Agreement the information furnished by Institution to CREDENTIALS will be accurate.
 15. Mutual Indemnification: Each party agrees to hold the other harmless from any monies paid as a result of third party claims arising out of breach of its respective representations, warranties and agreements herein.
 16. Insurance: CREDENTIALS agrees to maintain Worker's Compensation at the Statutory Limits and Comprehensive General Liability insurance in the amount of \$1,000,000.00 per occurrence with companies acceptable to the Institution. CREDENTIALS further agrees to provide the Institution with a Certificate of Insurance upon written request from the Institution.
 17. Confidentiality of Agreement: The terms and conditions of this Agreement as well as the intellectual property and systemic capabilities of the service shall be kept confidential and shall not be disclosed to any third party except where required by state public records statutes. Nothing herein shall prohibit either party from disclosing or publicizing the fact that the parties have entered into this Agreement and the nature of the SERVICES provided.
 18. Controlling Law: This Agreement shall be construed under the laws of California except its conflict of laws rules which shall not be applied.

Credentials Inc.


By: 

Name: Thomas D McKechney

Title: Chief Executive Officer

Dated: 6-5-13

Trustees of Taft College

By: 

Name: Dr. Dena P. Maloney

Title: Superintendent-President Taft College

Dated: 6/5/2013

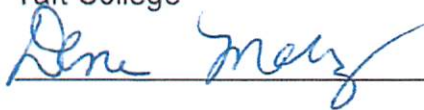
Credentials Confidentiality Acknowledgement Non-Disclosure Agreement

By my signature below, I hereby acknowledge receipt of restricted technical documents from Credentials Inc. and agree to be bound by the terms of this Confidentiality Acknowledgement. Credentials restricted technical documents generally include, but are not limited to, all Credentials documents that are marked "Commercial in Confidence" or any documents related to the installation/integration tasks for the Credentials RoboRegistrar® product in specific student information system environments. I agree to use such document(s) and the information contained therein solely for the purpose of evaluating the potential use of Credentials' technology offerings in support of outsourcing activities at the institution identified below.

I further acknowledge the confidential nature of these document(s) and agree that I or any person within the below-named organization to whom I forward these document(s) will not allow their distribution to any third parties under any circumstances unless compelled by law, subpoena, or court order. The provisions contained in this Agreement shall continue in force for a period of two years following termination of either discussions or an actual relationship between Credentials Inc. and the institution identified below.

Institution: Taft College

Signed: _____



Name: Dr. Dena P. Maloney


Title: Superintendent-President Taft College

Date: 6/5/2013

Please sign & fax to Credentials at 866-470-3155
(no cover sheet needed)

BOARD AGENDA ITEM

Date: November 20, 2015

Submitted by: Darcy Bogle, Vice President of Student Services 

Area Administrator: Dr. Dena Maloney, Superintendent/President

Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Renewal of Eureka Agency/User Site License Contract for January 1, 2016 through December 31, 2016

Background:

Eureka is an online assessment tool that allows the Career Center and Student Success instructors to deliver career development services more efficiently. This tool provides assessments in the areas of personality, skills, interests, values, learning styles, and more, and then connects the assessment results to career options that may lead to high levels of fulfillment, as well as educational options that the students may consider. Eureka is easily integrated into both counseling and classroom curriculum, allowing students and counselors/instructors to access results via web.

Terms (if applicable):

The term of the agreement is for January 1, 2016 through December 31, 2016.

Expense (if applicable):

The cost for services is \$1,499.63.

Fiscal Impact Including Source of Funds (if applicable):

The cost for services is \$1,499.63 which has been budgeted in the 2015-2016 Career Transfer budget.

Approved: 
Dr. Dena Maloney, Superintendent/President



P.O. Box 687 Pinole, CA 94564-0687 1.888.463.2247

Agency/User Site License Contract Amendment Contract Renewal Provision

I. Purpose:

This addendum is to extend the subscription for the presently in-place Agency/User Site License Agreement. This amendment will continue and extend the **EUREKA WINDOWS AND INTERNET** License for:

TAFT COLLEGE

For the period from JANUARY 1, 2016 through DECEMBER 31, 2016

This agreement will hold constant the agreement between your agency and EUREKA. This signed and dated document will be attached and become part of the present contractual agreement and shall extend the agency/Site License Agreement with the undersigned and EUREKA for the dates indicated above.

II. Fee Description:

Subscription and Material:	\$ 1595.00
Group discount	(200.00)
Sales	104.63

Total: \$ 1,499.63

III. Notice:

For the Agency:

Signature

Title

Date

For EUREKA:

L.V. Gomez
Signature

Contract Administrator

Title

Date

Billing Information

Agency Coordinator: _____

Site Coordinator: _____

Address: _____

Address: _____

City _____ ST _____ Zip _____

City _____ ST _____ Zip _____

Phone: () _____ Ext. _____

Phone: () _____ Ext. _____

Purchase Order Number: _____

(Copy attached) last page original contract

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

ABTECH Technologies Quote # ADV-10251-2063-2980

Background:

ABTECH is the college's vendor of choice for Lenovo servers that power many of the colleges systems. This server will replace the controller for the college HyperV system, this system represents 19 virtualized servers that perform tasks from websites to print services.

Terms (if applicable):

This equipment will come with 3 year warranty with 24x7x4 support.

Expense (if applicable):

Total cost of the equipment is \$5,446.72

Fiscal Impact Including Source of Funds (if applicable):

This expense is included the 2015-16 IT budget.

Approved: 
Dr. Dena Maloney, Superintendent/President



Worldwide Headquarters:
 2042 Corte Del Nogal, Suite D
 Carlsbad, CA 92011
 Ph: (800) 474-7397

Quote To: Adrian Agundez
 Taft College
 29 Emmons Park Drive
 Taft, CA 932682317
 (661) 763-7737
 aagundez@taftcollege.edu



Draft Quotation

Quote Date: 11/13/2015
Quote ID: ADV-10251-2063-2980 Rev-00
Revision Date: 11/13/2015 12:26:17 PM

Created By: Aaron Van Velsir
 avanvelsir@abtechsystems.com
 Local Fax: (760) 517-3334

Part Number	Qty	Description	Unit Price	Ext Price
Lenovo - x3650 M5	1	LENOVO X3650 M5 SERVER CONFIGURED WITH: - (1X) INTEL XEON E5-2630V3 8-CORE 2.4GHZ 20MB CACHE CPU - (4X) 16GB TRUDDR4 MEMORY PC4-17000 CL15 LP RDIMM - (2X) 600GB 10K 12GBPS SAS 2.5IN G3HS HDD - X3650M5 PCIE RISER (2 X8 FH/FL + 1 X8 FH/HL SLOTS) - INTEGRATED MANAGEMENT MODULE ADVANCED UPGRADE - ULTRASLIM 9.5MM SATA DVD-ROM - X3650M5 ODD CABLE - REDUNDANT 550W PLATINUM POWER SUPPLY - (2X) 4.3M, 10A/100-250V, C13 TO IEC 320-C14 RACK POWER CABLE - 3 YEAR ONSITE REPAIR 24X7 4 HOUR RESPONSE	\$5,546.72	\$5,546.72
			Total Cost:	\$5,546.72

NOTES: Shipping costs and tax rates are estimates and will be calculated (prepay and add) at time of shipment/invoice. All shipments are made F.O.B. Origin unless pre-arranged with your sales representative and specifically noted on quotation.

The information on this quotation supercedes any verbal quotations and is subject to change without notice. Prices are valid for 30 days from the revision date listed at the top of this document. Please contact your sales representative if you have any questions at 760-827-5100.

Reference the quote ID shown on page one of the quotation for all written correspondence.

This sale is subject to Abtech's Terms and Conditions of Sale ("Terms") effective on the date the purchase order is received, which are incorporated in full by this reference. The Terms are available at <http://www.abtechtechnologies.com/downloads/terms/Abtech-terms-and-conditions.pdf>, and also will be sent by mail or fax to the purchaser upon request. Buyer agrees to have read and intends to be bound by Abtech's Terms by placing an order with Abtech. Abtech limits acceptance to the Terms, and objects to any other additional or different terms in the purchaser's purchase order or any other forms of acceptance. Some products and services, including but not limited to maintenance, StorTrust, hosting, and managed services, have an additional Master Service Agreement ("MSA") and service specific Addendum which are in addition to Abtech's Terms and are likewise incorporated in full by this reference as a full and binding part of the Terms as if fully set forth therein.

Accepted By: _____

Title: _____

Signature: _____

Date: _____

PO Number: _____

Revisions:

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Amendment to the Current Ellucian Software Maintenance for 5 years for Banner and 4 years for Oracle Database

Background:

The administrative system known as Banner uses a licensed Oracle database engine for data collection. Oracle is not an Ellucian product but is sold with the Banner system. Ellucian is providing Taft College a 5 year contract to cover from 1/1/2016 to 12/31/2020.

Terms (if applicable):

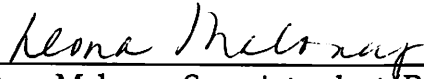
This contract covers from 1/1/2016 to 12/31/2020. By electing the five year contract the annual increase is capped at a maximum of 5.0%.

Expense (if applicable):

Payment of \$163,758.00 is due 1/1/2016. Coverage begins 1/1/2016 to 12/31/2016.

Fiscal Impact Including Source of Funds (if applicable):

This expense is being shared by all campus departments that use Banner and is included in their respective 2015-2016 budgets.

Approved: 
Dr. Dena Maloney, Superintendent/President

**Ellucian Confidential and Proprietary Information
Maintenance Proposal -- West Kern CCD/Taft College**

	<i>Period Ending 31-Dec-15</i>	<i>01-Jan-2016 to 31-Dec-2016</i>		
		1 Year @ 7%	3 Years @ 6%	5 Years @ 5%
Maintenance Paid in Advance				
Banner Student	\$23,355	\$24,990	\$24,756	\$24,523
Banner Student Self-Service	\$0	\$0	\$0	\$0
Banner Faculty Self-Service	\$0	\$0	\$0	\$0
Banner Financial Aid	\$12,964	\$13,871	\$13,742	\$13,612
Banner Financial Aid Self-Service	\$0	\$0	\$0	\$0
Financial Aid FM Need Analysis	\$6,815	\$7,292	\$7,224	\$7,156
Banner Finance	\$16,765	\$17,939	\$17,771	\$17,603
Banner Finance Self-Service	\$0	\$0	\$0	\$0
Banner Human Resources	\$16,960	\$18,147	\$17,978	\$17,808
Banner Employee Self-Service	\$0	\$0	\$0	\$0
Banner Workflow	\$4,284	\$4,584	\$4,541	\$4,498
EDISmart	\$0	\$0	\$0	\$0
CSS Profile	\$0	\$0	\$0	\$0
Ellucian Degree Works	\$9,601	\$10,273	\$10,177	\$10,081
Operational Data Store Oracle	\$7,686	\$8,224	\$8,147	\$8,070
SUBTOTAL	\$98,430	\$105,320	\$104,336	\$103,352

		<i>01-Jan-2016 to 31-Dec-2016</i>		
		1 Year @ 7%	3 Years @ 6%	4 Years¹ @ 5%
Maintenance Paid in Advance				
Oracle		\$0	\$0	\$0
Database Configuration Management Pack	\$1,854	\$1,984	\$1,965	\$1,947
Database Diagnostics Pack	\$1,854	\$1,984	\$1,965	\$1,947
Diagnostics Pack for Oracle Middleware	\$1,854	\$1,984	\$1,965	\$1,947
iAS Configuration Management Pack	\$1,854	\$1,984	\$1,965	\$1,947
Internet App Server Enterprise Edition	\$18,535	\$19,832	\$19,647	\$19,462
Internet Developer Suite	\$4,175	\$4,467	\$4,426	\$4,384
Programmer	\$835	\$893	\$885	\$877
Relational Database System	\$24,715	\$26,445	\$26,198	\$25,951
Tuning Pack	\$1,854	\$1,984	\$1,965	\$1,947
SUBTOTAL	\$57,530	\$61,557	\$60,982	\$60,407
GRAND TOTAL	\$155,960	\$166,877	\$165,318	\$163,758

¹ Ellucian's current agreement with Oracle allows us to provide 14 years of direct support to clients. As of 12/31/15 your college has had maintenance direct with Ellucian for 10 years; leaving a balance of 4 years. We anticipate that our Oracle agreement will be expanded beyond the limit of 14 years, but we have to abide by that limit for now.

**AMENDMENT TO THE
MAINTENANCE AGREEMENT**

ELLUCIAN SUPPORT INC.

(formerly named SunGard Higher Education, Inc.)
4 Country View Road, Malvern, Pennsylvania 19355
FAX Number (610) 578-3700
("Maintenance Provider")

and

WEST KERN COMMUNITY COLLEGE DISTRICT

("Licensee")

Maintenance Provider and Licensee are parties to the Software Maintenance Agreement dated December 16, 2005, as thereafter amended (the "Maintenance Agreement"). Licensee now desires to obtain from Maintenance Provider Improvements for the Licensed Software identified in this Amendment (the "Maintenance Amendment"), on the terms and conditions of the Maintenance Agreement, as modified by this Maintenance Amendment. This Maintenance Amendment is entered into by the parties on the latest date shown on the signature page of this Maintenance Amendment (the "Execution Date"). Maintenance Provider's obligations hereunder will commence on January 1, 2016 (the "Commencement Date"). Maintenance Provider and Licensee, intending to be legally bound, agree as follows:

1. **Defined Terms.** Unless specifically defined herein, all terms defined in the Maintenance Agreement will have the same meaning when used in this Maintenance Amendment.

2. **Amendment to and Modification of Maintenance Agreement.**

(a) Maintenance Provider agrees to provide Improvements with respect to the Component Systems identified in the attached Exhibit 1, on the same terms and conditions as the Maintenance Agreement for the period and for the fee specified in the attached Exhibit 1. The term of the Maintenance Agreement is deemed to be extended as provided for in the attached Exhibit 1 for purposes of this Maintenance Amendment. Any amounts indicated on the attached Exhibit 1 are in addition to all other amounts payable under the Maintenance Agreement.

(b) The hours during which Maintenance will be provided for each Component System, the targeted response times for certain defined categories of Maintenance calls for each Component System, and other details and procedures (collectively, the "Maintenance Standards") relating to the provision of Maintenance for each Component System are described in the applicable Supplement attached as Exhibit 2 hereto. To the extent that a different Maintenance Standard applies to certain of the Component Systems than that which applies to others, the Maintenance Standard applicable to each Component System will be described in the table in Exhibit 1 and the corresponding Supplements will be attached in Exhibit 2.

(c) **Services Limitations.** All Improvements will be part of the applicable Baseline Component System and will be subject to all of the terms and conditions of the License Agreement and the Maintenance Agreement. Maintenance Provider's obligation to provide Licensee with Improvements for Baseline Component Systems owned by parties other than Maintenance Provider is limited to providing Licensee with the Improvements that the applicable third party owner provides to Maintenance Provider for that Baseline Component System. In this regard, to the extent that an agreement authorizing Maintenance Provider to resell or sublicense a third party's Baseline Component System is terminated or expires prior to the Expiration Date, or prior to the expiration of any renewal term, for that Baseline Component System, then Maintenance Provider's obligation to provide Improvements to Licensee for that Baseline Component System, and Licensee's obligation to pay Maintenance Provider for such Improvements, shall automatically terminate simultaneously with the termination or expiration of the relevant agreement. Licensee must provide Maintenance Provider with such facilities, equipment and support as are reasonably necessary for Maintenance Provider to perform its obligations under the Maintenance Agreement, including remote access to the Equipment.

(d) **Term.** The term of the Maintenance Agreement as it applies to each Baseline Component System is for the period beginning on the Commencement Date and continuing until the Expiration Date for that Baseline Component System. For each Baseline Component System, the Maintenance Agreement will automatically be extended for consecutive Contract years beyond the Expiration Date on a year-to-year basis unless: (i) either party notifies the other in writing of its intent not to extend this Agreement for any particular Baseline Component System at least ninety (90) days prior to the Expiration Date, or, for any Contract Year subsequent to the Expiration Date, at least ninety (90) days prior to the expiration of the then-current Contract Year or (ii) the Maintenance Agreement has otherwise expired or terminated as it relates to a particular Baseline Component System under the terms of the Maintenance Agreement.

3. **Integration Provision.** Except as expressly modified by this Maintenance Amendment, the Maintenance Agreement will remain in full force and effect. As of the Execution Date, the Maintenance Agreement, as further amended by this Maintenance Amendment constitutes the entire understanding of the parties as regards the subject matter hereof and cannot be modified except by written agreement of the parties. Both the transaction provided for in and the fees due under this Maintenance Amendment are non-cancelable, and the amounts paid under this Maintenance Amendment are nonrefundable, except as provided in this Maintenance Amendment. By the execution of this Maintenance Amendment, each party represents and warrants that it is bound by the signature of its respective signatory. Further, in executing this Maintenance Amendment, Licensee has not relied on the availability of either any future version of any Baseline Component System, or any future software product.

Maintenance Provider

Licensee

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT TITLE: _____

DATE SIGNED: _____

DATE SIGNED: _____

EXHIBIT 1

Licensee: West Kern Community College District

MAINTENANCE TABLE A - PAID IN ADVANCE

FIRST ANNUAL CONTRACT YEAR PAYMENT DATE: January 1, 2016

Component System(s)	Contract Year Begins/Ends	Expiration Date	Maintenance Standards	Initial Payment Amount
Banner Student	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Student Self-Service	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Faculty Self-Service	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Financial Aid	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Financial Aid Self-Service	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Financial Aid FM Need Analysis	Jan 1/Dec 31	December 31, 2020	Hosted Advantage Plus	Included
Banner Finance	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Finance Self-Service	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Human Resources	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Employee Self-Service	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
EDISmart	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Banner Workflow	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
CSS Profile	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Degree Works	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Operational Data Store Oracle	Jan 1/Dec 31	December 31, 2020	Advantage Plus	Included
Initial Payment Amount (covers the contract year January 1, 2016 to December 31, 2016)				\$ 103,352 ¹

MAINTENANCE TABLE B - PAID IN ADVANCE

FIRST ANNUAL CONTRACT YEAR PAYMENT DATE: January 1, 2016

Component System(s)	Contract Year Begins/Ends	Expiration Date	Maintenance Standards	Initial Payment Amount
Oracle ² <ul style="list-style-type: none"> • Database Configuration Management Pack • Database Diagnostics Pack • Diagnostics Pack for Oracle Middleware • iAS Configuration Management Pack • internet App Server Enterprise Edition • Internet Developer Suite • Programmer • Relational Database System • Tuning Pack 	Jan 1/Dec 31	December 31, 2019	Advantage	Included
Initial Payment Amount (covers the contract year January 1, 2016 to December 31, 2016)				\$ 60,407 ³

NOTES TO THE MAINTENANCE TABLE:

¹ For the Baseline Component Systems set forth in Maintenance table A above, the “Initial Payment Amount” represents the amount due on the First Annual Contract Year Payment Date for Improvements for the first full Contract Year. Fees for Improvements for each subsequent Contract Year are payable on the anniversary of the First Annual Contract Year Payment Date. Improvement fees for the second Contract Year and for each subsequent Contract Year prior to the Expiration Date will be specified by Maintenance Provider in an annual invoice and will increase by not more than 5% over the amount payable for Improvements for the immediately preceding Contract Year. Improvement fees for any Contract Year subsequent to the Expiration Date will be specified by Maintenance Provider in an annual invoice and will increase by not more than 7% over the amount payable for Improvements for the immediately preceding Contract Year.

² Indicates that the Component System is owned by a Third Party

³ For the Baseline Component Systems set forth in Maintenance table B above, the “Initial Payment Amount” represents the amount due on the First Annual Contract Year Payment Date for Improvements for the first full Contract Year. Fees for Improvements for each subsequent Contract Year are payable on the anniversary of the First Annual Contract Year Payment Date. Improvement fees for the second Contract Year and for each subsequent Contract Year prior to the Expiration Date will be specified by Maintenance Provider in an annual invoice and will increase by not more than 5% over the amount payable for Improvements for the immediately preceding Contract Year. Following the Expiration Date, the Maintenance Agreement may be extended upon mutual written agreement of the parties, either in the form of an Amendment to this Agreement signed by each party, or in the form of a separate and new agreement signed by each party.

EXHIBIT 2
Maintenance Standards – Advantage Level

I. Defined Terms:

“Notification” means a communication to Maintenance Provider’s ActionLine by means of: (i) Maintenance Provider’s Customer Support Center; (ii) the placement of a telephone call; or (iii) the sending of an e-mail, in each case, in accordance with Maintenance Provider’s then-current policies and procedures for submitting such communications.

“Priority One Call” means a Notification that Licensee believes that a Documented Defect has caused: (i) a full failure (i.e., “crash”) of its computer system; (ii) a full failure of the Licensed Software; or (iii) a failure of its computer system or the Licensed Software which, in either case, prevents Licensee from performing data processing which is critical to Licensee’s operations on the day on which the alleged Documented Defect is reported.

“Priority Two Call” means a Notification that Licensee believes that a Documented Defect has caused a partial failure of Licensee’s computer system or the Licensed Software which significantly hinders its ability to perform data processing which is critical to Licensee’s operations on the day on which the alleged Documented Defect is reported.

“Priority Three Call” means a Notification that Licensee believes that a Documented Defect has caused an intermittent failure of, or problem with, its computer system or the Licensed Software that causes a significant delay in Licensee’s ability to perform data processing on the day on which the alleged Documented Defect is reported, but where the processing is not critical to Licensee’s operations.

“Priority Four Call” means a Notification that Licensee believes that a Documented Defect has caused a problem with its computer system or the Licensed Software that does not significantly affect critical processing.

II. Hours During Which Maintenance Provider’s “ActionLine” Telephone Support Will be Available to Licensee in Connection with the Provision of Maintenance: Five (5) days per week, Monday through Friday, excluding United States holidays and Maintenance Provider-observed holidays, from 8:00 AM to 8:00 PM (Eastern US Time).

III. Targeted Response Times: With respect to Maintenance Provider’s Maintenance obligations, Maintenance Provider will use reasonable efforts to respond to Notifications from Licensee relating to the Baseline Component Systems identified in Exhibit 1 in accordance with the following guidelines, with the time period to be measured beginning with the first Maintenance Provider ActionLine business hour occurring after Maintenance Provider’s receipt of the Notification:

Priority One Calls – two (2) hours or less.

Priority Two Calls – four (4) hours or less.

Priority Three Calls – twenty-four (24) hours or less.

Priority Four Calls – seventy-two (72) hours or less.

Notes: (1) For purposes of these targets, a “response” will mean as an initial contact from an Maintenance Provider representative to Licensee to begin evaluation of the problem reported under one of the categories of calls identified above; (2) As a prerequisite to Maintenance Provider’s obligation to respond to Licensee, Licensee must follow the policies and procedures of Maintenance Provider’s ActionLine (such as the dialing of a particular phone number, the categorization of a particular problem, etc.) when submitting its Notification.

EXHIBIT 2
Maintenance Standards – Advantage Plus Level

I. Defined Terms:

“Notification” means a communication to Maintenance Provider’s ActionLine by means of: (i) Maintenance Provider’s Customer Support Center; (ii) the placement of a telephone call; or (iii) the sending of an e-mail, in each case, in accordance with Maintenance Provider’s then-current policies and procedures for submitting such communications.

“Priority One Call” means a Notification that Licensee believes that a Documented Defect has caused: (i) a full failure (i.e., “crash”) of its computer system; (ii) a full failure of the Licensed Software; or (iii) a failure of its computer system or the Licensed Software which, in either case, prevents Licensee from performing data processing which is critical to Licensee’s operations on the day on which the alleged Documented Defect is reported.

“Priority Two Call” means a Notification that Licensee believes that a Documented Defect has caused a partial failure of Licensee’s computer system or the Licensed Software which significantly hinders its ability to perform data processing which is critical to Licensee’s operations on the day on which the alleged Documented Defect is reported.

“Priority Three Call” means a Notification that Licensee believes that a Documented Defect has caused an intermittent failure of, or problem with, its computer system or the Licensed Software that causes a significant delay in Licensee’s ability to perform data processing on the day on which the alleged Documented Defect is reported, but where the processing is not critical to Licensee’s operations.

“Priority Four Call” means a Notification that Licensee believes that a Documented Defect has caused a problem with its computer system or the Licensed Software that does not significantly affect critical processing.

II. Hours During Which Maintenance Provider’s “ActionLine” Telephone Support Will be Available to Licensee in Connection with the Provision of Maintenance: Seven (7) days per week, 24 hours per day.

Note: Maintenance Provider’s ActionLine uses an automated answering system to receive and record telephone calls from clients, as well as to receive reports via Maintenance Provider’s Customer Support Center and e-mail. This system allows Maintenance Provider’s ActionLine staff to classify, prioritize record basic details, conduct certain research, and assign a consultant to respond to a client’s telephone call.

III. Targeted Response Times: With respect to Maintenance Provider’s Maintenance obligations, Maintenance Provider will use diligent, commercially reasonable efforts to respond to Notifications from Licensee relating to the Baseline Component Systems identified in Exhibit 1 in accordance with the following guidelines:

Priority One Calls – one (1) hours or less.

Priority Two Calls – four (4) hours or less.

Priority Three Calls – twenty-four (24) hours or less.

Priority Four Calls – seventy-two (72) hours or less.

Notes: (1) For purposes of these targets, a “response” will mean as an initial contact from an Maintenance Provider representative to Licensee to begin evaluation of the problem reported under one of the categories of calls identified above; (2) As a prerequisite to Maintenance Provider’s obligation to respond to Licensee, Licensee must follow the policies and procedures of Maintenance Provider’s ActionLine (such as the dialing of a particular phone number, the categorization of a particular problem, etc.) when submitting its Notification.

BOARD AGENDA ITEM

Date: November 25, 2015
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

FireFly Computers Quote #621346 for Smart Client (upgraded computers) for Virtualized Computing

Background:

FireFly Computers sell a smart thin client system that will replace used computers in classrooms G9 and G10 as part of the annual classroom refresh. The computers used by students in this area has exceeded 4 years of age and no longer under warranty.

Terms (if applicable):


Purchase of the smart clients and monitors come with a 3 year warranty.

Expense (if applicable):

Total cost of the equipment is \$30,365.00

Fiscal Impact Including Source of Funds (if applicable):

This cost is being paid by classroom equipment funds provided by the state.

Approved: 
Dr. Dena Maloney, Superintendent/President



The Very Best In Low Cost,
High Powered Computing

Quotation

Quote# 621346
Expires: 12/13/2015

Terms

Net 30 Days

FireFly Computers
4463 White Bear Parkway, Suite 102
Saint Paul, MN 55110
www.fireflycomputers.com

Customer

Taft College
Adrian Agundez
Phone: (661) 763-7846
Email: Agundez@taftcollege.edu

Account Manager

Steve Dimitroff
Direct: 612-326-1810
Fax: 612-392-2155
Email: steve@fireflycomputers.com

Product Details	Quantity	Unit Price	Extended Price
FireFly 3400 Series Server, Rack Mount Chassis 2U Rack Mounted Chassis w/ Rails for 4 Post Rack Intel® Xeon® Processor, 6C, HT @3.5GHz 32GB DDR4 Memory, ECC, 2133 MHz 460GB Auto-Redundant Solid State Drive GeForce GT730 2GB Graphics Card Dual-Port Gigabit Ethernet NIC Integrated IPMI 2.0 Remote Management 400W 80 Plus Certified Power Supply Optical Drive, 24x DVD-RW Logitech® USB Keyboard, Mouse, and Headset Server 2008®R2 Preinstalled – License Required FireFly Computers Preconfigured 3 Year On-Site Warranty with Advance Exchange	2	\$2,995.00	\$5,990.00
ViewSonic SC-T35 Smart Client for Virtualized Computing	75	\$199.00	\$14,925.00
FireFly Advantage Pack - 1 Year -Unlimited technical support with FireFly Computers Engineers -Access to all FireFly Computers virtualization software and guides -Advance Hardware Replacement for Zero Client replacements	75	\$10.00	\$750.00
20" LED Monitor, Zero Client Device Mountable	75	\$99.00	\$7,425.00
Logitech USB Keyboard and Mouse Combo	75	\$17.00	\$1,275.00
		Sub Total	\$30,365.00
		Tax	\$0.00
		Shipping	\$0.00
		Grand Total	\$30,365.00

Please fax purchase orders to 612-392-2155

Special Offers / Notes

- Freight is Included

BOARD AGENDA ITEM

Date: November 17, 2015
Submitted by: Darcy Bogle, Vice President of Student Services
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Agreement with Pacific West Sound Inc. for the sound system and music for the 2015-2016 Taft College Graduation Ceremony

Background:

We have used this company to provide our sound system since we began having graduation at the high school football field. Their pricing has remained the same since the inception and I would recommend we continue with their services.

Terms (if applicable):


The term of the agreement is for one day of services for the sound system and music for May 20, 2016.

Expense (if applicable):

The cost for services is \$3,100 which has been budgeted in the 2015-2016 budget.

Fiscal Impact Including Source of Funds (if applicable):

The cost for services is \$3,100 which has been budgeted in the 2015-2016 budget.

Approved: 
Dr. Dena Maloney, Superintendent/President

Pacific West Sound Inc.

521 East 21st Street
 Bakersfield CA USA 93305
 Telephone: 661 395-1448
 Facsimile: 661 395-3148

SHOW NAME:	Taft College Grad 2016
INVOICE NO.	8395
INVOICE DATE	11/16/15
CUSTOMER	TAFTCOLL
TERM	1 days
PAGE	1 of 2

INVOICE TO

Taft College /West Kern Community College District
 29 Emmons Park Drive

 Taft CA USA 93268

VENUE Ref: TAFTCOLL00011 BIRCH CAFE

Taft High School
 701 7th Street

 Taft, CA, 93268

BOOKING CONTACT Melissa Blanco	CUSTOMER CONTACT	OUT DATE/TIME 05/20/16 1100	DELIVERY DATE/DAY/TIME 05/20/16 Fri 1200	VIA We deliver		
PAYMENT **Cash on delivery - Check	P.O No.	DATE CONFIRMED 11/16/15	IN DATE/TIME 05/20/16 2330	RETURN DATE/DAY/TIME 05/20/16 Fri 2230	VIA We pickup	
CUSTOMER PHONES 661 763-7700: F:661 763-7705	PROJECT	SETUP BY 05/20/16 1200	REHEARSAL 05/20/16 1630	STRIKE/WRAP 05/20/16 2000	SHOW STARTS 05/20/16 1745	SHOW FINISH 05/20/16 2000

CODE	DESCRIPTION	O	R	QTY	DISC%	TOTAL
	PWS Audio Inventory					
BETA87	Shure Beta87 Vocal Condenser Mic			4	0.00	60.00
TALLBOOM	Tall Boom Stand			2	0.00	16.00
MX418	SHURE MX 418			2	0.00	60.00
TABLETOP	Table Top Microphone Stand			2	0.00	10.00
	PWS Cabling Inventory					
50A/50	50 foot TWIST LOCK 50A - 50A AC Cable			1	0.00	0.00
	PWS Audio Inventory					
CLICKER	50A - Power Distro Panel			1	0.00	50.00
LS9-16	Yamaha LS9 - 16 channel digital mixing console			1	0.00	125.00
QSCK10	QSC K-10 self-powered speaker W/COVER/IEC			10	0.00	550.00
CD01U	Tascam CD-01U CD player			1	0.00	20.00
SPKSTNDT	Tall Ultimate Support Stand for Speakers			8	0.00	80.00
	PWS Cabling Inventory					
ED/100	100 foot 15A Edison - 15A Edison AC Cable			4	0.00	30.00
ED/50	50 foot 15A Edison - 15A Edison AC Cable			4	0.00	20.00
S.ED25.B	25 Foot B System Stage Stringer			1	0.00	10.00
CUBETAP	AC Cube Tap			4	0.00	12.00
TWIST-ED	30A Twist to Edison Adaptor			1	0.00	0.00
CPC50	50 foot CPC(M) - CPC(F)			1	0.00	0.00
CPC75	75 foot CPC(M) - CPC(F)			2	0.00	0.00
CPC100	100 foot CPC(M) - CPC(F)			1	0.00	0.00
CPCFANM	CPC - XLR(M) Fanout			1	0.00	0.00
STAGEBOX	12ch CPC Stage Input Box			1	0.00	0.00
ELOOM/25	25 foot EON Loom			4	0.00	20.00
XLR/10	10 foot XLR Patch Cable			10	0.00	10.00

INSTALLATION INSTRUCTIONS	ALL EQUIPMENT RETURNED:	SUB TOTAL	1348.00
	DATE:	SUNDRIES	30.00
	SIGNED:	INST/OPERATOR	1722.00
	SHORT RETURN	TOTAL	3100.00
	DOCKET REF.:		

The renter acknowledges that this rental is subject to the terms and conditions on reverse hereof and in particular that the equipment is NOT covered by insurance and that additional rental charges will be made if the equipment is returned late. All blown globes must be returned, speaker cone damage must be paid for on return, any theft must be reported to the police.	PAYMENT RECEIPT		AMOUNT DUE \$ 3,100.00
	SIGNED :		
	IDENTIFICATION		
.....	RENTER OR DULY AUTHORISED AGENT OF RENTER	DATE	

Pacific West Sound Inc.

521 East 21st Street
 Bakersfield CA USA 93305
 Telephone: 661 395-1448
 Facsimile: 661 395-3148

SHOW NAME:	Taft College Grad 2016
INVOICE NO.	8395
INVOICE DATE	11/16/15
CUSTOMER	TAFTCOLL
TERM	1 days
PAGE	2 of 2


INVOICE TO	VENUE Ref: TAFTCOLL00011 BIRCH CAFFEE
Taft College /West Kern Community College District 29 Emmons Park Drive Taft CA USA 93268	Taft High School 701 7th Street Taft, CA, 93268

BOOKING CONTACT Melissa Blanco	CUSTOMER CONTACT	OUT DATE/TIME 05/20/16 1100	DELIVERY DATE/DAY/TIME 05/20/16 Fri 1200	VIA We deliver		
PAYMENT **Cash on delivery - Check	P.O.No.	DATE CONFIRMED 11/16/15	IN DATE/TIME 05/20/16 2330	RETURN DATE/DAY/TIME 05/20/16 Fri 2230	VIA We pickup	
CUSTOMER PHONES 661 763-7700: F:661 763-7705	PROJECT	SETUP BY 05/20/16 1200	REHEARSAL 05/20/16 1630	STRIKE/WRAP 05/20/16 2000	SHOW STARTS 05/20/16 1745	SHOW FINISH 05/20/16 2000

CODE	DESCRIPTION	O	R	QTY	DISC%	TOTAL
XLR/25	25 foot XLR Patch Cable			10	0.00	10.00
XLR/50	50 foot XLR Patch Cable			6	0.00	6.00
XLR/100	100 foot XLR Patch Cable			3	0.00	6.00
K-LOOM-8	8' K-Loom w/ 2 XLR and IEC			6	0.00	30.00
K-LOOM50	50' K-Loom w/ 2 XLR and Edison			6	0.00	30.00
	Miscellaneous					
EZUP01	Easy Up - generic Tent			1	0.00	25.00
TRUCKING	B-CLASS TRUCKING			112	0.00	168.00
WB/MB	WorkBox / MicBox SET			1	0.00	0.00
	rubber mats to cover cable runs (NOT CABLE RAMPS)					30.00
	Stage Hand					
HAND	Basic All Purpose Labor			1	0.00	406.00
	- 12 hours					
HAND	Basic All Purpose Labor			1	0.00	406.00
	- 12 hours					
	A/V Technician					
T3	Expert Technician			1	0.00	504.00
	- 12 hours					
	Stage Hand					
HAND	Basic All Purpose Labor			1	0.00	406.00
	- 12 hours					

INSTALLATION INSTRUCTIONS	ALL EQUIPMENT RETURNED:	SUB TOTAL	1348.00
	DATE:	SUNDRIES	30.00
The renter acknowledges that this rental is subject to the terms and conditions on reverse hereof and in particular that the equipment is NOT covered by insurance and that additional rental charges will be made if the equipment is returned late. All blown globes must be returned, speaker cone damage must be paid for on return, any theft must be reported to the police.	SIGNED:	INST/OPERATOR	1722.00
	SHORT RETURN	TOTAL	3100.00
	DOCKET REF.:		
	PAYMENT RECEIPT		
	SIGNED :		
	IDENTIFICATION		
RENTER OR DULY AUTHORISED AGENT OF RENTER	DATE	AMOUNT DUE	\$ 3,100.00

BOARD AGENDA ITEM

Date: November 16, 2015
Submitted by: Darcy Bogle, Vice President of Student Services 
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Facilities Use Agreement with Taft Union High School for the 2015-2016 Graduation Practice and Ceremony

Background:

Traditionally, Taft College utilizes the TUHS football field for Taft College graduation practice and ceremony. This agreement is for May 20, 2016. TUHS waived the fees associated with the use of the football field. The arrangement includes a Hold Harmless Agreement and Covenant Not to Sue.

Terms (if applicable):


The term of the agreement is for a one day use of the TUHS football field for May 20, 2016.

Expense (if applicable):

None. TUHS waived the fees associated with the use of the football field.

Fiscal Impact Including Source of Funds (if applicable):

No expense impact to the 2015-2016 budget.

Approved: 
Dr. Dena Maloney, Superintendent/President

ACTIVITY REQUEST - TAFT HIGH

PLEASE PRINT

After this activity request form has been approved and placed on the calendar, the activity is scheduled. To change a scheduled date, time, facility, or to cancel, please submit another request form.

11-16-15 Today's Date TAFT College Organization Darcy Bogle Advisor's/Requestor's Name
Graduation/Practice Type of Activity May 20, 2016 Date(s) Desired
SUN-MON-TUES-WED-THURS-FRI-SAT Circle Day(s) of Week Desired 5:15pm Time Event Begins 7am Set Up Time 9pm Ending Time
 FACILITY/DESTINATION: Football Field
 FACILITY NEEDED OR DESTINATION/LOCATION Room (#/Name)

This form is an original/first request for an activity. This form is a second request to change a date, time, facility, or to cancel the original/first request.

ORIGINAL DATE OF ACTIVITY: _____

Change of: Date Time Facility CANCEL ACTIVITY

SPECIAL NEEDS: Do you wish the building opened for you? Yes No Stage set up
 P.A. System Chairs # _____ Tables # _____ Plants for stage

Other Needs (Be Specific) _____

District transportation is required and has been requested.

If you need students to be released from class(es), please submit the list four (4) days in advance for proper notification of all concerned.

Approved by:	Advisor/Requestor _____	Date _____
	ASB Council _____	Date _____
	Tentatively Posted in Activity Book _____	Date _____
	Principal/Designee _____	Date _____
	Business Manager _____	Date _____

Please be aware of the presence of asbestos containing materials located within certain buildings utilized by this school district. The District's Asbestos Management Plan is available for review at the Administration Office.

(Outside Organizations or Individuals ONLY)

I UNDERSTAND THAT: The use of Taft Union High School facilities by outside organizations or individuals is on space-available basis only. High school activities take priority and in some unusual instances may preempt outside activities even if the outside activity was previously scheduled.

Darcy Bogle Signature of Outside Organizations/Individual(s) 763-7889 Phone Number
Darcy Bogle - 89 Cougar Court, TAFT, CA Mailing Address of Outside Organization/Individual(s)

Taft Union High School District

HOLD HARMLESS AGREEMENT AND COVENANT NOT TO SUE

I, Darcy Bogle, TAST College, in consideration for
 (Person Requesting Use) (Name of Organization)
 of being permitted to use facilities/equipment of the Taft Union High School District, Taft, California, County of Kern, for the purpose of TAST College Graduation and Practice Ceremonies between the dates of May 20, 2016 and May 20, 2016, do hereby covenant and agree that the Taft Union High School District, their officers, employees, agents, members or representatives shall not be liable for any loss, damage, injury or liability of any kind to any person or property caused by or arising from any use of the premises of the Taft Union High School District, or any part thereof, or by any defect in any building, structure or improvement thereon, or in any equipment to be used therein, or because of the same being out of repair or arising from any act or omission of the undersigned or its agents, employees, nor shall the above enumerated entities be liable for any loss, damage or injury from any cause whatsoever to the property or person of the undersigned or any of its employees, agents or other persons using said premises, or any item, or any part thereof.

The undersigned agrees to protect, indemnify, and covenant not to sue and hold harmless the above-enumerated Taft Union High School District, for the use or occupancy of the premises and arising from any state of condition of said premises, or item(s), or any part thereof.

Event Coordinator: Darcy Bogle Phone: 661-763-7889
 Authorized Agent Signature: Darcy Bogle Date: 11/16/15
 Authorized Agent Print Name: Darcy Bogle
 Title: Vice President, Student Services

ADDRESS: TAST College Phone: Bus. 661-763-7889
29 Cougar Court Home: _____
TAST, CA 93268

Business Office

701 7th Street - Taft, California 93268 - Phone: (661) 763-2300 - Fax: (661) 763-1445

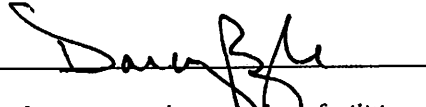
Taft Union High School District

FACILITY USE - CLIENT RESPONSIBILITY

Taft Union High facilities are maintained with a high standard of "excellence." Use of our facilities bear the responsibility on your part to maintain the standards of safety and cleanliness set by the District. To keep excess costs to a minimum and insure a safe environment the District requires the following:

1. Normal facility use fee will be billed upon receipt of the approved activity request and the client must pay the "Facility Use Fee" prior to the use of the facility, unless prior Board approval to waive fees has been requested and approved.
2. Fees will be assessed for any expenses incurred by the District due to damages to the facility or equipment, or for TUHS employee labor used for clean up and repairs.
3. In the event of a conflict with the Taft Union High School home contests your group will need to use an alternate facility. You may contact the Principal's Secretary at 763-2334 for the current availability of our facilities.
4. You must file an "Activity Request Form", a "Hold Harmless and Covenant Not To Sue Agreement", and provide a Certificate of Insurance.
5. **NO USE OF TOBACCO PRODUCTS (smoking, chew, etc.), ALCOHOL, OR DRUGS IS PERMITTED AT ANY TIME ON ANY TUHS FACILITY.** Violation of this policy could have serious affects. Such use is in violation of both law and Board Policy, which must be strictly enforced during your use of our facility.
6. Proper supervision of the event must be provided. Particular care should be taken to protect the fields and restroom facilities from inappropriate use and/or vandalism.
7. The facility must be cleaned upon completion of each event. FEES will be assessed and you will be invoiced for any damage to the facility, equipment, and for the clean up required by TUHS personnel.

I understand and accept the client responsibilities described above, agree to pay facility use fees (not waived) and costs for damages or expenses incurred by the District resulting from use of the facility.

Authorized Client Signature:  Date: 11/16/15

The maintenance department handles the access and set up of our facilities and can be contacted at 763-2321. If you have additional questions please call Gina Fields at 763-2315.

Warning: Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function, men and women changes, and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.

CAH:glf

Rev. 8/14/06

Business Office

701 7th Street - Taft, California 93268 - Phone: (661) 763-2300 - Fax: (661) 763-1445

S:\My Documents\Facility Use\FACILITY USE CLIENT RESPONSIBILITY.doc



November 16, 2015

Chuck Hagstrom
Taft Union High School
701 Seventh Street
Taft, CA 93268

Dear Chuck,

On behalf of Taft College, I would like to request Taft Union High School waive the fees associated with the use of the football stadium for the Taft College graduation practice and graduation scheduled for the afternoon and evening of May 20, 2016. We recognize and are very appreciative of the long standing partnership with Taft Union High School.

If I can be of assistance in the future, please do not hesitate to give me a call at 763-7889.

Sincerely,

A handwritten signature in black ink that reads "Darcy Bogle". The signature is written in a cursive style with a large, prominent "D" and "B".

Darcy Bogle
Vice President, Student Services

Date: November 24, 2015
Submitted by: Mike Capela, M&O Supervisor
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Purchase of a 2015 Chevrolet Silverado 1500

Background:

The proposed purchase of the 2015 Chevrolet Silverado will be replacing a 2005 Chevrolet Silverado 1500 which is 10 years old and currently has 152,000 miles. This vehicle was scheduled to be replaced during the 2015/2016 academic year. We requested quotes on a basic 2015 Chevy Silverado 1500 pickup truck. Specifications included V-8 engine, automatic transmission, cloth interior, crew cab, short bed, power windows and door locks.

Terms (if applicable):

N/A

Expense (if applicable):

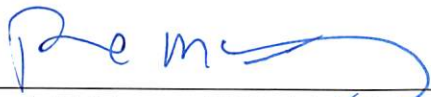
The three quotes solicited for the Maintenance Department pickup truck are listed below:

Dealership	Total Cost (Including taxes and fees)
Rio Vista Chevrolet, Buellton, CA	\$34,504.52
Richland Chevrolet, Shafter, CA	\$37,045.70
Delano Chevrolet, Delano, CA	\$39,423.00

Our recommendation is to go with the lowest quote of \$34,504.52 submitted by Rio Vista Chevrolet in Buellton, CA.

Fiscal Impact Including Source of Funds (if applicable):

The expense is included in the 2015/2016 Transportation budget and general revenue funds will be utilized.

Approved: 
Brock McMurray, EVP of Administrative Services



Date: November 30, 2015
Submitted by: Dr. Robert Meteau, Associate Vice President, Human Resources
Area Administrator: Dr. Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Agreement with Liebert Cassidy Whitmore for screening/selection committee training.

Background:

Plan Component 8, of the District EEO Plan states "Any organization or individual, whether or not an employee of the District, who is involved in the recruitment and screening/selection of personnel, shall receive appropriate training on the requirement of the following:

- Title 5 regulations on equal employment opportunity (section 53000 et. seq.)
- The requirements of federal and state nondiscrimination laws
- The educational benefits of workforce diversity
- The elimination of bias in hiring decisions, and
- Best practices in serving on a selection or screening committee

Terms (if applicable):


The contract is effective January 7, 2016 – January 7, 2016.

Expense (if applicable):

The cost is \$2,000.00

Fiscal Impact Including Source of Funds (if applicable):

This expense is included in the 2015-2016 Human Resources budget and general revenue funds will be utilized.

Approved: 
Dr. Dena Maloney, Superintendent/President

November 17, 2015

Dr. Robert J. Meteau Jr.
Associate VP of Human Resources
West Kern CCD / Taft College
29 Cougar Court
Taft, CA 93268

Re: *Training*

Dear Dr. Meteau,

The purpose of this letter is to confirm that Eileen O'Hare-Anderson will present the workshop regarding "*Hiring the Best While Developing Diversity in the Workforce: Legal Requirements and Best Practices for Screening Committees*" on Thursday, January 7th from 10:00 a.m. to 12:00 p.m. and 1:00 p.m. to 3:00 p.m. for your faculty, classified and management. The total cost of training will be \$2,000.

We would like to request the following audio-visual equipment:

- a microphone, preferably cordless (depending on the size of the audience)
- lcd projector and laptop (if available)
- a small table near the front of the room with electricity nearby (if you will not be providing the lcd projector and laptop)
- a screen or blank wall

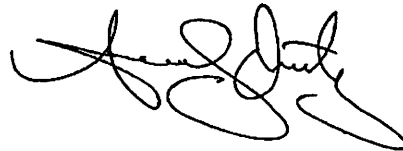
Closer to the above dates, I will send you a set of original handout materials for your reproduction. It is expressly understood that the material used during this presentation, including written handouts and projected powerpoint is being provided solely for the contracted workshop listed above. This agreement warrants there will be no future use of Liebert Cassidy Whitmore material in other trainings or formats without the expressed written permission of Liebert Cassidy Whitmore. Any such use will constitute a violation of this agreement and copyright provisions. Acceptance of the workshop material indicates acknowledgment and agreement with our copyright use policy outlined above.

Dr. Robert J. Meteau Jr.
November 17, 2015
Page 2

If you have any questions, please contact me at (310) 981-2051. Thank you.

Sincerely,

LIEBERT CASSIDY WHITMORE

A handwritten signature in black ink, appearing to read "Anna M. Sanzone-Ortiz". The signature is fluid and cursive, with a large initial "A" and "S".

Anna M. Sanzone-Ortiz
Training Coordinator

cc: Accounting

Date: December 1, 2015
Submitted by: Dr. Robert J. Meteau Jr.
Area Administrator: Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date: December 9, 2015

Title of Board Item:

Request for Approval with RPM Consulting for Health Benefits Consulting

Background:

RPM Consultants has provided consulting services to the District since 2008 in the area of GASB 43 & 45 compliance and liability reduction relating to Other Post-Employment Benefits (OPEB). Now that the District has established the Retirement Board of Authority and an Irrevocable Trust to begin funding its retiree benefit obligations, the District is interested in identifying other cost-containment strategies relating to GASB 43 & 45 compliance.

The proposed agreement reflects the District's interests in health benefit cost consulting services on an hourly basis rather than on a retainer basis, and is limited in scope to health benefit cost containment consulting only.

The current agreement with RPM Consulting ends on December 31, 2015. The proposed agreement will commence on January 1, 2016 and will conclude on December 31, 2016. The total agreement for this 12-month period will not exceed \$32,800.

Terms (if applicable):


112 hours of consulting relating to health care benefit cost containment strategies at a rate of \$275 per hour plus up to \$2,000 in business travel expenses.

Expense (if applicable):

Total contract not to exceed \$32,800.

Fiscal Impact Including Source of Funds (if applicable):

Funds for this agreement are included in the 2015-16 budget.

Approved: 
Dr. Dena Maloney, Superintendent/President

West Kern Community College District
RPM Consultant Group OPEB GASB 43 & 45 Compliance “Process”
Renewal Consulting Services Proposal
Date: January 01, 2016 to December 31, 2016

Introduction

During 2015 the West Kern Community College District (District) Health Benefits Committee (HBC) focused on several Cost Containment and Funding Strategies in order to make an impact on the potential lowering of the District’s active and retiree welfare program premiums and to lower or maintain, at a minimum, the District’s OPEB GASB 43 & 45 liability. Prior to the OPEB GASB effective date, over eight (8) years ago, the District had set aside surplus dollars to begin funding their OPEB GASB liabilities for the first few years of funding. The majority of those set aside surplus funds have been moved to the District’s Irrevocable Trust over the past four (4) to five (5) years to fund the OPEB GASB liability. Currently new sources for reducing and/or funding the District’s OPEB GASB liability need to be determined in order to fund future OPEB GASB liability funding requirements.

The District’s HBC met only on two (2) occasions in 2015, as a result of a number of union negotiations meeting that were a priority, to discuss and develop strategies for lowering the District’s existing OPEB GASB funding liability through the consideration of various benefits, eligibility and other plan modification strategies.

The OPEB GASB liability reduction strategy focused on by the HBC in 2015 was to review and propose a defined contribution plan that utilizes an asset tax sheltered HRA plan for all newly hired eligible employees after a specific hire date. If adopted the District would contribute a specified (caped) annual contribution to a tax advantaged HRA for each new employee hired. The dollars accumulated in the HRA plan, through contributions and rates of return, will be available to each eligible retiree upon their retirement from the District to pay for insurance premiums such as retiree supplemental medical coverage.

The proposed HRA program for newly hired District eligible employees was reviewed and placed on hold to consider for implementation after other negotiation items were finalized with the various union groups. If approval to move forward is received their will be a need to finalize the HRA program through the drafting of documents, communication of new plan and installation.

The installation of the newly hired eligible employees HRA program will not, by itself, eliminate but will reduce the District’s OPEB GASB liability funding. Additional Cost Containment and Funding Strategies still need to be vetted and implemented in 2016 and additional years in order to control increases or achieve reductions in the District’s overall premiums and OPEB GASB 45 liability.

The GASB organization has published the final OPEB GASB 74 & 75 guideline modifications to begin being implemented July 01, 2016 by the West Kern Community College District and all other public entities across the USA. One of the several major impacts to be implemented as a result of the new GASB guideline modifications is the elimination of the 30 years to amortize the District’s total unfunded liability which for the District is approximately \$16 million dollars. As a result of this change the approximate unfunded \$16 million dollars will need to be prominently posted on the District’s financials for full transparency. The impact could be a significant decrease in the District’s surplus assets or other financial areas. A discussion with the District’s Audit Firm concerning this item is one of the OPEB GASB consulting services that will be provided in 2016.

Another potential financial impact on the District is the welfare benefits programs being subject to possible implementation of the Affordable Care Act (ACA) Cadillac Tax (Tax). The Tax potentially imposes a 40% premium tax payable, at the present time, by the insurance companies for employer’s welfare plans that are considered to provide excessive benefit levels. The Tax will be ultimately paid by the employer as a transfer of cost from the insurance companies that insure the District’s welfare plans.

The District’s HBC will be conducting discussions and meetings in 2016 for the consideration of various additional “What ifs” programs and benefit modifications that the District’s Actuary will be asked to illustrate the potential OPEB funding

West Kern Community College District
RPM Consultant Group OPEB GASB 43 & 45 Compliance “Process”
Renewal Consulting Services Proposal
Date: January 01, 2016 to December 31, 2016

reductions. Discussion and preparation of the “What Ifs” and the development of RFPs/RFQs templates for District to submit for proposals is a major function to be performed by RPM Consultant Group under the proposed renewal contract. Analyzing new RFPs/RFQs received proposal and actuary responses, assisting in the negotiating of contracts and fees for the various Cost Containment and Funding Strategies with the product vendors is part of the consulting services to be provided. Focus on the following, but not limited to, Cost Containment and Funding Strategies, that are outlined below, will be reviewed and considered in 2016.

Section I. Health Benefits Committee Consulting Services Strategies:

- Step 1** Consultant to Continue to Assist, on a Primary Basis, the Health Benefits Committee (HBC) in the Setting and Achievement of the HBC Annual and On-going Recommended OPEB GASB Liability Cost Containment and Funding Strategies Goals.
- Step 2** Assist in the Preparation of and Attendance at “Health Benefits Committee” (HBC) Meetings and Other Discussions and Meetings Necessary for the Development and Preparation of OPEB GASB Liability Cost Containment and Funding Strategies.
- Step 3** Assist District with interpreting, understanding and the impact that the new OPEB GASB 74 & 75 compliance guidelines will have on the District’s financials and liabilities.
- Step 4** Assist District with understanding what the implementation impact that the ACA “Cadillac Tax” will have on the District’s active employees and retirees insurance premiums if the District’s welfare plans are considered to be “excessive as determined by the IRS. A review and recommendation of organizations who can and will provide the comprehensive analysis of the District’s possible “Cadillac Tax” will be a consulting service provided by RPM..

Section II. Overview of Cost Containment Strategies*:
(“What Ifs” and RFQ/RFPs)

A. Continued Development and Installation of Health Reimbursement Account (HRA)

- Step 1** Plan documents, marketing materials and installation of plan to be completed

B. Eligibility and Benefit Modifications

- Step 1** Project the Potential OPEB GASB 43 & 45 Liability Savings by Analyzing the Impact that Eligibility and Plan Modifications have on the District’s Liability

C. Insurance Exchange Programs

- Step 1** Programs Are Available Both Individual and Group to be Considered at Significantly Lower Premiums.

D. Other Programs

- Step 1** An Example of Other Programs Would be the Unique HRA Plan utilizing Futuris Plan Investment Platform

*Note: Other cost containment programs could replace sample programs illustrated above.

West Kern Community College District
RPM Consultant Group OPEB GASB 43 & 45 Compliance "Process"
Renewal Consulting Services Proposal
Date: January 01, 2016 to December 31, 2016

Proposed Estimated Per Project Consulting Fee Schedule

Section I. Health Benefits Committee Consulting Services Strategies

Section II. Overview of Cost Containment Strategies (What Ifs)

All Sections I to II. Total Estimated Maximum Contract Annual Fees

Option A. All Sections: Total Estimated Maximum Contract Cost \$30,800 Based On 112 Estimated Max Hours Worked And \$2,000 Travel Expense. Total Contract Not To Exceed \$32,800Ⓞ*

Notes:

- Ⓞ *Fees are for Consultant project development and other related services. Attorney fees for project development and other necessary organization and individuals services fees are in addition to the project fees proposed.*
- Ⓞ *Travel and other related business expenses are in addition to the above fees. Maximum Potential Cost \$2,000.*
- Ⓞ *Client Hourly Consulting Fee =\$275 Per Hour*
- Ⓞ *Fees/costs assume that all services and strategies are to be installed during the one year contract period. An adjustment in per hour fees could take place if consulting services outlined in proposal are not included in contract or performed during contract period as a result of client modifications.*
- Ⓞ *An acceptable project start and completion timeline needs to be developed and maintained in order to implement the requested per hour fee payment to Consultant rather than the monthly retainer Consultant payment approach previously utilized to pay Consultant in past contracts.*
- Ⓞ *Pension Obligation Bonds (POB) development and installation not included in proposed fee schedule. Fee proposal will be developed upon request.*
- *Ⓞ *If it is determined that the District projects will exceed the best estimates of hours to be worked under this contract than a supplemental consulting contract modification might be submitted for approval. Many of the projects that the District will need assistance with are first time projects with no examples to review for estimating correct worked hours.*

Date: December 1, 2015
Submitted by: Mark Williams, VP of Instruction
Area Administrator: Dena Maloney, Superintendent/President
Subject: Request for Approval

Board Meeting Date:

December 9, 2015

Title of Board Item:

Agreement with Garden Pathways to train and provide consulting on the Efforts to Outcomes (ETO) system

Background:

Garden Pathways is the community partner that has been providing trainings and informal support for the Equity-funded student mentor program. Taft College is supporting this with a software tools called Efforts To Outcomes (ETO) – to be used for case-management by/for student mentors and student workers recruited from the disproportionately impacted (DI) populations.

Garden Pathways's use of ETO closely matches the College's intended use, and this contract is to ask Garden Pathways to help train college staff on use of the software in December, to enable the College to start using this software as soon as January.

Terms (if applicable):

Commencing December 10th until hours used

Expense (if applicable):

\$75/hr. up to 30 hours = \$2,250.00

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid by Equity funds.

Approved: 
Dr. Dena Maloney, Superintendent/President

GARDEN PATHWAYS, INC.
 1616 29th Street
 Bakersfield, CA 93301

BILL TO:

Mark Williams
 Vice President of Instruction
 West Kern Community College District
 29 Cougar Court
 Taft, CA 93268

INVOICE

DATE	INVOICE #
12/1/2015	363

TERMS	DUE DATE	Program Name
Due Now	12/1/2015	Mentoring

DATE	ITEM	DESCRIPTION	QTY	RATE	AMOUNT
12/1/2015	Mentoring	Contract for startup training and consulting on ETO system in person and via telephone conferencing at a rate of \$75.00 per hour for 30 hours (Minimum billable amount of half an hour).	30	75.00	2,250.00

Invoice Total	\$2,250.00
Payments/Credits	\$0.00
Amount Due	\$2,250.00

*Garden Pathways, Inc. - a non-profit 501 (c) (3) organization
 Comprehensive Mentoring - Downtown Education Center - Arts Mentoring
 Phone and FAX (661) 633-9133
 www.gardenpathways.org e-mail kareng@gardenpathways.org*

EIN # 77-0442212

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CHECK DIRECT DEPOSIT		PAYEE/VENDOR		A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
NUMBER	DATE	NUMBER	NAME							
78016490	11/01/2015	A00200043	American Express	I0041593	91002102	11000	401	5710	67200	265.40
78016491	11/01/2015	A00200043	American Express	I0041618	92002102	11000	352	4310	69610	31.15
78016492	11/01/2015	A00269441	Atkinson, Andelson, Loya, Ru	I0041626	483191	11000	411	4310	67300	362.00
						11000	411	4310	67300	825.00
78016493	11/01/2015	A00200063	Austin's Pest Control, Inc.	I0041594	OCT 15	39000	314	5860	64991	100.00
78016494	11/01/2015	A00002724	Baeza, Diane	I0041571	101815	12560	223	5710	60103	123.00
				I0041573	092515	12566	223	5710	60103	154.10
78016495	11/01/2015	A00277685	Bakersfield Golf Cart Compan	I0041568	20327	35827	357	6414	69700	1,395.69
78016496	11/01/2015	A00266398	Belden, Rachel C.	I0041635	101515	12434	219	4310	17010	11.53
78016497	11/01/2015	A00200094	Black, Sheri D.	I0041611	10/20/15	12375	110	4310	66004	295.59
78016498	11/01/2015	A00072599	Bledsoe, Adam W.	I0041620	102715	11000	207	4310	05062	49.95
78016499	11/01/2015	A00200107	Bright House Networks	I0041649	06404950	31000	423	5840	69100	148.21
78016500	11/01/2015	A00200109	Brown & Reich Petroleum, Inc	I0041623	22676	11000	432	4316	67703	499.96
				I0041644	22677	12433	341	4316	64991	356.02
78016501	11/01/2015	A00200143	Carlson, Kamala A.	I0041584	100715	11000	208	4310	15011	261.75
78016502	11/01/2015	A00200168	Central Valley Occupational	I0041609	71-315	11000	411	5990	67300	165.00
						11000	202	5980	60100	60.00
						11000	202	5980	60103	60.00
						12000	311	5980	64200	60.00
				I0041610	71-316	11000	202	5980	60100	60.00
						11000	411	5990	67300	20.00
				I0041647	71-319	11000	411	5990	67300	35.00
78016503	11/01/2015	A00200174	Chevron U.S.A., Inc.	I0041567	45687980	11000	432	4316	67703	1,642.26
78016504	11/01/2015	A00200175	Chevron Valley Credit Union,	I0041586	53641008	12461	206	5710	12042	364.39
						12461	206	5940	12042	114.08
						12461	206	4312	12042	34.55
						12461	206	5990	12042	29.67
78016505	11/01/2015	A00200182	City of Taft Police Departme	I0041646	0915WKCC	11000	202	5990	60103	29.00
						11000	202	5990	60100	116.00
						33000	310	5990	69200	87.00
						31000	423	5990	69100	29.00
78016506	11/01/2015	A00264649	Convergint Technologies, LP	I0041608	W257749	11000	113	5632	67801	1,701.00
78016507	11/01/2015	A00200222	Daily Midway Driller	I0041581	102815	11000	203	4211	61200	58.18
				I0041612	01561506	11000	411	5970	67300	96.67
78016508	11/01/2015	A00200248	Dntlworks	I0041587	24203	12461	206	5632	12042	150.00
						12461	206	5940	12042	75.00
						12461	206	4312	12042	92.64
78016509	11/01/2015	A00200259	Driller Printers	I0041636	00018885	11000	205	4318	12042	126.85
78016510	11/01/2015	A00202041	Fresno Oxygen	I0041590	61728748	12564	223	4311	60103	662.20
				I0041591	61728640	12564	223	4311	60103	922.74
				I0041592	61728015	12564	223	4311	60103	141.13
				I0041595	61727666	12564	223	4311	60103	362.44
				I0041597	91350639	12564	223	4311	60103	156.00
78016511	11/01/2015	A00258485	Graham Prewitt, Inc.	I0041577	PAY REQ 1	12050	000	5510	71002	44,775.00
78016512	11/01/2015	A00200629	Grainger	I0041589	98547828	12564	223	4311	60103	76.64
78016513	11/01/2015	A00200652	Hegeman, Debbie F.	I0041585	102115	12563	202	5710	00000	5,990.00
78016514	11/01/2015	A00200656	Jacobi, Victoria J.	I0041575	100715	11000	211	5710	49999	933.54
78016515	11/01/2015	A00271465	Kern Asphalt Paving and Seal	I0041569	2503069-	11000	431	5633	65500	8,543.00

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78016516	11/01/2015	A00034252	Kerr, Danielle M.	I0041639	101515	11000	208	4310	15017	327.18
78016517	11/01/2015	A00276131	Klein Educational Systems, I	I0041576	18876	12435	221	4311	19010	5,265.65
78016518	11/01/2015	A00262851	Lytile, Steve	I0041570	101615	11000	209	5740	04011	125.26
				I0041572	102215	11000	209	5740	04011	20.00
78016519	11/01/2015	A00200575	Montoya, Janice	I0041622	102215	12461	206	4311	12042	10.90
						12461	206	5940	12042	57.03
				I0041631	OCT 15	12460	206	5641	12042	2,434.25
78016520	11/01/2015	A00227738	National Benefit Services, L	I0041627	508689	11000	411	5510	67300	234.00
78016521	11/01/2015		Voided Check							
8016522	11/01/2015	A00200498	Office Depot	I0041565	79928968	33428	310	4310	69200	252.76
				I0041566	80034791	11000	401	4310	67200	26.82
				I0041598	79772639	11000	209	4318	49999	289.14
				I0041599	79982427	11000	203	4310	61200	103.22
				I0041600	79722714	11000	205	4310	12042	125.42
				I0041601	79771357	11000	205	4310	12042	68.46
				I0041602	79638560	11000	202	4310	60100	8.14
				I0041603	80012647	11000	209	4310	04012	50.88
				I0041604	80030600	11000	110	4310	66003	65.45
				I0041605	80100009	11000	202	4310	60100	66.21
				I0041606	80104641	12401	353	4310	64600	528.95
78016522	11/01/2015	A00200498	Office Depot	I0041607	80142299	11000	209	4310	17013	41.96
				I0041613	79989267	11000	411	4310	67300	265.55
				I0041614	79796506	11000	113	6415	67801	75.40
				I0041615	79796507	12551	353	6415	64600	118.64
				I0041616	79987609	11000	113	4310	67801	498.67
				I0041617	79957411	11000	110	4318	66003	31.58
78016523	11/01/2015	A00200502	Orange Belt Stages	I0041619	114533	11000	432	5750	67703	975.00
78016524	11/01/2015	A00200508	P. G. & E.	I0041648	101415	31000	423	5820	69100	7.85
						31000	423	5830	69100	772.13
78016525	11/01/2015	A00256927	Richards, Kristi N.	I0041574	092815	12562	223	5710	60103	221.47
78016526	11/01/2015	A00279073	Richland Chevrolet Co.	I0041596	111214	12000	432	6414	64993	32,162.50
78016527	11/01/2015	A00203708	Rodriguez, Suzie	I0041632	OCT 15	12460	206	5641	12042	516.00
						12460	206	5710	12042	56.41
78016528	11/01/2015	A00200479	Sears	I0041624	44001013	11000	431	4310	65100	341.04
78016529	11/01/2015	A00237176	SSD Systems	I0041637	1133857-	33428	310	5880	69200	151.38
				I0041638	1139507-	33428	310	5880	69200	78.75
78016530	11/01/2015	A00200417	Sysco Food Service of Ventur	I0041643	51014002	33429	310	4410	69200	1,293.68
78016531	11/01/2015	A00200862	Taft College Bookstore	I0041588	7867	12565	223	4311	60103	529.00
						11000	207	4110	49999	64.49
						11000	202	4310	60100	30.00
						11000	210	4110	22012	42.99
						11000	207	4110	05061	17.15
						12435	221	4311	19010	153.95
						12565	223	4311	60103	287.12
						11000	205	4110	12042	106.82
						11000	207	4110	05062	34.60
78016532	11/01/2015	A00200862	Taft College Bookstore	I0041628	090815	12599	309	7601	64992	23.65
78016533	11/01/2015	A00200862	Taft College Bookstore	I0041629	4842	12599	309	7601	64992	7.07

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78016534	11/01/2015	A00200862	Taft College Bookstore	I0041630	5575	12599	309	4310	64992	263.13
78016535	11/01/2015	A00200862	Taft College Bookstore	I0041641	.9884	12599	309	4310	64992	29.89
78016536	11/01/2015	A00256341	Terminix	I0041580	34891232	33428	310	5860	69200	372.00
78016537	11/01/2015	A00200282	True Value Home Center	I0041579	337489	33428	310	4310	69200	578.40
				I0041633	340284	12435	221	4310	19010	136.91
				I0041634	338303	12434	219	4310	17010	90.61
						12434	219	4310	17010	107.23
78016538	11/01/2015	A00255644	U.S. Bank Equipment Finance	I0041578	29021958	11000	401	5641	67701	880.43
78016539	11/01/2015	A00200284	U.S. Foods	I0041642	3210671	33429	310	4410	69200	1,654.97
78016540	11/01/2015	A00000456	Uribe, Jose	I0041621	SEP 15	12560	223	5633	60103	350.00
78016541	11/01/2015	A00200348	Ware, Thomas B.	I0041582	100915	11000	209	5940	49999	136.10
						11000	209	4310	49999	36.53
				I0041583	10/09/15	11000	209	5940	49999	61.04
						11000	209	4310	49999	66.17
78016542	11/01/2015	A00202033	West Payment Center	I0041625	60990851	11000	411	4310	67300	126.86
78016543	11/01/2015	A00200360	Westec	I0041645	21781	11450	204	5641	09543	77,731.50
78016544	11/02/2015	A00269982	Bell, Cody C.	S0032797		11000		9526		276.00
78016545	11/02/2015	A00273795	Bohannon Jr, Scott A.	S0032798		11000		9526		368.00
78016546	11/02/2015	A00265250	Brookshire, Isabella G.	S0032799		11000		9526		1,000.00
78016547	11/02/2015	A00265964	Brown, David S.	S0032800		11000		9526		736.00
78016548	11/02/2015	A00277090	Clark, Oscar C.	S0032801		11000		9526		562.20
78016549	11/02/2015	A00274648	Evans, Colby L.	S0032802		11000		9526		8,474.88
78016550	11/02/2015	A00201656	Latunde, Ashly M.	S0032803		11000		9526		2,822.50
78016551	11/02/2015	A00270041	Medina, Carina A.	S0032804		11000		9526		138.00
78016552	11/02/2015	A00267429	Melton, Garrett W.	S0032805		11000		9526		23.00
78016553	11/02/2015	A00260877	Miller, Kayli M.	S0032806		11000		9526		69.00
78016554	11/02/2015	A00262036	Nishimura, Maggie	S0032807		11000		9526		201.30
78016555	11/02/2015	A000807950	'Brien, Jessica	S0032808		11000		9526		46.00
78016556	11/02/2015	A00270208	Sorensen, Seth F.	S0032809		11000		9526		125.00
78016557	11/02/2015	A00267023	Trujillo Padilla, Maria E.	S0032810		11000		9526		250.00
78016558	11/02/2015	A00230491	Vazquez, Fernando S.	S0032811		11000		9526		115.00
78016559	11/02/2015	A00237454	Yanez, Rebecca E.	S0032812		11000		9526		138.00
78016560	11/04/2015	A002000164	Imprint	I0041687	4221165	31000	423	4310	69100	2,745.06
						31000	423	5940	69100	272.81
78016561	11/04/2015	A00271533	Ace Marketing and Advertisin	I0041686	1484	12000	304	5970	63200	2,435.00
78016562	11/04/2015	A00200034	Albertson's	I0041684	44681019	39000	314	4311	64991	713.33
78016563	11/04/2015	A00200043	American Express	I0041668	91006102	11972	111	5710	66002	107.56
						11000	306	5710	49306	403.00
						11000	110	5710	66003	500.00
						11000	110	4310	66003	24.73
78016563	11/04/2015	A00200043	American Express	I0041668	91006102	11000	110	4310	66003	51.50
78016564	11/04/2015	A00200043	American Express	I0041676	91007102	11000	411	5710	64600	675.00
						12551	353	5710	64600	234.50
						11000	411	5210	64600	175.00
						11000	306	5710	49306	491.76
						12560	223	5710	60103	792.44
78016565	11/04/2015	A00200043	American Express	I0041685	71003102	11000	110	5710	66003	209.79
78016566	11/04/2015	A00200049	Amsterdam Printing and Litho	I0041672	5064095	31000	423	4310	69100	224.50

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				I0041696	5073756	31000	423	5940	69100	33.85
						31000	423	4310	69100	622.00
						31000	423	5940	69100	75.93
78016567	11/04/2015	A00200063	Austin's Pest Control, Inc.	I0041662	OCT. 15	11000	431	5860	65100	405.00
78016568	11/04/2015	A00200069	Bakersfield Californian	I0041651	103115	11000	411	5970	67300	5,367.78
78016569	11/04/2015	A00200079	Bar Charts, Inc.	I0041673	20146071	31000	423	4310	69100	317.39
78016570	11/04/2015	A00200238	Department of Justice	I0041669	123449	11000	202	5990	60103	32.00
						11000	202	5990	60100	128.00
						12000	311	5990	64200	32.00
78016570	11/04/2015	A00200238	Department of Justice	I0041669	123449	33000	310	5990	69200	96.00
						31000	423	5990	69100	32.00
78016571	11/04/2015	A00279024	Enigma, LLC	I0041680	1345	12434	219	4310	17010	925.00
						12435	221	4310	19010	925.00
78016572	11/04/2015	A00200307	Farmer Bros. Company	I0041691	62455326	32000	422	4410	69400	1,506.04
78016573	11/04/2015	A00200308	Federal Express Corporation	I0041670	5-200-73	11000	401	5940	67705	45.71
						11972	111	5415	66002	28.03
78016574	11/04/2015	A00202041	Fresno Oxygen	I0041674	61727664	12564	223	4311	60103	1,504.59
78016575	11/04/2015	A00200655	Henry Schein, Inc.	I0041660	24347484	11000	205	4311	12042	864.97
78016576	11/04/2015	A00200692	Jobelephant.com Inc.	I0041653	2143852	11000	411	5970	67300	5,436.25
78016577	11/04/2015	A00200730	Launspach, DDS., Inc., Danie	I0041652	021515-0	12460	206	5641	12042	14,125.60
78016578	11/04/2015	A00253920	Mancomm, Inc.	I0041695	392507	31000	423	4110	69100	503.88
						31000	423	5940	69100	68.81
78016579	11/04/2015	A00271247	Mendenhall, Janis L.	I0041658	100115	12000	311	5710	64200	1,442.00
78016580	11/04/2015	A00227738	National Benefit Services, L	I0041650	516773	11000	411	5510	67300	134.00
78016581	11/04/2015	A00200498	Office Depot	I0041663	80147183	11000	209	4318	17016	289.06
				I0041664	80048565	11000	113	4310	67801	127.29
				I0041665	80047768	11000	209	4318	17016	288.96
				I0041666	80043753	12551	353	4318	64600	194.03
				I0041667	80043551	11000	202	4318	60100	112.09
				I0041671	79760675	31000	423	4321	69100	158.72
				I0041677	80066086	12060	113	6415	67801	397.56
				I0041694	80155961	31000	423	4321	69100	75.78
78016582	11/04/2015	A00200502	Orange Belt Stages	I0041656	114532	11000	352	5750	67703	1,185.00
78016583	11/04/2015	A00274574	Penguin Random House LLC	I0041693	10852874	31000	423	4110	69100	323.89
78016584	11/04/2015	A00200522	Pepsi-Cola Company	I0041683	23201861	32000	422	4410	69400	3,609.80
78016585	11/04/2015	A00239160	Polizzotto, Joseph G.	I0041657	100115	12000	311	5710	64200	1,393.15
78016586	11/04/2015	A00205819	Proquest LLC	I0041679	90003482	11000	203	4211	61200	1,201.11
78016587	11/04/2015	A00279073	Richland Chevrolet Co.	I0041654	231135	11000	432	4312	67703	130.29
78016588	11/04/2015	A00275702	Seward L. Schreder Construct	I0041675	PAY REQ 2	12435	221	5510	19010	736,076.48
78016589	11/04/2015	A00200393	Sparkletts	I0041661	102215	11000	205	5641	12042	139.83
78016590	11/04/2015	A00200417	Sysco Food Service of Ventur	I0041682	51021030	32000	422	4410	69400	11,095.34
78016590	11/04/2015	A00200417	Sysco Food Service of Ventur	I0041682	51021030	32000	422	4411	69400	1,844.05
78016591	11/04/2015	A00200423	Taft City School District	I0041690	16-047	11000	432	4312	67703	353.49
						11000	432	5632	67703	186.00
						11000	432	4316	67703	70.00
						11000	432	5850	67703	5.00
78016592	11/04/2015	A00200862	Taft College Bookstore	I0041678	5572	12551	353	5710	64600	63.39
78016593	11/04/2015	A00200432	Taft Union High School	I0041655	16-009	11000	352	5633	69612	255.00

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CHECK NUMBER	DIRECT DEPOSIT DATE	PAYEE/VENDOR NUMBER	VENDOR NAME	A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
				I0041688	16-008	11000	352	5633	69612	255.00
						11000	352	5633	69612	181.50
78016594	11/04/2015	A00249937	The Learning Underground, In	I0041681	INV-0000	12434	219	5510	17010	1,200.00
						12434	219	5510	17010	1,000.00
78016595	11/04/2015	A00200327	US Air Conditioning	I0041692	1108279	11000	431	4312	65100	372.79
						35827	357	4310	69700	54.58
78016596	11/04/2015	A00200336	Vaughan, Susan	I0041689	100115	12000	311	5710	64200	1,410.54
78016597	11/04/2015	A00200359	Westchester Plaza, LLC	I0041659	DEC 15	12461	206	5611	12042	2,443.00
						12461	206	5890	12042	744.00
78016598	11/06/2015	A00260452	Adema, Josselyn P.	S0032979		11000		9526		1,406.00
78016599	11/06/2015	A00247417	Aguero, Claudia C.	S0032980		11000		9526		806.00
78016600	11/06/2015	A00250321	Aguilar, Alejandro	S0032981		11000		9526		1,156.00
78016601	11/06/2015	A00274977	Aguilar, Jessica E.	S0032982		11000		9526		220.00
78016602	11/06/2015	A00269628	Aldstadt, Amber L.	S0032983		11000		9526		1,444.00
78016603	11/06/2015	A00277741	Allen, Nevaeh R.	S0032984		11000		9526		722.00
78016604	11/06/2015	A00272569	Alvarez, Vicky	S0032985		11000		9526		1,444.00
78016605	11/06/2015	A00275202	Amason, Tyler G.	S0032986		11000		9526		722.00
78016606	11/06/2015	A00264035	Anderson, Katelyn N.	S0033006		11000		9526		1,444.00
78016607	11/06/2015	A00260515	Anfield, Leslie D.	S0033007		11000		9526		1,444.00
78016608	11/06/2015	A00262179	Anglin, Dawn A.	S0033008		11000		9526		164.00
78016609	11/06/2015	A00258393	Apostol, Bernaflor S.	S0033009		11000		9526		553.00
78016610	11/06/2015	A00260486	Aquino, Courtney R.	S0033010		11000		9526		361.00
78016611	11/06/2015	A00274947	Aragon, Omar	S0033011		11000		9526		956.00
78016612	11/06/2015	A00267478	Aranda, Raquel	S0033012		11000		9526		1,444.00
78016613	11/06/2015	A00274588	Arceo, Marilu	S0033013		11000		9526		1,444.00
78016614	11/06/2015	A00274411	Arguello, Armando	S0033014		11000		9526		1,083.00
78016615	11/06/2015	A00256354	Arzola, Jennifer R.	S0033015		11000		9526		722.00
78016616	11/06/2015	A00263742	Attwell, Mary A.	S0033016		11000		9526		1,444.00
78016617	11/06/2015	A00267253	Avalos, Juan M.	S0033017		11000		9526		1,231.00
78016618	11/06/2015	A00266963	Avila, Jose O.	S0033018		11000		9526		722.00
78016619	11/06/2015	A00260621	Ayala, Valerie R.	S0033019		11000		9526		1,017.00
78016620	11/06/2015	A00266806	Bacot, Devin J.	S0033020		11000		9526		1,444.00
78016621	11/06/2015	A00272373	Badillo, Luis A.	S0033021		11000		9526		1,444.00
78016622	11/06/2015	A00275204	Ball, Alexis	S0033022		11000		9526		1,444.00
78016623	11/06/2015	A00229595	Baltazar, Erika A.	S0033023		11000		9526		206.00
78016624	11/06/2015	A00248765	Barboza, Roxanna	S0033024		11000		9526		1,444.00
78016625	11/06/2015	A00251104	Barboza Garcia, Jessica	S0033025		11000		9526		1,106.00
78016626	11/06/2015	A00274690	Barrios, Alan A.	S0033026		11000		9526		1,444.00
78016627	11/06/2015	A00269741	Behziz, Keikhosrow	S0033027		11000		9526		1,444.00
78016628	11/06/2015	A00239621	Benavides, Kelsy N.	S0033051		11000		9526		722.00
78016629	11/06/2015	A00275449	Benevidez, Alexandra V.	S0033052		11000		9526		1,444.00
78016630	11/06/2015	A00275208	Benskin, Eliza M.	S0033053		11000		9526		1,083.00
78016631	11/06/2015	A00276661	Bente, Cathrine M.	S0033054		11000		9526		722.00
78016632	11/06/2015	A00274478	Bernal, Edwin A.	S0033055		11000		9526		722.00
78016633	11/06/2015	A00250771	Besinaiz, Cody F.	S0033056		11000		9526		385.00
78016634	11/06/2015	A00250627	Black, Mariah J.	S0032813		11000		9526		390.00
78016635	11/06/2015	A00215503	Blattenberg, Michael G.	S0033057		11000		9526		361.00

CHECK NUMBER	DIRECT DEPOSIT DATE	PAYEE/VENDOR NUMBER	VENDOR NAME	A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
78016636	11/06/2015	A00277669	Bobadilla, Jhanzel G.	S0033058		11000		9526		1,231.00
78016637	11/06/2015	A00248418	Borrelli, Jessica	S0033059		11000		9526		811.00
78016638	11/06/2015	A00246743	Boyles, Tyler J.	S0033060		11000		9526		258.00
78016639	11/06/2015	A00266409	Bradshaw, Natalie M.	S0033061		11000		9526		1,444.00
78016640	11/06/2015	A00274730	Bravo, Thayra M.	S0033062		11000		9526		1,444.00
78016641	11/06/2015	A00263761	Brouse, Kenneth D.	S0033063		11000		9526		1,444.00
78016642	11/06/2015	A00271511	Burke, Brianna N.	S0033064		11000		9526		1,444.00
78016643	11/06/2015	A00262728	Burruss, Jerry D.	S0033065		11000		9526		623.00
78016644	11/06/2015	A00273894	Cabrera, Guadalupe	S0033066		11000		9526		830.00
78016645	11/06/2015	A00274948	Cachola, Jovany M.	S0033067		11000		9526		1,381.00
78016646	11/06/2015	A00267465	Calbert, Chaynoa S.	S0033068		11000		9526		1,444.00
78016647	11/06/2015	A00220315	Caldwell, Kelsea N.	S0033069		11000		9526		1,444.00
78016648	11/06/2015	A00269403	Caldwell, Kenzie N.	S0033070		11000		9526		1,444.00
78016649	11/06/2015	A00243477	Caldwell, Nicole E.	S0033071		11000		9526		706.00
78016650	11/06/2015	A00274438	Campbell, Summer D.	S0033072		11000		9526		1,083.00
78016651	11/06/2015	A00274795	Campos, Isabel	S0033096		11000		9526		1,206.00
78016652	11/06/2015	A00275212	Canales, Christian	S0033097		11000		9526		18.31
78016653	11/06/2015	A00275782	Canchan, Rosa B.	S0033098		11000		9526		361.00
78016654	11/06/2015	A00276996	Canfield, Tyson R.	S0033099		11000		9526		1,444.00
78016655	11/06/2015	A00252519	Caples, Shania B.	S0033100		11000		9526		722.00
78016656	11/06/2015	A00276333	Carmona, Sydney R.	S0033101		11000		9526		722.00
78016657	11/06/2015	A00265164	Carpenter, Taylor L.	S0033102		11000		9526		191.00
78016658	11/06/2015	A00260945	Carranza, Nancy	S0033103		11000		9526		722.00
78016659	11/06/2015	A00274694	Carrillo, Daisy L.	S0033104		11000		9526		1,056.00
78016660	11/06/2015	A00277603	Cash, Chanell D.	S0033105		11000		9526		722.00
78016661	11/06/2015	A00249902	Castaneda, Lance A.	S0033106		11000		9526		722.00
78016662	11/06/2015	A00245591	Castellanos, Gabriela	S0033107		11000		9526		956.00
78016663	11/06/2015	A00275806	Castellanos, Ricky A.	S0033108		11000		9526		91.57
78016664	11/06/2015	A00275134	Castoroman, Veronica	S0033109		11000		9526		2,888.00
78016665	11/06/2015	A00260077	Chamberlain, Cynthia J.	S0033110		11000		9526		1,444.00
78016666	11/06/2015	A00265365	Chaney, Garrett B.	S0032814		11000		9526		1,444.00
78016667	11/06/2015	A00229069	Chavez, Adan	S0033111		11000		9526		722.00
78016668	11/06/2015	A00246821	Chavez, Amy C.	S0033112		11000		9526		722.00
78016669	11/06/2015	A00250038	Chavez, Ashley	S0033113		11000		9526		226.00
78016670	11/06/2015	A00263769	Chavez, Genesis S.	S0033114		11000		9526		1,444.00
78016671	11/06/2015	A00102809	Chitwood, Chad	S0033128		11000		9526		1,256.00
78016672	11/06/2015	A00272565	Cisneros, Luz E.	S0033129		11000		9526		1,083.00
78016673	11/06/2015	A00269488	Colotl, Yvette	S0033130		11000		9526		1,083.00
78016674	11/06/2015	A00261142	Contreras, Denise E.	S0033131		11000		9526		1,444.00
78016675	11/06/2015	A00228454	Cook, Dannielle E.	S0033132		11000		9526		956.00
78016676	11/06/2015	A00263434	Cordero, Kevin J.	S0033133		11000		9526		539.95
78016677	11/06/2015	A00243711	Cornejo, Natalie	S0033134		11000		9526		806.00
78016678	11/06/2015	A00267652	Cowden, Luke J.	S0033135		11000		9526		1,444.00
78016679	11/06/2015	A00210715	Craig, Bradley R.	S0033136		11000		9526		1,444.00
78016680	11/06/2015	A00042799	Crawford, Casey D.	S0033137		11000		9526		1,444.00
78016681	11/06/2015	A00247502	Cross, Kylie A.	S0033138		11000		9526		1,444.00
78016682	11/06/2015	A00275789	Cruz, Susann M.	S0033139		11000		9526		1,083.00
78016683	11/06/2015	A00277662	Daniel, Francisco J.	S0033140		11000		9526		722.00

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NUMBER	DATE	NUMBER	NAME	A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
78016684	11/06/2015	A00224256	Davis, Latreka M.	S0033141		11000		9526		1,444.00
78016685	11/06/2015	A00275475	De Avila, Carlos	S0033142		11000		9526		1,444.00
78016686	11/06/2015	A00278561	de Leon, Hector D.	S0033127		11000		9526		361.00
78016687	11/06/2015	A00266344	De Leon, Kenya J.	S0033143		11000		9526		1,156.00
78016688	11/06/2015	A00267075	Denney, Hope S.	S0033144		11000		9526		1,083.00
78016689	11/06/2015	A00267270	Dhillon, Harmanjeet S.	S0033145		11000		9526		1,444.00
78016690	11/06/2015	A00276311	Diaz, Christopher J.	S0033146		11000		9526		145.00
78016691	11/06/2015	A00256126	Doan, Duyen	S0033147		11000		9526		1,083.00
8016693	11/06/2015	A00266347	Doan, Trung T.	S0033149		11000		9526		1,444.00
78016694	11/06/2015	A00260924	Doan, Van N.	S0033150		11000		9526		1,444.00
78016695	11/06/2015	A00206011	Dominguez, Janet N.	S0033151		11000		9526		455.00
78016696	11/06/2015	A00275218	Donovan, Rebecca I.	S0033152		11000		9526		1,056.00
78016697	11/06/2015	A00276684	Drennan, Shannon S.	S0033153		11000		9526		1,444.00
78016698	11/06/2015	A00232405	Elizarraraz, Diego	S0033154		11000		9526		1,444.00
78016699	11/06/2015	A00266184	Escobedo, Georgieanna J.	S0033155		11000		9526		1,444.00
78016700	11/06/2015	A00251405	Escobedo, Jacob M.	S0033156		11000		9526		1,444.00
78016701	11/06/2015	A00276919	Ewing, Jacob A.	S0033157		11000		9526		1,444.00
78016702	11/06/2015	A00237286	Fajardo, Monica J.	S0033158		11000		9526		722.00
78016703	11/06/2015	A00276863	Fernandez, Maria E.	S0033159		11000		9526		361.00
78016704	11/06/2015	A00269389	Fien, Lynn M.	S0033160		11000		9526		631.00
78016705	11/06/2015	A00274931	Figueroa, Jasmin	S0033161		11000		9526		1,356.00
78016706	11/06/2015	A00206035	Fink, Chris J.	S0033162		11000		9526		722.00
78016707	11/06/2015	A00266898	Flores, Heidi	S0033163		11000		9526		722.00
78016708	11/06/2015	A00277183	Flores, Kimberly V.	S0033164		11000		9526		722.00
78016709	11/06/2015	A00211611	Flores, Laura C.	S0033165		11000		9526		1,444.00
78016710	11/06/2015	A00269679	Flores, Marcos J.	S0033166		11000		9526		722.00
78016711	11/06/2015	A00072808	Floyd, Shella R.	S0033167		11000		9526		139.00
78016712	11/06/2015	A00012661	Fowler, Casandra	S0033168		11000		9526		1,444.00
78016713	11/06/2015	A00270022	Gamez, Eduardo L.	S0033169		11000		9526		1,444.00
78016714	11/06/2015	A00277119	Gamino, Edgar	S0033170		11000		9526		361.00
78016715	11/06/2015	A00107922	Garcia, Joaquin J.	S0033171		11000		9526		981.00
78016716	11/06/2015	A00269082	Garcia, Zully	S0033172		11000		9526		1,444.00
78016717	11/06/2015	A00269081	Garner, Tyler W.	S0033173		11000		9526		1,805.00
78016718	11/06/2015	A00266907	Gattuso, Guy J.	S0033174		11000		9526		1,805.00
78016719	11/06/2015	A00253888	Gaunt, Ryan R.	S0033175		11000		9526		1,444.00
78016720	11/06/2015	A00276617	Gee, Tori M.	S0033176		11000		9526		1,106.00
78016721	11/06/2015	A00108969	Gentry, Lourdes A.	S0033177		11000		9526		1,083.00
78016722	11/06/2015	A00267698	Gil Gonzalez, Anaiz	S0032815		11000		9526		1,444.00
78016723	11/06/2015	A00276452	Gilkerson, Eleisha	S0032816		11000		9526		1,444.00
78016724	11/06/2015	A00269093	Gill, Mohanvir S.	S0032817		11000		9526		1,406.00
78016725	11/06/2015	A00233925	Gill, Simarjot S.	S0032818		11000		9526		1,444.00
78016726	11/06/2015	A00250262	Gomez, Alexandra	S0032819		11000		9526		906.00
78016727	11/06/2015	A00238063	Gomez, Danielle P.	S0032820		11000		9526		1,444.00
78016728	11/06/2015	A00266981	Gomez, Selene	S0032821		11000		9526		618.01
78016729	11/06/2015	A00272593	Gonzales, Gage A.	S0032822		11000		9526		1,444.00
78016730	11/06/2015	A00274226	Gracia, Samantha	S0032823		11000		9526		678.00
78016731	11/06/2015	A00238068	Graves, Venessa M.	S0032824		11000		9526		1,444.00
78016732	11/06/2015	A00276481	Greppin, Lauren	S0032825		11000		9526		1,444.00

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NUMBER	DATE	NUMBER	NAME							
78016733	11/06/2015	A00276482	Greppin, Russell	S0032826		11000		9526		1,444.00
78016734	11/06/2015	A00261461	Grover, Ashley R.	S0032827		11000		9526		230.00
78016735	11/06/2015	A00275403	Guerrero, Jose D.	S0032828		11000		9526		1,444.00
78016736	11/06/2015	A00274703	Guerrero, Sabrina	S0032829		11000		9526		153.00
78016737	11/06/2015	A00275689	Gutierrez, Cheyenne V.	S0032830		11000		9526		64.37
78016738	11/06/2015	A00276299	Hall, Jordan D.	S0032831		11000		9526		2,147.00
78016739	11/06/2015	A00274810	Hamblin, Ryan	S0032832		11000		9526		361.00
78016740	11/06/2015	A00255593	Hammond, Brigitte N.	S0032833		11000		9526		1,444.00
78016741	11/06/2015	A00265402	Harmer, Kyndal R.	S0032834		11000		9526		1,081.00
78016742	11/06/2015	A00266854	Harrison, Dannika L.	S0032835		11000		9526		1,444.00
78016743	11/06/2015	A00272514	Hawkins, Bryan A.	S0032836		11000		9526		1,444.00
78016744	11/06/2015	A00274704	Hedrick, Courtney N.	S0032837		11000		9526		1,444.00
78016745	11/06/2015	A00268233	Henderson, Angel M.	S0032838		11000		9526		1,444.00
78016746	11/06/2015	A00269623	Heppner, Drew E.	S0032839		11000		9526		581.00
78016747	11/06/2015	A00060639	Hernandez, Hector Y.	S0032840		11000		9526		1,083.00
78016748	11/06/2015	A00274418	Hernandez, Julie	S0032841		11000		9526		629.50
78016749	11/06/2015	A00274747	Hernandez, Maria I.	S0032842		11000		9526		1,444.00
78016750	11/06/2015	A00267282	Hernandez, Rodolfo	S0032843		11000		9526		1,444.00
78016751	11/06/2015	A00269474	Herrera, Priscilla L.	S0032844		11000		9526		1,444.00
78016752	11/06/2015	A00262687	Hersley, Whitney N.	S0032845		11000		9526		361.00
78016753	11/06/2015	A00105896	Hill, Laura L.	S0032846		11000		9526		1,444.00
78016754	11/06/2015	A00228112	Hinojosa, Abel	S0032847		11000		9526		1,444.00
78016755	11/06/2015	A00272458	Hinojosa, Fernando A.	S0032848		11000		9526		233.00
78016756	11/06/2015	A00272567	Hodges, Alexis D.	S0032849		11000		9526		806.00
78016757	11/06/2015	A00279041	Hull, Alexandria B.	S0032850		11000		9526		307.00
78016758	11/06/2015	A00276491	Hurst, Mark	S0032851		11000		9526		1,282.00
78016759	11/06/2015	A00268319	Jarman, Allison B.	S0032852		11000		9526		361.00
78016760	11/06/2015	A00274654	Jauregui, Erik A.	S0032853		11000		9526		1,444.00
78016761	11/06/2015	A00252951	Jimenez, Olivia G.	S0032854		11000		9526		1,444.00
78016762	11/06/2015	A00215805	Joseph, Kortney N.	S0032855		11000		9526		1,444.00
78016763	11/06/2015	A00275282	Kahakai, Shaunalei M.	S0032856		11000		9526		351.60
78016764	11/06/2015	A00224299	Kaur, Rupinder	S0032857		11000		9526		1,444.00
78016765	11/06/2015	A00269083	Kekuawela, Kau'ionalani P.	S0032858		11000		9526		981.00
78016766	11/06/2015	A00265946	Kelley, Kayla L.	S0032859		11000		9526		998.00
78016767	11/06/2015	A00269654	Koblis, Grant C.	S0032860		11000		9526		1,432.00
78016768	11/06/2015	A00269767	Koss, Maia	S0032861		11000		9526		1,444.00
78016769	11/06/2015	A00201261	Kujala, Cindy M.	S0032862		11000		9526		267.00
78016770	11/06/2015	A00265930	Kukuliev, Shoshanna P.	S0032863		11000		9526		1,444.00
78016771	11/06/2015	A00275237	Lara-Lozano, Alonso	S0032864		11000		9526		1,444.00
78016772	11/06/2015	A00267117	Lazo, Henry J.	S0032865		11000		9526		603.00
78016773	11/06/2015	A00267769	Leon, Yesenia	S0032866		11000		9526		381.00
78016774	11/06/2015	A00274279	Livingston, Jazzmen V.	S0032867		11000		9526		1,444.00
78016775	11/06/2015	A00248724	Longbine, Tina E.	S0032868		11000		9526		1,444.00
78016776	11/06/2015	A00251809	Lopez, Alexis B.	S0032869		11000		9526		1,444.00
78016777	11/06/2015	A00262881	Lopez, Ana M.	S0032870		11000		9526		680.00
78016778	11/06/2015	A00267453	Lopez, Jazmin	S0032871		11000		9526		1,444.00
78016779	11/06/2015	A00274758	Lopez Del Toro, Israel	S0032872		11000		9526		781.00
78016780	11/06/2015	A00258948	Lopez Lopez, Uriel A.	S0032873		11000		9526		1,444.00

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CHECK DIRECT DEPOSIT		PAYEE/VENDOR		A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
NUMBER	DATE	NUMBER	NAME							
78016781	11/06/2015	A00272476	Lozano, Ruby	S0032874		11000		9526		1,444.00
78016782	11/06/2015	A00251591	Luna, Destinie M.	S0032875		11000		9526		1,444.00
78016783	11/06/2015	A00204510	Machuca, Jorge	S0032876		11000		9526		722.00
78016784	11/06/2015	A00227622	Magana, Faviola	S0032877		11000		9526		428.00
78016785	11/06/2015	A00277967	Makaiwi, Ryan J.	S0032878		11000		9526		264.00
78016786	11/06/2015	A00274150	Marcos, Elizabet	S0032879		11000		9526		1,444.00
78016787	11/06/2015	A00265224	Marquez, Christina G.	S0032880		11000		9526		1,444.00
78016788	11/06/2015	A00267470	Martin, Anthony W.	S0032881		11000		9526		722.00
78016789	11/06/2015	A00261879	Martinez, Brenda	S0032882		11000		9526		1,444.00
78016790	11/06/2015	A00260771	Martinez, Ivan	S0032883		11000		9526		1,231.00
78016791	11/06/2015	A00276852	Martinez, Luis J.	S0032884		11000		9526		199.64
78016792	11/06/2015	A00278282	Maui, Pedro A.	S0032885		11000		9526		1,444.00
78016793	11/06/2015	A00276068	Mayfield, Zachary B.	S0032886		11000		9526		1,083.00
78016794	11/06/2015	A00257922	McClanahan, Kevin J.	S0032887		11000		9526		616.00
78016795	11/06/2015	A00259468	Mendez, Pablo	S0032888		11000		9526		1,444.00
78016796	11/06/2015	A00250814	Mendoza, America D.	S0032889		11000		9526		315.00
78016797	11/06/2015	A00276812	Mendoza, Ivana J.	S0032890		11000		9526		133.00
78016798	11/06/2015	A00266002	Mendoza, Lizette V.	S0032891		11000		9526		1,444.00
78016799	11/06/2015	A00278513	Mendoza, Monica	S0032892		11000		9526		361.00
78016800	11/06/2015	A00261760	Miller, Kailynn D.	S0032893		11000		9526		1,316.50
78016801	11/06/2015	A00255957	Miranda, Isabel D.	S0032894		11000		9526		1,444.00
78016802	11/06/2015	A00256130	Miranda, Jordan J.	S0032895		11000		9526		1,083.00
78016803	11/06/2015	A00250146	Molina, Jessica J.	S0032896		11000		9526		1,444.00
78016804	11/06/2015	A00274821	Mondragon, Alexander	S0032897		11000		9526		1,256.00
78016805	11/06/2015	A00276893	Monik, Kirsten P.	S0032898		11000		9526		417.00
78016806	11/06/2015	A00276621	Moniz, Lexy R.	S0032899		11000		9526		361.00
78016807	11/06/2015	A00274668	Monroy, Adam	S0032900		11000		9526		2,813.00
78016808	11/06/2015	A00274423	Montano, Maria A.	S0032901		11000		9526		722.00
78016809	11/06/2015	A00277234	Montgomery, Cynthia S.	S0032902		11000		9526		406.00
78016810	11/06/2015	A00267140	Montoy, Ricardo	S0032903		11000		9526		1,444.00
78016811	11/06/2015	A00277996	Montoya, Mike	S0032904		11000		9526		259.92
78016812	11/06/2015	A00260743	Moore, Kayla m.	S0032905		11000		9526		1,083.00
78016813	11/06/2015	A00255911	Mora, Alejandro	S0032906		11000		9526		1,083.00
78016814	11/06/2015	A00208978	Moreno, Joe	S0032907		11000		9526		722.00
78016815	11/06/2015	A00247657	Mosher, Megan R.	S0032908		11000		9526		1,083.00
78016816	11/06/2015	A00269728	Muthana, Alham M.	S0032909		11000		9526		1,206.00
78016817	11/06/2015	A00274528	Navarrete, Mariela R.	S0032910		11000		9526		1,444.00
78016818	11/06/2015	A00274764	Neal, Brenna B.	S0032911		11000		9526		306.00
78016819	11/06/2015	A00232228	Newsom, Tiffani C.	S0032912		11000		9526		1,083.00
78016820	11/06/2015	A00243246	Nguyen, Mary T.	S0032913		11000		9526		361.00
78016821	11/06/2015	A00061780	Nichols, Mackey A.	S0032914		11000		9526		1,031.00
78016822	11/06/2015	A00257438	Nombrano, Adrian	S0032915		11000		9526		1,444.00
78016823	11/06/2015	A00267450	Noriega, Liliana M.	S0032916		11000		9526		881.00
78016824	11/06/2015	A00253981	Nunez, Esther A.	S0032917		11000		9526		361.00
78016825	11/06/2015	A00265029	Nunez, Jessica A.	S0032918		11000		9526		1,444.00
78016826	11/06/2015	A00275408	Ornelas, Brenda	S0032919		11000		9526		1,444.00
78016827	11/06/2015	A00261522	Ortiz, Brenda	S0032920		11000		9526		1,444.00
78016828	11/06/2015	A00243431	Ortiz, Juan C.	S0032921		11000		9526		265.00

CHECK DIRECT DEPOSIT		PAYEE/VENDOR								
NUMBER	DATE	NUMBER	NAME	A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
78016829	11/06/2015	A00270403	Ortiz Portillo, Daniel	S0032922		11000		9526		1,444.00
78016830	11/06/2015	A00259097	Oscarson, Brooke M.	S0032923		11000		9526		102.00
78016831	11/06/2015	A00275039	Osorio, Adan J.	S0032924		11000		9526		1,225.23
78016832	11/06/2015	A00267463	Osornia, Jhoana	S0032925		11000		9526		1,444.00
78016833	11/06/2015	A00275253	Otanez, Brenda L.	S0032926		11000		9526		1,633.00
78016834	11/06/2015	A00275780	Otuoma, Andrew	S0032927		11000		9526		2,888.00
78016835	11/06/2015	A00237256	Padron, Celina M.	S0032928		11000		9526		1,444.00
78016836	11/06/2015	A00267482	Parkinson, Tory N.	S0032929		11000		9526		806.00
78016837	11/06/2015	A00249451	Pence, Emily N.	S0032930		11000		9526		331.00
78016838	11/06/2015	A00274536	Perez, Alondra O.	S0032931		11000		9526		333.00
78016839	11/06/2015	A00267844	Perez, Carolina	S0032932		11000		9526		722.00
78016840	11/06/2015	A00277209	Perez, Miguel F.	S0032933		11000		9526		1,444.00
78016841	11/06/2015	A00267008	Perez, Mireya	S0032934		11000		9526		1,131.00
78016842	11/06/2015	A00267735	Perez Campos, Aldahir	S0032935		11000		9526		992.41
78016843	11/06/2015	A00272462	Portillo, Jason S.	S0032936		11000		9526		1,444.00
78016844	11/06/2015	A00252649	Poulsen, Ryan A.	S0032937		11000		9526		722.00
78016845	11/06/2015	A00272575	Presson, Andrew T.	S0032938		11000		9526		1,083.00
78016846	11/06/2015	A00202975	Puente, Isela	S0032939		11000		9526		1,083.00
78016847	11/06/2015	A00272449	Quinonez, Karen	S0032940		11000		9526		1,444.00
78016848	11/06/2015	A00272484	Quinonez, Kimberly	S0032941		11000		9526		1,444.00
78016849	11/06/2015	A00267940	Ramirez, Nancy G.	S0032942		11000		9526		756.00
78016850	11/06/2015	A00260154	Ramos, Flor A.	S0032943		11000		9526		1,444.00
78016851	11/06/2015	A00272978	Renteria, Ruben	S0032944		11000		9526		1,444.00
78016852	11/06/2015	A00259486	Resendis, Cristian	S0032945		11000		9526		722.00
78016853	11/06/2015	A00277647	Reynolds, Tyesha A.	S0032946		11000		9526		722.00
78016854	11/06/2015	A00272477	Reynoso, Roy	S0032947		11000		9526		1,444.00
78016855	11/06/2015	A00272469	Rivera, Daniel E.	S0032948		11000		9526		722.00
78016856	11/06/2015	A00247057	Rivera, Shannon R.	S0032949		11000		9526		1,056.00
78016857	11/06/2015	A00258061	Roam, Ivy C.	S0032950		11000		9526		1,431.00
78016858	11/06/2015	A00276853	Robles, Fernando B.	S0032951		11000		9526		15.88
78016859	11/06/2015	A00269854	Robles, Joel L.	S0032952		11000		9526		1,083.00
78016860	11/06/2015	A00234544	Rocha, Ellison M.	S0032953		11000		9526		722.00
78016861	11/06/2015	A00276862	Rocha, Irma	S0032954		11000		9526		1,083.00
78016862	11/06/2015	A00277214	Rocha Rocha, Joanna	S0032955		11000		9526		1,206.00
78016863	11/06/2015	A00275460	Rodriguez, Cindy	S0032956		11000		9526		1,444.00
78016864	11/06/2015	A00224438	Rodriguez, Daniel T.	S0032957		11000		9526		540.00
78016865	11/06/2015	A00273543	Rodriguez, Eduardo	S0032958		11000		9526		519.50
78016866	11/06/2015	A00275425	Rodriguez, Genevieve M.	S0032959		11000		9526		1,306.00
78016867	11/06/2015	A00267244	Rodriguez, Irene	S0032960		11000		9526		1,444.00
78016868	11/06/2015	A00278496	Roman, Daniel R.	S0032961		11000		9526		743.35
78016869	11/06/2015	A00273753	Roman, Ignacio	S0032962		11000		9526		1,083.00
78016870	11/06/2015	A00267171	Roman, Valeria D.	S0032963		11000		9526		1,444.00
78016871	11/06/2015	A00277723	Romero, Brenda J.	S0032964		11000		9526		361.00
78016872	11/06/2015	A00240562	Rothermel, Jordan R.	S0032965		11000		9526		511.00
78016873	11/06/2015	A00274576	Ruelas, Stacey	S0032966		11000		9526		722.00
78016874	11/06/2015	A00277121	Ruiz, Patricia	S0032967		11000		9526		1,331.00
78016875	11/06/2015	A00247506	Saba, Naseem I.	S0032968		11000		9526		1,444.00
78016876	11/06/2015	A00263825	Saenz, Kirstie A.	S0032969		11000		9526		511.00

CHECK NUMBER	DIRECT DEPOSIT DATE	PAYEE/VENDOR NUMBER	VENDOR NAME	A/P DOC#	VENDOR INV#	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
78016877	11/06/2015	A00265729	Saffell, Sally A.	S0032970		11000		9526		361.00
78016878	11/06/2015	A00270221	Sagasta, Sierra J.	S0032971		11000		9526		401.45
78016879	11/06/2015	A00262738	Salazar, Angelica G.	S0032972		11000		9526		755.77
78016880	11/06/2015	A00267949	Salazar, Carla D.	S0032973		11000		9526		290.29
78016881	11/06/2015	A00274905	Saldana Perez, Rosa	S0032974		11000		9526		923.00
78016882	11/06/2015	A00276906	Salgado, Maria T.	S0032975		11000		9526		361.00
78016883	11/06/2015	A00267473	Salomon, Guadalupe	S0032976		11000		9526		1,444.00
78016884	11/06/2015	A00267951	Sanchez, Amie G.	S0032977		11000		9526		716.00
78016885	11/06/2015	A00274429	Sanchez, Esther	S0032978		11000		9526		306.00
78016886	11/06/2015	A00269830	Sanchez, Jasmine N.	S0032987		11000		9526		1,444.00
78016887	11/06/2015	A00275125	Sanchez, Joshua	S0032988		11000		9526		710.50
78016888	11/06/2015	A00248758	Sanders, Angela M.	S0032989		11000		9526		631.00
78016889	11/06/2015	A00267461	Sandoval, Dalia G.	S0032990		11000		9526		1,444.00
78016890	11/06/2015	A00262832	Sandoval, Viridiana	S0032991		11000		9526		1,444.00
78016891	11/06/2015	A00250846	Santana, Armando	S0032992		11000		9526		906.00
78016892	11/06/2015	A00273362	Santana Saldivar, Yuridia	S0032993		11000		9526		1,083.00
78016893	11/06/2015	A00265915	Sasi, Randiel O.	S0032994		11000		9526		1,106.00
78016894	11/06/2015	A00212053	Schryver, Emily J.	S0032995		11000		9526		722.00
78016895	11/06/2015	A00266080	Scott, Colby D.	S0032996		11000		9526		756.00
78016896	11/06/2015	A00261962	Serrano, Adrian	S0032997		11000		9526		942.00
78016897	11/06/2015	A00269409	Seykora, Brody M.	S0032998		11000		9526		456.00
78016898	11/06/2015	A00274422	Shamoo, Ivana J.	S0032999		11000		9526		1,444.00
78016899	11/06/2015	A00271152	Sharma, Madhav K.	S0033000		11000		9526		339.00
78016900	11/06/2015	A00251817	Shelby, Eris B.	S0033001		11000		9526		361.00
78016901	11/06/2015	A00268709	Sherrod, Bria L.	S0033002		11000		9526		1,083.00
78016902	11/06/2015	A00224653	Simpson, Karlee B.	S0033003		11000		9526		722.00
78016903	11/06/2015	A00250599	Sinclair, Laurel A.	S0033004		11000		9526		1,444.00
78016904	11/06/2015	A00272604	Smith, Katelyn M.	S0033005		11000		9526		1,444.00
78016905	11/06/2015	A00272456	Smith, Paige E.	S0033028		11000		9526		722.00
78016906	11/06/2015	A00276439	Smith, Sarah A.	S0033029		11000		9526		1,083.00
78016907	11/06/2015	A00234436	Smith, Tayler K.	S0033030		11000		9526		722.00
78016908	11/06/2015	A00269080	Sohal, Jaiveer S.	S0033031		11000		9526		1,444.00
78016909	11/06/2015	A00270208	Sorensen, Seth F.	S0033032		11000		9526		956.00
78016910	11/06/2015	A00261799	Soto, Karla	S0033033		11000		9526		715.00
78016911	11/06/2015	A00267954	Soto, Maleney M.	S0033034		11000		9526		361.00
78016912	11/06/2015	A00259359	Spangler, Savannah N.	S0033035		11000		9526		1,444.00
78016913	11/06/2015	A00261362	Spencer, Sierra	S0033036		11000		9526		1,444.00
78016914	11/06/2015	A00267020	Stenzel, Chelsea A.	S0033037		11000		9526		1,444.00
78016915	11/06/2015	A00276244	Stewart, Sharon K.	S0033038		11000		9526		722.00
78016916	11/06/2015	A00274465	Stockel, Darcy C.	S0033039		11000		9526		1,357.00
78016917	11/06/2015	A00264042	Tamayo, Kathleen	S0033040		11000		9526		531.00
78016918	11/06/2015	A00215150	Taylor, Kyle A.	S0033041		11000		9526		690.00
78016919	11/06/2015	A00272510	Tena, Nashel L.	S0033042		11000		9526		1,406.00
78016920	11/06/2015	A00231811	Tiger, Joshua N.	S0033043		11000		9526		1,444.00
78016921	11/06/2015	A00250395	Tinoco, Patricia	S0033044		11000		9526		1,444.00
78016922	11/06/2015	A00240608	Torralva, Elizabet	S0033045		11000		9526		1,083.00
78016923	11/06/2015	A00003990	Torres, Adan	S0033046		11000		9526		245.00
78016924	11/06/2015	A00255018	Torres, Elida L.	S0033047		11000		9526		2,713.00

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78016925	11/06/2015	A00267774	Torres, Jason R.	S0033048		11000		9526		1,406.00
78016926	11/06/2015	A00246781	Tran, Katie H.	S0033049		11000		9526		722.00
78016927	11/06/2015	A00269534	Trimble, Aaron C.	S0033050		11000		9526		722.00
78016928	11/06/2015	A00266486	Ursua, Jessica	S0033073		11000		9526		1,444.00
78016929	11/06/2015	A00274561	Valdez, Mailine	S0033074		11000		9526		1,444.00
78016930	11/06/2015	A00274424	Valdivia, Salvador A.	S0033075		11000		9526		1,444.00
78016931	11/06/2015	A00260700	Valencia, Bernardo A.	S0033076		11000		9526		2,513.00
78016932	11/06/2015	A00250715	Valenzuela, Brenda	S0033077		11000		9526		1,406.00
78016933	11/06/2015	A00267024	Vargas, Madalayna M.	S0033078		11000		9526		1,444.00
78016934	11/06/2015	A00255820	Vargas, Maritza	S0033079		11000		9526		1,444.00
78016935	11/06/2015	A00213357	Vargas, Samanta	S0033080		11000		9526		722.00
78016936	11/06/2015	A00259173	Vasquez, Marcello	S0033081		11000		9526		1,431.00
78016937	11/06/2015	A00230491	Vazquez, Fernando S.	S0033082		11000		9526		722.00
78016938	11/06/2015	A00267483	Vega, Bailey D.	S0033083		11000		9526		1,131.00
78016939	11/06/2015	A00274278	Velasco, Jonathan	S0033084		11000		9526		981.00
78016940	11/06/2015	A00275768	Velasquez, Kassandra L.	S0033085		11000		9526		2,166.00
78016941	11/06/2015	A00270506	Vicencio, Juan S.	S0033086		11000		9526		1,444.00
78016942	11/06/2015	A00009706	Wade, Lina L.	S0033087		11000		9526		1,444.00
78016943	11/06/2015	A00268782	Wade, Megan E.	S0033088		11000		9526		1,444.00
78016944	11/06/2015	A00277870	Walker, Christina D.	S0033089		11000		9526		1,444.00
78016945	11/06/2015	A00243478	Walker, Kayla S.	S0033090		11000		9526		1,444.00
78016946	11/06/2015	A00266178	Waller, Morgan M.	S0033091		11000		9526		1,444.00
78016947	11/06/2015	A00271393	Ward, Gary L.	S0033092		11000		9526		2,888.00
78016948	11/06/2015	A00244933	Warren, Brent R.	S0033093		11000		9526		305.00
78016949	11/06/2015	A00262678	Weber-Walton, Jessica	S0033094		11000		9526		1,444.00
78016950	11/06/2015	A00262056	Weiss, Chelsea	S0033095		11000		9526		722.00
78016951	11/06/2015	A00266792	Wheeler, Alisa J.	S0033115		11000		9526		1,083.00
78016952	11/06/2015	A00272490	Wheeler, Taylor S.	S0033116		11000		9526		1,444.00
78016953	11/06/2015	A00201649	White, Brent L.	S0033117		11000		9526		361.00
78016954	11/06/2015	A00248687	White, Chelsey A.	S0033118		11000		9526		722.00
78016955	11/06/2015	A00269796	White, Randi K.	S0033119		11000		9526		722.00
78016956	11/06/2015	A00242254	Williams, Moriah A.	S0033120		11000		9526		1,444.00
78016957	11/06/2015	A00042627	Williams, Summer	S0033121		11000		9526		264.00
78016958	11/06/2015	A00038893	Wilson, Karissa	S0033122		11000		9526		1,083.00
78016959	11/06/2015	A00277785	Witt, Jakob V.	S0033123		11000		9526		1,444.00
78016960	11/06/2015	A00270965	Wood, Kimberly A.	S0033124		11000		9526		1,444.00
78016961	11/06/2015	A00253217	Zavala, Jose	S0033125		11000		9526		530.00
78016962	11/06/2015	A00262767	Zuniga, Romelia	S0033126		11000		9526		722.00
78016963	11/12/2015	A00200017	A.P.I. Plumbing	I0041703	1608	11000	431	4310	65100	2,792.22
78016963	11/12/2015	A00200017	A.P.I. Plumbing	I0041703	1608	11000	431	5631	65100	6,250.00
78016964	11/12/2015	A00200034	Albertson's	I0041735	13681019	33429	310	4410	69200	550.88
78016965	11/12/2015	A00200043	American Express	I0041702	11003102	11000	203	6310	61200	2,611.66
78016966	11/12/2015	A00200043	American Express	I0041748	11006102	12432	218	5710	64952	469.40
						12434	219	5710	17010	469.39
						12435	221	5710	19010	469.39
78016967	11/12/2015	A00200043	American Express	I0041749	11006092	12435	221	4311	19010	251.25
78016968	11/12/2015	A00223048	AMS.NET	I0041707	0000987	11972	113	6415	67801	8,841.87
						11972	113	6415	67801	0.01

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				I0041727	0001367	11972	113	6415	67801	0.01
						11972	113	6415	67801	7,247.09
78016969	11/12/2015	A00279075	Ardusat, Inc.	I0041746	I1094	12435	221	4311	19010	250.00
						12435	221	4311	19010	525.00
78016970	11/12/2015	A00202445	AT&T Mobility	I0041717	101815	39000	314	5840	64991	166.48
78016971	11/12/2015	A00200077	Bang, D.D.S., Robert	I0041698	020315-1	12460	206	5641	12042	5,212.80
78016972	11/12/2015	A00249930	Best Buy Business Advantage	I0041734	2034879	12551	353	6415	64600	799.96
78016973	11/12/2015	A00200107	Bright House Networks	I0041752	111615	35827	357	5890	69700	988.74
78016974	11/12/2015	A00200107	Bright House Networks	I0041753	NOV 15	35819	357	5890	69700	750.00
						35814	357	5890	69700	863.21
78016975	11/12/2015	A00200134	Canon Financial Services, In	I0041697	15387886	12433	341	5612	64991	204.55
78016976	11/12/2015	A00200149	Carquest Auto Parts	I0041700	7305-185	11000	432	4312	67703	289.20
						11000	432	5940	67703	12.07
						11000	431	4310	65100	10.81
						11000	431	4312	65500	165.54
78016977	11/12/2015	A00200158	CCLC/COA	I0041716	7575	11000	203	5642	61200	24,368.26
78016978	11/12/2015	A00200200	Computerland of Silicon Vall	I0041728	238391	31000	423	4315	69100	79.00
				I0041729	238310	31000	423	4315	69100	79.00
78016979	11/12/2015	A00200236	Demco	I0041705	5721058	11000	203	4310	61200	192.65
78016980	11/12/2015	A00200298	Elsevier Health Science	I0041740	65231DA3	31000	423	4110	69100	1,800.00
78016981	11/12/2015	A00202335	Fastenal Industrial & Constr	I0041710	CATAF301	11000	431	4310	65100	165.77
78016982	11/12/2015	A00200620	Geary Pacific Supply	I0041708	3045558	11000	431	4312	65100	46.48
						11000	431	5940	65100	14.05
78016983	11/12/2015	A00279126	Hyatt Santa Barbara	I0041739	32CR59N2	11000	202	5710	60103	561.04
78016984	11/12/2015	A00200680	J & L Locksmithing	I0041714	014897	11000	202	4310	60100	174.15
				I0041715	014894	11000	202	4310	60100	24.19
				I0041723	014899	11000	431	4310	65100	18.81
						35819	357	4310	69700	19.35
						35819	357	5632	69700	103.75
						11000	205	5632	12042	236.25
78016985	11/12/2015	A00200715	Kern Electric Distributors	I0041711	542442	11000	431	4310	65100	126.42
				I0041738	542500	11000	431	4310	65100	75.50
78016986	11/12/2015	A00279118	Link-Systems International,	I0041747	6132	12432	218	5510	64952	14.05
78016987	11/12/2015	A00200554	McCracken, Susan L.	I0041720	OCT 15	12461	206	5710	12042	223.10
				I0041745	102915	12461	206	5940	12042	36.40
78016988	11/12/2015	A00200555	McGraw-Hill	I0041741	89204409	31000	423	4115	69100	11,889.50
						31000	423	4110	69100	2,872.08
						31000	423	5940	69100	258.87
78016989	11/12/2015	A00234706	MNJ Technologies Direct, Inc	I0041731	00034166	12000	304	6415	63200	3,064.75
						12000	304	6415	63200	43.14
				I0041732	00034233	12435	221	6415	19010	33,423.57
78016990	11/12/2015	A00200498	Office Depot	I0041706	80104532	11000	120	4310	66002	68.50
				I0041725	80164888	31000	423	4321	69100	61.95
78016991	11/12/2015	A00200502	Orange Belt Stages	I0041718	114534	11000	432	5750	67703	1,450.00
						11000	432	5750	67703	3,240.00
				I0041722	114548	11000	432	5740	64993	1,450.00
78016992	11/12/2015	A00200508	P. G. & E.	I0041751	111215	12560	223	5830	09565	305.18

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78016993	11/12/2015	A00226685	PDR Distribution, LLC	I0041704	65365061	11000	205	4120	12042	128.89
78016994	11/12/2015	A00200518	Pearson Education	I0041742	BK788526	31000	423	4110	69100	1,640.57
						31000	423	5940	69100	58.07
78016995	11/12/2015	A00274574	Penguin Random House LLC	I0041743	10853616	31000	423	4110	69100	301.86
78016996	11/12/2015	A00200543	Purdy, D.D.S., Daniel	I0041701	072115-1	12460	206	5641	12042	3,476.20
78016997	11/12/2015	A00200487	Sierra School Equipment Co.	I0041713	57759	11000	353	6413	64600	3,757.09
						12551	353	6415	64600	598.31
						11000	301	6411	64500	405.78
78016998	11/12/2015	A00200393	Sparkletts	I0041754	10/22/15	11000	301	5810	64500	72.13
78016999	11/12/2015	A00200399	Stewart Electric Supply, Inc	I0041733	424064-0	12435	221	4313	19010	752.50
78017000	11/12/2015	A00275935	Supplyworks	I0041712	5152554-	11000	431	4310	65300	212.46
78017001	11/12/2015	A00200417	Sysco Food Service of Ventur	I0041737	51021030	33429	310	4410	69200	3,476.23
78017002	11/12/2015	A00200425	Taft College	I0041726	100515	31000	423	7130	69100	1,080.00
78017003	11/12/2015	A00200862	Taft College Bookstore	I0041730	5690	11000	421	4310	67200	31.18
78017004	11/12/2015	A00200426	Taft College Cafeteria	I0041719	110215	32000	422	4410	69400	98.91
78017005	11/12/2015	A00200430	Taft Plaza, LLC	I0041699	TAFTNOV	31000	423	5611	69100	1,907.00
78017006	11/12/2015	A00200284	U.S. Foods	I0041736	3255101	33429	310	4410	69200	3,311.05
78017007	11/12/2015	A00200309	United Refrigeration, Inc.	I0041724	48817897	32000	422	4312	69400	30.91
78017008	11/12/2015	A00200327	US Air Conditioning	I0041709	1123325	11000	431	4312	65100	496.51
						11000	431	5940	65100	13.69
78017009	11/12/2015	A00278975	Val's Detail	I0041721	102815	11000	432	5632	67703	260.00
78017010	11/12/2015	A00200339	Verizon California	I0041744	13581022	31000	423	5840	69100	61.02
78017011	11/12/2015	A00200338	Verizon Wireless	I0041750	97540577	11000	357	5840	69700	45.14
78017012	11/17/2015	A00275212	Canales, Christian	S0033178		11000		9526		764.39
78017013	11/17/2015	A00276465	Ceja, Jacob	S0033179		11000		9526		100.00
78017014	11/17/2015	A00274931	Figueroa, Jasmin	S0033180		11000		9526		434.75
78017015	11/17/2015	A00270403	Ortiz Portillo, Daniel	S0033182		11000		9526		606.05
78017016	11/17/2015	A00265329	Rivera, Jenifer	S0033181		11000		9526		300.00
78017017	11/18/2015	A00269611	A-C Electric Company	I0041843	31673	42350	000	4310	71002	881.40
						42350	000	5631	71002	920.00
						42350	000	5612	71002	30.00
78017018	11/18/2015	A00243588	AARP Health Care Options	I0041835	DEC 15	11000	412	3350	59100	17,024.74
78017019	11/18/2015	A00237174	Allikas, Krystal A.	I0041862	103015	12599	309	4410	64992	70.96
78017020	11/18/2015	A00200043	American Express	I0041838	92000102	11000	113	4310	67801	441.36
						11000	113	4310	67801	154.57
						12551	353	6415	64600	203.01
						11000	113	4310	67801	1.83
						11000	113	4310	67801	289.16
						12060	113	6412	67801	170.41
						11000	113	4310	67801	32.24
						12060	311	4310	64200	238.80
						12000	311	4310	64200	93.35
78017021	11/18/2015	A00223048	AMS.NET	I0041784	0000583	11972	113	6415	67801	0.01
						11972	113	6415	67801	799.99
				I0041785	0000582	11000	113	5642	67801	550.00
				I0041813	0000688	11972	113	6415	67801	0.01
						11972	113	6415	67801	16,156.34
				I0041814	0000690	11000	113	5642	67801	3,450.00

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78017022	11/18/2015	A00200053	Apple Computer Inc.	I0041852	43622503	12563	202	6415	00000	0.01
						12563	202	6415	00000	494.99
78017023	11/18/2015	A00269058	Aramark Uniform Services	I0041793	503-0819	11000	431	5870	65100	226.50
						11000	205	5870	12042	12.00
						39000	314	5870	64991	18.00
78017024	11/18/2015	A00201560	Athletic Publishing Company	I0041872	177600	11000	352	4310	69610	67.45
78017025	11/18/2015	A00200081	BARC, Inc.	I0041845	INV00605	11000	411	5990	67300	85.00
78017026	11/18/2015	A00272600	Beard Family Trust	I0041778	AUG-NOV15	12560	223	5610	09565	14,000.00
78017027	11/18/2015	A00200094	Black, Sheri D.	I0041807	110315	11000	355	4310	64900	13.67
78017028	11/18/2015	A00200105	Brandco	I0041796	18697	11000	431	4320	65100	8.60
78017029	11/18/2015	A00200107	Bright House Networks	I0041809	110815	12461	206	5840	12042	267.63
78017030	11/18/2015	A00200109	Brown & Reich Petroleum, Inc	I0041779	23049	12433	341	4316	64991	193.07
						11000	432	4316	67703	577.36
						11000	432	4316	67703	73.92
78017031	11/18/2015	A00200112	BSK & Associates, Inc.	I0041842	0074844	42350	000	5510	71002	1,100.00
78017032	11/18/2015	A00200116	Burt Electric & Communicatio	I0041866	9727	11000	358	6412	62100	676.70
78017033	11/18/2015	A00200166	Center for Edu. & Employment	I0041864	06997910	11000	301	4120	64500	104.95
78017034	11/18/2015	A00200167	Central Valley Conference	I0041839	103015	11000	352	5750	69616	3,790.00
78017035	11/18/2015	A00200168	Central Valley Occupational	I0041815	71-320	12603	125	5980	68900	60.00
						11000	411	5990	67300	20.00
78017036	11/18/2015	A00200175	Chevron Valley Credit Union,	I0041781	60651108	31000	423	4321	69100	106.65
78017037	11/18/2015	A00200181	City of Taft	I0041803	120115	39000	314	5850	64991	424.47
78017038	11/18/2015	A00200181	City of Taft	I0041827	12/01/15	11000	431	5850	65700	5,193.24
						11000	431	5850	65500	105.98
78017039	11/18/2015	A00200222	Daily Midway Driller	I0041847	01561540	11000	411	5970	67300	10.40
78017040	11/18/2015	A00200243	Dick Blick	I0041786	5190451	31000	423	4310	69100	777.24
78017041	11/18/2015	A00253023	Ellucian Company L.P.	I0041865	90175466	12000	304	5510	63200	1,538.68
78017042	11/18/2015	A00278900	Fantastic Displays	I0041841	6855	12551	353	4310	64600	861.66
78017043	11/18/2015	A00211659	Flachmann, Christopher M.	I0041832	101915	12000	304	5710	63200	93.15
78017044	11/18/2015	A00200627	Gonzalez, Lourdes	I0041844	102915	12375	303	4410	64300	66.55
78017045	11/18/2015	A00200645	Hardy Diagnostics	I0041805	1556723	11000	209	4311	04012	822.09
78017046	11/18/2015	A00241620	Haskell, Morgan E.	I0041806	102915	12375	303	4410	64300	193.50
78017047	11/18/2015	A00200655	Henry Schein, Inc.	I0041810	24514908	11000	205	4311	12042	28.36
78017048	11/18/2015	A00224086	inContact, Inc.	I0041868	168218	11000	431	5840	65100	220.05
						11000	431	5840	65700	1,716.37
78017049	11/18/2015	A00200680	J & L Locksmithing	I0041795	014937	11000	431	4310	65100	4.84
78017050	11/18/2015	A00278587	Johnson Health Tech North Am	I0041777	90017169	11000	202	4311	60100	1,296.45
78017051	11/18/2015	A00279155	Jones & Bartlett Learning, L	I0041840	3292597	31000	423	4115	69100	3,588.00
						31000	423	5940	69100	72.40
78017052	11/18/2015	A00265089	Jose-Eguaras, Agnes	I0041830	100915	12432	218	5710	64952	82.96
						12434	219	5710	17010	82.96
						12435	221	5710	19010	82.96
78017053	11/18/2015	A00276687	JP Marketing	I0041808	12142	11000	302	5990	63100	1,512.25
78017054	11/18/2015	A00200712	Kern County Supt. of Schools	I0041787	OCT 15	12461	206	5641	12042	33,593.44
						11000	421	5990	67200	2,272.50
78017055	11/18/2015	A00200715	Kern Electric Distributors	I0041798	542686	11000	431	4310	65100	258.65
						11000	431	4310	65100	26.86
78017056	11/18/2015	A00201999	Lara, Fernando R.	I0041829	103015	11000	358	5710	62100	107.53

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78017057	11/18/2015	A00201721	Lu Chi Fa	I0041480	101915	11000	208	5511	15010	600.00	
78017058	11/18/2015	A00227772	MBS Textbook Exchange, Inc.	I0041783	47-41579	31000	423	4115	69100	403.00	
						31000	423	5940	69100	14.73	
78017059	11/18/2015	A00213701	MCM Group	I0041789	342284	31000	423	4310	69100	192.00	
						31000	423	5940	69100	28.70	
78017060	11/18/2015	A00200559	McMurray, Robert B.	I0041833	102615	11000	401	5710	67200	231.00	
78017061	11/18/2015	A00200563	Melo's Gas-Gear	I0041859	80057298	31000	423	4321	69100	16.41	
78017062	11/18/2015	A00278032	Meteau, Robert	I0041834	091115	11000	411	5710	67300	138.00	
78017063	11/18/2015	A00270663	Mike Murach & Associates, In	I0041858	512244	31000	423	4110	69100	1,395.20	
						31000	423	5940	69100	50.85	
78017064	11/18/2015		Voided Check								
78017065	11/18/2015	A00200498	Office Depot	I0041755	80230509	11000	352	4310	69610	64.48	
				I0041756	80256265	11000	210	4310	13052	46.34	
				I0041757	80270273	11000	202	4310	60100	32.24	
				I0041758	80302378	11000	431	4310	65100	137.17	
				I0041759	80313524	12563	202	4310	00000	70.09	
				I0041760	80314987	12000	311	4310	64200	75.88	
				I0041761	80366232	11000	208	4310	15016	24.61	
				I0041762	80589084	12434	219	4310	17010	55.23	
				I0041763	80363349	12434	219	4310	17010	280.22	
				I0041764	80367133	11000	202	4310	60200	21.44	
				I0041765	80370144	11000	202	4310	60100	11.26	
				I0041766	80370154	11000	202	4310	60100	39.97	
				I0041767	80370154	11000	202	4310	60100	12.01	
				I0041768	80370754	11000	208	4310	15015	227.06	
						11000	208	4310	15015	7.27	
				I0041769	80376715	11000	208	4310	10023	85.22	
				I0041770	80376805	11000	208	4310	10023	24.25	
				I0041771	80376805	11000	208	4311	10023	40.04	
				I0041772	80429211	11000	208	4310	10023	70.42	
78017065	11/18/2015	A00200498	Office Depot	I0041773	80473839	11000	208	4310	15011	197.92	
				I0041774	80562107	11000	202	4310	60100	100.75	
				I0041775	80562109	11000	202	4310	60100	12.57	
				I0041846	79782665	11000	411	4310	67300	430.91	
78017066	11/18/2015	A00200502	Orange Belt Stages	I0041822	114535	11000	432	5750	67703	1,235.00	
78017067	11/18/2015	A00200518	Pearson Education	I0041860	BK788797	31000	423	4110	69100	9,522.00	
						31000	423	5940	69100	139.65	
78017068	11/18/2015	A00200521	Pens Etc.	I0041782	406483-0	31000	423	4310	69100	825.21	
78017069	11/18/2015	A00213296	Phi Theta Kappa	I0041820	111015	12599	309	7601	64992	130.00	
78017070	11/18/2015	A00279071	PrestoSports Inc.	I0041836	7007	11000	301	5510	64500	1,000.00	
						11000	202	5510	60100	1,000.00	
						11000	352	5510	69610	1,000.00	
78017071	11/18/2015	A00271234	Rancano, Stacie A.	I0041831	102115	12435	221	5710	19010	641.05	
78017072	11/18/2015	A00231833	Ray A. Morgan Company Inc.	I0041861	1048046	11000	207	5641	49999	46.33	
78017073	11/18/2015	A00278586	ReadyRefresh	I0041788	103115	12460	206	5641	12042	45.49	
78017074	11/18/2015	A00200444	Republic Elevator	I0041818	145296	11000	431	5641	65100	187.05	
78017075	11/18/2015	A00202968	San Joaquin Chemicals, Inc.	I0041791	113444	11000	431	5641	65100	1,175.00	
78017076	11/18/2015	A00200472	Scantron Corporation	I0041790	3133412	31000	423	4310	69100	1,566.95	
						31000	423	5940	69100	65.13	

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78017077	11/18/2015	A00200486	Shell	I0041792	81753004	11000	432	4316	67703	253.72
78017078	11/18/2015	A00200393	Sparkletts	I0041780	10-22-15	11000	113	4310	67801	112.09
78017079	11/18/2015	A00200393	Sparkletts	I0041848	10.22.15	11000	411	5641	67300	72.13
78017080	11/18/2015	A00200393	Sparkletts	I0041867	103015	31000	423	4321	69100	21.56
78017081	11/18/2015	A00200396	Spurr	I0041871	68622	11000	431	5820	65700	1,710.92
						35819	357	5820	69700	36.44
						35827	357	5820	69700	190.12
						33428	310	5820	65700	144.93
78017082	11/18/2015	A00275935	Supplyworks	I0041799	5149651-	11000	431	4310	65300	301.97
78017083	11/18/2015	A00200417	Sysco Food Service of Ventur	I0041826	51027098	32000	422	4310	69400	673.59
						32000	422	5940	69400	44.62
78017084	11/18/2015	A00200419	T.C. Clearing Account	I0041821	110415	11000	353	7130	64600	964.00
78017085	11/18/2015	A00200423	Taft City School District	I0041801	16-057	11000	432	4312	67703	107.53
						11000	432	4316	67703	22.50
						11000	432	5850	67703	5.00
						11000	432	5632	67703	155.00
78017085	11/18/2015	A00200423	Taft City School District	I0041819	16-051	11000	432	4312	67703	184.93
						11000	432	4316	67703	22.50
						11000	432	5632	67703	186.00
						11000	432	5850	67703	3.00
78017086	11/18/2015	A00200425	Taft College	I0041854	1002	12486	303	7601	64300	5,970.00
78017087	11/18/2015	A00200862	Taft College Bookstore	I0041853	5668	12484	303	5950	64300	17.89
78017088	11/18/2015	A00200862	Taft College Bookstore	I0041863	6003	12551	353	4310	64600	68.63
78017089	11/18/2015	A00200426	Taft College Cafeteria	I0041837	OCT 15	11000	110	4411	66003	21.23
78017090	11/18/2015	A00200430	Taft Plaza, LLC	I0041851	TAFTDEC	31000	423	5611	69100	1,907.00
78017091	11/18/2015	A00252942	TC Financial Aid Clearing Ac	I0041828	110215	12432	218	7130	64952	72,224.07
						12432	218	7130	64952	165,370.83
						12432	218	7130	64952	64,578.38
						12432	218	7130	64952	158,849.30
78017092	11/18/2015	A00200282	True Value Home Center	I0041812	341305	11000	113	4310	67801	87.56
				I0041857	341593	11000	113	4310	67801	59.07
78017093	11/18/2015	A00200284	U.S. Foods	I0041804	3210669	32000	422	4411	69400	513.41
						32000	422	4410	69400	15,616.63
78017094	11/18/2015	A00243587	United Healthcare Insurance	I0041849	NOV 15	11000	412	3350	59100	17,971.80
				I0041850	DEC 15	11000	412	3350	59100	18,185.75
78017095	11/18/2015	A00200293	United Parcel Service	I0041776	00009697	11000	401	5940	67705	544.94
78017096	11/18/2015	A00279279	V Fire Systems Inc	I0041811	41783	42350	000	5510	71002	1,425.00
78017097	11/18/2015	A00200339	Verizon California	I0041869	77001028	11000	431	5840	65700	652.38
78017098	11/18/2015	A00200339	Verizon California	I0041870	79001028	11000	431	5840	65700	484.74
78017099	11/18/2015	A00200338	Verizon Wireless	I0041797	97545927	11000	431	5840	65100	172.50
						39000	312	5840	64991	53.40
78017100	11/18/2015	A00200343	Vistar Corporation	I0041823	43901111	32000	422	4410	69400	101.45
78017101	11/18/2015	A00200355	West Kern Water District	I0041855	110315	11000	432	5810	65700	613.11
						39000	314	5810	64991	0.01
				I0041856	11/03/15	33428	310	5810	69200	256.47
78017102	11/18/2015	A00275443	WestAir Gases & Equipment In	I0041800	80058070	11000	431	5612	65100	10.54
						11000	431	5850	65100	5.00
78017103	11/18/2015	A00200388	Zee Medical Service Co.	I0041825	34-20204	32000	422	4310	69400	37.46

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78017104	11/19/2015	A00200034	Albertson's	I0041903	13501111	32000	422	4410	69400	50.74
78017105	11/19/2015	A00200063	Austin's Pest Control, Inc.	I0041878	OCT '15	12560	223	5860	09565	75.00
78017106	11/19/2015	A00001751	Balestino, Theodore J.	I0041875	101215	12560	223	4310	09565	221.83
78017107	11/19/2015	A00266398	Belden, Rachel C.	I0041914	111215	12434	219	4310	17010	149.52
78017108	11/19/2015	A00200112	BSK & Associates, Inc.	I0041934	0074826	12435	221	5510	19010	2,766.00
78017109	11/19/2015	A00250381	California Chamber of Commer	I0041931	2016	11000	411	4310	67300	279.89
78017110	11/19/2015	A00200146	Carolina Biological Supply C	I0041896	49266096	11000	209	4310	04011	26.88
78017111	11/19/2015	A00200150	Carrillo, Jessica	I0041905	OCT 15	12461	206	5710	12042	79.35
78017112	11/19/2015	A00200160	CDT, Inc.	I0041936	41565	39000	314	5990	64991	101.00
						39000	308	5990	69990	101.00
						11000	432	5990	64993	66.00
78017113	11/19/2015	A00201051	Central Sanitary Supply	I0041938	623628	33428	310	4310	69200	197.35
78017114	11/19/2015	A00200168	Central Valley Occupational	I0041925	71-321	11000	310	5980	69200	60.00
						12435	221	5980	19010	60.00
						11000	411	5990	67300	75.00
78017115	11/19/2015	A00200181	City of Taft	I0041874	10 01 15	12560	223	5633	09565	42.66
78017116	11/19/2015	A00200181	City of Taft	I0041880	12-01-15	31000	423	5850	69100	85.34
78017117	11/19/2015	A00200182	City of Taft Police Departme	I0041924	1015WKCC	33000	310	5990	69200	29.00
						12435	221	5990	19010	29.00
						12434	219	5990	17010	29.00
78017118	11/19/2015	A00234707	CMS Communications, Inc.	I0041923	1652865	12435	221	6414	19010	1,250.80
78017119	11/19/2015	A00200210	Costco Wholesale	I0041929	JAN 16	11000	431	5210	65990	55.00
						32000	422	5210	69400	55.00
						31000	423	5210	69100	55.00
78017120	11/19/2015	A00200214	County of Kern, Waste Mgmt.	I0041921	1314073-	11000	431	5850	65500	48.60
78017121	11/19/2015	A00200222	Daily Midway Driller	I0041892	120615	11000	110	4211	66003	29.15
78017122	11/19/2015	A00200238	Department of Justice	I0041926	129316	33000	310	5990	69200	32.00
78017123	11/19/2015	A00277845	Double D Cleaning Service	I0041873	004	12560	223	5890	09565	520.00
78017124	11/19/2015	A00200308	Federal Express Corporation	I0041935	5-208-04	11000	202	5940	60100	27.99
78017125	11/19/2015	A00202041	Fresno Oxygen	I0041881	61736089	12560	223	4311	09565	347.60
				I0041882	61736061	12560	223	4311	09565	460.43
				I0041883	61737856	12560	223	4311	09565	22.91
				I0041884	61737994	12560	223	4311	09565	120.66
				I0041885	61738547	12560	223	4311	09565	596.23
				I0041886	61740702	12560	223	4311	09565	146.31
78017125	11/19/2015	A00202041	Fresno Oxygen	I0041887	61740703	12560	223	4311	09565	28.14
				I0041897	61722125	12560	223	4311	09565	120.81
				I0041898	61722348	12560	223	4311	09565	25.16
				I0041899	61722124	12560	223	4311	09565	898.26
				I0041900	61722119	12560	223	4311	09565	488.37
78017126	11/19/2015	A00218045	Geiger, Joe L.	I0041939	2-3584	33582	310	5632	69200	75.00
78017127	11/19/2015	A00200655	Henry Schein, Inc.	I0041895	24727149	12461	206	4311	12042	118.34
78017128	11/19/2015	A00200680	J & L Locksmithing	I0041890	014956	11000	202	4310	60100	145.13
78017129	11/19/2015	A00200715	Kern Electric Distributors	I0041922	542924	11000	431	4310	65100	126.42
78017130	11/19/2015	A00200730	Launspach, DDS., Inc., Danie	I0041933	040915-1	12461	206	5641	12042	11,397.60
78017131	11/19/2015	A00200498	Office Depot	I0041928	80558397	39000	314	4318	64991	84.32
						11000	113	4318	67801	84.33
				I0041932	80218837	11000	411	4310	67300	256.91

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78017132	11/19/2015	A00200502	Orange Belt Stages	I0041915	114544	11000	432	5750	67703	1,235.00
				I0041916	115006	11000	432	5750	67703	1,065.00
				I0041920	114612	11000	432	5740	64993	1,390.00
78017133	11/19/2015	A00200508	P. G. & E.	I0041891	111315	11000	431	5830	65700	26,568.28
						39000	314	5830	65700	3,544.95
						33428	310	5830	65700	2,922.96
						33528	310	5830	65700	44.98
78017134	11/19/2015	A00274574	Penguin Random House LLC	I0041906	10855504	31000	423	4110	69100	560.81
78017135	11/19/2015	A00200522	Pepsi-Cola Company	I0041901	21732762	32000	422	4410	69400	2,135.15
78017136	11/19/2015	A00018793	Salcido, Paula	I0041879	NOV 15	12460	206	5641	12042	500.00
78017137	11/19/2015	A00200487	Sierra School Equipment Co.	I0041912	57826	12434	219	6411	17010	130,415.78
78017138	11/19/2015	A00237176	SSD Systems	I0041908	1145244-	31000	423	5880	69100	55.51
				I0041937	395408-S	33428	310	5632	69200	846.59
						33428	310	5880	69200	0.01
						33428	310	4312	69200	579.43
78017139	11/19/2015	A00201787	Standard Insurance Company	I0041930	OCT&NOV15	11000	411	3410	67300	990.50
						11000	411	3420	67300	2,827.16
78017140	11/19/2015	A00200417	Sysco Food Service of Ventur	I0041909	51104028	33429	310	4410	69200	1,888.30
78017141	11/19/2015	A00200862	Taft College Bookstore	I0041913	6139	12434	219	4310	17010	45.93
78017142	11/19/2015	A00200862	Taft College Bookstore	I0041918	5011	11000	302	4110	63100	80.84
78017143	11/19/2015	A00200862	Taft College Bookstore	I0041927	9654	11000	411	4310	67300	207.68
						11000	411	4310	67300	413.88
78017144	11/19/2015	A00200284	U.S. Foods	I0041910	3599629	33429	310	4410	69200	2,751.98
78017145	11/19/2015	A00200309	United Refrigeration, Inc.	I0041904	48818092	32000	422	4312	69400	409.15
						32000	422	5940	69400	32.25
78017146	11/19/2015	A00000456	Uribe, Jose	I0041888	OCT 15	12560	223	5633	09565	350.00
78017147	11/19/2015	A00278975	Val's Detail	I0041919	111715	11000	432	5632	67703	180.00
78017148	11/19/2015	A00200338	Verizon Wireless	I0041893	97545892	11000	411	5840	67300	72.49
78017149	11/19/2015	A00200338	Verizon Wireless	I0041894	97545892	11000	113	5840	67801	38.01
						11000	114	5641	70999	323.04
78017150	11/19/2015	A00200338	Verizon Wireless	I0041902	97547908	11000	357	5840	69700	149.58
78017151	11/19/2015	A00200827	W.W. Norton & Company Inc.	I0041907	821968	31000	423	4110	69100	1,036.95
						31000	423	5940	69100	40.34
78017152	11/19/2015	A00200355	West Kern Water District	I0041876	102215	12560	223	5810	09565	76.10
				I0041877	092115	12560	223	5810	09565	68.00
78017152	11/19/2015	A00200355	West Kern Water District	I0041889	111315	11000	432	5810	65700	149.52
				I0041911	11/13/15	33428	310	5810	69200	89.72
				I0041917	11-13-15	11000	432	5810	65700	29.89
						39000	314	5810	64991	0.01
=====										
BANK TOTAL										
2,446,922.56										

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		NUMBER	NAME	NUMBER	DATE	REQ. DATE					
DDURAN	11/02/2015	A00200043	American Express	P0037607	10/28/2015	10/28/2015	\$251.25	Y	Y	Y	
		A00200282	True Value Home Center	P0037615	10/28/2015	10/28/2015	\$299.54		Y	Y	
	A00265089	Jose-Eguaras, Agnes	P0037657	11/02/2015	11/02/2015	\$248.88	Y	Y	Y		
	A00271234	Rancano, Stacie A.	P0037614	10/28/2015	10/28/2015	\$641.05	Y	Y	Y		
	A00279118	Link-Systems Internationl,	P0037646	10/29/2015	10/29/2015	\$14.05	Y	Y	Y		
	11/04/2015	A00200043	American Express	P0037658	11/02/2015	11/02/2015	\$1,408.18	Y	Y	Y	
		A00279075	Ardusat, Inc.	P0037545	10/21/2015	10/21/2015	\$1,148.13	Y	Y	Y	
	11/16/2015	A00200498	Office Depot	P0037742	11/10/2015	11/10/2015	\$280.22	Y	Y	Y	
		A00266398	Belden, Rachel Claire.	P0037741	11/10/2015	11/10/2015	\$321.08		Y	Y	
		A00200498	Office Depot	P0037790	11/16/2015	11/16/2015	\$117.04		Y	Y	
	A00200862	Taft College Bookstore	P0037789	11/16/2015	11/16/2015	\$45.93	Y	Y	Y		
	A00266398	Belden, Rachel Claire.	P0037768	11/12/2015	11/12/2015	\$149.52	Y	Y	Y		
	11/18/2015	A00241384	PASCO scientific	P0037800	11/16/2015	11/16/2015	\$5,125.17		Y	Y	
	11/19/2015	A00279487	North American Technical Ser	P0037883	11/18/2015	11/18/2015	\$6,000.00		Y	N	
	11/30/2015	A00250001	Blake, Paul Anderson.	P0037951	11/30/2015	11/30/2015	\$4,553.81		Y	N	

	TOTAL USER							\$20,603.85			
	DEKDAHL	11/04/2015	A00200498	Office Depot	P0037701	11/04/2015	11/04/2015	\$83.11	Y	N	
		11/16/2015	A00200107	Bright House Networks	P0037794	11/16/2015	11/16/2015	\$150.99	Y	N	
		11/19/2015	A00200043	American Express	P0037574	10/26/2015	10/26/2015	\$30.00	Y	Y	
A00200181			City of Taft	P0037706	11/05/2015	11/05/2015	\$95.50	Y	Y		
A00201081		Westside Waste Management Co	P0037485	10/15/2015	10/15/2015	\$91.71	Y	Y			

TOTAL USER							\$451.31				
DHEGEMAN	11/02/2015	A00200862	Taft College Bookstore	P0037647	10/29/2015	10/29/2015	\$31.17	Y	Y	Y	
		A00200498	Office Depot	P0037621	10/29/2015	10/29/2015	\$112.09	Y	Y	Y	
					P0037624	10/29/2015	10/29/2015	\$288.96	Y	Y	Y
					P0037626	10/29/2015	10/29/2015	\$289.06	Y	Y	Y
		A00223048	AMS.NET	P0037590	10/27/2015	10/27/2015	\$5,297.07		Y	Y	
		A00275702	Seward L. Schreder Construct	P0037588	10/27/2015	10/27/2015	\$736,076.48	Y	Y	Y	
	11/03/2015	A00200498	Office Depot	P0037627	10/29/2015	10/29/2015	\$68.50	Y	Y	Y	
	11/04/2015	A00200559	McMurray, Robert B.	P0037661	11/02/2015	11/02/2015	\$231.00	Y	Y	Y	
	11/06/2015	A00252942	TC Financial Aid Clearing Ac	P0037662	11/02/2015	11/02/2015	\$461,022.58	Y	Y	Y	
		A00279164	Instructure, Inc.	P0037720	11/06/2015	11/06/2015	\$7,500.00		Y	Y	
	11/10/2015	A00200043	American Express	P0037667	11/03/2015	11/03/2015	\$1,624.73	Y	Y	Y	
		A00200112	BSK & Associates, Inc.	P0037703	11/04/2015	11/04/2015	\$1,100.00	Y	Y	Y	
		A00269611	A-C Electric Company	P0037705	11/04/2015	11/04/2015	\$1,968.75	Y	Y	Y	
		A00279279	V Fire Systems Inc	P0037618	10/29/2015	10/29/2015	\$1,425.00	Y	Y	Y	
	11/16/2015	A00200112	BSK & Associates, Inc.	P0037704	11/04/2015	11/04/2015	\$9,686.00		Y	Y	
		A00200308	Federal Express Corporation	P0037663	11/03/2015	11/03/2015	\$27.99	Y	Y	Y	
		A00264649	Convergint Technologies, LP	P0037721	11/06/2015	11/06/2015	\$800.00		Y	Y	
11/17/2015	A00200052	AP Architects	P0037724	11/06/2015	11/06/2015	\$33,823.93		Y	Y		

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	11/18/2015	A00200210	Costco Wholesale	P0037833	11/16/2015	11/16/2015	\$165.00	Y	Y	Y
	11/23/2015	A00200498	Office Depot	P0037832	11/16/2015	11/16/2015	\$12.49		Y	Y
		A00200704	Karwoski, John	P0037876	11/18/2015	11/18/2015	\$10,920.00	Y	Y	Y
	11/25/2015	A00279501	Conference Direct	P0037899	11/20/2015	11/20/2015	\$3,839.54		Y	Y
	11/29/2015	A00200112	BSK & Associates, Inc.	P0037946	11/29/2015	11/29/2015	\$2,460.50		Y	N

						TOTAL USER	\$1,278,770.84			
GDUNHAM	11/04/2015	A00200426	Taft College Cafeteria	P0037655	11/02/2015	11/02/2015	\$98.91	Y	Y	Y
	11/06/2015	A00200284	U.S. Foods	P0037708	11/05/2015	11/05/2015	\$15,957.00	Y	Y	Y
		A00200343	Vistar Corporation	P0037699	11/04/2015	11/04/2015	\$541.39	Y	Y	Y
		A00200388	Zee Medical Service Co.	P0037698	11/04/2015	11/04/2015	\$37.47	Y	Y	Y
		A00200417	Sysco Food Service of Ventur	P0037697	11/04/2015	11/04/2015	\$718.22	Y	Y	Y
	11/18/2015	A00200522	Pepsi-Cola Company	P0037835	11/17/2015	11/17/2015	\$2,135.15	Y	Y	Y
		A00200034	Albertson's	P0037843	11/17/2015	11/17/2015	\$50.74	Y	Y	Y
		A00200309	United Refrigeration, Inc.	P0037842	11/17/2015	11/17/2015	\$439.15	Y	Y	Y
	11/20/2015	A00200284	U.S. Foods	P0037887	11/19/2015	11/19/2015	\$6,825.34		Y	Y
		A00200307	Farmer Bros. Company	P0037885	11/19/2015	11/19/2015	\$1,559.02		Y	Y
		A00200417	Sysco Food Service of Ventur	P0037886	11/19/2015	11/19/2015	\$19,595.28		Y	Y
	11/25/2015	A00200343	Vistar Corporation	P0037937	11/25/2015	11/25/2015	\$1,301.24		Y	Y

						TOTAL USER	\$49,258.91			
HARCHIBALD	11/02/2015	A00234706	MNJ Technologies Direct, Inc	P0037654	10/30/2015	11/04/2015	\$818.47		Y	Y
	11/16/2015	A00200399	Stewart Electric Supply, Inc	P0037729	11/06/2015	11/20/2015	\$693.73		Y	Y
	11/18/2015	A00234706	MNJ Technologies Direct, Inc	P0037730	11/06/2015	11/20/2015	\$3,962.94		Y	Y
		A00234707	CMS Communications, Inc.	P0037727	11/06/2015	11/20/2015	\$1,202.93	Y	Y	Y
		A00249930	Best Buy Business Advantage	P0037728	11/06/2015	11/20/2015	\$3,406.59		Y	Y

						TOTAL USER	\$10,084.66			
JCHAIDEZ	11/24/2015	A00200279	Educational Testing Service	P0037919	11/23/2015	11/23/2015	\$630.00		Y	Y
				P0037920	11/23/2015	11/23/2015	\$735.00		Y	Y
				P0037924	11/23/2015	11/23/2015	\$350.00		Y	Y
		A00200498	Office Depot	P0037925	11/23/2015	11/23/2015	\$123.65		Y	Y
		A00277779	University of California, Sa	P0037921	11/23/2015	11/23/2015	\$400.00		Y	Y
		A00200498	Office Depot	P0037926	11/23/2015	11/23/2015	\$32.72		Y	Y
	11/25/2015	A00200029	ACT Asset Program	P0037917	11/23/2015	11/23/2015	\$4,300.00		Y	Y

						TOTAL USER	\$6,571.37			

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JEDMAISTON	11/04/2015	A00200502	Orange Belt Stages	P0037652	10/30/2015	10/30/2015	\$4,690.00	Y	Y	Y
	11/06/2015	A00200502	Orange Belt Stages	P0037696	11/04/2015	11/04/2015	\$1,235.00	Y	Y	Y
	11/12/2015	A00201560	Athletic Publishing Company	P0037743	11/10/2015	11/10/2015	\$71.87	Y	Y	Y
		A00200167	Central Valley Conference	P0037702	11/04/2015	11/04/2015	\$3,790.00	Y	Y	Y
	11/16/2015	A00200498	Office Depot	P0037751	11/11/2015	11/11/2015	\$58.65		Y	Y
	11/18/2015	A00200502	Orange Belt Stages	P0037845	11/17/2015	11/17/2015	\$1,065.00	Y	Y	Y
				P0037846	11/17/2015	11/17/2015	\$1,235.00	Y	Y	Y
		A00200498	Office Depot	P0037847	11/17/2015	11/17/2015	\$133.13		Y	Y
	11/24/2015	A00200432	Taft Union High School	P0037844	11/17/2015	11/17/2015	\$222.00		Y	Y
	11/25/2015	A00200502	Orange Belt Stages	P0037936	11/24/2015	11/24/2015	\$1,060.00		Y	Y

							TOTAL USER	\$13,560.65		
JGARRETT	11/04/2015	A00200498	Office Depot	P0037650	10/30/2015	10/30/2015	\$75.88	Y	Y	Y

							TOTAL USER	\$75.88		
JNICHOLAS	11/23/2015	A00259618	Taft College ASB General	P0037929	11/23/2015	11/23/2015	\$12,960.00		Y	Y

							TOTAL USER	\$12,960.00		
JPATTERSON	11/02/2015	A00200498	Office Depot	P0037598	10/28/2015	10/28/2015	\$46.34	Y	Y	Y
				P0037606	10/28/2015	10/28/2015	\$32.23	Y	Y	Y
				P0037648	10/30/2015	10/30/2015	\$70.09	Y	Y	Y
				P0037659	11/02/2015	11/02/2015	\$24.61	Y	Y	Y
		A00200680	J & L Locksmithing	P0037649	10/30/2015	10/30/2015	\$174.16	Y	Y	Y
				P0037651	10/30/2015	10/30/2015	\$24.20	Y	Y	Y
		A00279126	Hyatt Santa Barbara	P0037653	10/30/2015	10/30/2015	\$561.04	Y	Y	Y
	11/04/2015	A00274158	J. J. Keller & Associates,	P0037636	10/29/2015	10/29/2015	\$2,139.26		Y	Y
		A00200498	Office Depot	P0037642	10/29/2015	10/29/2015	\$32.23		Y	Y
	11/06/2015	A00200426	Taft College Cafeteria	P0037677	11/03/2015	11/03/2015	\$21.73	Y	Y	Y
	11/12/2015	A00200508	P. G. & E.	P0037746	11/10/2015	11/10/2015	\$305.18	Y	Y	Y
	11/16/2015	A00200415	Swenson, Sonja Christine.	P0037694	11/04/2015	11/04/2015	\$492.34		Y	Y
		A00200498	Office Depot	P0037713	11/05/2015	11/05/2015	\$70.42	Y	Y	Y
		A00200143	Carlson, Kamala A.	P0037731	11/06/2015	11/06/2015	\$303.30		Y	Y
		A00200498	Office Depot	P0037660	11/02/2015	11/02/2015	\$12.01	Y	Y	Y
				P0037678	11/03/2015	11/03/2015	\$39.96	Y	Y	Y
				P0037679	11/03/2015	11/03/2015	\$11.27	Y	Y	Y
				P0037680	11/03/2015	11/03/2015	\$40.04	Y	Y	Y
				P0037683	11/03/2015	11/03/2015	\$24.26	Y	Y	Y
				P0037684	11/03/2015	11/03/2015	\$85.21	Y	Y	Y
				P0037686	11/03/2015	11/03/2015	\$234.23	Y	Y	Y
				P0037733	11/10/2015	11/10/2015	\$197.92	Y	Y	Y

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				P0037744	11/10/2015	11/10/2015	\$100.75	Y	Y	Y
				P0037745	11/10/2015	11/10/2015	\$12.57	Y	Y	Y
		A00200862	Taft College Bookstore	P0037758	11/11/2015	11/11/2015	\$115.33		Y	Y
				P0037760	11/11/2015	11/11/2015	\$307.90		Y	Y
		A00246798	Golling, Leigh	P0037738	11/10/2015	11/10/2015	\$90.00		Y	Y
		A00262851	Lytle, Steve	P0037756	11/11/2015	11/11/2015	\$24.20		Y	Y
		A00200146	Carolina Biological Supply C	P0037761	11/11/2015	11/11/2015	\$26.87	Y	Y	Y
		A00200498	Office Depot	P0037766	11/12/2015	11/12/2015	\$25.72		Y	Y
				P0037767	11/12/2015	11/12/2015	\$70.92		Y	Y
				P0037774	11/13/2015	11/13/2015	\$84.05		Y	Y
		A00200845	Dyer, Geoffrey	P0037759	11/11/2015	11/11/2015	\$90.00		Y	Y
		A00201575	Vohnout, Danielle E.	P0037796	11/16/2015	11/16/2015	\$43.01		Y	Y
		A00202041	Fresno Oxygen	P0037798	11/16/2015	11/16/2015	\$25.15	Y	Y	Y
				P0037799	11/16/2015	11/16/2015	\$120.80	Y	Y	Y
				P0037801	11/16/2015	11/16/2015	\$898.26	Y	Y	Y
				P0037803	11/16/2015	11/16/2015	\$488.37	Y	Y	Y
				P0037804	11/16/2015	11/16/2015	\$662.20		Y	Y
				P0037805	11/16/2015	11/16/2015	\$922.74		Y	Y
11/18/2015		A00232538	Ward's Natural Science	P0037872	11/18/2015	11/18/2015	\$32.06		Y	N
		A00200656	Jacobi, Victoria J.	P0037763	11/11/2015	11/11/2015	\$1,340.06		Y	Y
		A00000456	Uribe, Jose	P0037819	11/16/2015	11/16/2015	\$350.00	Y	Y	Y
		A00001751	Balestino, Theodore J.	P0037823	11/16/2015	11/16/2015	\$221.83	Y	Y	Y
		A00200063	Austin's Pest Control, Inc.	P0037829	11/16/2015	11/16/2015	\$75.00	Y	Y	Y
		A00200181	City of Taft	P0037824	11/16/2015	11/16/2015	\$42.66	Y	Y	Y
		A00200355	West Kern Water District	P0037826	11/16/2015	11/16/2015	\$68.00	Y	Y	Y
				P0037827	11/16/2015	11/16/2015	\$76.10	Y	Y	Y
		A00200536	Praxair Distribution, Inc.	P0037820	11/16/2015	11/16/2015	\$15.63		Y	Y
		A00200680	J & L Locksmithing	P0037840	11/17/2015	11/17/2015	\$145.13	Y	Y	Y
		A00202041	Fresno Oxygen	P0037806	11/16/2015	11/16/2015	\$171.12		Y	Y
				P0037807	11/16/2015	11/16/2015	\$166.29		Y	Y
				P0037808	11/16/2015	11/16/2015	\$245.69		Y	Y
				P0037809	11/16/2015	11/16/2015	\$347.60	Y	Y	Y
				P0037810	11/16/2015	11/16/2015	\$460.43	Y	Y	Y
				P0037811	11/16/2015	11/16/2015	\$22.90	Y	Y	Y
				P0037812	11/16/2015	11/16/2015	\$120.66	Y	Y	Y
				P0037813	11/16/2015	11/16/2015	\$596.23	Y	Y	Y
				P0037815	11/16/2015	11/16/2015	\$146.31	Y	Y	Y
				P0037816	11/16/2015	11/16/2015	\$28.15	Y	Y	Y
				P0037817	11/16/2015	11/16/2015	\$250.12		Y	Y
		A00202335	Fastenal Industrial & Constr	P0037822	11/16/2015	11/16/2015	\$260.69		Y	Y
		A00275443	WestAir Gases & Equipment In	P0037831	11/16/2015	11/16/2015	\$93.84		Y	Y
		A00277845	Double D Cleaning Service	P0037821	11/16/2015	11/16/2015	\$520.00	Y	Y	Y
		A00200222	Daily Midway Driller	P0037861	11/17/2015	11/17/2015	\$29.15	Y	Y	Y
11/19/2015		A00200069	Bakersfield Californian	P0037873	11/18/2015	11/18/2015	\$91.50	Y	Y	Y
		A00244039	DB & Company	P0037874	11/18/2015	11/18/2015	\$107.50	Y	Y	Y
		A00278547	California Community College	P0037884	11/18/2015	11/18/2015	\$225.00		Y	Y

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		A00002724	Baeza, Diane	P0037892	11/19/2015	11/19/2015	\$304.74	Y	Y	
		A00015850	Berry, Wendy Jade.	P0037893	11/19/2015	11/19/2015	\$268.92	Y	Y	
	11/20/2015	A00202041	Fresno Oxygen	P0037814	11/16/2015	11/16/2015	\$1,195.51	Y	Y	Y
		A00257900	Hall, Daniel Nathan.	P0037838	11/17/2015	11/17/2015	\$1,176.89	Y	Y	Y
		A00272362	Snowden, Rayvella	P0037830	11/16/2015	11/16/2015	\$1,836.00	Y	Y	Y
	11/25/2015	A00234706	MNJ Technologies Direct, Inc	P0037943	11/25/2015	11/25/2015	\$2,563.86	Y	N	

							TOTAL USER	\$22,646.44		
KALLIKAS	11/12/2015	A00213296	Phi Theta Kappa	P0037734	11/10/2015	11/10/2015	\$130.00	Y	Y	Y
	11/18/2015	A00239622	California Community College	P0037740	11/10/2015	11/10/2015	\$425.00	Y	Y	

							TOTAL USER	\$555.00		
KEHELMS	11/04/2015	A00200298	Elsevier Health Science	P0037666	11/03/2015	11/03/2015	\$1,800.00	Y	Y	Y
		A00200425	Taft College	P0037676	11/03/2015	11/03/2015	\$1,080.00	Y	Y	Y
		A00200498	Office Depot	P0037675	11/03/2015	11/03/2015	\$61.95	Y	Y	Y
		A00200518	Pearson Education	P0037673	11/03/2015	11/03/2015	\$1,698.64	Y	Y	Y
		A00200555	McGraw-Hill	P0037671	11/03/2015	11/03/2015	\$15,020.45	Y	Y	Y
		A00274574	Penguin Random House LLC	P0037674	11/03/2015	11/03/2015	\$301.86	Y	Y	Y
	11/06/2015	A00279155	Jones & Bartlett Learning, L	P0037672	11/03/2015	11/03/2015	\$3,660.40	Y	Y	Y
	11/11/2015	A00200518	Pearson Education	P0037750	11/11/2015	11/11/2015	\$9,661.65	Y	Y	Y
		A00200563	Melo's Gas-Gear	P0037749	11/11/2015	11/11/2015	\$16.41	Y	Y	Y
		A00270663	Mike Murach & Associates, In	P0037748	11/11/2015	11/11/2015	\$1,446.05	Y	Y	Y
	11/16/2015	A00200175	Chevron Valley Credit Union,	P0037775	11/13/2015	11/13/2015	\$106.65	Y	Y	Y
		A00200243	Dick Blick	P0037777	11/13/2015	11/13/2015	\$777.24	Y	Y	Y
		A00200472	Scantron Corporation	P0037781	11/13/2015	11/13/2015	\$1,632.08	Y	Y	Y
		A00200521	Pens Etc.	P0037778	11/13/2015	11/13/2015	\$825.21	Y	Y	Y
		A00213701	MCM Group	P0037779	11/13/2015	11/13/2015	\$220.70	Y	Y	Y
		A00227772	MBS Textbook Exchange, Inc.	P0037776	11/13/2015	11/13/2015	\$417.73	Y	Y	Y
	11/17/2015	A00200176	Chicago Distribution Center	P0037866	11/17/2015	11/17/2015	\$233.28	N	N	
	11/18/2015	A00200518	Pearson Education	P0037867	11/17/2015	11/17/2015	\$4,218.41	Y	Y	
		A00200827	W.W. Norton & Company Inc.	P0037836	11/17/2015	11/17/2015	\$1,077.29	Y	Y	Y
		A00258705	El Dorado Trading Group	P0037869	11/17/2015	11/17/2015	\$1,626.56	Y	Y	
		A00270994	Legal Books Distributing	P0037864	11/17/2015	11/17/2015	\$785.92	Y	Y	Y
		A00274574	Penguin Random House LLC	P0037837	11/17/2015	11/17/2015	\$560.81	Y	Y	Y
	11/20/2015	A00201685	Cengage Learning	P0037888	11/19/2015	11/19/2015	\$7,330.52	Y	Y	
	11/25/2015	A00200274	Townsend Press Book Center	P0037931	11/24/2015	11/24/2015	\$1,271.11	Y	Y	

							TOTAL USER	\$55,830.92		

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		NUMBER	NAME	NUMBER	DATE	REQ. DATE				
KHELMS	11/16/2015	A00200629	Grainger	P0037685	11/03/2015	11/03/2015	\$96.38	Y	Y	
		A00228756	Country Auto & Truck Taft	P0037682	11/03/2015	11/03/2015	\$9.99	Y	Y	
	A00201051	Central Sanitary Supply	P0037669	11/03/2015	11/03/2015	\$197.35	Y	Y	Y	
	A00218045	Geiger, Joe L.	P0037668	11/03/2015	11/03/2015	\$75.00	Y	Y	Y	
	A00256341	Terminix	P0037752	11/11/2015	11/11/2015	\$387.00	Y	Y		
	A00200048	Ammex	P0037754	11/11/2015	11/11/2015	\$87.79	Y	Y		
	A00200282	True Value Home Center	P0037753	11/11/2015	11/11/2015	\$708.07	Y	Y		
	11/18/2015	A00200309	United Refrigeration, Inc.	P0037687	11/03/2015	11/03/2015	\$1,977.18	Y	Y	
		A00237176	SSD Systems	P0037670	11/03/2015	11/03/2015	\$1,577.41	Y	Y	
	TOTAL USER							\$5,116.17		
LSILVEIRA	11/18/2015	A00271462	OCLC, Inc.	P0037725	11/06/2015	11/06/2015	\$3,702.40	Y	Y	
		A00200498	Office Depot	P0037880	11/18/2015	11/18/2015	\$84.65	Y	Y	
TOTAL USER							\$3,787.05			
MBLANCO	11/03/2015	A00211659	Flachmann, Christopher M.	P0037690	11/03/2015	11/03/2015	\$93.15	Y	Y	Y
		A00272260	Andrews, Megan Christine.	P0037688	11/03/2015	11/03/2015	\$132.28	Y	Y	
	11/06/2015	A00200094	Black, Sheri D.	P0037710	11/05/2015	11/05/2015	\$13.67	Y	Y	Y
	A00200166	Center for Edu. & Employment	P0037718	11/05/2015	11/05/2015	\$112.38	Y	Y	Y	
	11/10/2015	A00276687	JP Marketing	P0037711	11/05/2015	11/05/2015	\$1,512.25	Y	Y	Y
		A00279071	PrestoSports Inc.	P0037507	10/19/2015	10/19/2015	\$3,000.00	Y	Y	Y
	11/12/2015	A00200471	SARS Software Products, Inc.	P0037735	11/10/2015	11/10/2015	\$400.00	Y	Y	
		A00200627	Gonzalez, Lourdes	P0037693	11/03/2015	11/03/2015	\$66.55	Y	Y	Y
	A00237174	Allikas, Krystal Anne.	P0037691	11/03/2015	11/03/2015	\$70.96	Y	Y	Y	
	A00241620	Haskell, Morgan E.	P0037692	11/03/2015	11/03/2015	\$193.50	Y	Y	Y	
	A00253023	Ellucian Company L.P.	P0037737	11/10/2015	11/10/2015	\$1,538.68	Y	Y	Y	
	A00200116	Burt Electric & Communicatio	P0037736	11/10/2015	11/10/2015	\$676.70	Y	Y	Y	
	A00201999	Lara, Fernando R.	P0037689	11/03/2015	11/03/2015	\$107.53	Y	Y	Y	
	11/16/2015	A00200627	Gonzalez, Lourdes	P0037825	11/16/2015	11/16/2015	\$1,329.54	N	N	
	11/18/2015	A00200862	Taft College Bookstore	P0037862	11/17/2015	11/17/2015	\$80.84	Y	Y	Y
	11/20/2015	A00277172	Written Productions	P0037828	11/16/2015	11/16/2015	\$10,000.00	Y	Y	
	11/24/2015	A00200712	Kern County Supt. of Schools	P0037909	11/20/2015	11/20/2015	\$1,000.00	Y	Y	
		A00237331	Dumbrigue, Joanne Valdez.	P0037910	11/20/2015	11/20/2015	\$147.89	Y	Y	
	A00200076	Bandy, Ingrun K.	P0037908	11/20/2015	11/20/2015	\$180.43	Y	Y		
	TOTAL USER							\$20,656.35		

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		NUMBER	NAME	NUMBER	DATE	REQ. DATE				
MHASKELL	11/12/2015	A00200862	Taft College Bookstore	P0037762	11/11/2015	11/11/2015	\$17.89	Y	Y	Y
		A00200425	Taft College	P0037450	10/13/2015	10/13/2015	\$5,970.00	Y	Y	Y
	TOTAL USER							\$5,987.89		
MMATTHEWS	11/02/2015	A00200554	McCracken, Susan L.	P0037631	10/29/2015	10/29/2015	\$36.40	Y	Y	Y
	11/16/2015	A00200712	Kern County Supt. of Schools	P0037714	11/05/2015	11/05/2015	\$19.50	Y	Y	
				P0037715	11/05/2015	11/05/2015	\$14.55	Y	Y	
		A00200655	Henry Schein, Inc.	P0037757	11/11/2015	11/11/2015	\$118.34	Y	Y	Y
		A00200712	Kern County Supt. of Schools	P0037709	11/05/2015	11/05/2015	\$65.98	Y	Y	
				P0037712	11/05/2015	11/05/2015	\$37.11	Y	Y	
	11/18/2015	A00200730	Launspach, DDS., Inc., Danie	P0037719	11/05/2015	11/05/2015	\$11,397.60	Y	Y	Y
TOTAL USER							\$11,689.48			
MTOFTE	11/02/2015	A00200236	Demco	P0037610	10/28/2015	10/28/2015	\$192.65	Y	Y	Y
	11/04/2015	A00200043	American Express	P0037611	10/28/2015	10/28/2015	\$2,611.66	Y	Y	Y
	TOTAL USER							\$2,804.31		
MWHITE	11/02/2015	A00200680	J & L Locksmithing	P0037622	10/29/2015	10/29/2015	\$378.16	Y	Y	Y
	11/04/2015	A00200498	Office Depot	P0037645	10/29/2015	10/29/2015	\$137.17	Y	Y	Y
		A00201057	Johnstone Supply	P0037643	10/29/2015	10/29/2015	\$1,353.53	Y	Y	
		A00202335	Fastenal Industrial & Constr	P0037639	10/29/2015	10/29/2015	\$165.77	Y	Y	Y
	11/06/2015	A00200423	Taft City School District	P0037707	11/05/2015	11/05/2015	\$396.43	Y	Y	Y
	11/10/2015	A00200680	J & L Locksmithing	P0037732	11/10/2015	11/10/2015	\$4.84	Y	Y	Y
	11/11/2015	A00200423	Taft City School District	P0037747	11/11/2015	11/11/2015	\$290.03	Y	Y	Y
	11/18/2015	A00200502	Orange Belt Stages	P0037839	11/17/2015	11/17/2015	\$1,390.00	Y	Y	Y
		A00200282	True Value Home Center	P0037547	10/21/2015	10/21/2015	\$954.76	Y	Y	
	11/20/2015	A00266719	Parts Town, LLC	P0037879	11/18/2015	11/18/2015	\$98.40	Y	Y	
	11/23/2015	A00200502	Orange Belt Stages	P0037918	11/23/2015	11/23/2015	\$2,755.00	Y	N	
	11/25/2015	A00201051	Central Sanitary Supply	P0037930	11/24/2015	11/24/2015	\$17,349.35	Y	Y	Y
	11/30/2015	A00279551	Rio Vista Chevrolet	P0037950	11/30/2015	11/30/2015	\$34,504.52	Y	N	
	TOTAL USER							\$59,777.96		
NAVINA	11/16/2015	A00200498	Office Depot	P0037665	11/02/2015	11/06/2015	\$21.44	Y	Y	Y
TOTAL USER							\$21.44			

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RHORTON	11/16/2015	A00279156	Garden Pathways	P0037788	11/16/2015	11/16/2015	\$1,000.00	N	N	
						TOTAL USER	\$1,000.00			
RLEDFORD	11/04/2015	A00200053	Apple Computer Inc.	P0037656	11/02/2015	11/02/2015	\$12,776.63	Y	Y	Y
	11/16/2015	A00279156	Garden Pathways	P0037695	11/04/2015	11/04/2015	\$1,000.00	Y	Y	
	11/23/2015	A00200053	Apple Computer Inc.	P0037923	11/23/2015	11/23/2015	\$17,756.87	Y	N	
						TOTAL USER	\$31,533.50			
RWELBORN	11/06/2015	A00200419	T.C. Clearing Account	P0037700	11/04/2015	11/04/2015	\$964.00	Y	Y	Y
		A00200862	Taft College Bookstore	P0037723	11/06/2015	11/06/2015	\$68.63	Y	Y	Y
	11/20/2015	A00200862	Taft College Bookstore	P0037850	11/17/2015	11/17/2015	\$1,207.74	Y	Y	
		A00261201	Proforma Progressive Marketi	P0037849	11/17/2015	11/17/2015	\$1,640.92	Y	Y	
						TOTAL USER	\$3,881.29			
SGARDNER	11/12/2015	A00200498	Office Depot	P0037765	11/12/2015	11/25/2015	\$775.67	Y	N	
	11/13/2015	A00200282	True Value Home Center	P0037764	11/11/2015	11/25/2015	\$59.07	Y	Y	Y
		A00223048	AMS.NET	P0037769	11/12/2015	11/19/2015	\$2,000.00	Y	Y	
		A00248932	Abtech	P0037783	11/13/2015	11/20/2015	\$3,375.00	Y	Y	
	11/16/2015	A00200161	CDW-G	P0037793	11/16/2015	11/17/2015	\$292.73	N	N	
				P0037795	11/16/2015	11/17/2015	\$125.11	N	N	
		A00200200	Computerland of Silicon Vall	P0037771	11/13/2015	11/20/2015	\$79.00	Y	Y	Y
	11/18/2015	A00200338	Verizon Wireless	P0037870	11/18/2015	11/19/2015	\$355.53	N	N	
		A00200498	Office Depot	P0037784	11/13/2015	11/20/2015	\$470.23	Y	Y	
				P0037851	11/17/2015	11/18/2015	\$79.53	Y	Y	
				P0037854	11/17/2015	11/18/2015	\$48.42	Y	Y	
				P0037858	11/17/2015	11/18/2015	\$113.76	Y	Y	
				P0037859	11/17/2015	11/18/2015	\$220.96	Y	Y	
				P0037860	11/17/2015	11/18/2015	\$401.74	Y	Y	
				P0037863	11/17/2015	11/24/2015	\$110.48	Y	Y	
				P0037770	11/12/2015	11/19/2015	\$168.64	Y	Y	Y
				P0037855	11/17/2015	11/18/2015	\$267.11	Y	Y	
				P0037857	11/17/2015	11/18/2015	\$144.03	Y	Y	
		A00200338	Verizon Wireless	P0037878	11/18/2015	11/19/2015	\$72.49	Y	Y	Y
	11/20/2015	A00200116	Burt Electric & Communicatio	P0037904	11/20/2015	11/30/2015	\$33,832.40	Y	N	
		A00234706	MNJ Technologies Direct, Inc	P0037782	11/13/2015	11/20/2015	\$1,480.12	Y	Y	
		A00248932	Abtech	P0037785	11/16/2015	11/23/2015	\$11,925.44	Y	Y	
	11/23/2015	A00200161	CDW-G	P0037797	11/16/2015	11/17/2015	\$138.93	Y	Y	
		A00200498	Office Depot	P0037852	11/17/2015	11/18/2015	\$68.75	Y	Y	
		A00209760	MTS IntegraTRAK, INC	P0037841	11/17/2015	11/30/2015	\$4,094.00	Y	Y	
		A00231833	Ray A. Morgan Company Inc.	P0037871	11/18/2015	11/19/2015	\$261.61	Y	Y	Y

Taft College Purchase Order Activity Report 01-November-2015 through 30-November-2015

FY 15-16

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00248932	Abtech	P0037891	11/19/2015	11/30/2015	\$5,471.34	Y	Y	
		A00261816	FireFly Computers, LLC	P0037786	11/16/2015	11/23/2015	\$32,642.37	Y	Y	
		A00267251	Insight Investments, LLC	P0037905	11/20/2015	11/30/2015	\$1,913.50	Y	Y	
	11/24/2015	A00200498	Office Depot	P0037856	11/17/2015	11/18/2015	\$64.33	Y	Y	
	11/25/2015	A00200498	Office Depot	P0037890	11/19/2015	11/30/2015	\$542.73	Y	Y	

						TOTAL USER	\$101,595.02			
TROWDEN	11/06/2015	A00200168	Central Valley Occupational	P0037717	11/05/2015	11/05/2015	\$80.00	Y	Y	Y
		A00278032	Meteau, Robert	P0037664	11/03/2015	11/03/2015	\$138.00	Y	Y	Y
	11/16/2015	A00200182	City of Taft Police Departme	P0037791	11/16/2015	11/16/2015	\$87.00	Y	Y	Y
		A00200238	Department of Justice	P0037792	11/16/2015	11/16/2015	\$32.00	Y	Y	Y
	11/17/2015	A00200862	Taft College Bookstore	P0037755	11/11/2015	11/11/2015	\$621.56	Y	Y	Y
		A00212408	Noriega, Rodolfo	P0037773	11/13/2015	11/13/2015	\$56.51	Y	Y	
		A00200160	CDT, Inc.	P0037567	10/23/2015	10/23/2015	\$268.00	Y	Y	
		A00200433	Vibul Tangpraphaphorn, M.D.	P0037565	10/23/2015	10/23/2015	\$345.00	Y	Y	
		A00200168	Central Valley Occupational	P0037802	11/16/2015	11/16/2015	\$195.00	Y	Y	Y
	11/18/2015	A00200433	Vibul Tangpraphaphorn, M.D.	P0037716	11/05/2015	11/05/2015	\$213.00	Y	Y	
		A00201787	Standard Insurance Company	P0037875	11/18/2015	11/18/2015	\$41,150.00	Y	Y	
		A00250381	California Chamber of Commer	P0037868	11/17/2015	11/17/2015	\$279.89	Y	Y	Y
	11/25/2015	A00200168	Central Valley Occupational	P0037898	11/20/2015	11/20/2015	\$195.00	Y	Y	

						TOTAL USER	\$43,660.96			

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

December 2, 2015

Page 1 of 3

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Kerr, Danielle	Reading Institute of Academic Preparedness Reading Certification	Bakersfield	09/29/15 - 04/04/16	-0-
Tweedy, Allisa	Promoting Science, Technology, Energy & Mathematics Program	Kern County	10/26/15 - 06/30/16	-0-
Polski, Robin	Institutional Effective Partnership Initiative Workshop	Clovis	11/06/15	\$156.57 *
Eveland, Sharyn	Institutional Effective Partnership Initiative Workshop	Clovis	11/06/15	\$136.57 *
Dumbrigue, Joanne	Statistician for Barstow Community Women's College Basketball Tournament	Barstow	11/07/15	\$158.46 *
Andrews, Megan	Dealing With Difficult People Seminar	Bakersfield	11/13/15	\$20.00 *
Bandy, Kanoe	Central Valley Conference Post Season Volleyball Coaches Meeting	Fresno	11/18/15	\$40.00 *
Allikas, Krystal	California Placement Association Central Regional Workshop	Bakersfield	11/19/15	\$87.38 •
Jacobi, Victoria	General Education Reviewer Training	Long Beach	11/20/15	-0-
Bandy, Kanoe	Regional Volleyball Meeting for Awards to Student Athletes	Stockton	11/20/15	\$40.00 *
De Freece, Chris Maiocco, Vince	Orange County Baseball Tournament Recruiting Trip	Laguna Hills	11/21/15 - 11/22/15	-0-

*General Funds

•Restricted Funds

◆Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Bynum, Steven	Bomb Squad Demonstration ADMJ 1500 Field Trip	Bakersfield	11/25/15	-0-
Dumbrigue, Joanne	Statistician for Women's Basketball Team Out of Town Games & Tournaments	Various Cities	11/27/15 - 3/13/16	-0-
Powers, Lynda	Excel Basics Workshop	Bakersfield	12/01/15	\$139.83 *
Ferguson, Bruce	Cardiopulmonary Resuscitation Certification Renewal	Bakersfield	12/01/15	-0-
Chaidez, Joe'll	AB86 Readers Conference	Sacramento	12/01/15 - 12/02/15	\$407.75 ♦
Noriega, Rodolfo	Excel Beyond the Basics Workshop	Bakersfield	12/02/15	\$159.25 *
McMurray, Brock	Institutional Effectiveness Partnership Initiative Resource Team Meeting	Lake Tahoe	12/02/15 - 12/04/15	-0-
Wells, Susan	California Placement Association Northern Workshop	Sacramento	12/03/15 - 12/04/15	\$469.45 ■
Gonzalez, Lourdes	Region 6 Extended Opportunity Programs & Services Coordinator/Counselor Meeting	Oxnard	12/04/15	\$189.50 •
Bandy, Kanoe	California Community College State Volleyball Championships	Valencia	12/04/15 - 12/06/15	\$1,100.00 *
Flachmann, Chris	The Summit on Inmate & Re-entry Education	Sacramento	12/06/15 - 12/08/15	\$772.09 •
Hall, Dan	Institutional Effectiveness Partnership initiative	Sacramento	12/07/15 - 12/08/15	\$928.62 *
Richards, Kristi	Why Innovate? What Difference Will It Matter Conference	Santa Clarita	12/11/15	\$109.99 •
Dyer, Geoffrey	Creative Writing and Student Reading ENGL 1700, 1725, 1750, 1775 Field Trip	Taft	12/11/15	-0-

*General Funds

•Restricted Funds

♦Grant Funds

■TIL

△ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Jacobi, Victoria	3 rd Annual Student Learning Outcomes Symposium	Orange	01/28/16 - 01/29/16	\$361.46 *
Amerio, Barbara Anderson, Amber	Ellucian Live and DegreeWorks Forum	Denver, CO	04/14/16 - 04/21/16	\$8,170.40 •
Williams, Mark	California Community Colleges Chief Instructional Officers Spring Conference	Sacramento	04/18/16 - 04/22/16	\$2,758.75 *

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2015-2016
 FOR THE MONTH ENDING NOVEMBER 30, 2015**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	11,286,777	11,286,777	4,055,311	0	7,231,466
8800	Local Revenues	12,462,234	12,462,234	1,141,326	0	11,320,908
Summary		23,749,011	23,749,011	5,196,637	0	18,552,374

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGET SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 EXPENDITURE ACCOUNTS FISCAL YEAR 2015-2016
 FOR THE MONTH ENDING NOVEMBER 30, 2015**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	7,977,942	7,977,942	2,344,592	0	5,633,350
2000	Classified & Other Nonacademic Salaries	4,609,935	4,606,547	1,441,333	0	3,165,214
3000	Employee Benefits	4,947,132	4,946,432	1,642,696	245,743	3,057,993
4000	Supplies and Materials	449,975	451,475	166,189	121,364	163,922
5000	Other Operating Expenses & Services	4,193,932	4,193,932	1,673,771	1,338,965	1,181,197
6000	Capital Outlay	170,324	169,912	107,773	49,193	12,946
7000	Other Outgo	941,955	944,955	-331,992	15,165	1,261,782
7200	Transfers	457,816	457,816	1,231,394	0	-773,578
Summary		23,749,011	23,749,011	8,275,757	1,770,429	13,702,825

**Disbursement Register of Expenditures Greater than \$10,000
For the month of November, 2015**

Check Number	Check Date	Vendor Name	Description	Net Amount
78016511	11/01/2015	Graham Prewitt, Inc.	Gym Reroof Project	44,775.00
78016526	11/01/2015	Richland Chevrolet Co.	2015 Chevrolet Express 15-passenger van	32,162.50
78016543	11/01/2015	Westec	WESTEC	77,731.50
78016577	11/04/2015	Daniel V Launspach, DDS., Inc.	TREAT SRVCS 2/15/15-8/3/15	14,125.60
78016588	11/04/2015	Seward L. Schreder Construction, Inc.	Pay Request 02 & 03	736,076.48
78016590	11/04/2015	Sysco Food Service of Ventura	food 510210303, 510280391	13,597.91
78016977	11/12/2015	CCLC/COA	Databases	24,368.26
78016988	11/12/2015	McGraw-Hill	Rental Textbooks-Multiple Invoices	15,020.45
78016989	11/12/2015	MNJ Technologies Direct, Inc.	35 Computers for ETE Center - CEED Grant	33,423.57
78017018	11/18/2015	AARP Health Care Options	2015-16 AARP Retiree Supplement Health	17,024.74
78017021	11/18/2015	AMS.NET	Cisco VoIP Upgrade (Hardware)	16,156.35
78017026	11/18/2015	Beard Family Trust	Beard Family Trust Rent: Welding Building	14,000.00
78017054	11/18/2015	Kern County Supt. of Schools	2015-2016 KCSOS/KCCDHN CLAIMS	33,593.44
78017091	11/18/2015	TC Financial Aid Clearing Account	QFS unallowable expenses for Grant year 2010-11	461,022.58
78017093	11/18/2015	U.S. Foods	paper 3210699, 3345592, 3342599, 3599626	16,130.04
78017094	11/18/2015	United Healthcare Insurance Company	2015-16 Retiree Health Ins	18,185.75
78017094	11/18/2015	United Healthcare Insurance Company	2015-16 Retiree Health Ins	17,971.80
78017130	11/19/2015	Daniel V Launspach, DDS., Inc.	TREAT SRVCS 4/9/15-10/6/15	11,397.60
78017133	11/19/2015	P. G. & E.	PG&E chgs for Dist (Aug - June)	33,081.17
78017137	11/19/2015	Sierra School Equipment Co.	Furniture Proposal - Revision #3/STEM Resource	130,415.78
				1,760,260.52

ASB 2015
BALANCE SHEET
As of November 30, 2015

ASSETS

Current Assets		
Checking/Savings		
ASB Chevron	96,184.78	
ASB Chevron - Savings	43.23	
Total Checking/Savings	96,228.01	
Total Current Assets	96,228.01	
TOTAL ASSETS	96,228.01	

LIABILITIES & EQUITY

Equity		
Restricted Funds		
ASB Athletics	35,929.85	
ASB Cards	14,590.20	
ASB General	-15,992.64	
ASB Soft Drinks	4,070.39	
Baseball Club	546.96	
Best Buddies	2,207.60	
Cougar Echo	773.50	
Dental Hygiene General		
DH Class of 2017	1,563.65	
DH Class of 2016	798.31	
DH Class of 2015	2,761.27	
DH Other	1,262.72	
Total DH General	6,385.95	
Disneyland	1,786.00	
ECE	94.00	
EOPS	342.24	
F.H.S.S. Equity	997.19	
Fellowship of Christial Athletics	160.00	
Field Trips	280.00	
International Club	281.12	
Literary Club - Equity	805.52	
MECHA	1,283.61	
Multi-Cultural Club	200.00	
NSFLAS Club	2,322.15	
On Our Own	2,444.17	
Phi Theta Kappa (PTK)	683.58	
Psychology Club - Equity	1,358.48	
Reentry Voc Club	2.99	
Soccer Club - Men's	5,715.20	
Soccer Club - Women's	4,535.14	
Softball Fund	-2,776.59	
TC Debate Society	8.04	
TIL Class Trip - Equity	775.59	
TIL Orientation	349.00	
TIL Program	-5,978.57	
TIL Reuion	34.94	
Uniform Replacement	29,455.53	
Women's Athletic Club	2,447.07	
Women's Basketball Club	109.80	
Total Restricted Funds	96,228.01	
Retained Earnings	0.00	
Unrestricted Funds	0.00	
Net Income	0.00	
Total Equity	96,228.01	
TOTAL LIABILITIES & EQUITY	96,228.01	

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 25, 2015 03:52:48PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
397955

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$199.76

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$199.76	\$199.76

TOTAL DEPOSIT: \$199.76

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$199.76 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #160077

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/25/2015 To 11/25/2015
Transaction Number from: 160077 To 160077
Date entered from: 00/00/0000 To 99/99/9999

J664 DC0100 H.00.03 11/25/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160077	11/25/2015	11/25/2015	WKCCD DEPOSIT	199.76
	1.	BOOKSTORE SALES	31000-423-8841-69100	199.76 *
			ENTERED BY: MDJB UNAPPROVED	
			TOTAL AMOUNT	199.76 *
			DISTRICT TOTAL	199.76 *
			GRAND TOTAL	199.76 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 25, 2015 03:53:49PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
397956

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$5,323.32

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$5,323.32	\$5,323.32

TOTAL DEPOSIT: \$5,323.32

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,323.32 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #160078

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/25/2015 To 11/25/2015
Transaction Number from: 160078 To 160078
Date entered from: 00/00/0000 To 99/99/9999

J663 DC0100 H.00.03 11/25/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160078	11/25/2015	11/25/2015	WKCCD DEPOSIT	5,323.32
	1.	STUDENT RECEIPTS	11000-000-9161-00000	5,323.32 *
			ENTERED BY: MDJB UNAPPROVED	
			TOTAL AMOUNT	5,323.32 *
			DISTRICT TOTAL	5,323.32 *
			GRAND TOTAL	5,323.32 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 25, 2015 03:55:56PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 397957

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$31,231.89**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$843.44	\$843.44
RESTRICTED FUND	84097	0886	5490	\$139.00	\$139.00
CHILD DEVELOPMENT	84496	0886	5490	\$28,433.56	\$28,433.56
CAFETERIA	84699	0886	5490	\$1,815.89	\$1,815.89

TOTAL DEPOSIT: **\$31,231.89**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$31,231.89 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #160079**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/25/2015 To 11/25/2015
Transaction Number from: 160079 To 160079
Date entered from: 00/00/0000 To 99/99/9999

J662 DC0100 H.00.03 11/25/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160079	11/25/2015	11/25/2015	WKCCD DEPOSIT	
			ENTERED BY: MDJB UNAPPROVED	
1.	INSURANCE REIMBURSEMENTS	11000-412-8892-67300		84.20
2.	REIMBURSEMENT	11000-432-8892-67703		87.31
3.	REIMBURSEMENT	11000-202-1310-21050		651.93
4.	PROCTORING FEES	11000-306-8889-49306		20.00
5.	LIBRARY PROGRAMS	12201-203-8892-61200		139.00
6.	CAFETERIA SALES	32000-422-8841-69400		1,815.89
7.	CC MIGRANT BILINGUAL	33591-310-8621-69200		26,928.00
8.	REIMBURSEMENT	33588-310-8892-69200		1,505.56
			TOTAL AMOUNT	31,231.89 *
			DISTRICT TOTAL	31,231.89 **
			GRAND TOTAL	31,231.89 **

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 24, 2015 09:48:06AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 397775

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$880,545.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
NOVEMBER SCHOOL APPORTIONMENT	84096	0886	5490	\$593,724.00	\$593,724.00
NOVEMBER SCHOOL APPORTIONMENT	84097	0886	5490	\$286,821.00	\$286,821.00

TOTAL DEPOSIT: **\$880,545.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$880,545.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT#: 160076

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 11/24/2015 To 11/24/2015
 Transaction Number from: 160076 To 160076
 Date entered from: 00/00/0000 To 99/99/9999

J16015 DC0100 H.00.03 11/24/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160076	11/24/2015	11/24/2015	WKCCD DEPOSIT	
				ENTERED BY: MDJB UNAPPROVED
1.	November	School	Apportionment 11000-000-8612-00000	576,426.00
2.	November	School	Apportionment 11495-202-8613-00000	8,100.00
3.	November	School	Apportionment 11006-201-8633-00000	9,198.00
4.	November	School	Apportionment 12551-353-8615-64600	3,695.00
5.	November	School	Apportionment 12000-303-8622-64301	20,437.00
6.	November	School	Apportionment 12000-311-8623-64200	23,679.00
7.	November	School	Apportionment 12000-305-8624-64301	1,994.00
8.	November	School	Apportionment 12551-353-8625-64600	17,416.00
9.	November	School	Apportionment 12600-309-8627-64992	10,833.00
10.	November	School	Apportionment 12000-411-8628-67300	323.00
11.	November	School	Apportionment 12000-304-8630-00000	96,067.00
12.	November	School	Apportionment 12000-304-8631-00000	639.00
13.	November	School	Apportionment 12563-000-8644-00000	17,174.00
14.	November	School	Apportionment 12599-309-8632-64992	2,535.00
15.	November	School	Apportionment 12060-113-8634-67801	14,764.00
16.	November	School	Apportionment 12050-431-8654-00000	14,765.00
17.	November	School	Apportionment 12603-125-8643-68900	62,500.00
			TOTAL AMOUNT	880,545.00 *
			DISTRICT TOTAL	880,545.00 **
			GRAND TOTAL	880,545.00 **

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 20, 2015 09:58:44AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
397548

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,395,877.14

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
RESTRICTED FUND	84097	0886	5490	\$1,395,877.14	\$1,395,877.14

TOTAL DEPOSIT: \$1,395,877.14

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,395,877.14 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #160075

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/20/2015 To 11/20/2015
Transaction Number from: 160075 To 160075
Date entered from: 00/00/0000 To 99/99/9999

J14416 DC0100 H.00.03 11/20/15

APPROVED AND UNAPPROVED TRANSACTIONS				
NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160075	11/20/2015	11/20/2015	WKCCD DEPOSIT	
	1. CEED		12435-221-8199-19010	679,681.30
	2. PATHWAYS		12434-219-8199-17010	716,195.84
			ENTERED BY: MDJB UNAPPROVED	
			TOTAL AMOUNT	1,395,877.14 *
			DISTRICT TOTAL	1,395,877.14 **
			GRAND TOTAL	1,395,877.14 **

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 19, 2015 09:53:54AM
PROCESS DATE
NOT PROCESSED AT THIS TIME
EROD NO.
397435

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,694.60**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$2,694.60	\$2,694.60

TOTAL DEPOSIT: **\$2,694.60**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,694.60 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT#: 160072

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J13558 DC0100 H.00.03 11/19/15 1

Date last used from: 11/19/2015 To 11/19/2015
Transaction Number from: 160072 To 160072
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160072	11/19/2015	11/19/2015	WKCCD DEPOSIT	
	1.	BOOKSTORE SALES	31000-423-8841-69100	
			ENTERED BY: MDJB UNAPPROVED	2,694.60
			TOTAL AMOUNT	2,694.60 *
			DISTRICT TOTAL	2,694.60 **
			GRAND TOTAL	2,694.60 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 19, 2015 09:55:55AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
397436

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,580.15**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$16,580.15	\$16,580.15

TOTAL DEPOSIT: **\$16,580.15**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,580.15 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT#: 160073

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/19/2015 To 11/19/2015
Transaction Number from: 160073 To 160073
Date entered from: 00/00/0000 To 99/99/9999

J13559 DC0100 H.00.03 11/19/15 :

				APPROVED AND UNAPPROVED TRANSACTIONS			
NUMBER	DATE	ENTERED	DESCRIPTION			AMOUNT	
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-				
160073	11/19/2015	11/19/2015	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED		16,580.15	
	1.	STUDENT RECEIPTS	11000-000-9161-00000			16,580.15 *	
						TOTAL AMOUNT	16,580.15 **
						DISTRICT TOTAL	16,580.15 **
						GRAND TOTAL	16,580.15 **

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 19, 2015 09:58:05AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 397437

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$13,795.65**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$477.65	\$477.65
RESTRICTED FUND	84097	0886	5490	\$6,521.45	\$6,521.45
TIL	84697	0886	5490	\$3,292.54	\$3,292.54
CAFETERIA	84699	0886	5490	\$3,504.01	\$3,504.01

TOTAL DEPOSIT: **\$13,795.65**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$13,795.65 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT#: 160074

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 11/19/2015 To 11/19/2015
 Transaction Number from: 160074 To 160074
 Date entered from: 00/00/0000 To 99/99/9999

J13561 DC0100 H.00.03 11/19/15 F

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160074	11/19/2015	11/19/2015	WKCCD DEPOSIT	
				ENTERED BY: MDJB UNAPPROVED
1.	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	167.20
2.	REIMBURSEMENT		11000-431-8892-65100	266.00
3.	SCANTRON SALES		11000-421-8892-67200	44.45
4.	LIBRARY PROGRAMS		12201-203-8892-61200	366.00
5.	DHS/CALWORKS		12602-309-8839-64992	6,155.45
6.	CAFETERIA SALES		32000-422-8841-69400	3,504.01
7.	TIL		39000-314-8699-64991	3,292.54
			TOTAL AMOUNT	13,795.65 *
			DISTRICT TOTAL	13,795.65 **
			GRAND TOTAL	13,795.65 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 12, 2015 09:57:01AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 396888

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$444,237.56**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$20,951.10	\$20,951.10
RESTRICTED FUND	84097	0886	5490	\$419,938.01	\$419,938.01
CHILD DEVELOPMENT	84496	0886	5490	\$775.00	\$775.00
CAFETERIA	84699	0886	5490	\$2,573.45	\$2,573.45

TOTAL DEPOSIT: **\$444,237.56**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$444,237.56 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT#: 160071**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J9273 DC0100 H.00.03 11/12/15

Date last used from: 11/12/2015 To 11/12/2015
 Transaction Number from: 160071 To 160071
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
160071	11/12/2015	11/12/2015	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
	1.	DENTAL HYGIENE CLINIC REVENUE	11837-205-8877-12042		340.00
	2.	INSURANCE REIMBURSEMENTS	11000-412-8892-67300		83.60
	3.	WESTEC ENROLLMENT	11450-204-8874-70990		20,527.50
	4.	LIBRARY PROGRAMS	12201-203-8892-61200		224.00
	5.	PELL	12000-353-8154-64600		419,714.01
	6.	CAFETERIA SALES	32000-422-8841-69400		2,573.45
	7.	CC GENERAL/STATE PRESCHOOL	33428-310-8621-69200		775.00
				TOTAL AMOUNT	444,237.56 *
				DISTRICT TOTAL	444,237.56 *
				GRAND TOTAL	444,237.56 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 12, 2015 09:53:42AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 396887

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$19,850.82**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$19,850.82	\$19,850.82

TOTAL DEPOSIT: **\$19,850.82**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$19,850.82 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT#: 160070

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J9272 DC0100 H.00.03 11/12/15 1

Date last used from: 11/12/2015 To 11/12/2015
 Transaction Number from: 160070 To 160070
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160070	11/12/2015	11/12/2015	WKCCD DEPOSIT	
	1.	STUDENT RECEIPTS	11000-000-9161-00000	
			ENTERED BY: MDJB UNAPPROVED	19,850.82
			TOTAL AMOUNT	19,850.82 *
			DISTRICT TOTAL	19,850.82 **
			GRAND TOTAL	19,850.82 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 12, 2015 09:51:59AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
396886

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,670.79**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,670.79	\$1,670.79

TOTAL DEPOSIT: **\$1,670.79**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,670.79 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT#: 160069

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/12/2015 To 11/12/2015
Transaction Number from: 160069 To 160069
Date entered from: 00/00/0000 To 99/99/9999

J9271 DC0100 H.00.03 11/12/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
160069	11/12/2015	11/12/2015	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	1,670.79
	1.	BOOKSTORE SALES	31000-423-8841-69100		1,670.79
				TOTAL AMOUNT	1,670.79
				DISTRICT TOTAL	1,670.79
				GRAND TOTAL	1,670.79

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 05, 2015 10:05:53AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
396417

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,623.73**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$5,623.73	\$5,623.73

TOTAL DEPOSIT: **\$5,623.73**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,623.73 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #: 160067

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J5759 DC0100 H.00.03 11/05/15

Date last used from: 11/05/2015 To 11/05/2015
Transaction Number from: 160067 To 160067
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160067	11/05/2015	11/05/2015	WKCCD DEPOSIT	5,623.73
	1.	STUDENT RECEIPTS	11000-000-9161-00000	5,623.73 *
			ENTERED BY: MDJB UNAPPROVED	
			TOTAL AMOUNT	5,623.73 *
			DISTRICT TOTAL	5,623.73 *
			GRAND TOTAL	5,623.73 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 05, 2015 10:08:46AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 396418

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$8,108.08**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,153.43	\$3,153.43
RESTRICTED FUND	84097	0886	5490	\$354.79	\$354.79
CAFETERIA	84699	0886	5490	\$4,599.86	\$4,599.86

TOTAL DEPOSIT: **\$8,108.08**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,108.08 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT#: 160068**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 11/05/2015 To 11/05/2015
 Transaction Number from: 160068 To 160068
 Date entered from: 00/00/0000 To 99/99/9999

J5760 DC0100 H.00.03 11/05/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
160068	11/05/2015	11/05/2015	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	DENTAL HYGIENE CLINIC REVENUE	11837-205-8877-12042			300.00
2.	GED/HISET TESTING	11000-306-8892-49306			641.88
3.	INSURANCE REIMBURSEMENT	11000-412-8892-67300			334.40
4.	REIMBURSEMENT	11000-401-8892-67705			45.71
5.	REIMBURSEMENT	11972-401-8892-67200			265.40
6.	INTEREST	11000-401-8892-67200			515.54
7.	TRANSCRIPT FEES	11508-301-8879-64900			1,050.50
8.	LIBRARY PROGRAMS	12201-203-8892-61200			296.00
9.	REIMBURSEMENT	12000-113-8892-67801			58.79
10.	CAFETERIA SALES	32000-422-8841-69400			4,599.86
				TOTAL AMOUNT	8,108.08 *
				DISTRICT TOTAL	8,108.08 **
				GRAND TOTAL	8,108.08 **

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Nov 05, 2015 10:03:52AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
396416

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,543.61**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,543.61	\$1,543.61

TOTAL DEPOSIT: **\$1,543.61**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,543.61 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #: 160066**

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/05/2015 To 11/05/2015
Transaction Number from: 160066 To 160066
Date entered from: 00/00/0000 To 99/99/9999

J5758 DC0100 H.00.03 11/05/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
160066	11/05/2015	11/05/2015	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	1,543.61
	1.	BOOKSTORE SALES	31000-423-8841-69100		1,543.61 *
				TOTAL AMOUNT	1,543.61 *
				DISTRICT TOTAL	1,543.61 *
				GRAND TOTAL	1,543.61 *

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Nov 03, 2015 02:58:08PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 396257

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$70,634.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STATE MANDATED COST BLOCK PROGRAM	84096	0886	5490	\$70,634.00	\$70,634.00

TOTAL DEPOSIT: **\$70,634.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$70,634.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #160065

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

78 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 11/03/2015 To 11/03/2015
Transaction Number from: 160065 To 160065
Date entered from: 00/00/0000 To 99/99/9999

J4374 DC0100 H.00.03 11/03/15

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT
LN.	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
160065	11/03/2015	11/03/2015	WKCCD DEPOSIT	
	1.	STATE MANDATED COST	BLOCK PROG 11971-000-8691-00000	
			ENTERED BY: MDJB UNAPPROVED	70,634.00
			TOTAL AMOUNT	70,634.00 *
			DISTRICT TOTAL	70,634.00 **
			GRAND TOTAL	70,634.00 **

West Kern Community College District
Board of Trustees Meeting

December 9, 2015

Agenda Item 14.

A. Academic Employment

1. 2015-16 Contract Faculty 10-Month Assignment:

Item	Name	Assignment	Class/Step	Effective Date
a.	Cottrell, Dr. Wayne	Engineering Associate Professor	VII-7	1/7/16 - 5/20/16

2. Extra Duty Assignments:

Item	Name	Assignment	Salary	Effective Date
a.	Berube, Eric	Auto & Welding Substantive Change Proposal	\$65.56/hr.*	12/10/15 - 2/29/16
b.	Hall, Dan	Distance Education & Correspondence Substantive Change Proposal	\$65.56/hr.*	12/10/15 - 2/29/16
↓	Jacobi, Vicki	Distance Education & Correspondence Substantive Change Proposal	\$65.56/hr.*	12/10/15 - 2/29/16
c.	Elsdon, Jonathan	Layout Design for the Black Gold Magazine	\$65.56/hr.	11/18/15 - 12/18/15

*Not to exceed 40 hours

3. 2015-16 Division Chair Assignments:

Item	Name	Assignment	Salary	Effective Date
a.	Carlson, Kamala	Liberal Arts	\$1,328.24/mo.	1/1/16 - 5/20/16
b.	Devine, William	Liberal Arts	\$1,328.24/mo.	1/1/16 - 5/20/16

**West Kern Community College District
Board of Trustees Meeting
December 9, 2015**

Agenda Item 14.

B. Classified Employment

Item	Name	Position	%Assignment	Range/ Step	Salary	Term	Effective Date
1. Administrative Services:							
a.	Holder, Tiffani	Bookstore Clerk	Temporary	1A	\$11.86/hr.	A/N	12/1/15 - 6/30/16
2. Instruction:							
a.	Gutierrez, Lisa	Children's Center Assistant Teacher	Substitute	1A	\$11.86/hr.	A/N	11/23/15 - 6/30/16
b.	McKnight, Elizabeth	Retro Pay for Working Out of Class for the Math Jump Start Program in Summer 2014	Stipend	--	\$446.32*	A/N	6/14/15 - 6/19/15
3. Student Services:							
a.	Woods, Deanne	Testing Technician	47.5%	13A	\$1,313.85/mo.	12 mo.	12/21/15 - 6/30/16
4. Superintendent/President:							
a.	Payne, Tiffany	Administration Clerk	Temporary	13A	\$15.96/hr.	A/N	11/17/15 - 6/30/16

*8 hours x \$55.79/hr.

C. Resignation/Retirement

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Klein, Shelley (Retirement)	Assistant to the Superintendent/President	--	--	--	--	5/1/16

D. Request for Approval to Recruit for the Following Positions:

Item	Position	Classification	Salary Schedule Placement	Annual Salary Range	Funding Source	Term	FTE
a.	Administration Clerk	Classified	Range 13	\$15,766.00 - \$20,121.00	District	12 mo.	47.5%
b.	Admissions & Counseling Center Technician	Classified	Range 15	\$34,867.00 - \$44,500.00	Categorical	12 mo.	100%
c.	Assistant to the Superintendent/President	Management	Grade 13	\$67,047.00 - \$86,475.00	District	12 mo.	100%
d.	Dean of Student Success	Management	Grade 20	\$94,342.00 - \$121,680.00	Categorical	12 mo.	100%