

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

June 14, 2017

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 3 Potential Cases
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
 - A. Correspondence - Thank You from Merit Award Scholar Bailey Powers
 - B. Correspondence - Thank You from Merit Award Scholar Jordy Cazares
 - C. Correspondence - Thank You from Merit Award Scholar Ckira Wikoff
 - D. Correspondence - Thank You from End of Year Dinner Retiree Honoree Sheri Black
8. PRESENTATION - Information Technology Update
9. APPROVAL OF MINUTES - Regular Meeting Held May 10, 2017 and Special Meeting Held May 18, 2017
10. NEW BUSINESS:
 - A. Request for Approval - WKCCD 2017/18 Tentative Budget
 - B. Request for Approval - Taft College Class of 2017 Hall of Fame Inductees
 - C. Request for Approval - West Kern Community College District 2019-2024 Capital Outlay Plan

NEW BUSINESS (continued):

- D. Request for Approval – Final Project Proposal (FPP) – Taft College Vocational Center
- E. Second Presentation and Request for Approval – Tentative Agreement between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) – Parental Leave
- F. First Presentation – Tentative Agreement between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) – Face-to-Face Teaching in Correctional Institutions (No Action)
- G. First Presentation – Tentative Agreement between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) – Adjunct/Temporary Faculty Rehire Rights (No Action)
- H. First Presentation – Taft College Classified School Employee Association (“CSEA”), Chapter #543 2017-20 Collective Bargaining Agreement (“CBA”) (No Action)
- I. First Presentation – Taft College Faculty Association (“TCFA/CTA/NEA”) 2017-20 Collective Bargaining Agreement (“CBA”) (No Action)
- J. Initial Presentation – Taft College Faculty Association CTA/NEA Reopener with WKCCD for FY 2017/18 (No Action)
- K. Initial Presentation – Taft College CSEA Chapter #543, Reopener with WKCCD for FY 2017/18 (No Action)
- L. Initial Presentation – WKCCD Reopener Proposal with the Taft College Faculty Association (CTA/NEA) for FY 2017/18 (No Action)
- M. Initial Presentation – WKCCD Reopener Proposal with the Taft College CSEA, Chapter #543 for FY 2017/18 (No Action)
- N. Second Reading and Request for Approval – Update Board Policy #2340 – Agendas
- O. Second Reading and Request for Approval – New Board Policy #5145 – Accessibility Standards for Electronic and Information Technology
- P. First Reading – Board Policy #7310 – Nepotism

11. CONSENT AGENDA (Items A - FF)

A. Request for Approval - New Courses

Applied Technologies Division

ENER	1610	Mechanical Systems
ENER	1620	Fundamentals of Instrumentation

B. Request for Approval - Course Revisions

Applied Technologies Division

ENER	1530	Electricity and Basic Electronics
ENER	1540	Fundamentals of Programmable Logic Controllers
CTRP	1210	Proofreading for the Court Reporter

Learning Support Division

STSU	0205	Introduction to Campus Life
STSU	0206	Time/Organizational/Study Strategies
STSU	1016	College Survival
STSU	1017	Becoming A Successful Online Student
STSU	1018	Career and Major Exploration
STSU	1019	Career/Life Planning

Liberal Arts Division

ART	1600	Basic Design
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C. Request for Approval - Program Revisions

Applied Technologies Division

Welding Technology - Associate in Science
Certificate of Achievement - Structural Code Welding
Certificate of Achievement - Pipe Code Welding
Certificate in Gas Tungsten Arc Welding (Locally Approved Certificate)
Certificate in Gas Metal Arc and Flux Core Arc Welding (Locally Approved Certificate)

D. Request for Approval - Request for Distance Learning Approval of Course:

Learning Support Division

STSU	0205	Introduction to Campus Life
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E. Request for Approval - Renewal of WESTEC Agreement for 300-400 FTE students for the 2017/18 Year

CONSENT (continued):

- F. Request for Approval – Kern County Children’s Dental Health Network Program Agreement for Kern County Superintendent of Schools Agt. #18-0302, 7/1/17 – 6/30/18, No Direct Fiscal Impact to WKCCD Budget
- G. Request for Approval – Resolution No. 2016/17-25 and Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the General Child Care and Development Program, 7/1/17 – 6/30/18, Grant for \$510,125.00 to Be Reimbursed at the Rate Not to Exceed \$40.20 Per Child Per Day of Full-Time Enrollment
- H. Request for Approval – Resolution No. 2016/17-26 and Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the California State Preschool Program, 7/1/17 - 6/30/18, Grant for \$722,354.00 to Be Reimbursed at a Rate Not to Exceed \$40.45 per Child per Day of Full-Time Enrollment
- I. Request for Ratification – Agreement with Jean Kulbeth to Serve as Interim Director of the Dental Hygiene Program, 6/5/17 – 8/31/17, \$7,500.00 Per Month Plus Expenses as Approved by Superintendent/President, Plus Mileage per Policy
- J. Request for Approval – Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage, 7/1/17 – 7/1/18, \$103,405.00
- K. Request for Approval – Advertising Contract with TBS Media (Bakersfield Californian), 7/1/17 – 6/30/18, \$50,000.00
- L. Request for Approval – Accident Insurance Renewal with ANTHEM Blue Cross and AIG, 8/1/17 – 8/1/18, \$49,354.00
- M. Request for Ratification – Purchase of Cisco WS-C4507R+E Catalyst Network Core Switch, Proposal #27338-P7B8 with 3 Year Warranty on Hardware, \$22,355.96
- N. Request for Approval – ITsavvy LLC – CommVault Software Support Renewal (Quote #2968630), 9/1/17 – 8/30/18, \$11,562.24
- O. Request for Approval – Software CCLC Purchase Agreement for Turnitin Feedback Studio, 8/1/17 – 7/31/18, \$7,410.00
- P. Request for Approval – Evisions Formfusion Software Maintenance Renewal, 7/1/17 – 6/30/18, \$7,086.00

CONSENT (continued):

- Q. Request for Approval – Consultant Agreement with California State University, Chico Research Foundation to Provide CalFresh Enrollment Training and Technical Support to WKCCD Support Staff, June 22, 2017, \$6,154.00
- R. Request for Approval – Student Right-to-Know Reporting Subscription Agreement #17-REC-82, 7/1/18 – 6/30-20, Annual Cost of \$5,900.00
- S. Request for Approval – Consulting Services Engagement with Capital Public Finance Group, LLC to Serve as the WKCCD Dissemination Agent (CSO No. 2017-1), 7/1/17 – 6/30/18, Annual Reporting Filing \$3,500.00, \$500.00 for Each Material Event Filing, Plus Expenses
- T. Request for Approval – Agreement with CCS Disaster Recovery Services, CCS Quickship Program, 7/1/17 – 6/30/18, \$3,420.00
- U. Request for Approval – Renewal of Software License CI Solutions (Order No. 0089736), 7/1/17 – 6/30/18, \$2,384.00
- V. Request for Ratification – Consultant Agreement with Nancy Dewhirst, Registered Dental Hygienist, 5/22/17 – 12/31/17, \$2,000.00 per Day plus Travel and Hotel Expenses
- W. Request for Approval – Renewal of NetSupport (Quote AAAQ52784) for Software Services, 7/1/17 – 6/30/18, \$1,158.55
- X. Request for Approval – Paymetric Addendum to Master Services Agreement, 7/1/17 – 6/30/18, \$3,498.00
- Y. Request for Ratification – Agreement with Pepsi Beverages Company for Beverage Services in Cafeteria and Bookstore, 5/1/17 – 4/30/22
- Z. Request for Ratification – Agreement with Michael Jiles to Assist with the Summer STEM Outreach Program, 6/1/17 – 7/31/17, \$66.60 per Hour (Not to Exceed 240 Hours)
- AA. Request for Ratification – Agreement with Ken Arnold to Assist with the Summer STEM Outreach Program, 6/1/17 – 7/31/17, \$30.00 per Hour (Not to Exceed 240 Hours)
- BB. Request for Ratification – Agreement with Nathan Usrey to Assist with the Summer STEM Outreach Program, 6/1/17 – 7/31/17, \$66.60 per Hour (Not to Exceed 240 Hours)

CONSENT (continued):

- CC. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District to Service WKCCD Vehicles, 7/1/17 – 6/30/18, \$65.00 per Hour with a ½ Hour Minimum
- DD. Request for Approval – HVAC Maintenance Agreement Renewal with Taft City School District to Provide TCSD HVAC Maintenance, 7/1/17 – 6/30/18, \$65.00 per Hour with a ½ Hour Minimum
- EE. Ratification of the May 2017 Vendor Check & Purchase Order Registers
- FF. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of June 7, 2017

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Supervisory Employment (Appendix II)
- C. Classified Employment (Appendix II)
- D. Resignations/Retirements (Appendix II)

14. REPORTS:

- A. Financial Reports (for information):
 - 1. Revenue Accounts (Account Level 1) FY 2016/17
 - 2. Expenditure Accounts (Account Level 1) FY 2016/17
 - 3. Expenditure Detail of \$10,000.00 or Greater, May 2017
 - 4. Student Organization and Special Accounts, May 2017
 - 5. Funds Deposited in County Treasury, May 2017
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, July 12, 2017, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

May 10, 2017

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:01 p.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos and Dr. Kathy Orrin were present. Trustee Michael Long was absent. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:02 p.m. it was moved by Secretary Cole, seconded by Trustee Orrin and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d)
of Section 54956.9 - 3 Potential Cases
- F. Student Discipline and Other Confidential Student Matters, Education Code
Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:04 p.m., it was moved by Secretary Cole, seconded by Trustee Campos and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There were no public comments.

GENERAL COMMUNICATIONS

There were no general communications.

QUARTERLY INVESTMENT REPORT

District Investment Advisors Mike Urner, of Wells Fargo Advisors, LLC., and Dave Ivarie, of Morgan Stanley, distributed and reviewed the quarterly report of the WKCCD General Obligation Bond Portfolio and Facilities Reserve for the quarter ending March 31, 2017 (copies attached to the official minutes). Mr. Urner reported that the GO Bond Portfolio gained income of \$27,649.77 for the quarter with an ending value of \$3,922,567.94. A withdrawal of \$4,000,000.00 was made this quarter due to activity on the Student Center construction project. The projected 12-month portfolio coupon income is \$77,315.25 with \$5,019,703.41 total income earned since inception. Mr. Urner reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations. The current economic trends are expected to fluctuate in accordance with the legislation being passed or not passed. The federal bond rates are expected to rise.

Mr. Urner reviewed the highlights of the Facilities Reserve including income for the quarter of \$81,202.33 and an ending value of \$11,799,061.57. He also noted the projected 12-month portfolio coupon income of \$320,072.00 and \$4,653,730.08 total income earned since inception. Mr. Urner reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations.

PRESENTATION – Athletic Update

Kanoe Bandy, Athletic Director, presented an update on the athletic progress this school year. Ms. Bandy noted that student athlete performance in the classroom is shown by the 41 graduating with an average Grade Point Average of 3.12. Funding sources SSSP and Student Equity have added resources that are making an impact on student athlete academic success. Vance Milwee and Blake Bourelle of the Men's Golf team expressed appreciation for the opportunity to play for Taft College in the first year of the team's resurrection. Playing for Coach Chad Sorensen, the team is small but competing well versus established programs.

Ms. Bandy updated the Board on the progress in the Women's Softball program. The team is the Central Valley Conference champion and is currently competing in playoffs under the direction of Coach Cassidy Bell. Players Halle Neher and Tiana Cantero-Kawelo spoke to the Board on behalf of the team.

APPROVAL OF MINUTES

On a motion by Trustee Campos, seconded by Trustee Orrin and unanimously carried, the minutes of the Regular Meeting held April 12, 2017 were approved.

NEW BUSINESS

First Presentation - Tentative Agreement between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") - Parental Leave (No Action)

The item being presented to the Board for the first presentation has been the culmination of the bargaining process. The item will be submitted for the second presentation and for approval at the regular June Board meeting.

Request for Approval - 2016/17 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits

Dr. Daniels explained that this transfer is the continued effort by the District that meets the obligation to provide funds for post-employment benefits. On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, authorization to transfer unrestricted general funds to the Futuris Public Entity Investment Trust Program was approved (copy attached to official minutes).

Request for Approval - Change Order #2 - Student Center Project - Resulting in a \$100,000.00 Contract Sum Deduction. Includes Curtainwall Manufacturer Substitution and Completion of Allowance 3 Landscape and Irrigation by the Contractor

Kevin Cobb, chief architect at AP Architects, detailed the changes contained in Change Order #2 (copy attached to official minutes). By changing the manufacturer of the curtainwall in the Student Center project the District will save \$100,000.000 from the original contracted amount. On a motion from Trustee Orrin, seconded by Trustee Campos and unanimously carried, the change order was approved.

First Reading - Update Board Policy #2340 - Agendas (No Action)

Board Policy #2340 is being presented for update due to the recommendation by the legal counsel of Community College League of California Board Policy and Procedure Services. Board Policy #2340 will be on the regular June Board agenda for the second reading and request for approval.

First Reading - New Board Policy #5145 - Accessibility Standards for Electronic and Information Technology (No Action)

Dr. Daniels explained that the District is proactively leading the way for students with disabilities to be able to access electronic and information technology.

CONSENT AGENDA:

- A. Information Item - CCFS-311Q for the 3rd Quarter Ending March 31, 2017
- B. Request for Approval - New Courses

Science and Math Division

PHED 2734 Strategies for College and Life Management
BIOL 2265 Human Pathophysiology

Applied Technologies Division

WELD 1510 Shielded Metal Arc Welding
WELD 1520 Gas Metal Arc Welding and Flux Core Arc Welding
WELD 1530 Gas Tungsten Arc Welding
WELD 1540 Pipe Welding

C. Request for Approval - Course Revisions

Applied Technologies Division

WELD 1500 Welding Processes

Science and Math Division

ENGR 1500 Introduction to Engineering
ENGR 1510 Engineering Graphics & Introduction to Design with Lab
ENGR 1520 Statistics
ENGR 1530 Materials Science and Engineering with Lab
ENGR 1540 Introduction to Programming Concepts and
Methodologies for Engineers with Lab
ENGR 1550 Computer Programming and Hardware Interface
Controls
ENGR 2000 Circuit Analysis with Lab
BIOL 1500 Fundamentals of Biology
BIOL 1510 Fundamentals of Biology with Lab
PHED 1508 Women's Intercollegiate Basketball
PHED 2508 Advanced Women's Intercollegiate Basketball

D. Request for Approval - Program Revisions

Applied Technologies Division

Court Reporting

Science and Math Division

AS-T MATH

E. Request for Approval - New Associate in Arts in Journalism for Transfer Degree

F. Request for Approval - District's Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2016-17

G. Request for Approval - Citizen's Oversight Committee Appointment - Larry Buttke, Four Year Term Upon Board Approval

CONSENT (continued):

- H. Request for Approval – Resolution 2016/17-24 – Awarding Emeritus Status to Adrian Agundez, Director of Information Services, upon his Retirement on July 31, 2017
- I. Request for Approval – Agreement for CalWORKs Work Study Renewal, 7/1/17 – 6/30/19
- J. Request for Approval – Purchase of a 2017 Chevrolet Express 10 Passenger Van, \$30,942.86
- K. Request for Approval – Purchase of a 2017 Chevrolet Traverse LS, \$27,899.16
- L. Request for Approval – Agreement with AVID for Higher Education – Membership, Professional Development Trainings, Materials and Resources, 7/1/17 – 6/30/18, \$24,230.00 plus Applicable Taxes
- M. Request for Approval – Kern County Children’s Dental Health Network 2017/18 Agreements for Various Treating Dentists, 7/1/17 – 6/30/18, Costs Not to Exceed \$300,000.00 and will be funded by Kern County Children and Families Commission
 - Robert Bang, DDS
 - Marshall Chey, DDS
 - Daniel Launspach, DDS
 - Daniel Purdy, DDS
- N. Request for Approval – Kern County Children’s Dental Health Network 2017/18 Agreement for Janice Montoya, 7/1/17 – 6/30/18, \$55.00 per Hour Not to Exceed \$26,400.00. Cost is Funded by Kern County Children and Families Commission
- O. Request for Approval – Kern County Children’s Dental Health Network 2017/18 Agreements for Registered Dental Hygienists, 7/1/17 – 6/30/18. Cost is Funded by Kern County Children and Families Commission
 - a. Nancye Beth Juler-Davidson, \$40.00 per Hour Plus Mileage at IRS Rate
 - b. Lisa Farnsworth, \$48.00 per Hour Plus Mileage at IRS Rate
 - c. Suzie Rodriguez, \$48.00 per Hour Plus Mileage at IRS Rate
 - d. Robin Shaffer, \$48.00 per Hour Plus Mileage at IRS Rate
- P. Request for Approval – Kern County Children’s Dental Health Network 2017/18 Independent Contractor Agreement for Paula Salcido, 7/1/17 – 6/30/18, \$25.00 per Hour Not to Exceed \$6,000.00. Cost is Funded by Kern County Children and Families Commission
- Q. Information Item – Education Code § 42141 Compliance as it Relates to Workers’ Compensation

CONSENT (continued):

- R. Request for Approval – 2017-2020 Property and Casualty Claims Administration Services Agreement, 7/1/17 – 6/30/20, Compensation Schedule Effective From 7/1/17 – 6/30/18
- S. Request for Approval – 2017/18 District Business Office Systems Agreement – KCSOS AGT #18-0100, 7/1/17 – 6/30/18, Total Cost of \$6,076.35
- T. Request for Approval – Contract for Professional Services with Stefanie Faye Frank, One Day Workshop During May 2017 In-Service, \$3,000.00 (Travel Included)
- U. Request for Ratification – Contract for Professional Services Guest Speaker, Crystal Galindo. One Day Lecture on 3/23/17, Total Cost of \$500.00
- V. Request for Approval – Agreement with Amy Silverman to Speak during Disabilities Awareness Week, 10/23/17, \$500.00 plus Travel Expenses
- W. Request for Approval – Event Rental Contract with The Fort Preservation Society for the EOPS/CARE & CalWORKs End of the Year Luncheon, 5/11/17, Not to Exceed \$450.00
- X. Ratification of the April 2017 Vendor Check & Purchase Order Registers
- Y. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of May 3, 2017

On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, Consent Agenda Items A – Y were approved as presented (materials related to items A – Y are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments on items of general interest.

EMPLOYMENT

On a motion by Secretary Cole and seconded by Trustee Campos, Employment Items A – C were approved by the following vote (Employment Items A – C (*Appendix I & II*) are attached to official minutes):

- Yes: Emmanuel Campos, Dawn Cole, Billy White, and Dr. Kathy Orrin
- No: None
- Abstain: None
- Absent: Michael Long

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2016/17
2. Expenditure Accounts (Account Level 1) FY 2016/17
3. Expenditure Detail of \$10,000.00 or Greater, April 2017
4. Student Organization and Special Accounts, April 2017
5. Funds Deposited in County Treasury, April 2017
6. Investments Held at Deutsche Bank Trust Company and The Bank of New York Mellon
7/1/16 - 3/31/17

Trustee Reports

Trustee Orrin recently attended the District Service Luncheon in honor of long-term employees as well as the Student Success Dinner. She reported the events were well run and well attended, providing a chance to get to know students and staff. Trustee Orrin also attended the Community College League of California Trustees Conference with Dr. Daniels and Trustee Long.

Trustee Campos also attended the District Service Luncheon as well as the Student Success Dinner. He also went to the APT Wine & Jazz fundraiser evening. Trustee Campos commended staff for the effort put into these events.

Secretary Cole reported that she attended the Spring Athletic Banquet as well as the Student Success Dinner. She also congratulated retired Faculty member Don Bandy for his nomination into the California Community College Fastpitch Coaches Association Hall of Fame - Class of 2017.

President White has attended and participated in the District Service Luncheon, Al Baldock Golf Tournament, APT Wine & Jazz night, Student Success Dinner, and the EOPS/CARE & CalWORKS luncheon. He noted that there have been a lot of things to celebrate on campus.

Academic Senate

Geoffrey Dyer, Academic Senate President, reported on recent action from the Academic Senate. The action included (but not limited to) endorsement of Board Policy and Procedure 5145; creation of a new Career Technical Education A.S. Subcommittee; and passed resolutions for the honoring of A.S. Secretary Dan Hall and a request for FON data along with projected number of potential Faculty hires from the Superintendent. The A.S. has also been in discussion regarding the process to replace retiring Faculty members.

REPORTS (continued):

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, reported that the May revised edition of the Governor's Budget is expected to be released tomorrow. The WKCCD tentative budget will be brought before the Board at the regular June Board meeting. Mr. McMurray said that the Student Center Project is making progress and that Maintenance is in planning for the switch over for the power with PG&E and the related contractors. At this time the switch over of power on campus should occur on a Friday in June - a non-work day.

Human Resources

Dr. Robert Meteau, Associate Vice President of Human Resources, stated that recruitment efforts are ongoing. Successor agreements for classified and faculty will be brought to the Board in June.

Instruction

Mark Williams, Vice President of Instruction, provided an updated on the Taft College Child Development Center (CDC) (copy attached to official minutes). The CDC will undergo program adjustments in Fall 2017. As adjustments occur, the staff will be working closely with parents and community organizations to ensure transitions occur smoothly. The planned changes include realignment of staff but not a reduction of staff.

Student Services

Severo Balason, Jr., Vice President of Student Services, told the Board that the Student Services department is preparing for Graduation ceremony and events. This year's graduating class is a large class.

Student Success

Primavera Arvizu, Dean of Student Success, gave an update on activities in recruitment. The spring Cougar Days for Taft Union High School and Shafter High School were successful. Taft had 74 enrollments and Shafter had 37. The SmartCatalog is unveiling this week. Also, the EAP early assessment with multiple measures is easing the process of enrolling students from high school who have scored high or at the recommended level. Those students can enroll without taking Taft College assessments.

Transition to Independent Living

Carey Carpenter, Interim Director of TIL, thanked Primavera Arvizu for the inclusion of TIL students in the annual Student Success Dinner. Ms. Carpenter reported that the TIL staff and faculty are beginning the 6-week summer session on May 22nd. On June 1 there will be an Employers Appreciation Luncheon for the employers of the TIL students in the community. Staff are also

REPORTS (continued):

planning for a video release event at the Fox Theater (June 21st) and the graduation ceremony (June 30th).

Taft College Faculty Association

Diane Jones, Faculty Association President, recognized Athletic Director Kanoe Bandy for her continued efforts with students. She thanked the Associated Student Body for their work during Faculty Appreciation Week. Ms. Jones also updated the Board on the Faculty Association officers for 2017/18.

President	Diane Jones
Vice President	Ruby Payne
Secretary	Jessica Grimes
Treasurer	Mike Mayfield

California School Employees Association #543

Velda Peña, President of CSEA #543, thanked the committee in charge of Classified Appreciation Week. Ms. Peña also introduced Carol Georges, representative of the CSEA to local chapter #543.

REPORT OF THE SUPERINTENDENT

Accreditation Follow-Up Visit

Dr. Debra Daniels told the Board that the visit from the Follow-Up Accreditation team was held on April 18th. The visit went well and Dr. Daniels expects that the Accrediting Commission for Community and Junior Colleges will review a positive report in June. Dr. Daniels expects that all recommendations have been met.

Al Baldock Memorial Golf Classic

Dr. Daniels attended the fundraiser golf tournament. She was pleased with the turnout and reported that the event was successful financially as well.

District Service Luncheon

The District Service Luncheon, which honors employees with 15 years or more of service, was held on April 25th. Dr. Daniels and President White welcomed employees to a luncheon in the honor of dedicated veteran employees.

CCLC Trustee Conference

Dr. Daniels, Trustees Long and Orrin attended the CCLC Trustee Conference in Tahoe, California. A lot of information was presented in relation to trends for California Community Colleges, from budgets to academic expectancies and accreditation.

SUPERINTENDENT (continued):

Athletics

Dr. Daniels recognized the ongoing success of Cougar Softball under the direction of Cassidy Bell. The women are currently in the playoff pool and are the Central Valley Conference champions.

Board Member Information

Dr. Daniels shared information with the Board that included:

- List of Current Events
- Community College State Banquet Invitation
- Taft College Foundation Roundtable Event Information
- Black Gold Magazine

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, June 14, 2017, at 5:00 p.m.

CONTINUATION OF CLOSED SESSION

On a motion by Trustee Campos, seconded by Trustee Orrin and unanimously carried, the Board reconvened into closed session at 7:12 p.m.

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 7:55 p.m., it was moved by Secretary Cole, seconded by Trustee Campos and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

ADJOURNMENT

At 7:56 p.m., on a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

May 18, 2017

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 8:05 a.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos, Michael Long and Dr. Kathy Orrin were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PROPOSED AMENDED AGENDA - By request of Employee Don Thornsberry, the Board will hold a portion of the closed session item "PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE" (Government Code Section 54957) in Open Session

On a motion by Trustee Cole, seconded by Trustee Campos and unanimously approved, the proposed amended agenda was approved.

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Government Code Section 54957 - Delivery of Proposed Decision in the Case of Non-Reelection of Don Thornsberry

Dr. Debra Daniels stated that in the Office of Administrative Hearings (OAH) Case No. 2017040555, Judge Julie Cabos-Owen ordered the accusations were sustained and recommended the non-reelection of Don Thornsberry. Dr. Daniels recommended the Board accept the recommendation of Judge Cabos-Owen.

PUBLIC COMMENT ON OPEN SESSION ITEM NON-REELECTION OF DON THORSNBERRY

Don Thornsberry and Diane Jones spoke in regards to OAH Case No. 2017040555.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were made.

CLOSED SESSION

At 8:15 a.m. it was moved by Trustee Long, seconded by Trustee Orrin and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 9:05 a.m., it was moved by Trustee Campos, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

In the matter of the proposed decision issued in the non-reelection appeal hearing of employee Jon Carrithers, Trustee Long moved to adopt the proposed decision issued in the non-reelection appeal hearing of Jon Carrithers. Seconded by Secretary Cole and unanimously carried, the proposed decision in the non-reelection appeal hearing of Jon Carrithers was adopted. The vote, taken by roll call, is shown below:

Yes: Emmanuel Campos, Dawn Cole, Michael Long, Dr. Kathy Orrin, and Billy White
No: None
Abstain: None
Absent: None

By taking this action, the Board found that the District has sufficient cause to non-reelect this employee, and affirms the disposition of non-reelection.

The Board's action includes a directive to the District administration to serve appropriate and timely notifications, and to take any further action needed, to effectuate the Board action.

In the matter of the proposed decision issued in the non-reelection appeal hearing of employee Don Thornsberry, Trustee Long moved to adopt the proposed decision issued in the non-reelection appeal hearing of Don Thornsberry. Seconded by Trustee Orrin and unanimously carried, the proposed decision in the non-reelection appeal hearing of Don Thornsberry was adopted. The vote, taken by roll call, is shown below:

Yes: Emmanuel Campos, Dawn Cole, Michael Long, Dr. Kathy Orrin, and Billy White
No: None
Abstain: None
Absent: None

By taking this action, the Board found that the District has sufficient cause to non-reelect this employee, and affirms the disposition of non-reelection.

The Board's action includes a directive to the District administration to serve appropriate and timely notifications, and to take any further action needed, to effectuate the Board action.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, June 14, 2017, at 5:00 p.m.

ADJOURNMENT

At 9:07 a.m., on a motion by Trustee Cole, seconded by Trustee Orrin and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

Date: May 30, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services *Bz*
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

2017-2018 West Kern Community College District Tentative Annual Budget

Background:

In accordance with Section 58305 of the California Code of Regulations, it is necessary to approve a tentative FY 2017-2018 budget for West Kern Community College District (WKCCD). This approval will provide the District with operating funds for the period of July through September 2017 until a final FY 2017-2018 WKCCD budget is presented to the Board of Trustees for adoption. Please find the enclosed draft of the proposed Tentative Budget Summary for WKCCD.

The State of California has yet to adopt a final budget for FY 2017-2018. A final State budget is expected to be adopted in the latter half of June and final revenue allocations distributed by the California Community College Chancellor's Office in mid-summer. A final proposed operating budget will be presented to the Board of Trustees no later than September 13, 2017.

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 

Dr. Debra Daniels, Superintendent/President

**West Kern Community College District
2017 / 18 Preliminary Budget Summary
General Fund - Funds 11 & 12**

Object Code	Description	2016 / 2017 COMBINED Budget	2016 / 2017 Estimated Amounts	2017 / 2018 COMBINED Budget	2017 / 2018 UNRESTRICTED Budget	2017 / 2018 RESTRICTED Budget
8100	Federal Revenue	2,809,718	2,809,718	1,594,454	-	1,594,454
8600	State Income	17,129,060	16,035,598	23,412,556	17,951,232	5,461,324
8800	Local Income	12,249,941	12,249,941	6,575,538	6,492,435	83,103
8900	Reserves	508,203	508,203	-	-	-
Total for 8000: Revenue		32,696,922	31,603,460	31,582,548	24,443,667	7,138,881.00
<hr/>						
1000	Academic Salaries	10,346,419	10,346,419	10,041,114	8,165,055	1,876,059
Total for 1000: Academic Salaries		10,346,419	10,346,419	10,041,114	8,165,055	1,876,059
<hr/>						
2000	Classified Salaries	6,488,827	6,488,827	6,123,335	4,724,984	1,398,351
Total for 2000: Classified Salaries		6,488,827	6,488,827	6,123,335	4,724,984	1,398,351
<hr/>						
3100	State Teachers Retirement System (STRS)	1,074,430	1,074,430	1,417,382	1,213,598	203,784
3200	Public Employees Retirement System (PERS)	773,772	773,772	868,704	672,709	195,995
3000	Other Employee Benefits	4,991,795	4,991,795	4,982,223	4,064,241	917,982
Total for 3000: Employee Benefits		6,839,997	6,839,997	7,268,310	5,950,549	1,317,761
<hr/>						
4100	Textbooks	17,160	17,160	27,875	22,875	5,000
4200	Magazines / Periodicals	4,350	4,350	4,805	805	4,000
4300	Supplies (All categories)	1,173,090	1,173,090	660,852	407,979	252,873
4400	Food Supplies	33,670	33,670	32,150	22,550	9,600
Total for 4000: Supplies and Materials		1,228,270	1,228,270	725,682	454,209	271,473

Object Code	Description	2016 / 2017 COMBINED Budget	2016 / 2017 Estimated Amounts	2017 / 2018 COMBINED Budget	2017 / 2018 UNRESTRICTED Budget	2017 / 2018 RESTRICTED Budget
5200	Dues and Memberships	148,447	148,447	144,215	141,115	3,100
5300	Insurance	162,975	162,975	166,475	166,475	-
5400	Legal, Election & Audit Expenses	195,264	195,264	214,700	214,700	-
5500	Personal & Consulting Services	431,206	431,206	285,418	148,750	136,668
5600	Rents, Leases & Repairs	2,762,231	2,762,231	2,587,093	1,857,926	729,167
5700	Travel & Conference Expenses	401,300	401,300	350,557	245,897	104,660
5800	Utilities / Housekeeping Services	555,357	555,357	556,360	527,185	29,175
5900	Other Operating Expenses	816,768	816,768	1,472,599	845,809	626,790
Total for 5000: Operating Expenses and Services		5,473,548	5,473,548	5,777,417	4,147,857	1,629,560
6100	Sites and Site Improvements	3,000	3,000	3,000	3,000	-
6200	Buildings	462,282	462,282	207,569	10,225	197,344
6300	Library Books and Materials	31,000	31,000	17,000	-	17,000
6400	Equipment	476,049	476,049	187,109	107,228	79,881
Total for 6000: Capital Outlay		972,331	972,331	414,678	120,453	294,225
7100	Debt Retirement / Other Financing	20,600	20,600	21,017	21,017	-
7300	Transfers	472,354	472,354	472,354	472,354	-
7400	Other Interest / Long-Term Debt	-	-	-	-	-
7500	Student Financial Aid	165,444	165,444	201,516	-	201,516
7600	Other Student Aid	84,085	84,085	82,955	-	82,955
7900	Reserves / Contingencies	605,047	605,047	454,171	387,190	66,981
Total for 7000: Other Outgoing Expenditures		1,347,530	1,347,530	1,232,013	880,561	351,452
		32,696,922	32,696,922	31,582,548	24,443,667	7,138,881.00

BOARD AGENDA ITEM

Date: May 18, 2017

Submitted by: Severo M. Balason, Jr., VP of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Information Item



Board Meeting Date: June 14, 2017

Title of Board Item:

Taft College Class of 2017 Hall of Fame Inductees

Background:

As Co-Chair of the Taft College Hall of Fame Committee, it's my honor to present to the Board of Trustees the Class of 2017 Hall of Fame inductees.

Don Bandy (Distinguished Faculty & Outstanding Coach)
Larry Buttke (Extraordinary Service)
1985 Track & Field Team (Outstanding Team)
John Downer (Distinguished Admin)
Jody Fischer (Outstanding Male Athlete)
Brian Wellman (Outstanding Male Athlete)
Juanita Perry (Distinguished Classified/Mgmt)

The Hall of Fame Committee met on Thursday, May 18, 2017, to review and select the final Hall of Fame recipients. After a thorough review, each committee member completed a written ballot assigning one of the following to each nominee: (1) Recommended (2) Undecided – Pending general consensus of additional information (3) Not recommended at this time – hold for future consideration. The above nominees receiving a majority of votes have been recommended for induction into the Taft College Hall of Fame. All nominees were very distinguished and well qualified with significant contributions to Taft College.

Thank you for your support of the Taft College Hall of Fame!

Terms (if applicable):

The Class of 2017 Hall of Fame inductees will be posted to the Taft College Hall of Fame website in mid-June. Further information and updates will also be provided at this site. The induction ceremony will be held on Sunday, November 12, 2017.

Expense (if applicable):

A draft budget has been created, and most expenses will be covered from income generated by the Hall of Fame along with much appreciated support from the Taft College Foundation and other sponsors.

Fiscal Impact Including Source of Funds (if applicable):

The Taft College Hall of Fame does not have a significant fiscal impact on the District.

Approved: 
Dr. Debra Daniels, Superintendent/President

Date: June 5, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: June 14, 2017

Title of Board Item:

Request for Approval of West Kern Community College District 2019-2024 Capital Outlay Plan.

Background:

Authorization is sought to submit the 2019-2024 Capital Outlay Plan.

The governing board of each community college district is required to prepare and submit to the California Community College Chancellor's Office a plan for capital construction for a five year period commencing with the next proposed year of funding. The Five-Year Construction Plan is an annual summary of current and proposed capital outlay projects. The plan gives the Chancellor's Office a complete picture of the capital improvement projects for the District, enabling the Chancellor's Office to make informed decisions regarding project priorities for State funding. The projects outlined in the Five-Year Construction Plan are consistent with the District's Facilities Master Plan. Please see the attached District Projects Priority Order from the Five Year Construction Plan for your review.

Terms (if applicable):

2019 to 2024.

Expense (if applicable):

Not applicable.


Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: _____



Dr. Debra Daniels, Superintendent/President

Date: June 5, 2017
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Final Project Proposal (FPP) – Taft College Vocational Center

Background:

The State Chancellor’s Office has requested colleges to submit updated FPP’s pending potential funding. The Vocational Center project is a high priority project pending available funding sources per our Master Facilities Plan and Five Year Plan. The Vocational Center Project is comprised of 23,026 assignable square feet (ASF) consisting of 20,037 ASF laboratory space, 2,398 ASF office space, and 600 ASF space for other uses. The Center will provide permanent space for vocational programs as well as our current Dental Hygiene Program. The building is planned to be constructed at the current site of the cafeteria/testing facility.

Terms (if applicable):

Not applicable.

Expense (if applicable):

None at this time.

Fiscal Impact Including Source of Funds (if applicable):

The total estimated budget for this project is \$22,697,350, comprised of \$3,389,325 in local funds and \$19,308,025 in state funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

3.1 Approval Page
Final Project Proposal
Budget year: 2019-20

District: West Kern Community College District

Project Location: Taft College
(College, Campus, or Center)

Project Name: Vocational Center

The district proposed funds for (check items below), be included in the State Capital Outlay Budget.

Site Acquisition Preliminary Plans Working drawings Construction Equipment

Contact Person: Kevin Cobb, AIA/ARA Telephone: (661)-327-1690

E-Mail Address: kcobb@aparchitects.net Fax: (661)-327-7204

District Certification

Approved for submission: _____ Date: _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

President of the Board of Trustees signature _____ *date* _____ *Secretary of the Board of Trustees signature* _____ *date*

Attach a copy of the Board Resolution which substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Chancellor's Office Certification

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, Suite 4550
Sacramento, CA 95811-6549

Reviewed by: _____

Date Completed: _____

3.1 Approval Page
Final Project Proposal
Budget year: 2019-20

District: West Kern Community College District

Project Location: Taft College
(College, Campus, or Center)

Project Name: Vocational Center

The district proposed funds for (check items below), be included in the State Capital Outlay Budget.

Site Acquisition Preliminary Plans Working drawings Construction Equipment

Contact Person: Kevin Cobb, AIA/ARA Telephone: (661)-327-1690

E-Mail Address: kcobb@aparchitects.net Fax: (661)-327-7204

District Certification

Approved for submission: _____ Date: _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

President of the Board of Trustees signature

date

Secretary of the Board of Trustees signature

date

Attach a copy of the Board Resolution which substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Chancellor's Office Certification

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, Suite 4550
Sacramento, CA 95811-6549

Reviewed by: _____

Date Completed: _____

3.1 Approval Page
Final Project Proposal
Budget year: 2019-20

District: West Kern Community College District

Project Location: Taft College
(College, Campus, or Center)

Project Name: Vocational Center

The district proposed funds for (check items below), be included in the State Capital Outlay Budget.

Site Acquisition Preliminary Plans Working drawings Construction Equipment

Contact Person: Kevin Cobb, AIA/ARA Telephone: (661)-327-1690

E-Mail Address: kcobb@aparchitects.net Fax: (661)-327-7204

District Certification

Approved for submission: _____ Date: _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

President of the Board of Trustees signature _____ *date* _____ *Secretary of the Board of Trustees signature* _____ *date*

Attach a copy of the Board Resolution which substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Chancellor's Office Certification

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, Suite 4550
Sacramento, CA 95811-6549

Reviewed by: _____

Date Completed: _____

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

To Q&UC Print Save Reset Delete

District: West Kern Community College District
 Project Name: Vocational Center

College: Taft College
 Date Prepared: 2/18/2016 Estimate CCI: 6108

CFIS Ref. #: 40.68.XXX
 DoF Project ID: null

Request For: L P W C E

Round to Thousands: Escalation View: Estimate Estimate EPI: 3440

Prepared by:

	Total Cost	State Funded		District Funded			
				State-Supportable	Non State-Supportable		
1. Site Acquisition							
Acres:							
2. Preliminary Plans	Estimate CCI: 6373	\$954,359	48.73%	\$465,034	51.27%	\$489,325	
A. Architectural Fees (for preliminary plans)		\$489,992					
B. Project Management (for preliminary plans)		\$174,997					
C. Division of the State Architect Plan Check Fee		\$151,248					
D. Preliminary Tests (soils, hazardous materials)		\$31,208					
E. Other Costs (for preliminary plans)		\$106,914					
3. Working Drawings	Estimate CCI: 6373	\$693,504	100.00%	\$693,504	0.00%		
A. Architectural Fees (for working drawings)		\$559,991					
B. Project Management (for working drawings)							
C. Division of the State Architect, Plan Check Fee							
D. Community College Plan Check Fee		\$49,998					
E. Other Costs (for working drawings)		\$83,515					
<i>(Total PW may not exceed 13% of construction)</i>	True						
4. Construction	Estimate CCI: 6373	\$17,499,720	83.43%	\$14,599,720	16.57%	\$2,900,000	
A. Utility Service		\$1,588,614					
B. Site Development, Service		\$695,987					
C. Site Development, General		\$1,253,929					
D. Other Site Development		\$65,990					
E. Reconstruction							
F. New Construction (building) (w/Group I equip)		\$13,611,920					
G. Board of Governor's Energy Policy Allowance (2% or 3%)		\$272,238					
H. Other		\$11,042					
5. Contingency		\$874,986	100.00%	\$874,986	0.00%		
6. Architectural and Engineering Oversight		\$349,995	100.00%	\$349,995	0.00%		
7. Tests and Inspections		\$421,465	100.00%	\$421,465	0.00%		
A. Tests		\$174,997					
B. Inspections		\$246,468					
8. Construction Management & Labor Compliance Program (if justified)		\$398,144	100.00%	\$398,181	0.00%		
A. Construction Management		\$349,994					
B. Labor Compliance Program		\$48,150					
9. Total Construction Costs (items 4 through 8 above)		\$19,544,310		\$16,644,347		\$2,900,000	
10. Furniture and Group II Equipment	Estimate EPI: 3440	\$1,505,140	100.00%	\$1,505,140	0.00%		
11. Total Project Cost (items 1, 2, 3, 9, and 10)		\$22,697,313		\$19,308,025		\$3,389,325	
12. Project Data	Outside GSF	Assignable Square Feet	Ratio ASF/GSF	Unit Cost Per ASF	Unit Cost Per GSF		
Construction	29,221	23,026	0.79	\$591	\$466		
Reconstruction							
13. Anticipated Time Schedule							
Start Preliminary Plans	8/15/2019	Advertise Bid for Construction	5/14/2021	Construction	\$16,644,347	\$2,900,000	\$2,900,000
Start Working Drawings	5/15/2020	Award Construction Contract	8/14/2021	Equipment	\$1,505,140		
Complete Working Drawings	10/14/2020	Advertise Bid for Equipment	6/21/2022	Total Costs	\$19,308,025	\$3,389,325	\$3,389,325
DSA Final Approval	4/14/2021	Complete Project	1/13/2023	% of SS Total	85.07%	14.93%	SS Total: \$22,697,350

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Second Presentation and Request for Approval : Tentative Agreement between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") - Parental Leave.

Background:

Existing law provides the differential pay benefit for up to 12 weeks for employees absent from duties on account of maternity or paternity leave. As part of the new legislation AB 2393, an employee is no longer required to have 1,250 hours of service with the employer during the previous 12-month period in order to take parental leave provisions.

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding parental leave. Eligible community college district academic and classified employees with a previous 12-month service period are entitled to twelve (12) workweeks of parental leave. This is consistent with compliance under the California Family Rights Act (CFRA), AB 2393, and Education Code(s) 87780.1 and 88196.1.

Terms (if applicable):

An implementation date effective June 14, 2017 is recommended.

Expense (if applicable):

N/A.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District**

PARENTAL LEAVE

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

RECITALS

Existing law provides the differential pay benefit for up to 12 weeks for employees absent from duties on account of maternity or paternity leave. As part of the new legislation AB 2393, an employee is no longer required to have 1,250 hours of service with the employer during the previous 12-month period in order to take parental leave provisions.

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding parental leave. Eligible community college district academic and classified employees with a previous 12-month service period are entitled to twelve (12) workweeks of parental leave. This is consistent with compliance under the California Family Rights Act (CFRA), AB 2393, and Education Code(s) 87780.1 and 88196.1.

AGREEMENT

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree effective June 14, 2017 the Article 5.3, Extended Sick Leave, of the collective bargaining agreement ("CBA") shall be modified as follows:

5.3.2 For the purposes of this article "parental leave" shall be defined as "leave for reason of the birth of a child of the faculty member, or the placement of a child with a faculty member in connection with the adoption or foster care of the child by the faculty member".

In order to be eligible for parental leave, the full-time or part-time faculty member must have been employed by the District for a period of at least 12 months prior to taking the leave. In the instance where both parents are faculty members, each faculty member will be entitled to the benefit of article 5.3.2.

Consistent with the California Family Rights Act ("CFRA") (Govt. Code § 12945.2) and Education Code section 87780.1, eligible faculty members are entitled to twelve (12) workweeks of parental leave. Twelve (12) workweeks mean the equivalent of 12 of the faculty member's normally scheduled workweeks. Faculty members are only entitled to one 12-workweek period of parental leave in any 12-month period. Any leave taken must be concluded within one year of the birth or placement of the child with the faculty member. Parental leave may be split over two

academic years. For example, if a child is placed with a faculty member on April 15 of one year and he/she uses five (5) weeks of parental leave during that academic year, he/she will have seven (7) remaining weeks to use the following academic year prior to April 15 of year two.

Once a faculty member on parental leave exhausts all available sick leave, including all accumulated leave, they become eligible to receive fifty percent (50%) of their regular salary for the remaining leave period. For example, a faculty member who uses seven (7) weeks of sick leave and accumulated sick leave during his/her parental leave (assuming this exhausts all such available leave) is then eligible to receive 50% of their regular salary for the remaining five (5) weeks of the 12-week leave period. Parental leave shall run concurrently with any parental or bonding leave taken pursuant to CFRA such that the aggregate amount of leave taken pursuant to this section, section 87780.1 and CFRA shall not exceed twelve workweeks in a twelve-month period. All requirements of CFRA shall apply to leave taken under this section except that an employee is not required to have 1,250 hours of service with the District during the previous 12 month period in order to take parental leave pursuant to this section.

Parental leave does not have to be taken in one continuous 12-week period. The minimum duration of the leave shall be two weeks, except the District must grant a faculty member's request for a leave of less than two weeks duration on any two occasions and may grant additional requests. Parental leave and extended sick leave are separate and distinct benefits.

While out on parental leave the faculty member is entitled to receive any applicable health benefits the faculty member was receiving immediately before the commencement of the leave.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: June __, 2017

Dated: June __, 2017

Board Approval:

First Presentation: May 10, 2017
Second Presentation/ Approval: June 14, 2017

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

First Presentation: Tentative Agreement between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") - Face-to-Face Teaching in Correctional Institutions.

Background:

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding faculty teaching assignments in correctional institutions.

Terms (if applicable):

An implementation date effective July 1, 2017 is recommended.


Expense (if applicable):

N/A.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District**

FACE-TO-FACE TEACHING IN CORRECTIONAL INSTITUTIONS

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

RECITALS

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding faculty teaching assignments in correctional institutions.

AGREEMENT

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree effective July 1, 2017 the following Article 6.5.6, Face-to-Face Teaching in Correctional Institutions, of the collective bargaining agreement ("CBA") shall be modified as follows:

6.5.6 Face-to-Face Teaching in Correctional Institutions

Faculty are not required to teach at correctional institutions. Faculty who are willing to teach a course or courses on a semester basis must complete and maintain the certification requirements for each correctional institution to be eligible to teach face-to-face or provide related services at that institution. (The only exception would be faculty that have duties at the correctional facilities as part of their current job descriptions.)

Faculty will be paid at the appropriate adjunct hourly rate for approved and required time spent to complete and maintain certifications.

Faculty who teach face-to-face or provide related services in a correctional institution are eligible for mileage reimbursement as per the current Taft College mileage policy.

Assignments for faculty who have completed the certification requirements to teach or provide related services at correctional institutions will be made through the same process as other faculty assignments.

Certification requirements for each correctional institution will be available in the Office of Instruction. A list of certified faculty for each institution will be maintained by the Office of Instruction.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: July __, 2017

Dated: July __, 2017

Board Approval:

First Presentation: June 14, 2017
Second Presentation/ Approval: July 12, 2017

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

First Presentation: Tentative Agreement between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") - Adjunct/Temporary Faculty Rehire Rights.

Background:

AB 1690, Medina and SB 1379, Mendoza, amend Education Code Section 87482.3 to address what shall be included as part of the usual and customary negotiations between districts and the exclusive representative for part-time, temporary faculty.

Existing law requires that a person employed to teach adult or community college classes for not more than 67% of the hours per week of a full-time employee having comparable duties, excluding substitute service, be classified as a temporary employee and not a contract employee.

A.B. 1690 of the 2015-16 Regular Session would require community college districts without a collective bargaining agreement with part-time, temporary faculty in effect as of January 1, 2017, to, on or after January 1, 2017, commence negotiations with the exclusive representatives for part-time, temporary faculty regarding certain terms and conditions.

This bill would instead, among other things, require that minimum standards be established for the terms of reemployment preference for part-time, temporary faculty assignments, extend the time frame for compliance to July 1, 2017, and make compliance with the provisions a condition of receiving funds allocated for the Student Success and Support Program in the annual Budget Act.

To the extent that this bill would impose new duties on community college districts, it would constitute a state-mandated local program.

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding establishing minimum standards for the terms of reemployment preference for part-time, temporary faculty assignments.

Terms (if applicable):

An implementation date effective July 1, 2017 is recommended.

Expense (if applicable):

N/A.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:  _____
Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

ADJUNCT/TEMPORARY FACULTY REHIRE RIGHTS

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

RECITALS

AB 1690, Medina and SB 1379, Mendoza, amend Education Code Section 87482.3 to address what shall be included as part of the usual and customary negotiations between districts and the exclusive representative for part-time, temporary faculty.

Existing law requires that a person employed to teach adult or community college classes for not more than 67% of the hours per week of a full-time employee having comparable duties, excluding substitute service, be classified as a temporary employee and not a contract employee.

A.B. 1690 of the 2015-16 Regular Session would require community college districts without a collective bargaining agreement with part-time, temporary faculty in effect as of January 1, 2017, to, on or after January 1, 2017, commence negotiations with the exclusive representatives for part-time, temporary faculty regarding certain terms and conditions.

This bill would instead, among other things, require that minimum standards be established for the terms of reemployment preference for part-time, temporary faculty assignments, extend the time frame for compliance to July 1, 2017, and make compliance with the provisions a condition of receiving funds allocated for the Student Success and Support Program in the annual Budget Act.

To the extent that this bill would impose new duties on community college districts, it would constitute a state-mandated local program.

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding establishing minimum standards for the terms of reemployment preference for part-time, temporary faculty assignments.

AGREEMENT

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree effective July 1, 2017 the following Articles:
Article 6.5.5, Adjunct/Temporary Faculty Assignment Procedures
Article 6.5.5.1, Assignment of Adjunct/Temporary Faculty
Article 6.5.5.2 Appeal Process, of the collective bargaining agreement ("CBA") shall be modified as follows:

6.5.5 Adjunct/Temporary Faculty Assignment Procedures

In all cases, adjunct/temporary faculty instructional and non-instructional assignments shall be temporary in nature, contingent on enrollment and funding, and subject to program changes, and no adjunct/temporary faculty member shall have reasonable assurance of continued employment at any point, irrespective of the status, length of service, or reemployment preference of that adjunct/temporary faculty member.

6.5.5.1 Assignment of Adjunct/Temporary Faculty

Course offerings/assignments are created to best serve the students. Full-time faculty are assigned courses/assignments first. The Division chairperson has the primary responsibility for determining adjunct assignments for any remaining courses/assignments and making those recommendations to the supervising vice-president.

Priority consideration for adjunct assignments shall follow the order of criteria shown below:

- 1) results of adjunct faculty evaluations
- 2) availability, willingness, and expertise of adjunct faculty for specific assignments
- 3) number of sections of a specific course or number of specific non-instructional assignments in the preceding three (3) years
- 4) number of courses taught by adjunct faculty within the subject area or number of non-instructional assignments in the preceding three (3) years
- 5) length of service by adjunct faculty to Taft College

The Office of Instruction shall maintain the following information and provide the Division chairpersons with updated information no later than the end of the first week of each semester.

- 1) results of adjunct faculty evaluations (satisfactory or unsatisfactory) by division
- 2) number of sections of a specific course or number of specific non-instructional assignments in the preceding three (3) years
- 3) number of courses taught by subject area and semester or number of non-instructional assignments in the preceding three (3) years
- 4) length of service to Taft College (date of first faculty assignment)

6.5.5.2 Appeal Process

If an adjunct/temporary faculty member believes that this procedure has been violated, he/she may file a grievance pursuant to article 8.2 of the collective bargaining agreement.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: July __, 2017

Dated: July __, 2017

Board Approval:

First Presentation: June 14, 2017

Second Presentation/Approval: July 12, 2017

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

First Presentation: Taft College Classified School Employee Association ("CSEA"), Chapter #543 2017-20 Collective Bargaining Agreement ("CBA")

Background:

Commencing July 1, 2014, the Taft College Classified Collective Bargaining Committee participated in negotiation activities and came to consensus on several changes throughout the CBA. These negotiated changes were presented and ratified by CSEA, Chapter #543 and approved by this Board through various Tentative Agreements throughout the indicated time period.

The attached 2017-20 CBA between CSEA, Chapter #543 and the District indicated the approved changes that have been made throughout the indicated time period to produce a new 2017-20 CBA.

The document can be viewed by clicking on the link below:

Taft College CSEA Chapter #543 2017-20 Collective Bargaining Agreement

<http://www.taftcollege.edu/human-resources/wp-content/uploads/sites/54/2016/06/2017-2020-Tentative-Classified-CBA-6-17.pdf>

Terms (if applicable):

An implementation date effective July 1, 2017 is recommended.

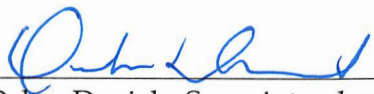
Expense (if applicable):

N/A.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

First Presentation: Taft College Faculty Association ("TCFA/CTA/NEA") 2017-20 Collective Bargaining Agreement ("CBA")

Background:

Commencing July 1, 2014, the Taft College Faculty Collective Bargaining Committee participated in negotiation activities and came to consensus on several changes throughout the CBA. These negotiated changes were presented and ratified by TCFA and approved by this Board through various Tentative Agreements throughout the indicated time period.

The attached 2017-20 CBA between TCFA/CTA and the District indicated the approved changes that have been made throughout the indicated time period to produce a new 2017-20 CBA.

The document can be viewed by clicking on the link below:

Taft College Faculty Association 2017-20 Collective Bargaining Agreement

<http://www.taftcollege.edu/human-resources/wp-content/uploads/sites/54/2016/06/2017-20-Tentative-Faculty-CBA-6-17.pdf>

Terms (if applicable):

An implementation date effective July 1, 2017 is recommended.

Expense (if applicable):

N/A.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Debra Daniels, Superintendent/President

Date: May 31, 2017
Submitted by: Diane Jones, Faculty Association President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

Presentation of the Taft College Faculty Association CTA/NEA Reopener for FY 2017/18

Background:

This item represents the Taft College Faculty Association's re-opener proposal for FY 2017/18. The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2017/18 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

The Reopener Proposal Letter is attached to this Board Agenda Item cover sheet

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: 
Dr. Debra Daniels, Superintendent/President

June 14, 2017

**To: Board of Trustees
West Kern Community College District**

From: Taft College Faculty Association

Subject: Re-Opener Proposal for 2017/18 Collective Bargaining Agreement

The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2017/18 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

Date: May 31, 2017
Submitted by: Velda Pena, CSEA President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2017-18

Background:

This item represents the Taft College CSEA Chapter #543 re-opener proposal for FY 2017/18. The Taft College CSEA Chapter #543 plans to open Articles 1-24 for the purpose of negotiating the collective bargaining agreement for the 2017/18 academic year.

The Taft College CSEA Chapter #543 is committed to the utilization of the Interest Based Bargaining process used by the Taft College Classified Collective Bargaining Committee (TCCCBC) to reach an agreement.

The Reopener Proposal Letter is attached to this Board Agenda Item cover sheet

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: _____


Dr. Debra Daniels, Superintendent/President

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Taft College Chapter 543

Date: May 25, 2017
To: Board of Trustees
West Kern Community College
From: Velda Peña
Re: Successor Agreement to the 2017-2020 Collective Bargaining Agreement

Taft College California School Employees Association (CSEA), Chapter #543 is requesting negotiation of the successor agreement to the 2017-20 Collective Bargaining Agreement.

The Association would like to Address Articles 1 through 24.

Thank you for your consideration of this request. Please contact me should you have any questions.

Thank you,



Velda Peña

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

Presentation of the WKCCD Re-opener Proposal with the Taft College Faculty Association CTA/NEA for FY 2017/18

Background:

The law requires that initial proposals, including re-opener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's re-opener proposal for FY 2017/18 to the Board, and announces that a public hearing has been scheduled for the July 12, 2017 Board of Trustees meeting.

Article 9 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: 

Dr. Debra Daniels, Superintendent/President

Date: May 31, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

Presentation of the WKCCD Re-opener Proposal with the Taft College CSEA, Chapter #543, for FY 2017/18

Background:

The law requires that initial proposals, including re-opener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's re-opener proposal for FY 2017/18 to the Board, and announces that a public hearing has been scheduled for the July 12, 2017 Board of Trustees meeting.

Article 21 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: June 5, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

2nd Reading – Board Policy

#2340 Agendas

Background:

These board policies have been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.

BP 2340 added a note stating that Board meeting agendas are posed on the District's website. Currently, that has been our past practice and the Board Policy now reflects this information matching recommendations from CCLC.

This board policy was presented for the first reading on May 10, 2017.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

BP 2340 Agendas

Reference:

Education Code Sections 72121, 72121.5;

Government Code Sections 54954 et seq., 6250 et seq.

An agenda shall be posted adjacent to the place of meeting **as well as on the District's Internet website** at least 72 hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability.

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

1. A majority decides there is an "emergency situation" as defined for emergency meetings.
2. Two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board subsequent to the agenda being posted.
3. An item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board.

The Superintendent/President shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Members of the public may place matters directly related to the business of the District on an agenda for a board meeting by submitting a written summary of the item to the Superintendent/President. The written summary must be signed by the initiator. The Board reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

Agendas shall be developed by the Superintendent/President in consultation with the Board President.

Agenda items submitted by members of the public must be received by the office of the Superintendent/President two weeks prior to the regularly scheduled board meeting.

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial submission.

See Administrative Procedures AP 2340

Date: June 5, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

2nd Reading – Board Policy

#5145 Accessibility Standards for Electronic and Information Technology

Background:

Taft College is being proactive in ensuring students with disabilities to have access to technology under Section 508 of the Rehabilitation Act of 1973. Currently the legal counsel of Community College League of California Board Policy & Procedure Services does not have a policy or procedure addressing this particular point of having accessibility standards for students with disabilities to access electronic and information technology.

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

BP 5145 Accessibility Standards for Electronic and Information Technology

Reference:

Section 508 of the Rehabilitation Act of 1973;

California Government Code Section 11135

Taft College is committed to accessibility and establishing a barrier-free learning community, or universal access, to all students.

Taft College is committed to all provisions of Section 508 of the Rehabilitation Act of 1973 to provide accessibility to electronic and information technologies for individuals with disabilities. Electronic and information technologies are a significant means which provides information to Taft College students, faculty, staff and other constituents.

Individuals with disabilities are guaranteed access to educational institutions and systems of communications under Section 508 of the Rehabilitation Act of 1973 and California Government Code Section 11135 which require:

1. The development, procurement, maintenance and use of electronic or information technology shall comply with accessibility standards of Section 508; and
2. Accessibility improvements of existing technology will increase the successful education and employment of individuals with disabilities, particularly blind and visually impaired and deaf and hard-of-hearing; and
3. The college will respond to and resolve any complaint regarding accessibility of its products or services that are brought to the attention of the college/District.

The intent of this policy is to ensure compliance with state and federal laws.

See Administrative Procedures AP 5145

Date: May 11, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 14, 2017

Title of Board Item:

1st Reading – Board Policy

#7310 Nepotism

Background:

These board policies have been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.

BP 7310 This policy was updated to add the word “discipline” to the list of items that constitute a personnel decision.

This board policy will be presented for the second reading and request for approval at the meeting scheduled for July 12, 2017.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

BP 7310 Nepotism

Reference:

*Government Code Sections 1090 ~~12920~~ et seq. **and 12940** et seq.*

The District does not prohibit the employment of relatives [*or domestic partners as defined by Family Code Section 297 et seq.*] in the same department or division, with the exception that they shall not be assigned to a regular position within the same department, division or site that has an immediate family member who is in a position to recommend or influence personnel decisions.

Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, **discipline**, demotion, or salary of the relative [*or domestic partners as defined by Family Code Section 297 et seq.*].

Immediate family means spouse, parents, grandparents, siblings, children, grandchildren and in-laws or any other relative living in the employee's home.

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place ~~spouses~~ **relatives or domestic partners** in the same department, division or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Date: May 31, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

New Courses

Background:

Applied Technologies Division

The Applied Technology Division has submitted the following new courses to align with Bakersfield College's Bachelors degree in Industrial Automation:

ENER 1610 Mechanical Systems
ENER 1620 Fundamentals of Instrumentation

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

Prepared by: J. Carrithers
Reviewed by: K. Bandy
Reviewed by: D.Layne
Date Prepared: April 29, 2017
C&GE approved:
Board approved:

Energy (ENER) 1610 Mechanical Systems (3 Units)

Advisory: None

Total Hours: 32 Hours Lecture, 48 Hours Laboratory

Catalog Description: This course is a comprehensive study of the mechanical systems, machining, and the essential mechanical processes used to produce, process, and distribute energy. Topics include the operation and selection for application of mechanical drives, mechanical fasteners, shafts, bearings, lubrication systems, hydraulics, pneumatics, materials, tanks and vessels, welding strategy, basic controls schemes, and how to establish a preventative maintenance program. Troubleshooting, problem solving, and decision making tools and skills are presented. Safety, measurement, hand tool operations, and preventative maintenance protocols are examined. Field trips maybe required.

Type of Class/Course: Degree/Credit 3 Units

Text: Kibbe, R. *Mechanical Systems for Industrial Maintenance*, Kibbe, Richard, 2nd Edition, Prentice Hall, 2001.

Lab Manuals Online: Donald J. Simenak, Lock Haven University, other university and industrial sites

Additional Instructional Materials: none

Course Objectives:

By the end of the course the successful student will be able to:

1. demonstrate proper tool selection, safe operation, maintenance, and troubleshooting techniques to identify and repair mechanical system anomalies and failures,
2. understand different types of mechanical systems; i.e. belts, gears, pulleys, clutches, couplers, etc.,
3. analyze troubleshooting scenarios and identify and apply solutions for mechanical, hydraulic, and pneumatic systems,
4. demonstrate the accurate use of measurement devices for determining mechanical requirements and performance of mechanical systems such as micrometers, rulers, calipers, and pressure gauges,
5. calculate specifications, select, and justify the needed horsepower, RPM, and torque for mechanical drives, chain - gear, gear-gear, and belt-pulley systems, and pumps and motors, with emphasis on mechanical systems used for energy production, distribution, and processing,
4. identify and select appropriate bearings, bushings, seals, gaskets, diaphragms o-rings, pressure packing materials, and the appropriate lubrication type and application for each,



- 5. demonstrate the ability to perform preventative maintenance planning, repair, and re-installation tasks on regulators, pumping units, packing glands, chain drives, and motor valves,**
- 6. identify and select the appropriate mechanical fasteners and welding, brazing, or soldering techniques for various mechanical joining applications,**
- 7. demonstrate ability to read and interpret drawings of mechanical systems,**
- 8. locate and research technical information,**
- 9. locate and order spare or replacement parts, and**
- 10. maintain a preventative maintenance schedule including equipment history.**

Course Scope and Content (Lecture):

Unit I: Basic Principles of Mechanical Systems

- A. History of Mechanical Systems**
- B. Getting Power: Water, Wind, Engines, and Motors**
- C. Mechanical Systems Fundamentals**
- D. Mechanical System Applications**
- E. Mechanical Systems in Energy Production**

Unit II: Hand Tools and Power Tools

- A. History of Hand Tools**
- B. Common Hand Tools: Their Application and Safe Use**
- C. Drilling Devices, Twist Drills, Punch Presses**
- D. Hand Grinders and Bench Grinders**
- E. Abrasives**
- F. Saws and Shears**
- G. Hydraulic Jacks and Presses**
- H. Pneumatic Tools**

Unit III: Measurement and Measuring Tools

- A. History of Measurement**
- B. Measurement Tools and Uses in Dimensional, Mechanical, Hydraulic, Pneumatic system measurement and performance**
- C. Measurement Systems including fractions, decimals, metric and conversions between each**
- D. Dimensional Measuring Tools: Rules, Calipers, Micrometers, Depth Gauge, etc.**
- E. Measuring Mechanical Performance**
- F. Measuring Pneumatic and Hydraulic System Performance**

Unit IV: Mechanical Hardware and Joinery

- A. History of Joinery in Mechanical Devices**
- B. Overview of Types of Mechanical Fasteners – Screws, Bolts/Nuts, Rivets, Set Screws, Keys and Keyways, Cam Lock, Latches, Detents, Hinges, etc.**
- C. Screw and Bolt Thread Types and Applications**
- D. Adhesive Applications in Mechanical Systems**
- E. Overview of Welding, Brazing, Soldering Applications**
- F. Inspection and Preventative Maintenance for Mechanical Fasteners**
- G. Inspection and Preventative Maintenance of Welded Components**



Unit V: Machining and Machine Tool Operations

- A. History of Machine Tools**
- B. Types of Machine Tools Available**
- C. Machining Processes and Applications**
- D. Numerical Control of Machining**
- E. Reading Mechanical Blueprints**
- F. Operating Machine Tools Safely and Effectively**
- G. Reading Mechanical Blueprints**

Unit VI: Working on Machinery and Mechanical Systems

- A. Risk Reduction and Mitigation – Engineering Controls, Guards, and Interlock Devices**
- B. Role of Preventative Maintenance Programs: Why, What, How, Who, When, Where**
- C. Types of Mechanical Failures and Operating Anomalies**
- D. Mechanical Troubleshooting Processes**
- E. Preventative Maintenance Tasks including Lockout/Tag out**
- F. Repair and/or Replacement Tasks including Lockout/Tag out**

Unit VII: Bushing and Bearings: Handling a Load Reliably

- A. History of Bearing and Bushing Applications**
- B. Sleeve Bearings – Metallurgy, Application, Lubrication, and Maintenance**
- C. Sleeve Bushing – Metallurgy, Application, Lubrication, and Maintenance**
- D. Ball Bearings – Metallurgy, Application, Lubrication, and Maintenance**
- E. Roller Bearings – Metallurgy, Application, Lubrication, and Maintenance**
- F. Shaft Couplings – Types, Application, Selection**

Unit VIII: Pipe, Tubing, Hose

- A. Historical Applications of Piping, Tubing and Hose**
- B. Safely Moving Air, Water, Chemicals, Steam, Gas, and Petroleum**
- C. Bernoulli's Equation**
- D. Principles of Pressure, Temperature, Hydrostatics, Corrosion, Hydraulics, and Steam Dynamics**
- E. Pipe Sizing and Selection Resources, including well and drilling tubulars**
- F. Calculating Specifications and Sizing Air Piping, Tubing, and Hose**
- G. Calculating Specifications and Sizing Water Piping, Tubing, and Hose**
- H. Calculating Specifications and Sizing Chemical Piping Tubing and Hose**
- I. Calculating Specifications and Sizing Steam Pipe and Tubing**
- J. Calculating Specifications and Sizing Gas Pipe and Tubing**
- K. Calculating Specifications and Sizing Petroleum Pipe and Tubing**
- L. Calculating Specifications and Sizing Drill Pipe and Tubing**
- M. Corrosion Prevention and Control in Piping, Tubing, and Hoses**

Unit IX: Valves, Regulators, Measurement, End Devices and Controls

- A. History of Valves and Controls**
- B. Valves: Types and Applications**
- C. Pressure Regulators: Types and Applications**
- D. Measurement Devices used in energy production and processing**
- E. End Devices: Types and Application**
- F. Process Logic Control basics**



Unit X: Tanks, Pressure Vessels and Water Treatment

- A. History of vessels and tanks**
- B. Hydraulic head calculations- tank level, pressure, specific gravity relationship**
- C. Types of Tanks and Applications**
- D. Tank Selection Resources**
- E. Tank Regulatory Requirements and Compliance**
- F. Tank Design, Construction, and Operations**
- G. Types of Pressure Vessels and Applications**
- H. Pressure Vessel Coding, Certification, and Construction**
- I. Pressure Vessel Operations and Regulatory Compliance**
- J. Pressure Vessel Inspections and Testing – Hydrostatic Testing**
- K. Pressure Vessel Selection Resources**
- L. Water Treatment – Vessels, Tanks, and Treatment Processes**

Unit XI: Hydraulics and Fluid Power

- A. History of Hydraulic Systems**
- B. Bernoulli's Equation in Hydraulic Systems**
- C. Hydraulic System Components – pumps, accumulators, filters, cylinders, pistons, etc.**
- D. Hydraulic Power System Operations**
- E. Hydraulic Power System Preventative Maintenance**
- F. Hydraulic Power System Anomalies and Failures**
- G. Hydraulic Power System Troubleshooting**
- H. Hydraulic Power System Repair and Replacement**

Unit XII: Pneumatic Systems

- A. History of Pneumatics**
- B. Bernoulli's Equation in Pneumatic Systems**
- C. Pneumatic system components – pumps, accumulators, filters, cylinders, pistons, etc.**
- D. Pneumatic Power System Operations**
- E. Pneumatic Power System Preventative Maintenance**
- F. Pneumatic Power System Anomalies and Failures**
- G. Pneumatic Power System Troubleshooting**
- H. Pneumatic Power System Repair and Replacement**
- I. Advanced Pneumatic Components and Circuits**

Unit XIII: Lubricants and Lubrication Systems

- A. Functions and History of Lubricants**
- B. Types of Lubricants used in mechanical systems**
- C. Lubricant Weights and Ratings**
- D. Specific Gravity and API Gravity Calculations and Measurement**
- E. Lubricant Testing and Analysis**
- F. Selecting Lubricants – Mineral vs. Synthetics**
- G. Lubricant Application in Mechanical Systems**
- H. Lubricant and Engine Oil Filtering Applications**
- I. Pumped Distribution Lubricant Systems – Maintenance, Troubleshooting, Repair**
- J. Lubrication and Drilling Fluids**

Unit XIV: Properties and Strength of Materials

- A. History of Materials and their Properties**



- B. Atomic Structure and the Periodic Chart overview**
- C. Basic Engineering: Vectoring, Shear, Section Modulus, Modulus of Elasticity, Moment Arm**
- D. Metals used in Mechanical System Construction and Operations, including well drilling**
- E. Specialty Metals- springs, valve plates, valve components, steam fittings, corrosive service**
- F. Polymers- power belts, seals, packings, gaskets, o-rings, and ropes**
- G. Ceramics- electrical insulation, heat control, instruments, and hi-tech fibers**
- H. Composite materials- housings, measurement, wind turbines, and solar panels**
- I. Concrete- applications, quality, slump testing, forming, pouring, troweling, and curing**

Unit XV: Welding, Brazing, Soldering, and Cutting

- A. History of Metalworking**
- B. Selecting the right metal joining technology**
- C. Soldering Applications- process, safety, and practice**
- D. Brazing and Hard Facing- applications, process, and safety**
- E. Stick Welding- applications, process, and safety**
- F. Wire Feed Welding- applications, process, and safety**
- G. Flame Cutting- applications, process, and safety**
- H. Carbon Arc- applications, process, and safety**

Unit XVI: Related Skills for Operating and Maintenance Technicians

- A. Operating and Maintenance Philosophies**
- B. Reading Engineering Drawings**
- C. Locating Technical Information**
- D. Identifying, finding, and ordering spare parts**
- E. Preventative Maintenance Programs**
- F. Maintaining equipment operating history**
- G. Regulatory Permit Compliance- IC engines, steam generators, tanks, and vessels**
- H. Minimizing the environmental footprint of machinery**
- I. Optimizing Machinery Performance**
- J. Avoiding and Preventing Major Failures**
- K. Clean-up Operations**
- L. Incident Investigation and Follow-up**
- M. Root Cause Failure Analysis**
- N. Continuous Improvement following an incident**

Course Scope and Content (Laboratory):

Unit I Basic Tools and Measurements

- A. Introduction to Lab Safety**
- B. Demonstrate safe tool handling with various hand tools**
- C. Use various systems and tools for measuring**
- D. Reading blueprints and mechanical blueprints**

Unit II Basic Hydraulics

- A. Examine typical components in hydraulic systems**
- B. Construct basic hydraulic systems**
- C. Explore basic circuits to control basic hydraulic systems**

D. Troubleshoot typical problems occurring in hydraulic systems

Unit III Basic Pneumatics

- A. Examine pneumatic components**
- B. Construct pneumatic systems**
- C. Explore basic circuits to control basic pneumatic systems**
- D. Troubleshoot typical problems occurring in basic systems**

Unit IV Advanced Pneumatics

- A. Design and create advanced pneumatic systems**
- B. Design and create circuits to control advanced pneumatic systems**
- B. Troubleshoot problems in advanced pneumatic systems**

Unit V Materials and Applications

- A. Examine specialty metals: springs, valves, steam fittings, corrosive service**
- B. Examine polymers: power belts, seals, packings, gaskets, o-rings, ropes**
- C. Examine ceramics: electrical insulation, heat control, instruments, hi-tech fibers**
- D. Examine composite materials: housings, wind turbines, and solar panels**
- E. Examine tanks and vessels**
- F. Cutting, bending, and shaping materials for specific field applications**

Unit VI Specialty Systems

- A. Align motor and shaft assemblies**
- B. Develop systems to reduce and control vibrations**
- C. Perform hydrostatic tests on various systems**

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 4 hours per week outside regular class time doing the following:

- 1. Studying class notes**
- 2. Answering questions**
- 3. Completing required reading**
- 4. Performing problem solving activities or exercises**
- 5. Doing written work**
- 6. Visiting locations relevant to the course content**

Methods of Instruction:

- 1. Case Studies and Scenarios**
- 2. Demonstrations**
- 3. Discussion**
- 4. Laboratory**
- 5. Lecture**
- 6. Troubleshooting**
- 7. Problem Solving**
- 8. Research and Reporting**
- 9. Multi-media Presentations**
- 10. Field Trips**

Methods of Evaluation:

- 1. Writing assignments, including**
 - a. reports**

- b. topic paper written under American Psychological Association (APA) style guide
 - c. chapter critical analysis reflections
 - d. case studies
 - e. scenarios
 - f. simulations
- 2. Problem-solving demonstrations, including:**
- a. exams
 - b. homework problems
 - c. troubleshooting
 - d. scenarios
 - e. case study recommendations and solutions
- 3. Other summative examinations using combinations of:**
- a. multiple choice questions
 - b. matching items
 - c. true/false questions
 - d. short answer questions
 - e. fill in the blank responses
- 4. Participation including:**
- a. group activities
 - b. oral presentations and demonstrations
 - c. discussion responses
 - d. scenario reflections
- 5. Projects including:**
- a. multimedia presentations
 - b. scenario responses
 - c. action plans
 - d. formal written reports
 - e. building new case studies

Supplemental Data:

<u>T.O.P. Code:</u>	<u>0935.00 Electro-Mechanical Tech</u>
<u>Sam Priority Code:</u>	<u>C: Clearly Occupational</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable</u>

<u>Program Status:</u>	<u>I: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not Applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>No</u>
<u>Eligible for Pass/No Pass:</u>	<u>Yes</u>

Updated by: J. Carrithers

Reviewed by: D. Layne

Reviewed by: K. Bandy

Date reviewed: Apr, 2017

C&GE approved:

Board approved:

Energy (ENER) 1620 Fundamentals of Instrumentation (3 Units) CSU

Advisory: Eligibility for Math 1060 and English 1500 strongly recommended

Total Hours: 40 hours lecture; 32 hours lab (72 hours total)

Catalog Description: This course is designed to provide students with a basic understanding of instrumentation, processes, and controls that provide energy and oil and gas industries vital information needed to monitor and improve areas of production, safety, and efficiency. Fieldtrips may be required. Course is not open to students who have credit of 'C' or better in ENER 1010.

Type of Class: Degree Credit

Text: McNair, Will L. (2002). *Basic Instrumentation*. 4th ed. Austin: U of Texas, Print.

Center for the Advancement of Process Technology. *Instrumentation*. Pearson, 2009.

Additional Required Materials: Industry resources and materials

Objectives:

By the end of the course, a successful student will be able to:

1. demonstrate a basic understanding of instrumentation and their role in the energy, oil and gas industries,
2. identify instruments used to measure and control pressure, temperature, level and flow
3. define key terms such as gravity, viscosity, density and pH,
4. explain the operation, programming, and calibration of closed loop process controllers and control systems to measure, control of flows, pressures, temperatures, and levels,
5. define closed-loop tuning and apply the concept,
6. describe the operation of Piping and Instrument Design control and apply the concept, and
7. demonstrate the ability to verify accuracy of transmitters, and calibrate using hand held calibrator.

Course Scope and Content (Lecture):

Unit I Measurements

- A. Need for Measurement and Control
- B. Methods of Measurement

- C. Instrumentation Symbols and Diagrams
- D. Types of Control
- E. Methods or Modes of Control Types of Measurements

Unit II Final Control Elements

- A. Valves
- B. Sizing and Piping Arrangements
- C. Actuators
- D. Controlled-Volume Pumps
- E. Variable-Volume Pumps
- F. Other Final Control Elements

Unit III Electronic Automatic Controls

- A. Analog Circuits and Equipment
- B. Modes of Control and Control Loops
- C. Programmable Logic Controllers (PLC) Control Systems
- D. Specialized Flow Computers
- E. Distributed Control Systems
- F. Human-Machine-Interface (HMI)

Unit IV Pressure Measurement and Control

- A. Units of Pressure Measurement
- B. Mechanical Pressure Elements
- C. Electronic Pressure Measure
- D. Vacuum Measurements
- E. Pressure Controls

Unit V Temperature Measurement and Control

- A. Defining Temperature Measurement
- B. Mechanical Temperature Sensors
- C. Electronic Temperature Measurement
- D. Electronic Temperature Transmitters
- E. Temperature Control
- F. Special Applications in Thermal Energy

Unit VI Liquid-Level Measurement and Control

- A. Defining Level Measurement
- B. Mechanical Level Sensors
- C. Electrical Level Measuring Devices
- D. Level Control
- E. Flow Measurement
- F. Mechanical flow sensors and meters
- G. Electronic flow sensors and meters

Unit VII Gravity, Viscosity, Humidity and pH

- A. Explore how gravity, viscosity, humidity influence liquids and their measurement
- B. Examine how fluid pH influences the behaviors of liquids and piping

Unit VIII Programmable Logic Controllers (PLC)

- A. PLC Operating Concepts
- B. PLCS Brands
- C. PLC Application and Loop Tuning

Unit IX Piping and Instrument Design (P&ID)

- A. Instrumentation and Designations
- B. Mechanical Equipment with Names and Valves
- C. Valves
- D. Process Piping, Sizes, Identification
- E. Vents, Drains, Special Fitting, Sampling Lines, Reducers, Increases, Swaggers
- F. Permanent Start Up and Flush Lines
- G. Interconnection Reference
- H. Seismic Category
- I. Quality Level
- J. Annunciation Inputs
- K. Computer Control System Input
- L. Vendor and Contractor Interfaces
- M. Identification of Components and Subsystems
- N. Intended Physical Sequence of the

Equipment Course Scope and Content (Laboratory):

Unit I Measurements

- A. Introduction to Lab Safety
- B. Comparison of systems of units
- C. Measuring length
- D. Measuring time
- E. Measuring temperature
- F. Measuring mass, weight and force
- G. Measuring work and energy
- H. Measuring dimensions of various quantities

Unit II Process Control

- A. Examine loop controllers
- B. Examine final control elements
- C. Explore methods of automatic controls

Unit III Level Measurement

- A. Examine liquid level controls
- B. Use mechanical sensors to measure levels
- C. Use electrical sensors to measure levels

Unit IV Basic Flow Measurement and Control

- A. Use mechanical flow sensors and meters
- B. Use electronic flow sensors and meters

Unit V Basic Temperature Control

- A. Use temperature sensors to monitor temperature
- B. Use temperature transmitters to send temperature data

Unit VI Gravity, Viscosity, Humidity and pH

- A. Measure Specific Gravity and Density
- B. Measure Viscosity
- C. Measure Humidity and Dew Point
- D. Measure pH

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 5 hours per week outside of the regular class time doing the following:

1. Reading the required text and other background materials for class
2. Answering questions
3. Studying class materials and notes
4. Researching
5. Problem solving activities and exercises

Methods of Instruction:

1. Lecture
2. Hands-on demonstrations of instruments including field trips as needed
3. Group Activities
4. Guest Presentations
5. Laboratory Assignments

Methods of Evaluation:

1. Written assignments/reports
2. Exams and quizzes:
 - a. Multiple choice, true/false
 - b. Diagram matching
 - c. Read and generate charts used in oil industry
3. Participation
4. Individual and group exercises & projects
5. Practical Observation

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.

2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

<u>TOP Code:</u> —	<u>093400: Electronics and Electric Techn</u>
<u>SAM Priority Code:</u> —	<u>C: Clearly Occupational</u>
<u>Distance Education:</u> —	<u>Not Applicable</u>
<u>Funding Agency:</u> —	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u> —	<u>1: Program Applicable</u>
<u>Noncredit Category:</u> —	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u> —	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u> —	<u>N: Course is not a basic skills course</u>

<u>Prior to College Level:</u> —	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u> —	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u> —	<u>E: Credit By Exam</u>
<u>Eligible for Pass/No Pass:</u> —	<u>NO</u>
<u>Taft College General Education:</u> —	<u>NONE</u>

Date: May 31, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Applied Technologies Division

The Applied Technologies division has made revisions to the following course outlines to align with Bakersfield College's Bachelors Degree program in Industrial Automation:

ENER 1530 Electricity and Basic Electronics
ENER 1540 Fundamentals of Programmable Logic Controllers

The Applied Technologies division has made revisions to the following course outline. They have removed the co-requisite and added a pre-requisite.

CTRP 1210 Proofreading for the Court Reporter

Learning Support Division

The Learning Support division has made revisions to the following course outlines. Minor changes were made such as the grading method:

STSU 0205 Introduction to campus Life
STSU 0206 Time/Organizational/Study Strategies
STSU 1016 College Survival
STSU 1017 Becoming A Successful Online Student
STSU 1018 Career and Major Exploration
STSU 1019 Career/Life Planning

Liberal Arts Division

The Liberal Arts division has made revisions to the following course outline. They have updated the field trip policy:

ART 1600 Basic Design

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:  _____
Dr. Debra Daniels, Superintendent/President

Prepared by: K. Olson
Reviewed by: K. Bandy
Reviewed by: D. Layne
Textbook update: Nov. 2014
Date prepared: October 2016
C& GE approved:
Board approved:

-Energy (ENER) 1530 Electricity and Basic Electronics (3 Units) CSU

Advisory: Eligibility for Math 1060 and English 1500 strongly recommended

Total Hours: 44 hours lecture; 18 hours lab (62 hours total)

Catalog Description: This course teaches the fundamentals of electricity and electronics. It covers a wide range of topics such as test equipment, electrical properties, units of measure, fundamental electrical laws, magnetism, **relays and ladder diagrams**, and both AC and DC components and circuit **schematics**. This course provides a solid foundation for both traditional and emerging electrical/electronic career paths.

Type of Class/Course: Degree Credit

Text: Matt, Stephen R. *Electricity and Basic Electronics*. 8th ed., Goodheart-Willcox, 2012.

Course O-Objectives:

By the end of the course a successful student will be able to:

1. Demonstrate knowledge of the three things required any completed circuit,
2. Demonstrate understanding what is meant by open and closed circuits and short (including “short” and “ground”),
3. Demonstrate understanding of the direction and speed of electron flow in a completed circuit,
4. Demonstrate understanding in how electricity is produced,
5. Demonstrate understanding of how wire size is measured, the different gauges of wire, and their practical applications),
6. Demonstrate understanding why fuses are used to protect circuits, the different types of fuses (homes, industrial machinery, lab devices),
7. Demonstrate understanding of the process of soldering wire and the use of a heat sink,
8. Demonstrate understanding of how a resistor works and what it does,
9. Demonstrate understanding of how a capacitor works and what it does,
10. Demonstrate understanding of the two basic principles of magnetism,
11. Demonstrate understanding of the concept of a P-N junction,
- 12. Apply circuit and analysis methods for DC and AC circuits with various components using Ohm’s Law, Watt’s Law, and Kirchoff’s Laws,**
- ~~12.~~13. Demonstrate the understanding of how a multimeter is used to measure current, voltage and resistance in circuits, and
- ~~13.~~14. Demonstrate proper safety principles

Course Scope and Content (Lecture):

Unit I Learning and Applying the Fundamental

- A. Uses of Electricity
- B. Basic Circuit Concepts
- C. The Chemistry of Electricity
- D. Advances in Electricity

Unit II Sources of Electricity

- A. Electricity from Chemical Energy
- B. Electricity from Light Energy
- C. Electricity from Pressure
- D. Electricity from Heat
- E. Electricity from Magnetism

Unit III Conductors and Insulators

- A. Wire
- B. Fuses
- C. Switches
- D. Wire Insulation
- E. Soldering
- F. Electrical Codes
- G. Superconductors

Unit IV Resistors and Capacitors

- A. Resistors
- B. Capacitors

Unit V Ohm's Law

- A. Three Variables of Ohm's Law
- B. Using Ohm's Law
- C. Power
- D. Kilowatt-Hours
- E. Body Resistance

Unit VI Series Circuits

- A. Current in a Series Circuit
- B. Resistance in a Series Circuit
- C. Capacitance in a Series Circuit
- D. Polarity
- E. Continuity Tester
- F. Voltage Drop

Unit VII Parallel Circuits

- A. Current in a Parallel Circuit
- B. Resistance in a Parallel Circuit
- C. Voltage in a Parallel Circuit
- D. Calculating Current
- E. Capacitance in a Parallel Circuit
- F. Uses for Parallel Circuits
- G. Drawing Parallel Circuits
- H. Parallel Power Sources

- I. Equal Resistor in Parallel
- J. Measuring Voltage in a Parallel Circuit

Unit VIII Series-Parallel Circuits

- A. Lightning
- B. Resistance in a Series-Parallel Circuit
- C. Circuit Analysis
- D. Series-Parallel Capacitors
- E. Ground
- F. Voltage Divider
- G. Wheatstone Bridge

Unit IX Multimeters

- A. Analog Multimeters
- B. Digital Multimeters
- C. Accuracy of Readings

Unit X Magnetism

- A. Basic Principles of Magnetism
- B. Magnetic Materials
- C. Magnetic Lines of Force
- D. Generating Electricity with Magnetism
- E. Creating Magnetism with Current

Unit XI Alternating Current

- A. How AC is Produced
- B. Sine Waves
- C. Square Waves
- D. Sine Waves and Sound
- E. Signal Generators
- F. Oscilloscopes
- G. Measuring Unknown Frequencies
- H. Phase Relationship
- I. Generators
- J. Eddy Currents

Unit XII Electromagnetic Induction

- A. Induced Voltage
- B. Inductance
- C. Inductors
- D. Inductors in Series
- E. Inductors in Parallel
- F. Mutual Inductance
- G. Transformers

Unit XIII Motors

- A. What is a Motor?
- B. Basic Motor Operation
- C. Classifying Motors
- D. DC Motors
- E. Induction Motors

- F. Synchronous Motors
- G. Motor Maintenance and Troubleshooting
- H. Motor Selection
- I. Current Draw

Unit XIV Reactance and Impedance

- A. Inductive Reactance
- B. Phase between Voltage and Current
- C. Impedance
- D. Phase Angle
- E. Transformer Loading
- F. Capacitive Reactance and Impedance

Unit XV LCR Circuits

- A. Simple LCR Circuits
- B. Resonance
- C. High Definition Ratio

Unit XVI Filters

- A. Band-Pass Filter
- B. Band-Stop Filter
- C. High-Pass Filter
- D. Low-Pass Filter
- E. Power Supply Filter
- F. Filter Arrangements

Unit XVII Diodes

- A. Diodes and Hole Flow
- B. Diodes in Circuits
- C. Zener Diodes
- D. Light Emitting Diodes
- E. Power Supplies

Unit XVIII Transistors

- A. Bipolar Junction Transistors
- B. Transistor Functions
- C. BJT Configurations
- D. Field Effect Transistors
- E. Phototransistors
- F. Transistor Data
- G. Heat Sinks and Transistors

Unit XIX Thyristors

- A. Silicon-Controlled Rectifiers
- B. DIACs

Unit XX Integrated Circuits

- A. Advantage of Integrated Circuits
- B. Types of Integrated Circuits
- C. IC Manufacturing
- D. Logic Gates

—Printed Circuit Boards

Unit XXI Fiber Optics

- A. Fiber Optics Technology
- B. Advantages of Fiber-Optic Cable
- C. Disadvantages of Fiber-Optic Cable
- D. Splicing Fiber-Optic Cable
- E. Future of Fiber Optics

Unit XXII Switches

- A. Relays
- B. Solenoids

Course Scope and Content (Laboratory):

-Unit I _____ Fundamental Application

- A. Identify and explain eElectricity
- B. Identify symbols for and explain cConductors and iInsulators
- C. Identify symbols for and explain rResistors and cCapacitors
- D. Use Ohm's Law
- E. Explain and demonstrate laLab and electricity safety

Unit II Practical Application of Circuits

- A. Design and create sSeries cCircuits
- B. Design and create pParallel cCircuits
- C. Design and create sSeries-pParallel cCircuits
- ~~D. Use mMulti-meters to analyze circuits and their components~~
- ~~D. _____~~
- ~~E. Demonstrate and explain principles of mMagnetism~~
- ~~E. _____~~
- F. Demonstrate and explain aAlternating cCurrent
- ~~F.G. Demonstrate and explain relays and ladder diagrams~~
- ~~G.H. Explore iIndustry application examples and exercises~~
- ~~H.I. Perform tTroubleshooting in nonfunctional circuits~~

Unit III Electromagnetic

- A. Induce an electrical current
- B. Diagram and explain the fFunctions of a transformer

Unit IV Motors

- A. Explain cComponents, operation, and basic control of a motor
- B. Identify types of mMotors-identification
- C. Identify mMotor fFuses
- D. Explain mMotor use in industry

Unit V Reactance and Impedance and LCR Circuits

- A. Calculate – reactance and impedance of circuits
- B. Calculate – impedance of an LCR circuit
- C. Design resonant circuit
- D. Explore examples of Examples-of-circuit use in industry

Unit VI Filters, Diodes, Transistors

- A. Design a circuit to filter unwanted frequencies
- B. Design a DC power supply circuit – diodes used
- C. Design a switching and amplifying transistor circuit
- ~~E.~~

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams
3. Completing group projects

Methods of Instruction:

1. Lecture and discussions
2. Group activities/projects
3. Field trips (places of business including oil and gas production activities)
4. Lab activities & exercises

Methods of Evaluation:

1. Quizzes
2. Exams
3. Class Participation
4. Practical Observations
5. Individual and group exercises & projects
6. Written reports based on field applications

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and ___ supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.



1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.

2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

TOP Code:	093400: Electronics and Electric Techn
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

2.

Prepared by: K. Olson
Revised by: J. Carrithers
Reviewed by: K. Bandy
Reviewed by: D. Layne
Date prepared: October 2016
C&GE approved:
Board approved:

Energy (ENER) 1540 Fundamentals of Programmable Logic Controllers (3 Units) CSU

Prerequisite: Successful completion of ENER 1530 with a grade “C” or better

Prerequisite knowledge/skills: Before entering the course the student should be able to:

1. Demonstrate knowledge of the three things required any completed circuit,
2. Demonstrate understanding what is meant by open and closed circuits and short (including “short” and “ground”),
3. Demonstrate understanding of the direction and speed of electron flow in a completed circuit,
4. Demonstrate understanding in how electricity is produced,
5. Demonstrate understanding of how wire size is measured, the different gauges of wire, and their practical applications),
6. Demonstrate understanding why fuses are used to protect circuits, the different types of fuses (homes, industrial machinery, lab devices),
7. Demonstrate understanding of the process of soldering wire and the use of a heat sink,
8. Demonstrate understanding of how a resistor works and what it does,
9. Demonstrate understanding of how a capacitor works and what it does,
10. Demonstrate understanding of the two basic principles of magnetism,
11. Demonstrate understanding of the concept of a P-N junction,
12. Demonstrate the understanding of how a multimeter is used to measure current, voltage and resistance in circuits,
13. **Apply circuit and analysis methods for DC and AC circuits with various components using Ohm’s Law, Watt’s Law, and Kirchoff’s Laws, and**
14. Demonstrate proper safety principles

Advisory: Eligibility for Math 1060 and English 1500 strongly recommended

Total Hours: 40 hours lecture; 32 hours lab (72 hours total)

Catalog Description: This course is a comprehensive introduction to the Programmable Logic Controller (PLC), the basic parts of a PLC, how a PLC is used to control a process, and the different kinds of PLCs and their applications, and **troubleshooting**. The course covers **bit-level input and output instructions, timers, counters, latches**, and introduces the ladder logic language developed to simplify the task of programming PLCs. Fieldtrips may be required.

Type of Class/Course: Degree Credit

Text: Petruzella, Frank D. *Programmable Logic Controllers*. 5th ed. New York: McGraw-Hill, 2017. Print.

209:AC Control Equipment: TPC Training Systems, Buffalo Grove, Illinois, 2013. Print.

Course Objectives:

By the end of the course a successful student will be able to:

1. Demonstrate understanding of the ~~basics to Intermediate~~, Allen Bradley PLC programming
2. Explain ~~what a~~ **history and development** of the programmable logic controller (PLC) ~~is and~~
3. List ~~its~~ advantages of the PLC over relay systems
4. ~~Demonstrate understanding of~~ **Explain** the basic sequence of operations of a PLC
5. ~~Demonstrate understanding the main parts-~~ **Explain the components** of a PLC and their functions
6. ~~Demonstrate understanding of the~~ **Create** basic circuitry and applications for discrete and analog I/O modules
7. Demonstrate understanding of the different types of PLC peripheral support devices available
8. ~~Demonstrate understanding of the~~ **Use** decimal, binary, octal, and hexadecimal systems in PLC
9. Explore timer and counter registers and functions
10. Convert relay ladder schematics to ladder logic programs
11. Write program instructions that perform logical operations
12. Demonstrate understanding how to read the input and output image table files and types of data files
13. Identify the function of internal relay instructions
14. Write and enter ladder logic programs
15. Debug, test and verify proper functions of programs

Course Scope and Content (Lecture):

Unit I Motor Starters

- A. Manual and Magnetic Starters
- B. Effects of Low Voltage on a Starter
- C. Reverse the Shaft Rotation of a 3-Phase Motor

Unit II Switches and Controls

- A. Industrial Switches and Controls
- B. Commonly used NEMA Pushbutton Stations
- C. Standard and Press-To-Test Indicating Lights
- D. Three-Wire Motor Control Circuits

Unit III Limit Switches

- A. Parts of a Snap-Action Limit Switch
- B. Actuators Used in Limit Switches
- C. Proper Design and Applications of Limit Switch Cams
- D. Mercury Switch Operations

Unit IV Timers and Counters

- A. Reset Timers
- B. Types and Applications of Timers
- C. Control Device for Non-Time Controlled Machine
- D. Registers and Functions of Counters and Timers**

Unit V Control Relays

- A. Definition of a Relay
- B. Advantages of a Reed Relay
- C. Double-Break Contacts

Unit VI Motor Control Centers

- A. Define Motor Control Center
- B. Advantages of Back-To-Back MCC Construction
- C. How to Install an MCC

Unit VII Control Panel Wiring

- A. Function of Terminal Blocks
- B. Make a Terminal Connection
- C. Use of Connectors
- D. Use of a Wiring Duct

Unit VIII Programmable Logic Controllers (PLCs), an Overview

- A. Introduction to Programmable Logic Controllers
- B. Parts of the PLC
- C. Principles of Operation
- D. Modifying the Operation
- E. PLCs versus Computers
- F. PLC Size and Application

Unit IX PLC Hardware Components

- A. The I/O Section
- B. Discrete I/O Modules
- C. Analog I/O Modules
- D. Special I/O Modules
- E. I/O Specifications
- F. The Central Processing Unit (CPU)
- G. Memory Design
- H. Memory Types
- I. Programming Terminal Devices
- J. Recording and Retrieving Data
- K. Human Machine Interfaces (HMIs)

Unit X Number Systems and Codes

- A. Decimal System
- B. Binary System
- C. Negative Numbers
- D. Octal System
- E. Hexadecimal System
- F. Binary Coded Decimal (BCD) System
- G. Gray Code

- H. ASCII Code
- I. Parity Bit
- J. Binary Arithmetic

Unit XI Fundamentals of Logic

- A. The Binary Concept
- B. AND, OR, and NOT Functions
- C. Boolean Algebra
- D. Developing Logic Gate Circuits from Boolean Expressions
- E. Producing the Boolean Equation for a Given Logic Gate Circuit
- F. Hardwired Logic versus Programmed Logic
- G. Programming Word Level Logic Instructions

Unit XII Basics of PLC Programming

- A. Processor Memory Organization
- B. Program Scan
- C. PLC Programming Languages
- D. Relay-Type Instructions
- E. Instruction Addressing
- F. Branch Instructions
- G. Internal Relay Instructions
- H. Programming Examine If Closed and Examine If Open Instructions
- I. Entering the Ladder Diagram
- J. Modes of Operation

Unit XIII Developing Fundamental PLC Wiring Diagrams and Ladder Logic Programs

- A. Electromagnetic Control Relays
- B. Contactors
- C. Motor Starters
- D. Manually Operated Switches
- E. Mechanically Operated Switches
- F. Sensors
- G. Output Control Devices
- H. Seal-In Circuits
- I. Latching Relays
- J. Converting Relay Schematics into PLC Ladder Programs
- K. Writing a Ladder Logic Program Directly from a Narrative Description

Unit XIV Programming Timers

- A. Mechanical Timing Relays
- B. Timer Instructions
- C. On-Delay Timer Instruction
- D. Off-Delay Timer Instruction
- E. Retentive Timer
- F. Cascading Timers

Unit XV Programming Counters

- A. Counter Instructions
- B. Up-Counter
- C. Down-Counter

- D. Cascading Counters
- E. Incremental Encoder-Counter Applications
- F. Combining Counter and Timer Functions

Unit XVI Program Control Instructions

- A. Master Control Reset Instruction
- B. Jump Instruction
- C. Subroutine Functions
- D. Immediate Input and Immediate Output Instructions
- E. Forcing External I/O Addresses
- F. Safety Circuitry
- G. Selectable Timed Interrupt
- H. Fault Routine
- I. Temporary End Instruction
- J. Suspend Instruction

Unit XVII Data Manipulation Instructions

- A. Data Manipulation
- B. Data Transfer Operations
- C. Data Compare Instructions
- D. Data Manipulation Programs
- E. Numerical Data I/O Interfaces
- F. Closed-Loop Control

Unit XVIII Math Instructions

- A. Math Instructions
- B. Addition Instruction
- C. Subtraction Instruction
- D. Multiplication Instruction
- E. Division Instruction
- F. Other Word-Level Math Instructions
- G. File Arithmetic Operations

Unit XIX Sequencer and Shift Register Instructions

- A. Mechanical Sequencers
- B. Sequencer Instructions
- C. Sequencer Programs
- D. Bit Shift Registers
- E. Word Shift Operations

Unit XX PLC Installation Practices, Editing, and Troubleshooting

- A. PLC Enclosures
- B. Electrical Noise
- C. Leaky Inputs and Outputs
- D. Grounding
- E. Voltage Variations and Surges
- F. Program Editing and Commissioning
- G. Programming and Monitoring
- H. Preventive Maintenance
- I. Troubleshooting
- J. PLC Programming Software

Unit XXI Process Control, Network Systems, and SCADA

- ~~K.A.~~ Types of Processes
- ~~L.B.~~ Structure of Control Systems
- ~~M.C.~~ On/Off Control
- ~~N.D.~~ PID Control
- ~~O.E.~~ Motion Control
- ~~P.F.~~ Data Communications
- ~~Q.G.~~ Supervisory Control and Data Acquisition (SCADA)

Course Scope and Content (Laboratory):~~A.~~

- Unit I Design, write, operate three PLC ladder logic programs
 - A. One input to control one output
 - B. Two inputs in series to control one output
 - C. Two inputs in parallel to control one output
 - D. Download the programs one at a time to the PLC and operate

- Unit II Design, write, and operate a motor control PLC ladder logic program
 - A. 3-wire motor control to include an E-stop, stop, and start with latching control
 - B. 3-wire motor control with the addition of a jog control

- Unit III Design, write, operate a PLC ladder logic program – Two Motors
 - A. 3-wire motor control with E-stop, start, stop, and jog controls to start motor #1 and then Motor #2 five seconds later (TON delay)
 - B. 3-wire motor control with E-stop, start, stop, and jog controls to start a pump motor with a ten second delay before a re-start can happen

- Unit IV Design, write, and operate a PLC Ladder Logic Program
 - A. Control- Projector lamp to include a ten second off delay for the cooling fan
 - B. Control- Traffic intersection, two directions including red, yellow, and green lights
 - C. Control- Automobile Parking lot, 4 car limit, with vacancy and full lights
 - D. Control- Production conveyor with box counter and a limit of six boxes per case
 - E. **Control-** Fluid, temperature, or pressure control

- Unit V Troubleshooting PLC Controls in industrial settings and safety standards
 - A. Industrial safety practices
 - B. Troubleshooting in in industrial settings (e.g. oil & gas, ~~m~~manufacturing)

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams
3. Completing group projects

Methods of Instruction:



1. Lecture and discussions
2. Group activities/projects
3. Field trips (industrial sites using PLCs)
4. Lab

Methods of Evaluation:

1. Quizzes
2. Exams
3. Class Participation
4. Individual and group exercises & projects
5. Practical Observation
6. Written reports based on field applications

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

TOP Code:	093400: Electronics and Electric Techn
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable

Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE



Prepared by: Gary Shaw
Reviewed by:
Reviewed by:
Date prepared: April 27, 2017
Board approved:

CTRP 1210 Proofreading for the Court Reporter (2)

~~Co-requisite: Enrolled in CTRP 1030, 1040, 1050, 1060~~

Prerequisite: Successful completion of CTRP 1010 Beginning Machine Shorthand Theory and Lab with a grade of "C" or better.

Advisory: Eligibility for English 1000 and READ 1005 strongly recommended

Total Hours: 24 hrs lecture, 24 hrs lab (48 hours total)

Catalog Description: This course is designed to prepare students to use fundamentals of word division, capitalization, expressions of numbers, punctuation, grammar and proofreading in court reporting. The course will provide court reporting students with practice on writing, proofreading and editing various transcripts and documents. An extensive review of parts of speech and types and classification of sentences will be presented.

Type of Class: Degree Credit

Text: Patterson, Nancy. *Proofreading for the Court Reporter*. NCRS, 2006.

Course Objectives:

By the end of the course, a successful student will be able to:

1. demonstrate the ability to proofread for keyboarding errors, word division errors, and capitalization errors,
2. demonstrate the ability to proofread for abbreviation errors and rough drafts, number expression errors, and sentence construction errors,
3. demonstrate the ability to proofread for comma errors,
4. demonstrate the ability to proofread for other punctuation errors, format errors of letters and memos, and format errors of reports and job search documents,
5. demonstrate the ability to proofread for editing for content, clarity, and conciseness; and proofreading and editing on computer,
6. demonstrate the ability to determine internet features to access the online program.

Course Scope and Content:

Unit I: Spelling in Documentation and Transcripts

- A. Proofreading Transcripts
- B. Editing Documentation

Unit II: Word Usage in Court Reporting

- A. Introduction
- B. Homophones/Word Pairs

Unit III: Numbers in Court Reporting

- A. Writing number strings and sequence on the steno machine
- B. Transcribing numbers
- C. Proofreading finished transcript

Unit IV: Content and punctuation in Court Reporting

- A. Proofreading transcript and documentation for general, legal, jury charge, medical, technical
- B. Proofreading transcript and documentation for two-voice/multiple-voice/deposition and multiple-voice/court.

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Read material provided by instructor
2. Research as requested by instructor
3. Dictionary building, if applicable
4. Preparing assignments given by instructor

Methods of Instruction:

These include but are not limited to

- A. Lecture
- B. Multimedia
- C. Cooperative/collaborative learning
- D. Lab and demonstrations
- E. Learning experiences outside the classroom and performance.

Methods of Evaluation

1. Participation in class discussion
2. Homework assignments
3. Quizzes and tests
4. Direct evaluation of documents proofread by student.
5. Final exam

Supplemental Data:



TOP Code:	051430: Court Reporting
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: J. Rangel-Escobedo

Reviewed by: V Jacobi

Date Revised: Spring 2017

Student Success (STSU) 0205 Introduction to Campus Life (.5)
[formerly Student Success 95ABCD]

Prerequisite: None

Total Hours: 8 hours lecture

Catalog Description: This course provides familiarization to students with the resources and programs available at Taft College and in the city of Taft. In addition to curricular activities and services, co-curricular activities are also discussed. ~~This course is offered on a Pass/No Pass basis only.~~

Type of Class/Course: Non-degree applicable

Text: College map and Taft College catalog

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. Locate the different facilities throughout campus,
2. Explain services, accommodations and/or identify the location of programs available to them at Taft College, and
3. Discuss resources and services available throughout the City of Taft.

Course Scope and Content:

- Unit I Campus Facilities
- A. Library
 - B. Tutoring and Supplemental Instruction
 - C. Cafeteria
 - D. Typing Labs
 - E. High Tech Center
 - F. Testing Center
 - G. Student Union

- Unit II Accommodations, Services and Programs
- A. Accommodations for Disabilities
 1. Note-taker
 2. Interpreters
 3. Mobility
 4. Extended time on tests
 - B. On-Campus Services/Resources



- 1. Library
- 2. Tutoring
- 3. Supplemental Instruction
- C. Off-Campus Services/Resources
- D. Programs
 - 1. EOPS/CARE
 - 2. TRIO
 - 3. Veterans
 - 4. DSPS
 - 5. MAPP
 - 6. CalWORKs

- Unit III Co-Curricular Activities**
- A. Clubs
 - B. Events

- Unit IV Location and Contact Information**
- A. Location of departmental offices
 - B. Contact information for faculty and staff

- Unit V Local Resources in the City of Taft**
- A. City of Taft Website
 - B. Area Transit

Learning Activities Required Outside of Class:

Students will be required to spend a minimum of 1 hour per week outside of the regular class time doing the following:

- 1. Locate and go to two on-campus and off-campus facilities where the student may receive services during the upcoming academic year,
- 2. Interview a Taft College employee regarding services their department offers,
- 3. Locate the online staff and faculty directory and identify 3-5 faculty members, and
- 4. Locate the online Chamber of Commerce page for the City of Taft.

Methods of Instruction

- 1. Lecture
- 2. Demonstration
- 3. Site Visits
- 4. Media presentations.

Methods of Evaluation:

- 1. Quizzes
- 2. Written assignments
- 3. In class participation



4. Demonstration.

Supplemental Data:

TOP Code:	493011: Interpersonal Skills
SAM Priority Code:	E: Non-Occupational
Distance Education:	<u>Online; Offline</u>
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	<u>NOE: Credit by Exam</u>
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: J. Rangel-Escobedo

Reviewed by: V. Jacobi

Date Revised: Spring 2017

Student Success (STSU) 0206 Time/Organizational/Study Strategies (.5)
[formerly Student Success 98ABCD]

Prerequisite: None

Total Hours: 8-hours lecture

Catalog Description: This course focuses on effective strategies for listening, taking useful notes, and creating/using a time schedule. ~~This course is offered on a Pass/No Pass basis only.~~

Type of Class/Course: Non Degree Credit

Text: None

Instructional Materials: Weekly day planner

Course Objectives:

By the end of the course, a successful student will be able to:

1. Create a personalized daily/weekly schedule including key deadlines,
2. Demonstrate use of daily/weekly schedule,
3. Demonstrate effective listening skills,
4. Demonstrate effective note taking strategies,
5. Demonstrate effective use of organizational skills, and
6. Demonstrate effective use of listening, organization, and note taking for optimizing study process.

Course Scope and Content:

- | | |
|----------|--------------------------------------|
| Unit I | Goal setting |
| | A. Goals and objectives |
| | B. Personalized planners |
| | C. Identification of key deadlines |
| Unit II | Listening and note taking strategies |
| | A. Active versus passive listening |
| | B. Note taking strategies |
| Unit III | Procrastination and Prioritizing |
| | A. Procrastination |
| | B. Setting priorities |
| | C. Time management strategies |



- Unit IV Focus and Distractions Study Skills
- A. Techniques for staying in focus
 - B. Techniques to avoid distractions

Learning Activities Required Outside of Class:

Students will be required to spend a minimum of 1 hour per week outside of the regular class time doing the following:

- 1. Creating a personalized daily/weekly schedule including key deadlines using sample syllabi,
- 2. Interviewing a Taft College employee regarding services their department offers using strategies learned in class for listening and note taking, and
- 3. Practicing study strategies.

Methods of Instruction

- 1. Lecture
- 2. Class participation
- 3. Individual and group work and
- 4. Media presentations.

Methods of Evaluation:

- 1. Sample timeline
- 2. Sample notes
- 3. To-Do Lists
- 4. Action Plans
- 5. Final presentation.

Supplemental Data:

TOP Code:	493014: Study Skills
SAM Priority Code:	E: Non-Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone



Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO<u>YES</u>: Credit by Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: J. Rangel-Escobedo
Reviewed by: D. Bogle
Revised by: V. Jacobi
Date Reviewed: Spring ~~2013~~ 2017
C&GE approved:
Board approved:
State approved:
Text Updated:

Student Success (STSU) 1016 College Survival (1 unit)
[formerly Psychology 48, Psychology 1516]

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended

Total Hours: 16 hours lecture

Catalog Description: The course focuses on effective strategies and techniques of reading, listening, taking useful notes, planning a time schedule, memory techniques and preparation for examinations. The course also includes an overview of college-community resources available to students as well as the following areas of importance for success in college: critical thinking, relationships, health, money, self-appraisal and the importance of setting future educational and career goals. Not open to students who have successfully completed Psychology 1516 or 48.

Type of Class/Course: Degree Credit

~~Text: Wilson, M. J. *The Best College Student Survival Guide Ever Written*. Detroit: Createspace, 2014.
Print: None
Resources will be provided by instructor.~~

Additional ~~Instructional~~ Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. read the college catalog and explain rules, regulations and requirements for completion of an academic program,
2. list campus/community resources available to help the student succeed in college career,
3. design a daily/weekly time schedule and monthly calendar to allow for the completion of academic, work, home tasks in a timely manner,
4. analyze textbook formats for quick content overview and recall for examinations,
5. describe selected methods for taking lecture notes,
6. describe selected methods for taking multiple choice, true-false and essay examinations,
7. explain techniques helpful in overcoming test anxiety, and
8. identify health habits that are conducive to a successful academic, social and personal lifestyle.
9. describe selected memory techniques,
10. exhibit basic knowledge of critical thinking process,
11. demonstrate communication skills through interaction with students with disabilities, differing cultures, gender in the process of applying interpersonal skills,
12. demonstrate knowledge of money management techniques,
13. demonstrate knowledge of college survival skills through use of pre and post Discovery Wheel assignment, and



14. exhibit ability to access various resources for career and educational goal setting.

Course Scope and Content:

- Unit I Introduction
 - A. Syllabus
 - B. Grading system
 - C. Student/instructor responsibilities
 - D. Motivation

- Unit II The College Scene
 - A. Campus/community resources
 - B. Time management
 - C. Library

- Unit III Learning Techniques and Skills
 - A. Reading
 - B. Note taking
 - C. Test taking
 - D. Memory
 - E. Introducing Critical Thinking
 - F. Mindset
 - G. Writing Styles

- Unit IV Self-Appraisal
 - A. Relationships
 - B. Health
 - C. Money Management/ Financial Aid
 - D. Career Planning

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Completing required reading
5. Problem solving activity or exercise

Methods of Instruction:

1. Lectures
2. Class discussion
3. Audio-visual presentation

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. essay exams

- b. written homework
- 2. Skill demonstrations, including:
 - a. class performance
- 3. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items
 - d. fill in the blank

Supplemental Data:

TOP Code:	493014: Study Skills
SAM Priority Code:	E: Non-Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Reviewed by: D. Bogle
Reviewed by: ~~S. Eveland~~
Revised by: **J. Rangel-Escobedo**
Date Revised: Spring **2017**
C&GE approved:
Board approved:
State approved:

Student Success (STSU) 1017 Becoming A Successful Online Student (1 Unit)
[formerly Psychology 46, Psychology 1517]

Prerequisite: None

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended

Total Hours: 16 hours lecture

Catalog Description: This course covers the basics of taking an interactive, asynchronous, distance education course via the Internet. Use of E-mail, online class interactions such as discussion groups, location and downloading, copy and pasting, attaching documents, and world wide web access, equipment needs and differences between on-line, off-line, and onsite courses will be covered. The goal of this class is to better prepare students for taking on-line classes by familiarizing students with the on-line course environment. ~~Course provided on a Pass/No Pass basis.~~ Not open to students who successfully completed PSYC 46 or 1517.

Type of Class/Course: Degree Credit

Text: ~~Barrett, Stacey and Catrina Poe. Power Up: A Practical Student's Guide to Online Learning, 2nd ed. Upper Saddle River: Pearson, 2015. Print. None~~
Resources will be provided by instructor

Course Objectives:

By the end of the course, a successful student will be able to

1. understand the advantages and disadvantages of distance learning courses,
2. understand the process of taking an on-line course ~~through ETUDES, (may need to spell out)~~
3. be able to use and understand web pages, email, and discussion groups,
4. understand the concept of netiquette and communication in an on-line environment,
5. know how to copy and paste, attach files, and download files, and
6. understand ways to be a successful online student.

Course Scope & Content:

- Unit I Distance Learning: College Comes to You
- A. Understand distance learning concepts
 - B. Experience the online distance learning process
 - C. Identify personal attributes of successful distance learning students
- Unit II The Role of the Computer in Distance Learning
- A. Understand ~~ETUDES program~~ course management systems

- B. Learn how to access and use the Internet
- C. Ability to send email, copy & paste, attach documents, and participate in online discussions

Unit III Overcoming Personal Barriers to Success in distance Learning

- A. Identify goals for being a successful online student
- B. Ability to prioritize roles and responsibilities as a distance learning student
- C. Discover ways to overcome personal barriers to successfully completing an online course

Unit IV Becoming a Better Distance Learning Student

- A. Identify online and on-site support services
- B. Develop time management skills
- C. Improve study habits

Learning Activities Required Outside of Class:

Students will be expected to spend a minimum of 2 hours per week outside of regular class time doing the following:

1. Reading assigned textbook and related materials
2. Participating in threaded discussions
3. Completing related assignments
4. Studying for assessments

Methods of Instruction:

1. Lectures notes illustrated by written notes, charts, graphs, and relevant pictures
2. Class discussions
3. Web searches and program demonstrations will be utilized

Methods of Evaluation:

1. Weekly quizzes
2. Skills demonstrations through assignments
3. Written assignments
4. Class discussions
5. Final exam including
 - a. Multiple-choice
 - b. True/False
 - c. Essay questions demonstrating skills

Supplemental Data:

TOP Code:	493014: Study Skills
SAM Priority Code:	E: Non-Occupational

Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Reviewed By: ~~P. Brown~~
Date Reviewed: Fall 1994
Text Update: November 7, 2014
Revised by: **J. Rangel-Escobedo**
Reviewed by: Candace Duron
Date Revised: Spring ~~2013~~ **2017**
C&GE Approved:
Board Approved:
State Approved:

Student Success (STSU) 1018 Career and Major Exploration (1 Unit)
[formerly Psychology 49, Psychology 1518]

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended

Total Hours: 16 hours lecture

Catalog Description: This course offers instruction in self exploration to make decisions about career and major options. The course focuses on values and the decision-making process. A systematic examination of the various aspects of career alternatives is presented. Personal awareness will be explored as it relates to career choice. ~~This course is offered on a Pass/No Pass basis only. Not open to students who have successfully completed PSYC 1518, PSYC 1519, or STSU 1019.~~

Type of Class/Course: Degree Credit

Text: ~~Bendat, William, Diane Sukiennik, and Lisa Raufman. *Taft College Career Development. USA: Pearson, 2015. Print.*~~ **None**

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student should be able to:

1. identify their personal, educational, and vocational goals,
2. identify their interest(s) and value systems and be aware that these change over the span of a lifetime,
3. identify suitable areas of the world of work,
4. demonstrate decision-making skills and techniques in terms of career choices, and
5. demonstrate their ability to gather, analyze, and utilize materials and information in the career planning process.

Course Scope and Content:

- Unit I Introduction
A. Who am I
B. The Difference in a Job Verses a Career
- Unit II Self-Awareness and Values
A. Past Actions and Influences
B. Defining Core Values

- Unit III Self-Assessment: The Value of Self-Assessment Instruments
A. Personality Types
B. Emotional Intelligence
C. Multiple Intelligences
- Unit IV Translating Values into Goals (Defining goals)
A. Long and Short Term Goals
B. Evaluation Values and Goals
- Unit V Reviewing Your Decisions
A. Career and Major Planning
B. Decision Making Techniques
- Unit VI Getting Specific about Career Alternatives
A. Exploring Major and Career Alternatives
B. Research Careers
- Unit VII Reviewing Your Career Development
A. Examine the Outside Influences
B. Examination of the Educational and Career Plan

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Completing required reading
4. Problem solving activity or exercise
5. Written work

Methods of Instruction:

1. Class discussion
2. Interest inventories
3. Journal entries
4. Interview with persons in field of student's interest
5. Audio-visual presentations

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. essay exams
 - b. reading reports
 - c. written homework
2. Skill demonstrations, including:
 - a. class performance
 - b. field work
3. Other examinations, including:



- a. multiple choice
- b. matching items
- c. true/false items

Supplemental Data:

TOP Code:	493010: Guidance
SAM Priority Code:	E: Non-Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: J. Rangel-Escobedo

Reviewed by: C. Duron

Reviewed by: V. Jacobi

Date Revised: Spring ~~2013~~ 2017

C&GE Approved:

Board Approved:

State Approved:

Student Success (STSU) 1019 Career/Life Planning (2 Units)

[formerly Psychology 47, Psychology 1519]

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended

Total Hours: 32 hours lecture

Catalog Description: The course focuses on values and the decision-making process. Emphasis is placed on self discovery of goals, interests, and abilities through a series of self assessments. Other subjects covered include resume writing, the job interview process, and the exploration of career alternatives. ~~This course is offered on a Pass/No Pass basis only.~~ Not open to students who have successfully completed ~~PSYC 1518, 1519 or STSU 1018.~~

Type of Class/Course: Degree Credit

~~Text: Bendat, William, Diane Sukiennik, and Lisa Raufman. *Taft College Career Development*.
US: Pearson, 2015. Print.~~

~~Dahlstrom, Harry. *The Job Hunting Handbook*. Holliston: Dahlstrom & Company, 2014. Print.~~

~~*California Career Planning Guide*. 2nd edition. State of California. None
Resources will be provided by the instructor~~

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student should be able to

1. state knowledge of skills, interests and values related to the world of work,
2. demonstrate knowledge of job hunting skills, such as
 - a. resume
 - b. cover letter
 - c. interview preparation, and
3. set future career goals.

Course Scope and Content:

- Unit I Personal Assessment
- A. Super's Theory of Self-concept
 - B. Life Stages
 - C. Job vs. Career
 - D. Generational Differences

- Unit II Positive Self Esteem
- A. Past and Present Actions
 - B. Positive Self Talk
 - C. Multiple Intelligences
 - D. Emotional Intelligence
 - E. Role Models
- Unit III Values
- A. Core Values
 - B. Needs and Motivators
 - C. Balance
 - D. Leisure
- Unit IV Personality and Interests
- A. Personality Type
 - B. Majors
 - C. Holland Interest Environment
 - D. Career Clusters
 - E. Interest Inventories
- Unit V Skills Assessments
- A. Accomplishments
 - B. Skills
 - C. Transferable Skills
 - D. Secretary's Commission on Assessing Necessary Skills (SCANS)
- Unit VI Societal Influences
- A. Gender Roles
 - B. Equality
 - C. Age
 - D. Race
 - E. Disability
 - F. Technology
 - G. Globalization
- Unit VII Career Options
- A. Brainstorming
 - B. Research Options
 - C. Government Jobs
 - D. Labor Publications
 - E. Computerized Sources
 - 1. O*Net Online
 - 2. Eureka
 - 3. Dictionary of Occupational Titles (DOT)
- Unit VIII Develop a Game-Life -Plan
- A. Barriers
 - B. Decision making Strategies
 - C. Goals Setting

- D. Stress Management
- E. Financial Goals

- Unit IX Job Search Steps
- A. Comprehensive Job Search Strategy
 - B. Your Own Business
 - C. Career Services
 - D. Networking
 - E. Informational Interview

- Unit X Resume Writing
- A. Types of Resumes
 - B. Portfolios
 - C. Electronic Resumes
 - D. Cover Letters
 - E. Thank You Notes

- Unit XI Interview Process
- A. Before the Interview
 - B. Practice Questions
 - C. Segments of the Interview
 - D. Illegal Questions
 - E. Factors Influencing Hiring

- Unit XII Managing Your Career
- A. Keeping the Job
 - B. Future Plans

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 4 hours per week outside of the regular class time doing the following:

1. Answering questions
2. Problem solving activity or exercise
3. Written work
4. Journal
5. Observation of or participation in an activity related to course content

Methods of Instruction:

1. Lecture
2. Activities
3. Role play
4. Videos

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. Written class exercises



- b. term or other papers
- c. written homework
- 2. Other examinations, including:
 - a. extensive journal entries

Supplemental Data:

TOP Code:	493010: Guidance
SAM Priority Code:	E: Non-Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: D. Rodenhauser
Reviewed by: G. Smith
Date revised: October 26, 2016
Text Update: November 11, 2016
C&GE Approved:
Board Approved:
Semester Effective:

Art (ART) 1600 Basic Design (3 Units) CSU:UC
[formerly Art 12A]

Prerequisite: None

Total Hours: 24 hours lecture; 72 hours lab (96 hours total)

Catalog Description: The creative use of principles of color and design are covered in this course, stressing development of two-dimensional and three-dimensional form, including the use of natural, abstract and historical design motifs, additional art supplies maybe required. Field Trip to a museum may be is required. C-ID: ARTS 100

Type of Class/Course: Degree Credit

Text: Pentak, Stephen, et al. *Design Basics: 2D and 3D*. 8th ed. Wadsworth/Cengage, 2013.

Additional Required Materials: A list of required art materials will be provided to each student with the syllabus on their first day of attendance.

Course Objectives:

By the end of the course, a successful student will be able to:

1. explain the basic principles of design,
2. identify ways to achieve good design as covered in the course,
3. identify tools of visual language as covered in the course,
4. project solutions to assigned problems in design through the application of basic elements and design principles,
5. assess critically outcomes of his or her own designs as well as those of other students,
6. select from alternative solutions the better design and explain the reason for the selection based on basic elements and principles of design,
7. demonstrate a moderate skill in painting and composition,
8. define terms associated with design and various art techniques,
9. explain basic principles of color theory,
10. identify families of shape and ways to relate shape,
11. anticipate problems of design when specific limitations are imposed, and
12. extrapolate solutions to design in the wide variety of practical art as practiced in the home, commerce, communications and industry.

Course Scope and Content:**Unit I Two-dimensional Design Fundamentals**

- A. Unity
- B. Balance
- C. Value and Contrast
- D. Emphasis
- E. Harmony
- F. Repetition (rhythm, pattern)
- G. Variety

Unit II Elements of Art

- A. Line Quality
- B. Shape Relation
- C. Texture
- D. Color theory
- E. Negative and Positive Shape
- F. Subject and Symbol

Unit III Exploration of Materials

- A. Gouache
- B. Ink Charcoal, Pencil
- C. Acrylic Paint
- D. Collage/Montage

Unit IV Critiques and evaluation

- A. Contemporary trends, materials and approaches to 2 D design
- B. Over view of different aesthetic sensibilities as demonstrated in global and contemporary examples of 2 dimensional design
- C. Historical and global examples of 2 D design
- D. Student assignments
- E. Writing an artists' statement and written critiques of their projects

Course Scope and Content (Laboratory):**Unit I Safety Hazards**

- A. Tools such as X-ACTO knives and scissors
- B. Proper storage and disposal of hazardous material

Unit II Application of Knowledge

- A. Application of knowledge of design principles in projects



- B. Application of knowledge of elements of art in projects

Unit III Skill Practice

- A. Skill practice of elements of art and principles of design
- B. Skill practice of materials

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 3 hours per week outside of the regular class time doing the following:

1. Skill practice
2. Completing required reading
3. Problem solving activity or exercise

Methods of Instruction:

1. Assigned projects
2. Individual criticism
3. Group criticism in open discussions
4. Student exhibitions

Methods of Evaluation:

1. Skill demonstrations, including:
 - a. design projects in class
 - b. written analysis of use of basic elements and principles of two-dimensional design

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.



1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean- up of equipment and materials.

Supplemental Data:

TOP Code:	100200: Art (Painting, Drawing, and Sc
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	LHUM: Local GE Humanities

Date: May 31, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Program Revision

Background:

Applied Technologies Division

The Applied Technologies division has revised the following degree and certificates to reflect numbering changes of the courses:

Welding Technology – Associate in Science
Certificate of Achievement - Structural Code Welding
Certificate of Achievement - Pipe Code Welding
Certificate in Gas Tungsten Arc Welding (Locally Approved Certificate)
Certificate in Gas Metal Arc and Flux Core Arc Welding (Locally Approved Certificate)

Expense (if applicable):

None

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President



WELDING TECHNOLOGY:
ASSOCIATE IN SCIENCE DEGREE

The program is designed to provide comprehensive occupational training in common types of welding methods as related to today's welding industries. This program will provide students with manipulative skills and technical knowledge required to perform in a variety of entry-to-mid level welding careers in manufacturing, petroleum, fabrication, and others. The courses and training will prepare students to take the necessary code tests required in several occupational fields for employment.

An Associate of Science degree in Welding Technology may be earned upon the successful completion of the required courses with a grade C or better and the completion of general education requirements. Several certificate options are also available and may be earned upon successful completion of the required courses with a grade C or better.

*Possible Career Options include: welding helper, welder, welder mechanic, maintenance welder, construction welder, fabricator, pipe welder, welding inspector, and others.

Associate in Science, Welding Technology (Total 21 units)

Required Courses

WELD 1500	Welding Processes	(3)
WELD 1520010	Gas Metal Arc Welding & Flux Core Arc Welding	(3)
WELD 1530020	Gas Tungsten Arc Welding	(3)
WELD 1540030	Pipe Code Welding	(3)
WELD 1510040	Shielded Metal Arc Welding	(3)
WELD 1560	Blueprint Reading	(3)
INTC 1100	Industrial Technology Capstone	(3)
<hr/>		
Field of Study		21 Units



CERTIFICATE OF ACHIEVEMENT:
STRUCTURAL CODE WELDING

The program is designed to provide comprehensive occupational training in common types of welding methods as related to today's welding industries. This program will provide students with manipulative skills and technical knowledge required to perform in a variety of entry-to-mid level welding careers in manufacturing, petroleum, fabrication, and others. The courses and training will prepare students to take the necessary code tests required in several occupational fields for employment.

CERTIFICATE IN WELDING - STRUCTURAL CODE WELDING

<i>Required Courses</i>	<i>Units</i>
WELD 1500 Welding Processes	3
WELD 1510040 Shielded Metal Arc Welding	3
WELD 1560 Blueprint Reading	3
INTC 1000 Career Readiness	3
Total	12.0

CERTIFICATE OF ACHIEVEMENT:
PIPE CODE WELDING

The program is designed to provide comprehensive occupational training in common types of welding methods as related to today's welding industries. This program will provide students with manipulative skills and technical knowledge required to perform in a variety of entry-to-mid level welding careers in manufacturing, petroleum, fabrication, and others. The courses and training will prepare students to take the necessary code tests required in several occupational fields for employment.

CERTIFICATE OF ACHIEVEMENT IN WELDING - PIPE CODE WELDING

<i>Required Courses</i>	<i>Units</i>
WELD 1500 Welding Processes	3
WELD 1510040 Shielded Metal Arc Welding	3
WELD 1540030 Pipe Code Welding	3
INTC 1000 Career Readiness	3
Total	12.0



Welding: Associate in Science

Dept Name/ #	Title	Units	Sequence
Required Courses:			
WELD 1500	Welding Processes	3	
WELD 1010	Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW)		
WELD 1510	Shielded Metal Arc Welding	3	
WELD 1020	Gas Tungsten Arc Welding (GTAW)		
WELD 1520	Gas Metal Arc Welding & Flux Core Arc Welding	3	
WELD 1030	Pipe Welding		
WELD 1530	Gas Tungsten Arc Welding	3	
WELD 1040	Shielded Metal Arc Welding		
WELD 1540	Pipe Welding	3	
WELD 1560	Blueprint Reading	3	
INTC 1100	Industrial Technology Capstone	3	
		<u>3</u>	
		21	
Required Courses:			
Certificate of Achievement: Structural Code Welding			
WELD 1500	Welding Processes	3	
WELD 1040	Shielded Metal Arc Welding		
WELD 1510	Shielded Metal Arc Welding	3	
WELD 1560	Blueprint Reading	3	
INTC 1000	Career Readiness in Industrial Technology	3	
		<u>3</u>	
		12	
Required Courses:			
Certificate of Achievement: Pipe Code Welding			
WELD 1500	Welding Processes	3	
WELD 1040	Shielded Metal Arc Welding		
WELD 1510	Shielded Metal Arc Welding	3	
WELD 1030	Pipe Welding		
WELD 1540	Pipe Welding	3	
INTC 1000	Career Readiness in Industrial Technology	3	
		<u>3</u>	
		12	
Required Courses:			
Certificate in Gas Tungsten Arc Welding (Locally Approved Certificate)			
WELD 1500	Welding Processes	3	
WELD 1020	Gas Tungsten Arc Welding		
WELD 1530	Gas Tungsten Arc Welding	3	
INTC 1000	Career Readiness in Industrial Technology	3	
		<u>3</u>	
		9	
Required Courses:			
Certificate in Gas Metal Arc and Flux Core Arc Welding (Locally Approved Certificate)			
WELD 1500	Welding Processes	3	
WELD 1010	Gas Metal Arc Welding & Flux Core Welding		

WELD 1520	Gas Metal Arc Welding & Flux Core Welding	3
INTC 1000	Career Readiness in Industrial Technology	3
		<u>9</u>

Required Courses:

Certificate in Welding Assistant/Helper (Locally Approved Certificate)		
WELD 1500	Welding Processes	3
INTC 1000	Career Readiness in Industrial Technology	3
		<u>6</u>
Major Total:	21	
Local Gen Ed:		
Electives:		
Total		60

A.S. Welding Technology

Requirements	Dept. Name/#	Name	Units	CSU -GE	IGETC	Sequence
Required Core (21 Units)	WELD 1500	Welding Processes	3			Yr 1, Fall/ Yr 2, Fall
	WELD 1560	Blueprint Reading	3			Yr 1, Fall
	WELD 1510	Shielded Metal Arc Welding	3			Yr 1, Spring
	WELD 1520	Gas Metal Arc Welding and Flux Core Arc Welding	3			Yr 1 Spring
	WELD 1530	Gas Tungsten Arc Welding	3			Yr 1 Summer
	WELD 1540	Pipe Welding	3			Yr 2, Fall
	INTC 1100	Industrial Technology Capstone	3			Yr 2, Spring(maybe)
			3			
			3			

Certificate of Achievement: Structural Code Welding

Requirements	Dept. Name/#	Name	Units	CSU -GE	IGETC	Sequence
Required Core (12 Units)	WELD 1500	Welding Processes	3			Yr 1, Fall/ Yr 2, Fall
	WELD 1560	Blueprint Reading	3			Yr 1, Fall
	WELD 1510	Shielded Metal Arc Welding	3			Yr 1, Spring
	INTC 1000	Career Readiness	3			TBA

Certificate of Achievement: Pipe Code Welding

Requirements	Dept. Name/#	Name	Units	CSU -GE	IGETC	Sequence
Required Core (12 Units)	WELD 1500	Welding Processes	3			Yr 1, Fall/ Yr 2, Fall
	WELD 1510	Shielded Metal Arc Welding	3			Yr 1, Spring
	WELD 1540	Pipe Welding	3			Yr 2, Fall
	INTC 1000	Career Readiness	3			TBA

The new Curriculum Inventory System, launched in September 2012, has added new requirements to program proposals. Please fill out this form and include it with your degree or certificate submission.

Program Title: Welding Technology

Program TOP Code: 0956.50

The TOP code is assigned according to the content and outcomes of the program, and must conform closely to the TOP code given to similar programs in other colleges around the state. The TOP code reflects the main discipline or subject matter, thus the program TOP code will reflect the majority of required degree courses.

Annual Completers: 14

Number of students estimated to receive the degree or certificate each year after the program is fully established.

Program Goal: CTE & Transfer

Degree and Certificate programs may have the following specified program goals: Career Technical Education (CTE), Transfer, CTE & Transfer, and Other- Designed to meet community needs.

Net Annual Labor Demand (CTE only): 47

For CTE programs only, fill in the estimated number of annual job openings, minus the annual number of program completers of other programs within the counties in the college service areas. In most cases, this figure must cover only the counties within the college's service area but for occupations considered to have a larger regional or statewide training and recruitment area, the larger area may be used.

Faculty Workload: 0

Provide the number of full-time equivalent faculty that will be dedicated to teaching the courses in this program, in the program's first full year of operation, regardless of whether they are new or existing faculty. This estimate is not the number of FTES (full time equivalent students) expected to be generated by the program. The number must be entered as a decimal—for example, one and a quarter full-time equivalent faculty would be entered as 1.25.

New Faculty Positions: 0

Provide the number (not FTEF) of separately identified new positions, both part- and full-time. For example, if three part-time positions will be new, then enter the number 3 (three). If existing faculty are sufficient for offering the program with courses and no plans exist to hire new faculty, enter 0 (zero).

New Equipment: 0

If new equipment will be acquired for this program, estimate (in dollars) the total cost from all sources, including district and state funds.

New/Remodeled Facility: 0

If new or remodeled facilities will be acquired for this program, estimate (in dollars) the cost from all sources, including district and state funds.

Library Acquisitions: 0

Provide the estimated cost (in dollars) of library and learning resources materials

Program Review Date: 8/1/2019

Enter the month and year of the first scheduled review of the ADT after it has been approved. For an ADT with a program goal of "Career Technical Education (CTE) and Transfer," pursuant to Education code section 78016 the ADT must be reviewed every two (2) years.

Gainful Employment: Yes

Indicate if the program meets U.S. Department of Education gainful employment criteria. Not applicable for AA-T or AS-T degrees.

Apprenticeship: No

Select "No" if the program is not an apprenticeship. Select "Yes" if the program is an apprenticeship with approval from the Division of Apprenticeship Standards.

Distance Education: 0%

Indicate the extent to which the courses associated with the certificate are conducted via distance education; four choices are available, 0%, 1-49%, 50-99%, or 100%

CTE Regional Consortium Approved: Yes

For programs with a selected program goal of CTE or CTE and Transfer, by selecting "Yes" the college certifies that the certificate was approved by the CTE regional consortium. For a program with a selected goal that does not include CTE, this field is not required.

Date: May 31, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Request for Distance Learning Approval of STSU 0205

Background:

The Learning Support division has submitted a distance learning request for the following course. The Curriculum and General Education Committee has approved the course to be submitted to the Board.

Learning Support Division

STSU 0205 Introduction to Campus Life

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President



Distance Learning Approval Form

Course: STSU 205

How are the course objectives in the current course outline being met?

Through methods of evaluation outlined in the COR.

How is the rigor of the course maintained?

The syllabus contains the objectives and SLOs for the course, and these are assessed for levels of proficiency in the course.

How is effective instructor/student contact maintained?

The instructor works with students on a minimum of a weekly basis making direct contact with students through assessments and evaluations. Weekly assignments and the use of discussions keeps instructor and students in contact. Taft College's Minimum Contact policy will be followed and considered a minimum contact requirement for this course.

Describe how the course will be presented or the delivery method, including orientation and testing of remote students and how remote students will access course materials.

The distance education page in Taft College contains an excellent orientation for online students. The course shell in Canvas also contains the student manual and FAQs to help students understand the online environment. The instructor is always available by e-mail to help students.

Describe your expectations, including what is required for the students to complete the course.

The course has modules, discussions, specific tasks, and quizzes which must be completed at a certain level of proficiency in order to be successful in this course.

How will the students contact the instructor?

Students are free to use e-mail 24 hours a day. They can use the internal messaging system in the course shell, or contact the instructor through the college email.

What kind of computer and internet access do you have that will enable you to develop and teach this course?

Regular computer and Canvas.



What textbook will you be using for this course, and has it gone through the approval process?

This course does not require a textbook. Students will use the Taft College website and google for research.

This is approved on the current COR

Revised by: J. Rangel-Escobedo

Reviewed by: V Jacobi

Date Revised: Spring 2017

Student Success (STSU) 0205 Introduction to Campus Life (.5)

[formerly Student Success 95ABCD]

Prerequisite: None

Total Hours: 8 hours lecture

Catalog Description: This course provides familiarization to students with the resources and programs available at Taft College and in the city of Taft. In addition to curricular activities and services, co-curricular activities are also discussed. ~~This course is offered on a Pass/No Pass basis only.~~

Type of Class/Course: Non-degree applicable

Text: College map and Taft College catalog

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. Locate the different facilities throughout campus,
2. Explain services, accommodations and/or identify the location of programs available to them at Taft College, and
3. Discuss resources and services available throughout the City of Taft.

Course Scope and Content:

Unit I Campus Facilities

- A. Library
- B. Tutoring and Supplemental Instruction
- C. Cafeteria
- D. Typing Labs
- E. High Tech Center
- F. Testing Center
- G. Student Union

Unit II Accommodations, Services and Programs

- A. Accommodations for Disabilities
 1. Note_taker
 2. Interpreters
 3. Mobility
 4. Extended time on tests
- B. On-Campus Services/Resources

1. Library
2. Tutoring
3. Supplemental Instruction
- C. Off-Campus Services/Resources
- D. Programs
 1. EOPS/CARE
 2. TRIO
 3. Veterans
 4. DSPS
 5. MAPP
 6. CalWORKs

- Unit III Co-Curricular Activities
- A. Clubs
 - B. Events

- Unit IV Location and Contact Information
- A. Location of departmental offices
 - B. Contact information for faculty and staff

- Unit V Local Resources in the City of Taft
- A. City of Taft Website
 - B. Area Transit

Learning Activities Required Outside of Class:

Students will be required to spend a minimum of 1 hour per week outside of the regular class time doing the following:

1. Locate and go to two on-campus and off-campus facilities where the student may receive services during the upcoming academic year,
2. Interview a Taft College employee regarding services their department offers,
3. Locate the online staff and faculty directory and identify 3-5 faculty members, and
4. Locate the online Chamber of Commerce page for the City of Taft.

Methods of Instruction


1. Lecture
2. Demonstration
3. Site Visits
4. Media presentations.

Methods of Evaluation:

1. Quizzes
2. Written assignments
3. In class participation

4. Demonstration.
Supplemental Data:

TOP Code:	493011: Interpersonal Skills
SAM Priority Code:	E: Non-Occupational
Distance Education:	<u>Online: Offline</u>
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	<u>NØE: Credit by Exam</u>
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Date: May 23, 2017
Submitted by: Mark Williams, Vice President of Instruction 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Continuation of WESTEC Agreement

Background:

This is a continuation of the current agreement with WESTEC. In 2016-17, our partnership with WESTEC generated FTES and helped us achieve our goals while meeting the needs of students and local employers.

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The college contracts with WESTEC for the programs listed in the agreement for 300-400 FTES per year. The cost and revenue associated with this agreement are reflected in the 2017-18 budget.

Approved: 
Dr. Debra Daniels, Superintendent/President

**WESTEC/WKCCD
2017-2018 CONTRACT EDUCATION AGREEMENT**

THIS AGREEMENT is made and entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("WKCCD") and WESTSIDE ENERGY SERVICES TRAINING AND EDUCATION CENTER ("WESTEC").

1. Authority, Purpose and Scope

This Agreement is entered into pursuant to Education Code Section 78020, et seq., and relates to the provision of instruction and other services by WKCCD and WESTEC from July 1, 2017 to June 30, 2018.

2. Instructional Programs and Classes to be Provided

WESTEC will provide credit instruction and related services for each of the following WKCCD programs and classes:

- a. Industrial Health and Safety (IHS) program
- b. Criminal Justice Administration (CJA) program
- c. Court Reporting program
- d. Petroleum Technology program (including related Safety programs)
- e. Any other mutually agreed upon classes

3. Services and Service Locations

For each of these programs and agreed upon classes:

- a. WESTEC will provide the services of qualified instructors to teach specified courses offered by WKCCD, administrative supervision for that instruction, record keeping and other administrative services pertaining to the granting of college credit to students enrolled in these classes.
- b. WKCCD will provide all instructors with a copy of the Faculty Handbook that outlines instructional processes, such as evaluations, curriculum development activities, departmental meetings, program reviews, student learning outcomes (SLO) and assessments, and guest speaker procedures. WESTEC will ensure all processes and procedures are followed and completed as outlined in the Faculty Handbook.
- c. WKCCD will provide administrative and academic supervision for instruction carried out by WESTEC employees and record keeping and other administrative services pertaining to the granting of college credit to students enrolled in the classes.
- d. The services specified above will be provided at the WKCCD facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

4. Costs and Reimbursements

- a. WKCCD will reimburse WESTEC at a rate of \$6.73 per contact hour generated by enrollment under this agreement, less enrollment fees. This instructional reimbursement will be within a range of 300-400 FTES for this contract period unless mutually agreed upon. WESTEC will invoice WKCCD weekly for instructional hours completed, and WESTEC will provide WKCCD with weekly enrollment tracking reports and analyses.
- b. WESTEC will pay all other expenses related to operating the facilities, such as water, minor repairs, custodial and non-instructional supplies and equipment.
- c. WESTEC shall notify WKCCD of any or all major repairs needed or health and safety concerns related to grounds and facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

5. Facilities/Equipment Use, Indemnification and Release of Claims

- a. WESTEC will permit WKCCD to use WESTEC owned, leased or loaned equipment when not otherwise in use by WESTEC, subject to the conditions specified below
- b. To the extent permitted by law, each party (WKCCD/WESTEC) mutually agrees to defend, indemnify and hold the other party (WESTEC/WKCCD) harmless against any claims, costs, expenses, attorney fees, lawsuits, judgments or other losses occurring in connection with or in any way incident to its use of the equipment and/or facilities except for liability resulting from gross negligence or willful misconduct of its officers, employees, agents or its independent contractors who are directly employed.
- c. Each party agrees to maintain General Liability in the amount of \$10,000,000 where the other party shall be named as an additional insured party; each party shall provide to the other party a certificate of insurance evidencing the required coverage hereunder.
- d. To the extent permitted by law, each party agrees to release any and all claims, demands, liens, causes of action whether in law or equity it may have at any time against the other party, its agents and/or employees arising for any reason whatsoever out of its use of said equipment and facilities.

6. The addresses for delivery of any notice required under this agreement are as follows:

West Kern Community College District
29 Cougar Court
Taft, CA 93268

Westside Energy Services Training & Education Center
5801 E. Lerdo Hwy
Shafter, CA 93263

Executed in Taft, California on the date shown below:

WKCCD

WESTEC

BY: _____

BY: _____

DATE: _____

DATE: _____

Date: June 5, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Kern County Children's Dental Health Network Program Agreement for Kern County Superintendent of Schools Agt #18-0302

Background:

Enclosed is a copy of the 2017-18 Agreement with Kern County Superintendent of Schools (KCSOS). Taft College has participated in the Kern County Children's Dental Health Network Grant program for fourteen years. This program provides early childhood dental services to children ages 0-5 and their family members throughout Kern County. The grant is funded by Prop 10 through the Kern County Children & Families Commission. Taft College and KCSOS wish to continue as partners on this grant to provide dental treatment to young children in Kern County. The agreement is for \$416,072.00 for this new term July 1, 2017 through June 30, 2018.

Terms (if applicable):

The contract is effective July 1, 2017 - June 30, 2018

Expense (if applicable):

The total amount of contract is \$416,072.00. Compensation to the Kern County Superintendent of Schools (KCSOS) will be based on actual costs and is 100% funded by Kern County Children and Families Commission.

Fiscal Impact Including Source of Funds (if applicable):

There is no direct fiscal impact to West Kern Community College District.

Approved: 

Dr. Debra Daniels, Superintendent/President

May 25, 2017

Superintendent
West Kern Community College District
29 Emmons Park Drive
Taft, CA 93268

RE: CHILDREN'S DENTAL HEALTH NETWORK PROGRAM AGREEMENT – KCSOS Agt #18-0302

Dear Superintendent:

Submitted for your signature are two (2) original copies of the above referenced contract/agreement.

- * Please sign or have the appropriate authorized person sign the enclosed agreement in **blue ink**.
- * Please complete all of the information on the signature page.
- * Keep one original contract for your records.
- * Return **one (1) signed original** to the address below no later than **June 26, 2017**.

For questions or concern regarding this agreement, contact Linda Pickett at (661) 636-4653.

PLEASE RETURN SIGNED ORIGINAL TO:
Kern County Superintendent of Schools
Attn: Linda Pickett - Contracts
1300 17th Street - 6th Floor
Bakersfield, CA 93301-4524

Sincerely,

Mary C. Barlow
Kern County Superintendent of Schools



John F. Von Flue
Assistant Superintendent

MCB:JFVF:lp
Enc.

**OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
*Advocates for Children***

KERN COUNTY CHILDREN'S DENTAL HEALTH NETWORK PROGRAM AGREEMENT

THIS AGREEMENT, effective July 1, 2017, is made by and entered into between the West Kern Community College District, hereinafter referred to as "District," and the Kern County Superintendent of Schools, hereinafter referred to as "Agency."

Recitals

- 1. The Kern Children & Families Commission, also known as First 5 Kern (hereinafter referred to as "Commission"), was established in 1999 pursuant to the California Children and Families Act of 1998, also known as Proposition 10. The purpose of the Commission is to support and improve early childhood development in Kern County. Toward this purpose, the Commission has appropriated funds for the 2017-2018 fiscal year to continue the provision of comprehensive, school-based dental services to children ages 0-5 throughout Kern County.**
- 2. The Kern County Children's Dental Health Network (hereinafter referred to as the "Program") was developed as a partnership between the District and the Agency for the purpose of providing comprehensive, school-based dental services to children ages 0-5 in Kern County. The Program is funded by a grant from the Commission.**
- 3. Agency and District wish to continue their partnership and continue to further the Program's goal of improving access to dental services to young children in Kern County.**
- 4. In order for the Program to receive the funding allocated by the Commission, the District must submit evidence to both the Commission and the State of California that a working collaborative partnership exists between the District and other local agencies, such as the Agency, that serve children and families.**
- 5. District and Agency intend that this Agreement set forth the respective duties and responsibilities regarding the Program. This Agreement also serves as evidence of the District's commitment to continue working in a collaborative partnership for the purpose of providing comprehensive, school-based dental services to children ages 0-5 in Kern County, and otherwise satisfy the Commission's requirements in order to grant the allocated funds to the District for the Program.**

NOW, THEREFORE, in consideration of the promises stated herein, District and Agency mutually agree as follows:

- A. Recitals Approved. The above recitals are true and by this provision expressly incorporated into this Agreement.**
- B. Duties of the District.**
 - 1. District will serve as the fiscal agent for grant funds and will contract for authorized services.**

2. District agrees to reimburse Agency for the actual costs of salary and employee fringe benefits, plus indirect costs and operational expenses according to the attached budget herein incorporated into this agreement in an amount not to exceed \$416,072.00.
3. District agrees to remit payment to Agency within thirty (30) days of receipt of invoice.
4. Any hours of employment by Agency employees outside of the regular work week shall be mutually agreed upon by both District and Agency.
5. District will conduct in-service training for all line staff to be involved with the project.
6. District staff will be responsible for direct supervision of all Program personnel, including Agency employees, for implementing Program's goals and objectives and for completing any evaluation process required by the Commission.
7. Additional personnel may be hired by the District for the Program, and if hired shall at all times remain employees of the District.

C. Duties of the Agency.

1. Agency agrees to provide the services of the following positions: one (1.0 FTE) Child and Family Services Facilitator, one (1.0 FTE) Program Facilitator I, one (1.0 FTE) Family Advocate II, one (1.0 FTE) Clerk Typist III, and two (2.0 FTE) Clerk Typist II. Although District will provide direct supervision, these individuals shall at all times remain employees of the Agency while performing services for the Program.
2. Agency shall invoice District on a monthly basis.
3. Agency agrees to continue to collaborate with District for the purpose of meeting the stated goals of the Program as set forth in the Scope of Work document attached to District's agreement with Commission.

D. General Provisions:

1. **Term.** The term of this Agreement shall commence as of July 1, 2017, and shall continue until June 30, 2018. If additional funding for the Program is available, the parties may mutually agree to renew this Agreement for an additional period.
2. **Termination.** Either party may terminate this Agreement at any time without cause upon sixty (60) days' written notice to the non-terminating party. In addition, either party may terminate this Agreement if the other party commits a material breach of its terms and fails to cure the breach within 15 days after receipt of written notice of the breach. In the event this Agreement is terminated prior to its expiration date, District shall pay Agency for all costs associated with services provided by Agency staff through the date of termination.
3. **Indemnification.** Agency agrees to indemnify, defend, and hold harmless District, its agents, officers, and employees from and against any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs and expenses (including but not limited to costs of counsel, expert fees, staff time and

investigation costs) of whatever kind or nature, which arise in connection with or related to its performance of this Agreement. It is further agreed that District agrees to indemnify, defend, and hold harmless Agency, its agents, officers, and employees from and against any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs and expenses (including but not limited to costs of counsel, expert fees, staff time and investigation costs) of whatever kind or nature, which arise in connection with or related to its performance of this Agreement.

4. **Insurance.** Each party shall obtain, pay for, and maintain in effect during The life of this Agreement the following policies issued by an insurance Company rated not less than "A-;VII" in Best Insurance Rating Guide and admitted to transact insurance business in California: (1) commercial general liability (including contractual, products, and completed operations coverages, bodily injury, and property damage liability) with combined single limits not less than \$1,000,000 per occurrence and not less than \$2,000,000 in the aggregate; (2) commercial automobile liability for "any auto" with combined single limits not less than \$1,000,000 per occurrence; (3) professional liability (errors and omissions) with a limit of liability not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

Each party's policy(ies) shall contain an endorsement naming the other party as an additional insured insofar as this Agreement is concerned, and provide that written notice shall be given to the other party at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage. Each party shall furnish the other party with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other party's original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change, or reduction in a party's coverage, that party shall immediately file with the other party a certified copy of the required new or renewal policy and certificates for such policy.

Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this Agreement.

The parties acknowledge that Contractor is permissibly self-insured under California law.

5. **Subcontract and Assignment.** Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party without the written consent of the other party.
6. **Independent Contractor Status.** This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
7. **California Law.** This Agreement shall be governed by, and the rights, duties and obligations of the parties shall be determined and enforced in accordance with, the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Kern County, California.

8. Confidentiality. Each party to this Agreement shall not, without the written consent of the other party, communicate confidential information, designated in writing or identified in this Agreement as such, to any third party and shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this paragraph shall continue to survive. The parties hereto agree to abide by the Health Insurance Portability and Accountability Act (HIPPA) as applicable and follow confidentiality requirements of 42 CFR Part 2 and other applicable requirements, including but not limited to the provisions of the California Education Code and the Federal Family Educational Rights and Privacy Act related to confidentiality of pupil records, and to consult and cooperate with one another to assure appropriate and consistent handling of confidential data.

The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this Agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

WEST KERN COMMUNITY
COLLEGE DISTRICT

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By _____

Signatory Name:

Title:

Address: 29 Emmons Park Dr
Taft, CA 93268

By  _____

Signatory Name: John F. Von Flue

Title: Assistant Superintendent

Address: 1300 17th Street, Bakersfield, CA 93301

Acct Code: 12-998-7810-0-8689.00-0000-0000-00-0000-000

Date: _____

Date: 5/25/17

**BUDGET PROPOSAL PROJECTION
DENTAL PROP 10
07/01/17 - 06/30/18**

Personnel

Child & Family Services Facilitator	1.0 FTE	\$ 59,193
Program Facilitator I	1.0 FTE	\$ 38,304
Family Advocate II	1.0 FTE	\$ 40,024
Clerk Typist III	1.0 FTE	\$ 38,062
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Operational Expenses

Technology/Web Services		\$ 600
Technology/E-mail (6 staff @ \$ 1,100 ea)		\$ 6,600
Total Operational Expenses		\$ 7,200
Indirect Costs (6.03%)		\$ 23,663
TOTAL PROJECT COSTS		\$ 416,072

**OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
*Advocates for Children***

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The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this Agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

**WEST KERN COMMUNITY
COLLEGE DISTRICT**

**MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

By _____

Signatory Name:

Title:

Address: 29 Emmons Park Dr
Taft, CA 93268

By  _____

Signatory Name: John F. Von Flue

Title: Assistant Superintendent

Address: 1300 17th Street, Bakersfield, CA 93301
Acct Code: 12-998-7810-0-8689.00-0000-0000-00-
0000-000

Date: _____

Date: 5/25/17

**BUDGET PROPOSAL PROJECTION
DENTAL PROP 10
07/01/17 - 06/30/18**

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Total Operational Expenses	\$ 7,200

Indirect Costs (6.03%)	\$ 23,663
TOTAL PROJECT COSTS	\$ 416,072

Date: June 8, 2017
Submitted by: Genoveve Curiel-Garcia, Director of Children's Center
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the General Child Care and Development Program

Background:

This on-going agreement with the state of California is to provide child care and development services connected with general child care and development program, contract #CCTR-7056

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The grant is in the amount of \$510,125 which is reimbursed at a rate not to exceed \$40.20 per child per day of full-time enrollment.

Approved: 

Dr. Debra Daniels, Superintendent/President

RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2017–18.

RESOLUTION

BE IT RESOLVED that the Governing Board of West Kern Community College District
WKCCD Resolution No. 2016/17-25

authorizes entering into local agreement number CCTR-7056 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Dr. Debra Daniels</u>	<u>Superintendent/President</u>	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 14th day of June 2017, by the
Governing Board of West Kern Community College District
of Kern County, in the State of California.

I, Dawn Cole, Clerk of the Governing Board of
West Kern Community College District, of Kern County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a regular meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 17 - 18

DATE: July 01, 2017

CONTRACT NUMBER: CCTR-7056

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 15-6386-00-7

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the GENERAL CHILD CARE AND DEVELOPMENT PROGRAM REQUIREMENTS*; and the FUNDING TERMS AND CONDITIONS (FT&C)*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2017 through June 30, 2018. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$40.20 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$510,125.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement	12,690.0
Minimum Days of Operation (MDO) Requirement	246

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2017.asp>

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING VALARIE BLISS,		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Debra Daniels Superintendent / President				
TITLE CONTRACT MANAGER		ADDRESS 29 Cougar Court Taft, CA 93268				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 510,125	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) See Attached					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 510,125	ITEM See Attached	CHAPTER	STATUTE			FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE				

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

CONTRACT NUMBER: CCTR-7056

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 147,676	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-6386	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 147,676	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 67,881	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-6386	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 67,881	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 294,568	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-6386			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 294,568	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i>		<i>Federal ID Number</i>
West Kern Community College District		95-2266481
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i>		
Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i>	<i>Executed in the County of</i>	
	Kern	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)
2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's

Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CO-005

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.		<i>Federal ID Number</i> 95-2266481
<i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i>	<i>Executed in the County and State of</i> Kern, California	

CO.8 (REV. 5/07)

FEDERAL CERTIFICATIONS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.805 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,

to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant:

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

729 Ash St

Taft, CA 93268

Check [] if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACTOR) WKCCD	CONTRACT # CCTR-7056
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Dr. Debra Daniels Superintendent/President	
SIGNATURE	DATE

Date: June 8, 2017
Submitted by: Genoveve Curiel-Garcia, Director of Children's Center
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the California State Preschool

Background:

This on-going agreement with the state of California is to provide child care and development services connected with the California State Preschool program, contract #CSPP-7131

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The grant is in the amount of \$722,354 which is reimbursed at a rate not to exceed \$40.45 per child per day of full-time enrollment

Approved: 

Dr. Debra Daniels, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 17 - 18

DATE: July 01, 2017

CONTRACT NUMBER: CSPP-7131

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 15-6386-00-7

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the STATE PRESCHOOL PROGRAM REQUIREMENTS*; and the FUNDING TERMS AND CONDITIONS (FT&C)*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2017 through June 30, 2018. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$40.45 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$722,354.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 17,858.0
Minimum Days of Operation (MDO) Requirement 246

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2017.asp>.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING VALARIE BLISS,		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE CONTRACT MANAGER		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 722,354	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0656 23038-6386				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 722,354	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER		DATE			

CCC-04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i>		<i>Federal ID Number</i>	
West Kern Community College District		95-2266481	
<i>By (Authorized Signature)</i>			
<i>Printed Name and Title of Person Signing</i>			
Dr. Debra Daniels Superintendent/President			
<i>Date Executed</i>		<i>Executed in the County of</i>	
		Kern	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)
2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CO-005

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct. <i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i> 	<i>Executed in the County and State of</i> Kern, California	

Date: June 8, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item:

Agreement with Jean Kulbeth to Serve as Interim Director of the Dental Hygiene Program

Background:

The attached agreements with Jean Kulbeth will appoint Ms. Kulbeth as the Interim Director of the Dental Hygiene Program.

Terms (if applicable):

June 5, 2017 – August 31, 2017

Expense (if applicable):

\$7,500.00 per month plus pre-approved expenses and mileage

Fiscal Impact Including Source of Funds (if applicable):

District Funds will be utilized

Approved: 

Dr. Debra Daniels, Superintendent/President

**EMPLOYMENT AGREEMENT
WEST KERN COMMUNITY COLLEGE DISTRICT**

Interim Dental Hygiene Program Director

Jean Kulbeth

This Employment Agreement (“Agreement”) is made and entered into by and between the West Kern Community College District (“District” or “Board”) and Jean Kulbeth, (“Interim Director”), dated for reference purposes June 7, 2017.

1. **Term.** The term of this Agreement shall commence on June 5, 2017 and end on June 30, 2017. The contract may be terminated by either party at any time before June 30, 2017 with 15 days’ notice and may be extended on a month-to-month basis under mutual agreement.

2. **Employment Duties and Obligations.** Interim Director is hereby employed as Interim Director of the Dental Hygiene Program and shall satisfactorily perform the duties of Interim Director as prescribed by the laws of the State of California, Board policy, this Agreement, and the District’s job description for the Dental Hygiene Director, and other duties as assigned by the Superintendent/President.

3. **Salary.** District shall provide Interim Director with the salary of \$7,500.00 per month. The District will reimburse mileage at the applicable IRS rate for one round trip from Fresno, CA to Taft, CA per week. Costs incurred for hotel stays will also be reimbursed by the District.

a. **Salary Payment Process.** The Interim Director’s salary shall be payable one (1) monthly payment, less all applicable deductions and withholdings required by law or authorized by the Interim Director. Payable on the last working day of the month.

4. **Expense Reimbursement.** District shall reimburse Interim Director for actual and necessary expenses incurred by Interim Director within the course and scope of Interim Director’s employment, so long as such expenses are consistent with this Agreement and board policy and approved in advance by the Superintendent/President. Mileage shall be reimbursed at the applicable IRS rate.

5. **Termination.**

a. **Mutual Consent.** This Agreement may be terminated at any time by mutual consent of the District and Interim Director.

b. **Termination.** The Board may terminate Interim Director as permitted by law and District policies and practices applicable to similarly situated Classified Managers.

6. **Management Hours.** It is understood by Interim Director and District that the demands of the position of Interim Director require more than eight (8) hours a day and/or forty (40) hours per work week. Interim Director is not entitled to overtime compensation for hours worked in excess of eight (8) hours per day and/or forty (40) hours per week.

7. **Governing Law.** The laws of the State of California shall govern this Agreement. For state court actions, venue shall be in Kern County, California. For federal court actions, venue shall be in the appropriate federal district court.

8. **Tax/Retirement Issues.** Notwithstanding any other provision of this Agreement, the District shall not be liable for any state or federal tax consequences or any retirement consequences of any nature as a result of this Agreement including, but not limited to, payments made for retiree health benefits, annuities, life insurance, allowances, automobile expenses, supplemental retirement plans or other benefits of any nature provided to Interim Director or any designated beneficiaries, heirs, administrators, executors, successors or assigns of Interim Director. Interim Director shall assume sole liability and responsibility for all state and federal tax consequences and all retirement consequences of any nature occurring at any time. Interim Director further declares that prior to signing this Agreement Interim Director apprised herself of relevant data and received independent advice and counsel regarding the state and federal tax and the retirement consequences of this Agreement.

9. **Integration.** This Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party not contained in this Agreement.

10. **Severability.** If one or more of the provisions of this Agreement are declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

11. **Modification.** No change or modification of the terms or provisions of this Agreement shall be deemed valid unless set forth in writing and signed by both parties.

12. **Waiver.** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

13. **Headings.** The headings of sections of this Agreement have been inserted for convenience of reference only and shall not affect the interpretation of any of the provisions of this Agreement.

14. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

15. **Independent Representation.** Interim Director and the Board each recognize that in entering into this Agreement, the parties have relied upon the advice only of their own attorneys or other representatives, and that the terms of this Agreement have been completely read and explained to them by their attorneys or representatives, and that those terms are fully understood and voluntarily accepted.

16. **Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by the governing board as required by law.

17. **Binding Effect.** This Agreement shall be for the benefit of and shall be binding upon all parties and their respective successors, heirs, and assigns.

18. **Execution of Other Documents.** The parties shall cooperate fully in the execution of any other documents and in the completion of any other acts that may be necessary or appropriate to give full force and effect to this Agreement.

19. **Public Record.** The parties recognize that, once final, this Agreement is a public record and must be made available to the public upon request.

WEST KERN COMMUNITY COLLEGE DISTRICT

Dated: _____, 2017

Dr. Debra Daniels
Superintendent/President

ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I understand that the District is relying upon information provided by me during the application process in extending this offer of employment. By signing below, I represent that I have not provided the District with any false information or made any material misrepresentation during the job application process. I agree that false, incomplete, or misleading statements or omissions made during the job application process constitute dishonesty and breach of this Agreement and are grounds for termination of this Agreement for cause.

I have not entered into a contract of employment with the governing board of another school or community college district or any other employer that will in any way conflict with the terms of this Agreement.

Dated: June __, 2017

Jean Kulbeth
Interim Dental Hygiene Program Director

**EMPLOYMENT AGREEMENT
WEST KERN COMMUNITY COLLEGE DISTRICT**

Interim Dental Hygiene Program Director

Jean Kulbeth

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1. **Term.** The term of this Agreement shall commence on July 1, 2017 and end on August 31, 2017. The contract may be terminated by either party at any time before August 31, 2017 with 15 days’ notice and may be extended on a month-to-month basis under mutual agreement.

2. **Employment Duties and Obligations.** Interim Director is hereby employed as Interim Director of the Dental Hygiene Program and shall satisfactorily perform the duties of Interim Director as prescribed by the laws of the State of California, Board policy, this Agreement, and the District’s job description for the Dental Hygiene Director, and other duties as assigned by the Superintendent/President.

3. **Salary.** District shall provide Interim Director with the salary of \$7,500.00 per month. The District will reimburse mileage at the applicable IRS rate for one round trip from Fresno, CA to Taft, CA per week. Costs incurred for hotel stays will also be reimbursed by the District.
 - a. **Salary Payment Process.** The Interim Director’s salary shall be payable two (2) monthly payments, less all applicable deductions and withholdings required by law or authorized by the Interim Director. Payable on the last working day of the month.

4. **Expense Reimbursement.** District shall reimburse Interim Director for actual and necessary expenses incurred by Interim Director within the course and scope of Interim Director’s employment, so long as such expenses are consistent with this Agreement and board policy and approved in advance by the Superintendent/President. Mileage shall be reimbursed at the applicable IRS rate.

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 - a. **Mutual Consent.** This Agreement may be terminated at any time by mutual consent of the District and Interim Director.

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9. **Integration.** This Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party not contained in this Agreement.

10. **Severability.** If one or more of the provisions of this Agreement are declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

11. **Modification.** No change or modification of the terms or provisions of this Agreement shall be deemed valid unless set forth in writing and signed by both parties.

12. **Waiver.** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

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16. **Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by the governing board as required by law.
17. **Binding Effect.** This Agreement shall be for the benefit of and shall be binding upon all parties and their respective successors, heirs, and assigns.
18. **Execution of Other Documents.** The parties shall cooperate fully in the execution of any other documents and in the completion of any other acts that may be necessary or appropriate to give full force and effect to this Agreement.
19. **Public Record.** The parties recognize that, once final, this Agreement is a public record and must be made available to the public upon request.

WEST KERN COMMUNITY COLLEGE DISTRICT

 Dr. Debra Daniels
 Superintendent/President

Dated: _____, 2017

ACCEPTANCE OF OFFER


I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I understand that the District is relying upon information provided by me during the application process in extending this offer of employment. By signing below, I represent that I have not provided the District with any false information or made any material misrepresentation during the job application process. I agree that false, incomplete, or misleading statements or omissions made during the job application process constitute dishonesty and breach of this Agreement and are grounds for termination of this Agreement for cause.

I have not entered into a contract of employment with the governing board of another school or community college district or any other employer that will in any way conflict with the terms of this Agreement.

Dated: June __, 2017

 Jean Kulbeth
 Interim Dental Hygiene Program Director

Date: May 31, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

2017-2018 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage

Background:

West Kern Community College District participates in the SWACC insurance program formed in 1986. SWACC serves as a property and liability insurance organization providing essential and affordable insurance services to community colleges throughout California. The premium for year 2016-2017 was \$99,295. The proposal for year 2017-2018 is \$103,405 a 4.1% increase over the prior year.

Terms (if applicable):

July 1, 2017 to July 1, 2018.


Expense (if applicable):

\$103,405.

Fiscal Impact Including Source of Funds (if applicable):

This expense is included in the 2017-2018 Administrative Services Budget and general revenue funds will be utilized.

Approved: _____


Dr. Debra Daniels, Superintendent/President

PROFORMA
JULY 1, 2017 to JULY 1, 2018
ESTIMATED CONTRIBUTION /PREMIUM SUMMARY

SWACC COVERAGES		MEMBER RETAINED LIMIT/ DEDUCTIBLE	CONTRIBUTION/ PREMIUM
LIABILITY	\$10,000,000 Limit Of Liability	\$5,000	\$62,788
PROPERTY	\$250,250,000 Total Insured Values (TIV)	\$10,000	\$19,524
ELECTRONIC DATA PROCESSING EQUIPMENT	\$4,285,712 Total Insured Values (TIV)	\$250	\$9,896
CRIME	\$5,000,000 Employee Dishonesty/Faithful Performance	\$2,500	\$1,000
CYBER LIABILITY	\$1,000,000 Security Breach Response Limit	\$25,000	\$369
EQUIPMENT BREAKDOWN	\$100,000,000 Total Insured Values (TIV)	\$5,000	\$1,895
SUBTOTAL PROGRAM COSTS			\$95,472
EXCESS LIABILITY	\$25,000,000 Excess Limit of Liability	\$10,000,000	\$3,871
EXCESS LIABILITY	\$50,000,000 Excess Limit of Liability	\$25,000,000	\$2,475
TOTAL PROGRAM COSTS			\$101,818

LIABILITY		PROPERTY	
FTES	2,633	TIV:	\$63,132,031
EX MOD. - RETAINED	94	EX MOD. - RETAINED	82

Service Team:
Rick McHale, Vice President, Senior Producer
Toni Brady, Senior Account Manager/Team Leader



Run Date: 06/07/2017 09:19 AM
Report Date: 06/07/2017 09:19 AM

PROFORMA

JULY 1, 2017 to JULY 1, 2018

ESTIMATED CONTRIBUTION/ PREMIUM SUMMARY

Latest Real Property Appraisal Date	01/14/2016
Next Real Property Appraisal Date	01/14/2021

- PROGRAM COSTS	\$101,818
RISK MANAGEMENT RESERVE *	\$ 2,001
PRIOR YR EX MOD ADJ.	(\$414)
TOTAL PROGRAM COSTS	\$103,405

* RESERVE = 0.76 x 2,633 FTES

Accepted by: _____
Authorized District Representative

Title: _____
Authorized District Representative

Witnessed by: _____
Rick McHale

SIGNATURE OF THE AUTHORIZED REPRESENTATIVE WILL BIND COVERAGE.

Keenan is compensated for the various services it provides in connection with the management and administration of Statewide Association of Community Colleges (SWACC), including general administration, financial processing, claims administration, loss control, reporting, marketing, underwriting, brokerage (reinsurance and other coverages) and reinsurance/insurance services. The compensation paid to Keenan is approved by the governing board of SWACC and is included in the cost of member contributions. It is anticipated that the total compensation to be received by Keenan for these services for the 2017/2018 program year will not exceed 13.5% of total member contributions. This compensation does not include amounts payable to Keenan pursuant to separate contracts for services provided directly to individual members, the cost of allocated loss adjustment services provided in connection with individual claims, or reinsurance premium payable to Meritage Insurance Group, a wholly-owned subsidiary of Keenan, pursuant to a reinsurance contract. For additional information concerning Keenan compensation, see www.keenan.com/disclosure.asp.



Run Date: 06/07/2017 09:19 AM
Report Date: 06/07/2017 09:19 AM



**West Kern Community College District
Estimated Contribution/Premium Summary
July 1, 2017 to July 1, 2018
Member Retained Limit
Liability \$ 5,000 Property \$ 10,000**

Proforma Footnote Report

- 1. 2015/2016 FTES:** Full Time Equivalency Students (FTES) from the Chancellor's Office.

- 2. T.I.V. Property:** Total Insurable Values(T.I.V.) based upon Statement of Values as confirmed by the District (TIV for EDP and COC included, if applicable.)

- 3. T.I.V. - EDP:** EDP T.I.V. as confirmed by the District.

- 4. Liability:** FTES x adjusted SWACC rate.Does not consider Special Agency flat fees or Super Pool minimum contributions.

- 5. Excess Liability:** FTES x Excess Liability Rate + FTES x Reinsurance Liability Rate

- 6. Property:** TIV/\$100 x Property Rate

- 7. EDP:** EDP TIV/\$100 x EDP Rate

- 8. Crime:** FTES x Crime Rate

- 9. Cyber Liability:** FTES x Cyber Liability Rate

- 10. Equip Brkdn:** Equipment Breakdown (B&M) Property TIV/\$100 x Equipment Breakdown Rate

- 11. Program Total:** Sum of Liability, Excess Liability, Property, EDP, Crime, Cyber Liability and Equipment Breakdown.



BOARD AGENDA ITEM

Date: June 6, 2017

Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Advertising contract between TBC Media (Bakersfield Californian) and the West Kern Community College District.

Background:

Historically the West Kern Community College District has advertised District employment opportunities in the Bakersfield Californian publication. The proposed advertising contract is at a reduced rate and projected to provide cost savings over Fiscal year 2017-18.

Terms (if applicable):

The contract commitment term is July 1, 2017 – June 30, 2018.

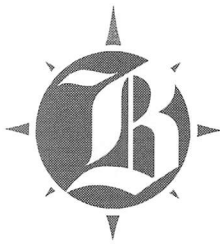
Expense (if applicable):

The total amount of the contract is not to exceed \$50,000.00.

Fiscal Impact Including Source of Funds (if applicable):

Approved: 

Dr. Debra Daniels, Superintendent/President



TBC MEDIA

1707 Eye Street, Bakersfield, California 93301
Mailing Address: P.O. Bin 440, Bakersfield, California 93302

SALES # 072

ACCOUNT # 1WES25

ADVERTISING CONTRACT

RETAIL CLASSIFIED NATIONAL RECRUITMENT

Advertiser agrees to purchase, occupy and pay for advertising and related items from the Publisher, and Publisher agrees to publish and/or insert said advertisement under the terms of this Agreement in The Bakersfield Californian

(Publication)

A. The Advertiser agrees to invest a minimum of \$ not to exceed \$50k dollars in advertising with Publisher from July 1, 2017 to June 30, 2018, at the rate associated with the level of commitment per the current rate card.

B. See addendum (s) (Initial)

This contract contains all the terms and conditions agreed on by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind either of the parties hereto.

Please note: Rate will be earned when signed contract is received and approved by TBC Media business office. No back credit on previous month's advertising will be applied. Where a contract is required to earn a specific rate, the contract must be signed and received 5 days prior to the beginning of the contract start date.

Terms and Conditions of Advertising Contracts

1. PAYMENTS ON ACCOUNT

Accounts for advertising shall be due and payable monthly, upon presentation of invoices covering advertising actually published in part or full performance of advertiser's contract.

2. LATE PAYMENT

If any amount is non paid by Advertiser when due, such amount shall bear interest at the rate of eighteen percent (1/8%) per annum or the maximum amount permitted by law

3. SHORT-RATING

If Advertiser has made a Commitment in accordance with the Advertising Addendum of this Agreement and, at the end of the Commitment Term set forth in the Advertising Commitment Advertiser has fallen short of the minimum revenue commitment agreed to in Advertising Commitment, then, Advertiser will be billed for (and will be obligated to pay) half of the unfulfilled amount of the contracted revenue amount.

4. REVISION OF RATE

The rates contemplated by this contract do not include any rate that may be established for any special edition or feature TBC Media may publish during the year. TBC Media reserves the right to establish a different rate for such special editions or features.

5. INDEMNIFICATION BY AGENCY

Agency represents that it has received funds from Advertiser sufficient to pay for all advertisements covered by this contract and that it is authorized to publish the entire contents and subject matter of the advertisements covered by this contract.

6. TERMINATION OF CONTRACT

It is understood and agreed that an advertiser may terminate this contract upon 60 days written notice to the publisher to that effect and shall pay to the publisher for the privilege

of early termination and amount of money for space used at the rate specified in the rate card.

7. NOT TRANSFERABLE

This contract shall cover only advertising relating to the regular business of the advertiser, and shall not be assignable nor transferable, in whole or in part.

8. ADVERTISING COPY

The publisher reserves the right to reject any and all advertising copy, even though the same shall have been previously accepted and printed by it. All instructions to the publisher by advertisements must be given in writing. All copy must be at the office of the publisher by established deadline times.

9. OMISSIONS AND ERRORS

This contract shall not be invalidated by insertions in wrong editions or by omissions. Any such insertions or omissions may be made good by additional publication covering the portion of advertising in error.

10. POSITION

ROP advertisements are not guaranteed position except as to proper classification. Position requests will be honored whenever possible, but display advertising positions are not guaranteed.

11. IN THE EVENT OF FLOOD, FIRE, STRIKE, ETC.

Or other emergencies beyond the control of either party, this contract shall be suspended by agreement and neither the publisher nor the advertiser shall be held liable in damages.

12. A REASONABLE CHARGE

Will be made to the advertiser for author's alteration or additions made on the proof that vary from the original layout. A reasonable charge will be made for advertising material set or not published at the instruction of the advertiser.

13. GOING OUT OF BUSINESS

Advertisements placed for "Going Out of Business" will only be accepted with payment in full in advance of the publication.

14. CANCELLATION

Cancellation of Print Ads: Cancellations will not be accepted for Print Ads after the Publisher's standard closing time, as designated by Publisher. Advertiser will be responsible for any production of creative services provided by Publisher regardless of the cancellation of any Print Ads.

Acceptance subject to approval of TBC Media

Taft College

Advertiser

29 Cougar Court

Address

Taft CA 93268

City State Zip

Authorized Name (please print)

Title

Authorized Signature Date

Sales Representative Date

Sales Manager Date

FOR OFFICE USE ONLY

New Account Existing Account

Contract Level Last Year Actual Performance Last Year

Date: May 31, 2017

Submitted by: Severo Balason, VP of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

WKCCD 2017-2018 Accident Insurance Renewal

Background:

Student Insurance provides accidental insurance coverage with ANTHEM Blue Cross and AIG for all TC students, athletes, managers, student trainers, and dependent children of students in the TC day care facility on campus.

Terms (if applicable):

August 1, 2017 to August 1, 2018.

Expense (if applicable):

\$49,354.00

Fiscal Impact Including Source of Funds (if applicable):

\$49,354.00 has been budgeted for fiscal year 2017-2018.

Approved: 
Dr. Debra Daniels, Superintendent/President

Southern California Office
10801 National Blvd., Suite 603
Los Angeles, CA 90064
(310) 826-5688
(310) 826-1601 Fax
◆◆◆
951 St. Andrews Drive
Upland, CA 91786
(800) 367-5830

Insurance - All Forms
Athletic & Football Coverage
University Accident & Health Insurance
College Accident & Health Insurance
Recreation & Club Insurance
International & Domestic Student Insurance
Part-time Employees Medical Insurance
Lic No. 0386216

Northern California Office
105 Clemsford Square
Folsom, CA 95630
(800) 367-5830
(310) 826-1601 Fax

www.studentinsuranceusa.com



e-mail: info@studentinsuranceusa.com

May 11, 2017

Mr. Severo M. Balason, V.P. Student Services
WEST KERN CCD
29 Cougar Court
Taft, CA 93268

Re: WEST KERN CCD / 2017-2018 Accident Insurance Renewal

Dear Mr. Balason:

Thank you for renewing the accident coverage for the year 2017-2018. We sincerely appreciate your business. In order to bind coverage with ANTHEM Blue Cross and AIG, please review, sign and return the document to our office.

BENEFITS AS PER CERTIFICATE OF INSURANCE BINDER – Plan B

- 1) All Students
- 2) Athletes, managers, and student trainers
- 3) All Registered Students and dependent children in a day care facility on campus

BASIC Coverage Accident Maximum:	\$25,000.00	Athletes
	\$50,000.00	Students/Child of Student in Child Care Facility
AD&D Benefits	Loss of Life	\$7,500.00
	Dismemberment	[Single: \$1,000.00/Double: \$5,000.00]
CATASTROPHIC Coverage Maximum:	\$1,000,000.00	Athletes and Students

Sports Included:

Men's Sports: Baseball, Golf, Soccer

Women's Sports: Basketball, Soccer, Softball, Volleyball

Policy Term: 8/1/17 – 8/1/18

Premium: \$49,354.00

Termination: This is a pooled plan. Notice of withdrawal from the S.A.I.N pool must be provided by Taft College to: S.A.I.N. c/o STUDENT INSURANCE in writing no less than 90 (ninety) days prior to the termination date of August 1, 2018.

Signature of Authorized School Representative

Print Name / Date

Title of Authorized School Representative

Southern California Office
 10801 National Blvd., Suite 603
 Los Angeles, CA 90064
 (310) 826-5688
 (310) 826-1601 Fax

951 St. Andrews Drive
 Upland, CA 91786
 (800) 367-5830

www.studentinsuranceusa.com

*Insurance - All Forms
 Athletic & Football Coverage
 University Accident & Health Insurance
 College Accident & Health Insurance
 Recreation & Club Insurance
 International & Domestic Student Insurance
 Part-time Employees Medical Insurance
 Lic No. 0386216*



e-mail: info@studentinsuranceusa.com

Northern California Office
 105 Clemsford Square
 Folsom, CA 95630
 (800) 367-5830
 (310) 826-1601 Fax

CERTIFICATE OF INSURANCE BINDER: 2017-2018

INSURED: TAFT COLLEGE
 29 Cougar Court
 Taft, CA 93268

CONTACT: Mr. Severo M. Balason
 V.P. Student Services
 (661) 763-7810

BASIC COVERAGE: 1 Year Incurring Period
COMPANY: ANTHEM SAIN – Plan B
TYPE/COVERAGE: Students/Intercollegiate Athletes
PREMIUM: \$44,170.00

POLICY NO. 1157TK
EFFECTIVE DATE:
 8/01/17-8/01/18

SUPER CATASTROPHIC COVERAGE: Intercollegiate Athletes
COMPANY: AIG
COVERAGE LIMITS: \$1,000,000.00
EFFECTIVE DATE: 8/01/17-8/01/18

POLICY NO. TBD
DEDUCTIBLE: \$25,000.00
PREMIUM: \$2,254.00

CATASTROPHIC COVERAGE: Students Only
COMPANY: AIG
COVERAGE LIMITS: \$1,000,000.00
EFFECTIVE DATES: 8/01/17-8/01/18

POLICY NO. TBD
DEDUCTIBLE \$50,000.00
PREMIUM: \$2,930.00

BASIC COVERAGE LIMITS

Per Accident Deductibles:	\$ 50.00	Students
	\$100.00	Class I Athletes
	\$ 50.00	Class II Athletes
Co-Insurance Percentage:	100%	PPO
	50%	Non-PPO
Per Accident Maximum:	\$25,000.00	Athletes
	\$50,000.00	Students
	\$ 500.00	Emergency Illness Benefit
	\$ 2,000.00	Dental Maximum
	\$ 2,000.00	Rental Durable Medical Equipment
	\$25,000.00	Expanded Medical/Intercollegiate Athletes
AD&D Benefits:	Loss of Life	\$7,500.00
	Dismemberment	[Single: \$1,000.00/Double: \$5,000.00]

ANTHEM Blue Cross-CLASS I SPORTS: Football, Gymnastics, Skiing (snow), Soccer, Surfing and Wrestling

Physical Therapy: Limited to 24 visits per calendar year per injury; additional visits available if approved by ANTHEM Blue Cross.

NON-PPO: Benefit will not exceed \$25.00 per visit.

Non-Duplication of Benefits Exercised on ALL CLAIMS.

THIS IS A BRIEF DESCRIPTION OF BENEFITS. THE MASTER POLICY CONTAINS COMPLETE DETAILS OF THE PROVISIONS, LIMITATIONS, EXCLUSIONS AND WILL PREVAIL AT ALL TIMES.

Student Insurance
10801 National Blvd Suite #603
Los Angeles CA 90064

Invoice

Date	Invoice Number
7/1/2017	6520

Bill To:

West Kern CCD
29 Cougar Court
Taft, CA 93268

Insured:

Taft College
29 Cougar Court
Taft, CA 93268

Description	Policy No	Eff Date	Exp Date	Amount
Basic		08/01/2017	08/01/2018	44,170.00
Intercollegiate Catastrophic		08/01/2017	08/01/2018	2,254.00
Student Catastrophic		08/01/2017	08/01/2018	2,930.00

Total \$49,354.00

Payments/Credits \$0.00

Balance Due \$49,354.00

Please Detach and Return Bottom Portion with Payment

Invoice #: 6520
Due Date: 7/1/2017

Amount Due: \$49,354.00

Amount Paid:

Remit To: Student Insurance
10801 National Blvd Suite #603
Los Angeles CA 90064

Insured: Taft College
29 Cougar Court
Taft, CA 93268

Date: May 30, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item:

Cisco WS-C4507R+E Catalyst Network Core Switch, Proposal Number 27338-P7B8

Background:

Taft College, using Measure A funds, purchased a Cisco core switch in 2005 for the college network backbone. This unit has come to end of life in 2015 and needs to be replaced. While exploring options for a new core switch I found that one of the college's preferred vendors has access to a refurbished core switch made by Cisco and manageable by current IT staff. This replacement core switch has 6 times the capacity of the current units and is compliant for 10GB data circuits. I strongly recommend that Taft College purchase this unit to qualify for Internet upgrades provided by the chancellor's office and increase data transfers between servers.

Terms (if applicable):

Purchase comes with a 3 year warranty on hardware included in the price.


Expense (if applicable):

Total cost of purchase will be \$22,355.96.

Fiscal Impact Including Source of Funds (if applicable):

Purchase is possible with cost savings from unfilled IT position and excess funds from contract codes.

Approved: _____


Dr. Debra Daniels, Superintendent/President



An Insight Investments Company

Account Name	Proposal Number	Date
Taft College (TAF01)	PRP-27338-P7B8	5/22/2017

Bill To:

Attn: Adrian Agundez
 Taft College
 29 Cougar Court
 Taft, CA 93268
 Phone: (661) 763-7737

Remit To:

2NDGEAR
 Accounts Receivable
 611 Anton Blvd, Ste 700
 Costa Mesa, CA 92626

Rep Contact Info:

Vern Harris
 Account Executive
 2NDGEAR
 32605 Temecula Parkway Ste 202
 Temecula, CA 92592
 Phone: 714-622-3182
 Fax: 714-751-3613

agundez@taftcollege.edu

vharris@2ndgear.com

Qty	Mfr	Description	Limited Warranty	Unit Price	Ext Price
1	OTHER	WS-C4507R+E Catalyst4500E 7 slot chassis for 48Gbps/slot, fan, no ps	3-Year Advance Replacement Warranty	\$2,000.00	\$2,000.00
1	OTHER	WS-X45-SUP7-E Catalyst 4500 E-Series Supervisor, 848Gbps	3-Year Advance Replacement Warranty	\$1,750.00	\$1,750.00
1	OTHER	WS-X45-SUP7-E/2 Catalyst 4500 E-Series Supervisor, 848Gbps	3-Year Advance Replacement Warranty	\$1,750.00	\$1,750.00
1	OTHER	WS-X4748-SFP-E Catalyst 4500 E-Series 48-Port GE (SFP)	3-Year Advance Replacement Warranty	\$7,760.00	\$7,760.00
1	OTHER	WS-X4712-SFP+E Catalyst 4500 E-Series 12-Port GE (SFP)	3-Year Advance Replacement Warranty	\$6,495.00	\$6,495.00
2	OTHER	SFP-10G-SR 10GBASE-SR SFP Module	3-Year Advance Replacement Warranty	\$65.00	\$130.00
2	OTHER	SFP-10G-LR 10GBASE-LR SFP Module	3-Year Advance Replacement Warranty	\$245.00	\$490.00
1	OTHER	PWR-C45-2800ACV Catalyst 4500 2800W AC Power Supply (Data and PoE)	3-Year Advance Replacement Warranty	\$95.00	\$95.00
1	OTHER	PWR-C45-2800ACV/2 Catalyst 4500 2800W AC Power Supply (Data and PoE)	3-Year Advance Replacement Warranty	\$95.00	\$95.00

Limited Warranty Period(s): As specified above.

Freight ID: 171788

Delivery Terms: 2 weeks after acceptance of order by 2NDGEAR

Subtotal: \$20,565.00

Freight Terms: FCA Origin

Shipping: \$300.00

Proposal Expiration Date: While Quantities Last

Estimated Tax: Per State

Payment Terms: Net 30 from 2NDGEAR's issuance of invoice

Total Purchase: \$20,865.00

The price shown includes a 3% discount for payments made by cash, check or wire transfer.

If payment is made by credit card, or through a third party payment processor, the 3% cash discount will not be available.

Additional Comments:

	Dollar Buyout Purchase Option	FMV Purchase Option
*Leasing Options: 24 Months	\$933.65	\$892.52

36 Months	\$643.68	\$612.84
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Agreed to and Accepted by:

Signature: _____

Ship To:

Name: _____

Title: _____

Date: _____

PO#: _____

*Subject to credit approval and execution of 2NDGEAR Capital Lease Agreement
The Sales terms and Limited Warranty terms governing this Proposal can be found at:

[2NDGEAR Sales Agreement Terms and Conditions](#)

[2NDGEAR Leasing](#)

[2NDGEAR Replacement Warranty](#)

2NDGEAR: 7012 Belgrave Ave. Garden Grove, CA 92841- US

Date: May 2, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

ITsavvy LLC – CommVault Software Support Renewal – Quote# 2968630

Background:

The CommVault software is used to back up and safeguard the District's data. It also allows for the restoration of data in the event of a disaster. This license renewal provides access to newer versions of the software as well as Monday through Friday (8am-5pm) call in support.

Terms (if applicable):

1 year contract renewal - 9/1/2017 to 8/31/2018.

Expense (if applicable):

Total cost is \$11,562.24

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the ITS 2017-2018 proposed budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



ITsavvy LLC
 313 South Rohlwing Road
 Addison, IL 60101
 www.ITsavvy.com

IT PRODUCTS TECHNOLOGY SOLUTIONS PEACE OF MIND

Quote Details	
Quote #:	2968630
Date:	05/03/2017
Payment Method:	Net 30 Days
Client PO#:	
Shipping Method:	Ground

Bill To:
 Taft College
 Accounts Payable
 29 Emmons Park Drive
 Taft, CA 93268
 United States
 661-763-7915

Ship To:
 Taft College
 Adrian Agundez
 29 Cougar Ct
 Taft, CA 93268-2329
 United States
 661-763-7915

Client Contact:
 Adrian Agundez
 (P) 661-763-7846
 agundez@taft.org

Client Executive:
 Drew Russell
 (P) 312.676.5227
 (F) 312.676.5228
 drussell@ITsavvy.com

Description: CommVault Renewal

Item Description	Part #	Tax	Qty	Unit Price	Total
1 CommVault Renewal Renwal Date 9/1/2017 - 8/31/2018 CommVault Software Standard Support Coverage	16075873	Y	1	\$9,728.01	\$9,728.01
2 v11 Training (up to 4 credits)	20523413	Y	1	\$1,052.63	\$1,052.63
3 Solutions Set Conversion (Includes Maintenance)	20523414	Y	1	\$0.00	\$0.00

Subtotal: \$10,780.64
 Shipping: \$0.00
 Tax (7.25%): \$781.60
TOTAL: \$11,562.24

Notes From Your Client Executive

*Please be advised, total amount due for renewal includes prorated maintenance on software products purchased mid-term

ITsavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITsavvy's General Terms and Conditions of Sale, which can be found at www.ITsavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: _____

Title: _____

Authorized Signature: _____

Date: _____

Date: May 5, 2017
Submitted by: Dan Hall, Distance Learning Coordinator
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Software CCLC Purchase Agreement for Turnitin Feedback Studio

Background:

Approval is requested for continued participation in the Community College League of California (CCLC) consortium Turnitin software purchasing agreement. Turnitin is a software that checks student papers for originality, provides digital grading tools, and streamlines web-based peer reviews.

Terms (if applicable):

August 1, 2017 - July 31, 2018

Expense (if applicable):

\$7,410.00

Fiscal Impact Including Source of Funds (if applicable):

This renewal will be paid by the 2017-18 District Distance Learning budget.

Approved: 
Dr. Debra Daniels, Superintendent/President



PROGRAM SUBSCRIPTION ANNOUNCEMENT FOR TURNITIN FEEDBACK STUDIO

The Community College League of California is now accepting orders for Turnitin Feedback Studio. The subscription term is August 1, 2017 to July 31, 2018. Community colleges wishing to renew their existing subscriptions or subscribe for the first time are asked to complete the attached forms and return them to the Community College League of California no later than May 26, 2017.

Turnitin is the world's largest provider of software as a service (SaaS) online writing and student work evaluation tools for educational institutions. Currently used by more than 1.6 million instructors and 26 million students at over 15,000 institutions, Turnitin's flagship product Feedback Studio checks student papers for originality, provides digital grading tools, and streamlines web-based peer reviews.

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Feedback Studio

With Turnitin Feedback Studio, instructors can effectively manage their students, assignments, student submissions, provide personalized feedback, and grade student work. For additional product information or to schedule a demo for your college, please email our Account Manager, Micah Arons at marons@turnitin.com.

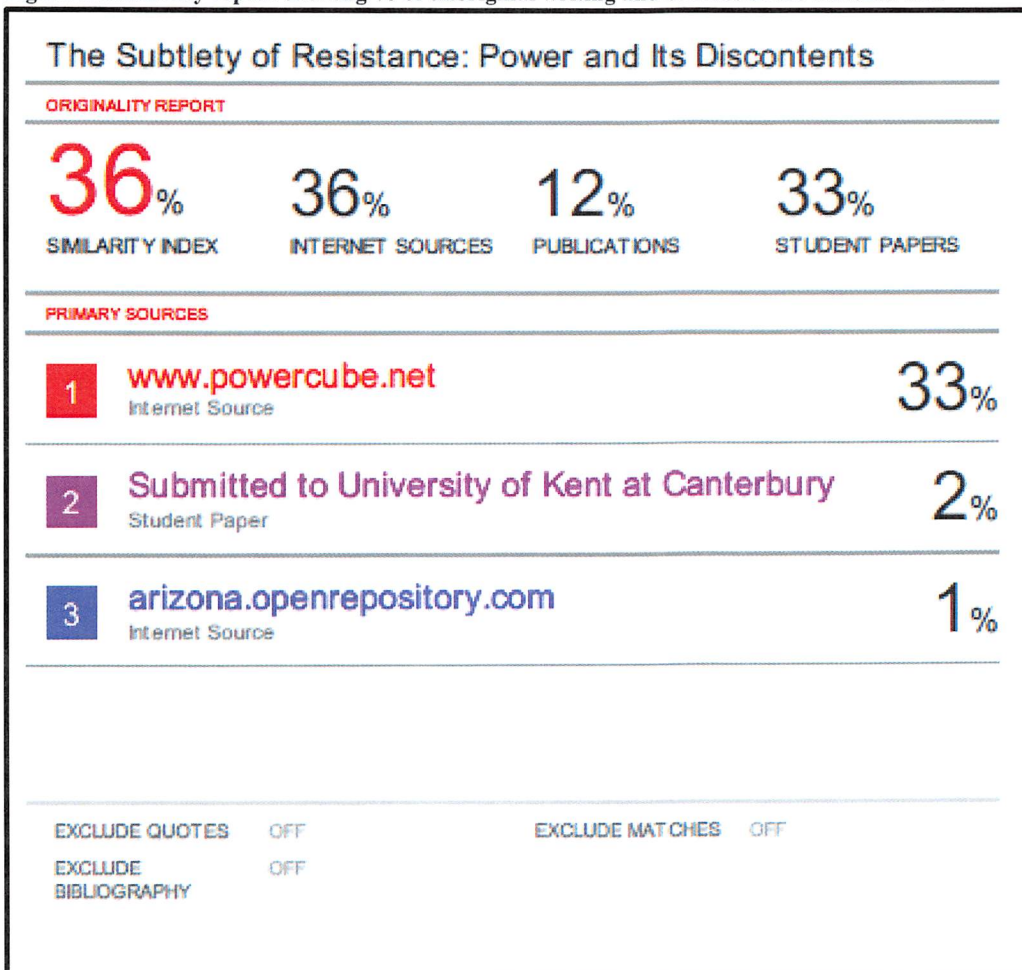
Similarity Report



To help ensure the originality of written work, Feedback Studio searches submitted papers for content similarity to existing sources by using a proprietary approach that couples advanced pattern-matching search and filtering algorithms along with an expansive content database comprised of over 60 billion archived Internet pages, over 600 million archived student papers, and over 155 million online and offline published journal items.

Plagiarism is often unintentional, and students may not be aware of or understand the different ways plagiarism occurs. Educators can promote academic integrity and teach students the importance of original writing and attribution while fostering critical thinking skills. This process helps students take ownership of their work and practice proper citation. The printable report provides a similarity index with percentage of unoriginal writing, and the sources of the matched text.

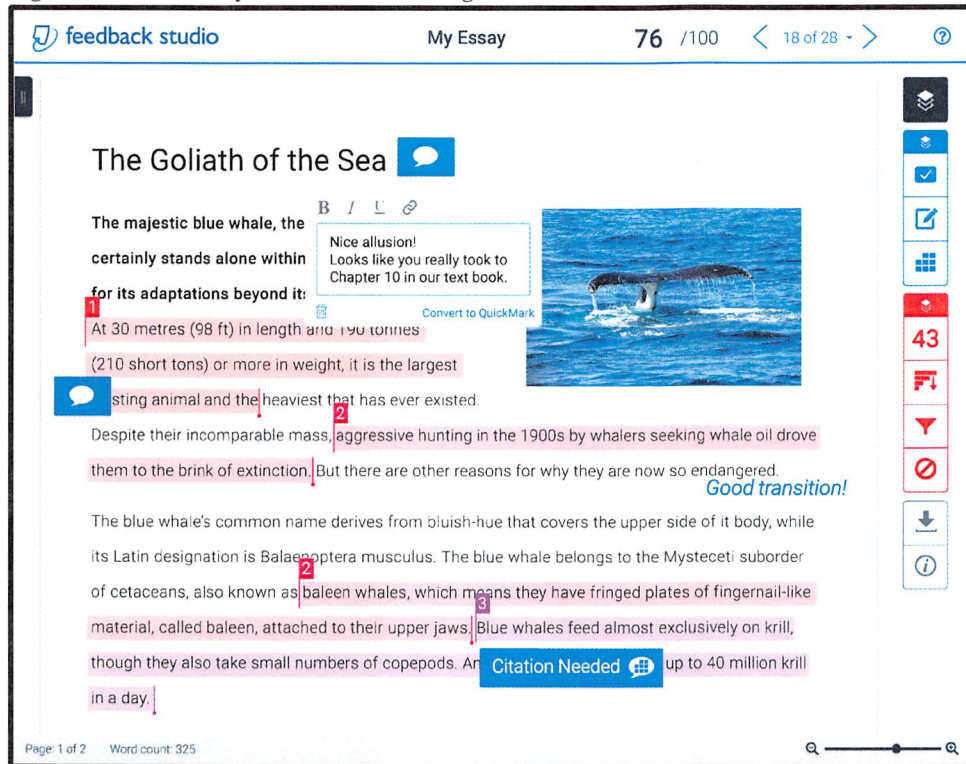
Figure 1: Similarity report showing % of unoriginal writing and sources of the matched text



Instructor Feedback

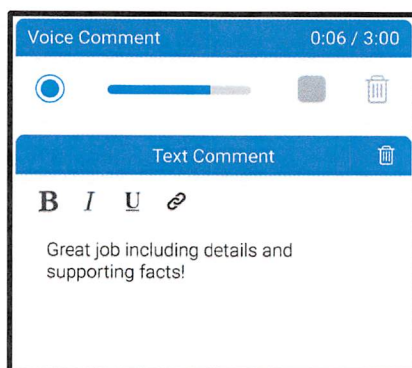
Students can also see source matches and instructor feedback directly on their work. Feedback Studio provides teachers with a simple way to leave great feedback in less time.

Figure 2: Student essay with source matching and instructor feedback



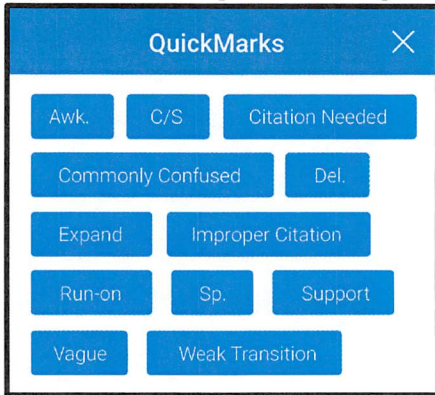
A range of feedback tools, including voice comments, drag-and-drop comments, rubric-associated comments, and rubric-based grading help to better engage students in the feedback process. Additionally, instructors can customize assignment types, rubrics, and feedback comments.

Figure 3: Feedback tools include voice and text comments



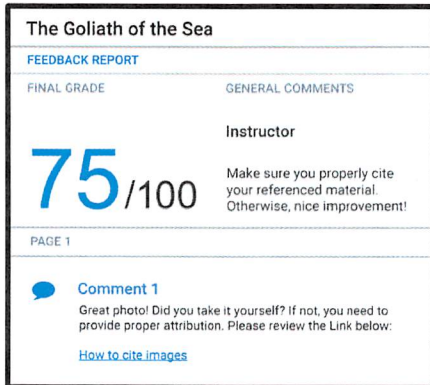
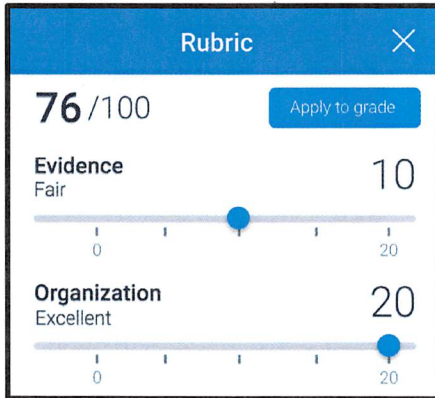
The QuickMarks feature saves instructor time with custom or pre-defined drag-and-drop sets of customizable comments. Share reusable comment libraries across your institution.

Figure 4: Custom or pre-defined drag-and-drop comments can be shared across institutions



Grade objectively and consistently with standards-aligned rubrics and show students how specific parts of their work affect their grade.

Figures 5 and 6: Essays can be graded with Feedback Studios' standard-aligned rubrics, or with the instructor's rubrics or grading system



Peer Review

Streamline the distribution of papers for peer review assignments and enable students to review each other's work online and anonymously.

Figure 7: Peer review gives students the ability to view and comment on each other's work



Writing and Grammar Diagnostics

Feedback Studio includes the ETS e-rater® engine which provides a holistic score for an essay as well as real-time diagnostic feedback about grammar, usage, mechanics, style and organization, and development.

Accessibility - Support Every Learner

Learning technologies should not limit, but enhance learning for everyone. Feedback Studio was built with accessibility in mind. We've partnered with accessibility experts to ensure student views are fully WCAG AA compliant and accessible via screen readers and keyboard control. Feedback Studio supports multiple file types, including video and image uploads. This allows for faculty to meet the needs of students and address different initiatives and learning types on campus. Learn more at: http://turnitin.com/en_us/about-us/accessibility

Data Privacy and Security

Because we provide educational services, we are vocal advocates for safeguarding student data and privacy and want to make sure that parents, educators, and schools know where we stand. Which is why we took the Student Privacy Pledge, put forth by the Future of Privacy Forum (FPF) and the Software & Information Industry Association (SIIA). Learn more at: <https://studentprivacypledge.org>. Our data is stored in the United States with robust physical, digital, and procedural safeguards in place to protect your personal information, including the use of SSL encryption, redundant servers, and sophisticated firewalls. More information can be found online at our privacy center: http://turnitin.com/en_us/about-us/privacy.

Implementation

Turnitin is a web-based, Software as a Service. Instructors and students access their accounts by visiting www.turnitin.com and logging into the service or access Turnitin via their LMS.



Account Administrator

Each subscribing institution has a designated “Turnitin Administrator,” who fulfills a vital role in the effective and easy implementation of Turnitin at an educational institution. Account administrators are able to assist instructors in creating their user profiles and guiding them to the resources needed to use Turnitin as part of their classroom and curriculum. The primary account administrator serves as a point of contact for information on using Turnitin and for contacting the Turnitin Helpdesk. This administrator controls a district or campus level account and can also assign additional sub-administrators as necessary to oversee specific campuses or departments. An account can only have a single primary account administrator.

See the following guide for more information on the Administrator role:

http://guides.turnitin.com/01_Manuals_and_Guides/Administrator_Guides/Turnitin_for_Administrators

Customer Success Consultant

Schools will be assigned a Turnitin customer success consultant (CSC) who will coordinate with key parties at your institution and with the Turnitin team to develop and execute an implementation plan across the institution. The focus of the plan will be on successful adoption, application of best practices, and integration into the existing LMS during the first contract year (if applicable). Throughout subsequent years the CSC will serve as a point of contact around the integration of the service and as a support for change management to help proactively approach LMS or Turnitin service updates.

Native Access and Integration with LMS

Feedback Studio is a web-based software as a service (SaaS). Faculty and students can access their accounts in one of two ways: direct login via turnitin.com or access through a learning management system (LMS) integration. LMS integration ensures that teachers can create assignments and students can access assignments within their existing LMS courses without leaving the LMS environment.

Product Support

Turnitin has online Support with articles and answers to commonly asked questions. Additionally, all subscribing institutions have access to complimentary support 7 days a week:

Phone: 866-816-5046 ext. 241 (administrators only)

Web: http://www.turnitin.com/en_us/support

Email: tiisupport@turnitin.com

First response turnaround times for support tickets are typically within 24 hours after receipt*.

**Note: Response times may be longer during peak times and for requests that require additional engineering support or other subject matter expert involvement.*

Training and Professional Development

Turnitin is dedicated to the success of your institution. Whether you have a well-seasoned group, a brand new team getting started, or an existing user group experiencing a change (in LMS or integration, a new Turnitin Administrator or looking to expand usage), the team of Turnitin Customer Success Consultants is here to help.



Standard offerings are listed below, but customization or package creation can be recommended based on institution specific needs. Please reach out to your Account Manager, Micah Arons marons@turnitin.com, to request a consultation with a Customer Success team member.

Option	Cost	Description	Details
Technical Guides	\$0	Available at www.guides.turnitin.com , resources are categorized by Administrator, Instructor or Student and include LMS integration documentation, as well as web access to www.turnitin.com	--
Online Training	\$500	90 minutes of instruction in creating an assignment with Turnitin, settings, reviewing a report, feedback tools, and the student experience. 30 minutes reserved for Q&A or additional topics including PeerMark, Rubric Creation, QuickMark Library Management, etc.	Maximum 2 hours, online, recorded and shared with institution
Onsite Workshop	\$3500	6 hours of instruction time to provide workshop-style sessions. Can be broken into smaller sessions throughout the day for multiple groups or to cover specific types of users including trainers, support, instructors, etc.	Maximum 6 hours, on campus, max attendance may apply, variations in audience available
Implementation Fee / Prioritized Queue for Support Administrators	\$1500	For those interested in additional support when newly adopting or making a change in delivery (integrating for the first time or changing integration or LMS). Includes: Institution Account Creation, Administrator Account Creation, Administrator configuration and training in delivery environment (web/LMS) (60-minutes), Curated online resources, Priority given to the admin contact on file via email, web portal and phone.	Admin training is 1-hour, online, recorded and shared w/ administrator
Service Fee	Varies by project	Bespoke services i.e. custom training videos, custom training documentation, office hours (onsite or online), custom rubric or QuickMark set creation and distribution, etc. Billed by project or hourly depending on scope.	Details vary by project

Pricing

Turnitin is available to institutions on a subscription basis. Most districts oversee a single Learning Management System for all their campuses. If a district has multiple colleges and wishes to integrate Turnitin into their LMS, all institutions within the district will need to license Turnitin because of the way in which LMS



integrations are set up. Some colleges may already be licensed under their district’s agreement. Please work with your DE Coordinator to ensure that your college’s participation is consistent within your district.

PROPOSAL FOR THE CALIFORNIA COMMUNITY COLLEGE SYSTEM:

FEEDBACK STUDIO

Price per student (includes LMS Integration)	Campus Licensing Fee
\$2.50	\$950 per campus

As reference, the 2017 list price is \$1,500 per-campus licensing fee and \$5.00 per student with LMS integration after our pricing adjustment.

NOTES:

- Pricing is the same whether a college chooses to include LMS Integration or not.
- Pricing per student is based on an *annualized* cost of your Credit FTES. To search for your annualized Credit FTES, click: <http://cclibraries.org/providers/tips/AnnualizedFTES.xls>
- The multi-campus subscription includes the following:
 - Unlimited instructor access to licensing campuses;
 - Unlimited submissions of student work;
 - Unlimited email support for all instructors;
 - Access to all of our online and on-demand web-based training and professional development resources
- All payments will be made directly to CCLC.

How to Subscribe

Please complete and fax the following subscription form to the Community College League of California at 888-821-1564 **no later than May 26, 2017**. Your request for subscription(s) must include the name and signature of the individual authorized to commit funds for this purchase.

ONCE THE ORDER HAS BEEN SUBMITTED TO THE CCLC, SUBSCRIPTIONS MAY NOT BE WITHDRAWN.



SUBSCRIPTION FORM FOR TURNITIN FEEDBACK STUDIO

Deadline: May 26, 2017

College Name: Taft College Annualized Credit FTES 2,584
(To find your annualized FTE, click: http://cclibraries.org/providers/tips/AnnualizedFTES.xls)

Table with 2 columns: Price per student (includes LMS integration) and Campus Licensing Fee. Values: \$2.50, \$950 per campus.

Subscription

- X We wish to subscribe for one year
We wish to subscribe for two years (pre-pay, 5% price per student annual increase)
We wish to subscribe for three years (pre-pay, 5% price per student annual increase)

Training

- We wish to add an Online Training (\$500)
We wish to add an Onsite Workshop (\$3,500)
We wish to add an Implementation (\$1,500) (recommended for new customers or existing customers switching LMS)

Examples:

Individual College:

If the annual Credit FTES for your campus is 1,000, the total cost for a license under Tier 1 could be calculated as follows:

1,000 (Credit FTES) x \$2.50 (price per student) + \$950 (campus fee) + \$500 (Online Training) = total cost of \$3,450

Community College District:

If the annual Credit FTES for your district is 10,000, and there are 3 campuses, the cost for a license under Tier 1 could be calculated as follows:

10,000 (Credit FTES) x \$2.50 (price per student) + \$2,850 (3 campuses x \$950 campus fee) + \$3,500 (Onsite Workshop) = total cost of \$27,850

Multiple Year:

If the annual Credit FTES for your district is 10,000, and there are 3 campuses, the cost for a 3 year license under Tier 1 could be calculated as follows:

10,000 (Credit FTES) x \$2.50 (price per student Year 1) + \$2,850 (3 campuses x \$950 campus fee) + \$3,500 (Onsite Workshop)

10,000 (Credit FTES) x \$2.63 (price per student Year 2) + \$2,850 (3 campuses x \$950 campus fee) +

10,000 (Credit FTES) x \$2.76 (price per student Year 3) + \$2,850 (3 campuses x \$950 campus fee) = total cost of \$90,950

Signature of person authorized to commit for purchase:

Name-signature Date

Name-printed Title

Primary college contact (Turnitin Administrator):

Daniel Hall Distance Education Coordinator

Name-printed dhall@taftcollege.edu 661-763-7761 Title

Email address Phone

Once orders have been placed with the League, subscriptions may not be withdrawn. FAX this form to CCLC at 888-821-1564. Deadline is May 26, 2017.



If your institution does not currently subscribe to Turnitin, please complete the Turnitin New Subscriber Registration Form (next page) and FAX it with the Subscription Form above to CCLC.



NEW SUBSCRIBER REGISTRATION FORM

1. If your institution does not currently subscribe to Turnitin and is interested in proceeding with an institutional subscription, please complete both this form AND the Subscription form above and fax both of them to the League at 888-821-1564 by May 26, 2017.
2. Once registered, a confirmation of your order will be delivered to the account administrator via email, with links to the Turnitin online training materials.
3. For more information on pricing and ordering, contact James Wisner at jwisner@ccleague.org or your DE Coordinator.
4. To schedule a webcast demo of Turnitin, contact Jeff Huang at jhuang@turnitin.com

Account Administrator Information

Name		Email Address	
Title		Department	
Institution / School Name		Student Enrollment	
Address			
City	State/Province	Postal Code	
Country	Phone Number	Fax Number	
Signature			

The amount you will pay is based on the Student Enrollment Tier of ALL schools that participate in this program. The League won't know the total FTEs until all subscriptions are received. Once orders have been placed with the League, subscriptions may not be withdrawn.

Internal Use Only	Account Number	Invoice Number	Start Date	End Date	LT: I D S M IT: SE / HE
	Rep	Services	Processed Date	Processed By	Charged / Declined

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Date: May 2, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:
Evisions Formfusion Software Maintenance Renewal

Background:
Formfusion is a software program used by Banner, the college ERP system. This program provides 1098T forms to be printed by the Banner system.

Terms (if applicable):
Renewal terms from 7/1/2017 to 6/30/2018

Expense (if applicable):
Total cost of the renewal is \$7,086.00

Fiscal Impact Including Source of Funds (if applicable):
Funding is included in the 2017-2018 ITS budget

Approved: 

Dr. Debra Daniels, Superintendent/President



You support others. We support you.

Invoice

Date 5/1/2017
Invoice # INV1003327361
Terms Net 45
Due Date 6/15/2017
PO #

440 Exchange
Suite 200
Irvine CA 92602
United States
(714) 824-5252
www.evisions.com

Bill To

Attn: Accounts Payable
Taft College
29 Emmons Park Dr.
Taft CA 93268
United States

Regarding:

Taft College

Description	Project	Start Date	End Date	Qty	Rate	Amount
FormFusion - Maintenance / Support Renewal		7/1/2017	6/30/2018	1	7,086.00	7,086.00

Total 7,086.00
Amount Due 7,086.00

ACH or Wire Information
Name of Bank: Bridge Bank
Address of Bank: 55 Almaden Blvd., San Jose, CA 95113
Beneficiary Name: Evisions, Inc.
Routing Number: 121143260
Account Number: 0102924289
SWIFT Code: BBFXUS6S

Federal Tax ID: 88-0411440

Date: May 30, 2017
Submitted by: Barbara Amerio, Director of Financial Aid & Scholarships
Area Administrator: Severo Balason, VP of Student Services
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Consultant agreement with the California State University, Chico Research Foundation to provide CalFresh enrollment training and technical support to District support staff

Background:

CSU Chico-Center for Healthy Communities is one of 11 CDSS CalFresh Outreach contractors, and subcontracts with 15 entities in CA; 10 CSU campuses and 5 Far North Community-Based Organizations. Their agency has been implementing the CalFresh Outreach contract for 8 plus years with focused student enrollment the past 3 years. The contract focuses on promotion/outreach, CalFresh enrollment, and helping folks through the 30 day application process. In their role as the prime contractor, they provide training and technical assistance to subcontractors and work with the state on the implementation of this statewide program. Through the student enrollment efforts they have developed a successful model program that they share with all campuses. They provide student specific outreach templates, tools, share strategies and help facilitate a partnership with the local county social services offices. The goal is to help all CA campuses learn about and support CalFresh enrollment for students reducing student hunger and poverty.

Terms (if applicable):

June 22, 2017


Expense (if applicable):

Amount not to exceed \$6,154.00 (see attached breakdown)

Fiscal Impact Including Source of Funds (if applicable):

This will be funded from 2016-2017 BFAP-SFAA outreach funds.

Approved: _____


Dr. Debra Daniels, Superintendent/President

AGREEMENT WITH THE CSU, CHICO RESEARCH FOUNDATION

Agreement is hereby made between The CSU, Chico Research Foundation, ("FOUNDATION") on behalf of the Center for Healthy Communities "CHC" at California State University, Chico, and West Kern Community College District "CLIENT" according to the following terms, conditions, and provisions:

IDENTITY OF CLIENT	Name: West Kern Community College District Address: 29 Cougar Ct. Taft, CA 93268 Contact person: Dr. Debra S. Daniels Business Telephone Numbers: Phone # (661) 763-7700 Fax #
FOUNDATION	The CSU, Chico Research Foundation 25 Main Street, Suite 103 Chico, CA 95928-5388 Contact person for contractual matters: Matthew C. Bently, Esq. Director, Contracts & Development Office of Sponsored Programs Phone: (530) 898-5700 Contact person for project matters: Dr. Cindy Wolff, Director Center for Healthy Communities Phone: (530) 898-5323
SCOPE OF WORK	CLIENT desires that FOUNDATION perform, and FOUNDATION agrees to perform, the following work: CalFresh Outreach Training.
DATES OF WORK	Work shall be performed on June 22, 2017.
TERMS OF PAYMENT	As compensation for FOUNDATION's service, CLIENT shall pay FOUNDATION a fixed fee of \$ 6,154.00 (see Exhibit A for compensation detail) payable upon execution of this contract.

INDEPENDENCE	FOUNDATION understands FOUNDATION is not the CLIENT's employee and is not entitled to any benefits provided by CLIENT to its employees. FOUNDATION will perform all services in an independent capacity, subject to the CLIENT's direction and control only as to the result and not the manner or means of accomplishing that result. Except as specified above, FOUNDATION shall, at FOUNDATION's sole expense, provide all instrumentalities or supplies, any required licenses or permits, additional helpers or subcontractors, and any other expense incurred by FOUNDATION except as otherwise specified herein.
INSURANCE	FOUNDATION assumes all risks as an independent contractor, and agrees to obtain all insurance necessary for FOUNDATION's protection in connection with work under this agreement.
INDEMNITY	Each party agrees to indemnify, defend and hold harmless the other from any injuries, property damage, or other claims and losses resulting from the activities of each party or the party's agents in performance of this agreement. FOUNDATION as indemnitee also includes California State University, Chico, The Trustees of the CSU, and the State of California.
OWNERSHIP	CLIENT will assume ownership of deliverables upon delivery by FOUNDATION. FOUNDATION may use deliverables and any working papers for its own purposes.
TERMINATION WITHOUT CAUSE	Either party may terminate this agreement without cause after giving 15 days written notice to the other. The parties shall deal with each other in good faith during the 15-day period after notice is given. CLIENT agrees to pay FOUNDATION for all expenses to date of termination and any uncancellable obligations.
TERMINATION WITH CAUSE	With reasonable cause, either party may terminate this agreement effective immediately upon giving written notice of termination for cause. Reasonable cause shall include material violation of this agreement and any act exposing the other party to liability to others for personal injury or property damage. The failure of either party to exercise any of its rights under this agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.
CHOICE OF LAW	Any dispute related to this agreement shall be decided in accordance with the laws of the State of California.
TERMS OF AGREEMENT	This is the entire agreement of the parties and cannot be modified orally. If any part of this agreement shall be held unenforceable, the rest of this agreement will nevertheless remain in force. This agreement may be supplemented or amended only in writing by agreement of authorized representatives of the parties.

This agreement becomes effective upon signature of both parties.

CLIENT

by: _____
Signature

Date: _____

Printed Name and Title of CLIENT's Signatory: **Dr. Debra S. Daniels**

Date of WKCCD Board Approval: **June 1, 2017**

Budget Code: **12551-353-5510-64600**

FOUNDATION

by: _____
John Miner, Contracts Officer
Office of Research and Sponsored Programs

Date: _____

Exhibit A

BUDGET – Total Cost for training and technical assistance

1 - 1 DAY TRAINING

Personnel cost		<u>unit price</u>	<u>hrs/day</u>	<u>days</u>	<u>total</u>	
Prep, travel, and training (3days/8 hrs.):						
Jenny	\$	80	8	3	\$	1,920
Brandi	\$	45	8	3	\$	1,080
					\$	3,000
Travel		<u>unit price</u>	<u>estimated miles</u>			
Mileage	\$	0.535	744	\$	398	\$ 398
Hotel		<u>unit price</u>	<u># of people</u>	<u>nights</u>		
Hotel	\$	125	2	2	\$	500
					\$	500
Per Diem/Food		<u>unit price</u>	<u># of people</u>	<u>days</u>		
Per diem costs per GSA state tables	\$	59	2	2	\$	236
					\$	236
Materials, copies, etc.		<u>unit price</u>				
Folders and copies	\$	20			\$	20
					\$	20
Total Training Cost						<u>\$ 4,154</u>
1 - Ongoing Training & Assistance	\$	2,000				<u>\$ 2,000</u>
Budget total						<u><u>\$ 6,154</u></u>

Date: May 23, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

Student Right-to-Know Reporting Subscription Agreement #17-REC-82

Background:

This agreement is to facilitate compliance by community college districts with the information reporting requirements of the Student Right-to-Know Act (SRTK). Taft College has been participating with the Chancellor's office program since inception.

Terms (if applicable):

This agreement is for a 3 year term from July 1, 2017 to June 30, 2020.

Expense (if applicable):

Annual cost is \$5,900.00.

Fiscal Impact Including Source of Funds (if applicable):

This cost is in the 2017-2018 IT budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

May 17, 2017

To: Adrian Agundez
Director Information Services
West Kern CCD

From: Debra Connick
Vice Chancellor, Technology, Research & Information Systems
California Community Colleges

Subject: Student Right-to-Know Subscription Agreement for July 1, 2017 - June 30, 2020
(17-REC-82)

Synopsis:

I have attached the Student Right-to-Know subscription agreement for your institution. Please sign and return this agreement by August 1, 2017 to:

Russell Maxwell
Management Information Services
California Community Colleges
1102 Q Street, 4th Floor
Sacramento, CA 95811-6539

Please designate a Project Monitor in Section 11 of the Student-Right-To-Know Reporting Subscription Agreement on behalf of your district.

After we receive the contract in the mail, we will have our Deputy Chancellor sign it and return the original to you.

An important note that we would like to add with the new contract, due to additional overhead and operational costs, the Chancellor's Office is increasing the annual amount to \$5,900 for each college under the new contract beginning in FY 2017-18. This is the first increase since FY 2009-10.

Your SRTK invoice for \$5,900.00 per college per year will be sent to your institution from our accounting department under a separate cover.

If you have any questions please contact:

Russell Maxwell
miscontracts@cccoco.edu
916-327-5911

**Student-Right-To-Know Reporting
Subscription Agreement**

Agreement Number: 17-REC-82

On this first day of July 2017, the Chancellor's Office of the California Community Colleges (hereinafter COCCC) and the West Kern Community College District (hereinafter District) do hereby agree as follows:

1. Purpose

The purpose of this agreement is to facilitate compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK), Pub. L. 101-542, as amended by the Higher Education Technical Amendments of 1991, Pub. L. 102-26, and the Higher Education Technical Amendments of 1993, Pub. L. 103-208, and the implementing regulations of the U.S. Department of Education set out at 34 C.F.R. § 668.41 et seq. (hereinafter "federal law").

2. Term

This agreement shall be for a period of three years, from July 1, 2017 through June 30, 2020, except that the obligation of District to supply data and the obligation of COCCC to submit data and/or generate reports shall continue until all necessary data has been submitted and/or final drafts of all required and supplementary reports have been prepared for submission to the U.S. Department of Education consistent with paragraph 3 and the requirements of federal law. The term of this contract may be extended for such additional periods and on such terms as the parties may mutually agree upon in writing.

3. Services

In order to further the purposes of this agreement and develop reports required by federal law for students in the Fall first-time freshman cohorts, COCCC agrees to do all of the following:

- a. Provide to District the operational definitions and data collection and reporting requirements necessary to submit data and/or generate reports, which will comply with federal law;
- b. Implement procedures to secure transfer data and match it with data supplied by District;

4. Compensation

In consideration of the performance of COCCC, the District agrees to pay COCCC the sum of five thousand nine hundred dollars (\$5,900) per year for each college in the District. Said payments are due and payable on August 1st of each year of the contract.

5. District Responsibilities

- a. In addition to paying compensation as provided in Paragraph 4, and as a condition precedent to performance by COCCC of the duties described in Paragraph 3, the District agrees to do all of the following:
 - (1) Collect and report necessary data to COCCC consistent with the definitions and procedures established pursuant to Paragraph 3 a;
 - (2) Submit final reports to the U.S. Department of Education or approve their submission by COCCC pursuant to Paragraph 3.f.; and
 - (3) Otherwise fully cooperate with COCCC in connection with the development of procedures, collection of data, preparation and review of reports, and other activities necessary to furtherance of the purposes of this agreement.
- b. District further agrees that it will be fully responsible for publishing the completion rate information to students and prospective students by whatever means it determines to be most appropriate.

6. District Rights

Notwithstanding any other provision of this agreement, District shall have the right to use or reproduce any data or reports developed pursuant to this agreement. The District shall also retain the right to develop and publish reports which vary from those produced by COCCC pursuant to this agreement and must comply with FERPA nondisclosure of personally identifiable student records.

7. Contract Audit

The contracting parties agree to be subject to the examination and audit of the State Auditor for a period of five (5) years after final payment under the contract.

8. Disputes

In the event of a dispute, District agrees to file a "Notice of Dispute" with COCCC within ten (10) days of discovery of the problem. Within ten (10) days, the Chancellor or his designee shall meet with representatives of the District for purposes of resolving the dispute. The position of the Chancellor shall be final.

9. Notice

Notice to either party may be given by certified mail properly addressed, postage fully prepaid to the address beneath the name of each respective party. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by post office, such notice shall be postponed 24 hours for each such intervening day.

10. Project Director

Russell Maxwell is designated the Project Director on behalf of the COCCC. COCCC may change the Project Director at any time and shall notify the District of any such change.

11. Project Monitor

_____ is designated as the Project Monitor on behalf of the West Kern Community College District.

12. Time Is of the Essence

Time is of the essence in this contract. In case either party shall fail to perform the agreement on its part to be performed, at the time fixed for the performance of such respective agreement by the terms of this contract or by any extension thereof, the other party may at its election terminate the contract. Such termination shall be in addition to and not in lieu of any other legal remedies provided by this contract or by law. Notwithstanding the foregoing, the timing for performance of the tasks may be changed by written approval of the Project Monitor.

13. Copyright

- a. District agrees that any and all services rendered or materials developed pursuant to the grant agreement, whether by district or district subcontractors, shall be and are Work for Hire. All subcontracts shall include a Work for Hire provision by which all materials produced as a result of the contract shall be Work for Hire and all rights, title and interest

in and to the Work developed under the contract/subcontract shall be assigned and transferred to the Chancellor's Office California Community Colleges. This Work for Hire agreement shall survive the expiration or early termination of this grant.

- b. The copyright for all materials produced as a result of this Work for Hire agreement shall belong to the Chancellor's Office California Community Colleges. District, and all subcontractors and others who produce copyright materials pursuant to the contract, assigns all rights, title and interest, including the copyright to any and all works created pursuant to this Work for Hire agreement, to the Chancellor's Office California Community Colleges. The Chancellor's Office California Community Colleges shall acknowledge District or its Subcontractors, if any, as the author of works produced pursuant to this Work for Hire agreement on all publications of such work. The Chancellor's Office California Community Colleges may license District or its Subcontractors, if any, to reproduce and disseminate copies of such work, provided the licensee agrees not to permit infringement of the copyright by any person, to compensate state for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office California Community Colleges for any and all claims arising out of or in connection with the licensing agreement.
- c. All technical communications and records originated or prepared by the District or its Subcontractors, if any, pursuant to this Work for Hire agreement including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including District's administrative communications and records relating to this contract shall be delivered to and shall become the exclusive property of and may be copyrighted by the Chancellor's Office California Community Colleges. *(Provision revised 3/01)*

14. Confidentiality of Data

This provision states the conditions under which the District may use personally-identifiable student data including Social Security Numbers (SSNs) provided by the COCCC.

- a. The COCCC releases its students' personally-identifiable data including SSNs with the understanding that the District will use the data only for the purpose of responding to reporting requirements set forth by the federal Integrated Postsecondary Education Data System (IPEDS) and program evaluation or educational research aimed at improving instruction;
- b. District shall store information furnished by COCCC in a place physically secure from access by unauthorized persons. Information in electronic format, such as magnetic tape or diskettes, shall be stored and processed in such a way

that unauthorized persons cannot retrieve the information by means of computer, remote terminal, or other means;

- c. Qualified personnel at District who use the personally identifiable data shall be proficient and experienced in managing secure, confidential data, and shall be informed of the sanctions against unauthorized use or disclosures;
- d. No individual student or parent shall be identifiable in any reports, publications or other documents that are created by District with the use of COCCC data;
- e. District agrees not to release personally identifiable data including SSNs it receives from COCCC to any other person or organization. District agrees to destroy the data when no longer needed for the purposes specified in this agreement;
- f. District shall adhere to all legal requirements, including but not limited to the federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g). Should the United States Department of Education determine that release of data under this agreement does not satisfy the requirements of 20 U.S.C. § 1232g, COCCC may terminate this agreement and demand the destruction or return of all data supplied to District within thirty (30) working days; and
- g. COCCC reserves the right to withhold any data and terminate this agreement at any time.

15. Warranty

Neither COCCC nor any of its officers or employees make any warranty, express or implied, or assume any legal liability for the information contained in reports produced pursuant to this agreement or for ensuring District compliance with federal law.

16. Termination

Either party may at its option terminate this contract at any time upon giving 30 days advance notice in writing to the other party in the manner herein specified. In such event, both parties agree to use all reasonable efforts to mitigate their expenses and obligations there under. In such event, the District shall pay COCCC for all satisfactory services rendered and expenses incurred prior to such termination, which could not have been avoided by reasonable efforts of COCCC, but not in excess of contract maximum payable.

In the event of any breach of this contract, the COCCC may without any prejudice to any of its other legal remedies terminate this contract upon five days written notice to the District.

17. Waiver

No waiver of any breach of this contract shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this contract shall be taken and construed as cumulative; that is, in addition to every other remedy provided therein or by law. The failure of the COCCC to enforce at any time any of the provisions of this agreement, or to require at any time performance by the District of any of the provisions thereof, shall in no way be construed to be a waiver of such provisions nor in any way affect the validity of this agreement or any part thereof or the right of COCCC to thereafter enforce each and every such provision.

18. Agreement is Complete

Other than as specified herein, no document or communication passing between the parties hereto shall be deemed a part of this agreement.

19. Authorization and Approvals

Chancellor's Office
California Community Colleges
1102 Q Street
Sacramento, CA 95811-6539

West Kern CCD
29 Emmons Park Drive
Taft, CA 93268-4217

Authorized Signatures

For the Chancellor's Office:

For the West Kern CCD:

X
Erik Skinner
Deputy Chancellor

X
Printed Name and Title:

Date: May 31, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

BV

Board Meeting Date: June 14, 2017

Title of Board Item: Consulting Services Engagement with Capitol Public Finance Group, LLC "Capitol PFG" to serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2017-1 and Certificate of Acceptance)

Background:

The purpose of this agreement is to assist the WKCCD in meeting its continuing disclosure responsibilities under S.E.C. Rule 15c2-12(b) (5). Capitol PFG will serve as the District's dissemination agent related to the District's obligation to file Continuing Disclosure Certificates (CDCs) associate with the district's long term debt (general obligation bonds and certificates of participation) which are listed in Appendix A of the agreement.

Their services include preparation and submission of the required annual filings. In addition, Capitol PFG will seek methods to improve the filings; appropriately cross reference the district's comprehensive continuing disclosure for all outstanding debt governed by a CDC; prepare a continuing disclosure log of outstanding debt; and review, amend and/or file any late or incomplete continuing disclosure filings.

Either party may terminate this Agreement without cause by delivering to the other party written notice expressing a desire to terminate which would be effective immediately upon receipt of a Termination Notice.

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

Annual Reporting Filing - \$3,500.00; \$500.00 for each material event filing; plus expenses (statistical data reports provided by outside vendors)

Fiscal Impact Including Source of Funds (if applicable):

The District will be invoiced upon completion and submittal of the Annual Report and Material Event filings. The cost for these services has been included in the 2017-18 Administrative Services budget and general funds will be utilized.

Approved: 
Dr. Debra Daniels, Superintendent/President



Capitol | PFG

Crafting Optimal Financial Solutions

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the West Kern Community College District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
 - a. The "Commencement Date" shall be July 1, 2017.
 - b. The "Termination Date" shall be the June 30, 2018.
 - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
 - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Insurance. Capitol PFG shall be responsible for carrying Professional Liability Insurance for Errors and Omissions coverage in the amount of not less than one million dollars (\$1,000,000).
4. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
5. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.

Christopher Terry
Capitol Public Finance Group, LLC

Date: 5/5/2017

Brock McMurray
Executive Vice President, Administrative Services
West Kern Community College District

Date _____

CONSULTING SERVICES ORDER

This Consulting Services Order (“CSO”) is an attachment to the Consulting Services Agreement made between the West Kern Community College District (“Client”) and Capitol Public Finance Group, LLC (“Capitol PFG”).

Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client and Certificate of Acceptance of Dissemination Agent (attached).

Outstanding Debt with CDCs

See Attached Appendix A

Consulting Service Fee:

Annual Report Filing

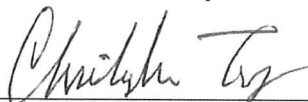
Capitol PFG will receive a fee of \$3,500 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

Material Event Filing

Capitol PFG will receive a fee of \$500 per filing.

Payment Schedule:

The Consulting Service Fee will be invoiced upon completion and submittal of the Annual Report and Material Event filings.



Christopher Terry
Capitol Public Finance Group, LLC

Brock McMurray
Executive Vice President, Administrative Services
West Kern Community College District

Date: 5/5/2017

Date _____

APPENDIX A

\$14,999,057.60
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
Tax-Exempt General Obligation Bonds, Election of 2004, Series 2004A

\$10,829,298.70
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2005 General Obligation Refunding Bonds

\$12,500,856.25
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
General Obligation Bonds (Election of 2004), Series 2006B

\$12,297,305
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
General Obligation Bonds (Election 2004), Series 2007C

\$25,005,000
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 General Obligation Refunding Bonds

\$26,625,000
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 Refunding Certificates of Participation

Certificate of Acceptance of
Capitol Public Finance Group, LLC as Dissemination Agent

Term: July 1, 2017 through June 30, 2018

The purpose of this Certificate of Acceptance ("Certificate") is to assist the West Kern Community College District ("District") with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol Public Finance Group, LLC ("Capitol PFG") will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the District. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Seek methods to improve the District's continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the District's Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the District with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the District with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the District.

The District agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG's fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.

Date: May 19, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:
CCS Disaster Recovery Services, CCS Quickship Program

Background:
CCS is a disaster recovery services company used by many colleges and universities to access same equipment used by the college but damaged due to a disaster. This service is needed by the district as part of the development of a disaster recovery plan and will be needed if the college is hit by a disaster. CCS would record existing equipment and versions of software and would be responsible to locate replacement equipment and broker the cost of receiving the equipment to return the district to an operational status.

Terms (if applicable):
Effective term 7/1/2017 to 6/30/2018 and with payment for 1 year a 5% price reduction total cost \$3,420.00

Expense (if applicable):
The cost of the agreement is \$3,420.00

Fiscal Impact Including Source of Funds (if applicable):
Funding is included in the 2017-2018 ITS budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



Disaster Recovery Services, LLC.

3002 Dow Avenue, Suite 402,
Tustin, CA. 92780
(800) 873-3426 • ccsdr@ccseservers.com

4/12/2017

Mr. Adrian Agundez
Director of IS
Taft College
29 Cougar Court
Taft, CA 93268

Dear Adrian,

CCS, an IBM Premier Business Partner, offers an auditor approved disaster recovery program. The program guarantees with penalty (\$250,000) to deliver replacement hardware to the site of your choice within a 1-5 business day period. All hardware is covered. Additions and deletions may be made to your hardware configuration on file and your monthly subscription will not change.

Pricing is as follows: (Same as last year)

\$3420.00 – Annual subscription with 5% discount 7/1/2017 – 6/30/2018

All hardware is certified for manufacturer's maintenance and all pricing is guaranteed to be at Fair Market Value (FMV). Subscriber may rent, lease, or purchase replacement hardware for any amount of time that is needed. Subscription fees, up to one year prior to a disaster (\$3000), may be applied to the cost of replacement hardware.

Michael Nemiroff
Disaster Recovery Manager
E-mail mnemiroff@ccseservers.com

The ultimate protection in proactive contingency planning

Date: May 30, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:

CI Solutions Order Number 0089736, Renewal of Software License

Background:

This software is used to create the student badges used to identify students using food services and for use in the college library. This is mandatory for students to have as they may need to purchase meals.

Terms (if applicable):

Software license terms dates are 7-1-17 to 6-30-18

Expense (if applicable):

Total cost is \$2,384.00

Fiscal Impact Including Source of Funds (if applicable):

The cost of this license is included in the IT 2017-2018 budget.

Approved: _____



Dr. Debra Daniels, Superintendent/President



SALES ORDER

Card Integrators Corporation
 3625 Serpentine Drive
 Los Alamitos, CA 90720
 (800) 599-7385 (562) 431-2594
 Fax (562) 493-2714

ORDER NUMBER: 0089736
 ORDER DATE: 5/31/2017
 SALES PERSON: 0408
 ORDER ENTRY: EA

CUSTOMER NO: TAF715

SOLD TO:

TAFT COLLEGE - WEST KERN CCD
 ATTN: ACCOUNTS PAYABLE
 29 COUGAR COURT
 TAFT, CA 93268

SHIP TO:

TAFT COLLEGE - WEST KERN CCD
 FOR: ANNUAL SERVICE AGREEMENT
 RENEWAL.

CONFIRM TO: ADRIAN AGUNDEZ

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS
			NET 30, PO REQUIRED

ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT
-------------	------	---------	---------	------------	-------	--------

*****MULTIPLE ID SYSTEM DISCOUNT*****

0SW11	YR	1	0	0	795.0000	795.00
CIS - SOFTWARE LICENSE SA FOR: ID CARD SYSTEM #1 - CI BADGE 8.2 RENEWAL DATES: 7/1/17 - 6/30/18						
0SW11	YR	1	0	0	695.0000	695.00
CIS - SOFTWARE LICENSE SA FOR: ID CARD SYSTEM #2 - CI BADGE 8.2 RENEWAL DATES: 7/1/17 - 6/30/18						
0SW11	YR	1	0	0	595.0000	595.00
CIS - SOFTWARE LICENSE SA FOR: ID CARD SYSTEM #3 - CI BADGE 8.2 RENEWAL DATES: 7/1/17 - 6/30/18						
0CIT-01	YR	1	0	0	299.0000	299.00
CIS - CIT LICENSE SA FOR: CI VERIFY 6.0 RENEWAL DATES: 7/1/17 - 6/30/18 *FULL LICENSE AGREEMENT ON OPERATION OF (1) CLIENT LICENSE.						

TECHNICAL SUPPORT OUTSIDE OF LICENSE/SERVICE AGREEMENT IS
 BILLED @ \$175.00 PER HOUR.

Net Order:	2,384.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	2,384.00



LICENSE AND SERVICE AGREEMENT DETAILS PROVIDED BY CI SOLUTIONS

Please sign the bottom of this document and return to accept terms and conditions.

This agreement provides technical support of your CI Solutions software or ID card system hardware for one year or as indicated on your sales order. Support is provided by CI Solutions (Card Integrators) Monday – Friday 8:30 AM – 5:00 PM, P.S.T.

Terms of Software Service Agreement: CI Badge, CI Badge 8.21, CI Track, Campus Safety Suite and CI Verify

- 1) Be prepared to communicate your customer number and software type.
- 2) CI Solutions (*Card Integrators*) provides telephone support during its normal hours of operation, 8:30 a.m. to 5:00 p.m. P.S.T.
- 3) Technical support conforms to operating specifications of all software systems as originally provided.
- 4) CI Badge 8.21 is a licensed product and requires an annual subscription fee. Subscription fees are billed in advance of the applicable subscription period.
- 5) License/Service agreement contract holds for term indicated on sales order.
- 6) Additional card layouts for CI Badge are subject to a custom design and installation fee.
- 7) Parts, labor and loaner printer is covered under a separate printer service agreement available through CI Solutions (*Card Integrators*).
- 8) CI Solutions software reinstallation: CI Solutions includes the reinstallation of CI Badge, CI Badge 8.21, CI Track, Campus Safety Suite and CI Verify only if the software has been corrupted. We do not support the reinstallation when the host computer stops functioning or needs to be moved to a new location/computer. You will be charged our standard technical service fees to move systems.
- 9) Installation CD-ROM replacement: If you lose the custom CD-ROM and need a new copy, we will provide you with one for a nominal fee of \$75. Please keep in mind this will only include the configuration from the time the system was set up. If you have made additional customizations they will not be included in the CD-ROM.
- 10) All minor patch software releases are provided at no charge with a current license or service agreement. CI Solutions version upgrades are not included.

Conditions of Software Service Agreement:

1. Register a system administrator for the annual term. This person serves as the point of contact for all support requirements between CI Solutions (*Card Integrators*) and the customer.
2. Provide direct access to phone support at the physical placement of the ID System and be at your ID system when you place the support call.
3. Provide internet remote access for system.
4. Before installing any additional software or hardware to your system, notify CI Solutions (*Card Integrators*). Any damage, misuse or corruption of software or hardware due to the addition of software or hardware without prior notification to CI Solutions (*Card Integrators*) will void maintenance protection.
5. Ensure that operating environment is clean and do not attempt to operate the system in any extreme environmental conditions.

Terms of Limited Service Agreement: ID Card Printer

- 1) Be prepared to communicate your customer number and printer serial number.
- 2) Includes unlimited telephone and/or internet remote access support, printer parts and labor only.

- 3) Limited service agreement excludes loaner printer, contact sales for price on a loaner unit.

Terms of Full Service Agreement: ID Card Printer

- 1) Be prepared to communicate your customer number and printer serial number.
- 2) Includes unlimited telephone and/or internet remote access support, parts and labor. A loaner printer will be provided to the customer if problem cannot be resolved over the phone and with initial remote support.
- 3) Loaner printer will be same or like model and shipped within 24 hours via UPS ground. Other shipment methods are available at additional cost to customer.
- 4) The unit must be packaged and shipped to the destination provided by the technician with the RMA number labeled clearly on the outside of the box.
- 5) Printer must be shipped in its original printer box or the customer is held liable for any damages during shipping. Replacement box costs will depend on your printer model.
- 6) Loss or damage to Loaner/Rental equipment: By accepting the loaner/rental equipment, customer agrees to return the loaner/rental equipment in the original condition as upon delivery/pick-up. Customer assumes full responsibility for loss, damage resulting from the improper usage of the equipment up to the full replacement value thereof.
- 7) There may be minor color variation as all printers print slightly differently.
- 8) Customer will pay the cost of shipping to repair destination, CI Solutions will pay shipping to customer.
- 9) Customer will pay the cost of shipping loaner printer back to CI Solutions within 5 working days after receipt of customers repaired unit or a \$50 per day charge will apply.
- 10) Onsite service is available within a 30 mile radius of CI Solutions headquarters, 3625 Serpentine Drive, Los Alamitos, CA 90720.
- 11) Custom service agreements are available, please call for details.

Conditions of ID Card Printer Service Agreement:

- 1) For your service agreement to be valid, you must maintain your printer by performing recommended cleaning procedure using approved cleaning materials.
- 2) Maintenance service is contingent upon proper use and care and does not cover printers that have been modified, subjected to unusual physical or electrical stress, abuse, damage or have been operated in extreme environmental conditions.
- 3) CI Solutions (Card integrators) shall be under no obligation to furnish any service agreement service if repair or replacement parts are required because of the customer's use of unapproved card stock or consumable ribbon.
- 4) CI Solutions (Card Integrators) shall be under no obligation to furnish a loaner printer if the customer does not maintain the printer by performing recommended cleaning procedures.

Our service agreements are intended to provide a high level of service to our customers. All support provided outside of purchase service agreement is billed at a service rate of \$175 per hour with a one-hour minimum.

Proper maintenance and cleaning of printers will preserve print quality and expected life of the printer. Refer to the product user's manual for complete maintenance and cleaning information or call CI Solutions (*Card Integrators*) for information – (800) 599-7385.

Please sign here to indicate that you have read and agree to the terms of the service and license agreement provided by CI Solutions.

Signature _____ Print _____ Date _____

Erica Andrade



Customer Support
800-599-7385 ext 539
EricaA@cardintegrators.com

Cust # TAF715 Order # 0089736 Total: \$2384.00
--

Date: May 24, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item:

Consultant Agreement - Nancy Dewhirst

Background:

The West Kern Community College District has requested the services of Nancy Dewhirst, Registered Dental Hygienist. Ms. Dewhirst will provide consulting services at the Taft College Dental Hygiene program in the areas of infection control and safety. She is an experienced hygienist and recognized speaker and author.

Terms (if applicable):

May 22, 2017 - December 31, 2017 on an as needed basis

Expense (if applicable):

\$2,000.00 per day, plus travel and hotel expenses

Fiscal Impact Including Source of Funds (if applicable):

District Funds will be utilized

Approved: 
Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Nancy Dewhirst ("Independent Contractor"). The agreement is effective May 22, 2017.

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Dental Hygiene Infection Control and Safety Consulting (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. *The parties have agreed that the Independent Contractor will provide the personal professional services of Nancy Dewhirst as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.*

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services on an as needed basis beginning May 22, 2017, through December 31, 2017.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Dental Hygiene Infection Control and Safety Consulting.
4. **Compensation.** Independent Contractor shall be paid the sum of \$2,000.00 per day.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be

entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage for the entire term at the established rate paid to District employees.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:
June 14, 2017

Budget Code:
11000-111-5510-66002

West Kern Community College District:

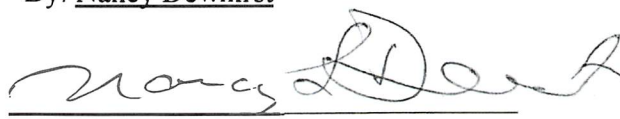
Independent Contractor:

By: Dr. Debra S. Daniels

By: Nancy Dewhirst



Signature



Signature

Superintendent/President

Title

Date: May 2, 2017
Submitted by: Adrian Agundez, Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item:
NetSupport Renewal Quote AAAQ52784

Background:
NetSupport is a software program used by instructors to manage classroom desktops. This program allows the faculty to share information from the student computer to the instructor computer. The instructor can also restrict Internet searching during class time by having the program block access to websites.

Terms (if applicable):
Renewal terms from 7/1/2017 to 6/30/2018

Expense (if applicable):
Total cost of the renewal is \$1,158.55

Fiscal Impact Including Source of Funds (if applicable):
Funding is included in the 2017-2018 ITS budget

Approved: 

Dr. Debra Daniels, Superintendent/President



Maintenance Renewal

Date	Quote #
05/01/17	AAAQ52784

Quoted For: Taft College
 Adrian Agundez
 29 Emmons Park Drive
 Taft CA 93268
Phone: (661)763-7846
Fax:
Email: Agundez@taftcollege.edu

Quoted By: NetSupport Incorporated
 Maggie Layfield
 6815 Shiloh Road East, Suite A-7
 Alpharetta, GA 30005
 www.netsupport-inc.com
Phone: (770) 205-4456
Fax: (770) 205-4462
Email: m.layfield@netsupport-inc.com

Ln #	Qty	Item #	Description	Unit Price	Ext. Price
1	180	NSS150MAIN	NetSupport School Annual Maintenance Plan Maintenance Plan provides: * Free software maintenance releases * Automatic updates to new versions * Unlimited technical support * Cumulative discount on future license purchases * Annual renewal option.	\$7.16	\$1,288.80
2	35	NSA1MAIN	Maintenance for NetSupport Assist Maintenance Plan provides: * Free software maintenance releases * Automatic updates to new versions * Unlimited technical support * Cumulative discount on future license purchases * Annual renewal option.	\$2.12	\$74.20
3			SubTotal		\$1,363.00
4			On time renewal discount, due by June 30th		-\$204.45

Applicable Sales & Use Tax will be added to purchases made in GA and FL. If Sales & Use Tax is not applicable, please provide necessary documentation.

This quotation is valid for: 60 Days

SubTotal	\$1,158.55
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$1,158.55

Please contact me with any questions. Thank you for your business.

Thank you for your continued support. To accept this price quote, please sign and date below and fax with a purchase order to 770-205-4462.

Authorized

Signature _____ Date _____ PO Number _____

Comments

Current Plan:

Maintenance Start: 1 July 2016

Maintenance End : 30 June 2017

New Plan:

Maintenance Start: 1 July 2017

Maintenance End : 30 June 2018

Please contact me with any questions. Thank you for your business.

Date: May 31, 2017
Submitted by: William L. Norris Jr.
Area Administrator: Brock McMurray, EVP of Administrative Services *BV*
Subject: Request for Approval

Board Meeting Date: June 14, 2017

Title of Board Item: Paymetric Addendum to Master Services Agreement

Background:

The Taft College Bookstore is requesting to amend the Paymetric Masters Service Agreement by adding, Xi-Pay and Xi-Intercept. The bookstore is currently contracted with Paymetric to manage the storage of encrypting credit card data through its point of sale (POS) system. The Paymetric addendum, Xi-Pay and Xi-Intercept, will provide the bookstore a new online gateway to process credit card transactions. This will allow the store to capture payment for online orders immediately through its current MBS software program inSite (note: removes the credit card data from ever hitting inSite) and therefore reduces our PCI requirements and exposure. This is also the final phase for allowing us to enable the chip debit pin pads with Vantiv.

The proposed Addendums and original Master Services Agreement have been attached for your review.

Terms (if applicable):

All annual fees are paid to Paymetric, Inc. and will be renewed, per the agreement, on the anniversary date of the execution of the contract.

Expense (if applicable):

Xi-Pay annual service fee is \$750.00 and \$399.00 initial set up fee. Xi- Intercept annual fee is \$750.00 and \$399.00 initial set up fee.

Fiscal Impact Including Source of Funds (if applicable):

The Agreement Fee for July 1, 2017 through June 30, 2018 is three thousand, four hundred and ninety-eight dollars and zero cents. The funds were built in the 2017/2018 budget 31000-423-5641-69100.

Approved: 
Dr. Debra Daniels, Superintendent/President



PAYMENTS ■ INTEGRATION ■ SECURITY

**Addendum to
Master Services Agreement**

Cougar Corner Bookstore with its principal place of business at **Taft College, 29 Emmons Park Drive, Taft, CA 93268-2317** (the "**Company**") and Paymetric, Inc., with its principal place of business at 300 Colonial Center Parkway, Suite 130, Roswell, GA 30076 ("**Paymetric**"), by their execution hereof do hereby agree to amend the Master Services Agreement (the "**Agreement**") dated **November 1, 2010**.

The Parties desire to amend the Agreement as specifically set forth below. The terms of this Addendum will supersede any conflicting terms contained in the Agreement. Capitalized terms used in this Addendum shall have the same meaning as set forth in the Agreement, unless otherwise specified herein.

The Parties hereby agree to amend the Agreement as follows:

- A. Exhibit A-1 (the "**XiIntercept Fee Schedule**") shall be added to the Agreement and incorporated by reference.

- B. All other terms and conditions of the Agreement shall remain in full force and effect.

The Parties have caused this Addendum to be executed by their duly authorized representatives as of the date set forth below.

COUGAR CORNER BOOKSTORE:

PAYMETRIC, INC.:

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A-1

XIINTERCEPT FEE SCHEDULE

I. Transactional Services Description:

Solution	Price	Description
XiIntercept for eCommerce (one instance)	\$750	Transparently intercepts credit card numbers from one (1) merchant webstore.

II. Enterprise Sales Volume Tiers

Sales Volume Tier	Gross Sales
Entry Tier	Gross Sales of \$0 - \$999,999.99
Tier One	Gross Sales of \$1,000,000 - \$9,999,999.99
Tier Two	Gross Sales of \$10,000,000 - \$19,999,999.99
Tier Three	Gross Sales of \$20,000,000 - \$29,999,999.99
Tier Four	Gross Sales of \$30,000,000.00 - \$40,000,000.00

III. Setup Services

Service	Price	Description
Setup Fee	\$399	Covers the initial setup and configuration of Paymetric's XiPay, XiIntercept, and/or XiSecure solutions per MBS instance.

IV. Additional Components:

Item	Included	Price	Description
User Accounts	5	\$0	User Accounts are required to access the Transactional Services from the Company's enterprise.
Merchant IDs	5	\$0	At least one (1) valid Merchant ID is required from an applicable processor to process transactions using the On-Demand Solutions.

IV. Fees Summary:

- a. Annual Services Fees **\$750 per year**
- b. Setup Fee **\$399**

V. Additional Notes:

- a. Billing for the Fees above will commence on the earlier of (i) the Production Date, or (ii) sixty (60) days after the Effective Date of the First Addendum to the Agreement.
- b. The Company shall be billed according to its current Sales Volume Tier. If the Company exceeds its current Sales Volume Tier, Paymetric shall automatically transition the Company to the next highest Sales Volume Tier. If the Company exceeds the highest Sales Volume Tier by ten percent (10%) or more, Paymetric shall invoice the Company at a rate of \$0.10 per Transaction for all Transactions above the highest Sales Volume Tier.



PAYMENTS ■ INTEGRATION ■ SECURITY

**Addendum to
Master Services Agreement**

Cougar Corner Bookstore with its principal place of business at **Taft College, 29 Emmons Park Drive, Taft, CA 93268-2317** (the "**Company**") and Paymetric, Inc., with its principal place of business at 300 Colonial Center Parkway, Suite 130, Roswell, GA 30076 ("**Paymetric**"), by their execution hereof do hereby agree to amend the Master Services Agreement (the "**Agreement**") dated **November 1, 2010**.

The Parties desire to amend the Agreement as specifically set forth below. The terms of this Addendum will supersede any conflicting terms contained in the Agreement. Capitalized terms used in this Addendum shall have the same meaning as set forth in the Agreement, unless otherwise specified herein.

The Parties hereby agree to amend the Agreement as follows:

- A. Exhibit A-1 (the "**XiPay Fee Schedule**") shall be added to the Agreement and incorporated by reference.
- B. All other terms and conditions of the Agreement shall remain in full force and effect.

The Parties have caused this Addendum to be executed by their duly authorized representatives as of the date set forth below.

COUGAR CORNER BOOKSTORE:

PAYMETRIC, INC.:

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A-1

XIPAY FEE SCHEDULE

I. Transactional Services Description:

Solution	Price	Description
XiPay On-Demand	\$750	Software as a Service (SaaS) solution that fully integrates electronic payment transactions from the enterprise system directly to the card processor.

II. Enterprise Sales Volume Tiers

Sales Volume Tier	Gross Sales
Entry Tier	Gross Sales of \$0 - \$999,999.99
Tier One	Gross Sales of \$1,000,000 - \$9,999,999.99
Tier Two	Gross Sales of \$10,000,000 - \$19,999,999.99
Tier Three	Gross Sales of \$20,000,000 - \$29,999,999.99
Tier Four	Gross Sales of \$30,000,000.00 - \$40,000,000.00

III. Setup Services

Service	Price	Description
Setup Fee	\$399	Covers the initial setup and configuration of Paymetric's XiPay and/or XiSecure solutions per MBS instance.

IV. Additional Components:

Item	Included	Price	Description
User Accounts	5	\$0	User Accounts are required to access the Transactional Services from the Company's enterprise.
Merchant IDs	5	\$0	At least one (1) valid Merchant ID is required from an applicable processor to process transactions using the On-Demand Solutions.

IV. Fees Summary:

- a. Annual Services Fees **\$750** per year
- b. Setup Fee **\$399**

V. Additional Notes:

- a. Billing for the Fees above will commence on the earlier of (i) the Production Date, or (ii) sixty (60) days after the Effective Date of the First Addendum to the Agreement.
- b. The Company shall be billed according to its current Sales Volume Tier. If the Company exceeds its current Sales Volume Tier, Paymetric shall automatically transition the Company to the next highest Sales Volume Tier. If the Company exceeds the highest Sales Volume Tier by ten percent (10%) or more, Paymetric shall invoice the Company at a rate of \$0.10 per Transaction for all Transactions above the highest Sales Volume Tier.

PAYMENT PROCESSING & SECURITY SERVICES PRICING

VANTIV - PAYMENTS & P2Pe	T1
Annual Service Fee	\$799
InitialSet-Up Fee	\$199

PAYMETRIC - Xi-SECURE (TOKENIZATION) Currently in place	EL
Annual Service Fee	\$1,500
InitialSet-Up Fee	n/a

PAYMETRIC - Xi-PAY (RENTAL CHARGE BACK / INSITE PROCESSING)	EL
Annual Service Fee	\$750
InitialSet-Up Fee	\$399

PAYMETRIC - Xi-INTERCEPT (INSITE PAYMENT CAPTURE)	EL
Annual Service Fee	\$750
InitialSet-Up Fee	\$399

THIRD PARTY SERVICE TOTALS	EL
TOTAL ANNUAL SERVICE FEE	\$3,799
TOTAL SET-UP FEES	\$997

* Please see Terms and Conditions.

Xi-Secure, Xi-Pay and Xi-Intercept annual fee(s) are paid to Paymetric, Inc. and will be renewed, per the agreement, on the anniversary date of the execution of the contact.

Vantiv Service annual fee(s) are paid to Vantiv, Inc. and will be renewed, per the agreement, on the anniversary date of the execution of the contact.

Payment and Security Services

Vantiv Services - REQUIRED

This is the program / service that provides the ability to take EMV and NFC payments. It also provides Point to Point Encryption of the credit / debit card data, regardless of type (Swipe, Chip or NFC).

Paymetric Xi-Secure - REQUIRED - Currently in place

This provides tokenization services for all credit card transactions regardless of type (Swipe, Chip or NFC). This will allow you to store the card data for audit and customer service needs.

Paymetric Xi-Pay - OPTIONAL (REQUIRED WITH Xi-INTERCEPT)

This provides the ability to use the tokens to call back card data to process a new charge against the card. The most common use for this is charging back credit cards that were used to secure rentals. If you did not plan to use the securing credit card / charge back feature, you would not need this program.

Xi-Pay would also be needed if you plan to use the Xi-Intercept Service (See below). Xi-Pay would provide the means of getting approval / verification of the credit card with your processor.

Paymetric Xi-Intercept - OPTIONAL

This is a new gateway for inSite that provides you with two key benefits; 1) Would allow you to have one provider, Paymetric, for all these services and 2) Removes the credit card data from ever hitting inSite and therefore further reduces your PCI requirements / exposure.

****Please note: Pin Pad Injection Services: Verifone MX915 Pin Pads installed prior to subscribing to Vantiv Gateway Services will need to be shipped to a certified key injection facility to be injected with the appropriate Vantiv P2Pe keys. Additional injection and shipping expenses will be incurred. Currently, fees are \$45 per unit, plus an additional \$25 if pin debit is utilized. Fees are subject to change by the injection facility.**

MASTER SERVICES AGREEMENT

This Master Services Agreement is entered into on «EffectiveDate» ("*Effective Date*"), by and between Paymetric, Inc., with its principal place of business located at 11175 Cicero Drive, Suite 175, Alpharetta, GA 30022 ("*Paymetric*"), and Cougar Corner Bookstore, with its principal place of business located at Taft College, 29 Emmons Park Drive, Taft, CA 93268-2317 (the "*Company*", as further defined below). Paymetric and the Company may also herein be individually referred to as a "*Party*" or collectively as the "*Parties*".

Section 1. DEFINITIONS

- "*Additional Term*" shall mean one or more, one (1) year renewal terms occurring after the Initial Term.
- "*Agreement*" shall mean this Master Services Agreement and any attachments, exhibits, or schedules attached hereto and any subsequent amendment appended hereto.
- "*Billing Date*" shall mean the date the Company is initially invoiced for Service Fees.
- "*Company*" means the organization signing this Agreement and includes all subsidiaries, divisions and business units as defined and organized in this Agreement, which are under financial or managerial control of the entity named in the preamble above, and for the purposes of rights granted by Paymetric and the Services to be provided by Paymetric hereunder, shall include all entities having Cougar Corner Bookstore as its direct or indirect parent, provided the business units and entities abide by the terms and conditions of this Agreement.
- "*End-User*" shall mean any person that purchases goods or services of the Company, whose information will be submitted to Paymetric during the course of the Company's usage of the Transactional Services hereunder.
- "*Initial Term*" shall mean the period beginning upon the Production Date and ending five (5) years thereafter.
- "*Intellectual Property*" shall mean: (i) copyrights (including, without limitation, the right to reproduce, distribute copies of, display and perform the copyrighted work and to prepare derivative works), copyright registrations and applications, trademark rights (including, without limitation, registrations and applications), patent rights, trade names, mask-work rights, trade secrets, moral rights, author's rights, privacy rights, publicity rights, algorithms, rights in packaging, goodwill and other proprietary rights, and all renewals and extensions thereof, regardless of whether any of such rights arise under the laws of the United States or any other state, country or jurisdiction; (ii) intangible legal rights or interests evidenced by or embodied in any idea, design, concept, technique, invention, discovery, enhancement or improvement, regardless of patentability, but including patents, patent applications, trade secrets, and know-how; and (iii) all derivatives of any of the foregoing.
- "*Licensed Software*" shall mean software that may enhance or provide additional functionality to the Transactional Services.
- "*Production Date*" shall mean the date that the Company begins using the Transactional Services in a production environment within its enterprise.
- "*Service Fees*" shall mean the amounts due to Paymetric as consideration for providing the Transactional Services as set forth on Exhibit A (the "*Fee Schedule*").
- "*Setup Fees*" shall mean an amount due to Paymetric for the initial setup and configuration of Paymetric's multi-tenant environment to allow access to the Transactional Services.
- "*Termination Fees*" shall mean the Service Fees multiplied by the total years remaining in the Initial Term or any Additional Term.
- "*Transactional Services*" shall mean the provision of electronic tokenization operations as governed by this Agreement in exchange for the Fees included herein. The Transactional Services are described in the Fee Schedule.
- "*User Accounts*" shall mean the accounts that are required to access the Transactional Services from the Company's enterprise. Paymetric creates five (5) User Accounts as standard operating procedure for each customer. Additional User Accounts can be added in accordance with Section 3.6 below.

Section 2. CONFIDENTIALITY AND PROPRIETARY INTEREST

- 2.1. "*Confidential Information*" shall mean any data or information, oral or written, treated as confidential that is disclosed by a Party (the "*Disclosing Party*") to the other Party (the "*Receiving Party*") that relates to past, present, or future research, development or business activities, including but not limited to any unannounced products and services, any information relating to products or services, developments, services documentation (in whatever form or media provided), inventions, processes, plans, financial information, revenue, transaction volume, forecasts, projections, or the legal or commercial terms of this Agreement. Notwithstanding the foregoing, Confidential Information shall not be deemed to include information if: (i) it was already known to the Receiving Party prior to the Effective Date, as established by documentary evidence; (ii) it is in or has entered the public domain through no breach of this Agreement or other wrongful act of the Receiving Party; (iii) it has been rightfully received by the Receiving Party from a third party and without breach of any obligation of confidentiality of such third party to the owner of the Confidential Information; or (iv) it has been approved for release by written authorization of the owner of the Confidential Information.
- 2.2. Each Party hereby agrees: (i) to hold the other Party's Confidential Information in strict confidence and to take reasonable precautions to protect such Confidential Information (including, without limitation, all precautions the Receiving Party employs with respect to its own confidential materials), (ii) not to divulge any such Confidential Information or any information derived therefrom to any third person; (iii) not to make any use whatsoever at any time of such Confidential Information except as contemplated hereunder, (iv) not to copy or reverse engineer any such Confidential Information, and (v) that any employee, subcontractor, or agent given access to any such Confidential Information must have a legitimate "need to know" and shall be bound in writing to comply with the Receiving Party's confidentiality obligations, whether generally or specific to this Agreement.
- 2.3. Notwithstanding any provision in this Agreement to the contrary, each Party may disclose Confidential Information of the other Party to the extent it is required to be disclosed pursuant to a valid order or requirement of a governmental agency or court of competent jurisdiction, provided that the owner of the Confidential Information shall be given reasonable notice of the pendency of such an order or requirement and the opportunity to contest it. No failure or delay by the Disclosing Party in enforcing any right, power, or privilege created hereunder shall operate as an implied waiver thereof, nor shall any single or partial enforcement thereof preclude any other or further enforcement thereof or the enforcement of any other right, power, or privilege.

2.4. The Company acknowledges and agrees that except for the rights and licenses expressly granted to the Company in this Agreement, all

between the Company and Paymetric, Paymetric shall retain all right, title and interest in and to the Services, APIs, Licensed Software, services documentation, and any derivatives of the foregoing ("**Paymetric IP**"); and, nothing contained in this Agreement shall be construed as conferring upon the Company by implication, operation of law, estoppel, or otherwise, any other license or right. The Company shall not: (i) use, reproduce, distribute, or permit others to use, reproduce, or distribute any Paymetric IP for any purpose other than as specified in this Agreement; (ii) make Paymetric IP available to unauthorized third parties; (iii) rent, electronically distribute, timeshare, or market Paymetric IP by interactive cable, remote processing services, service bureau or otherwise; or (iv) directly or indirectly modify, reverse engineer, decompile, disassemble, or derive source code from any Paymetric IP.

Section 3. RESPONSIBILITIES AND OBLIGATIONS

- 3.1. Scope of Transactional Services.** Paymetric shall provide the Transactional Services on a non-exclusive basis to the Company, and the Company shall pay Fees for the Transactional Services in accordance with the terms and conditions of this Agreement.
- 3.2. Licensed Software.** It may be necessary for Paymetric to integrate Licensed Software into the Company's enterprise. Such integration will be detailed in a Statement of Work. Depending on the complexity of the Company's enterprise, additional hardware and/or software may be required to complete the integration of the Licensed Software, at Company's expense. If Paymetric integrates Licensed Software into the Company's enterprise, then Paymetric grants to the Company a non-exclusive, non-sublicensable, term license to use the Licensed Software for the Company's internal business needs to access the Transactional Services during the Initial Term or any Additional Term.
- 3.3. Updates and Upgrades.** Paymetric may from time to time make updates and upgrades to the Transactional Services, which, for the avoidance of doubt: (i) will not remove or degrade the functionality of the Transactional Services, and (ii) may be provided to the Company at an additional charge. Additionally, Paymetric may offer new products or services not included in the Fee Schedule. It is understood that these solutions, if elected by the Company, may represent additional Fees.
- 3.4. Service Levels.** Paymetric shall maintain service levels that are consistent with the attached Exhibit B to this Agreement ("**Service Level Agreement**").
- 3.5. User Accounts.** Only the Company's servers, employees, and contractors may access the Transactional Services using the User Accounts. The Company shall be solely liable for any and all actions taken under the User Accounts, and shall promptly notify Paymetric about any possible breaches of security related to the User Accounts, including without limitation, use of the User Accounts by unauthorized users or a compromised password. Prior to the Production Date, Paymetric shall assign the Company the appropriate number of User Accounts, as detailed in the Definitions above. The Company may request additional User Accounts and Paymetric may accommodate for an additional per user fee, which will be detailed in the Fee Schedule.

Section 4. FEES AND INVOICING

- 4.1. Fee Details.** The Company shall begin being invoiced for Service Fees on the Billing Date, which occurs sixty (60) days after the first of the month following the Effective Date. For the Initial Term and any Additional Terms, Paymetric will invoice the Company annually in advance for the Service Fees on the anniversary date of this Agreement. The Company may incur Setup Fees upon execution of this Agreement. For other fees, Paymetric will send an invoice on the first of the month following their incurrence.
- 4.2. Fee Revisions.** The Service Fees are fixed for the initial Term of this Agreement. Thereafter, Paymetric has the right, but not the obligation, to revise the Service Fees at any time and for any reason during any Additional Term with the provision of ninety (90) days written notice to the Company. If the revised Service Fees are unacceptable and the Parties cannot negotiate a reasonable increase to the Service Fees, the Company must notify Paymetric in writing within thirty (30) days of its intent to terminate the Agreement or the revised Service Fees will be deemed accepted by the Company. Notwithstanding the above, during any Additional Term, Paymetric will not increase the Service Fees in excess of five percent (5%) or the Consumer Price Index (CPI), whichever is greater.
- 4.3. Invoicing and Payment.** All fees are due and payable within thirty (30) days of the date of the invoice. The Company shall incur interest on undisputed past due fees at the lesser of the highest rate permitted by applicable law or eighteen percent (18%) per annum from the due date until the date Paymetric receives the fees.

Section 5. WARRANTIES AND DISCLAIMERS

- 5.1. Paymetric Warranties.**
- a. Paymetric represents and warrants that the Transactional Services will conform substantially to current published specifications, as may be amended from time to time at Paymetric's sole discretion.
- b. Paymetric represents and warrants that, at all times while this Agreement is in effect, it will maintain its PCI compliance certification or other comparable industry standards governing physical security of End-User data.
- c. Paymetric represents and warrants that no deliverables, developed materials, or other materials provided to the Company by or on behalf of Paymetric, nor their use by the Company, will infringe or constitute an infringement or misappropriation of any Intellectual Property rights of any third party.
- d. The preceding warranties will not apply if: (i) any products, services, or deliverables provided hereunder are used in material variation with this Agreement or the applicable documentation; (ii) any products, services, or deliverables licensed hereunder or any part thereof have been modified without the prior written consent of Paymetric; or (iii) a defect in any products, services, or deliverables provided hereunder has been caused by any of the Company's equipment or third party software.
- e. If the Company discovers that any products, services, or deliverables are not in conformance with the representations and warranties set forth in 5.1a through 5.1c and reports such non-conformity to Paymetric in writing, Paymetric may: (i) exercise commercially reasonable efforts to correct the non-conformity at no additional charge to the Company, or (ii) issue the Company a credit on its Service Fees for the Fees paid for the non-conforming products, services, or deliverables during the ninety (90) day period preceding the Company's discovery of such non-conformity. THE REMEDY STATED IN THIS PARAGRAPH CONSTITUTES THE COMPANY'S SOLE AND EXCLUSIVE REMEDY AND PAYMETRIC'S ENTIRE LIABILITY UNDER 5.1a THROUGH 5.1c.

f. Paymetric further represents and warrants that it has all licenses, permits, or exemptions to perform the Services, and will diligently perform its obligations and the Services hereunder in a workmanlike and professional manner.

g. Paymetric represents and warrants that at all times while this Agreement is in effect, it shall maintain and adhere to all reasonable security procedures to protect the Paymetric Systems and the data contained therein from unauthorized control, tampering, or any other unauthorized access, including without limitation adherence with PCI compliance standards. For the purposes of this 5.1g, "Paymetric Systems" shall mean the computer systems operated by or on behalf of Paymetric that capture or store End-User data, or that transmit End-User data to the Company. Any failure by Paymetric to comply with any provision of this Section 5.1g shall be considered a material breach of this Agreement, for which no cure period shall be applicable.

5.2. Company Warranties.

a. The Company represents and warrants that: it currently has a valid Merchant ID from a processing institution, or it will have a valid Merchant ID from a processing institution prior to the Production Date. Paymetric will assist with acquisition of the valid Merchant ID, but the Company has the final responsibility for acquiring such and providing the information to Paymetric. If the Company possesses more than five (5) Merchant IDs, an additional fee may be charged as will be detailed in the Fee Schedule.

b. The Company hereby represents and warrants that, prior to transmitting End-User information to Paymetric, it will provide all reasonably necessary disclosures and/or obtain all reasonably necessary consents from each End-User regarding the intended disclosures and uses of the End-User data.

c. The Company further represents and warrants that at all times while this Agreement is in effect, it shall maintain and adhere to all reasonable security measures to protect the Company Systems and the data contained therein from unauthorized control, tampering, or any other unauthorized access, including without limitation, adherence with PCI compliance standards. For the purposes of this 5.2c, "Company Systems" shall mean the computer systems operated by or on behalf of the Company that capture or store End-User data, or that transmit End-User data to Paymetric. Any failure by the Company to comply with any provision of this Section 5.2c shall be considered a material breach of this Agreement, for which no cure period shall be applicable.

d. The Company represents and warrants that it has all necessary rights and authorizations to the products or services, the sale or distribution for which the Company is using the Transactional Services, and it will comply with all applicable laws and regulations of the United States related to its use or license of products or services hereunder.

5.3. Disclaimers.

a. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, THE PRODUCTS AND SERVICES PROVIDED HEREUNDER ARE PROVIDED "AS IS" WITH ALL FAULTS AND WITHOUT ANY REPRESENTATIONS OR WARRANTIES. THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY, AND EFFORT IS WITH THE COMPANY. THIS DISCLAIMER OF WARRANTY EXTENDS TO THE COMPANY AND THE END-USERS OF THE COMPANY'S PRODUCTS AND SERVICES AND IS IN LIEU OF ALL WARRANTIES AND CONDITIONS WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, TITLE, AND NONINFRINGEMENT WITH RESPECT TO THE PRODUCTS AND SERVICES, AND ANY IMPLIED WARRANTIES ARISING FROM COURSE OF DEALING OR COURSE OF PERFORMANCE.

b. THE COMPANY UNDERSTANDS AND AGREES THAT PAYMETRIC SHALL BEAR NO RISK WITH RESPECT TO THE COMPANY'S SALES OF ITS PRODUCTS OR SERVICES, INCLUDING, WITHOUT LIMITATION, ANY RISK ASSOCIATED WITH CREDIT CARD FRAUD OR CHARGEBACKS.

Section 6. INDEMNIFICATION AND LIMITATION OF LIABILITY

6.1. Intellectual Property Indemnification.

a. Paymetric (the "Indemnifying Party") will defend at its expense any legal cause of action brought against the Company, its officers, directors, employees, and the successors and assigns of the foregoing (the "Indemnified Party"), to the extent that such cause of action is based upon a claim that any services or products of the Indemnifying Party infringe a copyright, patent, trade secret, or other Intellectual Property rights of a third party under the laws of the United States, Canada, or Europe. The Indemnifying Party will pay those costs and damages incurred by the Indemnified Party which are attributable to any such claim provided that: (i) the Indemnified Party notifies the Indemnifying Party in writing promptly after the Indemnified Party becomes aware of such claim (provided that the failure to so notify shall not affect the Indemnified Party's rights to indemnification hereunder unless, and then only to the extent that, the Indemnifying Party has been actually prejudiced thereby); (ii) the Indemnifying Party has sole control of the settlement, compromise, negotiation, and defense of any such action (provided that the Indemnifying Party may not agree to any settlement that involves injunctive or equitable relief affecting the Indemnified Party or admission of liability by the Indemnified Party without obtaining the Indemnified Party's prior written consent); and (iii) the Indemnified Party cooperates, in good faith, in the defense of any such legal action.

b. Should any of the Indemnifying Party's products or services become, or in the Indemnifying Party's opinion is highly likely to become the subject of a claim of infringement, the Indemnifying Party may at its option: (i) obtain the right for the Indemnified Party to continue using said products or services; (ii) replace or modify the Indemnifying Party's products or services with substantially similar products or services so that they are no longer infringing or reduces the likelihood that they will be determined to be infringing; or (iii) if neither of the foregoing options is commercially reasonable, terminate this Agreement.

c. The Indemnifying Party shall have no liability for any claim of infringement based on: (i) products or services of the Indemnifying Party which have been modified by parties other than the Indemnifying Party; (ii) the Indemnified Party's use of the Indemnifying Party's products or services in conjunction with data where use with such data gave rise to the infringement claim; (iii) failure of the Indemnified Party to install upgrades or patches provided by the Indemnifying Party where such upgrade or patch would have removed the infringing condition; (iv) the Indemnified Party's use of the Indemnifying Party's products or services in a manner inconsistent with documentation provided with such products or services; or (v) the Indemnified Party's use of the Indemnifying Party's products or services with software or hardware not authorized by the Indemnifying Party, where use with other software or hardware gave rise to the infringement claim.

d. The rights and obligations set forth in this Section 6.1 shall be the Indemnified Party's sole and exclusive remedy and the Indemnifying Party's sole and exclusive liability with respect to claims based on infringement of third-party Intellectual Property rights.



6.2. Limitations of Liability.

a. UNDER NO CIRCUMSTANCES (i) SHALL EITHER PARTY BE LIABLE FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES (EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), SUCH AS, BUT NOT LIMITED TO, LOSS OF REVENUE, PROFITS OR BUSINESS, COSTS OF DELAY, COSTS OF LOST OR DAMAGED DATA OR DOCUMENTATION, OR SUCH PARTY'S LIABILITIES TO THIRD PARTIES ARISING FROM ANY SOURCE; OR (ii) SHALL THE ENTIRE LIABILITY OF EITHER PARTY UNDER THIS AGREEMENT, WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER LEGAL OR EQUITABLE THEORY, EXCEED THE FEES PAID OR PAYABLE TO PAYMETRIC HEREUNDER.

b. THE EXCLUSIONS AND LIMITATIONS OF SECTION 6.2a ABOVE DO NOT APPLY TO ANY BREACH OF OBLIGATIONS HEREUNDER REGARDING LICENSE, INTELLECTUAL PROPERTY, OR INDEMNIFICATION FOR INFRINGEMENT OF THIRD PARTY INTELLECTUAL PROPERTY RIGHTS, OR LIABILITY ARISING FOR BODILY INJURY OR DEATH OF A PERSON AS A RESULT OF EITHER PARTY'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, OR IN STATES THAT PROHIBIT THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES OR LIMITATIONS ON THE DURATION OF AN IMPLIED WARRANTY.

Section 7. TERM AND TERMINATION

7.1. Term. Unless terminated earlier as provided below, this Agreement shall remain effective for the duration of the Initial Term, and shall automatically renew for Additional Terms unless a Party provides the other Party with written notice of its desire to terminate this Agreement within sixty (60) days of the end of the Initial Term or the then current Additional Term.

7.2. Termination Due to Material Breach. In addition to any other provision in the Agreement related to termination, this Agreement may be terminated upon written notice from a non-breaching Party in the event the other Party is in material breach of any obligation under this Agreement, subject to a thirty (30) day opportunity to cure.

7.3. Termination Due to Non-Payment. Notwithstanding any provision in this Agreement to the contrary, in the event Paymetric is unable to collect the Fees pursuant to Section 4 (each a "Default"), Paymetric shall be entitled to immediately suspend the provision of all Services hereunder with written notice to the Company, which suspension will continue in force until the Company pays such past due Fees. In the event the Company fails to cure any Default within ten (10) business days or in the event a Default occurs more than once, Paymetric shall be entitled to terminate this Agreement immediately with written notice to the Company.

7.4. Termination Due to Insolvency. The Agreement may be terminated by either Party effective immediately and without any requirement of notice, in the event that: (i) the other Party files a petition, in bankruptcy, seeking any reorganization, arrangement, composition, or similar relief under any law regarding insolvency or relief for debtors, or makes an assignment for the benefit of creditors; (ii) a receiver, trustee, or similar officer is appointed for the business or property of such Party; (iii) any involuntary petition or proceeding, under bankruptcy or insolvency laws, is instituted against such Party and not stayed, enjoined, or discharged within sixty (60) days; or (iv) the other Party adopts a resolution for discontinuance of its business or for dissolution.

7.5. Events Upon Termination. If this Agreement is terminated for any reason other than in accordance with Sections 7.2 (for an uncured, material breach by Paymetric) or 7.4 (for Paymetric's insolvency), the Company shall pay to Paymetric the Termination Fees within thirty (30) days of the termination date, and Paymetric may immediately terminate the Company's access to the Transactional Services. The Company shall have (10) days from the termination date to either: (i) remove all copies of Licensed Software from the Company's enterprise in accordance with Paymetric's instructions, or (ii) provide Paymetric with reasonable access to Company's enterprise so that Paymetric may uninstall the Licensed Software. Further, the Company shall either: (i) provide a statement signed by an officer of the Company certifying the complete removal of all copies of the Licensed Software from the Company's enterprise, or (ii) provide Paymetric with reasonable access to the Company's enterprise so that Paymetric may verify that the Licensed Software has been completely removed from the Company's enterprise.

Section 8. GENERAL PROVISIONS

8.1. Applicable Law. The validity, meaning, and effect of this Agreement shall be determined in accordance with the laws of the State of California without regard to any conflict of laws rules. Any action arising under or out of this Agreement shall be brought in California and the Parties hereto hereby submit to the personal jurisdiction of such courts with respect to all such proceedings.

8.2. Successors and Assigns. This Agreement may not be transferred or assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, consent of the other Party shall not be required for assignment or transfer made by: (i) operation of law, or (ii) to an entity that acquires substantially all of its stock, assets, or business. Except as provided in this section, any attempts by either Party to assign any of its rights or delegate any of its duties hereunder without the prior written consent of the other Party shall be null and void.

8.3. Notices. All notices, consents, and similar communications to any Party shall be deemed to be sufficient if in writing, delivered in person, by facsimile, electronic mail, a overnight courier, first class registered or certified mail, return receipt requested, postage prepaid, addressed to such Party at the address set forth in the Preamble above or such other address as may hereafter be designated in writing by such Party. All such notices, requests, consent, and other communications shall be deemed to have been given when received by the applicable Party.

8.4. Force Majeure. Neither Party nor its affiliates, subsidiaries, or parent shall be liable in any way for any delay, failure in performance, Loss, or damage arising out of or relating to any cause beyond such Party's reasonable control, including but not limited to, interruptions, omissions, malfunctions, delays, or errors of any communication system, telecommunication or similar carrier, operational or computer system, or any event thereto which would have an impact on the Company's access to the Transactional Services or Paymetric's deliverance of the Professional Services.

8.5. Non-Solicitation. During the term of this Agreement and for a period of one (1) year thereafter, neither Party shall solicit or induce any employee, contractor, or vendor to terminate any relationship with other Party without the prior written consent of the other Party. Nothing in the foregoing shall be deemed to limit the right of either Party to hire or otherwise employ any individual who responds to a solicitation for hire or general job advertisement.

8.6. Relationship of Parties. The Parties shall perform all of their duties under this Agreement as independent contractors. Nothing in this Agreement shall be construed to give either Party the power to direct or control the daily activities of the other Party, or to constitute the Parties



as principal and agent, employer and employee, franchiser and franchisee, partners, joint venturers, co-owners, or otherwise as participants in a joint undertaking.

8.7. **Waiver.** No failure or delay by either Party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder.

8.8. **Survival.** The provisions of this Agreement relating to payment of any Fees, confidentiality, disclaimers, warranties, limitation of liability, indemnification, governing law, and this paragraph shall survive any termination or expiration of this Agreement.

8.9. **Entire Agreement.** If any provision of this Agreement shall be held illegal or unenforceable, that provision shall be limited or eliminated to the minimum extent necessary so that this Agreement shall otherwise remain in full force and effect and enforceable. This Agreement may be amended at any time only by the written agreement of the Parties. This Agreement may be executed in several counterparts, each copy of which shall serve as an original for all purposes, but all copies shall constitute but the same Agreement. This Agreement, including the attachments, exhibits, schedules, and any amendments or modifications hereto, contains the entire agreement between the Parties, and supersedes all prior and collateral representations, promises, and conditions in connection with the subject matter hereof. Any representation, promise, or condition not incorporated in this Agreement shall not be binding on either Party.

In witness whereof, the Parties hereto have executed this Agreement as of the dates set forth below to be effective as of the date shown in the preamble above.

PAYMETRIC, INC.

By: [Signature]

Name: Nick Sommerio

Title: CFO

Date: 10/18/2010

Cougar Corner Bookstore

By: Kelly Swanson

Name: K Swanson

Title: Manager

Date: 10/14/10

EXHIBIT A

FEE SCHEDULE

Solution	Price	Description
XISecure On-Demand Setup Fee ¹	«TokenList » waived	Tokenization solution that eliminates the transmission and storage of sensitive cardholder data and replaces it with secure tokens. Covers the initial setup and configuration of Paymetric's multi-tenant environment per MBS instance. See description below.

I. Fees Breakdown:

- a. Service Fees \$1,500 per year
- b. Setup Fee waived
- c.

II. Additional Notes:

- a. Fees are billed according to the terms and conditions listed in Section 4 of this Agreement.
- b. The fees listed above do not include applicable sales tax.

¹ The Setup Fee applies to the following: (1) registration of the Company and the Company's User Accounts in Paymetric's multi-tenant Transactional Services environment; (2) generation and registration of any required security artifacts (e.g. x.509 certificates); (3) provisioning of development, quality assurance and production instances within the Paymetric environment; (4) configuration of the Company's specified processing interfaces into the provisioned instances; and (5) support for environmental modifications, if any, as required during the implementation process. Any additional activities will be specified and funded as part of one or more project specific Statements of Work.
at Corner.docx

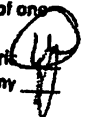


EXHIBIT B
SERVICE LEVEL AGREEMENT

DEFINITIONS:

"Availability" shall mean the ability of:

- 1) An Internet client's access to and retrieval of data from the appropriate Paymetric service;
- 2) A User Account to connect to a Paymetric service over the XiPay On-Demand network;
- 3) A Company or Company Third Party-hosted server to connect to a Paymetric service;
- 4) A payment to be processed via the Paymetric server with authorization and/or confirmation returned to Company systems; and
- 5) A Paymetric service to connect to Company's server (if applicable).

"Availability Percentage" shall be calculated as follows: $x = (n - y) * 100 / n$, where "x" is the Availability Percentage, "n" is the total number of normal business hours in a given calendar month, and "y" is the total number of hours Service is not Available (as defined above) in a given calendar month. The calculation of "x" shall be prorated in any month in which Transactional Services commence on any day other than the first day of the month.

Specifically excluded from "n" and "y" in this calculation and defined as exceptions to the levels of Availability provided herein are time used for scheduled maintenance.

Specifically excluded from "y" are (a) downtime that resulted from Company-provided hardware, software, and other equipment and not resulting from Licensed Software; (b) issues associated with Company-provided or Company-leased local area networks or ISP connections, but not including Paymetric interfaces or connections to the Internet; (c) use of unapproved or modified hardware or software with respect to the Transactional Services or the Licensed Software; (d) issues associated with the bank processor/ clearinghouse network not caused by Paymetric; and/or (e) issues arising from the misuse of the Transactional Services by Company, its employees, or agents.

Prior to Paymetric obtaining remote access to the Company's networks, Paymetric must agree to the Company's standard network access agreement.

PAYMETRIC OBLIGATIONS:

(a) Scheduled Maintenance Periods

Paymetric's standard maintenance window is listed on the support portal (<https://support.paymetric.com>) and is subject to change with at least thirty (30) days written notice to the Company. Should maintenance activities requiring system downtime be necessary, Paymetric will provide advance notification to the Company of at least five (5) working days, unless the maintenance is deemed critical to Paymetric's operations in which case as much lead time as possible will be provided. All notification of upcoming downtime will be delivered via e-mail to the designated Company contact on-file.

Paymetric reserves the right to declare an emergency maintenance situation that is defined as any change to the infrastructure, applications, or operating systems that support the Transactional Services environment that a postponement of action would cause damage to any component or subsystem, loss of data, unacceptable performance, security breach, availability, or improper processing of information. Emergency maintenance must be authorized by an officer of Paymetric (VP level) and shall be communicated to the Company in a timely manner.

(b) High Availability

The Transactional Services are designed and implemented so as to provide high availability service. The implementation features redundant system hardware and network components configured such that failure of any single component will not cause a service outage.

(c) Disaster Recovery

Paymetric will maintain a completely independent, geographically separate data center for the purposes of business continuity for the Company in the event of catastrophic failure of the primary data center. The Company agrees to use Paymetric's suggested best practices in network configuration for enablement of client automated failover.

(d) Data Backups

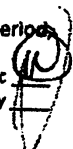
Paymetric is responsible for regular backups of its application software and Company data within the data center. Company data shall be backed up no less frequently than daily with select backups being sent off site with a data storage service, and transaction data associated with End-Users is retained for a period of one (1) year as per PCI-DSS requirements.

(e) Standards

The Transactional Services will conform to the following:

(i) Availability of the Transactional Services:

The Availability Percentage as defined above will be a minimum of 99.8% of the time during any twenty-four (24) hour period.



99% of the time during any seven (7) day period, and 99% of the time during any thirty (30) day period; and there will be no period of interruption in accessibility to the Transactional Services that exceeds two (2) continuous hours, subject to the exclusions defined above.

(ii)

Security:

For the term of this Agreement, Paymetric will comply with PCI certification standards, and the security standards of the industry as well as any security measures set forth in this Agreement. Paymetric will prevent unauthorized access to the Transactional Services, and to the Company data and transaction data associated with End-Users. Paymetric will promptly notify the Company of any known security breaches or holes.

(f)

Support Service Levels

Paymetric will adhere to its Client Services Guide document that is attached to this Agreement as Exhibit C and made a part hereof.



EXHIBIT C
CLIENT SERVICES GUIDE

Date: June 5, 2017

Submitted by: Brock McMurray, EVP of Administrative Services *BM*

Area Administrator: Brock McMurray, EVP of Administrative Services

Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item: Request For Approval of Agreement with Pepsi Beverages Company

Background:

Taft College has engaged in an exclusivity contract with Pepsi Beverages Company for beverage services in the Cafeteria and Bookstore to the satisfaction of all parties for many years. Our current contract has expired. The new contract is attached for your review. It is my recommendation that Taft College renew their contract with Pepsi Beverages Company.

Terms (if applicable):

May 1, 2017 to April 30, 2022.

Expense (if applicable):

Expenses vary depending on the services and products provided. However, the contracted expenses are both reasonable and consistent with past contracted amounts. Please see the attached contract for further information.

Fiscal Impact Including Source of Funds (if applicable):

Payment of any costs incurred falls under the Cafeteria's annual Food Supplies budget.

Additionally, in consideration for exclusivity rights, Pepsi Beverages Company agrees to pay Taft College an Annual Sponsorship Fee in the amount of \$1,200.00, provide an Annual Scholarship Fund in the amount of \$500.00, annually donate 120 cases of carbonated soft drinks or Aquafina, and annually provide Gatorade sideline merchandise up to a value of \$1,000.00, among other consideration.

Approved: 
Dr. Debra Daniels, Superintendent/President

SPONSORSHIP AGREEMENT

This sets forth the agreement (“*Agreement*”) between Bottling Group, LLC and its affiliates and/or respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located at 215 E. 21st Street, Bakersfield, CA 93305 (“*Pepsi*”) and Taft College, with its principal place of business at 29 Cougar Corner, Taft, CA 33268 (the “*Customer*”).

WHEREAS, Pepsi desires the right to be the exclusive supplier of Beverages (as defined below) to the Customer; and

WHEREAS, Pepsi has submitted a bid in response to an invitation to bid issued by the Customer for the exclusive right to develop and carry out a program for the sale of its beverage products in all facilities owned or operated by the Customer; and

WHEREAS, Pepsi is experienced in installing, operating, servicing and maintaining equipment for dispensing beverage products and the Customer has determined that it is in the best interests of the Customer to contract with Pepsi to provide services for the sale of beverage products; and

WHEREAS, Pepsi wishes to identify itself with the Customer and to have its products promoted and sold at the Facilities (as defined below) and further wishes to receive the other promotional benefits provided for by the Customer in this Agreement; and

NOW, THEREFORE, in consideration of the terms, covenants and conditions herein contained, and the other mutual promises set forth herein, the parties agree as follows:

AGREEMENT

1. DEFINITIONS.

“*Approved Cups*” means the disposable cups approved by Pepsi from time to time as its standard trademark cups and other containers approved by Pepsi from time to time and bearing the trademark(s) of Pepsi and/or other Products. In addition, Pepsi agrees that the Customer shall have the right to produce limited-run commemorative plastic cups reasonably acceptable to Pepsi for use at the Facilities and that such cups shall also be considered to be Approved Cups, provided that Pepsi’s trademark(s) for Pepsi® shall be included on such commemorative cups. The use and size of Pepsi’s trademark(s) on such commemorative cups shall be subject to the prior approval of Pepsi.

“*Beverage*” or “*Beverages*” means all carbonated and non-carbonated, non-alcoholic drinks, however dispensed, including but not limited to, (i) colas and other flavored carbonated drinks; (ii) fruit juice, fruit juice containing and fruit flavored drinks; (iii) chilled coffee drinks; (iv) chilled tea products; (v) hypertonic, isotonic and hypotonic drinks (sports drinks and fluid replacements); (vi) energy drinks, (vii) packaged carbonated or still water (including spring, mineral or purified), (viii) liquid concentrate teas (“*LCT*”), (ix) frozen carbonated and non-carbonated beverages (“*FB*”), and (x) any future categories of nonalcoholic beverage products that may be distributed by Pepsi.

“**Cases**” shall mean the number of cases of Packaged Products purchased by the Customer from Pepsi, initially delivered in quantities of 24, 15, and 12 bottle/can units, and thereafter in such other size, quantity and type of containers as determined by Pepsi, from time to time.

“**Competitive Products**” shall mean any and all Beverages other than the Products.

“**Customer Marks**” shall mean (i) the Designations (as defined below) and (ii) the Customer’s characters, colors, emblems, designs, identifications, logos, mascots, name, service marks, symbols, trademarks, all trade names, uniforms and other proprietary designations which are owned, licensed to or controlled by the Customer and which relate to the Facilities and which are in existence on at the beginning of the Term or which will be created during the Term. For clarity purposes, Customer Marks shall include, without limitation, characters, colors, emblems, designs, identifications, logos, mascots, name, service marks, symbols, trademarks, all trade names, uniforms and other proprietary designations associated with or related to all intercollegiate athletic teams associated with the Customer, at the beginning of the Term or which will be created during the Term, if any.

“**Designations**” shall include, but not be limited to, the following: “A Proud Sponsor of Taft College” and “Official Beverage Sponsor of Taft College.”

“**Equipment**” means the following types of equipment owned and operated by Pepsi and used to sell or dispense the Products: (i) full service vending machines (“**Vending Machines**”); (ii) retail single-serve food service equipment and (iii) fountain service equipment.

“**Facilities**” shall mean the entire premises of every facility owned, leased, occupied or operated by the Customer or its Food Service Provider, now or in the future, including all buildings, the grounds, parking lots, dining facilities, snack bars, food carts, book stores, athletic facilities and concession stands, and, for each building, the grounds, parking, lots, dining facilities, unbranded and branded food service outlets and vending areas. “**Facilities**” shall also be deemed to include convenience store operations and restaurants in space leased to third-party commercial tenants within Customer-owned buildings.

“**Food Service Provider**” shall mean all food service providers which may serve at the Facilities at any point during the Term. The Customer acknowledges and agrees that this Agreement, including the pricing, funding and other consideration provided for herein is based on the Customer’s current operating model/use of third party Food Service Providers. Thus, in the event that: (i) if the Customer is currently self-operated, the Customer switches to a Food Service Provider, or (ii) if the Customer currently uses a Food Service Provider to operate its concessions, such agreement between the Customer and the current Food Service Provider expires or is terminated, and the Customer enters into a new arrangement with a Food Service Provider; then any such new or subsequent agreement between the Customer and any Food Service Provider (pursuant to either (i) or (ii) above) shall require such Food Service provider to abide by the applicable pricing and other terms set forth in this Agreement to the exclusion of all other benefits, and shall specifically require such Food Service Provider to affirm that it will not be entitled or seek to receive any funding or other benefits/consideration in connection with any agreement such Food Service Provider may separately have with Pepsi or Pepsi’s affiliates. In the event that the Customer fails to adhere to this requirement (or the Food Service Provider refuses to abide accordingly), then Customer hereby authorizes Pepsi, and Pepsi shall be entitled to adjust its pricing,

funding or other consideration provided to the Customer by an amount equal to the incremental costs incurred by Pepsi as a result of the Customer's change in Food Service Providers.

“*Gallons*” shall mean the number of gallons of the Postmix Products purchased by the Customer from Pepsi.

“*Packaged Products*” shall mean Beverages that are distributed in pre-packaged form (*i.e.*, Bottles & Cans). A current list of Pepsi's Packaged Products is found in attached Exhibit A which may be amended by Pepsi from time to time.

“*Postmix Products*” shall mean beverage products used to create and dispense fountain beverages. A current list of Pepsi's Postmix Products is found in attached Exhibit A which may be amended by Pepsi from time to time.

“*Products*” shall mean Postmix Products and Packaged Products manufactured, bottled, sold and/or distributed by Pepsi.

“*Year*” shall mean each 12-month period during the Term commencing on the first day of the Term or an anniversary thereof.

2. TERM.

The term of this Agreement shall be for a five (5) year period, beginning on May 1, 2017 and expiring on April 30, 2022, unless sooner terminated as provided herein (“*Term*”).

3. GRANT OF BEVERAGE AVAILABILITY AND MERCHANDISING RIGHTS.

During the Term, Customer hereby grants to Pepsi the following exclusive Beverage availability and exclusive Beverage merchandising right as set forth and described below:

A. Beverage Availability at the Facilities.

(1) Grant of Rights.

(a) Pepsi shall have the exclusive right to make Beverages available for sale and distribution throughout the Facilities, including the right to provide all Beverages sold at athletic contests (*i.e.*, concession stands, sales in stands (hawking) or other means), booster club activities, and all other special events conducted at or any location on the Facilities (“*Special Events*”). The Products shall be the only Beverages sold, dispensed or served at the Facilities (*i.e.*, at concession stands, sales in stands (hawking) or other means), and the Products shall be sold at all food service concession or vending locations located within the Facilities; and

(b) Pepsi shall have the exclusive right to install the Equipment throughout the Facilities. Pepsi shall have the further right to install additional Equipment in buildings and facilities acquired and/or constructed by the Customer after the date of this Agreement. Pepsi shall install the Equipment at its sole expense; *provided, however*, that

the Customer will be responsible for all electrical hook-ups and charges related thereto. Pepsi shall have the right to place full trademark panels on all sides of its Equipment. Pepsi, or one of its affiliates, shall retain title to all Equipment.

(2) Purchasing of Postmix Products.

The Postmix Products shall be purchased by Customer or the Food Service Provider from Pepsi at the prices established by Pepsi from time to time. Current pricing for Postmix Products is as set forth in Exhibit A attached hereto.

(3) Purchasing of Packaged Products.

The Packaged Products shall be purchased by Customer or the Food Service Provider from Pepsi at prices established by Pepsi from time to time. Current pricing for Packaged Products is as set forth in Exhibit A attached hereto.

(4) Food Service.

During the Term, Pepsi shall work directly with, Customer and the Food Service Provider for the Facilities, to provide all of its requirements for the Products. Customer shall cause its Food Service Provider to purchase the Product from Pepsi at prices as determined by Pepsi. The Customer shall cause its Food Service Provider to purchase Products from Pepsi in sufficient quantities to ensure the regular and continuous distribution of the Products at the Facilities. Pepsi shall work directly with Customer and its Food Service Provider to promote sales of the Products through appropriate point-of-sale and other advertising materials bearing the trademarks of the Products at Pepsi's expense.

(5) Vending.

Pepsi shall have the exclusive right to place Beverage Vending Machines at the Facilities for dispensing the Products; *provided, however*, that Pepsi shall work with Customer to identify optimal locations for such equipment. Pepsi shall not be assessed common area maintenance fees, taxes or other charges based on its occupation of the space allocated to Vending Machines.

B. Product Merchandising Rights.

During the Term and subject to the terms and conditions contained in this Agreement, Customer grants Pepsi the exclusive right to merchandise Beverages at the Facilities as set forth and described below:

(1) Menu Board Advertising.

Customer agrees that Pepsi's trademarks for products shall be listed on the menu boards at concession locations in which Products are served to customers at the Facilities. All brand identification containing Pepsi trademarks and/or service marks for menu boards

set forth herein will be prepared and installed by Customer at Customer's sole cost and expense.

(2) Approved Cups; Product Hawking and Catering.

Customer agrees that all Products served, sold or dispensed at concession locations in which Products are served to customers at the Facilities shall be served in Approved Cups and all other Beverages served, sold or dispensed within the Facilities shall be served in either Approved Cups or other disposable cups which do not bear, display or contain the trademarks or service marks of a manufacturer of Competitive Products. Pepsi agrees to make Approved Cups available for purchase and the Customer shall purchase, and shall require that all concessionaires, Food Service Providers, booster clubs and other third parties selling Beverages at the Facilities purchase all Products, cups, lids and carbon dioxide directly from Pepsi at prices determined by Pepsi. Customer shall cause Products to be "*hawked*" at the Facilities at all events taking place at the Facilities (including, without limitation, at all home games of all intercollegiate athletic teams associated with the Customer, if any), and served as part of the catering selection in private boxes, suite, backstage areas, lockerooms and press areas. Customer further agrees that Products to be "*hawked*" in the stands shall be sold only in Approved Cups. As used herein, "*hawking*" shall refer to the sale of single servings of a product in the seating areas of the Facilities through the use of vendors circulating through such seating areas.

4. GRANT OF ADVERTISING AND PROMOTIONAL RIGHTS.

During the Term, Customer hereby grants to Pepsi the right to advertise and promote Products in and with respect to the Customer and the Customer Marks upon the terms and conditions contained in this Agreement and as set forth and described below.

A. Advertising

(1) Facilities and Print Advertising.

Pepsi shall have the right to Facilities and print advertising as mutually agreed between the parties and as further outlined in Exhibit B.

(2) Design and Installation of Customer Advertising.

Pepsi agrees, at its own cost, to provide Customer with the general design of all Customer Advertising. The Customer Advertising shall be constructed and installed by Customer (or an agent thereof) at Customer's sole cost and expense. All Customer Advertising shall be in conformity with the general scheme and plan of the Customer and the surrounding areas.

(3) Advertising/Signage Changes/Removal.

Customer recognizes Pepsi's right to change, modify, alter or remove its advertising for, or identification of, any of the Products or to discontinue the manufacture of any of the

Products. Pepsi shall reimburse Customer for all reasonable costs and expenses incurred by Customer in changing, modifying, altering or removing any Facilities Advertising, menu boards and other Pepsi identification or references to any of the Products necessitated by Pepsi's changes to or removal of the advertising, trademarks or trade names, designations or identification thereof. Pepsi shall have the right to modify, change, alter or remove the promotional messages appearing thereon and all such modifications, changes, alterations and/or removals shall be at Pepsi's sole cost and expense. Customer shall use reasonable efforts to minimize the cost to Pepsi for changing, modifying, altering and/or removing Pepsi's advertising.

(4) Maintenance of Signage.

Customer shall maintain all Facility Advertising and other signs and advertising for Products in good order. Customer shall effect any necessary repairs reasonably determined by Customer at Customer's sole cost and expense. Where practical, Customer shall consult with Pepsi prior to incurring any material signage or other related maintenance expenses.

B. Promotional Rights.

(1) General Sponsorship Designation.

Customer hereby agrees that Pepsi shall have the right to promote the fact that Pepsi is an official sponsor of the Customer and its intercollegiate athletic teams, if any, and that the Products are available at the Facilities, including the right of Pepsi to refer to itself using the Designations. Such promotion may be conducted through the distribution channels of television, radio and print media, on the packaging of (including cups and vessels) and at the point-of-sale of any and all Products wherever they may be sold or served.

(2) Grant of License to Use the Customer Marks for Promotional Activities.

Customer hereby grants to Pepsi a nonexclusive license to use the name of the Facilities and the Customer Marks for the limited purposes of promoting Products within the context of promotional activities. Customer acknowledges that, in order to make full use of the rights granted in this Agreement, Pepsi may conduct the promotional activities through its primary distribution channels in which Pepsi sells Products to the ultimate consumer, such as at the retail level, within drug stores and other retail outlets, by and through mass merchandise campaigns and together with Pepsi's food service accounts and customers.

C. Representations, Warranties and Covenants regarding the Ownership and Protection of the Customer Marks and Related Proprietary Rights.

Customer represents and warrants that it is the sole and exclusive owner of all right, title and interests in and to the Customer Marks (including without limitation, all goodwill associated therewith) and Pepsi's use of the Customer Marks pursuant to this Agreement will not infringe the rights of any third parties. Pepsi acknowledges that nothing contained in this Agreement

shall provide Pepsi with any right, title or interest to the Customer Marks other than the right to use such Customer Marks granted under this Agreement. Pepsi (on behalf of itself and its affiliates) agrees that it shall not attack the title or any rights of Customer and its affiliates and cooperate with Customer and its affiliates to procure any protection or to protect any of the rights of Customer and its affiliates in and to the Customer Marks. Pepsi shall cause to appear on all materials incorporating the Customer Marks such legends, markings and notices as Customer or its affiliates may request in order to give appropriate notice of any trademarks, service mark, trade name, copyright or other right with respect to the Customer Marks. Pepsi shall not make any alterations or changes to the design or type of the Customer Marks without the prior written consent of Customer.

D. Representations, Warranties and Covenants regarding the Ownership and Protection of Proprietary Rights of Pepsi.

Pepsi represents and warrants that Pepsi is authorized to use certain names, logos, service marks and trademarks of PepsiCo, Inc. (including without limitation, all goodwill associated therewith) (the “*Pepsi Marks*”) under a license from PepsiCo, Inc. Customer acknowledges that nothing contained in this Agreement shall provide Customer with any right, title or interest to the names, logos, service marks and trademarks of PepsiCo, Inc. without the prior written approval of PepsiCo, Inc. Customer (on behalf of itself and its affiliates) agrees that it shall not attack the title or any rights of PepsiCo, Inc., Pepsi and its affiliates and cooperate with PepsiCo, Inc., Pepsi and its affiliates to procure any protection or to protect any of the rights of PepsiCo, Inc., Pepsi and its affiliates in and to the Pepsi Marks. Customer shall cause to appear on all materials incorporating the Pepsi Marks such legends, markings and notices as Pepsi or its affiliates may request in order to give appropriate notice of any trademarks, service mark, trade name, copyright or other right with respect to the Pepsi Marks. Customer shall not make any alterations or changes to the design or type of the Pepsi Marks without the prior written consent of PepsiCo, Inc.

5. GRANT OF OTHER RIGHTS.

A. Sampling.

Customer agrees to permit to conduct, at Pepsi’s sole cost and expense, limited sampling of Pepsi products at the Facilities in a form and manner as specifically authorized and approved by Customer and in accordance with rules and procedures established by Customer, in its sole discretion, as may be amended or supplemented from time to time by Customer.

B. Right of First Negotiation/Refusal.

It is hereby agreed that Customer shall not enter into another agreement for the rights granted hereunder commencing within 365 days after the end of the expiration of the Term unless it shall have complied with the following procedures:

- (1) It is hereby agreed that Customer and Pepsi shall enter into negotiations to extend the terms of this Agreement no later than one hundred twenty (120) days prior to the end of the Term. In the event the parties cannot agree to the terms under which this

Agreement will be continued thirty (30) days prior to the end of the Term, Customer shall be free to enter into negotiations with third parties.

(2) In the event that Customer receives a bona fide offer for any of the rights granted under this Agreement, Customer shall notify Pepsi of such offer including the consideration payable to Customer and the length of term. Pepsi may, within sixty (60) days of such notice, notify Customer that it is willing to enter into an extension of this Agreement for the term set forth in such notice and providing for the fees and other consideration payable to Customer described in such notice.

(3) If Pepsi fails to send the notice set forth in subparagraph (2) within the time period provided therein, Customer shall be free to enter into an agreement with any party thereafter, free and clear of any rights of Pepsi; *provided, however*, that such arrangement may not provide for a term, fees and other consideration payable to Customer which are less than those stipulated in Customer's notice given pursuant to subparagraph (2). Nothing herein shall preclude Customer from entering into any arrangement whatsoever (i) following a termination of this Agreement by reason of Pepsi's default; or (ii) for a period commencing more than 365 days after the expiration of the entire Term set forth herein.

C. Additional Rights.

Customer agrees to provide Pepsi with the additional rights set forth on Exhibit B.

6. EXCLUSIVITY.

A. During the Term, Customer, its agents, representatives, intercollegiate athletic teams coaches and players, and staff (i) shall not themselves nor shall they permit a third party to, sell, serve, promote, market, advertise, sponsor or endorse Competitive Products at the Facilities or in connection with the Customer, its intercollegiate athletic teams coaches and players, and its staff and (ii) shall ensure that the Products are the only Beverages sold, served, promoted, marketed, advertised, merchandised, sponsored or endorsed, at the Facilities or in connection with the Customer, intercollegiate athletic teams coaches and players, and its staff.

B. Customer recognizes that Pepsi has paid valuable consideration to ensure an exclusive associational relationship with the Facilities, Customer, and/or Customer Marks with respect to Beverages and that any dilution or diminution of such exclusivity seriously impairs Pepsi's valuable rights. Accordingly, the Customer will promptly oppose Ambush Marketing (as defined below) and take all reasonable steps to stop Ambush Marketing and to protect the exclusive associational rights granted to Pepsi pursuant to this Agreement. In the event any such Ambush Marketing occurs during the Term, each party will notify the other party of such activity immediately upon learning thereof. As used herein, "**Ambush Marketing**" shall mean an attempt by any third party, without Pepsi's consent, to associate Competitive Products with the Facilities, Customer and/or Customer Marks, or to suggest that Competitive Products are endorsed by or associated with the Facilities, Customer and/or Customer Marks by referring directly or indirectly to the Facilities, Customer and/or Customer Marks.

7. CONSIDERATION.

In consideration for the advertising, merchandising, promotional rights, and the other related rights and benefits provided to Pepsi by Customer as described herein, and provided Customer is not in breach of this Agreement, Pepsi agrees to pay to Customer:

A. Annual Sponsorship Fees.

An Annual Sponsorship Fee (the “*Annual Sponsorship Fee*”), payable annually pursuant to the following:

<i>Year</i>	<i>Applicable Time Period</i>	<i>Amount</i>	<i>Due Date: within 60 days after:</i>
1	May 1, 2017 – April 30, 2018	\$1,200	Execution of Agreement by parties
2	May 1, 2018 – April 30, 2019	\$1,200	May 1, 2018
3	May 1, 2019 – April 30, 2020	\$1,200	May 1, 2019
4	May 1, 2020 – April 30, 2021	\$1,200	May 1, 2020
5	May 1, 2021 – April 30, 2022	\$1,200	May 1, 2021

* The Customer acknowledges and agrees that each Annual Sponsorship Fee payable to the Customer is based on a minimum number of Units purchased from Pepsi and sold to Customer and throughout the Facilities pursuant to this Agreement during the applicable Year. The minimum number of Units per Year is 1,940 Units (“*Annual Units Threshold*”). As used herein, “*Units*” means Gallons and Cases (including Cases sold through Vending Machines). For the purposes of determining Units sold, 1 Case shall equal 1 Gallon. Therefore, if during any Year the number of Units falls below the Annual Units Threshold by more than five percent (5%), then the Annual Sponsorship Fee payable for the next Year will be reduced by a percentage equal to the percentage decrease between the Annual Units Threshold and the actual number of Units sold during such Year. *For example, if during Year 1 the actual Units sold are 1,700 Units, then the Annual Sponsorship Fee for Year 2 will be \$1,052.*

The Annual Sponsorship Fee is earned throughout the Year in which they are paid. In the event Pepsi terminates this Agreement due to the Customer’s failure to cure a breach hereof, the unearned Annual Sponsorship Fees will be repaid to Pepsi pursuant to the terms of Section 10.D herein.

B. Annual Scholarship Fund.

An Annual Scholarship Fund (the “*Annual Scholarship Fund*”), payable annually pursuant to the following:

<i>Year</i>	<i>Applicable Time Period</i>	<i>Amount</i>	<i>Due Date: within 60 days after:</i>
1	May 1, 2017 – April 30, 2018	\$500	Execution of Agreement by parties
2	May 1, 2018 – April 30, 2019	\$500	May 1, 2018
3	May 1, 2019 – April 30, 2020	\$500	May 1, 2019
4	May 1, 2020 – April 30, 2021	\$500	May 1, 2020
5	May 1, 2021 – April 30, 2022	\$500	May 1, 2021

The Annual Scholarship Fund is earned throughout the Year in which they are paid. In the event Pepsi terminates this Agreement due to the Customer's failure to cure a breach hereof, the unearned Annual Scholarship Funds will be repaid to Pepsi pursuant to the terms of Section 10.D herein.

C. Commissions.

Commissions, as a percentage of the actual cash ("*cash in bag*" or "*CIB*") collected by Pepsi from the Vending Machines placed at the Facilities, plus actual amounts received by Pepsi in connection with credit card or debit card sales (collectively with CIB, "*Revenue*"), less any applicable fees or deposits ("*Commissions*"). Such Commissions shall be at the rate(s) set forth below (the "*Commission Rate*") and shall be calculated as follows:

$$(\text{Revenue} * \text{Commission Rate}) - \text{applicable CRV} = \text{Commission Due}$$

<i>Product</i>	<i>Minimum Vend Price</i>	<i>Commission Rate*</i>
20 oz. Gatorade	\$1.50	30%
12 oz. Carbonated Soft Drinks	\$1.00	30%
20 oz. Carbonated Soft Drinks	\$1.50	30%
20 oz. Aquafina	\$1.50	30%
16 oz. Rockstar	\$2.50	30%
*Commission Rate stated above shall only apply to Products sold by Pepsi through its Vending Machines at the beginning of the Term. If Pepsi proposes any new Products to the Customer during the Term, then Pepsi shall have the right to apply a different Commission Rate and/or Minimum Vend Price for such new Product.		

(1) Commissions Payment. Commissions shall be remitted by Pepsi to the Customer within thirty (30) days of the end of each 4-week accounting period established by Pepsi. Pepsi shall make all pertinent revenue and sales records respecting the Vending Machines available to Customer. Customer agrees that it is responsible for reviewing such records and that any claim or dispute relating to the Commissions must be brought by Customer in writing within one (1) year of the date such Commissions payment is due. Customer further acknowledges and agrees that it shall not receive any Commissions payment from Pepsi if Commissions fail to reach a certain threshold amount per period or quarter. The applicable threshold amounts vary based on the payment period and will be established and communicated pursuant to Pepsi's policies and procedures related to its Full Service Vending business, as may be revised by Pepsi from time to time.

(2) Change to Commission Rate. Customer acknowledges and agrees that Pepsi established the Commission Rate based on any applicable sales tax associated with the sale of the Products through the Vending Machines as of the commencement date of this Agreement. If, during the Term, applicable sales taxes should increase by more than five percent (5%), then Pepsi shall have the right to automatically reduce the Commission Rate by the same percentage amount.

(3) Change to Commission Formula. In addition to the above, Customer agrees that Pepsi shall have the right to change its formula/method for calculating Commissions at any time

in its reasonable discretion provided that any such formula adjustments shall not result in a material change to the Commissions due with respect to the same sales of Products.

(4) **Vend Price.** The minimum vend price necessary for Customer to qualify for any Commissions is set forth above. Pepsi shall have the absolute right, at its sole discretion, to change such vend prices as it deems appropriate in light of cost of goods increases or to otherwise stay reasonably consistent with applicable vending prices for similar accounts operating in the relative geography.

D. **Rebates.**

Each Year throughout the Term, Pepsi shall calculate the total applicable Cases of Packaged Products purchased from Pepsi by the Customer and its Food Service Provider pursuant to this Agreement, and shall provide the Customer with rebates calculated based on applicable amounts set forth below (the “***Rebates***”). The Rebates, if applicable, shall be paid by Pepsi within sixty (60) days of the end of each applicable Year during the Term.

<i>Rebate Amount</i>	<i>Applicable Products</i>
\$1.00/Case	Cases of Packaged Products

8. **ADDITIONAL CONSIDERATION.**

In addition to the consideration specified above, and provided Customer is not in breach of this Agreement, Pepsi shall provide the following further consideration to the Customer:

A. **Annual Product Donations.**

Pepsi will provide annual Product donations of up to a total of 120 cases of a combination of 12 oz. cans of carbonated soft drinks and 16.9 oz. bottles of Aquafina per Year across the Facilities upon request of the Customer; *provided, however*, that the Customer will administer all requests through a central contact so that the Customer may prioritize the requests. Customer acknowledges and agrees that donated Product requests not used/made in any Year shall not be carried over to the subsequent Year.

B. **Annual Gatorade Merchandise Fund.**

Each Year during the Term, Pepsi shall provide Customer with Gatorade sideline merchandise valued at up to an annual value of One Thousand Dollars (\$1,000) (“***Annual Gatorade Merchandise Fund***”). The Annual Gatorade Merchandise Fund will be held by Pepsi, and accessed by Pepsi to offset the cost of Gatorade sideline merchandise requested by Customer. Customer acknowledges and agrees that any unused portion of the Annual Gatorade Merchandise Fund in any Year will not be carried over to a subsequent Year and will not be redeemable for a cash payment.

C. Annual Sustainability Fund.

Each Year during the Term, Pepsi shall support the Customer's sustainability initiatives up to an annual value of One Thousand Dollars (\$1,000) ("*Annual Sustainability Fund*"). The Annual Sustainability Fund will be held by Pepsi, and accessed by Pepsi to pay for the activation of sustainability programs in support of Customer's initiatives. Utilization of the Annual Sustainability Fund will be mutually agreed to by the parties. Customer acknowledges and agrees that unused portion of the Annual Sustainability Fund in any Year will not be carried over to a subsequent Year and will not be redeemable for a cash payment

D. Annual A&M Fund.

Each Year during the Term, Pepsi shall provide Customer with advertising and marketing support up to an annual value of Seven Hundred and Fifty Dollars (\$750) ("*Annual A&M Fund*"). The Annual A&M Fund will be held by Pepsi, and accessed by Pepsi to pay for the activation of advertising and marketing programs in support of sale of the Products at the Facilities. Utilization of the Annual A&M Fund will be mutually agreed to by the parties. Customer acknowledges and agrees that unused portion of the Annual A&M Fund in any Year will not be carried over to a subsequent Year and will not be redeemable for a cash payment

9. EQUIPMENT AND SERVICE.

A. Beverage Dispensing and Other Equipment.

(1) Pepsi shall, based upon Pepsi's survey of the Facilities' needs, provide and install all Equipment at the Facilities for the dispensing of Product during the Term. Title to all Equipment shall be with Pepsi or its affiliates.

(2) During the Term Pepsi will provide, at no charge to the Customer, preventative maintenance and service to the Equipment. Pepsi will service and stock, if necessary, (i) the Equipment and (ii) any additional Equipment determined by the parties to be installed at new locations on the Facilities.

(3) The Equipment may not be removed from the Facilities without Pepsi's written consent, and the Customer agrees not to encumber the Equipment in any manner or permit other equipment to be attached thereto except as authorized by Pepsi. At the end of the Term, Pepsi shall have the right to, and shall upon request of the Customer, remove all Equipment from the Facilities at no expense to the Customer.

(4) Pepsi shall be responsible for collecting, for its own account, all cash monies from the Vending Machines and for all related accounting for all cash monies collected therefrom. The Customer agrees to provide reasonable assistance to Pepsi in apprehending and prosecuting vandals. Pepsi shall not be obligated to pay commissions as provided in this Agreement on documented revenue losses resulting from vandalism or theft of product with respect to any Vending Machines on the Facilities.

(5) Pepsi reserves the absolute right to remove any glass front Vending Equipment that sells less than eight (8) cases of Product per week or any other Vending Equipment that sells less than two (2) cases of Product per week.

B. Service to Equipment.

Other than routine maintenance, which shall be the responsibility of and completed by Customer or its designee, Pepsi or its designated agents shall be responsible for maintaining, repairing and replacing the Equipment. Pepsi shall provide Customer with a telephone number to request emergency repairs and receive technical assistance related to the Equipment. Pepsi shall respond to each Customer request and use reasonable efforts to remedy the related Equipment problem as soon as possible.

10. **REMEDIES FOR LOSS OF RIGHTS - TERMINATION.**

A. Customer's Termination Rights.

Without prejudice to any other remedy available to Customer at law or in equity in respect of any event described below, this Agreement may be terminated by Customer at any time effective thirty (30) days following written notice to Pepsi from Customer if:

(1) Pepsi fails to make any payment due hereunder, and such default shall continue for thirty (30) days after written notice of such default is received by Pepsi; or

(2) Pepsi breaches or fails to perform any other material term, covenant or condition of this Agreement or any representation or warranty shall prove to have been false or misleading in any material respect and Pepsi fails to cure such breach within forty-five (45) days after written notice of default is delivered to Pepsi. If such cure cannot reasonably be accomplished within such forty-five (45) day period, this provision shall not apply where Pepsi shall have, in good faith, commenced such cure and thereafter shall diligently proceed to completion; *provided, however*, that such cure is completed to the reasonable satisfaction of Customer within ninety (90) days from the date of Pepsi's receipt of such written notice of default.

B. Pepsi's Termination Rights.

Without prejudice to any other remedy available to Pepsi at law or in equity in respect of any event described below, this Agreement may be terminated in whole or in part by Pepsi at any time, effective thirty (30) days following written notice to the Customer if (i) any of the Products are not made available as required in this Agreement by the Customer, their agents or concessionaires; (ii) any of the rights granted to Pepsi herein are materially restricted or limited during the Term of this Agreement; (iii) a final judicial opinion or governmental regulation prohibits, or materially impacts or impairs (*e.g.*, beverage tax or size restriction) the availability or cost of Beverages, whether or not due to a cause beyond the reasonable control of the Customer; or (iv) Customer breaches any or fails to perform any other material term, covenant or condition of this Agreement or any representation or warranty shall prove to have been false or misleading in any material respect. In connection with the foregoing, Pepsi shall give Customer

notice of the event and where applicable (for events within Customer's control), shall provide Customer forty-five (45) days to cure such breach. If the identified breach/event is not remedied with the applicable notice period, then Pepsi may terminate this Agreement and recover from the Customer a reimbursement in accordance with Section D below. In addition to the termination rights set forth herein, in the event of any of the occurrences outlined in subsections (i) – (iii) above, Pepsi shall have the right, at its discretion and in lieu of termination, to mandate that the Customer meet and engage in good faith negotiations aimed at modifying the Agreement to reduce Pepsi's ongoing support of the Customer by an amount that is equitable in light of the diminution of right to Pepsi (*e.g.*, equivalent to the percentage volume decline on campus). If such negotiations fail, then Pepsi shall have the right to terminate the Agreement upon thirty (30) days' notice.

C. Additional Termination Rights Available to Pepsi and Customer.

Without prejudice to any other right or remedy available to either party at law or in equity of any event described below, this Agreement may be terminated by either party if the other party, or any parent of such other party, shall: (i) have an order for relief entered with respect to it, commence a voluntary case or have an involuntary case filed against it under any applicable bankruptcy, insolvency or other similar law now or hereafter in effect (and such order or case is not stayed, withdrawn or settled within sixty (60) days thereafter) it is the intent of the parties hereto that the provisions of Section 365(e)(2)(A) of Title 11 of the United States Code, as amended, or any successor statute thereto, be applicable to this Agreement; or (ii) file for reorganization, become insolvent or have a receiver or other officer having similar powers over it appointed for its affair in any court of competent jurisdiction, whether or not with its consent (unless dismissed, bonded or discharged within 60 days thereafter); or (iii) admit in writing its inability to pay its debts as such debts become due.

D. Sponsorship Fees in the Event of Termination.

If Pepsi terminates this Agreement pursuant to Section 10 or Customer terminates this Agreement without cause, then Pepsi shall be entitled to from Customer, without prejudice to any other right or remedy available to Pepsi, and Customer shall pay to Pepsi all funding paid by Pepsi to the Customer which remains unearned as of the time of termination. With regard to the Annual Sponsorship Fee Annual Scholarship Fund, the amount of such reimbursement shall be determined by multiplying the total of the Annual Sponsorship Fee and the Annual Scholarship Fund paid in the Year in which the Agreement is terminated by a fraction, the numerator of which is the number of months remaining in the Year in which the Agreement is terminated at the time such termination occurs and the denominator of which is twelve (12).

11. TAXES.

Customer acknowledges and agrees that neither Pepsi nor its affiliates shall be responsible for any taxes payable, fees or other tax liability incurred by the Customer in connection with any fees payable by Pepsi under this Agreement. In addition, Pepsi shall be responsible only for the payment of taxes on the sales of Products through Vending Machines. Pepsi shall not be assessed common area maintenance fees, taxes or other charges based on its occupation of the space allocated to its Equipment.

12. CONFIDENTIALITY.

A. Except as otherwise required by law or the rules or regulations of any national securities exchange or the rules or regulation of the Customer, the Customer and Pepsi agree not to disclose Confidential Information (as hereinafter defined) to any third party other than to their respective directors, officers, employees and agents (and directors, officers, employees and agents of their respective affiliates) and advisors (including legal, financial and accounting advisors) (collectively, “*Representatives*”), as needed.

B. “*Confidential Information*” shall include all non-public, confidential or proprietary information that Customer or its Representatives make available to Pepsi or its Representatives or that Pepsi or its Representatives make available to Customer or its Representatives in connection with this Agreement. “*Confidential Information*” shall include, but not be limited to, the terms and conditions of this Agreement. It is expressly understood that the disclosure in or pursuant to this Agreement by Customer, Pepsi or their respective Representatives of Confidential Information is not a public disclosure thereof, nor is a sale or offer for sale of any product, equipment, process or service of Customer or Pepsi.

C. These Confidentiality provisions and the obligations of the parties hereunder will survive the expiration or sooner termination of this Agreement for a period of three (3) years following such date of expiration or termination of this Agreement.

13. REPRESENTATIONS, WARRANTIES AND COVENANTS.

A. Each party represents and warrants to the other: (1) it has full power and authority to enter into this Agreement and to grant and convey to the other the rights set forth herein; and (2) all necessary approvals for the execution, delivery and performance of this Agreement have been obtained and this Agreement has been duly executed and delivered by the parties and constitutes the legal, valid and binding obligation, enforceable in accordance with its terms, and nothing contained in this Agreement violates, interferes with or infringes upon the rights of any third party; (3) the respective signatory of this Agreement is duly authorized and empowered to bind the party to the terms and conditions of this Agreement for the duration of the Term; and (4) the parties have complied with all applicable laws, ordinances, codes, rules and regulations relating to its entering into this Agreement and its performance hereunder.

B. Each of the parties hereto agree that: (1) the representations, warranties and covenants contained herein shall survive the execution and delivery of this Agreement, and (2) except as expressly set forth herein, neither party has made, and neither party is relying on, any representation or warranty, express or implied, with respect to the subject matter hereof.

C. To the extent that the any intercollegiate athletic team is relocated to a venue which is not within the Facilities as its home venue, Customer agrees that it shall ensure all rights of Pepsi hereunder shall be extended to such alternate venue as to the intercollegiate athletic team and any advertising and pouring rights contained herein.

14. INDEMNIFICATION.

A. Pepsi will indemnify and hold the Customer harmless from any and all suits, actions, claims, demands, losses, costs, damages, liabilities, fines, expenses and penalties (including reasonable attorneys' fees) arising out of: (i) its breach of any term or condition of this Agreement; (ii) product liability suits resulting from the use or consumption of Products purchased directly from Pepsi; and/or (iii) the negligence or willful misconduct of Pepsi, (excluding claims arising out of the Customer's negligence or willful misconduct).

B. To the extent permitted by applicable law, the Customer will indemnify and hold Pepsi, its subsidiaries, affiliates or assigns harmless from and against any and all suits, actions, claims, demands, losses, costs, damages, liabilities, fines, expenses and penalties (including reasonable attorneys' fees) arising out of (i) its breach of any term or condition of this Agreement; and/or (ii) the negligence or willful misconduct of the Customer (excluding claims arising out of Pepsi's negligence or willful misconduct).

C. The provisions of this Section shall survive the termination of this Agreement.

15. INSURANCE.

A. Each party hereto maintains and agrees to maintain, at all times during the Term and for a period of three (3) years thereafter, a comprehensive program of risk retention and insurance with such insurance carriers and in such amounts of insurance coverage reasonably acceptable to the other party. Each party agrees to name the other and each of its affiliates, and their respective officers, directors, employees, agents, representatives and successors and assigns on a certificate of insurance, as additional insureds with respect to the certificate holder's negligence.

B. Either party shall have the right, during the Term from time to time, to request copies of such certificates of insurance and/or other evidence of the adequacy of the above insurance coverages.

16. NOTICES.

Unless otherwise specified herein, all notices, requests, demands, consents, and other communications hereunder shall be transmitted in writing and shall be deemed to have been duly given when hand delivered, upon delivery when sent by express mail, courier, overnight mail or other recognized overnight or next day delivery service, or three (3) days following the date mailed when sent by registered or certified United States mail, postage prepaid, return receipt requested, or when deposited with a public telegraph company for immediate transmittal, charges prepaid, or by telecopier, with a confirmation copy sent by recognized overnight courier, next day delivery, addressed as follows:

If to Pepsi:

Pepsi Beverages Company
215 E. 21st Street
Bakersfield, CA 93305
Attn: Director, Food Service

With a copy to (which shall not constitute notice):

Pepsi Beverages Company
1111 Westchester Avenue
White Plains, NY 10604
Attn: Legal Department

If to Customer:

Taft College
29 Cougar Corner
Taft, CA 33268
Attn: _____

17. ASSIGNMENT.

This Agreement or any part hereof or interest herein shall not be assigned or otherwise transferred by either party without the prior written consent of the other party nor shall the same be assignable by operation of law, without the prior written consent of the other party; *provided, however*, that Pepsi may assign and transfer this Agreement (in whole and not in part) to an affiliate without the consent of Customer hereto; *provided, however*, that, (x) such affiliate is capable of fully performing all obligations of the assignor hereunder and (y) such affiliate agrees, under a separate agreement acceptable to the other party and signed by such affiliate, to perform all of the obligations and assume all liabilities of the assignor hereunder. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective permitted successors and assigns. Customer represents and warrants to Pepsi that any change in the Food Service Provider at the Facilities shall not affect Pepsi's rights or obligations hereunder.

18. GOVERNING LAW.

This Agreement shall be governed by and construed in accordance with the laws of the State of New York without regard to conflicts of laws principles. Any legal proceeding of any nature whatsoever brought by either party against the other to enforce any right or obligation under this Agreement, or arising out of any matter pertaining to this Agreement, shall be submitted for trial, without jury, before the Courts of the State of New York, or the United States District Court having jurisdiction in Westchester County, New York, or, if neither of such courts shall have jurisdiction, then before any court sitting in Westchester County, New York having subject matter jurisdiction. The parties consent and submit to the jurisdiction of any such court and agree to accept service of process inside or outside the State of New York in any manner to be submitted to any such court pursuant hereto, and the parties hereto expressly waive all rights to trial by jury regarding any such matter.

19. FORCE MAJEURE.

If the performance by either party hereto of its respective nonmonetary obligations under this Agreement is delayed or prevented in whole or in part by acts of God, fire, floods, storms, explosions, accidents, epidemics, war, civil disorder, strikes or other labor difficulties, or any law, rule, regulation,

order or other action adopted or taken by any federal, state or local government authority, or any other cause not reasonably within such party's control, whether or not specifically mentioned herein, such party shall be excused, discharged and released of performance only to the extent such performance or obligation is so delayed or prevented by such occurrence without liability of any kind. Nothing contained herein shall be construed as requiring either party hereto to accede to any demands of, or to settle any disputes with, labor or labor unions, suppliers or other parties that such party considers unreasonable.

20. RELEASE, DISCHARGE OR WAIVER.

No release, discharge or waiver of any provision hereof shall be enforceable against or binding upon either party hereto unless in writing and executed by both parties hereto. Neither the failure to insist upon strict performance of any of the agreements, terms, covenants or conditions hereof, nor the acceptance of monies due hereunder with knowledge of a breach of this Agreement, shall be deemed a waiver of any rights or remedies that either party hereto may have or a waiver of any subsequent breach or default in any of such agreements, terms, covenants or conditions.

21. PRIOR NEGOTIATIONS; ENTIRE AGREEMENT.

This Agreement and the exhibits attached hereto, set forth the entire understanding between the parties in connection with respect to the subject matter hereof, and no statement or inducement with respect to the subject matter by either party hereto or by any agent or representative of either party hereto which is not contained in this Agreement shall be valid or binding among the parties. This provision shall not be read to invalidate or amend any other written agreements between Pepsi and/or any of its affiliates and any affiliate of Customer.

22. RELATIONSHIP OF THE PARTIES.

The parties are independent contractors with respect to each other. Nothing contained in this Agreement will be deemed or construed as creating a joint venture partnership between the parties.

23. EFFECT OF HEADINGS.

The headings and subheadings of the sections of this Agreement are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the agreements, terms, covenants and conditions of this Agreement in any manner.

24. CONSTRUCTION.

This Agreement has been fully reviewed and negotiated by the parties hereto and their respective legal counsel. Accordingly, in interpreting this Agreement, no weight shall be placed upon which party hereto or its counsel drafted the provision being interpreted. Wherever this Agreement provides for one party hereto to provide authorization, agreement, approval or consent to another party hereto, or provides for mutual agreement of the parties hereto, such authorization, approval, agreement or consent shall, except as may otherwise be specified herein, be given in such party's reasonable judgment and reasonable discretion, and shall be in writing unless otherwise mutually agreed by the parties.

25. SEVERABILITY.

If any term or provision of this Agreement shall be found to be void or contrary to law, such term or provision shall, but only to the extent necessary to bring this Agreement within the requirements of law, be deemed to be severable from the other terms and provisions hereof, and the remainder of this Agreement shall be given effect as if the parties had not included the severed term herein.

26. AMENDMENTS.

No provision of this Agreement may be modified, waived or amended except by a written instrument duly executed by each of the parties hereto. Any such modifications, waivers or amendments shall not require additional consideration to be effective.

27. COUNTERPARTS.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

28. FURTHER ASSURANCES.

Each party hereto shall execute any and all further documents or instruments and take all necessary action that either party hereto may deem reasonably necessary to carry out the proper purposes of this Agreement.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly entered into as of the date set forth below.

BOTTLING GROUP, LLC

TAFT COLLEGE

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Exhibit A

Current description & pricing for Postmix Products and Packaged Products

Customer acknowledges and agrees (and shall require that any third parties or Food Service Providers purchasing Products through this Agreement agree) that Pepsi shall be entitled to pass-through any incremental fees, deposits, taxes or other governmentally imposed charges (whether local, state, federal or judicially imposed) and that the pass-through of any such governmentally imposed fees, deposits, taxes or charges on the Products shall not be deemed as a price increase subject to any pricing cap or notification restrictions that may be specified in this Agreement.

Exhibit B

Facilities & Printing Advertising and Additional Rights to be Provided to Pepsi

A. Facilities and Print Advertising.

- (1) Facilities Advertising.
Such advertising as may be mutually agreed upon between the parties
- (2) Print Advertising.
Such advertising as may be mutually agreed upon between the parties

B. Additional Rights.

- (1) Tickets and Hospitality.
Such tickets as reasonably requested by Pepsi from time to time during the Term.

Date: May 23, 2017
Submitted by: Allisa Tweedy, STEM Outreach Activities Coordinator
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item:

Agreement with Michael Jiles to assist with the Summer STEM Outreach program.

Background:

During Summer STEM 2017, Michael Jiles will be developing and implementing various hands-on activities. He will help ensure behavioral issues are kept to a minimum and help maintain the safety of all students. Michael Jiles is also the associate Criminal Justice professor at Taft College, which will bring insight to relevant curriculum and will help further the students' knowledge.

Terms (if applicable):

June 1, 2017 - July 31, 2017


Expense (if applicable):

\$66.60/hour (not to exceed 240 hours)

Fiscal Impact Including Source of Funds (if applicable):

This will be paid from the STEM Pathways Grant

Approved: _____


Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Michael Jiles ("Independent Contractor"). The agreement is effective June 1, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

- a. Work under the direction of the STEM Outreach Activities Coordinator in the development and implementation of outreach programs.*
- b. Work under the direction of the STEM Outreach Activities Coordinator for the presentation and facilitation of STEM outreach programs*

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Michael Jiles (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

June 1, 2017 through July 31, 2017 All work shall be performed at the following location:

Taft, California

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Assistance with summer STEM outreach program

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to NA days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 66.60/hr. for a maximum of 240 hours.

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement

constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of \$0 for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)

(Signature)

(Address)

(Social Security # or TIN #)

Date: May 23, 2017
Submitted by: Allisa Tweedy, STEM Outreach Activities Coordinator
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item:

Agreement with Ken Arnold to assist with the Summer STEM Outreach program.

Background:

During Summer STEM 2017, Ken Arnold will be developing and implementing various hands-on activities. He will help ensure behavioral issues are kept to a minimum and help maintain the safety of all students. Ken Arnold is also the faculty advisor for Young Innovators Club at Lincoln Junior High School which will help students maintain momentum of this year's club onto next year's club.

Terms (if applicable):

June 1, 2017 - July 31, 2017

Expense (if applicable):

\$30.00/hour (not to exceed 240 hours)

Fiscal Impact Including Source of Funds (if applicable):

This will be paid from the STEM Pathways Grant

Approved: 
Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Ken Arnold ("Independent Contractor"). The agreement is effective June 1, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

a. Work under the direction of the STEM Outreach Activities Coordinator in the development and implementation of outreach programs.

b. Work under the direction of the STEM Outreach Activities Coordinator for the presentation and facilitation of STEM outreach programs

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Ken Arnold (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

June 1, 2017 through July 31, 2017 All work shall be performed at the following location:

Taft, California

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Assistance with summer STEM outreach program

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to NA days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 30.00/hr. for a maximum of 240 hours.

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement

constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of \$0 for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)

(Signature)

(Address)

(Social Security # or TIN #)

Date: May 23, 2017
Submitted by: Allisa Tweedy, STEM Outreach Activities Coordinator
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: June 14, 2017

Title of Board Item:

Agreement with Nathan Usrey to assist with the Summer STEM Outreach program.

Background:

During Summer STEM 2017, Nathan Usrey will be developing and implementing various hands-on activities and working with Taft College faculty with regard to curriculum. He will help ensure behavioral issues are kept to a minimum and help maintain the safety of all students. Nathan Usrey is a lead science teacher at Taft Union High School (TUHS). His participation will help strengthen pathways between TUHS and Taft College.

Terms (if applicable):

June 1, 2017 - July 31, 2017


Expense (if applicable):

\$66.60/hour (not to exceed 240 hours)

Fiscal Impact Including Source of Funds (if applicable):

This will be paid from the STEM Pathways Grant

Approved: _____


Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Nathan Usrey ("Independent Contractor"). The agreement is effective June 1, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:
 - a. *Work under the direction of the STEM Outreach Activities Coordinator in the development and implementation of outreach programs.*
 - b. *Work under the direction of the STEM Outreach Activities Coordinator for the presentation and facilitation of STEM outreach programs*

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services of Nathan Usrey (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services June 1, 2017 through July 31, 2017 All work shall be performed at the following location:
Taft, California
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:
Assistance with summer STEM outreach program
4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to NA days.
5. **Compensation.** Independent Contractor shall be paid the sum of \$ 66.60/hr. for a maximum of 240 hours.
6. **Hold Harmless Agreement.** Any amounts paid under this Agreement

constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of \$0 for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)

(Signature)

(Address)

(Social Security # or TIN #)

Date: May 31, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: June 14, 2017

Title of Board Item:

Vehicle Maintenance Agreement renewal with the Taft City School District

Background:

Taft City School District has provided vehicle maintenance services to Taft College for several years. This partnership has worked out well for the District and I recommend we renew the contracts for another year.

Terms (if applicable):

July 1, 2017 – June 30, 2018.

Expense (if applicable):

The charges are \$65.00 per hour with a ½ hour minimum.

Fiscal Impact Including Source of Funds (if applicable):

This expense is included in the 2017-2018 M&O Budget and general revenue funds will be utilized.

Approved: 

Dr. Debra Daniels, Superintendent/President

**VEHICLE MAINTENANCE AGREEMENT
2017-18**

This Agreement is entered into between **West Kern Community College District** (Taft College) and the Taft City School District ("TCSD"), both of Kern County California.

RECITALS

- A. The parties are both public school agencies.
- B. Pursuant to Government Code sections 6500 and following, the parties intend to jointly exercise their common authority to inspect, service and repair vehicles owned or leased by the parties for performance of their respective official functions.
- C. TCSD has the capacity, and is willing to provide services as specified below to Taft College on the terms and conditions outlined in the Agreement.
- D. TCSD will serve at the agency by whose powers this joint exercise of powers is exercised.

TERMS

- 1. TCSD will, to the extent feasible after having first met its own needs for the services described below:
 - A. Inspect, service and repair vehicles owned or leased by Taft College, including cars, trucks, vans and school buses, to the same standards as apply to TCSD's own vehicles, including all standards required by law for school buses.
 - B. Invoice Taft College on a monthly basis.

- 1. Taft College will:
 - A. At its discretion, deliver to TCSD's designated service facility those vehicles that Taft College wishes to be inspected, serviced or repaired.
 - B. Pay promptly, after receipt of monthly invoices as follows:
 - 1. TCSD's certified costs for parts and supplies (such as lubricants).
 - 2. Labor charges at **\$65.00** per hour, with a minimum ½ hour charge for work performed on any vehicle.
 - 3. Services will be provided at TCSD's facilities. However, TCSD agrees that, to the extent its employees are required to enter Taft College's school sites to perform services (including vehicle pick up and delivery) under this Agreement, TCSD's employees will be under the direct supervision of Taft College's employees at all times and will comply with Taft College's directions reasonably designated to insure the TCSD's employees will have limited contact with Taft College's students while they are on Taft College's sites. This provision is not intended to insure the safety of Taft College's pupils while they are transported by Taft College's employees in Taft College's vehicles.

4. The terms of this Agreement is **July 1, 2017** through **June 30, 2018**.
Either party may terminate this Agreement on 30 days' written notice to
the other, delivered to their respective district offices.

TAFT CITY SCHOOL DISTRICT

**WEST KERN COMMUNITY
COLLEGE DISTRICT (TAFT
COLLEGE)**

BY:



Authorized Agent

BY:

Authorized Agent

DATE:

5/31/17

DATE:

Date: May 30, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

BM

Board Meeting Date: June 14, 2017

Title of Board Item:

HVAC Maintenance Agreement renewal with the Taft City School District

Background:

Taft College has a long standing agreement to provide Taft City School District HVAC maintenance. The cost for 2017/2018 will be \$65.00 per hour, with a minimum 1/2 hour charge for work performed on any equipment.

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Income for Taft College for work performed.

Approved: 

Dr. Debra Daniels, Superintendent/President

HVAC MAINTENANCE AGREEMENT

This Agreement is entered into between Taft City School District (“TCSD”) and West Kern Community College District (“WKCCD”), both of Kern County California.

RECITALS

- A. The parties are both public school agencies.**
- B. WKCCD has the capacity, and is willing, to provide services as specified below to TCSD on the terms and conditions outlined in this Agreement.**
- C. WKCCD will serve as the agency by whose powers this joint exercise of powers is exercised.**

TERMS

- 1. WKCCD will, to the extent feasible after having first met its own needs for the services described below:**
 - A. Inspect, service and repair heating, ventilation, and air conditioning systems owned or leased by TCSD, to the same standards as apply to WKCCD’s own equipment, including all standards required by law.**
 - B. Invoice TCSD on a monthly basis.**

- 1. TCSD will:**
 - A. Pay promptly, after receipt of monthly invoices as follows:**
 - 1. WKCCD’s certified cost for parts and supplies (such as lubricants).**
 - 2. Labor charges at \$65.00 per hour, with a minimum ½ hour charge for work performed on any equipment.**
 - 3. Services will be provided at TCSD’s facilities. However, WKCCD agrees that, to the extent its employees are required to enter TCSD’s school sites to perform services under this Agreement, WKCCD employees will be under the direct supervision of TCSD employees at all times and will comply with TCSD’s directions reasonably designated to insure that WKCCD employees will have limited contact with TCSD’s pupils and to insure the safety of TCSD’s pupils while they are on TCSD sides.**

4. The term of this Agreement is July 1, 2017 through June 30, 2018. Either party may terminate this Agreement on 30 days' written notice to the other, delivered to their respective district offices.

DATE: _____

DATE: _____

WEST KERN COMMUNITY COLLEGE

TAFT CITY SCHOOL DISTRICT

BY: _____

**Authorized Agent
Dr. Debra S. Daniels
Superintendent/President**

BY: _____

Authorized Agent

Taft College Check Register Report

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78027970	05/01/2017	A00202247Clemmons, Crystal D.	S0038843		11000		9526		161.00
78027971	05/01/2017	A00276198Fee, Asia N.	S0038842		11000		9526		598.00
78027972	05/01/2017	A00267366Gomez, Asher	S0038841		11000		9526		90.00
78027973	05/01/2017	A00241350Hernandez, Isabel A.	S0038844		11000		9526		400.00
78027974	05/01/2017	A00043740Howell-Bailey, Cynthia H.	S0038847		11000		9526		67.00
78027975	05/01/2017	A00281132Jarrar, Ferris I.	S0038840		11000		9526		138.00
78027976	05/01/2017	A00244423Machuca, Perla E.	S0038845		11000		9526		100.00
78027977	05/01/2017	A00201387Robles, Stacey L.	S0038839		11000		9526		230.00
78027978	05/01/2017	A00230832Stinchcomb, Kendra A.	S0038838		11000		9526		100.00
78027979	05/01/2017	A00264016Vega, Mackenzie M.	S0038846		11000		9526		598.00
78027980	05/04/2017	A00200017A.P.I. Plumbing	I0049020	6843	11000	431	5632	65100	240.00
78027981	05/04/2017	A00243588AARP Health Care Options	I0048930	MAY 17	11000	412	3350	59100	16,548.70
78027982	05/04/2017	A00203579Alcorn Aire, Inc.	I0049016	51714	11000	431	4312	65100	321.75
					11000	431	5631	65100	395.00
78027983	05/04/2017	A00200048Ammex	I0048939	1001915	33428	310	4310	69200	124.38
78027984	05/04/2017	A00200051Antongiovanni, Barbara	I0048990	MAR 17	12461	206	5710	12042	77.58
78027985	05/04/2017	A00200052AP Architects	I0048997	10908	42350	000	5510	71003	13,051.68
					42303	000	5510	71005	1,608.60
					12050	000	5510	71004	319.40
78027986	05/04/2017	A00269058Aramark Uniform Services	I0048993	60133576	11000	431	5870	65100	236.50
					11000	205	5870	12042	12.00
					39000	314	5870	64991	18.00
78027987	05/04/2017	A00200066Bacsco	I0049017	5411223	35827	357	4317	69700	766.44
					35819	357	4317	69700	766.45
78027988	05/04/2017	A00261400Beltran, Michael	S0037302		11000		9526		981.65
78027989	05/04/2017	A00200105Brandco	I0048988	19858	11000	431	4320	65100	9.12
78027990	05/04/2017	A00200107Bright House Networks	I0048922	032917	12560	223	5645	09565	403.52
78027991	05/04/2017	A00200107Bright House Networks	I0049013	040317	12603	125	5840	68900	285.50
78027992	05/04/2017	A00200109Brown & Reich Petroleum, Inc	I0048996	35268	39000	314	4316	64991	362.63
			I0049007	35267	11000	432	4316	67703	302.99
78027993	05/04/2017	A00200112BSK & Associates, Inc.	I0049024	0080048	42350	000	5510	71002	3,551.50
					42350	000	5510	71002	8,360.50
78027994	05/04/2017	A00085578Burkhart, Annemarie	I0048963	041017	12486	303	7601	64300	85.00
78027995	05/04/2017	A00200119C.A. Reding Company, Inc.	I0048947	418207	11000	207	5641	08351	122.64
78027996	05/04/2017	A00200161CDW-G	I0048954	HMF3861	12000	303	6415	64300	2,748.28
78027997	05/04/2017	A00201685Cengage Learning	I0048958	60387690	31000	423	4110	69100	325.00
					31000	423	5940	69100	16.61
78027998	05/04/2017	A00200168Central Valley Occupational	I0048955	00134577	11000	202	5980	60100	38.00
78027999	05/04/2017	A00201565Chabot-Las Positas Comm. Col	I0048946	P.	12563	202	5710	00000	75.00
				ARVIZU					
78028000	05/04/2017	A00200174Chevron U.S.A., Inc.	I0048933	50177302	11000	432	4316	67703	1,021.76
78028001	05/04/2017	A00200181City of Taft	I0049002	04 01 17	11000	431	5850	65500	20.51
					11000	431	5850	65700	1,004.77
78028002	05/04/2017	A00264649Convergint Technologies, LP	I0048953	W418535	11000	431	5632	65100	1,859.00

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					11000	113	5632	67801	1,001.00
					11000	431	4316	65100	50.00
					11000	113	4316	67801	50.00
78028003	05/04/2017	A00200205Cook's Computer Maintenance	I0048929	12659	12060	113	5632	67801	1,942.83
78028004	05/04/2017	A00102126Criss, Sarah V.	I0049004	041217	11000	101	4410	66004	73.87
78028005	05/04/2017	A00265309Daikin Applied	I0048989	3134023	11000	431	5641	65100	1,906.00
78028006	05/04/2017	A00200228Dave's Glass Shop	I0049019	096797	11000	431	4317	65100	90.12
					11000	431	5631	65100	93.75
78028007	05/04/2017	A00277845Double D Cleaning Service	I0048965	023	12560	223	5890	09565	265.00
78028008	05/04/2017	A00283101Dumont Printing, Inc.	I0048982	93309	11000	353	4318	64600	395.05
78028009	05/04/2017	A00287124Ewing Consulting Inc.	I0048927	2017-040	11000	301	5510	69990	9,600.00
78028010	05/04/2017	A00281155Fain, Jennifer R.	I0048957	041817	12486	303	7601	64300	85.00
78028011	05/04/2017	A00202335Fastenal Industrial & Constr	I0049023	CATAF355	11000	431	4310	65300	153.35
78028012	05/04/2017	A00200308Federal Express Corporation	I0048983	5-770-46	11000	301	5940	64500	31.02
78028013	05/04/2017	A00200323Flinn Scientific, Inc.	I0048980	2076191	11000	209	4311	19051	2,680.92
78028014	05/04/2017	A00283264Frontier California Inc.	I0048984	57340410	11000	431	5840	65700	40.03
78028015	05/04/2017	A00283264Frontier California Inc.	I0049001	57030407	11000	431	5840	65700	120.61
78028016	05/04/2017	A00200629Grainger	I0048974	94039998	12565	223	4310	09565	144.54
78028017	05/04/2017	A00228603Gutierrez, Victor M.	S0038407		11000		9526		1,453.00
78028018	05/04/2017	A00257900Hall, Daniel N.	I0048931	032717	11000	202	4311	60200	62.99
78028019	05/04/2017	A00200645Hardy Diagnostics	I0048950	1774331	11000	209	4311	04012	291.65
78028020	05/04/2017	A00200655Henry Schein, Inc.	I0048991	40172059	12461	206	4311	12042	110.83
78028021	05/04/2017	A00050759Holt, Lucille E.	I0049012	032217	12603	125	5510	68900	1,500.00
78028022	05/04/2017	A00224086inContact, Inc.	I0049018	636691	11000	431	5840	65100	205.82
					11000	431	5840	65700	1,665.28
78028023	05/04/2017	A00280910Independent Living Center of	I0048978	2782	12000	311	5641	64200	422.50
					12000	311	5641	64200	227.50
					12000	311	5641	64200	422.50
					12000	311	5641	64200	422.50
					12000	311	5641	64200	520.00
					12000	311	5641	64200	422.50
					12000	311	5641	64200	227.50
78028024	05/04/2017	A00008647Johnson, Kathleen L.	I0048986	041117	12603	125	4310	68900	268.22
			I0048987	030217	12603	125	4310	68900	336.70
					12603	125	4310	68900	397.66
					12603	125	4311	68900	0.00
78028025	05/04/2017	A00276687JP Marketing	I0048952	13241	11000	113	5613	67801	2,500.00
78028026	05/04/2017	A00200712Kern County Supt. of Schools	I0049005	702050	12461	206	4318	12042	193.93
78028027	05/04/2017	A00200715Kern Electric Distributors	I0048992	553270	11000	431	4310	65100	29.92
78028028	05/04/2017	A00200806Kern Gardening Service	I0048925	26713	12560	223	5633	09565	250.00
78028029	05/04/2017	A00200730Launspach, DDS., Inc., Danie	I0048999	032917	12460	206	5641	12042	424.12
78028030	05/04/2017	A00202334Linder Backflow Service	I0048962	41017	11000	431	5632	65100	650.00
78028031	05/04/2017	A00262851Lytle, Steve	I0048918	040217	11000	209	4311	04011	20.90
78028032	05/04/2017	A00200754Mayfield, Michael E.	I0048919	100716	11000	209	4410	49999	120.35
			I0048920	021217	11000	209	4311	19051	192.98

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78028033	05/04/2017	A00200555McGraw-Hill	I0048960	95370625	31000	423	4110	69100	1,440.00
					31000	423	5940	69100	9.01
78028034	05/04/2017	A00266215Monoprice Inc.	I0048971	15820919	12060	113	4312	67801	35.52
					12060	113	4312	67801	71.13
					12060	113	4312	67801	2,895.43
78028035	05/04/2017	A00200586NAEYC Resource Sales Dept.	I0048934	308062	31000	423	4110	69100	1,576.25
					31000	423	5940	69100	157.62
78028036	05/04/2017	A00288766Newegg Business Inc.	I0048935	13001720	11000	202	4311	60100	357.60
			I0048936	13001698	11000	202	4311	60100	130.60
78028037	05/04/2017	A00200502Orange Belt Stages	I0049000	117447	11000	352	5750	69611	1,340.00
78028037	05/04/2017	A00200502Orange Belt Stages	I0049022	117379	11000	432	5740	64993	1,160.00
78028038	05/04/2017	A00200508P. G. & E.	I0048921	041917	12560	223	5830	09565	276.76
78028039	05/04/2017	A00249884PaperClip Communications, In	I0048956	844691	11000	411	5710	67300	329.00
78028040	05/04/2017	A00200516Patterson Dental Supply, Inc	I0048948	00910438	12461	206	4311	12042	207.95
78028041	05/04/2017	A00239496Paul H. Brookes Publishing C	I0048959	1088101	31000	423	4110	69100	639.20
					31000	423	5940	69100	30.19
78028042	05/04/2017	A00200528Plak Smacker	I0048940	CD601823	12461	206	4311	12042	57.43
78028043	05/04/2017	A00200539Proctor & Gamble	I0048941	36601419	12461	206	4311	12042	844.80
78028044	05/04/2017	A00270674Public Agency Law Group	I0048981	033117	11000	401	5430	67200	702.20
78028045	05/04/2017	A00231833Ray A. Morgan Company Inc.	I0048967	1493189	12435	221	5641	19010	30.18
					12435	221	5641	19010	56.86
			I0048994	1552955	11000	113	5641	67801	136.14
					11000	431	5641	65100	136.13
					11000	203	5641	61200	178.15
			I0049008	1551227	11000	202	4318	60100	599.31
78028046	05/04/2017	A00286247Ridgecrest Regional Hospital	I0048937	010717	12461	206	5840	12042	262.20
78028047	05/04/2017	A00200991Rowden, Tiffany L.	I0048932	032717	11000	411	5710	67300	229.32
78028048	05/04/2017	A00290774S.V.M., LP	I0048972	5231550	12000	305	7601	64301	6,765.70
78028049	05/04/2017	A00018793Salcido, Paula	I0049006	APR 17	12460	206	5641	12042	500.00
78028050	05/04/2017	A00285838Sammy's Detail	I0048969	0630	11000	432	5632	67703	230.00
78028051	05/04/2017	A00200472Scantron Corporation	I0048945	3151424	12603	125	5612	68900	2,858.21
					12603	125	5612	68900	50.00
					12603	125	5612	68900	32.18
					12603	125	5612	68900	689.00
78028052	05/04/2017	A00200486Shell	I0048968	81753004	11000	432	4316	67703	135.15
78028053	05/04/2017	A00234793Southwest Signs	I0048926	13139	31000	423	4310	69100	714.00
78028054	05/04/2017	A00200393Sparkletts	I0048970	04/06/17	11000	113	4310	67801	178.26
78028055	05/04/2017	A00200393Sparkletts	I0048975	033117	12560	223	4310	09565	9.19
78028056	05/04/2017	A00237176SSD Systems	I0048961	1256091-	31000	423	5880	69100	55.51
78028057	05/04/2017	A00200419T.C. Clearing Account	I0048976	041717	11000	421	5990	67200	15,225.96
					11000	421	7130	67200	30.00
78028058	05/04/2017	A00200419T.C. Clearing Account	I0049010	041117	11000	353	7130	64600	904.00
78028059	05/04/2017	A00200423Taft City School District	I0049021	17-118	11000	432	4312	67703	10.97
					11000	432	4316	67703	41.00

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					11000	432	5632	67703	94.50
					11000	432	5850	67703	5.00
78028060	05/04/2017	A00200425Taft College	I0048977	030617	31000	423	7130	69100	450.00
78028061	05/04/2017	A00200425Taft College	I0049011	041017	12603	125	5310	68900	860.00
78028062	05/04/2017	A00200862Taft College Bookstore	I0048966	2574	12478	305	7601	64301	3,902.02
78028063	05/04/2017	A00200862Taft College Bookstore	I0048998	2002	11000	202	4311	60200	20.00
78028064	05/04/2017	A00200862Taft College Bookstore	I0049015	1751	11000	208	4310	10023	94.29
78028065	05/04/2017	A00256341Terminix	I0048943	36384547	33528	310	5860	69200	402.00
78028066	05/04/2017	A00249937The Learning Underground, In	I0049014	INV-0000	11000	202	5510	60100	1,000.00
78028067	05/04/2017	A00200282True Value Home Center	I0048928	367091	11000	431	4310	65100	323.53
					11000	431	4317	65500	70.52
					35827	357	4310	69700	179.64
					35819	357	4310	69700	122.26
			I0048942	366702	33528	310	4310	69200	523.13
			I0048985	366954	12603	125	4310	68900	173.39
			I0048995	367049	39000	314	4310	64991	92.81
78028068	05/04/2017	A00255644U.S. Bank Equipment Finance	I0048973	32868907	11000	401	5641	67704	444.02
78028069	05/04/2017	A00200338Verizon Wireless	I0048951	97836426	11000	353	6415	64600	20.63
78028070	05/04/2017	A00202272VWR International	I0048979	80481796	11000	209	4311	19051	2,160.44
78028071	05/04/2017	A00200355West Kern Water District	I0048949	040517	11000	432	5810	65700	103.38
					39000	314	5810	64991	21.18
					11000	432	5810	65700	802.65
					39000	314	5810	64991	164.40
					11000	432	5810	65700	125.00
					39000	314	5810	64991	25.60
			I0049003	04/05/17	11000	432	5810	65700	116.76
					39000	314	5810	64991	23.92
			I0049009	04-05-17	11000	432	5810	65700	129.11
					39000	314	5810	64991	26.45
78028072	05/04/2017	A00275443WestAir Gases & Equipment In	I0048923	10473297	12565	223	4311	09565	207.67
			I0048924	80134652	12565	223	4311	09565	312.66
			I0048964	10477360	12565	223	4311	09565	259.38
78028073	05/04/2017	A00200360Westec	I0048938	23516	11450	204	5641	09543	88,331.25
78028074	05/04/2017	A00286901WinCraft, Incorporated	I0048944	758672	31000	423	4310	69100	1,123.20
78028074	05/04/2017	A00286901WinCraft, Incorporated	I0048944	758672	31000	423	5940	69100	150.35
78028075	05/08/2017	A00273795Bohannon Jr, Scott A.	S0038853		11000		9526		280.00
78028076	05/08/2017	A00239717Castillo, Isela P.	S0038854		11000		9526		421.00
78028077	05/08/2017	A00278014Chavez, Carlos L.	S0038852		11000		9526		727.00
78028078	05/08/2017	A00282406Dhaliwal, Durlabh S.	S0038851		11000		9526		727.00
78028079	05/08/2017	A00246621Garcia-Tweedy, Stephanie M.	S0038850		11000		9526		1,454.00
78028080	05/08/2017	A00273606Knight, Rachelle M.	S0038849		11000		9526		358.00
78028081	05/08/2017	A00281084Napoleon, Allison K.	S0038848		11000		9526		5,464.91
78028082	05/12/2017	A002000164Imprint	I0049040	5337804	31000	423	4310	69100	207.72
					31000	423	5940	69100	95.88

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78028083	05/12/2017	A00200034	Albertson's	I0049031	13500412	32000	422	4410	69400	39.32
				I0049059	44680419	39000	314	4311	64991	656.34
78028084	05/12/2017	A00200437	Anderson, Amber D.	I0049125	041317	11000	358	4410	62100	37.23
78028085	05/12/2017	A00200052	AP Architects	I0049076	10937	12435	221	5510	19010	1,150.00
						42303	000	5510	71005	3,842.50
78028086	05/12/2017	A00269058	Aramark Uniform Services	I0049047	60135051	11000	431	5870	65100	236.50
						11000	205	5870	12042	12.00
						39000	314	5870	64991	18.00
78028087	05/12/2017	A00200063	Austin's Pest Control, Inc.	I0049058	146140	11000	431	5860	65100	455.00
						35827	357	5860	69700	100.00
				I0049068	282150	39000	314	5860	64991	100.00
78028088	05/12/2017	A00200066	Bacsc	I0049101	5414491	32000	422	4312	69400	271.69
78028089	05/12/2017	A00200077	Bang, D.D.S., Robert	I0049032	070516-0	12460	206	5641	12042	6,243.90
78028090	05/12/2017	A00015850	Berry, Wendy J.	I0049037	041917	11000	209	4311	04014	103.54
78028091	05/12/2017	A00250001	Blake, Paul A.	I0049044	020417	12435	221	4311	19010	126.39
78028092	05/12/2017	A00274011	Bronco Electric, Inc.	I0049095	PAY REQ	41150	000	5510	71002	2,303.29
					#3					
78028093	05/12/2017	A00200109	Brown & Reich Petroleum, Inc	I0049067	35618	39000	314	4316	64991	158.85
				I0049073	35617	11000	432	4316	67703	453.83
78028094	05/12/2017	A00200122	Calif. Dept. of Health Servi	I0049033	031617	11000	205	5641	12042	186.00
78028095	05/12/2017	A00285769	California Averland Construc	I0049034	PAY REQ	42350	000	6211	71002	407,521.74
					8					
78028096	05/12/2017	A00200143	Carlson, Kamala A.	I0049048	022317	11000	208	5643	15011	52.00
						11000	208	4310	15011	40.46
						11000	208	4311	15011	19.08
						11000	208	4410	15010	20.28
78028097	05/12/2017	A00268788	Carpenter, Carey L.	I0049051	040817	39000	314	5945	64991	23.75
78028098	05/12/2017	A00289511	CCCCISOA	I0049118	NPNXGQ3D	12587	111	5710	66002	400.00
78028099	05/12/2017	A00200161	CDW-G	I0049077	HMV5979	12000	303	6415	64300	463.14
78028100	05/12/2017	A00200168	Central Valley Occupational	I0049092	00125037	11000	411	5990	67300	60.00
						11000	203	5980	61200	60.00
						11000	358	5980	62100	60.00
						11000	202	5980	60100	60.00
				I0049093	00127509	11000	411	5990	67300	40.00
						32000	422	5980	61200	60.00
						11000	432	5980	64993	60.00
78028101	05/12/2017	A00200175	Chevron Valley Credit Union,	I0049053	53640408	12461	206	5710	12042	357.69
						12461	206	5940	12042	199.50
						12461	206	5990	12042	203.90
						12461	206	4311	12042	22.17
78028102	05/12/2017	A00200182	City of Taft Police Departme	I0049094	0317WKCC	11000	202	5990	60100	29.00
						11000	202	5990	60200	29.00
						12603	125	5990	68900	29.00
						11000	431	5990	65300	116.00

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					32000	422	5990	69400	29.00
					11000	203	5990	61200	29.00
					11000	432	5990	64993	29.00
					33428	310	5990	69200	29.00
78028103	05/12/2017	A00200205Cook's Computer Maintenance	I0049064	12742	12060	113	5632	67801	183.99
			I0049078	12740	12060	113	5632	67801	617.61
			I0049079	12739	12060	113	5632	67801	617.61
78028104	05/12/2017	A00228756Country Auto & Truck Taft	I0049057	585914	11000	431	4312	65100	70.62
			I0049099	585827	33428	310	4312	69200	68.05
78028105	05/12/2017	A00280761County of Kern Public Works	I0049098	1461035-	11000	431	5850	65500	14.69
78028106	05/12/2017	A00289075Cranium Cafe, LLC	I0049088	1096	12587	111	4313	66002	18,750.00
78028107	05/12/2017	A00200228Dave's Glass Shop	I0049075	096871	11000	431	4310	65100	73.63
					11000	431	5631	65100	112.50
78028108	05/12/2017	A00283101Dumont Printing, Inc.	I0049085	93367	39000	314	4318	64991	123.55
78028109	05/12/2017	A00200307Farmer Bros. Company	I0049027	65088301	32000	422	4410	69400	464.82
78028110	05/12/2017	A00202335Fastenal Industrial & Constr	I0049100	CATAF355	11000	431	4310	65300	94.29
78028111	05/12/2017	A00280401Flowers Baking Co of Henders	I0049028	13437071	32000	422	4410	69400	137.56
78028112	05/12/2017	A00286862Floyd, Ryanna F.	S0038476		11000		9526		1,454.00
78028113	05/12/2017	A00289797Forestry Suppliers, Inc.	I0049056	166118-0	11000	209	4311	19011	1,645.06
78028114	05/12/2017	A00210378Grey House Publishing	I0049049	152940	11000	203	6310	61200	94.50
			I0049050	152939	11000	203	6310	61200	1,295.10
78028115	05/12/2017	A00200658Higher Education Publication	I0049091	81266	11000	411	4310	67300	75.00
78028116	05/12/2017	A00267251Insight Investments, LLC	I0049026	INV19712	12000	303	6415	64300	3,874.77
			I0049127	INV19626	11000	113	5644	67801	4,932.00
78028117	05/12/2017	A00210963J. America	I0049115	420813	31000	423	4310	69100	540.00
					31000	423	5940	69100	31.29
78028118	05/12/2017	A00277752Jarrahian, Abbas	I0049089	041617	11000	209	4311	04013	31.56
78028119	05/12/2017	A00200712Kern County Supt. of Schools	I0049060	MAR 17	12461	206	5641	12042	30,102.72
			I0049111	702247	11000	421	5990	67200	2,835.00
78028120	05/12/2017	A00200715Kern Electric Distributors	I0049102	553387	11000	431	4310	65100	184.40
78028121	05/12/2017	A00280536Kern Trophies	I0049025	050217	11508	301	4310	64500	625.70
78028122	05/12/2017	A00201538L'Ecuyer, Laura E.	I0049108	041317	11000	202	4410	60103	47.00
78028123	05/12/2017	A00288932Laboratory Devices Company,	I0049117	4734	12435	221	4311	19010	902.24
					12435	221	5940	19010	44.00
78028124	05/12/2017	A00271523Logical Operations, Inc.	I0049038	2188643	31000	423	4110	69100	582.30
					31000	423	5940	69100	25.65
78028125	05/12/2017	A00266215Monoprice Inc.	I0049063	15918963	12060	113	4310	67801	28.64
					12060	113	4310	67801	30.73
					12060	113	4310	67801	27.77
					12060	113	4310	67801	28.64
					12060	113	4310	67801	42.90
					12060	113	4318	67801	49.30
78028126	05/12/2017	A00200594NCIAC	I0049126	011817	11510	313	5210	63300	75.00
78028127	05/12/2017	A002858200' Connor Construction Manage	I0049110	0031600	42350	000	5510	71002	1,800.00

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78028128	05/12/2017	A00252523Oak Hall Cap and Gown	I0049042	1058118	31000	423	4310	69100	1,763.90
					31000	423	5940	69100	208.76
			I0049114	994019	31000	423	4310	69100	2,065.55
					31000	423	5940	69100	25.55
78028129	05/12/2017	A00200502Orange Belt Stages	I0049036	117448	11000	352	5750	69611	1,285.00
			I0049081	117449	11000	352	5750	69611	3,115.00
			I0049097	117412	11000	432	5740	64993	1,670.00
78028130	05/12/2017	A00200508P. G. & E.	I0049112	041417	11000	431	5830	65700	21,515.15
					39000	314	5830	64991	2,501.64
					33428	310	5830	69200	3,753.92
					33588	310	5830	69200	76.61
78028131	05/12/2017	A00200508P. G. & E.	I0049116	04/14/17	31000	423	5830	69100	454.47
					31000	423	5820	69100	8.12
78028132	05/12/2017	A00274971Pacheco, Iris M.	S0038261		11000		9526		354.00
78028133	05/12/2017	A00202654Pacific West Sound, Inc.	I0049090	9509	11508	301	5641	64500	3,100.00
78028134	05/12/2017	A00200518Pearson Education	I0049039	BK845729	31000	423	4110	69100	323.88
					31000	423	5940	69100	37.35
78028135	05/12/2017	A00200522Pepsi-Cola Company	I0049029	83500359	32000	422	4410	69400	1,937.62
78028136	05/12/2017	A00284688Phytorion, Inc.	I0049123	10955	12563	202	5510	00000	866.25
78028137	05/12/2017	A00200985Rangel-Escobedo, Juana R.	I0049122	040617	12000	304	5710	63200	110.00
78028138	05/12/2017	A00255636Rapp's Packaging	I0049084	170102	31000	423	4321	69100	793.00
					31000	423	5940	69100	52.70
78028139	05/12/2017	A00231833Ray A. Morgan Company Inc.	I0049052	1561283	12603	125	4318	68900	157.40
			I0049062	1573621	11000	207	5641	49999	50.20
			I0049070	1552954	12435	221	5641	19010	77.96
					12435	221	5641	19010	146.55
			I0049109	1561221	12558	223	4318	09565	116.58
78028140	05/12/2017	A00278586ReadyRefresh	I0049071	010117-0	12460	206	5641	12042	79.55
			I0049120	042617	12603	125	4310	68900	26.63
78028141	05/12/2017	A00200479Sears	I0049074	44000412	11000	431	4310	65100	147.94
78028142	05/12/2017	A00202340Shaffer, Robin D.	I0049096	MAR 17	12460	206	5641	12042	1,440.00
					12460	206	5710	12042	169.60
78028143	05/12/2017	A00200393Sparkletts	I0049082	041417	31000	423	4321	69100	28.17
78028144	05/12/2017	A00200393Sparkletts	I0049103	04-06-17	11000	301	5810	64500	129.29
78028145	05/12/2017	A00201787Standard Insurance Company	I0049105	MAY 17	11000	411	3410	67300	495.25
					11000	411	3420	67300	1,422.23
78028146	05/12/2017	A00201787Standard Insurance Company	I0049106	APR 17	11000	411	3410	67300	495.25
					11000	411	3420	67300	1,403.90
78028147	05/12/2017	A00201787Standard Insurance Company	I0049107	MAR 17	11000	411	3410	67300	495.25
					11000	411	3420	67300	1,377.89
78028148	05/12/2017	A00200399Stewart Electric Supply, Inc	I0049061	451638-0	11000	113	6415	67801	849.75
78028149	05/12/2017	A00200419T.C. Clearing Account	I0049080	J.	11000	000	9513	00000	836.47
				HUSBAND					
78028150	05/12/2017	A00200419T.C. Clearing Account	I0049086	2358	12000	000	5110	00000	212.82

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78028151	05/12/2017	A00200419T.C. Clearing Account	I0049113	033117	11000	421	5990	67200	1,292.52		
					11000	421	7130	67200	10.00		
78028152	05/12/2017	A00200862Taft College Bookstore	I0049030	1499	12483	303	7601	64300	4,385.99		
78028153	05/12/2017	A00200862Taft College Bookstore	I0049065	4220	12551	353	4310	64600	294.51		
78028154	05/12/2017	A00200862Taft College Bookstore	I0049069	4046	12551	353	4310	64600	49.32		
78028155	05/12/2017	A00200426Taft College Cafeteria	I0049066	042617	32000	422	4410	69400	98.91		
78028156	05/12/2017	A00200608The Fort Preservation Societ	I0049035	35	12000	303	5610	64300	450.00		
78028157	05/12/2017	A00247188The Life Trends Group, TLTG	I0049043	26409	11000	352	4310	69619	593.15		
78028158	05/12/2017	A00201046Tri Lateral LLC	I0049041	14615313	31000	423	4110	69100	793.60		
					31000	423	5940	69100	91.96		
78028159	05/12/2017	A00200282True Value Home Center	I0049054	367234	11000	209	4311	04014	81.42		
					I0049072	369343	11000	431	4310	65100	1,189.23
78028160	05/12/2017	A00255644U.S. Bank Equipment Finance	I0049045	32891038	11000	401	5641	67704	434.36		
78028161	05/12/2017	A00253173University of La Verne	I0049119	15017TRE	12434	219	2110	17010	48,393.12		
					12434	219	5710	17010	1,543.27		
					12434	219	4310	17010	12,307.21		
					12434	219	5641	17010	12,539.52		
					12434	219	5910	17010	19.00		
78028162	05/12/2017	A00200338Verizon Wireless	I0049104	97830359	11000	357	5840	69700	121.52		
78028163	05/12/2017	A00200343Vistar Corporation	I0049046	48431048	32000	422	4410	69400	593.91		
78028164	05/12/2017	A00202272VWR International	I0049055	80482956	11000	209	4311	19051	3,674.54		
78028165	05/12/2017	A00232538Ward's Natural Science	I0049087	80482294	11000	209	4311	04011	103.42		
78028166	05/12/2017	A00290464Western Association of Veter	I0049121	N. COOK	12563	202	9220	00000	450.00		
78028167	05/12/2017	A00279103Yabla, Inc.	I0049083	121415TA	31000	423	4110	69100	1,035.60		
78028168	05/24/2017	A00200017A.P.I. Plumbing	I0049174	6860	11000	431	4317	65500	386.90		
					11000	431	4317	65100	723.94		
78028168	05/24/2017	A00200017A.P.I. Plumbing	I0049174	6860	11000	431	5631	65100	240.00		
78028169	05/24/2017	A00284634Abbott, Amar I.	I0049294	041217	12000	311	5710	64200	60.00		
78028170	05/24/2017	A00200034Albertson's	I0049218	13680419	33429	310	4410	69200	430.54		
78028171	05/24/2017	A00288646Amazon Web Services, Inc.	I0049158	97563932	11000	113	5644	67801	631.40		
78028172	05/24/2017	A00200043American Express	I0049304	11005042	11000	431	4310	65100	301.95		
					11000	401	5710	67200	604.50		
					11000	401	5990	67200	142.23		
					11000	113	4310	67801	171.62		
					11000	113	5710	67801	2,580.07		
					12587	111	5710	66002	213.75		
					11000	411	5710	66002	213.75		
					39000	314	5710	64991	83.23		
					39000	314	5740	64991	13.90		
					11000	203	6310	61200	4,383.30		
					11000	203	5710	61200	169.79		
					39000	314	5710	64991	1,888.97		
					39000	314	4310	64991	242.50		
					11000	352	5710	69610	894.44		

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					12435	221	4311	19010	714.83	
					11000	110	5710	66003	1,998.18	
					11000	101	5720	66004	732.45	
					11000	111	5415	66002	39.65	
					11000	110	4310	66003	174.58	
					11000	101	4410	66004	14.49	
78028173	05/24/2017	A00200376	Amerio, Barbara J.	I0049198	051517	12551	353	5710	64600	1,450.00
78028174	05/24/2017	A00200052	AP Architects	I0049134	10951	42350	000	5510	71003	16,005.72
						42303	000	5510	71005	8,930.36
78028174	05/24/2017	A00200052	AP Architects	I0049199	10859	42350	000	5510	71003	11,970.62
						42303	000	5510	71005	2,814.18
						41150	000	5510	71004	585.00
						42350	000	5510	71003	1,017.50
						12050	000	5510	71004	1,980.00
						12050	000	5510	71004	183.76
						12434	219	5510	17010	4,475.00
78028175	05/24/2017	A00200053	Apple Computer Inc.	I0049166	44356817	11000	208	6415	11051	0.00
						11000	208	6415	49999	0.01
						11000	208	6415	49999	0.01
						11000	208	6415	49999	98.98
				I0049183	44359588	11000	208	6415	11051	268.13
						11000	208	6415	49999	674.60
						11000	208	6415	49999	5.00
78028176	05/24/2017	A00290528	Arizona Grand Resort, LLC	I0049194	435LT82E	12563	202	9220	00000	490.81
78028177	05/24/2017	A00282298	Arvizu, Primavera A.	I0049132	042517	12000	304	4410	63200	98.19
78028178	05/24/2017	A00202445	AT&T Mobility	I0049237	041817	39000	314	5840	64991	213.37
78028179	05/24/2017	A00200069	Bakersfield Californian	I0049216	043017	11000	411	5970	67300	5,211.72
78028180	05/24/2017	A00200074	Baltazar, Diana	I0049182	MAR 17	12461	206	5710	12042	292.38
78028181	05/24/2017	A00200081	BARC, Inc.	I0049214	INV00827	11000	411	5990	67300	85.00
				I0049215	INV00815	11000	411	5990	67300	85.00
78028182	05/24/2017	A00272600	Beard Family Trust	I0049212	MAY 17	12560	223	5610	09565	6,250.00
78028183	05/24/2017	A00241336	Benefit Trust Company as Tru	I0049196	16/17	11000	412	5990	73900	529,325.00
78028184	05/24/2017	A00015850	Berry, Wendy J.	I0049290	042117	11000	209	5740	04014	125.00
78028185	05/24/2017	A00075823	Binkley, Everett L.	I0049202	JUN 17	39000	314	5610	64991	1,746.00
78028186	05/24/2017	A00250001	Blake, Paul A.	I0049289	111616	12435	221	5710	19010	27.00
						12435	221	5910	19010	42.23
						12435	221	5910	19010	5.40
						12435	221	5710	19010	10.80
78028187	05/24/2017	A00201543	Blanco, Melissa A.	I0049155	052217	11508	301	5645	64500	250.00
78028188	05/24/2017	A00200107	Bright House Networks	I0049228	041917	12461	206	5840	12042	374.95
78028189	05/24/2017	A00200109	Brown & Reich Petroleum, Inc	I0049238	35999	39000	314	4316	64991	217.80
78028190	05/24/2017	A00200112	BSK & Associates, Inc.	I0049138	79245	42350	000	5510	71002	22,247.05
78028191	05/24/2017	A00200146	Carolina Biological Supply C	I0049167	49854638	11000	209	4311	04013	515.81
				I0049193	49787921	12434	219	4311	17010	21,341.68

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					12434	219	5940	17010	2,147.10	
78028192	05/24/2017	A00200149	Carquest Auto Parts	I0049175	7305-215	11000	432	4312	67703	127.49
				I0049232	7305-214	11000	432	4312	67703	57.24
78028193	05/24/2017	A00200150	Carrillo, Jessica	I0049149	022417	12461	206	5940	12042	22.80
						12461	206	4311	12042	10.71
78028194	05/24/2017	A00200174	Chevron U.S.A., Inc.	I0049154	50427923	11000	432	4316	67703	1,354.09
78028195	05/24/2017	A00234707	CMS Communications, Inc.	I0049305	1710526I	11000	431	4310	65100	225.23
						11000	431	4310	65100	17.00
78028196	05/24/2017	A00010784	Cordova, Anthony L.	I0049296	041717	12561	223	5710	63100	123.65
78028197	05/24/2017	A00228756	Country Auto & Truck Taft	I0049170	586052	11000	431	4312	65100	46.62
78028198	05/24/2017	A00200222	Daily Midway Driller	I0049145	041017	11000	208	4318	15016	2,224.63
				I0049217	MAR 17	11000	411	5970	67300	733.49
78028199	05/24/2017	A00265229	DK&M Property	I0049200	JUN 17	39000	314	5610	64991	2,460.00
				I0049201	JUN. 17	39000	314	5610	64991	928.00
78028200	05/24/2017	A00200308	Federal Express Corporation	I0049137	5-785-18	11000	202	5940	60103	15.40
78028201	05/24/2017	A00211659	Flachmann, Christopher M.	I0049171	042717	12551	353	4310	64600	37.54
78028202	05/24/2017	A00212896	Foundation for California Co	I0049173	1016714	41000	000	9220	00000	3,890.47
78028203	05/24/2017	A00283264	Frontier California Inc.	I0049135	042817	11000	431	5840	65700	776.35
78028204	05/24/2017	A00283264	Frontier California Inc.	I0049136	04/28/17	11000	431	5840	65700	988.15
78028205	05/24/2017	A00283264	Frontier California Inc.	I0049143	042217	31000	423	5840	69100	45.05
78028206	05/24/2017	A00280596	General Production Services	I0049244	0059486-	12434	219	5613	17010	15,435.36
78028207	05/24/2017	A00201045	Golling, Greg P.	I0049292	040717	11000	209	5740	04011	641.00
78028208	05/24/2017	A00246798	Golling, Leigh	I0049148	042917	11000	208	4310	49999	83.32
78028209	05/24/2017	A00200627	Gonzalez, Lourdes	I0049297	040717	12000	303	5710	64300	144.82
				I0049298	032717	12599	309	5710	64992	1,365.53
				I0049299	031917	12000	303	5710	64300	757.09
78028210	05/24/2017	A00200375	Graham, Sandra L.	I0049293	020317	11000	358	5710	62100	50.00
78028211	05/24/2017	A00200655	Henry Schein, Inc.	I0049163	40258398	11000	205	4311	12042	2,711.80
						11000	205	4311	12042	247.35
				I0049165	40846456	11000	205	4312	12042	964.50
78028211	05/24/2017	A00200655	Henry Schein, Inc.	I0049165	40846456	11000	205	5632	12042	463.63
				I0049185	40213640	11000	205	4312	12042	498.56
						11000	205	5632	12042	904.75
				I0049222	40874132	11000	205	4311	12042	961.16
				I0049223	40262816	11000	205	4311	12042	77.99
78028212	05/24/2017	A00291517	Hilton Garden Inn Monterey	I0049195	33389556	11000	302	5710	63100	505.75
78028213	05/24/2017	A00289058	Home Science Tools	I0049209	760555	12434	219	4311	17010	531.60
78028214	05/24/2017	A00280910	Independent Living Center of	I0049141	2803	12000	311	5641	64200	422.50
						12000	311	5641	64200	520.00
						12000	311	5641	64200	650.00
						12000	311	5641	64200	422.50
						12000	311	5641	64200	227.50
						12000	311	5641	64200	422.50
						12000	311	5641	64200	520.00

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			I0049142	2844	12000	311	5641	64200	422.50	
					12000	311	5641	64200	227.50	
					12000	311	5641	64200	422.50	
					12000	311	5641	64200	520.00	
78028215	05/24/2017	A00200656	Jacobi, Victoria J.	I0049300	041917	11000	202	5710	60300	1,494.54
78028216	05/24/2017	A00277752	Jarrahian, Abbas	I0049150	041917	11000	209	4311	04013	32.28
				I0049291	040717	11000	209	5740	04011	12.00
78028217	05/24/2017	A00200704	Karwoski, John	I0049205	MAY 17	42350	000	5510	71002	10,920.00
78028218	05/24/2017	A00200707	Keenan & Associates	I0049187	199077	11000	401	5430	67200	24.85
78028219	05/24/2017	A00200712	Kern County Supt. of Schools	I0049233	702360	12461	206	4318	12042	21.29
78028220	05/24/2017	A00200735	Liebert Cassidy Whitmore	I0049188	1438695	11000	411	5430	67300	1,056.00
78028221	05/24/2017	A00259082	Lozano Smith, LLP	I0049129	051517	11000	110	5430	66003	40,000.00
78028222	05/24/2017	A00262851	Lytile, Steve	I0049161	041817	11000	209	4310	04011	57.90
				I0049162	043017	11000	209	4311	04011	18.25
				I0049178	042417	11000	209	4311	04011	7.40
78028223	05/24/2017	A00200554	McCracken, Susan L.	I0049230	APR 17	12461	206	5710	12042	210.60
78028224	05/24/2017	A00278032	Meteau, Robert	I0049301	031717	11000	411	5710	67300	115.56
78028225	05/24/2017	A00213463	Nuance Communications Inc.	I0049197	50679055	12000	311	4315	64200	39.79
						12000	311	4315	64200	225.00
78028226	05/24/2017		Voided Check							
78028227	05/24/2017		Voided Check							
78028228	05/24/2017		Voided Check							
78028229	05/24/2017	A00200498	Office Depot	I0049207	90059750	12434	219	4310	17010	20.90
				I0049208	90809672	12434	219	4310	17010	21.22
				I0049239	91988530	33528	310	4310	69200	79.97
				I0049240	92068295	12461	206	4310	12042	176.52
				I0049241	92714981	11000	358	4318	62100	63.81
				I0049242	92589695	39000	314	4310	64991	67.60
				I0049243	92540410	11495	216	6415	61900	236.80
				I0049245	92588821	12561	223	4318	63100	42.67
						11000	208	4318	15013	139.94
				I0049246	92558994	11000	113	4318	67801	209.13
				I0049247	92711613	12000	304	4310	63200	192.26
				I0049248	92526652	39000	314	4310	64991	463.38
				I0049249	92510922	11000	421	4310	67200	44.99
				I0049250	92453734	11000	209	4318	49999	167.07
				I0049251	82416686	11000	113	4318	67801	195.18
						11000	113	4318	67801	193.57
						11000	113	4318	67801	278.33
						11000	352	4318	69610	37.53
						12561	223	4318	63100	64.33
				I0049252	91202910	12435	221	4310	19010	36.67
				I0049253	92360699	11000	209	4311	17013	82.56
				I0049254	92258646	11495	216	4310	61900	87.49

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78028229	05/24/2017	A00200498	Office Depot	I0049255	92197552	11000	209	4310	17017	50.40
				I0049256	92136982	11000	210	4311	21056	12.86
				I0049257	92136981	11000	210	4311	21056	40.74
				I0049258	92136981	11000	210	4310	21056	105.20
				I0049259	92136932	11000	210	4311	21056	124.16
				I0049260	92152480	12435	221	4318	19010	86.20
						11000	113	4318	67801	86.21
						39000	314	4318	64991	172.40
						11000	113	4318	67801	113.68
						39000	314	4318	64991	113.69
						11000	113	4318	67801	113.68
						39000	314	4318	64991	113.69
						11000	113	4318	67801	113.69
						11000	202	4318	60200	159.79
						11000	113	4318	67801	47.93
						11000	113	4318	67801	541.47
				I0049261	92183575	11000	421	4310	67200	12.11
				I0049262	92134348	12435	221	4310	19010	6.45
				I0049263	92215451	11000	210	4318	22013	75.06
				I0049264	92184521	11000	207	4318	05062	160.86
				I0049265	92004059	11000	110	4310	66003	25.41
				I0049266	91960170	11000	209	4310	04013	46.27
				I0049267	91960135	11000	209	4310	04013	21.43
				I0049268	91947549	11000	421	4310	67200	60.47
				I0049269	91922583	11000	210	4318	22013	75.06
						11000	207	4318	49999	149.19
						11000	113	4318	67801	117.42
						11000	113	4318	67801	197.08
						12000	311	4318	64200	541.47
						11000	113	4318	67801	541.48
78028229	05/24/2017	A00200498	Office Depot	I0049270	92183575	11000	421	4310	67200	61.87
				I0049271	91920291	12000	304	4310	63200	151.53
				I0049272	91916102	11000	421	4310	67200	58.84
				I0049273	91860942	11000	210	4310	20014	190.89
				I0049274	91724994	11000	113	4318	67801	197.07
				I0049275	91873056	11000	207	4310	49999	92.15
				I0049276	91850013	11000	202	4310	60100	81.51
				I0049277	91847215	11000	431	4310	65100	433.78
				I0049278	91777853	11000	113	4310	67801	53.59
						11000	113	4310	67801	2.58
				I0049279	91745963	11000	209	4310	17011	34.74
				I0049280	91745943	11000	209	4310	17011	39.09
				I0049281	91677602	12603	125	4310	68900	88.15
				I0049282	91677488	12603	125	4310	68900	404.83

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			I0049283	91608797	11000	431	4310	65100	666.22
			I0049284	91639764	11000	202	4310	60100	69.70
			I0049285	91608846	11000	431	4310	65100	139.73
			I0049286	91608846	11000	431	4310	65100	11.36
			I0049287	91544903	11000	209	4310	04014	25.73
			I0049288	91544839	11000	209	4310	04014	434.80
78028230	05/24/2017	A00200502Orange Belt Stages	I0049140	117452	11000	352	5750	69611	1,265.00
78028230	05/24/2017	A00200502Orange Belt Stages	I0049184	117450	11000	352	5750	69610	1,900.00
78028231	05/24/2017	A00265784Patterson, Jo E.	I0049164	042517	11000	111	4410	66002	42.36
78028232	05/24/2017	A00200536Praxair Distribution, Inc.	I0049224	76812776	11000	205	5641	12042	4.95
			I0049225	77070124	11000	205	5641	12042	436.49
			I0049226	77164720	11000	205	5641	12042	520.80
78028233	05/24/2017	A00200985Rangel-Escobedo, Juana R.	I0049295	030317	12000	304	5710	63200	35.00
			I0049302	030817	12563	202	5710	00000	379.95
78028234	05/24/2017	A00202895Raymond's Trophy & Awards	I0049172	54542	12484	303	4310	64300	834.89
78028235	05/24/2017	A00285838Sammy's Detail	I0049221	0636	11000	432	5632	67703	195.00
78028236	05/24/2017	A00243358SchoolDude.com	I0049169	INV-0509	11000	431	5641	65100	4,840.50
78028237	05/24/2017	A00200393Sparkletts	I0049181	16230949	12460	206	5641	12042	98.99
78028238	05/24/2017	A00200393Sparkletts	I0049213	050417	11000	411	5641	67300	53.15
78028239	05/24/2017	A00200393Sparkletts	I0049227	04.06.17	11000	205	5641	12042	258.87
78028240	05/24/2017	A00200396Spurr	I0049186	82463	11000	431	5820	65700	8,029.97
78028240	05/24/2017	A00200396Spurr	I0049186	82463	35827	357	5820	69700	948.57
					33428	310	5820	65700	399.47
78028241	05/24/2017	A00237176SSD Systems	I0049177	1256125-	33528	310	5880	69200	78.75
78028242	05/24/2017	A00211077Strata Information Group	I0049124	26479	12563	202	5510	00000	7,747.00
					11000	358	5510	62100	3,643.00
78028243	05/24/2017	A00277399Sundgren, Lori A.	I0049303	040417	12563	202	5710	00000	184.04
78028244	05/24/2017	A00200417Sysco Food Service of Ventur	I0049180	17913672	33528	310	4410	69200	55.05
			I0049191	17914238	32000	422	4410	69400	7,838.09
					32000	422	4411	69400	779.46
					32000	422	4411	69400	1,829.49
					32000	422	4310	69400	1,414.90
					32000	422	5940	69400	131.92
			I0049219	17913672	33429	310	4410	69200	2,399.63
78028245	05/24/2017	A00200419T.C. Clearing Account	I0049130	44296215	11000	000	9513	00000	208.71
78028246	05/24/2017	A00291502T9 Mastered LLC	I0049131	1007	11000	302	5710	63100	1,950.00
78028247	05/24/2017	A00200421Tacony Corporation	I0049168	157616	11000	431	4310	65300	908.85
78028248	05/24/2017	A00200423Taft City School District	I0049176	17-128	11000	202	4312	60200	3.39
					11000	202	4316	60200	22.50
					11000	202	5632	60200	78.75
					39000	314	4312	64991	578.55
					39000	314	4316	64991	60.00
					39000	314	5850	64991	30.00
					39000	314	5632	64991	362.25

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				I0049179	17-123	33528	310	4310	69200	36.38
78028249	05/24/2017	A00200862	Taft College Bookstore	I0049133	2648	39000	314	4310	64991	120.12
78028250	05/24/2017	A00200862	Taft College Bookstore	I0049139	4343	11000	401	4310	67200	53.61
78028251	05/24/2017	A00200862	Taft College Bookstore	I0049146	2294	11000	210	4110	13052	5.24
						11000	207	4110	49999	48.21
78028252	05/24/2017	A00200862	Taft College Bookstore	I0049147	4015	11000	210	4310	21056	385.84
						11000	210	4310	13052	7.50
						11000	210	4310	13052	40.73
						12560	223	4310	60103	15.08
						11000	208	4310	15016	1.60
						11000	209	4310	60100	53.61
						11000	202	4310	60100	53.61
						39000	314	4310	64991	53.61
						11000	207	4310	05062	53.61
						11000	202	4310	60100	53.61
						11000	209	4310	04011	53.61
						11000	202	4310	60100	53.61
						11000	202	4310	60100	53.61
						12563	202	4310	00000	53.61
						11000	203	4310	61200	53.61
						11000	202	4310	60100	53.61
						11000	202	4310	60100	53.61
78028253	05/24/2017	A00200862	Taft College Bookstore	I0049156	2534	11000	110	4310	66003	5.44
78028254	05/24/2017	A00200862	Taft College Bookstore	I0049157	4353	11000	101	4320	66004	53.61
						11000	101	4320	66004	53.61
78028255	05/24/2017	A00200862	Taft College Bookstore	I0049190	4287	12551	353	4310	64600	37.54
78028256	05/24/2017	A00200426	Taft College Cafeteria	I0049153	050417	32000	422	4411	69400	60.08
78028257	05/24/2017	A00200832	Taft College Foundation	I0049210	4666	12434	219	4312	17010	5,067.13
				I0049211	4648	12434	219	4312	17010	5,068.00
78028258	05/24/2017	A00252942	TC Financial Aid Clearing Ac	I0049159	063016	12435	221	7130	19010	261,082.00
78028259	05/24/2017	A00288933	Thermo Fisher Scientific, In	I0049152	SLS25020	12434	221	6412	19010	4,597.80
						12435	221	5940	19010	0.01
78028260	05/24/2017	A00272246	Three-Way Chevrolet-Cadillac	I0049128	0632129K	12375	314	6414	64991	27,899.16
78028261	05/24/2017	A00200284	U.S. Foods	I0049192	4646745	32000	422	4410	69400	5,449.15
						32000	422	4411	69400	222.11
				I0049220	4511236	33429	310	4410	69200	2,629.37
78028262	05/24/2017	A00243587	United Healthcare Insurance	I0049206	JUN 17	11000	412	3350	59100	21,660.82
78028263	05/24/2017	A00200309	United Refrigeration, Inc.	I0049231	56065245	11000	431	4312	65100	29.70
78028264	05/24/2017	A00200338	Verizon Wireless	I0049234	97846387	11000	113	5840	67801	38.01
						11000	411	5840	67300	87.36
78028265	05/24/2017	A00200338	Verizon Wireless	I0049235	97846387	12603	125	4315	68900	76.02
78028266	05/24/2017	A00200338	Verizon Wireless	I0049236	.9784638	12551	353	6415	64600	66.22
78028267	05/24/2017	A00200827	W.W. Norton & Company Inc.	I0049144	733589	31000	423	4110	69100	220.00

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78028268	05/24/2017	A00271491	Watkins, Sherrie D.	I0049204	JUN 17	31000	423	5940	69100	10.59
78028269	05/24/2017	A00200359	Westchester Plaza, LLC	I0049229	JUN 17	39000	314	5610	64991	1,310.00
						12461	206	5611	12042	2,530.00
						12461	206	5890	12042	890.00
78028270	05/24/2017	A00200360	Westec	I0049189	23705	11450	204	5641	09543	88,331.25
78028271	05/24/2017	A00073955	White, Brian L.	I0049203	JUN 17	39000	314	5610	64991	1,400.00
78028272	05/24/2017	A00200388	Zee Medical Service Co.	I0049151	34-20405	11000	203	4310	61200	121.35
=====										
BANK TOTAL										2,141,266.36

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
ARAMIREZ	05/12/2017	A00200107	Bright House Networks	P0044099	05/09/2017	05/09/2017			\$289.80
		A00200428	Taft District Chamber of Com	P0044105	05/09/2017	05/09/2017			\$15.00
		A00200862	Taft College Bookstore	P0044030	05/03/2017	05/03/2017			\$782.71
	05/18/2017	A00200222	Daily Midway Driller	P0044265	05/17/2017	05/17/2017			\$67.60
		A00200282	True Value Home Center	P0044257	05/17/2017	05/17/2017			\$187.07
		A00231833	Ray A. Morgan Company Inc.	P0044196	05/15/2017	05/15/2017			\$123.01
	05/22/2017	A00273849	Aztec Software Associates, I	P0044270	05/17/2017	05/17/2017			\$9,376.50
				P0044271	05/17/2017	05/17/2017			\$22,475.00
				P0044279	05/17/2017	05/17/2017			\$15.00
		A00200282	True Value Home Center	P0044311	05/18/2017	05/18/2017			\$123.61
				P0044286	05/17/2017	05/17/2017			\$555.00
				P0044315	05/18/2017	05/18/2017			\$2.67
				P0044317	05/18/2017	05/18/2017			\$42.93
				P0044318	05/18/2017	05/18/2017			\$5.35
				P0044320	05/18/2017	05/18/2017			\$346.02
				P0044322	05/18/2017	05/18/2017			\$28.74
	05/25/2017	A00008647	Johnson, Kathleen L.	P0044323	05/18/2017	05/18/2017			\$277.77
				P0044332	05/18/2017	05/18/2017			\$56.26
		A00200498	Office Depot	P0044333	05/18/2017	05/18/2017			\$327.07
				P0044325	05/18/2017	05/18/2017			\$1,645.59
		A00283239	Saint Andrew's Episcopal Chu	P0044324	05/18/2017	05/18/2017			\$1,075.85
				P0044312	05/18/2017	05/18/2017			\$3,000.00
		A00008647	Johnson, Kathleen L.	P0044355	05/19/2017	05/19/2017			\$113.62
P0044356				05/19/2017	05/19/2017			\$231.12	
P0044364	05/19/2017			05/19/2017			\$491.41		
P0044344	05/19/2017			05/19/2017			\$250.00		
A00284396	First United Methodist Churc	P0044344	05/19/2017	05/19/2017			\$250.00		
A00288689	Rodriguez, Gary	P0044343	05/19/2017	05/19/2017			\$1,800.00		
A00291702	Clem's Tire & Road Service	P0044342	05/19/2017	05/19/2017			\$458.65		
						TOTAL USER			\$44,163.35
ASALAZAR	05/04/2017	A00200498	Office Depot	P0044016	05/02/2017	05/02/2017			\$151.53
	05/11/2017	A00283245	Concepts of Ink Corp.	P0044115	05/10/2017	05/10/2017			\$321.70
	05/15/2017	A00200498	Office Depot	P0044169	05/12/2017	05/12/2017			\$151.53
				P0044165	05/12/2017	05/12/2017			\$136.21
				P0044168	05/12/2017	05/12/2017			\$136.21

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							TOTAL USER			\$897.18
BAMERIO	05/03/2017	A00200862	Taft College Bookstore	P0043997	05/01/2017	05/01/2017				\$37.54
							TOTAL USER			\$37.54
DDURAN	05/03/2017	A00200419	T.C. Clearing Account	P0043988	04/28/2017	04/28/2017				\$208.71
		A00201737	Duran, Diana	P0044001	05/01/2017	05/01/2017				\$47.08
	05/05/2017	A00200498	Office Depot	P0044042	05/04/2017	05/04/2017				\$44.99
	05/12/2017	A00200112	BSK & Associates, Inc.	P0044146	05/11/2017	05/11/2017				\$5,336.00
		A00201737	Duran, Diana	P0044147	05/11/2017	05/11/2017				\$150.00
		A00285820	O'Connor Construction Manage	P0044144	05/11/2017	05/11/2017				\$1,800.00
	05/25/2017	A00200498	Office Depot	P0044401	05/19/2017	05/19/2017				\$34.29
							TOTAL USER			\$7,621.07
DEKDAHL	05/12/2017	A00200498	Office Depot	P0044048	05/04/2017	05/04/2017				\$463.38
				P0044132	05/11/2017	05/11/2017				\$67.60
		A00200862	Taft College Bookstore	P0044046	05/04/2017	05/04/2017				\$120.12
	05/15/2017	A00272246	Three-Way Chevrolet-Cadillac	P0044128	05/11/2017	05/11/2017				\$27,899.16
							TOTAL USER			\$28,550.26
DHICKS	05/01/2017	A00200205	Cook's Computer Maintenance	P0043950	04/25/2017	04/25/2017				\$183.99
		A00200498	Office Depot	P0043991	04/28/2017	04/28/2017				\$167.08
				P0043841	04/17/2017	04/17/2017				\$1,663.50
	05/03/2017	A00200498	Office Depot	P0043750	04/06/2017	04/06/2017				\$1,621.69
	05/04/2017	A00200498	Office Depot	P0043981	04/27/2017	04/27/2017				\$768.94
	05/05/2017	A00231833	Ray A. Morgan Company Inc.	P0044078	05/05/2017	05/05/2017				\$10,071.70
		A00234706	MNJ Technologies Direct, Inc	P0044055	05/05/2017	05/05/2017				\$292.66
	05/08/2017	A00200498	Office Depot	P0044053	05/04/2017	05/04/2017				\$182.62
	05/09/2017	A00200205	Cook's Computer Maintenance	P0044065	05/05/2017	05/05/2017				\$120.00
		A00200498	Office Depot	P0044033	05/03/2017	05/03/2017				\$209.13
		A00288646	Amazon Web Services, Inc.	P0044020	05/03/2017	05/03/2017				\$1,300.00
		A00200032	Agundez, Adrian Bernard.	P0044029	05/03/2017	05/03/2017				\$224.70
		A00200632	Anderson, Sherry L.	P0044024	05/03/2017	05/03/2017				\$252.20
		A00200988	Zsiba, Jason A.	P0044027	05/03/2017	05/03/2017				\$20.00
		A00201173	Kasper, Kevin J.	P0044025	05/03/2017	05/03/2017				\$244.70

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		A00201811	Newlove, Olga A.	P0044026	05/03/2017	05/03/2017				\$284.82
		A00275787	Bunk, Alvin	P0044028	05/03/2017	05/03/2017				\$20.00
	05/12/2017	A00264649	Convergint Technologies, LP	P0044097	05/08/2017	05/08/2017				\$442.60
				P0044118	05/10/2017	05/10/2017				\$1,839.75
		A00267251	Insight Investments, LLC	P0044124	05/10/2017	05/10/2017				\$5,749.64
		A00200498	Office Depot	P0044096	05/08/2017	05/08/2017				\$236.80
	05/18/2017	A00200498	Office Depot	P0044288	05/17/2017	05/17/2017				\$128.35
		A00267251	Insight Investments, LLC	P0044177	05/12/2017	05/12/2017				\$11,772.83
		A00200498	Office Depot	P0044247	05/16/2017	05/16/2017				\$258.42
	05/19/2017	A00200161	CDW-G	P0044223	05/16/2017	05/16/2017				\$764.94
		A00234706	MNJ Technologies Direct, Inc	P0044171	05/12/2017	05/12/2017				\$316.49
				P0044175	05/12/2017	05/12/2017				\$3,732.33
		A00267251	Insight Investments, LLC	P0044178	05/12/2017	05/12/2017				\$2,331.17
		A00276687	JP Marketing	P0044176	05/12/2017	05/12/2017				\$2,500.00
		A00234706	MNJ Technologies Direct, Inc	P0044294	05/17/2017	05/17/2017				\$4,808.25
		A00200161	CDW-G	P0044290	05/17/2017	05/17/2017				\$227.92
	05/21/2017	A00220442	Serban Sound & Communication	P0044388	05/19/2017	05/19/2017				\$2,500.00
		A00234706	MNJ Technologies Direct, Inc	P0044398	05/19/2017	05/19/2017				\$457.51
		A00264649	Convergint Technologies, LP	P0044390	05/19/2017	05/19/2017				\$4,000.00
		A00267251	Insight Investments, LLC	P0044391	05/19/2017	05/19/2017				\$6,698.50
	05/22/2017	A00266520	ID Zone	P0044411	05/19/2017	05/19/2017				\$619.86
		A00267251	Insight Investments, LLC	P0044363	05/19/2017	05/19/2017				\$22,355.96
	05/30/2017	A00200338	Verizon Wireless	P0044406	05/19/2017	05/19/2017				\$100.00

							TOTAL USER			\$89,469.05
FLARA	05/01/2017	A00290928	CTK Instruments LLC	P0043949	04/25/2017	04/25/2017				\$31,304.02
	05/02/2017	A00200487	Sierra School Equipment Co.	P0043982	04/28/2017	04/28/2017				\$73,081.22
	05/10/2017	A00231833	Ray A. Morgan Company Inc.	P0044108	05/10/2017	05/10/2017				\$143.52
	05/12/2017	A00231833	Ray A. Morgan Company Inc.	P0044110	05/10/2017	05/10/2017				\$143.52
	05/16/2017	A00202272	VWR International	P0044079	05/08/2017	05/08/2017				\$15,042.38
		A00252942	TC Financial Aid Clearing Ac	P0044153	05/11/2017	05/11/2017				\$261,082.00
	05/18/2017	A00283199	Fork Lift Specialties, Inc.	P0044304	05/18/2017	05/18/2017				\$8,580.00
		A00231833	Ray A. Morgan Company Inc.	P0044109	05/10/2017	05/10/2017				\$500.00
		A00200862	Taft College Bookstore	P0044219	05/16/2017	05/16/2017				\$1,827.26
	05/19/2017	A00210209	ULINE	P0044399	05/19/2017	05/19/2017				\$8,580.00
	05/22/2017	A00200498	Office Depot	P0044274	05/17/2017	05/17/2017				\$20.90

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				P0044275	05/17/2017	05/17/2017				\$21.22
	05/24/2017	A00200832	Taft College Foundation	P0044316	05/18/2017	05/18/2017				\$5,068.00
				P0044319	05/18/2017	05/18/2017				\$5,067.13
	05/25/2017	A00200161	CDW-G	P0044402	05/19/2017	05/19/2017				\$5,112.05

							TOTAL USER			\$415,573.22
GDUNHAM	05/04/2017	A00200426	Taft College Cafeteria	P0044036	05/04/2017	05/04/2017				\$60.08
	05/10/2017	A00200388	Zee Medical Service Co.	P0044120	05/10/2017	05/10/2017				\$99.85
		A00200417	Sysco Food Service of Ventur	P0044123	05/10/2017	05/10/2017				\$8,681.96
		A00200522	Pepsi-Cola Company	P0044122	05/10/2017	05/10/2017				\$1,167.70
		A00280401	Flowers Baking Co of Henders	P0044121	05/10/2017	05/10/2017				\$169.98
	05/12/2017	A00200034	Albertson's	P0044140	05/11/2017	05/11/2017				\$125.00
		A00200225	Darling International (Fresn	P0044141	05/11/2017	05/11/2017				\$50.00
		A00200284	U.S. Foods	P0044129	05/11/2017	05/11/2017				\$6,839.27
				P0044135	05/11/2017	05/11/2017				\$8,000.00
		A00200307	Farmer Bros. Company	P0044130	05/11/2017	05/11/2017				\$317.60
				P0044137	05/11/2017	05/11/2017				\$600.00
		A00200343	Vistar Corporation	P0044139	05/11/2017	05/11/2017				\$500.00
		A00200417	Sysco Food Service of Ventur	P0044134	05/11/2017	05/11/2017				\$20,345.00
		A00200522	Pepsi-Cola Company	P0044136	05/11/2017	05/11/2017				\$3,000.00
		A00256166	Obeso Vents	P0044138	05/11/2017	05/11/2017				\$400.00
	05/16/2017	A00200417	Sysco Food Service of Ventur	P0044222	05/16/2017	05/16/2017				\$621.37
	05/18/2017	A00200282	True Value Home Center	P0044273	05/17/2017	05/17/2017				\$42.83

							TOTAL USER			\$51,020.64
JCHAIDEZ	05/19/2017	A00200393	Sparkletts	P0044387	05/19/2017	05/19/2017				\$25.17
		A00200498	Office Depot	P0044368	05/19/2017	05/19/2017				\$74.87
		A00200595	NCS Pearson	P0044393	05/19/2017	05/19/2017				\$950.00
		A00200846	ACT WorkKeys	P0044369	05/19/2017	05/19/2017				\$240.25
		A00200279	Educational Testing Service	P0044385	05/19/2017	05/19/2017				\$1,980.00

							TOTAL USER			\$3,270.29
JEDMAISTON	05/03/2017	A00247188	The Life Trends Group, TLTG	P0043959	04/26/2017	04/26/2017				\$593.15

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		A00200502	Orange Belt Stages	P0043861	04/18/2017	04/18/2017				\$1,285.00
				P0043923	04/21/2017	04/21/2017				\$3,115.00
				P0043977	04/27/2017	04/27/2017				\$1,900.00
	05/05/2017	A00200502	Orange Belt Stages	P0044045	05/04/2017	05/04/2017				\$1,265.00
	05/18/2017	A00200498	Office Depot	P0044188	05/15/2017	05/15/2017				\$58.98
	05/19/2017	A00259618	Taft College ASB General	P0044302	05/18/2017	05/18/2017				\$24,872.62
							TOTAL USER			\$33,089.75
JGARRETT	05/03/2017	A00280910	Independent Living Center of	P0043990	04/28/2017	04/28/2017				\$3,185.00
	05/05/2017	A00280910	Independent Living Center of	P0044047	05/04/2017	05/04/2017				\$1,592.50
	05/30/2017	A00280910	Independent Living Center of	P0044193	05/15/2017	05/15/2017				\$1,592.50
				P0044194	05/15/2017	05/15/2017				\$2,250.00
							TOTAL USER			\$8,620.00
JMADDING	05/02/2017	A00200735	Liebert Cassidy Whitmore	P0043978	04/27/2017	04/27/2017				\$1,056.00
		A00285769	California Averland Construc	P0043979	04/27/2017	04/27/2017				\$407,521.74
	05/03/2017	A00280536	Kern Trophies	P0044017	05/02/2017	05/02/2017				\$625.69
		A00212896	Foundation for California Co	P0044008	05/02/2017	05/02/2017				\$3,890.47
	05/04/2017	A00200396	Spurr	P0043973	04/27/2017	04/27/2017				\$9,378.01
		A00200308	Federal Express Corporation	P0044040	05/04/2017	05/04/2017				\$15.40
	05/05/2017	A00200112	BSK & Associates, Inc.	P0044041	05/04/2017	05/04/2017				\$22,247.05
		A00200052	AP Architects	P0044054	05/05/2017	05/05/2017				\$24,936.08
		A00200862	Taft College Bookstore	P0044044	05/04/2017	05/04/2017				\$53.61
		A00283264	Frontier California Inc.	P0044038	05/04/2017	05/04/2017				\$776.35
				P0044039	05/04/2017	05/04/2017				\$988.15
	05/09/2017	A00200360	Westec	P0043980	04/27/2017	04/27/2017				\$88,331.25
	05/10/2017	A00224086	inContact, Inc.	P0044103	05/09/2017	05/09/2017				\$1,692.12
		A00277147	Wiebe, Cherish K.	P0044111	05/10/2017	05/10/2017				\$138.00
	05/12/2017	A00200052	AP Architects	P0043562	03/22/2017	03/22/2017				\$23,026.06
		A00241336	Benefit Trust Company as Tru	P0044133	05/11/2017	05/11/2017				\$529,325.00
		A00200293	United Parcel Service	P0044126	05/11/2017	05/11/2017				\$506.45
		A00200704	Karwoski, John	P0044166	05/12/2017	05/12/2017				\$10,920.00
				P0044167	05/12/2017	05/12/2017				\$10,920.00
		A00270674	Public Agency Law Group	P0044131	05/11/2017	05/11/2017				\$1,567.60
	05/15/2017	A00200430	Taft Plaza, LLC	P0044179	05/15/2017	05/15/2017				\$1,907.00

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		A00200508	P. G. & E.	P0044181	05/15/2017	05/15/2017				\$6.57
		A00283264	Frontier California Inc.	P0044186	05/15/2017	05/15/2017				\$125.11
		A00200862	Taft College Bookstore	P0044172	05/12/2017	05/12/2017				\$71.76
		A00200355	West Kern Water District	P0044183	05/15/2017	05/15/2017				\$291.49
		A00200355	West Kern Water District	P0044191	05/15/2017	05/15/2017				\$179.42
	05/16/2017	A00259229	Blackboard Inc.	P0044212	05/16/2017	05/16/2017				\$44.10
		A00283264	Frontier California Inc.	P0044211	05/16/2017	05/16/2017				\$40.03
		A00200043	American Express	P0044198	05/15/2017	05/15/2017				\$16,155.29
		A00259082	Lozano Smith, LLP	P0044208	05/15/2017	05/15/2017				\$40,000.00
	05/18/2017	A00200181	City of Taft	P0044276	05/17/2017	05/17/2017				\$6,068.34
		A00255644	U.S. Bank Equipment Finance	P0044253	05/17/2017	05/17/2017				\$444.02
		A00200712	Kern County Supt. of Schools	P0044182	05/15/2017	05/15/2017				\$410.40
	05/19/2017	A00200181	City of Taft	P0044307	05/18/2017	05/18/2017				\$8,739.84
				P0044308	05/18/2017	05/18/2017				\$7,659.36
		A00200498	Office Depot	P0044337	05/18/2017	05/18/2017				\$55.02
		A00200181	City of Taft	P0044381	05/19/2017	05/19/2017				\$9,000.00
		A00200559	McMurray, Robert B.	P0044376	05/19/2017	05/19/2017				\$650.00
		A00255644	U.S. Bank Equipment Finance	P0044373	05/19/2017	05/19/2017				\$434.36
				P0044374	05/19/2017	05/19/2017				\$444.02
				P0044375	05/19/2017	05/19/2017				\$434.36
		A00290343	Bauer, Amanda M.	P0044379	05/19/2017	05/19/2017				\$650.00
		A00200293	United Parcel Service	P0044392	05/19/2017	05/19/2017				\$2,000.00
		A00200430	Taft Plaza, LLC	P0044386	05/19/2017	05/19/2017				\$1,907.00
		A00224086	inContact, Inc.	P0044382	05/19/2017	05/19/2017				\$2,000.00
		A00283264	Frontier California Inc.	P0044394	05/19/2017	05/19/2017				\$800.00
				P0044395	05/19/2017	05/19/2017				\$1,000.00
				P0044396	05/19/2017	05/19/2017				\$130.00
				P0044397	05/19/2017	05/19/2017				\$50.00
	05/22/2017	A00200355	West Kern Water District	P0044400	05/19/2017	05/19/2017				\$4,600.00
		A00200508	P. G. & E.	P0044326	05/18/2017	05/18/2017				\$36,099.63
		A00200308	Federal Express Corporation	P0044372	05/19/2017	05/19/2017				\$34.88
	05/25/2017	A00200017	A.P.I. Plumbing	P0044417	05/25/2017	05/25/2017				\$1,737.56
		A00200396	Spurr	P0044371	05/19/2017	05/19/2017				\$983.60
				P0044384	05/19/2017	05/19/2017				\$10,600.00
		A00200508	P. G. & E.	P0044383	05/19/2017	05/19/2017				\$59,000.00
	05/30/2017	A00050759	Holt, Lucille E.	P0044420	05/30/2017	05/30/2017				\$3,000.00
		A00200078	The Bank of New York	P0044419	05/30/2017	05/30/2017				\$795.00

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		NUMBER	NAME	NUMBER	DATE					
	05/31/2017	A00200026	Accrediting Commission for C	P0044421	05/31/2017	05/31/2017	\$25,091.00			
		A00200862	Taft College Bookstore	P0044409	05/19/2017	05/19/2017	\$516.61			
		A00202007	Department of General Servic	P0044422	05/31/2017	05/31/2017	\$8,902.00			

						TOTAL USER	\$1,390,972.80			
JPATTERSON	05/01/2017	A00200498	Office Depot	P0043960	04/26/2017	04/26/2017	\$82.56			
		A00200146	Carolina Biological Supply C	P0043809	04/13/2017	04/13/2017	\$515.81			
	05/03/2017	A00200845	Dyer, Geoffrey	P0043993	05/01/2017	05/01/2017	\$1,427.87			
		A00202272	VWR International	P0043827	04/17/2017	04/17/2017	\$3,674.54			
	05/04/2017	A00200862	Taft College Bookstore	P0044049	05/04/2017	05/04/2017	\$53.45			
		A00246798	Golling, Leigh	P0044051	05/04/2017	05/04/2017	\$83.32			
		A00277752	Jarrahan, Abbas	P0044043	05/04/2017	05/04/2017	\$32.28			
	05/05/2017	A00200222	Daily Midway Driller	P0044050	05/04/2017	05/04/2017	\$2,224.63			
	05/08/2017	A00262851	Lytle, Steve	P0044013	05/02/2017	05/02/2017	\$57.90			
				P0044014	05/02/2017	05/02/2017	\$18.25			
		A00200862	Taft College Bookstore	P0044035	05/04/2017	05/04/2017	\$1,147.68			
	05/09/2017	A00200656	Jacobi, Victoria J.	P0043956	04/26/2017	04/26/2017	\$1,494.54			
		A00265784	Patterson, Jo Ellen.	P0044015	05/02/2017	05/02/2017	\$42.36			
		A00200862	Taft College Bookstore	P0044031	05/03/2017	05/03/2017	\$5.43			
				P0044034	05/03/2017	05/03/2017	\$107.22			
	05/10/2017	A00289058	Home Science Tools	P0044062	05/05/2017	05/05/2017	\$570.15			
	05/12/2017	A00200348	Ware, Thomas B.	P0044098	05/09/2017	05/09/2017	\$138.57			
		A00200862	Taft College Bookstore	P0044117	05/10/2017	05/10/2017	\$225.07			
		A00201045	Golling, Greg P.	P0044113	05/10/2017	05/10/2017	\$88.49			
				P0044114	05/10/2017	05/10/2017	\$175.15			
		A00262851	Lytle, Steve	P0044104	05/09/2017	05/09/2017	\$32.10			
				P0044112	05/10/2017	05/10/2017	\$155.69			
	05/15/2017	A00280536	Kern Trophies	P0044173	05/12/2017	05/12/2017	\$435.44			
	05/16/2017	A00015850	Berry, Wendy Jade.	P0044225	05/16/2017	05/16/2017	\$355.54			
				P0044226	05/16/2017	05/16/2017	\$188.29			
		A00200323	Flinn Scientific, Inc.	P0043992	05/01/2017	05/01/2017	\$378.10			
		A00200862	Taft College Bookstore	P0044220	05/16/2017	05/16/2017	\$65.39			
				P0044232	05/16/2017	05/16/2017	\$20.33			
				P0044234	05/16/2017	05/16/2017	\$320.83			
		A00265784	Patterson, Jo Ellen.	P0044195	05/15/2017	05/15/2017	\$5.36			
	05/18/2017	A00200498	Office Depot	P0044303	05/18/2017	05/18/2017	\$286.32			
				P0044305	05/18/2017	05/18/2017	\$10.25			

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		A00200832	Taft College Foundation	P0044309	05/18/2017	05/18/2017				\$750.00
		A00283059	Galls, LLC	P0043905	04/20/2017	04/20/2017				\$237.27
		A00200017	A.P.I. Plumbing	P0044301	05/18/2017	05/18/2017				\$314.54
	05/19/2017	A00200177	Choice Subscriptions	P0044403	05/19/2017	05/19/2017				\$189.00
		A00200378	WKCCD Custodian Revolving Ca	P0044339	05/18/2017	05/18/2017				\$836.74
	05/22/2017	A00200763	Martinez, Maria	P0044330	05/18/2017	05/18/2017				\$70.24
		A00209874	Inland Regional Center	P0044277	05/17/2017	05/17/2017				\$641.69
		A00201782	Rodenhauser, Debora A.	P0044358	05/19/2017	05/19/2017				\$74.97
		A00232538	Ward's Natural Science	P0044075	05/05/2017	05/05/2017				\$233.46
		A00201172	Waugh, Victoria A.	P0044224	05/16/2017	05/16/2017				\$35.84
		A00102126	Criss, Sarah Victoria.	P0044404	05/19/2017	05/19/2017				\$438.37
		A00200378	WKCCD Custodian Revolving Ca	P0044389	05/19/2017	05/19/2017				\$651.93
		A00284648	Daniels, Debra	P0044405	05/19/2017	05/19/2017				\$733.09
	05/24/2017	A00280596	General Production Services	P0043088	02/13/2017	02/13/2017				\$15,435.36
	05/25/2017	A00269611	A-C Electric Company	P0044362	05/19/2017	05/19/2017				\$5,405.59

							TOTAL USER			\$40,467.00
JROTHGEB	05/01/2017	A00275443	WestAir Gases & Equipment In	P0043967	04/26/2017	04/26/2017				\$73.89
	05/04/2017	A00010784	Cordova, Anthony L.	P0044005	05/01/2017	05/01/2017				\$30.82
		A00200355	West Kern Water District	P0044003	05/01/2017	05/01/2017				\$90.62
		A00200806	Kern Gardening Service	P0044004	05/01/2017	05/01/2017				\$250.00
		A00275443	WestAir Gases & Equipment In	P0044007	05/02/2017	05/02/2017				\$329.32
	05/12/2017	A00010784	Cordova, Anthony L.	P0044056	05/05/2017	05/05/2017				\$549.12
		A00200393	Sparkletts	P0044142	05/11/2017	05/11/2017				\$11.19
		A00200631	Graupman, Gary G.	P0044077	05/05/2017	05/05/2017				\$74.27
	05/16/2017	A00200282	True Value Home Center	P0044100	05/09/2017	05/09/2017				\$108.98
				P0044125	05/11/2017	05/11/2017				\$46.58
		A00275443	WestAir Gases & Equipment In	P0044127	05/11/2017	05/11/2017				\$76.19
		A00200107	Bright House Networks	P0044143	05/11/2017	05/11/2017				\$403.44
		A00200508	P. G. & E.	P0044180	05/15/2017	05/15/2017				\$237.06
		A00200950	Furman, Tori J.	P0044145	05/11/2017	05/11/2017				\$31.32
	05/18/2017	A00275443	WestAir Gases & Equipment In	P0044095	05/08/2017	05/08/2017				\$235.57
		A00256927	Richards, Kristi N.	P0044205	05/15/2017	05/15/2017				\$110.00
		A00010784	Cordova, Anthony L.	P0044207	05/15/2017	05/15/2017				\$878.87
		A00231833	Ray A. Morgan Company Inc.	P0044246	05/16/2017	05/16/2017				\$81.08
		A00275443	WestAir Gases & Equipment In	P0044278	05/17/2017	05/17/2017				\$317.71

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		A00277845	Double D Cleaning Service	P0044245	05/16/2017	05/16/2017				\$240.00
		A00280086	Rothgeb, Julie J.	P0044251	05/16/2017	05/16/2017				\$35.63
	05/23/2017	A00010784	Cordova, Anthony L.	P0044346	05/19/2017	05/19/2017				\$236.20
	05/25/2017	A00200064	B & B Surplus	P0044119	05/10/2017	05/10/2017				\$1,659.87
		A00275443	WestAir Gases & Equipment In	P0043719	04/05/2017	04/05/2017				\$949.53
				P0043758	04/07/2017	04/07/2017				\$3,870.10
				P0044252	05/17/2017	05/17/2017				\$2,884.35
	05/30/2017	A00279482	LAB Corporation	P0043862	04/18/2017	04/18/2017				\$39,540.00
				P0043863	04/18/2017	04/18/2017				\$31,960.00

							TOTAL USER			\$85,311.71
KEHELMS	05/03/2017	A00200827	W.W. Norton & Company Inc.	P0044012	05/02/2017	05/02/2017				\$230.59
		A00283264	Frontier California Inc.	P0044011	05/02/2017	05/02/2017				\$45.05
	05/09/2017	A00200107	Bright House Networks	P0044081	05/08/2017	05/08/2017				\$150.46
		A00200668	Houghton Mifflin Company	P0044084	05/08/2017	05/08/2017				\$403.50
		A00210963	J. America	P0044088	05/08/2017	05/08/2017				\$770.41
		A00227772	MBS Textbook Exchange, Inc.	P0044089	05/08/2017	05/08/2017				\$1,510.71
				P0044090	05/08/2017	05/08/2017				\$601.21
		A00232377	National Association of Coll	P0044091	05/08/2017	05/08/2017				\$450.00
		A00258705	El Dorado Trading Group	P0044083	05/08/2017	05/08/2017				\$733.30
		A00200518	Pearson Education	P0044093	05/08/2017	05/08/2017				\$251.45
		A00252523	Oak Hall Cap and Gown	P0044092	05/08/2017	05/08/2017				\$294.71
		A00274574	Penguin Random House LLC	P0044094	05/08/2017	05/08/2017				\$85.86
	05/16/2017	A00200175	Chevron Valley Credit Union,	P0044227	05/16/2017	05/16/2017				\$811.72
		A00237176	SSD Systems	P0044228	05/16/2017	05/16/2017				\$55.51
		A00200243	Dick Blick	P0044233	05/16/2017	05/16/2017				\$571.28
		A00219472	Arbor Crest Publishing	P0044236	05/16/2017	05/16/2017				\$2,728.38
		A00234628	MPS	P0044229	05/16/2017	05/16/2017				\$1,533.31
		A00234721	UPS Freight	P0043929	04/24/2017	04/24/2017				\$536.77
		A00258703	College House	P0044231	05/16/2017	05/16/2017				\$465.49
		A00258705	El Dorado Trading Group	P0044230	05/16/2017	05/16/2017				\$160.00
	05/19/2017	A00200016	4Imprint	P0044349	05/19/2017	05/19/2017				\$760.18
		A00200181	City of Taft	P0044350	05/19/2017	05/19/2017				\$91.31
		A00200393	Sparkletts	P0044335	05/18/2017	05/18/2017				\$28.17
		A00252523	Oak Hall Cap and Gown	P0044351	05/19/2017	05/19/2017				\$119.10
		A00200107	Bright House Networks	P0044377	05/19/2017	05/19/2017				\$148.20

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		A00200243	Dick Blick	P0044360	05/19/2017	05/19/2017				\$179.50
		A00200508	P. G. & E.	P0044378	05/19/2017	05/19/2017				\$526.16

							TOTAL USER			\$14,242.33
KHASLAM	05/25/2017	A00200498	Office Depot	P0044199	05/15/2017	05/15/2017				\$618.15
				P0044200	05/15/2017	05/15/2017				\$321.85
		A00286540	Sphero, Inc.	P0044202	05/15/2017	05/15/2017				\$2,573.98
		A00289058	Home Science Tools	P0044217	05/16/2017	05/16/2017				\$383.05

							TOTAL USER			\$3,897.03
KHELMS	05/17/2017	A00200498	Office Depot	P0044297	05/17/2017	05/17/2017				\$149.55
		A00200417	Sysco Food Service of Ventur	P0044086	05/08/2017	05/08/2017				\$41.70
		A00201051	Central Sanitary Supply	P0044087	05/08/2017	05/08/2017				\$486.92
		A00237176	SSD Systems	P0044085	05/08/2017	05/08/2017				\$178.90
	05/22/2017	A00200282	True Value Home Center	P0044293	05/17/2017	05/17/2017				\$336.19
	05/23/2017	A00200702	K-mart	P0044365	05/19/2017	05/19/2017				\$219.76
		A00244581	Independent Fire and Safety,	P0044366	05/19/2017	05/19/2017				\$202.50
				P0044367	05/19/2017	05/19/2017				\$692.28

							TOTAL USER			\$2,307.80
LLECUYER	05/03/2017	A00200122	Calif. Dept. of Health	P0044000	05/01/2017	05/01/2017				\$186.00
			Servi							
		A00200655	Henry Schein, Inc.	P0043999	05/01/2017	05/01/2017				\$2,959.14
	05/08/2017	A00200655	Henry Schein, Inc.	P0044018	05/03/2017	05/03/2017				\$884.09
	05/12/2017	A00200655	Henry Schein, Inc.	P0044052	05/04/2017	05/04/2017				\$28.25
	05/16/2017	A00200655	Henry Schein, Inc.	P0044101	05/09/2017	05/09/2017				\$976.16
	05/22/2017	A00200498	Office Depot	P0044347	05/19/2017	05/19/2017				\$387.15
	05/25/2017	A00200655	Henry Schein, Inc.	P0044291	05/17/2017	05/17/2017				\$3,048.77
		A00200498	Office Depot	P0044348	05/19/2017	05/19/2017				\$1,320.58
		A00200655	Henry Schein, Inc.	P0044380	05/19/2017	05/19/2017				\$1,041.78

							TOTAL USER			\$10,831.92
MBLANCO	05/03/2017	A00200627	Gonzalez, Lourdes	P0043876	04/19/2017	04/19/2017				\$144.82

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				P0043880	04/19/2017	04/19/2017				\$757.09
		A00277399	Sundgren, Lori Anne.	P0043877	04/19/2017	04/19/2017				\$184.04
		A00200627	Gonzalez, Lourdes	P0043875	04/19/2017	04/19/2017				\$1,365.53
		A00290456	Papillon, Kimberly	P0043908	04/20/2017	04/20/2017				\$14,000.00
	05/05/2017	A00211077	Strata Information Group	P0043871	04/18/2017	04/18/2017				\$22,185.00
	05/08/2017	A00211659	Flachmann, Christopher M.	P0044071	05/05/2017	05/05/2017				\$467.64
		A00237331	Dumbrigue, Joanne Valdez.	P0044063	05/05/2017	05/05/2017				\$272.48
		A00282298	Arvizu, Primavera Azul.	P0044057	05/05/2017	05/05/2017				\$98.19
				P0044069	05/05/2017	05/05/2017				\$219.04
				P0044070	05/05/2017	05/05/2017				\$52.90
		A00286446	Balason, Severo	P0044060	05/05/2017	05/05/2017				\$405.81
	05/09/2017	A00276687	JP Marketing	P0044072	05/05/2017	05/05/2017				\$5,286.92
		A00291502	T9 Mastered LLC	P0044058	05/05/2017	05/05/2017				\$1,950.00
		A00284752	Payne, Bryanna Renee.	P0044074	05/05/2017	05/05/2017				\$241.57
	05/11/2017	A00200437	Anderson, Amber Denise.	P0044066	05/05/2017	05/05/2017				\$103.35
		A00200985	Rangel-Escobedo, Juana R.	P0044067	05/05/2017	05/05/2017				\$168.05
		A00202072	Woods, Deanne M.	P0044068	05/05/2017	05/05/2017				\$11.77
		A00241620	Haskell, Morgan E.	P0044064	05/05/2017	05/05/2017				\$101.33
		A00247063	Grand Hyatt San Antonio Conv	P0044076	05/05/2017	05/05/2017				\$651.47
		A00277399	Sundgren, Lori Anne.	P0044059	05/05/2017	05/05/2017				\$392.84
		A00289081	Hernandez, Isaias	P0044061	05/05/2017	05/05/2017				\$25.00
		A00290464	Western Association of Veter	P0043745	04/06/2017	04/06/2017				\$450.00
		A00290528	Arizona Grand Resort, LLC	P0043746	04/06/2017	04/06/2017				\$490.81
	05/15/2017	A00200388	Zee Medical Service Co.	P0044149	05/11/2017	05/11/2017				\$121.57
		A00200467	Salazar, Apolonia	P0044158	05/11/2017	05/11/2017				\$25.00
		A00200627	Gonzalez, Lourdes	P0044157	05/11/2017	05/11/2017				\$558.46
		A00237331	Dumbrigue, Joanne Valdez.	P0044155	05/11/2017	05/11/2017				\$112.21
		A00272268	Ramirez, Natalie Elise.	P0044160	05/11/2017	05/11/2017				\$110.00
		A00291517	Hilton Garden Inn Monterey	P0044154	05/11/2017	05/11/2017				\$505.75
		A00277634	Comevo LLC	P0044152	05/11/2017	05/11/2017				\$6,060.00
		A00200054	Applied Technology Group, In	P0044184	05/15/2017	05/15/2017				\$47.50
		A00200498	Office Depot	P0044159	05/11/2017	05/11/2017				\$63.81
		A00200627	Gonzalez, Lourdes	P0044185	05/15/2017	05/15/2017				\$32.00
				P0044203	05/15/2017	05/15/2017				\$64.40
	05/16/2017	A00247063	Grand Hyatt San Antonio Conv	P0044150	05/11/2017	05/11/2017				\$651.47
				P0044151	05/11/2017	05/11/2017				\$682.62
		A00211077	Strata Information Group	P0044197	05/15/2017	05/15/2017				\$7,293.75

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		A00285779	AVID Center	P0044148	05/11/2017	05/11/2017				\$1,520.00	
		A00286476	SmartCatalog	P0044073	05/05/2017	05/05/2017				\$16,321.00	
	05/18/2017	A00200862	Taft College Bookstore	P0044238	05/16/2017	05/16/2017				\$20.37	
		A00201143	Brown, Elizabeth J.	P0044289	05/17/2017	05/17/2017				\$171.20	
		A00201543	Blanco, Melissa A.	P0044295	05/17/2017	05/17/2017				\$65.13	
		A00202280	Chaidez, Joell C.	P0044241	05/16/2017	05/16/2017				\$264.32	
		A00276687	JP Marketing	P0044235	05/16/2017	05/16/2017				\$949.71	
		A00282298	Arvizu, Primavera Azul.	P0044242	05/16/2017	05/16/2017				\$117.70	
		A00201543	Blanco, Melissa A.	P0044340	05/18/2017	05/18/2017				\$300.00	
	05/19/2017	A00282298	Arvizu, Primavera Azul.	P0044331	05/18/2017	05/18/2017				\$110.00	
		A00200161	CDW-G	P0044282	05/17/2017	05/17/2017				\$1,296.83	
		A00200541	Proforma	P0044240	05/16/2017	05/16/2017				\$1,335.60	
		A00291657	Island Advertising, Inc.	P0044239	05/16/2017	05/16/2017				\$1,469.17	
		A00202072	Woods, Deanne M.	P0044341	05/18/2017	05/18/2017				\$16.05	
		A00211077	Strata Information Group	P0044329	05/18/2017	05/18/2017				\$10,200.00	

							TOTAL USER				\$100,511.27
MHASKELL	05/02/2017	A00200040	American Business Machines	P0043461	03/14/2017	03/14/2017				\$5,835.48	
	05/03/2017	A00200608	The Fort Preservation Societ	P0043969	04/26/2017	05/11/2017				\$450.00	
		A00202895	Raymond's Trophy & Awards	P0043998	05/01/2017	05/01/2017				\$834.89	
		A00200862	Taft College Bookstore	P0043951	04/25/2017	04/25/2017				\$4,385.99	
				P0044002	05/01/2017	05/01/2017				\$3,902.02	
	05/12/2017	A00200862	Taft College Bookstore	P0044022	05/03/2017	05/03/2017				\$1,104.56	
		A00234706	MNJ Technologies Direct, Inc	P0044037	05/04/2017	05/31/2017				\$7,817.95	
	05/15/2017	A00200862	Taft College Bookstore	P0044174	05/12/2017	05/12/2017				\$235.85	
		A00276160	Hernandez, Amber	P0044164	05/12/2017	05/12/2017				\$85.00	
	05/18/2017	A00200498	Office Depot	P0044296	05/17/2017	05/31/2017				\$524.62	
				P0044334	05/18/2017	05/31/2017				\$206.85	
				P0044338	05/18/2017	05/18/2017				\$313.84	
	05/19/2017	A00200862	Taft College Bookstore	P0044244	05/16/2017	05/16/2017				\$4,611.71	
				P0044254	05/17/2017	05/17/2017				\$5,574.32	
		A00280519	Hodel's Country Dining	P0044237	05/16/2017	05/16/2017				\$2,593.66	
		A00200498	Office Depot	P0044292	05/17/2017	05/31/2017				\$1,205.61	
				P0044314	05/18/2017	05/31/2017				\$2,606.02	
				P0044321	05/18/2017	05/31/2017				\$3,019.89	

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							TOTAL USER	\$45,308.26
MMATTHEWS	05/03/2017	A00200074	Baltazar, Diana	P0043782	04/11/2017	04/11/2017		\$900.00
	05/04/2017	A00200150	Carrillo, Jessica	P0044009	05/02/2017	05/02/2017		\$33.51
	05/18/2017	A00200077	Bang, D.D.S., Robert	P0044250	05/16/2017	05/16/2017		\$12,246.45
		A00200730	Launspach, DDS., Inc., Danie	P0044248	05/16/2017	05/16/2017		\$4,350.12
				P0044249	05/16/2017	05/16/2017		\$2,613.90
	05/19/2017	A00200543	Purdy, D.D.S., Daniel	P0044243	05/16/2017	05/16/2017		\$32,020.10
	05/22/2017	A00018793	Salcido, Paula	P0044327	05/18/2017	05/18/2017		\$74.38
		A00200175	Chevron Valley Credit Union,	P0044336	05/18/2017	05/18/2017		\$655.87
		A00200498	Office Depot	P0044300	05/18/2017	05/18/2017		\$300.00
		A00200051	Antongiovanni, Barbara	P0044352	05/19/2017	05/19/2017		\$200.00
		A00200554	McCracken, Susan L.	P0044354	05/19/2017	05/19/2017		\$600.00
		A00200626	Gonzales, Vanessa	P0044353	05/19/2017	05/19/2017		\$150.00
		A00203708	Rodriguez, Suzie	P0044359	05/19/2017	05/19/2017		\$500.00
	05/23/2017	A00248758	Sanders, Angela Michelle.	P0044299	05/18/2017	05/18/2017		\$250.00
	05/25/2017	A00202340	Shaffer, Robin D.	P0044357	05/19/2017	05/19/2017		\$4,800.00

							TOTAL USER	\$59,694.33
MTOFTE	05/04/2017	A00200388	Zee Medical Service Co.	P0044023	05/03/2017	05/03/2017		\$121.35
	05/09/2017	A00271462	OCLC, Inc.	P0044032	05/03/2017	05/03/2017		\$3,887.52
	05/15/2017	A00200273	Ebsco Subscription Service	P0044080	05/08/2017	05/08/2017		\$3,007.99
	05/16/2017	A00283035	CCLC	P0044102	05/09/2017	05/09/2017		\$22,517.60
		A00210378	Grey House Publishing	P0044201	05/15/2017	05/15/2017		\$354.06

							TOTAL USER	\$29,888.52
MWHITE	05/03/2017	A00200017	A.P.I. Plumbing	P0044006	05/02/2017	05/02/2017		\$1,350.84
		A00200149	Carquest Auto Parts	P0044010	05/02/2017	05/02/2017		\$127.49
		A00200421	Tacony Corporation	P0043996	05/01/2017	05/01/2017		\$908.85
		A00228756	Country Auto & Truck Taft	P0043994	05/01/2017	05/01/2017		\$46.62
		A00243358	SchoolDude.com	P0043858	04/18/2017	04/18/2017		\$4,840.50
	05/08/2017	A00200423	Taft City School District	P0043995	05/01/2017	05/01/2017		\$1,135.44
	05/15/2017	A00200023	Abate-A-Weed	P0044192	05/15/2017	05/15/2017		\$273.67
		A00200282	True Value Home Center	P0044189	05/15/2017	05/15/2017		\$47.69
		A00200680	J & L Locksmithing	P0044190	05/15/2017	05/15/2017		\$12.33

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		NUMBER	NAME	NUMBER	DATE				
	05/16/2017	A00200064	B & B Surplus	P0044209	05/16/2017	05/16/2017			\$267.17
		A00200423	Taft City School District	P0044213	05/16/2017	05/16/2017			\$113.75
		A00200502	Orange Belt Stages	P0044215	05/16/2017	05/16/2017			\$2,790.00
		A00200629	Grainger	P0044216	05/16/2017	05/16/2017			\$533.34
		A00244581	Independent Fire and Safety,	P0044214	05/16/2017	05/16/2017			\$1,012.50
	05/17/2017	A00200282	True Value Home Center	P0044210	05/16/2017	05/16/2017			\$1,851.05
	05/18/2017	A00200063	Austin's Pest Control, Inc.	P0044268	05/17/2017	05/17/2017			\$750.00
		A00200066	Bacsco	P0044285	05/17/2017	05/17/2017			\$641.89
		A00200149	Carquest Auto Parts	P0044255	05/17/2017	05/17/2017			\$1,000.00
		A00200170	Champion Hardware Inc.	P0044264	05/17/2017	05/17/2017			\$5,000.00
		A00200282	True Value Home Center	P0044261	05/17/2017	05/17/2017			\$3,000.00
		A00200423	Taft City School District	P0044259	05/17/2017	05/17/2017			\$3,000.00
		A00200498	Office Depot	P0044256	05/17/2017	05/17/2017			\$3,000.00
		A00200629	Grainger	P0044262	05/17/2017	05/17/2017			\$1,000.00
		A00200680	J & L Locksmithing	P0044263	05/17/2017	05/17/2017			\$500.00
		A00228756	Country Auto & Truck Taft	P0044258	05/17/2017	05/17/2017			\$500.00
		A00285838	Sammy's Detail	P0044269	05/17/2017	05/17/2017			\$750.00
	05/19/2017	A00272246	Three-Way Chevrolet-Cadillac	P0044361	05/19/2017	05/19/2017			\$30,942.86

							TOTAL USER		\$65,395.99
NAVINA	05/16/2017	A00200862	Taft College Bookstore	P0044221	03/03/2017	05/16/2017			\$32.15

							TOTAL USER		\$32.15
RWELBORN	05/03/2017	A00200862	Taft College Bookstore	P0043937	04/24/2017	04/24/2017			\$49.32
				P0043952	04/25/2017	04/25/2017			\$294.52
				P0043975	04/27/2017	04/27/2017			\$37.54
	05/04/2017	A00211659	Flachmann, Christopher M.	P0044019	05/03/2017	05/03/2017			\$37.54
	05/12/2017	A00280973	School Datebooks	P0044106	05/09/2017	05/09/2017			\$9,207.66
		A00200795	NASFAA	P0044116	05/10/2017	05/10/2017			\$1,588.00
	05/16/2017	A00200376	Amerio, Barbara J.	P0044204	05/15/2017	05/15/2017			\$1,450.00
		A00200862	Taft College Bookstore	P0044206	05/15/2017	05/15/2017			\$1,429.88
	05/19/2017	A00200498	Office Depot	P0044272	05/17/2017	05/17/2017			\$1,745.30
				P0044306	05/18/2017	05/18/2017			\$2,278.12
		A00291687	Marriott Marquis San Diego M	P0044345	05/19/2017	05/19/2017			\$2,047.50

Taft College Purchase Order Activity Report

1-May-2017 through 31-May-2017

FY 16-17

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00291723	CSU, Chico Research Foundati	P0044408	05/19/2017	05/19/2017				\$6,343.00
							TOTAL USER			\$26,508.38
TROWDEN	05/16/2017	A00200498	Office Depot	P0044163	05/11/2017	05/11/2017				\$77.39
		A00282401	Fred Pryor Seminars	P0044161	05/11/2017	05/11/2017				\$99.00
		A00291603	San Diego State University R	P0044162	05/11/2017	05/11/2017				\$250.00
	05/18/2017	A00200160	CDT, Inc.	P0044283	05/17/2017	05/17/2017				\$66.00
		A00200182	City of Taft Police Departme	P0044298	05/17/2017	05/17/2017				\$116.00
		A00200238	Department of Justice	P0044284	05/17/2017	05/17/2017				\$192.00
	05/21/2017	A00200238	Department of Justice	P0044280	05/17/2017	05/17/2017				\$433.00
	05/22/2017	A00200168	Central Valley Occupational	P0044281	05/17/2017	05/17/2017				\$80.00
		A00200272	Total Compensation Systems I	P0044370	05/19/2017	05/19/2017				\$6,200.00
		A00200862	Taft College Bookstore	P0044218	05/16/2017	05/16/2017				\$54.67
		A00279610	Academic Advertising, LLC	P0044310	05/18/2017	05/18/2017				\$913.77
		A00291674	Al-Muraeb, Ahmed	P0044260	05/17/2017	05/17/2017				\$1,237.09
		A00291675	Hedjazi, Saman	P0044266	05/17/2017	05/17/2017				\$1,438.67
		A00200222	Daily Midway Driller	P0044410	05/19/2017	05/19/2017				\$1,000.00
		A00200168	Central Valley Occupational	P0044170	05/12/2017	05/12/2017				\$125.00
							TOTAL USER			\$12,282.59

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

June 7, 2017

Page 1 of 3

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Rangel-Escobedo, Juana	2 nd Annual Counselor Conference: Equity Minded Counseling	Los Angeles	04/21/17	\$227.25 •
Bell, Cassidy	Seeding Meeting for Softball Playoffs	San Mateo	04/28/17 - 04/29/17	\$160.00 *
Criss, Sarah	Community College League of California Trustees Conference	Tahoe	05/03/17 - 05/07/17	\$1,585.99 *
Roth, Rebecca	Kern County Early Stars Meeting	Bakersfield	05/11/17	-0-
Jacobi, Victoria	Institutional Effectiveness Partnership Initiative , Basic Skills Initiative, Student Equity, Student Success & Support Program, Integration Workshop	Fresno	05/12/17	\$75.00 •
Polski, Robin	2 nd Annual Community Education Conference Presentation	Los Angeles	05/19/17	\$159.84 ■
Dyer, Geoffrey	Leadership Matters, Reimagining Leadership to Sustain Transformative Changes to Advance student Equity	Bakersfield	05/24/17	\$135.00 *
Williams, Mark	Leadership Matters, Reimagining Leadership to Sustain Transformative Changes to Advance student Equity	Bakersfield	05/24/17	\$135.00 *
Tweedy, Allisa	National Leadership Conference: Science, Technology, Energy & Mathematics Solutions	San Diego	05/24/17 - 05/26/17	\$1,312.00 △
Noriega, Rodolfo	Central California Employment Relations Consortium Planning Event	Clovis	06/02/17	\$164.45 *

*General Funds

•Restricted Funds

◆Grant Funds

■TIL

△ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Blake, Paul	Matlab Training & Makerforged Due Diligence	Boston, MA	06/04/17 - 06/10/17	\$5,640.00 ♦
Thompson, Tony	National Collegiate Athletic Association Rules Seminar	San Diego	06/05/17	\$427.80 *
Dumbrigue, Joanne	Central Valley Higher Education Foster Youth Consortium	Fresno	06/07/17	\$129.47 •
Thompson, Tony	National Association of Collegiate Directors of Athletics & Affiliates	Orlando, FL	06/07/17 - 06/14/17	-0-
Arvizu, Primavera	Title IX Training for Investigators	Monterey	06/12/17 - 06/15/17	\$2,825.62 *
Blake, Paul	MatLab Fundamentals Training	San Diego	06/16/17 - 06/19/17	\$2,560.00 ♦
Hall, Dan	California Community College's Chancellor's Office Online Teaching Conference	Anaheim	06/18/17 - 06/21/17	\$1,299.00 *
Gonzalez, Lourdes Haskell, Morgan	Region 6 Extended Opportunity Programs and Services Summer Institute	Santa Barbara	06/23/17 - 06/25/17	\$1,621.76 •
Sandoval, Carla Wellborn, Ruthie	National Association of Student Financial Aid Annual Conference	San Diego	06/26/17 - 06/29/17	\$3,760.61 •
Carlson, Kamala	Advancement Via Individual Determination Summer Institute	San Antonio, TX	07/11/17 - 07/15/17	\$1,962.62 •
Maiocco, Vince	Southern Oregon Summer Baseball Tournament & Recruiting Trip	Southern OR	07/13/17 - 07/16/17	-0-
Chaidez, Joe'll	32 nd Annual Act Enrollment Planners Conference	Chicago, IL	07/17/17 - 07/19/17	\$1,624.00 *
Bauer, Amanda Duran, Diana Neill, Edan	Payroll Law 2017 Seminar	Bakersfield	07/20/17	\$514.13 *

*General Funds

•Restricted Funds

♦Grant Funds

■TIL

◊ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Meteau, Robert	Association of California Community College Administrators, Administration 101 Program	Costa Mesa	07/22/17 - 07/27/17	\$2,259.06 *
Blake, Paul	PASCOE Summer Capstone Institute	Roseville	07/24/17 - 07/28/17	\$1,650.00 ♦
Noriega, Rodolfo	Mistake Free Grammar & Proofreading Seminar	Bakersfield	07/27/17	\$57.45 *

**West Kern Community College District
Board of Trustees Meeting
June 14, 2017**

Agenda Item 13.

A. Academic Employment

1. 2017-18 Contract Faculty 10-Month Assignment

Item	Name	Assignment	Class/Step	Effective Date
a.	Blake, Paul	Engineering Associate Professor	IV-11	8/14/17 - 5/18/18

2. 2017-18 Temporary Contract Faculty 3-Month Assignment

Item	Name	Assignment	Class/Step	Effective Date
a.	Thornsberry, Melissa	STEM Pathways Grant Program Director	III-3	7/1/17 - 9/30/17

3. 2017-18 Temporary Contract Faculty 10-Month Assignment

Item	Name	Assignment	Class/Step	Effective Date
a.	Furman, Tori	Counselor	III-7	8/14/17 - 5/18/18

4. 2017-18 Temporary Contract Faculty 12-Month Assignment

Item	Name	Assignment	Class/Step	Effective Date
a.	Brown, Jill	Coordinator/Counselor of TRIO-Student Support Services	III-7	7/1/17 - 6/30/18
b.	Sundgren, Lori	Pre-Collegiate Success Coordinator	VI-9	7/1/17 - 6/30/18

5. 2016-17 Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Layne, David	Hearing	3	\$66.60*	4/25/17 - 5/2/17
b.	Layne, David	Energy Curriculum Development Alignment	3	\$66.60**	4/26/17 - 5/26/17
c.	Sundgren, Lori	AVID	3	\$66.60***	10/24/16 - 5/19/17
↓	Sutherland, Tammy	AVID	3	\$66.60***	10/24/16 - 5/19/17
d.	Altenhofel, Jennifer	Student Resource Center Lead	3	\$66.60****	6/1/17 - 6/30/17
e.	Altenhofel, Jennifer	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
↓	Bogle, Darcy	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
↓	Duron, Candace	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
↓	Dyer, Geoffrey	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
↓	Jacobi, Vicki	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
↓	Jiles, Michael	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
↓	Rangel-Escobedo, Juana	Integrated Planning Group	3	\$66.60*****	6/1/17 - 6/30/17
f.	Turakhia, Mit	Curriculum Development Project - ENGR 1520	3	\$66.60♦	3/1/17 - 5/19/17

*Total of 3 hours **Up to 40 hours total ***Not to exceed 10 hours/week ****Up to 5 hours/week *****Up to 12.5 hours total ♦Up to 85 hours total

6. 2016-17 Spring Staff Development Pay

Item	Name	Assignment	Step	Total Number of Hours	Hourly Rate	Effective Date
a.	Andrews, Megan	Staff Development Activities	3	6.4	\$66.60	1/17/17 - 5/19/17
↓	Batchelor, Greg	Staff Development Activities	3	3	\$66.60	1/17/17 - 5/19/17
↓	Bench, Patricia	Staff Development Activities	3	6	\$66.60	1/17/17 - 5/19/17
↓	Cunningham, John	Staff Development Activities	3	4.5	\$66.60	1/17/17 - 5/19/17
↓	Elkerdany, Amira	Staff Development Activities	3	8	\$66.60	1/17/17 - 5/19/17
↓	Ferguson, Bruce	Staff Development Activities	3	9	\$66.60	1/17/17 - 5/19/17
↓	Hanawalt, April	Staff Development Activities	3	9	\$66.60	1/17/17 - 5/19/17
↓	Khasky, Amy	Staff Development Activities	3	3	\$66.60	1/17/17 - 5/19/17
↓	Richards, Kristi	Staff Development Activities	3	15	\$66.60	1/17/17 - 5/19/17
↓	Salomon, Stephanie	Staff Development Activities	3	7	\$59.37	1/17/17 - 5/19/17
↓	Smith, Marie	Staff Development Activities	3	1	\$66.60	1/17/17 - 5/19/17
↓	VanRy, Veronica	Staff Development Activities	3	9	\$66.60	1/17/17 - 5/19/17
↓	Waugh, Victoria	Staff Development Activities	3	2.25	\$66.60	1/17/17 - 5/19/17

7. 2016-17 Canvas Compensation Pay

Item	Name	Assignment	Stipend Amount	Effective Date
a.	Acosta, Suzanne	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Ashmore, April	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Brixey, Gabrielle	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Combs, Noelle	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Dimayuga, Anna	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Duncan, Brandon	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Hickman, Ryan	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Holden, Richard	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Khasky, Amy	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Lytle, Steve	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Polski, Robin	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Smith, Gaysha	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Smith, Lee	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Smith, Marie	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Swenson, Sonja	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Taibjee, Sukena	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Thompson, Tony	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Thornsberry, Don	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17

7. 2016-17 Canvas Compensation Pay continued

Item	Name	Assignment	Stipend Amount	Effective Date
↓	VanRy, Veronica	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	VanSistine-Yost, Linda	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Wallace, Sara	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17
↓	Wessley, Jason	Develop and teach an online/hybrid course in Canvas	\$700.00	1/17/17 - 5/19/17

8. 2017-18 Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Altenhofel, Jennifer	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
↓	Bogle, Darcy	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
↓	Duron, Candace	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
↓	Dyer, Geoffrey	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
↓	Jacobi, Vicki	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
↓	Jiles, Michael	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
↓	Rangel-Escobedo, Juana	Integrated Planning Group	3	\$66.60*	7/1/17 - 8/18/17
b.	Carlson, Kamala	Common Assessment Initiative	3	\$66.60*	7/3/17 - 1/31/18
↓	Chaidez, Joe'll	Common Assessment Initiative Lead	3	\$66.60**	7/3/17 - 1/31/18
↓	Getty, Shelley	Common Assessment Initiative	3	\$66.60*	7/3/17 - 1/31/18
↓	Kulzer-Reyes, Kelly	Common Assessment Initiative	3	\$66.60*	7/3/17 - 1/31/18
↓	Rangel-Escobedo, Juana	Common Assessment Initiative	3	\$66.60*	7/3/17 - 1/31/18
c.	Berube, Eric	Accreditation Liaison Officer	3	\$66.60***	7/1/17 - 8/11/17
d.	Andrews, Megan	Counseling	3	\$66.60****	7/1/17 - 6/30/18
e.	Bogle, Darcy	Counseling	3	\$66.60*****	7/1/17 - 6/30/18
↓	Duron, Candace	Counseling	3	\$66.60*****	7/1/17 - 6/30/18
↓	Flachmann, Chris	Counseling	3	\$66.60*****	7/1/17 - 6/30/18
↓	Rangel-Escobedo, Juana	Counseling	3	\$66.60*****	7/1/17 - 6/30/18

*Not to exceed 12.5 hours **Not to exceed 17.5 hours total ***3 hours/week for summer sessions ****Up to 10 hours/week *****Up to 5 hours/week

9. 2017-18 Temporary Counselor Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Gonzalez, Lourdes	CalWORKS	3	\$66.60*	7/1/17 - 6/30/18
b.	Ramirez, Natalie	CalWORKS/CARE/EOPS	3	\$66.60**	7/1/17 - 6/30/18
c.	Richards, Kristi	Applied Tech/CTE	3	\$66.60**	7/1/17 - 6/30/18

*Up to 5 hours/week **Up to 28hours/week

10. 2016-17 Summer Adjunct Lecturers

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Altenhofel, Jennifer	HIST 2204, 2231 Courses	3	\$66.60	6/5/17 – 6/30/17
b.	Ashmore, April	BIOL 1500 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Berry, Wendy	BIOL 1500 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Lytle, Steve	BIOL 1500 Course	3	\$66.60	6/5/17 – 6/30/17
c.	Bandy, Ingrun	MGMT 1550, PHED 1528, 1728 Courses	3	\$66.60	6/5/17 – 6/30/17
d.	Beasley, Michelle	ECEF 1501, 1531 Courses	3	\$66.60	6/5/17 – 6/30/17
e.	Bledsoe, Adam	ECON 2120, 2210 Courses	3	\$66.60	6/5/17 – 6/30/17
f.	Burnham, Kyle	MUSC 1510 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Smith, Lee	MUSC 1510 Course	3	\$66.60	6/5/17 – 6/30/17
g.	Burroughs, Bruce	PHED 1520 Course	3	\$66.60	6/5/17 – 6/30/17
h.	Chaidez, Joe'll	STSU 1016 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Jacobi, Victoria	STSU 1016 Courses	3	\$66.60	6/5/17 – 6/30/17
i.	Champion, Diana	DNTL 1054 Course	3	\$66.60	6/5/17 – 6/30/17
j.	Combs, Noelle	POSC 1501 Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Villa, Walter	POSC 1501 Course	3	\$66.60	6/5/17 – 6/30/17
k.	Cutrona, Angelo	PHED 1542, 1742 Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Cutrona, Myisha	PHED 1542, 1742 Courses	3	\$66.60	6/5/17 – 6/30/17
l.	Devine, Bill	ENGL 1000, 1500, 1600 Courses	3	\$66.60	6/5/17 – 6/30/17
m.	Duncan, Brandon	HIST 2231 Course	3	\$66.60	6/5/17 – 6/30/17
n.	Duron, Candace	DS 1506 Course	3	\$66.60	6/5/17 – 6/30/17
o.	Dyer, Geoffrey	ENGL 1500, 1700 Courses	3	\$66.60	6/5/17 – 6/30/17
p.	Ferguson, Bruce	PHED 1523, 1623, 1723, 1823 Courses	3	\$66.60	6/5/17 – 6/30/17
q.	Flachmann, Chris	ENGL 1500, STSU 1001 Courses	3	\$66.60	6/5/17 – 6/30/17
r.	Flowers, Carly	HLED 1541 Courses	3	\$66.60	6/5/17 – 6/30/17
s.	Furman, Tori	WKEX 1014 Course	3	\$66.60	6/5/17 – 6/30/17
t.	Getty, Shelley	MATH 1060 Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Mitchell, David	MATH 1060 Course	3	\$66.60	6/5/17 – 6/30/17
u.	Golling, Greg	BIOL 2370 Course	3	\$66.60	6/5/17 – 6/30/17
v.	Golling, Leigh	DRAM 1535, SPCH 1511 Courses	3	\$66.60	6/5/17 – 6/30/17
w.	Grimes, Jessica	ENGL 2700 Course	3	\$66.60	6/5/17 – 6/30/17
x.	Hall, Daniel	COSC 1902 Course	3	\$66.60	6/5/17 – 6/30/17
y.	Hickman, Ryan	BIOL 2370, ENGL 1600 Courses	3	\$66.60	6/5/17 – 6/30/17
z.	Huddleston, Crystal	ENGL 1500 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Paulsen, Julie	ENGL 1500 Course	3	\$66.60	6/5/17 – 6/30/17
aa.	Husband, Jennifer	MGMT 1545 Course	3	\$66.60	6/5/17 – 6/30/17
bb.	Jarrahian, Abbas	BIOL 1510 Course	3	\$66.60	6/5/17 – 6/30/17

10. 2016-17 Summer Adjunct Lecturers continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
cc.	Jean, Brian	STAT 1510 Courses	3	\$66.60	6/5/17 – 6/30/17
dd.	Jiles, Michael	ADMJ 1509, CJA 2115 Courses	3	\$66.60	6/5/17 – 6/30/17
ee.	Jose, Marie	SOC 1510 Course	3	\$66.60	6/5/17 – 6/30/17
↓	VanRy, Veronica	SOC 1510 Course	3	\$66.60	6/5/17 – 6/30/17
ff.	Kulzer-Reyes, Kelly	ENGL 1000 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Wallace, Sara	ENGL 1000 Course	3	\$66.60	6/5/17 – 6/30/17
gg.	Layne, David	BUSN 1050, 1500 Courses	3	\$66.60	6/5/17 – 6/30/17
hh.	Maiocco, Vince	HLED 1510 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Thompson, Tony	HLED 1510 Course	3	\$66.60	6/5/17 – 6/30/17
ii.	Martinez, Julian	SPAN 1601, 1602 Courses	3	\$66.60	6/5/17 – 6/30/17
jj.	Martinez, Maria	MATH 1530 Course	3	\$66.60	6/5/17 – 6/30/17
kk.	May, James	CHEM 1510 Course	3	\$66.60	6/5/17 – 6/30/17
ll.	McDaniel, Steven	SPCH 1511 Courses	3	\$66.60	6/5/17 – 6/30/17
mm.	McKnight, Elizabeth	PSYC 2200 Course	3	\$66.60	6/5/17 – 6/30/17
nn.	Mendoza, Tina	HIST 2232 Course	3	\$66.60	6/5/17 – 6/30/17
oo.	Payne, Aarron	WELD 1030 Course	3	\$66.60	6/5/17 – 6/30/17
pp.	Payne, Ruby	MATH 0240, 1060 Courses	3	\$66.60	6/5/17 – 6/30/17
qq.	Polski, Robin	PSYC 1500 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Wells, Lido	PSYC 1500 Course	3	\$66.60	6/5/17 – 6/30/17
rr.	Rangel-Escobedo, Juana	STSU 1001 Course	3	\$66.60	6/5/17 – 6/30/17
ss.	Reynolds, Joy	MATH 1050 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Taylor, Doug	MATH 1050 Course	3	\$66.60	6/5/17 – 6/30/17
tt.	Romley, Mary	PSYC 2003 Course	3	\$66.60	6/5/17 – 6/30/17
uu.	Roth, Rebecca	ECEF 1500, 1601 PSYC 2003 Courses	3	\$66.60	6/5/17 – 6/30/17
vv.	Smith, Gaysha	ARTH 1500 Course	3	\$66.60	6/5/17 – 6/30/17
ww.	Smith, Marie	INCO 1048 Course	3	\$66.60	6/5/17 – 6/30/17
↓	Smith, Terri	INCO 1048 Course	3	\$66.60	6/5/17 – 6/30/17
↓	VanSistine-Yost, Linda	INCO 1048 Course	3	\$66.60	6/5/17 – 6/30/17
xx.	Swenson, Sonja	ARTH 2030, HUM 1500 Courses	3	\$66.60	6/5/17 – 6/30/17
yy.	Ware, Thomas	GEOG 1510 Course	3	\$66.60	6/5/17 – 6/30/17
zz.	Waugh, Victoria	PHED 1529, 1629, 1729 Courses	3	\$66.60	6/5/17 – 6/30/17
aaa.	West, Linda	COSC 1603, 1703 Courses	3	\$66.60	6/5/17 – 6/30/17
bbb.	White, Marisol	SOC 2110, 2141 Courses	3	\$66.60	6/5/17 – 6/30/17

11. 2017-18 Summer Adjunct Lecturers

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Altenhofel, Jennifer	HIST 2204, 2231 Courses	3	\$66.60	7/1/17 - 8/10/17
b.	Ashmore, April	BIOL 1500 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Berry, Wendy	BIOL 1500 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Lytle, Steve	BIOL 1500 Course	3	\$66.60	7/1/17 - 8/10/17
c.	Bandy, Ingrun	MGMT 1550, PHED 1528, 1728 Courses	3	\$66.60	7/1/17 - 8/10/17
d.	Beasley, Michelle	ECEF 1501, 1531 Courses	3	\$66.60	7/1/17 - 8/10/17
e.	Bledsoe, Adam	ECON 2120, 2210 Courses	3	\$66.60	7/1/17 - 8/10/17
f.	Burnham, Kyle	MUSC 1510 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Smith, Lee	MUSC 1510 Course	3	\$66.60	7/1/17 - 8/10/17
g.	Burroughs, Bruce	PHED 1520 Course	3	\$66.60	7/1/17 - 8/10/17
h.	Chaidez, Joe'll	STSU 1016 Course	3	\$66.60	7/1/17 - 8/10/17
i.	Champion, Diana	DNTL 1054 Course	3	\$66.60	7/1/17 - 8/10/17
j.	Combs, Noelle	POSC 1501 Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Villa, Walter	POSC 1501 Course	3	\$66.60	7/1/17 - 8/10/17
k.	Cutrona, Angelo	PHED 1542, 1742 Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Cutrona, Myisha	PHED 1542, 1742 Courses	3	\$66.60	7/1/17 - 8/10/17
l.	Devine, Bill	ENGL 1000, 1500, 1600 Courses	3	\$66.60	7/1/17 - 8/10/17
m.	Duncan, Brandon	HIST 2231 Course	3	\$66.60	7/1/17 - 8/10/17
n.	Duron, Candace	DS 1506 Course	3	\$66.60	7/1/17 - 8/10/17
o.	Dyer, Geoffrey	ENGL 1500, 1700 Courses	3	\$66.60	7/1/17 - 8/10/17
p.	Ferguson, Bruce	PHED 1523, 1623, 1723, 1823 Courses	3	\$66.60	7/1/17 - 8/10/17
q.	Flachmann, Chris	ENGL 1500, STSU 1001 Courses	3	\$66.60	7/1/17 - 8/10/17
r.	Flowers, Carly	HLED 1541 Courses	3	\$66.60	7/1/17 - 8/10/17
s.	Furman, Tori	WKEX 1014 Course	3	\$66.60	7/1/17 - 8/10/17
t.	Getty, Shelley	MATH 1060 Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Mitchell, David	MATH 1060 Course	3	\$66.60	7/1/17 - 8/10/17
u.	Golling, Greg	BIOL 2370 Course	3	\$66.60	7/1/17 - 8/10/17
v.	Golling, Leigh	DRAM 1535, SPCH 1511 Courses	3	\$66.60	7/1/17 - 8/10/17
w.	Grimes, Jessica	ENGL 2700 Course	3	\$66.60	7/1/17 - 8/10/17
x.	Hall, Daniel	COSC 1902 Course	3	\$66.60	7/1/17 - 8/10/17
y.	Hickman, Ryan	BIOL 2370, ENGL 1600 Courses	3	\$66.60	7/1/17 - 8/10/17
z.	Huddleston, Crystal	ENGL 1500 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Paulsen, Julie	ENGL 1500 Course	3	\$66.60	7/1/17 - 8/10/17
aa.	Husband, Jennifer	MGMT 1545 Course	3	\$66.60	7/1/17 - 8/10/17
bb.	Jacobi, Victoria	STSU 1016 Courses	3	\$66.60	7/1/17 - 8/10/17

11. 2017-18 Summer Adjunct Lecturers continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
cc.	Jarrahan, Abbas	BIOL 1510 Course	3	\$66.60	7/1/17 - 8/10/17
dd.	Jean, Brian	STAT 1510 Courses	3	\$66.60	7/1/17 - 8/10/17
ee.	Jiles, Michael	ADMJ 1509, CJA 2115 Courses	3	\$66.60	7/1/17 - 8/10/17
ff.	Jose, Marie	SOC 1510 Course	3	\$66.60	7/1/17 - 8/10/17
↓	VanRy, Veronica	SOC 1510 Course	3	\$66.60	7/1/17 - 8/10/17
gg.	Kulzer-Reyes, Kelly	ENGL 1000 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Wallace, Sara	ENGL 1000 Course	3	\$66.60	7/1/17 - 8/10/17
hh.	Layne, David	BUSN 1050, 1500 Courses	3	\$66.60	7/1/17 - 8/10/17
ii.	Maiocco, Vince	HLED 1510 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Thompson, Tony	HLED 1510 Course	3	\$66.60	7/1/17 - 8/10/17
jj.	Martinez, Julian	SPAN 1601, 1602 Courses	3	\$66.60	7/1/17 - 8/10/17
kk.	Martinez, Maria	MATH 1530 Course	3	\$66.60	7/1/17 - 8/10/17
ll.	Maiocco, Vince	HLED 1510 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Thompson, Tony	HLED 1510 Course	3	\$66.60	7/1/17 - 8/10/17
mm.	Martinez, Julian	SPAN 1601, 1602 Courses	3	\$66.60	7/1/17 - 8/10/17
nn.	Martinez, Maria	MATH 1530 Course	3	\$66.60	7/1/17 - 8/10/17
oo.	May, James	CHEM 1510 Course	3	\$66.60	7/1/17 - 8/10/17
pp.	McDaniel, Steven	SPCH 1511 Courses	3	\$66.60	7/1/17 - 8/10/17
qq.	McKnight, Elizabeth	PSYC 2200 Course	3	\$66.60	7/1/17 - 8/10/17
rr.	Mendoza, Tina	HIST 2232 Course	3	\$66.60	7/1/17 - 8/10/17
ss.	Payne, Aarron	WELD 1030 Course	3	\$66.60	7/1/17 - 8/10/17
tt.	Payne, Ruby	MATH 0240, 1060 Courses	3	\$66.60	7/1/17 - 8/10/17
uu.	Polski, Robin	PSYC 1500 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Wells, Lido	PSYC 1500 Course	3	\$66.60	7/1/17 - 8/10/17
vv.	Rangel-Escobedo, Juana	STSU 1001 Course	3	\$66.60	7/1/17 - 8/10/17
ww.	Reynolds, Joy	MATH 1050 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Taylor, Doug	MATH 1050 Course	3	\$66.60	7/1/17 - 8/10/17
xx.	Romley, Mary	PSYC 2003 Course	3	\$66.60	7/1/17 - 8/10/17
yy.	Roth, Rebecca	ECEF 1500, 1601, PSYC 2003 Courses	3	\$66.60	7/1/17 - 8/10/17
zz.	Smith, Gaysha	ARTH 1500 Course	3	\$66.60	7/1/17 - 8/10/17
aaa.	Smith, Marie	INCO 1048 Course	3	\$66.60	7/1/17 - 8/10/17
↓	Smith, Terri	INCO 1048 Course	3	\$66.60	7/1/17 - 8/10/17
↓	VanSistine-Yost, Linda	INCO 1048 Course	3	\$66.60	7/1/17 - 8/10/17
bbb.	Swenson, Sonja	ARTH 2030, HUM 1500 Courses	3	\$66.60	7/1/17 - 8/10/17
ccc.	Ware, Thomas	GEOG 1510 Course	3	\$66.60	7/1/17 - 8/10/17
ddd.	Waugh, Victoria	PHED 1529, 1629, 1729 Courses	3	\$66.60	7/1/17 - 8/10/17

11. 2017-18 Summer Adjunct Lecturers continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
eee.	West, Linda	COSC 1603, 1703 Courses	3	\$66.60	7/1/17 - 8/10/17
fff.	White, Marisol	SOC 2110, 2141 Courses	3	\$66.60	7/1/17 - 8/10/17

12. 2016-17 Summer Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Altenhofel, Jennifer	HIST & SOC Courses	3	\$66.60	6/5/17 - 6/30/17
b.	Ashmore, April	BIOL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Berry, Wendy	BIOL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Golling, Greg	BIOL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Hickman, Ryan	BIOL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Jarrahan, Abbas	BIOL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Lytle, Steve	BIOL Courses	3	\$66.60	6/5/17 - 6/30/17
c.	Bandy, Ingrun	BUSN, MGMT & PHED Courses	3	\$66.60	6/5/17 - 6/30/17
d.	Beasley, Michelle	ECEF Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Roth, Rebecca	ECEF Courses	3	\$66.60	6/5/17 - 6/30/17
e.	Bledsoe, Adam	BUSN, ECON & MGMT Courses	3	\$66.60	6/5/17 - 6/30/17
f.	Burnham, Kyle	MUSC Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Smith, Lee	MUSC Courses	3	\$66.60	6/5/17 - 6/30/17
g.	Burroughs, Bruce	PHED Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Waugh, Victoria	PHED Courses	3	\$66.60	6/5/17 - 6/30/17
h.	Chaidez, Joe'll	STSU Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Jacobi, Victoria	STSU Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Rangel-Escobedo, Juana	STSU Courses	3	\$66.60	6/5/17 - 6/30/17
i.	Champion, Diana	DNTL Courses	3	\$66.60	6/5/17 - 6/30/17
j.	Combs, Noelle	POSC Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Villa, Walter	POSC Courses	3	\$66.60	6/5/17 - 6/30/17
k.	Cutrona, Angelo	HLED & PHED Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Cutrona, Myisha	HLED & PHED Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Ferguson, Bruce	HLED & PHED Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Flowers, Carly	HLED & PHED Courses	3	\$66.60	6/5/17 - 6/30/17
l.	Devine, Bill	ENGL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Dyer, Geoffrey	ENGL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Grimes, Jessica	ENGL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Hickman, Ryan	ENGL Courses	3	\$66.60	6/5/17 - 6/30/17
↓	Huddleston, Crystal	ENGL Courses	3	\$66.60	6/5/17 - 6/30/17

12. 2016-17 Summer Substitutes continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
↓	Paulsen, Julie	ENGL Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Wallace, Sara	ENGL Courses	3	\$66.60	6/5/17 – 6/30/17
m.	Duncan, Brandon	HIST Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Mendoza, Tina	HIST Courses	3	\$66.60	6/5/17 – 6/30/17
n.	Duron, Candace	DS Courses	3	\$66.60	6/5/17 – 6/30/17
o.	Flachmann, Chris	PSYC 1500 & STSU Courses	3	\$66.60	6/5/17 – 6/30/17
p.	Getty, Shelley	MATH Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Martinez, Maria	MATH Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Mitchell, David	MATH Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Payne, Ruby	MATH Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Reynolds, Joy	MATH Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Taylor, Doug	MATH Courses	3	\$66.60	6/5/17 – 6/30/17
q.	Golling, Leigh	DRAM & SPCH Courses	3	\$66.60	6/5/17 – 6/30/17
r.	Hall, Daniel	COSC Courses	3	\$66.60	6/5/17 – 6/30/17
↓	West, Linda	COSC Courses	3	\$66.60	6/5/17 – 6/30/17
s.	Husband, Jennifer	BUSN & MGMT Courses	3	\$66.60	6/5/17 – 6/30/17
t.	Jean, Brian	MATH & STAT Courses	3	\$66.60	6/5/17 – 6/30/17
u.	Jiles, Michael	ADMJ & CJA Courses	3	\$66.60	6/5/17 – 6/30/17
v.	Jose, Marie	SOC Courses	3	\$66.60	6/5/17 – 6/30/17
↓	VanRy, Veronica	SOC Courses	3	\$66.60	6/5/17 – 6/30/17
↓	White, Marisol	SOC Courses	3	\$66.60	6/5/17 – 6/30/17
w.	Kulzer-Reyes, Kelly	ESL & ENGL Courses	3	\$66.60	6/5/17 – 6/30/17
x.	Layne, David	BUSN Courses	3	\$66.60	6/5/17 – 6/30/17
y.	Maiocco, Vince	HLED Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Thompson, Tony	HLED Courses	3	\$66.60	6/5/17 – 6/30/17
z.	Martinez, Julian	SPAN Courses	3	\$66.60	6/5/17 – 6/30/17
aa.	May, James	CHEM Courses	3	\$66.60	6/5/17 – 6/30/17
bb.	McDaniel, Steven	SPCH Courses	3	\$66.60	6/5/17 – 6/30/17
cc.	McKnight, Elizabeth	PSYC 2200 Courses	3	\$66.60	6/5/17 – 6/30/17
dd.	Payne, Aarron	WELD Courses	3	\$66.60	6/5/17 – 6/30/17
ee.	Polski, Robin	PSYC Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Wells, Lido	PSYC Courses	3	\$66.60	6/5/17 – 6/30/17
ff.	Romley, Mary	ECEF & PSYC Courses	3	\$66.60	6/5/17 – 6/30/17
gg.	Smith, Gaysha	ARTH Courses	3	\$66.60	6/5/17 – 6/30/17
hh.	Smith, Marie	INCO Courses	3	\$66.60	6/5/17 – 6/30/17
↓	Smith, Terri	INCO Courses	3	\$66.60	6/5/17 – 6/30/17

12. 2016-17 Summer Substitutes continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
↓	VanSistine-Yost, Linda	INCO Courses	3	\$66.60	6/5/17 - 6/30/17
ii.	Swenson, Sonja	ARTH & HUM Courses	3	\$66.60	6/5/17 - 6/30/17
jj.	Ware, Thomas	GEOG Courses	3	\$66.60	6/5/17 - 6/30/17

13. 2017-18 Summer Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Altenhofel, Jennifer	HIST & SOC Courses	3	\$66.60	7/1/17 - 8/10/17
b.	Ashmore, April	BIOL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Berry, Wendy	BIOL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Golling, Greg	BIOL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Hickman, Ryan	BIOL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Jarrahan, Abbas	BIOL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Lytle, Steve	BIOL Courses	3	\$66.60	7/1/17 - 8/10/17
c.	Bandy, Ingrun	BUSN, MGMT & PHED Courses	3	\$66.60	7/1/17 - 8/10/17
d.	Beasley, Michelle	ECEF Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Roth, Rebecca	ECEF Courses	3	\$66.60	7/1/17 - 8/10/17
e.	Bledsoe, Adam	BUSN, ECON & MGMT Courses	3	\$66.60	7/1/17 - 8/10/17
f.	Burnham, Kyle	MUSC Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Smith, Lee	MUSC Courses	3	\$66.60	7/1/17 - 8/10/17
g.	Burroughs, Bruce	PHED Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Waugh, Victoria	PHED Courses	3	\$66.60	7/1/17 - 8/10/17
h.	Chaidez, Joe'll	STSU Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Jacobi, Victoria	STSU Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Rangel-Escobedo, Juana	STSU Courses	3	\$66.60	7/1/17 - 8/10/17
i.	Champion, Diana	DNLT Courses	3	\$66.60	7/1/17 - 8/10/17
j.	Combs, Noelle	POSC Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Villa, Walter	POSC Courses	3	\$66.60	7/1/17 - 8/10/17
k.	Cutrona, Angelo	HLED & PHED Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Cutrona, Myisha	HLED & PHED Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Ferguson, Bruce	HLED & PHED Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Flowers, Carly	HLED & PHED Courses	3	\$66.60	7/1/17 - 8/10/17
l.	Devine, Bill	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Dyer, Geoffrey	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Grimes, Jessica	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Hickman, Ryan	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17

13. 2017-18 Summer Substitutes continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
↓	Huddleston, Crystal	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Paulsen, Julie	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Wallace, Sara	ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
m.	Duncan, Brandon	HIST Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Mendoza, Tina	HIST Courses	3	\$66.60	7/1/17 - 8/10/17
n.	Duron, Candace	DS Courses	3	\$66.60	7/1/17 - 8/10/17
o.	Flachmann, Chris	PSYC 1500 & STSU Courses	3	\$66.60	7/1/17 - 8/10/17
p.	Getty, Shelley	MATH Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Martinez, Maria	MATH Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Mitchell, David	MATH Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Payne, Ruby	MATH Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Reynolds, Joy	MATH Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Taylor, Doug	MATH Courses	3	\$66.60	7/1/17 - 8/10/17
q.	Golling, Leigh	DRAM & SPCH Courses	3	\$66.60	7/1/17 - 8/10/17
r.	Hall, Daniel	COSC Courses	3	\$66.60	7/1/17 - 8/10/17
↓	West, Linda	COSC Courses	3	\$66.60	7/1/17 - 8/10/17
s.	Husband, Jennifer	BUSN & MGMT Courses	3	\$66.60	7/1/17 - 8/10/17
t.	Jean, Brian	MATH & STAT Courses	3	\$66.60	7/1/17 - 8/10/17
u.	Jiles, Michael	ADMJ & CJA Courses	3	\$66.60	7/1/17 - 8/10/17
v.	Jose, Marie	SOC Courses	3	\$66.60	7/1/17 - 8/10/17
↓	VanRy, Veronica	SOC Courses	3	\$66.60	7/1/17 - 8/10/17
↓	White, Marisol	SOC Courses	3	\$66.60	7/1/17 - 8/10/17
w.	Kulzer-Reyes, Kelly	ESL & ENGL Courses	3	\$66.60	7/1/17 - 8/10/17
x.	Layne, David	BUSN Courses	3	\$66.60	7/1/17 - 8/10/17
y.	Maiocco, Vince	HLED Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Thompson, Tony	HLED Courses	3	\$66.60	7/1/17 - 8/10/17
z.	Martinez, Julian	SPAN Courses	3	\$66.60	7/1/17 - 8/10/17
aa.	May, James	CHEM Courses	3	\$66.60	7/1/17 - 8/10/17
bb.	McDaniel, Steven	SPCH Courses	3	\$66.60	7/1/17 - 8/10/17
cc.	McKnight, Elizabeth	PSYC 2200 Courses	3	\$66.60	7/1/17 - 8/10/17
dd.	Payne, Aarron	WELD Courses	3	\$66.60	7/1/17 - 8/10/17
ee.	Polski, Robin	PSYC Courses	3	\$66.60	7/1/17 - 8/10/17
↓	Wells, Lido	PSYC Courses	3	\$66.60	7/1/17 - 8/10/17
ff.	Romley, Mary	ECEF & PSYC Courses	3	\$66.60	7/1/17 - 8/10/17
gg.	Smith, Gaysha	ARTH Courses	3	\$66.60	7/1/17 - 8/10/17
hh.	Smith, Marie	INCO Courses	3	\$66.60	7/1/17 - 8/10/17

13. 2017-18 Summer Substitutes continued

Item	Name	Assignment	Step	Hourly Rate	Effective Date
↓	Smith, Terri	INCO Courses	3	\$66.60	7/1/17 - 8/10/17
↓	VanSistine-Yost, Linda	INCO Courses	3	\$66.60	7/1/17 - 8/10/17
ii.	Swenson, Sonja	ARTH & HUM Courses	3	\$66.60	7/1/17 - 8/10/17
jj.	Ware, Thomas	GEOG Courses	3	\$66.60	7/1/17 - 8/10/17

**West Kern Community College District
Board of Trustees Meeting
June 14, 2017**

Agenda Item 13.

B. Classified Supervisory Employment

Item	Name	Assignment	Grade/Step	Salary	Term	Effective Date
1.	Capela, Mike	Long Term Additional Duties Related to Construction Activities	Stipend	\$1,800.00/mo.	12 mo.	7/1/17 - 6/30/18
2.	Carpenter, Carey	Interim TIL Director	18/2	\$7,606.50/mo.	6 mo.	7/1/17 - 12/31/17
3.	Kulbeth, Jean	Interim Dental Hygiene Director	--	\$7,500.00/mo.	1 mo.	6/5/17 - 6/30/17
4.	Kulbeth, Jean	Interim Dental Hygiene Director	--	\$7,500.00/mo.	2 mo.	7/1/17 - 8/31/17
5.	Lara, Fernando	Assistant Director-Grants	8/8	\$5,793.42/mo.	12 mo.	7/1/17 - 6/30/18

C. Classified Employment

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
1. Administrative Services							
a.	Aguilera, Brittaney	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Brown, Brittany	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Crane, James	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Holder, Tiffani	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Jones, Alaysia	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Morrow, Travis	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Noriega, Rodolfo	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Vargas, Chantal	Bookstore Clerk	Temporary	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
b.	Uribe, Marcos	Groundskeeper	Temporary	17A	\$17.89/hr.	A/N	7/1/17 - 6/30/18
c.	Cortez, Talawna	Food Service Worker	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Lamas, Darla	Food Service Worker	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Sivils, Kayla	Food Service Worker	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
d.	Bandy, Kanoe	Driver	Temporary	10F	\$19.21/hr.	A/N	7/1/17 - 6/30/18
↓	Maiocco, Vince	Driver	Temporary	10F	\$19.21/hr.	A/N	7/1/17 - 6/30/18
↓	Milner, Travis	Driver	Temporary	10F	\$19.21/hr.	A/N	7/1/17 - 6/30/18
↓	Payne, Bryan	Driver	Temporary	10A	\$15.05/hr.	A/N	7/1/17 - 6/30/18
↓	Pezer, Don	Driver	Temporary	10A	\$15.05/hr.	A/N	7/1/17 - 6/30/18

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
1. Administrative Services							
↓	Powell, Cindi	Driver	Temporary	10F	\$19.21/hr.	A/N	7/1/17 - 6/30/18
↓	Thompson, Tony	Driver	Temporary	10F	\$19.21/hr.	A/N	7/1/17 - 6/30/18
2. Instruction							
a.	Payne, Tiffany	STEM Pathways Program	Temporary	13F	\$20.69/hr.**	A/N	7/1/17 - 9/30/17
b.	Ledford, Robin	Library and Learning Resources Technician	Substitute	13A	\$16.21/hr.	A/N	5/8/17 - 6/30/17
c.	Perales, Ramon	Courier	Temporary	4A	\$12.98/hr.***	A/N	3/16/17 - 6/30/17
d.	Simonek, Sheri	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	5/15/17 - 6/30/17
e.	Almanza, Maria	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Alvarado, Esperanza	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Andrade, Mirtha	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Arellano, Maria	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Cornejo, Maria	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	DeCampos, Elvira	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Espinoza, Rosa	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Estrada, Gloria	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Estrada, Rosalinda	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Fierros, Daniela	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Fillmore, Madison	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Flores, Maria	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Galvan, Genoveva	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Gibson, Chayze	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Gutierrez Cuevas, Icela	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Guzman, Angelina	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Herrera, Wendy	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Huizar, Alicia	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Leaf, Erin	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Ramirez, Juan	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Ruiz, Esperanza	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Salomon, Cynthia	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Salomon, Guadalupe	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Simonek, Sheri	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Stokes, Ileana	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
↓	Walton, Luz	Children's Center Assoc. Teacher	Substitute	1A	\$12.05/hr.	A/N	7/1/17 - 6/30/18
f.	Bacot, Bryanna	Workforce Development Assistant	Temporary	13A	\$16.21/hr.****	A/N	7/1/17 - 6/30/18
g.	Uribe, Marcos	Bilingual Welding Instructional Aide	Temporary	15A	\$17.03/hr.****	A/N	7/1/17 - 6/30/18

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
2. Instruction							
h.	Hudson, Brandy	Working Out of Class Due to Office Manager Retirement	Temporary	Hourly Difference Between 12F & 22F	\$5.65/hr.	A/N	7/1/17 - 6/30/18
3. Student Services							
a.	Cramer, Bradley	CalWORKS Technician I	Temporary	15E	\$20.70/hr. ****	A/N	7/1/17 - 12/30/17
b.	Owens, Warren	EOPS Technician I	Temporary	15E	\$20.70/hr. ****	A/N	3/27/17 - 6/30/17
c.	Owens, Warren	EOPS Technician I	Temporary	15E	\$20.70/hr. ****	A/N	7/1/17 - 12/30/17
d.	Payne, Makayla	Testing Technician	Temporary	13A	\$16.45/hr. ****	A/N	7/1/17 - 6/30/18
e.	Zermeno, Mireya	TRIO/SSS Technician	Temporary	15A	\$18.16/hr. ****	A/N	7/1/17 - 6/30/18
4. Superintendent/President							
a.	Zsiba, Jason	Website Coordinator	100%	33E	\$5,596.00/mo.	12 mo.	6/1/17 - 6/30/17

*Up to 30 hours/week **Up to 10 hours/week ***Up to 25 hours/month ****Up to 19 hours/week

D. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Anderson, Amber	Director of Admissions & Records (Resignation)	--	--	--	--	6/29/17
b.	Eastman, Stacy	Dental Hygiene Program Director (Retirement)	--	--	--	--	5/31/17
c.	Howell, LaNell	Testing Technician (Retirement)	--	--	--	--	6/29/17
d.	Miles, Lynn	Library and Learning Resources Technician (Resignation)	--	--	--	--	5/24/17
e.	Reynolds, Tamera	Accommodation Specialist (Resignation)	--	--	--	--	1/6/17

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2016-2017
 FOR THE MONTH ENDING MAY 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	11,331,927	11,331,927	13,463,815	0	-2,131,888
8800	Local Revenues	12,171,537	12,171,537	4,579,267	0	7,592,270
Summary		23,503,464	23,503,464	18,043,082	0	5,460,382

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2016-17
 For the Month Ending May 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,160,418	8,160,418	7,482,440	0	677,978
2000	Classified & Other Nonacademic Sala	4,478,822	4,482,294	3,825,665	0	656,629
3000	Employee Benefits	5,346,838	5,347,919	5,041,164	45,754	261,001
4000	Supplies and Materials	488,655	485,426	408,425	84,102	-7,100
5000	Other Operating Expenses & Services	4,037,677	4,036,990	3,948,110	289,385	-200,505
6000	Capital Outlay	116,646	114,951	62,483	56,908	-4,440
7000	Other Outgo	402,054	403,112	498,913	0	-95,801
7200	Transfers	472,354	472,354	521,647	0	-49,293
Summary		23,503,464	23,503,464	21,788,847	476,149	1,238,468

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of May 2017**

Check Number	Check Date	Vendor Name	Description	Net Amount
78027981	05/04/2017	AARP Health Care Options	2016-17 Retiree Health Supp Insurance	16,548.70
78027985	05/04/2017	AP Architects	Student Center	14,979.68
78027993	05/04/2017	BSK & Associates, Inc.	BSK Student Center February Invoice	11,912.00
78028057	05/04/2017	T.C. Clearing Account	Reimburse CC fees back to Clearing Acct.	15,255.96
78028073	05/04/2017	Westec	WESTEC Inv. 23516 4/29/17	88,331.25
78028095	05/12/2017	California Averland Construction, Inc.	California Averland Pay App #8	407,521.74
78028106	05/12/2017	Cranium Cafe, LLC	Cranium Cafe Inv. 1096 Due 3/4/17	18,750.00
78028119	05/12/2017	Kern County Supt. of Schools	2016-2017 KCSOS/KCCDHN CLAIMS	30,102.72
78028130	05/12/2017	P. G. & E.	District - PG&E March April	27,847.32
78028161	05/12/2017	University of La Verne	Salaries & Benefits - Pathways \$48,393.12	74,802.12
78028172	05/24/2017	American Express	Replacement USA Flag and California State Flag	15,578.18
78028174	05/24/2017	AP Architects	AP Architects - Student Center	24,936.08
78028174	05/24/2017	AP Architects	Student Center Project	23,026.06
78028183	05/24/2017	Benefit Trust Company as Trustee for: WI	WKCCD Futuris Investment Trust - GASB 43 and 45	529,325.00
78028190	05/24/2017	BSK & Associates, Inc.	BSK Student Center Invoices	22,247.05
78028191	05/24/2017	Carolina Biological Supply Co.	STEM-ForensicsSupplies	23,488.78
78028206	05/24/2017	General Production Services of California,	GPS Stem	15,435.36
78028217	05/24/2017	John Karwoski	Karwoski - May Inspection Svcs (hold til 6/1/17)	10,920.00
78028221	05/24/2017	Lozano Smith, LLP	Lozano Smith - legal fees trust account deposit	40,000.00
78028242	05/24/2017	Strata Information Group	April 2017	11,390.00
78028244	05/24/2017	Sysco Food Service of Ventura	food 179142382, 179148350	11,993.86
78028258	05/24/2017	TC Financial Aid Clearing Account	CEED Title V Reimbursement	261,082.00
78028260	05/24/2017	Three-Way Chevrolet-Cadillac	2017 Chevrolet Traverse LS	27,899.16
78028262	05/24/2017	United Healthcare Insurance Company	2016-17 United Health Retiree Premiums	21,660.82
78028270	05/24/2017	Westec	Westec Inv#23705 Contract 25 FTES	88,331.25
				1,833,365.09

ASB 2016/17
Balance Sheet
As of May 31, 2017

May 31, 2017

ASSETS

Current Assets

Checking/Savings

ASB Chevron 77,602.14

ASB Chevron - Savings 143.23

Total Checking/Savings 77,745.37

Total Current Assets 77,745.37

TOTAL ASSETS 77,745.37

LIABILITIES & EQUITY

Equity

Restricted Funds

ASB Athletics 28,442.06

ASB General - Cards 37,175.20

ASB General - Operating -35,748.25

ASB General - Soft Drinks 4,255.00

ASSE 626.79

Baseball Club 1,471.80

Best Buddies 2,649.21

Cougar Echo 773.50

CRU 133.56

D.H. GENERAL

D.H.CLASS OF 2015 0.13

D.H.CLASS OF 2016 0.08

D.H. CLASS OF 2017 1,216.60

D.H.CLASS OF 2018 6,148.43

D.H. GENERAL - Other 426.25

Total D.H. GENERAL 7,791.49

DISNEYLAND 1,786.00

ECE 975.59

Field Trips 280.00

Literary Club-Equity 407.53

NSLS Club - Equity 2,454.16

On Our Own 1,469.91

Performing Arts - Equity 1,787.62

Phi Theta Kappa 898.58

Roleplaying Game Club 124.58

Reentry Voc Club 2.99

Soccer Club - Mens 2,427.75

Soccer Club - Womens 2,834.60

Social Science/ Research Equity 817.88

Softball Fund 2,207.88

ASB 2016/17
Balance Sheet
As of May 31, 2017

	<u>May 31, 2017</u>
Spectrum - Equity	1,039.04
STEM - Equity	1,237.00
TC Cares	609.00
TC Debate Society	8.04
TIL Class Trip - Equity	775.59
TIL Orientation	349.00
TIL Program	-5,978.57
TIL Reunion	34.94
Uniform Replacement	13,003.18
Women's Athletic Club	318.69
Women's Basketball Club	304.03
Total Restricted Funds	<u>77,745.37</u>
Total Equity	<u>77,745.37</u>
TOTAL LIABILITIES & EQUITY	<u><u>77,745.37</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 04, 2017 01:45:10PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 439519

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$41,431.06

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$41,431.06	\$41,431.06

TOTAL DEPOSIT: \$41,431.06

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK **ACCOUNT DEPOSITED:** General **CASH:** \$41,431.06 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00
NOTES: DEPOSIT #170161

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/04/2017 To 05/04/2017
Transaction Number from: 170161 To 170161
Date entered from: 00/00/0000 To 99/99/9999

J91072 DC0100 L.00.01 05/04/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170161	05/04/2017	05/04/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
ENTERED BY: MDJB UNAPPROVED					41,431.06
TOTAL AMOUNT					41,431.06
DISTRICT TOTAL					41,431.06
GRAND TOTAL					41,431.06

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 04, 2017 01:46:05PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 439520

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$10,964.75

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$10,964.75	\$10,964.75

TOTAL DEPOSIT: \$10,964.75

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,964.75 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170162

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/04/2017 To 05/04/2017
 Transaction Number from: 170162 To 170162
 Date entered from: 00/00/0000 To 99/99/9999

J91073 DC0100 L.00.01 05/04/17 PAC

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170162	05/04/2017	05/04/2017	WKCCD DEPOSIT		10,964.75
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	10,964.75
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	10,964.75
				DISTRICT TOTAL	10,964.75
				GRAND TOTAL	10,964.75

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 04, 2017 01:47:37PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 439521

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$245,131.18**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
DORM REVENUE	75960	0886	5490	\$5.94	\$5.94
GENERAL FUND	84096	0886	5490	\$162,955.38	\$162,955.38
RESTRICTED FUND	84097	0886	5490	\$78,511.32	\$78,511.32
CHILD DEVELOPMENT	84496	0886	5490	\$1,964.72	\$1,964.72
CAFETERIA	84699	0886	5490	\$1,693.82	\$1,693.82

TOTAL DEPOSIT: **\$245,131.18**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$245,131.18 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170163

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/04/2017 To 05/04/2017
 Transaction Number from: 170163 To 170163
 Date entered from: 00/00/0000 To 99/99/9999

J91074 DC0100 L.00.01 05/04/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170163	05/04/2017	05/04/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	612.84
2.	78	REIMBURSEMENT		11000-000-8698-00000	161,700.83
3.	78	PROCTORING		11000-306-8889-49306	40.00
4.	78	TRANSCRIPT FEES		11508-301-8879-64900	601.71
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	305.00
6.	78	DHS/CALWORKS		12602-309-8839-64992	4,549.31
7.	78	REIMBURSEMENT		12564-223-8659-60103	73,657.01
8.	78	CAFETERIA SALES		32000-422-8841-69400	1,693.82
9.	78	WASHER/DRYER COMMISSION		35000-357-8892-69700	-5.94
10.	78	REIMBURSEMENT		33428-310-8892-69200	1,964.72
				TOTAL AMOUNT	245,131.18
				DISTRICT TOTAL	245,131.18
				GRAND TOTAL	245,131.18

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
May 11, 2017 10:15:28AM
 PROCESS DATE
NOT PROCESSED AT THIS TIME
 DEPT NO. 0886
 EROD NO. 440048

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,590.67**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$3,590.67	\$3,590.67

TOTAL DEPOSIT: **\$3,590.67**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$3,590.67 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170164

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/11/2017 To 05/11/2017
 Transaction Number from: 170164 To 170164
 Date entered from: 00/00/0000 To 99/99/9999

J95062 DC0100 L.00.01 05/11/17 PAGI

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170164	05/11/2017	05/11/2017	WKCCD DEPOSIT		3,590.67
1.	78	BOOKSTORE SALES		31000-423-8841-69100	3,590.67
					TOTAL AMOUNT
					3,590.67
					DISTRICT TOTAL
					3,590.67
					GRAND TOTAL
					3,590.67

ENTERED BY: MDJB UNAPPROVED

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 11, 2017 10:16:29AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 440049

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$10,922.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$10,922.00	\$10,922.00

TOTAL DEPOSIT: **\$10,922.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,922.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170165

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/11/2017 To 05/11/2017
 Transaction Number from: 170165 To 170165
 Date entered from: 00/00/0000 To 99/99/9999

J95063 DC0100 L.00.01 05/11/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170165	05/11/2017	05/11/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	10,922.00
				TOTAL AMOUNT	10,922.00
				DISTRICT TOTAL	10,922.00
				GRAND TOTAL	10,922.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 11, 2017 10:18:38AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 440051

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$13,288.30**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,110.75	\$3,110.75
RESTRICTED FUND	84097	0886	5490	\$7,017.45	\$7,017.45
CAFETERIA	84699	0886	5490	\$3,160.10	\$3,160.10

TOTAL DEPOSIT: **\$13,288.30**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$13,288.30 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170166

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/11/2017 To 05/11/2017
 Transaction Number from: 170166 To 170166
 Date entered from: 00/00/0000 To 99/99/9999

J95064 DC0100 L.00.01 05/11/17 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170166	05/11/2017	05/11/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	GED/HISET TESTING		11000-306-8889-49306	2,666.25
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	424.50
3.	78	PROCTORING		11000-306-8889-49306	20.00
4.	78	CCPT2 GRANT		12565-223-8646-09565	6,788.45
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	229.00
6.	78	CAFETERIA SALES		32000-422-8841-69400	3,160.10
				TOTAL AMOUNT	13,288.30
				DISTRICT TOTAL	13,288.30
				GRAND TOTAL	13,288.30

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 11, 2017 10:22:03AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
440052

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$74,802.12

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
PATHWAYS	84097	0886	5490	\$74,802.12	\$74,802.12

TOTAL DEPOSIT: \$74,802.12

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$74,802.12 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #170167

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/11/2017 To 05/11/2017
Transaction Number from: 170167 To 170167
Date entered from: 00/00/0000 To 99/99/9999

J95065 DC0100 L.00.01 05/11/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170167	05/11/2017	05/11/2017	WKCCD DEPOSIT		
1.	78	PATHWAYS		12434-219-8199-17010	
				ENTERED BY: MDJB UNAPPROVED	74,802.12
				TOTAL AMOUNT	74,802.12
				DISTRICT TOTAL	74,802.12
				GRAND TOTAL	74,802.12

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 18, 2017 02:52:39PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
440669

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,599.11**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$2,599.11	\$2,599.11

TOTAL DEPOSIT: **\$2,599.11**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,599.11 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #170168

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/18/2017 To 05/18/2017
Transaction Number from: 170168 To 170168
Date entered from: 00/00/0000 To 99/99/9999

J2825 DC0100 L.00.01 05/18/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS
NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT
LN. DI DETAIL DESCR

170168	05/18/2017	05/18/2017	WKCCD DEPOSIT		ENTERED BY: MDJB	UNAPPROVED	
1.	78		BOOKSTORE SALES	31000-423-8841-69100			2,599.11
						TOTAL AMOUNT	2,599.11
						DISTRICT TOTAL	2,599.11
						GRAND TOTAL	2,599.11

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 18, 2017 03:14:23PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 440677

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,273.52**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$16,273.52	\$16,273.52

TOTAL DEPOSIT: **\$16,273.52**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,273.52 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170170

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J2855 DC0100 L.00.01 05/18/17 PAG

Date last used from: 05/18/2017 To 05/18/2017
 Transaction Number from: 170170 To 170170
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170170	05/18/2017	05/18/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	16,273.52
				TOTAL AMOUNT	16,273.52
				DISTRICT TOTAL	16,273.52
				GRAND TOTAL	16,273.52

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 18, 2017 02:54:25PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 440670

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$30,429.73

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$6,111.11	\$6,111.11
RESTRICTED FUND	84097	0886	5490	\$10,001.00	\$10,001.00
CHILD DEVELOPMENT	84496	0886	5490	\$11,162.75	\$11,162.75
TIL	84697	0886	5490	\$1,132.14	\$1,132.14
CAFETERIA	84699	0886	5490	\$2,022.73	\$2,022.73

TOTAL DEPOSIT: \$30,429.73

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$30,429.73 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170169

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

178 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/18/2017 To 05/18/2017
 Transaction Number from: 170169 To 170169
 Date entered from: 00/00/0000 To 99/99/9999

J2826 DC0100 L.00.01 05/18/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170169	05/18/2017	05/18/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	GED/HISET TESTING		11000-306-8889-49306	2,164.50
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	169.00
3.	78	REIMBURSEMENT		11000-209-8892-04012	65.21
4.	78	REIMBURSEMENT		11000-310-8892-67800	3,712.40
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	408.00
6.	78	PELL		12000-353-8154-64600	9,593.00
7.	78	CAFETERIA SALES		32000-422-8841-69400	2,022.73
8.	78	CC CHILD CARE FOOD		33429-310-8621-69200	9,157.40
9.	78	REIMBURSEMENT		33428-310-8892-69200	1,964.72
10.	78	REIMBURSEMENT		33428-310-2370-69200	40.63
11.	78	REIMBURSEMENT		39000-314-8892-64991	1,132.14
				TOTAL AMOUNT	30,429.73
				DISTRICT TOTAL	30,429.73
				GRAND TOTAL	30,429.73

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 19, 2017 02:44:35PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 440785

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$526,368.60**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
PATHWAYS	84097	0886	5490	\$526,368.60	\$526,368.60

TOTAL DEPOSIT: **\$526,368.60**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$526,368.60 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170171**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/19/2017 To 05/19/2017
 Transaction Number from: 170171 To 170171
 Date entered from: 00/00/0000 To 99/99/9999

J3313 DC0100 L.00.01 05/19/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170171	05/19/2017	05/19/2017	WKCCD DEPOSIT		526,368.60
1.	78	PATHWAYS		12434-219-8199-17010	526,368.60
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	526,368.60
				DISTRICT TOTAL	526,368.60
				GRAND TOTAL	526,368.60

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 25, 2017 01:30:44PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 441208

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,757.80**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$5,757.80	
					\$5,757.80

TOTAL DEPOSIT: **\$5,757.80**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,757.80 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170172

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/25/2017 To 05/25/2017
Transaction Number from: 170172 To 170172
Date entered from: 00/00/0000 To 99/99/9999

J6577 DC0100 L.00.01 05/25/17 PAG

				APPROVED AND UNAPPROVED TRANSACTIONS		
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
170172	05/25/2017	05/25/2017	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	5,757.80
1.	78	BOOKSTORE SALES		31000-423-8841-69100		5,757.80
					TOTAL AMOUNT	5,757.80
					DISTRICT TOTAL	5,757.80
					GRAND TOTAL	5,757.80

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 25, 2017 01:32:45PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 441209

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$9,615.02**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$9,615.02	\$9,615.02

TOTAL DEPOSIT: **\$9,615.02**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$9,615.02 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170173

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/25/2017 To 05/25/2017
Transaction Number from: 170173 To 170173
Date entered from: 00/00/0000 To 99/99/9999

J6578 DC0100 L.00.01 05/25/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170173	05/25/2017	05/25/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
					9,615.02
ENTERED BY: MDJB UNAPPROVED					
TOTAL AMOUNT					9,615.02
DISTRICT TOTAL					9,615.02
GRAND TOTAL					9,615.02

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 25, 2017 01:36:53PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 441210

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$25,532.48**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$4,798.65	\$4,798.65
RESTRICTED FUND	84097	0886	5490	\$4,625.06	\$4,625.06
CHILD DEVELOPMENT	84496	0886	5490	\$14,696.01	\$14,696.01
TIL	84697	0886	5490	\$11.15	\$11.15
CAFETERIA	84699	0886	5490	\$1,272.61	\$1,272.61
PARKING FUND	84700	0886	5490	\$129.00	\$129.00

TOTAL DEPOSIT: **\$25,532.48**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$25,532.48 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170174

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/25/2017 To 05/25/2017
 Transaction Number from: 170174 To 170174
 Date entered from: 00/00/0000 To 99/99/9999

J6579 DC0100 L.00.01 05/25/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170174	05/25/2017	05/25/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	DENTAL HYGIENE CLINIC REVENUE	11837-205-8877-12042		2,660.00
2.	78	GED/HISET TESTING	11000-306-8889-49306		860.00
3.	78	INSURANCE REIMBURSEMENTS	11000-412-8892-67300		83.60
4.	78	REIMBURSEMENT	11000-113-8892-67801		68.13
5.	78	REIMBURSEMENT	11000-205-8892-12042		112.89
6.	78	REIMBURSEMENT	11000-203-6310-61200		89.05
7.	78	PROCTORING	11000-306-8889-49306		20.00
8.	78	R2T4	11000-000-9161-00000		904.00
9.	78	COTOP OFFSET ADJUSTMENT	11000-000-9161-00000		0.98
10.	78	DHS/CALWORKS	12602-309-8839-64992		4,625.06
11.	78	CAFETERIA SALES	32000-422-8841-69400		1,272.61
12.	78	CC CHILD CARE FOOD	33429-310-8621-69200		14,696.01
13.	78	PARKING TICKETS	36000-433-8881-69500		129.00
14.	78	REIMBURSEMENT	39000-314-8892-64991		11.15
				TOTAL AMOUNT	25,532.48
				DISTRICT TOTAL	25,532.48
				GRAND TOTAL	25,532.48

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 MIndy Jewell
 SUBMIT DATE
 May 30, 2017 02:57:55PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 441480

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,389,858.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
MAY SCHOOL APPORTIONMENT	84096	0886	5490	\$1,082,001.00	\$1,082,001.00
MAY SCHOOL APPORTIONMENT	84097	0886	5490	\$307,857.00	\$307,857.00

TOTAL DEPOSIT: **\$1,389,858.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,389,858.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170175

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

178 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/30/2017 To 05/30/2017
 Transaction Number from: 170175 To 170175
 Date entered from: 00/00/0000 To 99/99/9999

J8727 DC0100 L.00.01 05/30/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170175	05/30/2017	05/30/2017	WKCCD DEPOSIT		
					ENTERED BY: MDJB UNAPPROVED
1.	78	MAY SCHOOL APPORTIONMENT		11000-000-8612-00000	1,066,571.00
2.	78	MAY SCHOOL APPORTIONMENT		11495-202-8613-00000	7,200.00
3.	78	MAY SCHOOL APPORTIONMENT		11006-201-8633-00000	8,230.00
4.	78	MAY SCHOOL APPORTIONMENT		12551-353-8625-64600	12,526.00
5.	78	MAY SCHOOL APPORTIONMENT		12000-303-8622-64300	27,849.00
6.	78	MAY SCHOOL APPORTIONMENT		12000-305-8624-64301	3,313.00
7.	78	MAY SCHOOL APPORTIONMENT		12000-311-8623-64200	21,369.00
8.	78	MAY SCHOOL APPORTIONMENT		12578-311-8660-64200	833.00
9.	78	MAY SCHOOL APPORTIONMENT		12579-311-8661-64200	1,197.00
10.	78	MAY SCHOOL APPORTIONMENT		12600-309-8627-64992	12,358.00
11.	78	MAY SCHOOL APPORTIONMENT		12000-304-8630-00000	84,926.00
12.	78	MAY SCHOOL APPORTIONMENT		12000-304-8631-00000	1,191.00
13.	78	MAY SCHOOL APPORTIONMENT		12563-000-8644-00000	35,755.00
14.	78	MAY SCHOOL APPORTIONMENT		12050-431-8654-00000	16,480.00
15.	78	MAY SCHOOL APPORTIONMENT		12060-113-8634-67801	16,479.00
16.	78	MAY SCHOOL APPORTIONMENT		12599-309-8632-64992	5,765.00
17.	78	ADULT EDUCATION		12603-125-8643-68900	64,418.00
18.	78	MAY SCHOOL APPORTIONMENT		12551-353-8615-64600	3,398.00
TOTAL AMOUNT					1,389,858.00
DISTRICT TOTAL					1,389,858.00
GRAND TOTAL					1,389,858.00