

## AP 3520 Local Law Enforcement

### Reference:

*Education Code Section 67381 and 67381.1*  
*34 Code of Federal Regulations Section 668.46*

The District, on behalf of each campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the Public Safety Office.

The District, on behalf of each campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of: Part 1 violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault; sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat or any of these; and hate crimes as defined by law, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes, sexual assaults, and hate crimes, and delineates the specific geographical boundaries of each agency's operational responsibility including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the Public Safety office. Written agreements shall be reviewed and updated if necessary every five years.

Through the Campus Security Officer and Advisor, the Vice President of Student Services maintains a close working relationship with the Taft Police Department. The Camus Security Officer and Advisor occasionally works with other law enforcement agencies, including Kern County Sheriff's Office and the Shafter

Police Department. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Campus Security Office and Advisor and the Taft Police Department communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Campus Security Office and Advisor will work closely with Taft Police Department. There is a written memorandum of understanding between the West Kern Community College District and the Taft Police Department.

In response to a call, the Campus Security Officer and Advisor or Campus Security (collectively referred to as Public Safety) will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by Public Safety are forwarded to the Vice President of Student Services for review and potential action. Public Safety may investigate a report when it is deemed appropriate.

Crimes should be reported to the Public Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Public Safety Office in a timely manner. To report a crime or an emergency on the Taft College campus, call 9-1-1. To report a non-emergency security or public safety related matter, call the Public Safety Office at 661-763-7872 (business hours) or 661-763-7774 (after hours).

Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the District. Safety and Security officers do not possess arrest power. Criminal incidents are referred to the local law enforcement officers who have jurisdiction on the campus. The District maintains a highly professional working relationship with the local law enforcement agencies. All crime victims and witnesses are strongly encouraged to immediately report the crime to the Public Safety Office and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

All reports will be investigated. The District does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and when appropriate, to the District's Disciplinary Committee for review. When a potentially dangerous threat to the District's community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers at local campuses, in-class announcements, or other appropriate means.