

AP 4115 Award of Emeritus Status

According to Board Policy 4115, the Board of Trustees may award Emeritus Status to employees who have shown exceptional services rendered and significant contributions made over time. Faculty and staff who have served Taft College students for a minimum of ten academic years shall qualify for nomination.

Nomination forms shall be submitted by April 1st of the academic year in which the nominee retires. Forms may be obtained from the Academic Senate for faculty nominations; CSEA officers for classified staff nominations; and the Human Resources department for management staff nomination forms. These forms may also be found online through the Office of Instruction website.

1. Emeritus status for retiring faculty shall be awarded by Board action upon the combined recommendation of the Division Chair, Academic Senate, Vice President of Instruction, and the Superintendent/President.
2. Emeritus status for classified staff shall be awarded by Board action upon the combined recommendation of the CSEA, appropriate Vice President, and the Superintendent/President.
3. Emeritus status for retiring classified management staff and classified confidential staff shall be awarded by Board action upon the combined recommendation of the appropriate Vice President and the Superintendent/President.
4. Emeritus status for retiring educational administrative personnel shall be awarded by Board action upon the recommendation of the Superintendent/President.

NOMINATION FOR EMERITUS STATUS

Administration

West Kern Community College District

Nominee: _____

Department: _____ Date: _____

The following signatures indicate approval for the nominee listed above.
Application for Emeritus Status attached.

Superintendent/President

Date

President, Board of Trustees

Date

NOMINATION FOR EMERITUS STATUS

Classified

West Kern Community College District

Nominee: _____

Department: _____ Date: _____

The following signatures indicate approval for the nominee listed above.
Application for Emeritus Status attached.

_____ Classified President	_____ Date
_____ Vice President	_____ Date
_____ Superintendent/President	_____ Date
_____ President, Board of Trustees	_____ Date

NOMINATION FOR EMERITUS STATUS

Faculty

West Kern Community College District

Nominee: _____

Department: _____ Date: _____

The following signatures indicate approval for the nominee listed above.
Application for Emeritus Status attached.

Division Chair

Date

Academic Senate President

Date

Vice President

Date

Superintendent/President

Date

President, Board of Trustees

Date

NOMINATION FOR EMERITUS STATUS

Classified Management/Classified Confidential

West Kern Community College District

Nominee: _____

Department: _____ Date: _____

The following signatures indicate approval for the nominee listed above.
Application for Emeritus Status attached.

Vice President

Date

Superintendent/President

Date

President, Board of Trustees

Date