

## **BP 7400 Travel**

**Reference:**

*Education Code Section 87032*

The Superintendent/President is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The Superintendent/President shall establish procedures regarding the attendance of other employees at conferences, meetings or activities. The procedures shall include authorized expenses, advance of funds, and reimbursements.

All travel outside the United States must be approved in advance by the Board.

*See Administrative Procedures 7400*