

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR SPECIAL MEETING

January 23, 2018

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 3 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. PRESENTATION - Bond Study
8. NEW BUSINESS:
 - A. Request for Approval - Resolution 2017/18-07 - Notice of Layoff - Classified Employees - Reduction in Force Due to Lack of Funds and/or Lack of Work
9. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
10. NEXT MEETING DATE
The next regular meeting is scheduled for Wednesday, February 14, 2018, at 5:00 p.m.
11. CONTINUATION OF CLOSED SESSION (If Necessary)
12. ADJOURNMENT

**BEFORE THE GOVERNING BOARD OF THE
WEST KERN COMMUNITY COLLEGE DISTRICT
COUNTY OF KERN, STATE OF CALIFORNIA**

RESOLUTION NO. 2017/18-07

**NOTICE OF LAYOFF—CLASSIFIED EMPLOYEES—REDUCTION IN FORCE DUE TO
LACK OF FUNDS AND/OR LACK OF WORK**

WHEREAS, Education Code sections 88014, 88017, 88117, and 88127 of the Education Code set forth the procedures for laying off and reemploying classified employees and authorize the West Kern Community College District (“District”) to layoff classified employees for lack of work and/or lack of funds upon sixty (60) days prior notice or, in the case of the year-end expiration of a special funded program, on or before April 29th; and

WHEREAS, due to a lack of work and/or lack of funds due to grant funding termination, certain services that the District now provides must be eliminated effective March 31, 2018; and

WHEREAS, the Superintendent/President has recommended to this Board that the positions for the classified employees set forth in Exhibit A (attached hereto and incorporated herein by reference as though fully set forth) be reduced or eliminated on the specified effective date.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the Superintendent/President or designee is hereby authorized and directed to give notice of termination of employment to all affected employee(s) of the District pursuant to District rules and regulations and applicable provisions of the Education Code and shall have the authority to do all things necessary and proper to accomplishing the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the West Kern Community College District on the 23rd day of January, 2018 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Dawn Cole, President
Board of Trustees
West Kern Community College District

I, Emmanuel Campos, Secretary to the Governing Board of the West Kern Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at a special meeting held on January 23, 2018.

Emmanuel Campos, Secretary
Board of Trustees
West Kern Community College District

EXHIBIT A

**NOTICE OF LAYOFF – CLASSIFIED EMPLOYEES – REDUCTION IN FORCE
DUE TO LACK OF FUNDS AND/OR LACK OF WORK**

<u>Positions Eliminated</u>	<u>FTE</u>	<u>Hours/Week</u>
Dental Hygiene Special Projects Coordinator	(1) FTE	32.0